

# Community Newsletter

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## From the CEO

Following last council meeting Councilor Shane Carruthers tendered his resignation from Council. He advised that due to work and other commitments he was unable to put the time into the job that he felt it deserved. He thanked council for his time on council and did not rule out in returning at some time in the future. We wish him well in his new venture.

As a result of this the Shire of Lake Grace is now obliged to hold an extraordinary election to fill the vacant position. Subject to confirmation by Council at the Ordinary Council Meeting on 25th May the election will be held on Friday 19th August 2022.

Information about the election will be provided as it comes to hand. If you feel that you have something to give back to your community and the Shire as a whole now is the time to step up and help make a difference.

From all accounts COVID has hit pretty hard around the district and has some direct and indirect effect on our staff both inside and outside. People are reminded to take precautions as advised to reduce your chances of infection.

### 4WDL Tourism Short Stay Accommodation Plan

The Shire of Lake Grace along with the Shires of Dumbleyung, Wagin and West Arthur have joined together with Markettrade to develop a long term plan for future tourism short term accommodation within our shires. This will help identify any perceived shortfalls and investigate potential future development potential within our shires. Information gathering has commenced and we look forward to seeing the results in due course.

### Community Funding Requests

Thank you to the organisations who applied for the Community Funding Requests and the Facility Improvement Requests for the 2022/2023 budget. They will all be presented to Council during the coming budget workshops.

### National Volunteer Week

It was National Volunteer Week last week; it was a chance to celebrate and recognise the vital work of volunteers and say thank you to those involved in the many volunteer groups in Australia. A special thank you to those within our Shire who continue to volunteer in all our community organisations.

### Position Available

Do you have customer service experience, good interpersonal skills and have the ability to work autonomously? Then we would like to hear from you. The Shire of Lake Grace is seeking the services of an experienced, self-motivated and proactive Customer Service Officer to fill a full-time position.

For more information or to obtain an application package, please contact Racelis Rose, Executive Assistant on 9890-2500 or email: [ea@lakegrace.wa.gov.au](mailto:ea@lakegrace.wa.gov.au) Closing date for applications is Friday 03 June 2022 at 4:00pm.

### Astro Night at the Jam Patch

Reports came in that the Astotourism evening at the Jam Patch was a good night. It wasn't cold and the night sky put on a great show with no clouds. The location was perfect to see the abundance of stars. Thank you the Lake Grace Visitor Centre Jo and Vicki for the organising of the event and Cr Ross Chappell for cooking the sixty hamburgers

## Coming Events

**Varley Social Nights**  
Friday 24 June

**National Sorry Day**  
Thursday 26 May 2022

**National Reconciliation Week**  
27 May - 3 June 2022

**World MS Day**  
Monday 30 May

**WA Day**  
Monday 6 June

**Men's Health Week**  
13- 19 June 2022

**Keep Australia Beautiful Week**  
15 - 21 August 2022

### Ordinary Council Meeting

An Ordinary Council Meeting will be held on  
**Wednesday**  
**22 June 2022**  
from 3.30pm at the Council Chambers, Administration Building.

The Agenda will be available on  
[www.lakegrace.wa.gov.au](http://www.lakegrace.wa.gov.au)  
*Everyone Welcome*

A minimum of 15 minutes is set aside for public question time, giving members of the public an opportunity to ask questions relating to Shire activities.

*Alan George*  
Chief Executive Officer

# Community Infrastructure Service

Our staff carried out the following works:

## Roadworks

The Lake Grace Maintenance Grader has carried out grading on:

- Old Ravensthorpe Rd
- Doorknock Rd
- Orr Rd
- North Burngup Rd
- Newman Rd
- Tuck Rd
- Wyatt Rd
- Garard Rd
- Crooke Rd
- Hadden Rd
- Fleay Rd

The Newdegate Maintenance Grader has carried out grading on:

- Ardler Road
- Old Ravensthorpe Road
- Breed Road
- Parsons Road

The Lake King and Varley Maintenance Grader has carried out grading on:

- Biddy Camm Road
- Drust Road
- Fox Road
- Broombush Flat Road
- Pickernell Road

## Parks & Gardens

The Parks and Gardens Crew have carried out the following work:

### Lake Grace

- Meter readings
- New time card training
- Oval retic
- Tool maintenance
- Mow swimming pool lawn
- Stubbs St verges and remove leaves
- Benette St verges and remove leaves
- Maintenance and replace blades on mower
- Mow and whipper football and hockey oval
- Mow around cricket pitch
- Vacant houses garden maintenance
- Newdegate hall gardening
- Transported hire roller from Lockhart Rd to Lake Grace
- Transported lawn mower to Newdegate
- Oval watering
- Newdegate toilet lights
- Shire office garden
- Repair footpath

### Newdegate

- Check around town
- Weed gardens in main st
- Mosquito fogging
- Spray ants around town
- New timer of garden near post office
- Pick up fallen limbs around town

- Put wetter and fertilizer on garden in main st

### Lake King

- Lake King oval maintenance

### Varley

The Varley Gardeners have been busy raking, burning and mowing in the last weeks.

Clearing waterways and gutters in readiness of the rain.

Major clean-up at the 'tank' side of the Varley entrance, which looks great! Now like the farmers onto the spraying, spraying, spraying. Great work #teamVarley.

## Buildings

The Building Maintenance Crew have carried out the following work on the following facilities:

- Sewerage Readings
- New time card training
- Lake Grace Tip
- Repair blower
- Road inspections

## Operations

- Lake King septic tank
- Pick up truck from Brookton
- Fit trailer to truck
- Lake King new toilets
- Cart gravel to Lake Grace drains
- Mosquito fogging

*Craig Elefsen*

Manager Infrastructure Services

## Facility Hire

Please contact the Shire to book Shire facilities.

You are required to read the COVID Safety Plan before using the facility.

People, groups, clubs who hire public buildings are still required to:

- Complete the WA Government Safety Plan
- Register users of the facility
- Monitor entry and exits
- Disinfect surfaces, doors handles, table chairs, showers, toilets regularly.

At the end of the event the requirements are:

- Return tables and chairs to designated storage area
- Put all rubbish into the outside sulo bins provided, including rubbish in toilets
- Ensure all stoves and lights are turned off
- Report any damages incurred while hiring facility
- Facility to be left in the same condition as found upon arrival including the floors
- All external doors are closed and locked;

This is most important as often doors are not locked when cleaners arrive.

Shire cleaners are responsible for the general cleaning of a facility, however they are not responsible for cleaning up and putting away tables and chairs after a function.



# Community Information

## Office Open Hours

Monday - Friday

8.30am - 4.00pm

Staff can be contacted by phone between 8am - 5pm

## Licensing Payments

All licensing payments are to be made in person at the Shire of Lake Grace Administration office,  
1 Bishop Street, Lake Grace.

### Monday to Friday from 8:30am to 4:00pm

As an agency, we process the majority of transactions including: renewals, transfers, number plate orders, boat registration renewals and new licence applications. With every transaction we perform, we try to offer the best service possible.

We do ask all licensing customers to be considerate, even though we are aware of people being 'locals' it does not exempt us from following the rules set by the Department of Transport.

## Driving Assessor

The Practical Driving Assessor (PDA) will be at the Shire of Lake Grace Office on:

**Friday - 17 June (Only C class PDA's, the usual Driving Instructor isn't available)**

**Friday - 8 July (to be confirmed)**

Bookings are essential for all Practical Driver's Licence Assessments and we advise booking in advance as there is often a waiting list.

All bookings to be made at the Shire office on 9890 2500 until further notice.

Lake Grace has one assessment day each month held on the first Friday of the month.

## Libraries

**Lake Grace Public Library** School Place Absolon St

Monday - Friday 9am - 5pm

Closed for lunch 12.30 - 1pm

**Newdegate Public Library** Collier St

Monday - Thursday 8.30am - 4.30pm

Closed for lunch 12noon - 1pm

Friday 9am - 2pm

**Lake King Library** Newdegate/Ravensthorpe Rd

Tuesday and Thursday 8.30am - 3.30pm

## Building Surveyor

Building Surveyor, can be contacted through the Shire Office on 9890 2500 or email [shire@lakegrace.wa.gov.au](mailto:shire@lakegrace.wa.gov.au).

## Town Planning & Building

The Shire's Town Planner consultant Joe Douglas, can be contacted via the Shire on 9890 2500 or email [shire@lakegrace.wa.gov.au](mailto:shire@lakegrace.wa.gov.au).

## Environmental Health

The Shire's Environmental Health Officer, Brendon Gerrard. Can be contacted via the Shire on 9890 2500 or email [shire@lakegrace.wa.gov.au](mailto:shire@lakegrace.wa.gov.au).

## Tip Times

### Lake Grace

Monday & Wednesday 9am - 2pm

Saturday & Sunday 9am - 4pm

### Newdegate

Wednesday 9am - 1pm

Saturday 9am - 1pm

### Lake King and Varley

Open every day

## Recycling Services

Household Waste Collection is a weekly service and collected each Tuesday for Lake Grace, Newdegate, Lake King & Varley.

**Recycling** is a fortnightly service and alternates between Lake Grace and Newdegate. See below for the upcoming recycling collection dates.

Lake Grace	Newdegate
Tuesday 7 June	Tuesday 31 May
Tuesday 21 June	Tuesday 14 June

**Please Note:** There is no kerbside recycling collection service in Lake King or Varley.

The recycling bins are collected by Warren Blackwood Waste and transported to a recycling facility. If items which are not recyclable are found the content can't be recycled and the load will be directed to the landfill.

If an item is covered in food, it is not recyclable. Food is one of the worst contaminants in the recycling process. By using the yellow top recycling bin correctly you are contributing, in a combined community effort, to reduce the amount of rubbish that is directed to landfill facilities each year.

For more information on Waste Management visit the Shire's website [www.lakegrace.wa.gov.au](http://www.lakegrace.wa.gov.au).



Check our Facebook page  
<https://www.facebook.com/ShireofLakeGrace/>

# Customer Service Officer



The Shire of Lake Grace is seeking the services of an experienced, self-motivated and proactive Customer Service Officer to fill a full-time position.

As the Customer Service Officer you will:

- Be our frontline customer service representative for all of our customer enquiries
- Provide high quality customer and administrative services that enable our staff and office to function effectively
- Maintain and manage customer information with confidentiality, accuracy and integrity
- Be a team player who is also able to work independently to deliver multiple activities within specific timeframes

**JOIN OUR TEAM**

For more information about the job requirements and to obtain an application package, please contact Racelis Rose, Executive Assistant on 9890-2500 or email: [ea@lakegrace.wa.gov.au](mailto:ea@lakegrace.wa.gov.au)

Closing date for applications is FRIDAY 03 JUNE 2022 AT 4:00 PM.

*The Shire of Lake Grace is an Equal opportunity Employer*



# Plant Operator/Driver/General Hand

The Shire of Lake Grace welcomes applications from diverse ethnic and cultural backgrounds. We are currently seeking an experienced and reliable Plant Operator/Driver/General Hand to join our Infrastructure Team to carry out the operation of plant items and equipment including any appropriate general labouring tasks.

**JOIN OUR TEAM**

For more information about the job requirements and to obtain an application package, please contact Racelis Rose, Executive Assistant on 9890-2500 or email: [ea@lakegrace.wa.gov.au](mailto:ea@lakegrace.wa.gov.au)

Applications close 4.00pm on Friday 3 June 2022

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