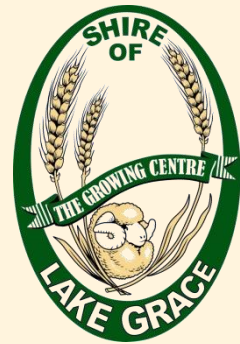


Shire of Lake Grace



Special Council Meeting

Minutes

Thursday 26 April 2018

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

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SHIRE OF LAKE GRACE

Minutes of the Special Meeting of Council held at Council Chambers, 1 Bishop Street, Lake Grace, WA on Thursday 26 April 2018.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Shire President opened the meeting at 5.31 pm and advised that today's Special Meeting has been convened to consider the matters presented;

- Development Application – proposed new carport on Lot 58 (no.14) Gumtree Drive, Lake Grace
- Community Pool Revitalisation Program Refund

2.0 DISCLAIMER READING

The Chief Executive Officer is to read aloud the disclaimer.

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

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3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**3.1 PRESENT**

Cr JF De Landgraft	Shire President
Cr SG Hunt	Deputy Shire President
Cr R Chappell	
Cr DS Clarke	
Cr RA Lloyd	
Cr AD Marshall	
Cr MR Spurr	
Cr MG Stanton	
Cr P Stoffberg	

In Attendance

Ms D Gobbart	Chief Executive Officer
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Observer/Visitors

Nil

3.2 APOLOGIES

Nil

3.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Cr SG Hunt has been granted leave of absence from Monday 30 April 2018 to Saturday 5 May 2018 inclusive

Cr RA Lloyd has been granted leave of absence from Monday 14 May 2018 to Monday 28 May 2018 inclusive.

Cr JF De Landgraft has been granted leave of absence from Thursday 28 June 2018 to Monday 6 August 2018 inclusive.

4.0 PUBLIC QUESTION TIME

Nil

5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

6.0 DECLARATIONS OF INTEREST**6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995
SECTION 5.60A**

Cr Chappell declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace (refer to page 4) with the nature of the interest being a shareholder, marketing and freight of grain.

Cr Clarke declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace (refer to page 4) with the nature of the interest being a shareholder, sale, freight, storage and handling of grain.

Cr De Landgraft declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace (refer to page 4) with the nature of the interest being a shareholder, storage and sale of grain.

Cr Lloyd declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace (refer to page 4) with the nature of the interest being a shareholder, storage and potential sale of grain.

Cr Marshall declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace (refer to page 4) with the nature of the interest being a shareholder, storage and sale of grain.

Cr Stanton declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace (refer to page 4) with the nature of the interest being a shareholder, partner in farm land east and west of White Dam Road and supply of grain to CBH.

Cr Stoffberg declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace (refer to page 4) with the nature of the interest being a supplier of catering for functions and training sessions.

**6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995
SECTION 5.60B**

Nil

**6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS
1996 SECTION 34C**

Nil

7.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8.0 REPORTS OF COMMITTEES

Nil

9.0 REPORTS OF OFFICER

9.1 PLANNING

The Chief Executive Officer (CEO) advised that as a result of the declarations received prior to the meeting, an application had been made to the Minister for Local Government for approval under section 5.69(3)(a) of the Local Government Act 1995 for sufficient elected members to be present to form a quorum to allow the matters to be discussed. As a result of that request correspondence had been received from the Department of Local Government and Communities as follows:

"I refer to your correspondence dated 18 April 2018 and advise that, in accordance with authority delegated by the Minister for Local Government, the Deputy Director General – Regulation has approved your application under section 5.69(3)(a) of the Local Government Act 1995 (the Act).

This approval allows all of the seven (7) disclosing members, namely, Shire President De Landgraft and Councillors Chappell, Clarke, Lloyd, Stanton, Stoffberg and Marshall to fully participate in the discussion and decision making relating to the below mentioned item at the Shire's Special Meeting of Council on 26 April 2018:

9.1.1 Development Application – Proposed new carport on Lot 58 (No. 14) Gumtree Drive, Lake Grace

Subject to the following conditions:

- 1. The approval is only valid for the 26 April 2018 Special Meeting of Council when agenda item 9.1.1 is considered;*
- 2. The abovementioned Councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;*
- 3. The CEO is to provide a copy of the Department's letter of approval to the abovementioned Councillors;*
- 4. The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;*
- 5. The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to the Department, to allow the Department to verify compliance with the conditions of this approval; and*
- 6. The approval granted is based solely on the interests disclosed by the*

abovementioned Councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply."

Cr Chappell declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace with the nature and extent of the interest being a shareholder, marketing and freight of grain. Ministerial approval has been granted to allow full participation in the discussion and decision making relating to this matter at the Special Meeting of Council of 26 April 2018.

Cr Clarke declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace with the nature and extent of the interest being a shareholder, sale, freight, storage and handling of grain. Ministerial approval has been granted to allow full participation in the discussion and decision making relating to this matter at the Special Meeting of Council of 26 April 2018.

Cr De Landgrafft declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace with the nature and extent of the interest being a shareholder, storage and sale of grain. Ministerial approval has been granted to allow full participation in the discussion and decision making relating to this matter at the Special Meeting of Council of 26 April 2018.

Cr Lloyd declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace with the nature and extent of the interest being a shareholder, storage and potential sale of grain. Ministerial approval has been granted to allow full participation in the discussion and decision making relating to this matter at the Special Meeting of Council of 26 April 2018.

Cr Marshall declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace with the nature and extent of the interest being a shareholder, storage and sale of grain. Ministerial approval has been granted to allow full participation in the discussion and decision making relating to this matter at the Special Meeting of Council of 26 April 2018.

Cr Stanton declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace with the nature and extent of the interest being a shareholder, partner in farm land east and west of White Dam Road and supply of grain to CBH. Ministerial approval has been granted to allow full participation in the discussion and decision making relating to this matter at the Special Meeting of Council of 26 April 2018.


Cr Stoffberg declared financial interest in Item 9.1.1 Development Application – Proposed new carport – Lot 58 (No.14) Gumtree Drive, Lake Grace with the nature and extent of the interest being a supplier of catering for functions and training sessions. Ministerial approval has been granted to allow full participation in the discussion and decision making relating to this matter at the Special Meeting of Council of 26 April 2018.

9.1.1 DEVELOPMENT APPLICATION – PROPOSED NEW CARPORT ON LOT 58 (NO.14) GUMTREE DRIVE, LAKE GRACE

Applicant: Mr Derek Stanton on behalf of Co-operative Bulk Handling Limited (Landowner)
File No. A3770
Attachments: 1. Application for Development Approval
Author: Mr Joe Douglas (Exurban & Rural Perspectives Planning)

Town Planning Consultant

Disclosure of Interest: Nil
Date of Report: 14 March 2018
Senior Officer: Ms Denise Gobbart


 Chief Executive Officer

Summary

This report recommends that a development application submitted by Mr Derek Stanton on behalf of Co-operative Bulk Handling Limited (Landowner) to construct a new carport to service an existing single detached dwelling on Lot 58 (No.14) Gumtree Drive, Lake Grace be approved subject to conditions.

Background

The applicant is seeking Council's development approval to construct a new 46.5m² carport on Lot 58 (No.14) Gumtree Drive, Lake Grace to service the existing single detached dwelling on the land.

Lot 58 is located in the eastern part of the Lake Grace townsite in a well-established, low density residential precinct and comprises a total area of approximately 809m². The land is rectangular in shape and has been extensively developed and used for low density residential purposes (i.e. a single detached dwelling, shed, patio, gazebo and associated vehicle access, parking and Landscaping).



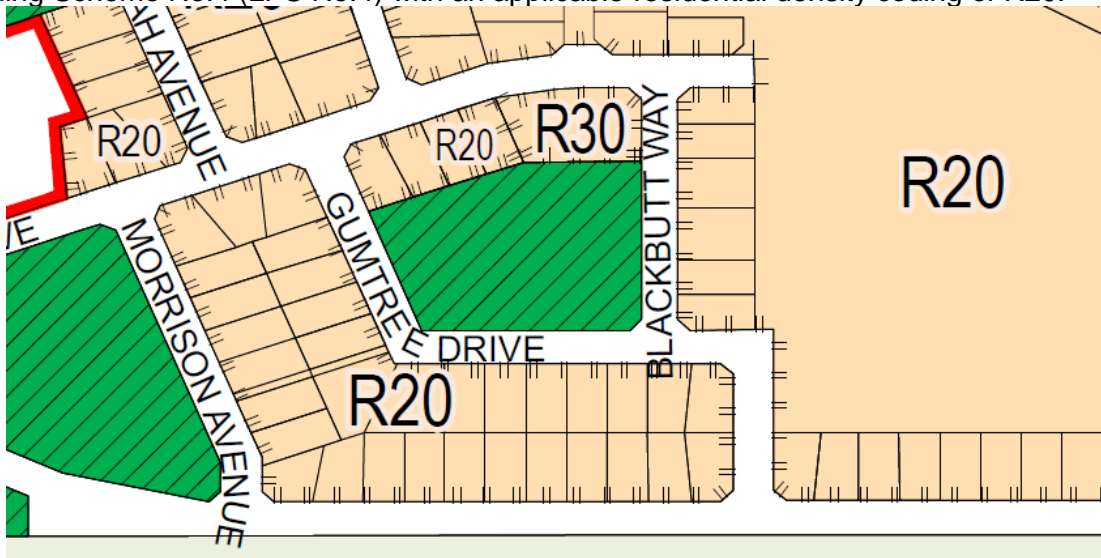
Location & Lot Configuration Plan (Source: Landgate)

Under the terms of the information and plans submitted in support of the application (see Attachment 1) the following is proposed:

- i) Construction of a new 15 metre long and 3.1 metre wide steel framed carport ranging in height from 2.6 metres to 2.2 metres above an existing brick paved driveway with a roof pitch of approximately 5 degrees;
- ii) The proposed new carport will have a total floor area of approximately 46.5m² and will be covered using off-white coloured roof sheeting supported by light brown coloured steel columns;
- iii) The new carport will have a 300mm setback from the land's eastern side boundary and a 10 metre setback from the land's frontage to Gumtree Drive (i.e. 4 metres behind the dwelling's front setback of 6 metres); and
- iv) All stormwater drainage from the carport roof will be directed to the land's front boundary for discharge into the Shire's local drainage system.

Comment

Lot 58 is classified 'Residential' zone under the Shire of Lake Grace's current operative Local Planning Scheme No.4 (LPS No.4) with an applicable residential density coding of R20.



Current Zoning Plan (Source: Shire of Lake Grace Local Planning Scheme No.4)

Under the terms of LPS No.4 the construction of a carport in association with a dwelling is permitted on land classified 'Residential' zone without the need for Council's development approval subject to any given proposal satisfying the relevant standards prescribed in LPS No.4 and the Residential Design Codes of WA (i.e. the 'R-Codes').

An assessment of the proposal against the development standards contained in LPS No.4 and the R-Codes has confirmed it satisfies the majority of standards except for its eastern side boundary setback where a setback of 300mm is proposed in lieu of a minimum required setback of 1.5 metres.

In considering whether or not to approve this proposed variation to the applicable standard Council must decide whether such variation is likely to have a detrimental impact upon the

amenity and character of the immediate locality or any immediately adjoining or other nearby properties.

It is concluded following detailed assessment of the application by the reporting officer that the proposed variation to the side boundary setback requirements of LPS No.4 and the R-Codes may be supported and approved by Council for the following reasons:

- i) The proposed carport will be a light-weight, open sided, visually attractive structure that could be expected to make a positive contribution to the character and amenity of the immediate locality;
- ii) The carport is unlikely to have any adverse visual impacts on the local streetscape or any adjoining property in terms of its bulk and scale;
- iii) The carport will not compromise the ability to provide adequate direct sun and ventilation to the existing dwelling and open spaces on the land or any adjoining properties;
- iv) The carport will not give rise to any overlooking and resultant loss of privacy on any adjoining properties; and
- v) The carport will allow for the effective use of space on the land to provide for the covered parking of vehicles.

In light of the above findings and conclusions it is recommended that Council exercise its discretion and grant conditional approval to the application.

Legal Implications

- Planning and Development Act 2005
- Shire of Lake Grace Local Planning Scheme No.4
- Part 10A Planning and Development (Local Planning Scheme) Regulations 2015 - Bushfire Risk Management – As the subject land is not located within a designated 'bushfire prone area' a Bushfire Attack Level (BAL) assessment is not required in support of this application.

Policy Implications

- State Planning Policy No.3.1 - *Residential Design Codes of Western Australia*

Consultation

Not required or deemed necessary in this particular instance.

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority required.

Recommendation/Resolution**RESOLUTION 12749**

Moved Cr Hunt
Seconded Cr Stoffberg

That the application for development approval submitted by Mr Derek Stanton on behalf of Co-operative Bulk Handling Limited (Landowner) to construct a new carport on Lot 58 (No.14) Gumtree Drive, Lake Grace be **APPROVED** subject to compliance with the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.
2. The new carport shall be an open structure and not be enclosed by any walls or doors unless otherwise approved by Council.
3. The new carport shall be of steel frame construction with non-reflective roof cladding and comprise a total floor area not exceeding 46.5m² unless otherwise approved by Council.
4. All stormwater collected from the carport's roof catchment shall be directed to the land's Gumtree Drive frontage to the specifications and satisfaction of the Shire's Chief Executive Officer for disposal into the Shire's local drainage system.

Advice Notes

1. The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period this approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Lake Grace having first been sought and obtained.
2. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
3. This is a development approval of the Shire of Lake Grace under its Local Planning Scheme No.4. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
4. The proposed structure is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
5. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.

RESOLUTION 12749 (Continued)

6. No works shall commence on the land prior to 7am without the Shire's written approval. No works are permitted on Sundays or Public Holidays.
7. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government.
8. If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the determination.

CARRIED 9/0

**SHIRE OF LAKE GRACE
LOCAL PLANNING SCHEME NO.4**

APPLICATION FOR DEVELOPMENT APPROVAL



Owner Details – Attach a separate sheet where there are more than two landowners		
Name/s: CBH GROUP P/L		
ABN (if applicable):		
Address: STUBBS STREET, LAKE GRACE Postcode: 6353		
Phone: (work): (home): (mobile):	Fax:	E-mail:
Contact person: DEAN GILES		
Signature:		Date: 9.3.18
Signature:		Date:
<p>NOTE: The signature of all registered owner(s) is required on all applications. This application will not proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</p>		
Applicant Details		
Name: DEREK STANTON		
Address: P.O. BOX 270 LAKE GRACE W.A. Postcode:		
Phone: (work): 0409685373 (home): (mobile):	Fax:	E-mail: derek.stanton@bigpond.com
Contact person for correspondence: AS ABOVE		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature:		Date: 9/3/2018

Property Details – Details must match those shown on the Certificate/s of Title		
Lot No:	House/Street No: 14	Location No:
Diagram or Plan No:	Certificate of Title Volume No:	Folio No:
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: GUMTREE DRIVE	Suburb: LAKE GRACE	
Nearest street intersection:		
Proposed Development:		
Nature of development: <input checked="" type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input type="checkbox"/> Works and Use		
<i>NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form must be completed and submitted with this application.</i>		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use: ERECT CARPORT TO EASTERN SIDE OF HOUSE		
Description of exemption claimed (if relevant):		
Nature of any existing buildings and/or land use: RESIDENTIAL		
Approximate cost of proposed development: \$11,000		
Estimated time of completion: 30/4/2018		
OFFICE USE ONLY		
Acceptance Officer's initials:		Date received:
Local government reference no:		

Lot 58 (14) GUM TREE DRIVE, LAKE GRACE WA 6353



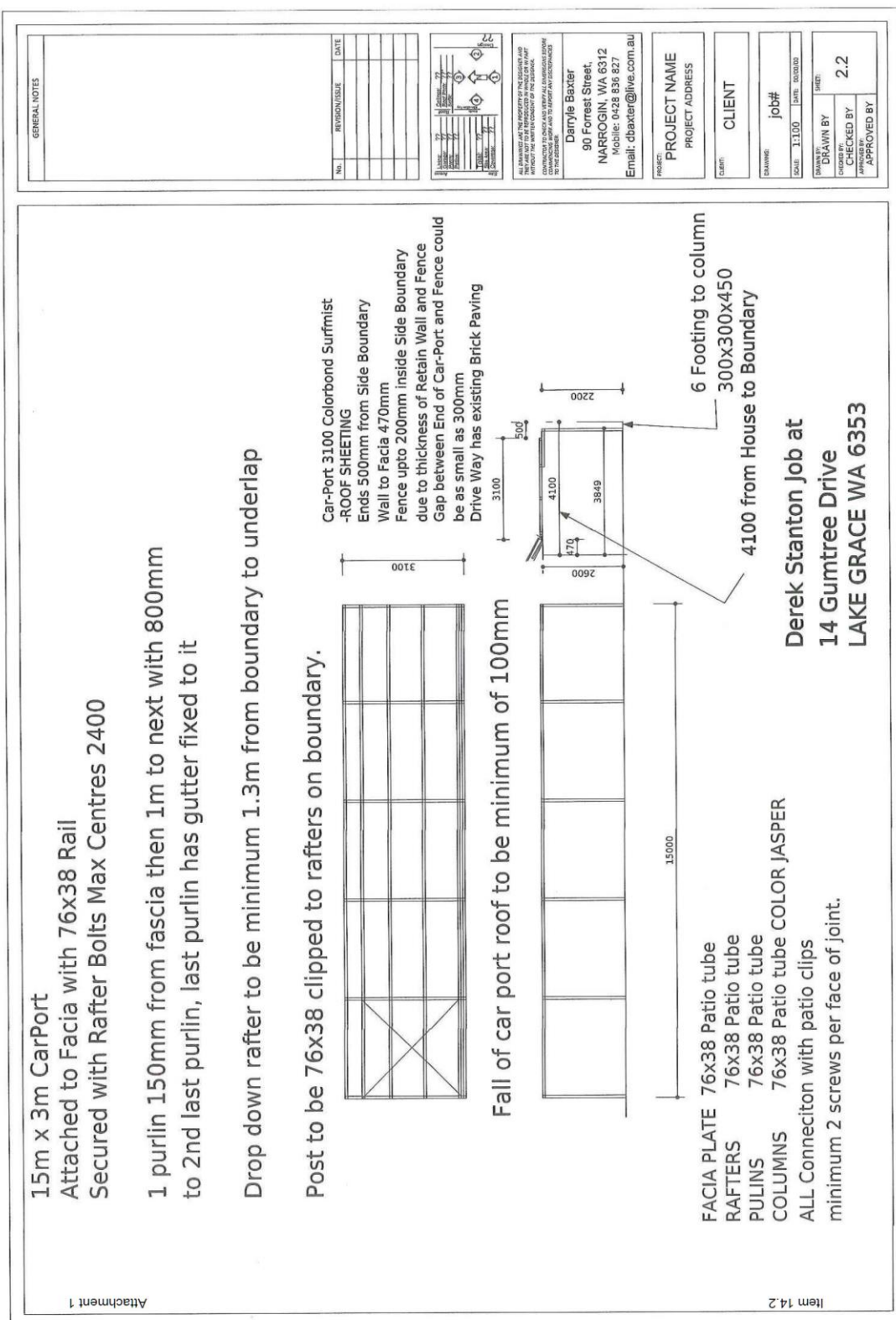
Item 9.1.1

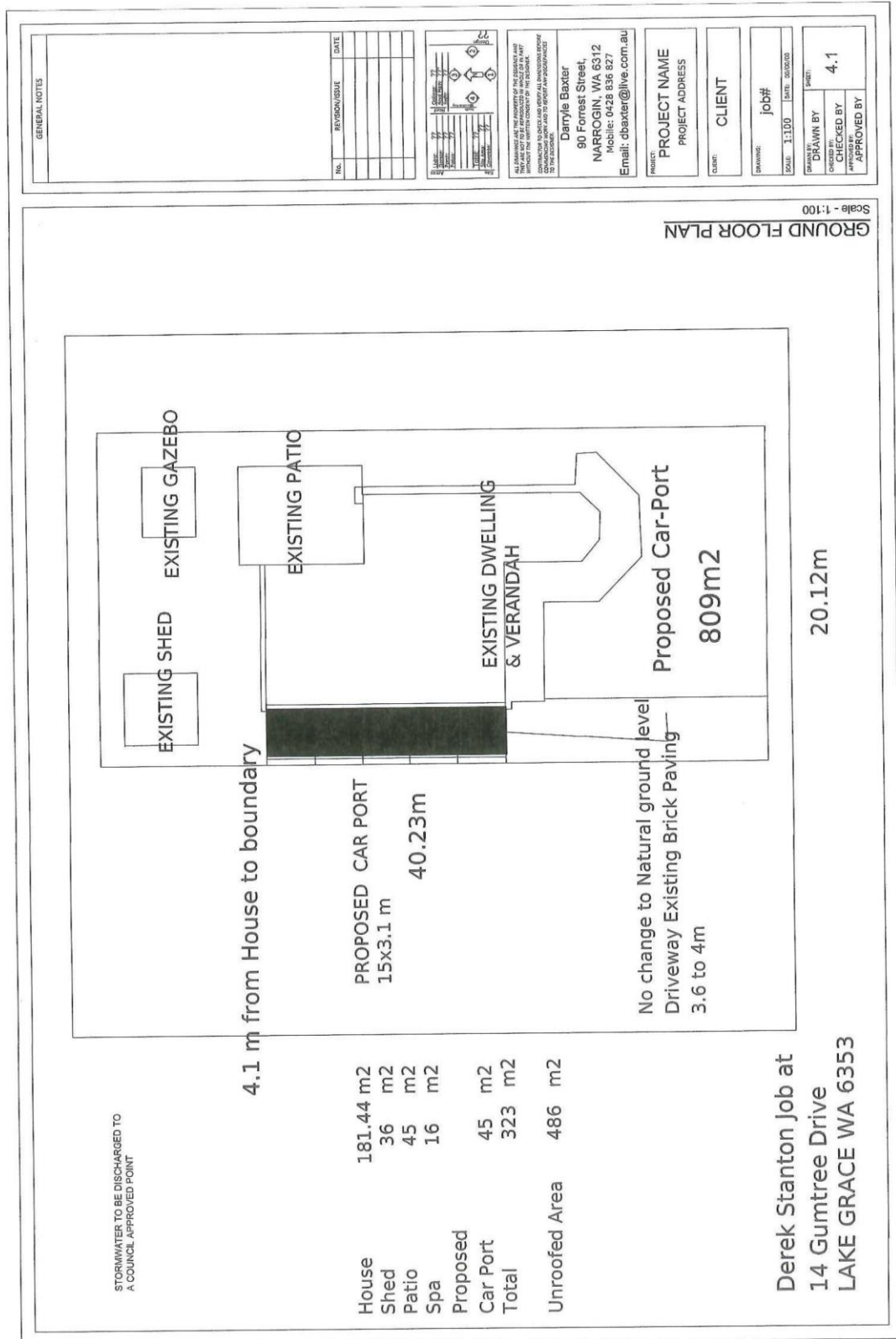
Attachment 1



Item 9.1.1



Attachment 1





9.2 COMMUNITY SERVICES

9.2.1 COMMUNITY POOL REVITALISATION PROGRAM REFUND

Applicant:	Department of Local Government, Sport and Cultural Industries	
File No.	0286	
Attachments:	<ol style="list-style-type: none"> 1. Letter Department of Sport and Recreation 2. Tax Invoice Department of Sport and Recreation 3. Statement of Expenditure Community Pool Revitalisation Program 	
Author:	Ms Denise Gobbart	 Chief Executive Officer
Disclosure of Interest:	Nil	
Date of Report:	23 April 2018	
Senior Officer:	Ms Denise Gobbart	 Chief Executive Officer

Summary

For Council to authorise the refund of \$7,820.22 (GST Inclusive) being the unspent portion of the 2016/17 Community Pool Revitalisation Program (CPRP).

Background

On Wednesday 28 March 2018, an email was received from Jenifer Collins, Manager Wheatbelt – Sport and Recreation following up on a letter dated 11 August 2017 with a Tax Invoice attached. The letter stated the following;

Community Pool Revitalisation Program (CPRP)

Thank you for submitting the acquittal documents for your Community Pool Revitalisation Program grant of \$32,000 for the 2016/17 financial year.

As per your CPRP Grant Agreement any grant monies not expended will need to be returned to the department.

You received an upfront payment of \$32,000 to complete this project. The final project cost is \$24,890.71 (exclusive GST), representing a saving of \$7,109.29 (exclusive GST) from the initial grant.

Attached is an invoice for the amount of \$7,109.21 (exclusive GST) which will need to be repaid to the department within 30 days.

Until this email, I was not aware this correspondence had been received and that the funds were to be reimbursed to the Department. On inspecting our Annual Report it showed that we had received \$32,000 and spent the same, leaving a balance of nil outstanding.

Comment

The CPRP was established under Royalties for Regions and was to be used to subsidise at least one of the following areas in the 2016/17 financial year:

- Upgrade to the aquatic facility (e.g. new heating system, new floodlighting);
- Maintenance of the aquatic facility (e.g. replacement of existing filters);
- Reduction of pool entry costs;
- Staff Development and/or training (e.g. Swimming instructor training); and
- Purchase of pool equipment (e.g. lane ropes, inflatables).

Included in the 2016/17 Annual Budget was the refurbishment of the Male change rooms at the Lake Grace Pool. This project had been drawn up and costed for inclusion in the 2016/17 Budget. As part of the funding program we could not use our own staff to undertake the works. A contractor had been identified and the time period for when the works were to be completed.

Unfortunately when the pool season ended and the tradesman was contacted they advised that they wouldn't be able to do the required work. Another contractor was suggested, but the price had significantly increased.

It was suggested that part of the work be undertaken, but as the pipe work was to be shifted to the outer wall, the project basically needed to be done as a whole.

The financial acquittal allocated the following;

Capital Upgrade	\$18,009.09
Maintenance	\$ 3,032.49
Equipment	\$ 374.77
Staff Training	\$ 2,924.36
Reduction in Entry	<u>\$ 550.00</u>
	\$24,890.71

With \$24,890.71 expended it has left a balance of \$7,109.29 (GST Exclusive) unspent on the grant which is to be repaid to the Department.

Legal ImplicationsLocal Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

* *Absolute majority required.*

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government —

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Policy Implications

Not Applicable

Consultation

External: Jenifer Collins, Manager Wheatbelt – Sport and Recreation

Financial Implications

There was no provision made in the 2017/18 budget to refund the requested \$7,820.22 (GST Inclusive). The Annual Report identified that \$32,000 had been received and the same had been spent. It is proposed that these funds will be drawn from account 1E1120200 Lake Grace Pool Operating Expenses.

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017 - 2027

Leadership - Strong governance and leadership, demonstrating fair and equitable community values.

Outcome 4.2 An efficient and effective organisation

- 4.2.1 Maintain accountability and financial responsibility through effective planning
 - 4.2.2 Comply with statutory and legislative requirements
 - 4.2.3 Provide a positive and safe workplace

Voting Requirements

Absolute majority of Council required

Recommendation/Resolution

RESOLUTION 12750

Moved Cr Stanton
Second Cr Hunt

That Council, authorise the repayment of \$7,820.22 (GST Inclusive), being the unspent portion of the 2016/17 Community Pool Revitalisation Program to the Department of Local Government, Sport and Cultural Industries.

CARRIED BY ABSOLUTE MAJORITY 9/0

Item 9.2.1

Attachment 1



Government of **Western Australia**
Department of **Sport and Recreation**

DSR file SUB074181
Enquiries Jenifer Collins
Phone 9690 2438
Email jenifer.collins@dsr.wa.gov.au

Mr Neville Hale

Chief Executive Officer
Shire of Lake Grace
PO Box 50
LAKE GRACE WA 6353

Dear Mr Hale

Community Pool Revitalisation Program (CPRP)

Thank you for submitting the acquittal documents for your Community Pool Revitalisation Program grant of \$32,000 for the 2016/17 financial year.

As per your CPRP Grant Agreement any grant monies not expended will need to be returned to the department.

You received an upfront payment of \$32,000 to complete this project. The final project cost is \$24,890.71 (exclusive GST), representing a saving of \$7,109.29 (exclusive GST) from the initial grant.

Attached is an invoice for the amount of \$7,109.21 (exclusive GST) which will need to be repaid to the department within 30 days.

If you have any enquiries please contact Jenifer Collins, Wheatbelt Regional Manager on 9690 2438.

Yours sincerely

Kent Burton
Facilities Consultant - CSRFF

11 August 2017



Building stronger, healthier, happier and safer communities

246 Vincent Street Leederville Western Australia 6007
PO Box 329 Leederville Western Australia 6903
Telephone (08) 9492 9700 Facsimile (08) 9492 9711
Email info@dsr.wa.gov.au
Web www.dsr.wa.gov.au



Government of **Western Australia**
Department of **Sport and Recreation**

PO Box 329
Leederville WA 6903

Attachment 1
Telephone (08) 9492 9700
Facsimile (08) 9492 9711
www.dsr.wa.gov.au

ADJUSTMENT TAX INVOICE

Date 11 August 2017

Organisation Shire of Lale Grace
PO Box 50
LAKE GRACE WA 6353
ATTENTION: Mr Neville Hale

Invoice SUB074181

ABN 80159 221 021

Particulars

Refund of unexpended CPRP grant monies
Project: Community Pool Revitalisation Program
TRIM Reference: 2016/1028

Due and payable within 30 days of invoice date

Amount: \$7,109.29

GST: \$710.93

TOTAL: \$7,820.22

Payable to:

Department of Sport and Recreation
PO Box 329
Leederville WA 6903
ABN 14 445 022 107

Bank Name: Commonwealth Bank
Branch Name: WA Government Banking Centre
BSB #: 066-040
Account #: 16700017

1.2100.45.3010

\$7,109.29

GST

\$710.93

This Invoice is a Recipient Created Adjustment Tax Invoice in accordance with GSTR 2000/10 and the supporting applications and agreements



Government of Western Australia
Department of Sport and Recreation

Community Pool Revitalisation Program (CPRP)

Statement of expenditure

Grant Fund Yr	2016/17	Organisation	SHIRE OF LAKE GRACE
Facility	LAKE GRACE MEMORIAL SWIMMING POOL		

To be completed by the Grantee – As submitted online (delete/expand as appropriate)

Capital Upgrade

Date	Payee	Purpose	Amount ex GST
09/12/2016	McKenzie Rural Contracting	Removal of old fence and installation of new fence	6970.00
31/05/2017	Lake Grace Engineering	Fixed stainless steel ladder at sand trap plus freight	3209.09
31/05/2017	Fyfe Transport	White washed sand for Lake Grace Swimming Pool	7830.00
		Total (as submitted online)	18009.09



Government of Western Australia
Department of Sport and Recreation

Maintenance

Date	Payee	Purpose	Amount ex GST
26/10/2016	FESA	ESL Levy fee	143.25
03/11/2016	Trevenen Plumbing	Plumbing materials and labour to install swimming pool drinking fountain	507.90
07/11/2016	FESA	Safety check and replacement of swimming pool fire extinguishers	340
21/11/2016	Home Hardware	Purchase of paint/duck tape for building maintenance	56.50 *
30/11/2016	Home Hardware	Pool lawn fertilisers	84.82 *
30/11/2016	Home Hardware	Padbolt, screws for pool	152.72*
08/12/2016	Home Hardware	Rivet & screws for pool	7.40 *
11/12/2016	Trevenen Plumbing	Repair of garden hose vacuum breakers plus labour	66.50
08/12/2016	Outback TV	Replace capacitor to motor plus labour	183.80
03/01/2017	Trevenen plumbing	Repair to toilet	125.00
06/01/2017	Phonographic Performance Company	Copyright compliance	75.59
03/05/2017	Home Hardware	Lawn fertiliser	82.25 *
30/11/2016	A&E Medical Services	Service of pool oxygen cylinders	94.11
02/05/2017	SIGMA	Signs – re Pool Safety	264.00
	Depot Staff	Pool maintenance wages March 2016 – Nov 2016	848.65
		Total (as submitted online)	3032.49

Please note the products with the star * near the dollar amount were put under equipment on the acquittal form.

Equipment

Date	Payee	Purpose	Amount ex GST
21/10/2016	RLSSWA	Pool straps for spinal board	50.77
14/11/2016	Home Hardware	Energiser max battery & bin	50.36
20/01/2017	LG Leading Appliances	1 x Vax	153.64
20/01/2017	RLSSWA	Under 5 wrist bands	120.00
		Total (as submitted online)	374.77

Item 9.2.1

Attachment 2



Government of Western Australia
Department of Sport and Recreation

Staff Training

Date	Payee	Purpose	Amount ex GST
26/09/2016	LIWA	LIWA aquatics membership	420.00
21/10/2016	RLSSWA	WAW registration fee	150.00
29/11/2016	YMCA	Lifeguard requalification Narrogin	1136.36
16/12/2016	RLSSWA	RLS code of practice assessment fee plus travel & accommodation	1218.00
		Total (as submitted online)	2924.36

Reduction in Entry Fees

Date	Payee	Purpose	Amount ex GST
26/01/2017		Free Pool entry for Australia Day	550.00
		Total (as submitted online)	550.00

TOTAL \$24,890.71 (\$7,109.29)

Acknowledgement by the Regional Manager

By approving this acquittal, I have examined all the attached evidence and approve any changes to the original application as consistent with the intent of the application and with the fund. Any adjustments made to the online acquittal have been discussed with the applicant to reflect their true intention.

10.0 CONFIDENTIAL ITEMS – AS PER LOCAL GOVERNMENT ACT S5.23 (2)

Nil

11.0 CLOSURE

There being no further business the Shire President closed the meetings at 5.43 pm

I, Jeanette Frances De Landgraft, certify that the minutes of the Special Meeting held on the 26 April 2018 as shown were confirmed as a true record at the meeting held on the 23 May 2018.

Shire President

Date