



**Shire of Lake Grace**

**27 September 2023**

**Ordinary Council Meeting**

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Shire of Lake Grace

Ordinary Council Meeting

# MINUTES

23 August 2023

Meeting Commencing at 3:30 pm

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## **Disclaimer**

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## **Acknowledgement of Country**

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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## **SHIRE OF LAKE GRACE**

Minutes of the Ordinary Council Meeting held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 23 August 2023 commencing at 3:30pm.

### **1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS**

### **2.0 ACKNOWLEDGEMENT OF COUNTRY**

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

### **3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

#### **3.1 PRESENT**

Cr LW Armstrong	Shire President
Cr R Chappell	Deputy Shire President
Cr DS Clarke	
Cr SG Hunt	
Cr BJ Hyde	
Cr AJ Kuchling	
Cr RA Lloyd	
Cr JV McKenzie	

#### **3.2 APOLOGIES**

Nil

#### **3.3 IN ATTENDANCE**

Mr. Alan George	Chief Executive Officer
Mr C Paget	Deputy Chief Executive Officer
Mrs T Hall	Manager Corporate Services
Mr C Elefsen	Manager Infrastructure Services
Mrs A Adams	Executive Assistant

#### **3.4 OBSERVERS / VISITORS**

Andrew Walker – Visitor  
Freyja Melling – Shire of Lake Grace staff member

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**3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED**

Nil

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Nil

**6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**7.0 NOTATIONS OF INTEREST**

**7.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995  
SECTION 5.60A**

Nil

**7.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL GOVERNMENT  
ACT 1995 SECTION 5.60B**

Nil

**7.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION  
REGULATIONS 1996 SECTION 34C**

Nil

**8.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**9.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**10.0 CONFIRMATION OF MINUTES**

**10.1 ORDINARY COUNCIL MEETING – WEDNESDAY 26 JULY 2023**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION** 13713

**Moved:** Cr Lloyd  
**Seconded:** Cr Clarke

That the Minutes of the Ordinary Council Meeting held on Wednesday 26 July 2023 be confirmed as a true and accurate record of the meeting.

**CARRIED** 8/0

**For:** Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde

**Against:** Nil

**10.2 SPECIAL COUNCIL MEETING**

Nil

**10.3 ANNUAL MEETING OF ELECTORS**

Nil

**11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION OF COUNCIL**

Nil

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**13.0 REPORTS OF COMMITTEES**

**13.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE 10 AUGUST 2023**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13714**

**Moved:**                    **Cr Chappell**

**Seconded:**                **Cr Hyde**

That the Minutes of the Local Emergency Management Committee meeting held on 10 August 2023 be received by Council.

**CARRIED**                    **8/0**

**For:**                        **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**                    **Nil**

**14.0 REPORTS OF OFFICERS**

**14.1 INFRASTRUCTURE SERVICES**

**14.1.1 WALKER ROAD CLOSURE**

<b>Applicant</b>	<b>Shire of Lake Grace</b>
<b>File No.</b>	
<b>Attachments</b>	<b>Nil</b>
<b>Author</b>	<b>Mr Craig Elefsen, Manager Infrastructure Services</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>17/08/2023</b>
<b>Senior Officer</b>	<b>Mr Alan George, Chief Executive Officer</b>

Summary

For Council to resolve the permanent closure of Walker Road after the required 35 day advertisement to the public.

Background

At the May 2023 Ordinary Council meeting the following resolution (resolution 13673) was made:

**RESOLUTION 13673**

**Moved: Cr Hyde**  
**Seconded: Cr Kuchling**

That Council:

1. Agrees to the closure Walker Road to public traffic and to allow the neighbouring landowners to use it as an access track to their farms only.
2. Authorises the Shire Administration to advertise the decision in a newspaper that circulates the locality, as per section 58(3) of the *Land Administration Act 1997*.

**CARRIED 6/1**

Cr Clarke requested it to be noted that she voted against the motion.

Comment

As outlined, the Shire of Lake Grace was required to advertise the closure for a period of 35 days, to allow any objections. Since the advertisement was published in the West Australian the Shire has not received any comments nor objection regarding the closure.

The Department of Planning, Lands and Heritage require a resolution before the final processes of the proposal is undertaken.

Legal Implications

Land Administration Act 1997  
s58 – Closing roads

(1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.

(2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.

(3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

**Shire of Lake Grace Strategic Community Plan 2017-2027**

Environment Objective - Protect and enhance our natural and built environment		
Outcomes	3.2	A natural environment for the benefit and enjoyment of current and future generations
Strategies	3.2.1	Manage and preserve the natural environment
Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values.		
Outcomes	4.1	A strategically focused, unified Council functioning efficiently
Strategies	4.1.1	Provide informed leadership on behalf of the community

Voting Requirements

Simple majority

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13715**

**Moved:**                    **Cr Hyde**  
**Seconded:**                **Cr McKenzie**

That Council now confirms the complete closure of Walker Road as per Resolution 13673 of the May 2023 Council meeting and permits Administration to advise the Department of Planning, Lands and Heritage of this decision.

**CARRIED**                **7/1**

**For:**                        **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Hyde**

**Against:**                 **Cr Clarke**

**14.2 PLANNING**

Nil

**14.3 HEALTH AND BUILDING**

Nil

#### 14.4 ADMINISTRATION

##### 14.4.1 SOUTH WEST NATIVE TITLE SETTLEMENT – LAND BASE CONSULTATION

<b>Applicant</b>	<b>Department of Planning Lands and Heritage</b>
<b>File No.</b>	<b>0367</b>
<b>Attachments</b>	<b>Location maps</b>
<b>Author</b>	<b>Alan George</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>2 August 2023</b>
<b>Senior Officer</b>	<b>Alan George</b>

#### Summary

For Council to provide comment on the land identified for possible transfer and inclusion in the Noongar Land Estate.

#### Background

The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits. The area subject to the Settlement is depicted in the attached map.

A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy (Annexure J to the ILUAs). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.

Over the next several years, the Department of Planning, Lands and Heritage (Department) will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:

- unallocated Crown land;
- unmanaged reserves;
- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and
- land owned or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.



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Council has previously been requested to comment on several areas of land for possible inclusion in the Noongar Land Estate. The last request for land came in January 2023 when the old Main Roads depot on Absolon St was identified for possible transfer.

### Comment

A key part of the process being followed by the Department involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities.

There are 5 areas identified for possible transfer in this tranche of requests.

Two of these are in Reserve 13526 in the location of Hatters Hill some 14km east of the vermin fence. Another is also located on part of Reserve 13527 east of the fence in the same location but approximately 10km south. Both Reserves are under the control of the Department of Mines, Industry Regulation and Safety and the current use is water and mines. Both areas appear to be rock formations.

Reserve 23061 is also under consideration and is located on the corner of Mission and Biddy Camm Rds. It is under the control of DPLH and its uses are gravel and camping. There is an old gravel pit on the eastern end that appears to have been used as a dump for tree waste and there has been some building rubble dumped there. On the western corner there is a Water Corporation standpipe. Aerial shots reveal that there may have been a watercourse flowing through the middle in the past.

The final location is Reserve 29081 located on Baanga Hill Rd approximately 2km east of Hatter Hill Rd. it is under the control of the Water Corporation and its use listed as water. There are rock formations and a dam on the reserve.

Council comments are being sought on;

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Shire have any interest in the land?
3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to any mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The only area that the Shire may have an interest in making comment is Reserve 23061 for future gravel extraction. Comment would also be provided on the rubble dumped on site.

The other 4 sites identified appear all to be rock formations which may indicate the location of gnamma holes.

The Department of Planning Lands and Heritage are seeking comments by 29 August 2023

Legal Implications

South West Native Title Settlement

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13716**

**Moved:**                    **Cr Chappell**

**Seconded:**                **Cr Lloyd**

That Council authorises administration to provide comment on the consideration for inclusion in the Noongar Land Estate of Reserves 13527, 13526, 23061 and 29081.

	<b>Questions</b>	
1	Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?	Yes
2	Does the Shire have any interest in the land?	Yes only Reserve 23061 for future gravel extraction.

3	Does the Shire have existing or planned infrastructure Within the land parcel that requires protection? If yes, Please provide details and advise if access to this infrastructure will need to be maintained.	See previous Response above
4	Is the land parcel subject to any mandatory connection to services?	No
5	Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?	Reserve 23061 As above
6	Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?	No
7	Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?	Nil
8	Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).	None known other than Reserve 23061 some dumping of building rubble and tree waste
9	Please provide any additional comments on the proposed transfer of this land as part of the Settlement	Nil

**CARRIED 6/2**

**For: Cr Armstrong, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Hyde**

**Against: Cr Chappell, Cr Clarke**

**14.4.2 COOPERATIVE BULK HANDLING LIMITED – NEWDEGATE - REQUEST FOR TEMPORARY WORKS EXEMPTION - OPEN STORAGE BULKHEADS**

<b>Applicant</b>	<b>Cooperative Bulk Handling Limited</b>
<b>File No.</b>	<b>0365</b>
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. CBH Request for Temporary Works Exemption</li> <li>2. Site Plan</li> <li>3. Standard Elevation Drawings</li> <li>4. 2022 Shire of Lake Grace Temporary Approval</li> </ol>
<b>Author</b>	Alan George Chief Executive Officer
<b>Disclosure of Interest</b>	Nil
<b>Date of Report</b>	4 August 2023
<b>Senior Officer</b>	Alan George Chief Executive Officer

Summary

Cooperative Bulk Handling Limited (CBH) is requesting a further 12 month approval for the temporary bulkheads located on Lot 216 North Newdegate Road, Newdegate and is seeking Council approval for the exemption of the need to receive Council’s formal development approval.

Background

At the Ordinary Council Meeting of 27 July 2022 Council passed the following Resolution

**RESOLUTION 13605**

**Moved: Cr Lloyd**

**Seconded: Cr McKenzie**

*That Council support and approve Co-Operative Bulk Handling Limited’s request to waive the requirement for an immediate development approval for the temporary construction and use of emergency grain storage infrastructure on portion of Lot 216 on Deposited Plan 73436 Newdegate North Road, Newdegate for a twelve (12) month period from the date of Council’s decision subject to the following conditions:*

1. *CBH is to provide written notification to the Shire of Lake Grace of the commencement of the temporary works and use*
2. *There is to be no encroachments proposed on any portion of Lot 216 containing the floodplain area associated with Lake Stubbs which is classified ‘Conservation’ reserve in the Shire of Lake Grace Local Planning Scheme No.4 (LPS4)*
3. *All stormwater drainage associated with the proposed development on the subject land shall be contained and disposed of on-site; and*
4. *All infrastructure the subject of this temporary approval shall cease to be used at the end of the temporary approval term, shall be removed from the land in its entirety within 28 days of expiry of the approval term including reinstatement of the land to its pre-development condition insofar as possible.*

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5. Should CBH decide that they would like to retain the temporary infrastructure on a permanent basis, a development application shall be prepared and submitted to the Shire, including a traffic impact assessment and stormwater drainage management plan, requesting Council's formal development approval with the infrastructure unable to be used beyond the temporary approval term until and unless Council approves the development application. **CARRIED: 7/0**

#### Comment

Due to record harvest over the past few years CBH leased the subject land on North Newdegate Road for the placement of temporary bulkheads. This site has proven not to be ideal for its purposes. As a result CBH is in the process of purchasing land on the Newdegate-Ravensthorpe Road on which to construct a new facility. The new facility will also be used in place of the field days site which needs to be vacated in the next few years. The new site is earmarked for construction in 2025. Following the construction of the new site CBH will remove the bulkheads from this site and the Newdegate Field Days site.

CBH are forecasting another good harvest this year and therefore are seeking the extension of the temporary works exemption to allow the use of the site for another 12 months without the need to seek formal development approval.

Town Planner, Joe Douglas, has advised that he can see no reason why the Shire cannot continue allowing Lot 216 to be used on a temporary basis for a further 12 months which is the maximum term permitted without formal development approval. A further 12 month approval would be required for the following year. All terms and conditions would remain as previously determined.

As CBH says "... this location and lease is a short term fix to a longer term plan...." and as such it is recommended that Council approve the request.

#### Legal Implications

Local Planning Scheme No.4  
Planning and Development (Local Planning Schemes) Regulations 2015  
Planning and Development Act 2005 (as amended)

#### Policy Implications

Nil

#### Consultation

External Mr. Joe Douglas - Exurban Rural and Regional Planning  
Mr. Timothy Roberts - CBH Regulatory Approvals Adviser

#### Financial Implications

Nil

Strategic Implications

**Shire of Lake Grace Strategic Community Plan 2017-2027**

<b>Economic Objective - A prosperous agricultural based economy supporting diversification of industry</b>		
Outcome	1.1	An innovative, productive agriculture industry
Strategies	1.1.3	Support and promote the agricultural productivity of the district
	1.1.5	Liaise with key stakeholders for the improvement of the agricultural industry
	1.2.2	Support local business and promote further investment in the district

Voting Requirements

Simple majority

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13717**

**Moved: Cr McKenzie**  
**Seconded: Cr Chappell**

That Council support and approve Cooperative Bulk Handling Limited's request to waive the requirement for development approval for the temporary use of emergency grain storage infrastructure on portion of Lot 216 on Deposited Plan 73436 Newdegate North Rd, Newdegate for a further twelve (12) month period from the date of Council's decision subject to the following conditions:

1. CBH is to provide written notification to the Shire of Lake Grace of the commencement of the temporary works and use
2. There is to be no encroachments proposed on any portion of Lot 216 containing the floodplain area associated with Lake Stubbs which is classified 'Conservation' reserve in the Shire of Lake Grace Local Planning Scheme No.4 (LPS4)
3. All stormwater drainage associated with the proposed development on the subject land shall be contained and disposed of on-site; and
4. All infrastructure the subject of this temporary approval shall cease to be used at the end of the temporary approval term, shall be removed from the land in its entirety within 28 days of expiry of the approval term including reinstatement of the land to its pre-development condition insofar as possible.

5. Should CBH decide that they would like to retain the temporary infrastructure on a permanent basis, a development application shall be prepared and submitted to the Shire, including a traffic impact assessment and stormwater drainage management plan, requesting Council’s formal development approval with the infrastructure unable to be used beyond the temporary approval term until and unless Council approves the development application.

**CARRIED**                      **8/0**

**For:**                              **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**                      **Nil**

**14.4.3 ROADWISE COUNCIL**

<b>Applicant</b>	<b>Nick Sloan – Chief Executive Officer WALGA</b>
<b>File No.</b>	<b>0632</b>
<b>Attachments</b>	<b>1. Invitation Letter 2. Registration Form</b>
<b>Author</b>	<b>Alan George – Chief Executive Officer</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>16 August 2023</b>
<b>Senior Officer</b>	<b>Alan George – Chief Executive Officer</b>

Summary

Council is requested to consider the invitation from WALGA to register as a RoadWise Council, this will demonstrate leadership towards initiatives and actions to improve road safety outcomes for our communities.

Background/Comment

Correspondence has been received from WALGA inviting the Shire/Town/City to sign up to a new initiative and register as a RoadWise Council.

The new RoadWise Councils Framework informs the approach WALGA’s road safety team takes in supporting Local Governments in working towards delivering best practice road safety. The Framework takes into account the elements which determine the level of safety of the road transport system within the context of Local Governments.

To register, Local Governments can accept the invitation by providing a Council resolution or a written declaration of commitment to road safety and nominating at least two personnel (Officers and/or Elected Members) to be the primary point of contact for road safety matters.

The benefits for Local Governments that register as RoadWise Councils include:

- Use of the RoadWise logo,
- Priority access to WALGA's road safety services and products,
- Exclusive quarterly meetings and support from a Road Safety Advisor,
- Priority access to participate in WALGA's road safety policy development, training,
- Professional development forums and knowledge-sharing workshops offered by WALGA,
- Access to incentives and sponsored programs, and
- Participation in the new RoadWise Recognised initiative.

The Roadwise Recognised aspect of being a RoadWise Council provides formal recognition for, and enables benchmarking and monitoring of road safety management, actions and interventions. RoadWise Recognised will assist Local Governments with continuous improvement in road safety actions and outcomes through regular support, monitoring and sharing of information.

Local Governments are encouraged to remain registered RoadWise Councils to ensure they have access to specialist advice and assistance in managing road safety at a local level to the best of their capacity and capability.

It is recommended that the Manager Infrastructure Services be appointed as the shire officer and Cr Chappell as the elected member contacts for the Shire.

#### Legal Implications

Nil

#### Policy Implications

This decision may need to be reflected in the implementation of existing or new council policies.

#### Consultation

Some initiatives or outcomes may require community consultation which will occur when and if required.

#### Financial Implications

There are no budget implications to register as a RoadWise Council.



Strategic Implications

**Shire of Lake Grace Strategic Community Plan 2017-2027**

<b>Social Objective - A valued, healthy and inclusive community and life style</b>		
Outcome	2.2	A healthy and safe community
Strategies		
<b>Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values</b>		
Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategies	4.1.1	Provide informed leadership on behalf of the community
	4.1.2	Promote and advocate for the community and district
	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategies	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements
	4.2.3	Provide a positive and safe workplace

Voting Requirements

Simple Majority

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13718**

**Moved: Cr Chappell**  
**Seconded: Cr Kuchling**

That Council:

1. Accepts the invitation to become a Roadwise Council; and
2. Agrees to work towards embedding road safety action across the organisation to improve local road safety outcomes.

**CARRIED: 8/0**

**For: Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against: Nil**

**14.4.4 APPOINTMENT OF AUTHORISED PERSONS – SHIRE OF LAKE GRACE**

<b>Applicant</b>	<b>Internal Report</b>
<b>File No.</b>	<b>Nil</b>
<b>Attachments</b>	<b>Nil</b>
<b>Author</b>	<b>Chris Paget - Deputy Chief Executive Officer</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>18 August 2023</b>
<b>Senior Officer</b>	<b>Alan George - Chief Executive Officer</b>

Summary

The purpose of this report is for Council to approve amendments to the Authorised Persons named to exercise power under the *Local Government Act 1995*, associated legislation and other Acts, on behalf of the Shire of Lake Grace.

Background

In accordance with a number of provisions of various Acts, Regulations and local laws, Council is required to appoint authorised persons to perform various authorised functions.

Authorisations are regularly reviewed and updated to reflect both legislation and staffing structure; the last comprehensive review was previously undertaken and presented at the Ordinary Meeting of Council held 28 June 2023. In the subsequent period there have been more changes to the Shire's Ranger and Environmental Health/Building staff, and consequently it is necessary for Council to approve further amendments to the appointments already made as follows.

Comment

- (1) In accordance with s449 of the *Local Government (Miscellaneous Provisions) Act 1960*, a local government may establish and maintain one or more public pounds and may appoint persons to be keepers of those pounds so as to have care, control and management of those pounds. MIS Craig Elefsen, Works Supervisor John Gambuti, Matthew Sharpe, Steven Ball, John Scotland, Jason Cacic and Robert Hagan are appointed as the authorised persons. (*\*Addition of Robert Hagan*)
- (2) Pursuant to the *Dog Act 1976* the local government is required to appoint an "Authorised Person" to exercise powers on behalf of the local government, under section 29(1) of this Act. The following staff members are appointed as an "Authorised Person":
  - Alan George
  - Chris Paget
  - Craig Elefsen
  - Matthew Sharpe
  - Steven Ball
  - John Scotland
  - Jason Cacic
  - Robert Hagan

(*\*Addition of Robert Hagan*)

(3) Pursuant to the *Cat Act 2011* the local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions. Accordingly, the following staff members are appointed as an "Authorised Person":

- Alan George
- Chris Paget
- Craig Elefsen
- Matthew Sharpe
- Steven Ball
- John Scotland
- Jason Cacic
- Robert Hagan

*(\*Addition of Robert Hagan)*

(4) Pursuant to s17 of the *Caravan Parks and Camping Grounds Act 1995* the Chief Executive Officer may appoint such persons to be authorised persons for the purposes of the Act. An authorised person may enter and inspect premises to ensure compliance with the requirements of the Act.

The Chief Executive Officer has appointed Brendon Gerrard and Lauren Pitman as authorised persons (Power of Entry and Inspection) for the purposes of s17 of the *Caravan Parks and Camping Grounds Act 1995*. *(\*Removal of Barry Smith)*

(5) For the purposes of s26 of the *Litter Act 1979* all Council members, Shire employees, Brendon Gerrard, Lauren Pitman, Matthew Sharpe, Steven Ball, John Scotland, Jason Cacic and Robert Hagan are deemed to be authorised persons. *(\*Addition of Robert Hagan)*

(6) Under Section 96(3) of the *Building Act 2011*, a local government may appoint authorised persons in relation to buildings and incidental structures located or proposed to be located in the Shire (refer Delegation B01). Brendon Gerrard and Gary Bruhn are appointed as authorised persons. *(\*Addition of Brendon Gerrard)*

#### Statutory / Legal Implications

Local Government Act 1995  
Local Government (Miscellaneous Provisions) Act 1960  
Building Act 2011  
Dog Act 1976  
Health (Miscellaneous Provisions) Act 1911  
Public Health Act 2016  
Health (Asbestos) Regulations 1992  
Litter Act 1979  
Control of Vehicles (Off-Road Areas) Act 1978  
Caravan Parks and Camping Grounds Act 1995  
Cat Act 2011

Policy Implications

Nil

Consultation

Internal Mr Alan George – Chief Executive Officer  
Mr Brendon Gerrard – Environmental Health Officer  
Mr Matthew Sharpe - Ranger

Strategic Implications

**Shire of Lake Grace Strategic Community Plan 2017 – 2027**

Leadership – Strong governance and leadership, demonstrating fair and equitable community values.		
Outcome	4.1	A strategically focused, unified Council functioning efficiently
	4.1.1	Provide informed leadership on behalf of the community
	4.1.2	Promote and advocate for the community and district
	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements
	4.2.3	Provide a positive and safe workplace

Voting requirements

Simple majority

**RECOMMENDATION/RESOLUTION**

**RESOLUTION** 13719

**Moved:** Cr Lloyd

**Seconded:** Cr Hyde

That Council approves the amendments to the list of “Authorised Persons” for the Shire of Lake Grace in accordance with the requirements of the specified Acts, Regulations and Local Laws effective 23 August 2023.

**CARRIED** 8/0

**For:** Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde

**Against:** Nil

**14.5 FINANCE**

**14.5.1 ACCOUNTS FOR PAYMENT – JULY 2023**

<b>Applicant</b>	<b>Internal Report</b>
<b>File No</b>	<b>0277</b>
<b>Attachments</b>	<b>List of Accounts Payable</b>
<b>Author</b>	<b>Tegan Hall – Manager Corporate Services</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>16 August 2023</b>
<b>Senior Officer</b>	<b>Mr Alan George - Chief Executive Officer</b>

Summary

For Council to ratify expenditures incurred for the month of July 2023.

Background

List of payments for the month of July 2023 through the Municipal and Trust accounts is attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12  
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

Policy 3.6 - Authorised Use of Credit Card/Fuel Cards  
Policy 3.7 - Purchasing Policy

Consultation

Nil

Financial Implications

The list of creditors paid for the month of July 2023 from the Municipal Account  
Total \$379,188.48

Strategic Implications

**This aligns with the Leadership Objective of the Shire of Lake Grace Strategic Community Plan 2017-2027**

Leadership Objective		Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.2	An efficient and effective organisation
Strategy	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13720**

**Moved: Cr Hunt**  
**Seconded: Cr McKenzie**

That Council ratify the list of payments totalling \$379,188.48 as presented for the month of July 2023 incorporating:

Payment Method	Cheque/EFT/DD Number	Amount
Electronic Funds Transfers	EFT25222 – EFT25297	\$330,148.75
Municipal Account Cheques	37080 - 37082	\$13,363.75
Direct Debits	DD10566.1 – DD10595.2	\$35,675.98
	<b>TOTAL</b>	<b>\$379,188.48</b>

**CARRIED 8/0**

**For: Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against: Nil**

# Shire of Lake Grace



## CERTIFICATE OF EXPENDITURE July 2023

This Schedule of Accounts to be passed for payment, covering

<b>Payment Method</b>	<b>Cheque/EFT/DD Number</b>	<b>Amount</b>
Electronic Funds Transfers	EFT25222 – EFT25297	\$330,148.75
Municipal Account Cheques	37080 - 37082	\$13,363.75
Direct Debits	DD10566.1 – DD10595.2	\$35,675.98
	<b>TOTAL</b>	<b>\$379,188.48</b>

to the Municipal Account, totalling \$379,188.48 which were submitted to each member of the Council on 23 August 2023, have been checked and fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing's and the amounts shown are due for payment.

\_\_\_\_\_  
Alan George  
**CHIEF EXECUTIVE OFFICER**

**14.5.2 FINANCIAL REPORTS – 30 JUNE 2023**

<b>Applicant</b>	<b>Internal Report</b>
<b>File No.</b>	<b>0275</b>
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• <b>Monthly Financial Reports</b></li> <li>• <b>Bank Reconciliations – June 2023</b></li> </ul>
<b>Author</b>	<b>Mrs Victoria Fasano - Senior Finance Officer - Investments &amp; Reporting</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>30 June 2023</b>
<b>Senior Officer</b>	<b>Mr Alan George - Chief Executive Officer</b>

Summary

Consideration of the Monthly Financial Reports for the period ending 30 June 2023 and Bank Reconciliations for the month ending 30 June 2023.

Background

The provisions of the Local Government Act 1995 and associated Regulations require a monthly financial report is presented at an Ordinary Council meeting within two (2) months of the period end date.

Comment

The monthly financial report does not include infrastructure assets revaluation figures, the valuation report is expected to be completed in early September.

As at 30 June 2023, operating revenue is over the target by \$3,917,139 (50.21%), mainly due to 100% of the Federal Assistance Grant received in advance in June 2023 for 23/24 financial year. Profit on disposal of assets over the budget due to the sale of two Mack trucks and DCEO vehicles was higher than expected. Interest earnings exceed the budgeted amount by 55,674 (17.75%). Other revenue is higher than the budget threshold by \$103,531 (26.55%) due to reimbursements of emergency services officer and medical center receptionist contribution.

Operating expenditure is under YTD budget by \$2,037,286 (16.82%) mainly due to Materials and contracts being down due to delays in operating jobs. Employee costs are slightly under budget due to vacancies in works and services. On the other hand, Utility charges are over the budget target due to increased demand in power and water and Loss on disposal of assets - due to the sale of Bomag Roller below the expected price.

The capital program is below the target by \$841,990 (16.97%). Some of "Local Roads & Community" and "Drought & Community" projects are not yet initiated/finalised or moved to 23/24 financial year, funds will be recognised in 23/24 financial year. Payments for property, plant and equipment are below target as well due to the portion of Capital projects not being initiated as yet (30%) or in an early stage of completion. This leads to Capital grants income decrease being offset by the reduction in payments for property, plant and equipment.

Cash at bank is similar to the corresponding period last year, an investment agreement Overnight Cash Deposit with WA Treasury Corporation for \$3,329,318.

Outstanding rates are tracking well and have recovered 98.5% to date.



General debtor is \$242,991 with no major outstanding debts to follow up.

The monthly financial reports include the accompanying Local Government special purpose financial statements for the Shire of Lake Grace, which comprises the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 June 2023. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated regulations.

The Shire of Lake Grace is responsible for the information contained in the financial statements and is responsible for maintenance of an appropriate accounting system in accordance with relevant legislation.

#### Legal Implications

Section 6.4 of the Local Governments Act 1995 provides for the preparation of financial reports.

In accordance with Regulation 34(5), a report on variances greater than the materiality threshold (\$5,000 or 10% whichever is greater) must be compiled and adopted by Council. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

#### Policy Implications

Nil

#### Consultation

Internal Mrs Tegan Hall – Manager Corporate Services

#### Financial Implications

Nil

#### Strategic Implications

### **Shire of Lake Grace Strategic Community Plan 2017 - 2027**

Leadership – Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	4.2	An efficient and effective organisation
Strategies	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

#### Voting Requirements

Simple Majority

## RECOMMENDATION / RESOLUTION

### RESOLUTION 13721

**Moved:** Cr Lloyd  
**Seconded:** Cr Hyde

That Council in accordance with *Regulation 34 of the Local Government (Financial Management) Regulations 1996* receives the attached:

1. Statements of Financial activity for the period ended 30 June 2023 and
2. Municipal, Trust and Reserve Funds bank reconciliations for the period ended 30 June 2023.

**CARRIED** 8/0

**For:** Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde

**Against:** Nil

## 14.6 COMMUNITY SERVICES

Nil

## 15.0 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

## 16.0 INFORMATION BULLETIN – AUGUST 2023

<b>Applicant:</b>	Internal Report
<b>File No.</b>	Nil
<b>Attachments:</b>	Information Bulletin Cover Page Only
<b>Author:</b>	Alex Adams Executive Assistant
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	18 August 2023
<b>Senior Officer:</b>	Mr Chris Paget - Deputy Chief Executive Officer

### Summary

The purpose of the Information Bulletin is to keep Elected Members informed on matters of interest and importance to Council.

### Background / Comment

The Information Bulletin Reports deal with monthly standing items and other information of a strategic nature relevant to Council. Copies of other relevant Councillor information are distributed via email.

The August 2023 Information Bulletin attachments include:

Reports:

- Infrastructure Services Report

External Organisations

- None received

Circulars, Media Releases, Newsletters, Letters

- Community Newsletters as circulated via email

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

This aligns with the Leadership Objective of the Shire of Lake Grace Strategic Community Plan 2017 – 2027

<b>Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values</b>		
Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategy	4.1.1	Provide informed leadership on behalf of the community
	4.1.2	Promote and advocate for the community and district
	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategy	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13722**

**Moved:**                    **Cr Chappell**  
**Seconded:**               **Cr Clarke**

That Council accepts the Information Bulletin Report for August 2023.

**CARRIED**                **8/0**

**For:**                        **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**                 **Nil**

**17.0 CONFIDENTIAL ITEMS AS PER LOCAL GOVERNMENT ACT S5.23 (2)**

Mr Walker left the room at 3.52pm

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13723**

**Moved: Cr Kuchling**  
**Seconded: Cr McKenzie**

That Council meet behind closed doors to consider the confidential item(s) in accordance with Section 3.7 of the Shire of Lake Grace Standing Orders Local Law 2015.

Item 17.1.1 – Sale of Land – Lot 213 Quondong Court, Lake Grace

These items and any attachments are confidential in accordance with Section 4.23(2)(a) of the Local Government Act 1995.

**CARRIED 8/0**

**For: Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against: Nil**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13724**

**Moved: Cr Hunt**  
**Seconded: Cr Chappell**

That Council accepts the recommendation contained within Item 17.1.1 – Sale of Land – Lot 213 Quondong Court, Lake Grace.

**CARRIED**

**For: Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against: Nil**

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**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13725**

**Moved:**                 **Cr McKenzie**  
**Seconded:**           **Cr Chappell**

That Council move from behind closed doors to proceed with the meeting,

**CARRIED**               **8/0**

**For:**                     **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**               **Nil**

**18.0    DATE OF NEXT MEETING – 27 SEPTEMBER 2023**

The next Ordinary Council Meeting is scheduled to take place on Wednesday 27 September 2023 commencing at 3:30pm at the Council Chambers, 1 Bishop Street, Lake Grace.

**19.0    CLOSURE**

There being no further business, the Shire President closed the meeting at 4.01pm.

**20.0    CERTIFICATION**

I, Leonard William Armstrong, certify that the minutes of the Meeting held on Wednesday 23 August 2023 as shown were confirmed as a true record of the meeting.

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Signature

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Date

Shire of Lake Grace

Special Council Meeting

# MINUTES

31 August 2023

Meeting Commencing at 4:00 pm

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## Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal or informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

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## Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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## **SHIRE OF LAKE GRACE**

Minutes of the Special Council Meeting held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Thursday 31 August 2023 commencing at 4:03pm.

### **1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS**

### **2.0 ACKNOWLEDGEMENT OF COUNTRY**

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

### **3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

#### **3.1 PRESENT**

Cr LW Armstrong	Shire President
Cr R Chappell	Deputy Shire President
Cr DS Clarke	
Cr SG Hunt	
Cr BJ Hyde	
Cr AJ Kuchling	
Cr RA Lloyd	

#### **3.2 APOLOGIES**

Cr J McKenzie

#### **3.3 IN ATTENDANCE**

Mr Alan George	Chief Executive Officer
Mr C Paget	Deputy Chief Executive Officer
Mr C Elefsen	Manager Infrastructure Services

#### **3.4 OBSERVERS / VISITORS**

Nil

#### **3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED**

Nil

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**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Nil

**6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**7.0 NOTATIONS OF INTEREST**

**7.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A**

Nil

**7.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B**

Nil

**7.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS 1996 SECTION 34C**

Nil

**8.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

President Cr. Armstrong advised that there was a late report of significance that required Members' consideration at this meeting; he noted that the Shire's Standing Orders Local Law 2015 states:

3.1 Business to be specified in the agenda

- (1) *No business is to be transacted at any ordinary meeting of the Council other than that specified in the agenda, without the approval of the Presiding Member or a decision of the Council or Committee.*
- (2) *No business is to be transacted at a special meeting of the Council other than that given in the notice as the purpose of the meeting.*

As such, for this report to be considered it is necessary to suspend standing orders to allow this matter to be dealt with prior to the rest of the agenda items.

## RECOMMENDATION / RESOLUTION

**RESOLUTION**            **13726**

**Moved:**                    **Cr Hunt**  
**Seconded:**                **Cr Chappell**

That Council suspend standing orders to allow consideration of the late report “Freight Lines Group – Usage of Newdegate-Pingrup Road Under AMMS Tandem 7.3 & Tri Drive 4.3”

**CARRIED**                **7/0**

**For:**                        **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**                 **Nil**

Standing orders were suspended at 4.05pm.

### 8.1.1 FREIGHT LINES GROUP - USAGE OF NEWDEGATE-PINGRUP ROAD UNDER AMMS TANDEM 7.3 & TRI DRIVE 4.3

<b>Applicant</b>	<b>Freight Lines Group</b>
<b>File No.</b>	<b>0339</b>
<b>Attachments</b>	<b>Nil</b>
<b>Author</b>	<b>Jason Lip, Technical Officer</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>31 August 2023</b>
<b>Senior Officer</b>	<b>Craig Elefsen, Manager Infrastructure Services</b>

#### Summary

#### Background

The Shire of Lake Grace has several local roads approved to take Restricted Access Vehicles (RAV) up to Concessional Level 3—known as the Accredited Mass Management Scheme—on the condition that they have written permission from the Shire.

The theory behind AMMS allowing freight operators to use trucks heavier than allowed on designated roads is that the operators have provided a loading scheme to Main Roads WA for their trucks that is balanced throughout the axle groups, reducing the amount of force any one axel group applies to the road surface to a damaging extent. Due to this loading spread, it is not expected to do any more damage to the road than the mass of a regular heavy vehicle combination classification.

In an email to the Shire dated 22 August 2023, Freight Lines Group is seeking use of the entirety of Newdegate-Pingrup Road within our Shire, which is a sealed road, for the use of AMMS Tandem 7.3 and Tri Drive 4.3 heavy vehicles.

#### Comment

The differences between RAV and Concessional Level length and weight limits are displayed below.

Classification	Max Length (m)	Max Mass (t)
RAV Tandem 7	36.5	108.5
AMMS Tandem 7.3	36.5	123.5
RAV Tri Drive 4	36.5	112.0
AMMS Tri Drive 4.3	36.5	129.5

Despite Newdegate-Pingrup Road being approved for AMMS Tandem 7.3 and Tri Drive 4.3, the current state of the road is deteriorating from current heavy vehicle traffic and the Shire is of the opinion that allowing concessional heavier vehicles would further accelerate the road's deterioration, despite the theory behind AMMS.

A condition for the use of Newdegate-Pingrup Road under AMMS Tandem 7.3 and Tri Drive 4.3 is written permission from the Shire of Lake Grace. Please note that the road section within the Shire of Kent can be used unconditionally, unlike our section.

There are no other routes of similar length that head Pingrup way from Newdegate that are also approved for Tandem 7.3 and Tri Drive 4.3 heavy vehicles.

#### Legal Implications

Nil

#### Policy Implications

Nil

#### Consultation

Internal: Alan George, Chief Executive Officer  
Craig Elefsen, Manager Infrastructure Services

External: David Fyfe, Fyfe Transport

#### Financial Implications

While there is no immediate financial impact to the Shire, granting approval to use Newdegate-Pingrup Road for Concessional Level 3 heavy vehicles *could* mean increased maintenance/capital renewal costs in the future, to an unspecified amount.

#### Strategic Implications

##### **Shire of Lake Grace Strategic Community Plan 2017-2027**

<b>Economic Objective - A prosperous agricultural based economy supporting diversification of industry</b>		
Outcome	1.1	An innovative, productive agriculture industry
Strategies	1.1.1	Enhance and maintain transport network
Outcome	1.2	A diverse and prosperous economy
Strategies	1.2.2	Support local business and promote further investment in the district

#### Voting Requirements

Simple Majority

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13727**

**Moved:**                    **Cr Chappell**

**Seconded:**                **Cr Kuchling**

That Council does not approve Freight Lines Group using Newdegate-Pingrup Road under AMMS Tandem Drive 7.3 and Tri Drive 4.3 due to deteriorating road condition concerns.

**CARRIED:**                **7/0**

**For:**                        **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**                 **Nil**

The President then called for a mover and seconder to reinstate standing orders at 4.23pm:

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13728**

**Moved:**                    **Cr Chappell**

**Seconded:**                **Cr Kuchling**

That Council reinstates standing orders for the remainder of the special meeting.

**CARRIED**                 **7/0**

**For:**                        **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**                 **Nil**

## 9.0 REPORTS OF OFFICERS

### 9.1 INFRASTRUCTURE SERVICES

#### 9.1.1 ADOPTION OF 5-YEAR ROAD PLAN FOR REGIONAL ROAD GROUP

<b>Applicant</b>	<b>Internal Report</b>
<b>File No.</b>	<b>0483</b>
<b>Attachments</b>	<b>1. Map of Sections</b>
<b>Author</b>	<b>Jason Lip, Technical Officer</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>28 August 2023</b>
<b>Senior Officer</b>	<b>Craig Elefsen, Manager Infrastructure Services</b>

#### Summary

For Council to approve a 5-year plan for Regional Road Group funding to carry out works on Old Ravensthorpe Road from SLK 27.000 to 51.300 and Norseman Road from SLK 0.000 to 18.300.

#### Background

The Regional Road Group Program runs on a 5-year schedule. The current financial year 2023/24 is the last year of the current 5-year schedule and Main Roads WA—the manager of the program—has requested Shires to put forth the roadworks plans for the next 5-years, encapsulating 2024/25 to 2028/29. This schedule is to be approved by Council prior to submission to Main Roads WA.

#### Comment

In order to reduce the logistics of managing roadworks, Shire Infrastructure admin staff agreed to submit only two roads for works throughout the length of the program. These roads are Norseman Road from SLK 0.000 to 18.300 and Old Ravensthorpe Road from SLK 27.000 to 51.300. The earlier sections of Old Ravensthorpe Road were completed in previous years and this 5-year schedule will finish it off.

The scope of works for Norseman Road includes resealing the bitumen from SLK 0.000 to 14.000, then resheeting and a new 2 coat bitumen seal from 14.000 to 18.300. For the entire length the table drains and backslopes will be cleared of vegetation and culverts will be cleaned out and extended where necessary, replacing signage and installing new guideposts.

For Old Ravensthorpe Road we will be resheeting the entire road length of the above mentioned section, clearing the table drains and backslopes of vegetation, cleaning out culverts and extending them where necessary, replacing signage and installing new guideposts.

#### Legal Implications

Nil

Policy Implications

Nil

Consultation

Internal: Craig Elefsen, Manager Infrastructure Services

Financial Implications

As part of the 5-year plan costings were estimated for each section of road. These are as follows:

Financial Year	Norseman Road	Old Ravensthorpe Road
2024/25	\$262,776	\$321,480
2025/26	\$271,691	\$326,023
2026/27	\$215,586	\$368,958
2027/28	\$228,183	\$382,669
2928/29	\$673,970	\$392,587

Regional Road Group works off a yearly allowance that can be claimed back by the Shire, at a rate of 2/3 Main Roads funding to 1/3 Shire funding. Funding per year fluctuated between \$375,000 and \$450,000, historically.

Please note that Council will have to adopt these costings through the Annual Budget every financial year.

Strategic Implications

**Shire of Lake Grace Strategic Community Plan 2017-2027**

<b>Economic Objective - A prosperous agricultural based economy supporting diversification of industry</b>		
Outcome	1.1	An innovative, productive agriculture industry
Strategies	1.1.1	Enhance and maintain transport network

<b>Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values</b>		
Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategies	4.1.3	Provide strategic leadership and governance

Voting Requirements

Simple Majority

## RECOMMENDATION / RESOLUTION

**RESOLUTION**            **13729**

**Moved:**                    **Cr Hyde**

**Seconded:**              **Cr Chappell**

That Council approves of the 5-year plan starting in FY24/25 for Regional Road Group to carry out resheeting works on Old Ravensthorpe Road from SLK 27.000 to 51.300 and resealing and resheeting and new seal works on Norseman Road from SLK 0.000 to 18.300.

**CARRIED:**                **7/0**

**For:**                        **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**                 **Nil**

## 9.2 ADMINISTRATION

### 9.2.1 CHANGE OF PROHIBITED BURNING TIME

<b>Applicant</b>	<b>Bush Fire Advisory Committee (BFAC)</b>
<b>File No.</b>	
<b>Attachments</b>	<b>Nil</b>
<b>Author</b>	<b>Mr Matt Castaldini</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Date of Report</b>	<b>24/08/2023</b>
<b>Senior Officer</b>	<b>Mr Alan George</b>

#### Summary

Following discussion at the March 2023 BFAC meeting a resolution was passed to change the Prohibited Burning Time for the Shire of Lake Grace.

#### Background

Annually the Shire ends the Prohibited Burning Time on 31 January, allowing “Permits the Set Fire to the Bush” to be issued from 1 February. Annually the Chief Bush Fire Control Officer, their Deputies and Fire Control Officers will review seasonal conditions and either allow or decline permits to be issued.

At the March 2023 BFAC meeting, a resolution was passed to change the Prohibited Burning Time end date from 31 January to 28 February each year. It was recognised that permits have not been issued for many years due to conditions not being suitable for safe burning activities and the risk of fire escape during this period is too great.



The recent Shackleton bushfire (6 February 2022) started in the Shire of Bruce Rock, originated from a legally permitted burn several days prior that was not extinguished sufficiently for the extreme weather event experienced on the day.

The Local Government has limited abilities to seasonally vary Prohibited and Restricted Burning Times and Fire Control Officers have managed this risk by not issuing permits in February.

#### Comment

As a Bush Fire organisation, we desire to make decisions that protect and empower our community. The Committee has resolved to change the end date of the Prohibited Burning Time to the end of February to mitigate the risk of applying fire to the landscape in unsafe conditions.

We are seeking council endorsement of our resolution to apply to DFES and the Minister to change the date and publish the change in the Government Gazette.

#### Legal Implications

*Bush Fires Act 1954 - Part III, Division 2*

#### **s.17 Prohibited burning times may be declared by the Minister**

(1) The Minister may, by declaration published in the *Gazette*, declare the times of the year during which it is unlawful to set fire to the bush within a zone of the State mentioned in the declaration and may, by subsequent declaration so published, vary that declaration or revoke that declaration either absolutely or for the purpose of substituting another declaration for the declaration so revoked.

#### Policy Implications

Nil

#### Consultation

Bush Fire Advisory Committee

#### Financial Implications

Nil

#### Strategic Implications

### **Shire of Lake Grace Strategic Community Plan 2017-2027**

<b>Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values</b>		
Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategies	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategies	4.2.2	Comply with statutory and legislative requirements
	4.2.3	Provide a positive and safe workplace

Voting Requirements

Simple Majority

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13730**

**Moved:**                    **Cr Hyde**

**Seconded:**               **Cr Lloyd**

That Council endorse changing the Restricted Burning Time from 31 January to 28 February annually.

**CARRIED:**                **7/0**

**For:**                        **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**                 **Nil**

**10.0 CONFIDENTIAL ITEMS AS PER LOCAL GOVERNMENT ACT S5.23 (2)**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13731**

**Moved:**                 **Cr Kuchling**

**Seconded:**            **Cr Clarke**

That Council meet behind closed doors to consider the confidential item(s) in accordance with Section 3.7 of the Shire of Lake Grace Standing Orders Local Law 2015.

These items and any attachments are confidential in accordance with Section 4.23(2)(a) of the Local Government Act 1995.

**CARRIED**                **7/0**

**For:**                     **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**                **Nil**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13732**

**Moved:**                 **Cr Lloyd**

**Seconded:**            **Cr Chappell**

That Council accepts the recommendation contained within Item 10.1.1 - Lake Grace and Newdegate Medical Centre – RFT 2023-24 01 Provision of Medical Services for the Shire of Lake Grace.

**CARRIED**                **7/0**

**For:**                     **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke, Cr Hyde**

**Against:**                **Nil**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION**            **13733**

**Moved:**                    **Cr Kuchling**  
**Seconded:**                **Cr Chappell**

That Council Moves from behind closed doors to continue the meeting.

**CARRIED**                **7/0**

**For:**                        **Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr  
Clarke, Cr Hyde**

**Against:**                 **Nil**

**11.0 CLOSURE**

There being no further business, the Shire President closed the meeting at 4.40 pm.

**12.0 CERTIFICATION**

I, Leonard William Armstrong, certify that the minutes of the Special Meeting held on Thursday 31 August 2023 as shown were confirmed as a true record of the meeting.

---

Signature

---

Date



B and M Waddell Springfield farms

[springfieldfarms@bigpond.com](mailto:springfieldfarms@bigpond.com)

Beau 0427711572

Russell 0418833821

Dear Joe Douglas, Alan George and the shire of lake grace

Writing to you looking for approval to increase the shire approval capacity of our feedlot.

Springfield feedlot has been operation since 2005.

The feedlot is situated at 4795 Mallee Hill rd. Newdegate 6355 on location 2540/DP20998. It is located alongside the existing driveway, 1.2km from Mallee Hill Road. The driveway is gravel based and wide enough for heavy vehicles to pass.

The feedlot is clearly identified and has been fenced off from other agriculture business. It has a quality bio security plan in place which has all the information at hand in the small office block on entry, which requires all visitors to register their attendance including trucks and contractors.

The feed lot has currently 1500 head approval from the shire of Lake Grace (2015 see attached) and 2300 head from the EPA (Environmental Protection Act) which consist of 13 pens constructed with steel panels, water troughs, and feed bunks that are all adequately built to exceed feedlot standards.

We are looking for approval to increase from the 1500 head to 2300 head of which the 2300 is currently already approved by the EPA. To achieve this, we will be adding an additional 2 pens (pen 10 and 15 on drawing) and splitting one existing pen in half to become two delivery pens, (pen 4). This will all be done in the already designated feedlot zone. The pens will be constructed using 32mm medium grade steel and 80mm post concreted into the ground.

I have attached a Google map showing feedlot location and plan prepared by Atlex Draft Design highlighting new pens alongside existing.

At full capacity 2300 head we would expect 75trucks in and 70trucks out per annum. Trucks are B-Train size or pocket road train. Using only accredited transport companies. Loading and unloading at the northern end of the yards on hard gravel road

The movement of cattle to the feedlot can enter on three different routes, from East via the main highway to Newdegate then south on Newdegate-Pingurup Road and to the feedlot along Mallee Hill Road.

Cattle movements from the west via main road to Lake Grace, then along Lake GraceNewdegate Road, then Morton Road to driveway and up to feedlot. Cattle movements from the South along main road to Pingurup, Pingurup-Newdegate Road to Beynon Road, along Beynon to Dawson and turning into driveway off Dawson Road on the

south side of the property. If there was any future development with the roads, we are happy to work with the shire to redirect trucks to a particular route.  
We will continue to work with the works manager on roads.

Feedlot waste is contained onsite, with any runoff entering an effluent pond.  
After composting the waste, it is spread on paddocks prior to seeding. See google map for pond location.  
The nearest dwelling not owned by Springfield Farms is on location 2542 to the south of Dawson Road 3.6kms away.

Water supplied to the feedlot is sourced from onsite farm dams. The processing yards and loading facilities are located at the northern end of the feedlot as per map. The map indicates where the sites for the water tanks and the grain is stored, both in silos and the grain bunker. Feed rations are mixed on site at the commodity shed (see google map) and delivered from there to feedlot troughs. There is no extraordinary machinery used in the feedlot only tractors, loaders and trucks are used to run day by day operation.

We have two large hay sheds to store the required amount of straw and hay for the season all with their own large rainwater tanks to capture the runoff which we then use in the feedlot.

The feedlot compliments our overall farming operation and ensures we retain our permanent staff which currently stands at four, with casuals employed during busy season times. This also benefits local businesses and the community within the Shire region.

Springfield feedlot by feedlot standards is very small, and in no way will have a major impact on activities outside of our property. The feedlot runs for approximately 10 months each year and at the beginning and end of that time it is well below capacity.

We pride ourselves in producing great quality cattle with procedures in place such as low stress cattle handling and highest levels of animal welfare standards. We have accredited our farm with NFAS (National Feedlot Accreditation Service) and MSA (Meats Standards Australia). We are audited every year by Aus meats to meet all the cattle regulations which sets exceedingly high benchmarks for quality cattle and business.

We hope this information satisfies the council's requirements and we look forward to gaining approval for the requested expansion.

Please contact Beau on 0427711572 or Russell 0418833821 should you have any queries.

Thankyou

SHIRE OF LAKE GRACE LOCAL PLANNING SCHEME NO.4



FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL

**Owner Details**

Name/s:

Beau Waddell

ABN (if applicable):

74 134 114 212

Postal Address:

PO Box 101 Newdegate Postcode: 6355

Work Phone:

Fax:

E-mail:

Home Phone:

Mobile Phone: 0427711572

bmwaddell2@bigpond.com

Contact Person for Correspondence:

Beau Waddell

Signature:

*[Handwritten signature]*

Date:

15/6/23

Signature:

Date:

**NOTES:**

- i) Use and attach a separate copy of this page where there are more than two (2) landowners.
- ii) The signature/s of all registered owner(s) as listed on the land's Certificate of Title is required. This application cannot proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2). Land owned by an incorporated body (i.e. a company) must be signed by:
  - 1 director of the company, accompanied by the company seal; or
  - 2 directors of the company; or
  - 1 director and 1 secretary of the company; or
  - 1 director if a sole proprietorship company.
 Print the full names and positions of company signatories underneath the signatures.
- iii) A copy of the Certificate of Title for all land the subject of this application must be provided and can be purchased through Landgate directly if required.
- iv) Development Applications relating to Unallocated Crown Land, Unmanaged Crown Reserves, land under management order to the Shire of Lake Grace where the development is not consistent with the reserve's purpose, or is used for commercial purposes, or land which is subject to a lease issued under the Land Administration Act 1997 need to be referred to the Lands Division of the Department of Planning, Lands and Heritage for consideration and signing.

**Applicant Details (if different from owner)**

Name/s:

Address:

Postcode:



Work Phone:	Fax:	E-mail:
Home Phone:		
Mobile Phone:		
Contact Person for Correspondence:		
Signature:		Date:
<b>NOTES:</b>		
<p>i) Failure to provide a suitably completed development application form, a copy of the relevant Certificate/s of Title, sufficient plans and other supporting information and/or the correct application fee may result in the application being returned or placed on hold.</p> <p>ii) The application fee payable will be confirmed by the local government following receipt of the application. Processing of the application will not commence until the fee is paid in full.</p> <p>iii) As per Schedule 2 clause 64 of the Planning and Development (Local Planning Schemes) Regulations 2015, the information and plans provided with this application may be made available by the local government for public viewing in connection with the application.</p> <p>iv) If public advertising of the application is required by the local government an additional fee in accordance with the local government's adopted schedule of fees and charges will be payable by the applicant. Further processing of the application following completion of public advertising will not proceed until the additional fee is paid in full.</p> <p>v) The original of this application and supporting information and plans will be retained by the local government for its records and will not be returned to the applicant/landowner following final determination.</p>		
<b>Property Details</b>		
NOTE: The details provided must match those shown on the relevant Certificate/s of Title.		
Lot No:	House/Street No:	Location No: 2540
Survey Diagram or Plan No:	Certificate of Title Volume No: 1564	Certificate of Title Folio No: 237
Title encumbrances (e.g. easements, restrictive covenants etc. as listed on the Second Schedule of the relevant Certificate/s of Title):		
Street name:	Suburb:	
Mallee Hill Road.	Newdegate WA.	
Nearest street intersection:		
Morton Road.		
<b>Proposed Development:</b>		
Nature of development: <input checked="" type="checkbox"/> Works (New construction works with no change of land use)		
<input type="checkbox"/> Use (Change of use of land with no construction works)		
<input checked="" type="checkbox"/> Works and Use		
NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form (i.e. a Form 2) must be completed and submitted with this application.		
Is an exemption from development claimed for part of the development? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
If yes, is the exemption for: <input type="checkbox"/> Works		
<input type="checkbox"/> Use		



Description of proposed works and/or land use:  
Increase cattle feedlot capacity from 1500HD to 2300HD - will involve  
2 new Holding pens and one existing pen divided in to 2.  
as shown in the plans attached. Hay Shed, Grain bunker, Silos also

Description of exemption claimed (if relevant): Required

Nature of any existing buildings and/or land use:  
Cattle feedlot, Extensive Agriculture (cropping-grazing)

Approximate cost of proposed development (excluding GST):  
New pens 30K      Hay Shed 150K      Shed over Yards 150K  
Grain Bunker 150K      WATER TANKS x2 -20K  
Silos 150K      OFFICE Block 20K      = 670K

**OFFICE USE ONLY**

Date application received:  
Received by:  
Application reference number:  
Application fee payable: \$  
Date of receipt of application fee from applicant:  
Receipt number for application fee:

WESTERN



AUSTRALIA

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

REGISTER NUMBER <b>2540/DP209988</b>	
DUPLICATE EDITION <b>N/A</b>	DATE DUPLICATE ISSUED <b>N/A</b>

VOLUME **1564** FOLIO **237**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*BGRoberts*  
REGISTRAR OF TITLES



**LAND DESCRIPTION:**

LOT 2540 ON DEPOSITED PLAN 209988

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

BEAU WADDELL OF POST OFFICE BOX 101, NEWDEGATE

(XE A000001A) REGISTERED 1/1/0001

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

1. \*M785951 MORTGAGE TO RABOBANK AUSTRALIA LTD REGISTERED 3/10/2014.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1564-237 (2540/DP209988)  
PREVIOUS TITLE: 1564-237  
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.  
LOCAL GOVERNMENT AUTHORITY: SHIRE OF LAKE GRACE

- NOTE 1: A000001A LAND PARCEL IDENTIFIER OF ROE LOCATION 2540 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 2540 ON DEPOSITED PLAN 209988 ON 18-JUL-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.  
NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.  
NOTE 3: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING M785951



# Registration

## Environmental Protection Act 1986, Part V

**Occupier:** Vanlor Pty Ltd

**Registration:** R2458/2017/1

**Registered office:** Abbots  
813 Wellington Street  
WEST PERTH WA 6005

**ACN:** 008 877 316

**Premises address:** Springfield Farms  
Lot 2540 on deposited Plan 209988  
South Newdegate WA 6355  
As defined by the Map in Schedule 1

**Relevant premises:** The Springfield Farms cattle feed lot is shown within the polygon of the GPS coordinates detailed below, as depicted on Schedule 1 and 2 attached.


Springfield Farms cattle Feedlot	
E: 118°56'44.99"	N: -33°9'12.71"
E: 118°56'57.15"	N: -33°9'10.9"
E: 118°57'2.83"	N: -33°9'21.77"
E: 118°56'49.66"	N: -33°9'25.84"

**Issue date:** 21 November 2017

**Prescribed Premises Category**

Schedule 1 Part 2 of the *Environmental Protection Regulations 1987*

Category Number	Category Description	Category production	Nominal design capacity
Category 68	Cattle feedlot: premises on which the watering and feeding of cattle occurs, being premises – (a) Situated 100 metres or more from a watercourse; and (b) On which the number of cattle per hectare exceeds 50.	500 animals or more	2,300 animals at any one time

  
Paul Byrnes  
Manager Licensing (Process Industries)  
Regulatory Services (Environment)

*Officer delegated under section 20  
of the Environmental Protection Act 1986*

# Shire of Lake Grace

PO Box 50 Lake Grace WA 6353 • Phone 9890 2500 • Fax 9890 2599 • Email: shire@lakegrace.wa.gov.au



Please address all correspondence to the Chief Executive Officer

Your Ref:

Our Ref: 0455

Enquiries: N Hale

Mr Beau Waddell  
Post Office  
**NEWDEGATE WA 6355**

Dear Beau,

**APPLICATION FOR PLANNING APPROVAL  
LOT 2450 MALLEE HILL ROAD SOUTH NEWDEGATE**

Reference is made to your planning application for the abovementioned property.

Please be advised that Council, at its 25 February 2015 Ordinary Meeting, approved the application subject to conditions as set out in the attached 'Notice of Determination' form and the plans submitted in support of the application.

Should you be aggrieved by the local government's decision in this matter, or any condition/s imposed thereon, please note that you have a right of review under Clause 10.10 of the Shire of Lake Grace Local Planning Scheme No.4. An application for review of the local government's decision must be submitted to the State Administrative Tribunal in accordance with Part 14 of the Planning and Development Act 2005 within twenty eight (28) days of the date of the local government's decision.

Please do not hesitate to contact the undersigned on ☎9890 2500 should you have any queries or require any additional information regarding this matter.

Yours faithfully,



Neville Hale  
**CHIEF EXECUTIVE OFFICER**

3 March 2015  
nah:jb

cc: Urban & Rural Perspectives

Shire of Lake Grace - 'The Growing Centre'



# Feedlot

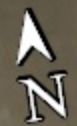
**Legend**

- Beau Waddell
- Feedlot
- Untitled Polygon

Entry to farm via Morton/ Mallee hill rd  
Beau Waddell

feedlot

house and sheds







SHIRE OF LAKE GRACE  
LOCAL PLANNING SCHEME NO.4



**APPLICATION FOR DEVELOPMENT APPROVAL**

<b>Owner Details – Attach a separate sheet where there are more than two landowners</b>		
Name/s: Akron Pty Ltd		
ABN (if applicable): 27 148 829 378		
Address: 61 Old York Road, Northam WA		
Postcode: 6401		
Phone: 1300 125 766 (work): (home): (mobile): 0437 398 321	Fax:	E-mail: russell.draffin@akron.com.au
Contact person: Russell Draffin		
Signature: 		Date: 07/08/2023
Signature:		Date:
<i>NOTE: The signature of all registered owner(s) is required on all applications. This application will not proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i>		
<b>Applicant Details</b>		
Name: Kobus Nieuwoudt of Akron Pty Ltd		
Address: 61 Old York Road, Northam WA		
Postcode: 6401		
Phone: 1300 125 766 (work): (home): (mobile): 0401 898 414	Fax:	E-mail: kobus.nieuwoudt@akron.com.au
Contact person for correspondence: Kobus Nieuwoudt		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: 		Date: 07/08/2023

<b>Property Details – Details must match those shown on the Certificate/s of Title</b>		
Lot No: 216	House/Street No: 7	Location No:
Diagram or Plan No: DP 75988	Certificate of Title Volume No: 2830	Folio No: 693
Title encumbrances (e.g. easements, restrictive covenants):  Nil		
Street name: Quondong Court	Suburb: Lake Grace	
Nearest street intersection: Wattle Drive		
<b>Proposed Development:</b>		
Nature of development: <input type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input checked="" type="checkbox"/> Works and Use		
<i>NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form must be completed and submitted with this application.</i>		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use: Construction of 2 X Grouped Dwelling Units		
Description of exemption claimed (if relevant): N/A		
Nature of any existing buildings and/or land use: Vacant land		
Approximate cost of proposed development: \$500,000.00		
Estimated time of completion: 1 Year		
<b>OFFICE USE ONLY</b>		
Acceptance Officer's initials:		Date received:
Local government reference no:		





## Development Application Checklist

<b>Property Address Details:</b> Lot 216 (#7) Quondong Court, Lake Grace			
<b>ITEM</b>	<b>INFORMATION REQUIREMENTS</b>	<b>APPLICANT USE ONLY</b> <small>(Tick each accordingly)</small>	<b>SHIRE USE ONLY</b> <small>(Tick each accordingly)</small>
<b>1</b>	Completed <i>Application for Development Approval</i> form signed by the applicant as well as the landowner/s (Note: The signature/s of all landowners listed on the Certificate of Title for the subject land is compulsory).	✓	
<b>2</b>	Plans prepared at a scale of not less than 1:500.	✓	
<b>3</b>	Plans have a north point & show street name/s, lot boundaries & all lot boundary dimensions.	✓	
<b>4</b>	Plans showing all existing natural ground levels and proposed new ground levels over the whole site including existing and proposed finished floor levels for all buildings, structures, parking areas, driveway/s and crossover/s.	✓	
<b>5</b>	Plans showing the location, height, type, materials and finish of all existing structures on the land including boundary fences and retaining walls.	✓	
<b>6</b>	Plans showing all buildings, structures and other improvements including vegetation proposed to be removed.		
<b>7</b>	Plans showing all buildings, structures and other improvements proposed to be constructed, modified or upgraded including their areas, dimensions, external surface materials/finishes and colours (including suitably scaled elevation drawings).	✓	
<b>8</b>	Plans showing all existing and proposed means of access for pedestrians and vehicles to and from the site including pathways, crossovers and driveways and their surface treatments.	✓	
<b>9</b>	Plans showing the location, number, dimensions and layout of all existing and/or proposed on-site car parking bays.	✓	
<b>10</b>	Plans showing the location and dimensions of any		



## Development Application Checklist

	area/s proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas.		
11	Plans showing the location, dimensions and surface treatments for any existing or proposed open storage or trade display area/s.		
12	Plans showing the location of all existing infrastructure and street trees in the road verge area immediately abutting the site.	✓	
13	Plans showing all new landscaping proposed to be installed (including details of plant species) and any existing landscaping proposed to be retained (i.e. grouped dwellings, commercial & industrial developments only).		
14	A pre-calculation plan is provided for all grouped dwelling development proposals (i.e. a suitably scaled plan shows areas & dimensions for all proposed new strata lots).	✓	
15	Plan/s showing the location and extent of any proposed overshadowing on adjoining properties (residential development proposals only).		
16	For all proposed new advertising signs, a completed and signed <i>Additional Information for Development Approval for Advertisements</i> form as well as plans showing the location, dimensions, external surface materials/finishes and colours for all existing and proposed new advertising signage.		
17	A completed Bushfire Attack Level (BAL) assessment prepared by an accredited Level 1 BAL Assessor or Bushfire Planning Practitioner, unless otherwise exempted in the <i>Guidelines for Planning in Bushfire Prone Areas</i> (WAPC 2015, as amended).		

WESTERN



AUSTRALIA

REGISTER NUMBER <b>216/DP75988</b>	
DUPLICATE EDITION <b>1</b>	DATE DUPLICATE ISSUED <b>5/2/2014</b>

**RECORD OF CERTIFICATE OF TITLE**  
 UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **2830** FOLIO **693**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*BG Roberts*  
 REGISTRAR OF TITLES



**LAND DESCRIPTION:**

LOT 216 ON DEPOSITED PLAN 75988

**REGISTERED PROPRIETOR:**  
 (FIRST SCHEDULE)

AKRON PTY LTD OF PO BOX 910 NORTHAM WA 6401

(T P627389 ) REGISTERED 17/7/2023

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
 (SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
 \* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
 Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP75988  
 PREVIOUS TITLE: 2800-381  
 PROPERTY STREET ADDRESS: 7 QUONDONG CT, LAKE GRACE.  
 LOCAL GOVERNMENT AUTHORITY: SHIRE OF LAKE GRACE

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING P627389

**From:** Kobus Nieuwoudt | Akron <[kobus.nieuwoudt@akron.com.au](mailto:kobus.nieuwoudt@akron.com.au)>  
**Sent:** Friday, 11 August 2023 9:36 AM  
**To:** Alan George <[ceo@lakegrace.wa.gov.au](mailto:ceo@lakegrace.wa.gov.au)>; Shire of Lake Grace <[shire@lakegrace.wa.gov.au](mailto:shire@lakegrace.wa.gov.au)>  
**Subject:** Application for Development Approval - 2 X Grouped Dwelling Units - Lot 216 (7) Quondong Court, Lake Grace

Good morning Alan,

We're pleased to submit an application for Development Approval for a 2-unit grouped dwelling development at Lot 216 (#7) Quondong Court in Lake Grace.

The Lot is zoned Residential R20 under *Shire of Lake Grace Local Planning Scheme No. 4* where the use class 'grouped dwelling' is a 'D' use in Table 1 of the Scheme.

Our assessment shows the proposed development complies with the relevant *deemed-to-comply* requirements in the R-Codes.

With respect to payment of the statutory application fee, please request your staff to contact me for credit card details over the phone. The estimated cost of development is \$500,000 for both units. Therefore, the application fee should be to the order of \$1,700.00 as per Council's current Fees & Charges for the 23/24 Financial Year and the 2009 P&D Regulations.

Please do not hesitate to contact me if I have missed something, you have any questions or need further information.

Regards

**Kobus Nieuwoudt**  
*Urban Planning Specialist*



[kobus.nieuwoudt@akron.com.au](mailto:kobus.nieuwoudt@akron.com.au)  
M 0401 898 414 | P 1300 125 766  
61 Old York Road, Northam WA 6401  
[akron.com.au](http://akron.com.au)



Responses Table (part of 'cover letter')

<i>A covering letter in support of the application is required as the Shire's latest development application checklist attached. The letter should briefly explain the proposal and confirm the following:</i>	
<i>whether the proposed dwellings are brand new or second-hand relocated structures</i>	New, purpose-built dwellings of the modular type.
<i>the future intentions regarding occupation and use of the proposed dwellings to verify the proposed use class is correct</i>	Residential development. Permanent occupation of people.
<i>if the property is bushfire prone, flood prone or contains any sites of cultural heritage significance</i>	<ul style="list-style-type: none"><li>• Property is not bushfire prone;</li><li>• Property is not flood prone;</li></ul>

	<ul style="list-style-type: none"> <li>• Search of the ACHIS shows the property does not contain any sites of cultural heritage significance.</li> </ul>
<i>the availability of and intentions regarding proposed connections to key essential service infrastructure such as electricity, reticulated water, reticulated sewerage, telecommunications etc</i>	New development will be connected to underground power, the WaterCorp's reticulated water and the Shire's reticulated sewerage system.
<i>how stormwater drainage from the proposed development is going to be managed and controlled</i>	The site is relatively flat with a gentle slope from west to east. Stormwater emanating from the roofs of the proposed structures will be contained onsite. Stormwater will be collected via downpipes and dispersed into planting beds and dished lawn areas. Stormwater will not be directed onto neighbouring lots.
<i>how the specific requirements of State Planning Policy 5.4 entitled 'Road and Rail Noise' will be addressed given the land's close proximity to Stubbs Street (Lake Grace-Newdegate Road) which is a State road controlled by Main Roads WA</i>	<p>For walls, external doors and windows facing Stubbs Street, we propose acoustic treatment through providing adequate glazing thicknesses to windows, solid doors and improved insulation to walls.</p> <p>We have addressed SPP5.4 by locating the bedrooms on the opposite side of the residence from Stubbs Street. We're also amenable to providing screening plants on the northern boundary of the property, including a 1.8m high Colorbond fence.</p>

1. Refer table below (responses provided in right-hand column);

Responses Table (part of 'cover letter')

<i>Please complete and submit the R-Code compliance checklist attached. You need to clearly demonstrate the proposed development complies with all relevant deemed-to-comply requirements of the R-Codes. If this assessment confirms there are any proposed variations to the deemed-to-comply requirements, please provide the required written justifications in the context of the relevant R-Code design principle/s in the covering letter</i>	Attached. Our assessment shows the proposed development complies with the relevant <i>deemed-to-comply requirements</i> of the R-Codes.
--	---

2. Refer table below (responses provided in right-hand column);

Responses Table (part of 'cover letter')

<i>The plans submitted in support of the application are generally good however they need to be amended/updated to include the following additional information:</i>
--

<p><i>A notation for the new carport on proposed Lot B on the site development plan which is missing</i></p>	<p>Notation added and Site Plan further updated. Fresh set of plans attached. The attached set of plans to supersede the original set.</p>
<p><i>The final finished levels for the proposed carports and driveways as well as the front setback areas generally on the site development plan which are not shown</i></p>	<p>Annotations added. Driveways (crossovers) will typically be 100mm above N.G.L and designed to seamlessly match F.L. of carports and open car parking bays in compliance with C7.1 of CI 5.3.7 Site Works.</p>
<p><i>External colours of the proposed dwellings and carports. If these haven't been selected yet please make a note on the plans and/or the covering letter. A condition will then be imposed on any approval that may ultimately granted requiring the preparation and submission of a schedule of colours for approval by the Shire</i></p>	<p>External colours have not been selected yet.</p>
<p><i>Details of all proposed external fixtures, utilities and facilities including the storage areas required by clause 5.4.4 C4.5 of the R-Codes which are not shown</i></p>	<p>Refer compliance checklist (attached). Enclosed, lockable storerooms and clotheslines depicted on Site Plan.</p>



Department of Planning,  
Lands and Heritage



# R-Codes

State Planning Policy 7.3 Residential Design Codes

## R-Codes Volume 1 Residential Development Compliance Checklist

July 2021

The Department of Planning, Lands and Heritage acknowledges the traditional owners and custodians of this land. We pay our respect to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps.

#### Disclaimer

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This document is available in alternative formats on application to the Department of Planning, Lands and Heritage Communications Branch.

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## R-Codes Volume 1 Residential Development Compliance Checklist

This checklist streamlines the compliance assessment of residential development applications to support a consistent, accurate and faster determination process. It outlines the major R-Codes Vol. 1 (Part 5) design elements to be considered for various residential development proposal types including single houses, grouped dwellings, ancillary dwellings, outbuildings, external fixtures, boundary walls or fences, patios, pergolas, verandahs, garages, carports and retaining walls. The checklist does not form part of the R-Codes Vol. 1 and may be updated from time to time as a supplement the R-Codes Explanatory guidelines.

When completing the checklist it should be noted that local planning policies, local development plans and activity centre plans may contain provisions that amend or replace deemed-to-comply provisions. Assessments should be conducted against those amended/replaced provisions.

Use of the checklist is recommended for both applicants and decision-makers to assist in the timely determination of a proposal. Applicants are encouraged to complete the checklist and submit it to the decision-maker together with the development application form, associated plan(s) and the assessment fee.

The checklist is available online at [www.dplh.wa.gov.au/rcodes](http://www.dplh.wa.gov.au/rcodes)

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## General

Application description	
Reference number	

## Property details

Address	
Land area	
Title information (Lot type and easements)	

## Planning framework

Region Scheme zoning	
Local Planning Scheme zoning/R-Code	
Land use permissibility	
Special control area	
Structure plan area	
Local development plan	
Local planning policies	
Development contributions	
Road widening proposed	
Is referral required to external agency? (Main Roads, WAPC, Heritage Council, etc.)	

## Site inspection

Site inspection undertaken	
Verge infrastructure (lighting, power, water, side entry pit, etc.)	
Street trees	
Date of site inspection	
Summary of site inspection findings/ photos	

## 5.1.1 Site area

R-Codes Vol. 1 deemed to comply	Required (Table 1)	Proposed	Compliance
C1.1 and C1.2 – Site area requirements	Minimum lot area square metres (m <sup>2</sup> )		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Average lot area square metres (m <sup>2</sup> )		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Minimum frontage m		<input type="checkbox"/> Yes <input type="checkbox"/> No
C1.3	Corner truncations up to a maximum of 20m <sup>2</sup> to be added to the area of an adjoining lot		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Battle-axe – access leg is no more than 20% of site area		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.1.2 Street setback

R-Codes Vol. 1 deemed to comply	Required (Table 1)	Proposed	Compliance
C2.1 – Primary street			<input type="checkbox"/> Yes <input type="checkbox"/> No
C2.2 – Secondary street			<input type="checkbox"/> Yes <input type="checkbox"/> No
C2.3 – Corner truncation			<input type="checkbox"/> Yes <input type="checkbox"/> No
C2.4 – Porches, verandahs and balconies	Project into the primary street setback area to a maximum of half the required primary street setback.		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.1.3 Lot boundary setback

Boundary (select one — **north, south**, east or west)

Wall/section of wall	Major opening	Length	Height	Setback required	Setback provided	Compliance
Wall North	<input type="checkbox"/> Yes <input type="checkbox"/> No	m	m	m	m	<input type="checkbox"/> Yes <input type="checkbox"/> No
Eaves North	Project no more than 750mm* into a setback area			m	m	<input type="checkbox"/> Yes <input type="checkbox"/> No
Wall South	<input type="checkbox"/> Yes <input type="checkbox"/> No	m	m	m	m	<input type="checkbox"/> Yes <input type="checkbox"/> No
Eaves South	Project no more than 750mm* into a setback area			m	m	<input type="checkbox"/> Yes <input type="checkbox"/> No

Boundary (select one — **north, south**, east or west)

Wall/section of wall	Major opening	Length	Height	Setback required	Setback provided	Compliance
Wall North	<input type="checkbox"/> Yes <input type="checkbox"/> No	m	m	m	m	<input type="checkbox"/> Yes <input type="checkbox"/> No
Eaves North	Project no more than 750mm* into a setback area			m	m	<input type="checkbox"/> Yes <input type="checkbox"/> No
Wall South	<input type="checkbox"/> Yes <input type="checkbox"/> No	m	m	m	m	<input type="checkbox"/> Yes <input type="checkbox"/> No
Eaves South	Project no more than 750mm* into a setback area			m	m	<input type="checkbox"/> Yes <input type="checkbox"/> No

\* Less setbacks may apply as per 5.1.3 C3.1, separate building code requirements may also apply.

### 5.1.3 Boundary walls

R-Codes Vol. 1 deemed to comply	Permitted	Proposed	Compliance
Boundary wall			<input type="checkbox"/> Yes <input type="checkbox"/> No
Wall length			<input type="checkbox"/> Yes <input type="checkbox"/> No
Maximum height			<input type="checkbox"/> Yes <input type="checkbox"/> No
Behind front setback			<input type="checkbox"/> Yes <input type="checkbox"/> No
Adjacent to existing boundary wall of similar/greater dimension			<input type="checkbox"/> Yes <input type="checkbox"/> No
Up to two site boundaries			<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.1.4 Open space

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C4 – Open Space (refer definition in Appendix 1)			<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.1.5 Communal open space (grouped dwellings only)

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C5 – Grouped dwellings	Is communal open space proposed? If yes, refer 5.1.5 and 5.3.1		<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.1.6 Building height

R-Codes Vol. 1 deemed to comply	Required (Table 3)	Proposed	Compliance
<b>Pitched roof</b>			
Maximum height of wall			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Maximum total building height</b>			
Gable, skillion and concealed roof			<input type="checkbox"/> Yes <input type="checkbox"/> No
Hipped and pitched roof			<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.2.1 Setback of garages and carports

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C1.1 – Garage (Primary street)	4.5m or at least 0.5m behind the dwelling alignment? (Figure 8b)		<input type="checkbox"/> Yes <input type="checkbox"/> No
	3m where parallel to street		<input type="checkbox"/> Yes <input type="checkbox"/> No
C1.2 – Carport (Primary street)	Carport meets primary street setback requirement or		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Carport achieves 50% of Table 1 setback and:		<input type="checkbox"/> Yes <input type="checkbox"/> No
	- width does not exceed 60% of frontage - allows unobstructed view between dwelling and street - is compatible in materials and roof pitch with the dwelling		<input type="checkbox"/> Yes <input type="checkbox"/> No
C1.3 – Setback from right of way of communal street	Manoeuvring space of at least 6m provided?		<input type="checkbox"/> Yes <input type="checkbox"/> No
C1.4 – Secondary street (if applicable)	1.5m		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.2.2 Garage width

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C2 – Garage width relative to frontage			<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.2.3 Street surveillance

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C3.1 – Entry points	Clearly definable entry points visible and accessible from the street		<input type="checkbox"/> Yes <input type="checkbox"/> No
C3.2 – Surveillance	At least one major opening from a habitable room of the dwelling faces the street and the pedestrian or vehicular approach to the dwelling		<input type="checkbox"/> Yes <input type="checkbox"/> No
C3.3 – Surveillance of battleaxe lots	At least one major opening from a habitable room of the dwelling faces the approach of the dwelling		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.2.4 Street walls and fences

R-Codes Vol. 1 deemed to comply	Required (Table 3)	Proposed	Compliance
C4.1 – Fence height	Fencing (excluding pillars) within front setback visually permeable above 1.2m (Figure 12)		<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.2 – Front fence pillars	Maximum solid pillar height of 1.8m		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum pillar dimensions of 400mm by 400mm		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.2.5 Sightlines

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C5 – Sightlines	Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, or other structures adjoin those outlined in C5 i – iii		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.2.6 Appearance of retained dwelling

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C6 – Grouped and multiple dwellings	Appearance of retained dwelling upgraded to similar maintenance standard of new development		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.3.1 Outdoor living areas

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C1.1 – Outdoor living area	Area in accordance with Table 1		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Behind front setback		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Accessible from a primary living space		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Minimum width and length dimension of 4m (Figure 13)		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Two-thirds of the required area without permanent roof cover (Figure 13)		<input type="checkbox"/> Yes <input type="checkbox"/> No
C1.2.	Multiple dwelling provided with a balcony (10m <sup>2</sup> , minimum dimension 2.4m) opening directly from primary living space.		<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.3.2 Landscaping

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C2.1 – Grouped and multiple dwellings, common property and communal open spaces	Street setback area without car-parking (except visitor bays)		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Pedestrian access (wheelchair accessible) connecting ground floor entries with public footpath and car parking areas.		<input type="checkbox"/> Yes <input type="checkbox"/> No
	One tree for every four uncovered car bays (rounded to the nearest whole number)		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Lighting to pathways, communal open space and parking		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Bin areas conveniently located and screened		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Trees <3m in height retained in communal open space		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Sightlines for pedestrians and vehicles		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Line of sight between communal open space and at least two major openings		<input type="checkbox"/> Yes <input type="checkbox"/> No
C2.2 – Trees and associated planting areas	Trees		<input type="checkbox"/> Yes <input type="checkbox"/> No
	2m x 2m tree planting area		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Street setback area not more than 50% impervious surface		<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.3.3 Parking

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C3.1 – Resident parking	bays		<input type="checkbox"/> Yes <input type="checkbox"/> No
C3.2 – Visitor	bays		<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.3.4 Design of car parking spaces

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C4.1 – Car space and manoeuvring area design	As per AS 2890.1		<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.2 – Visitor bays	Marked and signposted		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Located outside of security barrier		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Accessible path provided		<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.3 – Landscaping	Landscaping between each six consecutive bays		<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.3.5 Vehicular access

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C5.1 – Access to on-site parking	Provided from communal street or right-of-way, or secondary street where no communal street or right-of-way exists, or primary street where no secondary street, communal street or right-of-way exists		<input type="checkbox"/> Yes <input type="checkbox"/> No
C5.2 – Driveways to primary and secondary streets	Minimum width of 3m for driveways serving four dwellings or less		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum width of 6m		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum aggregate width of 9m (where more than one driveway proposed)		<input type="checkbox"/> Yes <input type="checkbox"/> No
C5.3 – Driveways	Setback of 0.5m from side lot boundary		<input type="checkbox"/> Yes <input type="checkbox"/> No
	No closer than 6m to a street corner		<input type="checkbox"/> Yes <input type="checkbox"/> No
	No closer than 6m to a street corner		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Align at right angle to the street		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Avoids street trees		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Adequately paved and drained		<input type="checkbox"/> Yes <input type="checkbox"/> No
C5.4 – Driveways design for two-way access and for vehicles to enter the street in a forward gear	Does driveway serve five or more dwellings?		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Is the distance from a car space to the street 15m or more?		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Is the street a primary distributor or integrator arterial?		<input type="checkbox"/> Yes <input type="checkbox"/> No
C5.5 – Driveways for grouped dwellings (five or more)	Minimum width of 4m		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Designed for two way access		<input type="checkbox"/> Yes <input type="checkbox"/> No
C5.6 – Driveways where retaining an existing dwelling	3m where retaining an existing dwelling and driveway services a grouped dwelling		<input type="checkbox"/> Yes <input type="checkbox"/> No
C5.7 – Driveways for 20 or more grouped dwellings	Minimum width 12m		<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.3.6 Pedestrian access

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C6.1	Separate path (to a minimum width of 1.2m) where communal street serves more than 10 dwellings		<input type="checkbox"/> Yes <input type="checkbox"/> No
C6.2	Where communal street serves more than two dwellings the configuration of the pedestrian and vehicular route is to be provided with: <ul style="list-style-type: none"> <li>• clear sight lines</li> <li>• adequate lighting</li> <li>• paving surfaces to slow traffic</li> </ul>		<input type="checkbox"/> Yes <input type="checkbox"/> No
C6.3	A communal street or pedestrian path is to be no closer than 2.5m to any wall with a major opening unless privacy screening is provided to the communal street or pedestrian path.		<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.3.7 Site works

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C7.1 – Site works and retaining walls between the street boundary and the street setback	0.5m or less between street boundary and the street setback, except where necessary to provide for pedestrian, universal and/or vehicle access, drainage works or natural light to a dwelling.		<input type="checkbox"/> Yes <input type="checkbox"/> No
C7.2 – Site works and retaining walls behind front setback	Complies with Table 4: m		<input type="checkbox"/> Yes <input type="checkbox"/> No
C7.3 – Impact on adjoining properties	0.5m or less within 1m of a lot boundary		<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.3.8 Retaining walls – Deleted by amendment dated 02/07/2021

### 5.3.9 Stormwater management

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C9 – Stormwater	Stormwater contained on site		<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.4.1 Visual privacy

R-Codes Vol. 1 deemed to comply	Setback required	Proposed	Compliance
	m (C1.1)		<input type="checkbox"/> Yes <input type="checkbox"/> No
	m (C1.1)		<input type="checkbox"/> Yes <input type="checkbox"/> No

### 5.4.2 Solar access

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
R-Codes Vol. 1 deem to comply (as applicable)	Higher than R40		<input type="checkbox"/> Yes <input type="checkbox"/> No
R25 and lower; or	35% of adjoining site area		<input type="checkbox"/> Yes <input type="checkbox"/> No
R30–R40; or	50% of adjoining site area		<input type="checkbox"/> Yes <input type="checkbox"/> No
Higher than R40			<input type="checkbox"/> Yes <input type="checkbox"/> No

## 5.4.3 Outbuildings

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C3 – Small outbuildings	Not attached to a dwelling		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Non-habitable		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum 10m <sup>2</sup> in area		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum wall height and ridge height of 2.7m		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Not located within the primary or secondary street setback area		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Complies with open space and outdoor living area requirements		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Complies with setbacks		<input type="checkbox"/> Yes <input type="checkbox"/> No
C3 – Large and multiple outbuildings	Not attached to a dwelling		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Non-habitable		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum 60m <sup>2</sup>		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Setback in accordance with Table 2a		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum wall height of 2.4m		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum ridge height of 4.2m		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Not located within the primary or secondary street setback area		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Complies with open space and outdoor living area requirements		<input type="checkbox"/> Yes <input type="checkbox"/> No
Complies with setbacks		<input type="checkbox"/> Yes <input type="checkbox"/> No	

## 5.4.4 External fixtures, utilities and facilities

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C4.1	Solar collectors proposed		<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.2	Television aerials, essential plumbing and down pipes permitted		<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.3	Other external fixtures not visible from the primary street		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Designed to integrate with the building		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Are located so as not to be visually obtrusive		<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.4	Antennas, satellite dishes and the like not visible from the primary and secondary street		<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.5	Min 4m <sup>2</sup> enclosed lockable store room with minimum dimension of 1.5m		<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.6	Communal bin store area provided if necessary		<input type="checkbox"/> Yes <input type="checkbox"/> No
C4.7	Clothes drying areas screened from street		<input type="checkbox"/> Yes <input type="checkbox"/> No



## 5.5.1 Ancillary dwellings

R-Codes Vol. 1 deemed to comply	Required	Proposed	Compliance
C1	Lot not less than 350m <sup>2</sup>		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Maximum plot ratio area of 70m <sup>2</sup>		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Parking provided in accordance with 5.3.3		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Located behind the street setback line		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Compatible with the colour, roof pitch and materials of the single house on the same lot		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Does not preclude single house from meeting open space and OLA requirements		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Compliance with the R-Codes with the exception of site area, street surveillance and outdoor living areas		<input type="checkbox"/> Yes <input type="checkbox"/> No

3

2

105.84M<sup>2</sup>

# PRESTO 32 PLUS



THIS 3D IMAGE IS FOR ILLUSTRATION PURPOSES ONLY. PLEASE SEE ADDENDA & CONTRACT FOR SPECIFIC COLOURS & FINISHES



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SIGNATURES

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CLIENT: .....

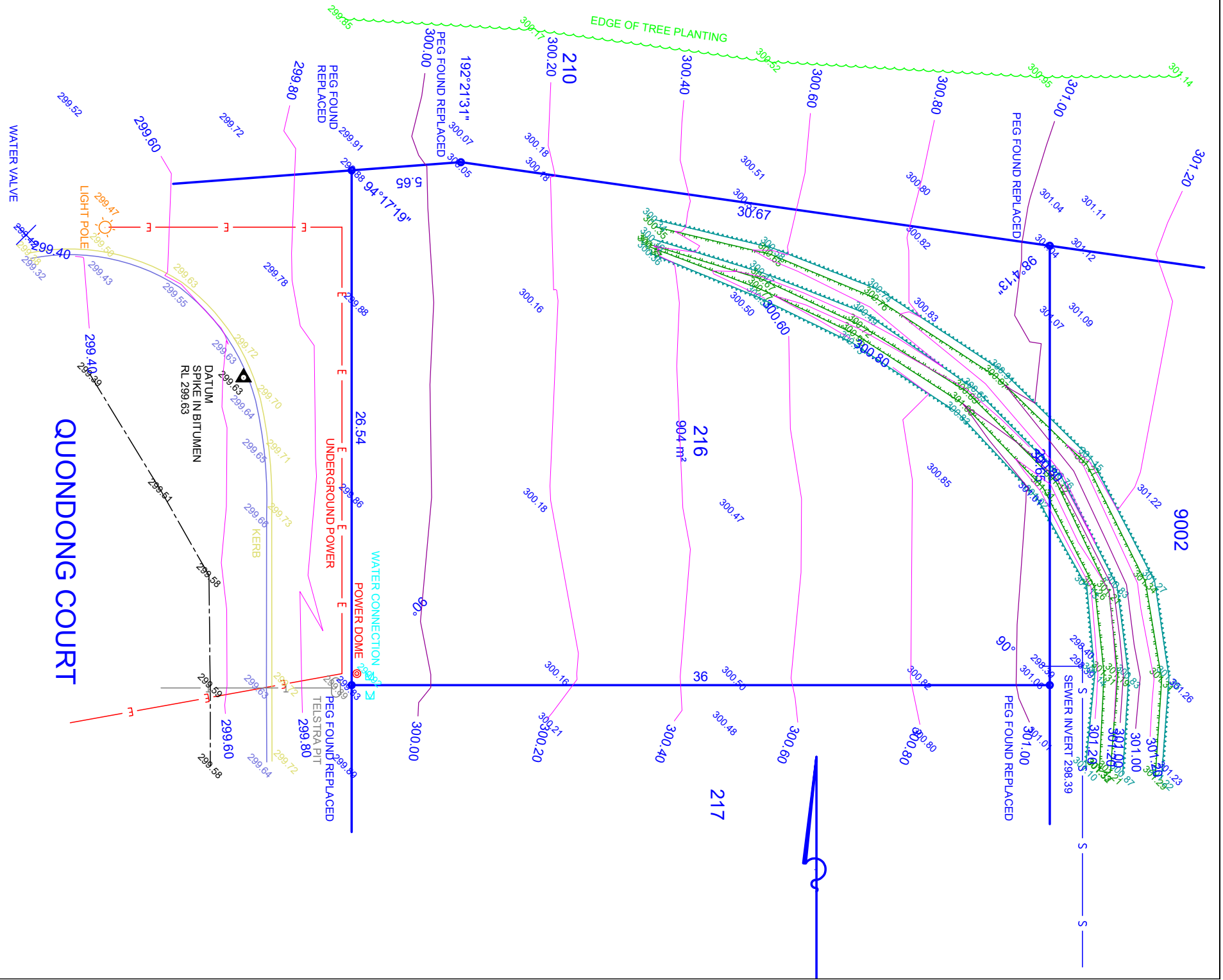
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REVB	04/05/23	PC			
REVC - SITE	26/07/23	PC			
REVD - SITE CHANGES	31/07/23	PC			

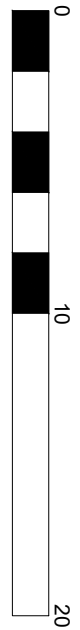
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**AKRON**

SITE ADDRESS:  
**LOT 216 (#7) QUONDONG COURT  
 LAKE GRACE**

DRAWN:	PC	DATE:	01/05/23
SALES:	XX	COASTAL:	XX
CLIMATE ZONE:	4	WIND REGION:	X
SHEET No:	1 OF 6	JOB No.	XXX



**NOTES**  
 For the location of underground utility services see "Dial Before You Dig" plans  
 All units are in metres  
 Contour interval 0.2m  
 Vertical datum is the A.H.D.  
 Check title for easements, encumbrances and ownership etc.  
 Cadastral information has been sourced from Landgate.



<b>PLAN OF REPEG AND FEATURE SURVEY OF LOT 216 7 QUONDONG COURT LAKE GRACE</b>		<b>METADATA</b>	
LOCAL AUTHORITY	SHIRE OF LAKE GRACE	LOCAL AUTHORITY	SHIRE OF LAKE GRACE
DATE OF SURVEY	21/07/2023	DATE OF SURVEY	21/07/2023
SCALE	1:200 AT A3	SCALE	1:200 AT A3
VERSION 1		JOB NUMBER 3001	
Drawn Mark Spencer		F.M. SURVEYS PTY LTD P.O. Box 81 NORTHAM WA 6401 Ph. 0400 781 694 Email: mark@fmsurveys.com.au	

**SITE SURVEY**  
N.T.S.



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 EMAIL: sales@elhomes.com.au

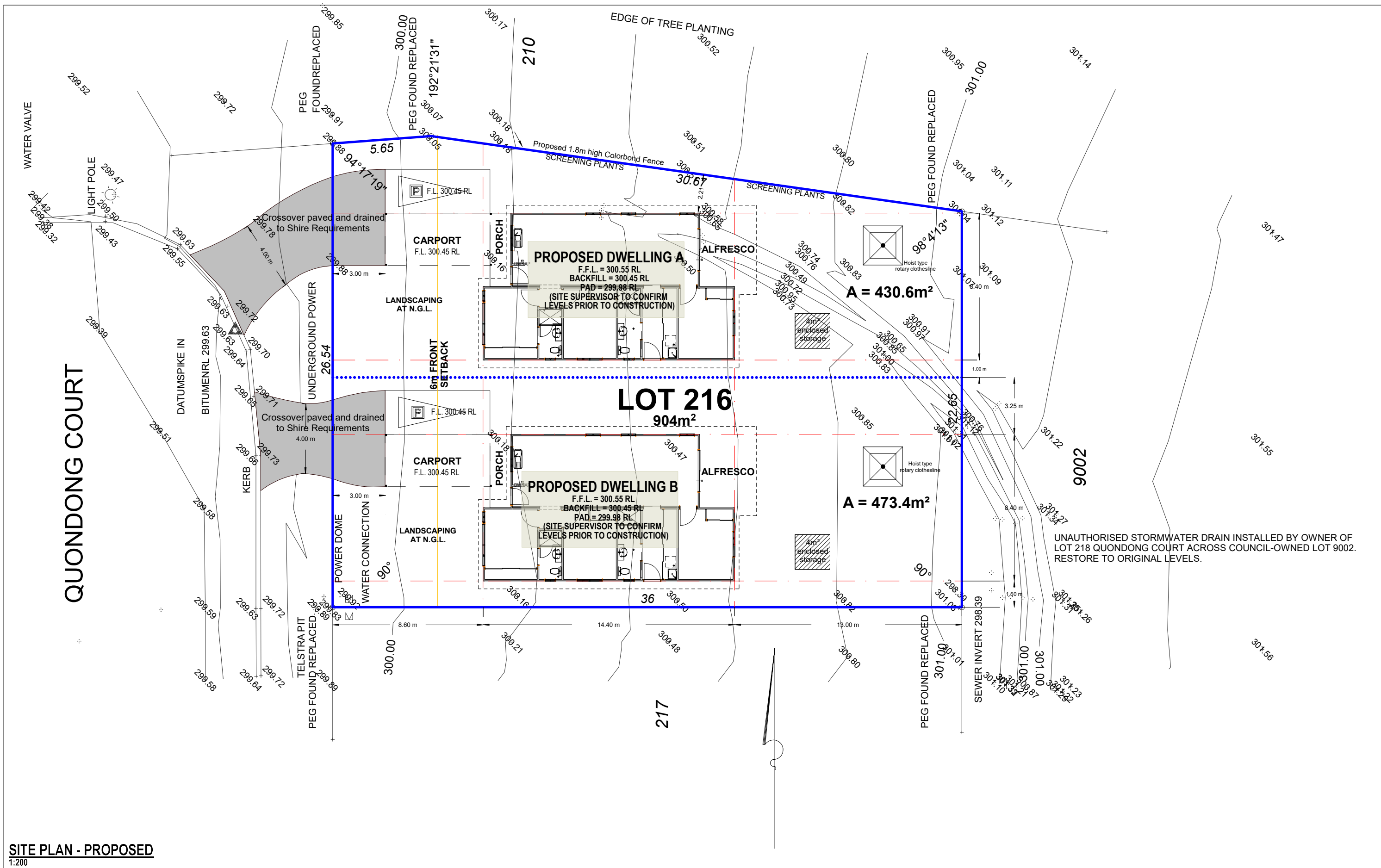
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 CLIENT: .....  
 BUILDER: .....

VARIATIONS			VARIATIONS		
	DATE:	INT:		DATE:	INT:
REVA	01/05/23	PC			
REVB	04/05/23	PC			
REVC - SITE	26/07/23	PC			
REVD - SITE CHANGES	31/07/23	PC			

**CLIENT NAME:** AKRON  
**SITE ADDRESS:** LOT 216 (#7) QUONDONG COURT LAKE GRACE

<b>DRAWN:</b> PC	<b>DATE:</b> 01/05/23
<b>SALES:</b> XX	<b>COASTAL:</b> XX
<b>CLIMATE ZONE:</b> 4	<b>WIND REGION:</b> X
<b>SHEET No:</b> 2 OF 6	<b>JOB No.</b> XXX



UNAUTHORISED STORMWATER DRAIN INSTALLED BY OWNER OF LOT 218 QUONDONG COURT ACROSS COUNCIL-OWNED LOT 9002. RESTORE TO ORIGINAL LEVELS.

**SITE PLAN - PROPOSED**  
1:200



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REVB	04/05/23	PC			
REVC - SITE	26/07/23	PC			
REVD - SITE CHANGES	31/07/23	PC			
REV E - SITE MODS	21/08/23	KN			

CLIENT NAME:  
**AKRON**

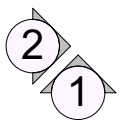
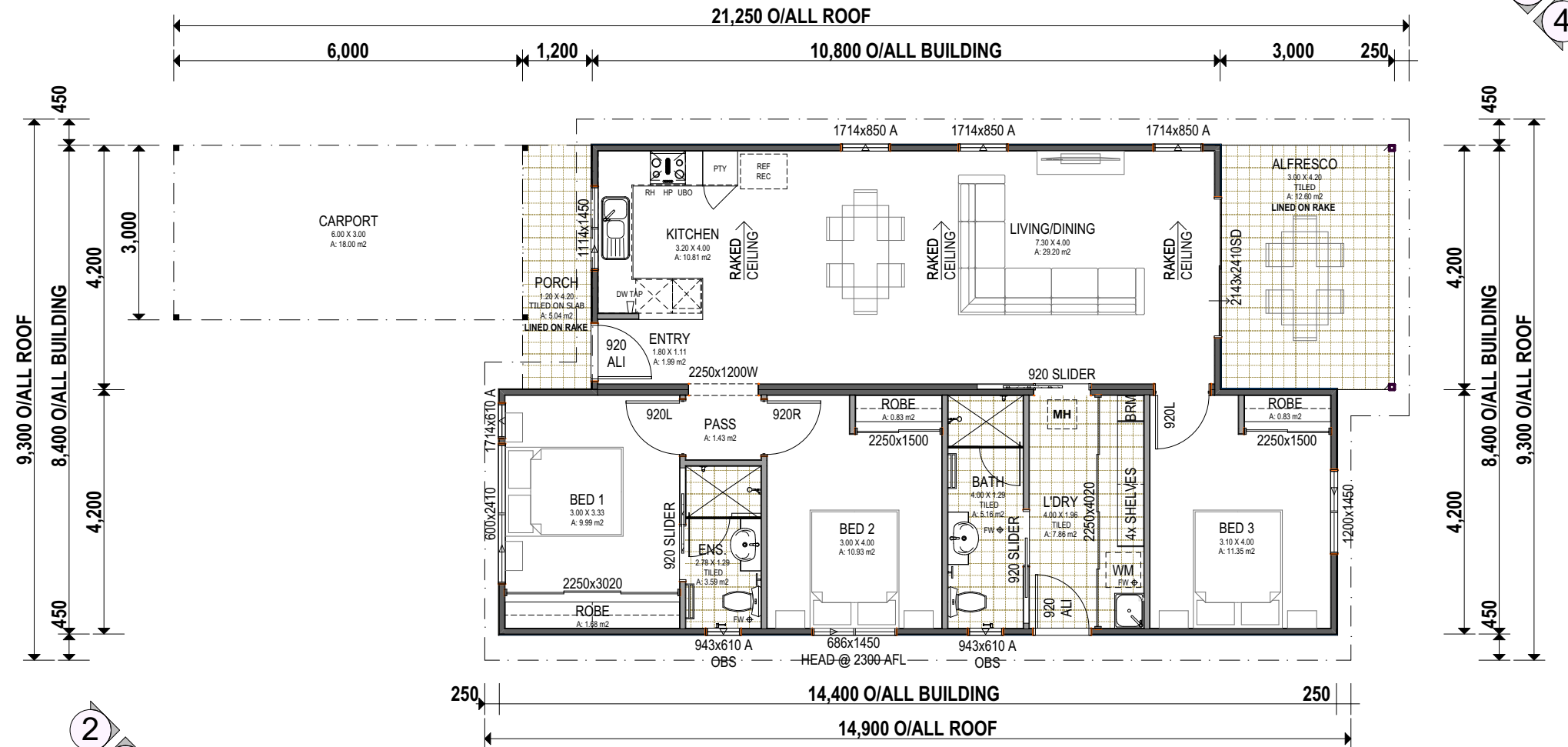
SITE ADDRESS:  
**LOT 216 (#7) QUONDONG COURT  
 LAKE GRACE**

DRAWN:	PC	DATE:	01/05/23
SALES:	XX	COASTAL:	XX
CLIMATE ZONE:	4	WIND REGION:	A
SHEET No:	3 OF 6	JOB No.	XXX



**CALCULATIONS**

	AREA	PERIMETER
ALFRESCO	12.60	14.40
BUILDING	105.84	45.60
CARPORT	18.00	18.00
PORCH	5.04	10.80
<b>TOTAL</b>	<b>141.48 M<sup>2</sup></b>	<b>88.80 M</b>



**FLOOR PLAN**  
1:100

**PRELIMINARY**

THIS DESIGN HAS NOT BEEN ENERGY ASSESSED, GLAZING & INSULATION SUBJECT TO CHANGE TO MEET BCA REQUIREMENTS



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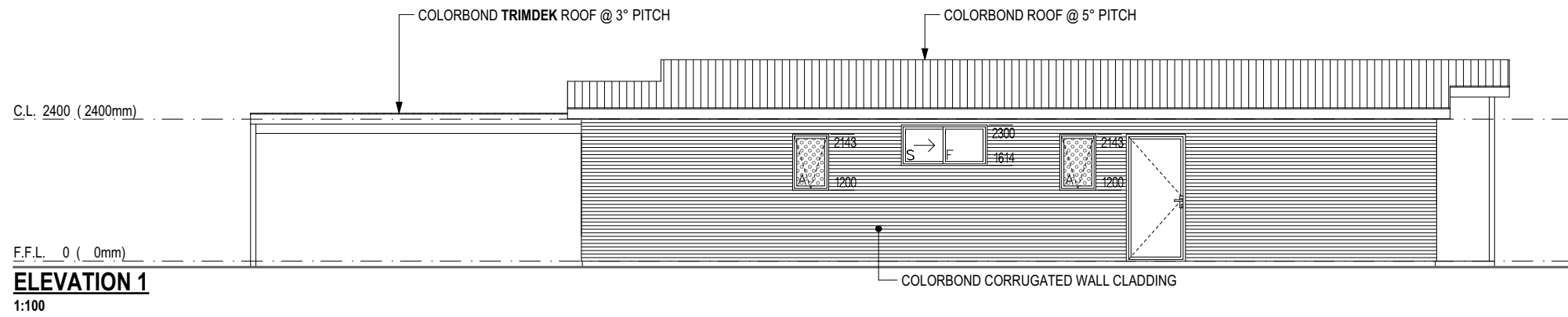
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REVB	04/05/23	PC			
REVC - SITE	26/07/23	PC			
REVD - SITE CHANGES	31/07/23	PC			

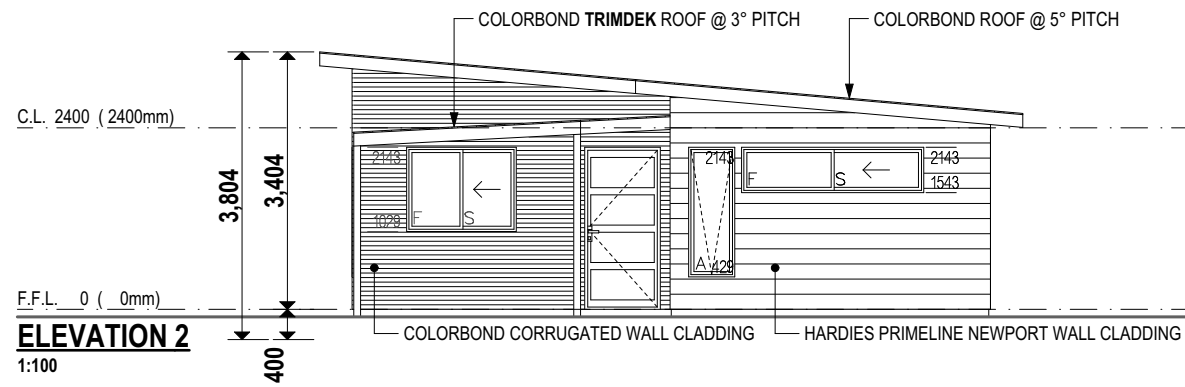
CLIENT NAME:  
**AKRON**

SITE ADDRESS:  
**LOT 216 (#7) QUONDONG COURT  
LAKE GRACE**

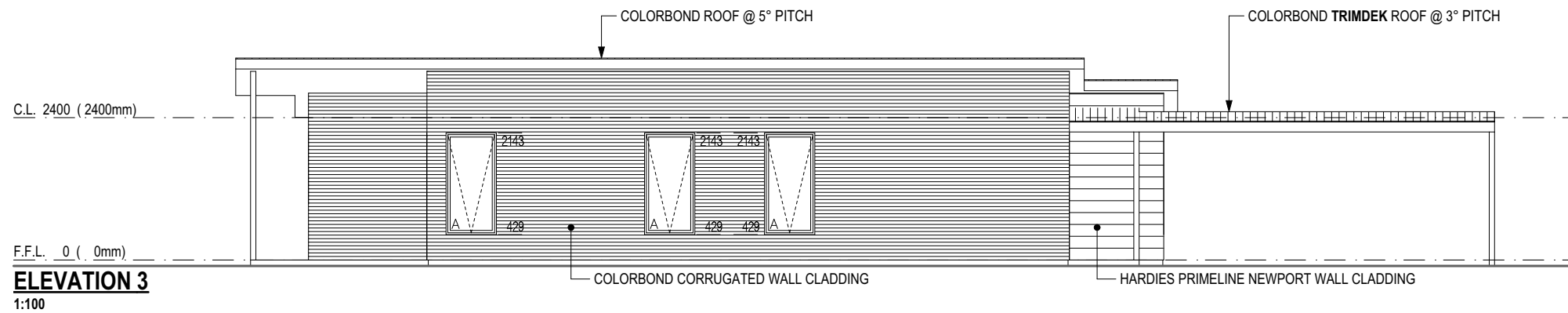
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CLIMATE ZONE: 4	WIND REGION: X
SHEET No: 4 OF 6	JOB No. XXX



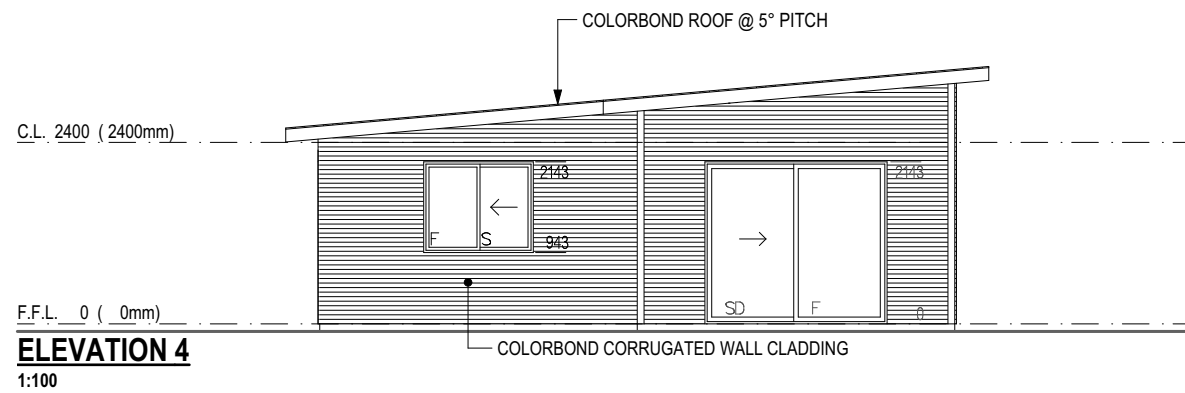
**ELEVATION 1**  
1:100



**ELEVATION 2**  
1:100



**ELEVATION 3**  
1:100



**ELEVATION 4**  
1:100



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CLIENT: .....  
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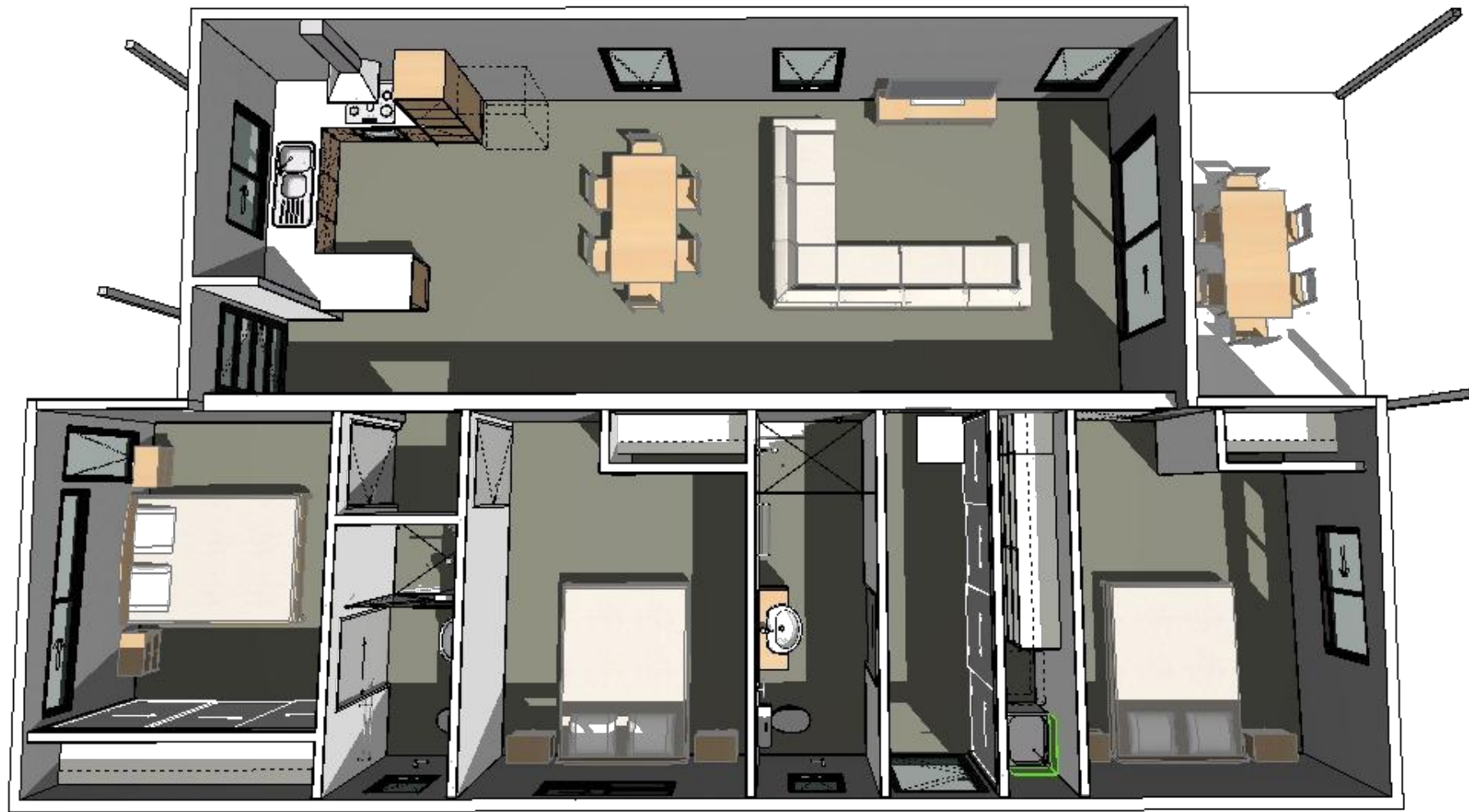
**VARIATIONS**

	DATE:	INT:

CLIENT NAME:  
AKRON

SITE ADDRESS:  
LOT 216 (#7) QUONDONG COURT  
LAKE GRACE

DRAWN: PC	DATE: 01/05/23
SALES: XX	COASTAL: XX
CLIMATE ZONE: 4	WIND REGION: X
SHEET No: 5 OF 6	JOB No. XXX



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 BUILDER: .....

**VARIATIONS**

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REVA	01/05/23	PC
REVB	04/05/23	PC
REVC - SITE	26/07/23	PC
REVD - SITE CHANGES	31/07/23	PC

**VARIATIONS**

	DATE:	INT:

CLIENT NAME:  
**AKRON**  
 SITE ADDRESS:  
**LOT 216 (#7) QUONDONG COURT  
 LAKE GRACE**

DRAWN: PC	DATE: 01/05/23
SALES: XX	COASTAL: XX
CLIMATE ZONE: 4	WIND REGION: X
SHEET No: 6 OF 6	JOB No. <b>XXX</b>





OCM 27 September 2023

Government of **Western Australia**  
Department of **Communities**

Attachment to Item 14.4.1

Alan George  
Shire of Lake Grace  
1 Bishop Street  
Lake Grace WA 6353

Dear Mr George

**RE: LOT 209 84 BENNETT STREET, LAKE GRACE**

I can confirm the Shire of Lake Grace request to purchase the above property has been approved.

The Department of Communities has obtained two valuations and the sale price has been calculated at the midpoint of the two.

**Market value \$35,000**

In addition to the above purchase price please note that Stamp Duty, and other fees associated with transferring the property to you may be payable at the time of purchase.

This offer will remain valid for a period of **30 days**. If no response is received from you within this period, your offer to purchase will be withdrawn.

***What do I do now?***

**If you wish to proceed with the purchase, please confirm this via email and provide the following information to this office –**

- 1. Buyers legal name for the contract**
- 2. Name and contact details of your settlement representative.**
- 3. Is the contract subject to finance or cash purchase**

Please note that the property you are purchasing is sold to you in 'as-is' condition.

Should you have any questions, please feel free to contact me on 6414 1868 or via email at [propertytransactions@communities.wa.gov.au](mailto:propertytransactions@communities.wa.gov.au).

Yours sincerely

Trish Bovenkerk  
Sales & Acquisitions Coordinator  
11 September 2023



**ANNEXURE 'A'**  
**SPECIAL CONDITIONS OF SALE**

**1. Conditions precedent**

- 1.1 This Contract is subject to and conditional upon approvals (if any) required under the *Housing Act 1980* or the *Government Employees' Housing Act 1964* being obtained by the Seller (which approvals may be granted or refused) within 60 days of the date of acceptance of this offer.
- 1.2 Clause 1.1 is for the sole benefit of the Seller, and may only be waived by the Seller in its sole and absolute discretion
- 1.3 If the condition in clause 1.1 is not satisfied within 60 days of the date of acceptance of this offer (or such other period agreed in writing), then this Contract comes to an end, the Seller must refund the Deposit to the Buyer and neither Party has any rights against the other in relation to this Contract.

**2. Buyer Declaration**

- 2.1 As at the date of submitting this offer to purchase the Property, the Buyer is not an employee or contractor engaged by the Housing Authority, Department of Housing or the Department of Communities.

\_\_\_\_\_  
Buyer/s to sign that the declaration in the above clause 2.1 is TRUE

**3. Variation of 2022 General Conditions**

- 3.1 The Buyer and Seller agree that the 2022 General Conditions are varied as follows:
  - (a) general condition 2.7 is deleted;
  - (b) general conditions 4.2 and 4.5 are deleted;
  - (c) general condition 5.1(b) is deleted;
  - (d) general conditions 9, 10, 14 and 18 are deleted;
  - (e) general conditions 15.3 to 15.5 (inclusive) are deleted;
  - (f) a new general condition 7.1(c) is inserted as follows:
    - “(c) The Buyer indemnifies and shall indemnify the Seller in respect of all losses, costs, expenses and charges which may be suffered or incurred by the Seller either directly or indirectly as a result of the failure by the Buyer to pay the Buyer’s proportion of any Outgoings in accordance with general condition 7.2. Settlement of the Property by the Seller shall not be construed as a waiver by the Seller of this indemnity and the Buyer’s indemnity in this clause shall survive the Settlement of the Property”;
  - (g) the number of Bank Cheques referred to in general condition 3.8 is amended to four (4); and
  - (h) any references elsewhere in the General Conditions to those general conditions referred to in special conditions 3.1(a) to (e) inclusive above (if any such references exist) are deleted.
- 3.2 Words and expressions which are defined in the General Conditions have the meanings therein ascribed.

- 
- 3.3 To the extent that there is any inconsistency between any of these special conditions and the General Conditions, these special conditions shall prevail.

#### 4. Acknowledgements and Covenants

4.1 The Buyer represents and warrants to the Seller that the Buyer has:

- (a) inspected, or had the opportunity to inspect;
- (b) undertaken, or had the opportunity to undertake, due diligence investigations of; and
- (c) made all enquiries as the Buyer saw fit with respect to:

the Property, any improvements erected or installed thereon and the Land, and that the Buyer buys the Property in the condition it is in as at the Contract Date.

4.2 The Buyer agrees that the Buyer is satisfied and shall for all purposes be taken to be satisfied:

(a) by enquiry to relevant Authorities as to:

- (i) the zoning of the Property;
- (ii) any planning restrictions or other restrictions that may be imposed on the use(s) to which the Property can be put;
- (iii) the fitness and suitability of the Property (and any improvements thereon) for any particular purpose or use;
- (iv) any development which may take place on the Property;
- (v) the location of the boundaries of the Property;
- (vi) any improvements approved for construction on the Property; and
- (vii) the status of compliance with the requirements of any law applicable to the Property; and

(b) by inspection as to:

- (i) the nature, quality and state of repair and condition of the Property and all improvements thereon (if any);
- (ii) the type and manner of construction of all improvements on the Property (if any);
- (iii) the location of all boundaries, retaining walls, fences and services on or within the Property;
- (iv) the nature and type of any services connected to the Property;
- (v) any patent or latent defect in the Property whatsoever;
- (vi) the value of the Property;
- (vii) any financial return or income which may be able to be derived from the Property; and
- (viii) all other matters or things whatsoever relating to the Property (and the Seller's title thereto).

4.3 The Buyer acknowledges and agrees that:

- (a) it has entered into this Contract in reliance solely on its inspection of the Property and has not relied on any brochures, plans, illustrations, photographs and other marketing or similar material provided by or on behalf of the Seller;
- (b) the neighbouring properties to the Property may form part of the Seller's rental or sale programs; and

---

(c) the Seller reserves the right, in its absolute discretion, to lease or sell those neighbouring properties within its programs and gives no warranty or commitment to the Buyer to make any unsold properties available for private usage in the future.

- 4.4 This Contract and the Annexures together constitute the entire agreement between the parties with respect to the subject matter of this Contract and contain all of the representations, warranties, covenants and agreements of the Parties in relation to the subject matter of this Contract as at the Contract Date.
- 4.5 Each Party acknowledges that it has not relied on any oral statement, representation, undertaking, covenant or agreement made before the date of this Contract relating to the subject matter of this Contract and not contained in this Contract or an Annexure to this Contract.
- 4.6 Without limiting clause 4.5, the Seller makes no representation or warranty as to whether, or not, any asbestos products may be present in the Property, and it is agreed that under no circumstances shall the Seller have any liability to the Buyer, or any person claiming under or through the Buyer, for any liability, loss or damage suffered or incurred by the Buyer or any third party, or any harm or injury to or death of any person, caused or contributed to by the presence of any asbestos products at or in the Property.
- 4.7 To the extent permitted by law, the Buyer agrees that the Property is sold "as is, where is" and with all faults and defects (including, but not limited to, any defect in title) existing therein or thereon, whether they are apparent or ascertainable on inspection or not, and without any obligation on the Seller to disclose or particularise any faults or defects known to it, and the Seller shall not be liable under any circumstances to make an allowance or pay compensation to the Buyer for any fault, defect or damage to the Property, nor shall the Purchase Price be reduced thereby.
- 4.8 The Buyer agrees that it is wholly its responsibility to make enquiries in determining whether or not the Property has been connected to deep sewerage and that all costs and expenses (if any) that may be charged by the Water Corporation or other relevant Authority in relation to any connection of the Property to deep sewerage (if such connection is not in place as at the Contract Date) will be at the Buyer's expense (and this will be the case notwithstanding that the Seller has or may have already agreed to, or been obliged to, complete the deep sewerage connection as at the Contract Date).

## 5. Settlement Date

- 5.1 Settlement is to be effected at the offices of the Seller at 130 Stirling Street, Perth, or such other address as agreed by the Parties, on the later of the date that is (or such other period agreed in writing):
- (a) 14 days after satisfaction of the condition in clause 1.1; or
  - (b) 45 days after the date of acceptance of this offer.

## 6. Encumbrances

- 6.1 The Seller notifies the Buyer that the Property is sold subject to any Encumbrance noted on a title search for the Land at the Contract Date, except for any mortgage, charge or other encumbrance notifying of a security interest or any caveat.
- 6.2 The Buyer is not entitled to make any objection, any claim for a reduction in the Purchase Price or claim for compensation arising from the matters specified in clause 6.1.

---

## 7. Risk

- 7.1 Notwithstanding any rule of law or equity to the contrary, the Property is at the risk of the Buyer from the Contract Date in all respects (including, without limitation, in respect of any damage to or destruction thereof) and in respect of any requirement or demand made between the Contract Date and the Possession Date by any Authority in respect of the Property or arising out of the ownership thereof. If any such requirement or demand is made, the Buyer shall indemnify the Seller against all liability and costs in respect thereof.
- 7.2 If the Property is destroyed or damaged prior to Settlement, that damage or destruction does not affect the Buyer's liability under this Contract.

## 8. General

- 8.1 The Buyer is satisfied and shall be deemed to have satisfied itself:
- (a) that any and all buildings, fences and other improvements are on the Property and as to the condition and state of repair of them; and
  - (b) as to any matters concerning rights of adjoining owners or occupiers, rights of way and liability to contribute to or maintain fences.
- 8.2 Further to clause 8.1, the Buyer acknowledges and agrees that the Seller shall not be responsible for any costs or expenses of, or associated with, the construction of any dividing fence between the Land and any adjoining land (whether arising under the *Dividing Fences Act 1961* or otherwise and irrespective of when the said obligation shall arise), which costs and expenses shall be the sole responsibility of the Buyer and, for the avoidance of doubt, the Buyer may not make any claim or demand against the Seller in respect of any of the matters referred to in this special condition and has made and relied on the Buyer's own enquiries in relation to these matters.

## 9. GST

- 9.1 In this clause:
- (a) words or expressions used which are defined in *the A New Tax System (Goods and Services Tax) Act 1999* (Cth) (**GST Act**) have the same meaning in this clause;
  - (b) in addition to the definition of 'GST' in the GST Act, any reference to 'GST' also includes any voluntary or notional GST equivalent payments a Party is obliged to make under or in relation to the State Entities (Payments) Act 1999 (WA) or any successor legislation (**SEP Act**);
  - (c) **Recipient** means the Party acquiring the relevant supply; and
  - (d) **Supplier** means the Party making the relevant supply.
- 9.2 The Parties acknowledge and agree that the Purchase Price is inclusive of GST.
- 9.3 If the Supplier makes a supply under or in connection with this Contract on which GST is imposed, in whole or in part (not being a supply the consideration for which is specifically described in this Contract as inclusive of GST) then:
- (a) the consideration payable or to be provided for that supply under this Contract but for the application of this clause (**GST exclusive consideration**) is increased by, and the Recipient of the supply must also pay to the Supplier, an amount equal to the GST payable on the supply (**GST Amount**); and
  - (b) the GST Amount must be paid to the Supplier by the Recipient without set off, deduction or requirement for demand, at the same time as the GST exclusive consideration is payable or to be provided, subject to the Supplier giving the Recipient a tax invoice in respect of that taxable supply.

- 
- 9.4 If a payment to a Party under this Contract is a reimbursement or indemnification, calculated by reference to a loss, cost or expense incurred by that Party, then the payment will be reduced by the amount of any input tax credit to which that Party, or the representative member of a GST group of which that Party is a member, is entitled for that loss, cost or expense.
- 9.5 If a payment is calculated by reference to, or as a specified percentage of, another amount or revenue stream, that payment shall be calculated by reference to, or as a specified percentage of, the amount or revenue stream exclusive of GST.
- 9.6 If an adjustment event arises in respect of a supply made under or in connection with this Contract, then:
- (a) the Supplier must issue an adjustment note to the Recipient within 7 days of the adjustment event occurring or otherwise as soon as it becomes aware of the adjustment event, outlining the revised amount of GST payable in respect of that supply (**Corrected GST Amount**);
  - (b) if the Corrected GST Amount is less than the previously attributed GST Amount, the Supplier shall refund the difference to the Recipient within 15 days of the adjustment note being issued by the Supplier; and
  - (c) if the Corrected GST Amount is greater than the previously attributed GST Amount, the Recipient shall pay the difference to the Supplier within 15 days of the adjustment note being issued by the Supplier.
- 9.7 In calculating any GST Amount payable under clause 9.3, the Parties agree that the margin scheme as set out in Division 75 of the GST Act will apply to the supply of the Property being made under or in connection with this Contract.
- 9.8 If a valuation is required to calculate the GST payable under the margin scheme, the Supplier must procure a valuation that satisfies the requirements set out in the GST Law at its own cost and provide a copy to the other Party prior to Settlement.
- 9.9 If the Supplier, acting reasonably, or any relevant competent authority (including the Commissioner of Taxation) determines that the supply referred to in this clause is not an eligible supply under Division 75 of the GST Act, then:
- (a) clause 9.6 applies; and
  - (b) the Recipient must also pay the Supplier at the same time an amount equal to any penalties and interest incurred by the Supplier as a result of having treated the supply as being eligible for the margin scheme.

## 10. Electronic Signatures

- 10.1 Subject to clause 10.2, the Parties acknowledge and agree that this Contract may be electronically signed by using "Adobe Sign" or some other method by which a unique electronic signature is applied (**Electronic Signature**).
- 10.2 For the purposes of section 10 of the *Electronic Transactions Act 2011* (WA) and the *Electronic Transactions Act 1999* (Cth), each Party:
- (a) consents to each other Party signing this Contract using an Electronic Signature; and
  - (b) acknowledges and agrees that the application of an Electronic Signature to this Contract by that Party and by each other Party is:
    - (i) a method which identifies each Party and indicates each Party's approval of the information communicated in this Contract; and

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(ii) a reliable method as is appropriate for the purpose of signing this Contract in light of all circumstances.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
BUYER BUYER

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
HOUSING AUTHORITY

DRAFT

# GST WITHHOLDING ANNEXURE

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## 1. Seller Notification

- 1.1 In complying with its obligations under section 14-255 of Schedule 1 to the TAA, the Seller hereby notifies the Buyer (**Seller Notification**) that:
- (a) the Buyer has an obligation to withhold an amount under section 14-250 of Schedule 1 to the TAA;
  - (b) the Withheld GST is \$ \_\_\_\_\_, being 7% of the Purchase Price on the basis that the supply of the Property is being made under the margin scheme as contained in Division 75 of the GST Act;
  - (c) the Withheld GST under clause 1.1(b) is to be paid at the Settlement Date, via either:
    - (i) electronic settlement through the Property Exchange Australia Limited (PEXA); or
    - (ii) if electronic settlement through the PEXA platform is unavailable for any reason, the Buyer must provide the Seller (or the Seller's nominee) with a Bank Cheque on or before the Settlement Date that is payable to the Deputy Commissioner of Taxation for the amount of the Withheld GST; and
  - (d) the Seller's legal name and Australian Business Number are Housing Authority, 56 167 671 885.

## 2. GST Withholding Obligations

- 2.1 Subject to having received the Seller Notification, the Buyer must lodge a notification with the ATO in the approved form in accordance with subsection 16-150(2) of Schedule 1 to the TAA (**Buyer Notification**)(also currently known as Form 1) no later than 10 Business Days prior to Settlement. If the Seller Notification is provided to the Buyer less than 10 Business Days prior to the Settlement Date, the Buyer must lodge the Buyer Notification with the ATO within 1 Business Day of receiving the Seller Notification.
- 2.2 The Buyer will provide written evidence of lodgement of the Buyer Notification to the Seller within 1 Business Day of the Buyer Notification being lodged with the ATO, including providing to the Seller a copy of the Buyer Notification.
- 2.3 If the Buyer provides a Bank Cheque in accordance with clause 1.1(c)(ii), the Seller undertakes to send that Bank Cheque to the ATO as soon as is reasonably practicable after Settlement.
- 2.4 If the Buyer does not comply with its obligations under this clause 2, the Seller can delay Settlement until such time as the Seller is satisfied that the Buyer has complied or will comply with its obligations under that clause.
- 2.5 If and to the extent that, in addition to the Buyer Notification, the Buyer is required to notify the ATO of Settlement or any other transaction details:
- (a) the Buyer must complete and electronically submit such notification (including Form 2) to the ATO on the date of Settlement, or such other earlier time as required by the ATO; and
  - (b) the Buyer will immediately notify the Seller in writing once it has submitted such notification to the ATO and will provide a copy of that notification to the Seller at the same time.
- 2.6 The Buyer will indemnify the Seller for all costs, interest and penalties incurred by the Seller following a failure of the Buyer to comply with its obligations under this clause 2.

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2.7 Subject to the Buyer complying with its obligations under this clause 2, the Parties agree that the Buyer's payment of the Withheld GST in accordance with this clause will satisfy the Buyer's obligation to pay a portion of the consideration under this Contract that is equal to that amount. For the avoidance of doubt, if and to the extent that the Buyer does not comply with this clause 2, the Seller retains the right to payment of the full consideration payable under this Contract.

### 3. Definitions and Interpretation

3.1 In this GST Withholding Annexure:

- (a) **ATO** means the Australian Taxation Office and includes a reference to the Commissioner of Taxation and Deputy Commissioner of Taxation, and vice versa, as required;
- (b) **Bank Cheque** means an unendorsed cheque made payable to the Deputy Commissioner of Taxation that is:
  - (i) issued by the Reserve Bank of Australia or an authorised deposit-taking institution which is a bank, a building society or a credit union; or
  - (ii) if authorised in writing by the Seller or the Seller's representative or agent, some other bank cheque;
- (c) **Form 2** means "Form 2: GST property settlement date confirmation" provided on the ATO website, or any such equivalent form as notified by the ATO;
- (d) **TAA** means the *Taxation Administration Act 1953* (Cth); and
- (e) **Withheld GST** means the amount the Buyer is required to withhold and to pay to the ATO in accordance with section 14-250 of Schedule 1 to the TAA in relation to the sale made under or in with this Contract.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
BUYER

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
BUYER

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
HOUSING AUTHORITY



**Alex Adams**

---

**From:** HALES, Geoff <Geoff.HALES@dmirs.wa.gov.au>  
**Sent:** Wednesday, 13 September 2023 3:42 PM  
**Subject:** 2023-24 Christmas and Public Holiday Retail Trading Extensions  
**Attachments:** 2023-24 Regional Extended Trading Package.pdf; Non Metropolitan Local Government - Application form - Extended Trading Hours Temporary \_Short Term Adjustments PRINTABLE VERSION.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Sir/Madam,

On 25 August 2023, the Hon. Sue Ellery, Minister for Commerce, approved trading extensions for the Perth metropolitan area over the 2023 Christmas period and for public holidays in 2024.

The package approved by the Minister will enable general retail shops in the Perth metropolitan area to trade from 8am to 6pm on Saturdays, Sundays and on public holidays between 9 December 2023 and 31 December 2023, with Christmas Day being the only day of closure, and from 7am to 9pm from 18 December 2023 to 22 December 2023.

The Minister has also granted approval for general retail shops in the metropolitan area to trade from 8am to 6pm on the New Year's Day (1 January 2024), Australia Day (26 January 2024), Labour Day (6 March 2024), Easter Monday (1 April 2024), Western Australia Day (3 June 2024) and King's Birthday (23 September 2024) public holidays.

In addition to the decision taken by the Minister in respect to the metropolitan area, the Minister has also agreed to an extended trading package being offered to regional Local Government Authorities, that is based on the standard metropolitan area trading hours.

Subject only to your confirmation, acceptance of this proposal will not require any further action on your part.

Should you accept this offer, general retail shops within your locality will be able to trade from 8am to 6pm on Saturdays, Sundays and public holidays, other than on Christmas day which will be a closed day, between 9 December and 31 December 2023, from 8am to 9pm from Monday 11 December 2023 to Friday 15 December 2023, from 7am to 9pm from Monday 18 December to Friday 22 December 2023 and from 8am to 6pm on each of the public holidays outlined above. The attached '*2023-24 Regional Extended Trading Package*' document details the specific times and dates of the extensions.

As is the case with all extended trading variation, the decision to open or not during the additional hours provided will be at the discretion of individual retailers.

Local Government Authorities that choose to accept this package are requested to notify the Department of Mines, Industry Regulation and Safety – Consumer Protection of their decision by no later than **Wednesday 27 September 2023**. Acceptance of this offer can be made by return email.

Local Government's that would prefer alternative trading arrangements over the Christmas period and/or 2024 public holidays may apply to the Department on the attached application form.

If you elect to apply for alternative trading arrangements, please ensure the application is lodged at least three weeks prior to the planned extensions to allow sufficient time for the application to be considered by the Minister and the order to be published in the Government Gazette.

To confirm your decision, or to discuss this advice in greater detail, please contact me on (08) 6251 2466 or by email at [geoff.hales@dmirs.wa.gov.au](mailto:geoff.hales@dmirs.wa.gov.au).

Yours sincerely



**Geoff Hales** | A/Principal Compliance Officer Retail Trading  
Consumer Protection Division

**Department of Mines, Industry Regulation and Safety**

Level 4, Gordon Stephenson House, 140 William Street, Perth WA 6000

**Tel: 08 6251 2466 | Mob: 0403 369 169**

[geoff.hales@dmirs.wa.gov.au](mailto:geoff.hales@dmirs.wa.gov.au) | [www.dmirs.wa.gov.au](http://www.dmirs.wa.gov.au)

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We acknowledge Aboriginal and Torres Strait Islander people as the Traditional Custodians of this land on which we deliver our services. We pay our respects to elders and leaders past, present and emerging.

**Don't be taken for a ride!**  
Check out our used car checklist

[consumerprotection.wa.gov.au](http://consumerprotection.wa.gov.au)

The advertisement features a man in a red shirt and blue jeans sitting on a car seat, holding the steering wheel. The background is a blue gradient.

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## 2023-24 Regional Extended Trading Package

### December 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5	6	7	8	9 8am to 6pm	10 8am to 6pm
11 8am to 9pm	12 8am to 9pm	13 8am to 9pm	14 8am to 9pm	15 8am to 9pm	16 8am to 6pm	17 8am to 6pm
18 7am to 9pm	19 7am to 9pm	20 7am to 9pm	21 7am to 9pm	22 7am to 9pm	23 8am to 6pm	24 8am to 6pm
25 Closed <i>Christmas Day</i>	26 8am to 6pm <i>Boxing Day</i>	27 8am to 9pm	28 8am to 9pm	29 8am to 9pm	30 8am to 6pm	31 8am to 6pm

### Public Holidays 2024

New Year's Day (1 January 2024)	8am to 6pm
Australia Day (26 January 2024)	8am to 6pm
Labour Day (6 March 2024)	8am to 6pm
Easter Monday (1 April 2024)	8am to 6pm
Western Australia Day (3 June 2024)	8am to 6pm
King's Birthday (23 September 2024)	8am to 6pm



**NON METROPOLITAN LOCAL GOVERNMENT  
APPLICATION FOR EXTENDED TRADING HOURS**

**TEMPORARY / SHORT TERM ADJUSTMENTS**

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**1. Lodged by:**

---

*Sponsoring Local Government*

---

*Postal Address*

---

*Suburb / Town*

*Post Code*

---

*Contact Person*

---

*Telephone*

*Facsimile*

It is important to note that submissions made under these terms will not be considered within 12 months of a previous application which was defeated / not approved due to insufficient retailer and / or community support.

**2. Dates and / or Times required:**

---

*If space here is insufficient, please continue on a separate sheet.*

**3. Location:**

---

*Please specify the exact area the proposed trading extension will apply to eg. Local Government boundaries, town boundaries, individual buildings or streets etc.*

**4. Reason for submission:**

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**5. Undertaking:**

**SUPPORT AND TRADERS' OPENING DISCRETION**

"I confirm the proposed trading extension is supported by -

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*(name of the local trader organisation consulted eg. Local Chamber of Commerce)*

the majority of local community members and retailers and the clear majority of local Councillors.

I further confirm that, should approval be granted, all traders will be advised of their rights to exercise individual discretion whether to open or not during the proposed trading extension."

---

*Signature*

*Date*

---

*Name / Position:*

**6. Lodgement of applications:**

Please forward completed applications at least **TWO WEEKS** prior to the planned activity to:

**Automotive, Marine and Trading Hours Branch  
Department of Mines, Industry Regulation and Safety  
Locked Bag 100  
EAST PERTH WA 6892 or by fax to: (08) 6251 2818**

If you have any enquiries regarding your application please contact the Automotive Marine and Trading Hours Branch on **(08) 6251 1406**.

**Alex Adams**

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**Subject:** FW: PTA Offer and Approval - Licence to Occupy (Newdegate/Country) - L2699  
End of Licence term expires 31/08/2024- L2699-3- Shire of Lake Grace  
**Attachments:** tax\_invoice\_20230913\_19807\_W9997\_L2699.pdf; Licence to Occupy PTA  
v2023.pdf

**From:** Juliette Angelique <[jangelique@brwa.com.au](mailto:jangelique@brwa.com.au)>

**Sent:** Wednesday, 6 September 2023 5:01 PM

**To:** Shire of Lake Grace <[shire@lakegrace.wa.gov.au](mailto:shire@lakegrace.wa.gov.au)>

**Subject:** PTA Offer and Approval - Licence to Occupy (Newdegate/Country) - L2699 End of Licence  
term expires 31/08/2024- L2699-3- Shire of Lake Grace

Hi Linda and Victoria,

PTA is pleased to confirm its approval to grant a new lease as per the terms and conditions set out  
below:

Lessee:	Shire of Lake Grace
Address of premises:	Land along Maley Street and adjacent to line 61 between the 181.5km and 182km rail markers, Newdegate, Western Australia.
Lease Number:	L2699
Location/Region:	Newdegate/Country
Use:	Community Purpose (Parking area & public toilets)
Rent:	Peppercorn / \$1.00
Reviews:	upon change of use subject to PTA approval the rent will be reviewed to market.
Term:	10 years
Options:	Not available
Start date:	1 <sup>st</sup> October 2023
Area:	12,785 sqm
Lease Plan attached:	Yes
Bond/Bank Guarantee/Directors Personal Guarantee:	<i>Not a requirement as long as the licence is with the LGA</i>
Type of Agreement:	Licence to Occupy
Special Conditions:	<ul style="list-style-type: none"><li>• 6 month break clause (<i>a PTA requirement unless MD approval granted</i>)</li><li>• High/low environmental</li><li>• Tenant/Licensee to provide ASIC Business Extract OR copy of the constitution of incorporated associations (avail from Dept of Commerce)</li><li>• Fitout/make good requirements</li><li>• Tenant to pay legal fees/Lease Preparation fees (<i>applicable to all matters except new Retail Leases</i>)</li><li>• Insurance – Tenant required to pay insurance premiums on an annual basis – Update clause 8.2 Tenant's Obligations (3) pay each premium <b>on an annual basis</b> and before..."</li></ul>

Attached is a precedent copy (template) of the PTA's agreement for your reference.

**Please review the above terms. If you wish to proceed, please reply to me to confirm The Shire  
of Lake Grace accepts PTA's offer.**

Once the attached invoice has been paid, we will then email you the DRAFT lease for your review.

Kind Regards,

**Juliette Angelique**

Property Manager (PTA)



BRISBANE | CANBERRA | MELBOURNE | **PERTH** | SYDNEY

Level 10, 225 St Georges Terrace, Perth 6000 Australia

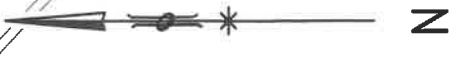
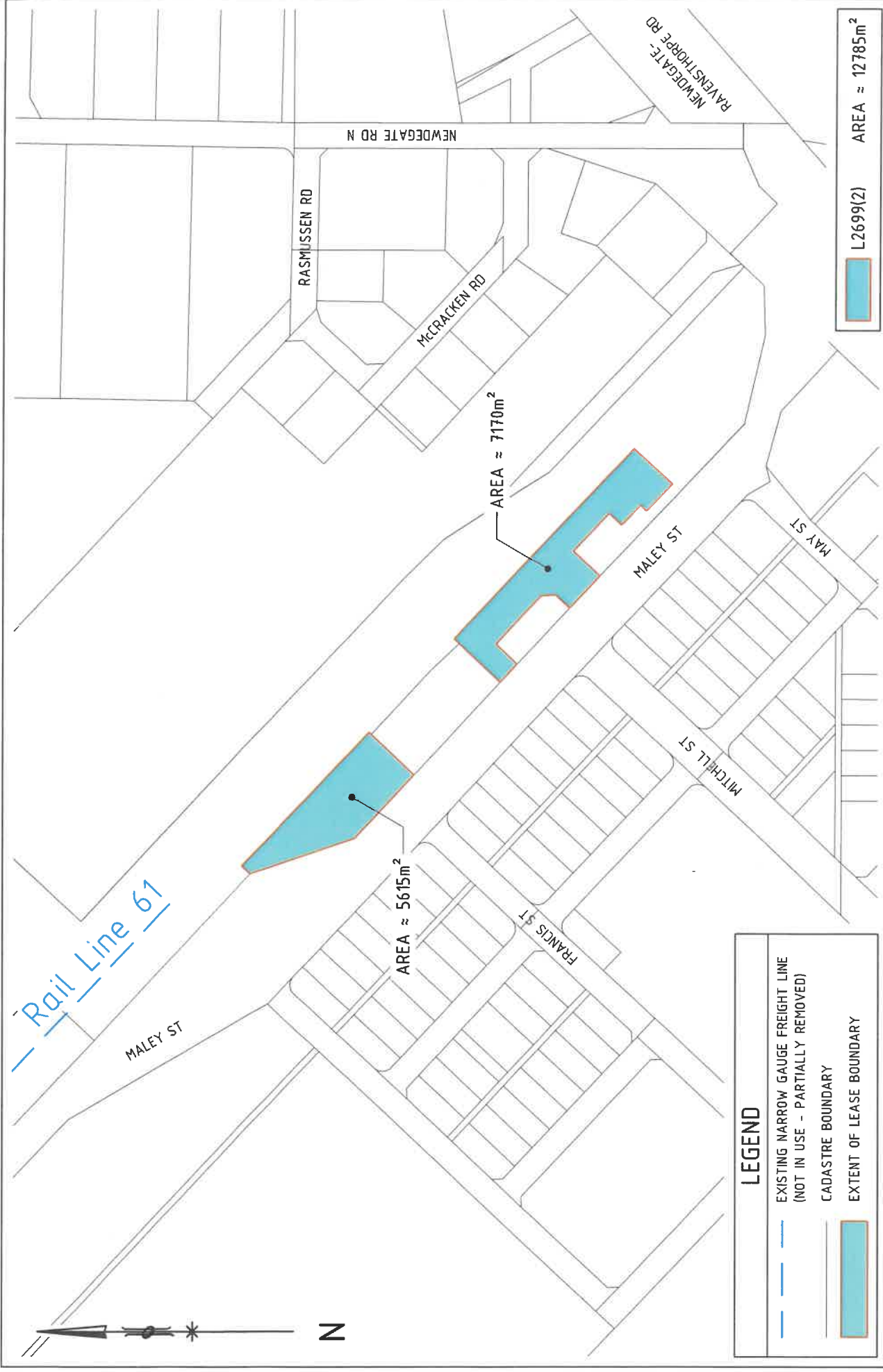
**T** 08 9288 0251 | **O** 08 9288 0288

**E** [jangelique@burgessrawson.com.au](mailto:jangelique@burgessrawson.com.au) | **W** [burgessrawson.com.au](http://burgessrawson.com.au)

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**LEGEND**

- EXISTING NARROW GAUGE FREIGHT LINE  
(NOT IN USE - PARTIALLY REMOVED)
- CADASTRE BOUNDARY
- EXTENT OF LEASE BOUNDARY

L2699(2) AREA ≈ 12785m<sup>2</sup>

12.03.19 LEASE AREA AMENDED A 26.11.15 FIRST ISSUE		SCALE : 1:4000 DATUM : HORIZONTAL : PCG94 VERTICAL : DOC REVIEW NOTE No.		DESIGNED : DRAWN : DJF CHECKED : APPROVED FOR ISSUE : EXCLUSIVE DIRECTOR : PTA Division / External Company : DATE :		PROPERTY MANAGEMENT LICENCE TO OCCUPY TO SHIRE OF LAKE GRACE <b>NEWDEGATE</b>	
REV DATE 0 5 10 15 20 25 30mm 1:10000 A4		AMENDMENT DSN DRN CHKD APP This document must not be copied without PTA's written permission, and the contents thereof must not be included in a subsequent report.		REFERENCE DRGS		PTA Drawing No: L2699(2) REV : B	

CAD DRAWING PATHNAME: E:\WA\_S\01\_Projects\01\_UnderUse\_2008\_PJLS\_Lands\_Request\03\_PTA\02\_Work\02\01\_Plan\02\_Plan\_A4\_Corruption.dwg



**LICENCE TO OCCUPY**  
**L [insert no] – [insert location]**

**PARTIES**

**PUBLIC TRANSPORT AUTHORITY  
OF WESTERN AUSTRALIA**  
**(Licensor)**

**[Insert name of licensee]**  
**(Licensee)**

## Schedule

Item 1      **Licensor**

**PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA** (ABN 61 850 109 576) of PO Box 8125, Perth Business Centre, Perth, Western Australia, 6849 (PTA)

Item 2      **Licensee**

[Name of Licensee] of [address] (Licensee)

Item 3      **Grant of Licence to Occupy**

PTA grants a licence to the Licensee and the Licensee takes a licence of the Licensed Area on the terms set out in this Licence.

Item 4      **Licensed Area**

The Licensed Area the subject of this Licence is located in the rail reserve at [location] and known as [street address, if known] as identified on plan number [number].

The Licensed Area is shown [hachured/stippled/coloured (insert colour) – delete what is not applicable] on the plan attached to this Licence.

The Licensed Area includes any PTA's Property situated in the Licensed Area.

The PTA's Property includes the following specific items:

[state NIL or specify items of PTA's Property comprised in this Licence]

Item 5      **Term**

The term is [ ] [ days/months/years] commencing on [ ] and ending on [ ]

Item 6      **Licence fee**

The licence fee payable by the Licensee for this Licence is \$1.00 plus GST each year payable if and when demanded.

Item 7      **Outgoings**

The Licensee must pay to the relevant supplier or Authority or as otherwise directed by the PTA before they become overdue:

- all charges for services (including but not limited to electricity, gas water and sewerage and telephone and communication services) used by the Licensee in connection with the Licensed Area;

- any rates and taxes and similar charges and assessments levied in respect of the Licensed Area or the Licensee's use or occupation of the Licensed Area; and
- management and administration fees reasonably charged by the PTA in respect of this Licence,

as invoiced to the Licensee by the PTA. In the case of any amounts which are levied on other land as well as the Licensed Area, the Licensee must pay reasonable proportion of such charges, rates, and taxes relevant to the Licensed Area as reasonably determined by the PTA.

**Item 8 Permitted Use**

The Licensed Area may only be used for [description] subject to the Licensee obtaining all relevant written approvals from all Authorities for the use of the Licensed Area for this purpose.

**Item 9 Insurance Requirements**

The Licensee must take out the following insurances:

- (1) public risk insurance for an amount not less than \$20,000,000.
- (2) insurance for all buildings, structures and improvements comprised in the Licensed Area and all the PTA's Property to their full insurable value on a replacement or reinstatement basis against those risks which the PTA may reasonably require.
- (3) insurance for all Licensee's Property to its full insurable value on a replacement or reinstatement basis against those risks which the PTA may reasonably require.
- (4) employer's indemnity insurance against any liability under common law or statute to pay damages to an employee.

Without limiting clause 5 of the General Licence Terms the Licensee must no later than:

- (1) the Commencement Date; and
- (2) each anniversary of the renewal date as specified in the relevant insurance policy,

provide the PTA with a certificate of currency issued by the insurer and noting the interests of the PTA to confirm that each required policy of insurance has been taken out and is current as required by this Licence.

**Item 10 Licensee's Obligations**

The Licensee covenants with the PTA to comply with the Licensee's Obligations.

Item 11      **PTA's General Licence Terms**

The PTA General Licence Terms in the form attached to this Licence are incorporated in this Licence.

Item 12      **Defined Terms**

Words defined in the PTA General Licence Terms have the same meaning when used in this Licence and are shown with an initial capital letter.

Item 13      **Additional Terms**

The additional terms attached to this Licence are incorporated in this Licence.

**Dated**

**2023**

EXECUTED as a deed.

Signed for and on behalf of the **PUBLIC** )  
**TRANSPORT AUTHORITY OF** )  
**WESTERN AUSTRALIA** by )

)  
)  
)  
)  
an officer of the Authority duly )  
authorised by the Authority pursuant to )  
section 51(5) of the *Public Transport* )  
*Authority Act 2003* for that purpose in )  
the presence of:

.....  
Signature of Duly Authorised Officer

.....  
Name (Please Print)

.....  
Witness (signature)

.....  
Position held

.....  
Name (Please Print)

.....  
Address

.....  
Occupation

**[PROVISION FOR SIGNING BY LICENSEE]**

# Plan

## **Additional Terms**

### **1 Lights**

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The Licensee is to ensure that there is not at any time any light (white or coloured) on the Licensed Area in a position where it can affect any person on a train or other railway vehicle.

### **2 Plants and Trees**

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The Licensee is not to plant or allow any other person to plant a tree or shrub within the Licensed Area which is closer than 5 metres to any level crossing or which is within any area shown hatched black on the plan attached to the Licence as an area where trees or shrubs cannot be planted. The Licensee must maintain (including trimming and lopping) all plants and trees within the Licensed Area.

### **3 Licensee's Property and the PTA's Property**

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The Licensee is to ensure that at all times all items of Licensee's Property and the PTA's Property in the Licensed Area are:

- (1) kept in a good state of repair and well maintained;
- (2) properly painted or treated; and
- (3) otherwise kept in a presentable and tidy condition.

### **4 Stock**

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The Licensee is to ensure that at all times no stock or other animals stray on to the Licensed Area or through the Licensed Area on to other property owned by the PTA.

### **5 No building, stacking or obstruction of views**

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The Licensee is to ensure that at all times:

- (1) no building or other structure is constructed or allowed to remain; and
- (2) no property is stacked or otherwise stored; and
- (3) no other item of property is installed, positioned or located,

on any part of the Licensed Area if the result is to obstruct the view of any person driving a train or other railway vehicle.

### **6 Drainage System**

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If required by the PTA or any other person or Authority responsible for the condition of the railway, as soon as reasonably possible after the Commencement Date the Licensee is to construct a drainage system on the Licensed Area to prevent water damage to the railway line running through or near the Licensed Area. The Licensee is

to construct the drainage system in accordance with the design and specifications stipulated by the PTA. The cost of the drainage system, including the cost of complying with the PTA's reasonable directions, is to be paid by the Licensee. The Licensee is to properly maintain the drainage system after it is constructed and if it is damaged the Licensee is to repair the damage as soon as reasonably possible.

## **7 Firebreaks**

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The Licensee is to provide firebreaks to comply with the requirements of any Authority and all laws, including by-laws and regulations.

## **8 Telephone Pole**

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The Licensee is to do everything reasonably possible to prevent damage occurring to any telephone pole and associated equipment including aerial lines belonging to the PTA and located on or near the Licensed Area.

## **9 Telecommunications Cable**

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The Licensee is not to interfere with or disturb any telecommunications cable on the Licensed Area and is to prevent any other person interfering with or disturbing any such telecommunications cable.

## **10 Fences**

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If required by the PTA, the Licensee is to erect and maintain fences on the Licensed Area to the satisfaction of the PTA.

## **11 Environmental Obligations**

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### **11.1 Definitions**

In this clause:

- (1) **Authorisation** includes a consent, declaration, authorisation, registration, agreement, certificate, permission, licence, approval, authority or exemption from, by or with a Government Agency, including any renewal or amendment;
- (2) **Contamination** means the presence of a substance in, on or under water or land at a concentration above the concentration at which the substance is normally present in the same locality, being a concentration that presents, or has the potential to present, a risk of harm to human health, the Environment or any Environmental Aspect;
- (3) **Environment** has the same meaning as that term is defined in the *Environmental Protection Act 1986* (Western Australia) (as amended);
- (4) **Environmental Aspect** means in respect of any area:
  - (a) each interaction of any activity on the area or of the area itself within the Environment;
  - (b) each of the following aspects of that area;



- (c) heritage items on the land within the area or heritage values or significance of the area or anything on it;
    - (i) the flora and fauna in the area including threatened species, populations or ecological communities or their habitats in the area;
    - (ii) critical habitat in the area;
    - (iii) the propensity of the area to be affected by natural disasters such as bushfires, flooding or geotechnical characteristics of the area or any structures on it; and
  - (d) the zoning or permissible uses of the area.
- (5) **Environmental Expert** means a reputable person who is suitably qualified and experienced in identifying and remediating Contamination, Pollution and Environmental Harm;
- (6) **Environmental Harm** means any serious or material harm, damage or detriment to the Environment or an Environmental Aspect which is not Pollution or Contamination;
- (7) **Environmental Law** means any law relating to any aspect of the Environment or health or having as its objective the protection or enhancement of the Environment or any Environmental Aspect;
- (8) **Environmental Notice** means any notice, direction, order, demand or other requirement to take any action or refrain from taking any action from any Government Agency, whether written, oral or otherwise and in connection with any Environmental Law;
- (9) **Government Agency** means:
  - (a) a government or government department or other government body;
  - (b) governmental, semi-governmental, or judicial person, entity or authority; or
  - (c) a person (whether autonomous or not) who is charged with the administration of any law.
- (10) **Pollution** means any unauthorised alteration of the Environment or an Environmental Aspect to its detriment or degradation which involves the release of any substance, the discharge of waste, an emission of noise, odour or electromagnetic radiation or the transmission of electromagnetic radiation;
- (11) **Relevant Land** means the Licensed Area and the Surrounding Land;
- (12) **Remediation Date** means the earlier of:
  - (a) the date on which the Licensee assigns this Licence;

- (b) the date on which the Term of this Licence expires; or
  - (c) 60 days after this Licence is terminated.
- (13) **Remedial Work** means any work to restore land affected by Contamination, Pollution or Environmental Harm, including to:
- (a) remove, destroy or reduce;
  - (b) dispose of or disperse;
  - (c) contain or encapsulate;
  - (d) treat;
  - (e) manage (including restrict or prohibit access to or use of the affected land); or
  - (f) abate or control,
- any Contamination, Pollution or Environmental Harm and to remove or minimise any risk or potential risk it presents to human health, the Environment or any Environmental Aspect;
- (14) **Surrounding Land** means any land adjacent to or in the vicinity of the Licensed Area.

## 11.2 Licensee's obligations

The Licensee must:

- (1) obtain any Authorisation required for the Permitted Use, before that use is undertaken and must keep all such Authorisations in full force and effect throughout the Term;
- (2) use the Licensed Area in a manner which complies with each Environmental Law and each Authorisation held by the Licensee in accordance with paragraph (1) and any other Authorisation provided to the Licensee by the PTA;
- (3) not do or omit to do any act which might directly or indirectly result in the revocation, suspension or modification of:
  - (a) an Authorisation relating to:
    - (i) the Licensed Area; or
    - (ii) any conduct or activity relating to the Permitted Use, or
  - (b) any Authorisation from time to time relating to the Relevant Land when a copy of such Authorisation is provided by the PTA to the Licensee;
- (4) not cause or allow Pollution, Contamination, or Environmental Harm to occur in, on or under the Relevant Land and if any of those do occur the Licensee must

minimise and remediate any resultant damage and harm to the reasonable satisfaction of the PTA;

- (5) notify the PTA immediately on becoming aware of:
  - (a) the existence of any Contamination affecting the Relevant Land;
  - (b) any Pollution affecting the Relevant Land;
  - (c) the making of a complaint to any person, including but not limited to, the Licensee or the commencement of proceedings against the Licensee relating to an alleged failure by the Licensee to comply with an obligation under an Environmental Law or Authorisation; or
  - (d) an Environmental Notice being served on the Licensee or any other person which relates to or arises from the Licensee's use of the Licensed Area;
- (6) at the Licensee's cost, comply with every Environmental Notice issued in respect of, arising from or relating to, the Licensee's use of the Licensed Area, whether the notice is served on the PTA or the Licensee;
- (7) provide to the PTA on demand, copies of all Authorisations relating to the Licensee's use of the Licensed Area.

### **11.3 No representation or warranty in respect of Contamination, Pollution or Environmental Harm**

The PTA makes no warranties or representations concerning the existence or non-existence of Contamination, Pollution or Environmental Harm on the Relevant Land. The Licensee relies on its own investigations concerning the existence or non-existence of Contamination, Pollution or Environmental Harm on the Relevant Land.

### **11.4 Licensee to Remediate at end of Term**

- (1) If the Licensee does not comply with clause 11.2, the Licensee must, at its cost, perform any necessary Remedial Work in relation to the Relevant Land by the Remediation Date.
- (2) The PTA may direct the Licensee to, at the Licensee's expense, engage an Environmental Expert to certify that the Licensee has completed the Remedial Work in accordance with paragraph (1).
- (3) If the PTA terminates this Licence, or the Licensee fails to comply with this clause 11.4, the PTA may engage an Environmental Expert to do those things outlined in this clause 11.4 at the Licensee's expense and the Licensee indemnifies the PTA against all costs incurred by the PTA under this paragraph (3).
- (4) The Licensee's obligations in this clause 11.4 survive termination of this Licence.

- (5) To the extent that the Licensee's obligation under this Licence is to perform Remedial Work that the PTA or another person would otherwise be responsible for under any Environmental Law, the Licensee must do everything necessary to transfer that responsibility from the PTA or that other person to the Licensee in accordance with any Environmental Law.

## **11.5 Environmental Release**

The Licensee releases the PTA from all claims, actions, loss, damage, liability, costs and expenses arising from or connected with (directly or indirectly) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Relevant Land at any time.

## **12 Termination before end of Term**

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### **12.1 Notice of Termination**

Notwithstanding any other provision of this Licence if a party wants to terminate this Licence before the end of the Term for any reason, that party may terminate this Licence by giving the other party written notice. The termination is to take effect on the date specified in the notice. That date must be at least 6 months after the notice is given unless the other party agrees to a shorter period. If no date is specified in the notice, the termination is to take effect 6 months after the notice is given.

### **12.2 On termination**

On the termination date, this Licence will terminate and the Licensee, and any sub-Licensee or occupier of the Licensed Area, is to give up vacant possession of the Licensed Area to the PTA.

### **12.3 Liability for payment and obligations**

The Licensee remains liable for the payment of all money due under this Licence and to comply with its other obligations under this Licence until the termination date, and in the case of obligations which are expressed to survive the termination of this Licence, until they have been met.

## **13 Increase in Licence fee on Change in Use**

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If at any time the Licensee requests the PTA to allow the Licensee to change the Permitted Use, the PTA may, as a condition of agreeing to that request, require that the Licence fee be increased from a date (after the Licensee's request) stipulated by the PTA and that this Licence be otherwise varied in the manner required by the PTA. The Licensee is responsible for and must pay the PTA's reasonable costs incurred as a result of any change of the Permitted Use and anything required under this clause.

## **14 Access**

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### **14.1 Access Location**

If any part of the land owned by the PTA and adjoining the Licensed Area is shown on the plan attached to the Licence as available for the purpose of access to and from the Licensed Area, the Licensee may use that part, subject to this clause 14. The Licensee

may not use that land for any other purpose. The Licensee is to ensure that no vehicles are parked on that land and that it is not obstructed in any way by the Licensee's Employees, Agents and Visitors.

#### 14.2 **Compliance with directions**

The Licensee is to promptly comply with directions given by the PTA concerning the use of the land referred to in this clause for access purposes.

#### 14.3 **Application of indemnity**

Every indemnity given by the Licensee in the Licence and the provisions of the Licence imposing obligations on the Licensee to maintain insurance apply to the land used by the Licensee for access purposes as if that land forms part of the Licensed Area.

#### 14.4 **Non-Liability**

The PTA is not liable to the Licensee in any way if the Licensee is not able to use the land referred to in this clause for access purposes, except if the Licensee is prevented from using the land without lawful reason by the PTA or by an employee or agent or other person under the control of the PTA.

### 15 **Access to Services**

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The Licensee is to allow any Authority (including its employees, contractors, agents, consultants or other authorised representatives) access to any Services on the Licensed Area for any purpose lawfully required by the Authority.

### 16 **Redecoration**

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The Licensee is to redecorate the interior of any building on the Licensed Area to the reasonable satisfaction of the PTA at least once in every period of [period] years from the Commencement Date. Redecoration of the building includes replacing floor coverings, wall coverings (including wall tiles) curtains, blinds, lights and other furnishings which are worn or damaged, repainting all surfaces previously repainted with at least 2 coats of high quality paint in colours approved by the PTA and otherwise treating all surfaces in the manner previously treated.

### 17 **Goods and Services Tax**

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#### 17.1 **Definitions**

Unless otherwise stated, in this clause:

**GST** means a tax levied on the value of a good or service or property supplied, including but not limited to the value represented by the Licence fee and Outgoings or other money payable to the PTA for goods or services or property.

**Supply** means a good or service or property supplied under this Licence, including but not limited to the Licensed Area, and other goods or services or property the cost of which comprises part of the Outgoings.

### **17.2 Licensee must pay GST**

The Licensee must pay to the PTA the amount of any GST the PTA pays or is liable to pay on a Supply.

### **17.3 Licensee must pay GST at same time**

The Licensee must pay to the PTA the amount of the GST that the Licensee is liable to pay at the same time and in the same manner as the Licensee is obliged to pay for that Supply, including in relation to Licence fee, Operating Expenses and Rates and Taxes, at the time the Licensee is obliged to pay those amounts.

### **17.4 Prices do not include GST**

The price for each Supply, including Licence fee, fixed or determined under this Licence does not include GST on that Supply and the Licensee must pay the amount of GST in addition to the price for that Supply fixed or determined under this Licence.

### **17.5 Apportionment of GST**

Where a Supply is not separately supplied to the Licensee, the liability of the Licensee for any amount for GST in relation to that Supply is determined on the same basis as the Licensee's Contribution to Operating Expenses is determined.

### **17.6 Statement of GST paid is conclusive**

A written statement given to the Licensee by the PTA of the amount of GST that the Supplier pays or is liable to pay is conclusive as between the parties except in the case of an obvious error.

## **18 Electrical Work**

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### **18.1 Landlord's consent**

The Licensee must not carry out any electrical work in or upon the Licensed Area without the prior written consent of the PTA, such consent not to be unreasonably withheld.

### **18.2 Licensed Electrical contractor**

The Licensee must ensure that any electrical work carried out in or on the Licensed Area:

- (1) is performed by an electrical contractor who is duly qualified and licensed as required by all relevant acts, regulations and by-laws; and
- (2) complies with all requirements of any statute (State or Federal) regulation or by-law relating to the work and is carried out in accordance with best industry practice.

## **19 Holding over**

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If the Licensee continues to occupy the Licensed Area after the end of the Term with the consent of the PTA:

- (1) the Licensee is a monthly Licensee of the Licensed Area: and
- (2) the monthly licence may be terminated by either party giving to the other at least 1 month's notice which may expire on any day; and
- (3) all the provisions of this Licence apply to the monthly tenancy except any option to extend the Term.

## **20 Graffiti**

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The Licensee must remove all graffiti appearing on the Licensed Area after the Licensee becomes aware of it, or is made aware of it by the PTA, within the following periods:

- (1) in the case of offensive or obscene graffiti – 1 hour;
- (2) in the case of other graffiti – 24 hours.

# PTA General Licence Terms

These terms may be incorporated in any licence granted by the PTA.

Words which are defined at the end of these the PTA General Licence Terms have an initial capital letter.

## **1 Term**

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### **1.1 Term Specified in the Schedule**

The Licence is granted for the Term specified in Item 5 of the Schedule, subject to clause 1.2.

### **1.2 Immediate Termination by the PTA**

Without limitation, the PTA may terminate the Licence by notice to the Licensee at any time that:

- (1) the PTA determines in the PTA's discretion that the Licensed Area is required for the provision of services or other use or uses for the benefit of the general public; or
- (2) the Licensee does not comply with the Licensee's Obligations in the Licence.

### **1.3 No compensation**

No compensation is payable by the PTA to the Licensee if the PTA terminates the Licence under clause 1.2.

## **2 Licence fee and Outgoings**

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The Licensee is to pay the Licence fee and the Outgoings to the PTA as specified in the Schedule.

## **3 Assignment and sub-letting**

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### **3.1 No interest to be created without consent**

The Licensee must not assign, transfer, sub-licence or otherwise part with or give any person any right or interest in the Licence or the Licensed Area or allow any person to use or occupy the Licensed Area without the PTA's consent in writing, and then only subject to any conditions on which consent is given.

### **3.2 Requirements**

If the PTA consents to a proposed assignment or sub-licence, then the Licensee is to, before the proposed date of change in possession deliver to the PTA a deed executed by the proposed assignee or sub-licensee in a form prepared by or approved by the PTA, by which the proposed assignee or sub-licensee agrees to be bound by the Licence from the date that the assignment or sub-licence takes effect.



If the Licensee is a corporation the shares in which are not quoted on the Australian Stock Exchange, any change in ownership or control of the shares is deemed to be an assignment of the Licence and clause 3.1 applies accordingly.

### **3.3 Exclusion of statutory provisions**

The provisions of sections 80 and 82 of the Property Law Act 1969 do not apply to the Licence.

### **3.4 Costs and expenses**

The Licensee is to pay to the PTA on demand all fees and expenses incurred by the PTA in connection with a proposed assignment or sub-licence.

## **4 Use of Licensed Area**

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### **4.1 Permitted Use**

The Licensee must use the Licensed Area only for the Permitted Use and the Licensee must not use the Licensed Area for any other purpose unless the PTA consents.

### **4.2 Licensee's own enquiries**

The Licensee acknowledges that it has relied on its own enquiries as to how the Licensed Area may be used and not on any representation from the PTA.

### **4.3 Approval for Use**

The Licensee must obtain all approvals required from all Authorities for the Permitted Use and if requested must give a copy of any such approval to the PTA.

### **4.4 No Warranty by the PTA**

The PTA does not warrant that the Licensed Area is suitable for any purpose for which the Licensee intends to use it. To the extent permitted by law, any warranty in relation to the Licensed Area which is implied by law is excluded and does not apply to the Licence.

## **5 Insurances**

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In respect of insurances required by the Licence, the Licensee must:

- (1) give the PTA a certificate of currency whenever requested by the PTA;
- (2) pay each premium before the due date; and
- (3) give notice to the PTA immediately if an event occurs which may give rise to a claim under any of the insurances or which could adversely affect any of them or if any insurance is cancelled.

Without limitation, if the Licensee does not comply with the obligation to take out and maintain any insurance required by the Licence, the PTA may take out and maintain

that insurance and the Licensee must pay all costs incurred by the PTA in doing so on demand.

## **6 Indemnity**

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### **6.1 By the Licensee**

The Licensee indemnifies the PTA against any cost, expense, loss or other liability resulting from:

- (1) any loss or damage to the Licensed Area or other property; or
- (2) the death of or injury to or illness of any person,

caused by:

- (3) any act, negligence or default of the Licensee or the Licensee's Employees, Agents and Visitors; or
- (4) any danger created by the Licensee or the Licensee's Employees, Agents and Visitors.

### **6.2 PTA not liable**

The PTA is not liable for any cost, expense, loss or other liability resulting from any accident, loss of life, injury, damage, malfunction or other event in or affecting the Licensed Area unless caused by the negligence of the PTA or any employee or agent of the PTA.

## **7 Compliance with laws and requirements**

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The Licensee must comply with all requirements of any Authority and all laws in connection with the Licensed Area, the Licensee's Property and the Licensee's Activities.

## **8 Maintenance, repair and alteration**

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### **8.1 Maintenance and repair**

The Licensee must at all times:

- (1) keep and maintain the Licensed Area in a clean and tidy condition and promptly remove any rubbish or waste;
- (2) maintain all authorised signs in or attached to the Licensed Area in good condition;
- (3) maintain any drains and pipes on the Licensed Area in a clean and free flowing condition; and
- (4) keep the Licensee's Property in good repair and condition.

## **8.2 No interference with Services**

The Licensee must not modify or interfere with the Services serving the Licensed Area or any equipment connected to those Services.

## **8.3 Alterations to the Licensed Area**

The Licensee must not make any alteration or addition to the Licensed Area unless the PTA consents.

## **8.4 Damage to the Licensed Area**

The Licensee must not cause or allow damage to the Licensed Area.

## **8.5 Building work**

In carrying out its obligations to maintain the Licensed Area in good condition and to redecorate and if making any alterations or additions to the Licensed Area the Licensee must:

- (1) before carrying out any building work, obtain the PTA's approval to the plans and specifications for the work;
- (2) (if the PTA consents) comply with any conditions of consent and also comply with the requirements of any Authority and all laws and standards which apply to the work at the time the work is carried out; and
- (3) carry out the work in a safe and proper manner.

# **9 Licensee's general obligations**

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## **9.1 Positive obligations**

The Licensee must:

- (1) carry out all Licensee's Activities in the Licensed Area in a safe and proper manner;
- (2) install and maintain in safe working order residual current free devices to all fixed electricity supply sockets in the Licensed Area which may be used for portable or hand held electrical equipment in accordance with the Occupational Safety and Health Regulations 1996;
- (3) immediately comply with the PTA's directions for the purpose of protecting property or persons in the Licensed Area;

## **9.2 Negative obligations**

In connection with the Licensed Area, the Licensee must not:

- (1) do anything which is offensive or a nuisance;
- (2) interfere with or obstruct access to the Services;

- (3) use facilities in or near the Licensed Area, including the toilets and drains, for any improper purpose;
- (4) put up any signs, notices or advertisements without the PTA's consent.

## **10 PTA's Entry Rights**

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The PTA may at any reasonable time and without the need for prior notice enter the Licensed Area with or without workmen, plant, equipment and materials to:

- (1) inspect the state of repair of the Licensed Area;
- (2) verify that the Licensee is complying with the Licensee's Obligations;
- (3) maintain, repair or alter the Licensed Area or the Services;
- (4) carry out structural alterations or other works to the Licensed Area required by the PTA or an Authority; and
- (5) remove harmful substances.

## **11 Termination for Default**

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If at any time:

- (1) any money payable by the Licensee remains unpaid for 14 days after becoming due; or
- (2) the Licensee is in breach of any other Licensee's Obligation for more than 14 days after notice has been given to the Licensee of the breach;
- (3) a judgment, order or an encumbrance is enforced, or becomes enforceable against the Licensee's interest in the Licence or the Licensee's Property; or
- (4) an Insolvency Event occurs in respect of the Licensee,
- (5) the Licensee abandons the Licensed Area or otherwise repudiates the Licence,

the PTA may terminate the Licence by re-entering the Licensed Area without notice or by notice to the Licensee.

## **12 Licensee's Obligations on termination**

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### **12.1 Licensee to vacate**

Immediately on the termination of the Licence for any reason, the Licensee must vacate the Licensed Area, remove the Licensee's Property and make good to the satisfaction of the PTA any damage caused by that removal.

## 12.2 Non-removal

The obligation to remove the Licensee's Property in clause 12.1 does not apply to any buildings, improvements or other fixtures which the PTA requires, by notice to the Licensee, not to be removed.

## 12.3 Removal of Licensee's Property

If the Licensee does not comply with clause 12.1, the PTA may remove the Licensee's Property from the Licensed Area and dispose of it in any manner.

## 13 Costs, expenses, duties and fees

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The Licensee must pay or reimburse the PTA on demand for all the PTA's costs and expenses, including legal costs and expenses and consultants and agents fees, in relation to the preparation of the Licence.

## 14 Interpretation

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### 14.1 Definitions

In these PTA General Licence Terms and in the Licence:

- (1) **Authority** means any governmental or other public body, local authority or other authority of any kind.
- (2) **Commencement Date** means the commencement date of the Term stated in the Licence.
- (3) **Insolvency Event** means the happening of any of the following events in relation to the Licensee:
  - (a) an application is made to a court for it to be wound up or for the appointment of a provisional liquidator;
  - (b) it becomes an externally-administered body corporate (within the meaning of the Corporations Act 2001);
  - (c) the appointment of a controller, as defined by the Corporations Act 2001, in respect of any of its assets;
  - (d) it is wound up or dissolved;
  - (e) it proposes to enter into or enters into any form of arrangement (formal or informal) with its creditors or any of them;
  - (f) it is, or is deemed to be or is presumed by law to be insolvent or unable to pay its debts; or
  - (g) it becomes an insolvent under administration as defined in section 9 of the *Corporations Act 2001*.

- (4) **Licence** means any licence which incorporates these PTA General Licence Terms.
- (5) **Licensed Area** has the meaning given in Item 4 of the Schedule.
- (6) **Outgoings** means the outgoings referred to in Item 7 of the Schedule.
- (7) **Permitted Use** means the use of the Licensed Area stated in the Licence.
- (8) **PTA's Property** means all the plant and equipment, fixtures, fittings, furniture including curtains, blinds and lights in or fixed to the Licensed Area that are not the Licensee's Property, including any items specified in the Schedule.
- (9) **Licence fee** means the annual licence fee stated in the Licence.
- (10) **Services** means services running through or servicing the Licensed Area including air conditioning equipment, power, water, sewerage, drainage, gas, telecommunications and fire sprinkler system.
- (11) **Licensee** means the person stated in the Licence as the Licensee including successors and any assignee or sub-Licensee.
- (12) **Licensee's Activities** any activities of the Licensee in connection with the Licensed Area.
- (13) **Licensee's Employees, Agents and Visitors** means each of the Licensee's employees, agents, contractors, service suppliers, sub-lessees, licensees, other visitors, and any other person who at any time is on the Licensed Area with the consent of the Licensee.
- (14) **Licensee's Obligations** means the obligations of the Licensee in the Licence.
- (15) **Licensee's Property** means any buildings, improvements, other fixtures, and any plant or equipment, fittings, furniture and furnishings or other property which the Licensee constructs on or installs in or fixes to the Licensed Area or brings on to the Licensed Area.
- (16) **Schedule** means the Schedule in the Licence.
- (17) **Term** means the term specified in the Licence.

## 14.2 Interpretation Rules

In these PTA General Licence Terms and the Licence, unless otherwise stated:

- (1) a reference to a statute, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them occurring at any time before or after the date of the Licence;
- (2) the singular includes the plural and vice versa;
- (3) the word person includes a firm, a body corporate, an unincorporated association or an Authority;

- (4) an obligation, representation or warranty on the part of two or more persons binds them jointly and severally;
- (5) where a period of time is expressed to be calculated from or after a specified day, that day is included in the period, and
- (6) a reference to a month is to a calendar month;
- (7) where the word 'including' or 'include' is used, it is to be taken to be followed, where the context permits, by the words: 'but not limited to'; and
- (8) a reference to the PTA includes any person authorised by the PTA to represent the PTA in connection with the Licence.



<i>Office Use Only</i>	
Organisation:	
Project Title:	
Date Received:	

**Shire of Lake Grace**  
**Community Funding Request 2023/2024**

**Due Date: Friday 14 April 2023**

**Applicant Details**

Before you start, you **must** contact our Community Services Officer on 9890 2500 to discuss your project idea.

**Date of Discussion:** 13-4-2023

**Officer spoken to:** Chris Paget

**Applicant's Name:** Newdegate Container Exchange

**Contact Person:** Natalie Thompson

**Postal Address:** 1 Waddell Drive,  
Newdegate WA 6355

**Telephone:** 0488 711 564

**Email:** newdegatecontainerexchange@gmail.com

Is the applicant (tick one box only):

an organisation

individual

**Organisation Details**

**Name of Organisation:** Newdegate Container Exchange - under the auspices of the  
Newdegate Machinery Field Days Inc.

**Is your organisation incorporated?**

Yes       No

**Does your organisation have an Australian Business Number (ABN)?**

Yes (ABN) 4695187191       No



**Is your organisation registered for GST?**

Yes

No

**Project Name**

Don't Feed The Fill - Awareness, Education, Engagement

**Project Summary:**

(No more than 50 words. The information supplied here will be used by the Shire to describe the project to the public where applicable)

Increase awareness of Containers for Change locally by having more visible branding and extra bins, so we can better service Newdegate including during the Field Days. Also, to place stickers on all of our bins, as a visual reminder of acceptable materials in each bin type, endeavouring to reduce contamination.

**Project Start Date:** July 2023

**Project End Date:** Servicing of bins will be ongoing

**What is the location where your project will take place?**

Newdegate townsite and the Newdegate Machinery Field Days site.

**Which of the Shire Community Strategic Plan objectives does your project address**

(Applicants may select multiple priorities? See guidelines for further detail on priorities)

Economic

Social

Environmental

Leadership

**Project Partners:**

(list the organisations, groups, and/or stakeholders involved in delivering your project, and describe their input)

**Newdegate Container Exchange**

- volunteers will put the bins together and apply the stickers
- volunteers will service the container bins around town

**Newdegate Machinery Field Days Inc.**

- Treasurer manages our financial affairs
- Help with the distribution of our bins during Field Days

**Lake Grace Shire Council**

- Supported us in getting a depot in Newdegate

***Please describe your project in detail and attach to your application.***

If you need more space, you can attach no more than one single A4 page (single sided, Arial 11-point font, single spaced).

**What does your project aim to achieve?**

We aim to increase the amount of eligible 10 cent refundable containers being collected thus saving them from becoming landfill in our tip.

We are also aiming to educate more people about what is acceptable in the different bin options, thus cutting down on contamination which up to date has included unfinished food, general plastics and on the odd occasion, sanitary products. Our bins are hand sorted by our volunteers.

Other benefits from increased exposure and education should be

- reduction of roadside rubbish
- reduction of recyclables in landfill

**How are you going to achieve this?**

By having Containers for Change branded bins alongside every rubbish bin in town and at the Field Days site.

- People are always looking for the easy option and if we don't have the option of a Container bin for them, they will choose to put their containers into the landfill bins.
- Conversely, if we only have Containers For Change bins available, they will continue to have contaminants in them.

By putting stickers of what is allowed on each bin.

- This will hopefully prompt people to choose the correct bin for their rubbish.
- An image will help the non English speaking tourists/residents to choose the correct bin.
- It will also help more of the community to become "recycling literate"

**Outline how the project addresses a genuine community need.**

We need to be putting as little rubbish as possible into our tip and encourage recycling.

**Outline how you have involved community members** (target and/or wider community members) in the design, implementation and delivery of the project.

We have a great group of volunteers from our community, including one with a disability, who have accrued 1686 volunteer hours since our opening. Almost every Club/Organisation in Newdegate have joined the scheme and help us work toward making sure we have as few eligible containers as possible reaching our tip.

**How will you determine whether your project was successful?**

We have records from two Field Days, so will be able to compare the 2023 Field Day numbers to those.

We also have records of collections from in town, so will be able to compare future numbers to those.

**Which of the following ways are you able to acknowledge the Shire of Lake Grace's support for the project?**

Please tick applicable option (s)

- Acknowledgement of Shire of Lake Grace support in advertising and media publicity
- Shire of Lake Grace signage while the project is occurring
- Verbal acknowledgement during the project
- Formal invitations to Shire of Lake Grace President and/or Councillors to attend project activities, official functions and hospitality opportunities
- The President or Councillors to be invited to present the welcome or opening speech at the commencement and/or launch of the project

**How will you make sure your event/project/activity is designed to incorporate disability access and inclusion principles?**

Tick the box(s) with applicable statements about your project's access and inclusion.

- People with disability have the same opportunities as other people to access or take part in the project/event/service offered?
- People with disability have the same opportunities as other people to access the buildings and other facilities associated with the project/event/service offered?
- People with disability receive information about the project/event/service offered in a format that will enable them to access the information as readily as other people are able to access it?
- People with disability have the same opportunities as other people to be a volunteer with your organization.

**Project /Event Budget**

Please outline the total cost of your project.

Include any contribution from your organisation, contributions from other funding bodies, and estimated in-kind contributions. In-kind contributions are goods, services, time, expertise, or other non-cash contributions which assist the development, delivery and/or evaluation of the project.

	<b>Amount \$ (excluding GST)</b>
<b>Request from Shire of Lake Grace</b>	<b>\$ 4,230.00</b>
<b>Your \$ contribution</b>	<b>\$ 625.27</b>
<b>Other \$ contributions</b>	
<b>In kind (estimated value \$)</b>	<b>\$ 3,750.00</b>
<b>Total Project Cost</b>	<b>\$ 8,605.27</b>

**PROJECT COST** Please outline your project's total cost using the table below. Attach written quotes for major budget items

Item/s Description	Total item cost (ex GST)	\$ requested from the Shire (ex GST)	\$ requested from others (ex GST)	\$ provided by applicant (ex GST)
40 x 240 litre Wheelie Bins	\$ 2448.00	\$ 2448.00	\$	\$
Stickers for bins	\$ 1307.27	\$ 990.00	\$	\$ 317.27
4 x IBC Wrapping	\$ 616.00	\$ 308.00	\$	\$ 308.00
1 x Banner Mesh	\$ 484.00	\$ 484.00	\$	\$
<b>Total Costs</b>	<b>\$4855.27</b>	<b>\$ 4230.00</b>	<b>\$</b>	<b>\$ 625.27</b>

**Has your organisation received funding from the Shire of Lake Grace in the past five years?**

Yes  No

If yes, please provide details:

Year	Purpose	Amount
		\$
		\$
		\$

I, the undersigned, certify that I have been authorised to submit this application and that the information contained herein or in the attachments is, to the best of my knowledge, true and correct.

Name: Natalie Thompson

Signature: *Natalie Thompson*

Position: Coordinator

Date: 14-4-2023

## Checklist

Please ensure you have:

- Discussed your proposed project with the Community Services Team
- Confirmed you or your organisation meets the eligibility criteria
- I have read and agree to the funding requirements/guidelines, have answered all questions and completed the budget as accurately as possible
- I acknowledge that I am authorised to make this application on behalf of the organisation.
- Developed a project that aligns with at least one of the funding priorities
- Completed **ALL** sections of the Application Form (including project detail and budget)
- Attached written quotes for major budget items
- I acknowledge I may be required to supply further information prior to consideration of this application by the Shire of
- Other attachments (please specify)

**Community Funding Request Deadline: Friday 14 April, 2023 4pm**

*Note: Late applications will not be accepted (posted applications must be received by the above date).*

*The completed Application and attachments are to be sent to:*

By email: Signed and scanned Applications to: [shire@lakegrace.wa.gov.au](mailto:shire@lakegrace.wa.gov.au)  
**Please do not send to Community Service directly**

By post: Shire of Lake Grace  
Shire Community Grants  
PO Box 50  
LAKE GRACE WA 6353

In person: 1 Bishop Street  
LAKE GRACE WA

**MUNICIPAL FUND**

Chq/EFT	Date	Description	Amount	Amount
EFT25298	02/08/2023	BGL Solutions		<b>-\$1,687.84</b>
	30/07/2023	Turf Pigment & Liquid Fertilizer Application - Lake King Sports Oval	\$1,687.84	
EFT25299	02/08/2023	Best Office Systems		<b>-\$896.15</b>
	24/07/2023	Photocopier Charges July 2023	\$896.15	
EFT25300	02/08/2023	Daniela Varone		<b>-\$160.00</b>
	25/07/2023	Artwork for Back Cover - Caravan & Camping Winter 2023 Publication	\$160.00	
EFT25301	02/08/2023	Daves Tree Service		<b>-\$9,130.00</b>
	30/07/2023	Removal of Dangerous Trees to Ground Level	\$9,130.00	
EFT25302	02/08/2023	Fair Dinkum Builds Busselton Sheds		<b>-\$26,546.93</b>
	26/07/2023	Supply & Install Colorbond & Galvanized Steel Shed - Newdegate Hockey - 4th & Final Payment	\$26,546.93	
EFT25303	02/08/2023	Grants Empire		<b>-\$528.00</b>
	26/07/2023	Development of Growing Regions Program (R1) Expression of Interest (Stage 1 Only) - 2nd Payment	\$528.00	
EFT25304	02/08/2023	IT Vision User Group		<b>-\$770.00</b>
	10/07/2023	IT Vision User Group Subscription 2023/24	\$770.00	
EFT25305	02/08/2023	LGISWA		<b>-\$180,961.89</b>
	03/07/2023	Insurance Policies 30 June 2023 - 30 June 2024	\$88,913.53	
	03/07/2023	Motor Vehicle Insurance 30/06/2023 - 30/06/2024 1st Installment	\$25,078.35	
	03/07/2023	Property Insurance 30/06/2023 - 30/06/2024 - 1st Installment	\$33,676.58	
	03/07/2023	Property Insurance 30/06/2023 - 30/06/2024 - 1st Installment	\$33,293.43	
EFT25306	02/08/2023	Local Government Professionals Australia WA Division		<b>-\$660.00</b>
	26/07/2023	Induction to local Government, Governance Fundamentals Module & Introduction to Procurement in Local Government - 2 Enrolments AST & CEDO	\$660.00	
EFT25307	02/08/2023	Local Health Authorities Analytical Committee		<b>-\$509.30</b>
	14/07/2023	Annual Service Charge 2023/24 - Analytical Expenses EHO	\$509.30	
EFT25308	02/08/2023	Newdegate Primary School		<b>-\$274.69</b>
	26/07/2023	Reimbursement of Electricity Usage 50% for NGT Library/CRC	\$274.69	
EFT25309	02/08/2023	Newdegate Primary School P&C Association		<b>-\$150.00</b>
	04/07/2023	8.5cm x 5cm Colour ad for Newdegate Primary School 2023 Annual	\$55.00	
	04/07/2023	8.5 x 10cm Colour Advert - Newdegate Primary School Annual	\$95.00	
EFT25310	02/08/2023	Nicola Louise Kuchling (Staff Member)		<b>-\$227.48</b>
	24/07/2023	Payroll Reimbursement - Uniform	\$227.48	
EFT25311	02/08/2023	Officeworks		<b>-\$141.50</b>
	27/07/2023	Various Office Stationary	\$141.50	
EFT25312	02/08/2023	Outback TV		<b>-\$1,279.96</b>
	20/07/2023	Replace oven at 5 Banksia Place, Lake Grace	\$198.00	
	20/07/2023	Diagnose & Repair Power Issue at Lake King Old Toilet Block	\$1,081.96	
EFT25313	02/08/2023	Peter Hudson's Tyre & Mechanical Services Pty Ltd		<b>-\$456.00</b>
	20/07/2023	1000hr Service - 2019 Volvo L90F Wheel Loader - 1HAK120	\$456.00	
EFT25314	02/08/2023	Roma & Kay Cafe		<b>-\$330.00</b>
	26/07/2023	Afternoon Tea & Finger Food Supper for OCM 26/07/2023	\$330.00	
EFT25315	02/08/2023	Shire of Cuballing		<b>-\$820.00</b>
	25/07/2023	2023 LGIS Inter-Municipal Golf Tournament 24 & 25/08/2023	\$820.00	
EFT25316	02/08/2023	Telstra Limited		<b>-\$320.00</b>
	20/07/2023	Satellite phones BFB	\$320.00	

EFT25317	02/08/2023	The Environmental Printing Company as Trustee For Campbell Family Trust		<b>-\$1,749.00</b>
	27/07/2023	800 Shire Information Booklets 220 x 120mm	\$1,749.00	
EFT25318	02/08/2023	Urbaqua Ltd		<b>-\$2,437.60</b>
	14/09/2022	Padley Park Feasibility Study Phase 2 - 20% Claim (Final Claim)	\$2,437.60	
EFT25319	02/08/2023	WA Contract Ranger Services		<b>-\$1,358.50</b>
	26/07/2023	Contract Ranger Services - 11/07, 20/07 & 25/07/2023	\$1,358.50	
EFT25320	02/08/2023	WALGA		<b>-\$35,011.03</b>
	19/07/2023	LGA30120 Certificate III in Local Government - CST	\$2,950.00	
	25/07/2023	WALGA Subscription Services 1 July 2023 - 30 June 2024	\$32,061.03	
EFT25321	02/08/2023	Winc Australia		<b>-\$852.41</b>
	26/07/2023		\$852.41	
EFT25322	11/08/2023	ABA Security and Electrical		<b>-\$155.86</b>
	04/07/2023	LG Medical Centre - Alarm Monitoring 01/07/2023 - 30/09/2023	\$155.86	
EFT25323	11/08/2023	Activ8me		<b>-\$34.95</b>
	01/08/2023	Newdegate Medical Centre - Satellite Internet - July 2023	\$34.95	
EFT25324	11/08/2023	Air Response Pty Ltd		<b>-\$634.34</b>
	25/07/2023	Carry Out Inspection of Lake Grace Pavilion Cool Room (Not Cooling Inside)	\$634.34	
EFT25325	11/08/2023	Australia Post		<b>-\$86.59</b>
	03/08/2023	Postage & Freight - July 2023	\$86.59	
EFT25326	11/08/2023	BGL Solutions		<b>-\$2,831.02</b>
	30/07/2023	Turf Pigment & Liquid Fertilizer Application - Newdegate Sports Ovals	\$2,831.02	
EFT25327	11/08/2023	BOC Gases Australia Limited		<b>-\$12.95</b>
	29/07/2023	Container Service: LG Pool - R400C Oxygen Medical C Size	\$12.95	
EFT25328	11/08/2023	Building and Energy Division Department of Mines, Industry Regulation and Safety		<b>-\$56.65</b>
	12/07/2023	BSL LG-B2223-21 Trevenen Building & Glass, 336 Lake Grace-Newdegate Road	\$56.65	
EFT25329	11/08/2023	Burgess Rawson Pty Ltd		<b>-\$241.89</b>
	16/08/2023	Reimbursement of Water Usage & Water Rates - Ngt Public Toilets	\$241.89	
EFT25330	11/08/2023	Cloud Collections Pty Ltd		<b>-\$523.60</b>
	01/08/2023	Debt Collection Services for July 2023	\$523.60	
EFT25331	11/08/2023	David Wills & Associates		<b>-\$2,420.00</b>
	31/07/2023	Design & Documentation of Water & Sewerage Headworks for Proposed Subdivision on East Side of Lake Grace Town (past Wattle Drive) - Determine Probable Cost for Implementing Headworks - 50% Complete	\$2,420.00	
EFT25332	11/08/2023	EFTSure Pty Ltd		<b>-\$5,635.48</b>
	01/08/2023	12 Month Subscription to EFTSure Software August 2023 - July 2024	\$5,635.48	
EFT25333	11/08/2023	Eric Charles Robb		<b>-\$5,600.00</b>
	04/08/2023	Sludge Depth Surveys of Treatment Ponds	\$5,600.00	
EFT25334	11/08/2023	Exurban Pty Ltd		<b>-\$1,518.90</b>
	05/08/2023	Town Planner Services for July 2023	\$1,518.90	
EFT25335	11/08/2023	Gnowangerup Family Support Association		<b>-\$27,500.00</b>
	05/07/2023	Payment of Dept of Communities Attraction & Retention of Regional Childcare Workers Program Grant	\$27,500.00	
EFT25336	11/08/2023	Great Southern Fuel Supplies		<b>-\$8,533.98</b>
	31/07/2023	Fuel Card Purchases - July 2023	\$8,533.98	
EFT25337	11/08/2023	ID Rent Pty Ltd		<b>-\$6,583.50</b>
	31/07/2023	Roller Hire 1/7/23 - 31/7/23	\$6,583.50	
EFT25338	11/08/2023	Integrated ICT		<b>-\$2,613.17</b>
	31/07/2023	Microsoft 365 Licences - July 2023	\$423.17	
	31/07/2023	IT Support July 2023	\$1,950.96	
	31/07/2023	Exclaimer for Office 365 (up to 50 Licences) - July 2023	\$85.25	
	31/07/2023	Cloud Storage - Archive (Tier 4) & Veeam Cloud Connect - July 2023	\$153.79	



EFT25339	11/08/2023	Lake Grace CWA		<b>-\$2,363.20</b>
	06/08/2023	Annual Budget Community Request Funding - Reimbursement for New Floor Coverings - CWA Building, Lake Grace	\$2,363.20	
EFT25340	11/08/2023	Lake Grace Community Resource Centre		<b>-\$2,000.00</b>
	31/07/2023	Contribution for Additional Library Hours Worked 2023-24	\$2,000.00	
EFT25341	11/08/2023	Lake Grace District High School		<b>-\$3,140.43</b>
	03/08/2023	Utility Costs and Library Coordinator Fees - LG Community Library/Resource Centre	\$3,140.43	
EFT25342	11/08/2023	Lake Grace Plaza		<b>-\$759.90</b>
	10/07/2023	Newspaper Subscription - July 2023	\$5.80	
	28/07/2023	Various Cleaning Supplies	\$562.40	
	31/07/2023	Newspaper Subscription - July 2023	\$91.70	
	31/07/2023	Toilet Roll - Lake Grace Sports Pavilion	\$100.00	
EFT25343	11/08/2023	Lake Grace-Pingrup Football Club		<b>-\$100.00</b>
	02/08/2023	Number Plate Donation - 2105LG	\$100.00	
EFT25344	11/08/2023	Lake King Agencies		<b>-\$293.10</b>
	01/08/2023	Various Cleaning Supplies	\$293.10	
EFT25345	11/08/2023	Lillys Garden		<b>-\$97.00</b>
	07/08/2023	Consignments - July 2023	\$97.00	
EFT25346	11/08/2023	Local Government Professionals Australia WA Division		<b>-\$1,180.00</b>
	07/08/2023	Report Writing for Local Government CEDO 12-13 October 2023	\$1,180.00	
EFT25347	11/08/2023	Local Government Supervisors Association of WA		<b>-\$2,249.50</b>
	31/07/2023	Attendance of Local Government Works Association Conference & Expo 2023 - Delegate Fee + Non-Delegate Fee MIS & TO	\$2,249.50	
EFT25348	11/08/2023	Marshall Mowers		<b>-\$415.12</b>
	31/07/2023	72inch Fusion Blades - Extra Hi-lift Hustler Mower 3x Sets - 2012 Hustler Slasher - Newdegate Oval Ride-on Mower	\$415.12	
EFT25349	11/08/2023	McKenzie Concrete Co		<b>-\$5,714.50</b>
	09/08/2023	Supply Cement, Mesh, Earthworks & Labour to Prepare Pad for Diesel Tank Pad	\$5,714.50	
EFT25350	11/08/2023	McLeods		<b>-\$1,770.75</b>
	27/07/2023	Lot 216 (7) Quondong Ct - Settlement	\$1,272.40	
	31/07/2023	Advice: Disposal/Lease of Industrial Land with Option to Purchase	\$498.35	
EFT25351	11/08/2023	Newdegate Grocer And Cafe		<b>-\$591.89</b>
	03/08/2023	Various Cleaning Supplies	\$591.89	
EFT25352	11/08/2023	Newdegate Motel and Caravan Park		<b>-\$130.00</b>
	30/07/2023	Accommodation for EHO 25/07/2023	\$130.00	
EFT25353	11/08/2023	Newdegate Stock & Trading		<b>-\$90.98</b>
	25/07/2023	Padlock 40mm - Jumping Pillow	\$11.00	
	26/07/2023	Distillate - 1GYK363 Ford Ranger	\$79.98	
EFT25354	11/08/2023	Omnicom Media Group Australia Pty Limited		<b>-\$729.62</b>
	31/07/2023	West Australian Advert 1/07/2023 - Request for Tender - Shire of Lake Grace Medical Services	\$729.62	
EFT25355	11/08/2023	Pingaring Progress Association		<b>-\$4,000.00</b>
	26/06/2023	Annual contribution to Pingaring Progress Association 2023-24	\$4,000.00	
EFT25356	11/08/2023	RingCentral Australia		<b>-\$620.40</b>
	04/08/2023	Shire Admin - Cloud Telephony System - July 2023	\$620.40	
EFT25357	11/08/2023	Ross Ramm		<b>-\$123.00</b>
	05/07/2023	Consignments - June 2023	\$65.00	
	03/08/2023	Consignments - July 2023	\$58.00	
EFT25358	11/08/2023	Shire Of Merredin		<b>-\$197.00</b>
	18/07/2023	Eastern Wheatbelt Membership 2022/23	\$197.00	
EFT25359	11/08/2023	Shire of Corrigin		<b>-\$2,235.48</b>
	08/08/2023	Provision for Long Service Leave - Errol Whiting - 22/01/2023 - 19/12/2014	\$2,235.48	
EFT25360	11/08/2023	Shire of Lake Grace		<b>-\$294.00</b>
	31/07/2023	2023/24 Rates - Shire Properties	\$294.00	
EFT25361	11/08/2023	Skytrust Intelligence Systems		<b>-\$493.90</b>
	04/08/2023	Access to Skytrust - August 2023	\$493.90	

EFT25362	11/08/2023	St John Ambulance Western Australia		<b>-\$1,447.56</b>
	21/07/2023	Country Servicing Kit	\$1,447.56	
EFT25363	11/08/2023	Telstra Limited		<b>-\$508.49</b>
	04/08/2023	Mobile Phone Charges 0407034641-Sewerage-Fail Safe	\$14.98	
		0407148677 - DFES I-Pad	\$14.98	
		0407225086-Sewerage-Fail Safe	\$14.98	
		0407384735-Sewerage-Fail Safe	\$14.98	
		0408411920-Sewerage-Fail Safe	\$30.99	
		0417621708-CEO Mobile	\$30.99	
		0418326588-LG Pool Manager	\$15.40	
		0427651127 Supervisor Mobile	\$30.99	
		0428651109-Leading Hand Mobile	\$30.99	
		0428711190-Newdegate Fire Truck	\$30.99	
		0429571975-Sewerage	\$20.48	
		0429651112-Parks & Gardens Mobile	\$15.04	
		0436668242-CESM Mobile	\$30.99	
		0448089092-MIS Mobile	\$30.99	
		0475898471-Councillors WI-FI	\$14.98	
		0476806205-Councillors Air Card	\$14.98	
		Rounding	-\$0.01	
		0455915715-IPad for OSH	\$14.98	
		0457999713 - Trail Camera	\$14.98	
		0458004636 - Trail Camera	\$14.98	
		0487193712 - NGT Rec Centre Solar backup battery storage	\$14.98	
		0487223282 - LG Sports Pav Solar backup battery storage	\$14.98	
		0487225597 - Vrlly Sports Pav Solar backup battery storage	\$14.98	
		0487234395 - LG Medical Centre Solar backup battery storage	\$14.98	
		0408320854 - MIS IPad	\$14.98	
		0457564350 - OSH IPad (ISO)	\$14.98	
		0456676658 - Town Camera	\$15.95	
EFT25364	11/08/2023	The Trustee for Coloured Creations Family Trust		<b>-\$18,808.60</b>
	10/08/2023	Internal Painting - 6 Banksia Place	\$18,808.60	
EFT25365	11/08/2023	WALGA		<b>-\$6,665.08</b>
	27/07/2023	Registration for WALGA Convention 2023 x 4 Councillors	\$5,277.29	
	27/07/2023	Registration WALGA Local Government Convention 2023 - CEO	\$1,387.79	
EFT25366	11/08/2023	Wajon Publishing Company		<b>-\$211.50</b>
	27/07/2023	Restock - Wildflower Books - Lake Grace Visitor Centre	\$211.50	
EFT25367	11/08/2023	Warren Blackwood Waste		<b>-\$9,367.20</b>
	05/08/2023	Recycling Pickups - July 2023	\$4,972.00	
	05/08/2023	Residential & Street Bins Pick Ups - July 2023	\$4,395.20	
EFT25368	21/08/2023	COOLOOLIE PTY LTD T/A PAPERBARK MERCHANTS		<b>-\$525.00</b>
	31/07/2023	Tickets for Grease Show - Seniors Outing	\$525.00	
EFT25369	21/08/2023	Deputy Commissioner Of Taxation		<b>-\$28,295.00</b>
	31/07/2023	BAS - July 2023	\$28,295.00	
EFT25370	25/08/2023	Aimee Egan-Reid (Staff Member)		<b>-\$521.98</b>
	21/08/2023	Payroll Reimbursement - Accommodation, Meals & Parking - Training 10/08 - 11/08/2023 - CEDO	\$521.98	
EFT25371	25/08/2023	Anna Scheepers		<b>-\$200.00</b>
	13/08/2023	Contract Cleaning of Varley Hall - 31/07, 04/08, 07/08 & 11/08/2023	\$200.00	
EFT25372	25/08/2023	BKS Electrical Pty Ltd		<b>-\$11,550.00</b>
	16/08/2023	Installation Of CCTV to Shire Admin Building	\$11,550.00	
EFT25373	25/08/2023	Best Office Systems		<b>-\$90.00</b>
	22/05/2023	Labour - 1/2 Hour Fix Fault with Printer - LLAG	\$90.00	
EFT25374	25/08/2023	CCL Hardware		<b>-\$608.67</b>
	31/07/2023	Gardening Supplies - July 2023	\$242.95	
	31/07/2023	Hardware Supplies - July 2023	\$365.72	
EFT25375	25/08/2023	Cr Anton Joseph Kuchling		<b>-\$655.58</b>
	31/07/2023	Councillor's Meeting Fees & IT Allowance	\$655.58	
EFT25376	25/08/2023	Cr Benjamin John Hyde		<b>-\$1,008.12</b>

	31/07/2023	Councillor's Meeting Fees, Travel & IT Allowance	\$1,008.12	
EFT25377	25/08/2023	Cr Debrah Susan Clarke		<b>-\$655.58</b>
	31/07/2023	Councillor's Meeting Fees & IT Allowance	\$655.58	
EFT25378	25/08/2023	Cr Jeffrey Vincent McKenzie		<b>-\$655.58</b>
	31/07/2023	Councillor's Meeting Fees & IT Allowance	\$655.58	
EFT25379	25/08/2023	Cr Leonard William Armstrong		<b>-\$3,798.75</b>
	31/07/2023	President's Meeting Fees, Travel & IT Allowance	\$3,798.75	
EFT25380	25/08/2023	Cr Rosalind Alice Lloyd		<b>-\$738.66</b>
	31/07/2023	Councillor's Meeting Fees, Travel & IT Allowance	\$738.66	
EFT25381	25/08/2023	Cr Ross Chappell		<b>-\$1,098.87</b>
	31/07/2023	Deputy President's Meeting Fees & IT Allowances	\$1,098.87	
EFT25382	25/08/2023	Cr Stephen Gordon Hunt		<b>-\$655.58</b>
	31/07/2023	Councillor's Meeting Fees & IT Allowance	\$655.58	
EFT25383	25/08/2023	Department of Fire and Emergency Services		<b>-\$31,090.20</b>
	21/08/2023	In accordance with the Department of Fire & Emergency Services of WA Act 1998, Part 6A - Emergency Services Levy - Section 36ZJ & Option B Agreement Arrangements. 2023/24 ESL Qtr 1 Contribution.	\$31,090.20	
EFT25384	25/08/2023	Department of Planning, Lands & Heritage		<b>-\$269.00</b>
	16/08/2023	Refund - Lake Grace Pavilion 14/08/2023 Hire Fees & Bond (Cancelled Event)	\$269.00	
EFT25385	25/08/2023	FMG Resources Pty Ltd		<b>-\$50.00</b>
	14/08/2023	Refund - Overcharged \$50.00 via EFT over the phone on 11/08/2023	\$50.00	
EFT25386	25/08/2023	GS Mobile Mechanical Services		<b>-\$3,037.09</b>
	21/08/2023	Replacement Tyre, Strip, Fit & Disposal - 2015 Toro Reel Master 3100-3 Mower	\$349.25	
	21/08/2023	Tyre Repair - 2015 Isuzu NPR Light Truck - LG.579	\$67.10	
	21/08/2023	103,000km Service - 2021 Toyota Prado DSL STNSDN - LG002	\$729.84	
	21/08/2023	Tyre repair - 2023 Toyota Landcruiser DSL WGN - LG001	\$42.90	
	21/08/2023	Roller Type 3/80-20 Smooth Compactor & Sundry Items - 2022 CAT CW34 Road Roller - LG3498	\$1,848.00	
EFT25387	25/08/2023	Great Southern Fuel Supplies		<b>-\$717.23</b>
	31/07/2023	Fuel Card Purchases - Lakes Local Action Group - July 2023	\$700.40	
	11/08/2023	1L GTX Diesel 15W-40 oil for 2022 Isuzu MU-X 4x4 SUV LG004	\$16.83	
EFT25388	25/08/2023	LGISWA		<b>-\$3,930.48</b>
	10/08/2023	Motor Vehicle Adjustment 30/06/2022 - 30/06/2023	\$3,930.48	
EFT25389	25/08/2023	Lake Grace Communications & Computers		<b>-\$2,062.45</b>
	18/08/2023	Supply New Desktop Computer, 2 x Monitors & Cables - IAO Desk	\$2,062.45	
EFT25390	25/08/2023	Lake Grace Community Resource Centre		<b>-\$50.00</b>
	31/07/2023	Full Page Advert in Lakes Link News - Skeleton Weed Updates	\$50.00	
EFT25391	25/08/2023	Lake Grace Plaza		<b>-\$70.76</b>
	18/08/2023	Council Drinks & Snacks	\$70.76	
EFT25392	25/08/2023	Lake King Progress Association		<b>-\$100.00</b>
	18/08/2023	Bond Refund - Lake King Hall 18/08/2023	\$100.00	
EFT25393	25/08/2023	Landgate		<b>-\$245.53</b>
	29/06/2023	Valuations Chargeable - Schedule M2023/06	\$42.50	
	15/08/2023	Valuations Chargeable - Schedule G2023/01	\$111.43	
	17/08/2023	Valuations Chargeable - Schedule R2023/02	\$91.60	
EFT25394	25/08/2023	Leisure Institute of WA Aquatic		<b>-\$517.00</b>
	14/08/2023	2023 LIWA State Conference - Lake Grace Pool Staff (1 Day Attendance) & Annual Membership Fee 23/24	\$517.00	
EFT25395	25/08/2023	Liaise International Pty Ltd		<b>-\$147.40</b>
	14/08/2023	Australian Sot Toys - Stock Purchases for Lake Grace Visitor Centre	\$147.40	
EFT25396	25/08/2023	Local Government Professionals Australia WA Division		<b>-\$520.00</b>
	17/08/2023	Microsoft Excel Workshop - Intermediate - SFO	\$520.00	
EFT25397	25/08/2023	M & L Australasia PTY LTD		<b>-\$21.01</b>
	18/08/2023	2 x Name Badges - CEDO & IAO	\$21.01	

EFT25398	25/08/2023	Narrogin Toyota		<b>-\$18,010.51</b>
	12/07/2023	Supply GXL Prado LG002 (MIS)	\$18,010.51	
EFT25399	25/08/2023	Newdegate Community Resource Centre		<b>-\$35.00</b>
	17/08/2023	Full Page Advert - Close of Rolls	\$35.00	
EFT25400	25/08/2023	Newdegate Field Day Committee		<b>-\$1,500.00</b>
	21/07/2023	Site Fee, Power & Additional Exhibitor Passes for Newdegate Field Day 2023	\$1,500.00	
EFT25401	25/08/2023	Officeworks		<b>-\$307.27</b>
	18/08/2023	Various Stationery for Shire Office	\$307.27	
EFT25402	25/08/2023	Outback TV		<b>-\$1,900.92</b>
	21/08/2023	Repairs to Public Toilet Exhaust Fan	\$205.70	
	21/08/2023	Replace Lights & Switches 10B Gumtree Drive	\$1,695.22	
EFT25403	25/08/2023	Roma & Kay Cafe		<b>-\$264.00</b>
	15/08/2023	Lunch Catering for LEMC Meeting	\$264.00	
EFT25404	25/08/2023	Rosemary Alice Chircop		<b>-\$350.00</b>
	22/08/2023	Full Vacate Clean - 36 Bennett Street Lake Grace	\$350.00	
EFT25405	25/08/2023	Sarah Frost		<b>-\$100.00</b>
	11/08/2023	Bond Refund: Lake King Hall 11/08/2023	\$100.00	
EFT25406	25/08/2023	Shire of Corrigin		<b>-\$7,561.40</b>
	30/06/2023	Roe Regional Environmental Health Services Scheme - June 2023	\$7,561.40	
EFT25407	25/08/2023	State Library Of Western Australia		<b>-\$99.00</b>
	16/08/2023	Better Beginnings 2023/24	\$99.00	
EFT25408	25/08/2023	Synergy Electricity Generation and Retail Corp		<b>-\$10,463.08</b>
	11/08/2023	118869830 Park Lot 186U Pump Hetherington Way, LK	\$457.00	
		373461490 Staff Housing 3 Clarke Ave LG	\$160.35	
		156576110 NGT Oval Lot 149 Waddell St NGT	\$1,144.96	
		455735630 LK Golf Pavilion Lot 161 Hyden-Lake King Rd	\$272.76	
		076250900 LK TV Transmitter Lot 158 Church Ave LK	\$104.74	
		867084910 LK Hall Loc 20321 Ravensthorpe Rd LK	\$1,003.28	
		624795400 Emergency Services Lot215 The Crossing LK	\$192.32	
		546144710 LK Recreation Grnd Loc 20321 U Pump Ravensthorpe Rd LK	\$307.27	
		968110430 Town Clock Stubbs St LG	\$130.85	
		893222990 LG Swimming Pool Lot 75 Stubbs St LG	\$795.48	
		336652990 Street Lighting LG 67.2%	\$3,029.74	
		336652990 Street Lighting NGT 23.1%	\$1,041.47	
		336652990 Street Lighting LK 5.9%	\$266.00	
		336652990 Street Lighting Vrl 3.8%	\$171.32	
		463275870 LG Sports Pavilion Bishop St LG	\$1,152.91	
		510645320 Dunn Rock Community Dam 4383 Mallee Rd Magenta (Lot 3019 U A Koornong Rd Ravensthorpe)	\$232.63	
EFT25409	25/08/2023	Team Global Express Pty Ltd		<b>-\$309.89</b>
	20/08/2023	Freight	\$309.89	
EFT25410	25/08/2023	Telstra Limited		<b>-\$989.49</b>
	27/07/2023	Bus Mobile Broadband - Lakes Local Action Group	\$76.88	
	10/08/2023	SMS Service - Emergency Services	\$272.61	
	20/08/2023	Satellite phones BFB	\$640.00	
EFT25411	25/08/2023	WA Contract Ranger Services		<b>-\$1,045.00</b>
	20/08/2023	Contract Ranger Services 08/08/2023 & 17/08/2023	\$1,045.00	
EFT25412	25/08/2023	Woodwicks and Wildflowers		<b>-\$216.92</b>
	23/08/2023	Wax & Wildflower Giftware - Stock Purchases Lake Grace Visitor Centre	\$216.92	
		<b>TOTAL EFT</b>		<b>-\$535,877.36</b>
37083	02/08/2023	Lake Grace-Kukerin Hockey Club		<b>-\$100.00</b>
	12/07/2023	Number Plate Donation - 008LG	\$100.00	
37084	02/08/2023	Pivotel Satellite Pty Limited		<b>-\$93.00</b>
	15/07/2023	Satellite Tracking & SOS Devices - 3 x Isolated Worker Safety Devices - July 2023	\$93.00	
37085	02/08/2023	Water Corporation		<b>-\$1,035.95</b>
	26/07/2023	Water Usage - Sports Ground at Pingaring-Varley Rd Kulin Lot 2059(24691)	\$11.19	
	26/07/2023	Water Usage - 9007807318 Standpipe #7 Gimbel Rd	\$764.11	



	26/07/2023	Water Usage - 9015200049 Standpipe #10 Mordetta Rd Dicko's Corner	\$260.65
37087	21/08/2023	CBH GROUP	<b>-\$126.00</b>
	01/08/2023	Bond Refund: Lake Grace Pavilion 31/07/2023	\$126.00
37088	21/08/2023	Water Corporation	<b>-\$14,853.33</b>
	04/08/2023	Water Usage - Standpipe #1 North Lake Grace	\$1,013.04
	04/08/2023	Water Usage - Kulin-Lake Grace Rd Katanning - Sale Yard	\$179.95
	04/08/2023	Water Usage - Standpipe #2 Mallee Hill Rd	\$361.34
	07/08/2023	Water Usage - Hetherington Wy Lot 186-Fountain LK	\$27.97
	07/08/2023	Water Usage - Lot 3120 Res 42011-Varley Cemetery	\$39.16
	07/08/2023	Water Usage - Lot 1166 res 27683-Golf Course Varley	\$44.75
	07/08/2023	Water Usage - Lot 7-8 - Varley Public Hall	\$11.19
	07/08/2023	Water Usage - Lot 22 Seward Av Vrl (south)-Public Toilets	\$139.85
	07/08/2023	Water Usage - Lot Res 20321 - Lake King Hall	\$254.53
	07/08/2023	Water Usage - 1581 Church Av Lake King Lot 158 RES 36037 - Lake King Public Toilets	\$16.78
	07/08/2023	Water Usage - Standpipe #6 Burngup Sth Rd	\$576.71
	07/08/2023	Water Usage - Standpipe #9 Bidy/Rodger Rd	\$557.13
	07/08/2023	Water Usage - Standpipe #5 Newdegate North	\$187.92
	07/08/2023	Water Usage - LK Lot 214 Res 46461-Fire Station (4 the Crossing)	\$64.86
	07/08/2023	Water Usage - Standpipe #8 Jarring South Rd	\$411.68
	07/08/2023	Water Usage - Standpipe #11 Newman Rd	\$288.62
	08/08/2023	Water Usage - LG Railway Station 33 Stubbs St (Public Toilets)	\$212.57
	08/08/2023	Water Usage - Bishop St Lot 75 - LG Swimming Pool	\$2,134.11
	08/08/2023	Water Usage - 3 Clark Av LG Lot 241 - Staff Housing	\$115.69
	08/08/2023	Water Usage - 5 Banksia Pl LG Lot 80 - Staff Housing	\$126.75
	08/08/2023	Water Usage - 10A Gumtree Dr LG Lot 60 - Staff Housing	\$57.40
	08/08/2023	Water Usage - Park at 75 Stubbs St LG Lot 75	\$5.59
	08/08/2023	Water Usage - Garden at Stubbs St Lake Grace Lot Median Strip	\$131.46
	08/08/2023	Water Usage - Lot 361 Res 46768 (Station Master)-19 Stubbs St Visitor Centre Toilets	\$261.96
	08/08/2023	Water Usage - Boulton St Lake Grace Lot 9000 - Standpipe - Truck Wash-down Bay	\$344.56
	08/08/2023	Water Usage - Absolon St LG Lot 252 Res 28516 - Shire Depot	\$13.99
	08/08/2023	Water Usage - Admin Office at Stubbs St LG Lot 75	\$30.77
	08/08/2023	Water Usage - Standpipe #13 at Boulton St Lake Grace	\$836.83
	08/08/2023	Water Usage - Hall at 23 May St NGT Lot 195 Res 19136	\$2,005.17
	08/08/2023	Water Usage - Standpipe at Maley St Newdegate Lot 198 Res 17616	\$1,905.28
	08/08/2023	Water Usage - Maley St NGT - Newdegate Skate Park	\$274.11
	08/08/2023	Water Usage - Dillon St Newdegate Lot 149 (29080) - Public Toilets	\$41.96
	08/08/2023	Water Usage - 6 Blackbutt Dr LG Lot 201-Staff housing	\$86.62
	08/08/2023	Water Usage - Park at 15 Maley St NGT	\$229.35
	08/08/2023	Water Usage - Lot 338 Res 45958 - LG Medical Centre 11 Memorial Drive	\$332.84
	08/08/2023	Water Usage - 65B Bennett St LG Lot 184-Staff Housing	\$105.00
	08/08/2023	Water Usage - 65A Bennett St LG Lot 184-Staff Housing	\$239.43
	08/08/2023	Water Usage - Staff housing (CEO) 1 Quondong Ct LG Lot 219	\$60.57
	08/08/2023	Water Usage - 14 Blackbutt Dr LG-Shire Housing	\$47.87
	08/08/2023	Water Usage - 54A Bennett St LG Lot 340-Staff Housing	\$57.40
	08/08/2023	Water Usage - 54B Bennett St LG Lot 340-Staff Housing	\$211.26
	08/08/2023	Water Usage - Standpipe #4 Bidy-Camm/Mission Rd	\$50.87
	09/08/2023	Water Usage - Bishop St LG Lot 75, Sporting Grounds	\$27.97
	09/08/2023	Water Usage - 36 Bennett St LG Lot 42-Staff Housing	\$53.59
	09/08/2023	Water Usage - 23 Absolon St LG Lot 61-Staff Housing	\$66.92
	09/08/2023	Water Usage - LG Lot 233-234 Res 27864 - Kindergarten 1 Griffiths St	\$97.90

	09/08/2023	Water Usage - Lot 56 Vacant land (Res) at 33 Absolon St Lake Grace	\$61.21	
	09/08/2023	Water Usage - Staff Housing - 33B Absolon Street, Lake Grace	\$134.20	
	10/08/2023	Water Usage - Unit 1-7/2 Bennett St LG Lot 500-Lakes Village Gardens	\$47.87	
	10/08/2023	Water Usage - 6 Banksia Pl Lake Grace Lot 75 - Staff Housing	\$47.87	
	10/08/2023	Water Usage - 8 Wattle Dr LG Lot 30 - Staff Housing	\$47.87	
	10/08/2023	Water Usage - 10B Gumtree Drive Lake Grace - Staff Housing	\$47.87	
	10/08/2023	Water Usage - Lot 60 Collier St NGT - Hainsworth Building	\$73.87	
	10/08/2023	Water Usage - Lot 196 Res 42416 - NGT Fire Station 28 May St	\$51.30	
37089	28/08/2023	Pivotel Satellite Pty Limited		<b>-\$93.00</b>
	15/08/2023	Satellite Tracking & SOS Devices - 3 x Isolated Worker Safety Devices - August 2023	\$93.00	
		<b>TOTAL CHEQUES</b>		<b>-\$16,301.28</b>
DD10597.1	03/08/2023	Australian Super Administration		<b>-\$1,737.79</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$1,737.79	
DD10597.2	03/08/2023	REST Superannuation		<b>-\$580.53</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$580.53	
DD10597.3	03/08/2023	The SD & LM Carruthers Superannuation Fund		<b>-\$264.00</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$264.00	
DD10597.4	03/08/2023	Aware Super		<b>-\$6,897.74</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$6,897.74	
DD10597.5	03/08/2023	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		<b>-\$633.88</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$633.88	
DD10597.6	03/08/2023	Hostplus		<b>-\$247.99</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$247.99	
DD10597.7	03/08/2023	Mercer Super Trust		<b>-\$274.34</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$274.34	
DD10597.8	03/08/2023	North Personal Superannuation		<b>-\$111.42</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$111.42	
DD10597.9	03/08/2023	Panorama Super		<b>-\$113.29</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$113.29	
DD10597.10	03/08/2023	Prime Super		<b>-\$458.49</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$458.49	
DD10597.11	03/08/2023	Q Super		<b>-\$268.86</b>
	02/08/2023	Super Contributions for Pay Ending 02/08/2023	\$268.86	
DD10608.1	01/08/2023	Exetel Pty Ltd		<b>-\$1,375.00</b>
	01/08/2023	Corporate Internet - Monthly Charge On Plan TMLL100 R2 Unlimited	\$1,375.00	
DD10608.2	01/08/2023	Westnet Pty Ltd		<b>-\$414.84</b>
	01/08/2023	Internet Charges	\$414.84	
DD10608.3	02/08/2023	WA Treasury Corporation		<b>-\$13,079.58</b>
	02/08/2023	Loan 204 - CEO Residence	\$13,079.58	
DD10610.1	17/08/2023	Australian Super Administration		<b>-\$1,489.18</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$1,489.18	
DD10610.2	17/08/2023	REST Superannuation		<b>-\$416.65</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$416.65	
DD10610.3	17/08/2023	The SD & LM Carruthers Superannuation Fund		<b>-\$264.00</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$264.00	
DD10610.4	17/08/2023	Aware Super		<b>-\$6,890.27</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$6,890.27	
DD10610.5	17/08/2023	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		<b>-\$635.80</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$635.80	
DD10610.6	17/08/2023	Hostplus		<b>-\$309.99</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$309.99	

DD10610.7	17/08/2023	Mercer Super Trust		<b>-\$243.66</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$243.66	
DD10610.8	17/08/2023	North Personal Superannuation		<b>-\$275.25</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$275.25	
DD10610.9	17/08/2023	Panorama Super		<b>-\$137.32</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$137.32	
DD10610.10	17/08/2023	Prime Super		<b>-\$433.04</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$433.04	
DD10610.11	17/08/2023	Q Super		<b>-\$221.43</b>
	16/08/2023	Super Contributions for Pay Ending 16/08/2023	\$221.43	
DD10613.1	17/08/2023	Resimac Asset Finance Pty Ltd		<b>-\$993.22</b>
	17/08/2023	Chattel mortgage repayment Aug'23 - Lake Local Action Group Vehicle	\$993.22	
DD10619.1	21/08/2023	Shire of Lake Grace Credit Card		<b>-\$1,474.67</b>
	21/08/2023	19/07/23 Zoom Subscription from May Jul 19, 2023 - Aug 18, 2023 for Council Zoom Video ZOOM Receipt #INV211305593	\$24.63	
		19/07/23 Foreign transaction fee ZOOM Receipt #N/A	\$0.73	
		17/07/23 Subscription - RV Starlink (Jul 10, 2023 - Aug 09, 2023) - CESM Starlink Internet Receipt #INV-AUS-1379164-55364-35	\$174.00	
		05/07/23 REFUND - Procurement Webinar cancelled - Value for Money principle and how it is. Local Government Manag Receipt #35840	-\$50.00	
		18/07/23 Dinner for National party Forum: President, CEO, DCEO LSP * Walkers Hill Vineyard Receipt #SP-7 0718100957	\$90.00	
		19/07/23 Meals after Lake King progress association for Councillors & CEO Lake King Tavern Receipt #27855	\$173.00	
		04/07/23 Plate remake LG001 for PLVU56 SHIRE OF LAKE GRACE Receipt #137471828	\$46.50	
		04/07/23 Purchase of number plate LG004 - the shire now owns the plate, if anything is to ever happen - we can get it remade SHIRE OF LAKE GRACE Receipt #137471894	\$175.00	
		04/07/23 Purchase of number plate LG002 - the shire now owns the plate, if anything is to ever happen - we can get it remade SHIRE OF LAKE GRACE Receipt #137471893	\$175.00	
		04/07/23 Purchase of number plate LG001 - the shire now owns the plate, if anything is to ever happen - we can get it remade SHIRE OF LAKE GRACE Receipt #137471892	\$175.00	
		19/07/23 Lake Grace Visitors Centre website subscription - annually Squarespace Inc. Receipt #103691167	\$300.00	
		19/07/23 Foreign transaction fee Squarespace Inc. Receipt #N/A	\$8.85	
		29/07/23 WA Newspapers online - yearly subscription: The West Australian and The Sunday Times WANEWSDT Receipt #398905	\$181.96	
DD10629.1	31/08/2023	Australian Super Administration		<b>-\$1,718.10</b>
	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$1,718.10	
DD10629.2	31/08/2023	REST Superannuation		<b>-\$638.71</b>
	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$638.71	
DD10629.3	31/08/2023	The SD & LM Carruthers Superannuation Fund		<b>-\$264.00</b>
	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$264.00	
DD10629.4	31/08/2023	Aware Super		<b>-\$7,128.25</b>
	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$7,128.25	
DD10629.5	31/08/2023	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		<b>-\$637.83</b>
	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$637.83	
DD10629.6	31/08/2023	Hostplus		<b>-\$309.99</b>
	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$309.99	
DD10629.7	31/08/2023	Mercer Super Trust		<b>-\$212.97</b>
	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$212.97	
DD10629.8	31/08/2023	North Personal Superannuation		<b>-\$157.29</b>

	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$157.29	
DD10629.9	31/08/2023	Panorama Super		<b>-\$147.62</b>
	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$147.62	
DD10629.10	31/08/2023	Prime Super		<b>-\$420.34</b>
	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$420.34	
DD10629.11	31/08/2023	Q Super		<b>-\$260.91</b>
	30/08/2023	Super Contributions for Pay Ending 30/08/2023	\$260.91	
		<b>TOTAL DIRECT DEBITS</b>		<b>-\$52,138.24</b>
		<b>TOTAL MUNICIPAL FUND</b>		<b>-\$604,316.88</b>



**SHIRE OF LAKE GRACE**

**MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and statement of financial position)**

**For the period ended 31 July 2023**

***LOCAL GOVERNMENT ACT 1995***

***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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**SHIRE OF LAKE GRACE**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2023**

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	10	4,909,768	4,909,768	<b>4,906,022</b>	(3,746)	(0.08%)	
Rates excluding general rates		231,414	231,414	<b>231,341</b>	(73)	(0.03%)	
Grants, subsidies and contributions	13	657,915	557,507	<b>556,286</b>	(1,221)	(0.22%)	
Fees and charges		390,615	175,609	<b>170,872</b>	(4,737)	(2.70%)	
Interest revenue		374,884	33,976	<b>27,057</b>	(6,919)	(20.36%)	▼
Other revenue		324,896	62,548	<b>60,761</b>	(1,787)	(2.86%)	
Profit on asset disposals	6	155,866	0	<b>0</b>	0	0.00%	
		<b>7,045,358</b>	<b>5,970,822</b>	<b>5,952,339</b>	(18,483)	(0.31%)	
<b>Expenditure from operating activities</b>							
Employee costs		(2,465,070)	(204,752)	<b>(148,260)</b>	56,492	27.59%	▲
Materials and contracts		(4,987,213)	(410,683)	<b>(234,492)</b>	176,191	42.90%	▲
Utility charges		(314,818)	(26,187)	<b>(2,063)</b>	24,124	92.12%	▲
Depreciation		(3,746,373)	(312,060)	<b>0</b>	312,060	100.00%	▲
Finance costs		(39,474)	2,952	<b>2,952</b>	0	0.00%	
Insurance		(286,174)	(136,704)	<b>(140,675)</b>	(3,971)	(2.90%)	
Other expenditure		(322,423)	(26,826)	<b>(8,343)</b>	18,483	68.90%	▲
Loss on asset disposals	6	(62,959)	0	<b>0</b>	0	0.00%	
		<b>(12,224,504)</b>	<b>(1,114,260)</b>	<b>(530,881)</b>	583,379	52.36%	
Non-cash amounts excluded from operating activities	Note 2(b)	3,653,466	304,320	<b>31,850</b>	(272,470)	(89.53%)	▼
<b>Amount attributable to operating activities</b>		<b>(1,525,680)</b>	<b>5,160,882</b>	<b>5,453,308</b>	292,426	5.67%	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	14	4,315,687	229,678	<b>0</b>	(229,678)	(100.00%)	▼
Proceeds from disposal of assets	6	686,909	0	<b>0</b>	0	0.00%	
		<b>5,002,596</b>	<b>229,678</b>	<b>0</b>	(229,678)	(100.00%)	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	5	(2,727,308)	(227,171)	<b>(25,820)</b>	201,351	88.63%	▲
Payments for construction of infrastructure	5	(6,491,104)	(540,662)	<b>(30,161)</b>	510,501	94.42%	▲
<b>Amount attributable to investing activities</b>		<b>(4,215,816)</b>	<b>(538,155)</b>	<b>(55,981)</b>	482,174	89.60%	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
		<b>0</b>	<b>0</b>	<b>0</b>	0	0.00%	
<b>Outflows from financing activities</b>							
Repayment of borrowings	11	(177,282)	0	<b>0</b>	0	0.00%	
Transfer to reserves	4	(1,321,718)	0	<b>(2,290)</b>	(2,290)	0.00%	
		<b>(1,499,000)</b>	<b>0</b>	<b>(2,290)</b>	(2,290)	0.00%	
<b>Amount attributable to financing activities</b>		<b>(1,499,000)</b>	<b>0</b>	<b>(2,290)</b>	(2,290)	0.00%	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		7,240,496	7,240,496	<b>7,125,534</b>	(114,962)	(1.59%)	▼
Amount attributable to operating activities		(1,525,680)	5,160,882	<b>5,453,308</b>	292,426	5.67%	▲
Amount attributable to investing activities		(4,215,816)	(538,155)	<b>(55,981)</b>	482,174	89.60%	▲
Amount attributable to financing activities		(1,499,000)	0	<b>(2,290)</b>	(2,290)	0.00%	
<b>Surplus or deficit after imposition of general rates</b>		<b>0</b>	<b>11,863,223</b>	<b>12,520,571</b>	657,348	5.54%	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF LAKE GRACE**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 JULY 2023**

	Supplementary Information	30 June 2022	31 July 2023
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	12,699,875	13,045,955
Trade and other receivables		320,521	5,764,271
Inventories	8	6,545	657
<b>TOTAL CURRENT ASSETS</b>		<b>13,026,941</b>	<b>18,810,883</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		3,030	3,030
Other financial assets		101,862	101,862
Property, plant and equipment		46,397,016	46,422,835
Infrastructure		252,284,169	252,314,330
<b>TOTAL NON-CURRENT ASSETS</b>		<b>298,786,077</b>	<b>298,842,057</b>
<b>TOTAL ASSETS</b>		<b>311,813,018</b>	<b>317,652,940</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	323,876	519,255
Other liabilities	12	0	192,000
Borrowings	11	177,282	177,282
Employee related provisions	12	391,037	390,423
<b>TOTAL CURRENT LIABILITIES</b>		<b>892,195</b>	<b>1,278,960</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	11	1,036,462	1,036,462
Employee related provisions		61,988	61,988
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>1,098,450</b>	<b>1,098,450</b>
<b>TOTAL LIABILITIES</b>		<b>1,990,645</b>	<b>2,377,410</b>
<b>NET ASSETS</b>		<b>309,822,373</b>	<b>315,275,530</b>
<b>EQUITY</b>			
Retained surplus		161,045,480	166,496,347
Reserve accounts	4	5,272,093	5,274,384
Revaluation surplus		143,504,800	143,504,800
<b>TOTAL EQUITY</b>		<b>309,822,373</b>	<b>315,275,531</b>

This statement is to be read in conjunction with the accompanying notes.

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2023

## 1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

#### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

### Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

### SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 00 January 1900

**SHIRE OF LAKE GRACE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2023**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

<b>(a) Net current assets used in the Statement of Financial Activity</b>	<b>Supplementary Information</b>	<b>Adopted Budget Opening 30 June 2023</b>	<b>Last Year Closing 30 June 2023</b>	<b>Year to Date 31 July 2023</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Current assets</b>				
Cash and cash equivalents	3	6,781,097	12,699,875	13,045,955
Trade and other receivables		320,521	320,521	5,764,271
Inventories	8	6,545	6,545	657
		<u>7,108,163</u>	<u>13,026,941</u>	<u>18,810,883</u>
<b>Less: current liabilities</b>				
Trade and other payables	9	(323,876)	(323,876)	(519,255)
Other liabilities	12		0	(192,000)
Borrowings	11		(177,282)	(177,282)
Employee related provisions	12	(377,944)	(391,037)	(390,423)
		<u>(701,820)</u>	<u>(892,195)</u>	<u>(1,278,960)</u>
<b>Net current assets</b>		<b>6,406,343</b>	<b>12,134,746</b>	<b>17,531,923</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(6,406,343)	(5,009,212)	(5,011,352)
<b>Closing funding surplus / (deficit)</b>		<b>(0)</b>	<b>7,125,534</b>	<b>12,520,571</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

<b>Non-cash amounts excluded from operating activities</b>		<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(155,866)	(12,983)	0
Less: Non-cash grants and contributions for assets				31,850
Add: Loss on asset disposals	6	62,959	5,243	0
Add: Depreciation		3,746,373	312,060	0
<b>Total non-cash amounts excluded from operating activities</b>		<b>3,653,466</b>	<b>304,320</b>	<b>31,850</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

<b>Adjustments to net current assets</b>		<b>Adopted Budget Opening 30 June 2023</b>	<b>Last Year Closing 30 June 2023</b>	<b>Year to Date 31 July 2023</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
Less: Reserve accounts	4	(6,593,811)	(5,272,093)	(5,274,383)
- Less: Municipal - restricted cash			(50,072)	(50,072)
- Less: Units in Local Government House Trust			(97,255)	(97,255)
- Movement in provisions		(194,229)		(112,752)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11		177,282	177,282
- Current portion of employee benefit provisions held in reserve	4	381,697	232,926	345,828
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(6,406,343)</b>	<b>(5,009,212)</b>	<b>(5,011,352)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF LAKE GRACE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 JULY 2023**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$5,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Interest revenue</b>	(6,919)	(20.36%)	▼
Interest on Reserve Term Deposit will be received in November 2023			
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	56,492	27.59%	▲
Salaries & Wages below budget due to several vacancies			
<b>Materials and contracts</b>	176,191	42.90%	▲
Below budget due to delay in operating			
<b>Utility charges</b>	24,124	92.12%	▲
Water and power bills will arrive later in the year			
<b>Depreciation</b>	312,060	100.00%	▲
Will be posted when the 22/23 Annual Financial Statement is completed			
<b>Other expenditure</b>	18,483	68.90%	▲
Medical Centre - Receptionist Support below budget			
<b>Non-cash amounts excluded from operating activities</b>	(272,470)	(89.53%)	▼
Depreciation will be posted later in financial year			
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	(229,678)	(100.00%)	▼
Bulk of "Local Roads & Community" and "Drought & Community" projects are not yet initiated/finalised, funds will be recognised later in FY			
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	201,351	88.63%	▲
Many of Capital projects have not been initiated as yet (88%) or in early stage of completion			
<b>Payments for construction of infrastructure</b>	510,501	94.42%	▲
Many of Capital projects have not been initiated as yet (88%) or in early stage of completion			
<b>Surplus or deficit at the start of the financial year</b>	(114,962)	(1.59%)	▼
<b>Surplus or deficit after imposition of general rates</b>	657,348	5.54%	▲
Due to variances described above			

**SHIRE OF LAKE GRACE**  
**SUPPLEMENTARY INFORMATION**

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**SHIRE OF LAKE GRACE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2023**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

<b>Funding surplus / (deficit)</b>				
	<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>Opening</b>	<b>\$7.24 M</b>	<b>\$7.24 M</b>	<b>\$7.13 M</b>	<b>(\$0.11 M)</b>
<b>Closing</b>	<b>\$0.00 M</b>	<b>\$11.86 M</b>	<b>\$12.52 M</b>	<b>\$0.66 M</b>

Refer to Statement of Financial Activity

<b>Cash and cash equivalents</b>		
	<b>\$13.05 M</b>	<b>% of total</b>
<b>Unrestricted Cash</b>	<b>\$7.72 M</b>	<b>59.2%</b>
<b>Restricted Cash</b>	<b>\$5.32 M</b>	<b>40.8%</b>

Refer to 3 - Cash and Financial Assets

<b>Payables</b>	
	<b>\$0.52 M</b>
	<b>% Outstanding</b>
<b>Trade Payables</b>	<b>\$0.41 M</b>
<b>0 to 30 Days</b>	<b>98.4%</b>
<b>Over 30 Days</b>	<b>1.6%</b>
<b>Over 90 Days</b>	<b>0.6%</b>

Refer to 9 - Payables

<b>Receivables</b>		
	<b>\$0.54 M</b>	<b>% Collected</b>
<b>Rates Receivable</b>	<b>\$5.22 M</b>	<b>(0.2%)</b>
<b>Trade Receivable</b>	<b>\$0.54 M</b>	<b>% Outstanding</b>
<b>Over 30 Days</b>		<b>29.4%</b>
<b>Over 90 Days</b>		<b>19.8%</b>

Refer to 7 - Receivables

**Key Operating Activities**

<b>Amount attributable to operating activities</b>			
<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$1.53 M)</b>	<b>\$5.16 M</b>	<b>\$5.45 M</b>	<b>\$0.29 M</b>

Refer to Statement of Financial Activity

<b>Rates Revenue</b>		
	<b>\$4.91 M</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$4.91 M</b>	<b>(0.1%)</b>
<b>YTD Budget</b>	<b>\$4.91 M</b>	

Refer to 10 - Rate Revenue

<b>Grants and Contributions</b>		
	<b>\$0.56 M</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$0.56 M</b>	<b>(0.2%)</b>
<b>YTD Budget</b>	<b>\$0.56 M</b>	

Refer to 13 - Grants and Contributions

<b>Fees and Charges</b>		
	<b>\$0.17 M</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$0.17 M</b>	<b>(2.7%)</b>
<b>YTD Budget</b>	<b>\$0.18 M</b>	

Refer to Statement of Financial Activity

**Key Investing Activities**

<b>Amount attributable to investing activities</b>			
<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$4.22 M)</b>	<b>(\$0.54 M)</b>	<b>(\$0.06 M)</b>	<b>\$0.48 M</b>

Refer to Statement of Financial Activity

<b>Proceeds on sale</b>		
	<b>\$0.00 M</b>	<b>%</b>
<b>YTD Actual</b>	<b>\$0.00 M</b>	<b>(100.0%)</b>
<b>Adopted Budget</b>	<b>\$0.69 M</b>	

Refer to 6 - Disposal of Assets

<b>Asset Acquisition</b>		
	<b>\$0.03 M</b>	<b>% Spent</b>
<b>YTD Actual</b>	<b>\$0.03 M</b>	<b>(99.5%)</b>
<b>Adopted Budget</b>	<b>\$6.49 M</b>	

Refer to 5 - Capital Acquisitions

<b>Capital Grants</b>		
	<b>\$0.00 M</b>	<b>% Received</b>
<b>YTD Actual</b>	<b>\$0.00 M</b>	<b>(100.0%)</b>
<b>Adopted Budget</b>	<b>\$4.32 M</b>	

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

<b>Amount attributable to financing activities</b>			
<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$1.50 M)</b>	<b>\$0.00 M</b>	<b>(\$0.00 M)</b>	<b>(\$0.00 M)</b>

Refer to Statement of Financial Activity

<b>Borrowings</b>	
<b>Principal repayments</b>	<b>\$0.00 M</b>
<b>Interest expense</b>	<b>\$0.00 M</b>
<b>Principal due</b>	<b>\$1.21 M</b>

Refer to 11 - Borrowings

<b>Reserves</b>	
<b>Reserves balance</b>	<b>\$5.27 M</b>
<b>Interest earned</b>	<b>\$0.00 M</b>

Refer to 4 - Cash Reserves

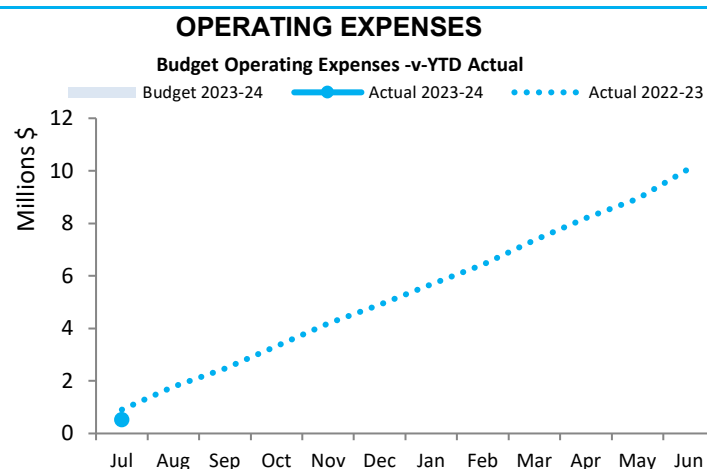
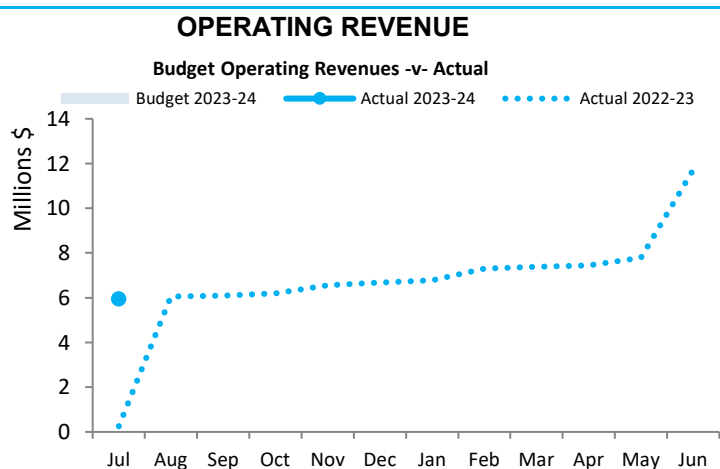
This information is to be read in conjunction with the accompanying Financial Statements and notes.



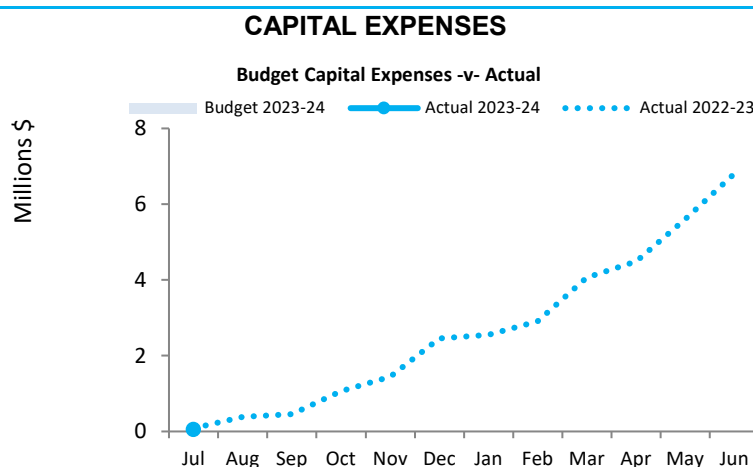
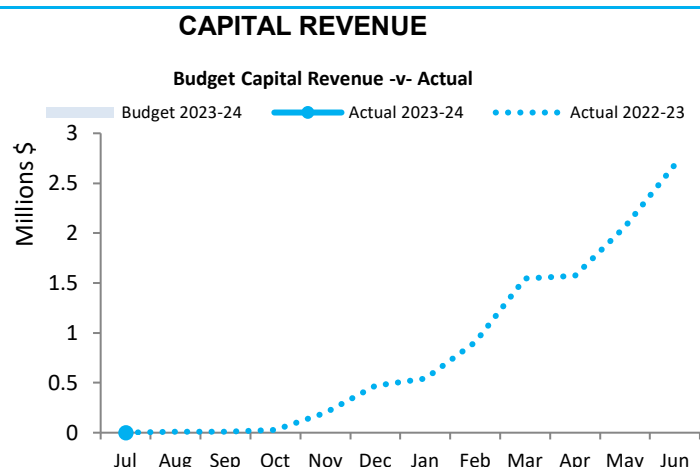
**SHIRE OF LAKE GRACE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2023**

**2 KEY INFORMATION - GRAPHICAL**

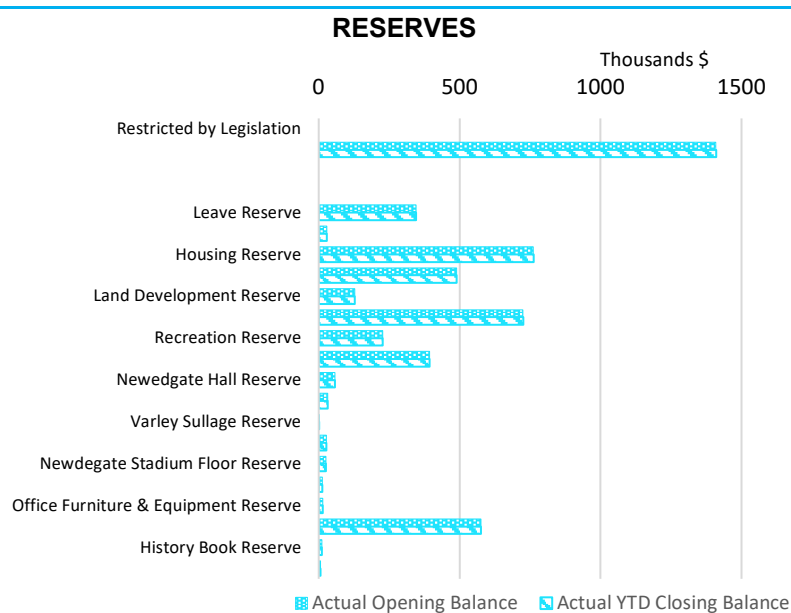
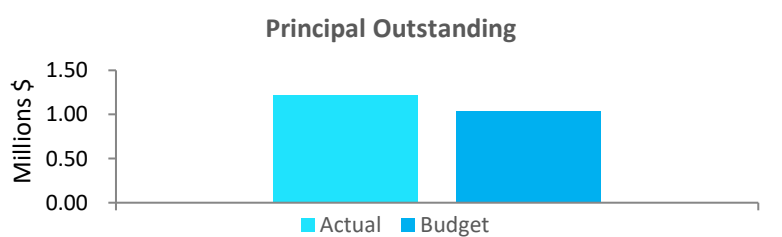
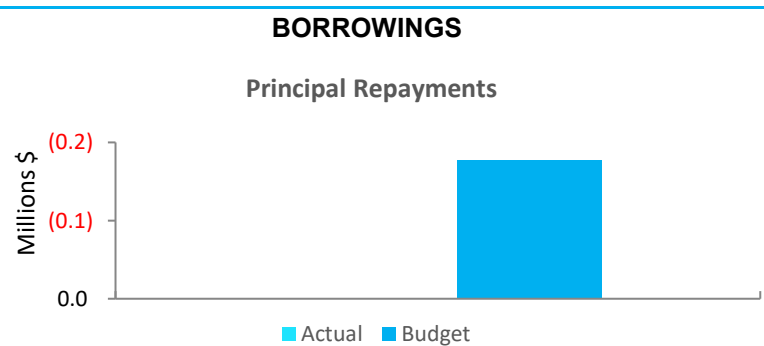
**OPERATING ACTIVITIES**



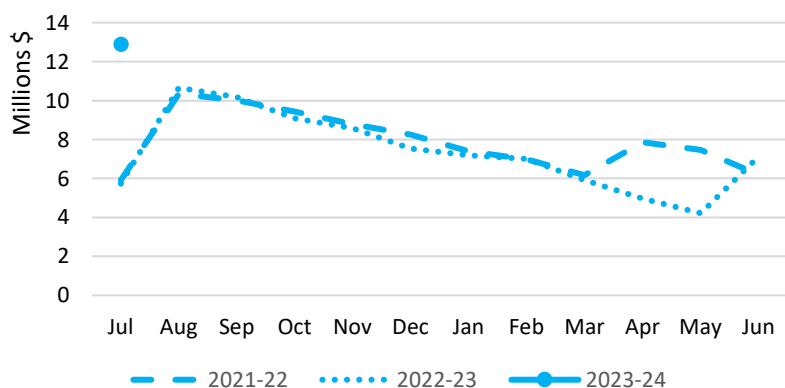
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF LAKE GRACE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 JULY 2023**

**3 CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank account	Cash and cash equivalents	459,553		459,553		Bankwest	2.50%	N/A
WATC Overnight Deposit Municipal	Cash and cash equivalents	7,250,257		7,250,257		WATC	4.05%	N/A
Petty Cash and Floats	Cash and cash equivalents	500		500		Cash on Hand		N/A
Reserve Bank Account	Cash and cash equivalents	0	274,384	274,384		Bankwest	2.50%	N/A
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	5,000,000	5,000,000		Commonwealth	4.95%	11/2023
Restricted LOGCHOP Housing	Cash and cash equivalents	0	44,669	44,669		Bankwest		N/A
Rural Town Salinity Program	Cash and cash equivalents	0	5,403	5,403		Bankwest		N/A
Trust Fund Cash at Bank	Cash and cash equivalents	11,189	0	11,189	11,189	Bankwest		N/A
<b>Total</b>		<b>7,721,499</b>	<b>5,324,456</b>	<b>13,045,955</b>	<b>11,189</b>			
<b>Comprising</b>								
Cash and cash equivalents		7,721,499	5,324,456	13,045,955	11,189			
		<b>7,721,499</b>	<b>5,324,456</b>	<b>13,045,955</b>	<b>11,189</b>			

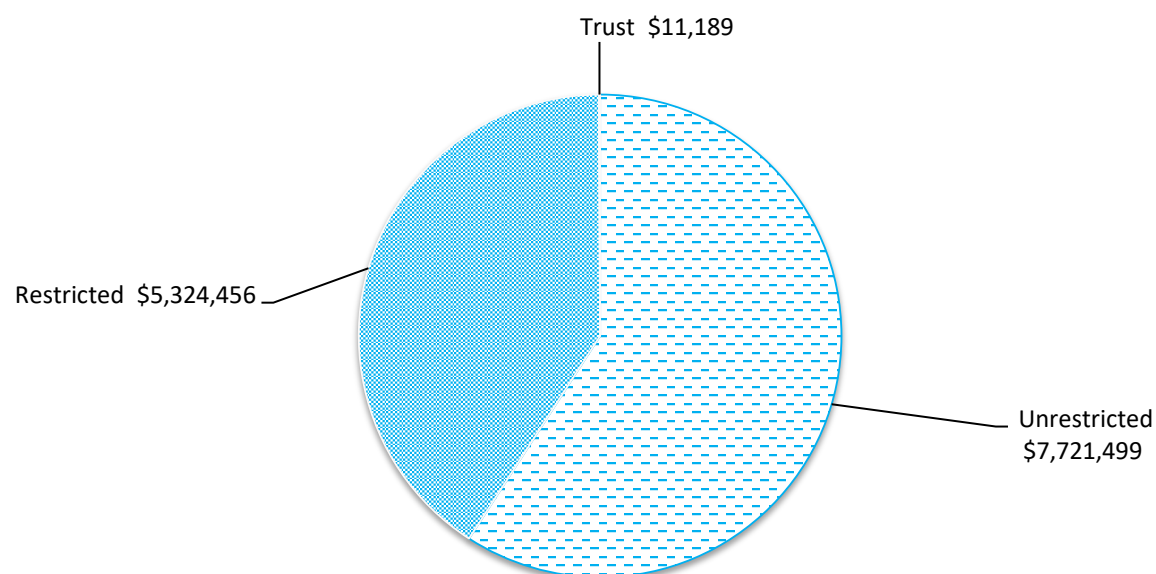
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**SHIRE OF LAKE GRACE**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 JULY 2023**

**4 RESERVE ACCOUNTS**

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening	Interest	Transfers	Transfers	Closing	Opening	Interest	Transfers	Transfer	Closing
	Balance	Earned	In (+)	Out (-)	Balance	Balance	Earned	In (+)	s Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>										
Lake Grace Sewerage Reserve	1,409,139	56,366	100,000		1,565,505	1,409,139	612			1,409,751
<b>Restricted by Council</b>										
Leave Reserve	345,676	13,827			359,503	345,678	150			345,828
Emergency Services Reserve	28,254	1,130			29,384	28,254	12			28,266
Housing Reserve	761,842	30,474	400,000		1,192,316	761,841	331			762,172
Swimming Pool Reserve	489,692	19,588	175,834		685,114	489,693	213			489,906
Land Development Reserve	127,834	5,113	135,000		267,947	127,834	56			127,890
Plant Reserve	725,099	29,004	200,000		954,103	725,099	315			725,414
Recreation Reserve	227,708	9,108			236,816	227,708	99			227,807
Works & Services Reserve	393,868	15,755			409,623	393,868	171			394,039
Newedgate Hall Reserve	58,023	2,321			60,344	58,023	25			58,048
Lake Grace TV Reserve	31,338	1,253			32,591	31,337	14			31,351
Varley Sullage Reserve	1,734	69			1,803	1,733	1			1,734
Newedgate Sports Dam Reserve	27,841	1,114			28,955	27,841	12			27,853
Newdegate Stadium Floor Reser	25,119	1,005	100,000		126,124	25,120	11			25,131
Community Water Supplies Rese	12,467	499			12,966	12,467	5			12,472
Office Furniture & Equipment Re	13,851	554			14,405	13,851	6			13,857
Essential Medical Reserve	575,664	23,027			598,691	575,664	250			575,914
History Book Reserve	10,886	435			11,321	10,886	5			10,891
AIM Hospital Museum Reserve	6,057	242			6,299	6,057	3			6,060
	<b>5,272,093</b>	<b>210,884</b>	<b>1,110,834</b>	<b>0</b>	<b>6,593,811</b>	<b>5,272,093</b>	<b>2,290</b>	<b>0</b>	<b>0</b>	<b>5,274,383</b>

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	100,000	8,330	0	(8,330)
Buildings - non-specialised	85,250	7,098	0	(7,098)
Buildings - specialised	1,462,058	121,781	25,820	(95,961)
Furniture and equipment	40,000	3,332	0	(3,332)
Plant and equipment	1,040,000	86,630	0	(86,630)
<b>Acquisition of property, plant and equipment</b>	<b>2,727,308</b>	<b>227,171</b>	<b>25,820</b>	<b>(201,351)</b>
Infrastructure - roads	4,251,182	354,081	5,000	(349,081)
Infrastructure - parks, gardens, recreation facilities	1,611,851	134,265	4,633	(129,632)
Infrastructure - urban infrastructure	628,071	52,316	20,528	(31,788)
<b>Acquisition of infrastructure</b>	<b>6,491,104</b>	<b>540,662</b>	<b>30,161</b>	<b>(913,203)</b>
<b>Total capital acquisitions</b>	<b>9,218,412</b>	<b>767,833</b>	<b>55,981</b>	<b>(1,114,554)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	4,315,687	229,678	0	(229,678)
Other (disposals & C/Fwd)	686,909	0	0	0
Reserve accounts				
Lake Grace Sewerage Reserve	0	56,366	0	(56,366)
Leave Reserve	0	13,827	0	(13,827)
Emergency Services Reserve	0	1,130	0	(1,130)
Housing Reserve	0	30,474	0	(30,474)
Swimming Pool Reserve	0	19,588	0	(19,588)
Land Development Reserve	0	5,113	0	(5,113)
Plant Reserve	0	29,004	0	(29,004)
Recreation Reserve	0	9,108	0	(9,108)
Works & Services Reserve	0	15,755	0	(15,755)
Newedgate Hall Reserve	0	2,321	0	(2,321)
Lake Grace TV Reserve	0	1,253	0	(1,253)
Varley Sullage Reserve	0	69	0	(69)
Newedgate Sports Dam Reserve	0	1,114	0	(1,114)
Newedgate Stadium Floor Reserve	0	1,005	0	(1,005)
Community Water Supplies Reserve	0	499	0	(499)
Office Furniture & Equipment Reserve	0	554	0	(554)
Essential Medical Reserve	0	23,027	0	(23,027)
History Book Reserve	0	435	0	(435)
AIM Hospital Museum Reserve	0	242	0	(242)
Contribution - operations	4,215,816	327,271	55,981	(271,290)
<b>Capital funding total</b>	<b>9,218,412</b>	<b>767,833</b>	<b>55,981</b>	<b>(711,852)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

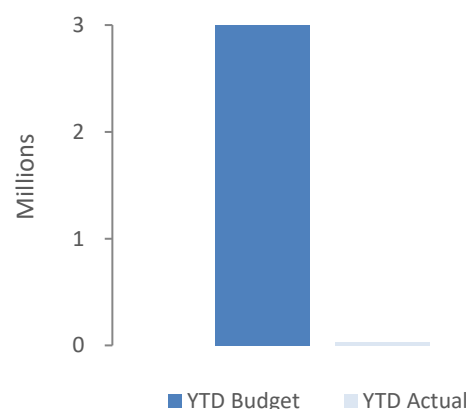
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

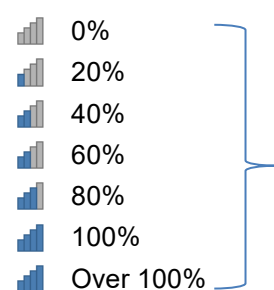
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



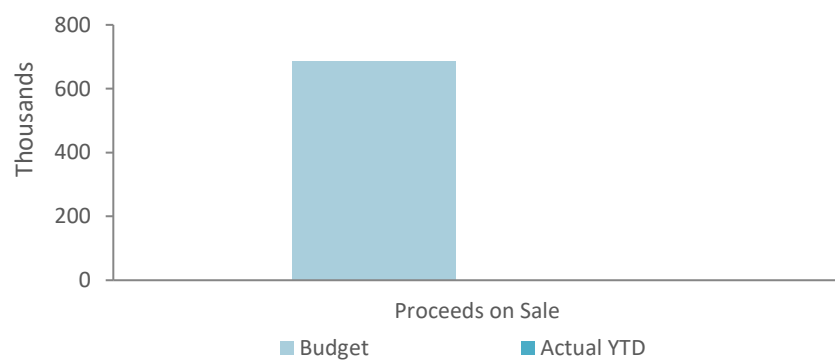
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
<b>Land</b>				0
E137350 Lake Grace Industrial Land	100,000	8,330	0	8330
<b>Buildings - Non Speialised</b>				0
E091910 (9199101) Ceo Residence Cap Exp	34,000	2,831	0	2831
E091960 (9196044) 6 Banksia Pl Capital	17,500	1,457	0	1457
E091960 (9196114) 3 Clark Ave Capital	18,750	1,561	0	1561
E091970 (9197094) 65A Bennett St Capital	15,000	1,249	0	1249
<b>Buildings - Speialised</b>				0
E042549 (4205024) Admin Office Building - Cap Exp	25,000	2,082	0	2082
E077502 (B93CAP) 8 Wattle Drive	30,000	2,499	0	2499
E083101 (8300102) Relocate Toy Library To Daycare Centre	40,569	3,379	0	3379
E107102 (1071024) Varley Public Toilets - Cap Exp	66,982	5,577	0	5577
E111007 (LGPHCAP) Lake Grace Public Hall	300,000	24,990	0	24990
E111007 (LGVHCAP) Lake Grace Lakes Village Hall	25,000	2,082	0	2082
E113152 (113014) Lake King Sports Pavilion Cap Ex	410,000	34,153	0	34153
E113152 (113006) Lake Grace Sports Pavilion Capital Exp	25,000	2,082	0	2082
E113152 (113007) Varley Sports Pavilion Cap Ex	45,000	3,748	0	3748
E113154 (1131542) Newdegate Hockey Shed Replacement Cap Exp	69,000	5,747	25,819	-20072.41
E115420 (LIBLKCA) Lake King Library	25,000	2,082	0	2082
E117041 (1170014) Aim Building Capital	60,507	5,038	0	5038
E117042 (1170084) Rsl Hall Capex	30,000	2,499	0	2499
E132500 (1325014) Visitor Centre Improvements Cap Exp	30,000	2,499	0	2499
E132502 (1322051) Lk Tractor Musuem Shed	120,000	9,996	0	9996
E132502 (1322052) Newdegate Musuem Shed	160,000	13,328	0	13328
<b>Furniture &amp; Equipment</b>				0
E113178 (1131781) Lg Football Electronic Score Board	40,000	3,332	0	3332
<b>Plant &amp; Equipment</b>				0
E042550 (LG75CAP) Mis Vehicle	65,000	5,414	0	5414
E053550 (053551) Lg & Ngt Digital Speed Signs	32,000	2,665	0	2665
E053550 (53552) Lg & Ngt Town Cctv	100,000	8,330	0	8330
E051174 (511733) Fast Fill Trailers - Dfes Grant	22,500	1,874	0	1874
E112521 (1125211) Lake Grace Pool - Reinstall Diving Board & Net	50,000	4,165	0	4165
E112521 (1125212) Lake Grace Swimming Pool Blankets & Roller	50,500	4,206	0	4206
E123059 (PL28CAP) Skid Steer Plant Trailer	60,000	4,998	0	4998
E123059 (PL29CAP) Backhoe	210,000	17,493	0	17493
E123059 (PL34CAP) Builders 4Wd Ute	60,000	4,998	0	4998
E123059 (PL35CAP) Mobile Traffic Light Trailer	30,000	2,499	0	2499
E123059 (PL36CAP) Lg Community Bus	260,000	21,658	0	21658
E132504 (1325041) Lg & Ngt Digital Display Sign	100,000	8,330	0	8330
<b>Infrastructure - Roads</b>				0
E121200 Roadworks Capital Renewal 21/22	4,251,182	354,081	5,000	349081
<b>Parks, Gardens, Recreation Facilities</b>				0
E113175 (113036) Lighting For Newdegate Hockey Field Cap Exp	95,000	7,913	0	7913
E113175 (113037) Lake Grace Football Field Lighting Upgrade Cap Exp	51,000	4,248	0	4248
E113175 (113048) Lake Grace Sporting Complex Entry Cap Exp	150,000	12,495	0	12495
E113175 (113055) Jam Patch New Bbq & Picnic Shelters Cap Exp	200,000	16,660	3,858	12801.53
E113175 (113066) Visitors Centre Park	20,000	1,666	775	891.1
E113175 (113067) Newdegate Street Bin Upgrade	50,000	4,165	0	4165
E113175 (113069) Lg Rec Ground Path Shelter	15,000	1,249	0	1249
E113175 (113070) Lighting Install Lg & Lk Pg	40,000	3,332	0	3332
E113175 (113071) Padley Park Stormwater Capture (Cwsp)	40,000	3,332	0	3332
E113175 (113072) Lg Bowling Club Lights	90,000	7,497	0	7497
E113293 (113201) Construction Lg Community All Abilities Playground Cap Exp	530,851	44,219	0	44219
E113293 (113202) Lg All Ages Playground Fence Cap Exp	10,000	833	0	833
E113293 (113203) Lake Grace Pump Track	120,000	9,996	0	9996
E116114 (1161140) Lake Grace Rv Park	100,000	8,330	0	8330
E132503 (1325031) Lg Lookout Upgrade	100,000	8,330	0	8330
<b>Sewerage</b>				0
<b>Urban Infrastructure</b>				0
E104501 (1040502) Drainage Upgrades Dykes Road	46,000	3,831	15,000	-11169
E107259 (113061) Lake King Cemetery New Fence	50,000	4,165	0	4165
E107260 Lake Grace Cemetery Roadway Reseal Bitumen	50,000	4,165	0	4165
E121312 (121302) Lake Grace Footpaths Cap Exp	25,000	2,082	0	2082
E121312 (121303) Newdegate Footpath Cap Exp	150,000	12,495	0	12495
E121704 (1217041) Lg Depot - New Fuel Storage	80,000	6,664	5,195	1469
E136501 (136007) Buniche Dam Revitalisation (Cwsp)	75,000	6,247	333	5914.06
E136501 (136008) Dempster Rock Dam Revitalisation (Cwsp)	12,071	1,005	0	1005
E136501 (136009) Dam At Newdegate	140,000	11,662	0	11662
	<b>9,218,412</b>	<b>767,833</b>	<b>55,981</b>	<b>711,852</b>

6 DISPOSAL OF ASSETS

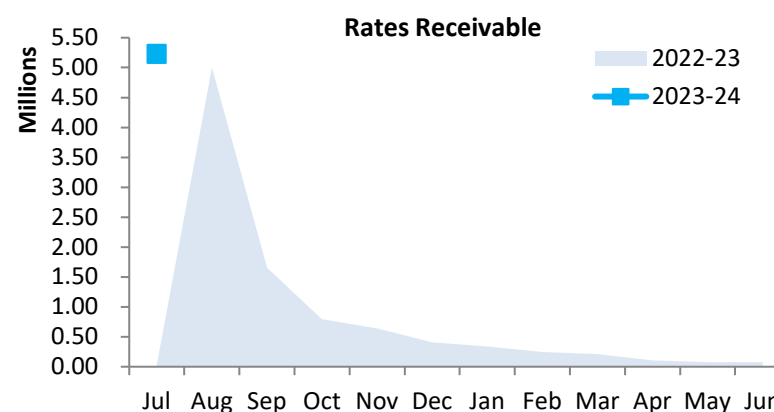
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Land</b>									
1574	Lot 12 on Deposited Plan 57312 Lake	256,865	400,000	143,135	0			0	0
5011	7 Quondong Ct - VACANT LAND	45,000	35,000	0	(10,000)			0	0
<b>Plant and equipment</b>									
166	CEO Toyota Landcruiser - PLVU50	82,406	90,909	8,503	0			0	0
182	MIS Toyota Prado - PLVU51	56,567	48,000	0	(8,567)			0	0
1121	John Deere Backhoe - PBAH03	18,665	20,000	1,335	0			0	0
1422	Isuzu Light Tradepack Truck - PTCK1	27,347	30,000	2,653	0			0	0
1284	Mitsubishi Rosa Delux Bus - PCB02	21,953	20,000	0	(1,953)			0	0
1408	LG Depot - Volvo Loader - PLOD06	22,210	15,000	0	(7,210)			0	0
1409	LG Depot - Coastmac Loader Trailer F	2,760	3,000	240	0			0	0
1193	Volvo L60E Wheel Loader - PLOD05	48,134	20,000	0	(28,134)			0	0
1230	HINO Tip Truck P&G Maintenance - F	12,095	5,000	0	(7,095)			0	0
		<b>594,002</b>	<b>686,909</b>	<b>155,866</b>	<b>(62,959)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





7 RECEIVABLES

Rates receivable	30 Jun 2023	31 Jul 2023
	\$	\$
Opening arrears previous years	75,681	75,681
Levied this year	4,993,932	5,137,363
Less - collections to date	(4,993,932)	10,721
Gross rates collectable	<b>75,681</b>	<b>5,223,765</b>
<b>Net rates collectable</b>	<b>75,681</b>	<b>5,223,765</b>
% Collected	98.5%	(0.2%)



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(223)	382,030	37,616	14,104	106,980	540,506
Percentage	0.0%	70.7%	7.0%	2.6%	19.8%	
<b>Balance per trial balance</b>						
Trade receivables	(223)	382,030	37,616	14,104	106,980	540,506
<b>Total receivables general outstanding</b>						<b>540,506</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

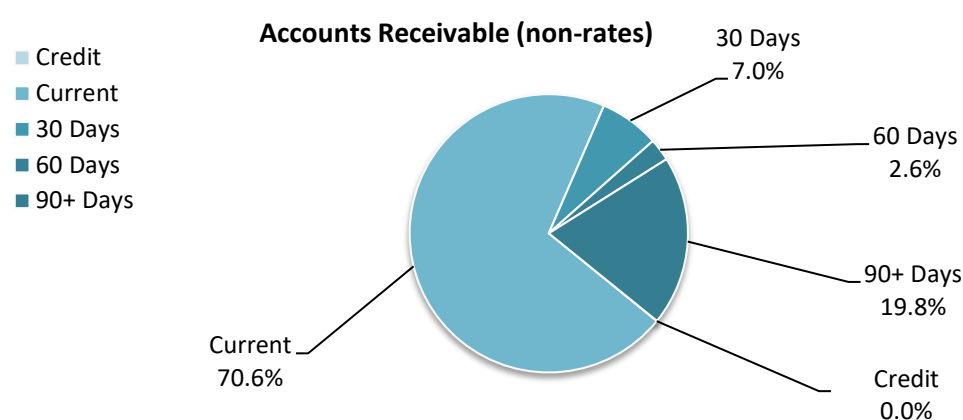
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 July 2023
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Stock on Hand - Fuel	6,545		(5,888)	657
<b>Total other current assets</b>	<b>6,545</b>	<b>0</b>	<b>(5,888)</b>	<b>657</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



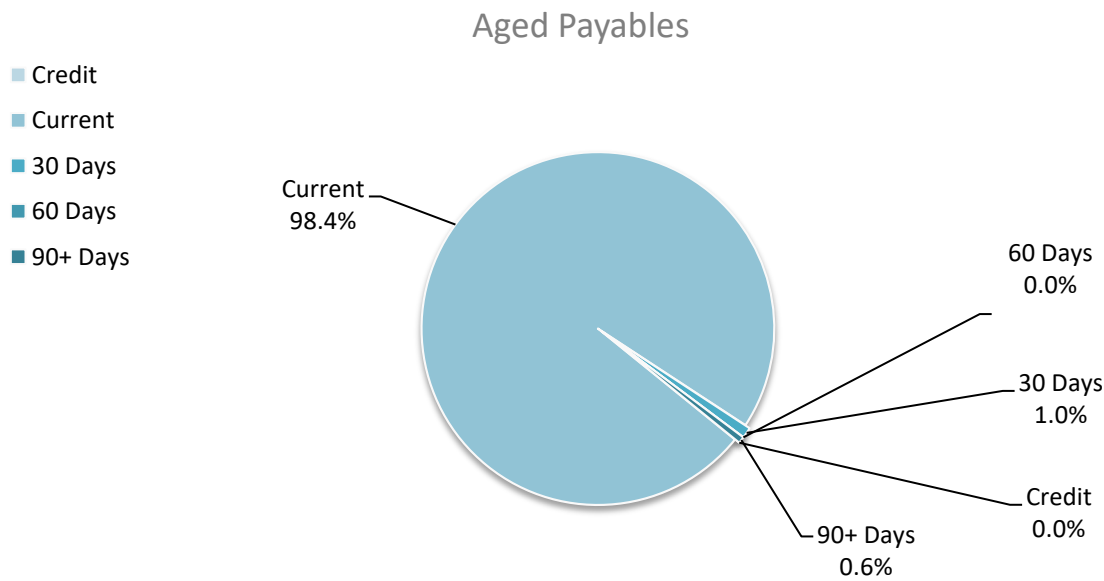
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	394,502	4,000	0	2,438	400,940
Percentage	0.0%	98.4%	1.0%	0.0%	0.6%	
<b>Balance per trial balance</b>						
Sundry creditors	0	401,213	4,000	0	2,438	407,651
ESL Levied & Prepaid rates		94,345				94,345
Liabilities held for Others - Prepaid Rates		6,070				6,070
Trust Fund Liability		11,189				11,189
<b>Total payables general outstanding</b>						<b>519,255</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



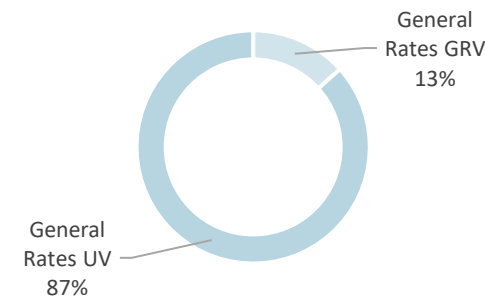
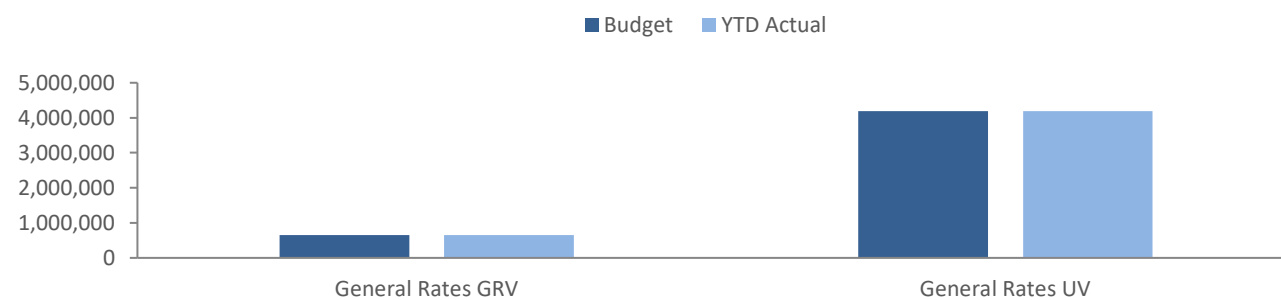
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Reassessed Rate Revenue	Revenue	Revenue	Reassessed Rate Revenue	Revenue
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
General Rates GRV	0.1447	388	4,468,791	646,840	1,000	647,840	646,840		646,840
<b>Unimproved value</b>									
General Rates UV	0.0086	567	487,526,507	4,192,728	1,000	4,193,728	4,192,062		4,192,062
<b>Sub-Total</b>		<b>955</b>	<b>491,995,298</b>	<b>4,839,568</b>	<b>2,000</b>	<b>4,841,568</b>	<b>4,838,902</b>	<b>0</b>	<b>4,838,902</b>
<b>Minimum payment</b>									
			<b>Minimum Payment \$</b>						
<b>Gross rental value</b>									
General Rates GRV	530	38	39,564	20,140		20,140	20,140		20,140
<b>Unimproved value</b>									
General Rates UV	540	89	1,367,316	48,060		48,060	46,980		46,980
<b>Sub-total</b>		<b>127</b>	<b>1,406,880</b>	<b>68,200</b>	<b>0</b>	<b>68,200</b>	<b>67,120</b>	<b>0</b>	<b>67,120</b>
<b>Amount from general rates</b>						<b>4,909,768</b>			<b>4,906,022</b>
Ex-gratia rates						89,755			89,755
<b>Total general rates</b>						<b>4,999,523</b>			<b>4,995,777</b>
<b>Specified area rates</b>									
	<b>Rate in</b>								
	<b>\$ (cents)</b>								
Sewerage - GRV				141,659		141,659	141,586		141,586
<b>Total specified area rates</b>			<b>0</b>	<b>141,659</b>	<b>0</b>	<b>141,659</b>	<b>141,586</b>	<b>0</b>	<b>141,586</b>
<b>Total</b>						<b>5,141,182</b>			<b>5,137,363</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



11 BORROWINGS

Repayments - borrowings

Information on borrowings	Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	
	Office Refurbishment	L181	197,657	0	0		(20,069)	197,657	177,588	3,063	(12,570)
	Loan 204 Staff Housing & CEO's R	L204	379,144	0	0		(49,101)	379,144	330,043	(801)	(5,857)
	Lake Grace Pool	L173	0	0	0		0	0	0	(12)	0
	LG Sports Pavillion	L182	86,394	0	0		(19,623)	86,394	66,771	1,462	(5,842)
	LG Precinct	L198	24,216	0	0		(24,216)	24,216	0	(62)	(1,097)
	Roadworks & Plant	L196	0	0	0		0	0	0	(166)	(166)
	LG Residential Land	L189	96,954	0	0		(5,667)	96,954	91,287	(348)	(3,645)
	Purchase & Develop Industrial Land	L203	429,379	0	0		(58,606)	429,379	370,773	(185)	(9,297)
<b>Total</b>			<b>1,213,744</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(177,282)</b>	<b>1,213,744</b>	<b>1,036,462</b>	<b>2,952</b>	<b>(38,474)</b>
	Current borrowings		177,282					177,282			
	Non-current borrowings		1,036,462					1,036,462			
			<b>1,213,744</b>					<b>1,213,744</b>			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

## 12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2023
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Capital grant/contributions liabilities		0	0	192,000	0	192,000
<b>Total other liabilities</b>		0	0	192,000	0	192,000
<b>Employee Related Provisions</b>						
Provision for annual leave		214,445	0	(614)		213,831
Provision for long service leave		176,592	0			176,592
<b>Total Provisions</b>		391,037	0	(614)	0	390,423
<b>Total other current liabilities</b>		<b>391,037</b>	<b>0</b>	<b>191,386</b>	<b>0</b>	<b>582,423</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

### KEY INFORMATION

#### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

#### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

#### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2023		(As revenue)	31 Jul 2023	31 Jul 2023	Revenue	Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
Grant - DFES LGGS Operating	0	0	0	0	0	86,795	21,699	21,699
Grants - Senior Activities	0	0	0	0	0	1,000	83	0
Grants - Youth Activities	0	0	0	0	0	1,000	83	0
Direct Grant - MRWA	0	0	0	0	0	394,420	394,420	394,420
Skeleton Weed Programm Grant	0	0	0	0	0	140,000	140,000	140,000
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>623,215</b>	<b>556,285</b>	<b>556,119</b>
<b>Contributions</b>								
ESL Administration Fee	0	0	0	0	0	4,000	0	0
Lake Grace Rec Council Affiliation Fees	0	0	0	0	0	13,000	1,082	0
Contributions - Other Culture	0	0	0	0	0	1,000	83	0
Lake King Pavilion / Oval - Hire Fees	0	0	0	0	0	500	41	0
Contributions - Street Lighting	0	0	0	0	0	10,000	0	0
AIM Contributions	0	0	0	0	0	200	16	168
Other Contributions	0	0	0	0	0	6,000	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34,700</b>	<b>1,222</b>	<b>168</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>657,915</b>	<b>557,507</b>	<b>556,286</b>

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2023	Liability	Liability	31 Jul 2023	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
Grant - DFES Cap Exp	0	0	0	0	0	22,500	0	
Local Roads & Community Program	0	0	0	0	0	40,569	3,379	
Drought & Community	0	0	0	0	0	203,489	16,950	
Local Roads & Community Program - Public Halls, Civic Cer	0	0	0	0	0	1,466,810	122,185	
Local Roads & Community Program - Swimming Pools	0	0	0	0	0	50,000	4,165	
Roads to Recovery	0	192,000	0	192,000	192,000	855,924	0	
Regional Road Group	0	0	0	0	0	480,000	0	
Local Roads & Community Program	0	0	0	0	0	496,395	41,349	
Local Roads & Community Program	0	0	0	0	0	100,000	8,330	
Drought & Community Program	0	0	0	0	0	400,000	33,320	
	<b>0</b>	<b>192,000</b>	<b>0</b>	<b>192,000</b>	<b>192,000</b>	<b>4,115,687</b>	<b>229,678</b>	<b>0</b>
<b>Capital contributions</b>								
Newdegate Community Contribution	0	0	0	0	0	200,000	0	
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>0</b>	<b>192,000</b>	<b>0</b>	<b>192,000</b>	<b>192,000</b>	<b>4,315,687</b>	<b>229,678</b>	<b>0</b>

**SHIRE OF LAKE GRACE  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 JULY 2023**

**15 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2023</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 31 Jul 2023</b>
	\$	\$	\$	\$
Standpipe bonds	11,138	51	0	11,189
	<b>11,138</b>	<b>51</b>	<b>0</b>	<b>11,189</b>

# Municipal Bank Statement

**Summary:**

G/L Account (as at Month End)  
 1A0011010 Municipal Bank Account MUN

Statement No 56  
 Statement Date 31/07/2023

Opening Balance	7,366,072.30
Deposits	\$912,416.41
Payments	-379,188.48
Fees	-65,084.03
Adjustments	-124,405.89
Closing Balance	<b>7,709,810.31</b>

Opening Balance	7,364,537.35
<u>Reconciled Items</u>	
Deposits	913,154.16
Payments	-379,646.23
Fees	-65,084.03
Adjustments	-124,405.89
Closing Balance	7,707,791.31

The Bank Statement balances to the General Ledger

<u>Unreconciled Items</u>	
Deposits	2,119.00
Payments	-100.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	2,019.00
Total - To agree with GL	<b>7,709,810.31</b>

**Municipal Account - Reconciliation to 31/07/2023**

**G/L Account (as at Month End):**

<b><u>Fees:</u></b>	
Dept of Transport	-\$89,169.90
Bank Fees	-\$367.43
LESS: Interest Received	\$24,453.30
	<u><u>-\$65,084.03</u></u>

<b><u>Adjustments</u></b>	
Payroll	-\$124,005.89
Payroll Rent Deduction	-\$400.00
	<u><u>-\$124,405.89</u></u>

<b><u>Unreconciled Items:</u></b>	<u><u>\$2,019.00</u></u>
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<b><u>Outstanding Deposits</u></b>	
Cash/Chq 27/07/23	\$618.55
Cash/Chq 28/07/23	\$894.10
Cash/Chq 29/07/23	\$606.35
CHQ 37077	-\$100.00
	<u><u>\$2,019.00</u></u>

<b><u>Outstanding Payments</u></b>	<u><u>\$0.00</u></u>
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*ENTERED*

By Victoria Fasano - SFO I&R at 9:59 am, Aug 08, 2023

*APPROVED*

By Tegan Hall - MCS at 4:26 pm, Aug 08, 2023



# Trust Bank Statement

**Summary:**

G/L Account (as at Month End)  
1A0013050 Trust Fund Cash At Bank MUN

Statement No 56  
Statement Date 31/07/2023

Opening Balance	11,137.90
Deposits	\$51.00
Payments	0.00
Fees	0.00
Adjustments	0.00
<b>Closing Balance</b>	<b>11,188.90</b>

Opening Balance	11,239.90
<u>Reconciled Items</u>	
Deposits	51.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	11,290.90

The Bank Statement balances to the General Ledger

<u>Unreconciled Items</u>	
Deposits	0.00
Payments	-102.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	-102.00
<b>Total - To agree with GL</b>	<b>11,188.90</b>

**Unreconciled Items:**

Type	Date	Cheque number	Amount	Description
CSH	12/12/2022	1542	51.00	SensOre Ltd
CSH	15/06/2023	1543	51.00	Topdrive Drillers
<b>Total:</b>			<b>102.00</b>	

**ENTERED**

*By Victoria Fasano - SFO I&R at 6:07 pm, Aug 02, 2023*

**APPROVED**

*By Tegan Hall - MCS at 10:46 am, Aug 03, 2023*

# Shire of Lake Grace



## Reserve Bank Statement

Reserve No	Reserve Account Name		Balance
11	Emergency Services Reserve Bank	\$	28,266.36
12	Housing Reserve Bank	\$	762,172.38
13	Swimming Pool (Lake Grace) Reserve Bank	\$	489,905.54
14	Land Development Reserve Bank	\$	127,889.87
15	Leave Reserve Bank	\$	345,827.72
16	Plant Replacement Reserve Bank	\$	725,414.05
17	Recreation Reserve Bank	\$	227,806.56
18	Works & Services Reserve Bank	\$	394,038.80
19	Newdegate Hall Reserve Bank	\$	58,048.41
20	Lake Grace TV Reserve Bank	\$	31,350.77
23	Varley Sullage Reserve Bank	\$	1,734.09
31	Lake Grace Sewerage Scheme Reserve Bank	\$	1,409,751.30
35	Newdegate Sports Dam Reserve Bank	\$	27,853.19
36	Newdegate Stadium Floor Reserve Bank	\$	25,130.73
37	Community Water Supply Reserve Bank	\$	12,472.43
40	Office Furniture & Equipment Reserve Bank	\$	13,856.86
42	History Book Reserve Bank	\$	10,891.07
43	Essential Medical Services Reserve Bank	\$	575,913.85
44	AIM Hospital Museum Reserve	\$	6,059.52
			<b>\$ 5,274,383.50</b>

### Bank Balance

31/07/2023

Term Deposit CBA	\$5,000,000.00
Reserve Acc	\$274,383.50
	<b>\$5,274,383.50</b>

**ENTERED**

By Victoria Fasano - SFO I&R at 6:24 pm, Aug 02, 2023

Variance \$0.00

**APPROVED**

By Tegan Hall - MCS at 10:45 am, Aug 03, 2023

# Reserves Fund Statement

**SHIRE OF LAKE GRACE**

**MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and statement of financial position)  
For the period ended 31 August 2023**

***LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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**SHIRE OF LAKE GRACE**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	10	4,909,768	4,909,768	<b>4,906,022</b>	(3,746)	(0.08%)	
Rates excluding general rates		231,414	231,414	<b>231,341</b>	(73)	(0.03%)	
Grants, subsidies and contributions	13	657,915	563,895	<b>598,397</b>	34,502	6.12%	▲
Fees and charges		390,615	192,044	<b>182,851</b>	(9,193)	(4.79%)	▼
Interest revenue		374,884	67,952	<b>47,861</b>	(20,091)	(29.57%)	▼
Other revenue		324,896	70,320	<b>67,644</b>	(2,676)	(3.81%)	
Profit on asset disposals	6	155,866	0	<b>0</b>	0	0.00%	
		<b>7,045,358</b>	<b>6,035,393</b>	<b>6,034,116</b>	(1,277)	(0.02%)	
<b>Expenditure from operating activities</b>							
Employee costs		(2,465,070)	(409,504)	<b>(406,079)</b>	3,425	0.84%	
Materials and contracts		(4,987,213)	(821,366)	<b>(478,580)</b>	342,786	41.73%	▲
Utility charges		(314,818)	(52,374)	<b>(26,774)</b>	25,600	48.88%	▲
Depreciation		(3,746,373)	(624,120)	<b>0</b>	624,120	100.00%	▲
Finance costs		(39,474)	2,106	<b>2,106</b>	0	0.00%	
Insurance		(286,174)	(137,976)	<b>(140,675)</b>	(2,699)	(1.96%)	
Other expenditure		(322,423)	(53,652)	<b>(134,398)</b>	(80,746)	(150.50%)	▼
Loss on asset disposals	6	(62,959)	0	<b>0</b>	0	0.00%	
		<b>(12,224,504)</b>	<b>(2,096,886)</b>	<b>(1,184,400)</b>	912,486	43.52%	
Non-cash amounts excluded from operating activities	Note 2(b)	3,653,466	608,640	<b>31,885</b>	(576,755)	(94.76%)	▼
<b>Amount attributable to operating activities</b>		<b>(1,525,680)</b>	<b>4,547,147</b>	<b>4,881,601</b>	334,454	7.36%	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	14	4,315,687	459,356	<b>11,000</b>	(448,356)	(97.61%)	▼
Proceeds from disposal of assets	6	686,909	0	<b>0</b>	0	0.00%	
		<b>5,002,596</b>	<b>459,356</b>	<b>11,000</b>	(448,356)	(97.61%)	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	5	(2,727,308)	(454,342)	<b>(84,892)</b>	369,450	81.32%	▲
Payments for construction of infrastructure	5	(6,491,104)	(1,081,324)	<b>(112,202)</b>	969,122	89.62%	▲
<b>Amount attributable to investing activities</b>		<b>(4,215,816)</b>	<b>(1,076,310)</b>	<b>(186,094)</b>	890,216	82.71%	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
		<b>0</b>	<b>0</b>	<b>0</b>	0	0.00%	
<b>Outflows from financing activities</b>							
Repayment of borrowings	11	(177,282)	(12,234)	<b>(12,234)</b>	0	0.00%	
Transfer to reserves	4	(1,321,718)	0	<b>(2,873)</b>	(2,873)	0.00%	
		<b>(1,499,000)</b>	<b>(12,234)</b>	<b>(15,107)</b>	(2,873)	(23.48%)	
<b>Amount attributable to financing activities</b>		<b>(1,499,000)</b>	<b>(12,234)</b>	<b>(15,107)</b>	(2,873)	(23.48%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		7,240,496	7,240,496	<b>7,125,534</b>	(114,962)	(1.59%)	▼
Amount attributable to operating activities		(1,525,680)	4,547,147	<b>4,881,601</b>	334,454	7.36%	▲
Amount attributable to investing activities		(4,215,816)	(1,076,310)	<b>(186,094)</b>	890,216	82.71%	▲
Amount attributable to financing activities		(1,499,000)	(12,234)	<b>(15,107)</b>	(2,873)	(23.48%)	▼
<b>Surplus or deficit after imposition of general rates</b>		<b>0</b>	<b>10,699,099</b>	<b>11,805,935</b>	1,106,836	10.35%	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF LAKE GRACE**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

	Supplementary Information	30 June 2022	31 August 2023
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	12,699,875	14,364,772
Trade and other receivables		320,521	3,740,947
Inventories	8	6,545	37,321
<b>TOTAL CURRENT ASSETS</b>		<b>13,026,941</b>	<b>18,143,040</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		3,030	3,030
Other financial assets		101,862	101,862
Property, plant and equipment		46,397,016	46,481,906
Infrastructure		252,284,169	252,396,371
<b>TOTAL NON-CURRENT ASSETS</b>		<b>298,786,077</b>	<b>298,983,169</b>
<b>TOTAL ASSETS</b>		<b>311,813,018</b>	<b>317,126,209</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	323,876	568,206
Other liabilities	12	0	192,000
Borrowings	11	177,282	165,048
Employee related provisions	12	391,037	387,721
<b>TOTAL CURRENT LIABILITIES</b>		<b>892,195</b>	<b>1,312,975</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	11	1,036,462	1,036,462
Employee related provisions		61,988	61,988
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>1,098,450</b>	<b>1,098,450</b>
<b>TOTAL LIABILITIES</b>		<b>1,990,645</b>	<b>2,411,425</b>
<b>NET ASSETS</b>		<b>309,822,373</b>	<b>314,714,784</b>
<b>EQUITY</b>			
Retained surplus		161,045,480	165,935,020
Reserve accounts	4	5,272,093	5,274,965
Revaluation surplus		143,504,800	143,504,800
<b>TOTAL EQUITY</b>		<b>309,822,373</b>	<b>314,714,785</b>

This statement is to be read in conjunction with the accompanying notes.

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2023

## 1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

#### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

### Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

### SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 00 January 1900

**SHIRE OF LAKE GRACE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

<b>(a) Net current assets used in the Statement of Financial Activity</b>	<b>Supplementary Information</b>	<b>Adopted Budget Opening 30 June 2023</b>	<b>Last Year Closing 30 June 2023</b>	<b>Year to Date 31 August 2023</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Current assets</b>				
Cash and cash equivalents	3	6,781,097	12,699,875	14,364,772
Trade and other receivables		320,521	320,521	3,740,947
Inventories	8	6,545	6,545	37,321
		<u>7,108,163</u>	<u>13,026,941</u>	<u>18,143,040</u>
<b>Less: current liabilities</b>				
Trade and other payables	9	(323,876)	(323,876)	(568,206)
Other liabilities	12		0	(192,000)
Borrowings	11		(177,282)	(165,048)
Employee related provisions	12	(377,944)	(391,037)	(387,721)
		<u>(701,820)</u>	<u>(892,195)</u>	<u>(1,312,975)</u>
<b>Net current assets</b>		<b>6,406,343</b>	<b>12,134,746</b>	<b>16,830,065</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(6,406,343)	(5,009,212)	(5,024,130)
<b>Closing funding surplus / (deficit)</b>		<b>(0)</b>	<b>7,125,534</b>	<b>11,805,935</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

<b>Non-cash amounts excluded from operating activities</b>		<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(155,866)	(25,966)	0
Less: Non-cash grants and contributions for assets				31,885
Add: Loss on asset disposals	6	62,959	10,486	0
Add: Depreciation		3,746,373	624,120	0
<b>Total non-cash amounts excluded from operating activities</b>		<b>3,653,466</b>	<b>608,640</b>	<b>31,885</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

<b>Adjustments to net current assets</b>		<b>Adopted Budget Opening 30 June 2023</b>	<b>Last Year Closing 30 June 2023</b>	<b>Year to Date 31 August 2023</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>
Less: Reserve accounts	4	(6,593,811)	(5,272,093)	(5,274,966)
- Less: Municipal - restricted cash			(50,072)	(50,072)
- Less: Units in Local Government House Trust			(97,255)	(97,255)
- Movement in provisions		(194,229)		(112,752)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11		177,282	165,048
- Current portion of employee benefit provisions held in reserve	4	381,697	232,926	345,866
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(6,406,343)</b>	<b>(5,009,212)</b>	<b>(5,024,130)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF LAKE GRACE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$5,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Grants, subsidies and contributions</b>	34,502	6.12%	▲
Additional FAGS received, but not budgeted for \$42,065			
<b>Fees and charges</b>	(9,193)	(4.79%)	▼
Below the budget due to early months in current financial year			
<b>Interest revenue</b>	(20,091)	(29.57%)	▼
Interest on Reserve Term Deposit will be received in November 2023			
<b>Expenditure from operating activities</b>			
<b>Materials and contracts</b>	342,786	41.73%	▲
Below budget due to delay in operating jobs			
<b>Utility charges</b>	25,600	48.88%	▲
Water and power bills will arrive later in the year			
<b>Depreciation</b>	624,120	100.00%	▲
Will be posted when the 22/23 Annual Financial Statement is completed			
<b>Other expenditure</b>	(80,746)	(150.50%)	▼
Refunds & Overpayments - Rates overpaid by a customer			
<b>Non-cash amounts excluded from operating activities</b>	(576,755)	(94.76%)	▼
Depreciation will be posted later in financial year			
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	(448,356)	(97.61%)	▼
Bulk of "Local Roads & Community" and "Drought & Community" projects are not yet initiated/finalised, funds will be recognised later in FY			
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	369,450	81.32%	▲
Many of Capital projects have not been initiated as yet (78%) or in early stage of completion			
<b>Payments for construction of infrastructure</b>	969,122	89.62%	▲
Many of Capital projects have not been initiated as yet (78%) or in early stage of completion			
<b>Surplus or deficit at the start of the financial year</b>	(114,962)	(1.59%)	▼
<b>Surplus or deficit after imposition of general rates</b>	1,106,836	10.35%	▲
Due to variances described above			



**SHIRE OF LAKE GRACE**  
**SUPPLEMENTARY INFORMATION**

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**SHIRE OF LAKE GRACE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2023**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

<b>Funding surplus / (deficit)</b>				
	<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>Opening</b>	<b>\$7.24 M</b>	<b>\$7.24 M</b>	<b>\$7.13 M</b>	<b>(\$0.11 M)</b>
<b>Closing</b>	<b>\$0.00 M</b>	<b>\$10.70 M</b>	<b>\$11.81 M</b>	<b>\$1.11 M</b>

Refer to Statement of Financial Activity

<b>Cash and cash equivalents</b>		
	<b>\$14.36 M</b>	<b>% of total</b>
<b>Unrestricted Cash</b>	<b>\$9.04 M</b>	<b>62.9%</b>
<b>Restricted Cash</b>	<b>\$5.33 M</b>	<b>37.1%</b>

Refer to 3 - Cash and Financial Assets

<b>Payables</b>	
	<b>\$0.57 M</b>
	<b>% Outstanding</b>
<b>Trade Payables</b>	<b>\$0.49 M</b>
<b>0 to 30 Days</b>	<b>82.3%</b>
<b>Over 30 Days</b>	<b>17.7%</b>
<b>Over 90 Days</b>	<b>0.2%</b>

Refer to 9 - Payables

<b>Receivables</b>		
	<b>\$0.27 M</b>	<b>% Collected</b>
<b>Rates Receivable</b>	<b>\$3.48 M</b>	<b>33.3%</b>
<b>Trade Receivable</b>	<b>\$0.27 M</b>	<b>% Outstanding</b>
<b>Over 30 Days</b>		<b>93.9%</b>
<b>Over 90 Days</b>		<b>29.6%</b>

Refer to 7 - Receivables

**Key Operating Activities**

<b>Amount attributable to operating activities</b>			
<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$1.53 M)</b>	<b>\$4.55 M</b>	<b>\$4.88 M</b>	<b>\$0.33 M</b>

Refer to Statement of Financial Activity

<b>Rates Revenue</b>		
	<b>\$4.91 M</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$4.91 M</b>	<b>(0.1%)</b>
<b>YTD Budget</b>	<b>\$4.91 M</b>	

Refer to 10 - Rate Revenue

<b>Grants and Contributions</b>		
	<b>\$0.60 M</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$0.60 M</b>	<b>6.1%</b>
<b>YTD Budget</b>	<b>\$0.56 M</b>	

Refer to 13 - Grants and Contributions

<b>Fees and Charges</b>		
	<b>\$0.18 M</b>	<b>% Variance</b>
<b>YTD Actual</b>	<b>\$0.18 M</b>	<b>(4.8%)</b>
<b>YTD Budget</b>	<b>\$0.19 M</b>	

Refer to Statement of Financial Activity

**Key Investing Activities**

<b>Amount attributable to investing activities</b>			
<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$4.22 M)</b>	<b>(\$1.08 M)</b>	<b>(\$0.19 M)</b>	<b>\$0.89 M</b>

Refer to Statement of Financial Activity

<b>Proceeds on sale</b>		
	<b>\$0.00 M</b>	<b>%</b>
<b>YTD Actual</b>	<b>\$0.00 M</b>	<b>(100.0%)</b>
<b>Adopted Budget</b>	<b>\$0.69 M</b>	

Refer to 6 - Disposal of Assets

<b>Asset Acquisition</b>		
	<b>\$0.11 M</b>	<b>% Spent</b>
<b>YTD Actual</b>	<b>\$0.11 M</b>	<b>(98.3%)</b>
<b>Adopted Budget</b>	<b>\$6.49 M</b>	

Refer to 5 - Capital Acquisitions

<b>Capital Grants</b>		
	<b>\$0.01 M</b>	<b>% Received</b>
<b>YTD Actual</b>	<b>\$0.01 M</b>	<b>(99.7%)</b>
<b>Adopted Budget</b>	<b>\$4.32 M</b>	

Refer to 5 - Capital Acquisitions

**Key Financing Activities**

<b>Amount attributable to financing activities</b>			
<b>Adopted Budget</b>	<b>YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>
<b>(\$1.50 M)</b>	<b>(\$0.01 M)</b>	<b>(\$0.02 M)</b>	<b>(\$0.00 M)</b>

Refer to Statement of Financial Activity

<b>Borrowings</b>	
<b>Principal repayments</b>	<b>(\$0.01 M)</b>
<b>Interest expense</b>	<b>\$0.00 M</b>
<b>Principal due</b>	<b>\$1.20 M</b>

Refer to 11 - Borrowings

<b>Reserves</b>	
<b>Reserves balance</b>	<b>\$5.27 M</b>
<b>Interest earned</b>	<b>\$0.00 M</b>

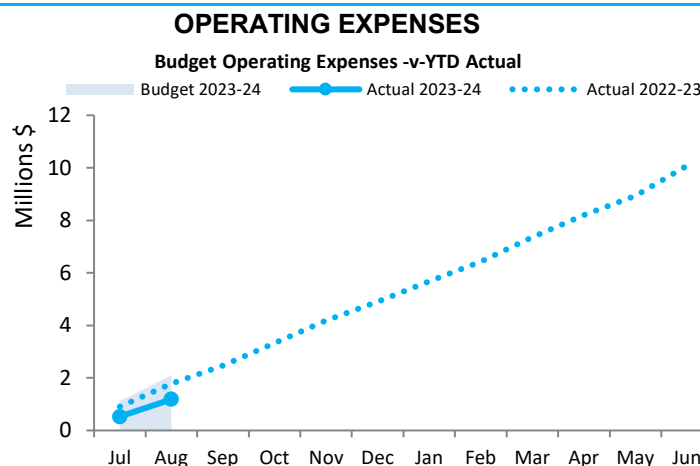
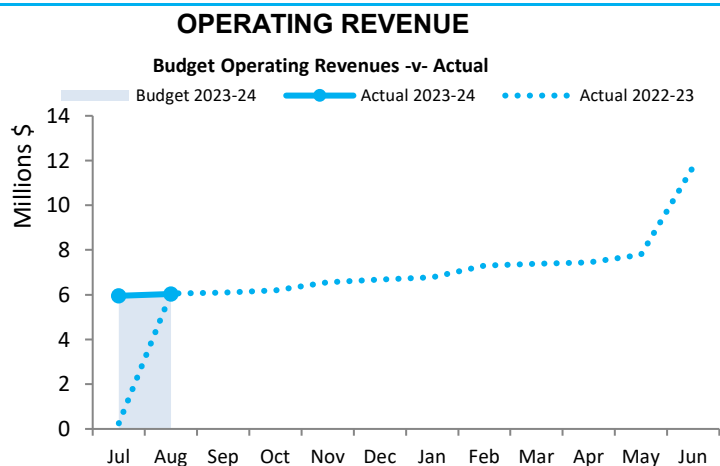
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

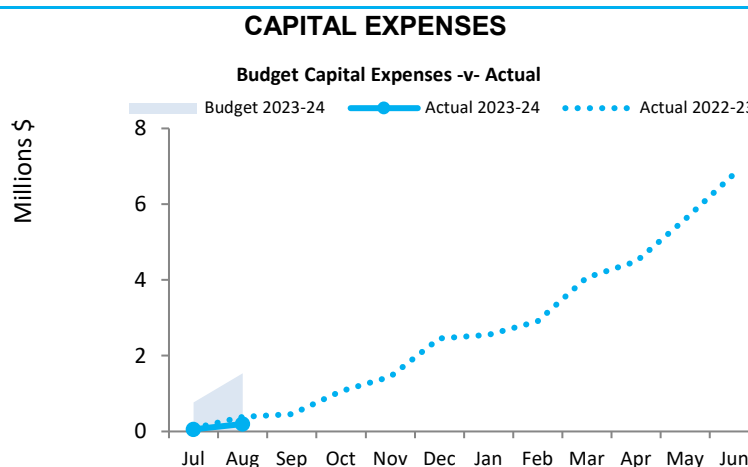
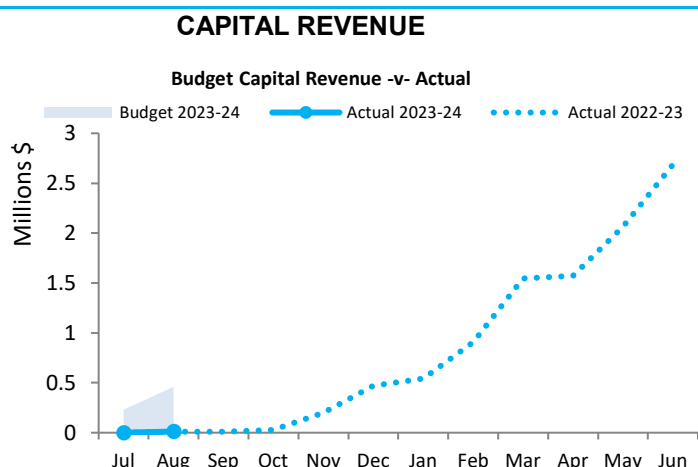
**SHIRE OF LAKE GRACE**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**2 KEY INFORMATION - GRAPHICAL**

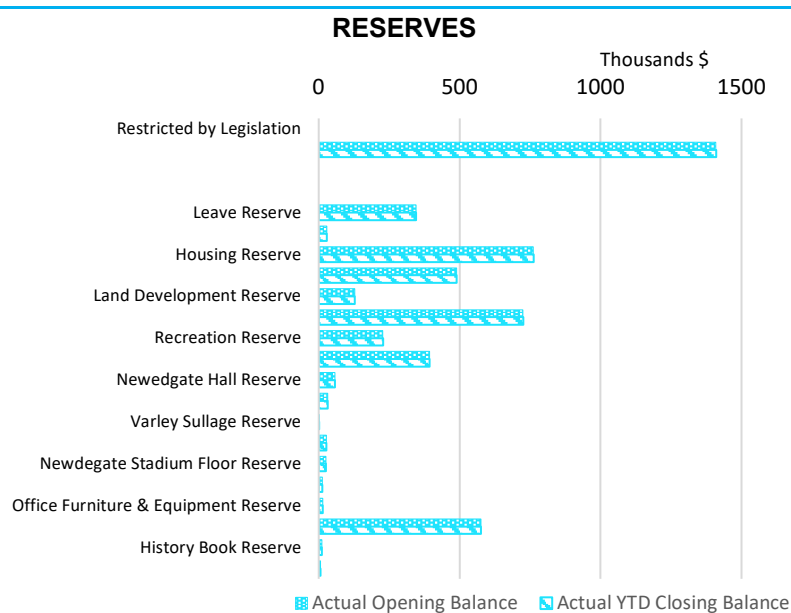
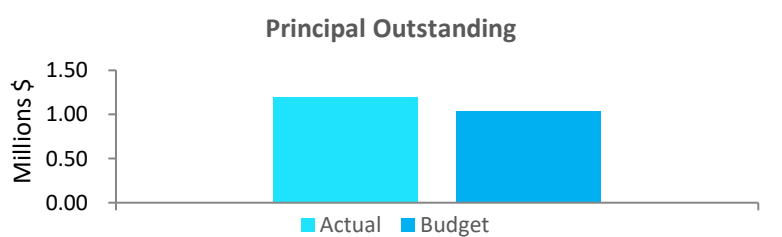
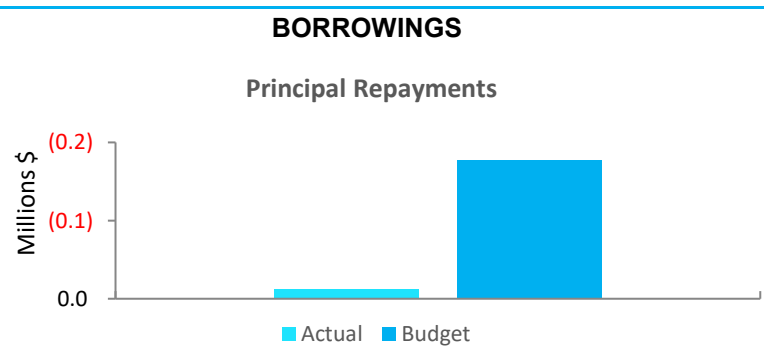
**OPERATING ACTIVITIES**



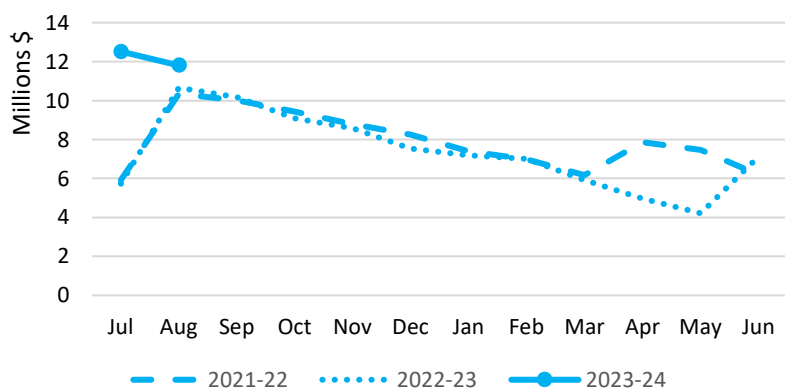
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF LAKE GRACE  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2023**

**3 CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank account	Cash and cash equivalents	461,517		461,517		Bankwest		N/A
Term deposit - Municipal Bank account	Cash and cash equivalents	5,500,000		5,500,000		Commonwealth	4.81%	12/2023
WATC Overnight Deposit Municipal	Cash and cash equivalents	3,066,375		3,066,375		WATC	4.05%	N/A
Petty Cash and Floats	Cash and cash equivalents	500		500		Cash on Hand		N/A
Reserve Bank Account	Cash and cash equivalents	0	274,966	274,966		Bankwest		N/A
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	5,000,000	5,000,000		Commonwealth	4.95%	11/2023
Restricted LOGCHOP Housing	Cash and cash equivalents	0	44,669	44,669		Bankwest		N/A
Rural Town Salinity Program	Cash and cash equivalents	0	5,403	5,403		Bankwest		N/A
Trust Fund Cash at Bank	Cash and cash equivalents	11,342	0	11,342	11,342	Bankwest		N/A
<b>Total</b>		<b>9,039,734</b>	<b>5,325,038</b>	<b>14,364,772</b>	<b>11,342</b>			
<b>Comprising</b>								
Cash and cash equivalents		9,039,734	5,325,038	14,364,772	11,342			
		<b>9,039,734</b>	<b>5,325,038</b>	<b>14,364,772</b>	<b>11,342</b>			

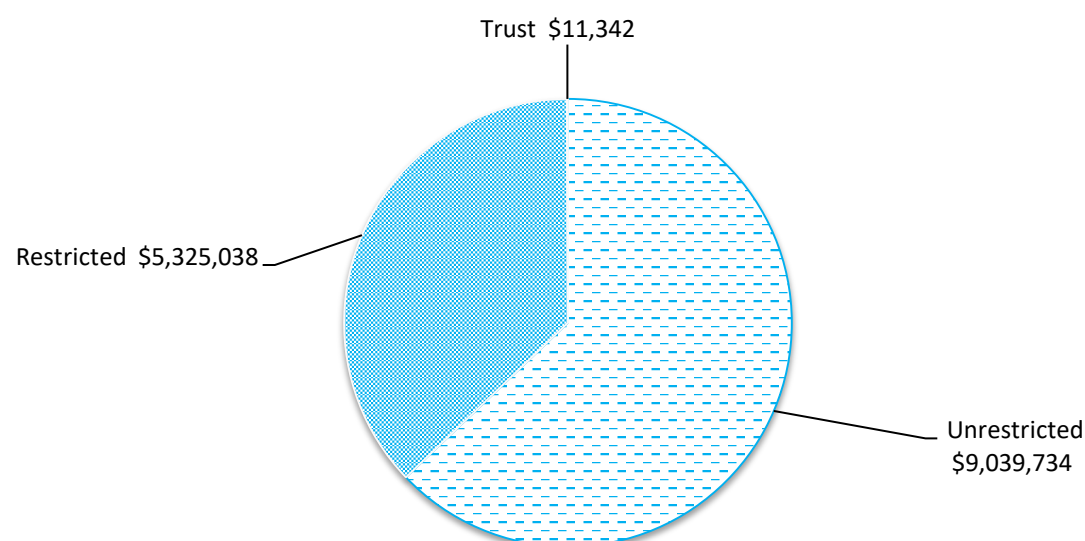
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**SHIRE OF LAKE GRACE**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 AUGUST 2023**

**4 RESERVE ACCOUNTS**

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening	Interest	Transfers	Transfers	Closing	Opening	Interest	Transfers	Transfer	Closing
	Balance	Earned	In (+)	Out (-)	Balance	Balance	Earned	In (+)	s Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>										
Lake Grace Sewerage Reserve	1,409,139	56,366	100,000		1,565,505	1,409,139	768			1,409,907
<b>Restricted by Council</b>										
Leave Reserve	345,676	13,827			359,503	345,678	188			345,866
Emergency Services Reserve	28,254	1,130			29,384	28,254	15			28,269
Housing Reserve	761,842	30,474	400,000		1,192,316	761,841	415			762,256
Swimming Pool Reserve	489,692	19,588	175,834		685,114	489,693	267			489,960
Land Development Reserve	127,834	5,113	135,000		267,947	127,834	70			127,904
Plant Reserve	725,099	29,004	200,000		954,103	725,099	395			725,494
Recreation Reserve	227,708	9,108			236,816	227,708	124			227,832
Works & Services Reserve	393,868	15,755			409,623	393,868	215			394,083
Newedgate Hall Reserve	58,023	2,321			60,344	58,023	32			58,055
Lake Grace TV Reserve	31,338	1,253			32,591	31,337	17			31,354
Varley Sullage Reserve	1,734	69			1,803	1,733	1			1,734
Newedgate Sports Dam Reserve	27,841	1,114			28,955	27,841	15			27,856
Newdegate Stadium Floor Reser	25,119	1,005	100,000		126,124	25,120	14			25,134
Community Water Supplies Rese	12,467	499			12,966	12,467	7			12,474
Office Furniture & Equipment Re	13,851	554			14,405	13,851	8			13,859
Essential Medical Reserve	575,664	23,027			598,691	575,664	314			575,978
History Book Reserve	10,886	435			11,321	10,886	6			10,892
AIM Hospital Museum Reserve	6,057	242			6,299	6,057	3			6,060
	<b>5,272,093</b>	<b>210,884</b>	<b>1,110,834</b>	<b>0</b>	<b>6,593,811</b>	<b>5,272,093</b>	<b>2,873</b>	<b>0</b>	<b>0</b>	<b>5,274,966</b>

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	100,000	16,660	0	(16,660)
Buildings - non-specialised	85,250	14,196	18,809	4,613
Buildings - specialised	1,462,058	243,562	54,616	(188,946)
Furniture and equipment	40,000	6,664	0	(6,664)
Plant and equipment	1,040,000	173,260	11,467	(161,793)
<b>Acquisition of property, plant and equipment</b>	<b>2,727,308</b>	<b>454,342</b>	<b>84,892</b>	<b>(369,450)</b>
Infrastructure - roads	4,251,182	708,162	31,611	(676,551)
Infrastructure - parks, gardens, recreation facilities	1,611,851	268,530	6,375	(262,155)
Infrastructure - urban infrastructure	628,071	104,632	74,216	(30,416)
<b>Acquisition of infrastructure</b>	<b>6,491,104</b>	<b>1,081,324</b>	<b>112,202</b>	<b>(1,708,022)</b>
<b>Total capital acquisitions</b>	<b>9,218,412</b>	<b>1,535,666</b>	<b>197,094</b>	<b>(2,077,472)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	4,315,687	459,356	11,000	(448,356)
Other (disposals & C/Fwd)	686,909	0	0	0
Reserve accounts				
Lake Grace Sewerage Reserve	0	56,366	0	(56,366)
Leave Reserve	0	13,827	0	(13,827)
Emergency Services Reserve	0	1,130	0	(1,130)
Housing Reserve	0	30,474	0	(30,474)
Swimming Pool Reserve	0	19,588	0	(19,588)
Land Development Reserve	0	5,113	0	(5,113)
Plant Reserve	0	29,004	0	(29,004)
Recreation Reserve	0	9,108	0	(9,108)
Works & Services Reserve	0	15,755	0	(15,755)
Newedgate Hall Reserve	0	2,321	0	(2,321)
Lake Grace TV Reserve	0	1,253	0	(1,253)
Varley Sullage Reserve	0	69	0	(69)
Newedgate Sports Dam Reserve	0	1,114	0	(1,114)
Newedgate Stadium Floor Reserve	0	1,005	0	(1,005)
Community Water Supplies Reserve	0	499	0	(499)
Office Furniture & Equipment Reserve	0	554	0	(554)
Essential Medical Reserve	0	23,027	0	(23,027)
History Book Reserve	0	435	0	(435)
AIM Hospital Museum Reserve	0	242	0	(242)
Contribution - operations	4,215,816	865,426	186,094	(679,332)
<b>Capital funding total</b>	<b>9,218,412</b>	<b>1,535,666</b>	<b>197,094</b>	<b>(1,338,572)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

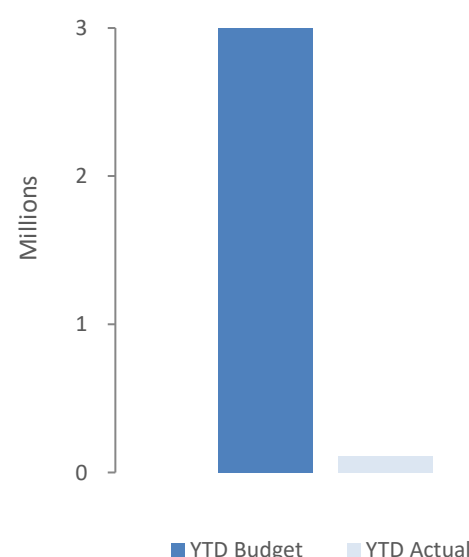
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

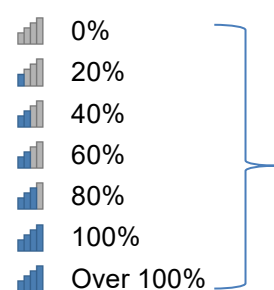




5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



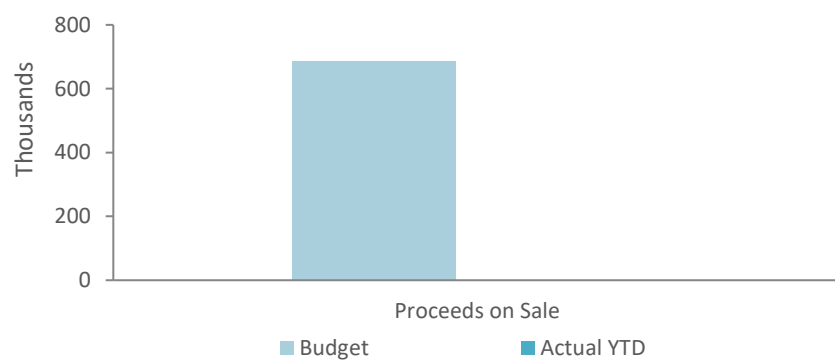
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
<b>Land</b>				0
E137350 Lake Grace Industrial Land	100,000	16,660	0	16660
<b>Buildings - Non Speialised</b>				0
E091910 (9199101) Ceo Residence Cap Exp	34,000	5,662	0	5662
E091960 (9196044) 6 Banksia Pl Capital	17,500	2,914	18,809	-15894.6
E091960 (9196114) 3 Clark Ave Capital	18,750	3,122	0	3122
E091970 (9197094) 65A Bennett St Capital	15,000	2,498	0	2498
<b>Buildings - Speialised</b>				0
E042549 (4205024) Admin Office Building - Cap Exp	25,000	4,164	10,500	-6336
E077502 (B93CAP) 8 Wattle Drive	30,000	4,998	0	4998
E083101 (8300102) Relocate Toy Library To Daycare Centre	40,569	6,758	0	6758
E107102 (1071024) Varley Public Toilets - Cap Exp	66,982	11,154	4,308	6846.35
E111007 (LGPHCAP) Lake Grace Public Hall	300,000	49,980	0	49980
E111007 (LGVHCAP) Lake Grace Lakes Village Hall	25,000	4,164	0	4164
E113152 (113014) Lake King Sports Pavilion Cap Ex	410,000	68,306	0	68306
E113152 (113006) Lake Grace Sports Pavilion Capital Exp	25,000	4,164	0	4164
E113152 (113007) Varley Sports Pavilion Cap Ex	45,000	7,496	1,800	5696
E113154 (1131542) Newdegate Hockey Shed Replacement Cap Exp	69,000	11,494	35,258	-23763.52
E115420 (LIBLKCA) Lake King Library	25,000	4,164	2,750	1414
E117041 (1170014) Aim Building Capital	60,507	10,076	0	10076
E117042 (1170084) Rsl Hall Capex	30,000	4,998	0	4998
E132500 (1325014) Visitor Centre Improvements Cap Exp	30,000	4,998	0	4998
E132502 (1322051) Lk Tractor Musuem Shed	120,000	19,992	0	19992
E132502 (1322052) Newdegate Musuem Shed	160,000	26,656	0	26656
<b>Furniture &amp; Equipment</b>				0
E113178 (1131781) Lg Football Electronic Score Board	40,000	6,664	0	6664
<b>Plant &amp; Equipment</b>				0
E042550 (LG75CAP) Mis Vehicle	65,000	10,828	11,467	-639.49
E053550 (053551) Lg & Ngt Digital Speed Signs	32,000	5,330	0	5330
E053550 (53552) Lg & Ngt Town Cctv	100,000	16,660	0	16660
E051174 (511733) Fast Fill Trailers - Dfes Grant	22,500	3,748	0	3748
E112521 (1125211) Lake Grace Pool - Reinstall Diving Board & Net	50,000	8,330	0	8330
E112521 (1125212) Lake Grace Swimming Pool Blankets & Roller	50,500	8,412	0	8412
E123059 (PL28CAP) Skid Steer Plant Trailer	60,000	9,996	0	9996
E123059 (PL29CAP) Backhoe	210,000	34,986	0	34986
E123059 (PL34CAP) Builders 4Wd Ute	60,000	9,996	0	9996
E123059 (PL35CAP) Mobile Traffic Light Trailer	30,000	4,998	0	4998
E123059 (PL36CAP) Lg Community Bus	260,000	43,316	0	43316
E132504 (1325041) Lg & Ngt Digital Display Sign	100,000	16,660	0	16660
<b>Infrastructure - Roads</b>				0
E121200 Roadworks Capital Renewal 21/22	4,251,182	708,162	31,611	676551.35
<b>Parks, Gardens, Recreation Facilities</b>				0
E113175 (113036) Lighting For Newdegate Hockey Field Cap Exp	95,000	15,826	0	15826
E113175 (113037) Lake Grace Football Field Lighting Upgrade Cap Exp	51,000	8,496	0	8496
E113175 (113048) Lake Grace Sporting Complex Entry Cap Exp	150,000	24,990	0	24990
E113175 (113055) Jam Patch New Bbq & Picnic Shelters Cap Exp	200,000	33,320	4,656	28663.87
E113175 (113066) Visitors Centre Park	20,000	3,332	1,719	1612.95
E113175 (113067) Newdegate Street Bin Upgrade	50,000	8,330	0	8330
E113175 (113069) Lg Rec Ground Path Shelter	15,000	2,498	0	2498
E113175 (113070) Lighting Install Lg & Lk Pg	40,000	6,664	0	6664
E113175 (113071) Padley Park Stormwater Capture (Cwsp)	40,000	6,664	0	6664
E113175 (113072) Lg Bowling Club Lights	90,000	14,994	0	14994
E113293 (113201) Construction Lg Community All Abilities Playground Cap Exp	530,851	88,438	0	88438
E113293 (113202) Lg All Ages Playground Fence Cap Exp	10,000	1,666	0	1666
E113293 (113203) Lake Grace Pump Track	120,000	19,992	0	19992
E116114 (1161140) Lake Grace Rv Park	100,000	16,660	0	16660
E132503 (1325031) Lg Lookout Upgrade	100,000	16,660	0	16660
<b>Sewerage</b>				0
<b>Urban Infrastructure</b>				0
E104501 (1040502) Drainage Upgrades Dykes Road	46,000	7,662	15,000	-7338
E107259 (113061) Lake King Cemetery New Fence	50,000	8,330	0	8330
E107260 Lake Grace Cemetery Roadway Reseal Bitumen	50,000	8,330	0	8330
E121312 (121302) Lake Grace Footpaths Cap Exp	25,000	4,164	0	4164
E121312 (121303) Newdegate Footpath Cap Exp	150,000	24,990	0	24990
E121704 (1217041) Lg Depot - New Fuel Storage	80,000	13,328	58,883	-45555
E136501 (136007) Buniche Dam Revitalisation (Cwsp)	75,000	12,494	333	12161.06
E136501 (136008) Dempster Rock Dam Revitalisation (Cwsp)	12,071	2,010	0	2010
E136501 (136009) Dam At Newdegate	140,000	23,324	0	23324
	<b>9,218,412</b>	<b>1,535,666</b>	<b>197,093</b>	<b>1,338,573</b>

6 DISPOSAL OF ASSETS

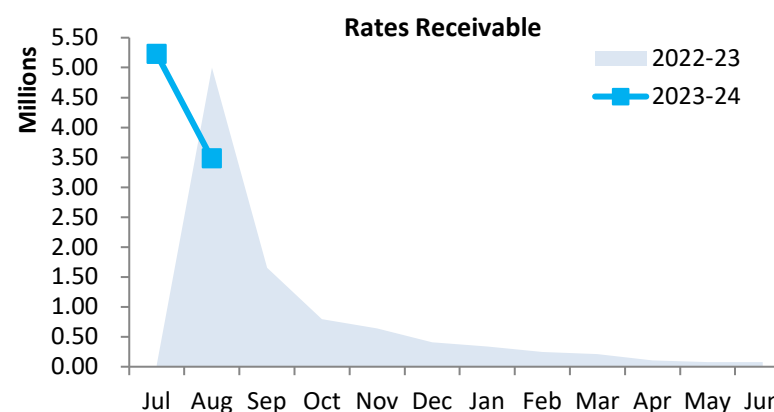
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Land</b>									
1574	Lot 12 on Deposited Plan 57312 Lake	256,865	400,000	143,135	0			0	0
5011	7 Quondong Ct - VACANT LAND	45,000	35,000	0	(10,000)			0	0
<b>Plant and equipment</b>									
166	CEO Toyota Landcruiser - PLVU50	82,406	90,909	8,503	0			0	0
182	MIS Toyota Prado - PLVU51	56,567	48,000	0	(8,567)			0	0
1121	John Deere Backhoe - PBAH03	18,665	20,000	1,335	0			0	0
1422	Isuzu Light Tradepack Truck - PTCK1	27,347	30,000	2,653	0			0	0
1284	Mitsubishi Rosa Delux Bus - PCB02	21,953	20,000	0	(1,953)			0	0
1408	LG Depot - Volvo Loader - PLOD06	22,210	15,000	0	(7,210)			0	0
1409	LG Depot - Coastmac Loader Trailer F	2,760	3,000	240	0			0	0
1193	Volvo L60E Wheel Loader - PLOD05	48,134	20,000	0	(28,134)			0	0
1230	HINO Tip Truck P&G Maintenance - F	12,095	5,000	0	(7,095)			0	0
		<b>594,002</b>	<b>686,909</b>	<b>155,866</b>	<b>(62,959)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





7 RECEIVABLES

Rates receivable	30 Jun 2023	31 Aug 2023
	\$	\$
Opening arrears previous years	75,681	75,681
Levied this year	4,993,932	5,137,363
Less - collections to date	(4,993,932)	(1,737,570)
Gross rates collectable	<b>75,681</b>	<b>3,475,474</b>
<b>Net rates collectable</b>	<b>75,681</b>	<b>3,475,474</b>
% Collected	98.5%	33.3%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(223)	16,527	134,582	36,103	78,485	265,473
Percentage	(0.1%)	6.2%	50.7%	13.6%	29.6%	
<b>Balance per trial balance</b>						
Trade receivables	(223)	16,527	134,582	36,103	78,485	265,473
<b>Total receivables general outstanding</b>						<b>265,473</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

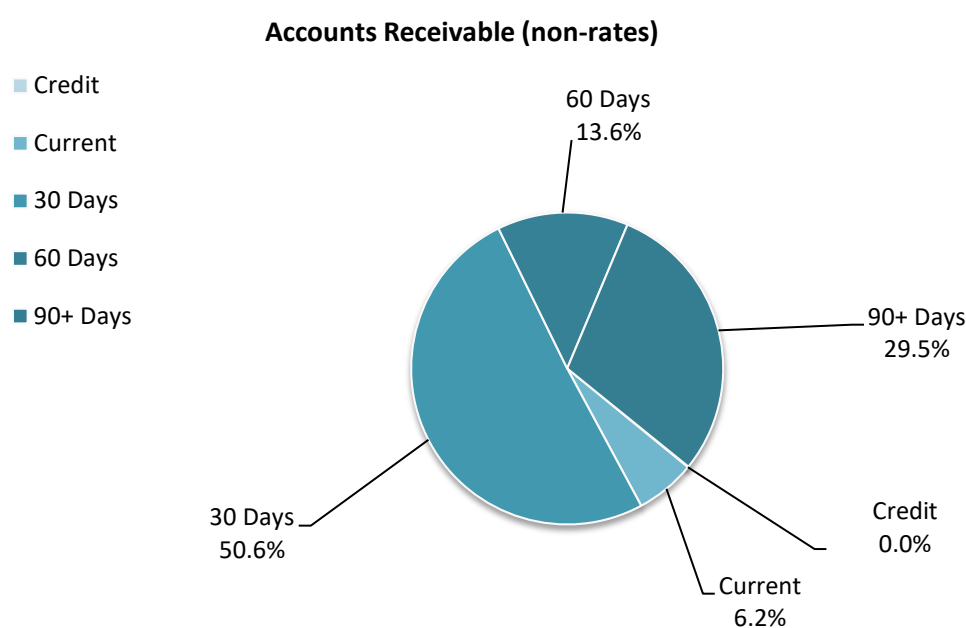
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**8 OTHER CURRENT ASSETS**

	<b>Opening Balance 1 July 2023</b>	<b>Asset Increase</b>	<b>Asset Reduction</b>	<b>Closing Balance 31 August 2023</b>
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Stock on Hand - Fuel	6,545	30,776		37,321
<b>Total other current assets</b>	<b>6,545</b>	<b>30,776</b>	<b>0</b>	<b>37,321</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.  
 Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

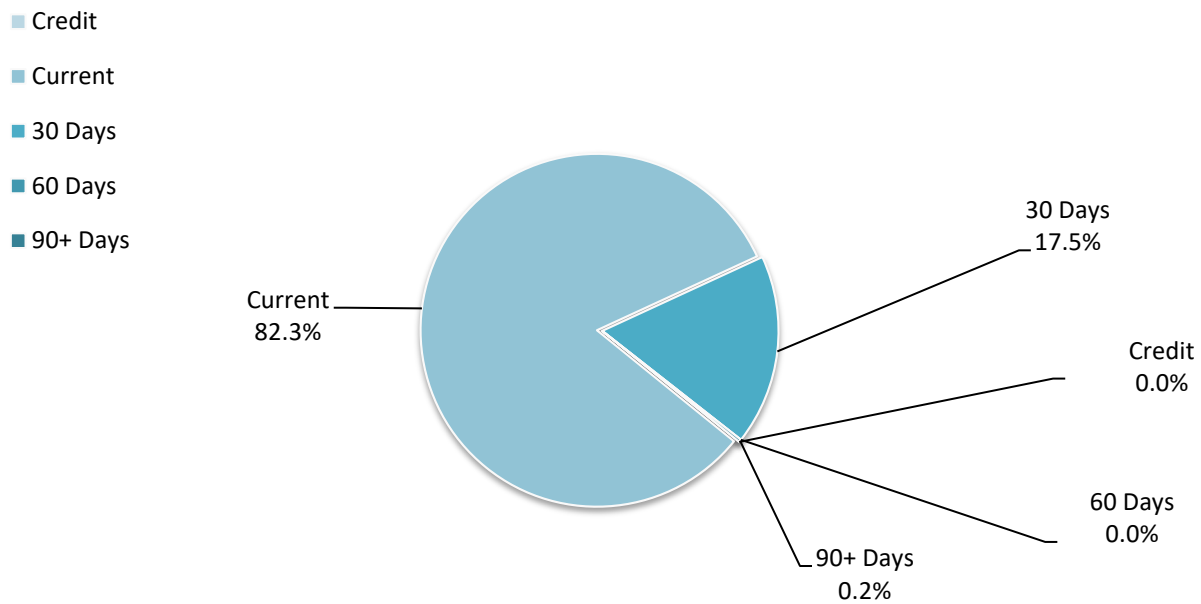
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	398,507	84,577	0	1,200	484,284
Percentage	0.0%	82.3%	17.5%	0.0%	0.2%	
<b>Balance per trial balance</b>						
Sundry creditors	0	399,597	84,577	0	1,200	485,374
ESL Levied & Prepaid rates		63,304				63,304
Liabilities held for Others - Prepaid Rates		8,186				8,186
Trust Fund Liability		11,342				11,342
<b>Total payables general outstanding</b>						<b>568,206</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



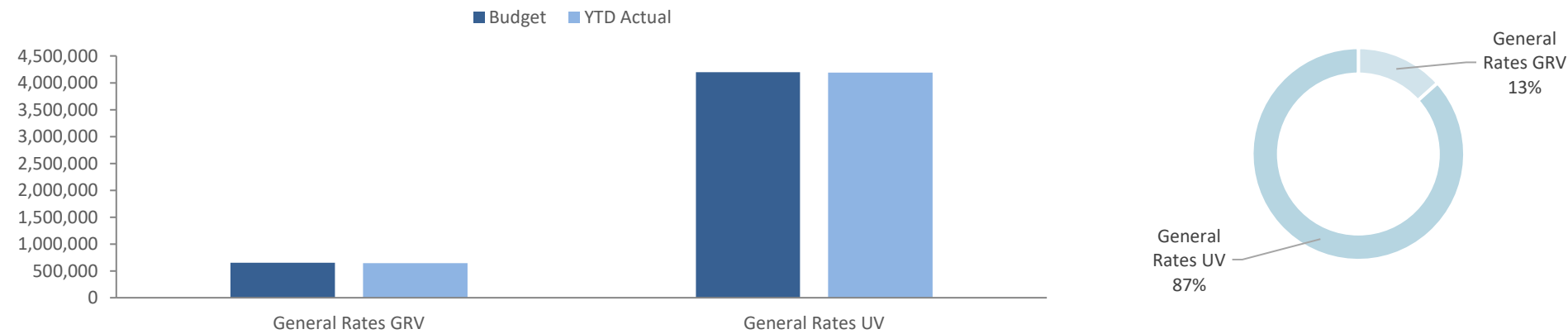
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Budget		YTD Actual		
					Reassessed Rate Revenue \$	Total Revenue \$	Rate Revenue \$	Reassessed Rate Revenue \$	Total Revenue \$
<b>Gross rental value</b>									
General Rates GRV	0.1447	388	4,468,791	646,840	1,000	647,840	646,840		646,840
<b>Unimproved value</b>									
General Rates UV	0.0086	567	487,526,507	4,192,728	1,000	4,193,728	4,192,062		4,192,062
<b>Sub-Total</b>		<b>955</b>	<b>491,995,298</b>	<b>4,839,568</b>	<b>2,000</b>	<b>4,841,568</b>	<b>4,838,902</b>	<b>0</b>	<b>4,838,902</b>
<b>Minimum payment</b>									
<b>Minimum Payment \$</b>									
<b>Gross rental value</b>									
General Rates GRV	530	38	39,564	20,140		20,140	20,140		20,140
<b>Unimproved value</b>									
General Rates UV	540	89	1,367,316	48,060		48,060	46,980		46,980
<b>Sub-total</b>		<b>127</b>	<b>1,406,880</b>	<b>68,200</b>	<b>0</b>	<b>68,200</b>	<b>67,120</b>	<b>0</b>	<b>67,120</b>
<b>Amount from general rates</b>						<b>4,909,768</b>			<b>4,906,022</b>
Ex-gratia rates						89,755			89,755
<b>Total general rates</b>						<b>4,999,523</b>			<b>4,995,777</b>
<b>Specified area rates</b>									
<b>Rate in \$ (cents)</b>									
Sewerage - GRV				141,659		141,659	141,586		141,586
<b>Total specified area rates</b>			<b>0</b>	<b>141,659</b>	<b>0</b>	<b>141,659</b>	<b>141,586</b>	<b>0</b>	<b>141,586</b>
<b>Total</b>						<b>5,141,182</b>			<b>5,137,363</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 Jul the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



11 BORROWINGS

Repayments - borrowings

Information on borrowings	Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	
	Office Refurbishment	L181	197,657	0	0	0	(20,069)	197,657	177,588	3,063	(12,570)
	Loan 204 Staff Housing & CEO's R	L204	379,144	0	0	(12,234)	(49,101)	366,910	330,043	(1,646)	(5,857)
	Lake Grace Pool	L173	0	0	0	0	0	0	0	(12)	0
	LG Sports Pavillion	L182	86,394	0	0	0	(19,623)	86,394	66,771	1,462	(5,842)
	LG Precinct	L198	24,216	0	0	0	(24,216)	24,216	0	(62)	(1,097)
	Roadworks & Plant	L196	0	0	0	0	0	0	0	(166)	(166)
	LG Residential Land	L189	96,954	0	0	0	(5,667)	96,954	91,287	(348)	(3,645)
	Purchase & Develop Industrial Land	L203	429,379	0	0	0	(58,606)	429,379	370,773	(185)	(9,297)
<b>Total</b>			<b>1,213,744</b>	<b>0</b>	<b>0</b>	<b>(12,234)</b>	<b>(177,282)</b>	<b>1,201,510</b>	<b>1,036,462</b>	<b>2,106</b>	<b>(38,474)</b>
	Current borrowings		177,282					165,048			
	Non-current borrowings		1,036,462					1,036,462			
			<b>1,213,744</b>					<b>1,201,510</b>			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 2023
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Capital grant/contributions liabilities		0	0	203,000	(11,000)	192,000
<b>Total other liabilities</b>		0	0	203,000	(11,000)	192,000
<b>Employee Related Provisions</b>						
Provision for annual leave		214,445	0	0	(1,081)	213,364
Provision for long service leave		176,592	0	0	(2,235)	174,357
<b>Total Provisions</b>		391,037	0	0	(3,316)	387,721
<b>Total other current liabilities</b>		<b>391,037</b>	<b>0</b>	<b>203,000</b>	<b>(14,316)</b>	<b>579,721</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2023		(As revenue)	31 Aug 2023	31 Aug 2023	Revenue	Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
Grant - DFES LGGS Operating	0	0	0	0	0	86,795	21,699	21,699
Grants - Senior Activities	0	0	0	0	0	1,000	166	0
Grants - Youth Activities	0	0	0	0	0	1,000	166	0
Direct Grant - MRWA	0	0	0	0	0	394,420	394,420	394,420
Skeleton Weed Programm Grant	0	0	0	0	0	140,000	140,000	140,000
Grants Commission - General	0	0	0	0	0	0	0	23,594
Grants Commission - Roads	0	0	0	0	0	0	0	18,472
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>623,215</b>	<b>556,451</b>	<b>598,184</b>
<b>Contributions</b>								
ESL Administration Fee	0	0	0	0	0	4,000	4,000	0
Lake Grace Rec Council Affiliation Fees	0	0	0	0	0	13,000	2,164	0
Contributions - Other Culture	0	0	0	0	0	1,000	166	0
Lake King Pavilion / Oval - Hire Fees	0	0	0	0	0	500	82	0
Contributions - Street Lighting	0	0	0	0	0	10,000	0	0
AIM Contributions	0	0	0	0	0	200	32	213
Other Contributions	0	0	0	0	0	6,000	1,000	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34,700</b>	<b>7,444</b>	<b>213</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>657,915</b>	<b>563,895</b>	<b>598,397</b>

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2023		(As revenue)	31 Aug 2023	31 Aug 2023	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
Grant - DFES Cap Exp	0	0	0	0	0	22,500	0	0
Local Roads & Community Program	0	0	0	0	0	40,569	6,758	0
Drought & Community	0	0	0	0	0	203,489	33,900	0
Local Roads & Community Program - Public Halls, Civic Cer	0	0	0	0	0	1,466,810	244,370	0
Local Roads & Community Program - Swimming Pools	0	0	0	0	0	50,000	8,330	0
Roads to Recovery	0	11,000	(11,000)	0	0	855,924	0	11,000
Regional Road Group	0	192,000	0	192,000	192,000	480,000	0	0
Local Roads & Community Program	0	0	0	0	0	496,395	82,698	0
Local Roads & Community Program	0	0	0	0	0	100,000	16,660	0
Drought & Community Program	0	0	0	0	0	400,000	66,640	0
	<b>0</b>	<b>203,000</b>	<b>(11,000)</b>	<b>192,000</b>	<b>192,000</b>	<b>4,115,687</b>	<b>459,356</b>	<b>11,000</b>
<b>Capital contributions</b>								
Newdegate Community Contribution	0	0	0	0	0	200,000	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>0</b>	<b>203,000</b>	<b>(11,000)</b>	<b>192,000</b>	<b>192,000</b>	<b>4,315,687</b>	<b>459,356</b>	<b>11,000</b>



**SHIRE OF LAKE GRACE  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 31 AUGUST 2023**

**15 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2023</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 31 Aug 2023</b>
	\$	\$	\$	\$
Standpipe bonds	11,138	204	0	11,342
	<b>11,138</b>	<b>204</b>	<b>0</b>	<b>11,342</b>

# Municipal Bank Statement

**Summary:**

G/L Account (as at Month End)  
1A0011010 Municipal Bank Account MUN

Statement No 57  
Statement Date 31/08/2023

Opening Balance	7,709,810.31
Deposits	\$2,129,392.80
Payments	-605,216.88
Fees	-24,088.91
Adjustments	-182,905.34
Closing Balance	<b>9,026,991.98</b>

Opening Balance	7,707,791.31
<u>Reconciled Items</u>	
Deposits	2,081,725.85
Payments	-604,090.88
Fees	-24,088.91
Adjustments	-182,905.34
Closing Balance	8,979,032.03

The Bank Statement balances to the General Ledger

<u>Unreconciled Items</u>	
Deposits	49,185.95
Payments	-1,226.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	47,959.95
Total - To agree with GL	<b>9,026,991.98</b>

**Municipal Account - Reconciliation to 31/08/2023**

**G/L Account (as at Month End):**

**Fees:**

Dept of Transport	-\$41,384.90
Bank Fees	-\$533.77
LESS: Interest Received	\$17,829.76
	<u>-\$24,088.91</u>

**Adjustments**

Payroll	-\$182,305.34
Payroll Rent Deduction	-\$600.00
	<u>-\$182,905.34</u>

**Unreconciled Items:**

	<u>\$47,959.95</u>
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**Outstanding Deposits**

Cash/Chq 30/08/23	\$12,421.99
Cash/Chq 31/08/23	\$36,763.96
	<u>\$49,185.95</u>

**Outstanding Payments**

CHQ 37077	-\$100.00
CHQ 37083	-\$100.00
CHQ 37086	-\$900.00
CHQ 37087	-\$126.00
	<u>-\$1,226.00</u>

**ENTERED**  
By Victoria Fasano - SFO I&R at 11:45 am, Sep 01, 2023

**REVIEWED & VERIFIED  
AS ACCURATE -**  
By Chris Paget - DCEO at 12:02 pm, Sep 01, 2023

**APPROVED**  
By Chris Paget - DCEO at 12:02 pm, Sep 01, 2023

# Trust Bank Statement

**Summary:**

G/L Account (as at Month End)  
 1A0013050 Trust Fund Cash At Bank MUN

Statement No 57  
 Statement Date 31/08/2023

Opening Balance	11,188.90
Deposits	\$153.00
Payments	0.00
Fees	0.00
Adjustments	0.00
<b>Closing Balance</b>	<b>11,341.90</b>

Opening Balance	11,290.90
<u>Reconciled Items</u>	
Deposits	153.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	11,443.90

The Bank Statement balances to the General Ledger

<u>Unreconciled Items</u>	
Deposits	0.00
Payments	-102.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	-102.00
<b>Total - To agree with GL</b>	<b>11,341.90</b>

14\*56 - 1123990Reconciliation Grid

Rec No	Type	Date	Bank Date	Reference	Amount	Description
No	CSH	12/12/2022		1542	51.00	SensOre Ltd
No	CSH	15/06/2023		1543	51.00	Topdrive Drillers

**ENTERED**

*By Victoria Fasano - SFO I&R at 3:47 pm, Sep 01, 2023*

**REVIEWED & VERIFIED  
AS ACCURATE -**

*By Chris Paget - DCEO at 8:57 am, Sep 04, 2023*

**APPROVED**

*By Chris Paget - DCEO at 8:57 am, Sep 04, 2023*

# Shire of Lake Grace



## Reserve Bank Statement

Reserve No	Reserve Account Name	Balance
11	Emergency Services Reserve Bank	\$ 28,269.48
12	Housing Reserve Bank	\$ 762,256.57
13	Swimming Pool (Lake Grace) Reserve Bank	\$ 489,959.65
14	Land Development Reserve Bank	\$ 127,904.00
15	Leave Reserve Bank	\$ 345,865.92
16	Plant Replacement Reserve Bank	\$ 725,494.18
17	Recreation Reserve Bank	\$ 227,831.72
18	Works & Services Reserve Bank	\$ 394,082.32
19	Newdegate Hall Reserve Bank	\$ 58,054.82
20	Lake Grace TV Reserve Bank	\$ 31,354.23
23	Varley Sullage Reserve Bank	\$ 1,734.28
31	Lake Grace Sewerage Scheme Reserve Bank	\$ 1,409,907.02
35	Newdegate Sports Dam Reserve Bank	\$ 27,856.27
36	Newdegate Stadium Floor Reserve Bank	\$ 25,133.51
37	Community Water Supply Reserve Bank	\$ 12,473.81
40	Office Furniture & Equipment Reserve Bank	\$ 13,858.39
42	History Book Reserve Bank	\$ 10,892.27
43	Essential Medical Services Reserve Bank	\$ 575,977.46
44	AIM Hospital Museum Reserve	\$ 6,060.20

**\$ 5,274,966.10**

**APPROVED**

*By Kevin Wilson- MCS at 4:59 pm, Sep 13, 2023*

**Bank Balance**

31/08/2023

Term Deposit CBA	\$5,000,000.00
Reserve Acc	\$274,966.10
	<b>\$5,274,966.10</b>

**ENTERED**

*By Victoria Fasano - SFO I&R at 4:46 pm, Sep 13, 2023*

**Variance \$0.00**

# Reserves Fund Statement



Shire of Lake Grace

27 SEPTEMBER 2023

## Ordinary Council Meeting

### INFORMATION BULLETIN

### ITEM 16.0 - ATTACHMENTS

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#### **EXTERNAL ORGANISATIONS**

- Minutes of the Central Country Zone Meeting held 25 August 2023
- Minutes of the WALGA AGM held 18 September 2023
- Minutes of the Varley Progress Association Meeting held 12 September 2023

#### **CIRCULARS, MEDIA RELEASES & NEWSLETTERS:**

Community Newsletters as circulated via email	0
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