



Shire of Lake Grace

27 November 2024

Ordinary Council Meeting

INFORMATION BULLETIN

ITEM 16.0 - ATTACHMENTS

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Information Bulletin
Infrastructure Services Report

Shire of Lake Grace

Prepared for the November 2024 Ordinary Council Meeting
presenting information to the end of October 2024

Road Maintenance Grading

For the month of September 2024

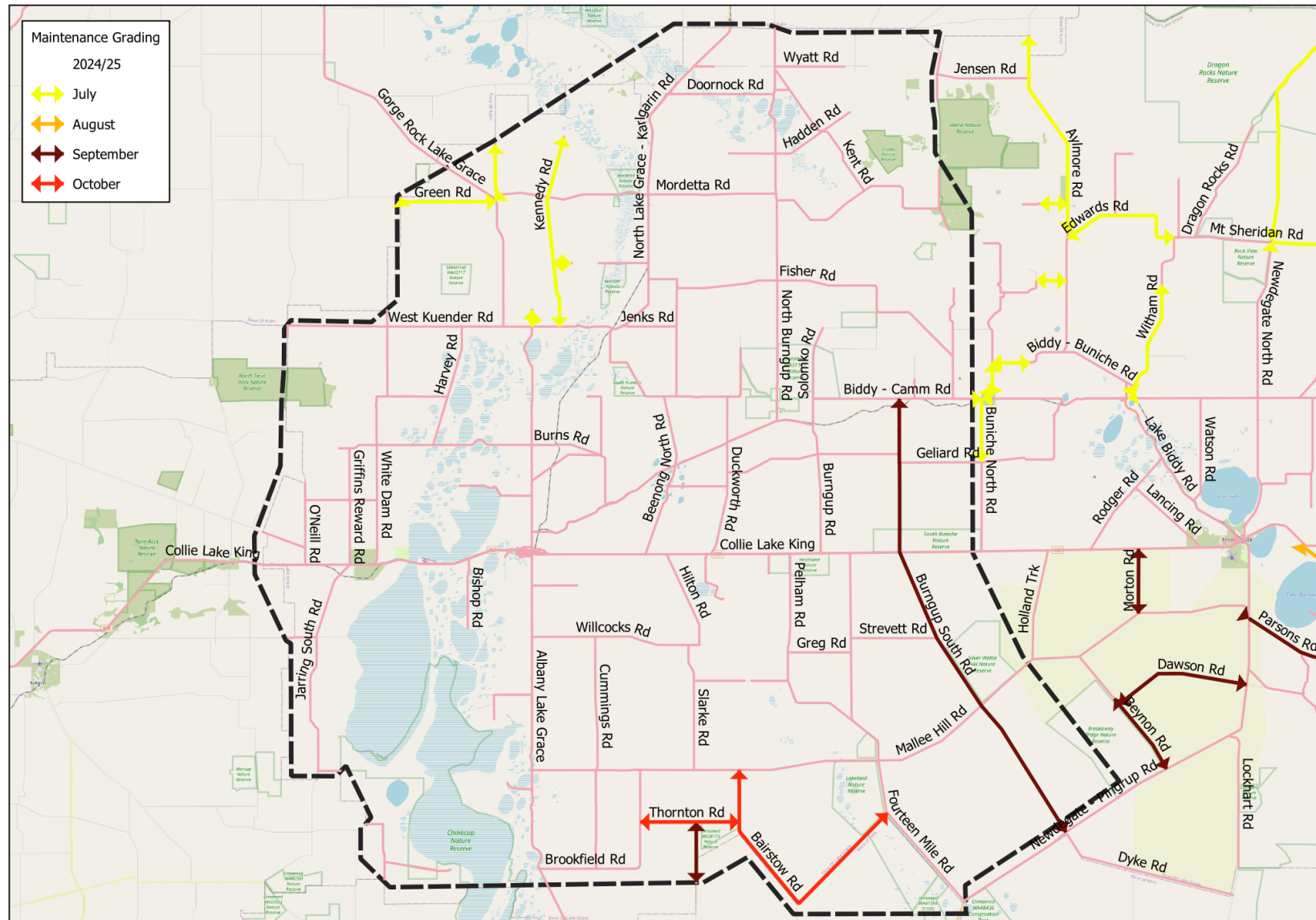
<i>Lake Grace Area</i>		<i>Newdegate Area</i>		<i>Lake King-Varley Area</i>	
<i>Road Name</i>	<i>Graded (km)</i>	<i>Road Name</i>	<i>Graded (km)</i>	<i>Road Name</i>	<i>Graded (km)</i>
Burngup South Rd	35.00	Ardler Rd	10.79	Baanga Hill Rd	2.70
Zweck Rd	4.37	Baker Rd	3.70	Biddy Camm Rd	7.41
		Beynon Rd	6.42	Hatters Hill Rd	4.28
		Breed Rd	6.30	Hewsons Rd	7.28
		Dawson Rd	10.17	Ladyman Rd	8.31
		Giles Rd	6.63	Muncasters Rd	7.50
		Grant Rd	5.44	Norseman Rd	26.21
		Magenta Rd	4.19	Smerdon Rd	11.61
		Morton Rd	4.79	Stennetts Lake Rd	21.01
		Nield Rd	8.13		
		Old Ravensthorpe Rd	23.09		
		Parsons Rd	12.14		
<u>Subtotal</u>	<u>39.37</u>	<u>Subtotal</u>	<u>101.79</u>	<u>Subtotal</u>	<u>96.31</u>

For the month of October 2024

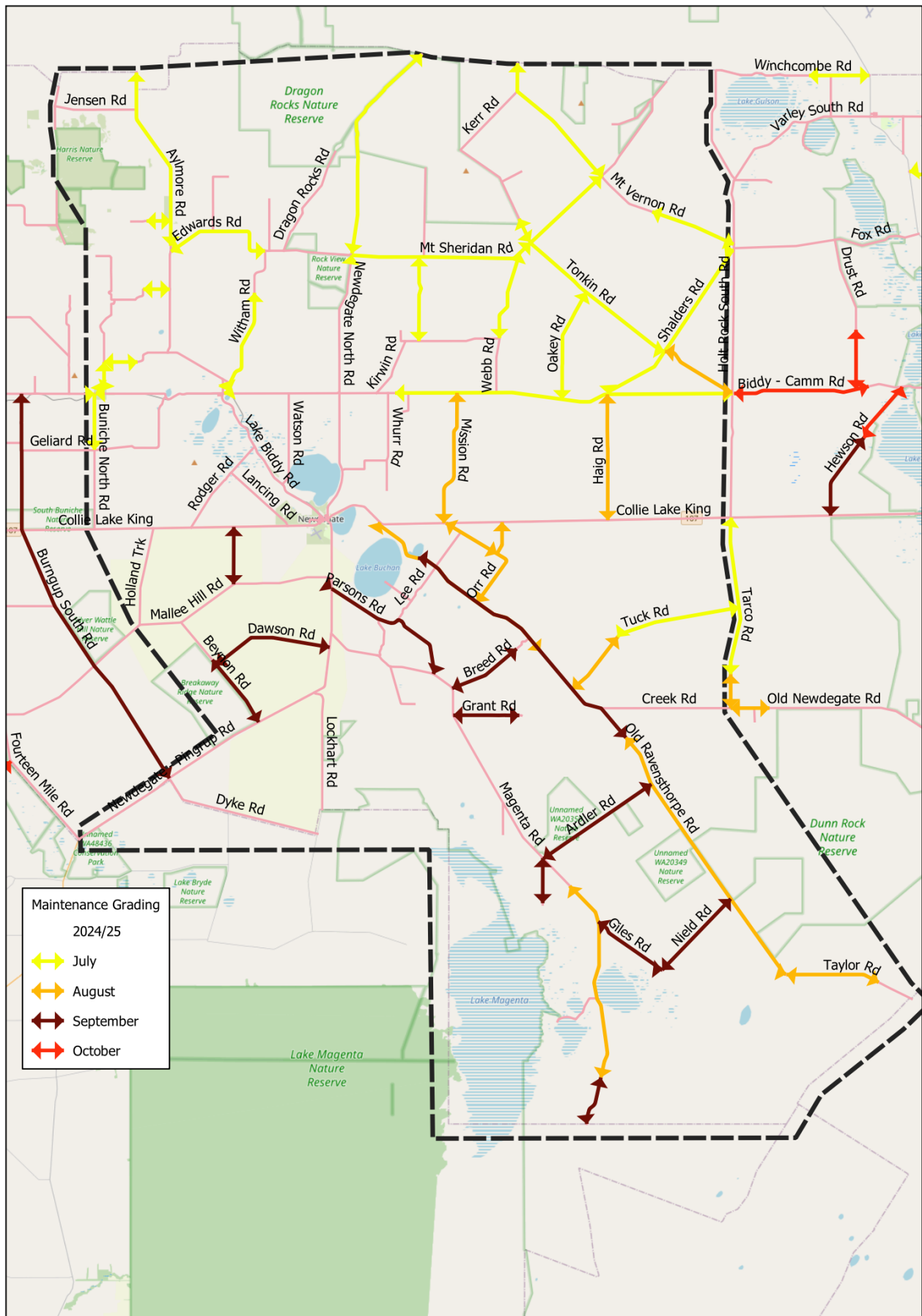
Lake Grace Area		Newdegate Area		Lake King-Varley Area	
Road Name	Graded (km)	Road Name	Graded (km)	Road Name	Graded (km)
Bairstow Rd	20.48	No Grading Done		Biddy Camm Rd	11.21
Thornton Rd	7.25			Drust Rd	4.94
				Fitzgerald Rd	9.78
				Hatters Hill Rd	8.10
				Hewsons Rd	5.38
				Long Creek Rd	10.88
				Mallee Tree Rd	9.32
				Milstead Rd	6.22
				Muncasters Rd	6.40
				Old Newdegate Rd	1.80
				Tilbrook Rd	5.51
Subtotal	27.73	Subtotal	0.00	Subtotal	79.54

2024/25 Year-To-Date Grading by Month

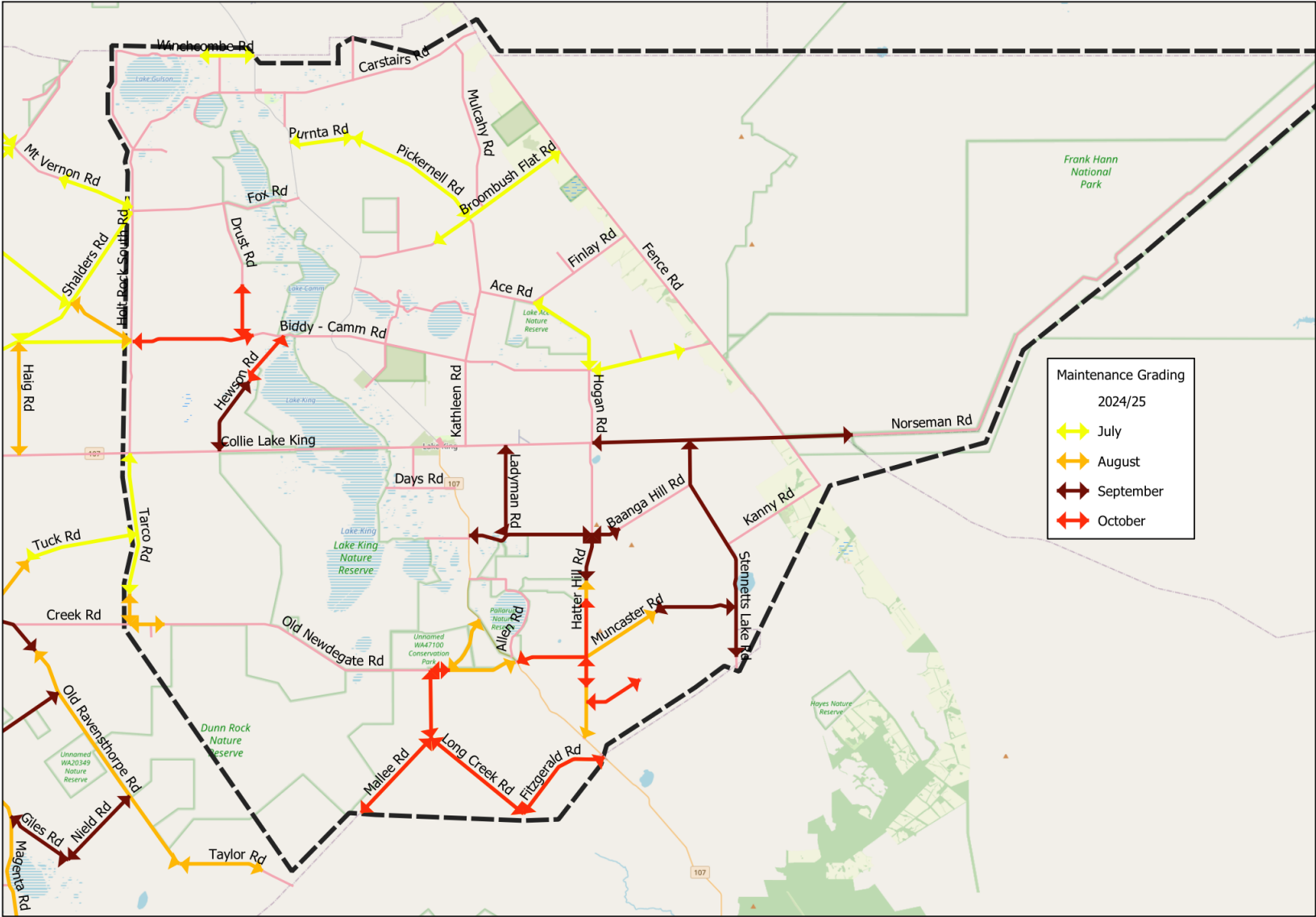
Year	Month	Lake Grace Area (km)	Newdegate Area (km)	Lake King-Varley Area (km)	Monthly Subtotal
2024	July	28.20	204.69	79.59	312.48
	August	-	112.31	92.59	204.90
	September	39.37	101.79	96.31	237.47
	October	27.73		79.54	107.27
	November				
	December				
2025	January				
	February				
	March				
	April				
	May				
	June				
	To-Date	<u>67.10</u>	<u>418.79</u>	<u>348.03</u>	<u>862.12</u>



Monthly maintenance grading – Lake Grace area



Monthly maintenance grading – Newdegate area



Monthly maintenance grading – Lake King-Varley area

Plant Maintenance

Plant Acquisitions

- 2024 John Deere 670G Grader
- 2024 Kawasaki Toro Z Master 4000 Zero-turn Mower
- 2 x 2024 Haulmore Tri-axle Sidetippers

Plant Repairs

Plant	Plant Description	Action
PLVU54	2022 Isuzu MU-X SUV	75,000 km service.
PLVU55	2022 Isuzu MU-X SUV	65,000 km service.
PLVU59	2024 Isuzu D-Max SX Crew Cab	Fit alloy sidesteps.
PROL11	2022 CAT Road Multi-tyre Roller	250 hour service.

Building Construction & Maintenance

Construction

- Nil.

Maintenance

Lake Grace

- 36 Bennett Street.
- 54 Bennett Street.
- 6 Banksia Place.
- Daycare.
- Public Hall.
- Public Toilets, Railway Building.
- Shire Depot.
- Visitor's Centre.

Newdegate

- Country Club.
- Pioneer Park.

Lake King

- Emergency Shed.
- Public Hall.

Varley

- Nil.

Other

- Nil.

Parks & Gardens Maintenance

Lake Grace

- General maintenance, gardening/mowing & tidying of gardens and parks.

Newdegate

- General maintenance, gardening/mowing of the recreation grounds, parks and skate park.

Lake King

- Carried out general gardening, mowing and spraying to all parks and gardens.

Varley

- Carried out gardening maintenance and general maintenance, including spraying, mowing, raking of the town site, sports complex and cemetery for weeds.

Pingaring

- Nil.

Customer Service Requests

For the period of 1 July 2023 to 31 October 2024:

Category	Complete	Incomplete	Total	% Complete
Works	7	6	13	53.8%
Building	19	14	33	57.6%
Parks & Gardens	6	4	10	60.0%
<i><u>Total</u></i>	<i><u>32</u></i>	<i><u>24</u></i>	<i><u>56</u></i>	<i><u>57.1%</u></i>

MINUTES

General Meeting

Monday 19 August 2024, Corrigin Community Resource Centre, commencing 10.30 am.

1. **MEETING OPENED:** 10:31 am

2. **ATTENDANCE RECORD:**

2.1. Attendees:

President		Bevan Thomas
Vice President		-
Executive Officer / Marketing Coordinator		Alyssa Szekeres
Shire Representatives	Bruce Rock	Shayna Campbell, Jen Verhoogt
	Corrigin	Caris Negri, Megan Leach, Sharon Jacobs
	Kondinin	David Burton, Kerrie Green
	Kulin	Robbie Bowey
	Lake Grace	-
	Narembeen	Bec McCall, Hannah Bald
	Quairading	Jo Haythornthwaite
	Beverley	John Maxwell
Associate Members		

2.2. Apologies: Jen Green, Natalie Manton, Kellie Mortimore, Jacinta Murray, Tayla Bryant, Taryn Scadding, Amy Hardham, Alan George, Len Armstrong, Jo Morgan, Desiree Waters, Steevi-Lee Thomas

2.3. Guests: -

3. **PREVIOUS MINUTES:**

3.1. Confirmation – GENERAL MEETING

MOTION

Moved: Jo Haythornthwaite

Seconded: David Burton

That the Minutes of the Roe Tourism Association General Meeting held on 13 May 2024 at the Shire of Narembeen Council Chambers.

CARRIED

3.2. Business Arising from Previous General Meeting Minutes

4. **FINANCIAL REPORT:**

4.1 RTA Financial Report for period 1 November 2023 – 31 January 2024

Further information on the financial position is in the financial report attachment.

MOTION

Moved: Sharon Jacobs

Seconded: Bec McCall

That the Committee accept the Financial Report for the period 01 May –31 July 2024 be accepted as a true and accurate record.

REPORTS:

5.1 Presidents Report

- Thank you to RTA from Stephanie Lloyd-Clarke for gift voucher
- RTA signatories and banking has been sorted, Alyssa now has access and Australia Post Mastercard is set up for purchases
- Bevan and Alyssa call weekly to update each other.
- Jacinta Murray (Beverley Shire) would like Angie Roe/Hero Images. Angie Roe took photos in all shires prior to Beverley joining. Alyssa has shared some hero images for all shires to share. Contact Alyssa for your Angie Roe Photos if your shire does not have them.
- EO and Marketing Officer dedicated time is going well so far.

5.2 Marketing Coordinator Report

Full Marketing Report is attached.

Comments from report

- Alyssa to contact AGO to explore if RTA can have a copy of the materials that went out for the AGO Autumn Campaign.
- Shires to contact Alyssa regarding what would they like to see in an e-newsletter. One item is wildflowers, what should visitors/tourists expect.
- Shires to share a contact for the "Our Stories" section of the website.
- Updating marketing materials that may have old maps/incorrect information on them and reporting to Alyssa so we can look at updating and staying cohesive. Items mentioned to be looked at include banners, old brochures, bin covers, and maps.
- Alyssa to follow up on a quote for the cups regarding branding

6 GENERAL BUSINESS

6.1 Signage Project

ACTION: Shires to complete final signage edit of design- report back to Alyssa 26 August 2024

6.2 Budget 2024-25

Feedback on items for next budget – what do Shires want for 24/25

Group agreed to include banners in the 24/25 budget for all shires.

- Updating marketing materials that may have old maps/incorrect information on them and reporting to Alyssa so we can look at updating and staying cohesive. Items mentioned to be looked at include banners, old brochures, bin covers, and maps.

ACTION: Shires to get back to Alyssa on these items that need updating.

ACTION: Alyssa is to complete a draft budget and disperse it to shires. Shires to send feedback to Alyssa. Alyssa to adjust for the AGM.

6.3 Reels & Content Creation

Alyssa to get more information on Taylormadefortravel including feedback from other associations who have used this.

6.4 Data Collection

QR code/questions presented by Alyssa

Group has agreed to trial a shorter 3-question survey by QR code.

ACTION: Alyssa to create and share with the group for feedback

*Statistics supplied by David Burton from the Shire of Kondinin. (Shows below the visitors and vehicles at Wave Rock)

Month/Year	Visitors in	Vehicles In
Oct-23	6028	3356
Nov-23	6086	3253
Dec-23	7612	4566
Jan-24	8257	5027
Feb-24	4995	3348
Mar-24	9875	4622
Apr-24	9498	4185
May-24	4420	2775
Jun-24	3456	2423

Jul-24	4089	2542
Aug-24		
Sep-24		

64316	36097
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6.5 Business Inclusion

Conversation regarding how to include businesses in RTA was discussed.

Suggestion that businesses go to Shire delegates then shire delegates bring issues/items to RTA attention.

7 MEMBER SHIRE REPORTS:

Beverley

- Trails Master Plan is complete
- Station Arts has some upcoming events; Choir Muster, Beccy Cole, Steevie Nics tribute
- Wildflowers are out and updating on socials
- Civic centre is being upgraded and banners are being repurposed

Bruce Rock

- New Mural complete after a 12-month consultation, morale-boosting for the town
- Back to the Bush Veteran annual event will be in November
- Working on QR codes or mosaic pathway in town – digitalised
- New signage towards Bruce's Rock after feedback
- Museum Volunteers are doing an amazing job getting visitors through doors

Corrigin

- Corrigin Ag Show will be on 07 September
- New street banners with some tourist destinations and items (including wildflowers)
- Wildflower season – display at the CRC with photos of what can be found on the trail
- Tourism brochure update, collating small brochure to 1 Corrigin brochure

Kondinin

- Updating signs in town to help lessen confusion from roadworks
- Interested in Astrotourism
- Hyden Weekender coming up
- Tourism Master plan – how to keep people on the shire and spending time and money
- Street lighting update – hoping to increase nightlife in town

Kulin

- Kulin Bush Races - tickets still available (may be due to the AFL grand final the same day or the lessened Paid advertising this year)
- Cambodia – school staff and children sent to Cambodia to fundraise for building a house for a family – Bush Races has help fund this project
- Pingaring Centenary held 2023 – opening for a walk and mapped original settlers and display available
- Lots of caravans coming through the townsite

Lake Grace

- No notes provided

Narembeen.

- SOCK Week 2024 a huge success
- CRC 30th anniversary in August running in conjunction with the team towns street calming project thanks to RAC Grant (SOCK Week Mural and Cubby house) - Cubby house has been great for parents to be able to enjoy the café while kids play
- Shires Centenary 13 September with night tours, town tours, time capsules, displays, entertainment, and more.
- Bin2Bin was a success and scheduled for March 2025
- Signage is being updated and interpretive signage for the historical walk and Walker Lake updated
- Tidying up a few areas of town with ag machinery display

Quairading

- Hotel closed – looking to possibly open in the future
- Caravan Park is full and busy + starting to build 2 new cabins – not all tourists some contractors/locals
- South Caroling Hall - Social Club and Tennis Club open 100th-year celebration on 06 October
- Updating the Quairading sporting precinct

8 FORWARD DIRECTIONS QUARTERLY REPORT:

Reports for May to July will be shared with minutes.

Report notices are to be sent out 2 weeks before the agenda, and completed reports are shared when the agenda is sent out.

9 NEXT MEETING: 18 November 2024 at the Shire of Kondinin

10 CLOSE OF MEETING: 12:40 pm

Thank you Corrigin for hosting the meeting.

Annual General Meeting Minutes

Monday 27 November 2023, Beverley Cornerstone Building

Meeting Opened: (Time 10:26am)

Attendance Record:

Attendees:

President Bevan Thomas

Vice President Jill Hayes

Shire Representatives Bruce Rock Jen Verhoogt,, Caris Negri

Corrigin Natalie Manton, Tayla Bryant, Sharon Jacobs

Kondinin David Burton, Kerrie Green

Kulin Taryn Scadding

Lake Grace Alan George, Len Armstrong

Narembreen Amy Hardham, Hannah Bald, Rebecca McCall

Quairading Jo Haythornwaite,

Beverley Jacinta Murray, John Maxwell

Apologies: Mikaela Spurr, Stephanie Clark-Lloyd, Kulin – Cr Bowey, Belle Brandis, Alan Leeson

Guests:

Previous Minutes:

- [illegible]

Financial Report:

- Audited by Melanie Mills
- Recommendation .. Moved: Caris Negri
Seconded: Natalie Manton

Reports:

- President see Bevans report
- Marketing Report see Steph report

Shire Delegate Nominations:

Bruce Rock Jen Verhoogt,, Caris Negri

Corrigin Tayla Bryant, Sharon Jacobs

Kondinin	David Burton, Kerrie Green
Kulin	Taryn Scadding, Robbie Bowie
Lake Grace	Len Armstrong, Deb Clarke
Narembeen	Amy Hardham, Hannah Bald,
Quairading	Jo Haythornwaite, Jen Green
Beverley	Jacinta Murray, John Maxwell

Nominations:

President: Self-nominated Bevan Thomas

Vice president: Open

- Discussed whether there should be an amendment to the constitution so that each Shire on a rotational basis holds the exec positions.
- Note that Jill can no longer be on executive due to not being a delegate to Roe Tourism.

General Business:

- RTA Full Membership Subscription – stay the same with Shires to recommend before February meeting
 - Moved: Natalie Manton
 - Seconded: David Burton
- Meeting Dates – may change

Close of Meeting: (Time 10.48)

Regional Road Group Report

November 2024

Roads

Local Government Transport and Roads Research and Innovation Program (LGTRRIP)

A design and construction guideline for the use of crushed recycled concrete has been published and can be downloaded from the LGTRRIP website. Further guidelines for the use of crumbed rubber modified asphalts, sprayed seals, reclaimed asphalt pavement (RAP) and a catalogue of standard pavement profiles are scheduled for publication by the year end.

Condition Assessment of Roads of Regional Significance

The condition assessment survey of significant roads in the Pilbara and Gascoyne regions has commenced with both survey and condition logging work underway. The condition survey work for the Kimberley region has been awarded and will commence in March/April 2025, following the wet season in the Kimberley region.

Road Rail Interface Agreements

Rail Interface Agreements are a requirement under the *Rail Safety National Law (WA) Act 2015*. A model *pro forma* agreement between Local Governments and Arc Infrastructure is nearing the end of negotiations and should be available for Local Government review and action soon. WALGA will begin a process to liaise with each relevant affected Local Government to provide advice around the new agreement.

Update of User Guides for calculating the cost of road wear for defined freight tasks

Due to recent escalation in road construction costs, WALGA has initiated an update of the unit rates that are used to underpin the methodologies in the User Guides for calculating the cost of road wear for defined freight tasks on sealed and unsealed roads. NTRO have been appointed to update the guides and to compile an online calculator and the project is scheduled for completion in December 2024.

Funding

Achievements of the State Road Funds to Local Government Agreement

To provide foundational data to demonstrate the need for and value of State Government road funding, the Infrastructure Team has commenced a project to generate spatial data and provide a visual record of the projects completed on Local Government roads using the Road Project Grant funding component of the State Road Funds to Local Government Agreement.

Multi-Criteria Assessment (MCA) Model Revisions

The WALGA Infrastructure Team is working with the Regional Road Groups to harmonise the MCA models used by Regional Road Groups to prioritise projects for Road Project Grant funding. The proposed changes to the MCA models reflect the new focus areas of the State Roads Funds to Local Governments Agreement, while still allowing for flexibility to recognise the significant differences between regions.

Transport

Regional Freight Strategy

A new Regional Freight Strategy is being developed by the WA Department of Transport with WALGA represented on the project steering committee. Local Governments have provided valuable input through Zone meetings and workshops in regional centres. The draft strategy is expected to be completed in 2025.

Bus Stop Infrastructure

A new Bus Stop Infrastructure Partnership Agreement for 2025 to 2029 has been negotiated with the Public Transport Authority after consultation with a range of Local Governments. The revised Agreement is now finalised for submission to the December State Council for endorsement.

Active/Green Transport Discussion Paper

Following comprehensive consultations with Local Governments WALGA now has sufficient data to enable the structured development of a draft discussion paper on Active Transport gaps and needs. While still in progress, this paper will address biking, walking, and micromobility issues across WA, with ongoing consultations ensuring it reflects perspectives from both metropolitan and regional areas.

Asset Management

Road Assets and Expenditure Report Update Project

Tango IT has completed a report detailing the current processes used to develop the RAE Report. The consultant is preparing a final report to identify options for improvement in data collection, assessment and reporting as well as an RFX document for use by WALGA to go to market to undertake the suggested improvement works.

Road Safety

Road Safety Council Update

Section 13 of the *Road Safety Council Act 2002* requires the Road Safety Council to provide the Minister with a report to be tabled in Parliament as soon as practicable after 1 July each year.

The 2023-24 annual report on the activities of the Road Safety Council was tabled in the house of the Legislative Assembly on 16 October 2024

[tp+3293+\(2024\)+road+safety+council+-+annual+report+on+activities+2023-24.pdf](#)

Meetings of the Road Safety Council were held in August and October to consider mid-year review adjustments and new projects for funding from the Road Trauma Trust Account, including two projects to support safety improvements on local roads. Recommendations will be made to the Minister responsible for road safety in the lead up to the State Budget process. The Road Safety Council has also undertaken work to identify a new set of priorities to focus road safety efforts.

Road Safety Roundtable

In response to growing concerns about the trend in road trauma the Premier convened a roundtable of invited road safety experts and advocates, including Nick Sloan WALGA CEO, on 2 September.

The WA Government has since announced several initiatives, including:

- A new 'hard-hitting' campaign "Speed Shatters Your Excuses";
- Red P-Plate passenger restrictions allowing only one passenger in the car with limited exemptions;
- The expansion of the Safe Driver Reward Program to incentivise safe driving;
- A safe driving course pilot program for learner drivers under 25 years of age;
- The expansion of the P.A.R.T.Y. injury prevention program to enable regional students to understand the traumatic consequences of road crashes and make safer choices; and
- A review of existing learner and provisional driver schemes, and skills and training requirements for motorcycle and heavy vehicles licences.

Further, the Government has committed \$32.5 million for regional road safety, including \$20 million to treat run-off-road crashes on selected sealed Local Government roads.

RoadWise Councils

As of 1 November 2024, there were seventy-four (74) Local Governments registered as a RoadWise Council. Fifty-three or 72% registered with a Resolution of Council and twenty-one or 28% via a Declaration. There is a spread of RoadWise Councils across all ten Regional Road Group regions. In terms of road safety activity, 86% (64) of registered RoadWise Councils recorded road safety activity between July and September 2024.

RoadWise Recognised

The RoadWise Recognised Advisory Committee met in August 2024. Points, which signify road safety actions undertaken, were allocated to 52 RoadWise Councils. The Points that were allocated reflected actions delivered across the different areas of the [RoadWise Framework](#). This then converted to Ribbons which were awarded in recognition of a holistic approach to road safety across governance, management, and operations. In this way, the allocation of Points and Ribbons is designed to encourage local road safety toward better and ultimately best practice.



AGENDA

Lake King Progress Association

General Meeting

Wednesday 16th October 2024

- Meeting open 7:04pm
- Presence and apologies
Present: Alan George, Roz Lloyd, Debbie Clarke, Steve Hunt, Kate Hetherington, Rachel Hardey, Hugh Roberts, Louise Teale, Rachael Winyard

Apologies: Lindsay Brownley, Kaye Brownley, Jade Penny, Courtney Roberts, David Roberts, Ross Chappell, Craig Elefsen, Len Armstrong,
- Previous minutes from General Meeting 17th July 2024
Accepted as true and correct by Kate Hetherington, Seconded by Rachael Winyard
- Business arising from previous meeting
 - Town Entry signs (Louise) Franke Services unable to continue with project. Spoke to Tyson Laycock from Mech Fab looking at designs.
 - Lake King Walk Trails: CBH trail nothing further- Alan George
 - Tractor Museum: fence installation & fabricating, nearly finished (\$16500) -Alan George
 - New stop signs at the crossroad: been placed behind some trees. Will be attended too- Alan George.
 - Emergency Services Door: when is the new door being fitted? The remote for the automatic door for ambulance entrance not working properly – Rachel Hardey. – Alan George follow up
- Presidents report
 - Speak in general business
- Treasurer's report
 - Paid St Johns for money made off number plates (since 2020)
 - Refer to report
- Councillors report
 - N/A
- Shire report- Alan George
 - Ovals fertilised/mowed etc next week
 - Norseman-Lake King Road to be sealed in January
 - New deputy CEO upcoming
 - Bi Centennial Park upcoming works- no time schedule provided

- Stairs for the hall are ready, may need to be fixed in place but preference is for them to be moveable.
- Grant for sport pavilion submitted again.
- Correspondence inwards
 - 26/7/24 A Turnbull- foodbank
 - 31/7/24 J Barr- accountancy invoice
 - 12/8/24 J Barr- accountancy invoice
 - 19/8/24 D Carruthers- St John account
 - 26/8/24 St Johns- account confirmation
 - 23/8/24 S Cullen- showcase pixels
 - 28/8/24 A Turnbull- arts grants
 - 31/8/24 J Barr- accountancy invoice
 - 12/9/24 S Cullen- youth workshop
 - 23/9/24 C Elefsen- Norseman Road letter of support request
 - 27/9/24 T King- grant application update letter of support
 - 30/9/24 J Barr- accountancy invoice
 - 4/10/24 S Cullen- Christmas lights
- Correspondence outwards
 - 1/9/24 C Brown- thankyou letter
 - 11/9/24 D Carruthers – business details
 - 11/9/24 LK Community- bike fundraiser
 - 19/9/24 Mech Fab (Tyson Laycock)- town entry signs
 - 27/9/24 T King- updated letter of support
 - 27/9/24 C Elefsen- community update
 - 6/10/24 C Elefsen- Norseman Road letter of support
- General business
 - Rubbish Tip (Shire update)- may have been lit up, tidied up by Warren from the shop.
 - Community Christmas Tree- Saturday 14th December. Sub committee: Kate, Louise, Rachael, Rachel.
 - Power issues at the hall, overloading power. Hot water system out- Alan George will follow up.
 - Stamp Battery – refer to Kevin Penny’s letter. Picked up, parts missing to follow up. Storing at the Shire yard. Will organise a group to restore- Hugh Roberts.
 - RV Dump – Kevin Penny letter- Hugh Roberts to follow up.
 - 100 Year project with original landowners and farm location etc- Kevin Penny letter. Kate may be able to help with missing info. Batty Library. Steve Hunt will have a look at Telephone exchange- Telstra old maps. Shire has maps too. Louise to follow up with Kevin to put in the newsletter.
 - 100 year meetings to continue monthly.
- Next LKPA AGM and General meeting date – Wednesday 12th February 2025
- Meeting closed 7:55pm