



Shire of Lake Grace

28 August 2024

Ordinary Council Meeting

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Shire of Lake Grace

Ordinary Council Meeting

MINUTES

24 July 2024

Meeting Commencing at 3:30 pm



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Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Minutes of the Ordinary Council Meeting held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 24 July 2024 commencing at 3:30pm.

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

Deputy President Stephen Hunt opened the meeting at 3.31pm

2.0 ACKNOWLEDGEMENT OF COUNTRY

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 PRESENT

Cr SG Hunt	Deputy Shire President
Cr R Chappell	
Cr RA Lloyd	
Cr BJ Hyde	
Cr AJ Kuchling	
Cr DS Clarke	

3.2 APOLOGIES

Cr LW Armstrong	Shire President
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3.3 IN ATTENDANCE

Mr. Alan George	Chief Executive Officer
Mr C Paget	Deputy Chief Executive Officer
Mrs T Hall	Manager Corporate Services
Mr C Elefsen	Manager Infrastructure Services
Mrs A Adams	Executive Assistant

3.4 OBSERVERS / VISITORS

Nil

3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED
--

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE
--

Nil

5.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
--

Nil

6.0 PUBLIC QUESTION TIME

Nil

7.0 PETITIONS/DEPUTATIONS/PRESENTATIONS
--

Nil

8.0 NOTATIONS OF INTEREST

8.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A

Nil

8.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

Nil

**8.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION
REGULATIONS 1996 SECTION 34C**

Nil

9.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING – WEDNESDAY 26 JUNE 2024

RECOMMENDATION / RESOLUTION

RESOLUTION 13891

Moved: Cr Chappell
Seconded: Cr Clarke

That the Minutes of the Ordinary Council Meeting held on Wednesday 26 June 2024 be confirmed as a true and accurate record of the meeting.

CARRIED 6/0

For: Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke
Against: Nil

10.2 SPECIAL COUNCIL MEETING

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**12.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION
OF COUNCIL**

Nil

13.0 REPORTS OF COMMITTEES

Nil

14.0 REPORTS OF OFFICERS

14.1 INFRASTRUCTURE SERVICES

Nil

14.2 PLANNING

14.2.1 PLANNING APPROVALS UNDER DELEGATION P01

The following applications for planning have been approved by the Chief Executive Officer under the Delegation P01 as legislated by the *Planning and Development Act 2005*, Planning and Development (Local Planning Schemes) Regulations 2015 – schedule 2 (Deemed Provisions) clauses 82 to 84 and the Shire of Lake Grace Local Planning Scheme No.4:

Date of Approval	Applicant	Activity

No approvals for this reporting period.

14.3 HEALTH AND BUILDING

Nil

14.4 ADMINISTRATION

14.4.1 4WDL KEY WORKER HOUSING PROJECT

Applicant	Alan George – Chief Executive Officer
File No.	0733
Attachments	• 4WDL Key Worker Housing Business Case (Final) • 4WDL Housing Plans & Selected Key Worker Housing Sites (Final) • 4WDL Key Worker Housing Investment Cost Benefit Analysis (Final)
Author	Shire of Dumbleyung (as Lead Agency)
Disclosure of Interest	Nil
Date of Report	16 July 2024
Senior Officer	Alan George – Chief Executive Officer

Summary

The purpose of this item is for Council to consider and endorse the 4WDL Key Worker Housing Project Business Case and supporting documents.

Background

During 2023, 4WDL partnered with the Wheatbelt Development Commission (WDC) to undertake a stage one comprehensive key worker housing study across the 4WDL LGAs. Each of the six participating LGAs contributed \$2,180 towards this activity (total \$13,080) and the WDC committed \$18,000; total project value \$31,080. A project scope was developed and a joint consultancy was subsequently let to JEPS (planning consultants) and Econisis (economic consultant). A final consolidated 4WDL Key Worker Housing Report was completed and adopted at the 4WDL meeting held on 11th July 2023.

Stage 1 Housing Needs Analysis Key Learnings and Outcomes

The 4WDL Key Worker Housing Report provided a comprehensive analysis of the situation across the 4WDL region. The main report takeaways were as follows:

1. Confirmation that there are significant supply/demand gaps in key worker housing right across our entire region (in all key townsites).
2. Key worker housing demand is estimated to be circa 2.5 times greater than current building activity.
3. There are opportunities (in most towns) to leverage existing vacant and Shire owned freehold (& Crown?) land to develop new housing product, based on conservative demand estimates.
4. Most of our towns currently experience 'failed market' conditions, where there is a 'negative equity' situation stifling private sector investment (i.e. cost of a new dwelling is higher than the resulting market value of the final built product).
5. The average market failure (negative equity) gap inhibiting private sector investment has been assessed at circa \$120,000 per dwelling across our key towns (\$54,000-\$198,000 for single 3-bedroom dwellings & up to \$250,000 for group dwellings).

6. The opportunity cost of not investing in key worker housing ranges from a loss of economic contribution of \$126,000 to \$265,000 per worker per year.
7. Failed housing market conditions can only be resolved by Government (Federal and/or State) funding support intervention, potentially via a grants assistance program to 'fill the gap' (shortfall).
8. Traditional Government 'headworks' related funding interventions will not be enough to resolve failed market conditions across our 4WDL region as the negative equity situation (investment gap) for us is higher (requires additional funding) compared with regional centres (where stronger housing markets exist).
9. The most cost-effective housing product recommended for development is through small prefabricated housing via infill grouped dwellings to maximise available vacant land footprint together with potential subdivision.
10. Any proposed key worker housing investment solution would likely require LGAs gifting the land as part of a final construction arrangement (deal).

JEPS and Econisis were then invited to prepare and submit a Reverse Brief to move this stage one work into (stage two) project readiness. The proposal included the following scope of works:

1. Validate (by site visits and assessment) all existing vacant land holdings in each key 4WDL town (six main townsites).
2. Determine planning and land development considerations including subdivision potential (aimed at maximising yield).
3. Prepare 'Housing Plans' for each key town confirming location of potential development sites, yield and timeframe for key worker housing delivery.
4. Prepare preliminary concept designs for new key worker housing product including cost estimates for development.
5. Undertake WA Treasury compliant Cost Benefit Analysis of proposed key worker housing development.
6. Complete high-level financial analysis and risk assessments of proposed development(s).
7. Establish a 'project (concept) ready' Preliminary Business Case for 4WDL use to engage with and seek funds from State & Federal Government(s).
8. Summarise Business Case findings and highlights into a glossy (up to 8 page) pitch type document for 4WDL advocacy and lobbying access use.

The total consulting fee for this stage two activity was circa \$39K (ex GST). Following a similar approach to fund the initial investigation study, it was agreed that each 4WDL LGA would contribute \$6,500 towards this project readiness stage.

Stage 2 Housing Investment Concepts, Cost Benefit Analysis & Business Case

JEPS and Econisis completed their project ready Business Case assignment. The key takeaway highlights from this Business Case report included the following:

1. Reinstatement of previous 2023 analysis (report) of the requirement (need) for between 158 and 254 key worker dwellings across the 4WDL region over the next decade (confirmed through multiple modelling techniques and scenarios and significant key stakeholder engagement).
2. Current widespread market failure conditions means that it is almost impossible for this demand to be met without a reasonable level of government intervention (at least to cover the market failure gap).

3. This market failure condition means the region and State are experiencing significant economic opportunity cost (loss) due to the lack of suitable housing to accommodate productive and essential workers in the region.
4. Commercial lending institutions are also an inhibitor against regional housing investment as their borrowing assessment criteria includes algorithms negating positive loan approvals based on pre-determined postcode locations, impacting many regional areas across Australia.
5. Vacant residential land supplies are constrained by servicing, tenure, ownership, environmental overlays and suitability for investment. The number of lots across the region meeting shortlisting criteria are limited to 19. Of these 19 lots, 33 potential dwellings were identified for development over 8 sites across each of the LGAs, including 2 sites in Wagin and 2 sites in Lake Grace (refer to below table for shortlisted sites and estimated development costs).

4WDL Shortlisted Sites for Housing Investment Concepts

Site	Address	Average Development Cost per dwelling	Number of Dwellings	Total Cost
1	8-10 (Lot 6 and 7) Harvey Street, Dumbleyung	\$ 534,304	6	\$ 3,205,825
2	25-29 (Lots 72,73 and 74) Hynes Court, Williams	\$ 533,233	4	\$ 2,132,933
3	8-10 (Lots 19 and 18) Khedive Street, Wagin	\$ 532,512	3	\$ 1,597,535
4	Portion of Lot 500 Wattle Road, Lake Grace	\$ 533,162	6	\$ 3,198,972
5	Portion of Lot 309 Burrowes (Wst) Street, Darkan	\$ 542,762	4	\$ 2,171,050
6	13 (Lot 129) Cardigan Street, Woodanilling	\$ 474,292	2	\$ 948,585
7	Portion of Lot 9002 Griffin Road, Lake Grace	\$ 533,258	2	\$ 1,066,515
8	3 (Lot 19) Omdurman Street, Wagin	\$ 524,242	6	\$ 3,145,454
TOTAL		\$ 525,971	33	\$ 17,466,869

6. Local Government Development & Ownership is identified as the preferred delivery model due to the scale of feasibility gaps rendering more incremental funding or market-led incentives unsuitable. The exception is the potential for a development financial subsidy (of approximately \$350,000 per dwelling) to market, employer and community-led housing projects under a co-investment model. However the depth of market and capacity of private partners to deliver this likely impedes its short-term take up.
7. Cost estimates from Chadwick Consulting identified an average development cost per dwelling requirement of \$525,971 (\$291,000 per dwelling base infrastructure procurement cost plus regional loading factors). This represents a total cost, excluding land value of \$17,466,869 for the servicing of sites and the construction of the 33 dwellings.
8. Dwelling construction costs include the pad and house, carport (1 carport for 2-bedroom, 2 carports for 3-bedroom) and driveways. Dwellings have also been costed to a 'medium' specification, to reflect quality requirement for long-term habitation. Additionally, dwelling footprints are relatively small to enable modular/flat pack construction methods.
9. A completed Cost Benefit Analysis (CBA) indicates significant economic benefits that outweigh project costs, using different discount rates (refer to below table). Benefit Cost Ratios and Net Present Values are positive for the 33-dwelling project at all discount rates, with BCRs exceeding 2.0 at 4% and 7% discount rates.

Summary of Cost Benefit Analysis Results

Summary	4%	7%	10%
Total Costs	-\$19.3	-\$18.6	-\$18.0
Capital Costs	-\$17.1	-\$16.9	-\$16.7
Maintenance	-\$2.2	-\$1.7	-\$1.3
Benefits	\$49.9	\$38.1	\$30.0
Construction Supply Chain Benefits	\$1.2	\$1.2	\$1.2
Economic Contribution of Key Workers	\$33.0	\$25.3	\$19.9
Household Expenditure-Based Economic Impacts	\$6.9	\$5.3	\$4.1
Social Benefit of Housing Access	\$5.0	\$3.8	\$3.0
Housing Market Normalisation	\$2.2	\$1.7	\$1.3
Residual Asset Value	\$1.6	\$0.9	\$0.5
NPV	\$30.5	\$19.5	\$12.0
BCR	2.58	2.05	1.67

10. The project has the capacity to delivery \$30.3m in economic output to the WA economy over the construction phase (assuming 3 years). This includes \$5.1m in direct and indirect economic incomes and \$9.5m over 3 years of Gross Value Added to the regional economy. Approximately 16.5 construction job years will be supported during the construction phase (refer to below summary of economic impacts).

Summary of Economic Impact, Construction Phase, Total Impact

Summary	Initial Impact	First Round Impact	Industry Support Impact	Total Impact (Simple Multipliers)
Output (\$m)	\$17.5	\$8.5	\$4.4	\$30.3
Income (\$m)	\$2.4	\$1.8	\$0.9	\$5.1
Employment (FTEs)	8.5	5.0	3.1	16.6
Gross Value Added (\$m)	\$4.6	\$3.1	\$1.8	\$9.5

The preliminary Business Case and associated analysis and evidence confirms the recommendation that:-

- **State and/or Federal Government investment be provided to enable the delivery of 33 dwellings across the 4WDL Councils for the purposes of providing accommodation and housing for key workers in the region.**

The Business Case also recommended State and/or Federal Government consideration be given to the establishment of a **Key Worker Housing Subsidy Fund** to supplement the market failure gap by providing financial support and capital subsidies to market, employer and community-led key worker housing projects in the region based on a co-investment model. This program is aimed

to incentivise private sector investment targeting privately owned land sites in townships or on rural farming properties (for farm workers).

The Business Case recommended the following next steps:

- I. Engage with Federal and/or State Government agencies to secure in principle support for the projects and confirm appropriateness of governance and delivery models.
- II. Seek a design partner on the market to secure designs and costings for the project and/or test the market using already prepared concept designs via a public tender process.
- III. Provide these details as part of a targeted investment application and funding submission to the State and/or Federal Government (or the relevant identified agencies).

Upon successfully securing funding, it is then recommended that a procurement and project management plan (unless already tendered) be established to guide further steps in the delivery and implementation of the project.

To support these business case activities, contact was made with a sample supplier (two builders) of prefabricated housing product to clarify their capacity to construct 33 new dwellings. Both respondents confirmed their book build capacity to pre-order and initiate building activities within a 12 to 18-month period.

Comment

The completion of this Key Worker Housing investigative work places 4WDL in a strong project and business case readiness position to commence engagement and advocacy activities to seek Federal and/or State Government grant and program funding support. 4WDL endorsed these final Key Worker Housing project reports at their most recent meeting held on 13th June 2024.

4WDL also endorsed the following delegates to be the Advocacy Team to commence key Federal and State Government stakeholder engagement activities:

- Shire of Dumbleyung President Amy Knight
- Shire of West Arthur Deputy Shire President Karen Harrington
- Shire of Dumbleyung CEO Gavin Treasure
- Shire of West Arthur CEO Vin Fordham Lamont
- 4WDL Executive Officer Chris Paget (Shire of Lake Grace DCEO)

One main engagement challenge is to inform key Federal and State Government decision makers that Key Worker Housing remains the critical missing piece in current narrative around lack of housing generally. At present, the main focus has been around Social and Affordable housing. There appears to be a misconception that Key Worker Housing should be fully commercial based, private sector investment driven. This might be the case in the greater Perth metropolitan area and some regional centres where stronger markets exist, but not in most regional and rural areas due to failed market conditions.

As at this reporting date, a series of email meeting requests had been distributed to a number of key Federal and State Government Ministers, MP's and lead agencies. One meeting had so far been facilitated. A main aim is to seek funding as a primary goal but failing that try and influence policy settings in lead up to both the impending 2025 Federal & State Government elections. Engagement progress reports will be prepared to keep all 4WDL delegates informed of progress with this engagement. Some media contact is also envisaged.

Legal Implications

Nil

Policy Implications

Nil

Consultation

4WDL CEOs and Council representatives.

Financial Implications

Once endorsed a grant application for funding through the State Government Infrastructure Development Fund for funding will be prepared by Whitney Consulting at a cost of around \$1,000 per council.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Economic Objective - A prosperous economy supporting diversification of industry		
Outcome	2	A diverse and prosperous economy
Strategies	2.2	Support local business and promote further investment in the district
	2.3	Investigate and support housing market opportunities
Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community
	8.2	Promote and advocate for the community and district
	8.3	Provide strategic leadership and governance

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION **13892**

Moved: **Cr Clarke**
Seconded: **Cr Lloyd**

That Council:
Endorses the 4WDL Keyworker Housing Business Case and associated project support documents.

CARRIED **6/0**

For: **Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**
Against: **Nil**

14.4.2 APPOINTMENT OF COMMUNITY MEMBER TO TOURISM ADVISORY COMMITTEE

Applicant	Internal report
File No.	0039
Attachments	Nil
Author	Alex Adams – Executive Assistant
Disclosure of Interest	Nil
Date of Report	18 July 2024
Senior Officer	Mr Chris Paget – Chief Executive Officer

Summary

For Council to consider the appointment of a community representative for Pingaring to the Tourism Advisory Committee.

Background

The Shire of Lake Grace Tourism Advisory Committee (LGTAC) is a standing committee of the Council established under the provisions of the *Local Government Act 1995*. The Terms of Reference the Committee operate under state:

The Committee membership comprise persons as follows:

- *Representatives for each of town: Lake Grace, Newdegate, Lake King, Varley and Pingaring with interest and/or expertise within the tourism field*
- *One (1) Councillor appointed by Lake Grace Shire Council*
- *The Chief Executive Officer (or their delegate)*
- *The Lake Grace Visitor Centre Coordinator(s)*

Comment

At the meeting of Council on 21 February 2024 community representatives were appointed to the Tourism Advisory Committee and it was noted to adjust the Terms of Reference to reflect extra representation where relevant and to include a community representative from Pingaring.

We wrote to the Pingaring Progress Association in March inviting community representation on the LGTAC. Mr O'Neill indicated his interest and attended the May meeting of the LGTAC as an observer. We have now been advised of the Pingaring Progress Association's endorsement of Mr O'Neill as a community representative and therefore recommend to Council that he be appointed to the committee.

Statutory/Legal Implications

Local Government Act 1995:

5.11. Committee membership, tenure of

- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until -
- (a) the term of the person's appointment as a committee member expires; or
 - (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day, whichever happens first.

Policy Implications

Code of Conduct for Council Members, Committee Members and Candidates.

Consultation

Chris Paget – Deputy Chief Executive Officer
Pingaring Progress Association

Financial Implications

There are no major financial implications; any payment is currently limited to the reimbursement of reasonable expenses associated with the costs of attending audit committee meetings. Note that amendments to section 5.100 of the *Local Government Act* 1995 have been proposed to allow for committee meeting fee payments to non-Council and non-employee members; this is likely to occur in 2024.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Economic Objective - A prosperous economy supporting diversification of industry		
Outcome	3	An attractive destination for visitors
Strategies	3.1	Promote and develop tourism as part of a regional approach
Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	9	An efficient and effective organisation
Strategies	9.2	Comply with statutory and legislative requirements

Voting Requirements

Absolute majority

RECOMMENDATION / RESOLUTION

RESOLUTION **13893**

Moved: **Cr Chappell**

Seconded: **Cr Clarke**

That Council appoints Mr Norm O'Neill as Community Representative for Pingaring on the Shire of Lake Grace Tourism Advisory Committee.

CARRIED **6/0**

For: **Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**

Against: **Nil**

14.5 FINANCE

14.5.1 ACCOUNTS FOR PAYMENT – JUNE 2024

Applicant	Internal Report
File No	0277
Attachments	List of Accounts Payable
Author	Tegan Hall - Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	3 July 2024
Senior Officer	Mr Alan George – Chief Executive Officer

Summary

For Council to ratify expenditures incurred for the month of June 2024.

Background

List of payments for the month of June 2024 through the Municipal and Trust accounts is attached.

Comment

In accordance with the requirements of the Local Government Act 1996, a list of creditors and Credit cards and Fuel Cards transactions is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12

Local Government (Financial Management) Regulations 1996 – Reg 13 and Reg 13A

Policy Implications

Policy 3.6 - Authorised Use of Credit Card/Fuel Cards

Policy 3.7 - Purchasing Policy

Consultation

Nil

Financial Implications

The list of creditors paid for the month of June 2024 from the Municipal and Trust Account
Total \$1,293,505.63

Strategic Implications

This aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION **13894**

Moved: **Cr Hyde**
Seconded: **Cr Kuchling**

That Council ratify the list of payments totalling \$1,293,505.63 as presented for the month of June 2024 incorporating:

Payment Method	Cheque/EFT/DD Number	Amount
Trust	EFT26708	\$51.00
Electronic Funds Transfers	EFT26628 – EFT26779	\$1,257,614.22
Municipal Account Cheques	37125	\$188.85
Direct Debits	DD10993.1 – DD11017.1	\$25,356.20
Credit Cards	DD11020.1	\$6,115.83
Fuel Cards	EFT26656 & EFT26705	\$4,179.53
	TOTAL	\$1,293,505.63

CARRIED **6/0**

For: **Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**
Against: **Nil**

Shire of Lake Grace



CERTIFICATE OF EXPENDITURE June 2024

This Schedule of Accounts to be passed for payment, covering

Payment Method	Cheque/EFT/DD Number	Amount
Trust	EFT26708	\$51.00
Electronic Funds Transfers	EFT26628 – EFT26779	\$1,257,614.22
Municipal Account Cheques	37125	\$188.85
Direct Debits	DD10993.1 – DD11017.1	\$25,356.20
Credit Cards	DD11020.1	\$6,115.83
Fuel Cards	EFT26656 & EFT26705	\$4,179.53
	TOTAL	\$1,293,505.63

to the Municipal and Trust Accounts, totalling \$1,293,505.63 which were submitted to each member of the Council on 24 July 2024, have been checked and fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing's and the amounts shown are due for payment.

Alan George
CHIEF EXECUTIVE OFFICER

14.6 COMMUNITY SERVICES

14.6.1 WAIVER OF LAKE GRACE SPORTS PAVILION HIRE FEES – GREAT SOUTHERN JUNIOR FOOTBALL CARNIVAL

Applicant	Ongerup Football Association (OFA)
File No.	0080-H1259
Attachments	Email correspondence from Peter Walker on behalf of OFA
Author	Aimee Turnbull – Community Economic Development Officer
Disclosure of Interest	Nil
Date of Report	17 July 2024
Senior Officer	Alan George – Chief Executive Officer

Summary

For Council to consider waiving the hire fees associated with the Great Southern Junior Sports Carnival and reimburse the Lake Grace-Pingrup Junior Football Club.

Background

On behalf of the Ongerup Football Association, the Lake Grace-Pingrup Junior Football Club (LGPJFC) hosted the Great Southern Junior Football Carnival at the Lake Grace Sports Pavilion on Sunday 16 June 2024.

The LGPJFC submitted an application to hire the pavilion and utilise both football ovals. The hire fee was calculated at the current 2023/2024 budgeted rate, totalling \$211.00 including GST, and charged on Tax Invoice 6954. This amount was paid in full by the Lake Grace-Pingrup Junior Football Club on Receipt 73637 on 29 May 2024.

The Great Southern Junior Football Carnival required four fields to accommodate eight junior teams and 168 players. As the only sporting facility in the region with the capacity to host the event, the LGPJFC offered to host. The carnival was operated at no cost to the players or teams participating, so as to reduce volunteer workload and remove barriers for participation. External caterers were utilised, and no financial benefit was gained by the LGPJFC in hosting the day. LGPJFC volunteers marked the fields and completed set up and pack down.

Comment

The Great Southern Junior Football Carnival was a successful fee-free sporting event for children, coordinated by volunteers. No financial gain was made by the football club or Ongerup Football Association, however the event brought economic benefits to the Lake Grace business community, with eight teams and their families and supporters visiting Lake Grace on the day.

Legal Implications

Nil

Policy Implications

Local Government Property Local Law 2015

Consultation

Alan George – Chief Executive Officer

Financial Implications

Reimbursement of \$211.00 (including GST) received on 29 May 2024, Receipt 73637, for payment of Shire of Lake Grace Tax Invoice 6954, dated 29 May 2024.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Objective	Social Objective - A valued, healthy and inclusive community and lifestyle
Outcome	6. An engaged, supportive and inclusive community
Strategies	6.3 Actively promote and support local events and activities for the community

Voting Requirements

Simple majority.

RECOMMENDATION / RESOLUTION

RESOLUTION 13895

Moved: Cr Chappell
Seconded: Cr Clarke

That Council:

Approves the waiver of hire fees charged to Lake Grace-Pingrup Junior Football Club on Tax Invoice 6954, and the reimbursement of \$211.00 to the Lake Grace-Pingrup Junior Football Club as received on Receipt 73637 on 29 May 2024.

CARRIED 6/0

For: Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke
Against: Nil

15.0 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

16.0 INFORMATION BULLETIN – JULY 2024

Applicant:	Internal Report
File No.	Nil
Attachments:	Information Bulletin Cover Page Only
Author:	Alex Adams Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	19 July 2024
Senior Officer:	Mr Chris Paget - Deputy Chief Executive Officer

Summary

The purpose of the Information Bulletin is to keep Elected Members informed on matters of interest and importance to Council.

Background / Comment

The Information Bulletin Reports deal with monthly standing items and other information of a strategic nature relevant to Council. Copies of other relevant Councillor information are distributed via email.

The July 2024 Information Bulletin attachments include:

Reports:

- Infrastructure Services Report
- Environmental Health Services Quarterly Report
- Lake Grace Visitor Centre Quarterly Report
- Lake Grace library Quarterly Report
- Newdegate Library Quarterly Report
- Lake King Library Quarterly Report

External Organisations

- Lake King Progress Association Minutes – 17 April 2024
- Varley Progress Association Minutes – June 2024

Circulars, Media Releases, Newsletters, Letters

- As emailed to Councillors

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community
Outcome	9	An efficient and effective organisation
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION **13896**

Moved: **Cr Lloyd**

Seconded: **Cr Chappell**

That Council accepts the Information Bulletin Report for July 2024.

CARRIED **6/0**

For: **Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**

Against: **Nil**

17.0 CONFIDENTIAL ITEMS AS PER LOCAL GOVERNMENT ACT S5.23 (2)
--

RECOMMENDATION / RESOLUTION

RESOLUTION **13897**

Moved: **Cr Chappell**
Seconded: **Cr Kuchling**

That Council meet behind closed doors to consider confidential item(s) in accordance with Section 3.7 of the Shire of Lake Grace Standing Orders Local Law 2015.

17.1 – Proposed Industrial Land – Part of 19 (Lot 21) Mather Rd Lake Grace

These items and any attachments are confidential in accordance with Section 4.23(2)(a) of the Local Government Act 1995.

CARRIED **6/0**

For: **Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**
Against: **Nil**

RECOMMENDATION / RESOLUTION

RESOLUTION **13898**

Moved: **Cr Clarke**
Seconded: **Cr Kuchling**

That Council accept the recommendation contained within Confidential Item 17.1 – Proposed Industrial Land – Part of 19 (Lot 21) Mather Rd Lake Grace.

CARRIED **6/0 (Absolute Majority)**

For: **Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**
Against: **Nil**

RECOMMENDATION / RESOLUTION

RESOLUTION **13899**

Moved: **Cr Lloyd**
Seconded: **Cr Kuchling**

That Council moves out from behind closed doors to continue the meeting.

CARRIED **6/0**

For: **Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**
Against: **Nil**

18.0 DATE OF NEXT MEETING – 28 AUGUST 2024

The next Ordinary Council Meeting is scheduled to take place on Wednesday 28 August 2024 commencing at 3:30pm at the Council Chambers, 1 Bishop Street, Lake Grace.

19.0 CLOSURE

There being no further business, the Deputy Shire President closed the meeting at 3.47 pm.

20.0 CERTIFICATION

I, Stephen Gordon Hunt, certify that the minutes of the meeting held on Wednesday 24 July 2024 as shown were confirmed as a true record of the meeting.

Signature

Date

Shire of Lake Grace

Special Council Meeting

MINUTES

31 July 2024

Meeting Commencing at 4.00 pm



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal or informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Minutes of the Special Council Meeting held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 31 July 2024 commencing at 4.00pm.

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

President Len Armstrong opened the meeting at 4.00pm

2.0 ACKNOWLEDGEMENT OF COUNTRY

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 PRESENT

Cr LW Armstrong	Shire President
Cr SG Hunt	Deputy Shire President
Cr R Chappell	
Cr RA Lloyd	
Cr AJ Kuchling	
Cr DS Clarke	

3.2 APOLOGIES

Cr BJ Hyde

3.3 IN ATTENDANCE

Mr. Alan George	Chief Executive Officer
Mr C Paget	Deputy Chief Executive Officer
Mrs T Hall	Manager Corporate Services
Mr C Elefsen	Manager Infrastructure Services
Mrs A Adams	Executive Assistant

3.4 OBSERVERS / VISITORS

Nil

3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7.0 NOTATIONS OF INTEREST

**7.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT
1995 SECTION 5.60A**

Nil

**7.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL
GOVERNMENT ACT 1995 SECTION 5.60B**

Nil

**7.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION
REGULATIONS 1996 SECTION 34C**

Nil

8.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9.0 REPORTS OF OFFICERS

9.1 FINANCE

9.1.1 2024/2025 SHIRE OF LAKE GRACE – BUDGET ADOPTION

Applicant:	Internal Report
File No.	0781
Attachments	• 2024/2025 Statutory Budget • Schedules • Fees and Charges
Author	Tegan Hall - Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	25 July 2024
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

To consider and adopt the Municipal Fund Budget for the 2024/2025 financial year together with supporting schedules, including striking of the municipal fund rates and other consequential matters arising from the budget papers.

Background

The 2024/2025 Budget has been compiled based on the parameters established in the Council integrated planning documents including Long Term Financial Plan, Corporate Business Plan and Strategic Community Plan.

Council gave consideration to the detail within the budget after working through three budget workshops in May, June and July 2024.

Comment

Further to the Budget Workshops and Ordinary Council Meetings all changes have been incorporated into this document along with all committed projects not complete as at 30 June 2024.

General Rates

The budget has been formulated with an increase of 3% on rate revenue for both GRV (within town site) and UV properties. The valuations carried out by Landgate increased the value of GRV properties with the most significant being residential having a median change of 27.47% and UV properties had an even further significant increase with average overall change being 29.96%. This has led to the rate increase being formulated off total revenue which will reduce the rate in the dollar.

Borrowings

The outstanding loan principal at 1 July 2024 is \$1,036,462. The principal repayments for 2024/25 amount to \$185,235 and interest payable of \$59,026 leaving a balance of \$2,201,227 at 30 June 2025. It is anticipated that two new loans for housing (WACHS \$750,000, Staff \$600,000) will be acquired totalling \$1,350,000.

Reserve Transfers

Transfers to Reserves total \$1,195,533 which includes \$324,393 interest, Lake Grace Sewerage Reserve \$78,105, Swimming Pool \$200,000, Recreation \$288,160, Works & Services \$14,875, Newdegate Stadium Floor \$200,000, Office Furniture \$10,000, Centenary \$30,000 and AIM Hospital Museum \$50,000. Transfers from Reserves amount to \$1,331,816 totalling Housing \$634,000, Land Development \$200,000, Plant Replacement \$293,000, Newdegate Hall \$60,778, Varley Sullage \$1,816, Newdegate Sports Dam \$29,163, Community Water Supply \$13,059 and Essential Medical \$100,000. This will give a total closing balance of \$6,499,948.

Infrastructure – Roads, Footpaths, Drainage and Cemetery Upgrades

An amount of \$4,237,924 has been set aside for road renewal and upgrades to cover works on:

• Crooks/Kent SLK 0.0-4.0	\$243,696
• Biddy Camm Rd SLK 58.32-62.83	\$178,537
• Old Ravensthorpe Rd Resheet SLK 27.00 - 32.00 (RRG)	\$321,480
• Dykes Rd Resheet SLK 0.00-5.00	\$277,745
• Mount Vernon Road SLK 7.00-13.00	\$338,844
• Lake King-Norseman Rd Reseal SLK 0.00-4.00 (RRG)	\$318,675
• Lockhart Road SLK 3 - 5.00	\$124,529
• Fitzgerald Rd Resheet SLK 0.00 - 9.76 (R2R)	\$1,169,904
• Ladyman Rd SLK 0.00 -4.00	\$251,545
• West Kuender Rd Seal SLK 3.10 - 6.20 (R2R)	\$298,875
• 9 Biddy Camm Rd SLK 62.83- 68.1	\$525,626
• Rasmussen Rd + McCracken Rd	\$188,467

The following allocations were provided for:

• Lake Grace & Newdegate Recycling Stations	\$4,500
• Lake King Cemetery New Fence	\$60,000
• Lake Grace Footpaths	\$50,000
• Newdegate Footpaths	\$150,000
• Construct Newdegate Dam	\$113,558

Infrastructure – Parks, Gardens and Recreation Facilities

A total of \$919,426 has been allocated for capital parks and garden works which include:

• Lake Grace Sporting Precinct - New Lawn Area	\$6,990
• Lake Grace Football Field Lighting Upgrade	\$25,000
• Lake Grace Sporting Complex Entry	\$150,000
• Lake King Walk Trail Upgrade	\$3,436
• Jam Patch New BBQ & Picnic Shelters	\$45,000
• Lighting Install Lake Grace & Lake King Playgrounds	\$60,000
• Padley Park Stormwater Capture (CWSP)	\$5,000
• Lake King Park Upgrade	\$150,000
• Jam Patch - New Walk Way	\$124,000
• Lake Grace Pump Track	\$250,000
• Lake Grace Lookout Upgrade	\$100,000

Property, Plant & Equipment

An amount of \$3,638,141 has been allocated to Shire Building refurbishment and upgrades including Admin Office Building, Relocation of Toy Library to Day care Centre, Shire houses, Lake Grace Community Bus Shed, Lake Grace/Newdegate Hall Refurbishment, Lakes Village

Hall, Lake King Sports Pavilion, Lake Grace Sporting Precinct, Newdegate Recreation Centre, Lake Grace Football Electronic Score Board, AIM Building, Lake Grace RSL Hall, Lake Grace Depot Upgrades, Lake Grace Visitor Centre, Lake King Tractor Museum Shed and Hainsworth Museum Shed. A major portion of this amount is for the construction of four houses, two for WA Country Health and two for staff housing.

An amount of \$300,000 has been included to purchase Industrial Land in Lake Grace which will in turn be subdivided at a later date. The Shire is currently in the process of applying for grant funding to release of some more residential land.

An amount of \$2,077,500 has been allocated to purchase plant and equipment which includes:

• Deputy CEO Vehicle	\$50,000
• MCS Vehicle	\$50,000
• MIS Vehicle	\$71,500
• Lake Grace & Newdegate Digital Speed Signs	\$28,000
• Lake Grace & Newdegate Town CCTV	\$120,000
• Lake Grace Pool	\$50,000
• Lake Grace Football Electronic Score Board	\$30,000
• Varley Mower	\$21,000
• Supervisor Vehicle	\$51,000
• Plant Trailer	\$68,000
• Newdegate Community Bus	\$253,000
• Side Tipper Trailer (2)	\$290,000
• Maintenance Grader LG	\$565,000
• 6 Wheel Tip Truck	\$300,000
• Mobile Trailer Generators (2)	\$60,000

Legal Implications

Section 6.2 of the Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending 30 June of the next year.

Divisions 5 and 6 of the Local Government Act 1995 refer to the setting of budgets and the raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The budget as presented is considered to meet statutory requirements.

- Cemeteries Act 1986
- Waste Avoidance and Resources Recovery Act 2007
- Local Government (Miscellaneous Provisions) Act 1960

Policy Implications

Policy 3.3 - Specified Area Rating is used for consideration of rating levied for the Lake Grace Sewerage Scheme.

Consultation

Internal	Staff members and Council
External	Community groups have had the opportunity to submit budget requests

Financial Implications

The Budget document establishes activities which the Shire will pursue during the 2024/2025 financial year taking into account the Shire of Lake Grace Corporate Business Plan and Long-Term Financial Plan.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective – Strong governance and leadership, demonstrating fair and equitable community values.		
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

SUMMARY OF COUNCIL ADOPTION

PART A - MUNICIPAL FUND BUDGET FOR 2024/2025

That Council, pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, adopt the Municipal Fund Budget for the 2024/2025 financial year.

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

1. That Council, for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act* 1995 impose the following general and minimum rates on Gross Rental and Unimproved Values.

General Rates

Gross Rental Value (GRV)	12.1564 cents in the dollar
Rural (UV)	0.6816 cents in the dollar

Minimum Rates

Gross Rental Value (GRV)	\$550
Unimproved Value (UV)	\$550

2. That Council, pursuant to section 6.45 of the Local Government Act 1995 and regulation 64 (2) of the Local Government (Financial Management) Regulations 1996, offers a one, two and four instalment payment option, and nominates the following due dates for payment in full or by instalments:

Full payment and 1st instalment due date	16 September 2024
Second half instalment due date	18 November 2024
Second quarterly instalment due date	18 November 2024
Third quarterly instalment due date	24 January 2025
Fourth quarterly & final instalment due date	28 March 2025

3. That Council, pursuant to section 6.45 of the *Local Government Act* 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, adopts an instalment administration charge where the owner has elected to pay rates (and service

charges) through an instalment option of \$11 for each instalment after the initial instalment is paid.

4. That Council, pursuant to section 6.45 of the *Local Government Act* 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996 adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.
5. That Council, pursuant to sections 6.13, 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and Regulations 70 and 71 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 7% applicable to any amount owing in rates or service charges (along with any costs of proceedings to recover such charges) that remains unpaid after becoming due and payable per the account notice.

PART C – GENERAL FEES AND CHARGES FOR 2024/2025

That Council, pursuant to section 6.16 of the Local Government Act 1995, adopts the fees and charges included in the 2024/2025 budget as attached to this agenda.

PART D – OTHER STATUTORY FEES FOR 2024/2025

1. That Council, pursuant to Part 7 Local Government Planning Charges Planning and Development Regulations 2009 adopts the Fees and Charges for Planning Services within the Shire of Lake Grace as included in the 2024/2025 budget as attached to this agenda.
2. That Council, pursuant to section 53 of the Cemeteries Act 1986 adopts the Fees and Charges for Cemeteries within the Shire of Lake Grace as included in the 2024/2025 budget as attached to this agenda.
3. That Council, pursuant to section 245A(8) of the Local Government (Miscellaneous Provision) Act 1960 adopts the swimming pool inspection fee included in the 2024/2025 budget as attached to this agenda.
4. That Council, pursuant to section 67 of the Waste Avoidance and Resources Recovery Act 2007, adopt the charges for the removal and deposit of domestic and commercial waste as included in the 2024/2025 budget as attached to this agenda.

PART E – ELECTED MEMBERS FEES AND ALLOWANCES FOR 2024/2025

That Council, pursuant to section 5.98(1)(b) of the Local Government Act 1995 and within the range determined by the Salaries and Allowances Tribunal, adopt the following annual attendance fees for elected members:

President's Allowance	\$21,710
Deputy President's Allowance	\$5,428

Meeting Attendance Fees

President	\$8,827
Elected Members	\$4,414

Information and Technology Allowance of \$3,768 to each Elected Member.

PART F – MATERIAL VARIANCE REPORTING FOR 2024/2025

That Council, in accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2024/2025 for reporting material variances shall be a percentage of ten (10) or \$10,000, whichever is the greater.

Voting Requirements

Absolute majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION **13900**

Moved: **Cr Hunt**
Seconded **Cr Chappell**

That pursuant to the provisions of section 6.2 of the *Local Government Act* 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopts the 2024/2025 Shire of Lake Grace Annual Budget, Fees and Charges, Rates and Instalment Arrangements, Elected Member Fees and Allowances, and Material Variance Reporting threshold as presented in this report.

CARRIED **6/0 (absolute majority)**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Clarke**
Against: **Nil**

10.0 CLOSURE

There being no further business, the Shire President closed the meeting at 4.03pm.

11.0 CERTIFICATION

I, Leonard William Armstrong, certify that the minutes of the Meeting held on Wednesday 31 July 2024 as shown were confirmed as a true record of the meeting.

Signature

Date

OCM 28 August 2024

Attachment to Item 13.1

Shire of Lake Grace

Local Emergency Management Committee

Minutes

8 August 2024

Meeting Commencing at 1.00pm

Shire of Lake Grace Council Chambers, 1 Bishop Street Lake
Grace



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

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Acknowledgement of Country to be read by the Chairperson

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Minutes of the Local Emergency Management Committee Meeting to be held at the Shire of Lake Grace Council Chambers, 1 Bishop Street Lake Grace on Thursday 8 August 2024.

Emergency Management Act 2005

39. Functions of local emergency management committees

- a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- b) to liaise with public authorities and persons in the development, review and testing of local emergency management arrangements;
- c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

1.0 OPENING AND WELCOME

The Chairperson opened the Meeting at 1:00 pm.

2.0 ATTENDANCE AND APOLOGIES

Attendees:

Name	Role	Agency
Len Armstrong	President	Shire of Lake Grace
Alan George	Chief Executive Officer	Shire of Lake Grace
Wade Bambling	Senior Sergeant	WAPF Lake Grace
Anika Keeling	Acting Area Officer	DFES
Ethan Giacomel	Representative	DBCA
Tony Peplow	Operations Manager	Water Corporation
Michael Philips	Regional Coordinator	Department of Communities
Joanne Spadaccini	Regional Officer	Department of Communities
Keith Higgs	Representative	St John Ambulance Lake Grace
Ryan Sutherland	CESM	Shire of Lake Grace

Apologies:

Name	Role	Agency
Peter Stoffberg	Operator	Lake Grace Roadhouse
Fred Steer	Acting Operations Manager	Mainroads WA
Lisa Pearce	Health Service Manager/ Director Of Nursing	WA Country Health Service

Kerrienne Mills	Principal	Lake Grace District High School
Chad Stanton	Manager/VFRS Captain	IGA Lake Grace/Lake Grace VFRS
Mitchell Davies	Regional Operations Manager	DBCA
Michelle Bamess	Community Paramedic	St John Ambulance
Brett Dew	Team Leader	Western Power
Craig Elefsen	Manager Infrastructure Services	Shire of Lake Grace
Ross Chappell	Ambulance Officer	St John Ambulance Lake Grace
Aimee Turnbull	Community Economic Development Officer	Shire of Lake Grace
Charlotte Powis	District Emergency Management Advisor	DFES

Minute taker: Kylie Armanasco

3.0 DISCLOSURE OF INTERESTS

Nil.

4.0 GUEST PRESENTATIONS

4.1 Emergency Evacuation Centre Management LEMC Discussion Exercise, Department of Communities. Presented by Joanne Spadaccini and Michael Philips, Department of Communities. (Attachment 2).

This exercise is designed to test the LEMA, LERSP and the Shire's capacity to respond to a request from a Hazard Management Agency's Incident Controller to open an Evacuation Centre to receive displaced local residents or residents from an adjoining Local Government. The scenario is based on the New Norcia Ammonium Nitrate incident

Scenario:

Date: Saturday 28 September 2024 (Middle of School holidays and is not a long weekend), The Fremantle Dockers are in the Grand Final.

Time: 22:15.

Participants to consider:

Who will be in town?

Will there be a gathering in or around town to watch the Grand Final?

Who will be attending?

Who will be in town and capable of a response?

Event:

There has been a HAZMAT incident at Newdegate, on the corner of Newdegate-Ravensthorpe Road and Newdegate North Road requiring a 2km radius exclusion zone. The incident involves a truck hauling ammonium nitrate with a wheel bearing fire.

Which agencies from the LEMC will be involved in the response to the initial incident?

- Department of Fire and Emergency Services (Hazard Management Agency)
- Western Australia Police Force
- Local Government, including Bush Fire Brigades
- St John Ambulance

S/Sgt Wade Bambling: The Incident would coincide with the Kulin Races potentially stretching local resources and response capability.

CESM Ryan Sutherland: The Shire currently has 375 volunteer firefighters however the capability to respond and experience of BFB firefighters would provide a limited capability in a HAZMAT incident. BFBs will act in a support capacity to DFES.

A/AO Anika Keeling: Responders will be under the control of DFES and will need to liaise with a DFES Officer from Narrogin, and the first arriving Fire and Rescue Service (FRS) appliance in the interim.

CEO Alan George: The fitness of personnel responding will likely be effected considering the scenario and local events.

Commentary:

President Len Armstrong: An exclusion zone of the roads, as well as the Newdegate Field Day site would be required. The caravan park and camping area will also need to be evacuated. People in tents may be particularly vulnerable.

A/AO Anika Keeling: BP Newdegate is an exposure to a potential ammonium nitrate explosion. Traffic control will be required at all entry points to Newdegate Town.

CEO Alan George: Dangerous goods and chemical storage facilities would be within the exclusion zone. Bus services may be operated to assist in evacuation.

S/Sgt Wade Bambling: WAPF will conduct road closures until Mainroads WA are able to attend.

CEO Alan George: St John Ambulance, including ambulances at Lake King and Varley, and Lake Grace Hospital can be brought to standby.

SJA Keith Higgs: St John Ambulance volunteer numbers may be scarce.

If contacted, who from the Shire will answer?

CEO Alan George:

- CEO
- DCEO (Local Recovery Officer)
- CESM

What information would you ask for?

CEO Alan George:

- Where is the incident? What is the incident? What is needed?

Who is your next call?

CEO Alan George:

- Craig Elefsen, Manager Infrastructure Services

- Joanne Oatridge, Infrastructure Support Officer
- Aimee Turnbull, Community Economic Development Officer
- Local Recovery Officer.

CESM Ryan Sutherland:

- CESM/Local Government BFBs to liaise with DFES regarding support role and response tasking.

Who will open the centre?

CEO Alan George:

- Joanne Oatridge, Infrastructure Support Officer, to open Lake Grace Sports Pavilion.
- Aimee Turnbull, Community Economic Development Officer, may assist.

Who will open if they are not in town?

CEO Alan George:

- Jason Lip, Technical Officer.

What equipment do you have to assist with the opening of the centre?

CEO Alan George:

- The Shire maintains Evacuation Centre Boxes and cooking equipment.

Where is it located?

CEO Alan George:

- Evacuation Centre Boxes are currently located in the Shire Office and cooking equipment is available at the Evacuation Centre(s).

How do you access it?

CEO Alan George:

- Shire facilities are either accessed via key code lock or keys.

Who has the combination?

CEO Alan George:

- Combinations are maintained by Shire staff.

How many staff will you need at the centre?

RC Michael Philips:

- A minimum of three staff at night is advised to operate a Centre. This aligns with Department of Communities practice.

Commentary:

President Len Armstrong: The evacuation of Newdegate Town will involve approximately 80 residents. The majority of these residents are younger people and families; however, older residents are also present.

CESM Ryan Sutherland: An Emergency Alert SMS or Standard Emergency Warning Signal (SEWS) broadcast may be made to notify residents. Subject to the circumstance, 'shelter-in-place' may be applied as a strategy by DFES.

Joanne Spadaccini: Approximately 5-10% of evacuated populations will attend an Evacuation Centre. Some residents may remain at their home. A 'shelter-in-place' direction may not be suitable due to the design and construction of some buildings in Newdegate

S/Sgt Wade Bambling: A door-to-door notification of evacuation may be conducted; however, residents cannot be compelled to evacuate.

Scenario: *Indications are that there are 2 busses heading to you with approximately 40 people on board.*

What other services will you need?

- Department of Communities

Scenario: *The bus/busses has/have arrived at the centre. One Gentleman demands to know what is happening and when he can go home.*

Where/who would you get this information?

RO Joanne Spadaccini:

- Direct all enquiries to EmergencyWA.

Scenario: *An elderly evacuee at the evacuation centre has reported that they are not feeling well and feels like her heart is racing.*

What can be done to assist her?

RC Michael Philips:

- Call 000 and request St John Ambulance.

Who else may be able to assist?

RC Michael Philips:

- Provide First Aid.

RO Joanne Spadaccini:

- Identify family members or other people who know the evacuee.

Scenario: *A family with 2 young children and 2 cats have arrived at the evacuation centre.*

What facilities can be offered for the 2 cats?

RC Michael Philips:

- No animals are to be admitted to the Evacuation Centre. Pets must be located elsewhere, including with family or friends. Alternatively, pets may be supervised by an owner outside.

RO Joanne Spadaccini:

- Animals may be sent to an "Animal Relocation Centre." This is not to be referred to as a pound.

CEO Alan George:

- The Shire maintains facilities for the evacuation of livestock.

What can be done to assist if they do not want to be separated from the cats?

RO Joanne Spadaccini:

- Alternative accommodation with friends or family may be suggested. Note that exemptions may apply to therapy support animals which may be permitted inside an evacuation centre.

Commentary:

RO Joanne Spadaccini: The Evacuation Centre can only be closed once the Incident Controller advises to do so. However, the Centre may remain open to support residents, by liaison with Local Government and Department of Communities.

CESM Ryan Sutherland: The Shire of Lake Grace is currently seeking AWARE funding for disaster recovery and recovery coordination training conducted by WALGA.

5.0 CONFIRMATION OF MINUTES

RECOMMENDATION / RESOLUTION

Moved: Alan George
Seconded: Len Armstrong

That the Minutes of the Local Emergency Management Committee Meeting held on Thursday 9 May 2024 be confirmed as a true record of proceedings

CARRIED

6.0 REVIEW OF ACTION LIST AND BUSINESS ARISING

	ACTION	RESPONSIBILITY	STATUS
GENERATORS	Source four generators for the following locations: Shire Office Lake Grace Town Hall Lake Grace Pavilion Doctor's Surgery	Shire administration	Ongoing
EVACUATION CENTRES	Lake Grace Pavilion & Newdegate Pavilion have been assessed by Department of Communities for suitability Add the Newdegate Pavilion and Lake Grace Pavilion to Evacuation Centre mapping system.	Department of Communities	Ongoing

	Source grant funding to enable evacuation centres to be properly equipped.	Shire administration	Ongoing
	Investigate purchase of extra 2-way radios	Shire administration	Ongoing
CAM-LOCKS ON APPLIANCES	Ensure all fire trucks have appropriate adaptors to be able to draw water and be filled from camlock fittings.	CESM	Ongoing
LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS	Update LEMA and educate on best practice for large incidents.	Shire administration CESM	Ongoing
PPE & TRAINING	Shire to issue PPC/E to active members and complete appropriate training based on hazards.	CESM	Ongoing
INCIDENT MANAGEMENT TRAINING	FCO training on incident management	CESM	Ongoing
LOCAL RECOVERY PLAN	Review and update Local Recovery Plan	Shire administration Local Recovery Coordinator CESM	Ongoing
RISK REGISTER	Update Risk Register	Shire administration CESM	Ongoing

7.0 CORRESPONDENCE

Correspondence In:

DEMA Charlotte Powis, LEMA Meeting Report (Attachment 3).

Correspondence Out:

Nil.

Information tabled:

Nil.

8.0 REVIEW OF LEMC MEMBERSHIP AND CONTACT LIST UPDATES

8.1 Barry Grady (Community Paramedic) – remove.

8.2 Michelle Bamess (Community Paramedic) – add.

9.0 LOCAL EMERGENCY MANAGEMENT (STANDING ITEMS)

Nil.

9.1 Post Incident Reports

Nil.

9.2 Post Exercise Reports

Nil.

9.3 Exercise

9.3.1 CESM: No practical exercises scheduled.

9.3.2 CESM: Proposed exercises relevant to local hazards:

- Bush Fire Scenario

9.4 Review Local Emergency Management Arrangements

9.4.1 CESM:

9.4.1.1 Situation: The Shire of Lake Grace Local Emergency Management Arrangement document, resolution 13555, was endorsed and adopted by the Council at an Ordinary Council Meeting on 27 April 2022. The LEMA was not subsequently endorsed by the District or State Emergency Management Committees as required by the State Emergency Management Procedure (2023). Had these endorsements occurred, the document would be due for complete review and amendment in April 2027.

9.4.1.2 Actions: With support from the District Emergency Management Advisor, the LEMA is under review to assess the currency and validity of its contents. A re-draft of the document has been planned for 2025. The review and re-draft will occur concurrently with reviews of the LEMA documentation at the Shire of Kent and Shire of Dumbleyung.

9.4.1.3 Planning: A proposal to form a joint LEMA has been made to the CEOs of the Lake Grace, Dumbleyung and Kent Shires, with in principle support received. The proposal seeks to

standardise the documentation on the basis that the Shires share notable similarities in demographics, environment, industry, emergency capability and risk. An agenda item has been entered with each Shire Council for approval of this proposal.

- 9.4.1.4 Finance: Quotes from external auditing agencies have been received for the review and re-draft of the LEMA document. On behalf of the Shire of Dumbleyung, a funding application was made on 01 July 2024 under the All-West Australians Reducing Emergencies (AWARE) grant program to support a LEMA review in that Shire. As of 19 July 2024, this proposal remains under review.

Notably, the AWARE grant program permits, via negotiation with the Department of Fire and Emergency Services (DFES), the variation of successful applications. Subject to award of the grant and each Council's approval, it is intended that a variation will be sought to include the Shire of Kent and Shire of Lake Grace under the Shire of Dumbleyung's program.

- 9.4.1.5 Training: A funding application was made on 01 July 2024 under the All-West Australians Reducing Emergencies (AWARE) grant program to support a LEMA review in that Shire. As of 01 August 2024, this proposal remains under review.

9.5 Risk Management Update

9.5.1 CESM: The Shire's existing risk register was identified for review at the LEMC on 14 March 2024. The risk register is included in and informs emergency management practices and treatments outlined in the LEMA. As such, this will also be included in the LEMA review, and re-draft planned for 2025.

9.5.2 CESM: An application is being prepared for the bush fire Mitigation Activity Fund Grants Program (MAFGP) for Local Government from DFES. Grants are capped at \$500,000.

10.0 AGENDA ITEMS

10.1 Endorsement of the updated members list to include amendments.

10.1.1 The members listed was reviewed by members present and amended accordingly.

10.2 EM Health Check

Attachment 1 is the EM Health Check. The LEMC is going to complete the check and discuss any outstanding items and make a plan to address them.

Commentary:

SJA Keith Higgs sought an update regarding a generator located at the Telstra tower. Alan advised that there is no Shire access to the facility, however, he is requesting Telstra to conduct an upgrade of the site. It was acknowledged that the storm in January 2024, demonstrated vulnerabilities of the local communication capability. Alan also acknowledged that there is a vulnerability regarding power supply to Lake King and Newdegate, which may leave the townsites without power for extended periods. Alan is seeking Western Power provide a generator twice the size of existing capabilities provided by CBH. This will seek to mitigate power outages in those towns.

11.0 AGENCY / MEMBER REPORTS

11.1 Lake Grace Police

S/Sgt Wade Bambling advised that Lake Grace Police have been provided with StarLink. It was acknowledged that some government departments, including WAPF, have issues accessing intranet systems via external networks, such as StarLink. This may limit capability when working on such networks. Additionally, Lake Grace Police Station remains without a generator. WAPF Lake Grace currently have a full complement of staff.

11.2 Department of Communities

RC Michael Philips advised that the Department is completing audits of the Evacuation Centres in Shire of Lake Grace. This includes the Lake Grace and Newdegate Sports Pavilions, as well as two remaining assessments of facilities at Varley to be completed on 8 August 2024. A report was also provided (Attachment 4).

11.3 Department of Fire and Emergency Services

A/AO Anika Keeling tabled a report (Attachment 5) and advised that she is acting in the position of Area Office Narrogin East until September 2024.

11.4 Department of Biodiversity, Conservation and Attractions

Ethan Giacomel, representing Acting Regional Manager Mitchell Davies, advised that DBCA are currently experiencing staff shortages, however, pre-season training is underway.

11.5 St John Ambulance Lake Grace

Nil.

11.6 Community Emergency Services Manager

CESM Ryan Sutherland recognised Kylie Armanasco's effort managing PPE distribution to BFB volunteer firefighters during the vacancy of the CESM position. Ryan advised that the Local Emergency Management Report FY23/24 has been submitted to the District Emergency Management Advisor, Charlotte Powis. This provided a summary of the status of the Shire's LEMA; LEMC meetings and exercises. Charlotte and Ryan have liaised to commence a review of the Shire's LEMA.

Ryan advised that he has been working to review BFB capability including an analysis of the current PPE and Training Needs and is developing a strategy to prioritise the issuing of PPE. Currently, 55 of 375 volunteer firefighters require introductory level training.

An AWARE Funding Application was submitted in July seeking \$16,000 for training provided by WALGA. Additionally, a review of the Shires current Mitigation Activities is underway for potential State Government funding.

11.7 CEO Lake Grace

Alan acknowledged that the CESM has settled in well. Alan advised that the Department of Primary Industries and Regional Development (PIRD) Newdegate Research Station is being rehabbed which provides an additional water source for the Shire for emergency stock water and firefighting. Commonwealth funding is available.

12.0 GENERAL BUSINESS

12.1 LEMC Business Plan

A LEMC business plan is required in accordance with the State Emergency Management Procedure. Existing documents are being reviewed to assist drafting of a plan. The implementation of a business plan will be subject to LEMA review planning (see generally [9.4.1.3]).

12.3 Water Corporation Operations Manager Report

President Len Armstrong requested that the CESM contact Tony Peplow, Water Corporation, who departed the meeting via Microsoft Teams at 1:52 pm to determine whether Tony wished to submit a report.

13.0 NEXT MEETING

Date	Activity	Venue	Comment
Thursday 31/10/24	LEMC Meeting	Shire of Lake Grace Council Chambers	
Thursday 13/03/25	LEMC Meeting	Shire of Lake Grace Council Chambers	

14.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 2.22 pm.

Attachment 1: EM Health Check

EM Health Check

PLANNING

- ☐ Does your Local Government (LEMC) have a current set of SEMC endorsed Local EM Arrangements (LEMA)?
- ☒ Are contact and resource details kept current?
(Contact details to be updated quarterly, resources annually)
- ☒ Does the LEMA contain a comprehensive recovery plan?
- ☒ Are the LEMC and the local government staff aware of who the recovery coordinator is? Is there a group of internal LG staff plus any others who can be called on to assist? Are they trained?
- ☐ Does a pre-event evacuation and welfare plan exist? Does the community know where possible evacuation centres are? Have animals been considered in planning?
- ☒ Have vulnerable groups within the community been identified in case they require extra care during emergencies?
- ☒ Do MOUs exist across boundaries and different agencies for resource sharing? (ie evacuation centres)
- ☒ Has any communication planning been carried out? (In particular when the power goes out.) Have any contingencies been identified?

LEMC

- ☒ Does your LEMC fully understand their role?
- ☒ Does your LEMC exercise annually to test a section of the LEMA?
- ☒ Does your LEMC meet regularly (Best practice every quarter) with appropriate membership?
- ☒ Is it administered professionally with a full agenda?
- ☒ Have they undertaken or begun the risk management process? Determined the top 5 risks and risk treatments? Is the community aware of the risks?
- ☒ Does your LEMC engage with neighbours to share knowledge and resources?

Operationally

- ☒ Do you understand the roles and responsibilities of a Local Emergency Coordinator (LEC) during a major event?
- ☒ Does the Local Government and LEMC understand their roles and responsibilities in an Incident Support Group (ISG)?

- ☒ Is the local government aware of the importance of maintaining situational awareness from the beginning of the event by attending the IMT as an observer and/or the ISG.
- ☒ Is the local government and LEMC aware of the requirements of the Impact Assessment and how the transition from response to recovery occurs?
- ☒ Are the above requirements exercised?

EMERGENCY EVACUATION CENTRE MANAGEMENT

LEMC Discussion Exercise



Wheatbelt District

This exercise is designed to test the LEMA, LERSP and the Shire's capacity to respond to a request from a Hazard Management Agency's Incident Controller to open an Evacuation Centre to receive displaced local residents or residents from an adjoining Local Government.

**Based on the New Norcia Ammonium Nitrate incident,
with a little twist.**

Setting the Scene:

If the Dockers have made the Grand Final.

- **Who in town will be travelling to Melbourne?**
- **Will there be a gathering in or around town to watch the Grand Final?**
- **Who will be attending?**

Scenario:

Date: Saturday 28 September 2024 (Middle of School holidays and is not a Long weekend), The Fremantle Dockers are in the Grand Final.

Time: 22:15

Who will be in town and capable of a response?

Event:

There has been a HAZMAT incident at Newdegate, on the corner of Newdegate-Ravensthorpe Road and Newdegate North Road requiring a 2km radius exclusion zone.

Around the room – Which agencies from the LEMC will be involved in the response to the initial incident?



Contact for the Shire in the LERSP are:

1st Contact 9890 2500 / 0437416 959

2nd Contact 9890 2500 / 0400 631 052

3rd Contact 9890 2500 / 0436 668 242

Who would have answered?

What information would you ask for?

Who is your next call?

Who will open the centre?

Are they in town?

Who will open if they are not in town?

What equipment do you have to assist with the opening of the centre?

Where is it located?

How do you access it?

Who has the combination?

How many staff will you need at the centre?

Indications are that there are 2 busses heading to you with approximately 40 people on board.

How many staff will you need at the centre?

What other services will you need?

The Hospital will be evacuating.

Who will be involved in the relocation?

Does **XYZ** hospital have capacity to receive the patients?

The **bus/busses** **has/have** arrived at the centre

One Gentleman demands to know what is happening and when he can go home.

Where / who would you get this information?



An elderly evacuee at the evacuation centre has reported that they are not feeling well and feels like her heart is racing.

What can be done to assist her?

Who else may be able to assist?

A family with 2 young children and 2 cats have arrived at the evacuation centre.

What facilities can be offered for the 2 cats?

What can be done to assist if they do not want to be separated from the cats?

Things have become less turbulent with people leaving the centre.

What is the process to close the centre?

Who decision is it to close?

Thank you for your participation today.

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT
August to Oct 2024**

STATE NEWS

The last meeting of the State Emergency Management Committee (SEMC) was held 8 May 2024 with the next meeting scheduled for 7 August 2024, followed by the 2 October 2024. SEMC Communiques can be found [here](#).

STATE CONSULTATION REQUESTS

Review - State Hazard Plan Fire – DFES

The Department of Fire and Emergency (DFES) is progressing a comprehensive review of the State Hazard Plan - Fire. This strategic level plan provides an overview of arrangements for the management of fire emergencies in Western Australia.

For the initial phase of the review, DFES is seeking feedback on the existing [State Hazard Plan - Fire](#) from agencies with responsibilities within the Plan, including Local Government.

For further information and to provide feedback go to the [State Hazard Plan - Fire consultation webpage](#).

Feedback received will inform DFES' development of a draft State Hazard Plan - Fire and proposed amendments which will be provided for broad consultation with emergency management stakeholders later in the year.

Review - State Recovery Arrangements in the EM Framework – DFES

The Department of Fire and Emergency Services (DFES) is undertaking a review of state level recovery coordination and governance arrangements provided in the State Emergency Management Framework.

The purpose of the review is to better define when and how the state government will provide recovery coordination support to local governments and communities following emergencies. This will include clarifying the role, membership, responsibilities and accountability of key state level recovery coordination positions and groups and the DFES Resilience and Recovery Portfolio.

The review will not change the role and responsibilities currently held by local government under the *Emergency Management Act 2005* and State Emergency Management Framework, however it will clarify the circumstances and arrangements for state support to local governments and/or involvement of a state appointed recovery coordinator.

Disaster Recovery Funding Arrangements are **not** a focus of this review.

Local Government Focus Group Sessions

As part of the review, DFES have conducted 2 focus group sessions in June with local government representatives that have recent disaster recovery experience. The purpose of the focus group sessions was to test the policy options and obtain preliminary feedback to inform the review.

All local governments and the emergency management sector will have the opportunity to review the proposed changes and provide feedback via a formal three-month consultation period later this year. The consultation period will include a program of webinars and engagement sessions for local government.

Following the consultation period, proposed amendments will be presented to SEMC for consideration.

Review – State Support Plan- Animal Welfare in Emergencies

Department of Primary Industry and Regional Development is undertaking a comprehensive review of [State Support Plan – Animal Welfare in Emergencies](#). The purpose of the State Support Plan - Animal Welfare is to provide the community of Western Australia, including emergency services and the animal management sector, with a document that integrates arrangements for animal welfare with the State's formal management arrangements to ensure that animals are planned for and their welfare is appropriately addressed in any emergency.

The DFES State Emergency Management Policy Branch is now seeking broad stakeholder feedback on the proposed amendments and welcomes other questions or comments you have in relation to this Plan via [Engage WA Emergency Management](#).

The consultation period is open now until the 12 August 2024.

SEMC have also approved an extension for the comprehensive review of:

- State Hazard Plan – Energy Supply Disruption (to August 2024)
- State Hazard Plan – Human Biosecurity (to December 2024).

STATE ADVICE

Amendments to State Emergency Management documents

DFES has completed the periodical comprehensive review of the State Hazard Plan – Hazardous Materials Emergencies (HAZMAT). The term 'hazardous materials' was removed from the title to reduce the confusion between the definition of a 'hazardous substance' within the *Emergency Management Act 2005* and the definition of 'hazardous materials' in the *Fire Brigades Act 1942*, and the *Fire and Emergency Services Act 1988*. The plan is now known as State Hazard – HAZMAT.

DFES has amended the State Hazard Plan - Fire and State Hazard Plan - Severe Weather following further implementation of the Australian Warning System framework across cyclone, flood and storm warnings.

Consequential amendments to the Local Recovery Guideline and resources were redesigned to increase accessibility of the documents and bring the documents in line with the West Australian Government's accessibility and inclusivity standard. Please note the DFES State Recovery Team has initiated a comprehensive review process to further review this guideline as more substantial amendments were required to meet the current recovery needs. Local governments do not need to amend their current plans to match these revised documents.

The WA Police Force has amended the State Hazard Plan – Hostile Act, and State Hazard Plan – Terrorist Act to incorporate the consequential statement of fact amendments as a result of removing chemical, biological, and radiation (CBR) emergency from State Hazard Plan – HAZMAT. As described in State Hazard Plan – HAZMAT, DFES will continue to provide a HAZMAT (chemical, radiological or other substance) capability to hostile act or terrorist act incidents managed by the WA Police Force.

The 2023 Emergency Preparedness Report

The 2023 Emergency Preparedness Report has now been released. This report is a snapshot in time of the level of emergency management capability and preparedness we have, as a state, to manage before, during and after emergency events. It highlights our strengths, weaknesses and areas for improvement statewide, and combines the input from about 170 agencies.

Local Emergency Management Committee Handbook and useful tools

The [LEMC handbook](#) provides local governments with a summary of the actions and best practice principles as required under section 38 – 40 of the Emergency Management Act 2005, State Emergency Management Policy, procedures, and guidelines.

The LEMC Handbook provides a summary of the WA emergency management arrangements, key roles, and responsibilities and best practice advice for the administration of LEMC.

The Handbook also includes sample LEMC Terms of Reference and Meeting Agenda templates, which can be downloaded from the SEMC website.

Australian Warning System (AWS)

Western Australia has adopted national consistency for cyclone, storm and flood warnings through the [Australian Warning System \(AWS\)](#). The wet weather hazards join bushfire and heatwave in using the AWS colours, icons and warning levels. Warnings also feature an action statement in the headline, giving clear advice to the community about how to stay safe.

Disaster Recovery Funding Arrangements

Natural disasters or terrorist acts can result in large-scale expenditure in the form of emergency and recovery assistance. To assist with this financial burden, the Australian and Western Australian governments have joint arrangements in place to provide financial assistance in certain circumstances. These arrangements are referred to as the Disaster Recovery Funding Arrangements Western Australia (DRFAWA) and are administered by the Department of Fire and Emergency Services (DFES) on behalf of the WA State Government.

Recovery from disasters is a shared responsibility between individuals, households, businesses, communities and governments. The arrangements are designed as a safety net when costs to undertake recovery activities from an eligible disaster become significant.

For assistance to be made available under the DRFAWA, the event must meet all three of the following criteria:

1. The event was one or a combination of the ten specified disasters including bushfire, earthquake, flood, storm, cyclone, storm surge, landslide, tsunami, meteorite strike, tornado; or the event was a terrorist act.
2. A coordinated, multi-agency response was required.
3. Eligible expenditure relating to emergency assistance, damage to essential public assets and/or other eligible assistance provided in relation to the event exceeds \$240,000 across the affected local government areas.

For more information go to <https://www.dfes.wa.gov.au/recovery-funding>

For any queries, please email drfawa@dfes.wa.gov.au or call 1800 920 659.

DISTRICT NEWS

The next Great Southern District Emergency Management Committee meeting is scheduled for 16th October 2024.

Two regional bushfire exercises will be held in August for the DFES Upper Great Southern and Great Southern region to test Incident Management Team (IMT) capability and readiness prior to the high threat period.

LOCAL NEWS

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Please check the due date for your five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process. Funding opportunities are available to assist with LEMA reviews.

The Local Emergency Management Arrangements Improvement Program

Building on the previous work of the LEMA Review, the LEMA Improvement Program will continue working toward the goal of a more capable and resilient community, through a local approach to emergency management. To deliver on the commitment of a sector-led LEMA improvement process, the WA Local Government Association (WALGA) is partnering with SEMC. WALGA will work on behalf of local government, making sure that the sector is consulted, and their feedback guides the reform of local emergency management.

The projects that make up the LEMA Improvement Program will be fulfilled in phases. Phase 1 has commenced, with the following key activities underway:

- LEMA pilot program development
- Recruitment for a resource to undertake the local government emergency management policy work
- Setting up governance structures and groups.

Given the timeframes of the program please don't delay in preparing any LEMA that are due or nearly due for their 5-year review.

District Emergency and Local Emergency Management Committees Review

In May 2022 SEMC meeting, members approved a review of the roles of District Emergency Management Committee (DEMC) and Local Emergency Management Committees (LEMC).

For more information go to:

<https://www.wa.gov.au/organisation/state-emergency-management-committee/review-district-and-local-emergency-management-committees>

GRANT PROGRAM UPDATES

The State Emergency Management Committee (SEMC) oversees the distribution of grant funding to support activities that reduce disaster risk and enhance WA's resilience to disasters.

Information on funding opportunities can be found [here](#).

2024 SEMC MEETING SCHEDULE

- 7 August 2024
- 4 December 2024
- 2 October 2024

Complied by: Charlotte Powis
District Emergency Management Advisor
Great Southern
Department of Fire and Emergency Services





Emergency Relief and Support

LEMC Background Information – 3rd quarter 2023-2024

ERS Capability Audit

- Department of Communities (Communities) recently engaged Nous Group to audit the capability and capacity of the Emergency Relief and Support (ERS) sector across Western Australia (WA) to ensure that it can meet the relief and recovery needs of WA people now and in the future.
- The project focused on establishing a baseline of how well equipped the State is to prepare for, respond to, and recovery from emergencies and critical events in the six functional areas of ERS that Communities is responsible for.
- The findings have presented valuable insights and opportunities to increase the current emergency relief and support services to respond during an emergency event more effectively.
- A new internal capability framework is being developed to assist with bridging some of the gaps identified from the audit.

Kimberley Floods

Overarching

- Following Ex-Tropical Cyclone Ellie in January 2023, the Fitzroy Valley experienced a 1-in-100-year flood event.
- Department of Communities continues to support Fitzroy Valley residents impacted by the January 2023 floods under the State Emergency Management arrangements, across Social and Built Recovery Domains.

Social Domain

- Department of Communities, Emergency Relief and Support Team leads the people component of Recovery, classified in the State Recovery Structure under the Social Domain.
- Department of Communities has undertaken preparedness activities to increase resilience of temporary accommodation infrastructure including:
 - Ensuring that all Humanihut accommodation in Bungardi and Tarunda are at the one-in-50-year flood level.

Kimberley Floods

- Working with Humanihut in the preparedness phase to strengthen evacuation procedures in Bungardi and Tarunda, and
- Supporting the transition of individuals in Phase 1 temporary accommodation into Phase 2 temporary accommodation or to return to their home

Built Domain

- Department of Communities supports Government agency partners Main Roads WA and Department of Finance under the Built Domain.
- Department of Communities has established a housing works program to repair and rebuild flood damaged dwellings that are government-owned or managed or on Crown reserves managed by the Aboriginal Lands Trust or other management bodies.
- Department of Communities is supporting families whose homes require either major refurbishment or rebuild with transitional accommodation ahead of the wet season.
- Transitional accommodation includes more family friendly demountable accommodation that allows more space between families and is built to the 1-in-50-year flood level.
- Each transitional accommodation unit comprises a custom-built amenity module, a bathroom/bedroom module and a deck/veranda module. As of 30 August 2023, based on community consultation the Department of Communities is providing 44 transitional accommodation units across Bungardi, DarIngunaya, Loanbun, Burawa, Galeru Gorge, Karnparrmi and Yurabi Road.

ERS new permanent structure

- Communities received sustained funding to enhance Emergency Relief and Support capacity across WA. The funding was critical to enable Communities to meet its legislated responsibilities under the State Emergency Management Arrangements.
- The changes will help improve service delivery, with a focus on additional resourcing to regions within WA.
- The ERS Directorate structure is comprised of three functional streams and ERS Executive Services:
- ERS Executive Services
- Stream 1 is responsible for Regional Response and Coordination
 - Immediate Response
 - Metropolitan and Regional Preparedness
 - Stakeholder engagement

ERS new permanent structure

- Regional Training
- Locally led Recovery
- Special Projects
- Stream 2 is responsible for Strategy and Capability
 - Capability Mapping, Intelligence and Reporting
 - Monitoring and Evaluation
 - Stakeholder Engagement and Specialist Practice
 - Training and Development
 - Recovery
 - National and State Level Committees
 - DRFA and Special Projects
- Stream 3 is responsible for Business Services
 - Human Resources including the coordination of Emergency Response Teams and Surge Workforce personnel
 - Finance
 - Business Support and Administration
 - ERS Systems
 - Procurements, Grants, and Contracting
 - Logistics
 - Disaster Response Hotline
 - DRFA Acquittals

Local EM Information

In the event of an emergency please call the ERS State On-Call Coordinator on 0418 943 853, this number is manned 24/7.

- The new permanent structure is being established in the Wheatbelt. Amended contact details are:
 - Regional Manager ERS – Mark Schorer
mark.schorer@communities.wa.gov.au 0429 108 226
 - Regional Coordinator ERS – Michael Phillips
michael.phillips@communities.wa.gov.au 0477 763 077
 - Regional Officer ERS – Jo Spadaccini
joanne.spadaccini@communities.wa.gov.au 0429 102 614
- Please amend your contact registers and email distribution list to include all of us for meetings, exercises or information requests, so we can ensure Communities attendance at LEMCs and exercises, and timely replies to other emails.

Local EM Information

- Evacuation Centre Audits – Please contact us if you are having issues with completing your audits. Thank you to the Shires who have completed and returned them.
- Local Emergency Welfare Plans (LEWP) transitioning to Local Emergency Relief and Support plans (LERSP) – To ensure the new LERSP contains accurate details for your Shire, please provide any changes to the current LEWP to be included in the new LERSP.
- Training Requests – Evacuation Centre training is available for Shire staff and LEMC members and can be planned around a LEMC or as a standalone session. Our training calendar is filling up, if you are interested in scheduling training this year, please email the team and we be in touch to book you in.

Regards

Jo Spadaccini

Regional Officer, Wheatbelt

Emergency Relief and Support

Department of Communities

Wheatbelt

T: 0429 102 614

E: joanne.spadaccini@communities.wa.gov.au



Government of Western Australia
Department of Fire & Emergency Services



Lake Grace LEMC Report

08 August 2024

SUMMARY

- Some of the DFES staff and volunteers have been deployed to Canada to assist with their fires this season.
- Upper Great Southern are low on staffing the regional office, with illnesses and development opportunities I will assist as best as possible and still learning the role.
- ROAC is scheduled for the 12th September for the Upper Great Southern region, the agenda will be sent out soon.
- WAFES is coming up and look forward to seeing many volunteers attending.

Key Learnings/ Considerations

Three areas of learning for us as an LEMC to consider post this season

- **Safety** – There was a tragic incident resulting in loss of life in Esperance and in our own region several injuries. The importance of good training, PPE and safe practise to keep all responders safe is continued to be significant.
- **Weather Event – Power disruption** – there was a significant event earlier this year that caused us to consider emergency communications and their importance when power and comms are lost for long period of time and how that plays on service delivery.
- **Fire Risk season continues:** It is probable that April 2024 is hotter than normal, and likely that it is drier than normal based on seasonal outlook even though we have had some patches of rainfall in the UGSR.

Other Bushfire Statistics of interest

- DFES' aerial fleet has flown more than 1640 hours across 152 incidents, dropping 12,262,946 litres of water and retardant on firegrounds.
- Large Air Tankers have flown 74 hours and dropped 856,372 litres of water and retardant on firegrounds this season.

STORM PREPAREDNESS CAMPAIGN LAUNCHING

June's monthly topic is: **Smoke Alarm Safety**.

You may also find the following resources and tools useful if you would like to engage further with your community around: **Smoke Alarm safety**.

- Department of Mines, Industry Regulation and Safety factsheet - Smoke alarm laws for existing dwellings (attached)
- Importance of Smoke Alarms You Tube Video
<https://youtu.be/lpTHgBRhHcl?si=gwQUwgoMXOYAcXpF>



Lake Grace LEMC Report

08 August 2024

- Home Fire Escape Plan – Family (attached)
- Home Fire Safety Brochure (attached)
- DFES webpage [Smoke alarms](#)

New Translated Resources!

Did you know DFES now has translated resources available in 20 languages? With safety videos in 10 different languages, including Auslan! These cover a range of hazards including bushfires, storms, home fire safety and emergency information. We are also adding magnets soon for volunteers and community to order via the [publications page](#) on our website.

Check out the [new translated resources here](#) or select the Languages icon on the banner across the header of the DFES webpage.

Recent incidents within the Region

There have been a number of recent incidents within the region for note of the LEMC and consideration to agency response and preparedness.

- **Severe Weather Event** – as discussed previously the need for alternate communications and power options is essential.
- **Structure fires** of which we have had two concerns.
 - Fires lit for the first time of the year (working smoke alarms are essential)
 - Li-ion batteries both involved in fires and as a source of due to Thermal runaway. Thermal runaway is when the Li-ion cell enters an uncontrollable, self-heating state and is one of the primary risks related to Li-ion batteries.

Another great source of information for agencies to this hazard is:
<https://www.evfiresafe.com/>

Gavin is covering District Officer Narrogin, and I am backfilling his role. I am contactable on the AOEast@dfes.wa.gov.au email and my mobile number is listed below.

Many thanks,

Anika Keeling

A/Area Officer Narrogin

0429 662 904

Shire of Lake Grace

TOURISM ADVISORY COMMITTEE

MINUTES

DATE

Meeting Commencing at 10am Tuesday 13th August 2024

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal or informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.



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SHIRE OF LAKE GRACE

Minutes of the Tourism Advisory Committee Meeting held at Newdegate CRC on Tuesday 13th August 2024 commencing at 10am.

Objectives of the Shire of Lake Grace Tourism Advisory Council are to advise the Council on:

1. The identification, inclusion and implementation of tourism matters in Council's Strategic Community Plan (and other operational plans/annual budget) in order to increase tourism income in partnership with the Community, Commonwealth, State and Local government and other industry stakeholders
2. The coordination of and collaboration between Lake Grace Shire's tourist attractions, heritage museums (AIM Hospital etc), events, tourism promotion/marketing and services to visitors
3. Developing community understanding of the value of tourism
4. Industry development, employment and training to benefit tourism, heritage and events
5. Seeking funding to support and promote tourism and develop new and existing tourist attractions
6. Assisting in the development of current, quality information to visitors and stakeholders
7. Recognising and promoting excellence within the local tourism industry
8. To represent the Shire at Roe Tourism meetings and events

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

Chairperson Cathie Kelly opened the meeting at 10.02am

2.0 PRESENT

Chairperson	Ms Catherine Kelly	Community Representative Newdegate
Committee Member	Mr Peter Stoffberg	Community Representative Lake Grace
Committee Member	Mr Kevin Penny	Community Representative Lake King (online via Zoom)
Committee Member	Ms Carla Hyde	Community Representative Varley
Committee Member	Ms Sheena Zurnamer	Community Representative Varley
Committee Member	Mr Norm O'Neill	Community Representative Pingaring (online via Zoom)
Shire Representative	Mr Chris Paget	Shire Lake Grace Deputy CEO
Shire Representative	Mrs Jo Morgan	Lake Grace Visitor Centre Manager
Shire Representative	Mrs Vicki O'Neill-Gray	Lake Grace Visitor Centre Coordinator

Observers/ Visitors

Community Member	Mr Len Armstrong	Shire of Lake Grace President
Observer	Mrs Anne Rick	Newdegate Historical Society
Observer	Mrs Sue Hall	Newdegate Historical Society

Observer	Mrs Lynne Ellard	Newdegate Historical Society
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3.0 APOLOGIES

Deputy Chairperson Committee Member	Mrs Suzanne Reeves Cr Debrah Clarke	Community Representative Lake Grace Shire of Lake Grace Councillor
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4.0 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Mrs Jo Morgan
Seconded: Mr Chris Paget

That the Minutes of the Shire of Lake Grace Tourism Advisory Committee Meeting held on Tuesday 21st May 2024 be confirmed as a true and accurate record of the meeting.

CARRIED 9/0

5.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

6.0 URGENT BUSINESS APPROVED BY THE CHAIRPERSON

Nil

7.0 MEMBERS REPORTS

Kevin Penny (Lake King Representative)

- Preparations for Lake King Centenary in 2028 have begun, the Shire has put aside money.
- Old well at Mt Madden collapsed. The Shire has fenced off and put cover over well. Lake King are looking for permission for signage of the well. Darcy Roberts will know the history.
- The rammed earth signage on 4 entry points into Lake King need some repair. Check if in budget to repair.
- Lake King Progress Association are working on an interactive map of local farms and families that were once there. Resourcing details through diaries, videos etc. Hyden has a great digital pictorial as an example.

- In the next 12 months – 5 Head Stamp Battery at Hatters Hill (1980s). Decision where to put it at crossroads of Bush Engineers Museum. Grants for fencing, signage and plinth.
- Rock tank 1902 – 3 in the area. Way of catching water off flat rocks years ago. Built when Rabbit Proof Fence was being built. Kevin is a member of Track care. He will seek the permission needed etc.

Norm O'Neill (Pingaring Representative)

- Norm is part of the Pingaring Progress Committee working with
 - o Lina Varone (President), Dean Wyatt (Vice President), Karen Baker (Secretary) & Julie Smith (Treasurer)
- The Centennial wall construction is completed with plaques still to be attached. The Centenary Wall and Map Unveiling event at 2pm to 11pm (unveiling 3pm) Saturday 5th October 2024. Food vans, market stalls, Fiona Palmer book signing, live music by Hayden McGlinn.

Carla Hyde (Varley Representative)

- Centennial is the same weekend as Lake King's and they have planned it that way. Varley has events on Friday night and Sunday, Lake King celebrates on the Saturday. 29th September - 1st October 2028. Food vans will be shared throughout the weekend.

Cathie Kelly (Newdegate Representative)

- Boulders and blue metal at the front of school. How can we make this look better? Len Armstrong explained the shrubs that previously existed were a danger to oncoming traffic blocking the view of the road. The space is one of three possible sites for an electronic Community Noticeboard. The other two sites were near the hall (too far away) and crossroads near the roadhouse (not an ideal position). It was discussed amongst the present members and observers perhaps a low shrub would improve the look of the area. Remove the boulders. An electronic Noticeboard would be better near the town swimming pool, not in front of the Hainsworth Building as it would lose its historic charm. Cathie also reminded attendees that she has previously mentioned Lucy Kelly's sketches as possible designs for sculptures or artwork for Shire town entrances.

7.1 VISITOR CENTRE MANAGER REPORT
--

- Thanks to Newdegate CRC for allowing us to hold our meeting here. A great turn out! We will try to schedule another meeting next year in Lake King or Varley.
- Great to meet members of the Newdegate Historical Society today, we've talked on the phone many times. They are happy to do tours on request free of charge, and tour group bookings will be charged at \$5 per person. It was discussed they could possibly

offer a tour to the cycling group that is coming through the Shire in September. Jo to email the contact and suggest the idea as an activity during their 2 night stay in Newdegate.

- Locating the previous Tourism Development Strategic plan is ongoing. Plans to prepare a new Strategic Plan in upcoming months.
- Emails have been sent to Shire of Kent regarding more information on the Train siding signs, Jo to follow up. Craig is ready to order them once we have the design and designated spots to put them up.
- HIP Camps article sent to all local newsletters. Jo to follow up all published the article.
- Sign audit throughout Hollands Track with Broomhill is ongoing. At this stage the Shire is not prepared to add a remote rest stop with toilet in this area due to costs maintaining. An idea to be looked at another time perhaps.
- Across the Lake book is days away from being printed. The very last of tweaks happening as we speak. Hope to have on shelves by September if not earlier.
- A date to be organised for Artspace wall to be painted before 12th October Stationmaster celebrations. Jo to liaise with Craig. Singer Katelyn Sullivan is booked for the afternoon. Left message with former Stationmaster to invite to the occasion and share some stories. Jon Pitts rang after the meeting and is delighted to come down to Lake Grace on the day and share some stories. Train pictures lasered onto screen walls (that we use at the Field day) to be sent away in upcoming weeks.
- Events coming up – Festival of Halls - Wednesday 15th August, AIM Hospital Open Day 100 yr celebration of Stationmaster House – Saturday 12th October and Market Day & Treasure Trail – Saturday 26th October.
- Kristie Stanton emailed response to developing White Dam as a possible free camping and walk trail site. She mentions a few concerns but otherwise supports the idea. This can easily be addressed by the Shire. A project to be worked on in the future.
- Recently invited to become a member of the Visitor Centre WA Committee. First meeting is 14th August. Very honoured to shine some light on our region in WA to link with other WA Visitor Centres.

7.2 AIM HOSPITAL REPORT

- AIM Hospital Museum team is holding an Open day on Sunday 8th September at the AIM Museum. We encourage you (and invite others) to come along with any memories and experiences of the hospital to assist with the interpretation. A morning tea with scones will be served on the day.

7.3 ROE TOURISM ASSOCIATION

- Signage project is almost complete
- Next meeting is Monday 19th August. Unfortunately Lake Grace is an apology this time but Jo will follow up with outcomes of meeting.

7.4 AUSTRALIA'S GOLDEN OUTBACK

- Mary Nenke (an AGO board member) gave an update from recent meeting. She has reiterated the importance of Agritourism. Suggested we have a display and offer a day to Farm on the Plate event and the Perth Royal Show. All booked up this year but agreed we shall book people to commit earlier next year. Jo has promised she will attend the Royal Show next year. Cathie Kelly will be attending this year's Farm on a Plate.

8.0 GENERAL BUSINESS

- Cathie invited all to drive out to the Jam Soak off Holland Track Road to appreciate its historic value seeing it in person; following this meeting Jo, Vicki and Chris made a short stop at the site to have a look around with her.
- Len Armstrong explained the Shire's plans for the pull-in bays for the Pingrup Newdegate Rd. Abiding by the MRWA rules and regulations Craig and Len are hoping for a bay on both left and right side of road. Anne Rick offered to point out ideal spots that won't upset existing flora/wildflower areas. Pingrup road isn't the safest of roads so lots to take into consideration. Holland Track stop is a problem. Cathie Kelly mentioned (as in previous meetings) the need for a rest stop between Kulin and Lake Grace. Len assured the Federal Government has indicated funding is available for this and taking into consideration as we speak.
- Carla suggested it would be ideal to have Aimee Turnbull (Community Economic Development Officer) come to meetings as she would have great insight what community grants were available.
- Sue Hall mentioned the John Hollands Way sign was missing near the Lake Biddy gazebo. Vanished? Len suggested we check with Craig as he is sure the works crew possibly have it.
- Lynne Ellard would like to join the Tourism Advisory Committee, and Cathie was very supportive of this. The DCEO advised that as the current membership composition and terms of reference have been established, the Shire Council would need to consider and approve any variation. It may be that this occurs around the time of the next Local Government elections, when a call for expressions of interest in all committees of Council is scheduled to occur.
- Discussion during status report around Kwongan Walk entrance. We need a better entrance for upcoming wildflower season. Damage has been done on existing bollards on the walk. The Shire MIS Craig Elefsen suggested the area to be fenced off to prevent further damage on entrance confusion.

RESOLUTION

Moved: Mrs Vicki O'Neill-Gray

Seconded: Mrs Jo Morgan

That the Shire of Lake Grace Tourism Advisory Committee request Council to consider:

1. Widening the current track into the Kwongan Heathland Walk area at the lower hill entrance; and
2. Fence off the car park making only it accessible from one entry only.

CARRIED	8/1
Against:	Mr Peter Stoffberg

9.0 DATE OF NEXT MEETING

The next meeting is scheduled to take place on Tuesday 22nd October commencing at 10am at Shire of Lake Grace Council Chambers.

10.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 11.36am.

11.0 CERTIFICATION

I, Catherine Kelly, certify that the minutes of the Shire of Lake Grace Tourism Advisory Committee held on 13 August 2024 as shown were confirmed as a true record of the meeting.

Chairperson Signature

Date

Shire of Lake Grace

Lake Grace Library Resource &
Community Resource Centre
Management Committee

Minutes

14 August 2024



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

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SHIRE OF LAKE GRACE

Agenda for the Lake Grace Community Library & Community Resource Centre Management Committee Meeting to be held at the Lake Grace Community Library, School Place, Lake Grace WA on Wednesday 14 August 2024.

1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson opened the meeting at 11am.

2.0 RECORD OF ATTENDANCE / APOLOGIES**2.1 PRESENT**

Kerriane Mills	Principal, Lake Grace District High School
Michelle Lay	School Administrator, Lake Grace District High School
Chris Paget	Deputy Chief Executive Officer, Shire of Lake Grace
Cr Debrah Clarke	Councillor, Shire of Lake Grace, Council Representative
Vicki Smith	Community Representative
Suzanne Reeves	Manager and Representative Lake Grace CRC
Lois Dickins	Library Co-ordinator

In Attendance**2.2 APOLOGIES**

Ollie Farrelly

3.0 CONFIRMATION OF PREVIOUS MEETINGS**3.1 LAKE GRACE LIBRARY RESOURCE AND COMMUNITY RESOURCE CENTRE MANAGEMENT COMMITTEE MEETING****RESOLUTION 20248**

Moved: Suzanne Reeves

Seconded: Chris Paget

That the minutes of the Lake Grace Library Resource and Community Resource Centre Management Committee Meeting held on 15 May 2024 be confirmed as a true and accurate record.

CARRIED 6/0

4.0 MEMBERS REPORTS

4.1 LAKE GRACE LIBRARY REPORT

Book exchanges, accessioning and VDX are all up to date. The State Library statistics have been completed.

I'm still working Tuesday to Fridays at the library but am now working at the school as an EA each morning until 11:50am (10:35am Wednesday). The two weeks of the school holidays the library is open 9-5, Wednesday and Thursdays.

Kiah King did five periods of learning the library operations. Kiah then did some relief for me in July.

The school used the library as a pre-primary classroom for the first three weeks of term. This was until the new classroom arrived. Being only a small class, it worked well.

Pier Johnston, Junior Science teacher, continues to display students awesome work on the library pin-up board. The library displays are changing every three to four weeks.

The library is promoting the Premier's Reading Challenge, this week Graphic novels and next week Book Week.

Statistics since the last meeting:

May 2024	Issues & Renewals	587
June 2024	Issues & Renewals	314
July 2024	Issues & Renewals	377

4.2 LAKE GRACE COMMUNITY RESOURCE CENTRE REPORT

Been a busy couple of months with workshops and information sessions including mental health, forklift, Auschem and Incasa. Unfortunately, we had to cancel a couple of workshops for last week due to a lack of numbers. The welding workshop with youth has been popular with participants and trainers really enjoying the opportunity, they are going to carry this on for the remainder of the term.

We welcomed Tracey McGougan onto our team and she has been managing the Staying in Place which has been really taking off having her undivided attention. She was successful in getting a grant for End of Life Planning which will be useful. In partnership with the shire we are also holding a day for seniors in October.

We only have two more boxes to tick and we'll be able to finalise the Men's Shed extension.

I recently attended the CRC conference and I have to say it was excellent.

The new bus is here and we're just having to iron out how we're going to manage it.

4.3 LAKE GRACE COMMUNITY RESOURCE CENTRE SEMINAR ROOM

Financial Report 15/05/2024 - 14/08/2024

Seminar Room Hire Account Reconciliation:

Balance of Seminar Room Account 15/05/2024		\$2,362.11
10/07/2024 Deposit (March-June)	\$245.45	<u>\$2,607.56</u>

Seminar Room Bank Account Statement Reconciliation:

Balance of July 31st Bank Statement		\$2,607.56
Less Unpresented payments	\$0	\$2,607.56
Plus Unrecorded deposits	\$0	<u>\$2,607.56</u>

5.0 MATTERS FOR CONSIDERATION

5.1 LIBRARY CHAIRS

Chris to follow up on Budget and or Grants to purchase chairs.

5.2 AUTOMATIC DOOR

Shire have asked for quotes for the supply and fitting of an automatic front door.
The Education Department would need a Formal Proposal for this project.

5.3 LATTICE IN COURTYARD

Replacing the lattice wasn't deemed high priority. School is going to follow up.

5.4 CLEANING

The school is now back to three cleaners, which means the building will be cleaned 2 ½ hours a week. The toilets will be cleaned daily.

5.5 LIBRARY CO-ORDINATOR & COMMUNITY LIBRARY HOURS

A sign to be put up on the front door with Library Co-ordinator and community opening hours.

6.0 OTHER BUSINESS

Shire CEO Allan and Principal Kerrienne are going to meet to revise the Agreement.

7.0 DATE OF THE NEXT MEETING

7.1 LAKE GRACE LIBRARY RESOURCE AND COMMUNITY RESOURCE COMMITTEE MEETING

The next Lake Grace Library Resource and Community Resource Centre Management Committee Meeting is scheduled to take place on Wednesday 16 October 2024, commencing at 11.00am at the Lake Grace Community Library, School Place, Lake Grace WA.

8.0 CLOSURE

There being no further business to discuss, the Chairperson closed the meeting at 11:26am.



OCM 28 August 2024

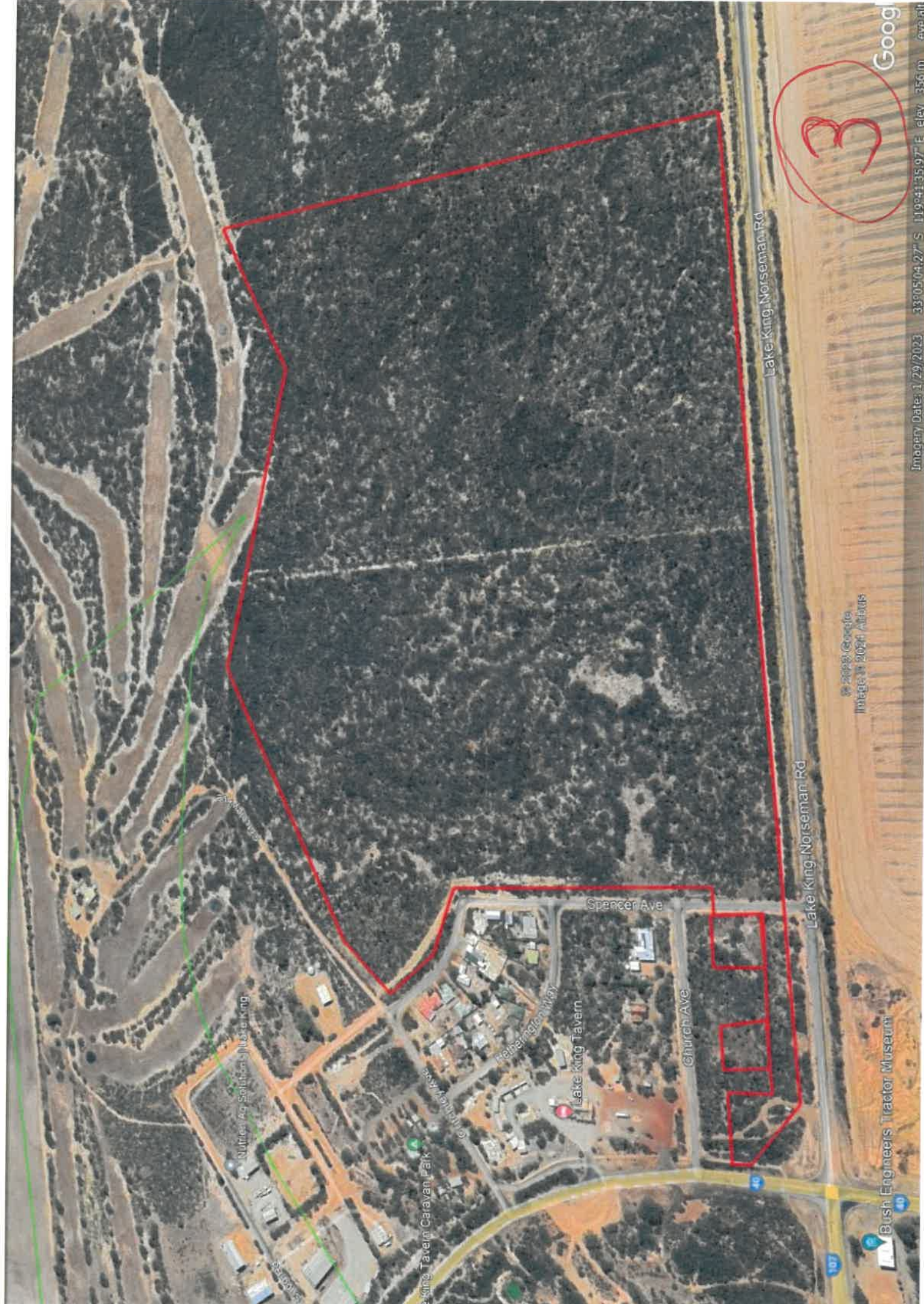
Attachment to Item 14.4.2



Google
Imagery Date: 2/6/2023 33°05'19.67" S 119°01'17.97" E elev. 303 m eye alt.

Image © 2024 Maxar Technologies
Image © 2024 Airbus





3

© 2023 Google
Imagery © 2023 Airbus

Bush Engineers Tractor Museum



OCM 28 August 2024

Attachment to Item 14.4.3

Co-operative Bulk Handling Ltd
ABN 29 256 604 947
Level 6, 240 St Georges Terrace
Perth WA 6000 Australia
GPO Box L886
Perth WA 6842 Australia
Telephone
+61 8 9237 9600
Grower Service Centre
1800 199 083
cbh.com.au

31 July 2024

Alan George, Chief Executive Officer
Shire of Lake Grace
Via email: ceo@lakegrace.wa.gov.au

Dear Alan,

**REQUEST FOR RENEWAL OF A TEMPORARY WORKS & USE EXEMPTION AT LOT 216
NEWDEGATE NORTH ROAD, NEWDEGATE**

Given the back-to-back records harvests across FY21/22 and FY22/23 and the large amount of carryover grain that remained at many of our receival sites, CBH lodged a temporary works and use exemption request for temporary open storage bulkheads on Lot 216 on Deposited Plan 73436 which was approved by Council at its Ordinary Council Meeting on 27 July 2022. The temporary works approval was time limited to a twelve-month period and was renewed by Council at its 23rd August 2023 Ordinary Council Meeting for a further 12-month period.

As you are aware, CBH has purchased Lot 300 on Deposited Plan 425173 Newdegate-Ravensthorpe Road east of the Newdegate townsite. We intend to develop this site into a grain handling and storage facility to resolve existing operational issues with the CBH Newdegate townsite facility and lease of the Newdegate Show Grounds. This development is currently in detailed design with a construction estimated start date of late FY25 early FY26.

To continue to efficiently receive and store the grain of local growers', CBH intends to again lease Lot 216 on Deposited Plan 73436, Newdegate North Road, Newdegate until the new facility on Newdegate-Ravensthorpe Road has been constructed. Noting the zoning of the subject site does not support our land use and this land and our use of it is a short-term fix as part of a longer-term plan, we are requesting the temporary works exemption be renewed for a further 12-month period. Following construction of the expansion project on Lot 300 Newdegate-Ravensthorpe Road, CBH will decommission the "temporary" bulkheads and return the site to its pre-existing condition.

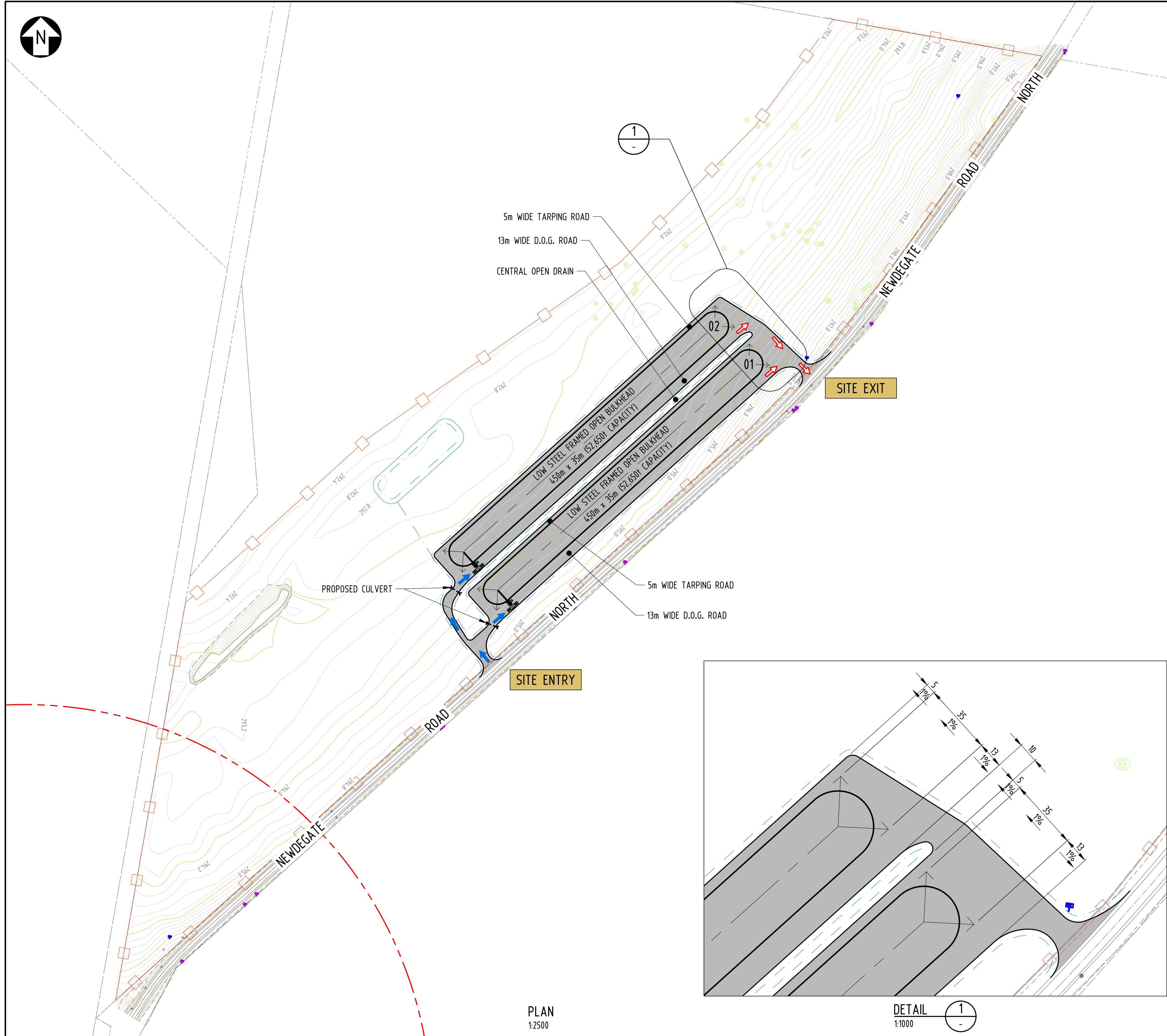
This letter seeks approval from the Shire of Lake Grace that the temporary open storage bulkheads can remain on Lot 216 under the exemption exercised by Schedule 2, Part 7, Clause 61 (1) (17) and (2) (f) of the *Planning and Development (Local Planning Schemes) Regulations 2015*. Temporary approval is sought for a further 12-month period.

If I can provide any further information to assist Council with its consideration of my request, please do not hesitate to contact me on 08 9216 6061 or at timothy.roberts@cbh.com.au.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read "Timothy Roberts", with a long horizontal flourish extending to the left.

Timothy Roberts
Lead – Planning & Approvals



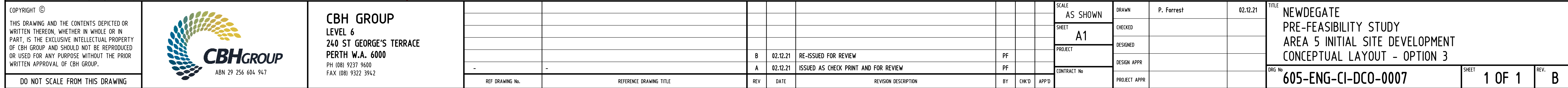
	TRAFFIC MOVEMENTS - TRUCKS FULL
	TRAFFIC MOVEMENTS - TRUCKS EMPTY
	LOT BOUNDARIES
	PROPOSED CBH SITE BOUNDARY
	PROPOSED OPEN DRAINAGE
	PROPOSED DRAINAGE BASIN
	EPA INDUSTRIAL/SENSITIVE LAND USE SEPARATION DISTANCE - 500m RADIUS

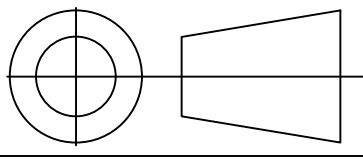
<u>PROPOSED STORAGE</u>		
LOW STEEL FRAME OBH (TEMPORARY)	(01)	52,650t
LOW STEEL FRAME OBH (TEMPORARY)	(02)	52,650t
<u>TOTAL PROPOSED STORAGE</u>		<u>105,300t</u>

	AREA OF INITIAL WORKS	54,300m ²
---	-----------------------	----------------------

LAND ACQUISITION	37.6ha
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PLEASE NOTE:
STORAGES ARE INDICATIVE ONLY AND NOT NECESSARILY WHAT MAY BE INCORPORATED IN THE FUTURE DEVELOPMENT OF THE SITE



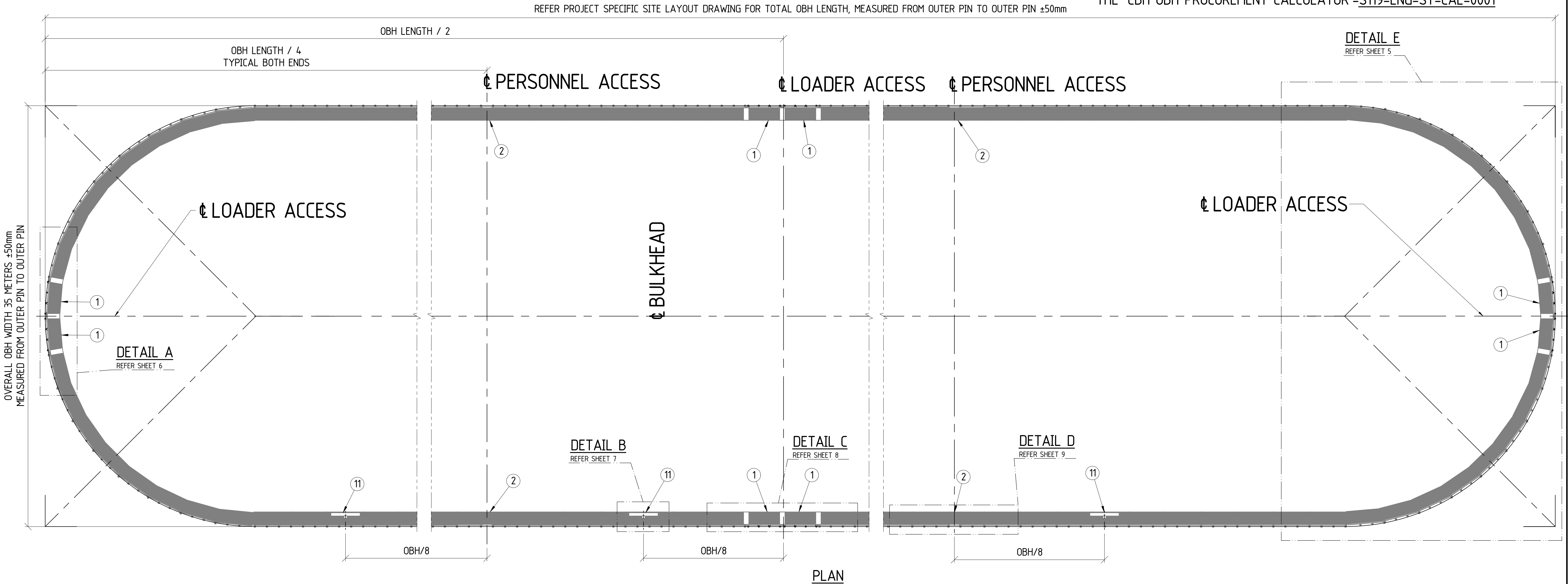


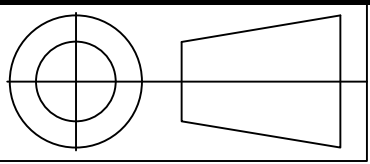
INSTALLATION NOTES:

1. OBH LENGTH AND WIDTH DIMENSIONS ARE SPECIFIED FROM REAR PIN TO THE OPPOSITE REAR PIN. REFER PROJECT SPECIFIC SITE LAYOUT DRAWING FOR DIMENSIONS.
2. TOLERANCE FOR OVERALL OBH WIDTH AND LENGTH ARE +/- 50MM. TOLERANCE FOR FRAME SPACING +/- 10mm.
3. NOTE DIFFERENT ANCHORING DETAILS FOR DOOR/GATES AND FRAMES EITHER SIDE OF BULKHEAD OPENINGS. REFER ANCHORING DETAILS ON SHEETS 2 AND 3.
4. NOTE ADDITIONAL Z-CAPPING, WOOD AND CLADDING TRIMMING REQUIRED AT GATE JOINS. REFER SHEETS 6 AND 8 FOR DETAILS.
5. TYPICAL CLADDING OVERLAP IS 200mm, CENTERED OVER THE CENTERLINE OF THE STRUT, FOR ALL JOINS EXCEPT AT GATE AND DOOR JOINS. REFER SHEETS 6 - 9.
6. ALL Z-CAPPING MUST BE ALIGNED AS ACCURATELY AS POSSIBLE. ANY MISALIGNMENT IN Z-CAPPING WILL TEAR THE OBH TARP. REFER NOTES ON SHEETS 6, 8 AND 9 FOR TOLERANCES.
7. FOUR PERSONNEL ACCESS DOORS TO BE INSTALLED AS SHOWN. TWO INSTALLED EACH SIDE AT MIDPOINTS BETWEEN END OF OBH AND CENTRE BULKHEAD OPENING.
8. THREE FUMIGATION T-PIECES TO BE INSTALLED ON SAME SIDE AS ELECTRICAL CONNECTION. REFER SHEETS 1 AND 7 FOR INSTALLATION DETAILS. REFER CBH DRAWING S119-ENG-ME-DER-0001 FOR VENDOR DRAWING OF T-PIECE.
9. DRAWING DEPICTS TYPICAL OBH SIZE OF 35M WIDE BY 300M LONG AND ASSOCIATED STANDARDISED REQUIRED QUANTITIES OF FUMIGATION TEES, PERSONAL ACCESS DOORS AND FRONT END LOADER ACCESS GATES. SITE SPECIFIC OBH REQUIREMENTS SHALL BE CONFIRMED WITH THE NOMINATED CBH REPRESENTATIVE PRIOR TO CONSTRUCTION.
10. BULKHEAD CONTENTS ARE INTENDED TO BE FUMIGATED IN A SEALED ENVIRONMENT BY USE OF WALL CANVICON AND OVER STACK TARPS - THE CONTRACTOR SHALL MINIMISE ANY MEANS WHICH COULD DETRIMENTALLY AFFECT THE SEALING CAPABILITY, SUCH AS SHARP EDGES THAT COULD CUT TARP.

PARTS LIST (PER UNIT)										
ITEM No	DESCRIPTION	WIDTH	LENGTH	QTY	CBH OR SUPPLIER PART No	PROCESS	SAP Code	MASS Kg	TO DETAIL	
1	FRONT END LOADER ACCESS GATE			REFER NOTE	S119-ENG-ST-ASY-0034	FIELD FIT	N/A	184.4	Yes	
2	PERSONNEL ACCESS DOOR			REFER NOTE	S119-ENG-ST-ASY-0017	FITTING	N/A	17.1	Yes	
3	STRAIGHT PIN STRUT ASSEMBLY			REFER NOTE	S119-ENG-ST-ASY-0004	FITTING	N/A	36.4	Yes	
4	SPIRAL PIN STRUT ASSEMBLY			REFER NOTE	S119-ENG-ST-ASY-0005	FITTING	N/A	36.2	Yes	
5	CUSTOM ORB ZINC ALUME 0.42mm BMT 550 MPa MIN. (YIELD)	762	3200	REFER NOTE	S119-ENG-ST-PRT-0010	FITTING	DREQ	1.3	No	
6	DIA 20 STRAIGHT PIN ANCHOR		420	REFER NOTE	S-014-A0000	FIELD KIT	DREQ	1.1	Yes	
7	SPIRAL PIN ANCHOR		300	REFER NOTE	S119-ENG-ST-DER-0052	FITTING	DREQ	0.8	Yes	
8	Z CAPPING 16PL PGI	300	3000	REFER NOTE	S119-ENG-ST-PRT-0011	FAB SHEET	108015	11.4	Yes	
9	TIMBER SAWN KARRI STRUC3 75mmx50mmx3m	75	3000	REFER NOTE	S119-ENG-ST-PRT-0014	FITTING	108594	6.2	No	
10	TARP CLAMP 6PL	130	257	REFER NOTE	S119-ENG-ST-PRT-0012	FAB PROFILE	107901	1.6	Yes	
11	FUMIGATION TEE PIECE			REFER NOTE	S119-ENG-ME-DER-0001	FITTING	N/A		Yes	
12	RUBBER STRIP 450mm WIDE, 8mm THICK	450	2050	REFER NOTE	S119-ENG-ST-PRT-0048	FIELD KIT	DREQ	6.9	No	
13	M10 x 120 GALV BOLT GR8.8 (50mm THREAD Min.)			REFER NOTE		FIELD KIT	DREQ	0.1	No	
14	M10 GALV. NUT			REFER NOTE		FIELD KIT	DREQ	0.0	No	
15	M10 GALV FW			REFER NOTE		FIELD KIT	DREQ	0.0	No	
16	METAL TEK SCREW, HEX HEAD, 14g-20x22mm, CLASS 4, WITH SEAL			REFER NOTE		FIELD KIT	DREQ	0.0	No	
17	METAL TEK SCREW, HEX HEAD, 14g-20x45mm, CLASS 4, WITH SEAL			REFER NOTE		FIELD KIT	DREQ		No	
18	NOVALAST LTM 151			REFER NOTE		FIELD KIT	DREQ		No	
19	BOSTIK SEAL AND FLEX 1			REFER NOTE		FIELD KIT	DREQ		No	

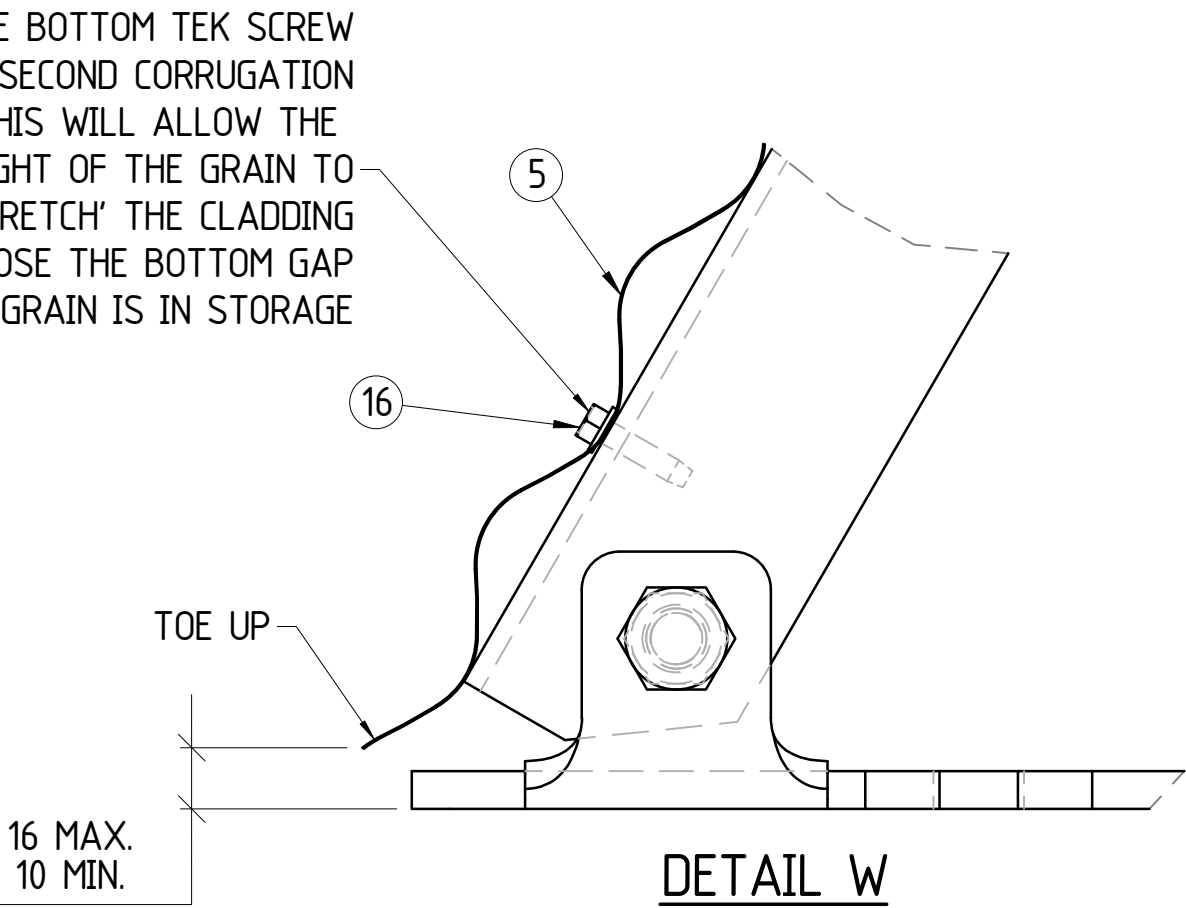
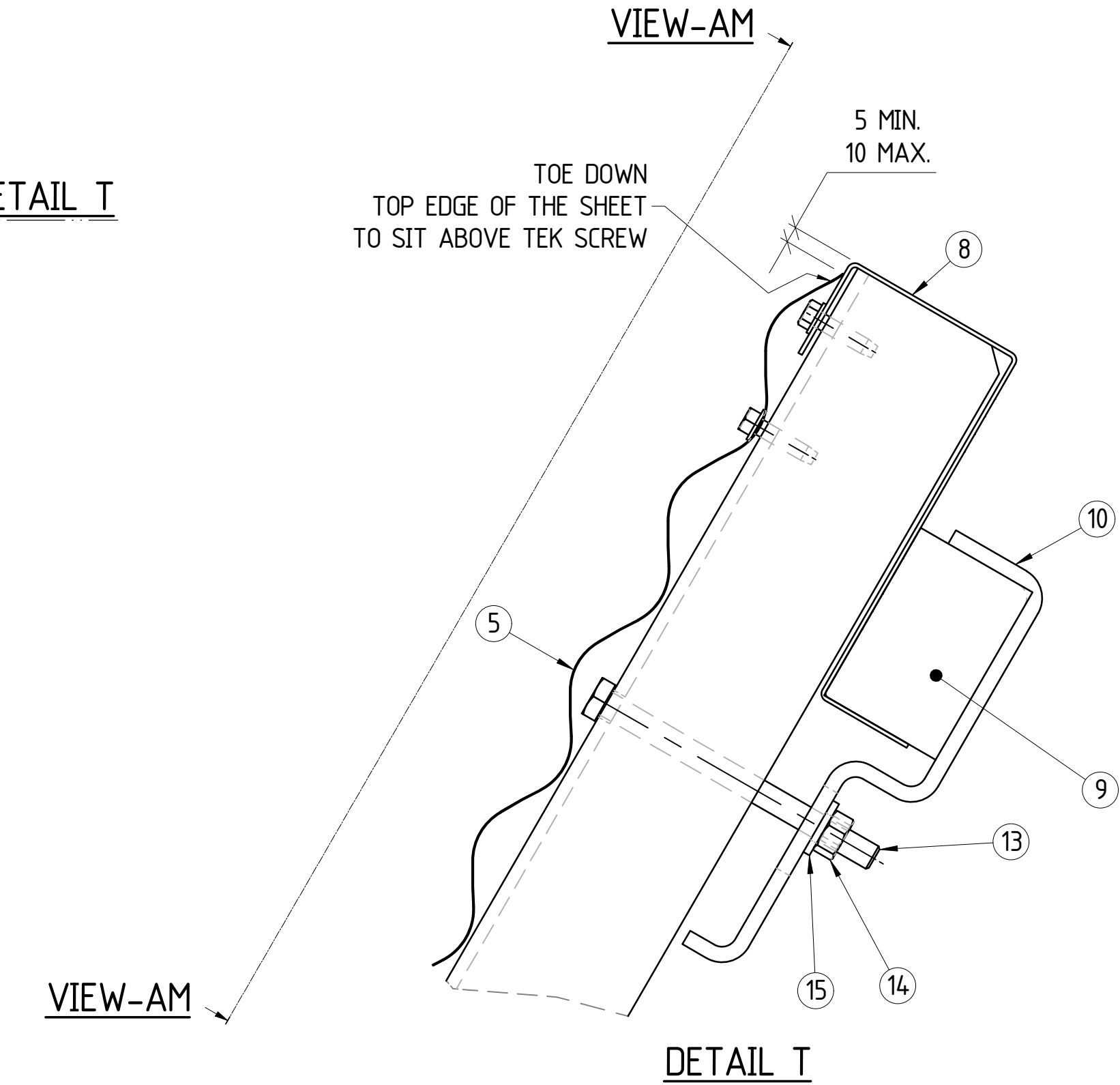
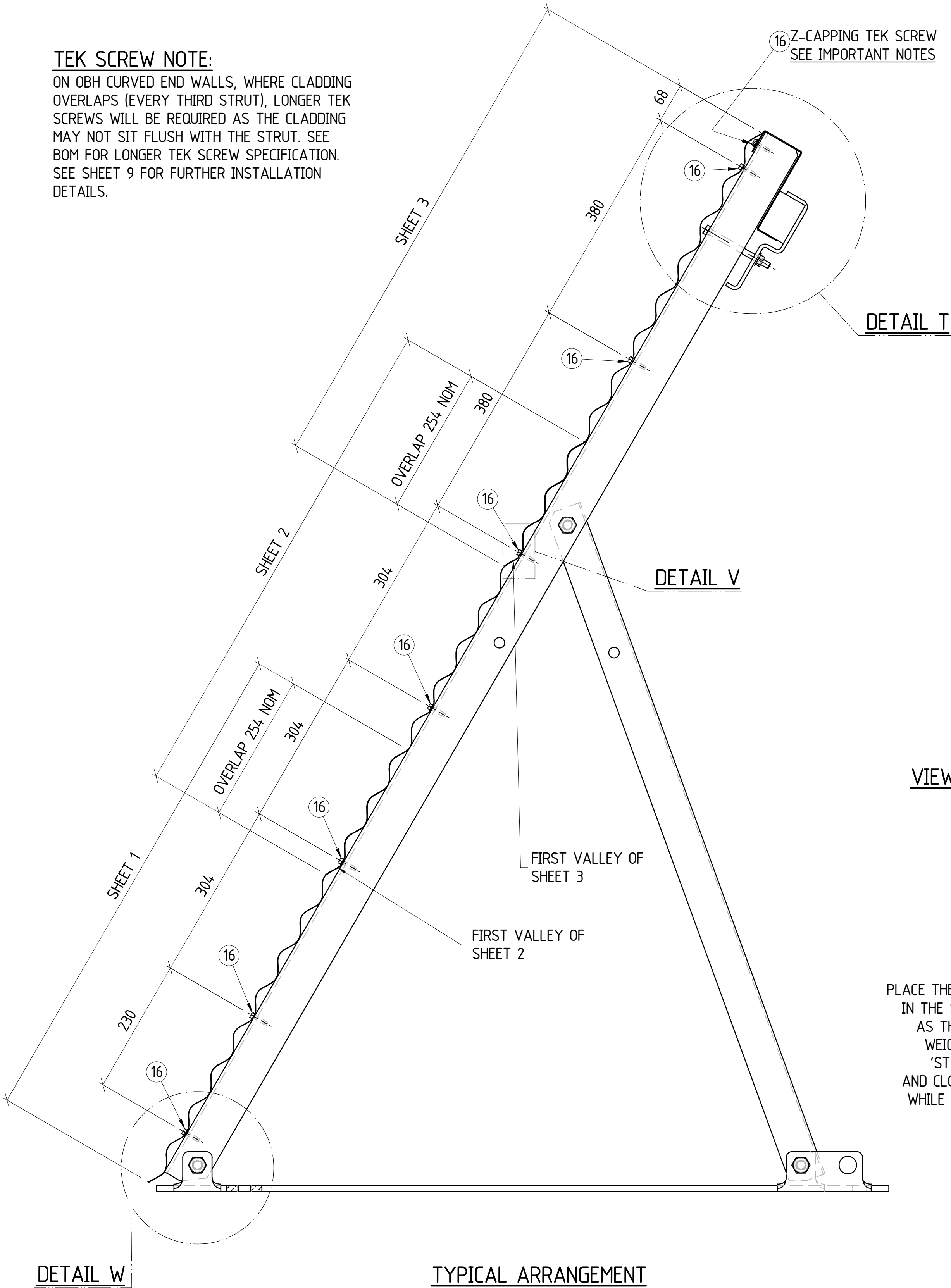
** QTY NOTE: TO CALCULATE EXACT ORDER QUANTITIES, REFER TO THE 'CBH OBH PROCUREMENT CALCULATOR'-S119-ENG-ST-CAL-0001





TEK SCREW NOTE:

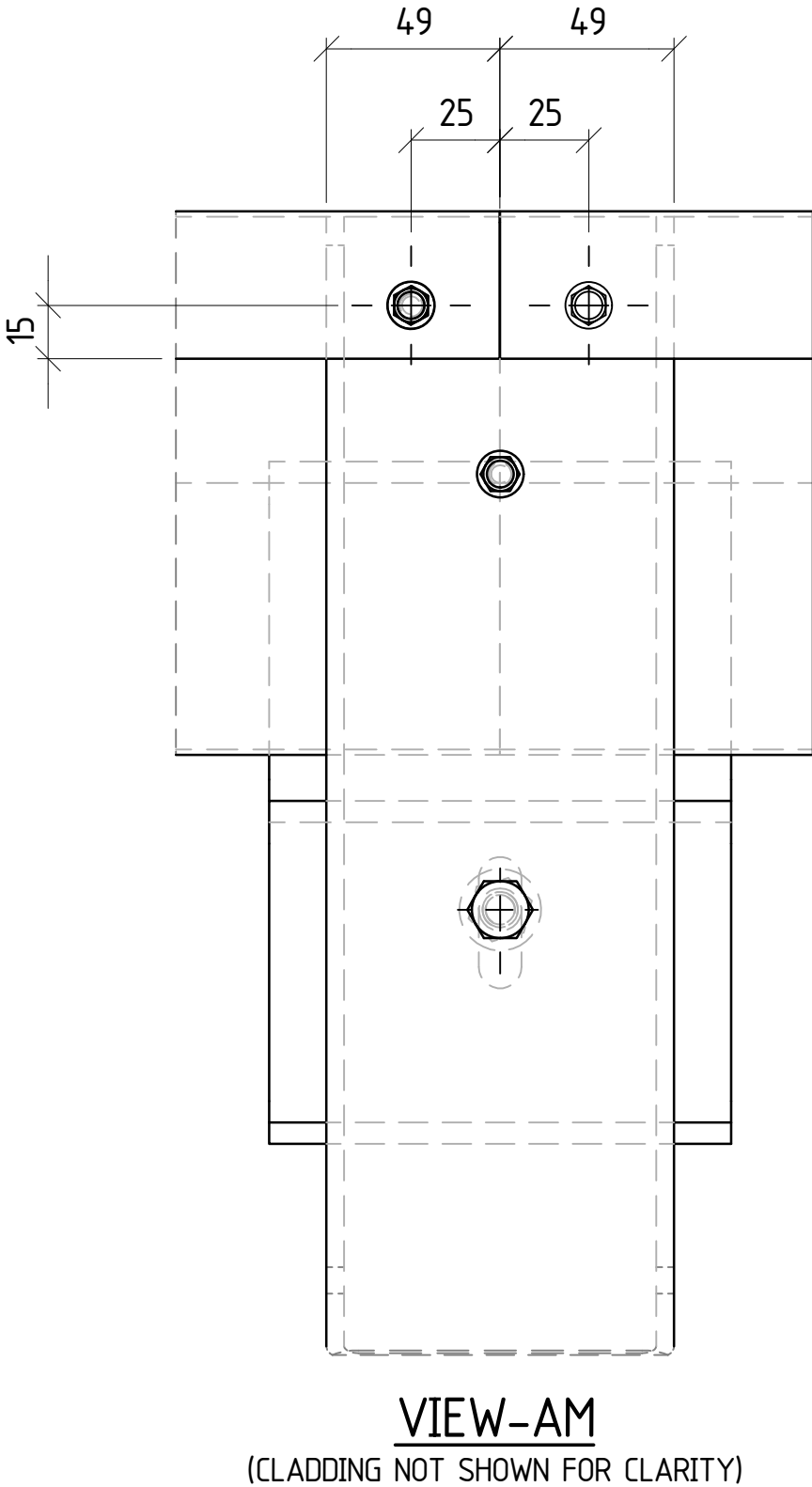
ON OBH CURVED END WALLS, WHERE CLADDING OVERLAPS (EVERY THIRD STRUT), LONGER TEK SCREWS WILL BE REQUIRED AS THE CLADDING MAY NOT SIT FLUSH WITH THE STRUT. SEE BOM FOR LONGER TEK SCREW SPECIFICATION. SEE SHEET 9 FOR FURTHER INSTALLATION DETAILS.



IMPORTANT NOTE:

TYPICAL ALL JOINTS, EXCEPT DOOR/GATE JOINS:

- 'Z' CAPPING SHALL BUTT JOIN TO THE CENTRE LINE OF THE STRUT.
- ALL Z CAPPING MUST BE ALIGNED AS ACCURATELY AS POSSIBLE. ANY MIS-ALIGNMENT IN THE 'Z' CAPPING WILL CREATE SHARP EDGES, WHICH MAY DAMAGE THE OBH TARP. MAXIMUM 'Z' CAPPING MISALIGNMENT TO BE 2mm IN ALL DIRECTIONS.
- WHERE 'Z' CAPPING BUTT JOINS OVER A STRUT, FIX 'Z' CAP WITH 2 x TEK SCREWS, ONE IN EACH 'Z' CAP (SHOWN BELOW)
- WHERE 'Z' CAPPING PASSES OVER A STRUT, FIX 'Z' CAP WITH 1 x TEK SCREW, INLINE WITH THE CENTRE OF THE STRUT.

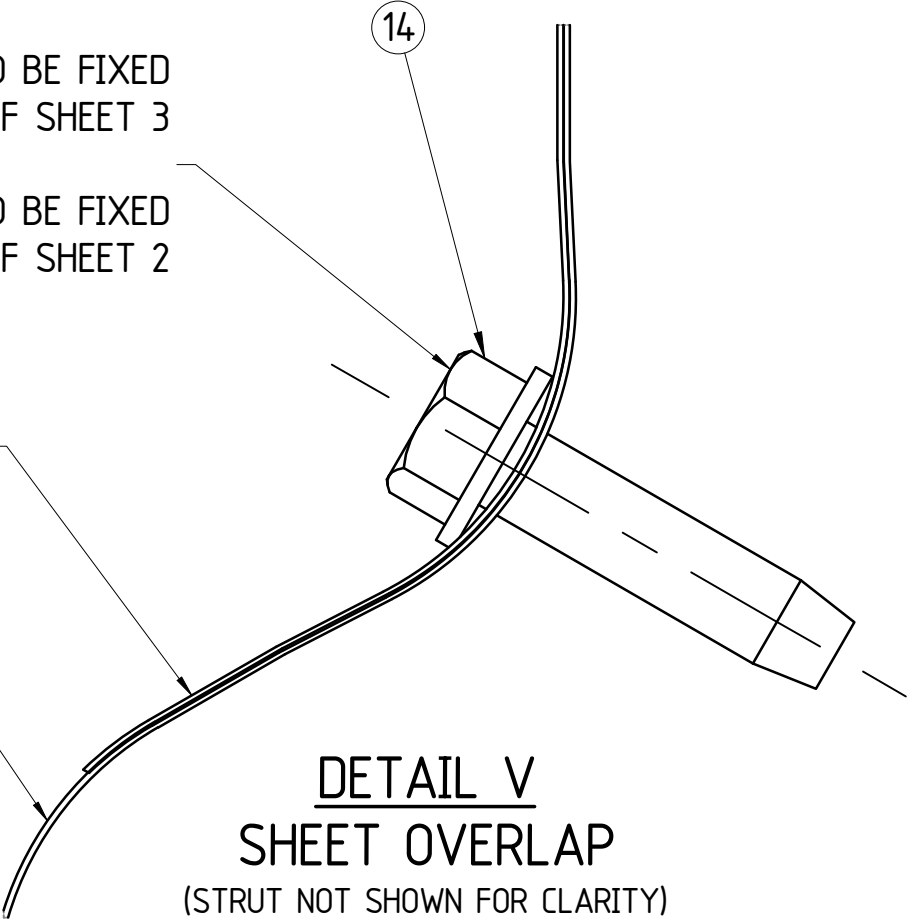


SHEET 2 & 3 OVERLAP - TEK SCREW TO BE FIXED IN THE FIRST VALLEY OF SHEET 3

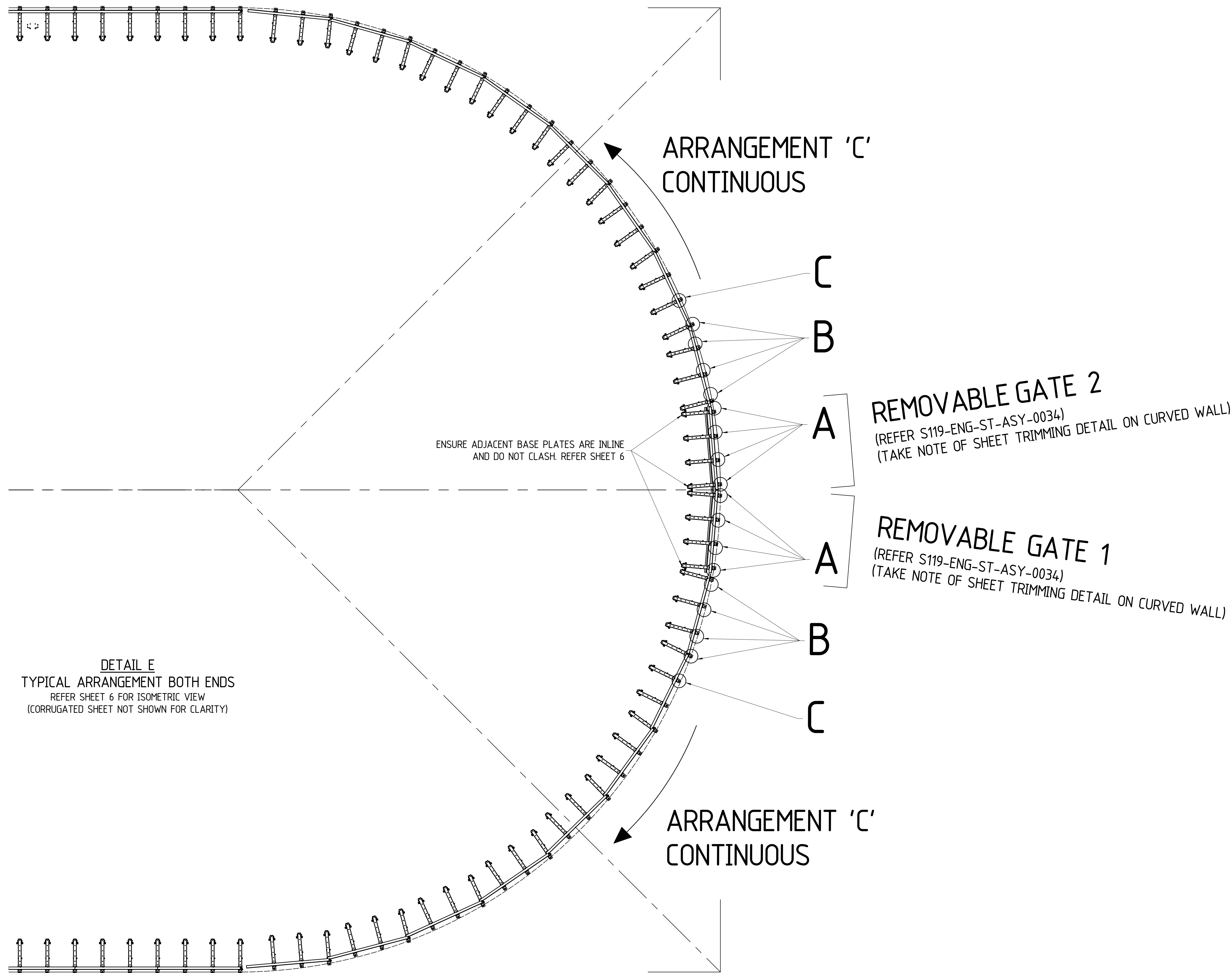
SHEET 1 & 2 OVERLAP - TEK SCREW TO BE FIXED IN THE FIRST VALLEY OF SHEET 2

SHEET 3 ON TOP OF SHEET 2

SHEET 2 ON TOP OF SHEET 1



COPYRIGHT: THIS DRAWING AND THE CONTENTS DEPICTED OR WRITTEN THEREON, WHETHER IN WHOLE OR IN PART, IS THE EXCLUSIVE INTELLECTUAL PROPERTY OF CBH GROUP AND SHOULD NOT BE USED FOR ANY PURPOSE WITHOUT THE EXPRESS WRITTEN APPROVAL OF CBH GROUP.		CBH GROUP HEAD OFFICE LEVEL 6, 240 ST GEORGES TERRACE, PERTH W.A 6000 PH (08) 9237 9600 FAX (08) 9322 3942																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	</
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DO NOT SCALE FROM THIS DRAWING

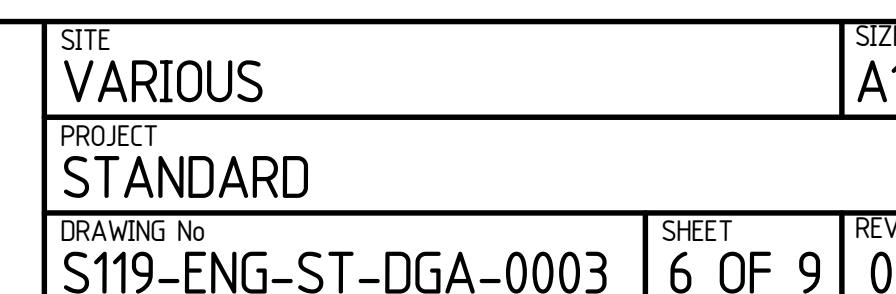
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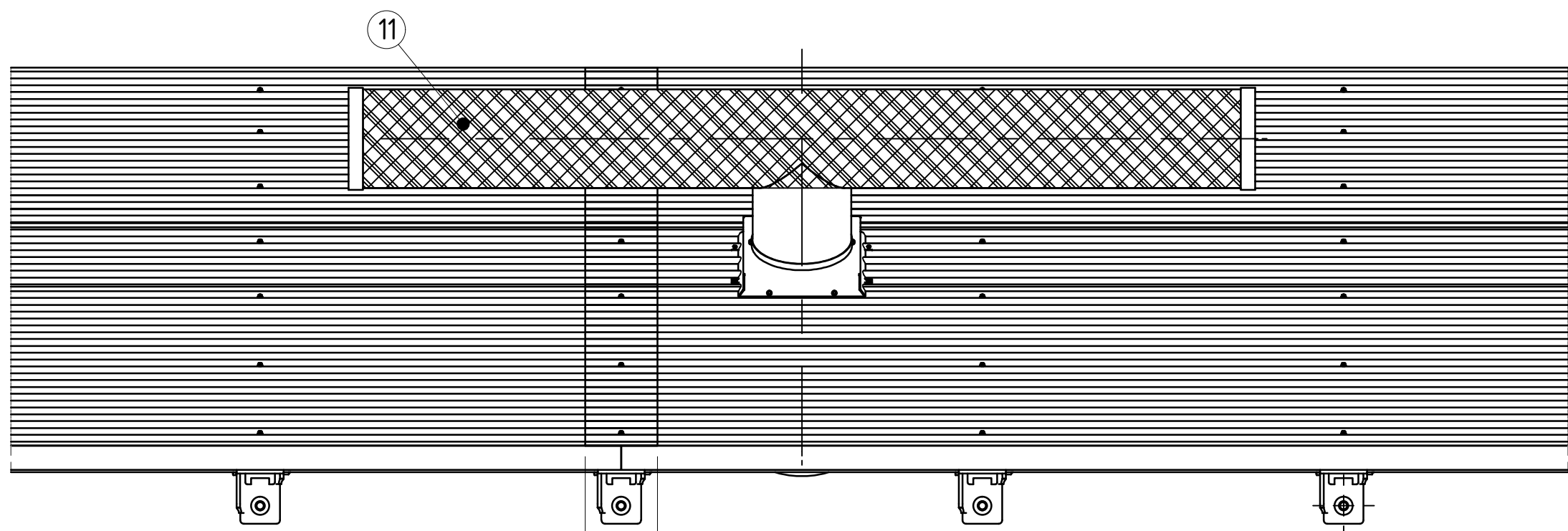
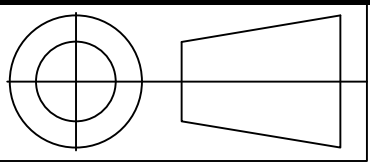
					DRAWN	SCR 10/06/2020
					CHECKED	LS 10/06/2020
					ENGINEER	BC 11/06/2020
SCR	LS	NH			APPROVED	NH 11/06/2020
BY	CHK	APP				

SITE	VARIOUS
PROJECT	STANDARD

DRAWING No	SHEET	REV
S119-ENG-ST-DGA-0003	5 OF 9	0

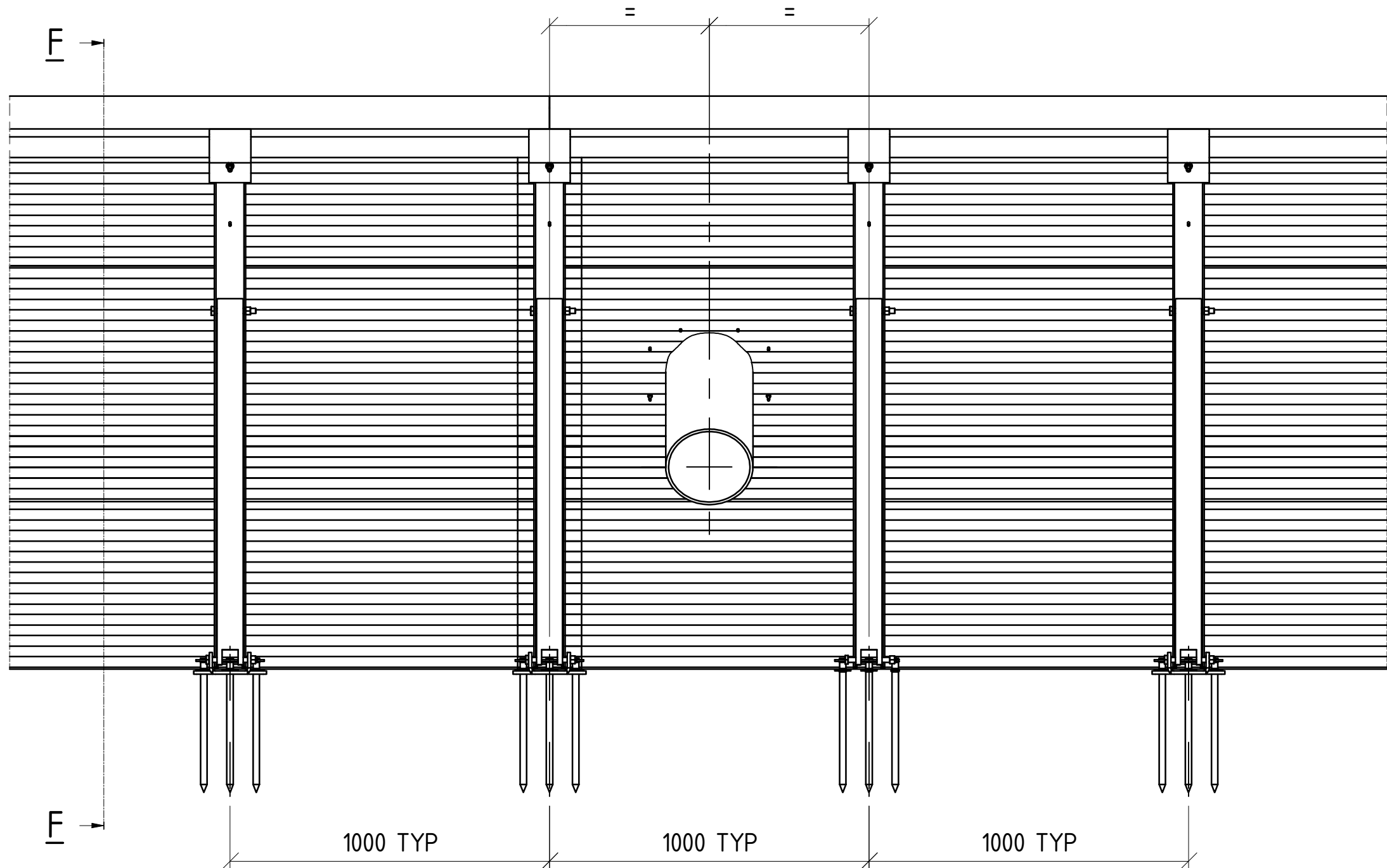
SIZE
A1



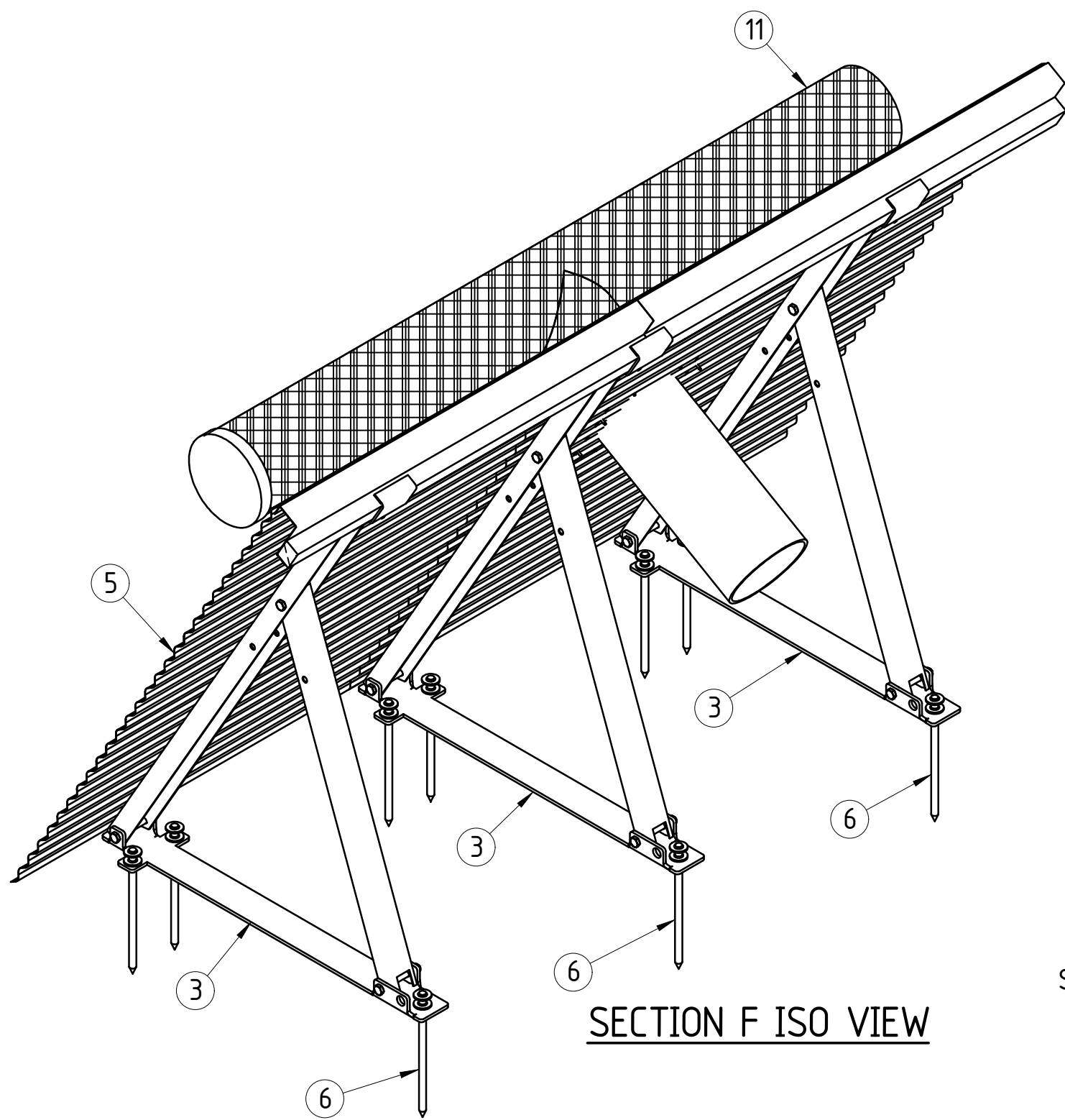


200 CLADDING OVERLAP, CENTERED OVER THE CENTRELINE OF THE STRUT
TYPICAL ALL CLADDING, EXCEPT OBH GATE/DOOR JOINS

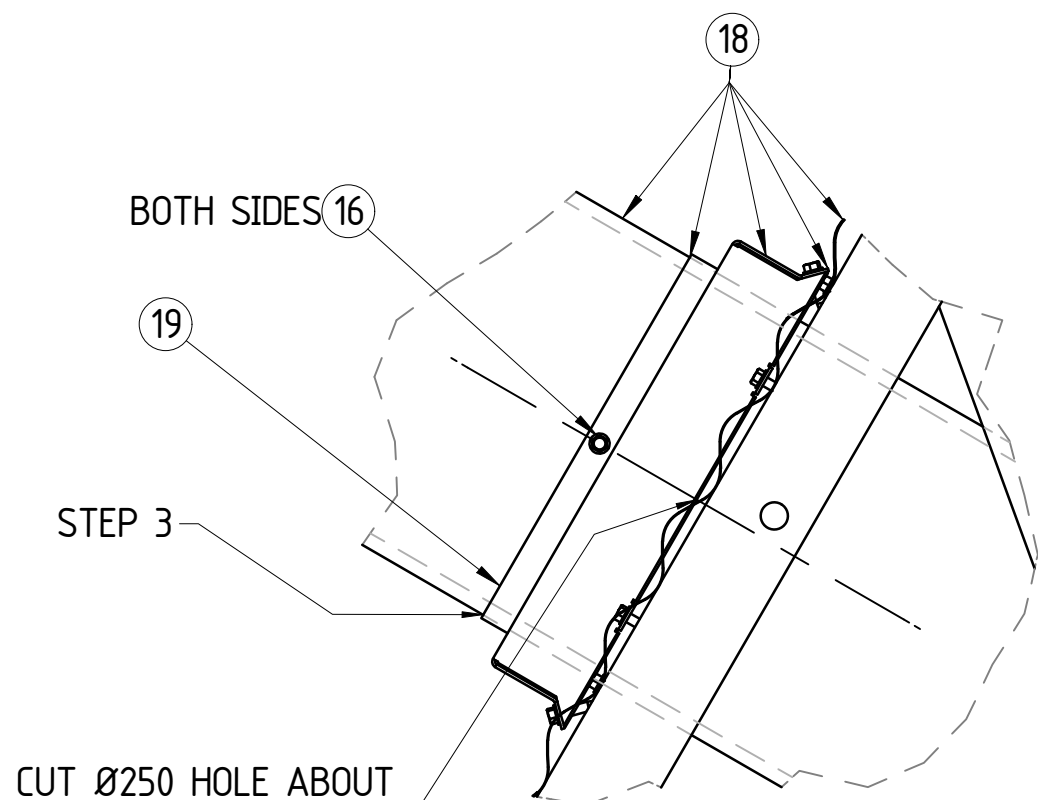
DETAIL B
'T' PIECE INSTALLATION DETAIL



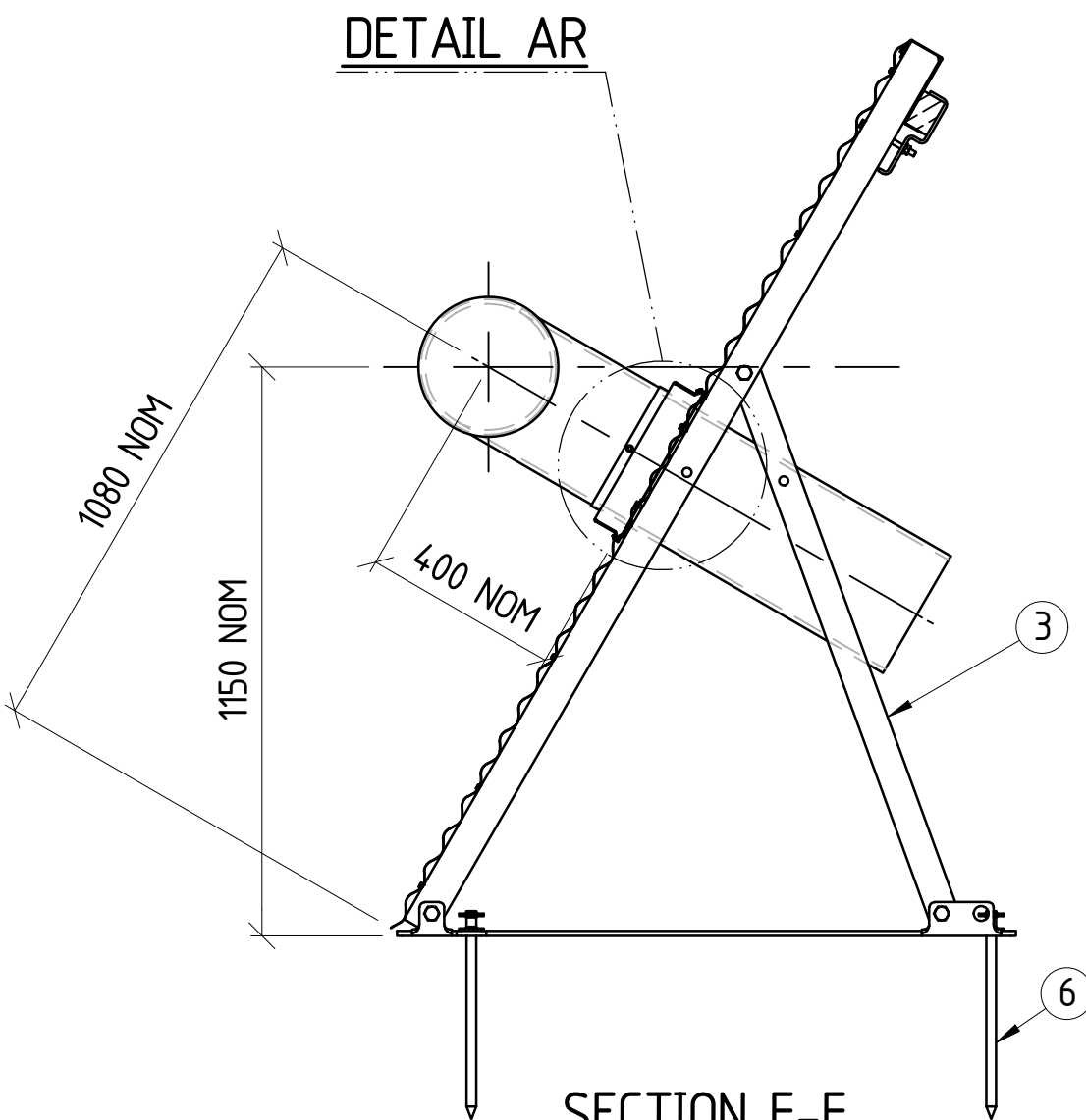
ELEVATION



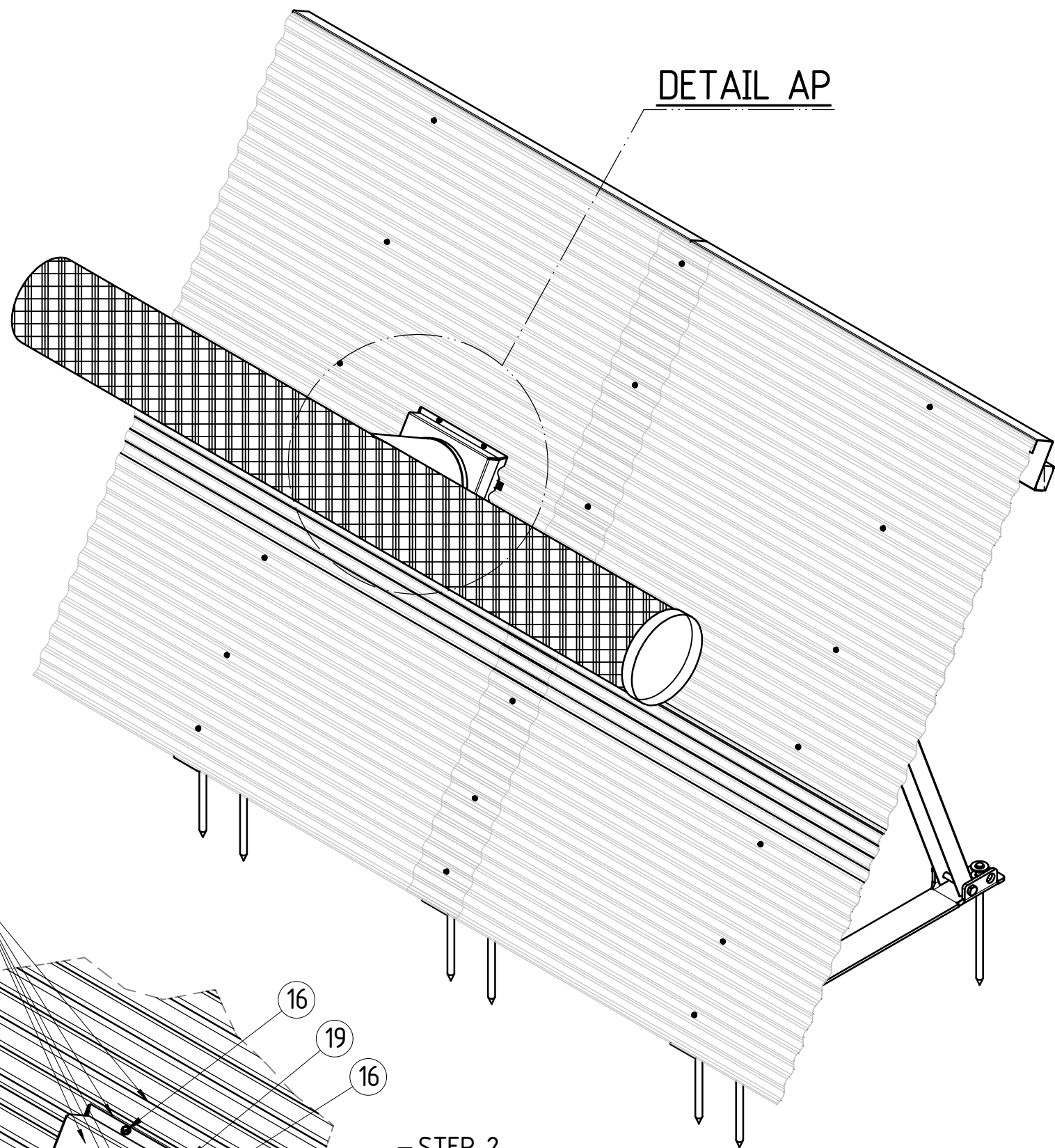
SECTION F ISO VIEW



DETAIL AR



SECTION F-F



DETAIL AP

BACKGROUND:

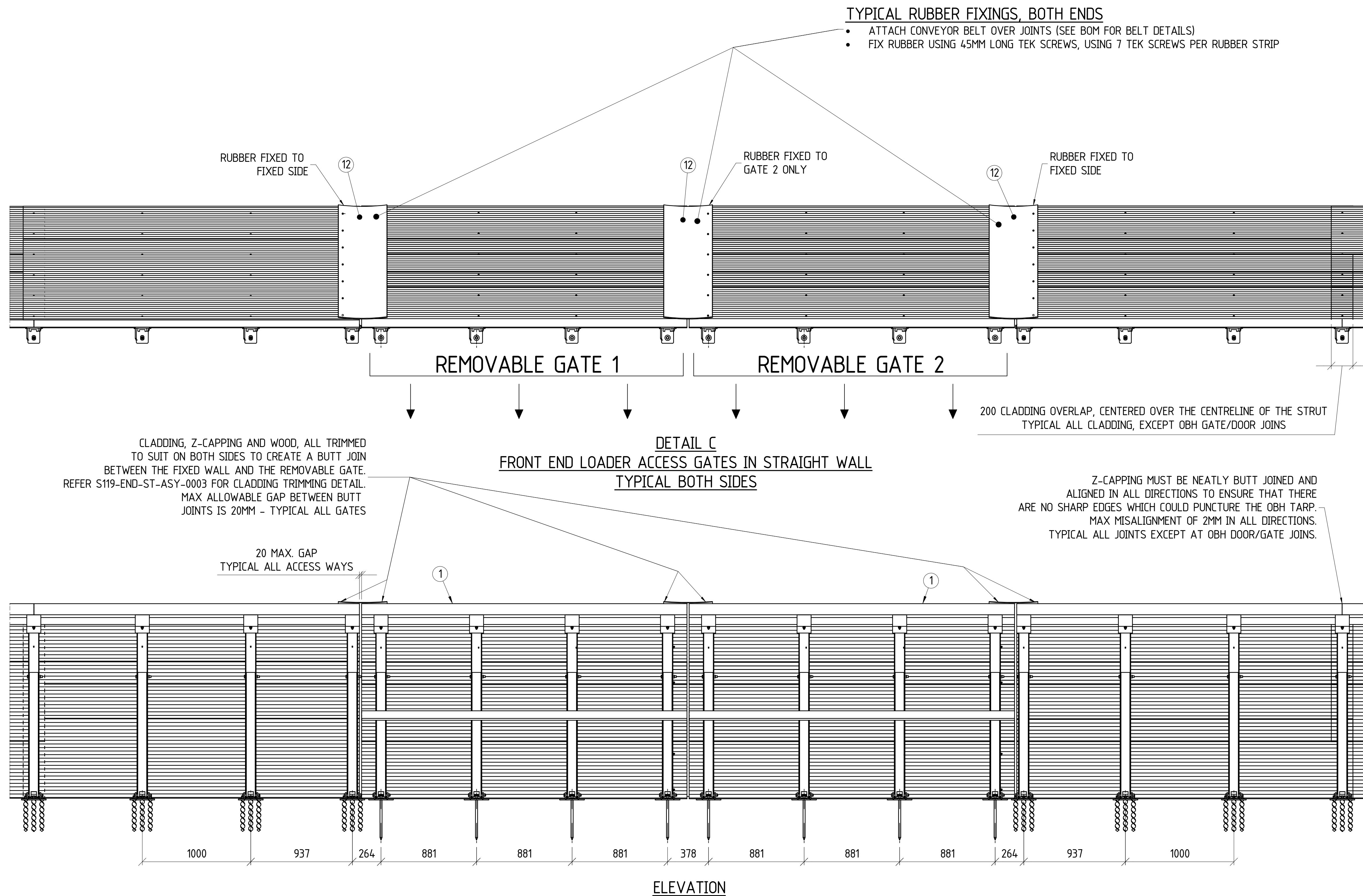
- THE 'T' PIECE IS USED TO PUMP HAZARDOUS FUMIGANT INTO THE STORAGE AFTER IT IS FULLY SEALED. CARE MUST BE TAKEN WHEN INSTALLING THE 'T' PIECE AND APPLYING THE SEALANTS TO ENSURE THE SEAL IS APPLIED TO A HIGH QUALITY.

USE THE FOLLOWING QUANTITY'S PER 1 'T'PIECE

- 1 X 600ML SAUSAGE OF BOSTIK SEAL AND FLEX 1
- 1L OF NOVALAST LTM 151

PROCEDURE:

- STEP 1: PREPARE AND CLEAN SURFACES WHERE SEALANTS ARE TO BE APPLIED AS PER MANUFACTURERS SPECIFICATIONS.
- STEP 2: INITIAL COLLAR INSTALL; APPLY A THICK (5-10MM) BEAD OF 'BOSTIK SEAL N FLEX 1' TO ALL EDGES OF THE T-PIECE MOUNTING COLLAR WHICH WILL CONTACT THE CORRUGATED CLADDING. TEK SCREW T-PIECE MOUNT (WITH BOSTIC SEALANT APPLIED) TO THE CLADDING USING 8 TEK SCREWS, EVENLY SPACED AROUND THE T-PIECE MOUNTING COLLAR.
- STEP 3: INSERT T-PIECE INTO THE T-PIECE MOUNTING COLLAR. SECURE THE T-PIECE AT THE LOCATION SHOWN, USING 2 X TEK SCREWS, THROUGH THE MOUNTING COLLAR RING. APPLY A THICK (5-10MM) BEAD OF 'BOSTIK SEAL N FLEX 1' AROUND THE JOIN AND AROUND ANY GAPS, INCLUDING AROUND THE TEK SCREWS. ALSO APPLY A THICK BEAD TO FILL THE GAP BETWEEN THE CLADDING AND THE T-PIECE, ON THE OUTSIDE OF THE BULKHEAD.
- STEP 4: LET SEALANT DRY AS PER MANUFACTURER'S DIRECTIONS.
- STEP 5: APPLY A SECOND THICK (5-10MM) BEAD OF 'BOSTIC SEAL N FLEX 1' AROUND ALL JOINS BETWEEN THE T-PIECE MOUNTING COLLAR, THE T-PIECE AND THE CLADDING.
- STEP 6: LET SEALANT DRY AS PER MANUFACTURER'S DIRECTIONS.
- STEP 7: PAINT THE ENTIRE T-PIECE MOUNTING COLLAR AND 150MM OF CLADDING AROUND THE COLLAR. ALSO PAINT 150MM OF THE T-PIECE, PAST THE COLLAR RING JOIN. PAINT WITH 'NOVALAST 151 LTM'
- STEP 8: LET SEALANT DRY AS PER MANUFACTURER'S DIRECTIONS.



DO NOT SCALE FROM THIS DRAWING

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DRAWING No	SHEET	REV.
S119-ENG-ST-DGA-0003	8 OF 9	0

A1

Shire of Lake Grace

PO Box 50 Lake Grace WA 6353 • Phone 9890 2500 • Fax 9890 2599 • Email: shire@lakegrace.wa.gov.au



Please address all correspondence to the Chief Executive Officer

Your Ref: 0865 / SA165

Our Ref: A George

Enquiries:

Timothy Roberts
Lead- Planning and Approvals
CBH Group

Via email: timothy.roberts@cbh.com.au

Dear Tim

**RE: LOT 216 ON DEPOSITED PLAN 73436 NEWDEGATE NORTH ROAD, NEWDEGATE -
REQUEST FOR TEMPORARY WORKS EXEMPTION – OPEN STORAGE BULKHEADS**

We refer to your letter of 3 August 2023 with reference to the above request and can confirm approval for a further 12 months, subject to the conditions previously advised:

1. CBH is to provide written notification to the Shire of Lake Grace of the commencement of the temporary works and use
2. There is to be no encroachments proposed on any portion of Lot 216 containing the floodplain area associated with Lake Stubbs which is classified 'Conservation' reserve in the Shire of Lake Grace Local Planning Scheme No.4 (LPS4)
3. All stormwater drainage associated with the proposed development on the subject land shall be contained and disposed of on-site; and
4. All infrastructure the subject of this temporary approval shall cease to be used at the end of the temporary approval term, shall be removed from the land in its entirety within 28 days of expiry of the approval term including reinstatement of the land to its pre-development condition insofar as possible.
5. Should CBH decide that they would like to retain the temporary infrastructure on a permanent basis, a development application shall be prepared and submitted to the Shire, including a traffic impact assessment and stormwater drainage management plan, requesting Council's formal development approval with the infrastructure unable to be used beyond the temporary approval term until and unless Council approves the development application.

We trust that this meets your requirements however should you require any further information, please contact the undersigned on 08 9890 2500.

Yours Sincerely,

Alan George
CHIEF EXECUTIVE OFFICER

31 August 2023

OCM 28 August 2024

Attachment to Item 14.4.5



Department of Planning,
Lands and Heritage

Legend

- ☐ Cadastre (View 1)
 - ☐ Easements and Other Interests
 - ☒ Lodged Layer
- Land Tenure Small Scale 256K**
- ☐ Crown Allotment (Type 2)
- Land Tenure Small Scale 64K**
- ☐ Crown Allotment (Type 2)
 - ☐ Public Road
- Land Tenure Small Scale 16K**
- ☐ Crown Allotment (Type 2)
 - ☐ Lot on Survey (Type 1)
 - ☐ Public Road
- ☐ Lease
- ☐ Reserve
- Land Tenure Small Scale 4K**
- ☐ Closed Road
 - ☐ Crown Allotment (Type 2)
 - ☐ Lot on Survey (Type 1)
 - ☐ Public Road
 - ☐ Unallocated Crown Land
 - ☐ Lease
 - ☐ Easement

Notes:

* The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

* This map is not intended for measurement purposes.

Map was produced using DPLH's InQuery.

Date produced:

05-Jul-2023

InQuery Map

DPLH BUSINESS USE ONLY

Internal Spatial Viewer



0 0.05 0.10 Kilometres

1: 2,257

at A4

Projection: WGS 1984 Web Mercator Auxiliary Sphere
Graticules (if visible): GDA 1994 Latitude/Longitude



Department of Planning,
Lands and Heritage

Legend

☐ Cadastre (View 1)

Notes:

* The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

* This map is not intended for measurement purposes.

Map was produced using DPLH's InQuiry.

InQuiry Map

DPLH BUSINESS USE ONLY

Internal Spatial Viewer



0 0.02 0.04 Kilometres

1: 1,000

at A4

Projection: WGS 1984 Web Mercator Auxiliary Sphere
Graticules (if visible): GDA 1994 Latitude/Longitude

Date produced:

24-Apr-2023

14th May 2021
naomi.briggs@bigpond.com
0402 226 280

Councillor Armstrong
Shire President
Shire of Lake Grace

Newdegate Occasional Daycare

We are writing to seek Council support to source and secure suitable accommodation in Newdegate for the Newdegate Occasional Daycare service.

You may be aware that Gnowangerup Family Support Association (GFSA) currently provides occasional daycare in Newdegate on a Thursday from 9am – 3.30pm.

GFSA currently hires space in the Newdegate Recreational Complex, comprising two rooms, a common area and toilets. A qualified Childcare Coordinator travels from Ongerup in a van filled with items necessary for a childcare facility, including cots, high chairs, bikes, cushions, toys, balls etc. The Coordinator must unpack a van full of items and re-pack them at the end of the day.

The approved space does not include any outside area, as there is not the required level of fencing around a suitable outdoor area. Of the two rooms available, one is used for sleeping, and the other is too small and is only licensed for use by a maximum of seven children at any one time. Some limited items are left at the Recreational Complex, however, there is not a clear agreement about this, and some conflict has arisen.

Some activities, especially those involving paint and glitter are unable to be provided, as the area is carpeted and not suitable for these type of craft activities.

Enrolment numbers vary. At the end of 2020, eighteen children were enrolled. Currently, there are thirteen children enrolled, although this is expected to increase.

In addition to the GFSA, a playgroup operates in Newdegate, which does not have a permanent home. There has previously been a Kindergym group, and there is a qualified instructor available, however, no suitable space is available. There may be some synergies between these and possibly other early childhood activities. For example, Wanslea Early Learning and Development provide early intervention programmes such as speech pathology for free but require a suitable space in which to work with the children. There is none available at the present time.

Newdegate Occasional Daycare would like Council to consider opening discussions about utilising one of the existing and vacant aged care units located near the Newdegate Hall. Without accessing the units themselves, it is not possible to know absolutely if this would be a suitable space. We are seeking Council permission to further explore this option.

It is expected that the Newdegate community would provide funding support, however, until there is a clear way forward, it is not possible to have concrete discussions around this.

Securing suitable accommodation is the first step in a vision to create a fit-for-purpose space that supports early childhood activities in the town of Newdegate. Childcare services are more appropriately situated either close to a school or close to the centre of town to provide easier access and promote early childhood learning.

Two childcare assistants for Newdegate are employed by GFSA, in addition to the Coordinator. There is a need to attract suitably qualified staff members or invest in assisting interested people to become qualified. The childcare service is totally dependent on one person who drives from Ongerup.

By way of further information, at the end of 2020 a community survey to better understand childcare requirements in Newdegate was run. A copy is attached. The survey was distributed through social

media and email contact lists. A total of 23 responses were received, an excellent result for a childcare service with an enrolment of eighteen children.

Some of the key findings were:

- The majority of respondents who use the childcare service, do so in order to be able to work/assist in family business (70%)
- 70% of respondents also stated that they had not been able to work due to insufficient child-care
- 81% of respondents stated that their children aged 0-4 years did not have access to any other early childhood learning programmes. National testing has revealed a lack of independence and self-regulation amongst the children when compared to other cohorts across the country.
- There was support for a second day of early childhood daycare.

We look forward to discussing the options with Council.

Yours sincerely

Naomi Briggs
Community Member

Katie Sherwood
Mobile Service Coordinator
Gnowangerup Family Support Association

From: [Gemma Lee](#)
To: [Alan George](#); [Gary Guelfi](#)
Cc: [Cr Rosalind Lloyd](#)
Subject: RE: EXTERNAL: Old Newdegate Ambulance Depot
Date: Friday, 16 August 2024 8:26:44 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
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[image014.png](#)
[image941771.png](#)
[image656310.png](#)
[image917057.png](#)
[image963146.png](#)
[image172155.png](#)

Hi Alan,

I spoke with the Department of Planning, Lands and Heritage about relinquishing the property and transferring ownership to the local playgroup and received the following response:

The Department of Planning, Lands and Heritage, Land Use Management would prefer to see the Shire agree to take a management order and request a purpose that would suit the shire such as community purpose, the shire would also need to agree to take the building as is.

Can you please advise if the Shire would consider this? If so we would require a council resolution.

Happy to assist with the process as required.

Thank you

Kind Regards,

Gemma Lee
Project Support Officer



☐ gemma.lee@stjohnwa.com.au
☐ stjohnwa.com.au
☐ 08 9334 1414



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From: Alan George <ceo@lakegrace.wa.gov.au>
Sent: Tuesday, August 13, 2024 3:52 PM
To: Gary Guelfi <alfranco@bigpond.com>; Gemma Lee <gemma.lee@stjohnwa.com.au>
Cc: Cr Rosalind Lloyd <crllloyd@lakegrace.wa.gov.au>
Subject: RE: EXTERNAL: Old Newdegate Ambulance Depot

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Thanks Gemma and Gary

I am guessing that proceedings should get underway soon as these things don't happen overnight when dealing with DPLH.

Kind Regards,

Alan George
Chief Executive Officer



Shire of Lake Grace
Address: 1 Bishop Street, Lake Grace WA 6353
Postal Address: PO Box 50, Lake Grace WA 6353
☐ Phone: (08) 9890 2500
☐ Fax: (08) 9890 2599
☐ Website: www.lakegrace.wa.gov.au
☐ Facebook: www.facebook.com/ShireofLakeGrace



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From: Gary Guelfi <alfranco@bigpond.com>

Sent: Tuesday, 13 August 2024 3:44 PM

To: Gemma Lee <gemma.lee@stjohnwa.com.au>

Cc: Alan George <ceo@lakegrace.wa.gov.au>; Cr Rosalind Lloyd <crllloyd@lakegrace.wa.gov.au>

Subject: Re: EXTERNAL: Old Newdegate Ambulance Depot

Hi Alan and Gemma

Yes, we still have some stuff located at the old Sub Centre, just waiting for an opinion of some of the internal paint work. There was a slight issue that Frank from Streamline Construction was not happy with. He has sorted a portion of it, and was waiting to hear from Dulux re the rest of it. I am also waiting to hear back from Simon Trevenen to see if he is able to complete some site works first us at the new premises.

I assume we can start proceedings very soon to hand over old building back to Shire. I will contact Idra Greyling again to ensure that they wish to proceed with Childcare idea.

Cheers and thx

Gary

Sent from my iPad

On 13 Aug 2024, at 3:35 PM, Gemma Lee <gemma.lee@stjohnwa.com.au> wrote:

Hi Alan,

The Newdegate Sub Centre are now operating from the new location on May Street, I believe we may have some things left in storage at Collier Street.

[@Gary Guelfi](#) can you please advise?

I am happy to work with the Shire if you have an interest in the location, its not a quick process so would be great to get the ball rolling with DPLH.

Thank you

Kind Regards,

Gemma Lee

Project Support Officer

<image007.png>

<image008.png> gemma.lee@stjohnwa.com.au

<image009.png> stjohnwa.com.au

<image010.png> 08 9334 1414

<image011.png> <image012.png> <image013.png> <image014.png> <image015.png>

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From: Alan George <ceo@lakegrace.wa.gov.au>

Sent: Tuesday, August 13, 2024 3:33 PM

To: Gemma Lee <Gemma.Lee@stjohnwa.com.au>

Cc: Gary Guelfi <alfranco@bigpond.com>; Cr Rosalind Lloyd <crllloyd@lakegrace.wa.gov.au>

Subject: EXTERNAL: Old Newdegate Ambulance Depot

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Good afternoon

I am just following up to see if there has been any progress on this project please.

Kind Regards,

Alan George

Chief Executive Officer

Shire of Lake Grace

Address: 1 Bishop Street, Lake Grace WA 6353

Postal Address: PO Box 50, Lake Grace WA 6353

— Phone: (08) 9890 2500

— Fax: (08) 9890 2599

— Website: www.lakegrace.wa.gov.au

— Facebook: www.facebook.com/ShireofLakeGrace

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From: Gemma Lee <Gemma.Lee@stjohnwa.com.au>

Sent: Wednesday, 14 June 2023 2:18 PM

To: Cr Rosalind Lloyd <crloyd@lakegrace.wa.gov.au>

Subject: FW: 1 Collier St

Hi Roz,

St John Ambulance WA Ltd, on behalf of our Newdegate Sub Centre, are happy to work with the Shire of Lake Grace and the play group to request change of building ownership, once we have moved into our new facility on May Street.

The process can take a bit of time as we need to liaise with DPLH. But I am happy to facilitate this.

Thank you

Kind Regards,

<[image022.png](#)>

Gemma Lee

Project Support Officer

St John WA

209 Great Eastern Hwy | Belmont WA 6104

PO Box 183 | Belmont WA 6984

T 08 9334 1414 | W stjohnwa.com.au

E gemma.lee@stjohnwa.com.au



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28 May St



Google

33°05'39.22" S 119°01'25.58" E elev 308 m eye a

St John Ambulance Australia

MUNICIPAL FUND

Chq/EFT	Date	Description	Amount	Amount
EFT26780	11/07/2024	ABA Security and Electrical		-\$155.86
	01/07/2024	Monitoring of Security Alarm System of LG Medical Centre - 01/07/2024 - 30/09/2024	\$155.86	
EFT26781	11/07/2024	APV VALUERS AND ASSET MANAGEMENT		-\$2,200.00
	28/06/2024	Land Asset Valuation - Delivery of Final Report	\$2,200.00	
EFT26782	11/07/2024	Activ8me		-\$39.95
	01/07/2024	Newdegate Medical Centre - Satellite Internet June 2024	\$39.95	
EFT26783	11/07/2024	All Flags & Signs Pty Ltd		-\$3,435.30
	30/06/2024	Shire of Lake Grace Gazebo	\$3,435.30	
EFT26784	11/07/2024	Anna Scheepers		-\$200.00
	29/06/2024	Contract Cleaning of Varley Hall - 17/06, 21/06, 24/06 & 28/06/2024	\$200.00	
EFT26785	11/07/2024	AusSport Scoreboards		-\$20,196.00
	20/06/2024	New Electronic Scoreboard for Lake Grace Football Oval - Remaining 50%	\$20,196.00	
EFT26786	11/07/2024	Australia Post		-\$240.59
	03/07/2024	Postage & Freight - June 2024	\$240.59	
EFT26787	11/07/2024	BGL Solutions		-\$75,152.55
	01/07/2024	Fertiliser Spraying & Broad Leaf Spraying - Lake Grace, Lake King & Newdegate Ovals	\$5,176.60	
	01/07/2024	Supply & Install Turf & Plants - LG All Abilities Playground	\$69,975.95	
EFT26788	11/07/2024	BOC Gases Australia Limited		-\$13.39
	28/06/2024	Container Service: LG Pool - R400c Oxygen Medical C Size	\$13.39	
EFT26789	11/07/2024	Cloud Collections Pty Ltd		-\$1,884.30
	01/07/2024	Debt Collection Services for June 2024	\$1,884.30	
EFT26790	11/07/2024	Common Ground Trails Pty Ltd		-\$8,030.00
	21/06/2024	Lake Grace Pump Track - Progress Claim 2 - Design	\$8,030.00	
EFT26791	11/07/2024	Department of Planning, Lands & Heritage		-\$275.00
	01/07/2024	Agreement No. K799794 Agreement Type S13: Lease Over Reserve (same purpose)- District Newdegate Agreement Purpose Hall Site, Medical Centre and Seniors Housing Lot No.195 - 01/07/2024 - 31/12/2024	\$275.00	
EFT26792	11/07/2024	Emu Essence Distributors Pty Ltd		-\$59.79
	08/07/2024	Consignments - June 2024	\$59.79	
EFT26793	11/07/2024	Exurban Pty Ltd		-\$3,231.16
	06/07/2024	Town Planner Services for June 2024	\$3,231.16	
EFT26794	11/07/2024	Great Southern Fuel Supplies		-\$2,741.44
	30/06/2024	Fuel Card Purchase LG002	\$123.84	
		Fuel Card Purchase PLVU46	\$70.32	
		Fuel Card Purchase LG001	\$313.83	
		Fuel Card Purchase LG139	\$696.23	
		Fuel Card Purchase LG004	\$610.08	
		Fuel Card Purchase LK2000	\$710.27	
		Fuel Card Purchase LG1825 Doctor	\$216.87	
EFT26795	11/07/2024	Hudson Sewage Services		-\$806.90
	28/06/2024	Lake King Roadhouse Toilets Biomax System - October 2023 - June 2024 Quarterly Services x 3	\$806.90	
EFT26796	11/07/2024	ID Rent Pty Ltd		-\$10,879.00
	28/06/2024	Rehire Water Cart - 3/6/24 - 28/06/24	\$10,879.00	
EFT26797	11/07/2024	IT Vision Software Pty Ltd		-\$62,820.43
	25/05/2024	Annual Subscription Renewal for Synergyssoft & Altus 01/07/2024 - 30/06/2025	\$62,820.43	
EFT26798	11/07/2024	Industrial Automation		-\$5,431.25
	24/06/2024	Remote Access Operational Costs from 1 July 2024 to 31 December 2024	\$5,431.25	
EFT26799	11/07/2024	Integrated ICT		-\$2,927.36
	28/06/2024	IT Support June 2024	\$2,151.05	
	28/06/2024	Exclaimer for Office 365 (up to 50 Licences) - June 2024	\$85.25	
	30/06/2024	Microsoft 365 Licences - June 2024	\$552.20	
	30/06/2024	Cloud Storage - Archive (Tier 4) & Veeam Cloud Connect - June 2024	\$138.86	
EFT26800	11/07/2024	Jason Signmakers		-\$19,575.02
	24/05/2024	Various Signs	\$8,234.23	
	31/05/2024	Various Road Signs	\$11,340.79	

EFT26801	11/07/2024 Lake Grace Community Resource Centre		-\$165.00
	30/06/2024 Full Page Colour Ad - Youth Centre Table Tennis Tournament	\$165.00	
EFT26802	11/07/2024 Lake Grace Plaza		-\$209.71
	30/06/2024 Newspaper Subscriptions - June 2024	\$106.70	
	01/07/2024 Items for Youth Centre Sausage Sizzle	\$103.01	
EFT26803	11/07/2024 Lake Grace Roadhouse & Accommodation		-\$500.00
	20/06/2024 Accommodation - 2 Playground Workers - Finishing Touches	\$500.00	
	All Abilities Playground		
EFT26804	11/07/2024 Lake Grace Transport (Do Not Use - New Creditor 744)		-\$326.70
	01/07/2024 Freight - Cleaning Supplies	\$178.09	
	01/07/2024 Freight - Cleaning Supplies	\$148.61	
EFT26805	11/07/2024 Livingston Medical Pty Ltd		-\$22,916.66
	01/07/2024 Medical Centre Support Payment - July 2024	\$22,916.66	
EFT26806	11/07/2024 Local Government Professionals Australia WA Division		-\$550.00
	01/07/2024 2024-2025 Bronze Local Government Subscription	\$550.00	
EFT26807	11/07/2024 McKenzie's Home Hardware		-\$1,064.79
	01/07/2024 Hardware Supplies - June 2024	\$1,064.79	
EFT26808	11/07/2024 Michelle Slarke		-\$5,500.00
	30/06/2024 AIM Curator Consultant Fee - 50%	\$5,500.00	
EFT26809	11/07/2024 Modus Australia		-\$44,425.92
	08/07/2024 3 Toilet Building - Lake Grace Visitor Centre	\$44,425.92	
EFT26810	11/07/2024 Narrogin Glass		-\$442.87
	30/06/2024 Replace Glass - Front Door, Lake Grace Pavilion	\$442.87	
EFT26811	11/07/2024 Newdegate Bush Fire Brigade		-\$329.67
	27/06/2024 Refund - Fuel for NGT31 (BFB Truck)	\$329.67	
EFT26812	11/07/2024 Newdegate Stock & Trading		-\$1,018.57
	05/06/2024 Hardware Supplies - Newdegate Parks & Gardens	\$500.73	
	18/06/2024 Fuel - Newdegate Parks & Gardens	\$175.74	
	25/06/2024 Hardware Supplies - Newdegate Parks & Gardens	\$342.10	
EFT26813	11/07/2024 Officeworks		-\$631.04
	03/07/2024 Various Office Stationary	\$631.04	
EFT26814	11/07/2024 OneMusic Australia		-\$378.55
	02/07/2024 Music for Councils Rural 1 July 2024 - 30 June 2025	\$378.55	
EFT26815	11/07/2024 Peter Hudson's Tyre & Mechanical Services Pty Ltd		-\$188.70
	28/06/2024 Roadworthy Inspection - Newdegate Community Bus 1BNC598	\$188.70	
EFT26816	11/07/2024 Phyllis Dunham		-\$15.00
	26/06/2024 Consignments - May 2024	\$15.00	
EFT26817	11/07/2024 Rentokil Initial Pty Ltd		-\$14,224.46
	14/06/2024 Sanitary Disposal Service 01/07/2024 - 30/06/2025 - Shire Public Buildings	\$14,224.46	
EFT26818	11/07/2024 RingCentral Australia		-\$743.03
	04/07/2024 Shire Admin - Cloud Telephony System June 2024	\$743.03	
EFT26819	11/07/2024 Royal Flying Doctor Service Of Australia (Western Australian Section)		-\$100.00
	03/07/2024 Number Plate Donation - 223LG	\$100.00	
EFT26820	11/07/2024 S & L Trevenen		-\$56,753.14
	01/07/2024 Contract Maintenance Grading - Newdegate 01/05/2024 - 31/05/2024	\$29,940.63	
	03/07/2024 Contract Maintenance Grading - Lake King & Varley 01/06/2024 - 30/06/2024	\$26,812.51	
EFT26821	11/07/2024 Shire Of Kent		-\$2,933.33
	28/06/2024 CESM Vehicle Contribution 2023/2024	\$2,933.33	
EFT26822	11/07/2024 Skytrust Intelligence Systems		-\$493.90
	04/07/2024 Access to Skytrust - July 2024	\$493.90	
EFT26823	11/07/2024 St John Ambulance Western Australia		-\$759.85
	27/06/2024 First Aid Backpacks for Bushfire Brigades	\$759.85	
EFT26824	11/07/2024 Synergy Electricity Generation and Retail Corp		-\$363.98
	03/07/2024 Electricity Charges - 5 Banksia Place, Lake Grace	\$363.98	
EFT26825	11/07/2024 T - QUIP		-\$1,379.30
	08/07/2024 FRT Caster Fork & Wheel - 2022 Peruzzo Professional Mower Attachment	\$1,379.30	
EFT26826	11/07/2024 TK & KR King		-\$4,950.00
	30/06/2024 Purchase of gravel for Mallee Hill 13.60-15.30 (m3)	\$4,950.00	
EFT26827	11/07/2024 Tegan Hall (Staff Member)		-\$2,449.00
	01/07/2024 Reimbursement - Diploma of Accounting	\$2,249.00	
	01/07/2024 Payroll Reimbursement - Uniform	\$200.00	

EFT26828	11/07/2024 Telstra Limited		-\$394.63
	04/07/2024 Mobile Phone Charges 0407034641-Sewerage-Fail Safe	\$14.98	
	0407148677 - DFES I-Pad	\$14.98	
	0407225086-Sewerage-Fail Safe	\$14.98	
	0407384735-Sewerage-Fail Safe	\$14.98	
	0408320854 - MIS IPad	\$14.98	
	0408411920-Sewerage-Fail Safe	\$30.99	
	0417447647 - Fuel Tank	\$14.98	
	0417621708-CEO Mobile	\$30.99	
	0427651127 Supervisor Mobile	\$30.99	
	0436386352 - Newdegate Digital Sign	\$14.98	
	0436668242-CESM Mobile	\$30.99	
	0448089092-MIS Mobile	\$30.99	
	0456676658 - Sewerage Camera	\$14.98	
	0457564350 - OSH IPad (ISO)	\$14.98	
	0457999713 - Trail Camera	\$14.98	
	0458004636 - Trail Camera	\$14.98	
	0461294698 - Refuse Scheme Monitor	\$14.98	
	0461302385 - Newdegate Pavilion Solar	\$14.98	
	0487223282 - LG Sports Pav Solar backup battery storage	\$14.98	
	0487225597 - Vrlly Sports Pav Solar backup battery storage	\$14.98	
	0487234395 - LG Medical Centre Solar backup battery storage	\$14.98	
EFT26829	11/07/2024 Thinkproject Australia Pty Ltd		-\$11,994.49
	01/07/2024 Rental of the Pocket RAMM Software for the period 1 July 2024 to 30 June 2025	\$1,759.20	
	01/07/2024 RAMM Transport Asset Annual Support & Maintenance Fee for the period 01 July 2024 to 30 June 2025	\$10,235.29	
EFT26830	11/07/2024 WA Contract Ranger Services		-\$1,332.38
	29/06/2024 Contract Ranger Services - 19/06/2024 & 28/06/2024	\$1,332.38	
EFT26831	11/07/2024 Walkers Hill Vineyard		-\$330.00
	27/06/2024 Catering for June OCM 26/06/2024	\$330.00	
EFT26832	11/07/2024 Warren Blackwood Waste		-\$9,367.20
	03/07/2024 Residential & Street Bins Pick Ups - June 2024	\$4,395.20	
	03/07/2024 Recycling Pickups - June 2024	\$4,972.00	
EFT26833	11/07/2024 Wazzas Complete Sheep Management		-\$4,719.00
	05/07/2024 Contract NGT Town Maintenance & Gardening 24/06/2024 - 05/07/2024	\$4,455.00	
	05/07/2024 Mower Use - Newdegate Oval	\$264.00	
EFT26834	11/07/2024 Wild Republic Australasia Pty Ltd		-\$415.80
	27/06/2024 Stock Purchases - June 2024	\$415.80	
EFT26835	11/07/2024 William Andrew Trevenen		-\$40.00
	22/06/2024 Consignments - June 2024	\$40.00	
EFT26836	11/07/2024 Winc Australia		-\$45.30
	21/05/2024 Cleaning Supplies - Lake Grace Sports Pavilion	\$45.30	
EFT26837	15/07/2024 Evoke Living Homes		-\$64,348.37
	03/07/2024 Construction & Transportation of 2 x Modular Homes at 84 Bennett Street, Lake Grace (WACHS Housing) - Deposit	\$64,348.37	
EFT26838	16/07/2024 All Flags & Signs Pty Ltd		-\$346.50
	09/07/2024 Bases for Teardrop Banners	\$346.50	
EFT26839	16/07/2024 GS Mobile Mechanical Services		-\$5,599.00
	10/07/2024 Supply & Fit Two Tyres - 2015 John Deere 770G Grader - LG041	\$5,599.00	
EFT26840	16/07/2024 Great Southern Fuel Supplies		-\$526.52
	30/06/2024 Fuel Card Purchases - Lakes Local Action Group - June 2024	\$526.52	
EFT26841	16/07/2024 Lake Grace Meat Supply		-\$50.00
	03/05/2024 Mothers Day Morning Tea - Spot Prize	\$50.00	
EFT26842	16/07/2024 Lakes Plumbing & Gas		-\$13,160.40
	11/04/2024 Lake King Public Toilets - Repairs to Basin	\$617.10	
	11/04/2024 Lake Biddy - Rodger Rd Standpipe - Replace Perished Tank Float Valve	\$447.70	
	26/04/2024 All Abilities Playground - Reticulation Cut-In, Run Water Line around Playground, Backfill Trenches	\$3,129.07	
	10/05/2024 Jam Patch - Clean Out Full Waste Basket for Eco Toilet	\$550.00	
	10/06/2024 Newdegate Daycare (Newdegate Pavilion) - Unblock Toilet & Fix Leaking Tap	\$496.32	
	11/06/2024 Shire Office - Install New Gas Stove/Oven Combination for Kitchen	\$489.10	

	13/06/2024	North Lake Grace Standpipe - Repairs to Standpipe Not Shutting Off	\$159.50	
	13/06/2024	Newdegate Pavilion - Replace Rubber Boots on Home Changeroom Toilets, Check Shower Pressure	\$420.29	
	19/06/2024	Lake King Golf Club - Repair Hot Water System & Fix Leaking Drainage on Washbasin	\$713.32	
	26/06/2024	Lake Grace Jumping Pillow Pump Station - Inspect & Repair Blockage in Pump/Pressure Mains	\$990.00	
	29/06/2024	Lake King Standpipe - Unclog Blocked Tank Outlet for Standpipe	\$748.00	
	29/06/2024	Monthly Sewerage Maintenance of Lake Grace System - March 2024 to June 2024	\$4,400.00	
EFT26843	16/07/2024	Local Government Professionals Australia WA Division		-\$880.00
	11/07/2024	Evaluation Framework Workshop 01/08/2024 - CEDO	\$880.00	
EFT26844	16/07/2024	Narrogin Chamber of Commerce		-\$300.00
	10/07/2024	2024-2025 Annual Membership Renewal	\$300.00	
EFT26845	16/07/2024	Newdegate Grocer and Cafe		-\$13.50
	10/07/2024	Meals for EHO 10/7/24	\$13.50	
EFT26846	16/07/2024	Newdegate Motel and Caravan Park		-\$130.00
	09/07/2024	Accommodation for EHO 09/07/2024	\$130.00	
EFT26847	16/07/2024	Regional Fire & Safety		-\$1,980.00
	10/07/2024	New Evacuation Plans - Various Lake Grace Buildings	\$1,980.00	
EFT26848	16/07/2024	S & L Trevenen		-\$8,690.02
	11/07/2024	Contract Maintenance Grading Newdegate 01/06/2024 - 30/06/2024	\$8,690.02	
EFT26849	16/07/2024	Shire of Dumbleyung		-\$1,096.33
	05/07/2024	Contribution to IDF Grant Application 4WDL	\$1,096.33	
EFT26850	16/07/2024	Synergy Electricity Generation and Retail Corp		-\$26.72
	08/07/2024	Electricity Charges - 33a Absolon Street, Lake Grace	\$26.72	
EFT26851	16/07/2024	T - QUIP		-\$468.39
	11/07/2024	Extra Vacuum Bag for the Bernassi Litter Vacuum	\$468.39	
EFT26852	16/07/2024	Telstra Limited		-\$65.81
	27/06/2024	Bus Mobile Broadband - Lakes Local Action Group	\$62.95	
	10/07/2024	SMS Service - Emergency Services	\$2.86	
EFT26853	26/07/2024	AFGRI Equipment Australia		-\$270.01
	16/07/2024	Vacuum Floor Tool	\$270.01	
EFT26854	26/07/2024	Adam Davey Consulting		-\$6,787.00
	24/07/2024	Soil Analysis on Lake Grace, Newdegate & Lake King Football & Hockey Ovals	\$6,787.00	
EFT26855	26/07/2024	Anna Scheepers		-\$200.00
	13/07/2024	Contract Cleaning of Varley Hall - 01/07, 05/07, 08/07 & 12/07/2024	\$200.00	
EFT26856	26/07/2024	Cheryl Chappell		-\$170.00
	03/07/2024	Stock Purchases - July 2024	\$170.00	
EFT26857	26/07/2024	ID Rent Pty Ltd		-\$3,932.50
	24/07/2024	Muti Tyre Roller 01/07/2024 - 24/07/2024	\$3,932.50	
EFT26858	26/07/2024	IKEA Pty Ltd		-\$2,450.00
	23/07/2024	Furniture for Visitor Centre Office	\$2,450.00	
EFT26859	26/07/2024	Irene McGlinn		-\$12.00
	09/07/2024	Consignments - June 2024	\$12.00	
EFT26860	26/07/2024	JLT Risk Solutions Pty Ltd		-\$6,899.93
	28/06/2024	Marine Cargo - M1M032560CAN 30/06/2024 - 30/06/2025	\$876.65	
	28/06/2024	Salary Continuance 30/06/2024 - 30/06/2025	\$6,023.28	
EFT26861	26/07/2024	Kleenheat Gas Pty Ltd		-\$1,687.95
	01/07/2024	Lake King Hall - 4 x 45KG VAP CYL - Facility Fee / Cylinder Service Charge YR	\$200.20	
	01/07/2024	Newdegate Rec Center - 1 x 210KG & 1 x 190KG VAP CYL - Facility Fee / Cylinder Service Charge YR	\$695.20	
	01/07/2024	Lake King Sports Pavilion - 2 x 45KG VAP CYL - Facility Fee / Cylinder Service Charge YR	\$100.10	
	01/07/2024	Newdegate Hall - 1 x 18KG FL LS CYL - Facility Fee / Cylinder Service Charge YR	\$91.85	
	01/07/2024	Lake King Golf Club - 2 x 45KG VAP CYL - Facility Fee / Cylinder Service Charge YR	\$100.10	
	01/07/2024	Varley Pavilion - 4 x 45KG VAP CYL - Facility Fee / Cylinder Service Charge YR	\$200.20	
	01/07/2024	Lake King Golf Club - 4 x 45KG VAP CYL - Facility Fee / Cylinder Service Charge YR	\$200.20	
	01/07/2024	Lake Grace Daycare - 2 x 45KG VAP CYL - Facility Fee / Cylinder Service Charge YR	\$100.10	

EFT26862	26/07/2024 Lake Grace Catholic Church		-\$100.00
	05/07/2024 Number Plate Donation - 318LG	\$100.00	
EFT26863	26/07/2024 Lake Grace Sub Centre St John Ambulance Western Australia Ltd.		-\$100.00
	17/07/2024 Number Plate Donation - 094LG	\$100.00	
EFT26864	26/07/2024 Lake Grace Transport (Do Not Use - New Creditor 744)		-\$250.31
	26/06/2024 Freight - Pool Chemicals	\$111.49	
	24/07/2024 Freight - Cleaning Supplies	\$138.82	
EFT26865	26/07/2024 Landgate		-\$43.50
	26/04/2024 Valuations Chargeable - Schedule M2024/04	\$43.50	
EFT26866	26/07/2024 Local Health Authorities Analytical Committee		-\$526.90
	22/07/2024 Annual Analytical Services 2024/25	\$526.90	
EFT26867	26/07/2024 McKenzie Concrete Co		-\$3,352.25
	18/07/2024 Sand for Rural Road Maintenance	\$3,352.25	
EFT26868	26/07/2024 Melissa Ann Humphries		-\$363.00
	24/07/2024 Afternoon tea & supper for OCM 24/07/2024	\$363.00	
EFT26869	26/07/2024 Neu-Tech Auto Electrics		-\$497.42
	30/06/2024 Battery - 2022 Tatra Fire Truck LK2000 Lake King BFB	\$497.42	
EFT26870	26/07/2024 Newdegate Machinery Field Day Inc.		-\$8,800.00
	17/07/2024 Sponsorship 2024 - NMFD Partner Level Sponsor for 2024	\$8,800.00	
EFT26871	26/07/2024 Newdegate Primary School		-\$342.46
	17/07/2024 Reimbursement of Electricity Usage 50% for NGT Library/CRC	\$342.46	
EFT26872	26/07/2024 Newdegate Primary School P&C Association		-\$150.00
	04/07/2024 2024 Newdegate Primary School Annual - 8.5cm x 5cm Ad	\$55.00	
	04/07/2024 2024 Newdegate Primary School Annual - 8.5cm x 10cm Ad	\$95.00	
EFT26873	26/07/2024 Peter Hudson's Tyre & Mechanical Services Pty Ltd		-\$391.00
	05/07/2024 New Tyre - 2023 Isuzu D-Max 4x4 Space (Extra) Cab - LG950	\$391.00	
EFT26874	26/07/2024 Pingarning Pty Ltd		-\$1,210.00
	24/07/2024 Quarterly WHS Service - 15/07/2024	\$1,210.00	
EFT26875	26/07/2024 Pivotel Satellite Pty Limited		-\$93.00
	15/07/2024 Monthly Satellite Tracking & SOS Devices for Isolated Workers Subscription - July 2024	\$93.00	
EFT26876	26/07/2024 Readytech User Group WA Inc		-\$847.00
	23/07/2024 24/25 Membership Fees	\$847.00	
EFT26877	26/07/2024 Roamin Enterprises		-\$30,800.00
	02/07/2024 Culvert Repairs - Biddy Camm Road SLK 66.51, 68.00 & 68.04	\$17,600.00	
	08/07/2024 Culvert Repairs - Long Creek Road SLK 6.49 & 7.92	\$13,200.00	
EFT26878	26/07/2024 Shire of Dumbleyung		-\$325.91
	17/07/2024 Refund - Overcharged on CESM Income/Reimbursement Jan - Mar 2024	\$325.91	
EFT26879	26/07/2024 Sirm24 Pty Ltd		-\$1,100.00
	19/07/2024 Annual BBQ Range Hood Service - Newdegate Pavilion	\$1,100.00	
EFT26880	26/07/2024 St John Ambulance Western Australia		-\$757.00
	04/07/2024 AED x 3 - Newdegate, Lake King & Varley Bushfire Brigades	\$757.00	
EFT26881	26/07/2024 Synergy Electricity Generation and Retail Corp		-\$17,191.86
	12/07/2024 127078400 Medical Centre Lot 116 Memorial Dr LG	\$875.08	
	129110870 Kindergarten Lot 233 Absolon St LG	\$181.46	
	134311810 Railway Station Lot 362 Stubbs St LG	\$772.84	
	138007430 Day Care Centre 2 Griffiths St LG	\$144.79	
	387878630 Staff Housing 6 Banksia Pl, LG	\$98.70	
	330844770 Staff housing U1 10 Gumtree Dr LG	\$109.49	
	355686650 Staff Housing 1 Quondong Crt LG	\$179.49	
	156576110 NGT Oval Lot 149 Waddell St NGT	\$991.69	
	250352580 RSL Hall - 24 Stubbs St LG	\$119.47	
	697266750 Lakes Village Hall 2 Bennett St LG	\$228.10	
	732925950 NGT TV Transmitter Lot149 Waddell St NGT	\$291.05	
	995371470 Lake Grace Oval Lot 1 South Rd LG	\$122.27	
	935556670 Information Bay Stubbs St LG	\$122.27	
	129094750 Vrl Rec Grnd/Oval LOC 1166 UA Carstairs Rd	\$110.43	
	201879730 Public Toilets Lot 2699 Maley St NGT	\$222.62	
	912435390 Lake Grace Hall McMahon St LG	\$395.91	
	237378050 Hainsworth Building Lot 60 Collier St NGT	\$99.80	
	797296030 NGT Fire Station Lot 196 May St NGT	\$183.00	
	343939530 LG Oval retic Mason St LG	\$130.82	
	837171710 Ping Sports Pav-n Loc 2266 Pingaring-Vrl Rd	\$126.51	

		595320510 LG Pumping Station Lot 275 Mason St LG	\$441.19	
		450222670 Old Doctor's Surgery 31 Bennett St LG	\$195.20	
		327733870 LG Oval-Basketball Court Lot 75 Bishop St	\$246.51	
		632457350 LG TV Tower Lot 359 Dewar St LG	\$248.08	
		491541070 LG sewerage Stubbs St LG	\$200.28	
		901681390 Public Toilets Lot 59 Seward Ave Vrl	\$265.09	
		946946910 LG Airstrip LOC 19914 Dumbleyung-LG Rd	\$137.56	
		968110430 Town Clock Stubbs St LG	\$135.72	
		893222990 LG Swimming Pool Lot 75 Stubbs St LG	\$783.51	
		791802670 Vrlly Pavilion Loc 1166 Carstairs Rd Vrl	\$374.03	
		365354210 Staff Housing Lot 2016 Blackbutt Way LG	\$387.72	
		608222350 Station Masters House Visitor Cntr-Stubbs St	\$368.62	
		794657310 NGT Oval Lot 149P Waddell St NGT	\$384.65	
		693350310 Lakes Village Grnds Retic U2 Bennett St LG	\$186.05	
		511332320 Shire Office Lot 75 Stubbs St LG	\$897.53	
		336652990 Street Lighting LG 67.2%	\$2,555.33	
		336652990 Street Lighting NGT 23.1%	\$878.39	
		336652990 Street Lighting LK 5.9%	\$224.35	
		336652990 Street Lighting Vrl 3.8%	\$144.50	
		839490030 Shire Depot Lot 252 Absolon St LG	\$230.87	
		463275870 LG Sports Pavilion Bishop St LG	\$981.39	
		720436540 Park Lot 9 Maley St, NGT	\$132.40	
		587508750 LG Oval - Loc 12722 Elliott Rd, South LG	\$261.84	
		783748990 LG Oval Lot 75 Bishop St LG	\$576.10	
		253091930 NGT Public Hall Lot 33 Maley St NGT	\$184.54	
		264043790 Varley Hall Lot 8 Pitt St	\$117.80	
		420692220 - Lot 145 North East Rd Newdegate	\$146.82	
EFT26882	26/07/2024	Team Global Express Pty Ltd		-\$1,172.46
	14/07/2024	Freight	\$537.96	
	21/07/2024	Freight - Road Signs	\$634.50	
EFT26883	26/07/2024	The Trustee for Coloured Creations Family Trust		-\$17,704.12
	19/07/2024	Internal Painting - 5 Banksia Place, Lake Grace	\$17,704.12	
EFT26884	26/07/2024	WA Contract Ranger Services		-\$2,887.50
	13/07/2024	Contract Ranger Services - 04/07/2024 & 10/07/2024	\$1,501.50	
	25/07/2024	Contract Ranger Services - 18/07/2024 & 24/07/2024	\$1,386.00	
EFT26885	26/07/2024	WALGA		-\$35,211.39
	17/07/2024	WALGA Subscriptions 2024-2025	\$35,211.39	
EFT26886	26/07/2024	Water Corporation		-\$6,383.08
	02/07/2024	New/Redevelopment Fee for Water Services - 84 Bennett Street (WACHS Houses)	\$6,383.08	
EFT26887	26/07/2024	Wazzas Complete Sheep Management		-\$4,851.00
	19/07/2024	Contract NGT Town Maintenance & Gardening 08/07/2024 - 19/07/2024	\$4,455.00	
	19/07/2024	Kanga Hire - Prep for Funeral	\$396.00	
EFT26888	26/07/2024	West Coast Shade		-\$7,689.00
	18/07/2024	Supply, Fabricate & Install Shade Sails - Lake Grace All Abilities Playground - Final Payment	\$7,689.00	
EFT26889	26/07/2024	Western Power		-\$353.93
	12/07/2024	Annual Mast Rental Fees for Telecommunications Site Sharing FY24/25 Located on McNamara Road Lake Grace	\$353.93	
EFT26890	26/07/2024	Winc Australia		-\$671.65
	02/07/2024	Cleaning Supplies - Lake Grace Public Buildings	\$610.01	
	02/07/2024	Cleaning Supplies - Lake Grace Public Buildings	\$61.64	
EFT26891	26/07/2024	LGISWA		-\$192,050.65
	04/07/2024	Insurance Policies 30/06/2024 - 30/06/2025	\$100,123.65	
	04/07/2024	Motor Vehicle Insurance 30/06/2024 - 30/06/2025 - 1st Instalment	\$25,469.95	
	04/07/2024	Property Insurance 30/06/2024 - 30/06/2025 - 1st Instalment	\$33,851.07	
	04/07/2024	Property Insurance 30/06/2024 - 30/06/2025 - 1st Instalment	\$32,605.98	
		TOTAL EFT		-\$869,054.60
37126	29/07/2024	Department of Transport		-\$12,319.15
	28/06/2024	B9460 Fleet Renewal - 2024-25 (12 Months)	\$12,319.15	
37127	30/07/2024	Department of Transport		-\$71.25
	31/07/2024	Fleet Renewal 2024/25	\$71.25	
		TOTAL CHEQUES		-\$12,390.40

DD11035.1	04/07/2024 Australian Super Administration		-\$1,330.40
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$1,330.40	
DD11035.2	04/07/2024 The SD & LM Carruthers Superannuation Fund		-\$282.44
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$282.44	
DD11035.3	04/07/2024 Vanguard Super		-\$461.94
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$461.94	
DD11035.4	04/07/2024 Aware Super		-\$7,298.92
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$7,298.92	
DD11035.5	04/07/2024 Hostplus		-\$701.32
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$701.32	
DD11035.6	04/07/2024 Mercer Super Trust		-\$319.85
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$319.85	
DD11035.7	04/07/2024 North Personal Superannuation		-\$161.04
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$161.04	
DD11035.8	04/07/2024 Panorama Super		-\$131.00
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$131.00	
DD11035.9	04/07/2024 Prime Super		-\$659.98
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$659.98	
DD11035.10	04/07/2024 Q Super		-\$272.77
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$272.77	
DD11035.11	04/07/2024 REST Superannuation		-\$565.52
	03/07/2024 Super Contributions for Pay Ending 03/07/2024	\$565.52	
DD11050.1	18/07/2024 Australian Super Administration		-\$1,380.74
	17/07/2024 Super Contributions for Pay Ending 17/07/2024	\$1,380.74	
DD11050.2	18/07/2024 Vanguard Super		-\$461.94
	17/07/2024 Super Contributions for Pay Ending 17/07/2024	\$461.94	
DD11050.3	18/07/2024 Aware Super		-\$7,270.88
	17/07/2024 Super Contributions for Pay Ending 17/07/2024	\$7,270.88	
DD11050.4	18/07/2024 Hostplus		-\$1,189.56
	17/07/2024 Super Contributions for Pay Ending 17/07/2024	\$1,189.56	
DD11050.5	18/07/2024 Mercer Super Trust		-\$282.38
	17/07/2024 Super Contributions for Pay Ending 17/07/2024	\$282.38	
DD11050.6	18/07/2024 North Personal Superannuation		-\$161.20
	17/07/2024 Super Contributions for Pay Ending 17/07/2024	\$161.20	
DD11050.7	18/07/2024 Prime Super		-\$433.31
	17/07/2024 Super Contributions for Pay Ending 17/07/2024	\$433.31	
DD11050.8	18/07/2024 Q Super		-\$277.04
	17/07/2024 Super Contributions for Pay Ending 17/07/2024	\$277.04	
DD11050.9	18/07/2024 REST Superannuation		-\$602.47
	17/07/2024 Super Contributions for Pay Ending 17/07/2024	\$602.47	
DD11050.10	18/07/2024 The SD & LM Carruthers Superannuation Fund		-\$295.32
	17/07/2024 Super Contributions for Pay Ending 17/07/2024	\$295.32	
DD11053.1	17/07/2024 Resimac Asset Finance Pty Ltd		-\$993.22
	17/07/2024 Chattel mortgage repayment - Lake Local Action Group Vehicle	\$993.22	
DD11053.2	22/07/2024 Shire of Lake Grace Credit Card		-\$4,354.79
	22/07/2024 10/06/24 Satellite Internet Service for 3 Fire Stations: NGT, LK and Vrlly. Starlink Australia Receipt #INV-AUS-3523947-39158-40	\$417.00	
	10/06/24 Monthly Satellite Internet Service - Shire office	\$139.00	
	Starlink Australia Receipt #INV-AUS-3523947-39158-40		
	10/06/24 Monthly Satellite Internet Service - CESM vehicle	\$174.00	
	Starlink Australia Receipt #INV-AUS-3523947-39158-40		
	17/06/24 Lego sets for Lego night 28/06/24 - to be refunded	\$312.00	
	KMART Receipt ##415537774		
	17/06/24 Lego sets for Lego night 28/06/24 - to be refunded	\$1,343.00	
	BIG W Online Receipt #AUBW388526538		
	18/06/24 Meals for those who attended the Varley Progress Association on 18 June: Cr Armstrong, Cr Chappell, Cr Lloyd, CEO, MIS, CEDO Lake King Tavern Receipt #43332	\$182.00	
	19/06/24 Project Management Software x 2 licenses: CEDO & CEC Projectmanager.com Receipt #PM4790906	\$874.98	
	19/06/24 Foreign transaction fee Projectmanager.com Receipt #N/A	\$25.81	
	24/06/24 Lego sets for Lego night 28/06/24 KMART Receipt ##416417610	\$78.00	
	24/06/24 Lego sets for Lego night 28/06/24 BIG W Online Receipt #AUBW388878924	\$809.00	

DD11053.3	23/07/2024 WA Treasury Corporation		-\$3,914.50
	23/07/2024 Government Guarantee fees payment	\$3,914.50	
DD11067.1	30/07/2024 Shire of Lake Grace Credit Card		-\$257.00
	30/07/2024 01/07/24 CEO Annual Credit Card Fee Annual Fee Receipt #N/A	\$22.00	
	01/07/24 MIS Annual Credit Card Fee Annual Fee Receipt #N/A	\$22.00	
	19/07/24 Council Fridge refill Dan Murphy's Receipt #6F64892400447F14	\$94.00	
	17/07/24 Meals for Cr Lloyd, CEO, MIS at Lake King Tavern after the Lake King Progress Meeting Lake King Tavern/Motel Receipt #43580	\$119.00	
	TOTAL DIRECT DEBITS		-\$34,059.53
	TOTAL MUNICIPAL FUND		-\$915,504.53

SHIRE OF LAKE GRACE

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 June 2024**

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	4,909,768	4,909,768	4,914,184	4,416	0.09%	
Rates excluding general rates		231,414	231,414	232,660	1,246	0.54%	
Grants, subsidies and contributions	13	826,177	826,177	4,128,058	3,301,881	399.66%	▲
Fees and charges		382,615	382,615	388,050	5,435	1.42%	▲
Interest revenue		616,246	616,246	653,153	36,907	5.99%	▲
Other revenue		324,896	324,896	373,637	48,741	15.00%	▲
Profit on asset disposals	6	122,266	122,266	122,233	(33)	(0.03%)	
Fair value adjustments to financial assets at fair value through profit or loss		0	0	2,102	2,102	0.00%	
		7,413,382	7,413,382	10,814,077	3,400,695	45.87%	
Expenditure from operating activities							
Employee costs		(2,580,297)	(2,580,297)	(2,467,406)	112,891	4.38%	▲
Materials and contracts		(5,029,213)	(5,029,213)	(3,577,704)	1,451,509	28.86%	▲
Utility charges		(314,818)	(314,818)	(294,568)	20,250	6.43%	▲
Depreciation		(8,353,374)	(8,353,374)	(8,179,561)	173,813	2.08%	▲
Finance costs		(39,474)	(39,474)	(42,081)	(2,607)	(6.60%)	
Insurance		(278,174)	(278,174)	(278,280)	(106)	(0.04%)	
Other expenditure		(350,923)	(350,923)	(329,530)	21,393	6.10%	▲
Loss on asset disposals	6	(62,959)	(62,959)	(95,167)	(32,208)	(51.16%)	▼
		(17,009,232)	(17,009,232)	(15,264,297)	1,744,935	10.26%	
Non-cash amounts excluded from operating activities	Note 2(b)	8,260,467	8,260,467	8,151,437	(109,030)	(1.32%)	▼
Amount attributable to operating activities		(1,335,383)	(1,335,383)	3,701,217	5,036,600	377.17%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	14	3,278,542	3,278,542	2,573,335	(705,207)	(21.51%)	▼
Proceeds from disposal of assets	6	875,200	875,200	852,186	(23,014)	(2.63%)	▼
		4,153,742	4,153,742	3,425,521	(728,221)	(17.53%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(2,933,300)	(2,933,300)	(1,418,951)	1,514,349	51.63%	▲
Payments for construction of infrastructure	5	(6,084,983)	(6,084,983)	(4,829,866)	1,255,117	20.63%	▲
Amount attributable to investing activities		(4,864,541)	(4,864,541)	(2,823,296)	2,041,245	41.96%	
FINANCING ACTIVITIES							
Inflows from financing activities							
		0	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	11	(177,282)	(177,282)	(177,282)	0	0.00%	
Transfer to reserves	4	(1,321,718)	(1,321,718)	(1,364,139)	(42,421)	(3.21%)	▼
		(1,499,000)	(1,499,000)	(1,541,421)	(42,421)	(2.83%)	
Amount attributable to financing activities		(1,499,000)	(1,499,000)	(1,541,421)	(42,421)	(2.83%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		7,698,924	7,698,924	7,698,924	0	0.00%	
Amount attributable to operating activities		(1,335,383)	(1,335,383)	3,701,217	5,036,600	377.17%	▲
Amount attributable to investing activities		(4,864,541)	(4,864,541)	(2,823,296)	2,041,245	41.96%	▲
Amount attributable to financing activities		(1,499,000)	(1,499,000)	(1,541,421)	(42,421)	(2.83%)	▼
Surplus or deficit after imposition of general rates		(0)	(0)	7,035,424	7,035,424		▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2024

	Supplementary Information	30 June 2023	30 June 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	12,699,875	13,648,984
Trade and other receivables		320,521	179,743
Inventories	8	6,545	17,796
TOTAL CURRENT ASSETS		13,026,941	13,846,523
NON-CURRENT ASSETS			
Trade and other receivables		3,030	3,030
Other financial assets		101,862	103,964
Property, plant and equipment		46,359,823	46,013,080
Infrastructure		252,284,169	249,875,048
TOTAL NON-CURRENT ASSETS		298,748,884	295,995,122
TOTAL ASSETS		311,775,825	309,841,645
CURRENT LIABILITIES			
Trade and other payables	9	323,876	386,260
Other liabilities	12	0	4,043
Borrowings	11	177,282	169,214
Employee related provisions	12	391,037	443,553
TOTAL CURRENT LIABILITIES		892,195	1,003,070
NON-CURRENT LIABILITIES			
Borrowings	11	1,036,462	867,248
Employee related provisions		61,988	63,032
TOTAL NON-CURRENT LIABILITIES		1,098,450	930,280
TOTAL LIABILITIES		1,990,645	1,933,350
NET ASSETS		309,785,180	307,908,295
EQUITY			
Retained surplus		162,323,460	159,082,436
Reserve accounts	4	5,272,093	6,636,232
Revaluation surplus		142,189,627	142,189,627
TOTAL EQUITY		309,785,180	307,908,295

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 August 2024

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 June 2024
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	6,781,097	12,699,875	13,648,984
Trade and other receivables		320,521	320,521	179,743
Inventories	8	6,545	6,545	17,796
		7,108,163	13,026,941	13,846,523
Less: current liabilities				
Trade and other payables	9	(323,876)	(323,876)	(386,260)
Other liabilities	12		0	(4,043)
Borrowings	11		(177,282)	(169,214)
Employee related provisions	12	(377,944)	(391,037)	(443,553)
		(701,820)	(892,195)	(1,003,070)
Net current assets		6,406,343	12,134,746	12,843,453
Less: Total adjustments to net current assets	Note 2(c)	(6,406,343)	(4,435,822)	(5,808,029)
Closing funding surplus / (deficit)		0	7,698,924	7,035,424

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(155,866)	(155,866)	(122,233)
Less: Fair value adjustments to financial assets at amortised cost		0	0	(2,102)
Add: Loss on asset disposals	6	62,959	62,959	95,167
Add: Depreciation		8,353,374	8,353,374	8,179,561
- Employee provisions				1,044
Total non-cash amounts excluded from operating activities		8,260,467	8,260,467	8,151,437

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 June 2024
Adjustments to net current assets				
		\$	\$	\$
Less: Reserve accounts	4	(6,593,811)	(5,272,093)	(6,636,232)
- Less: Municipal - restricted cash			(50,072)	(50,072)
- Less: Capital grants In-kind contribution			573,390	573,390
- Less: Units in Local Government House Trust			(97,255)	(97,255)
- Movement in provisions		(194,229)		(112,752)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11		177,282	169,214
- Current portion of employee benefit provisions held in reserve	4	381,697	232,926	345,678
Total adjustments to net current assets	Note 2(a)	(6,406,343)	(4,435,822)	(5,808,029)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2023-24 year is \$5,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	3,301,881	399.66%	▲
Federal Assistance Grant received in advance in June 2024 for the 24/25 financial year. State Library of WA (TDI) Grant and DFES (MAF) Grant are not budgeted for			
Fees and charges	5,435	1.42%	▲
Housing Rent is over the budget			
Interest revenue	36,907	5.99%	▲
Interest on Term Deposits is higher than anticipated			
Other revenue	48,741	15.00%	▲
Sale of steel scrap from Shire's tips not budgeted for \$35,328. LG Visitor centre Merchandise Sales is over the budgeted amount.			
Expenditure from operating activities			
Employee costs	112,891	4.38%	▲
Salaries and wages are slightly below budget due to vacancies in the infrastructure department			
Materials and contracts	1,451,509	28.86%	▲
Below budget due to delay in operating jobs			
Utility charges	20,250	6.43%	▲
Demand for Water and power is lower than expected			
Depreciation	173,813	2.08%	▲
Slightly below budget			
Other expenditure	21,393	6.10%	▲
Councillor Conference Expenses & Meeting Attendance Fees are below budgeted threshold			
Loss on asset disposals	(32,208)	(51.16%)	▼
Several vehicles sold at higher than anticipated price, but the sale of residential land is not budgeted for			
Non-cash amounts excluded from operating activities	(109,030)	(1.32%)	▼
See note 2b - mostly due to the depreciation being below the budgeted threshold			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(705,207)	(21.51%)	▼
Some of "Local Roads & Community" and "Drought & Community" projects finalised, but the funds will be recognised in 24/25 FY			
Proceeds from disposal of assets	(23,014)	(2.63%)	▼
Sale of additional residential land - not budgeted for			
Outflows from investing activities			
Payments for property, plant and equipment	1,514,349	51.63%	▲
Some of Capital projects have not been initiated as yet (31.67%) or in early stage of completion			
Payments for construction of infrastructure	1,255,117	20.63%	▲
Some of Capital projects have not been initiated as yet (31.67%) or in early stage of completion			
Outflows from financing activities			
Transfer to reserves	(42,421)	(3.21%)	▼
Due to higher interest rates and interest received			
Surplus or deficit after imposition of general rates	7,035,424	0.00%	▲
Due to variances described above			

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION

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**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$7.70 M	\$7.70 M	\$7.70 M	\$0.00 M
Closing	(\$0.00 M)	(\$0.00 M)	\$7.04 M	\$7.04 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$13.65 M	% of total
Unrestricted Cash	\$6.96 M	51.0%
Restricted Cash	\$6.69 M	49.0%
Refer to 3 - Cash and Financial Assets		

Payables	
	\$0.39 M
Trade Payables	\$0.30 M
0 to 30 Days	91.6%
Over 30 Days	8.3%
Over 90 Days	0.0%
Refer to 9 - Payables	

Receivables		
	\$0.12 M	% Collected
Rates Receivable	\$0.06 M	98.9%
Trade Receivable	\$0.12 M	% Outstanding
Over 30 Days		2.3%
Over 90 Days		1.9%
Refer to 7 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.34 M)	(\$1.34 M)	\$3.70 M	\$5.04 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$4.91 M	% Variance
YTD Budget	\$4.91 M	0.1%
Refer to 10 - Rate Revenue		

Grants and Contributions		
YTD Actual	\$4.13 M	% Variance
YTD Budget	\$0.83 M	399.7%
Refer to 13 - Grants and Contributions		

Fees and Charges		
YTD Actual	\$0.39 M	% Variance
YTD Budget	\$0.38 M	1.4%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.86 M)	(\$4.86 M)	(\$2.82 M)	\$2.04 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.85 M	%
Adopted Budget	\$0.88 M	(2.6%)
Refer to 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$4.83 M	% Spent
Adopted Budget	\$6.08 M	(20.6%)
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$2.57 M	% Received
Adopted Budget	\$3.28 M	(21.5%)
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.50 M)	(\$1.50 M)	(\$1.54 M)	(\$0.04 M)
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	(\$0.18 M)
Interest expense	(\$0.04 M)
Principal due	\$1.04 M
Refer to 11 - Borrowings	

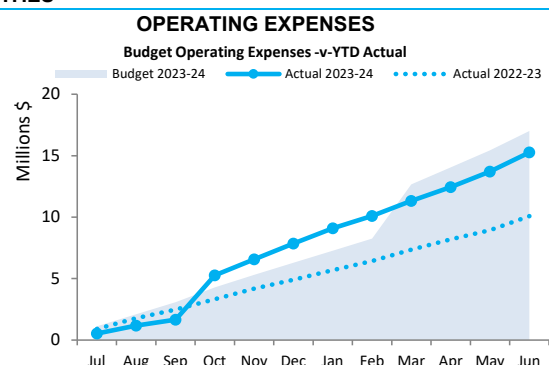
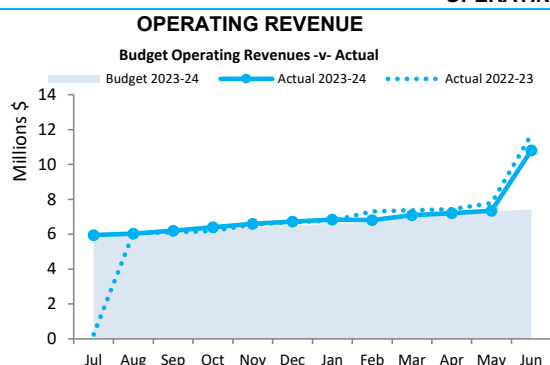
Reserves	
Reserves balance	\$6.64 M
Interest earned	\$0.25 M
Refer to 4 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

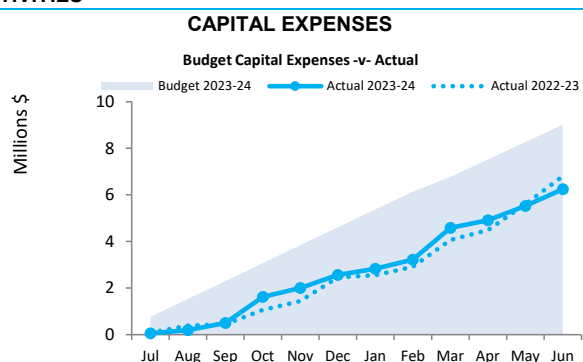
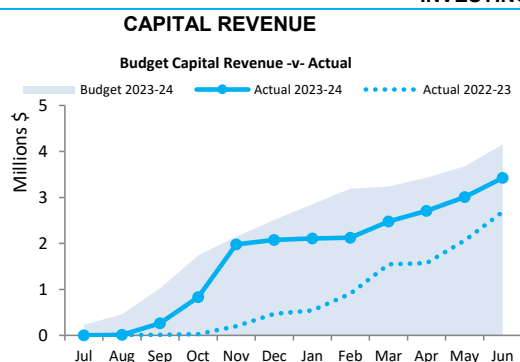
SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

2 KEY INFORMATION - GRAPHICAL

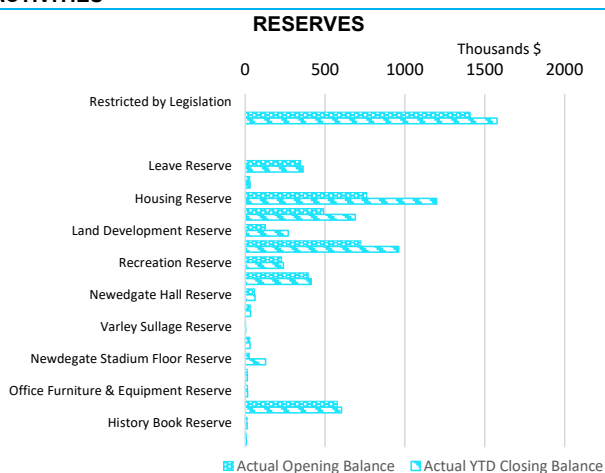
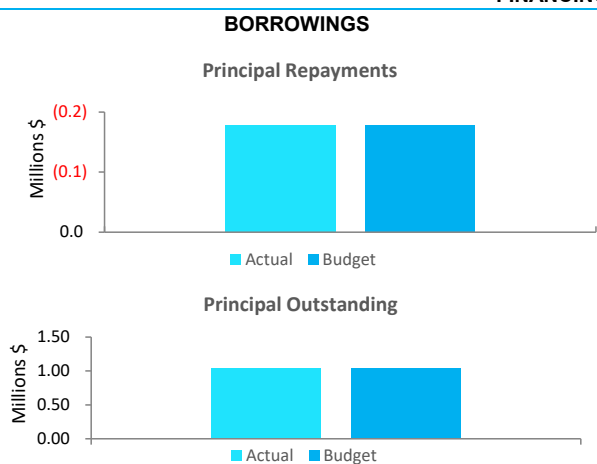
OPERATING ACTIVITIES



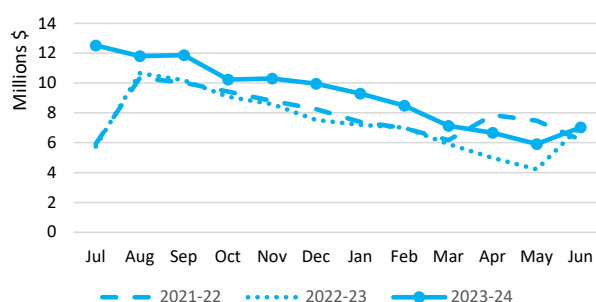
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank account - Bankwest	Cash and cash equivalents	3,498,010		3,498,010		Bankwest	2.50%	N/A
Municipal Bank account - CBA	Cash and cash equivalents	189,347		189,347		Bankwest	3.75%	N/A
WATC Overnight Deposit Municipal	Cash and cash equivalents	3,262,716		3,262,716		WATC	4.30%	N/A
Petty Cash and Floats	Cash and cash equivalents	500		500		Cash on Hand		N/A
Reserve Bank Account	Cash and cash equivalents	0	308,685	308,685		Bankwest	2.50%	N/A
WATC Overnight Deposit Municipal	Cash and cash equivalents	0	6,327,547	6,327,547		WATC	4.30%	N/A
Restricted LOGCHOP Housing	Cash and cash equivalents	0	44,669	44,669		Bankwest		N/A
Rural Town Salinity Program	Cash and cash equivalents	0	5,403	5,403		Bankwest		N/A
Trust Fund Cash at Bank	Cash and cash equivalents	12,107	0	12,107	12,107	Bankwest		N/A
Total		6,962,680	6,686,304	13,648,984	12,107			
Comprising								
Cash and cash equivalents		6,962,680	6,686,304	13,648,984	12,107			
		6,962,680	6,686,304	13,648,984	12,107			

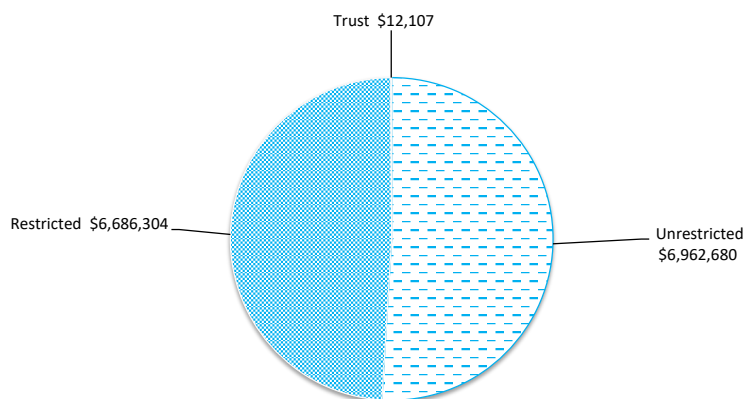
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfer s Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Lake Grace Sewerage Reserve	1,409,139	56,366	100,000	0	1,565,505	1,409,139	67,174	100,000	0	1,576,313
Restricted by Council										
Leave Reserve	345,676	13,827	0	0	359,503	345,678	16,412	0	0	362,090
Emergency Services Reserve	28,254	1,130	0	0	29,384	28,254	1,342	0	0	29,596
Housing Reserve	761,842	30,474	400,000	0	1,192,316	761,841	37,249	400,000	0	1,199,090
Swimming Pool Reserve	489,692	19,588	175,834	0	685,114	489,693	23,723	175,834	0	689,250
Land Development Reserve	127,834	5,113	135,000	0	267,947	127,834	6,433	135,000	0	269,267
Plant Reserve	725,099	29,004	200,000	0	954,103	725,099	34,965	200,000	0	960,064
Recreation Reserve	227,708	9,108	0	0	236,816	227,708	10,811	0	0	238,519
Works & Services Reserve	393,868	15,755	0	0	409,623	393,868	18,700	0	0	412,568
Newedgate Hall Reserve	58,023	2,321	0	0	60,344	58,023	2,755	0	0	60,778
Lake Grace Radio Reserve	31,338	1,253	0	0	32,591	31,337	1,488	0	0	32,825
Varley Sullage Reserve	1,734	69	0	0	1,803	1,733	83	0	0	1,816
Newedgate Sports Dam Reserve	27,841	1,114	0	0	28,955	27,841	1,322	0	0	29,163
Newedgate Stadium Floor Reser	25,119	1,005	100,000	0	126,124	25,120	1,462	100,000	0	126,582
Community Water Supplies Rese	12,467	499	0	0	12,966	12,467	592	0	0	13,059
Office Furniture & Equipment Re	13,851	554	0	0	14,405	13,851	657	0	0	14,508
Essential Medical Reserve	575,664	23,027	0	0	598,691	575,664	27,332	0	0	602,996
History Book Reserve	10,886	435	0	0	11,321	10,886	517	0	0	11,403
AIM Hospital Museum Reserve	6,057	242	0	0	6,299	6,057	288	0	0	6,345
	5,272,093	210,884	1,110,834	0	6,593,811	5,272,093	253,305	1,110,834	0	6,636,232

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	132,550	132,550	32,550	(100,000)
Buildings - non-specialised	86,550	86,550	18,809	(67,741)
Buildings - specialised	1,623,200	1,623,200	609,888	(1,013,312)
Furniture and equipment	140,500	140,500	64,269	(76,231)
Plant and equipment	950,500	950,500	693,435	(257,065)
Acquisition of property, plant and equipment	2,933,300	2,933,300	1,418,951	(1,514,349)
Infrastructure - roads	3,976,409	3,976,409	3,535,156	(441,253)
Infrastructure - parks, gardens, recreation facilities	1,529,739	1,529,739	1,152,271	(377,468)
Infrastructure - urban infrastructure	578,835	578,835	142,439	(436,396)
Acquisition of infrastructure	6,084,983	6,084,983	4,829,866	(4,283,815)
Total capital acquisitions	9,018,283	9,018,283	6,248,817	(5,798,164)
Capital Acquisitions Funded By:				
Capital grants and contributions	3,278,542	3,278,542	2,573,335	(705,207)
Other (disposals & C/Fwd)	875,200	875,200	852,186	(23,014)
Reserve accounts				
Lake Grace Sewerage Reserve	156,366	156,366	167,174	10,808
Leave Reserve	13,827	13,827	16,412	2,585
Emergency Services Reserve	1,130	1,130	1,342	212
Housing Reserve	430,474	430,474	437,249	6,775
Swimming Pool Reserve	195,422	195,422	199,557	4,135
Land Development Reserve	140,113	140,113	141,433	1,320
Plant Reserve	229,004	229,004	234,965	5,961
Recreation Reserve	9,108	9,108	10,811	1,703
Works & Services Reserve	15,755	15,755	18,700	2,945
Newedgate Hall Reserve	2,321	2,321	2,755	434
Lake Grace TV Reserve	1,253	1,253	1,488	235
Varley Sullage Reserve	69	69	83	14
Newedgate Sports Dam Reserve	1,114	1,114	1,322	208
Newdegate Stadium Floor Reserve	101,005	101,005	101,462	457
Community Water Supplies Reserve	499	499	592	93
Office Furniture & Equipment Reserve	554	554	657	103
Essential Medical Reserve	23,027	23,027	27,332	4,305
History Book Reserve	435	435	517	82
AIM Hospital Museum Reserve	242	242	288	46
Contribution - operations	3,542,823	3,542,823	1,459,157	(2,083,666)
Capital funding total	9,018,283	9,018,283	6,248,817	(2,769,466)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

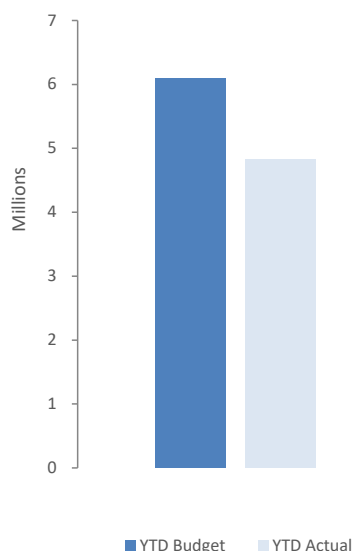
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

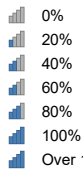
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



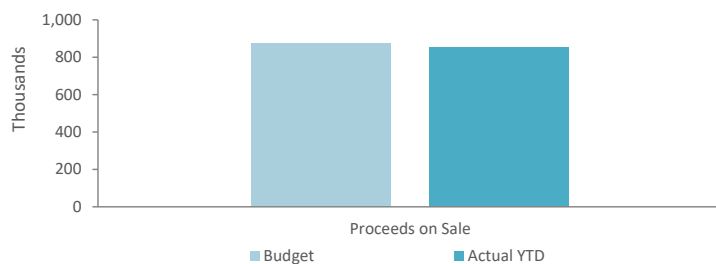
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted		Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
Land					0
E137260	Lake Grace Residential Land	32,550	32,550	32,550	0
E137350	Lake Grace Industrial Land	100,000	100,000	0	100000
Buildings - Non Speialised					0
E091910 (9199101)	Ceo Residence Cap Exp	34,000	34,000	0	34000
E091960 (9196044)	6 Banksia Pl Capital	18,800	18,800	18,809	-9
E091960 (9196114)	3 Clark Ave Capital	18,750	18,750	0	18750
E091970 (9197094)	65A Bennett St Capital	15,000	15,000	0	15000
Buildings - Speialised					0
E042549 (4205024)	Admin Office Building - Cap Exp	67,500	67,500	42,055	25445
E077502 (893CAP)	8 Wattle Drive	30,000	30,000	9,293	20707
E077503 (825CAP)	Lake Grace Medical Centre - Cap Exp	42,500	42,500	14,455	28045
E083101 (8300102)	Relocate Toy Library To Daycare Centre	70,890	70,890	0	70890
E107102 (1071024)	Varley Public Toilets - Cap Exp	66,982	66,982	58,719	8263
E111007 (LGPHCAP)	Lake Grace Public Hall	160,000	160,000	57,353	102647
E111007 (LGVHCAP)	Lake Grace Lakes Village Hall	40,000	40,000	14,455	25545
E113152 (113014)	Lake King Sports Pavilion Cap Ex	410,000	410,000	0	410000
E113152 (113002)	Lake Grace Sporting Precinct - New Lawn Area	125,000	125,000	108,545	16456
E113152 (113006)	Lake Grace Sports Pavilion Capital Exp	25,000	25,000	0	25000
E113152 (113007)	Varley Sports Pavilion Cap Ex	45,000	45,000	25,168	19832
E113154 (1131542)	Newdegate Hockey Shed Replacement Cap Exp	148,000	148,000	148,455	-455
E115420 (LIBLKCA)	Lake King Library	25,000	25,000	21,718	3282
E117041 (1170014)	Aim Building Capital	60,507	60,507	16,775	43732
E117042 (1170084)	Rsl Hall Capex	30,000	30,000	0	30000
E132500 (1325014)	Visitor Centre Improvements Cap Exp	73,821	73,821	50,484	23337
E132502 (1322051)	Lk Tractor Musuem Shed	43,000	43,000	42,415	585
E132502 (1322052)	Newdegate Musuem Shed	160,000	160,000	0	160000
Furniture & Equipment					0
E113178 (1131781)	Lg Football Electronic Score Board	40,000	40,000	18,360	21640
E112521 (1125211)	Lake Grace Pool - Reinstall Diving Board & Net	50,000	50,000	0	50000
E112521 (1125212)	Lake Grace Swimming Pool Blankets & Roller	50,500	50,500	45,909	4591
Plant & Equipment					0
E042550 (LG75CAP)	Mis Vehicle	65,000	65,000	65,467	-467
E053550 (053551)	Lg & Ngt Digital Speed Signs	32,000	32,000	23,529	8471
E053550 (53552)	Lg & Ngt Town Cctv	100,000	100,000	0	100000
E051174 (511733)	Fast Fill Trailers - Dfes Grant	22,500	22,500	22,500	0
E123059 (PL28CAP)	Skid Steer Plant Trailer	60,000	60,000	0	60000
E123059 (PL29CAP)	Backhoe	236,000	236,000	236,000	0
E123059 (PL34CAP)	Builders 4Wd Ute	60,000	60,000	52,645	7355
E123059 (PL35CAP)	Mobile Traffic Light Trailer	30,000	30,000	0	30000
E123059 (PL36CAP)	Lg Community Bus	260,000	260,000	251,015	8985
E132504 (1325041)	Lg & Ngt Digital Display Sign	85,000	85,000	42,280	42720
Infrastructure - Roads					0
E121200	Roadworks Capital Renewal 23/24	3,976,409	3,976,409	3,535,155	441254
Parks, Gardens, Recreation Facilities					0
E113175 (113036)	Lighting For Newdegate Hockey Field Cap Exp	95,000	95,000	88,327	6673
E113175 (113037)	Lake Grace Football Field Lighting Upgrade Cap Exp	51,000	51,000	35,054	15946
E113175 (113051)	Newdegate Adult Gym Cap Exp	26,000	26,000	25,846	154
E113175 (113055)	Jam Patch New Bbq & Picnic Shelters Cap Exp	76,000	76,000	4,656	71344
E113175 (113066)	Visitors Centre Park	28,000	28,000	27,821	179
E113175 (113067)	Newdegate Street Bin Upgrade	40,415	40,415	40,415	0
E113175 (113069)	Lg Rec Ground Path Shelter	15,000	15,000	5,492	9508
E113175 (113070)	Lighting Install Lg & Lk Pg	40,000	40,000	0	40000
E113175 (113071)	Padley Park Stormwater Capture (Cwsp)	40,000	40,000	17,900	22100
E113175 (113072)	Lg Bowling Club Lights	90,000	90,000	66,310	23690
E113293 (113201)	Construction Lg Community All Abilities Playground Cap Exp	855,324	855,324	797,954	57370
E113293 (113202)	Lg All Ages Playground Fence Cap Exp	33,000	33,000	32,595	405
E113293 (113203)	Lake Grace Pump Track	140,000	140,000	9,900	130100
Sewerage					0
Urban Infrastructure					0
E104501 (1040502)	Drainage Upgrades Dykes Road	16,000	16,000	15,000	1000
E107259 (113061)	Lake King Cemetery New Fence	50,000	50,000	0	50000
E107260	Lake Grace Cemetery Roadway Reseal Bitumen	50,000	50,000	46,219	3781
E121312 (121302)	Lake Grace Footpaths Cap Exp	25,000	25,000	0	25000
E121312 (121303)	Newdegate Footpath Cap Exp	150,000	150,000	0	150000
E121704 (1217041)	Lg Depot - New Fuel Storage	60,764	60,764	60,764	0
E136501 (136007)	Buniche Dam Revitalisation (Cwsp)	75,000	75,000	20,457	54543
E136501 (136008)	Dempster Rock Dam Revitalisation (Cwsp)	12,071	12,071	0	12071
E136501 (136009)	Dam At Newdegate	140,000	140,000	0	140000
					0
		9,018,283	9,018,283	6,248,816	2,769,467

6 DISPOSAL OF ASSETS

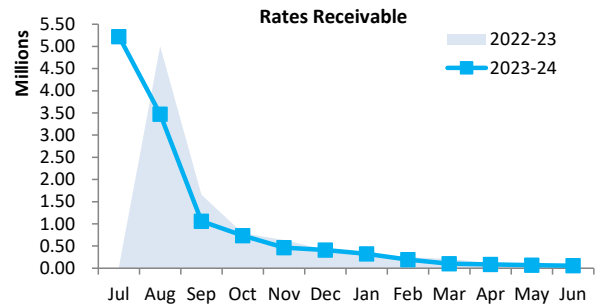
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$	\$	\$	\$	\$
Land									
1574	Lot 12 on Deposited Plan 57312 Lake Grace	309,465	400,000	90,535	0	309,546	400,000	90,454	0
5011	7 Quondong Ct - VACANT LAND	45,000	35,000	0	(10,000)	45,000	34,867	0	(10,133)
5005	6 Quondong Ct - VACANT LAND	34,700	34,700	0	0	45,000	34,963	0	(10,037)
5012	5 Quondong Ct - VACANT LAND	32,000	32,000	0	0	40,000	31,818	0	(8,182)
5006	8 Quondong Ct - VACANT LAND	31,800	31,800	0	0	45,000	31,818	0	(13,182)
5010	10 Quondong Ct - VACANT LAND	29,091	29,091	0	0	45,000	29,091	0	(15,909)
Plant and equipment									
166	CEO Toyota Landcruiser - PLVU50	82,406	90,909	8,503	0	81,384	79,091	0	(2,293)
182	MIS Toyota Prado - PLVU51	56,567	48,000	0	(8,567)	56,582	54,000	0	(2,582)
1121	John Deere Backhoe - PBAH03	8,665	20,000	11,335	0	19,087	25,516	6,429	0
1422	Isuzu Light Tradepack Truck - PTCK16	28,347	40,000	11,653	0	28,751	29,262	511	0
1284	Mitsubishi Rosa Delux Bus - PCB02	21,953	20,000	0	(1,953)			0	0
1408	LG Depot - Volvo Loader - PLOD06	32,210	25,000	0	(7,210)	23,307	16,586	0	(6,721)
1409	LG Depot - Coastmac Loader Trailer PTR24	2,760	3,000	240	0			0	0
1193	Volvo L60E Wheel Loader - PLOD05	68,134	40,000	0	(28,134)	48,971	70,956	21,985	0
1230	HINO Tip Truck P&G Maintenance - PTCK03	20,495	13,400	0	(7,095)	12,420	10,841	0	(1,579)
1216	Honda Motor Bike PLM03	1,000	1,000	0	0	523	3,377	2,854	0
	Electronic Fuel System/Tank - On The Fuel								
1023	Truck	3,000	3,000	0	0	2,100	0	0	(2,100)
1118	John Deere 541 Forklift Attachment	200	200	0	0	118	0	0	(118)
1226	Vehicle Mounted Fogger Ss400F	100	100	0	0	83	0	0	(83)
1320	Kevrek Crane - Mechanic'S Ute	500	500	0	0	436	0	0	(436)
1441	Fogger Synafog Typhoon	6,500	6,500	0	0	6,322	0	0	(6,322)
278	Gantry	1,000	1,000	0	0	1,025	0	0	(1,025)
Buildings - Specialised									
	Field Shelter (Hockey) Shed Partly Walled -								
1008	NGT Sports Complex Wadell St Bld	0	0	0	0	14,465	0	0	(14,465)
		815,893	875,200	122,266	(62,959)	825,120	852,186	122,233	(95,167)



7 RECEIVABLES

Rates receivable

	30 June 2023	30 Jun 2024
	\$	\$
Opening arrears previous years	75,681	75,681
Levied this year	4,993,932	5,146,844
Less - collections to date	(4,993,932)	(5,166,038)
Gross rates collectable	75,681	56,487
Net rates collectable	75,681	56,487
% Collected	98.5%	98.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(452)	120,822	371	158	2,356	123,256
Percentage	(0.4%)	98.0%	0.3%	0.1%	1.9%	
Balance per trial balance						
Trade receivables	(452)	120,822	371	158	2,356	123,256
Total receivables general outstanding						123,256

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

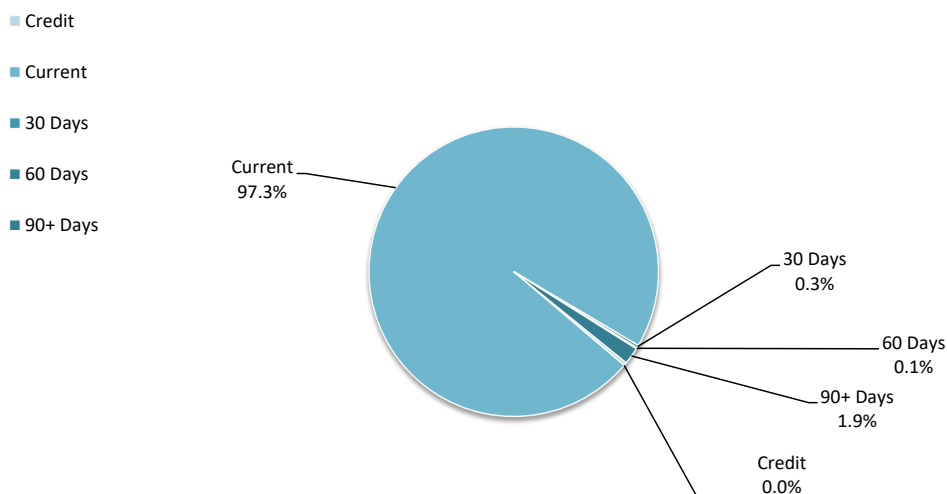
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 June 2024
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock on Hand - Fuel	6,545	154,594	(143,343)	17,796
Total other current assets	6,545	154,594	(143,343)	17,796
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

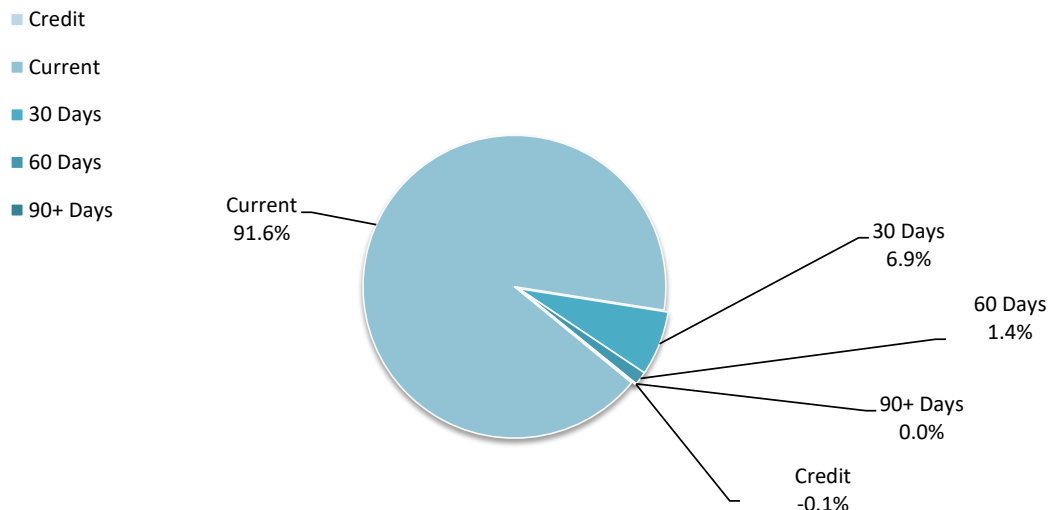
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(312)	267,945	20,220	4,194	0	292,048
Percentage	-0.1%	91.7%	6.9%	1.4%	0.0%	
Balance per trial balance						
Sundry creditors	(312)	272,190	20,220	4,194	0	296,293
Accrued salaries and wages		60,815				60,815
Accrued Interest		9,233				9,233
ESL Levied & Prepaid rates		584				584
Liabilities held for Others - Prepaid Rates		7,228				7,228
Trust Fund Liability		12,107				12,107
Total payables general outstanding						386,260

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



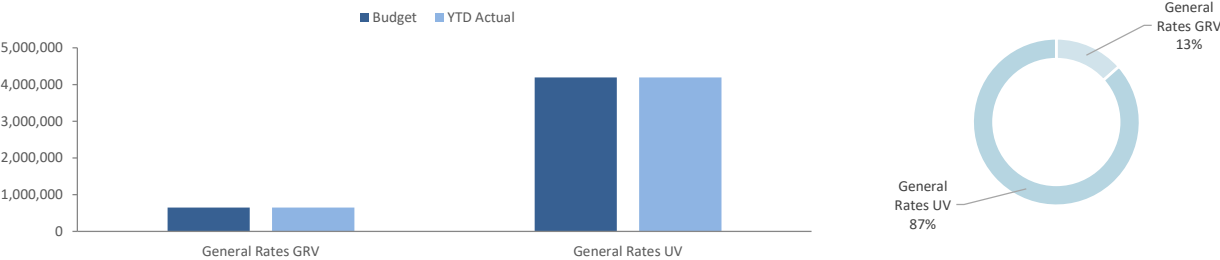
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Reassessed	Revenue	Revenue	Reassessed	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
General Rates GRV	0.1447	388	4,468,791	646,840	1,000	647,840	646,840	5,554	652,394
Unimproved value									
General Rates UV	0.0086	567	487,526,507	4,192,728	1,000	4,193,728	4,192,062	2,608	4,194,670
Sub-Total		955	491,995,298	4,839,568	2,000	4,841,568	4,838,902	8,162	4,847,064
Minimum payment	Minimum Payment \$								
Gross rental value									
General Rates GRV	530	38	39,564	20,140		20,140	20,140		20,140
Unimproved value									
General Rates UV	540	89	1,367,316	48,060		48,060	46,980		46,980
Sub-total		127	1,406,880	68,200	0	68,200	67,120	0	67,120
Amount from general rates						4,909,768			4,914,184
Ex-gratia rates						89,755			89,755
Total general rates						4,999,523			5,003,939
Specified area rates	Rate in								
	\$ (cents)								
Sewerage - GRV				141,659		141,659	142,905		142,905
Total specified area rates			0	141,659	0	141,659	142,905	0	142,905
Total						5,141,182			5,146,844

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



11 BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Office Refurbishment	L181	197,657	0	0	(20,069)	(20,069)	177,588	177,588	(12,186)	(12,570)
Staff Housing & CEO's Residence	L204	379,144	0	0	(49,101)	(49,101)	330,043	330,043	(5,786)	(5,857)
Lake Grace Pool	L173	0	0	0	0	0	0	0	(12)	(12)
LG Sports Pavillion	L182	86,394	0	0	(19,623)	(19,623)	66,771	66,771	(5,431)	(5,842)
LG Precinct	L198	24,216	0	0	(24,216)	(24,216)	-0	0	(1,002)	(1,097)
Roadworks & Plant	L196	0	0	0	0	0	0	0	(166)	(166)
LG Residential Land	L189	96,954	0	0	(5,667)	(5,667)	91,287	91,287	(6,400)	(3,645)
Purchase & Develop Industrial Lan	L203	429,379	0	0	(58,607)	(58,606)	370,772	370,773	(9,098)	(9,285)
Total		1,213,744	0	0	(177,282)	(177,282)	1,036,462	1,036,462	(40,080)	(38,474)
Current borrowings		177,282					169,214			
Non-current borrowings		1,036,462					867,248			
		1,213,744					1,036,462			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2024
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Capital grant/contributions liabilities		0	0	2,256,118	(2,252,075)	4,043
Total other liabilities		0	0	2,256,118	(2,252,075)	4,043
Employee Related Provisions						
Provision for annual leave		214,445	0	13,465	0	227,910
Provision for long service leave		176,592	(1,044)	40,095	0	215,643
Total Provisions		391,037	(1,044)	53,560	0	443,553
Total other current liabilities		391,037	(1,044)	2,309,678	(2,252,075)	447,596

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD Budget	YTD Revenue
	1 July 2023		(As revenue)	30 Jun 2024	30 Jun 2024	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grant - DFES LGGS Operating	0	0	0	0	0	86,795	86,795	86,795
Grants - Senior Activities	0	0	0	0	0	1,000	1,000	1,818
Grants - Youth Activities	0	0	0	0	0	1,000	1,000	4,000
Direct Grant - MRWA	0	0	0	0	0	394,420	394,420	394,420
Skeleton Weed Program Grant	0	0	0	0	0	140,000	140,000	140,000
Grants Commission - General	0	0	0	0	0	88,871	88,871	1,852,096
Grants Commission - Roads	0	0	0	0	0	79,391	79,391	1,614,048
Grant - DFES Op Exp	0	0	0	0	0	0	0	7,500
Reversal of Grant Funding Claim for Interpretation Plan for Lake Grace Hospital	0	0	0	0	0	0	0	(10,890)
	0	0	0	0	0	791,477	791,477	4,089,787
Contributions								
ESL Administration Fee	0	0	0	0	0	4,000	4,000	4,000
Lake Grace Rec Council Affiliation Fees	0	0	0	0	0	13,000	13,000	8,987
Contributions - Other Culture	0	0	0	0	0	1,000	1,000	2,488
Lake King Pavilion / Oval - Hire Fees	0	0	0	0	0	500	500	0
Contributions - Street Lighting	0	0	0	0	0	10,000	10,000	10,033
AIM Contributions	0	0	0	0	0	200	200	1,535
Other Contributions	0	0	0	0	0	6,000	6,000	6,000
Public Halls Contributions	0	0	0	0	0	0	0	228
State Library of WA - TDI Grant 2023/24	0	0	0	0	0	0	0	5,000
	0	0	0	0	0	34,700	34,700	38,271
TOTALS	0	0	0	0	0	826,177	826,177	4,128,058

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2024	Current Liability 30 Jun 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Grant - DFES Cap Exp	0	0	0	0	0	22,500	22,500	22,500
Local Roads & Community Program	0	0	0	0	0	15,000	15,000	0
Drought & Community	0	100,000	(100,000)	0	0	103,489	103,489	100,000
Local Roads & Community Program - Public Halls, Civic Centres	0	375,460	(375,460)	0	0	867,234	867,234	375,460
Local Roads & Community Program - Swimming Pools	0	0	0	0	0	10,000	10,000	0
Roads to Recovery	0	858,924	(858,924)	0	0	855,924	855,924	858,924
Regional Road Group	0	384,000	(379,957)	4,043	4,043	480,000	480,000	471,169
Local Roads & Community Program	0	537,734	(537,734)	0	0	496,395	496,395	537,734
Local Roads & Community Program	0	0	0	0	0	100,000	100,000	0
Drought & Community Program	0	0	0	0	0	100,000	100,000	88,629
	0	2,256,118	(2,252,075)	4,043	4,043	3,050,542	3,050,542	2,454,416
Capital contributions								
Grants & Contributions - Other Rec & Sport	0	0	0	0	0	228,000	228,000	118,919
	0	0	0	0	0	228,000	228,000	118,919
TOTALS	0	2,256,118	(2,252,075)	4,043	4,043	3,278,542	3,278,542	2,573,335

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 30 Jun 2024
	\$	\$	\$	\$
Standpipe bonds	11,138	1,122	(153)	12,107
	11,138	1,122	(153)	12,107

**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						(0)
1210520 - Winchcombe Rd SLK 5.00-10.80	13752	Capital expenses		24,000		24,000
113051 - Newdegate Adult Gym	13752	Capital expenses			(24,000)	(0)
I030301 - Grants Commission - General	13836	Operating Revenue		87,036		87,036
I030302 - Grants Commission - Road Funds	13836	Operating Revenue		81,226		168,262
I113183 - Contribution towards the Lake Grace All Abilities Playground	13836	Operating Revenue		28,000		196,262
I107410 - Cemetery Fees And Charges	13836	Operating Revenue			(5,000)	191,262
I136110 - Sale Of Gravel	13836	Operating Revenue			(3,000)	188,262
I160210 - Interest On Investment Municipal	13836	Operating Revenue		215,560		403,822
I160215 - Interest On Investment Reserve	13836	Operating Revenue		25,802		429,624
I123910 - Vehicles sold at higher than predicted price	13836	Operating Revenue		19,000		448,624
I137915 - Sale of Industrial land - Acquisition at the end of 22/23 FY affected written down value, thus reducing of Profit on sale of land	13836	Operating Revenue			(52,600)	396,024
E144030 - Plant - Internal Repair Wages - missed during budget	13836	Operating Expenses			(25,000)	371,024
E113180 - Labour Overheads (Employee Costs) - LG Parks & Gardens	13836	Operating Expenses			(54,900)	316,124
113004 - Lake Grace Parks & Gardens Mtc	13836	Operating Expenses			(35,327)	280,797
E138036 - LG Skeleton Weed - LG Admin Fee	13836	Operating Expenses			(2,000)	278,797
E042029 - Savings on Consultancy Charges	13836	Operating Expenses		27,000		305,797
E042280 - Asset Valuer Pro by APV Valuers and Asset Management	13836	Operating Expenses			(27,000)	278,797
E042280 - Increase in Revaluation cost - AssetVal	13836	Operating Expenses			(10,000)	268,797
E042029 - Consultancy fee - updating awards in Altus Payroll	13836	Operating Expenses			(30,000)	238,797
E121990 - Depreciation increase due to Asset revaluation in 22/23 FY	13836	Non Cash Item	(4,434,000)			238,797
E126990 - Depreciation increase due to Asset revaluation in 22/23 FY	13836	Non Cash Item	(173,000)			238,797
E144050 - Plant - Insurances & Licenses	13836	Operating Expenses		8,000		246,797
E077019 - New doctors contract	13836	Operating Expenses			(28,500)	218,297
I083210 - Local Roads & Community Program (Education & Welfare) - estimated jobs completion moved, grant receival 24/25 FY	13836	Capital Revenue			(25,569)	192,728
I111414 - Local Roads & Community Program (Recreation & Culture) - estimated jobs completion moved, grant receival 24/25 FY	13836	Capital Revenue			(599,576)	(406,848)
I112520 - Local Roads & Community Program (Swimming Pool) - estimated jobs completion moved, grant receival 24/25 FY	13836	Capital Revenue			(40,000)	(446,848)
I134413 - Drought & Community Program - estimated jobs completion moved, grant receival 24/25 FY	13836	Capital Revenue			(400,000)	(846,848)
I137910 - Proceeds - sale of 6, 5, 8 & 10 Quondong Ct not budgeted for	13836	Capital Revenue		127,591		(719,257)
I123115 - Proceeds - vehicles sold at higher than estimated price	13836	Capital Revenue		60,700		(658,557)
E137260 - Purchase of 84 Bennett St	13836	Capital Expenses			(32,550)	(691,107)
1322051 - Lk Tractor Musuem Shed - drop budget to \$65,000 works were completed underbudget hence had savings to re allocate	13836	Capital Expenses		55,000		(636,107)
1131542 - Newdegate Hockey Shed Replacement - increase budget to \$148,000 money is from Phase 3 projects that come in under budget	13836	Capital Expenses			(79,000)	(715,107)
1325014 - Visitor Centre Improvements - Increase budget to \$73,821 money is to install a toilet block at the visitor centre for public use	13836	Capital Expenses			(43,821)	(758,928)
LGVHCAP - Increase budget to \$40,000 - Lake Grace Lakes Village Hall install generator and changeover switch	13836	Capital Expenses			(15,000)	(773,928)
4205024 - Increase budget to \$67,500 - Admin Office Building install generator and changeover switch	13836	Capital Expenses			(42,500)	(816,428)
B25CAP - Allocate budget of \$42,500 - Lake Grace Medical Centre install generator and changeover switch	13836	Capital Expenses			(42,500)	(858,928)

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
LGPFCAP - Lake Grace Public Hall - budget reduction to \$160,000 over budgeted initially, spent \$49k so far	13836	Capital Expenses		140,000		(718,928)
8300102 - Additional cost to job - Relocate Toy Library to Daycare Centre	13836	Capital Expenses			(30,321)	(749,249)
1325041 - Reduce budget to \$85,000 - Lg & NgT Digital Display Sign	13836	Capital Expenses		15,000		(734,249)
1210522 - Reduce budget and income from R2R - Burngup Rd Slk 0.0-4.0 works come in under budget job is R2R funded	13836	Capital Expenses		81,579		(652,670)
1210524 - Increase budget to \$543,793 - Biddy Camm Rd Slk 58.32-62.83	13836	Capital Expenses			(118,425)	(771,095)
1210521 - Savings - Hatters Hill Rd Slk 22.1-27.1	13836	Capital Expenses		24,332		(746,763)
1210516 - Savings - Magenta Rd Slk 49.68-51.68	13836	Capital Expenses		20,514		(726,249)
113201 - All Abilities Playground - community contribution	13836	Capital Expenses			(28,000)	(754,249)
1132935 - UAT Lake Grace All Abilities Playground - put a budget of \$55,000 savings within the same grant needed to be spent on a job already nominated and the spending to be spent as part of the playground works, savings from Lake King tractor Museum job	13836	Capital Expenses			(55,000)	(809,249)
113201 - Construction Lg Community All Abilities Playground - increase budget to \$576,876 money is from projects that come in under budget that has to be spent in same phase	13836	Capital Expenses			(154,000)	(963,249)
113055 - Savings on Jam Patch New Bbq & Picnic Shelters savings from the bbq and shelter as come in under budget, savings from this grant allocated to another project within the grant	13836	Capital Expenses		124,000		(839,249)
1217041 - Reduce budget to \$60,764 - Lg Depot - New Fuel Storage	13836	Capital Expenses		19,236		(820,013)
113067 - Reduce budget to \$40,415 - Newdegate Street Bin Upgrade	13836	Capital Expenses		9,585		(810,428)
1161140 - Remove job Lake Grace Rv Park - Funds allocated to office, Lakes Village and medical centre generator projects	13836	Capital Expenses		100,000		(710,428)
1040502 - Savings \$30,000 - Drainage Upgrades Dykes Road savings are due to change in scope of works project will be included in 24/25 annual budget	13836	Capital Expenses		30,000		(680,428)
113203 - Lake Grace Pump Track - budget increase to \$140,000 quote received is \$120,000 plus gst extra money is needed for minor landscaping works	13836	Capital Expenses			(20,000)	(700,428)
1325031 - LG Lookout Upgrade - remove budget to be completed 24/25	13836	Capital Expenses		100,000		(600,428)
113048 - Lake Grace Sporting Complex Entry - remove budget to be completed 24/25	13836	Capital Expenses		150,000		(450,428)
113066 - Visitors Centre Park	13836	Capital Expenses			(8,000)	(458,428)
113002 -Lake Grace Sporting Precinct – New Lawn Area	13878	Capital Expenses			(125,000)	(583,428)
113201 - Construction LG Community All Abilities Playground	13878	Capital Expenses			(142,473)	(725,901)
113202 - LG All Ages Playground Fence	13878	Capital Expenses			(23,000)	(748,901)
PL29CAP - Backhoe	13878	Capital Expenses			(26,000)	(774,901)
9196044 - 6 Banksia Pl Capital	13878	Capital Expenses			(1,300)	(776,201)
113051 - Newdegate Adult Gym	13878	Capital Expenses			(2,000)	(778,201)
1322051 - LK Tractor Museum Shed	13878	Capital Expenses		22,000		(756,201)
1132935 - UAT Lake Grace All Abilities Playground	13878	Capital Expenses		55,000		(701,201)
1210523 - Cooks/Kent SLK 0.0-4.0	13878	Capital Expenses		242,773		(458,428)
			(4,607,000)	1,892,934	(2,351,362)	(458,428)

Municipal Bank Statement

Summary:

G/L Account (as at Month End)
1A0011010 Municipal Bank Account MUN

Statement No 67
Statement Date 30/06/2024

Page 6 of 6

Opening Balance	5,637,838.21
Deposits	\$3,844,009.38
Payments	-1,293,454.63
Fees	1,538.83
Adjustments	-1,239,858.44
Closing Balance	6,950,073.35

Opening Balance	5,636,871.51
<u>Reconciled Items</u>	
Deposits	3,844,568.53
Payments	-1,293,454.63
Fees	1,538.83
Adjustments	-329,024.44
Closing Balance	6,950,073.35

Unreconciled Items

Deposits	0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	0.00
Total - To agree with GL	6,950,073.35

The Bank Statement balances to the General
Ledger

Municipal Account - Reconciliation to 30/06/2024

G/L Account (as at Month End):

Fees:

Dept of Transport	-\$42,755.05
Bank Fees	-\$2,386.80
LESS: Interest Received	\$46,680.68
	\$1,538.83

Adjustments

Payroll	-\$128,624.44
Payroll Rent Deduction	-\$400.00
Internal Transfer to Reserve	-\$1,110,834.00
	-\$1,239,858.44

Unreconciled Items:

\$0.00

Outstanding Deposits

Cash/Chq	\$0.00
	\$0.00

Outstanding Payments

\$0.00
\$0.00

ENTERED

By Victoria Fasano - SFO I&R at 3:46 pm, Jul 02, 2024

APPROVED

By Tegan Hall - MCS at 9:54 am, Jul 03, 2024

Trust Bank Statement

Summary:

G/L Account (as at Month End)
1A0013050 Trust Fund Cash At Bank MUN

Statement No 67
Statement Date 30/06/2024

Opening Balance	12,106.90
Deposits	\$51.00
Payments	-51.00
Fees	0.00
Adjustments	0.00
Closing Balance	12,106.90

Opening Balance	12,106.90
<u>Reconciled Items</u>	
Deposits	51.00
Payments	-51.00
Fees	0.00
Adjustments	0.00
Closing Balance	12,106.90

The Bank Statement balances to the General
Ledger

<u>Unreconciled Items</u>	
Deposits	0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	0.00
Total - To agree with GL	12,106.90

ENTERED

By Victoria Fasano - SFO I&R at 1:55 pm, Jul 02, 2024

APPROVED

By Tegan Hall - MCS at 3:52 pm, Jul 02, 2024

Shire of Lake Grace



Reserve Bank Statement

Reserve No	Reserve Account Name	Balance
11	Emergency Services Reserve Bank	\$ 29,595.58
12	Housing Reserve Bank	\$ 1,199,089.55
13	Swimming Pool (Lake Grace) Reserve Bank	\$ 689,250.26
14	Land Development Reserve Bank	\$ 269,267.11
15	Leave Reserve Bank	\$ 362,090.11
16	Plant Replacement Reserve Bank	\$ 960,064.48
17	Recreation Reserve Bank	\$ 238,519.06
18	Works & Services Reserve Bank	\$ 412,568.29
19	Newdegate Hall Reserve Bank	\$ 60,778.11
20	Lake Grace TV Reserve Bank	\$ 32,825.03
23	Varley Sullage Reserve Bank	\$ 1,815.64
31	Lake Grace Sewerage Scheme Reserve Bank	\$ 1,576,313.27
35	Newdegate Sports Dam Reserve Bank	\$ 29,162.98
36	Newdegate Stadium Floor Reserve Bank	\$ 126,581.59
37	Community Water Supply Reserve Bank	\$ 13,058.96
40	Office Furniture & Equipment Reserve Bank	\$ 14,508.47
42	History Book Reserve Bank	\$ 11,403.21
43	Essential Medical Services Reserve Bank	\$ 602,995.92
44	AIM Hospital Museum Reserve	\$ 6,344.38

\$ 6,636,232.00

Bank Balance

30/06/2024

WATC Reserve	\$6,327,546.84
Reserve Acc	\$308,685.16
	\$6,636,232.00

ENTERED

By Victoria Fasano - SFO I&R at 10:32 am, Jul 02, 2024

Variance \$0.00

APPROVED

By Tegan Hall - MCS at 10:46 am, Jul 02, 2024

Reserves Fund Statement

SHIRE OF LAKE GRACE

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

FOR THE PERIOD ENDED 31 JULY 2024

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.	
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %		
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	5,070,093	0	0	0	0.00%		
Rates excluding general rates	239,641	0	0	0	0.00%		
Grants, subsidies and contributions	1,512,684	725,641	717,025	(8,616)	(1.19%)		
Fees and charges	419,735	18,114	17,219	(895)	(4.94%)		
Interest revenue	695,393	35,466	32,672	(2,794)	(7.88%)		
Other revenue	360,658	46,645	48,161	1,516	3.25%		
Profit on asset disposals	111,861	0	0	0	0.00%		
	8,410,065	825,866	815,077	(10,789)	(1.31%)		
Expenditure from operating activities							
Employee costs	(2,579,644)	(214,287)	(265,363)	(51,076)	(23.84%)	▼	
Materials and contracts	(5,380,854)	(445,857)	(282,524)	163,333	36.63%	▲	
Utility charges	(319,468)	(26,575)	(18,272)	8,303	31.24%	▲	
Depreciation	(8,350,957)	(695,623)	0	695,623	100.00%	▲	
Finance costs	(60,026)	2,482	2,561	79	3.18%		
Insurance	(291,597)	(139,738)	(148,243)	(8,505)	(6.09%)		
Other expenditure	(418,812)	(34,843)	(27,861)	6,982	20.04%	▲	
Loss on asset disposals	(35,772)	0	0	0	0.00%		
	(17,437,130)	(1,554,441)	(739,702)	814,739	52.41%		
Non cash amounts excluded from operating activities	2(c)	8,291,282	696,549	926	(695,623)	(99.87%)	▼
Amount attributable to operating activities		(735,783)	(32,026)	76,301	108,327	338.25%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	4,253,861	538,251	548,117	9,866	1.83%		
Proceeds from disposal of assets	426,500	0	0	0	0.00%		
	4,680,361	538,251	548,117	9,866	1.83%		
Outflows from investing activities							
Payments for property, plant and equipment	(6,752,631)	(562,481)	(164,650)	397,831	70.73%	▲	
Payments for construction of infrastructure	(5,528,420)	(460,478)	(100,253)	360,225	78.23%	▲	
	(12,281,051)	(1,022,959)	(264,903)	758,056	74.10%		
Amount attributable to investing activities		(7,600,690)	(484,708)	283,214	767,922	158.43%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new borrowings	1,350,000	0	0	0	0.00%		
Transfer from reserves	1,331,816	44,038	44,038	(0)	(0.00%)		
	2,681,816	44,038	44,038	(0)	(0.00%)		
Outflows from financing activities							
Repayment of borrowings	(185,235)	(5,838)	(5,838)	0	0.00%		
Transfer to reserves	(1,195,533)	(61,004)	(61,004)	(0)	(0.00%)		
	(1,380,768)	(66,842)	(66,842)	(0)	(0.00%)		
Amount attributable to financing activities		1,301,048	(22,804)	(0)	(0.00%)		
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	7,035,425	7,035,425	6,842,489	(192,936)	(2.74%)	▼
Amount attributable to operating activities		(735,783)	(32,026)	76,301	108,327	338.25%	▲
Amount attributable to investing activities		(7,600,690)	(484,708)	283,214	767,922	158.43%	▲
Amount attributable to financing activities		1,301,048	(22,804)	(22,804)	(0)	(0.00%)	
Surplus or deficit after imposition of general rates		0	6,495,887	7,179,199	683,312	10.52%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2024

	Actual 30 June 2024	Actual as at 31 July 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	13,648,984	13,777,959
Trade and other receivables	179,743	318,807
Other financial assets	103,964	103,964
Inventories	17,796	33,547
TOTAL CURRENT ASSETS	13,950,487	14,234,277
NON-CURRENT ASSETS		
Trade and other receivables	3,030	3,030
Property, plant and equipment	46,013,080	46,177,730
Infrastructure	249,875,048	249,975,301
TOTAL NON-CURRENT ASSETS	295,891,158	296,156,061
TOTAL ASSETS	309,841,645	310,390,338
CURRENT LIABILITIES		
Trade and other payables	386,260	317,730
Other liabilities	4,043	4,043
Borrowings	169,214	163,376
Employee related provisions	443,553	443,122
TOTAL CURRENT LIABILITIES	1,003,070	928,271
NON-CURRENT LIABILITIES		
Borrowings	867,248	867,248
Employee related provisions	63,032	63,032
TOTAL NON-CURRENT LIABILITIES	930,280	930,280
TOTAL LIABILITIES	1,933,350	1,858,551
NET ASSETS	307,908,295	308,531,787
EQUITY		
Retained surplus	159,082,436	159,688,962
Reserve accounts	6,636,232	6,653,198
Revaluation surplus	142,189,627	142,189,627
TOTAL EQUITY	307,908,295	308,531,787

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 14 August 2024

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 31 July 2024
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	13,648,984	13,648,984	13,777,959
Trade and other receivables	179,743	179,743	318,807
Other financial assets		103,964	103,964
Inventories	17,796	17,796	33,547
	13,846,523	13,950,487	14,234,277
Less: current liabilities			
Trade and other payables	(386,259)	(386,260)	(317,730)
Other liabilities	(4,043)	(4,043)	(4,043)
Borrowings	(169,214)	(169,214)	(163,376)
Employee related provisions	(443,553)	(443,553)	(443,122)
	(1,003,069)	(1,003,070)	(928,271)
Net current assets	12,843,454	12,947,417	13,306,006
Less: Total adjustments to net current assets	2(b) (5,791,614)	(6,104,928)	(6,126,807)
Closing funding surplus / (deficit)	7,051,840	6,842,489	7,179,199

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(6,636,232)	(6,636,232)	(6,653,198)
Less: Current assets not expected to be received at end of year			
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	169,214	169,214	163,376
- Current portion of employee benefit provisions held in reserve	362,091	362,090	363,016
Total adjustments to net current assets	2(a) (5,791,614)	(6,104,928)	(6,126,807)

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2025	YTD Budget Estimates 31 July 2024	YTD Actual 31 July 2024
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(111,861)	0	0
Add: Loss on asset disposals	35,772	0	0
Add: Depreciation	8,350,957	695,623	0
Movement in current employee provisions associated with restricted cash	16,414	926	926
Total non-cash amounts excluded from operating activities	8,291,282	696,549	926

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Expenditure from operating activities			
Employee costs	(51,076)	(23.84%)	▼
Due to 3 payroll payments instead of an overall 2 per month			
Materials and contracts	163,333	36.63%	▲
Below budget due to delay in operating jobs			
Utility charges	8,303	31.24%	▲
Decrease in water and power demand			
Depreciation	695,623	100.00%	▲
Will be posted after 23/24 Annual Financial Statement audit			
Other expenditure	6,982	20.04%	▲
Councillor Conference Expenses & Meeting Attendance Fees are below the budget			
Non cash amounts excluded from operating activities	(695,623)	(99.87%)	▼
See note 2b - mostly due to the depreciation which will be posted after 23/24 Annual Financial Statement audit			
Outflows from investing activities			
Payments for property, plant and equipment	397,831	70.73%	▲
Bulk of Capital projects have not been initiated as yet (87%) or in early stage of completion			
Payments for construction of infrastructure	360,225	78.23%	▲
Bulk of Capital projects have not been initiated as yet (87%) or in early stage of completion			

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$7.04 M	\$7.04 M	\$6.84 M	(\$0.19 M)
Closing	\$0.00 M	\$6.50 M	\$7.18 M	\$0.68 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$13.78 M	% of total
Unrestricted Cash	\$7.12 M	51.7%
Restricted Cash	\$6.65 M	48.3%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.32 M
Trade Payables	\$0.28 M
0 to 30 Days	98.2%
Over 30 Days	1.8%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables	
	\$0.27 M
Rates Receivable	\$0.05 M
Trade Receivable	\$0.27 M
Over 30 Days	1.4%
Over 90 Days	0.8%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.74 M)	(\$0.03 M)	\$0.08 M	\$0.11 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$0.00 M	% Variance
YTD Budget	\$0.00 M	0.0%

Grants and Contributions		
YTD Actual	\$0.72 M	% Variance
YTD Budget	\$0.73 M	(1.2%)

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.02 M	% Variance
YTD Budget	\$0.02 M	(4.9%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$7.60 M)	(\$0.48 M)	\$0.28 M	\$0.77 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.43 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.10 M	% Spent
Adopted Budget	\$5.53 M	(98.2%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.00 M	% Received
Adopted Budget	\$4.25 M	(100.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.30 M	(\$0.02 M)	(\$0.02 M)	(\$0.00 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.01 M)
Interest expense	\$0.00 M
Principal due	\$1.03 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$6.65 M
Net Movement	\$0.02 M

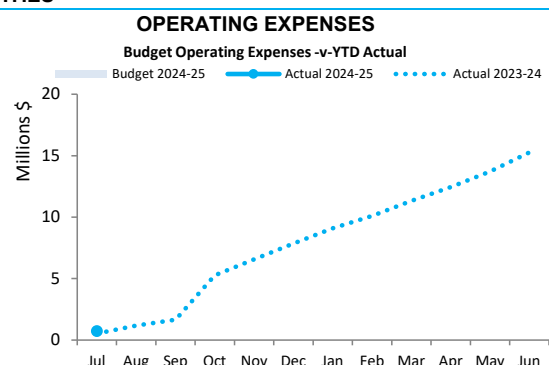
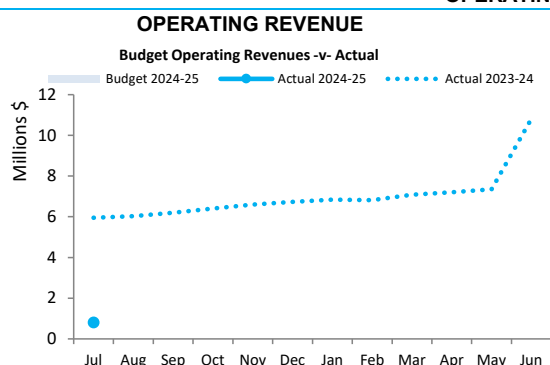
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

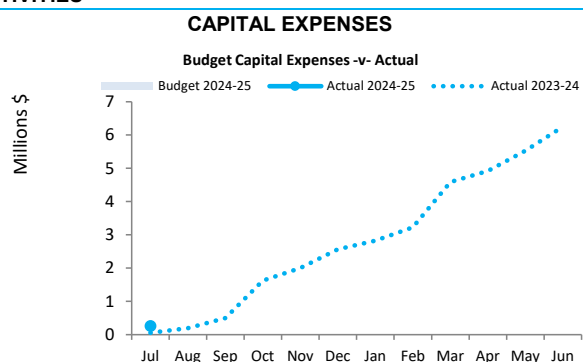
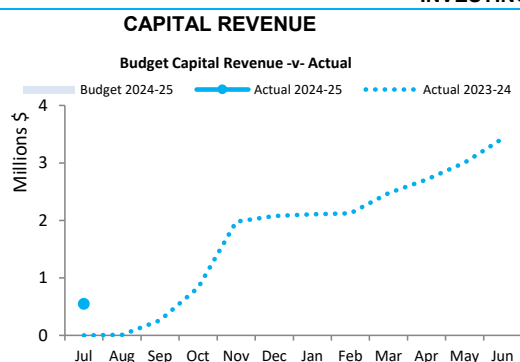
SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

2 KEY INFORMATION - GRAPHICAL

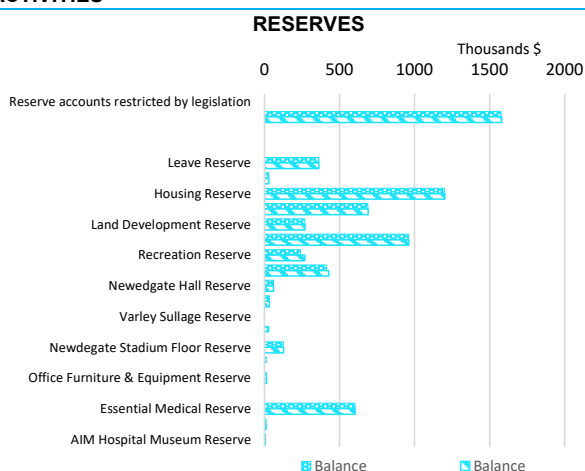
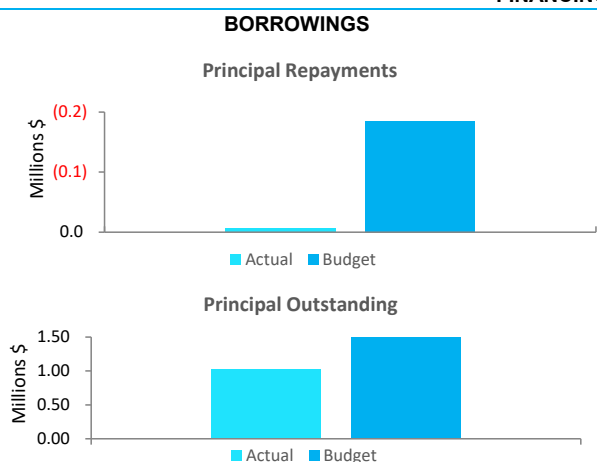
OPERATING ACTIVITIES



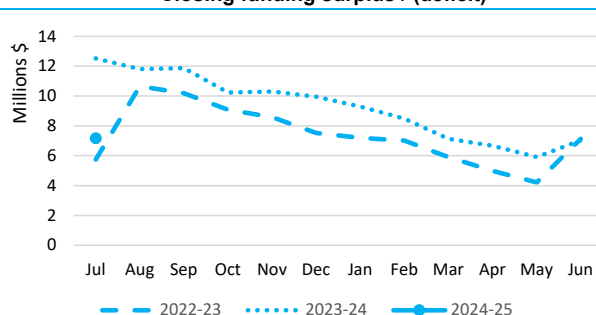
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank account - CBA	Cash and cash equivalents	55,842		55,842		Commonwealth	3.75%	N/A
Municipal Bank account - Bankwest	Cash and cash equivalents	180,342		180,342		Bankwest	2.50%	N/A
Term deposit - Municipal Bank account	Cash and cash equivalents	2,500,000		2,500,000		Commonwealth	4.78%	10/2024
WATC Overnight Deposit Municipal	Cash and cash equivalents	4,325,898		4,325,898		WATC	4.30%	N/A
Petty Cash and Floats	Cash and cash equivalents	500		500		Cash on Hand		N/A
Reserve Bank Account	Cash and cash equivalents	0	8,938	8,938		Commonwealth	3.75%	N/A
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	1,000,000	1,000,000		Commonwealth	4.83%	11/2024
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	5,100,000	5,100,000		Commonwealth	4.97%	02/2025
WATC Overnight Deposit Reserve	Cash and cash equivalents	0	544,260	544,260		WATC	4.30%	N/A
Restricted LOGCHOP Housing	Cash and cash equivalents	44,669	0	44,669		Commonwealth		N/A
Rural Town Salinity Program	Cash and cash equivalents	5,403	0	5,403		Commonwealth		N/A
Trust Fund Cash at Bank	Cash and cash equivalents	12,107	0	12,107	12,107	Commonwealth		N/A
Total		7,124,761	6,653,198	13,777,959	12,107			
Comprising								
Cash and cash equivalents		7,124,761	6,653,198	13,777,959	12,107			
		7,124,761	6,653,198	13,777,959	12,107			

KEY INFORMATION

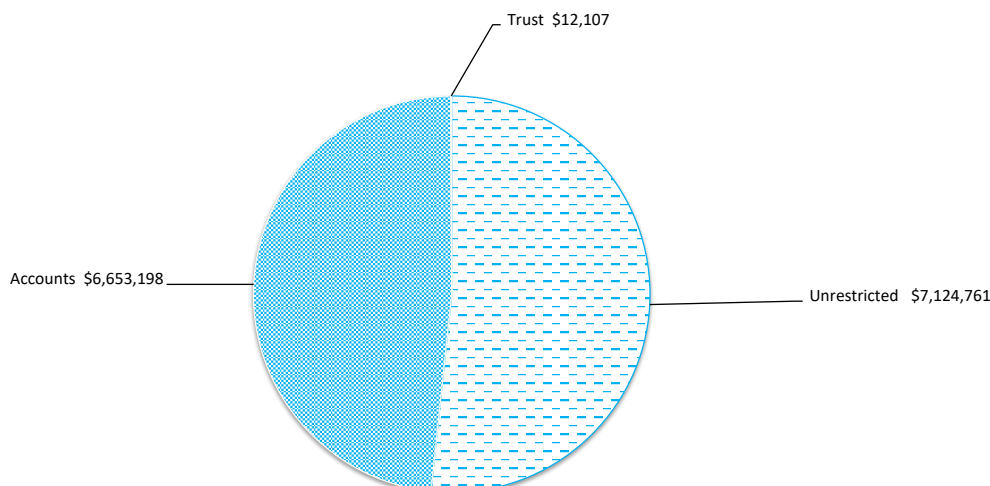
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Lake Grace Sewerage Reserve	1,576,313	150,899	0	1,727,212	1,576,313	4,030	0	1,580,343
Reserve accounts restricted by Council								
Leave Reserve	362,091	15,932	0	378,023	362,090	926	0	363,016
Emergency Services Reserve	29,595	1,302	0	30,897	29,596	76	0	29,672
Housing Reserve	1,199,089	52,760	(634,000)	617,849	1,199,090	3,066	0	1,202,156
Swimming Pool Reserve	689,250	239,127	0	928,377	689,250	1,762	0	691,012
Land Development Reserve	269,267	11,848	(200,000)	81,115	269,267	688	0	269,955
Plant Reserve	960,064	42,243	(293,000)	709,307	960,064	2,455	0	962,519
Recreation Reserve	238,519	311,334	0	549,853	238,519	29,847	0	268,366
Works & Services Reserve	412,569	33,683	0	446,252	412,568	15,967	0	428,535
Newedgate Hall Reserve	60,778	0	(60,778)	0	60,778	155	0	60,933
Radio Reserve	32,825	1,444	0	34,269	32,825	84	0	32,909
Varley Sullage Reserve	1,815	0	(1,816)	(1)	1,816	0	(1,816)	0
Newedgate Sports Dam Reserve	29,163	0	(29,163)	0	29,163	0	(29,163)	0
Newdegate Stadium Floor Reserve	126,582	214,370	0	340,952	126,582	324	0	126,906
Community Water Supplies Reserve	13,059	0	(13,059)	0	13,059	0	(13,059)	0
Office Furniture & Equipment Reserve	14,509	11,078	0	25,587	14,508	37	0	14,545
Centenary Reserve	0	30,000	0	30,000	0	0	0	0
Essential Medical Reserve	602,996	26,532	(100,000)	529,528	602,996	1,542	0	604,538
History Book Reserve	11,403	502	0	11,905	11,403	29	0	11,432
AIM Hospital Museum Reserve	6,345	52,479	0	58,824	6,345	16	0	6,361
	6,636,232	1,195,533	(1,331,816)	6,499,949	6,636,232	61,004	(44,038)	6,653,198

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	1,100,000	91,630	0	(91,630)
Buildings - non-specialised	1,194,494	99,496	88,436	(11,060)
Buildings - specialised	2,450,637	204,134	6,991	(197,143)
Furniture and equipment	80,000	6,664	18,360	11,696
Plant and equipment	1,927,500	160,557	50,864	(109,693)
Acquisition of property, plant and equipment	6,752,631	562,481	164,650	(397,831)
Infrastructure - roads	4,237,925	352,987	22,490	(330,497)
Infrastructure - parks, gardens, recreation facilities	972,436	80,998	77,763	(3,235)
Infrastructure - urban infrastructure	318,058	26,493	0	(26,493)
Acquisition of infrastructure	5,528,420	460,478	100,253	(360,225)
Total of PPE and Infrastructure.	12,281,051	1,022,959	264,903	(758,056)
Total capital acquisitions	12,281,051	1,022,959	264,903	(758,056)
Capital Acquisitions Funded By:				
Capital grants and contributions	4,253,861	0	0	0
Borrowings	1,350,000	0	0	0
Other (disposals & C/Fwd)	426,500	0	0	0
Reserve accounts				
Housing Reserve	634,000	0	0	0
Land Development Reserve	200,000	0	0	0
Plant Reserve	293,000	0	0	0
Newedgate Hall Reserve	60,778	0	0	0
Varley Sullage Reserve	1,816	1,816	1,816	0
Newedgate Sports Dam Reserve	29,163	29,163	29,163	0
Community Water Supplies Reserve	13,059	13,059	13,059	0
Essential Medical Reserve	100,000	0	0	0
Contribution - operations	4,918,874	978,921	220,866	(758,056)
Capital funding total	12,281,051	1,022,959	264,903	(758,056)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

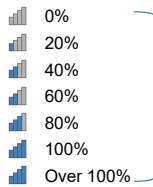
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

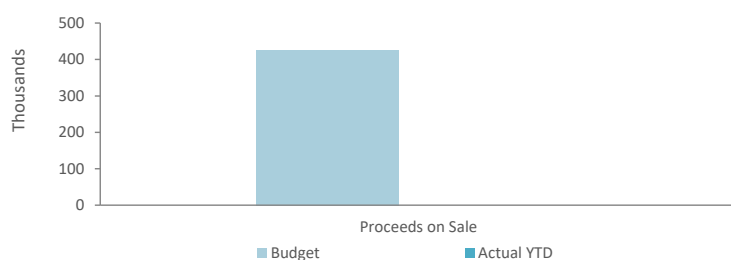


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Adopted		YTD Actual	Variance (Under)/Over
Account Description		Budget	YTD Budget		
		\$	\$	\$	\$
Land					
E137260	Lake Grace Residential Land	800,000	66,640	0	66,640
E137350	Lake Grace Industrial Land	300,000	24,990	0	24,990
Buildings - Non Specialised					
E091960 (9196114)	3 Clark Ave Capital	30,000	2,499	0	2,499
E091960 (9196034)	5 Banksia Pl Capital	29,494	2,454	17,704	(15,250)
E091960 (9196054)	36 Bennett St Capital	31,000	2,581	0	2,581
E091970 (9197094)	65A Bennett St Capital	15,000	1,249	0	1,249
E092006 (9200014)	14 Blackbutt Way Capital Exp	5,000	416	0	416
E092006 (9200015)	84 Bennett Street Wachs Housing Cap Exp	1,084,000	90,297	70,731	19,566
Buildings - Specialised					
E042549 (4205024)	Admin Office Building - Cap Exp	80,000	6,664	0	6,664
E051172 (51171)	Lake King Fire Shed Cap Exp	8,000	666	0	666
E077502 (B93CAP)	8 Wattle Drive	38,000	3,165	0	3,165
E083101 (8300102)	Relocate Toy Library To Daycare Centre	80,000	6,664	0	6,664
E091960 (9196085)	Staff Housing Wattle Drive House 1	600,000	49,980	0	49,980
E091960 (9196086)	Staff Housing Wattle Drive House 2	600,000	49,980	0	49,980
E091970 (9197124)	10A Gumtree Dr Capital	7,000	583	0	583
E091970 (9197134)	10B Gumtree Dr Capital	7,000	583	0	583
E092120 (ILULG)	Ilu Lot 107 Bennett St Lake Grace	10,000	833	0	833
E107715 (1071044)	Lake Grace Community Bus Shed Cap Exp	15,000	1,249	0	1,249
E111007 (LGPHCAP)	Lake Grace Public Hall	153,647	12,798	0	12,798
E111007 (LGVHCAP)	Lake Grace Lakes Village Hall	50,000	4,165	0	4,165
E111007 (NGPHCAP)	Newdegate Public Hall	55,000	4,581	0	4,581
E113152 (113014)	Lake King Sports Pavilion Cap Ex	10,000	833	0	833
E113152 (113018)	Lg Sporting Precinct - Final Stage Cap Ex	40,000	3,332	0	3,332
E113152 (B63CAP)	Newdegate Recreation Centre	65,000	5,414	0	5,414
E113152 (113002)	Lake Grace Sporting Precinct - New Lawn Area	6,990	582	6,990	(6,408)
E117041 (1170014)	Aim Building Capital	15,000	1,249	0	1,249
E117042 (1170084)	Rsl Hall Capex	30,000	2,499	0	2,499
E121502 (121304)	Lake Grace Depot - Cap Exp	300,000	24,990	0	24,990
E132500 (1325014)	Visitor Centre Improvements Cap Exp	80,000	6,664	0	6,664
E132502 (1322051)	Lk Tractor Museum Shed	40,000	3,332	0	3,332
E132502 (1322052)	Hainesworth Museum Shed	160,000	13,328	0	13,328
Furniture & Equipment					
E112521 (1125211)	Lake Grace Pool	50,000	4,165	0	4,165
E113178 (1131781)	Lg Football Electronic Score Board	30,000	2,499	18,360	(15,861)
Plant & Equipment					
E042550 (LG74CAP)	Mcs Vehicle	50,000	4,165	0	4,165
E042550 (LG139CA)	Dceo Vehicle	50,000	4,165	0	4,165
E042550 (LG75CAP)	Mis Vehicle	71,500	5,955	0	5,955
E053550 (053551)	Lg & Ngt Digital Speed Signs	8,000	666	0	666
E053550 (53552)	Lg & Ngt Town Cctv	120,000	9,996	0	9,996
E123059 (PL04CAP)	6 Wheel Tip Truck	300,000	24,990	0	24,990
E123059 (PL06CAP)	Mobile Trailer Generators	60,000	4,998	0	4,998
E123059 (PL11CAP)	Maintenance Grader Lg	565,000	47,064	0	47,064
E123059 (PL15CAP)	Varley Mower - Toro Z Master	21,000	1,749	0	1,749
E123059 (PL19CAP)	Supervisor Vehicle Isuzu	51,000	4,248	50,864	(46,616)
E123059 (PL28CAP)	Skid Steer Plant Trailer	68,000	5,664	0	5,664
E123059 (PL37CAP)	Ngt Community Bus	253,000	21,074	0	21,074
E123059 (PL38CAP)	Side Tipper Trailer - Construction	290,000	24,157	0	24,157
E132504 (1325041)	Lg & Ngt Digital Display Sign	20,000	1,666	0	1,666
Infrastructure - Roads					
E121200	Roadworks Capital Renewal 21/22	4,237,925	352,987	22,490	330,497
Parks, Gardens, Recreation Facilities					
E107259 (113061)	Lake King Cemetery New Fence	60,000	4,998	0	4,998
E113175 (113037)	Lake Grace Football Field Lighting Upgrade Cap Exp	25,000	2,082	0	2,082
E113175 (113048)	Lake Grace Sporting Complex Entry Cap Exp	150,000	12,495	0	12,495
E113175 (113053)	Lake King Walk Trail Upgrade Cap Exp	3,436	283	0	283
E113175 (113055)	Jam Patch New Bbq & Picnic Shelters Cap Exp	45,000	3,748	0	3,748
E113175 (113070)	Lighting Install Lg & Lk Pg	60,000	4,998	0	4,998
E113175 (113071)	Padley Park Stormwater Capture (Cwsp)	5,000	416	0	416
E113175 (113075)	Lake King Park Upgrade	150,000	12,494	10,287	2,207
E113175 (113076)	Jam Patch - New Walk Way	124,000	10,329	0	10,329
E132503 (1325031)	Lg Lookout Upgrade	100,000	8,330	0	8,330
E113293 (113203)	Lake Grace Pump Track	250,000	20,825	67,476	(46,651)
Sewerage					
Urban Infrastructure					
E101043 (1010431)	Lake Grace & Newdegate Recycling Stations	4,500	374	0	374
E121312 (121302)	Lake Grace Footpaths Cap Exp	50,000	4,165	0	4,165
E121312 (121303)	Newdegate Footpath Cap Exp	150,000	12,495	0	12,495
E136501 (136009)	Dam At Newdegate	113,558	9,459	0	9,459
		12,281,051	1,022,959	264,903	758,056

6 DISPOSAL OF ASSETS

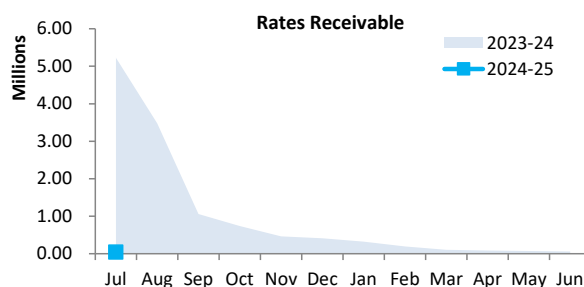
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
222	PLVU55 Isuzu MU-X (MCS)	44,429	35,000	0	(9,429)	0	0	0	0
219	PLVU54 Isuzu MU-X (DCEO)	40,570	28,000	0	(12,570)	0	0	0	0
231	PLVU57 Toyota Prado (MIS)	56,732	50,000	0	(6,732)	0	0	0	0
1409	PTRA24 Coastmac Skid Steer Loader Trailer	1,931	2,000	69	0	0	0	0	0
1417	PCB01 Toyota Coaster Bus NGT Comm Bus	12,760	10,000	0	(2,760)	0	0	0	0
1003	PTRA12 Roadwest Side Tipper Trailer	8,428	25,000	16,572	0	0	0	0	0
1393	PTOR04 John Deere Ride-on-Mower	0	1,500	1,500	0	0	0	0	0
187	PLVU52 Ford Ranger Infrastructure/Works Supervisor	29,281	25,000	0	(4,281)	0	0	0	0
1002	PTRA13 Roadwest Tri-axle Side Tipper	8,687	25,000	16,313	0	0	0	0	0
1419	PGRA07 John Deere 770G Grader LG Maint	147,593	225,000	77,407	0	0	0	0	0
		350,411	426,500	111,861	(35,772)	0	0	0	0



7 RECEIVABLES

Rates receivable

	30 Jun 2024	31 Jul 2024
	\$	\$
Opening arrears previous year	75,681	56,487
Levied this year	5,146,844	0
Less - collections to date	(5,166,038)	(9,581)
Net rates collectable	56,487	46,906
% Collected	98.9%	17.0%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(126)	268,340	1,620	0	2,067	271,901
Percentage	0.0%	98.7%	0.6%	0.0%	0.8%	
Balance per trial balance						
Trade receivables	(126)	268,340	1,620	0	2,067	271,901
Total receivables general outstanding						271,901

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment).

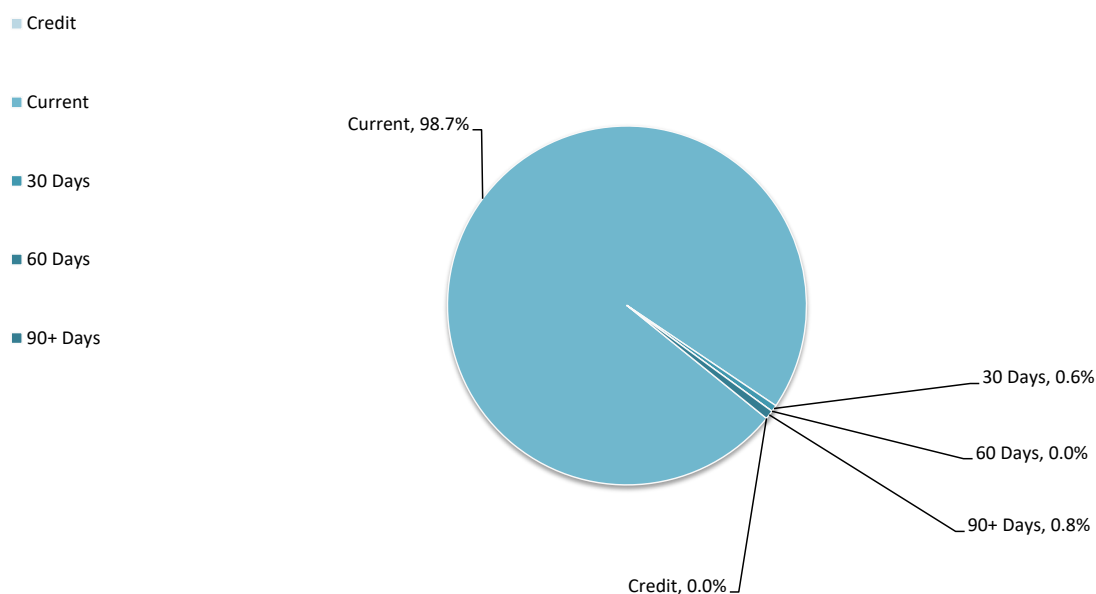
The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 July 2024
Other current assets	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at fair value through profit and loss	103,964	0	0	103,964
Inventory				
Stock on Hand - Fuel	17,796	33,336	(17,585)	33,547
Total other current assets	121,760	33,336	(17,585)	137,511
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

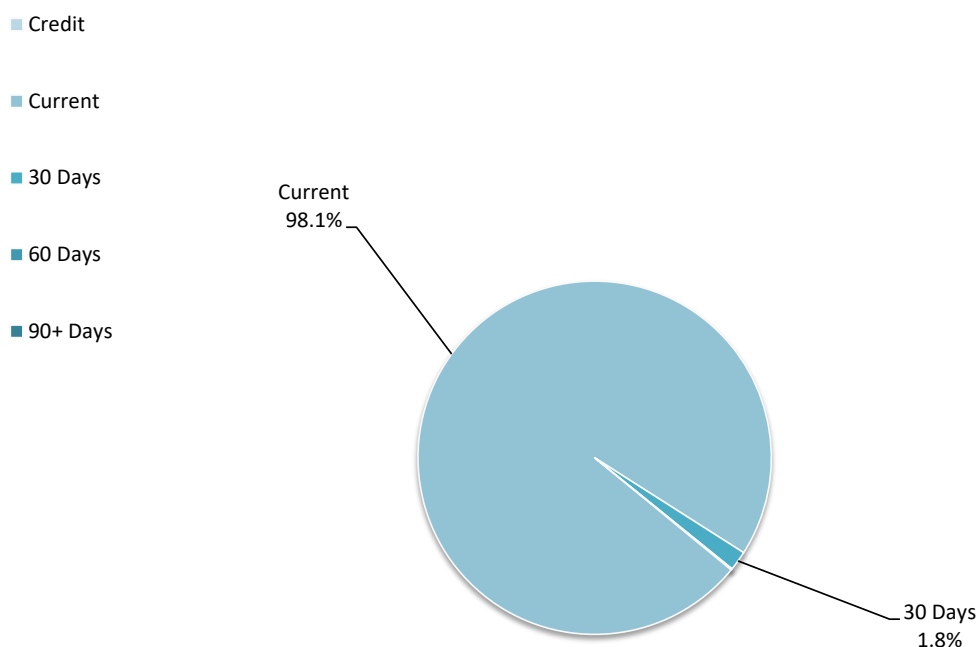
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(312)	259,781	4,782	0	0	264,251
Percentage	(0.1%)	98.3%	1.8%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	(312)	273,564	4,782	0	0	278,034
ATO liabilities		16,430				16,430
ESL Levied & Prepaid rates		2,635				2,635
Liabilities held for Others - Prepaid Rates		8,524				8,524
Trust Fund Liability		12,107				12,107
Total payables general outstanding						317,730

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



10 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Office Refurbishment	L181	177,588	0	0	0	(21,245)	177,588	156,343	2,734	(11,276)
Staff Housing & CEO's Residence	L204	330,043	0	0	0	(49,541)	330,043	280,502	(708)	(5,081)
LG Sports Pavillion	L182	66,771	0	0	0	(20,885)	66,771	45,886	1,106	(4,464)
LG Residential Land	L189	91,287	0	0	(5,838)	(18,048)	85,449	73,239	(318)	(8,387)
Purchase & Develop Industrial Land	L203	370,773	0	0	0	(59,495)	370,773	311,278	(176)	(7,992)
LG Precinct	L198	0	0	0	0	0	0	0	(76)	(76)
WACHS Housing	L205	0	0	750,000	0	(16,021)	0	733,979	0	(21,750)
Staff Housing	L206	0	0	600,000	0	0	0	600,000	0	0
Total		1,036,462	0	1,350,000	(5,838)	(185,235)	1,030,624	2,201,227	2,561	(59,026)
Current borrowings		185,235					163,376			
Non-current borrowings		851,227					867,248			
		1,036,462					1,030,624			

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest	Interest Rate	Amount (Used)		Balance
	Actual	Budget				& Charges		Actual	Budget	Unspent
	\$	\$				\$	%	\$	\$	\$
L205 - WACHS Housing		750,000	WATC	Semi-annual	15		5.80	0	(750,000)	
L206 - Staff Housing		600,000	WATC					0	(600,000)	
	0	1,350,000				0		0	(1,350,000)	0

KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 July 2024 \$
Other current liabilities						
Other liabilities						
Capital grant/contributions liabilities		4,043	0	548,117	(548,117)	4,043
Total other liabilities		4,043	0	548,117	(548,117)	4,043
Employee Related Provisions						
Provision for annual leave		227,910	0	0	(431)	227,479
Provision for long service leave		215,643	0			215,643
Total Provisions		443,553	0	0	(431)	443,122
Total other current liabilities		447,596	0	548,117	(548,548)	447,165
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2024	Liability	Liability	31 Jul 2024	Liability	Budget Revenue	Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grants Commission - General	0	0	0	0	0	311,157	0	0
Grants Commission - Roads	0	0	0	0	0	270,822	0	0
Grant - DFES LGGS Operating	0	0	0	0	0	120,000	30,000	30,000
Grants - Senior Activities	0	0	0	0	0	1,000	83	0
Grants - Youth Activities	0	0	0	0	0	1,000	83	0
Direct Grant - MRWA	0	0	0	0	0	487,005	487,005	487,005
Skeleton Weed Programm Grant	0	0	0	0	0	200,000	200,000	200,000
	0	0	0	0	0	1,390,984	717,171	717,005
Contributions								
ESL Administration Fee	0	0	0	0	0	4,000	0	0
Contribution To New Community Bus	0	0	0	0	0	100,000	8,330	0
Lake King Pavilion / Oval - Hire Fees	0	0	0	0	0	500	41	0
Contributions - Other Culture	0	0	0	0	0	1,000	83	0
Contributions - Street Lighting	0	0	0	0	0	10,000	0	0
Other Contributions	0	0	0	0	0	6,000	0	0
AIM Contributions	0	0	0	0	0	200	16	20
	0	0	0	0	0	121,700	8,470	20
TOTALS	0	0	0	0	0	1,512,684	725,641	717,025

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2024	Current Liability 31 Jul 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Local Roads & Community Program	0	0	0	0	0	40,000	3,332	0
Drought & Community	0	0	0	0	0	103,489	8,620	0
Local Roads & Community Program - Public Halls, Civic Centres	0	505,702	(505,702)	0	0	1,150,331	500,000	505,702
Local Roads & Community Program - Swimming Pools	0	0	0	0	0	50,000	4,165	0
Roads to Recovery	0	0	0	0	0	1,449,776	0	0
Regional Road Group	4,043	0	0	4,043	4,043	426,770	0	0
Local Roads & Community Program	0	0	0	0	0	123,302	10,271	0
Local Roads & Community Program	0	42,415	(42,415)	0	0	142,415	11,863	42,415
Drought & Community Program	0	0	0	0	0	167,778	0	0
Grants - Wattle Drive Extension Cap Inc	0	0	0	0	0	600,000	0	0
TOTALS	4,043	548,117	(548,117)	4,043	4,043	4,253,861	538,251	548,117
	4,043	548,117	(548,117)	4,043	4,043	4,253,861	538,251	548,117

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 July 2024
	\$	\$	\$	\$
Standpipe bonds	12,107	0	0	12,107
	12,107	0	0	12,107

Municipal Bank Statement

Summary:

G/L Account (as at Month End)

1A0011010 Municipal Bank Account MUN

Statement No 68

Statement Date 31/07/2024

Page 6 of 6

Opening Balance	6,950,073.35
Deposits	\$1,274,270.55
Payments	-937,774.88
Fees	-25,044.16
Adjustments	-199,443.62
Closing Balance	7,062,081.24

The Bank Statement balances to the General Ledger

Opening Balance	6,950,073.35
<u>Reconciled Items</u>	
Deposits	1,273,678.10
Payments	-912,933.86
Fees	-25,044.16
Adjustments	-135,493.48
Closing Balance	7,150,872.40

Unreconciled Items

Deposits	0.00
Payments	-24,841.02
Fees	0.00
Adjustments	-63,950.14
Unreconciled Closing Balance	-88,791.16
Total - To agree with GL	7,062,081.24

Municipal Account - Reconciliation to 31/07/2024

G/L Account (as at Month End):

Fees:

Dept of Transport	-\$40,173.60
Bank Fees	-\$332.73
LESS: Interest Received	\$15,462.17
	<u><u>-\$25,044.16</u></u>

Adjustments

Payroll	-\$198,843.62
Payroll Rent Deduction	-\$600.00
	<u><u>-\$199,443.62</u></u>

Unreconciled Items:

-\$88,791.16

Outstanding Deposits

Cash/Chq	\$0.00
	<u><u>\$0.00</u></u>

Outstanding Payments

Payroll payment	-\$63,950.14
Cheque 37126	-\$12,319.15
Cheque 37127	-\$71.25
Superannuation payment	-\$12,450.62
	<u><u>-\$88,791.16</u></u>

ENTERED

By Victoria Fasano - SFO I&R at 12:45 pm, Aug 05, 2024

APPROVED

By Tegan Hall - MCS at 12:54 pm, Aug 06, 2024

Trust Bank Statement

Summary:

G/L Account (as at Month End)
1A0013050 Trust Fund Cash At Bank MUN

Statement No 68
Statement Date 31/07/2024

Opening Balance	12,106.90
Deposits	\$0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	12,106.90

Opening Balance	12,106.90
<u>Reconciled Items</u>	
Deposits	0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	12,106.90

The Bank Statement balances to the General
Ledger

<u>Unreconciled Items</u>	
Deposits	0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	0.00
Total - To agree with GL	12,106.90

ENTERED

By Victoria Fasano - SFO I&R at 9:43 am, Aug 05, 2024

APPROVED

By Tegan Hall - MCS at 10:10 am, Aug 05, 2024

Shire of Lake Grace



Reserve Bank Statement

Reserve No	Reserve Account Name	Balance
11	Emergency Services Reserve Bank	\$ 29,671.24
12	Housing Reserve Bank	\$ 1,202,155.18
13	Swimming Pool (Lake Grace) Reserve Bank	\$ 691,012.42
14	Land Development Reserve Bank	\$ 269,955.53
15	Leave Reserve Bank	\$ 363,015.85
16	Plant Replacement Reserve Bank	\$ 962,519.02
17	Recreation Reserve Bank	\$ 268,366.41
18	Works & Services Reserve Bank	\$ 428,535.71
19	Newdegate Hall Reserve Bank	\$ 60,933.49
20	Lake Grace TV Reserve Bank	\$ 32,908.95
23	Varley Sullage Reserve Bank	\$ -
31	Lake Grace Sewerage Scheme Reserve Bank	\$ 1,580,343.33
35	Newdegate Sports Dam Reserve Bank	\$ -
36	Newdegate Stadium Floor Reserve Bank	\$ 126,905.22
37	Community Water Supply Reserve Bank	\$ -
40	Office Furniture & Equipment Reserve Bank	\$ 14,545.56
42	History Book Reserve Bank	\$ 11,432.37
43	Essential Medical Services Reserve Bank	\$ 604,537.56
44	AIM Hospital Museum Reserve	\$ 6,360.61
		\$ 6,653,198.45

Bank Balance

31/07/2024

Bankwest Reserve Acc	\$253.61
CBA Reserve Acc	\$8,685.16
WATC Reserve Acc	\$544,259.68
CBA Reserve Term Deposit 1	\$1,000,000.00
CBA Reserve Term Deposit 2	\$5,100,000.00
	\$6,653,198.45

ENTERED

By Victoria Fasano - SFO I&R at 3:33 pm, Aug 06, 2024

Variance \$0.00

APPROVED

By Tegan Hall - MCS at 9:46 am, Aug 07, 2024

Reserves Fund Statement



Shire of Lake Grace

28 August 2024

Ordinary Council Meeting

INFORMATION BULLETIN

ITEM 16.0 - ATTACHMENTS

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