

Shire of Lake Grace

Special Council Meeting

# Minutes

15 January 2019



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## **SHIRE OF LAKE GRACE**

Minutes for the Special Meeting of Council held at Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 15 January 2020.

### **1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President opened the meeting at 12.12 pm and advised that today's special meeting has been convened to consider the matters presented;

- Matters Pertaining to Staff

### **2.0 DISCLAIMER READING**

A recording of the disclaimer was played aloud.

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**3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)****3.1 PRESENT**

Cr JF De Landgraft

Shire President

Cr P Stoffberg

Shire Deputy President

Cr LW Armstrong

Cr R Chappell

Cr DS Clarke

Cr RA Lloyd

Cr AD Marshall

Cr MG Stanton

Cr HL Steicke

**In Attendance**

Mr A George

Acting Chief Executive Officer

Miss C Cavanagh

Executive Assistant

Ms D Hunter

Acting Employer Relations Manager, WALGA

Mr J McGovern

Manager, Governance, WALGA

**Observers/Visitors**

Nil

**3.2 APOLOGIES**

Nil

**3.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED**

Nil

**4.0 PUBLIC QUESTION TIME**

Nil

**5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**6.0 NOTATIONS OF INTEREST****6.1 DECLARATION OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A**

Nil

**6.2 DECLARATION OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B**

Nil

**6.3 DECLARATION OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS 1996 SECTION 34C**

Cr Armstrong declared an impartiality interest in relation to item 10.1.1 Matters Pertaining to Staff (refer page 7) with the nature of the interest being that his step son in law Hugh Choi is employed by the Shire of Lake Grace.

Cr Chappell declared an impartiality interest in relation to item 10.1.1 Matters Pertaining to Staff (refer page 7) with the nature of the interest being that his wife Cheryl Chappell is employed by the Shire of Lake Grace

Cr Marshall declared an impartiality interest in relation to item 10.1.1 Matters Pertaining to Staff (refer page 7) with the nature of the interest being that his daughter-in-law Letisha Marshall is an employee of the Shire of Lake Grace

**7.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

The Shire President invited WA Local Government Association (WALGA) representatives James Mc Govern and Davina Hunter to introduce themselves to Council.

Davina Hunter introduced herself as Acting Employer Relations Manager for WALGA and informed Council that they operate on a subscription only basis of which the Shire is a subscriber. They have seven (7) team members, who have employment law backgrounds and advise on all things regarding Human Resources and Industrial Relations.

James McGovern introduced himself as Manager of Governance with a local government background and having been employed by WALGA for twelve (12) years. James confirmed that he provides advice on the responsibilities of Councillors and Administrators under the Local Government Act.

**8.0 REPORTS OF COMMITTEES**

Nil

**9.0 REPORTS OF OFFICERS**

Nil

**10.0 CONFIDENTIAL ITEMS – AS PER LOCAL GOVERNMENT ACT S5.23 (2)**Recommendation/Resolution**RESOLUTION 13173**

Moved Cr Chappell  
Seconded Cr Clarke

That Council meet behind closed doors at 12.24 pm to consider item 10.1.1 Matters Pertaining to Staff, in accordance with section 3.7 of the Shire of Lake Grace Standing Orders Local Law 2015, and section 5.23 (2)(a) of the Local Government Act 1995.

**CARRIED 9/0**

*This item and any attachments are confidential in accordance with Section 5.23(2)(a) of the Local Government Act 1995 as it contains 'a matter affecting an employee or employees'.*

*Mr A George & Ms C Cavanagh left the meeting at 12.24 pm and did not return.*

*Ms D Hunter & Mr J McGovern left the meeting at 12.31 pm and did not return*

**10.1 ADMINISTRATION****10.1.1 MATTERS PERTAINING TO STAFF**

***The content of Councillor Motions 1 and 2 are to remain Confidential as they contain 'a matter affecting an employee or employees'***

Councillor Motion 1**RESOLUTION 13174**

Moved Cr Armstrong  
Seconded Cr Clarke

That the confidential matters items 1 and 2 be adopted.

**CARRIED 6/3**

*Cr Armstrong requested that the votes of all members present be recorded, in accordance with Section 5.21(4)(b) of the Local Government Act:*

***FOR:*** Cr Armstrong, Cr Clarke, Cr Chappell, Cr Marshall, Cr Lloyd, Cr Steicke

***AGAINST:*** Cr De Landgraft, Cr Stoffberg, Cr Stanton

Councillor Motion 2

**RESOLUTION 13175**

Moved Cr Marshall  
Seconded Cr Armstrong

That the confidential matters items 1 and 2 be adopted.

**CARRIED 8/1**

Recommendation/Resolution

**RESOLUTION 13176**

Moved Cr Armstrong  
Seconded Cr Marshall

That Council move out from behind closed doors at 12.56 pm.

**CARRIED 9/0**

**11.0 CLOSURE**

There being no further business, the Shire President closed the meeting at 12.56 pm.

**12.0 CERTIFICATION**

I, Jeanette Frances De Landgraft, certify that the minutes of the meeting held on the 15 January 2020 as shown were confirmed as a true record at the meeting held on the 19 February 2020.

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Date