

# SHIRE OF LAKE GRACE



# AGENDA

Special Council Meeting  
31 August 2023

## **Notice of Meeting**

### **To the Shire President and Councillors**

A special council meeting will be held on Thursday 31 August 2023 in the Council Chamber, 1 Bishop Street, Lake Grace commencing at 4.00pm for the purpose of:

- Adoption of 5 year plan for Regional Road Group;
- Change of Prohibited Burning Time;
- Lake Grace and Newdegate Medical Centre – RFT 2023-24 01 Provision of Medical Services for the Shire of Lake Grace;

Alan George  
Chief Executive Officer  
29 August 2023

## Information

This information is provided on matters which may affect members of the public. If you have any queries on procedural matters, please contact the Shire of Lake Grace on 9890-2500 or [ea@lakegrace.wa.gov.au](mailto:ea@lakegrace.wa.gov.au).

## Question Time for the Public

The Local Government (Administration) Regulation 1996 states that members of the public shall be allowed to ask public question during Council meetings. The Shire of Lake Grace allocates a minimum of 15 minutes for Public Question. Anyone may ask questions and may be submitted in two ways:

- Questions submitted in writing and be “*put on notice*” before the Council Meeting
- Questions may be raised from the public gallery “*without notice*” during public question time

Questions that are complex in nature and that may require research should be submitted as early as possible to allow the Shire time to prepare a response. The Presiding Member may nominate a senior executive or member of staff to answer the question presented. There will be no debate or discussion to take place on any question or answer to ask a question.

For more information regarding Question Time for the Public and to obtain a Public Question Time form, please visit [www.lakegrace@wa.gov.au](http://www.lakegrace@wa.gov.au) or call (08) 9890-2500 or email [ea@lakegrace.wa.gov.au](mailto:ea@lakegrace.wa.gov.au).

## Disclaimer

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application

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## **SHIRE OF LAKE GRACE**

Agenda for the Special Council Meeting to be held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Thursday 31 August 2023 commencing at 4:00pm.

### **1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS**

### **2.0 ACKNOWLEDGEMENT OF COUNTRY**

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

### **3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

#### **3.1 PRESENT**

Cr LW Armstrong	Shire President
Cr R Chappell	Deputy Shire President
Cr DS Clarke	
Cr SG Hunt	
Cr BJ Hyde	
Cr AJ Kuchling	
Cr RA Lloyd	
Cr JV McKenzie	

#### **3.2 APOLOGIES**

#### **3.3 IN ATTENDANCE**

Mr. Alan George	Chief Executive Officer
Mr C Paget	Deputy Chief Executive Officer
Mrs T Hall	Manager Corporate Services
Mr C Elefsen	Manager Infrastructure Services
Mrs A Adams	Executive Assistant

#### **3.4 OBSERVERS / VISITORS**

#### **3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED**

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**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**5.0 PUBLIC QUESTION TIME**

**6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**7.0 NOTATIONS OF INTEREST**

**7.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT  
1995 SECTION 5.60A**

**7.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL  
GOVERNMENT ACT 1995 SECTION 5.60B**

**7.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION  
REGULATIONS 1996 SECTION 34C**

**8.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

## 9.0 REPORTS OF OFFICERS

### 9.1 INFRASTRUCTURE SERVICES

#### 9.1.1 ADOPTION OF 5-YEAR ROAD PLAN FOR REGIONAL ROAD GROUP

<b>Applicant</b>	<b>Internal Report</b>
<b>File No.</b>	<b>0483</b>
<b>Attachments</b>	<b>1. Map of Sections</b>
<b>Author</b>	<b>Jason Lip, Technical Officer</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>28 August 2023</b>
<b>Senior Officer</b>	<b>Craig Elefsen, Manager Infrastructure Services</b>

#### Summary

For Council to approve a 5-year plan for Regional Road Group funding to carry out works on Old Ravensthorpe Road from SLK 27.000 to 51.300 and Norseman Road from SLK 0.000 to 18.300.

#### Background

The Regional Road Group Program runs on a 5-year schedule. The current financial year 2023/24 is the last year of the current 5-year schedule and Main Roads WA—the manager of the program—has requested Shires to put forth the roadworks plans for the next 5-years, encapsulating 2024/25 to 2028/29. This schedule is to be approved by Council prior to submission to Main Roads WA.

#### Comment

In order to reduce the logistics of managing roadworks, Shire Infrastructure admin staff agreed to submit only two roads for works throughout the length of the program. These roads are Norseman Road from SLK 0.000 to 18.300 and Old Ravensthorpe Road from SLK 27.000 to 51.300. The earlier sections of Old Ravensthorpe Road were completed in previous years and this 5-year schedule will finish it off.

The scope of works for Norseman Road includes resealing the bitumen from SLK 0.000 to 14.000, then resheeting and a new 2 coat bitumen seal from 14.000 to 18.300. For the entire length the table drains and backslopes will be cleared of vegetation and culverts will be cleaned out and extended where necessary, replacing signage and installing new guideposts.

For Old Ravensthorpe Road we will be resheeting the entire road length of the above mentioned section, clearing the table drains and backslopes of vegetation, cleaning out culverts and extending them where necessary, replacing signage and installing new guideposts.

#### Legal Implications

Nil

Policy Implications

Nil

Consultation

Internal: Craig Elefsen, Manager Infrastructure Services

Financial Implications

As part of the 5-year plan costings were estimated for each section of road. These are as follows:

Financial Year	Norseman Road	Old Ravensthorpe Road
2024/25	\$262,776	\$321,480
2025/26	\$271,691	\$326,023
2026/27	\$215,586	\$368,958
2027/28	\$228,183	\$382,669
2928/29	\$673,970	\$392,587

Regional Road Group works off a yearly allowance that can be claimed back by the Shire, at a rate of 2/3 Main Roads funding to 1/3 Shire funding. Funding per year fluctuated between \$375,000 and \$450,000, historically.

Please note that Council will have to adopt these costings through the Annual Budget every financial year.

Strategic Implications

**Shire of Lake Grace Strategic Community Plan 2017-2027**

<b>Economic Objective - A prosperous agricultural based economy supporting diversification of industry</b>		
Outcome	1.1	An innovative, productive agriculture industry
Strategies	1.1.1	Enhance and maintain transport network

<b>Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values</b>		
Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategies	4.1.3	Provide strategic leadership and governance

Voting Requirements

Simple Majority

## RECOMMENDATION / RESOLUTION

### RESOLUTION

Moved: Cr

Seconded: Cr

That Council approves of the 5-year plan starting in FY24/25 for Regional Road Group to carry out resheeting works on Old Ravensthorpe Road from SLK 27.000 to 51.300 and resealing and resheeting and new seal works on Norseman Road from SLK 0.000 to 18.300.

### CARRIED:

For:

Against:

## 9.2 ADMINISTRATION

### 9.2.1 CHANGE OF PROHIBITED BURNING TIME

<b>Applicant</b>	<b>Bush Fire Advisory Committee (BFAC)</b>
<b>File No.</b>	
<b>Attachments</b>	<b>Nil</b>
<b>Author</b>	<b>Mr Matt Castaldini</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>24/08/2023</b>
<b>Senior Officer</b>	<b>Mr Alan George</b>

#### Summary

Following discussion at the March 2023 BFAC meeting a resolution was passed to change the Prohibited Burning Time for the Shire of Lake Grace.

#### Background

Annually the Shire ends the Prohibited Burning Time on 31 January, allowing “Permits the Set Fire to the Bush” to be issued from 1 February. Annually the Chief Bush Fire Control Officer, their Deputies and Fire Control Officers will review seasonal conditions and either allow or decline permits to be issued.

At the March 2023 BFAC meeting, a resolution was passed to change the Prohibited Burning Time end date from 31 January to 28 February each year. It was recognised that permits have not been issued for many years due to conditions not being suitable for safe burning activities and the risk of fire escape during this period is too great.



The recent Shackleton bushfire (6 February 2022) started in the Shire of Bruce Rock, originated from a legally permitted burn several days prior that was not extinguished sufficiently for the extreme weather event experienced on the day.

The Local Government has limited abilities to seasonally vary Prohibited and Restricted Burning Times and Fire Control Officers have managed this risk by not issuing permits in February.

#### Comment

As a Bush Fire organisation, we desire to make decisions that protect and empower our community. The Committee has resolved to change the end date of the Prohibited Burning Time to the end of February to mitigate the risk of applying fire to the landscape in unsafe conditions.

We are seeking council endorsement of our resolution the apply to DFES and the Minister to change the date and publish the change in the Government Gazette.

#### Legal Implications

*Bush Fires Act 1954* - Part III, Division 2

#### **s.17 Prohibited burning times may be declared by the Minister**

(1) The Minister may, by declaration published in the *Gazette*, declare the times of the year during which it is unlawful to set fire to the bush within a zone of the State mentioned in the declaration and may, by subsequent declaration so published, vary that declaration or revoke that declaration either absolutely or for the purpose of substituting another declaration for the declaration so revoked.

#### Policy Implications

Nil

#### Consultation

Bush Fire Advisory Committee

#### Financial Implications

Nil

#### Strategic Implications

### **Shire of Lake Grace Strategic Community Plan 2017-2027**

<b>Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values</b>		
Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategies	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategies	4.2.2	Comply with statutory and legislative requirements

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	4.2.3	Provide a positive and safe workplace
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Voting Requirements

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**

**Moved:** Cr

**Seconded:** Cr

That Council endorse changing the Restricted Burning Time from 31 January to 28 February annually.

**CARRIED:**

**For:**

**Against:**

**10.0 CONFIDENTIAL ITEMS AS PER LOCAL GOVERNMENT ACT S5.23 (2)**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**

**Moved:** Cr  
**Seconded:** Cr

That Council meet behind closed doors to consider the confidential item(s) in accordance with Section 3.7 of the Shire of Lake Grace Standing Orders Local Law 2015.

These items and any attachments are confidential in accordance with Section 4.23(2)(a) of the Local Government Act 1995.

**CARRIED**

**For:**

**Against:**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**

**Moved:** Cr  
**Seconded:** Cr

That Council accepts the recommendation contained within Item 10.1.1 - Lake Grace and Newdegate Medical Centre – RFT 2023-24 01 Provision of Medical Services for the Shire of Lake Grace.

**CARRIED**

**For:**

**Against:**

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**RECOMMENDATION / RESOLUTION**

**RESOLUTION**

**Moved:** Cr  
**Seconded:** Cr

That Council Moves from behind closed doors to continue the meeting.

**CARRIED**

**For:**

**Against:**

**11.0 CLOSURE**

There being no further business, the Shire President closed the meeting at \_\_ pm.



# Shire of Lake Grace

31 August 2023

## Special Council Meeting

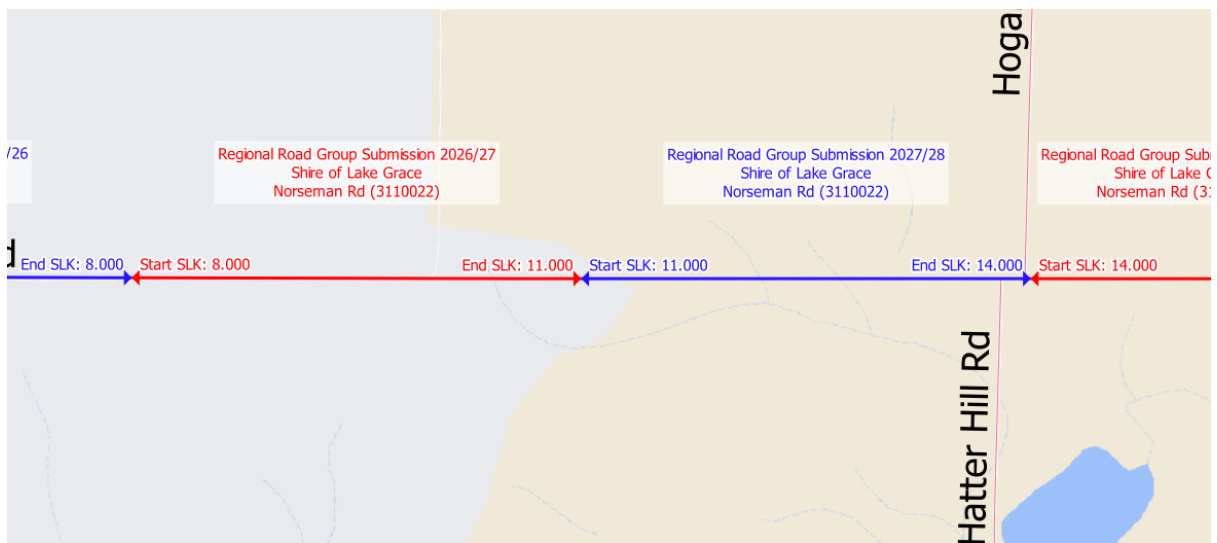
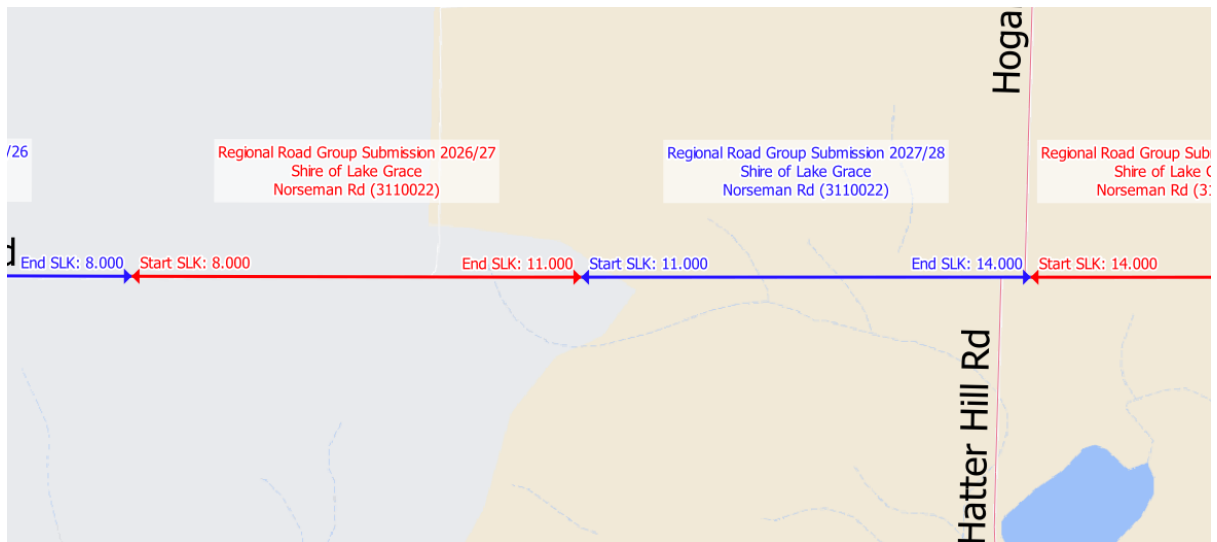
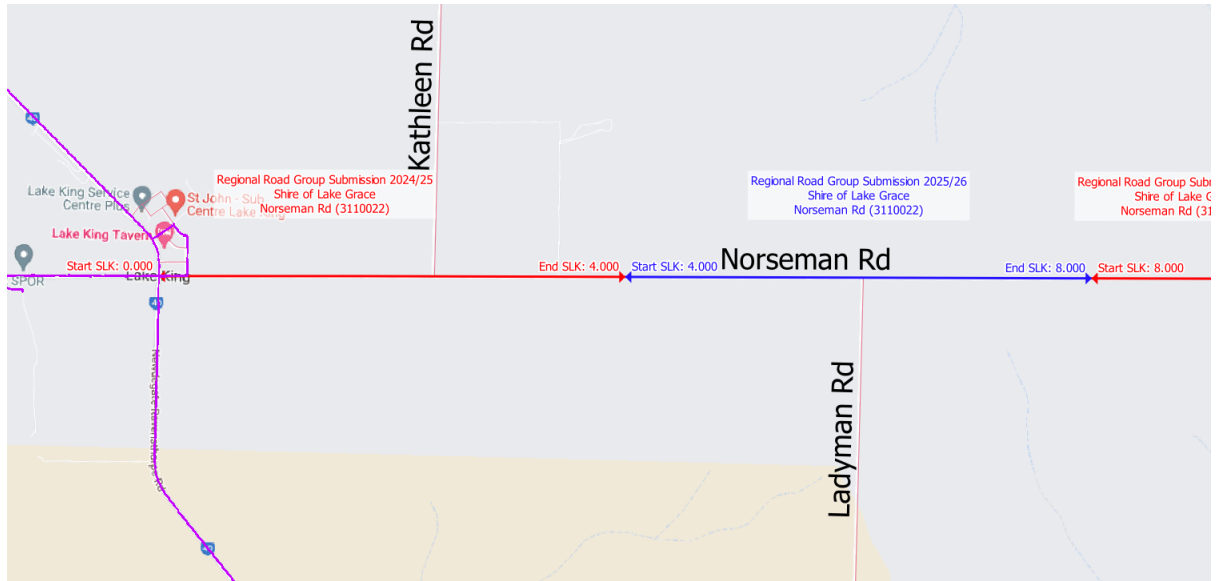
### LIST OF ATTACHMENTS

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Adoption of 5-year Road Plan for Regional Road Group  
Attachment 1 – Map of Sections

Norseman Road



**Adoption of 5-year Road Plan for Regional Road Group**  
*Attachment 1 – Map of Sections*

**Old Ravensthorpe Road**



**Adoption of 5-year Road Plan for Regional Road Group**  
*Attachment 1 – Map of Sections*

