



Shire of Lake Grace
27 November 2024
Ordinary Council Meeting
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Shire of Lake Grace

Bushfire Advisory Committee

Minutes

15 October 2024



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Minutes of the Bush Fire Advisory Committee Meeting held at the Newdegate Country Club, Newdegate, on 15 October 2024 at 4.00PM.

1 OPENING & ANNOUNCEMENT OF VISITORS

The Chairman, Mr Ross Chappell, declared the meeting opened at 4:11PM.

2 ACKNOWLEDGEMENT OF COUNTRY

Presiding member to read:

I begin today by acknowledging the Ballardong people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

3 RECORD OF ATTENDANCE

Members	Delegate	Y/N	Deputy	Y/N
Councillor	Cr Anton Kuchling	Y	Cr Ben Hyde	Y
CESM	Mr Ryan Sutherland	Y	Nil	
CBFCO	Mr David Roberts	Y	Nil	
DCBFCO	Mr Brad Watson	N	Nil	
Senior FCO – West	Mr Kevin Naisbitt	Y	Nil	
Senior FCO – Central	Mr Peter Walker	Y		
Senior FCO – East	Mr Hugh Roberts	N		
Lake Grace North BFB - FCO x 1	Mr Evan Wyatt	Y	Mr Ross Chappell	Y
Lake Grace South BFB - FCO x 1	Mr Scott Strevett	N	Mr Kevin Naisbitt	Y
Newdegate North BFB - FCO x 1	Mr Bill Lloyd	Y	Mr Ian Lloyd	Y
Newdegate South BFB - FCO x 1	Mr Geoff Richardson	Y	Mr Wes Hall	Y
Newdegate Town BFB - FCO x 1	Mr Cal Tonkin	N		
Varley BFB - FCO x 1				
Lake King - FCO x 1	Mr Jorg Brinkman	N	Mr Craig Newman	Y
Mt Madden / Dunn Rock BFB - FCO x 1	Mr Anthony Teale	Y	Mr Lindsay Brownley	N

OTHER ATTENDEES:

Mr Rhys De Landgraft
Mr Tyson De Landgraft
Mrs Amanda Giles (via Teams)
Mr Dean Rintoul
Mr Craig Shalders

APOLOGIES:

Mr Lindsay Brownley
Mr Dwight Ness
Mr Hugh Roberts
Mr Jason Sugg
Mr Scott Strevett
Mr Bradley Watson
Mr John Zurnamer

4 MINUTES OF PREVIOUS MEETINGS

BFAC Resolution 01/2024:

That the minutes of the Bush Fire Advisory Committee meeting held on 26 March 2024 be confirmed as a true and accurate record.

Moved: Mr David Roberts

Seconded: Mr Kevin Naisbitt

Voting Requirements

Simple majority required.

4.1 BUSINESS ARISING FROM THE MINUTES

An update will be provided by relevant responsible person for each item.

Meeting Date	Brigade / Report Title	Details of Required Action	Resp Officer	Current Status	Action Completed
17/10/2019	Service Medals	Medals to ordered for 3 members. Ceremony to be organised.	Doug Dunham, Brad Watson and Cr Chappell to coordinate the event with the CEO.	Medals arrived, at the Shire. FCOs to decide who get medals.	Completed
02/07/2020	Radio communication issues	Ongoing liaison regarding tower location and radio coverage in Zones 6 and 7.	DFES GS/ Operational Communications	Project no longer going ahead. DFES investigating alternative technologies	Ongoing

2022	Shire BFB Life Membership	Proposal to establish a Shire BFB Life Membership for recognition of outstanding service.	CBFCO/C ESM	Initial discussion. Criteria: CBFCO/DCB FCO/FCO/Ca ptains extended or exceptional service. Timber board to be established at the Shire office. A shire magnet Name Badge or small trophy suggested.	Ongoing
17 Oct 2023	BFBs to have Meetings	CBFCO Roberts requested that all BFBs need to have meetings to engage the community with local FCOs. Brigades to each get a WhatsApp group to help facilitate coordination.	Captains	WhatsApp groups setup and are used.	Ongoing
22 Oct 2024	Investigate electronic burn permits	CBFCO Roberts requested that the CESM investigate online systems for the application of and issuing of burn permits.	CESM	Commenced	Ongoing

5 REPORTS

If possible, please submit written reports prior to the meeting.

6 CHIEF BUSHFIRE CONTROL OFFICER

Nothing to report.

7 DEPUTY CHIEF BUSHFIRE CONTROL OFFICER(S)

Nothing to report.

8 BRIGADE CAPTAINS

8.1.1 Lake Grace North BFB (Farm Response)

Nothing to report.

8.1.2 Lake Grace South BFB (Farm Response)

Nothing to report.

8.1.3 Lake Grace Town BFB

Nothing to report.

8.1.4 Newdegate North BFB (Farm Response)

Nothing to report.

8.1.5 Newdegate South BFB (Farm Response)

Nothing to report.

8.1.6 Newdegate Town BFB

Nothing to report.

8.1.7 Varley BFB

Nothing to report.

8.1.8 Lake King Town BFB

Nothing to report.

8.1.9 Mount Madden/ Dunn Rock BFB (Farm Response)

Nothing to report.

9 DEPARTMENT OF FIRE AND EMERGENCY SERVICES

Report attached.

10 DBCA PARKS & WILDLIFE SERVICE

Not applicable.

11 COMMUNITY EMERGENCY SERVICES MANAGER

I take this opportunity to thank the Shire of Lake Grace and the community, especially CEO Alan George, CBFCO David Robert and DCBFCO Brad Watson, for their support on commencing in this role.

Since commencing in June 2024, the role has focused heavily on the strategic goals outlined by the CEOs of the Dumbleyung, Kent and Lake Grace Shires. This has particularly involved understanding and reviewing the Shire's emergency management capacity, including planning such as the Local Emergency Management Arrangement (LEMA). Currently, the Dumbleyung, Kent and Lake Grace Shires are working to establish a combined LEMA and Local Emergency Management Committee, as well as to review local risk management and subordinate emergency management plans.

There has been a very heavy focus on reviewing training requirements to ensure work health and safety compliance. This has included completing a training needs assessment for the courses *Bushfire Safety Awareness* and *Firefighting Skills*. Subsequently, this has also involved liaising with the Shire's insurer, the Local

Government Insurance Scheme (LGIS), and DFES to ensure the safety and insurance coverage of volunteers.

Regarding equipment, capability and safety, the Shire has continued to issue PPE, however a substantial amount remains for distribution. The Shire has received three fast fill trailers for Lake Grace, Mount Madden/Dunn Rock and Varley BFB. Additionally, the Shire has been granted an additional \$8,000 to purchase a fourth trailer for Lake King. Regarding equipment, pre-season preparation is continuing. Converter couplings have been purchased for fire appliances and quotes have been sought for the additional fast fill trailer. Quoting for safety lighting for the three trailers has also been received.

I look forward to working with you all over the coming few months.

Ryan Sutherland
CESM Lake Grace

12 REGIONAL OPERATIONS ADVISORY COMMITTEE

CEO Alan George and CESM Ryan Sutherland attended the ROAC at Narrogin on 13 Sep 2024.

13 NOMINATIONS FOR ROLES

13.1 NOMINATIONS FOR FIRE CONTROL OFFICERS

13.1.1 NOMINATIONS FOR FCO – ADDITIONAL

Legal Implications

S.38. Local government may appoint bush fire control officer

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating

The presiding member to call for nominees to the role of an additional Bush Fire Control Officer.

Fire Control Officers		
District:	Name:	Call Sign:
Shire of Lake Grace	Ryan Sutherland	CESM Lake Grace

13.1.2 Acceptance and Resolution

BFAC Resolution 02/2024:

That the Bush Fire Advisory Committee nominates to the CEO for the 2024/2025 bush fire season the persons listed as successful nominees in the Minutes of this meeting to be appointed to the positions of:

- Fire Control Officer

Moved: Mr David Roberts

Seconded: Mr Evan Wyatt

Voting Requirements

Simple majority required.

14 GENERAL BUSINESS

14.1 Membership Check/ Updates

- Brigade lists will be available to be reviewed after the BFAC meeting.
- Please notify the CESM to remove the name of any member whose membership requires cancellation from a brigade.

14.2 Training Requirements

On 30 March 2022, the Shire of Lake Grace BFAC endorsed a Bush Fire Service Training Program, which was also endorsed by the Shire of Lake Grace Council on 27 April 2022. The program established the course *Rural Fire Awareness* as one course forming the Shire standard of training for Farmer Response Brigade members. At the same time, the courses *Bushfire Safety Awareness* and *Firefighting Skills* were established as courses forming the Shire standard for members of Bush Fire (Settlement) Brigades (brigades equipped with a LGGS funded fire appliance).

In March 2022, the Shire of Lake Grace's insurer, the Local Government Insurance Scheme (LGIS), published a risk assessment of volunteer bushfire fighter duties in the "Manual Task Risk Assessment". The risk assessment stated that "All VBF's (volunteer bushfire fighters) must undergo...minimal skills training in bushfire safety awareness and firefighting skills" (LGIS, Manual Task Risk Assessment, 2022, p. 4). LGIS is a mutual indemnity scheme operated by Western Australia Local Government Association (WALGA), of which the Shire of Lake Grace is an Ordinary Member.

LGIS, in correspondence with the Shire, have emphasised that all volunteer bushfire fighters are to undertake *Bushfire Safety Awareness* and *Firefighter Skills*, regardless of whether they are a member of a Farmer Response Brigade or Settlement Brigade. On 16 February 2024, DFES revised their Bush Fire Service Training Program, stating that the courses *Bushfire Safety Awareness* and *Firefighting Skills* are the "recommended minimum standard for all personnel undertaking bushfire suppression or planned burning activities."

LGIS have informed the Shire of Lake Grace that failure to comply with the Manual Task Risk Assessment (2002) does not rescind the insurance coverage of any volunteer bushfire fighter. However, LGIS have warned that the risk assessment evidences the standard of care owed to volunteers and that this has ramifications for the Shire's compliance with the *Work Health and Safety Act 2020* (WA). DFES's revised recommendation supports LGIS's position in requiring specific training courses.

Addendum – Agenda Item: General Business 14.2 Training Requirements (attached).

BFAC Resolution 03/2024:

That the Bush Fire Advisory Committee endorse that the Shire of Lake Grace establish a 24-month training schedule in coordination with the Shires of Kent and Dumbleyung for the provision of Bushfire Safety Awareness and Firefighting Skills training (draft attached).

Moved: Mr Ben Hyde

Seconded: Mr Evan Wyatt

Voting Requirements

Simple majority required.

BFAC Resolution 04/2024:

That the Bush Fire Advisory Committee endorse that all joining volunteer firefighters complete Bushfire Safety Awareness and Firefighting Skills training within nine months of having their membership with the Shire confirmed by DFES (via email). Failure to comply will result in termination of membership.

Moved: Mr David Roberts

Seconded: Mr Evan Wyatt

Voting Requirements

Simple majority required.

BFAC Resolution 05/2024:

That the Bush Fire Advisory Committee endorse that all current volunteer firefighters of a Shire Bush Fire Brigade must complete Bushfire Safety Awareness and Firefighting Skills training within 24-months of Council endorsement. Failure to comply will result in termination of membership.

Moved: Mr David Roberts

Seconded: Mr Anthony Teale

Voting Requirements

Simple majority required.

BFAC Resolution 06/2024:

That the Bush Fire Advisory Committee endorse that, as an interim action, all current volunteer firefighters of farmer response Bush Fire Brigades are to complete Rural Fire Awareness within 2 months of Council endorsement. Failure to comply will result in termination of membership.

Moved: Mr David Roberts

Seconded: Mr Anthony Teale

Voting Requirements

Simple majority required.

BFAC Resolution 07/2024:

That the Bush Fire Advisory Committee endorse that the Shire of Lake Grace review the Bush Fire Brigade Operating Procedures and provide a copy to all volunteer firefighters to outline roles and responsibilities.

Moved: Mr David Roberts

Seconded: Mr Anthony Teale

Voting Requirements

Simple majority required.

BFAC Resolution 08/2024:

That the Bush Fire Advisory Committee endorse that the Shire of Lake establish a volunteer bush firefighter induction package be created which outlines roles and responsibilities, including regarding training, for all joining volunteer firefighters to read and return a signed copy to the Shire when submitting their membership application.

Moved: Mr David Roberts

Seconded: Mr Anthony Teale

Voting Requirements

Simple majority required.

14.3 Local Government Grant Scheme (LGGS) Grant

A grant of \$78,850 has been received for the Financial Year of 2024 – 2025. Additionally, a \$8,000 capital grant for one fast fill trailer for Lake King Town BFB has been provided.

14.3 General Business

14.3.1 Western Power

FCO Peter Walker requested whether there had been correspondence from Western Power about the assessment and maintenance of powerlines in the LGA. CBFCO David Roberts advised that Western Power are currently conducting helicopter line maintenance, including silconing of insulators.

14.3.2 Preparation, Response and Burn over Safety

A case study involving a Western Australian BFB volunteer who was burnt over during fire season 2023 - 2024 causing significant injuries was discussed. This emphasised the importance of ensuring firefighting equipment, including private vehicles and personal protective equipment, is readily accessible and prepared, particularly during harvest.

Draft – Training Schedule 2025 – 26
Bushfire Safety Awareness and Firefighting Skills

Course Start	Course End	Location	Month	Year
3/02/2025	5/02/2025	Nyabing	February	2025
17/02/2025	19/02/2025	Pingrup	February	2025
3/03/2025	5/03/2025	Nyabing	March	2025
17/03/2025	19/03/2025	Pingrup	March	2025
1/04/2025	3/07/2025	Lake King	April	2025
7/04/2025	9/04/2025	Kukerin	April	2025
5/05/2025	7/05/2025	Pingrup	May	2025
19/05/2025	21/05/2025	Lake Grace	May	2025
2/06/2025	4/06/2025	Newdegate	June	2025
16/06/2025	18/06/2025	Lake King	June	2025
30/06/25	2/07/2025	Newdegate	July	2025
21/07/2025	23/07/2025	Varley	July	2025
4/08/2025	6/08/2025	Dumbleyung	August	2025
18/08/2025	20/08/2025	Kukerin	August	2025
1/09/2025	3/09/2025	Lake Grace	September	2025
15/09/2025	17/09/2025	Newdegate	September	2025
6/10/2025	8/10/2025	Kukerin	October	2025
2/02/2026	4/02/2026	Nyabing	February	2026
16/02/2026	18/02/2026	Pingrup	February	2026
2/03/2026	4/03/2026	Nyabing	March	2026
16/03/2026	18/03/2026	Pingrup	March	2026
1/04/2024	3/04/2024	Varley	April	2026
8/04/2026	10/04/2026	Dumbleyung	April	2026
4/05/2026	6/05/2026	Kukerin	May	2026
18/05/2026	20/05/2026	Lake Grace	May	2026
1/06/2026	3/06/2026	Newdegate	June	2026
15/06/2026	17/06/2026	Lake King	June	2026
1/07/2026	3/07/2026	Pingrup	July	2026
20/07/2026	22/07/2026	Varley	July	2026
3/08/2026	5/08/2026	Dumbleyung	August	2026
17/08/2026	19/08/2026	Nyabing	August	2026
7/09/2026	9/09/2026	Lake Grace	September	2026
21/09/2026	23/09/2026	Newdegate	September	2026
5/10/2026	7/10/2026	Kukerin	October	2026

14.3.3 Incident Reporting

A/AO Anika Keeling emphasised the importance of early reporting of fire incidents, including the provision of PAFTACS and situation reports to DFES Communication Centre. A/AO Keeling also emphasised the use of contact numbers, including for Regional Duty Coordinator, provided with the DFES Report (attached).

14.3.4 Online Permitting

CBFCO Roberts requested the Shire investigate online permitting systems for the application and issuing of electronic permits to set fire to bush. CESM Sutherland will liaise with other local governments and investigate further (action item added).

14.3.5 Issuing of Permits

CBFCO Roberts outlined that there is to be only one FCO (at a time) per zone issuing fire permits. CBFCO Roberts requested that this be clarified against previous BFAC minutes.

14.3.6 Fire Weather Officer

The Committee reviewed the appointment and powers of a fire weather officer powers in accordance with the *Bush Fires Act 1954* (WA). CBFCO Roberts emphasised that fire weather officers may be gazetted to parts (or zones) of the Local Government Area at the discretion of the Local Government. Where more than one fire weather officer is appointed by a local government the local government shall define a part of its district in which each fire weather officer shall have the exclusive right to exercise.

Local government may appoint one or more persons to be the deputies of a fire weather officer, however, the local government must determine the deputies by seniority. In the instance that the gazetted fire weather officer is absent, the most senior deputy present within the local government will only then assume the powers of the fire weather officer.

Local government may also select personnel as a committee or assistants to assist the fire weather officer. However, these personnel do not hold powers as a fire weather officer.

A fire weather officer may provide an exemption to allow burning of bush within the local government when the Fire Danger Rating is high, extreme or catastrophic. However, this is not permitted by *Bush Fires Act 1954* (WA) s 38(18)(a) – (b) within prohibited burning times and/or when a total fire ban has been declared.

14.3.7 Cancellation of Permits

All permits to set fire to the bush are to be cancelled at 11:59PM on Friday, 19 October 2024.

15 MEETING CLOSED

The meeting was declared closed at 5:47PM.



DFES Upper Great Southern Lake Grace BFAC Report 11 October 2024

Many thanks to all of your continued support in training and mitigation across the Winter/Spring period. We would like to emphasise that we are always here to support local brigades and FCOs.

Key Messages

Harvest Water Bomber Support: To utilise these resources effectively, **call for them early** to minimise turnaround time and ensure a **Ground Controller** is allocated with Talk-Around selected on the radios to communicate with the aircraft (Your local CESM/AO/DO can assist).

High-Season Fleet: This year, during the 2024/25 high-threat period, the Upper Great Southern has a plan in place to support high-risk areas with additional appliances when they become available. These appliances are currently being delivered throughout the region.

Reporting: With harvest approaching, we are encouraging FCOs and brigades to ensure that all fires are being reported to 000 (ComCen). This assists in collating information to better understand the incidents throughout the region and ensures that the documentation supports landholders who lose property/machinery due to fire.

Lithium-ion batteries: Last year, firefighters responded to 64 structure fires caused by lithium-ion batteries, up from 34 in 2020. Firefighters have already been called to 32 of these incidents in 2023, with the State now in its busiest period of the year for residential fires. Information on lithium-ion battery fires and prevention tips can be found at <https://www.dfes.wa.gov.au/hazard-information/fire-in-the-home/lithium-ion-batteries>.

Smoke Alarms: An alarming 75 per cent of deaths caused by home fires last year occurred in properties that were not fitted with working smoke alarms. Change your smoke alarm battery every year if it has a replaceable battery; test it every month by pressing the 'test' button and clean it twice a year with a vacuum cleaner to remove cobwebs and dust.

All smoke alarms, regardless of the type or model, need to be replaced every ten years. For more information on maintaining your smoke alarms, visit www.dfes.wa.gov.au/smokealarms

Key Circulars

66/2023 – Updates to PPC and Uniform – New lightweight material is available for LG Bushfire Brigades to order.



DFES Upper Great Southern Lake Grace BFAC Report

11 October 2024

64/2023 – All Hazards Deployment Register – Online Operational Interstate/International Deployment planning tool for all availability and interest from all volunteer fire services

All circulars can be found by logging in to the Volunteer Portal

Staffing

Upper Great Southern region has a few staff movements in recent months and we remind the Shire to use the Narrogin reception email or the generic one for contact in your area is AOEast Upper Great Southern AOEastUpperGreatSouthern@dfes.wa.gov.au. Reception number is 08 68323 110.

Volunteer Hub

The DFES Volunteer Hub has many of the circulars, training calendars and PPE ordering, systems and a wealth of information which assists all volunteers. Log on today to see what you can learn.

DFES Reviews are publicly available here: <https://publications.dfes.wa.gov.au/>

As an agency, we are about continual improvement; the lessons highlighted are explained in detail in the full report.



DFES Upper Great Southern Lake Grace BFAC Report 11 October 2024

The six lessons are outlined below:

Lesson 1: Pre-emptive preparation	Preliminary preparations made by the SOC, MOC, and ROCs based on the predicted weather, relating to resource stand-by and deployment, were deemed successful and should be considered for future events.
Lesson 2: Early communications to pre-formed teams	Personnel involved in the pre-formed teams (PFT) were able to deploy with little notice, even those not on-call. While this was successful, there should be a more coordinated roll out of the information to ensure sufficient information is provided to those attending.
Lesson 3: Role clarity of communication lines	Improved communication is imperative during incidents, for not only battling bushfires but for planning and resource deployment.
Lesson 4: Contingency plans for identified locations	Facilities at or close to the fireground need to ensure they are in safe identified locations, with contingency plans in place.
Lesson 5: Planned and coordinated community communication	There is an opportunity for improvement when it comes to community messaging to ensure consistent, timely, coordinated, and current messaging is always used.
Lesson 6: Wider engagement at event locations	Learning opportunities are present during and after all incidents and should be actioned and embraced more widely.

For DFES assistance, the Regional Duty Coordinator can be contacted on 1800 865 103 at any time.

Many thanks,
Anika Keeling
Acting Area Officer Narrogin East
0429 662 904
AOEastUpperGreatSouthern@dfes.wa.gov.au

OPERATIONAL CONSIDERATIONS

(Checklist for first arriving Firefighters)

The checklist below is a list of operational **considerations** for the first arriving fire crew when giving the first SITREP to COMCEN (first **15 minutes** then every 1 hour afterwards). COMCEN can get you Incident Weather also.

P

POSITION AND PROPERTY THREATENED

- Assess the situation – where is it? Nearest cross road?
- Exposures at risk/critical infrastructure? House? Shed? Tower?

A

AREA

- Size of fire (Length x Width) – estimate only

F

FUEL DENSITY AND TYPE

- What is burning? And estimate how fast it is moving (ROS)

T

TIME TO CONTROL

- Establish IMT (Who is IC, what Sectors?)
- Decide on strategies to extinguish/ make safe
- Delegating key functions – get help from others
- How many hours to get it contained? Roughly?

A

ASSISTANCE REQUIRED

- Traffic Management & Road closures?
- Regional Manager to assist? What do you need help with?
- Additional resources (**ask early as it takes time to arrive**)?

C

COMMUNICATIONS AND CONTROL POINT

- Radio frequencies/Communications plan
- Location of control point
- Media and public advice/warnings – 1800 718 288

S

SURFACE WIND STRENGTH AND DIRECTION

- Send SITREP
- Safety is first priority

COMCEN: 1800 198 140

UGS RDC 1800 865 103

DFES Communication Centre (ComCen) • 000 to report bushfire • Provide an incident update / situation report (see below) • Request Incident Weather Forecast • Request DFES assistance / to attend. • Contact WA Police, Main Roads, Western Power	1800 198 140 Email: dfescomcen@dfes.wa.gov.au
DFES Regional Duty Coordinator • Request water bombers • Request DFES assistance / to attend. • Request DFES to meet machinery costs before engaging contractors	1800 865 103
DFES Public Information • Issue Community Warning (Advice, Watch & Act, Emergency Warning) • Update or change an existing Community Warning	1800 718 288 Email: statepublicinfo@dfes.wa.gov.au
Telephone Warning System • Sends alerts to home phones & mobiles. • Must be used for Emergency Warnings	1300 566 588

Shire of Lake Grace

TOURISM ADVISORY COMMITTEE

MINUTES

DATE

Meeting Commencing at 10am Tuesday 29th October 2024



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Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Minutes of the Tourism Advisory Committee Meeting held at Shire of Lake Grace Council Chambers at 10am on Tuesday 29th October 2024.

Objectives of the Shire of Lake Grace Tourism Advisory Council are to advise the Council on:

1. The identification, inclusion and implementation of tourism matters in Council's Strategic Community Plan (and other operational plans/annual budget) in order to increase tourism income in partnership with the Community, Commonwealth, State and Local government and other industry stakeholders
2. The coordination of and collaboration between Lake Grace Shire's tourist attractions, heritage museums (AIM Hospital etc), events, tourism promotion/marketing and services to visitors
3. Developing community understanding of the value of tourism
4. Industry development, employment and training to benefit tourism, heritage and events
5. Seeking funding to support and promote tourism and develop new and existing tourist attractions
6. Assisting in the development of current, quality information to visitors and stakeholders
7. Recognising and promoting excellence within the local tourism industry
8. To represent the Shire at Roe Tourism meetings and events

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

Deputy Chairperson Suzanne Reeves opened the meeting at 10.00am

2.0 PRESENT

Deputy Chairperson	Mrs Suzanne Reeves	Community Representative Lake Grace
Committee Member	Cr Debrah Clarke	Shire of Lake Grace Councillor
Committee Member	Mr Peter Stoffberg	Community Representative Lake Grace
Committee Member	Mr Kevin Penny	Community Representative Lake King
Committee Member	Mr Norm O'Neill	Community Representative Pingaring
Shire Representative	Mr Alan George	Shire Lake Grace Deputy CEO
Shire Representative	Mr Craig Elefsen	Manager of Infrastructure
Shire Representative	Mrs Jo Morgan	Lake Grace Visitor Centre Manager
Shire Representative	Mrs Vicki O'Neill-Gray	Lake Grace Visitor Centre Coordinator

*** Mr Kevin Penny, Mr Norm O'Neill and Mrs Vicki O'Neill Gray via Teams online.

3.0 APOLOGIES

Chairperson	Ms Catherine Kelly	Community Representative Newdegate
Committee Member	Ms Carla Hyde	Community Representative Varley
Committee Member	Ms Sheena Zurnamer	Community Representative Varley
Shire Representative	Mrs Karen Humphrey	Lake Grace Centre

4.0 CONFIRMATION OF MINUTES

RESOLUTION / RECOMMENDATION

Moved: Mr Peter Stoffberg
Seconded: Mrs Debrah Clarke

That the Minutes of the Shire of Lake Grace Tourism Advisory Committee Meeting held on Tuesday 13th August 2024 be confirmed as a true and accurate record of the meeting.

CARRIED 9/0

5.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

6.0 URGENT BUSINESS APPROVED BY THE CHAIRPERSON

Nil

7.0 MEMBERS REPORTS

Kevin Penny (Lake King Representative)

Hatters Hill Stamp Battery:

On Wednesday 9th October, I travelled to Hyden and met with Hugh Roberts and Craig Brooks.

They came up from Lake King with a truck, trailer and tel- handler etc, to facilitate the removal and transport of the Stamp Battery back to Lake King.

All went well, and the Battery is now deposited in Lake King.

Before the Stamp Battery is put on exhibit, a few days work needs to be done in the way replacing souvenired pieces and rotten timbers, exchanging with steel. Our work will include making the structure secure and strong.

I've approached Track Care WA, a group I belong to. They've agreed to make me the Project Leader for this task, and officially recognizing it under the TCWA banner.

This means we'll have insurance coverage for those that wish to help in the restoration work.

I would encourage locals to please pitch in, as we may also be in need of an Oxy set, welder, scrap metal etc.

This won't happen until early March next year.

It's up to the Lake King Progress Association as to where it should be displayed, keeping in mind that signage would be used and maybe a fence to keep children at bay.

It will have to be displayed in the open, as the finished exhibit will stand between 6.0 to 7.0 mt high.

I will volunteer to provide all the information needed to prove its provenance to the district of Lake King, Ravensthorpe and Newdegate. And will provide the history and stories etc applicable.

RECOMMENDATION / RECOMMENDATION

Moved: Mr Kevin Penny
Seconded: Mrs Debrah Clarke

Motion the Shire of Lake Grace to support application for grant funding Hatters Hill for the restoration, prepare sight and signage.

CARRIED 9/0

Two-Day Expedition Planned

I'm excited to announce that we're planning a two-day expedition to explore local Rock Tanks and Hatters Hill next Autumn. This trip has generated significant interest from two 4WD clubs and members of Track Care WA, who are eager to participate and contribute to any potential restoration efforts.

I'll be leading the expedition, and we'll be joined by renowned Perth historians, tour operators, 4WD magazine writers, and descendants of 1930s Hatters Hill prospectors. These descendants have fascinating family stories to share.

I encourage the Lake King community to get involved and experience our local area firsthand.

More specific details, including dates, will be available next year.

Norm O'Neill (Pingaring Representative)

PINGARING TOWNSHIP DUAL SHIRE APPROACH

Kulin & Lake Grace Shires

- Pingaring Progress Association to decide what projects that they want, e.g. Tourism Strategic Plan, then prepare a submission and email to both shires.
- The Shire Development Officers will work together to work through how they can assist to achieve an outcome.

ICLOUD STORAGE FOR HISTORIC DOCUMENTS & PHOTOS:

- The proposal to investigate centralised storage for historic photos & documents for all towns / sidings in the Lake Grace Shire.
 - The shire would be best placed as individual Progress Associations can be transient
 - Alan George to supply a contact that maybe able to assist enquiries
 - This was 2nd by Kevin Penny (Lake King Representative)

DUMP POINT:

Proposed Funding:

- Kulin Shire: Deb Clarke advised that the Kulin Shire has included in next year's budget.

Proposed Position:

- Luke Price Street parking bay near the current playground & public toilets

FACEBOOK:

- [Discovering Pingaring](#)
 - [Closed Group](#)
 - [Joining Criteria:](#)
 - DNA linked to a Pingaring past or present citizen.
 - Working for the good of Pingaring
 - e.g. SoLGTC members
 - Worked / working in Pingaring for a business.
 - No business advertising unless it benefits the Pingaring community in someway

7.1 VISITOR CENTRE MANAGER REPORT

- We are in need of a new Tourism Strategic Plan. Rather than wait Peter Stoffberg suggested we start it now. Jo to find some other plans as a template. Once found, email these out and members so they can make notes as to what they would like to add. To be discussed and workshopped at our next meeting in February 2025.
- Across the Lake book is complete and now on sale for \$60 each. Jo will present this costing to the next Council meeting as an agenda item..
- Many events held by the Visitor Centre of late. Mainly attended by locals but for the benefit of possible tourists. The Aim Hospital Open Day, The Stationmaster Building celebrates 100yrs and the Market Day & Treasure Trail. All events had a great response with great numbers. Norm O'Neill queries where these events were advertised. The Lakes Link, Facebook and Instagram, the Lake Grace and Districts Facebook page, posters around town and on back of public toilet doors in Lake Grace and Central Wheatbelt. Norm suggested the Visitor Centre joining the Pingaring private page so we can share events with them too.

- Jo will be connecting with 7 other Visitor centres as part of the Visitor Centre WA Committee.
- Our stats continue to grow. September and October have been our busiest months of the year.

7.2 AIM HOSPITAL REPORT

- The AIM Hospital Open Day was a great success on 8th September. About 60 people joined us on the day and many added their names to a *Friends of the Museum* list. Training has begun for the Museum Team with the preparation towards the centenary.
- Laura Gray has been through the building with Michelle Slarke and Craig Elefsen to update the Conservation Plan. Grants have been applied to by Michelle Slarke and Aimee Turnbull for the various stages of the interpretation.

7.3 ROE TOURISM ASSOCIATION

- Signs are currently in production. Waiting to hear when they will be ready.
- Next meeting in Monday 18th November in Kondinin. .

7.4 AUSTRALIA'S GOLDEN OUTBACK

- We have recently put forward ads by Daniela Veroni with AGO for the map and planner brochures. The ads are a similar format we have used for 5 years now. They still look fantastic but could be an idea to go for a different look in the New Year.
- AGO staff called though early September for a quick hello.

8.0 GENERAL BUSINESS

- Peter Stoffberg requested a motion to be put forward about the Wave signs at the Shire's major entry points. Talks of rebranding were discussed in 2019 but never went ahead. Then covid happened. The signs are approx. 20 years old and look tired and faded. Perhaps an updated sticker on the existing signs would make them look more appealing and tie us over to possible new idea in the future.

RECOMMENDATION / RESOLUTION

RESOLUTION

Moved: Mr Peter Stoffberg
Seconded: Mr Kevin Penny

The Shire of Lake Grace Tourism Advisory Committee recommend all existing Shire boundary entrance signs (wave signs) to be updated on both sides to be refreshed and considered for a review on replacement next budget (2025/26). .

CARRIED 9/0

- Kevin Penny mentioned the water source for rinsing at the Public RV dump point in Lake King.
Craig confirmed that a RPZ valve (back flow prevention device) is needed.

Solution to be discussed next meeting.

9.0 DATE OF NEXT MEETING

The next meeting is scheduled to take place on Tuesday 18th February commencing at 10am at Shire of Lake Grace Council Chambers.

10.0 CLOSURE

There being no further business, the Deputy Chairperson closed the meeting at 11.32am.

11.0 CERTIFICATION

I, Suzanne Reeves, certify that the minutes of the Shire of Lake Grace Tourism Advisory Committee held on Tuesday 29th October 2024 as shown were confirmed as a true record of the meeting.

Deputy Chairperson Signature

Date

Shire of Lake Grace

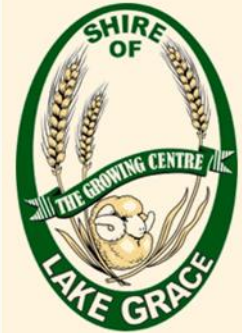
Local Emergency Management Committee

Minutes

31 October 2024

Meeting Commencing at 1.00pm

Shire of Lake Grace Council Chambers, 1 Bishop Street Lake Grace



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

Acknowledgement of Country to be read by the Chairperson

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Minutes of the Local Emergency Management Committee Meeting held at the Shire of Lake Grace Council Chambers, 1 Bishop Street Lake Grace on Thursday 31 October 2024.

Emergency Management Act 2005

39. Functions of local emergency management committees

- a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- b) to liaise with public authorities and persons in the development, review and testing of local emergency management arrangements;
- c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

1.0 OPENING AND WELCOME

The Shire President Len Armstrong opened the Meeting at 1.00pm.

2.0 ATTENDANCE AND APOLOGIES

Attendees:

Name	Role	Agency
Len Armstrong	Council President	Shire of Lake Grace
Craig Elefsen	MIS	Shire of Lake Grace
Alan George	CEO	Shire of Lake Grace
Ryan Sutherland	CESM	Shire of Lake Grace
Gavin Stevens	Area Officer	DFES
Ross Chappell	Volunteer	St John Lake Grace
Charlotte Powis	DEMA	DFES
Aimee Turnbull	CEDO	Shire of Lake Grace
Wade Bambling	Sergeant	Lake Grace Police Station
Lisa Pearce	Health Service Manager	Lake Grace Hospital
Michael Phillips via teams	Regional Coordinator	Dpt Communities
Peter Stoffberg	Owner	Lake Grace Roadhouse
Ethan Giacomel	Assistant Operations Officer	DBCA
Tony Peplow via Teams @ 12:58pm	Operations Manager	Water Corporation
Anna Erickson via Teams @ 1:01pm	Veterinary Officer	DPIRD
Chris Poot	Area Manager	CBH Lake Grace

Apologies:

Name	Role	Agency
Michelle Bamess	Community Paramedic	St John Ambulance
Fred Steer	Acting Operations Manager	Main Roads

Minute taker: Kylie Armanasco

3.0 DISCLOSURE OF INTERESTS

Nil

4.0 GUEST PRESENTATIONS

Nil.

5.0 CONFIRMATION OF MINUTES

RECOMMENDATION / RESOLUTION

That the Minutes of the Local Emergency Management Committee Meeting held on Thursday 08 August 2024 be confirmed as a true record of proceedings

Moved: Alan George

Seconded: Ross Chappell

CARRIED 13/0

6.0 REVIEW OF ACTION LIST AND BUSINESS ARISING

	ACTION	RESPONSIBILITY	STATUS
GENERATORS	Source four generators for the following locations: Shire Office (complete) Lake Grace Town Hall Lake Grace Pavilion Doctor's Surgery	Shire administration	Ongoing
EVACUATION CENTRES	Lake Grace Pavilion & Newdegate Pavilion have been assessed by Department of Communities for suitability	Department of Communities	Ongoing

	Add the Newdegate Pavilion and Lake Grace Pavilion to Evacuation Centre mapping system.		
	Source grant funding to enable evacuation centres to be properly equipped.	Shire administration	Ongoing
COMMUNICATIONS	Investigate purchase of extra 2-way radios	Shire administration	Ongoing
LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS	Update LEMA and educate on best practice for large incidents.	Shire administration CESM	Ongoing
PPE & TRAINING	Shire to issue PPC/E to active members and complete appropriate training based on hazards.	CESM	Ongoing
INCIDENT MANAGEMENT TRAINING	FCO training on incident management	CESM	Ongoing
LOCAL RECOVERY PLAN	Review and update Local Recovery Plan	Shire administration Local Recovery Coordinator CESM	Ongoing
RISK REGISTER	Update Risk Register	Shire administration CESM	Ongoing

Peter Stoffberg made the recommendation that once an item for action is complete that it be removed from the list.

7.0 CORRESPONDENCE

Correspondence In:

Mr Hayden Richardson (Owner, Landmark Newdegate) – Telephone correspondence on 09 August 2024 – Mr Richardson advised that he does not currently have capacity to join LEMC.

Ms Stephanie Lloyd-Clarke - (Deputy President, Newdegate Field Machinery Days) – Email correspondence on 09 October 2024 – Ms Lloyd-Clarke will represent Newdegate Field Machinery Days at LEMC.

Miss Rebekah Dunkeld – (Operator, Newdegate Stock and Trading) – Telephone correspondence on 15 August 2024 – Miss Dunkeld will represent Newdegate Stock and Trading at LEMC in lieu of Mr Colin Dunkeld.

Correspondence Out:

Nil

Information tabled:

Nil

8.0 REVIEW OF LEMC MEMBERSHIP AND CONTACT LIST UPDATES

8.1 Ms Stephanie Lloyd-Clarke (Deputy President, Newdegate Field Machinery Days) – add.

8.2 Miss Rebekah Dunkeld – (Operator, Newdegate Stock and Trading) – add.

9.0 LOCAL EMERGENCY MANAGEMENT (STANDING ITEMS)

9.1 Post Incident Reports

Nil.

9.2 Post Exercise Reports

Nil.

9.3 Exercise

9.3.1 CESM: No practical exercises are currently scheduled.

9.3.2 CESM: The date of the annual desktop emergency management exercise (including the Shire of Kent and Shire of Dumbleyung) is to be confirmed at the first combined LEMC meeting scheduled on Wednesday, 26 March 2025.

9.4 Review Local Emergency Management Arrangements

9.4.1 A LEMA review checklist was completed and provided to DEMA Charlotte Powis on 19 August 2024. This reviewed the Shire's existing LEMA document which has not been recorded by the State Emergency Management Committee. The review identified that the Shire currently does not have the required local emergency management policies. However, the LEMA identifies several plans and policies, including a Communications Plan, "to be developed". A table (Appendix 4) outlines plans and policies, however, two of four plans listed are identified as in development.

Information pertaining to office bearers, their roles and responsibilities within the LEMC and ISG were identified as requiring revision. Records and details of Memoranda of Understanding were also found to require review, as no current details are maintained in the LEMA regarding MOUs.

Information about vulnerable groups (i.e. locations such as schools and aged care facilities) is identified, however, the populations within these locations are not documented as vulnerable. "Special needs groups" are identified in the Shire of Lake Grace Local Recovery Management Plan. Additionally, the Shire's Local Recovery Plan has not been reviewed since 2016.

9.4.2 Quotes have been provided by four emergency management planning businesses for the research and drafting of a combined LEMA. The Shires of Dumbleyung, Kent and Lake Grace are reviewing these quotes.

9.4.3 As of 23 Oct 24, a letter from the Shire of Lake Grace is being drafted requesting approval from the State Emergency Management Committee for a combined LEMC to be recorded. This will also advise the SEMC that the Shires are adopting a combined LEMA.

10.0 AGENDA ITEMS

RECOMMENDATION / RESOLUTION

Endorsement of the updated members list to include amendments.

Moved: Peter Stoffberg

Seconded: Lisa Pearce

CARRIED 14/0

RECOMMENDATION / RESOLUTION

CESM Ryan Sutherland recommended for the Shire of Lake Grace Ranger, Keith Squibb, be added to the LEMC list.

Moved: Ryan Sutherland

Seconded: Ross Chappell

CARRIED 14/0

11.0 AGENCY / MEMBER REPORTS

11.1 Chris Poot – CBH Lake Grace

With harvest happening, Chris brought to attention that there is an increase of people within Lake Grace town & shire resulting in more vehicles on the road.

11.2 Lisa Pearce – Lake Grace Hospital

In preparation for the bush fire season ahead, Lisa informed the LEMC that the hospital staff have been doing extra training. The hospital had a steady flow of patients for September and is well staffed.

11.3 Ross Chappell – St John Ambulance Lake Grace

Ross advised that there has been a struggle to get a crew together at times, although there are 12 volunteers on the list. Most members are only drivers and haven't done training to be able to assist in giving treatment.

11.4 Gavin Stevens – Department of Fire & Emergency Services

See attached report.

Gavin shared that Emergency WA is the best source of information for communication regarding bush fires that are reported and will soon be available in an app. There are fixed wing fire fighting aircraft coming in for use this bush fire season a week earlier, compared to previous seasons. A recommendation was made by Gavin for everyone to do a Bushfire Fundamental course, to allow non bush fire brigade people to understand what to do in the event of a bush fire. A total fire ban would be in place for tomorrow 01/11/2024.

11.5 Charlotte Powis – Department of Fire & Emergency Services

See attached report.

Charlotte informed the LEMC that some of the State Hazard Plans are open for review and comment, with the Fire Plan open until 9/12/2024 and the Human Bio Security Plan open until 8/11/2024. The DEMC is prioritising the issue with power outages and communications in times of emergency. A preseason briefing is happening on Wednesday 20 November 2024.

11.6 Ethan Giacomel – Department of Biodiversity Conservation and Attractions

Ethan happily advised the LEMC that is now contactable 24hrs a day.

11.7 Tony Peplow – Water Corporation

Tony shared that there is a good amount of water on hand ahead of the bush fire season, a lot of preparation work has been done so they are in a good position.

11.8 Anna Erickson – Department of Primary Industries and Regional Development

Anna mentioned the ongoing issue of the Shothole Borer that is happening in Western Australia and to keep an eye out for the signs of a Shothole Borer.

11.9 Ryan Sutherland – Shire of Lake Community Emergency Services Manager

See attached report.

12.0 GENERAL BUSINESS

Nil

13.0 NEXT MEETING

Date	Activity	Venue	Comment
Wednesday 26/03/25	LEMC Meeting	Shire of Dumbleyung Council Chambers	
Wednesday 04/06/25	LEMC Meeting	Shire of Lake Grace Council Chambers	
Wednesday 27/08/25	LEMC Meeting	Shire of Kent Council Chambers	
Wednesday 29/10/25	LEMC Meeting	Shire of Dumbleyung Council Chambers	

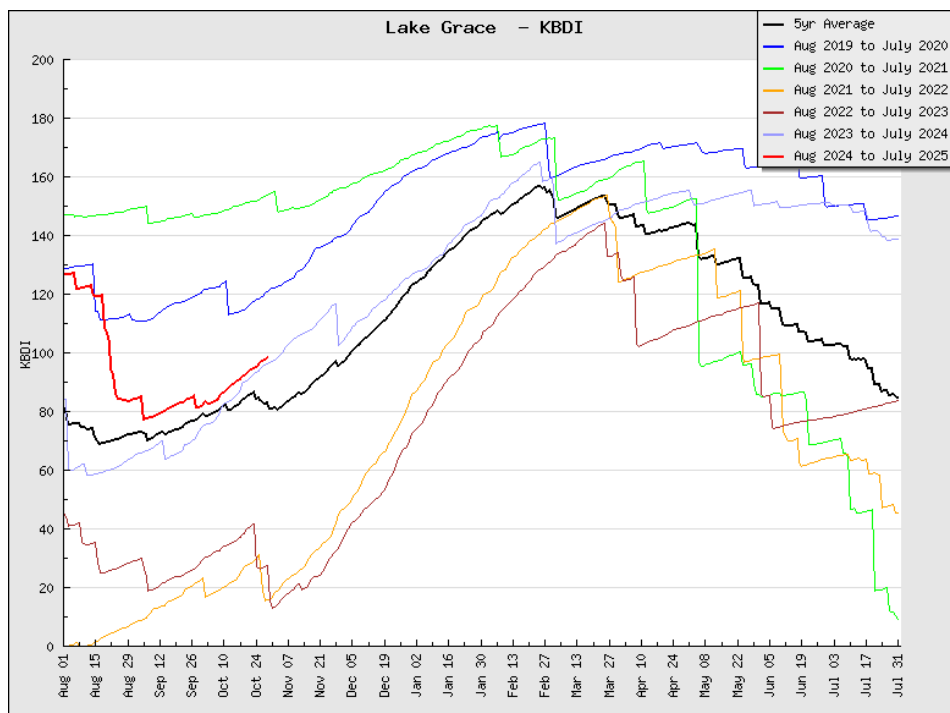
14.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 1:37pm.

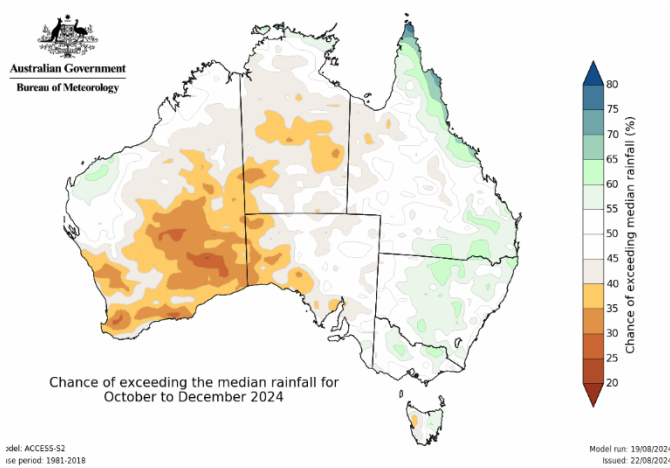
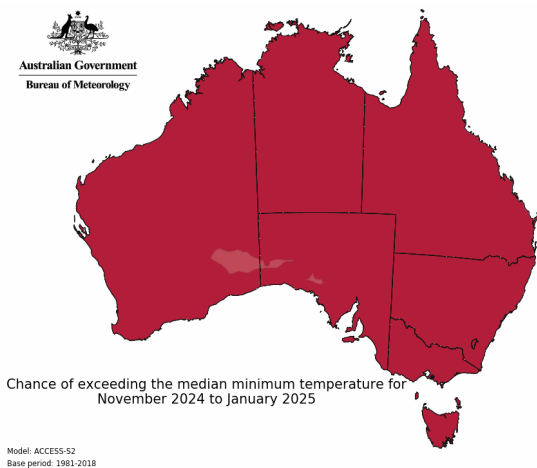


Lake Grace LEMC Report – 31 October 2024

BUSHFIRE SEASON OUTLOOK & PREPARATION



The region is unseasonably dry with significant rainfall not occurring till later in the season, currently ahead of 5 year average with forecast warmer than average temps and average to below average rainfall Oct- Dec 2024



Based on this preliminary information being well prepared for Bushfire Season is key and we would encourage all agencies to test plans and be prepared.

<https://www.dfes.wa.gov.au/hazard-information/bushfire>

Key Preparedness Measures and Messages

Three areas of focus we have as an agency in preparation:

- **Safety** – There was a tragic incident resulting in loss of life in Esperance and in our own region several injuries last season. The importance of regular high quality training, suitable PPE and safe operational practise to keep all responders safe is significant. The release of online Rural Fire Awareness for Farmer Response has been helpful in preparing seasonal farm workers,



Lake Grace LEMC Report – 31 October 2024

- **Communication** – Timely and accurate information from reporting all fires to 000 and good information within the first 15 minutes then every hour there after are key to making sure we have the resources to suppress the incidents in a timely manner (see attached PAFTACS sheet). To that end we will be running pre-season briefings in October. <https://www.emergency.wa.gov.au/> continues to be a reliable source of truth and information.
- **Risk Mitigation:** Good preparation for the impending season is key and we are:
 - Regional Pre-season forums one of which was held in Lake Grace earlier in Oct
 - Through our Bushfire Risk Mitigation Co-ordinator, Blake, managing our UCL and UMR parcels within the gazetted town boundaries.
 - Reviewing risk and deploying SOSF High Season vehicles where incident numbers, risk, training and engagement are suitable for suppression resources
 - Continuing the Grain Harvest Strategy of forward basing fixed wing aircraft in Narrogin over the Harvest period starting 7 Nov 2024.
 - Engaging stakeholders around testing their plans and preparedness activities.

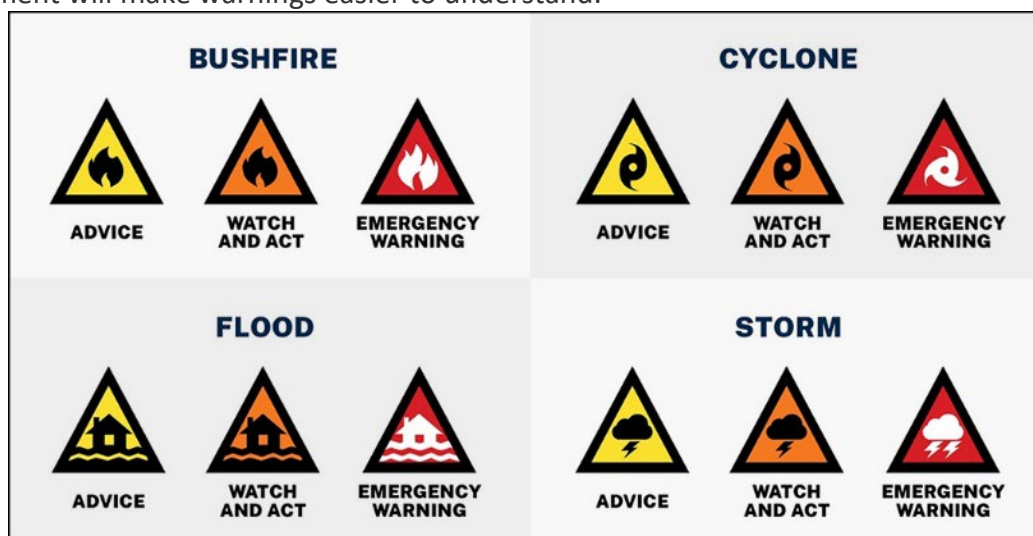
Further Information

Australian Warning System (AWS)

As of 15 July 2024, Western Australia has adopted the Australian Warning System (AWS) for bushfire, cyclone, flood and storm warnings.

The AWS is a national approach to emergency information that aims to deliver consistent warnings to Australian communities, so people know what they need to do to stay safe in an emergency, no matter where they are.

Consistent warning levels, colours and hazard icons supported by a clear and concise action statement will make warnings easier to understand.



Cyclone represents the most significant change find out more here:

<https://dfes.wa.gov.au/hazard-information/warning-systems/australian-warning-system>



Lake Grace LEMC Report – 31 October 2024

Bushfire Fundamentals has been developed to support those who undertake duties in supporting Incident Management Teams at bushfires. It is targeted at personnel working at incidents such as utility companies, St John, contractors, WA Police and Department of Defence. The course provides an overview of bushfire characteristics and behaviour, bushfire safety and survival, the Australasian Inter-Service Incident Management System (AIIMS) and the role of WA fire agencies in bushfire response. Course Access For people who are not DFES staff or volunteers, please use the following link to access the course: <https://eacademy.dfes.wa.gov.au/?client=externaltenant>

Attached is an information sheet for LEMC members.

Staffing update: Anika Keeling will be covering my Annual Leave over October and is available on my email and will have my phone.

Many thanks,

Gavin Stevens
Area Officer Narrogin East
0475 224 640
AOEast@dfes.wa.gov.au



Health and Safety Representative Tip

Person Conducting a Business or Undertaking Primary Duty of Care

The *Work Health and Safety Act 2020 (WA)* describes the Primary Duty of Care held by a person conducting a business or undertaking (PCBU).

A PCBU must ensure, so far as is reasonably practicable the health and safety of:

- workers engaged, or caused to be engaged by the person
- workers whose activities in carrying out work are influenced or directed by the person

A PCBU must ensure, so far as reasonably practicable, that the health and safety of others is not put at risk from work carried out as part of the conduct of the business or undertaking

A PCBU must also ensure, so far as is reasonably practicable:

- the provision and maintenance of a work environment without risks to health and safety
- the provision and maintenance of safe plant and structures
- the provision and maintenance of safe systems of work
- the safe use, handling and storage of plant, structures and substances
- the provision of adequate facilities for the welfare of workers in carrying out work, including ensuring access to the facilities
- the provision of any information, training, instruction or supervision that is necessary to protect all persons from risks to health and safety from work carried out
- the health of workers and the workplace conditions are monitored to prevent illness or injury of workers arising from the conduct of the business or undertaking

OPERATIONAL CONSIDERATIONS

(Checklist for first arriving Firefighters)

The checklist below is a list of operational **considerations** for the first arriving fire crew when giving the first SITREP to COMCEN (first **15 minutes** then every 1 hour afterwards). COMCEN can get you Incident Weather also.

P

POSITION AND PROPERTY THREATENED

- Assess the situation – where is it? Nearest cross road?
- Exposures at risk/critical infrastructure? House? Shed? Tower?

A

AREA

- Size of fire (Length x Width) – estimate only

F

FUEL DENSITY AND TYPE

- What is burning? And estimate how fast it is moving (ROS)

T

TIME TO CONTROL

- Establish IMT (Who is IC, what Sectors?)
- Decide on strategies to extinguish/ make safe
- Delegating key functions – get help from others
- How many hours to get it contained? Roughly?

A

ASSISTANCE REQUIRED

- Traffic Management & Road closures?
- Regional Manager to assist? What do you need help with?
- Additional resources (**ask early as it takes time to arrive**)?

C

COMMUNICATIONS AND CONTROL POINT

- Radio frequencies/Communications plan
- Location of control point
- Media and public advice/warnings – 1800 718 288

S

SURFACE WIND STRENGTH AND DIRECTION

- Send SITREP
- Safety is first priority

COMCEN: 1800 198 140

UGS RDC 1800 865 103

DFES Communication Centre (ComCen) • 000 to report bushfire • Provide an incident update / situation report (see below) • Request Incident Weather Forecast • Request DFES assistance / to attend. • Contact WA Police, Main Roads, Western Power	1800 198 140 Email: dfescomcen@dfes.wa.gov.au
DFES Regional Duty Coordinator • Request water bombers • Request DFES assistance / to attend. • Request DFES to meet machinery costs before engaging contractors	1800 865 103
DFES Public Information • Issue Community Warning (Advice, Watch & Act, Emergency Warning) • Update or change an existing Community Warning	1800 718 288 Email: statepublicinfo@dfes.wa.gov.au
Telephone Warning System • Sends alerts to home phones & mobiles. • Must be used for Emergency Warnings	1300 566 588

Course Information

Online Bushfire Fundamentals

Background

Bushfire Fundamentals has been developed to support those who undertake duties in supporting Incident Management Teams at bushfires. It is targeted at personnel working at incidents such as utility companies, St John, contractors, WA Police and Department of Defence. The course provides an overview of bushfire characteristics and behavior, bushfire safety and survival, the Australasian Inter-Service Incident Management System (AIIMS) and the role of WA fire agencies in bushfire response.

Course Access

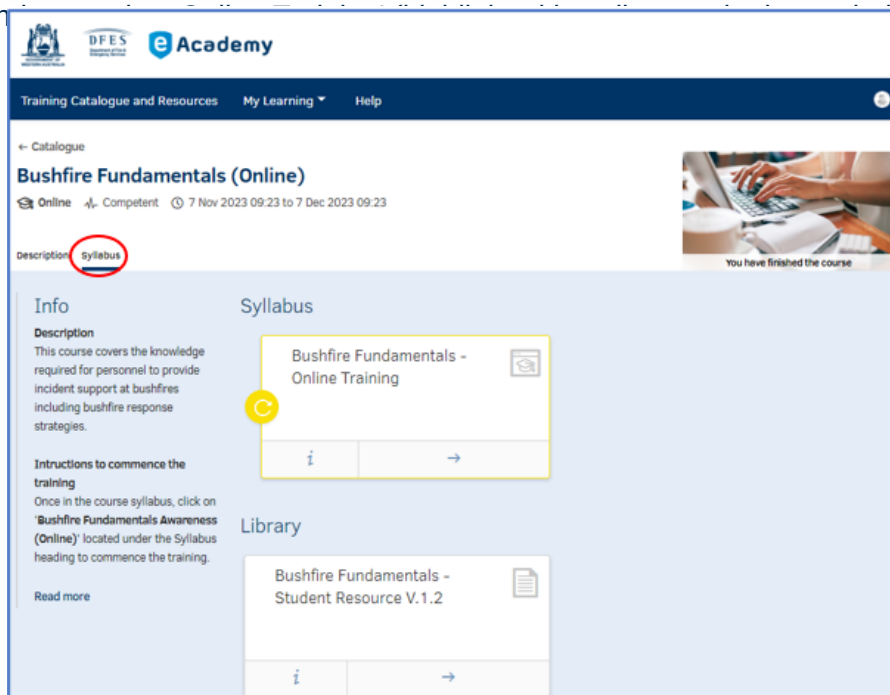
For people who are not DFES staff or volunteers, please use the following link to access the course: <https://eacademy.dfes.wa.gov.au/?client=externaltenant>

Accounts will only be active for 30 days. After this if you wish to access the course again you will need to contact eacademyhelp@dfes.wa.gov.au to request your account be reactivated.

The course may be accessed on a computer, tablet, or smart phone. However, for the best experience it is recommended a computer or tablet is used. Please ensure your device settings allow pop-ups.

If you experience any issues viewing the course on your tablet or mobile device, we suggest downloading Google Chrome from the App Store and select it as your preferred browser.

To access the online course, start by clicking on the 'Syllabus tab' (circled in red on the image below) then click on 'Bushfire Fundamentals' (located under the Syllabus heading).

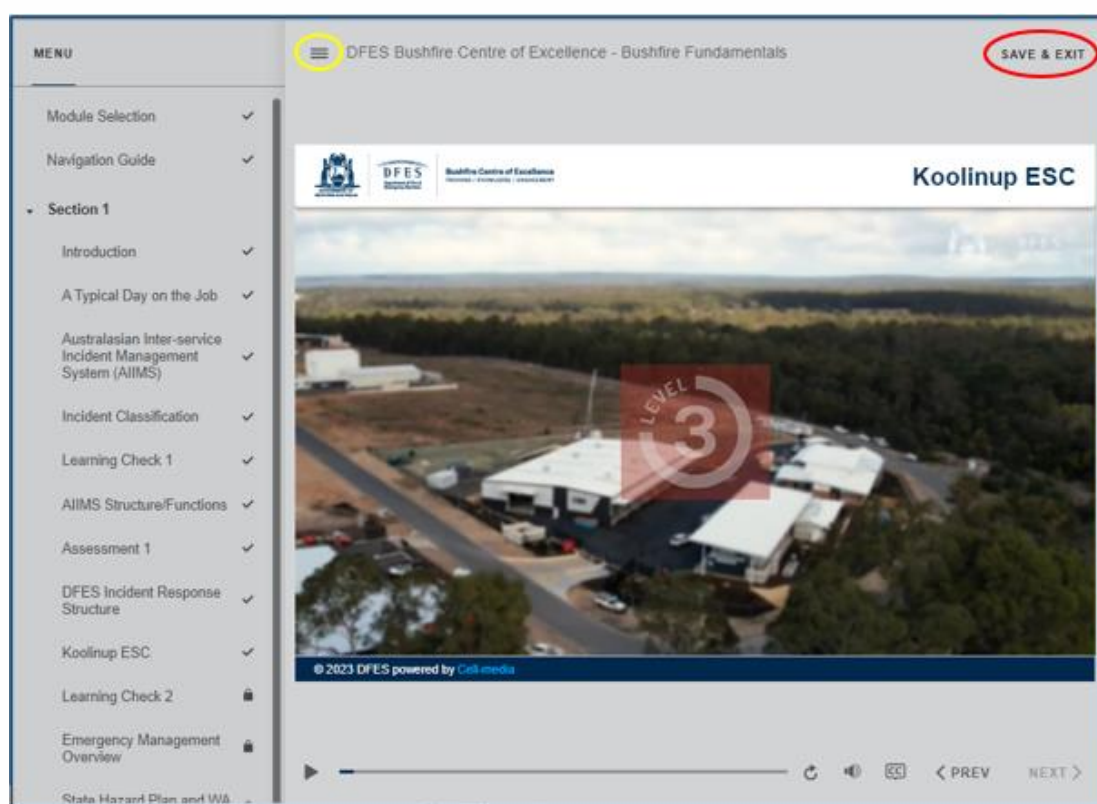


Learning Tips

The online course duration is approximately 2-3 hours. It may be completed in multiple sessions. To ensure your progress is saved, click the 'save and exit' button in the top right-hand corner of the screen when leaving the course (circled in red on the image below).

Always click 'resume' whenever you return to the course. If you select 'start', the course will reset, and you must start from the beginning.

Click on the  icon (circled in yellow on the image below) to open the navigation menu. The navigation menu displays completed tasks with a 'tick' and uncompleted tasks with a 'lock' icon. You can revisit completed items by clicking on them within this menu.



A copy of the **Bushfire Fundamentals Student Resource** is available to download in the 'Library' section located in the 'Syllabus' tab under the online course. It is advisable to download this before starting, to use as a reference tool.

Course Completion

Once you have finished the course, a confirmation email will be sent to you. Please keep the email as evidence that you have completed the course.

Contact

If you have any questions about this course or wish to provide feedback, please email bcoetraining@dfes.wa.gov.au or phone the Bushfire Centre of Excellence on 08 9540 7100.

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT
October to December 2024**

STATE NEWS

The last meeting of the State Emergency Management Committee (SEMC) was held the 2 October 2024. The next meeting is the 4th December. SEMC Communiques can be found [here](#).

DPIRD Polyphagous shot-hole borer (PSHB) webinar

DPIRD is holding a webinar on 7th November at 1700hrs on the polyphagous shot-hole borer. This webinar is open to the LEMC and DEMC members. Please click on the link below to register for the event.

<https://events.teams.microsoft.com/event/c5d06087-4591-4a6b-a45a-b4ec18bb7a@7b5e7ee6-2d23-4b9a-abaa-a0beed2548e>

STATE CONSULTATION REQUESTS

Review - State Hazard Plan Fire – DFES

The Department of Fire and Emergency (DFES) is progressing a comprehensive review of the State Hazard Plan - Fire. This strategic level plan provides an overview of arrangements for the management of fire emergencies in Western Australia.

Initial feedback was requested from internal DFES stakeholders and agencies with roles and responsibilities within the State Hazard Plan. All local governments were requested to join this initial consultation period.

The amended Plan is now available for broad emergency management stakeholder review and feedback.

For further information and to provide feedback go to the [State Hazard Plan - Fire consultation webpage](#).

Please submit your feedback by close of business Monday 9th December 2024.

Review - State Hazard Plan - Human Biosecurity - Department of Health

A targeted initial internal review of the State Hazard Plan – Human Biosecurity has been completed by the Department of Health’s Communicable Disease Control and Disaster Preparedness and Management Directorates and is now available for broad stakeholder feedback. Concurrently, the Department of Health will be continuing engagement with health system stakeholders in relation to this Plan.

The DFES State Emergency Management Policy Branch is now seeking broad stakeholder feedback on the proposed amendments and welcomes other questions or comments you have in relation to this Plan.

For further information and to provide feedback go to the including [State Hazard Plan - Human Biosecurity](#) webpage.

Please submit your feedback by COB 8 November 2024.

Review - State Recovery Arrangements in the EM Framework – DFES

The Department of Fire and Emergency Services (DFES) is undertaking a review of state level recovery coordination and governance arrangements provided in the State Emergency Management Framework.

The purpose of the review is to better define when and how the state government will provide recovery coordination support to local governments and communities following emergencies. This will include clarifying the role, membership, responsibilities and accountability of key state level recovery coordination positions and groups and the DFES Resilience and Recovery Portfolio.

The review will not change the role and responsibilities currently held by local government under the *Emergency Management Act 2005* and State Emergency Management Framework, however it will clarify the circumstances and arrangements for state support to local governments and/or involvement of a state appointed recovery coordinator.

Disaster Recovery Funding Arrangements are **not** a focus of this review.

Local Government Focus Group Sessions

As part of the review, DFES have conducted 2 focus group sessions in June with local government representatives that have recent disaster recovery experience. The purpose of the focus group sessions was to test the policy options and obtain preliminary feedback to inform the review.

All local governments and the emergency management sector will have the opportunity to review the proposed changes and provide feedback via a formal three-month consultation period later this year. The consultation period will include a program of webinars and engagement sessions for local government.

Following the consultation period, proposed amendments will be presented to SEMC for consideration.

SEMC have also approved an extension for the comprehensive review of:

- State Hazard Plan – Energy Supply Disruption (to August 2024)
- State Hazard Plan – Human Biosecurity (to December 2024).

STATE ADVICE

Amendments to State Emergency Management documents

DFES has completed the periodical comprehensive review of the State Hazard Plan – Hazardous Materials Emergencies (HAZMAT). The term 'hazardous materials' was removed from the title to reduce the confusion between the definition of a 'hazardous substance' within the *Emergency Management Act 2005* and the definition of 'hazardous materials' in the *Fire Brigades Act 1942*, and the *Fire and Emergency Services Act 1988*. The plan is now known as State Hazard – HAZMAT.

DFES has amended the State Hazard Plan - Fire and State Hazard Plan - Severe Weather following further implementation of the Australian Warning System framework across cyclone, flood and storm warnings.

Consequential amendments to the Local Recovery Guideline and resources were redesigned to increase accessibility of the documents and bring the documents in line with the West Australian Government's accessibility and inclusivity standard. Please note the DFES State Recovery Team has initiated a comprehensive review process to further review this guideline as more substantial amendments were required to meet the current recovery needs. Local governments do not need to amend their current plans to match these revised documents.



The WA Police Force has amended the State Hazard Plan – Hostile Act, and State Hazard Plan – Terrorist Act to incorporate the consequential statement of fact amendments as a result of removing chemical, biological, and radiation (CBR) emergency from State Hazard Plan – HAZMAT. As described in State Hazard Plan – HAZMAT, DFES will continue to provide a HAZMAT (chemical, radiological or other substance) capability to hostile act or terrorist act incidents managed by the WA Police Force.

The 2023 Emergency Preparedness Report

The [2023 Emergency Preparedness Report](#) has now been released. This report is a snapshot in time of the level of emergency management capability and preparedness we have, as a state, to manage before, during and after emergency events. It highlights our strengths, weaknesses and areas for improvement statewide, and combines the input from about 170 agencies.

Local Emergency Management Committee Handbook and useful tools

The [LEMC handbook](#) provides local governments with a summary of the actions and best practice principles as required under section 38 – 40 of the *Emergency Management Act 2005*, State Emergency Management Policy, procedures, and guidelines.

The LEMC Handbook provides a summary of the WA emergency management arrangements, key roles, and responsibilities and best practice advice for the administration of LEMC. The Handbook also includes sample LEMC Terms of Reference and Meeting Agenda templates, which can be downloaded from the SEMC website.

Australian Warning System (AWS)

Western Australia has adopted national consistency for cyclone, storm and flood warnings through the [Australian Warning System \(AWS\)](#). The wet weather hazards join bushfire and heatwave in using the AWS colours, icons and warning levels. Warnings also feature an action statement in the headline, giving clear advice to the community about how to stay safe.

Disaster Recovery Funding Arrangements

Natural disasters or terrorist acts can result in large-scale expenditure in the form of emergency and recovery assistance. To assist with this financial burden, the Australian and Western Australian governments have joint arrangements in place to provide financial assistance in certain circumstances. These arrangements are referred to as the Disaster Recovery Funding Arrangements Western Australia (DRFAWA) and are administered by the Department of Fire and Emergency Services (DFES) on behalf of the WA State Government.

Recovery from disasters is a shared responsibility between individuals, households, businesses, communities and governments. The arrangements are designed as a safety net when costs to undertake recovery activities from an eligible disaster become significant.

For assistance to be made available under the DRFAWA, the event must meet all three of the following criteria:

1. The event was one or a combination of the ten specified disasters including bushfire, earthquake, flood, storm, cyclone, storm surge, landslide, tsunami, meteorite strike, tornado; or the event was a terrorist act.
2. A coordinated, multi-agency response was required.
3. Eligible expenditure relating to emergency assistance, damage to essential public assets and/or other eligible assistance provided in relation to the event exceeds \$240,000 across the affected local government areas.

For more information go to <https://www.dfes.wa.gov.au/recovery-funding>

For any queries, please email drfawa@dfes.wa.gov.au or call 1800 920 659.

DISTRICT NEWS

The next Great Southern District Emergency Management Committee meeting is scheduled for 19th March 2025.

Two DFES regional bushfire exercises will be held in the lead up to this bushfire season. Great Southern was held 20th August. The Upper Great Southern exercise will be held 30th October to test Incident Management Team (IMT) capability and readiness prior to the high threat period.

LOCAL NEWS

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Please check the due date for your five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process. Funding opportunities are available to assist with LEMA reviews.

The Local Emergency Management Arrangements Improvement Program

Building on the previous work of the LEMA Review, the LEMA Improvement Program will continue working toward the goal of a more capable and resilient community, through a local approach to emergency management. To deliver on the commitment of a sector-led LEMA improvement process, the WA Local Government Association (WALGA) is partnering with SEMC. WALGA will work on behalf of local government, making sure that the sector is consulted, and their feedback guides the reform of local emergency management.

The projects that make up the LEMA Improvement Program will be fulfilled in phases. Phase 1 has commenced, with the following key activities underway:

- LEMA pilot program development
- Recruitment for a resource to undertake the local government emergency management policy work
- Setting up governance structures and groups.

Given the timeframes of the program please don't delay in preparing any LEMA that are due or nearly due for their 5-year review.

District Emergency and Local Emergency Management Committees Review

In May 2022 SEMC meeting, members approved a review of the roles of District Emergency Management Committee (DEMC) and Local Emergency Management Committees (LEMC). For more information go to:

<https://www.wa.gov.au/organisation/state-emergency-management-committee/review-district-and-local-emergency-management-committees>

GRANT PROGRAM UPDATES

The State Emergency Management Committee (SEMC) oversees the distribution of grant funding to support activities that reduce disaster risk and enhance WA's resilience to disasters. Information on funding opportunities can be found [here](#).

Compiled by: Charlotte Powis
District Emergency Management Advisor
Great Southern
Department of Fire and Emergency Services





Local Emergency Management Committee – Report 31 October 2024

CESM Ryan Sutherland

1. Bush Fire Brigades

1.1 Training

From 17 – 18 Oct 24 six members were able to complete 2.5-days of training, involving the courses Bushfire Safety Awareness (BSA) and Firefighting Skills (FFS) at Lake King BFB. One volunteer from Ravensthorpe also attended and this has opened discussions with that Shire regarding future joint training.

On 15 Oct 24, the Shire of Lake Bush Fire Advisory Committee (BFAC) endorsed a two-year training schedule, commencing in February 2024. This will focus on delivering the courses BSA and FFS, in line with DFES and Local Government Insurance Scheme risk assessment recommendations. The BFAC also endorsed time frames for settlement and farmer response brigade members to undertake minimum training standards as outlined in Shire of Lake Grace Bush Fire Service Training Program (2022).

Additionally, there has been a heavy focus upon promoting the Rural Fire Awareness (online) course as introductory training, both for volunteers and seasonal workers who have no prior training. Communications with many local farmers and farming corporations indicate a notable uptake with the online training, especially for seasonal workers.

1.2 Personal Protective Equipment

Equipment Officers have been appointed at Lake King and Newdegate Town BFBs. The Shire recognises volunteer firefighters Sally Hennesy and Rebekah Dunkeld for assuming these positions. So far, their work has supported the requesting, issuing and recording of PPE for their brigades, as well as neighbouring farmer response brigades. Using introduced online spreadsheets, Equipment Officers are now able to share PPE details in real time with the Shire.

From 17 – 23 Oct 24, assorted PPE was issued to 91 members predominantly from the three Newdegate BFBs, but also including Mount Madden/Dunn Rock, Lake King and Lake Grace North and South Brigades. The PPE issued mainly consisted of tunics, pants and gloves. A re-order of PPE is now being organised.

1.3 Emergency Response Equipment

As outlined in the Action List, 3" and 2" conversion cam-locks have been sourced for Shire fire appliances at Newdegate and Varley. Additionally, the Shire has received three fast fill trailers. A quote has been received for safety lighting to be fitted to these and the works will now be scheduled.

1.4 Operating Procedures

On 15 Oct 24, the Shire BFAC endorsed the review of the Shire's Brigade Operating Procedures, as well as the drafting of an induction manual for new joining volunteers. The Shires of Dumbleyung and Kent have also endorsed this project and have communicated that they are willing to establish common model documents for each



Shire to adopt. Particularly, these documents will provide guidance for farmer response brigades and members, as well as regarding the control of spontaneous volunteers and seasonal workers at fires.

2. Emergency Management

2.1 Local Emergency Management Committee

In mid to late August, the Shire Councils of Dumbleyung, Kent and Lake Grace resolved to combining their Local Emergency Management Committees. Currently, all three Shires are seeking approval from the State Emergency Management Committee (SEMC) to proceed with a combined LEMC. It is intended that the first combined LEMC will occur on Wednesday, 26 March 2025 and will be hosted by the Shire of Dumbleyung.

2.2 Local Emergency Management Arrangement

In August, the Shire Councils of Dumbleyung, Kent and Lake Grace also resolved to combining their Local Emergency Management Arrangements. This is as all Shires were due to or required to review their individual arrangements. The SEMC have been notified of this common intent.

Four quotes have been received from prospective contractors tendering to undertake the LEMA and Local Recovery Plan (LRP) review and drafting. These quotes have been submitted to the respective Shire CEOs for joint consideration. Additionally, the CESM is working with DFES Disaster Resilience Fund to vary a funding agreement with the Shire of Dumbleyung which it is intended will financially support this project.

3. Exercises

No emergency management exercises are currently planned; however, it is proposed that a round table exercise be conducted at the first combined LEMC meeting in March 2025. The CESM is liaising with the DFES Exercise Development team for various emergency management scenarios which can be used for such exercises.

Shire of Lake Grace

Newdegate Library Resource and
Community Resource Centre
Management Committee

Unconfirmed MINUTES

Tuesday 12 November 2024

Meeting Commencing at 9:03 am



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

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Acknowledgement of Country to be read by the Chairperson

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Minutes of the Newdegate Community Library and Community Resource Centre Management Committee Meeting held at the Newdegate Community Library, Mitchell St, Newdegate on Tuesday 12 November 2024.

OBJECTIVES OF THE COMMITTEE

Subject to mutual directions from the Shire, the Newdegate CRC and the Minister and subject to the Agreement to which the committee rules the objectives are;

- 1) to ensure that the Facilities are administered efficiently and in accordance with principles and procedures set down in the Agreement.*
- 2) to maintain policy and guidelines which shape the day-to-day operation of the Facilities;*
- 3) to annually review matters relating to fees and charges, access and service delivery;*
- 4) to annually review plans for the Facilities to ensure that they are consistent with the Agreement and complement the needs and aspirations of persons using the Facilities;*
- 5) to assist in mediating and settling any disputes arising from the use of the Facilities;*
- 6) to facilitate the management and control of the Facilities in accordance with the requirements and policies of the Shire and the Minister;*
- 7) to develop community awareness of the potential and the limitations of the Facilities and to facilitate communication between users of the Facilities, the Shire, the Centre and the Minister;*
- 8) to encourage and facilitate access to the resources of the Facilities so that they are available to both School and public/community users;*
- 9) to ensure that the equipment and other resources of the Facilities will be of good quality and suitable to meet the needs of the School and community users;*
- 10) to ensure that there will be coordinated management and administration of all information materials, items and resources used in the Facilities;*
- 11) to encourage and facilitate the provision of fully integrated and efficient services, facilities and operation for the benefit of both School and community users; and*
- 12) to liaise and accept additional materials offered to the Facilities by way of community donation; provided that such donations to the Library conform to the Shire's and the Department of Education's Libraries Selection Guidelines.*

1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson opened the Meeting at 9.03 am.

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present

Judy Garlick	Principal	DoE Representative
Aleisha Hall	Chairperson	CRC Representative
Naomi Barrett-Lennard	Librarian	DoE Representative
Roz Lloyd	Councillor	Shire of Lake Grace
Alan George	Chief Executive Officer	Shire of Lake Grace
Nicole Kennedy		Community Representative

Apologies

Claire Ness	Librarian	CRC Representative
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Observers/Visitors

Cr Len Armstrong

3.0 CONFIRMATION OF MINUTES

3.1 NEWDEGATE COMMUNITY LIBRARY & COMMUNITY RESOURCE CENTRE MANAGEMENT COMMITTEE MEETING – 14th May 2024

Recommendation/ Resolution

Moved: Judy Garlick
Seconded: Naomi Barrett-Lennard

That the minutes of the Newdegate Community Library & Community Resource Centre Management Committee Meeting held on 14th May 2024 be confirmed as a true and accurate record.

CARRIED 6/0

4.0 REPORTS

4.1 NEWDEGATE LIBRARY REPORT

Newdegate Library Report November 12th 2024 – Claire Ness

We continue to receive new items to the Library through LISWA
Since May 2024- 129 new items have been added to the library and around the same number of items returned to the State Library of WA.

Scribblers golden feather hunt was completed with a lucky library visitor finding the Fuchsia Feather and receiving a book as a prize.

Donated items have included

Ash Barty junior series 11 books- donated by Ash Barty

Books from Community Members

3 part series Kimberley Rock Art – donated by Rock Art Australia

Shire funding (\$500) was used to purchase new releases for the Library which have been very popular.

Newdegate Library Statistics

Issued and Renewals	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2005	12	45	37	21	46	33	4	16	6	15	15	14
2006	21	21	27	7	21	22	14	34	27	6	20	15
2007	17	16	24	3	24	32	15	39	25	19	19	4
2008	9	30	15	14	33	14	6	16	9	20	17	8
2009	2	23	20	15	25	28	12	15	10	17	15	8
2010	3	13	16	14	13	23	28	26	27	26	35	27
2011	5	37	52	27	77	54	22	42	35	76	72	38
2012	10	69	33	27	50	20	49	18	26	54	59	31
2013	8	34	30	20	30	21	36	28	18	27	36	29
2014	39	50	35	33	53	36	61	29	24	61	32	47
2015	23	50	52	58	62	53	42	59	45	38	88	38
2016	17	77	29	45	42	15	53	39	43	43	65	42
2017	26	55	40	43	29	29	40	13	29	39	29	28
2018	9	37	15	30	19	36	33	18	51	30	66	48
2019	31	26	54	34	33	39	29	34	7	43	35	33
2020	6	33	42	2	12	23	27	24	39	54	21	16
2021	17	36	51	53	22	32	25	31	38	33	20	27
2022	5	23	27	8	31	13	19	32	8	42	8	17
2023	13	9	14	10	26	29	9	28	21	37	14	10
2024	6	12	18	13	26	16	6	15	12	31		

4.2 NEWDEGATE COMMUNITY RESOURCE CENTRE REPORT

Coordinators Report – Jessie Bielby

JUNE-OCTOBER 2024

Since our previous meeting in June, as you know I have now accepted the position of Full-Time Coordinator since Lucy's resignation at the end of July; Lucy's final day was on 20th August 2024. She will be greatly missed at the CRC and we wish her luck in all her future endeavours.

Since my previous report we have hosted several workshops and events including a Talk with Dr Graham Jacobs, Thermomix demonstrations, Terrarium Workshop, Festival of Small Halls, KABC Litter Prevention Posters Workshop with the Yr4-6 students, HR Course – ran by BADT Driver Training, Floral Resin Board Workshop & a two-day First Aid Course

The CRC Conference room is still regularly being used for digital meetings and online appointments including Speech Therapy and Psychology both privately and through the school.

We have even assisted a few community members with attending private medical Telehealth appointments; of which they have been grateful to have access to the service but primarily for being able to get assistance with logging into digital applications and websites.

The conference room and the CRC library remains a regularly used meeting place by local sporting community groups, businesses and social groups.

The October school holiday period was extremely quiet as many community members were away,

now that school has resumed, we are looking forward to our upcoming events.

We have the Community Breakfast on the 16th of October and Christmas Shopping Day on the 26th of November. We are also planning to run some Halloween craft and Christmas craft of the kids during the October-December period.

We recently attempted to run two courses through South Regional TAFE; Working at Heights and Confined Spaces but unfortunately, we were unable to meet their minimum numbers requirement, and we have postponed the training until March 2025.

A similar event occurred with our nom! Families cooking workshop, no-one put their name down to do this workshop so nom! advised us that we should cancel the session.

I feel this may be because harvest preparations are beginning, and people are beginning get too busy to attend workshops and events. However, feedback from the students about the nom! Kids workshops that the school hosted, suggested that the workshop was well received, so we will attempt to run the nom! Families session again in 2025.

In November we are hoping to bring the 'Pilates with Lucy' program to the public, Lucy is still actively working hard at completing her training within the specified timeframe and is nearing the end of her course.

In other news,

The Shire of Lake Grace has offered the CRC \$2,000 towards the purchase of town Christmas decorations, which Jade & I have already purchased.

We have also been offered three new flags for the CRC through the Lake Grace Visitor Centre, which will be paid for by the Shire. I have included a copy of the PROOF.

They are very basic design with the text "Gift Shop" & "Open"

I think these will be a great addition and an asset to helping tourists locate the CRC as there is very poor signage currently to indicate that where to find us and the services that we offer. This includes our locals; for example – I recently I had a long-term local come into the CRC who was completely unaware that we had a gift shop, this goes to show not everyone reads the Gate Post or sees our social media posts.

Included in the flags is one that says "Tours" which I feel may be an asset to the Historical Society, where people could enquire through the CRC and then book suitable times with the Historical Society to arrange a tour as many are unaware of the opportunity to be shown around Newdegate.

On 21st & 22nd October I will be attending the DPIRD New Coordinators Conference in Perth, I look forward to networking with other CRC's and learning more about my new role.

I have spoken with Claire and she will be available to cover these days at the CRC in my absence.

Coordinators Report – Jessie Bielby

MAY-JUNE 2024

The CRC has been very quiet over the seeding period, which is to be expected.

Since 30th April we have been hosting appointments for Online Speech Therapy every Tuesday via Health Direct through the school in the back room. The new setup of the room and its web conferencing capabilities has greatly improved the options we have for providing online services to the public.

On Thursday 9th May we held the Spare Parts Puppet Theatre for the primary school, the kids thoroughly enjoyed the performance with a couple of residents participating in the performance.

Completion of ACNC Bulk Register survey done by Claire on 21st May

Held The Australia's Biggest Morning Tea on 23rd May and raised \$1,128.60 for Cancer Council; there was many attendants, and it was a great morning for all. Thankyou to all who contributed and attended.

Wednesday 5th June Jess completed State Library Technology & Digital Inclusions Grant Acquittal.

Wednesday 5th June, we renewed the CRC contract for Services Australia to continue to provide Centrelink access point for 2024/2025.

GRANTS APPLIED FOR:

People of Post Grant of \$2,000 from Australia Post for NAIDOC Week

APPROVED

eID Infrastructure Grant of \$1,319inc. from DPIRD to purchase a Shearwells eID Reader

APPROVED

CRC Development Grant of \$3,300inc. from DPIRD to further develop CRC services

APPROVED

Community Litter Grant of \$1,000 from Keep Australia Beautiful

PENDING

4.3 NEWDEGATE PRIMARY SCHOOL REPORT

Newdegate Primary is continually working collaboratively with CRC and using the space regularly. Assemblies, P&C and School Council Meetings, School Development Days for Professional Learning, Incursions – Police Chat, Spare Parts Puppet Theatre, NAIDOC activities, Circus Challenge, National Simultaneous Storytime, etc, Practice for School Presentation Night, Online Speech Therapy sessions for parents and students, School Psychologist meetings

5.0 MATTERS FOR CONSIDERATION

Youth Advisory Committee (YAC) to be held in the CRC using the Big Screen and similar seating set up to that of the Shire Chambers.

6.0 OTHER BUSINESS

Alan George presented the 2024 Minister for Education, and Newdegate Community Resource Centre (Inc.) and Shire of Lake Grace Deed of Extension and Variation Agreement Newdegate Primary School, Newdegate Community Resource Centre And Newdegate Public Library.

The Variations to the Licence was discussed at length. It was agreed by all in attendance that there needs to be further clarification with the wording of the new clause as it conflicts with information given via email from Kelsie Gates, Department of Education, Property and Leasing Officer. The Newdegate Community Resource Centre nor the Shire of Lake Grace will sign this Deed of Variation and Extension until there has been clarification.

Judy to contact Kelsie Gates re the wording on the Variations to the Licence re the added **Clause 34 Screening**, refer to email from Kelsie to Judy Garlick on 12th September, 2024.

7.0 DATE OF THE NEXT MEETING

The next Newdegate Library Resource and Community Resource Centre Management Committee Meeting is scheduled to take place in March/April 2025, commencing at 9:00am at the Newdegate Community Resource Centre, Mitchell St, Newdegate.

8.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 9.30am

Shire of Lake Grace

Newdegate Swimming Pool Management Committee

Unconfirmed MINUTES

Tuesday 12 November 2024

Meeting Commencing at 9:32 am



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Acknowledgement of Country to be read by the Chairperson

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I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Minutes of the Newdegate Swimming Pool Management Committee Meeting held at the Newdegate Community Library, Mitchell Street, Newdegate on Tuesday 12 November 2024.

OBJECTIVES OF THE COMMITTEE

Subject to directions of the Minister and the Shire and subject to the Licence and of these Rules the objectives are;

- 1) *to advise on the management and control of the Facilities by the Parties according to the terms of the Agreement;*
- 2) *to develop community awareness of the potential of the Facilities;*
- 3) *to promote communication between the Minister, the Shire and users of the Facilities, including booking guidelines and procedures;*
- 4) *to make recommendations to the Shire and the Minister on:*
 - a) *the conditions of hire;*
 - b) *hire charges;*
 - c) *staffing and maintenance;*
 - d) *the settlement and disputes involving management procedures; and*
 - e) *the standard of the Facilities.*

1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson opened the meeting at 9.32 am.

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present

Judy Garlick	Principal	DoE Representative
Jasmine Offer		DoE Representative
Len Armstrong	President	Shire of Lake Grace
Roz Lloyd	Councillor	Shire of Lake Grace
Alan George	Chief Executive Officer	Shire of Lake Grace

Apologies

Rochelle Walker

Observers/Visitors

Nil

3.0 CONFIRMATION OF MINUTES

3.1 NEWDEGATE SWIMMING POOL MANAGEMENT COMMITTEE MEETING 14 May 2024

Recommendation/Resolution

Moved **Len Armstrong**
Seconded **Jasmine Offer**

That the minutes of the Newdegate Swimming Pool Management Committee Meeting on 14th May 2024 be confirmed as a true and accurate record.

CARRIED **5/0**

4.0 REPORTS

4.1 NEWDEGATE SWIMMING POOL REPORT

Principal's Report:

The pool surface is not smooth and impervious and therefore not up to Standard of Practice for Health and needs to be resurfaced. Charlie from Paragon Construction (who completed the equipotential bonding requirements) was contacted to submit a quote for doing core samples but requires the pool to be emptied for this process.

Peter Frantom organised the electrical bonding completion and Rob Tagliaferri is responsible for the organisation of the possible resurfacing. DoE is now fully aware that the Health Department is involved. Rowan Gilbert is the senior architect from H & H Architects.

All the Shared Facility agreements are in the process of being re-written to conform to the new Health Guidelines. Royal Life is working alongside the DoE to ensure these pools/facilities conform to the rules of Group 1,2, or 3 Swimming Pools.

John East (RLSWA) checked the bonding and the signage – 'No diving' signs are required both at the shallow end and the sides of the main pool. These are to be painted with gloss paint using stencils borrowed from Brookton Pool. John East also confirmed the depth signage as installed by Paragon. Bridget has painted these signs using stencils from Brookton Swimming Pool. There is a new electrical loop in the concrete, covered with selastic, around the main pool, to the small pool, then into the main switch board in the pump room and the main switchboard.

The grab rails on the blocks are now all compliant. Only two were changed (lanes 2 & 5). There are new lane rope anchors and a new rail into the Toddlers' pool. They have pop riveted the joins on the drain boards.

John Heerey (Pure Water Pools) is coming to the annual servicing of the pump and will replace components (flanges) in the pump room as necessary.

Solenoid replacements addressed by 4 Rivers Plumbing – Ravensthorpe through BMW (DoE) as the gardener is not permitted to modify or change electrical components.

“With respect to the required pool resurfacing, Stage 2 of the project, I can advise the following:

- on 23 July, 2024 representatives from the Department’s Infrastructure division met with the Department of Health (Health) to discuss the potential closure order
- Health have provided an undertaking to allow the pool to re-open for the upcoming summer season on the condition that the Department provide evidence of planned works, estimated timelines, and regular project updates (an official Department letter and accompanying information was sent to Health on 31 July, 2024 confirming this undertaking)
- during this time the Shire and the school will continue to test and maintain pool water quality, Health have advised a non-compliance detection will result in closure (in accordance with standard practice)
- the Department is proceeding to have ‘like-for-like’ pool resurfacing undertaken (there is no existing funding). Infrastructure – Delivery and Maintenance are currently attempting to seek required funding through the mid-year review due to cost pressures
- at this stage, the project cost has been determined at \$1.18 million with works planned to commence at the end of the 2024/2025 summer season. This is again dependent upon contractor suitability and availability.

I am able to answer queries regarding the electrical bonding of the site whilst queries concerning Stage 2 of the project should be directed to Ty Vandertogt.” Peter Frantom 9/8/2024

Brendon Gerrard (Health Officer) checking water quality and water samples Tuesday 5/11 in readiness for opening the pool. Still waiting for confirmation.

In-Term Swimming Lessons – Lake King 18th November to 22nd December and Newdegate 25th November to 29th November 2024, providing the pool is approved and open. Bridget Michell is running these lessons.

5.0 MATTERS FOR CONSIDERATION

Continue to follow up with DoE representatives in regard to resurfacing required.

Shire will replace turf with ‘cool’ turf – this is on hold until pool repairs are completed.

6.0 OTHER BUSINESS

Pool Blankets – are these going to be used. Lake King Progress Association have suggested they want their money back if they are not being utilised.

Pool Resurfacing Project – the chlorine gases off in a couple of days so water could be used for small oval (put in school water tanks), stock water (Beau Waddell – cattle?? Sheep farmers??

To refill – give advanced notice to Water Corporation in Narrogin/Northam.

7.0 DATE OF NEXT MEETING

The next Newdegate Swimming Pool Management Committee Meeting is scheduled to take place in March/April 2025 at the Newdegate Community Library, Mitchell Street, Newdegate commencing at 9:30 am.

8.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 10.03 am.

LAKE GRACE BOWLING CLUB

Lake Grace Bowling Club
Stubb st Lake Grace, WA 6353
14th October 2024

Lake Grace Shire
Dear Alan

On behalf of the Lake Grace Bowling club, we are seeking sponsorship for our Men's 2 Day classic bowls carnival. The classic will be held on the Tuesday and Wednesday 21st and 22nd January 2025.

We appreciate your sponsorship in previous years when the carnival was held and hope that you can support our event. We can't hold these days without the generosity of people like you.

We provide a complimentary tea for the bowlers and the platinum and gold sponsorship on the Tuesday evening commencing at 6.30pm. if you can make it, we look forward to you joining us. Thank you for taking the time to read this. We look forward to hearing back from you.

Regards
Fundraising Co Ordinator's

John O'Neill
Email john.oneill@gsfs.com.au
Phone 0487 651227
Lynda Trawinski
Email lyndaandwayne@bigpond.com
Phone 0429651403

LAKE GRACE BOWLS CLASSIC

2025 Sponsorship



PLATINUM SPONSORSHIP

\$1000

Name on sponsor board
Lunch for 2 Tuesday and Wednesday
Dinner Tuesday night
Present prize money to Winners

GOLD SPONSORSHIP

\$500

Name on sponsor board
Lunch for 2 Tuesday or Wednesday
Dinner tues

SILVER SPONSORSHIP

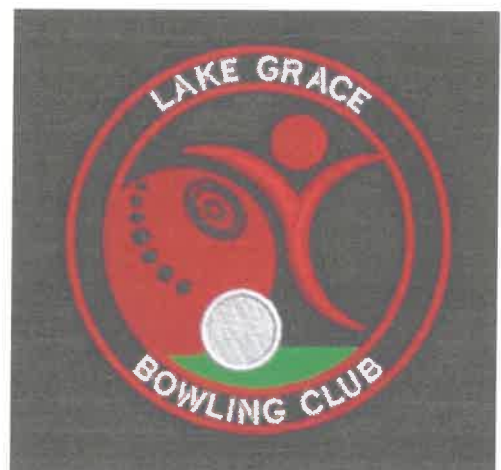
\$300

Name on sponsor board
Lunch for 2 on Wednesday

BRONZE SPONSORSHIP

\$100

Name on sponsor board



Disability Access and Inclusion Plan 2024 – 2029 Survey Results

5 responses were received.

Question 1:

People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Lake Grace.

Agree	60%
Unsure	20%
Disagree	20%

Question 2:

People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Lake Grace.

Agree	20%
Unsure	20%
Disagree	60%

Question 3:

People with disability receive information from the Shire of Lake Grace in a format that enables them to access the information as readily as other people.

Agree	80%
Unsure	20%
Disagree	0%

Question 4:

People with disability receive the same level and quality of services from the staff of the Shire of Lake Grace as other people receive.

Agree	40%
Unsure	60%
Disagree	0%

Question 5:

People with disability have the same opportunities as other people to make complaints to the Shire of Lake Grace.

Agree	80%
Unsure	20%
Disagree	0%

Question 6:

People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Lake Grace.

Agree	80%
Unsure	20%
Disagree	0%

Question 7:

People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Lake Grace.

Agree	20%
Unsure	80%
Disagree	0%

Comments

- Medical Centre & Library doors need to be auto opening
 - Public library & medical centre need automatic doors
 - Unavailability of ramp...i.e post office
 - The CRC, Post office and Local hardware are not access friendly
 - Some doors need to be lighter for opening in facilities, wheelchair for village hall
 - A cross walk in main street for the safety of all Lake Grace families
-



Shire of Lake Grace

Disability Access and Inclusion Plan

(DAIP)

2024-2029



This document is available in alternative formats upon request

Document Status	Reviewed
Revision No:	5
Revision Date:	17 September 2024
Prepared By:	Chris Paget, Deputy Chief Executive Officer
Endorsed By:	Alan George, Chief Executive Officer
Adopted by Council:	xxxx Resolution No:xxxx
Submitted to DSC:	xxxx
Accepted by DSC:	xxxx

CHANGE HISTORY

Version:	Issue Date:	Author	Reasons for Change:
1	1995	Shire of Lake Grace	Original Implementation
2	9 September 2008	Shire of Lake Grace	Review
3	28 May 2014	Shire of Lake Grace	Outcome 7 & 5 Year Review
4	19 June 2019	Shire of Lake Grace	5 Year Review
5	17 September 2024	Shire of Lake Grace	5 Year Review

INTRODUCTION AND ACKNOWLEDGEMENTS

The Western Australian Disability Services Act (1993) requires all local governments to develop a Disability Access and Inclusion Plan (DAIP). The purpose of the DAIP is to provide strategic direction and framework for the Shire to plan and implement improvements to access and inclusion across seven outcome areas. The Shire's DAIP has been prepared in accordance with these requirements and reflects our intention to partner with the community to achieve the improvements captured in the Plan.

The Shire will continue to explore and investigate opportunities to remove or reduce barriers to participation in a wide range of activities and functions, with the intention of making a difference in the quality of life for people with a disability who live, work and spend time in our community. We encourage you to read the Shire of Lake Grace Disability Access and Inclusion Plan 2024-2029.

The Shire acknowledges the initial input received from many individuals, groups and other stakeholders within our communities, which has been invaluable in the original implementation and ongoing reviews of this Disability Access and Inclusion Plan. In particular, thanks are given to Shire staff and individual community members for their time, involvement and commitment.

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Background

The Shire of Lake Grace

The Shire of Lake Grace is located 354km south east of Perth in Western Australia's Southern Wheatbelt and covers an area of 10,747 square kilometres. It incorporates the towns of Lake Grace, Newdegate, Lake King, Varley and part of Pingaring.

Major industries are agriculture including wheat/grains/legumes, sheep and beef cattle, industrial manufacturing and allied services, and tourism.

In 2023 the Shire of Lake Grace had a population of approximately 1301 people according to the Australian Bureau of Statistics. In past years this has increased considerably with the influx of seasonal farm workers as well as tourists during the wild flower season, but statistics show that tourism numbers are now generally sustained all year round.

The town of Lake Grace was founded in the 1911 and has retained some heritage-listed public buildings from this period.

Functions, facilities and services (both in-house and contracted) provided by the Shire of Lake Grace

The Shire of Lake Grace is responsible for a range of functions, facilities and services including:

Services to property: construction and maintenance of Shire owned buildings, roads, footpaths and cycle facilities; land drainage and development; waste collection and disposal; litter control and street cleaning; planting and caring for street trees; numbering of buildings and lots; street lighting; and bush fire control.

Services to the community: provision and maintenance of sports fields, playgrounds, parks, gardens, reserves and other facilities for residents, youth, sporting and community groups; management of recreation centers, pools, public libraries, Visitor Centre/information services, community events, attendance at Development and Progress Association, Recreation Council and community group meetings.

Regulatory services: planning of road systems, sub-divisions and town planning schemes; building and development approvals for construction, additions or alterations to buildings; environmental health services and ranger services.

General administration: the provision of general information to the public and the lodging of complaints and payment of fees including rates and dog/cat licenses.

Processes of government: Ordinary and special Meetings of Council and its Committees, Electors' Meetings and election of Council Members; community consultations; compliance and public advertising.

People with disability in the Shire of Lake Grace

As identified in the figures from the 2021 Census, it is estimated that there are 21 (2.1%) persons who have need for assistance with core activities living within the Shire, compared with 2.4% in 2016. The influx of retirees will increase this number as according to the Australian Bureau of Statistics 2022 Survey of Disability, Ageing and Carers, 52.3% of people aged over 65 identified themselves as having a disability. Based on 2022 ABS numbers there are now 324 persons over the age of 60 living within this Shire, with the median age of the whole population being 41.5 years. The influx of tourists to this region, including those with a disability, must also be considered in the context of this Plan.

Disability Access and Inclusion Plan (DAIP) - Framework

The DAIP is a legislative requirement set out in the *Disability Services Act* 1993 (amended 2004 – WA), while also being informed by the:

- *Equal Opportunity Act* 1984 (WA)
- *Disability Discrimination Act* 1992 (Commonwealth); and
- Disability (Access to Premises Buildings) Standards 2010 (under the *Disability Discrimination Act*).

The *Disability Services Act* requires the Shire to:

- Lodge a plan that covers a period of maximum five years with the Department of Communities;
- Include actions that address seven outcome areas listed under the Act;
- Consult with internal and external stakeholders when reviewing the objectives and actions within the plan; and
- Report annually to the Department of Communities on the progress of the plan.

The DAIP is also supported by the State Government's 'State Disability Strategy 2020 - 2030', a vision to protect, uphold and advance the rights of people with a disability in Western Australia. Annual DAIP reporting includes alignment of the Shire's DAIP strategies with the State Disability Strategy outcomes.

Progress since 1995

The Shire of Lake Grace is committed to facilitating the inclusion of people with disability through the improvement of access to its information facilities and services. Towards this goal the Shire adopted its first Disability Service Plan (DSP) in 1995 as it was known then, to address the access barriers within the community.

Since the adoption of the initial DSP, the Shire has implemented many initiatives and made significant progress towards better access. Some of these are highlighted in Appendix 1 under the relevant key outcome headings.

Access and Inclusion Policy Statement

The Shire of Lake Grace is committed to ensuring that the community is accessible for and inclusive of people with disability, their families and carers.

The Shire of Lake Grace interprets an accessible and inclusive community as one in which all Council functions, facilities and services (both in-house and contracted) are open, available and accessible to people with disability, providing them with the same opportunities, rights and responsibilities as other people in the community.

The Shire of Lake Grace:

- Recognises that people with disability are valued members of the community who make a variety of contributions to local social, economic and cultural life;
- Believes that a community that recognises its diversity and supports the participation and inclusion of all its members makes for a richer community life;
- Believes that people with disability, their families and carers should be supported to remain in the community;
- Is committed to consulting with people who have disability, their families and carers and disability organisations in addressing barriers to access and inclusion;
- Will ensure its agents and contractors work towards the desired outcomes in the DAIP;
- Is committed to supporting local community groups and businesses to provide access and inclusion of people with disability; and
- Is committed to achieving the seven desired outcomes of its DAIP.

The seven desired outcomes of the DAIP are:

1. People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Lake Grace.
2. People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Lake Grace.
3. People with disability receive information from the Shire of Lake Grace in a format that enables them to access the information as readily as other people.
4. People with disability receive the same level and quality of services from the staff of the Shire of Lake Grace as other people receive.
5. People with disability have the same opportunities as other people to make complaints to the Shire of Lake Grace.
6. People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Lake Grace.
7. People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Lake Grace.

Development of the Disability Access and Inclusion Plan

Responsibility for the planning process

The Chief Executive Officer has responsibility to oversee the development, implementation, review and evaluation of the plan. Council endorses the final plan and it is the responsibility of all officers to implement the relevant actions.

Community consultation process

In 2006, 2010, 2014, 2019 and 2024 the Shire undertook a review of its Disability Access and Inclusion Plan (DAIP) to guide further improvements to access and inclusion within our operations and region.

The process included:

- Examination of the initial DAIP and subsequent progress reports to see what has been achieved and what still needs work;
- Consultation with key staff; and
- Consultation with the community

The *Disability Services Regulations* (2004) set out the minimum consultation requirements for public authorities in relation to Disability Access and Inclusion Plans (DAIPs).

Local Governments must call for submissions - either general or specific - by notice in a newspaper circulating in the Local Government area and on any website maintained by or on behalf of the Local Government. Other mechanisms may also be used. In accordance with the regulations an advertisement was taken out in the local newsletter and the community was advised of the consultation through the Shire's notice board, website, and social media.

Access Barriers

The access barriers identified in previous iterations of this Plan and the consultation processes were:

- Processes of the Shire may not be as accessible as possible.
- Suitable parking for people with disability may not be meeting the needs of this diverse demographic.
- Elements of the Shire's website require improvement to best meet the needs of people with disability.
- Ongoing staff training is required to adequately provide the same level of service to people with disability.
- People with disability may not be aware of all consultation opportunities with the Council.

Responsibility for implementing the DAIP

Implementation of the DAIP is the responsibility of the Chief Executive Officer. The Disability Services Act (1993) requires all public authorities to take all practical measures to ensure that the DAIP is implemented by its officers, employees, agents and contractors.

Review and evaluation mechanisms

The Disability Services Act (1993) requires that DAIPs be reviewed at least every five years. Whenever the DAIP is amended, a copy of the amended plan must be lodged with the Department of Communities. The Implementation Plan can be updated more frequently if desired.

Monitoring and Reviewing

The Chief Executive Officer will analyse progress in implementing the DAIP and provide a report to management and Council on progress and recommended changes to the implementation plan annually.

- The Shire's fully reviewed updated DAIP will be submitted to the Department of Communities prior to the end of 2024.

Evaluation

- A broad evaluation will occur as part of the five-yearly major review of the DAIP.
- The community, staff and Elected Members will be consulted as per the endorsed consultation strategies, as part of any evaluation.

Reporting on the DAIP

The Disability Services Act requires the Shire to report on the implementation of its DAIP in its annual report outlining:

- progress towards the desired outcomes of its DAIP;
- progress of its agents and contractors towards meeting the seven desired outcomes; and
- the strategies used to inform agents and contractors of its DAIP. Agents and contractors are informed of the DAIP through reference in their contract and tender documentation.

Communication the DAIP

Once the DAIP is finalised the community will be advised through an advertisement in the local newsletter and on the Shire's website.

The Shire is also required to report on progress in the prescribed format to the Department of Communities by 31 July each year.

Strategies to Improve Access and Inclusion

The following overarching strategies have been developed to address each of the seven desired outcome areas of the Disability Services Act from feedback gained in the consultation process. These will form the basis of the Implementation Plan.

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any event by, the Shire of Lake Grace.

Strategy	Timeline
Monitor Shire services to ensure equitable access and inclusion.	Ongoing
Monitor access to the information in all Shire libraries.	Ongoing
Develop the links between the DAIP and other integrated Shire plans and strategies.	Ongoing
Ensure that events, whether organised or funded, are accessible to people with disability.	Ongoing

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Lake Grace.

Strategy	Timeline
Ensure that all buildings and facilities meet the standards for access and any demonstrated additional need.	Ongoing
Ensure that all new or redevelopment works provide access to people with disability, where practicable.	Ongoing
Ensure that ACROD parking meets the needs of people with disability in terms of quantity and location.	Ongoing
Advocate to local businesses and tourist venues the requirements for and benefits flowing from the provision of accessible venues.	Ongoing
Ensure that all recreational areas are accessible.	Ongoing

Outcome 3: People with disability receive information from the Shire of Lake Grace in a format that enables them to access the information as readily as other people.

Strategy	Timeline
Ensure that the community is aware that Shire information is available in alternative formats upon request.	Ongoing
Improve staff awareness of accessible information needs and how to provide information in other formats.	Ongoing
Ensure that the Shire's website and social media sites meet contemporary good practice.	Ongoing

Outcome 4: People with disability receive the same level and quality of services from the staff of the Shire of Lake Grace as other people receive.

Strategy	Timeline
Ensure that all employees, existing and new, and Elected Members are aware of disability and access issues and have the skills to provide appropriate services.	Ongoing
Improve community awareness about disability and access issues.	Ongoing

Outcome 5: People with disability have the same opportunities as other people to make complaints to the Shire of Lake Grace.

Strategy	Timeline
Council will ensure that information is available in clear and concise language on how residents can participate in decision making processes, public consultation and grievance mechanisms.	Ongoing
Council will advise the community that this information can be made available in alternative formats upon request.	Ongoing
Council will also undertake to support people with disability to attend meetings of Council.	Ongoing

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Lake Grace.

Strategy	Timeline
Council will ensure public consultation is available to all people.	Ongoing
Council will ensure the information available for public consultation is clear and concise so all people can be involved in the consultation.	Ongoing

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Lake Grace.

Strategy	Timeline
Council will include an Equal Employment Opportunity statement in advertisements for staff – “Promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. Encourages people with disability, Aboriginal Australians, young people and people from culturally and linguistically diverse backgrounds to apply for this job”.	Ongoing
Council will ensure that the interview is held in an accessible venue. (HR to check this when inviting people to attend for an interview by asking if the candidate requires any assistance.	Ongoing
Council to use inclusive recruitment practices. Ensure job advertisements are in an accessible format.	Ongoing

Appendix 1

Progress since 1995 under the Disability Service Plan and DAIP

1. Existing functions, facilities and services are adapted to meet the needs of people with disability.

- Talking books were relocated to one specific, clearly signed location in each of Council's three (3) public libraries.
- Provision of Shire information through alternative formats; website (in line with Web Content Accessibility Guidelines and DDA standards), large print upon request.

2. Access to buildings and facilities has been improved.

- Council's renovated Administration Centre is "accessible friendly" with the upgrade including convenient street parking adjacent to the entrance at one level, self-opening entrance doors, wheelchair friendly counter, wide doorways for ease of movement within the building and a separate accessible toilet and shower.
- Lake Grace Visitor Centre (located in a restored heritage building) has renovated its toilet to meet the standards for access and the Management Committee has worked to establish a customer service procedure which will ensure wheelchair visitors have access to the same materials and resources as other people. Ramp has been installed to enable access to building.
- Bankwest has installed an access ramp with railing.
- Lake Grace and Newdegate have built new school/community library buildings all of which are accessible.
- Unisex accessible public toilets are available in Lake Grace, Newdegate, Lake King and Varley and are available 24hrs, 7 days per week.
- Footpaths in the main streets of Lake Grace and Newdegate have been upgraded and kerb ramps installed in Bennett Street, Absolon Street and side streets within townsites.
- Dual use paths installed in majority of streets in Lake Grace.
- Lake Grace Shire Hall entrances were raised to footpath level.
- Renovations to the toilets and change rooms at the Lake Grace Swimming Pool include accessibility and the parking area upgraded to allow wheelchairs and those with walking frames ease of access.
- The Lake Grace Medical Centre was opened in 2000 and provides facilities and services for people with disability. Accessible parking was marked in parking area.
- The Newdegate Medical Centre was opened in 2013 and provides access for people with disability.
- Three over 55's Independent Living Units were opened in Lake Grace in 2014 and provides access for people with disability. Three more units opened in 2016 providing access for people with disability.
- IGA Shopping Complex installed disability access bays at the entrance of the facility in rear carpark.
- Lake King improved parking access to public toilets.

- A Stylus for EFTPOS machine at Shire offices was purchased and implemented to make the 'touch-screen' machine easier to use for clients
- Asphalting around Lake Grace Pavilion has increased accessibility to building
- Braille Male and Female signs installed at Newdegate swimming pool
- Lake Grace - new ramp with rails installed at rear of CWA hall to improve access to the toilet
- Newdegate Skate Park and nature playground has;
 1. a transfer bench to allow disabled children to slide down into play areas.
 2. a stool for disabled people and
 3. a wheelchair picnic table
- Renovations to Newdegate Hall including the installation of a ramp with rails to improve access
- Major rebuild/renovations to the Newdegate Country Club to include entry ramp and unisex accessible toilets
- Construction of All Abilities Playground and Pump Track in Lake Grace that incorporates inclusive swings, carousel, trampolines, play forts, flying fox and accessible barbeque units and picnic tables
- Installation of additional new unisex accessible toilets in Lake Grace (Playground) and Lake King

3. Information about functions, facilities and services is provided in formats which meet the communication needs of people with disability.

- Information is made available in alternative formats upon request.
- The availability of alternative format information promoted via local newspaper and Health Services; continually promoted via Shire website.

4. Employee awareness of the needs of people with disability and skills in delivering services is improved.

- Key Shire employees received disability awareness training.
- Ongoing training for front line employees utilising the Department of Communities Disability Services online resources

5. Opportunities are provided for people with disability to participate in public consultations, grievance mechanisms and decision-making processes.

- Information on consultations was simplified and made available in alternative formats upon request.
- Local Government election polling is held in accessible buildings and some voting booths were modified to suit people using wheelchairs.

Shire of Lake Grace Disability Access and Inclusion Plan Implementation Plan 2024 – 2029

Implementation Plan 2024-2029

The Implementation Plan details the task, timelines and responsibilities for each broad strategy to be implemented in 2024-2029 to progress the strategies of the DAIP.

It is intended that the Implementation Plan will be updated annually to progress the achievement of all the strategies over the duration of the five-year plan.

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised, by the Shire of Lake Grace.

Strategy	Task	Task Timeline	Responsibility
Ensure that people with disability are consulted on their need for services and the accessibility of current services.	• Conduct reviews of the accessibility of services. • Rectify identified barriers and provide feedback to consumers	Ongoing 2024-2029	Executive Team / Community Engagement Coordinator
Monitor Shire services to ensure equitable access and inclusion.	• Monitor consultative process to ensure correct process includes people with disability	Ongoing 2024-2029	Executive Team
Develop links between the DAIP and Shire of Lake Grace Strategic Community Plan Aspire 2033. Environmental Objective - Protect and enhance our natural and built environment Social Objective – A valued, healthy and inclusive community and life-style Leadership Objective – Strong Governance and leadership, demonstrating fair and equitable community values	• Incorporate the objectives and strategies of the DAIP into the Shire's existing planning processes Links to Aspire 2033 – Shire of Lake Grace Strategic Community Plan: • 4.1 – Maintain, rationalise, improve or renew buildings and community infrastructure • 6.1 - Maintain and enhance services and infrastructure that meets the needs of the community • 7.1 - Improve access to sport, leisure and recreation facilities, services and programs • 9.1 - Maintain accountability and financial responsibility through effective planning • 9.2 - Comply with statutory and legislative requirements • 9.3 - Provide a positive and safe workplace	Ongoing 2024-2029	Executive Team

Ensure that events, whether provided or funded, are accessible to people with disability.	• Ensure all events are planned ensuring accessibility	Ongoing 2024-2029	All staff
Improve access to the information in the Shire libraries.	• Provision of large print and audio books for relevant community members	Ongoing 2024-2029	Library staff

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Lake Grace.

Strategy	Task	Task Timeline	Responsibility
Ensure that all buildings and facilities meet the standards for access and any demonstrated additional need.	• Identify access barriers to buildings and facilities. • Prioritise and make submissions to Council for works on rectifying identified barriers as a part of the budgetary process.	Ongoing 2024-2029	Manager Infrastructure Services
Ensure that all new or redevelopment works provide access to people with disability, where practicable.	• Ensure that the legal requirements for access are met in all plans for new or redeveloped buildings and facilities. • Ensure that no development application is signed off without a declaration that it meets the legal requirements. • Ensure that key staff are trained and kept up to date with the legal requirements.	Ongoing 2024-2029	EHO/Building Surveyor & Town Planning Consultant
Ensure that ACROD parking meets the needs of people with disability in terms of quantity and location.	• Undertake an audit of ACROD bays and implement a program to rectify any non-compliance. • Consider the need for additional bays at some locations.	Ongoing 2024-2029	Manager Infrastructure Services

Advocate to local businesses and tourist venues the requirements for and benefits flowing from the provision of accessible venues.	• Provide information (available on the DSC website), on the needs of people with disability and of legal requirements and best practice. • Promote access to business • Make access information available on the Shire's website	Ongoing 2024-2029	Executive Team & Visitors Centre Manager
Ensure that all recreational areas are accessible	• Monitor all facilities as they are upgraded.	Ongoing 2024-2029	Executive Team

Outcome 3: People with disability receive information from the Shire of Lake Grace in a format that will enable them to access the information, as readily as other people are able to access it.

Strategy	Task	Task Timeline	Responsibility
Ensure that Elected Members and employees are aware of access needs and can provide appropriate services	Determine training needs of employees and conduct training as required	Ongoing 2024-2029	Executive Assistant
Improve community awareness of disability and access issues.	Promote on the Shire of Lake Grace web page, Facebook page and community newspapers (Lakes Link, The Gatepost etc)	Ongoing 2024-2029	Community Engagement Coordinator

Outcome 4: People with disability receive the same level and quality of service from the employees of the Shire of Lake Grace as other people receive

Strategy	Task	Task Timeline	Responsibility
Ensure that the community is aware that Shire information is available in alternative formats upon request.	Publicise the availability of other formats in the local newspaper and the Shire website	Ongoing 2024-2029	Executive Assistant & Community Engagement Coordinator
Improve employee awareness of accessible information needs and how to provide information in other formats.	- Make State Government Access Guidelines for Information, Services and Facilities guidelines available on the Shire employee shared network. - Train employees in providing accessible information.	Ongoing 2024-2029	HR / Executive Assistant
Ensure that the Shire's website meets contemporary good practice.	Ensure website complies with contemporary good practice guidelines.	Ongoing 2024-2029	Executive Assistant

Outcome 5: People with disability have the same opportunities as other people to make complaints to the Shire of Lake Grace.

Strategy	Task	Task Timeline	Responsibility
Council will ensure that information is available in clear and concise language on how residents can participate in decision making processes, public consultation and grievance mechanisms.	• Review current decision making processes, public consultation and grievance mechanisms and implement any recommendations	Ongoing 2024-2029	Executive Team
Council will advise the community that this information can be made available in alternative formats upon request.	• Promote accessible complaints mechanisms to the community and their availability in alternative formats.	Ongoing 2024-2029	Executive Team
Council will also undertake to support people with disability to attend meetings of council.	• Ensure all Council meeting venues are compliant for access	Ongoing 2024-2029	Executive Team

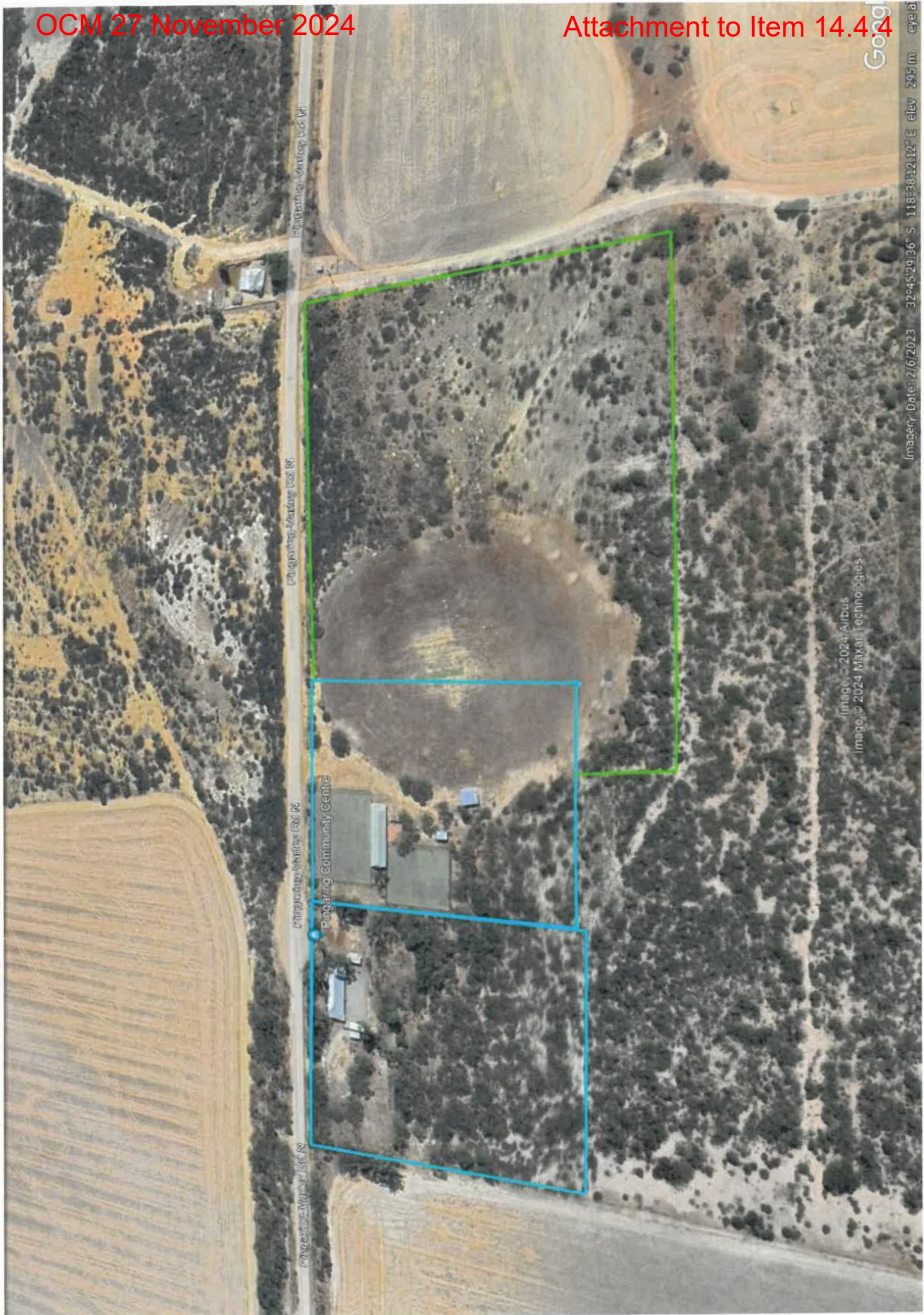
Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Lake Grace.

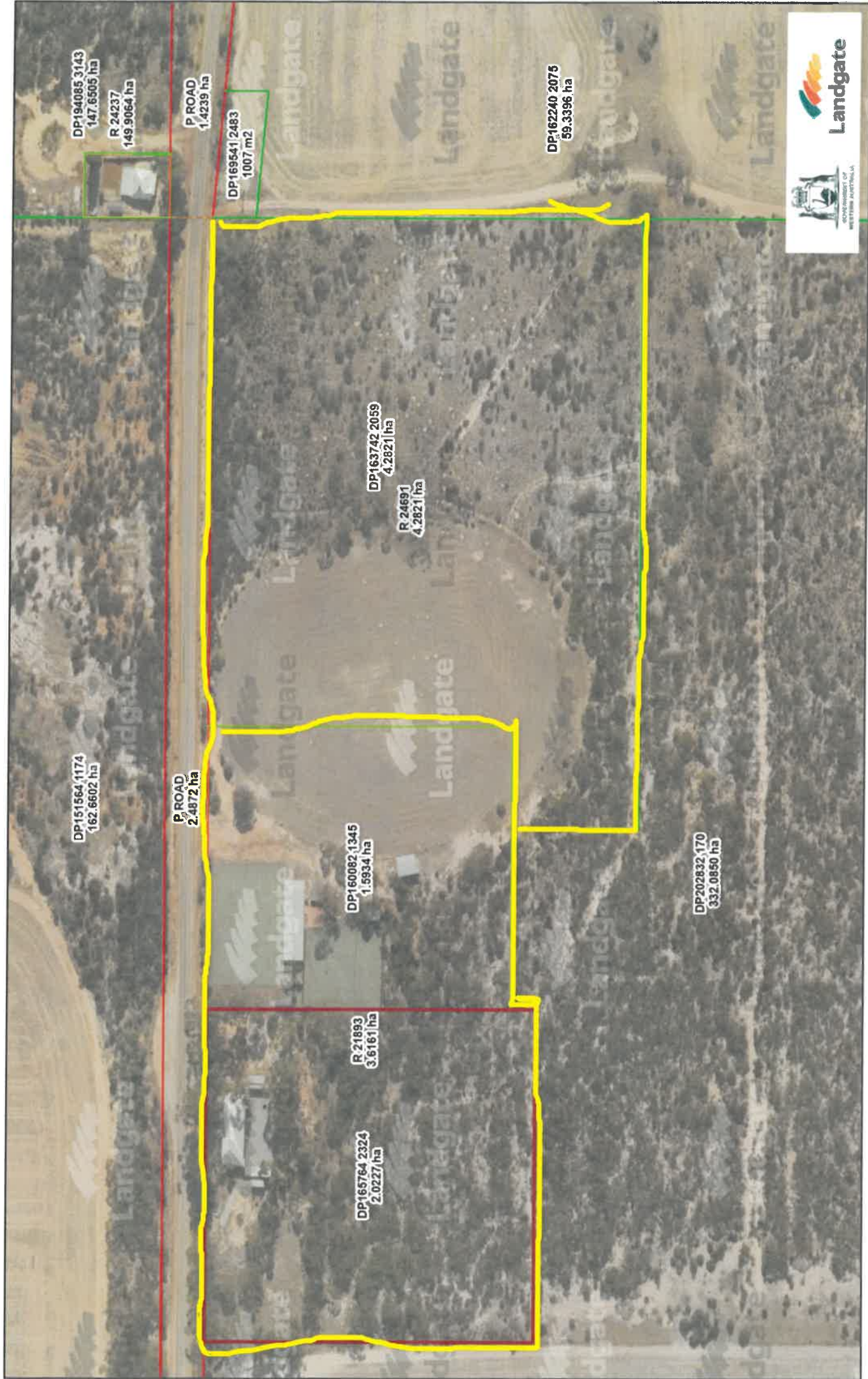
Strategy	Task	Task Timeline	Responsibility
Council will ensure public consultation is available to all people	• Promote public consultation information to the community and their availability in alternative formats.	Ongoing 2024-2029	Community Engagement Coordinator
Council will ensure the information available for public consultation is clear and concise so all people can be involved in the consultation.	• Ensure agendas, minutes and other documents are available on request in alternative formats and are published on the Shire's website.	Ongoing 2024-2029	Executive Assistant

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with the

Shire of Lake Grace.

Strategy	Task	Task Timeline	Responsibility
Council to use inclusive recruitment practices.	• Job advertisements to be in an accessible format	Ongoing 2024-2029	HR / Executive Assistant
Council will include an Equal Employment Opportunity statement in advertisements for staff.	• To include in employment packs “Promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. Encourages People with disability, Aboriginal Australians, young people and people from culturally and linguistically diverse backgrounds to apply for this job”.	Ongoing 2024-2029	HR / Executive Assistant
Council will ensure that the interview is held in an accessible venue.	• HR to check this when inviting people to attend for an interview	Ongoing 2024-2029	HR / Executive Assistant
Improve methods of attracting, recruiting and retaining people with disability.	• Assess the support required for employees with disability • Seek assistance from disability employment service providers	Ongoing 2024-2029	HR / Executive Assistant





Created: 17 June 2024 from Map Viewer Plus: <https://map-viewer-plus.app.landgate.wa.gov.au/index.html>

1:2,257



PUBLIC COMMENT – OLD PINGARING SCHOOL SITE RELINQUISHMENT OF MANAGEMENT ORDER

Comments opened: 01 October 2024
Comments closed: 01 November 2024
Comments received: 45 (as at 04 November 2024)

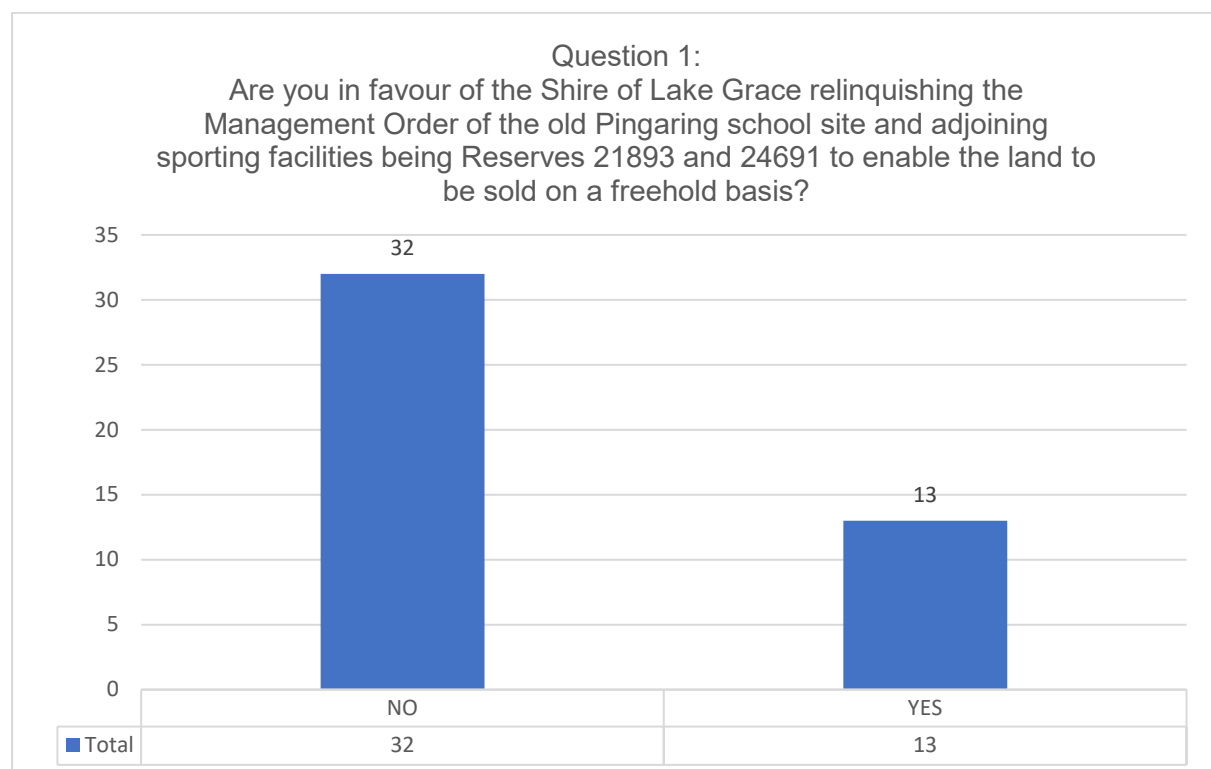
44% of respondents identified as being from Pingaring
31 % of respondents identified as being from the surrounding local areas
25% of respondents identified as being from elsewhere but have connections to the area.

Summary of responses:

Question 1:

Are you in favour of the Shire of Lake Grace relinquishing the Management Order of the old Pingaring school site and adjoining sporting facilities being Reserves 21893 and 24691 to enable the land to be sold on a freehold basis?

No: 71%
Yes: 29%

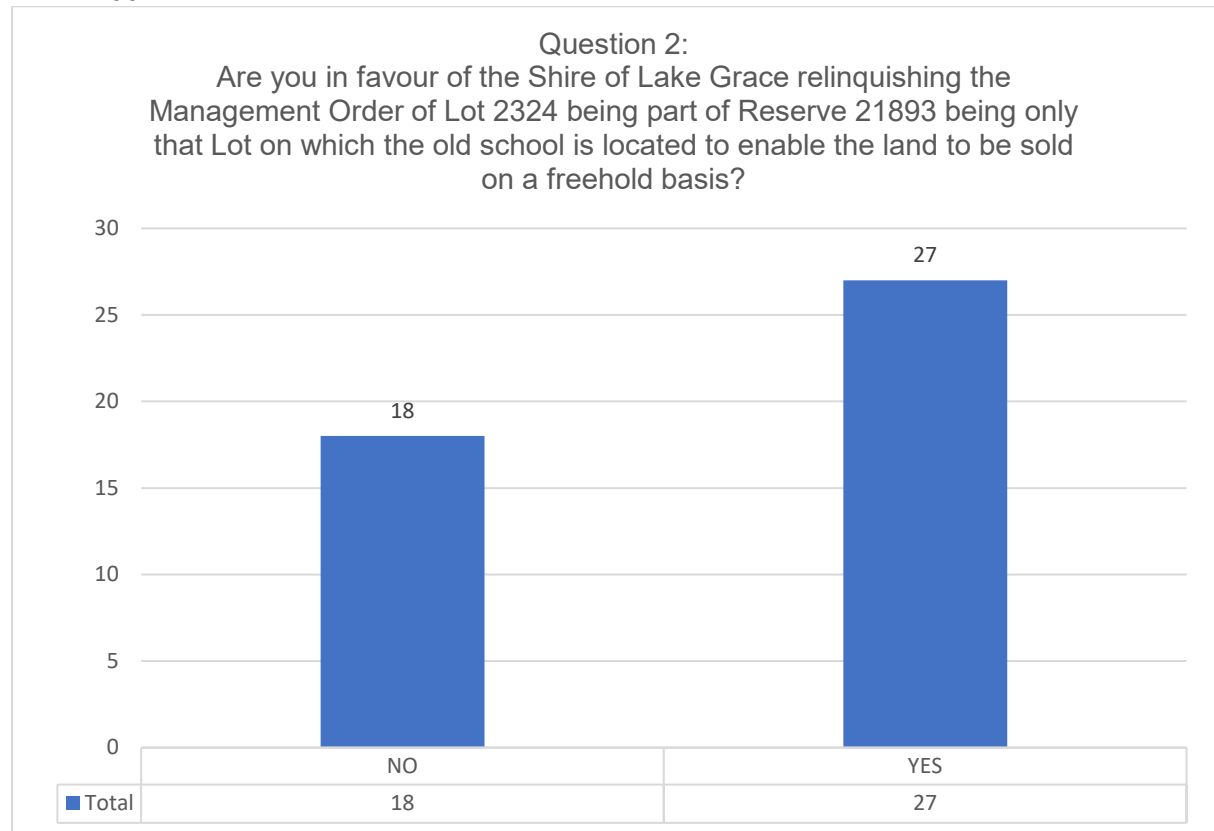


Question 2:

Are you in favour of the Shire of Lake Grace relinquishing the Management Order of Lot 2324 being part of Reserve 21893 being only that Lot on which the old school is located to enable the land to be sold on a freehold basis?

No: 40%

Yes: 60%



Comments for Question 1:

Keep facilities for all to use

I strongly disagree with selling any part of Pingaring school or sports site. In the past year the community has put in endless amounts of work to refurbish it, and maintain its history so our small community remains alive. While doing this it has brought many members of the community and surrounding towns together and I believe lifted spirits. As a daughter of one of these people and someone who grew up in this town, it is truly warming to see this small group of people work so hard to keep the history of Pingaring going. By selling it off, especially to someone who is not a local, all this work will be destroyed and the towns memories will be forgotten.

As a Pingaring farmer and father to fourth generation Pingaring children I'm actually shocked that this is even being considered. Lately there has been a strong emphasis on building the little community of Pingaring with a lot of work done by many people to remind locals and tourists of the history of Pingaring and looking to the future with the return of many farmers children and partners to live and work in the district. The selling of the biggest asset Pingaring has would remove any chance the community of restarting social sporting events and would basically destroy the history of our little community, it's a very strong no from me

I think that a longer consideration time is needed

Prefer it was sold to someone staying local rather than blow in workers.

Happy to see it sold for agricultural business but not workers accommodation.

I would only be in favour of relinquishing lot 2324. I think there is still value for the community in the adjoining land.

Sell the school but not the sporting clubs

It would be a detriment to the community as the tennis courts are still used so I am against the sale of the sporting facilities

The Sporting Facilities should remain available for use by the community.
Consideration should also be made for the development of the sporting grounds club rooms to accommodate the districts growing history collection.

I believe that the clubhouse and courts should not be sold as they are still in working order and on occasion still get used by the public.

No, the sport facilities should remain for the community.

Ag business idea I fully support although the idea of using it for workers accommodation I don't support

I believe that the sporting facilities should stay in the hands of the shire for unlimited use and access for the community

I would like to see the sporting facilities and building stay under shire ownership and management for the recreational use by the community and public.

I oppose to the selling of the school because it currently is set up as museum from the Centenary. Many of the locals have boxes of things from in and around Pingaring that all belong in a museum of Pingaring. The old school would be perfect for this idea as the Hall cannot be used because it is a returned soldier hall. And the golf course is not big enough. With the lay out of the school already set up to hold and accommodate a museum, I see that will be the best use of the school. Instead of being torn down or renovated to a house. This will give something for all old and new locals to go visit and add to over time.

Good to see site being used

I agree with the sale of the school & surrounding grounds to a private entity but feel a caveat would be advisable to address a few issues such as and not limited to the following recommendations: • The exterior integrity of the main school building, storeroom & shelter shed to remain intact and renovated to the original/current specifications. Gifted items – To the Pingaring Community § The Pingaring Primary School sign § Any usable play

equipment. • The interior of the building to be renovated to suit the requirements of the purchaser Gifted items – To the Pingaring Community § Any interior furniture of relevant value. § All school documents, photos, books, trophy's, flags etc

Lake grace has a proud history and should be preserved and not sold of to the highest bidder

Most of the tennis courts are still in good condition and used

The sporting facilities are being used now and sure they will be in the future. The district needs them. The oval is also ideal for caravans to use.

I would not want the community to not have a club house and tennis courts

No for the sporting facility and oval. YES for School building ONLY

Happy for the school and the oval to be sold off as long as it will benefit the community and would like the tennis courts kept for the community to use

The only parcel I am in favour of relinquishing is Lot 2324 of Reserve 21893.

I believe these are important historical sites and once sold and developed this history would be lost. If preserved these would be of interest to travellers and families with connections to the area. I believe it is important also for the remaining locals for their sense of community. Many locals have put their heart and soul into creating displays showing family connections and the past. I would hate to see that lost.

I am in favour of this as it will bring Agricultural Business to the area, Brings another family into the community

Comments for Question 2:

Play tennis occasionally at the courts

further discussion time required

As an ex-President of the tennis club and my wife being ex-President and life member we both have no objection to the school block being sold, but we strongly object to the tennis club and sports oval being sold because of our family history and believe it should be kept for future generations. Neil

I think relinquishing lot 2324 would reduce the resources that the shire/s and community need to outlay in order for maintenance etc.

Sell the school but not the sporting clubs

Myra Harradine I am happy to see the school building being put to good use

The School site is in need of maintenance and upkeep. At present this responsibility largely falls on the local community, which is dwindling.

By allowing the land to be sold on a freehold basis, the property will be able to be developed and maintained by a prospective buyer. Consideration should be made on the zoning of the property to allow for a large workshop, Machinery Sheds or lay down area, so as not to restrict any prospective buyer.

Given the land parcel size, a prospective buyer should be given special permission to undertake clearing for further development.

The school could be sold and the oval could too as they aren't used and aren't in great condition anymore for the public to use

Yes as the shire is spending far too much on upkeep for return for the community.

Our family would love to support Luke and partner. They both provide a valuable service to the community and are involved in several community activities. We certainly hope that they are both successful. Regards Garard family

I think that selling the school is appropriate as it will reduce shire cost and will be better maintained in private ownership

I believe it would benefit the community if the shire sold the school property and repurposed it for residential use. The building has remained vacant for many years, with minimal use, and has been a financial burden on ratepayers. Selling it would be a positive step for the community.

The building would fall into disrepair very quickly if left unoccupied. I think allowing a business & home for a new family would be fantastic for Pingaring

I oppose to the selling of the sports club and oval as they are still used. The tennis courts are used the most by all the locals. Even the cricket ground is used to hold local events and sometimes even a game of cricket for the Kalgarin Pingaring cricket club. Currently the grounds are listed on Wiki Camps as a free spot to camp with running toilets. This has gained quite a few very positive reviews on the area and as a good spot to stay. This I believe will bring more people into and around Pingaring as it already has.

I strongly disagree with the sale of the aforementioned to a private entity.

My reasonings are as follows - • The Shire of Lake Grace would be missing out on an already established satellite tourism base by selling this off.

o This area is already in use as a free camping spot for travellers and is listed on Wikicamps with great reviews.

o It is ideal as a base for travellers to explore the Pingaring Rock, Buckleys Breakaways & the many other attractions Pingaring has on offer.

o I feel that the current buildings, especially the Pavilion & Public toilets, of which are currently in good working order, could be upgraded with minimal expenditure. § The Pavilion would easily convert to a camp kitchen. • The Sports change rooms, boundary railing & oval goal post was built circa 1955.

o The water pipe used to construct the fence, goal posts and used in the Pavilion was from when the Lake Grace Town Water supply dam (south of Lake Grace) changed the

type of pipe they used.

o The Sports Change Rooms could be fully restored to original condition at a minimal cost and would be a valuable part of the area's tourism attractions.

So much history at this site that need protecting and preserving for the future generations.

I am aware that there is maintenance costs involved, but a great deal of work has been done to compile and store much of the district history, and is ongoing.

If the school is sold there is nowhere else to keep our history and memorabilia which is so important. It now has a wonderful display and plans for more.

ONLY if the purpose of the purchase is for the establishment of residence for operating base for an agricultural contracting business and for the agricultural business itself.

YES for 2324 the school building site. NO for Lot 1345 the sporting facility and oval, which I believe needs to be kept for upcoming young families in the area.

I would like to see lot 2324 sold to a entity that is likely to be of benefit to the long term future of the community.

Prefer other option

The community needs more clarity on this. Having had a discussion with CEO Alan George my understanding is that the Department of Planning Lands and Heritage could be the ones who determine who gets the land on which the old school sits and it may not be those in our community who have shown interest.

Other comments:

Concerned about these being sold for workers accommodation as I feel they will fall into a state of disrepair. If they are sold for ag business the owner will be onsite at all times caring for buildings etc.

Given the opportunity to potentially grow the community, another option would be for the Shire to maintain the management of lot 1345, whilst creating two new freehold opportunities by means of relinquishing lot 2324 & reserve 24691.

I feel the shire should ask Pingaring residents their thoughts on both ideas and residents should have the last say in who purchases the properties

So finally I oppose to both the school and sports grounds being sold as it would be a cut-throat situation for our small town. To be able to build it up into our museum and something Pingaring as a town looks after and maintains. Our progress committee has no trouble organising busy bees to get people out to help maintain the grounds. If you would like any more info or insight please give me a call

Could the oval section of this lot be bundled in with Reserve 24691 and have a combined peppercorn lease agreement subject to conditions being met such as
o Boundary railing to remain intact and not disturbed. RESERVE 24691
Cricket Pitch, Goal Posts, Balance of Oval & area of undeveloped bush
I disagree with the sale of the aforementioned to a private entity.

SIDE NOTE:

Could the entire oval (including the portion in Lot 1345 & the remnant bushland of the Reserve 24691) have a peppercorn lease agreement subject to conditions being met such as

- Cricket pitch to be retained and barrier fences installed for preservation
- Goal posts to remain
- Access & future sheds to be placed in a restrictive covenanted Building envelope.

With regard to the Shire of Lake Grace relinquishing their management of the school reserve, I have real concern that the DPLH may very well sell or give the reserve to an outside entity. Don't give them that opportunity.

If the Lake Grace Shire relinquishes the management of these reserves and sold on a freehold basis I worry we will have no control of who might purchase same.

I would not be in favour if it's sold for residence only.

Very happy for the school to be sold. Definitely a BIG no for the Sporting Facility including tennis courts and oval as we have a large number of young families and children coming that will utilise it again.

I would like the sporting facility and clubhouse to be retained for community use as Pingaring has a younger generation returning to the community and there is uncertainty for the long-term functionality/viability of the hall. The tennis club house would be a suitable replacement considering the size of our community.

I would like to see the history and sites preserved, maintained and developed as a drawcard or place of interest for travellers and future generations. I also have a family connection and have fond memories of cricket games and spending time there in my youth.

MUNICIPAL FUND

Chq/EFT	Date	Description	Amount	Amount
EFT27155	03/10/2024	Christopher Paget (Staff Member)		-\$1,000.00
	03/10/2024	Christopher Paget - Managers Bond for 54A Bennett Street, Lake Grace	\$1,000.00	
EFT27156	10/10/2024	AFGRI Equipment Australia		-\$319,000.00
	30/09/2024	Supply & Deliver 1 x John Deere 670G Grader	\$319,000.00	
EFT27157	17/10/2024	35 Degrees South		-\$10,175.00
	13/09/2024	Feature & Contour Survey of Lot 21 Kulin-Lake Grace Road for Industrial Land	\$5,555.00	
	08/10/2024	Feature & Contour Survey of Jam Patch Lake Walkway & Lake Grace Lookout	\$4,620.00	
EFT27158	17/10/2024	ABA Security and Electrical		-\$155.86
	01/10/2024	Monitoring of Security Alarm System of LG Medical Centre - October 2024-December 2024	\$155.86	
EFT27159	17/10/2024	About Bunting		-\$451.00
	30/09/2024	Plastic Pennant Bunting for 100 Years celebrations at Lake Grace Visitors Centre	\$451.00	
EFT27160	17/10/2024	Activ8me		-\$39.95
	01/10/2024	Newdegate Medical Centre Satellite Internet - September 2024	\$39.95	
EFT27161	17/10/2024	Anna Scheepers		-\$200.00
	05/10/2024	Contract Cleaning of Varley Hall - 23/09, 27/09, 30/09 & 04/10/2024	\$200.00	
EFT27162	17/10/2024	Australia Post		-\$357.58
	03/10/2024	Postage & Freight - September 2024	\$357.58	
EFT27163	17/10/2024	Awesome Floors		-\$21,001.75
	07/10/2024	Sand, Fill & Seal Newdegate Town Hall Floor - 50% Deposit	\$21,001.75	
EFT27164	17/10/2024	BENARA NURSERIES		-\$124.41
	29/08/2024	Various Plants for Lake Grace Medical Centre	\$124.41	
EFT27165	17/10/2024	BGL Solutions		-\$18,253.32
	30/09/2024	Oval Maintenance - September 2024	\$18,253.32	
EFT27166	17/10/2024	BOC Gases Australia Limited		-\$13.39
	28/09/2024	Container Service: LG Pool - R400C Oxygen Medical C Size	\$13.39	
EFT27167	17/10/2024	Barrett Exhibition Group Pty Ltd		-\$2,310.00
	30/09/2024	3 x Poster Stands & Holders - Lake Grace Visitor Centre 100 Years Celebration	\$2,310.00	
EFT27168	17/10/2024	Building and Energy Division Department of Mines, Industry Regulation and Safety		-\$396.71
	06/09/2024	BSL LG-B2425-07 TR Homes, 1030 Kennedy Road, Kuender	\$340.06	
	13/09/2024	BSL LG-B2425-08 Christopher Arnold, 8 Quondong Court, Lake Grace	\$56.65	
EFT27169	17/10/2024	Burgess Rawson Pty Ltd		-\$231.86
	11/10/2024	Reimbursement of Water & Water Rates - Newdegate Public Toilets	\$231.86	
EFT27170	17/10/2024	Carla Hyde (Staff Member)		-\$3,106.31
	03/10/2024	Reimbursement - Varley Christmas Light Order	\$3,106.31	
EFT27171	17/10/2024	Co-operative Bulk Handling		-\$126.00
	09/10/2024	Bond Refund: Lake Grace Pavilion 09/10/2024	\$126.00	
EFT27172	17/10/2024	Cr Anton Joseph Kuchling		-\$681.83
	30/09/2024	Councillor's Meeting Fees & IT Allowance	\$681.83	
EFT27173	17/10/2024	Cr Benjamin John Hyde		-\$681.83
	30/09/2024	Councillor's Meeting Fees & IT Allowance	\$681.83	
EFT27174	17/10/2024	Cr Debrah Susan Clarke		-\$681.83
	30/09/2024	Councillor's Meeting Fees & IT Allowance	\$681.83	
EFT27175	17/10/2024	Cr Leonard William Armstrong		-\$2,858.75
	30/09/2024	President's Meeting Fees & IT Allowance	\$2,858.75	
EFT27176	17/10/2024	Cr Rosalind Alice Lloyd		-\$764.91
	30/09/2024	Councillor's Meeting Fees, Travel & IT Allowance	\$764.91	
EFT27177	17/10/2024	Cr Ross Chappell		-\$872.91
	30/09/2024	Councillor's Meeting Fees, Travel & IT Allowance	\$872.91	
EFT27178	17/10/2024	Cr Stephen Gordon Hunt		-\$1,229.66
	30/09/2024	Deputy President's Meeting Fees, Travel & IT Allowance	\$1,229.66	
EFT27179	17/10/2024	Department of Fire and Emergency Services		-\$8,068.87
	11/10/2024	2024/25 ESL - In accordance with the Department of Fire & Emergency Services of WA Act 1998, Part 6A - Emergency Services Levy - Section 36L & 36M	\$8,068.87	

EFT27180	17/10/2024 Department of Primary Industries and Regional Development		-\$1,389.33
	07/10/2024 Recoups - NGT Research Facility - Electricity	\$121.14	
	10/10/2024 Recoups - NGT Research Facility - Water Account	\$1,268.19	
EFT27181	17/10/2024 Edwards Isuzu Ute		-\$1,586.85
	06/08/2024 Fit Alloy Side Steps - 2024 Isuzu SX crew cab 4x4 -LG62	\$1,100.00	
	09/09/2024 Vehicle Service - 2023 Isuzu D-Max 4x4 Space (Extra) Cab - LG950	\$486.85	
EFT27182	17/10/2024 Exurban Pty Ltd		-\$1,054.51
	06/10/2024 Town Planner Fees - September 2024	\$1,054.51	
EFT27183	17/10/2024 Fyfe Transport		-\$114,618.79
	13/09/2024 Delivery of 2 x New Side Tippers	\$2,640.00	
	30/09/2024 Supply and Deliver 14mm basalt to Biddy Camm Road SLK 67.73	\$111,978.79	
EFT27184	17/10/2024 Geographe Land Management		-\$11,110.00
	03/10/2024 Roadside Tree Mulching - Lake King-Norseman Road SLK0.00-4.00	\$11,110.00	
EFT27185	17/10/2024 Grants Empire		-\$792.00
	08/10/2024 Lake King Pavilion Review & Update Growing Regions Application - Payment 2 of 2	\$792.00	
EFT27186	17/10/2024 Great Southern Fuel Supplies		-\$3,856.77
	30/09/2024 Fuel Card Purchase LG002	\$336.17	
	Fuel Card Purchase PSP01	\$425.04	
	Fuel Card Purchase LG001	\$246.29	
	Fuel Card Purchase LG139	\$689.12	
	Fuel Card Purchase CESM	\$826.05	
	Fuel Card Purchase LG004	\$585.60	
	Fuel Card Purchase - LG62 - Infrastructure/Works Supervisor	\$92.03	
	Fuel Card Purchase LK2000	\$138.33	
	Fuel Card Purchase - LG1825 - Doctor	\$518.14	
EFT27187	17/10/2024 Hyden Karlgarin Spraying		-\$36,289.11
	27/09/2024 Skeleton Weed Winter Spray	\$27,715.38	
	27/09/2024 Steel Droppers - Lakes Local Action Group	\$8,573.73	
EFT27188	17/10/2024 Integrated ICT		-\$3,108.59
	26/09/2024 IT Support September 2024	\$2,325.29	
	27/09/2024 Exclaimer for Office 365 (up to 50 Licences) - September 2024	\$90.37	
	30/09/2024 Microsoft 365 Licences - September 2024	\$551.54	
	30/09/2024 Cloud Storage - Archive (Tier 4) & Veeam Cloud Connect - September 2024	\$141.39	
EFT27189	17/10/2024 Intelife Group Limited		-\$73,969.50
	30/09/2024 Roadside Vegetation Mulching & Pruning - Biddycam & Argent Roads	\$55,704.00	
	30/09/2024 Roadside Vegetation Mulching - Magenta Road	\$18,265.50	
EFT27190	17/10/2024 Jason Signmakers		-\$9,775.79
	24/09/2024 6 Roadside Aluminium Signs - Roe Tourism Project	\$9,775.79	
EFT27191	17/10/2024 Joanne Marie Morgan (Staff Member)		-\$70.00
	10/10/2024 Reimbursement - Items for Lake Grace Visitor Centre 100 Year Celebration	\$70.00	
EFT27192	17/10/2024 Kristie Jade Stanton		-\$1,590.00
	05/10/2024 Contract - Lake Grace Parks & Gardens 16/09/2024 - 05/10/2024	\$1,590.00	
EFT27193	17/10/2024 LGISWA		-\$192,050.65
	01/10/2024 Property Insurance 30/06/2024 - 30/06/2025	\$32,605.95	
	01/10/2024 Insurance Policies 30/06/2024 - 30/06/2025	\$100,123.65	
	01/10/2024 Motor Vehicle Insurance 30/06/2024 - 30/06/2025	\$25,469.95	
	01/10/2024 Property Insurance 30/06/2024 - 30/06/2025	\$33,851.10	
EFT27194	17/10/2024 LO-GO Appointments WA		-\$5,231.60
	30/10/2024 DCEO Recruitment Services - Remaining 50%	\$5,231.60	
EFT27195	17/10/2024 Lake Grace Artist's Group		-\$7,000.00
	01/10/2024 Community Funding Request 2024/2025 - Over 55 Art Classes	\$2,000.00	
	01/10/2024 Community Funding Request 2024/2025 - Creative Kids Program	\$5,000.00	
EFT27196	17/10/2024 Lake Grace CWA		-\$180.00
	08/10/2024 Stock Purchases - Lake Grace Visitor Centre	\$180.00	
EFT27197	17/10/2024 Lake Grace Communications & Computers		-\$1,173.70
	28/09/2024 Travel to & from Lake King to look at FM Radio Issue	\$1,173.70	
EFT27198	17/10/2024 Lake Grace Leading Appliances		-\$89.00
	03/10/2024 Kettle - Shire Office	\$89.00	
EFT27199	17/10/2024 Lake Grace Plaza		-\$105.70
	30/09/2024 Newspapers Subscriptions - September 2024	\$105.70	

EFT27200	17/10/2024 Lake Grace Reconnect		-\$150.00
	14/10/2024 Bond Refund: Lake Grace Hall 05/10/2024	\$150.00	
EFT27201	17/10/2024 Lake Grace Rural Supplies		-\$6,209.37
	01/10/2024 David Grays Graybate 10SG 20 Kg & Thermal Fogging (mosquito ULV) 20 L	\$2,863.20	
	07/10/2024 Poly Chem Transfer Pump & Various Hardware Supplies	\$3,133.62	
	09/10/2024 Camlock Couplers & Accessories for BFB Trucks	\$212.55	
EFT27202	17/10/2024 Lake Grace Transport		-\$103.40
	10/10/2024 Freight - Toilet Roll Dispensers	\$103.40	
EFT27203	17/10/2024 Lake King Parents & Citizens Association		-\$154.22
	14/10/2024 Supply of Toilet Tissue & Paper Towel - Lake King Hall	\$154.22	
EFT27204	17/10/2024 Lakes Plumbing & Gas		-\$2,595.60
	07/10/2024 Sewerage Maintenance - September 2024	\$990.00	
	07/10/2024 Various Plumbing Jobs in Varley	\$1,055.60	
	07/10/2024 Clear Out Jam Patch Toilet Waste Basket	\$550.00	
EFT27205	17/10/2024 Landgate		-\$144.50
	26/09/2024 Valuations Chargeable - Schedule M2024/09	\$18.10	
	02/10/2024 Title Searches	\$126.40	
EFT27206	17/10/2024 Livingston Medical Pty Ltd		-\$23,604.15
	01/10/2024 Medical Centre Support Payment - October 2024	\$23,604.15	
EFT27207	17/10/2024 M.E Pump Wizards		-\$8,715.30
	10/10/2024 Inspect & Report on 4 Sewerage Pump Stations in Lake Grace	\$8,715.30	
EFT27208	17/10/2024 Maalouf Autos		-\$428.45
	11/10/2024 75,000km Service - Isuzu MU-X LG004	\$428.45	
EFT27209	17/10/2024 Magadashly Pty Ltd		-\$280.00
	09/10/2024 Accommodation for SFO for Audit visit 7-9 October 2024	\$280.00	
EFT27210	17/10/2024 Mark Digital Print Solutions		-\$6,270.00
	18/09/2024 Printing of Across the Lake History Book x 300 Copies	\$6,270.00	
EFT27211	17/10/2024 Marshall Mowers		-\$457.28
	30/09/2024 Replacement Parts - 2012 Hustler Slasher - Newdegate Oval Ride-on Mower	\$318.90	
	09/10/2024 Blades - 2012 Hustler Slasher - Newdegate Oval Ride-on Mower	\$138.38	
EFT27212	17/10/2024 McKenzie's Home Hardware		-\$1,455.73
	30/09/2024 Hardware Supplies - September 2024	\$1,455.73	
EFT27213	17/10/2024 McPest Pest Control		-\$8,800.00
	08/10/2024 Annual Spider Spraying - All Shire Buildings	\$8,800.00	
EFT27214	17/10/2024 NK Studio Design Pty Ltd		-\$4,345.00
	28/09/2024 Costings for Lake King Sports Centre Building	\$4,345.00	
EFT27215	17/10/2024 Natural Area Consulting Management Services		-\$5,357.00
	30/09/2024 Newdegate Tip Revegetation Works	\$5,357.00	
EFT27216	17/10/2024 Neu-Tech Auto Electrics		-\$594.00
	31/08/2024 Battery Installation - 2022 Tatra Fire Truck LK2000	-\$357.06	
	31/08/2024 Battery Installation - 2022 Tatra Fire Truck LK2000	\$357.06	
	30/09/2024 Repairs - 2008 Mitsubishi Fuso Rosa Bus - LG1444	\$594.00	
EFT27217	17/10/2024 Newdegate Community Resource Centre		-\$1,440.93
	14/10/2024 Reimbursement - Newdegate Christmas Lights	\$1,440.93	
EFT27218	17/10/2024 Newdegate Primary School		-\$64.36
	16/10/2024 Reimbursement of Electricity Usage 50% for NGT Library/CRC	\$64.36	
EFT27219	17/10/2024 Newdegate Stock & Trading		-\$32,879.07
	01/09/2024 Hardware Supplies - Newdegate Parks & Gardens	\$107.80	
	03/09/2024 Fuel for Fogger & Mowers - Newdegate Parks & Gardens	\$1,040.89	
	30/09/2024 19,000 Litres - DIESEL for Shire Depot	\$31,730.38	
EFT27220	17/10/2024 North Metropolitan Tafe		-\$121.50
	14/10/2024 Community Development Project Management Skill Set - CEDO	\$121.50	
EFT27221	17/10/2024 Nutrien Ag Solutions Limited		-\$2,167.00
	13/09/2024 2 x Paus PyBo Insecticide 5 L - Newdegate Fogger	\$2,167.00	
EFT27222	17/10/2024 Officeworks		-\$1,528.74
	30/09/2024 Office Stationary & iPhone for MIS	\$1,528.74	
EFT27223	17/10/2024 Pauley & Co		-\$24,994.92
	02/10/2024 Remaining Works - Lake Grace Oval	\$11,220.00	
	02/10/2024 Remaining Works - Lake Grace Oval Hire of Elevated Platform	\$6,980.97	
	02/10/2024 Move Old Football Oval Light Fittings to Cricket Nets & Make Switchboard Safe	\$3,042.95	
	03/10/2024 Replace 11 Solar Lights Along Path to Newdegate Pavilion	\$3,751.00	
EFT27224	17/10/2024 Peter Hudson's Tyre & Mechanical Services Pty Ltd		-\$150.00
	27/09/2024 1/4-Inch Air Break Tube for Sidetippers LG252 & LG257	\$150.00	

EFT27225	17/10/2024 Pivotal Satellite Pty Limited		-\$93.00
	15/10/2024 Monthly Satellite Tracking and SOS Devices for Isolated Workers Subscription - October 2024	\$93.00	
EFT27226	17/10/2024 Q1 Franchise Management		-\$332.00
	10/10/2024 2 x Nights Accommodation 09/10/24 - 11/10/24 for CEDO	\$332.00	
EFT27227	17/10/2024 RingCentral Australia		-\$740.29
	04/10/2024 Shire Office Cloud Telephony System - September 2024	\$740.29	
EFT27228	17/10/2024 Roamin Enterprises		-\$59,180.00
	12/09/2024 Culvert Works - Fitzgerald Road SLK 0.13, 4.18 & 4.95 & 9.72	\$27,500.00	
	20/09/2024 Culvert Works - Lake King-Norseman Road SLK 0.07, 3.08, 3.34 & 3.50	\$22,880.00	
	27/09/2024 Culvert Works - Mount Sheridan Road SLK 30.33	\$8,800.00	
EFT27229	17/10/2024 Royal Flying Doctor Service Of Australia (Western Australian Section)		-\$100.00
	11/10/2024 Number Plate Donation - 6002LG	\$100.00	
EFT27230	17/10/2024 S & L Trevenen		-\$27,170.02
	08/10/2024 Contract Maintenance Grading - Lake King & Varley - September 2024	\$27,170.02	
EFT27231	17/10/2024 STS Health		-\$1,837.00
	01/10/2024 Service & Spore Testing of Dentist Autoclave	\$1,837.00	
EFT27232	17/10/2024 Shire of Corrigin		-\$4,730.00
	10/10/2024 Environmental Health Officer - Regional Services Scheme - September 2024	\$4,730.00	
EFT27233	17/10/2024 Skytrust Intelligence Systems		-\$493.90
	04/10/2024 Access to Skytrust - October 2024	\$493.90	
EFT27234	17/10/2024 Synergy Electricity Generation and Retail Corp		-\$8,289.78
	11/10/2024 118869830 Park Lot 186U Pump Hetherington Way, LK	\$106.60	
	156576110 NGT Oval Lot 149 Waddell St NGT	\$1,279.81	
	455735630 LK Golf Pavilion Lot 161 Hyden-Lake King Rd	-\$28.76	
	076250900 LK TV Transmitter Lot 158 Church Ave LK	\$73.71	
	867084910 LK Hall Loc 20321 Ravensthorpe Rd LK	\$758.03	
	624795400 Emergency Services Lot215 The Crossing LK	\$163.85	
	546144710 LK Recreation Grnd Loc 20321 U Pump	\$56.59	
	Ravensthorpe Rd LK		
	968110430 Town Clock Stubbs St LG	\$144.07	
	893222990 LG Swimming Pool Lot 75 Stubbs St LG	\$397.10	
	336652990 Street Lighting LG 67.2%	\$2,799.33	
	336652990 Street Lighting NGT 23.1%	\$971.94	
	336652990 Street Lighting LK 5.9%	\$248.24	
	336652990 Street Lighting Vrl 3.8%	\$159.89	
	463275870 LG Sports Pavilion Bishop St LG	\$823.21	
	510645320 Dunn Rock Community Dam 4383 Mallee Rd	\$336.17	
	Magenta (Lot 3019 U A Koornong Rd Ravensthorpe)		
EFT27235	17/10/2024 T - QUIP		-\$22,611.20
	30/09/2024 Toro Z Master 4000 Kawasaki	\$22,418.00	
	02/10/2024 Supply 6 x Non-Genuine Toro Z Master Notched Blades	\$193.20	
EFT27236	17/10/2024 Team Global Express Pty Ltd		-\$330.59
	29/09/2024 Freight - Truck Parts	\$33.28	
	06/10/2024 Freight	\$232.41	
	13/10/2024 Freight - Mower Parts	\$64.90	
EFT27237	17/10/2024 Telstra Limited		-\$1,474.75
	27/09/2024 Bus Mobile Broadband - Lakes Local Action Group	\$63.25	
	04/10/2024 Mobile Phone Charges 0407034641-Sewerage-Fail Safe	\$20.00	
	0407148677 - DFES I-Pad	\$20.00	
	0407225086-Sewerage-Fail Safe	\$20.00	
	0407384735-Sewerage-Fail Safe	\$20.00	
	0408320854 - MIS IPad	\$20.00	
	0408411920-Sewerage-Fail Safe	\$19.00	
	0417447647 - Fuel Tank	\$20.00	
	0417621708-CEO Mobile	\$19.00	
	0427651127 Supervisor Mobile	\$19.00	
	0436386352 - Newdegate Digital Sign	\$20.00	
	0436668242-CESM Mobile	\$19.00	
	0448089092-MIS Mobile	\$19.00	
	0456676658 - Sewerage Camera	\$20.00	
	0457564350 - OSH IPad (ISO)	\$20.00	
	0457999713 - Trail Camera	\$20.00	
	0458004636 - Trail Camera	\$20.00	
	0461294698 - Refuse Scheme Monitor	\$20.00	
	0461302385 - Newdegate Pavilion Solar	\$20.00	
	0487223282 - LG Sports Pav Solar backup battery storage	\$20.00	
	0487225597 - Vrlly Sports Pav Solar backup battery storage	\$20.00	
	0487234395 - LG Medical Centre Solar backup battery storage	\$20.00	

	12/10/2024	Landline Charges Depot - 9865 1067	\$34.95	
		Lake Grace Pool - 9865 1144	\$34.95	
		Lake Grace Library - 9865 1185	\$94.54	
		Lake Grace Medical Centre Fax - 9865 1362	\$34.95	
		Lake Grace Medical Centre - 9865 1388	\$34.95	
		Depot - 9865 1493	\$34.95	
		AIM - 9865 1646	\$35.40	
		Lake Grace Airstrip - 9865 1656	\$34.95	
		338 Memorial Drive - 9865 1978	\$50.00	
		Depot - 9865 1985	\$34.95	
		Depot - 9865 1986	\$34.95	
		Lake Grace Visitor Centre Fax - 9865 2141	\$34.95	
		Licensing Office - 9865 2275	\$34.95	
		Newdegate Medical Centre - 9871 1105	\$36.60	
		Newdegate Medical Centre - 9871 1341	\$34.95	
		Newdegate Medical Centre - 9871 1528	\$65.93	
		Lake King Library - 9874 4147	\$34.95	
		Lake King Fire Station - 9874 4196	\$34.95	
		Lake King Fire Station Fax - 9874 4201	\$34.95	
		Lake King Library Internet - 9874 4234	\$34.95	
		Fire Ban Hotline - 9487 7191	\$6.00	
		Administration Office - 9880 2500	\$78.15	
		Lake Grace Medical Centre Internet - N9502816R	\$70.00	
		Newdegate Medical Centre Internet - N9502816R	\$58.33	
		Newdegate Fire Station - 9781 1228	\$34.95	
		Group Plan Discount	-\$57.60	
		Rounding	-\$0.05	
EFT27238	17/10/2024	Theatre QC Pty Ltd		-\$4,273.50
	14/10/2024	Stage Curtain - Full Clean, Minor Repairs & Make Flame Retardant - Varley Hall	\$1,424.50	
	14/10/2024	Stage Curtain - Full Clean, Minor Repairs & Make Flame Retardant - Lake King Hall	\$1,424.50	
	14/10/2024	Stage Curtain - Full Clean, Minor Repairs & Make Flame Retardant - Lake Grace Hall	\$1,424.50	
EFT27239	17/10/2024	Truck Centre WA		-\$642.30
	26/09/2024	Truck Side Mirror Parts - 2022 Volvo 3-axle Prime Mover - LG255	\$467.83	
	30/09/2024	Side Mirror Glass - 2022 Volvo 3-axle Prime Mover - LG255	\$174.47	
EFT27240	17/10/2024	Vanguard Publishing		-\$2,035.00
	24/09/2024	Advert in Destination Esperance Holiday Guide 2025	\$2,035.00	
EFT27241	17/10/2024	WA Contract Ranger Services		-\$1,155.00
	28/09/2024	Contract Ranger Services - 09/09/2024 & 26/09/2024	\$1,155.00	
EFT27242	17/10/2024	Walkers Hill Vineyard		-\$363.00
	30/09/2024	Catering for OCM 25/09/2024	\$363.00	
EFT27243	17/10/2024	Warren Blackwood Waste		-\$9,695.20
	30/09/2024	Recycling Pickups - September 2024	\$5,139.20	
	30/09/2024	Residential & Street Bins Pick Ups - September 2024	\$4,556.00	
EFT27244	17/10/2024	Water Corporation		-\$15,555.34
	08/10/2024	Water Usage - Standpipe #1 North Lake Grace	\$968.41	
	08/10/2024	Water Usage - Kulin-Lake Grace Rd Katanning - Sale Yard	\$710.16	
	08/10/2024	Water Usage - Standpipe #2 Mallee Hill Rd	\$221.90	
	08/10/2024	Water Usage - Standpipe #9 Biddy/Rodger Rd	\$248.35	
	08/10/2024	Water Usage - Standpipe #5 Newdegate North	\$83.77	
	08/10/2024	Water Usage - Standpipe #4 Biddy-Camm/Mission Rd	\$51.44	
	08/10/2024	Water Usage - Standpipe #8 Jarring South Rd	\$933.14	
	08/10/2024	Water Usage - Standpipe #6 Burngup Sth Rd	\$201.33	
	09/10/2024	Water Usage - LG Railway Station 33 Stubbs St (Public Toilets)	\$164.58	
	09/10/2024	Water Usage - Garden Lot 362 Res 46768, 29 Stubbs St LG	\$437.91	
	09/10/2024	Water Usage - Lot 361 Res 46768 (Station Master)-19 Stubbs St Visitor Centre Toilets	\$146.51	
	09/10/2024	Water Usage - Boulton St Lake Grace Lot 9000 - Standpipe - Truck Wash-down Bay	\$430.57	
	09/10/2024	Water Usage - RSL Hall Stubbs St LG Lot 4 Res 17442	\$158.71	
	09/10/2024	Water Usage - 37 Bennett St LG Lot 22 - Old Doctor's Surgery	\$5.74	
	09/10/2024	Water Usage - Lot 23-24 Res 20856 - LG Hall 33 Bennett St	\$170.46	
	09/10/2024	Water Usage - Lot 124 Bennett St LG - Lakes Village Hall	\$5.81	
	09/10/2024	Water Usage - Stubbs St Lake Grace - Median Strip Garden	\$117.56	
	09/10/2024	Water Usage - Garden at Stubbs St LG - Median Strip Garden	\$58.78	
	09/10/2024	Water Usage - Garden at Stubbs St Lake Grace Lot Median Strip	\$47.02	
	09/10/2024	Water Usage - Garden at Stubbs St Lake Grace Lot Median Strip	\$267.45	

	09/10/2024 Water Usage - 36 Bennett St LG Lot 42-Staff Housing	\$62.42	
	09/10/2024 Water Usage - 5 Banksia Pl LG Lot 80 - Staff Housing	\$70.43	
	09/10/2024 Water Usage - 8 Wattle Dr LG Lot 30 - Staff Housing	\$122.48	
	09/10/2024 Water Usage - 10A Gumtree Dr LG Lot 60 - Staff Housing	\$52.41	
	09/10/2024 Water Usage - 10B Gumtree Drive Lake Grace - Staff Housing	\$48.41	
	09/10/2024 Water Usage - Stubbs St LG - Median Strip Garden	\$141.07	
	09/10/2024 Water Usage - Standpipe #13 at Boulton St Lake Grace	\$1,597.35	
	09/10/2024 Water Usage - Absolon St LG Lot 252 Res 28516 - Shire Depot	\$38.21	
	09/10/2024 Water Usage - 23 Absolon St LG Lot 61-Staff Housing	\$116.48	
	09/10/2024 Water Usage - Admin Office at Stubbs St LG Lot 75	\$270.39	
	09/10/2024 Water Usage - Bishop St Lot 75 - LG Swimming Pool	\$1,886.84	
	09/10/2024 Water Usage - 3 Clark Av LG Lot 241 - Staff Housing	\$72.43	
	09/10/2024 Water Usage - 6 Banksia Pl Lake Grace Lot 75 - Staff Housing	\$122.48	
	09/10/2024 Water Usage - Lot 1166 res 27683-Golf Course Varley	\$14.70	
	09/10/2024 Water Usage - Lot 7-8 - Varley Public Hall	\$35.27	
	09/10/2024 Water Usage - Lot 22 Seward Av Vrl (south)-Public Toilets	\$32.33	
	09/10/2024 Water Usage - Lot Res 20321 - Lake King Hall	\$514.33	
	09/10/2024 Water Usage - 158l Church Av Lake King Lot 158 RES 36037 - Lake King Public Toilets	\$23.51	
	09/10/2024 Water Usage - Unit 1-7/2 Bennett St LG Lot 500-Lakes Village Gardens	\$250.61	
	09/10/2024 Water Usage - 6 Blackbutt Dr LG Lot 201-Staff housing	\$48.41	
	09/10/2024 Water Usage - Lot 338 Res 45958 - LG Medical Centre 11 Memorial Drive	\$32.33	
	09/10/2024 Water Usage - 65B Bennett St LG Lot 184-Staff Housing	\$102.46	
	09/10/2024 Water Usage - 14 Blackbutt Dr LG-Shire Housing	\$48.41	
	09/10/2024 Water Usage - 54A Bennett St LG Lot 340-Staff Housing	\$56.42	
	09/10/2024 Water Usage - 54B Bennett St LG Lot 340-Staff Housing	\$152.51	
	09/10/2024 Water Usage - LK Lot 214 Res 46461-Fire Station (4 the Crossing)	\$57.32	
	09/10/2024 Water Usage - Standpipe #11 Newman Rd	\$136.67	
	09/10/2024 Water Usage - 65A Bennett St LG Lot 184-Staff Housing	\$148.51	
	09/10/2024 Water Usage - Staff Housing - 33B Absolon Street, Lake Grace	\$116.48	
	10/10/2024 Water Usage - LG Lot 233-234 Res 27864 - Kindergarten 1 Griffiths St	\$176.34	
	10/10/2024 Water Usage - Bishop St LG Lot 75, Sporting Grounds	\$41.15	
	10/10/2024 Water Usage - Garden at Maley St NGT Lot Median Strip	\$5.88	
	10/10/2024 Water Usage - Hall at 23 May St NGT Lot 195 Res 19136	\$575.39	
	10/10/2024 Water Usage - Standpipe at Maley St Newdegate Lot 198 Res 17616	\$2,511.38	
	10/10/2024 Water Usage - Maley St NGT - Newdegate Skate Park	\$99.93	
	10/10/2024 Water Usage - Lot 60 Collier St NGT - Hainsworth Building	\$77.64	
	10/10/2024 Water Usage - Dillon St Newdegate Lot 149 (29080) - Public Toilets	\$208.67	
	10/10/2024 Water Usage - Lot 196 Res 42416 - NGT Fire Station 28 May St	\$51.88	
	10/10/2024 Water Usage - Park at 15 Maley St NGT	\$5.81	
EFT27245	17/10/2024 Wazzas Complete Sheep Management		-\$4,785.00
	13/10/2024 Contract - NGT Town Maintenance & Gardening 04/10 - 11/10/2024	\$4,455.00	
	13/10/2024 Fogging & Kanga Hire - Newdegate Parks & Gardens	\$330.00	
EFT27246	17/10/2024 Winc Australia		-\$2,057.17
	25/09/2024 Lockable Toilet Roll Dispensers x 10 - Lake Grace Hall & Public Toilets	\$1,459.59	
	27/09/2024 2025 Diary	\$11.97	
	07/10/2024 Cleaning Supplies - Lake Grace Public Buildings	\$102.74	
	07/10/2024 Cleaning Supplies - Shire Public Buildings	\$482.87	
EFT27247	18/10/2024 Cycle Touring Association of WA (Inc)		-\$300.00
	16/10/2024 Bond Refund: Lake Grace Pavilion, Newdegate Rec Centre & Lake King Hall 22/09 - 26/09/2024	\$300.00	
EFT27248	18/10/2024 Geographe Ford		-\$77,512.12
	16/10/2024 Purchase of Ford Everest Sport	\$77,512.12	
EFT27249	18/10/2024 Great Southern Fuel Supplies		-\$223.34
	30/09/2024 Fuel Card Purchases - Lakes Local Action Group - September 2024	\$223.34	
EFT27250	18/10/2024 Katelyn Sullivan		-\$600.00
	14/10/2024 Music Performance for Stationmaster 100 Years Celebration - 3 Hours 12/10/2024	\$600.00	

EFT27251	18/10/2024 Lake Grace Plaza		-\$45.79
	15/10/2024 Salad & Rolls for BFAC Meeting 15/10/2024	\$45.79	
EFT27252	18/10/2024 Natural Wonders Australia Pty Ltd		-\$140.55
	18/10/2024 Stock Purchases - Lake Grace Visitor Centre	\$140.55	
EFT27253	18/10/2024 Newdegate Machinery Field Day Inc.		-\$550.00
	18/10/2024 Refund of Rates - A5084 as per Council Resolution 13880	\$550.00	
EFT27254	18/10/2024 Pingaring Progress Association		-\$4,000.00
	25/09/2024 Annual Contribution to Pingaring Progress Association 2024/25	\$4,000.00	
EFT27255	18/10/2024 Walkers Hill Vineyard		-\$1,900.00
	17/10/2024 Afternoon Tea for Stationmasters 100 Yrs. Celebration	\$1,900.00	
EFT27256	28/10/2024 S & L Trevenen		-\$500,714.00
	24/10/2024 Bobcat & Tip Truck Hire - Construct Shed pad at Lake King Tractor Museum	\$11,495.00	
	24/10/2024 Grader Hire - Conduct Levels & Install Catchment to Move Water from Rear of Quondong Court Properties to LG/Newdegate Roadside Drain	\$1,573.00	
	24/10/2024 Grader Hire - 23/5 Lake Magenta Rd SLK 0.0 - 3.77	\$1,452.00	
	24/10/2024 Bobcat & Roller Hire - Build New Path for LG Pump Track	\$2,640.00	
	24/10/2024 Gravel Pushing Darren Wiech Farm on Creek Road for Old Ravensthorpe Road RRG job	\$47,960.00	
	24/10/2024 Gravel Pushing Ash McDonald's Farm Mission Road for Works on Biddy Camm Road	\$10,120.00	
	24/10/2024 Gravel Sheetting & Bitumen Prep for Biddy Camm Road SLK 62.83-68.10 - Final 50% Payment	\$137,339.00	
	24/10/2024 Gravel Pushing Matt Cuggleys Farm on Grant Williams Road & Gravel Pushing Lockhart Road	\$42,680.00	
	24/10/2024 Gravel Resheet Old Ravensthorpe Rd 27.00-32.00 per RFQ 2024-04	\$245,455.00	
EFT27257	31/10/2024 A.P and J.M Keeble		-\$34.00
	24/10/2024 Consignments - September 2024	\$34.00	
EFT27258	31/10/2024 Aimee Egan-Reid (Staff Member)		-\$32.45
	22/10/2024 Reimbursement - Refreshments for Youth Advisory Committee Meeting 14/10/2024	\$32.45	
EFT27259	31/10/2024 Anything and Everything Esperance		-\$876.95
	29/09/2024 Stock Purchases - Lake Grace Visitor Centre	\$876.95	
EFT27260	31/10/2024 Ausrecord		-\$140.58
	23/10/2024 Personnel Files & Various Letter Labels	\$140.58	
EFT27261	31/10/2024 Awesome Floors		-\$21,001.75
	21/10/2024 Sand, Fill & Seal Newdegate Town Hall Floor - Final 50%	\$21,001.75	
EFT27262	31/10/2024 BGL Solutions		-\$18,253.32
	30/10/2024 Oval Maintenance - October 2024	\$18,253.32	
EFT27263	31/10/2024 Best Office Systems		-\$1,084.92
	29/10/2024 Photocopier Charges - October 2024	\$1,084.92	
EFT27264	31/10/2024 Carroll & Richardson - Flagworld Pty Ltd		-\$1,728.94
	17/10/2024 Flags for Newdegate Community Resource Centre	\$1,728.94	
EFT27265	31/10/2024 Casey Australia Tours		-\$50.00
	10/10/2024 Stock Purchases - Lake Grace Visitor Centre	\$50.00	
EFT27266	31/10/2024 Cr Anton Joseph Kuchling		-\$884.37
	31/10/2024 Councillor's Meeting Fees, Travel & IT Allowance	\$884.37	
EFT27267	31/10/2024 Cr Benjamin John Hyde		-\$681.83
	31/10/2024 Councillor's Meeting Fees & IT Allowance	\$681.83	
EFT27268	31/10/2024 Cr Debrah Susan Clarke		-\$681.83
	31/10/2024 Councillor's Meeting Fees & IT Allowance	\$681.83	
EFT27269	31/10/2024 Cr Leonard William Armstrong		-\$6,502.64
	31/10/2024 President's Meeting Fees, Travel & IT Allowance	\$6,502.64	
EFT27270	31/10/2024 Cr Rosalind Alice Lloyd		-\$764.91
	31/10/2024 Councillor's Meeting Fees, Travel & IT Allowance	\$764.91	
EFT27271	31/10/2024 Cr Ross Chappell		-\$681.83
	31/10/2024 Councillors' Meeting Fees & IT Allowances	\$681.83	
EFT27272	31/10/2024 Cr Stephen Gordon Hunt		-\$1,783.79
	31/10/2024 Deputy President's Meeting Fees, Travel & IT Allowance	\$1,783.79	
EFT27273	31/10/2024 DD & EM Wiech		-\$24,750.00
	25/10/2024 Purchase - 15,000 Cubic Metres of Gravel from Creek Road Pit	\$24,750.00	
EFT27274	31/10/2024 Deneb Resources Pty Ltd		-\$25.08
	28/10/2024 Rates refund for assessment A6902 E70/06563 EXPLORATION LICENCE LAKE GRACE WA 6353	\$25.08	
EFT27275	31/10/2024 Donna Virginia Scott		-\$4.50
	18/10/2024 Consignments - September 2024	\$4.50	
EFT27276	31/10/2024 Earnshaw Ag		-\$516.45
	18/10/2024 Fabricate 4 x U-bolts & 2 x Nuts & 2 x Washers per U-bolt - Lake Grace Daycare Centre	\$516.45	
EFT27277	31/10/2024 Eastern Wheatbelt Biosecurity Group Inc		-\$110.00
	23/10/2024 EWBG Annual Membership 2024-25	\$110.00	
EFT27278	31/10/2024 Emu Essence Distributors Pty Ltd		-\$60.45

	22/10/2024 Consignments - September 2024	\$60.45	
EFT27279	31/10/2024 Emu Resources Pty Ltd		-\$236.07
	28/10/2024 Rates refund for assessment A6750 LOT E70/05146 EXPLORATION LICENCE LAKE GRACE WA 6353	\$87.05	
	28/10/2024 Rates refund for assessment A6826 LOT E70/05603 EXPLORATION LICENCE LAKE GRACE WA 6353	\$87.05	
	28/10/2024 Rates refund for assessment A6856 E70/06066 EXPLORATION LICENCE LAKE GRACE WA 6353	\$61.97	
EFT27280	31/10/2024 Evoke Living Homes		-\$207,894.73
	30/10/2024 Slab Down - 84A & 84B Bennett Street, Lake Grace	\$207,894.73	
EFT27281	31/10/2024 FMG Resources Pty Ltd		-\$172.62
	28/10/2024 Rates refund for assessment A6871 E70/06179 EXPLORATION LICENCE LAKE GRACE WA 6353	\$47.21	
	28/10/2024 Rates refund for assessment A6872 E70/06184 EXPLORATION LICENCE LAKE GRACE WA 6353	\$38.36	
	28/10/2024 Rates refund for assessment A6875 E70/06189 EXPLORATION LICENCE LAKE GRACE WA 6353	\$47.21	
	28/10/2024 Rates refund for assessment A6878 E74/00748 EXPLORATION LICENCE LAKE GRACE WA 6353	\$39.84	
EFT27282	31/10/2024 Foodbank of Western Australia Inc		-\$688.82
	11/10/2024 Online Nutrition Workshop for Seniors 17/09/24	\$688.82	
EFT27283	31/10/2024 IT Vision Software Pty Ltd		-\$8,417.20
	24/10/2024 BPMS Rates Service- October 2024	\$3,878.60	
	24/10/2024 Altus Payroll Test Database - October 2024	\$330.00	
	24/10/2024 Altus Payroll Test Database - September 2024	\$330.00	
	25/10/2024 BPMS Rates Service - September 2024	\$3,878.60	
EFT27284	31/10/2024 Integrated ICT		-\$2,469.17
	29/10/2024 IT Support October 2024	\$2,469.17	
EFT27285	31/10/2024 Lake Grace Community Resource Centre		-\$442.40
	31/08/2024 Full Page Ad in Lakes Link News - Market Day	\$50.00	
	30/09/2024 Administration for Roadwise Meeting 19/09/2024	\$242.40	
	30/09/2024 Full Page Ads for 100yr Stationmaster House, Christmas Lights & Market Day - Lakes Link News	\$150.00	
EFT27286	31/10/2024 Lake Grace District High School		-\$2,452.34
	17/10/2024 2024 School Awards Night - Award Donation	\$50.00	
	21/10/2024 25% Library Co-ordinator - Term 4 2024	\$2,402.34	
EFT27287	31/10/2024 Lake Grace Leading Appliances		-\$4,197.00
	31/10/2024 Supply 3 x Split System Air Conditioners - 54A Bennett St	\$4,197.00	
EFT27288	31/10/2024 Lake Grace Plaza		-\$79.45
	25/10/2024 Refreshments for Council Meetings	\$79.45	
EFT27289	31/10/2024 Lake Grace Rural Supplies		-\$2,527.55
	21/10/2024 Prolink XR Briquettes - Mosquito Control	\$2,527.55	
EFT27290	31/10/2024 Lake Grace Transport		-\$859.52
	22/10/2024 Freight - 2 x Mobile Generators	\$736.73	
	22/10/2024 Freight - Cleaning Supplies	\$122.79	
EFT27291	31/10/2024 Lakes Plumbing & Gas		-\$4,797.96
	28/10/2024 Replace Hotwater System & Toilet Cistern - Newdegate Depot	\$4,186.57	
	28/10/2024 Replace Cistern & Toilet Seat - Lake Grace Hall	\$611.39	
EFT27292	31/10/2024 Landgate		-\$9.05
	18/10/2024 Valuations Chargeable - Schedule M2024/10	\$9.05	
EFT27293	31/10/2024 Liaise International Pty Ltd		-\$107.25
	02/10/2024 Stock Purchases - Lake Grace Visitor Centre	\$107.25	
EFT27294	31/10/2024 Lillys Garden		-\$104.00
	22/10/2024 Consignments - September 2024	\$104.00	
EFT27295	31/10/2024 Michelle Slarke		-\$1,100.00
	23/10/2024 AIM Curator Consultancy - 10% on Completion	\$1,100.00	
EFT27296	31/10/2024 Mrs G Catering		-\$330.00
	25/10/2024 Catering for OCM 23/10/2024	\$330.00	
EFT27297	31/10/2024 Newdegate Bowling Club		-\$360.00
	18/10/2024 Refreshments - BFAC Meeting 15/10/2024	\$360.00	
EFT27298	31/10/2024 Newdegate Gateway		-\$500.00
	14/10/2024 Reimbursement in Lieu of Rates 2024-25 Dunks Coffee Shop - as per Council Resolution 12706 28 Feb 2018	\$500.00	
EFT27299	31/10/2024 Newdegate Primary School		-\$102.90
	15/10/2024 Sponsorship - Year 6 Endeavour Award	\$60.00	
	16/10/2024 Reimbursement of Electricity Usage 50% for NGT Library/CRC	\$42.90	
EFT27300	31/10/2024 Officeworks		-\$1,126.75
	30/10/2024 Various Office Stationary & iPhone for New LLAG Coordinator	\$1,126.75	
EFT27301	31/10/2024 Perth Arbor Services Pty Ltd		-\$24,200.00
	22/10/2024 Perform Street Tree Trimming - Lake Grace Town	\$24,200.00	

EFT27302	31/10/2024	Peter Hudson's Tyre & Mechanical Services Pty Ltd		-\$530.00
	16/10/2024	Puncture Repair Including Travel, Labour & New Tube - 2023	\$530.00	
		CAT 444 Backhoe loader - LG3565		
EFT27303	31/10/2024	RJD Contracting (WA) Pty Ltd		-\$44,000.00
	24/10/2024	Dozer Hire - Grant Williams Rd in Magenta to Push up Gravel	\$44,000.00	
EFT27304	31/10/2024	Roamin Enterprises		-\$41,800.00
	11/10/2024	Upgrade Culvert Old Ravensthorpe Road SLK 30-63, 31-12, 31-90 & 32-27	\$22,880.00	
	19/10/2024	Upgrade Culvert - Old Ravensthorpe Rd SLK 22-74	\$5,720.00	
	21/10/2024	Upgrade Culverts - Dyke Road SLK 0.02 & 1.97	\$13,200.00	
EFT27305	31/10/2024	Roma & Kay Cafe		-\$660.00
	22/10/2024	Catering for Improve Your Health for 60+ Event	\$660.00	
EFT27306	31/10/2024	Rosie Allen		-\$100.00
	15/10/2024	Bond Refund: Newdegate Rec Centre 22/10/2024	\$100.00	
EFT27307	31/10/2024	Ross Ramm		-\$133.50
	23/10/2024	Consignments - September 2024	\$133.50	
EFT27308	31/10/2024	S & L Trevenen		-\$34,210.02
	12/09/2024	Contract Maintenance Grading - Newdegate 01/09/2024 - 30/09/2024	\$34,210.02	
EFT27309	31/10/2024	Safe Roads WA		-\$333,093.20
	29/10/2024	Rim Base Course & 2 Coat Seal On Culvert Crossings - Lake King - Norseman Road	\$17,558.20	
	29/10/2024	Stabilizing 754m2 of Pavement Failures - Lake King Norseman Road SLK 0 - 4 Prior to Reseal	\$72,765.00	
	29/10/2024	Full Service Stabilising of Patches, Newdegate North Road Various SLKs	\$242,770.00	
EFT27310	31/10/2024	Sally Cullen (Staff Member)		-\$76.86
	29/10/2024	Reimbursement - Art Supplies for Youth Activity at the Market & Treasure Trail Day 26/10/2024	\$76.86	
EFT27311	31/10/2024	Sensore Exploration Holdings Pty Ltd		-\$46.47
	28/10/2024	Rates refund for assessment A6880 E70/05824 MINING TENEMENT LAKE GRACE WA 6353	\$46.47	
EFT27312	31/10/2024	Shire of Narrogin		-\$300.00
	07/10/2024	Building Surveyor Services - September 2024	\$300.00	
EFT27313	31/10/2024	Sigma Telford Group		-\$891.22
	18/10/2024	Pool Chemicals - Newdegate Pool	\$1,728.76	
	30/10/2024	Credit Note - Drum Returns from 2022/23 & 2023/24 Pool Season	-\$837.54	
EFT27314	31/10/2024	Stobin Pty Ltd		-\$22,962.50
	21/10/2024	Side Tipper Hire - Dykes Rd & Sand Carting from Lake Grace to Mt Madden	\$22,962.50	
EFT27315	31/10/2024	Synergy Electricity Generation and Retail Corp		-\$65.67
	30/10/2024	Electricity Charges -	\$65.67	
EFT27316	31/10/2024	Telstra Limited		-\$320.00
	20/10/2024	Satellite Phones BFB	\$320.00	
EFT27317	31/10/2024	The Scene Machine Displays Pty Ltd		-\$2,145.00
	10/10/2024	Commercial Grade Outdoor Christmas Tree & Lights - Lake Grace Townsite	\$2,145.00	
EFT27318	31/10/2024	Victoria Fasano (Staff Member)		-\$65.80
	28/10/2024	Meals for Audit Site Visit 07/10 - 09/10/2024	\$65.80	
EFT27319	31/10/2024	WA Association of Caravan Clubs Inc		-\$900.00
	08/10/2024	Advertising in November 2024 Edition - Caravan & Camping Magazine	\$900.00	
EFT27320	31/10/2024	WA Contract Ranger Services		-\$1,068.38
	26/10/2024	Contract Ranger Services - 08/10/2024 & 25/10/2024	\$1,068.38	
EFT27321	31/10/2024	Water Corporation		-\$166.62
	09/10/2024	Water Usage - Staff housing (CEO) 1 Quondong Ct LG Lot 219	\$160.52	
	18/10/2024	Water Usage - Standpipe at Lake Grace-Newdegate Road, Lake Grace (Lot 551 RES 20629)	\$6.10	
EFT27322	31/10/2024	Wazzas Complete Sheep Management		-\$5,181.00
	27/10/2024	Contract - NGT Town Maintenance & Gardening - 14/10 - 25/10/2024	\$4,455.00	
	27/10/2024	Mower & Kanga Hire - Newdegate Parks & Gardens	\$726.00	
EFT27323	31/10/2024	Winc Australia		-\$2,624.35
	23/10/2024	Cleaning Supplies & Various Office Stationary (Inc A4 Paper for the Printer)	\$2,624.35	
EFT27324	31/10/2024	Wren Oil		-\$99.00
	18/10/2024	Oil Waste Disposal	\$99.00	
		TOTAL EFT		-\$2,580,030.94
37129	15/10/2024	Shire of Lake Grace (Petty Cash)		-\$200.00
	09/10/2024	Float - Lake Grace Swimming Pool 24/25	\$200.00	
37130	29/10/2024	Shire of Lake Grace (Petty Cash)		-\$140.75
	23/10/2024	Petty Cash Recoup - September & October 2024	\$140.75	
		TOTAL CHEQUE		-\$340.75

DD11153.1	10/10/2024 Australian Super Administration		-\$1,785.95
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$1,785.95	
DD11153.2	10/10/2024 The SD & LM Carruthers Superannuation Fund		-\$288.88
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$288.88	
DD11153.3	10/10/2024 Q Super		-\$742.92
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$461.94	
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$280.98	
DD11153.4	10/10/2024 Aware Super		-\$6,488.71
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$6,488.71	
DD11153.5	10/10/2024 Hostplus		-\$1,739.18
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$1,739.18	
DD11153.6	10/10/2024 Mercer Super Trust		-\$290.60
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$290.60	
DD11153.7	10/10/2024 North Personal Superannuation		-\$174.24
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$174.24	
DD11153.8	10/10/2024 Panorama Super		-\$145.26
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$145.26	
DD11153.9	10/10/2024 Prime Super		-\$696.63
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$696.63	
DD11153.10	10/10/2024 REST Superannuation		-\$704.26
	09/10/2024 Super Contributions for Pay Ending 09/10/2024	\$704.26	
DD11165.1	01/10/2024 Exetel Pty Ltd		-\$1,225.00
	01/10/2024 Shire office wired (fibre optic) internet Corporate Internet - Monthly Charge On Plan TFP1000R1 Unlimited	\$1,225.00	
DD11165.2	15/10/2024 WA Treasury Corporation		-\$32,434.88
	15/10/2024 Loan 203 Redemption - Purchase & Develop Industrial Land	\$32,434.88	
DD11171.1	17/10/2024 Resimac Asset Finance Pty Ltd		-\$993.22
	17/10/2024 Chattel mortgage repayment - Lake Local Action Group Vehicle	\$993.22	
DD11176.1	24/10/2024 Australian Super Administration		-\$1,906.68
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$1,906.68	
DD11176.2	24/10/2024 The SD & LM Carruthers Superannuation Fund		-\$282.44
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$282.44	
DD11176.3	24/10/2024 Vanguard Super		-\$461.94
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$461.94	
DD11176.4	24/10/2024 Aware Super		-\$6,691.34
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$6,691.34	
DD11176.5	24/10/2024 Hostplus		-\$1,690.40
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$1,690.40	
DD11176.6	24/10/2024 Mercer Super Trust		-\$290.60
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$290.60	
DD11176.7	24/10/2024 North Personal Superannuation		-\$165.89
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$165.89	
DD11176.8	24/10/2024 Panorama Super		-\$151.58
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$151.58	
DD11176.9	24/10/2024 Prime Super		-\$679.11
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$679.11	
DD11176.10	24/10/2024 Q Super		-\$285.39
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$285.39	
DD11176.11	24/10/2024 REST Superannuation		-\$459.79
	23/10/2024 Super Contributions for Pay Ending 23/10/2024	\$459.79	
DD11190.1	29/10/2024 Shire of Lake Grace Credit Card		-\$7,424.82
	29/10/2024 10/10/24 Satellite Internet Service for 3 Fire Stations: NGT, LK and Vrlly Starlink Australia Receipt #INV-AUS-4537395-54563-40	\$417.00	
	10/10/24 Monthly Satellite Internet Service - Shire office Starlink Australia Receipt #INV-AUS-4537395-54563-40	\$139.00	
	10/10/24 Monthly Satellite Internet Service - CESM vehicle Starlink Australia Receipt #INV-AUS-4537395-54563-40	\$174.00	
	09/10/24 Meals at WALGA Convention: 3 Councillors, partner and CEO Holiday Inn Perth Receipt #IVY-2187	\$172.21	
	10/10/24 Accommodation for Local Government Week - Cr Chappell Holiday Inn Perth Receipt #666594	\$672.54	
	10/10/24 Meals at WALGA Convention: 2 Councillors and CEO Holiday Inn Perth Receipt #IVY-2160	\$97.82	
	11/10/24 Accommodation for Local Government Week - Cr Hunt Holiday Inn Perth Receipt #666665	\$892.64	
	11/10/24 Accommodation for Local Government Week - Cr Armstrong Holiday Inn Perth Receipt #666679	\$1,076.06	
	11/10/24 Accommodation for Local Government Week - CEO Holiday Inn Perth Receipt #666695	\$929.33	
	11/10/24 CEO clothing allowance LOWES BELMONT FORUM Receipt #2000325257637	\$60.25	

16/10/24 Meals after Lake King Progress Association meeting: 3 councillors and CEO Lake King Tavern Receipt #45436	\$135.00
26/09/24 CEO to attend the National roads conference In Margaret River Australian Local Government Association Receipt #RC2465	\$925.00
26/09/24 MIS to attend the National roads conference In Margaret River Australian Local Government Association Receipt #RC2464	\$925.00
07/10/24 Change of plate for PGRA09 Shire of Lake Grace Receipt #149792053	\$47.90
07/10/24 Change of plate for PGRA07 Shire of Lake Grace Receipt #149792153	\$31.10
11/10/24 Visitor Centre microphone batteries Lake Grace Plaza Receipt #03.8902	\$15.00
17/10/24 Change of plate for old MIS vehicle Shire of Lake Grace Receipt #150080118	\$31.10
17/10/24 Licence for new MIS vehicle Shire of Lake Grace Receipt #15008067	\$357.83
17/10/24 Motor injury insurance policy for new MIS vehicle Shire of Lake Grace Receipt #15008067	\$40.97
18/10/24 Fuel for PLVU59 COLES EXPRESS Receipt #3048993	\$48.29
19/10/24 Digital entry lock - LK Fire shed Bunnings Belmont Receipt #001-95304-2052-2024-10-19	\$74.00
19/10/24 Toilet indicator - LG Medical Centre Toilets Bunnings Belmont Receipt #001-95304-2052-2024-10-19	\$152.28
19/10/24 Door stop cushion for 54a Bennett St Bunnings Belmont Receipt #001-95304-2052-2024-10-19	\$10.50
TOTAL DIRECT DEBITS	-\$68,199.71
TOTAL MUNICIPAL FUND	-\$2,648,571.40

SHIRE OF LAKE GRACE

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 October 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	4,992,543	4,992,543	4,979,291	(13,252)	(0.27%)	▼
Rates excluding general rates	317,191	317,191	317,790	599	0.19%	
Grants, subsidies and contributions	1,512,684	903,723	895,067	(8,656)	(0.96%)	
Fees and charges	419,735	229,103	221,507	(7,596)	(3.32%)	
Interest revenue	695,393	129,249	126,898	(2,351)	(1.82%)	
Other revenue	360,658	173,278	173,331	53	0.03%	
Profit on asset disposals	111,861	0	0	0	0.00%	
	8,410,065	6,745,087	6,713,884	(31,203)	(0.46%)	
Expenditure from operating activities						
Employee costs	(2,579,645)	(857,404)	(874,550)	(17,146)	(2.00%)	▼
Materials and contracts	(5,380,838)	(1,789,028)	(1,587,422)	201,606	11.27%	▲
Utility charges	(319,468)	(106,339)	(86,953)	19,386	18.23%	▲
Depreciation	(8,350,957)	(2,783,324)	0	2,783,324	100.00%	▲
Finance costs	(60,026)	(8,437)	(8,219)	218	2.58%	
Insurance	(291,597)	(281,890)	(290,575)	(8,685)	(3.08%)	
Other expenditure	(418,827)	(139,421)	(135,864)	3,557	2.55%	
Loss on asset disposals	(35,772)	0	0	0	0.00%	
	(17,437,130)	(5,965,843)	(2,983,583)	2,982,260	49.99%	
Non cash amounts excluded from operating activities	2(c) 8,291,282	2,784,137	813	(2,783,324)	(99.97%)	▼
Amount attributable to operating activities	(735,783)	3,563,381	3,731,114	167,733	4.71%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,253,861	993,049	903,764	(89,285)	(8.99%)	▼
Proceeds from disposal of assets	426,500	0	0	0	0.00%	
	4,680,361	993,049	903,764.00	(89,285)	(8.99%)	
Outflows from investing activities						
Payments for property, plant and equipment	(6,752,632)	(2,250,604)	(1,397,061)	853,543	37.93%	▲
Payments for construction of infrastructure	(5,528,419)	(1,842,473)	(1,454,108)	388,365	21.08%	▲
	(12,281,051)	(4,093,077)	(2,851,169)	1,241,908	30.34%	
Amount attributable to investing activities	(7,600,690)	(3,100,028)	(1,947,405)	1,152,623	37.18%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	1,350,000	0	0	0	0.00%	
Transfer from reserves	1,331,816	44,038	44,038	0	0.00%	
	2,681,816	44,038	44,038	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(185,235)	(68,569)	(68,569)	0	0.00%	
Transfer to reserves	(1,195,533)	(58,943)	(58,943)	0	0.00%	
	(1,380,768)	(127,512)	(127,512)	0	0.00%	
Amount attributable to financing activities	1,301,048	(83,474)	(83,474)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 7,035,425	7,035,425	6,842,489	(192,936)	(2.74%)	▼
Amount attributable to operating activities	(735,783)	3,563,381	3,731,114	167,733	4.71%	▲
Amount attributable to investing activities	(7,600,690)	(3,100,028)	(1,947,405)	1,152,623	37.18%	▲
Amount attributable to financing activities	1,301,048	(83,474)	(83,474)	0	0.00%	
Surplus or deficit after imposition of general rates	0	7,415,304	8,542,724	1,127,420	15.20%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2024

	Actual 30 June 2024	Actual as at 31 October 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	13,648,984	14,667,687
Trade and other receivables	179,743	1,227,312
Other financial assets	103,964	103,964
Inventories	17,796	20,543
TOTAL CURRENT ASSETS	13,950,487	16,019,506
NON-CURRENT ASSETS		
Trade and other receivables	3,030	3,030
Property, plant and equipment	46,013,080	47,410,139
Infrastructure	249,875,048	251,329,157
TOTAL NON-CURRENT ASSETS	295,891,158	298,742,326
TOTAL ASSETS	309,841,645	314,761,832
CURRENT LIABILITIES		
Trade and other payables	386,260	381,337
Other liabilities	4,043	0
Borrowings	169,214	100,645
Employee related provisions	443,553	441,442
TOTAL CURRENT LIABILITIES	1,003,070	923,424
NON-CURRENT LIABILITIES		
Borrowings	867,248	867,248
Employee related provisions	63,032	63,032
TOTAL NON-CURRENT LIABILITIES	930,280	930,280
TOTAL LIABILITIES	1,933,350	1,853,704
NET ASSETS	307,908,295	312,908,128
EQUITY		
Retained surplus	159,082,436	164,067,364
Reserve accounts	6,636,232	6,651,137
Revaluation surplus	142,189,627	142,189,627
TOTAL EQUITY	307,908,295	312,908,128

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 18 November 2024

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 31 October 2024
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	13,648,984	13,648,984	14,667,687
Trade and other receivables	179,743	179,743	1,227,312
Other financial assets		103,964	103,964
Inventories	17,796	17,796	20,543
	13,846,523	13,950,487	16,019,506
Less: current liabilities			
Trade and other payables	(386,259)	(386,260)	(381,337)
Other liabilities	(4,043)	(4,043)	0
Borrowings	(169,214)	(169,214)	(100,645)
Employee related provisions	(443,553)	(443,553)	(441,442)
	(1,003,069)	(1,003,070)	(923,424)
Net current assets	12,843,454	12,947,417	15,096,082
Less: Total adjustments to net current assets	2(b) (5,808,029)	(6,104,928)	(6,187,589)
Closing funding surplus / (deficit)	7,035,425	6,842,489	8,908,493

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(6,636,232)	(6,636,232)	(6,651,137)
Less: Current assets not expected to be received at end of year			
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	169,214	169,214	100,645
- Current portion of employee benefit provisions held in reserve	345,676	362,090	362,903
Total adjustments to net current assets	2(a) (5,808,029)	(6,104,928)	(6,187,589)

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2025	YTD Budget Estimates 31 October 2024	YTD Actual 31 October 2024
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(111,861)	0	0
Add: Loss on asset disposals	35,772	0	0
Add: Depreciation	8,350,957	2,783,324	0
Movement in current employee provisions associated with restricted cash	16,414	813	813
Total non-cash amounts excluded from operating activities	8,291,282	2,784,137	813

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF LAKE GRACE**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024****3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
General rates	(13,252)	(0.27%)	▼
Interim Rates \$13K lower than predicted			
Expenditure from operating activities			
Employee costs	(17,146)	(2.00%)	▼
Slightly over due to Labour Overheads			
Materials and contracts	201,606	11.27%	▲
Below budget due to delay in operating jobs			
Utility charges	19,386	18.23%	▲
Decrease in water and power demand			
Depreciation	2,783,324	100.00%	▲
Will be posted after 23/24 Annual Financial Statement audit			
Non cash amounts excluded from operating activities	(2,783,324)	(99.97%)	▼
See note 2b - mostly due to the depreciation which will be posted after 23/24 Annual Financial Statement audit			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(89,285)	(8.99%)	▼
Some of the "Local Roads & Community" projects are not yet initiated or are in the early stage of completion, funds will be recognised later in the financial year.			
Outflows from investing activities			
Payments for property, plant and equipment	853,543	37.93%	▲
Bulk of Capital projects have not been initiated as yet (50%) or in early stage of completion			
Payments for construction of infrastructure	388,365	21.08%	▲
Bulk of Capital projects have not been initiated as yet (50%) or in early stage of completion			

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$7.04 M	\$7.04 M	\$6.84 M	(\$0.19 M)
Closing	\$0.00 M	\$7.42 M	\$8.54 M	\$1.13 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$14.67 M	% of total
Unrestricted Cash	\$8.02 M	54.7%
Restricted Cash	\$6.65 M	45.3%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.38 M
Trade Payables	\$0.29 M
0 to 30 Days	100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables	
	\$0.37 M
Rates Receivable	\$0.85 M
Trade Receivable	\$0.37 M
Over 30 Days	6.3%
Over 90 Days	5.5%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.74 M)	\$3.56 M	\$3.73 M	\$0.17 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$4.98 M	% Variance
YTD Budget	\$4.99 M	(0.3%)

Grants and Contributions		
YTD Actual	\$0.90 M	% Variance
YTD Budget	\$0.90 M	(1.0%)

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.22 M	% Variance
YTD Budget	\$0.23 M	(3.3%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$7.60 M)	(\$3.10 M)	(\$1.95 M)	\$1.15 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.43 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$1.45 M	% Spent
Adopted Budget	\$5.53 M	(73.7%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.36 M	% Received
Adopted Budget	\$4.25 M	(91.6%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.30 M	(\$0.08 M)	(\$0.08 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.07 M)
Interest expense	(\$0.01 M)
Principal due	\$0.97 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$6.65 M
Net Movement	\$0.01 M

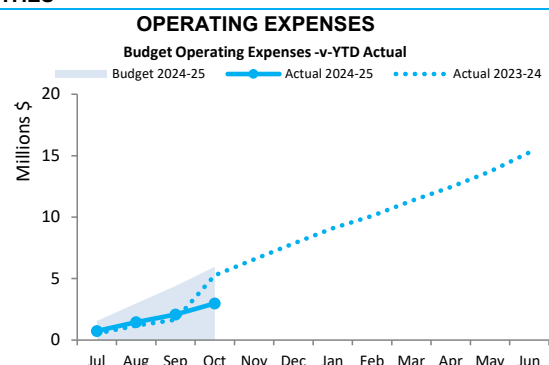
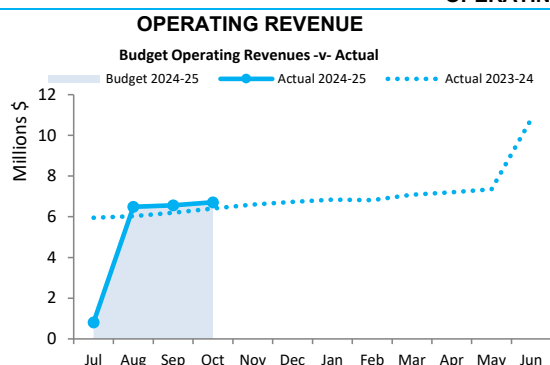
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

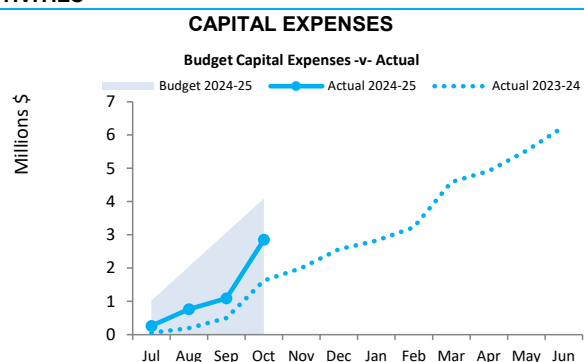
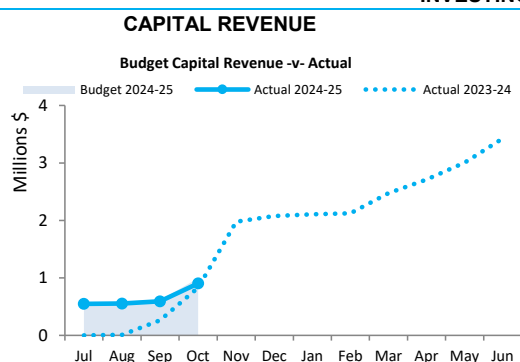
SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

2 KEY INFORMATION - GRAPHICAL

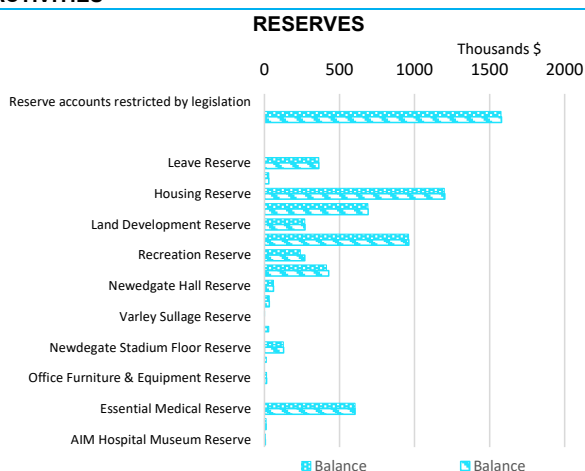
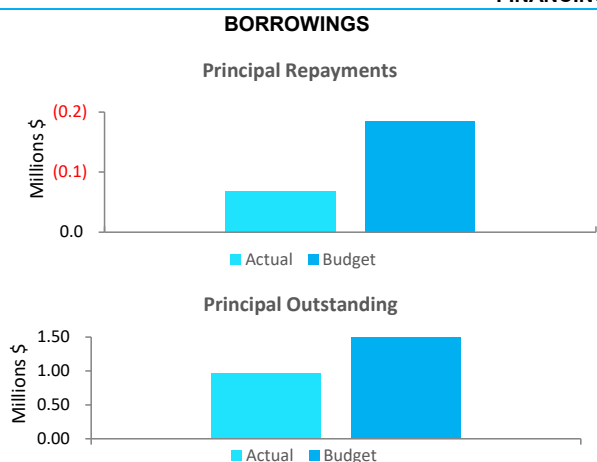
OPERATING ACTIVITIES



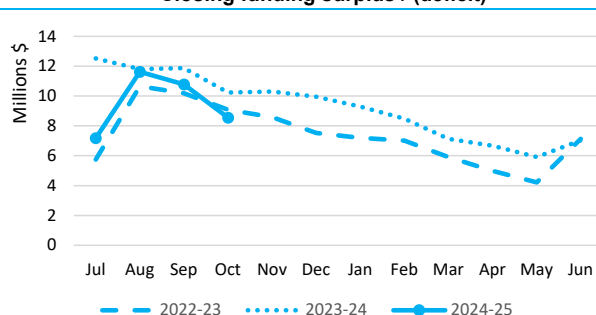
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank account - CBA	Cash and cash equivalents	18,370		18,370		Commonwealth	3.75%	N/A
Municipal Bank account - Bankwest	Cash and cash equivalents	63,219		63,219		Bankwest	2.50%	N/A
Term deposit - Municipal Bank account	Cash and cash equivalents	6,029,466		6,029,466		Commonwealth	4.83%	01/2025
WATC Overnight Deposit Municipal	Cash and cash equivalents	1,842,514		1,842,514		WATC	4.30%	N/A
Petty Cash and Floats	Cash and cash equivalents	700		700		Cash on Hand	N/A	N/A
Reserve Bank Account	Cash and cash equivalents	0	8	8		Commonwealth	3.75%	N/A
WATC Overnight Deposit Reserve	Cash and cash equivalents	0	551,129	551,129		WATC	4.30%	N/A
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	1,000,000	1,000,000		Commonwealth	4.83%	11/2024
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	5,100,000	5,100,000		Commonwealth	4.97%	02/2025
Restricted LOGCHOP Housing	Cash and cash equivalents	44,669	0	44,669		Commonwealth	N/A	N/A
Rural Town Salinity Program	Cash and cash equivalents	5,403	0	5,403		Commonwealth	N/A	N/A
Trust Fund Cash at Bank	Cash and cash equivalents	12,209	0	12,209	12,209	Commonwealth	N/A	N/A
Total		8,016,550	6,651,137	14,667,687	12,209			
Comprising								
Cash and cash equivalents		8,016,550	6,651,137	14,667,687	12,209			
		8,016,550	6,651,137	14,667,687	12,209			

KEY INFORMATION

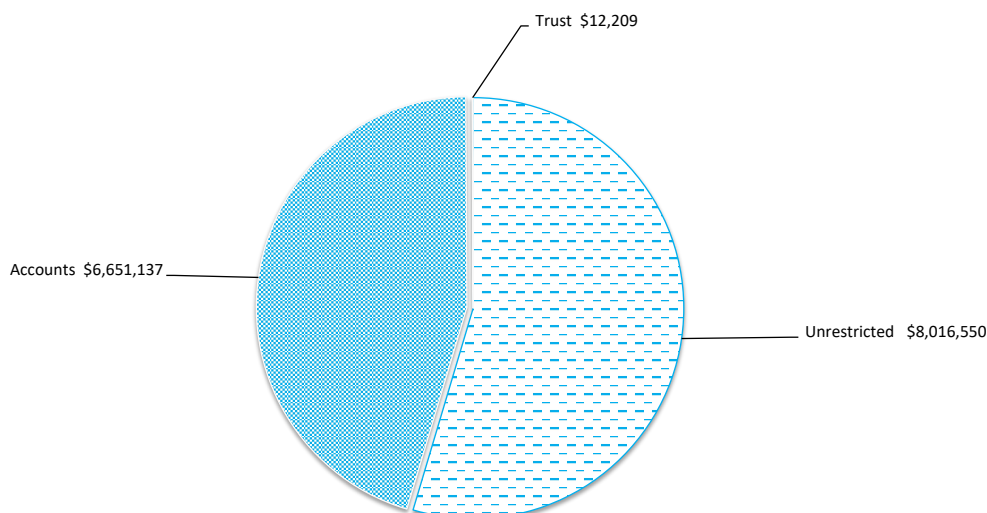
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Lake Grace Sewerage Reserve	1,576,313	150,899	0	1,727,212	1,576,313	3,541	0	1,579,854
Reserve accounts restricted by Council								
Leave Reserve	362,091	15,932	0	378,023	362,090	813	0	362,903
Emergency Services Reserve	29,595	1,302	0	30,897	29,596	66	0	29,662
Housing Reserve	1,199,089	52,760	(634,000)	617,849	1,199,090	2,692	0	1,201,782
Swimming Pool Reserve	689,250	239,127	0	928,377	689,250	1,548	0	690,798
Land Development Reserve	269,267	11,848	(200,000)	81,115	269,267	605	0	269,872
Plant Reserve	960,064	42,243	(293,000)	709,307	960,064	2,157	0	962,221
Recreation Reserve	238,519	311,334	0	549,853	238,519	29,764	0	268,283
Works & Services Reserve	412,569	33,683	0	446,252	412,568	15,835	0	428,403
Newedgate Hall Reserve	60,778	0	(60,778)	0	60,778	137	0	60,915
Radio Reserve	32,825	1,444	0	34,269	32,825	74	0	32,899
Varley Sullage Reserve	1,815	0	(1,816)	(1)	1,816	0	(1,816)	0
Newedgate Sports Dam Reserve	29,163	0	(29,163)	0	29,163	0	(29,163)	0
Newdegate Stadium Floor Reserve	126,582	214,370	0	340,952	126,582	284	0	126,866
Community Water Supplies Reserve	13,059	0	(13,059)	0	13,059	0	(13,059)	0
Office Furniture & Equipment Reserve	14,509	11,078	0	25,587	14,508	33	0	14,541
Centenary Reserve	0	30,000	0	30,000	0	0	0	0
Essential Medical Reserve	602,996	26,532	(100,000)	529,528	602,996	1,354	0	604,350
History Book Reserve	11,403	502	0	11,905	11,403	26	0	11,429
AIM Hospital Museum Reserve	6,345	52,479	0	58,824	6,345	14	0	6,359
	6,636,232	1,195,533	(1,331,816)	6,499,949	6,636,232	58,943	(44,038)	6,651,137

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	1,100,000	366,630	10,516	(356,114)
Buildings - non-specialised	1,194,495	398,105	308,165	(89,940)
Buildings - specialised	2,450,637	816,782	104,399	(712,383)
Furniture and equipment	80,000	26,664	21,468	(5,196)
Plant and equipment	1,927,500	642,423	952,513	310,090
Acquisition of property, plant and equipment	6,752,632	2,250,604	1,397,061	(853,543)
Infrastructure - roads	4,237,924	1,412,376	1,296,846	(115,530)
Infrastructure - parks, gardens, recreation facilities	972,436	324,093	157,262	(166,831)
Infrastructure - urban infrastructure	318,058	106,004	0	(106,004)
Acquisition of infrastructure	5,528,419	1,842,473	1,454,108	(388,365)
Total of PPE and Infrastructure.	12,281,051	4,093,077	2,851,169	(1,241,908)
Total capital acquisitions	12,281,051	4,093,077	2,851,169	(1,241,908)
Capital Acquisitions Funded By:				
Capital grants and contributions	4,253,861	454,798	355,647	(99,151)
Borrowings	1,350,000	0	0	0
Other (disposals & C/Fwd)	426,500	0	0	0
Reserve accounts				
Housing Reserve	634,000	0	0	0
Land Development Reserve	200,000	0	0	0
Plant Reserve	293,000	0	0	0
Newedgate Hall Reserve	60,778	0	0	0
Varley Sullage Reserve	1,816	1,816	1,816	0
Newedgate Sports Dam Reserve	29,163	29,163	29,163	0
Community Water Supplies Reserve	13,059	13,059	13,059	0
Essential Medical Reserve	100,000	0	0	0
Contribution - operations	4,918,874	3,594,241	2,451,484	(1,142,757)
Capital funding total	12,281,051	4,093,077	2,851,169	(1,241,908)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

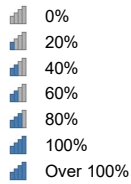
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

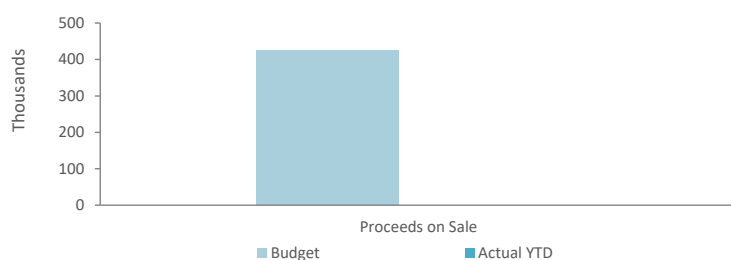


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Adopted		Variance
Account Description		Budget	YTD Budget	(Under)/Over
		\$	\$	\$
Land				
E137260	Lake Grace Residential Land	800,000	266,640	5,466
E137350	Lake Grace Industrial Land	300,000	99,990	5,050
Buildings - Non Specialised				
E091960 (9196114)	3 Clark Ave Capital	30,000	9,999	0
E091960 (9196034)	5 Banksia Pl Capital	29,494	9,819	17,704
E091960 (9196054)	36 Bennett St Capital	31,000	10,328	6,735
E091970 (9197094)	65A Bennett St Capital	15,000	4,998	0
E092006 (9200014)	14 Blackbutt Way Capital Exp	5,000	1,665	5,100
E092006 (9200015)	84 Bennett Street Wachs Housing Cap Exp	1,084,000	361,296	278,626
Buildings - Specialised				
E042549 (4205024)	Admin Office Building - Cap Exp	80,000	26,664	16,596
E051172 (51171)	Lake King Fire Shed Cap Exp	8,000	2,665	0
E077502 (B93CAP)	8 Wattle Drive	38,000	12,664	6,735
E083101 (8300102)	Relocate Toy Library To Daycare Centre	80,000	26,664	0
E091960 (9196085)	Staff Housing Wattle Drive House 1	600,000	199,980	0
E091960 (9196086)	Staff Housing Wattle Drive House 2	600,000	199,980	0
E091970 (9197124)	10A Gumtree Dr Capital	7,000	2,332	6,500
E091970 (9197134)	10B Gumtree Dr Capital	7,000	2,332	6,500
E092120 (ILULG)	Ilu Lot 107 Bennett St Lake Grace	10,000	3,333	0
E107715 (1071044)	Lake Grace Community Bus Shed Cap Exp	15,000	4,998	0
E111007 (LGPHCAP)	Lake Grace Public Hall	153,647	51,208	7,737
E111007 (LGVHCAP)	Lake Grace Lakes Village Hall	50,000	16,665	0
E111007 (NGPHCAP)	Newdegate Public Hall	55,000	18,330	38,185
E113152 (113014)	Lake King Sports Pavilion Cap Ex	10,000	3,333	0
E113152 (113018)	Lg Sporting Precinct - Final Stage Cap Ex	40,000	13,332	0
E113152 (B63CAP)	Newdegate Recreation Centre	65,000	21,663	4,705
E113152 (113002)	Lake Grace Sporting Precinct - New Lawn Area	6,990	2,328	6,990
E117041 (1170014)	Aim Building Capital	15,000	4,998	0
E117042 (1170084)	Rsl Hall Capex	30,000	9,999	0
E121502 (121304)	Lake Grace Depot - Cap Exp	300,000	99,990	0
E132500 (1325014)	Visitor Centre Improvements Cap Exp	80,000	26,664	0
E132502 (1322051)	Lk Tractor Museum Shed	40,000	13,332	10,450
E132502 (1322052)	Hainesworth Museum Shed	160,000	53,328	0
Furniture & Equipment				
E112521 (1125211)	Lake Grace Pool	50,000	16,665	0
E113178 (1131781)	Lg Football Electronic Score Board	30,000	9,999	21,468
Plant & Equipment				
E042550 (LG74CAP)	Mcs Vehicle	50,000	16,665	0
E042550 (LG139CA)	Dceo Vehicle	50,000	16,665	0
E042550 (LG75CAP)	Mis Vehicle	71,500	23,828	70,466
E053550 (053551)	Lg & Ngt Digital Speed Signs	8,000	2,665	575
E053550 (53552)	Lg & Ngt Town Cctv	120,000	39,996	0
E123059 (PL04CAP)	6 Wheel Tip Truck	300,000	99,990	0
E123059 (PL06CAP)	Mobile Trailer Generators	60,000	19,998	56,488
E123059 (PL11CAP)	Maintenance Grader Lg	565,000	188,313	500,000
E123059 (PL15CAP)	Varley Mower - Toro Z Master	21,000	6,998	20,380
E123059 (PL19CAP)	Supervisor Vehicle Isuzu	51,000	16,997	50,864
E123059 (PL28CAP)	Skid Steer Plant Trailer	68,000	22,663	0
E123059 (PL37CAP)	Ngt Community Bus	253,000	84,322	0
E123059 (PL38CAP)	Side Tipper Trailer - Construction	290,000	96,657	253,740
E132504 (1325041)	Lg & Ngt Digital Display Sign	20,000	6,666	0
Infrastructure - Roads				
E121200	Roadworks Capital Renewal 21/22	4,237,924	1,412,376	1,296,846
Parks, Gardens, Recreation Facilities				
E107259 (113061)	Lake King Cemetery New Fence	60,000	19,998	0
E113175 (113037)	Lake Grace Football Field Lighting Upgrade Cap Exp	25,000	8,331	16,546
E113175 (113048)	Lake Grace Sporting Complex Entry Cap Exp	150,000	49,995	0
E113175 (113053)	Lake King Walk Trail Upgrade Cap Exp	3,436	1,134	0
E113175 (113055)	Jam Patch New Bbq & Picnic Shelters Cap Exp	45,000	14,997	0
E113175 (113069)	Lg Rec Ground Path Shelter Cap Exp	0	0	1,684
E113175 (113070)	Lighting Install Lg & Lk Pg	60,000	19,998	0
E113175 (113071)	Padley Park Stormwater Capture (Cwsp)	5,000	1,665	0
E113175 (113075)	Lake King Park Upgrade	150,000	49,992	12,356
E113175 (113076)	Jam Patch - New Walk Way	124,000	41,328	2,100
E132503 (1325031)	Lg Lookout Upgrade	100,000	33,330	2,100
E113293 (113203)	Lake Grace Pump Track	250,000	83,325	122,476
Sewerage				
Urban Infrastructure				
E101043 (1010431)	Lake Grace & Newdegate Recycling Stations	4,500	1,497	0
E121312 (121302)	Lake Grace Footpaths Cap Exp	50,000	16,665	0
E121312 (121303)	Newdegate Footpath Cap Exp	150,000	49,995	0
E136501 (136009)	Dam At Newdegate	113,558	37,847	0
		12,281,050	4,093,077	2,851,169
				1,241,908

6 DISPOSAL OF ASSETS

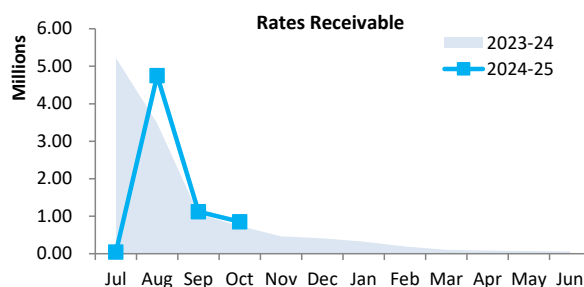
		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
222	PLVU55 Isuzu MU-X (MCS)	44,429	35,000	0	(9,429)	0	0	0	0
219	PLVU54 Isuzu MU-X (DCEO)	40,570	28,000	0	(12,570)	0	0	0	0
231	PLVU57 Toyota Prado (MIS)	56,732	50,000	0	(6,732)	0	0	0	0
1409	PTRA24 Coastmac Skid Steer Loader Trailer	1,931	2,000	69	0	0	0	0	0
1417	PCB01 Toyota Coaster Bus NGT Comm Bus	12,760	10,000	0	(2,760)	0	0	0	0
1003	PTRA12 Roadwest Side Tipper Trailer	8,428	25,000	16,572	0	0	0	0	0
1393	PTOR04 John Deere Ride-on-Mower	0	1,500	1,500	0	0	0	0	0
187	PLVU52 Ford Ranger Infrastructure/Works Supervisor	29,281	25,000	0	(4,281)	0	0	0	0
1002	PTRA13 Roadwest Tri-axle Side Tipper	8,687	25,000	16,313	0	0	0	0	0
1419	PGRA07 John Deere 770G Grader LG Maint	147,593	225,000	77,407	0	0	0	0	0
		350,411	426,500	111,861	(35,772)	0	0	0	0



7 RECEIVABLES

Rates receivable

	30 Jun 2024	31 Oct 2024
	\$	\$
Opening arrears previous year	75,681	56,487
Levied this year	5,146,844	4,979,291
Less - collections to date	(5,166,038)	(4,182,263)
Net rates collectable	56,487	853,515
% Collected	98.9%	83.1%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(125)	350,309	2,669	413	20,532	373,797
Percentage	0.0%	93.7%	0.7%	0.1%	5.5%	
Balance per trial balance						
Trade receivables	(125)	350,309	2,669	413	20,532	373,797
Total receivables general outstanding						373,797

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment).

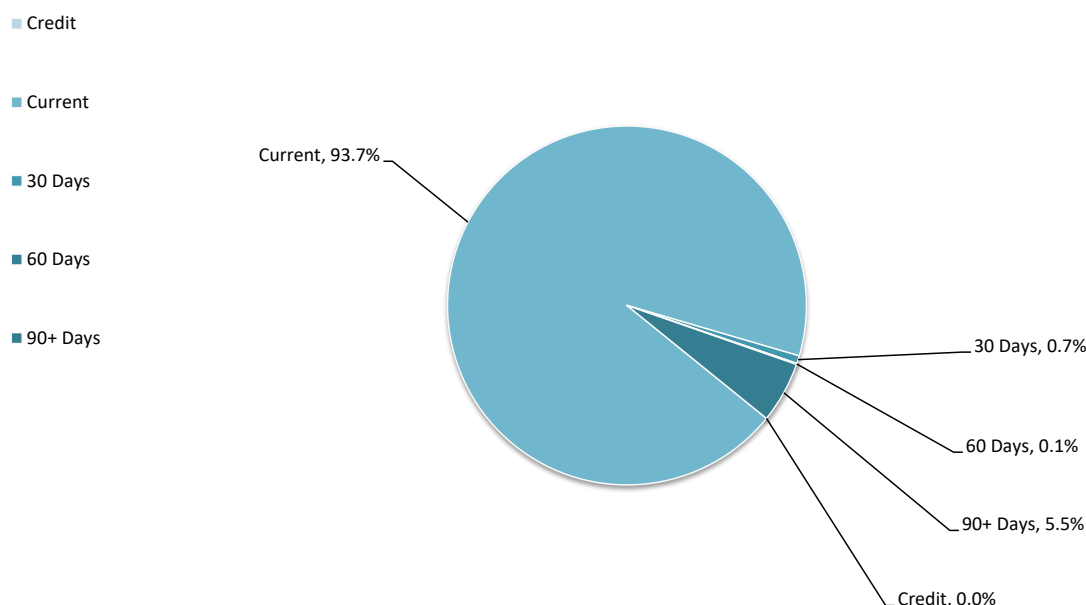
The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 October 202
Other current assets	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at fair value through profit and loss	103,964	0	0	103,964
Inventory				
Stock on Hand - Fuel	17,796	62,182	(59,435)	20,543
Total other current assets	121,760	62,182	(59,435)	124,507
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

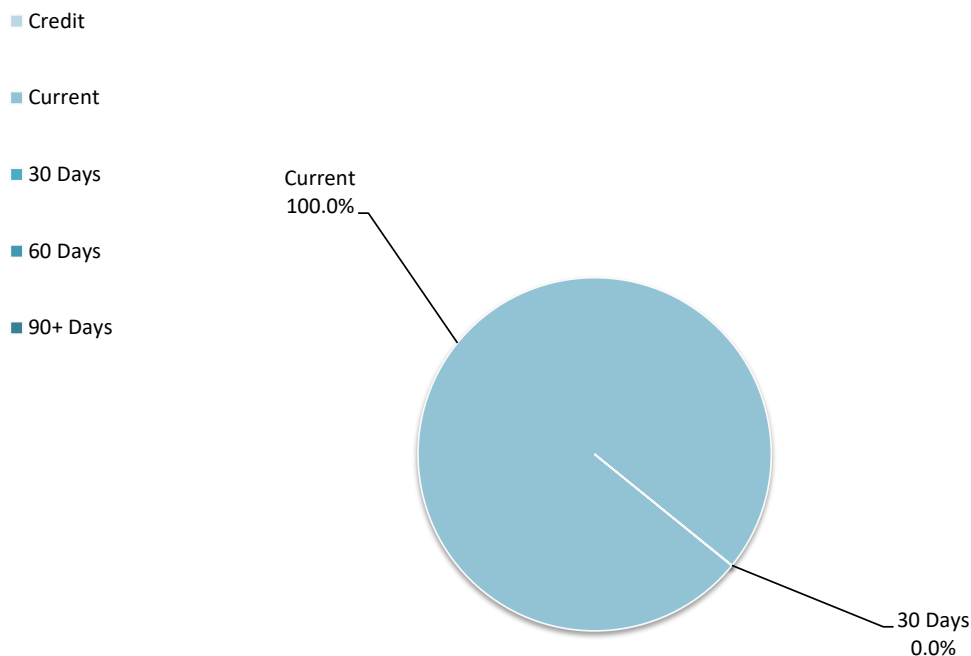
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(112)	291,591	0	0	0	291,478
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	(112)	292,421	0	0	0	292,308
ESL Levied & Prepaid rates		66,098				66,098
Liabilities held for Others - Prepaid Rates		10,722				10,722
Trust Fund Liability		12,209				12,209
Total payables general outstanding						381,337
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars		Loan No.	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual
			\$	\$	\$	\$	\$	\$	\$	\$
Office Refurbishment	L181	177,588	0	0	(10,471)	(21,245)	167,117	156,343	(2,398)	(11,276)
Staff Housing & CEO's Residence	L204	330,043	0	0	(12,344)	(49,541)	317,699	280,502	(1,444)	(5,081)
LG Sports Pavillion	L182	66,771	0	0	(10,280)	(20,885)	56,491	45,886	(1,007)	(4,464)
LG Residential Land	L189	91,287	0	0	(5,838)	(18,048)	85,449	73,239	(318)	(8,387)
Purchase & Develop Industrial Land	L203	370,773	0	0	(29,636)	(59,495)	341,137	311,278	(2,975)	(7,992)
LG Precinct	L198	0	0	0	0	0	0	0	(76)	(76)
WACHS Housing	L205	0	0	750,000	0	(16,021)	0	733,979	0	(21,750)
Staff Housing	L206	0	0	600,000	0	0	0	600,000	0	0
Total		1,036,462	0	1,350,000	(68,569)	(185,235)	967,893	2,201,227	(8,219)	(59,026)
Current borrowings		185,235					100,645			
Non-current borrowings		851,227					867,248			
		1,036,462					967,893			

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest	Interest Rate	Amount (Used)		Balance
	Actual	Budget				& Charges		Actual	Budget	Unspent
	\$	\$				\$	%	\$	\$	\$
L205 - WACHS Housing		750,000	WATC	Semi-annual	15		5.80	0	(750,000)	
L206 - Staff Housing		600,000	WATC					0	(600,000)	
	0	1,350,000				0		0	(1,350,000)	0

KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 October 2024 \$
Other current liabilities						
Other liabilities						
Capital grant/contributions liabilities		4,043	0	859,721	(863,764)	0
Total other liabilities		4,043	0	859,721	(863,764)	0
Employee Related Provisions						
Provision for annual leave		227,910	0	0	(2,111)	225,799
Provision for long service leave		215,643	0	0	0	215,643
Total Provisions		443,553	0	0	(2,111)	441,442
Total other current liabilities		447,596	0	859,721	(865,875)	441,442
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2024	Liability	Liability	31 Oct 2024	Liability	Budget Revenue	Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grants Commission - General	0	0	0	0	0	311,157	77,789	70,740
Grants Commission - Roads	0	0	0	0	0	270,822	67,705	38,676
Grant - DFES LGGS Operating	0	0	0	0	0	120,000	60,000	60,000
Grants - Senior Activities	0	0	0	0	0	1,000	332	0
Grants - Youth Activities	0	0	0	0	0	1,000	332	0
Direct Grant - MRWA	0	0	0	0	0	487,005	487,005	487,005
Skeleton Weed Programm Grant	0	0	0	0	0	200,000	200,000	200,000
Heritage Council of WA - LG AIM Hospital Interpretati	0	0	0	0	0	0	0	9,900
DFES - AWARE Grant Funding 2024/25	0	0	0	0	0	0	0	18,000
	0	0	0	0	0	1,390,984	893,163	884,321
Contributions								
ESL Administration Fee	0	0	0	0	0	4,000	4,000	4,000
Contribution To New Community Bus	0	0	0	0	0	100,000	0	0
Lake King Pavilion / Oval - Hire Fees	0	0	0	0	0	500	164	0
Contributions - Other Culture	0	0	0	0	0	1,000	332	0
Contributions - Street Lighting	0	0	0	0	0	10,000	0	0
Other Contributions	0	0	0	0	0	6,000	6,000	6,000
AIM Contributions	0	0	0	0	0	200	64	746
	0	0	0	0	0	121,700	10,560	10,746
TOTALS	0	0	0	0	0	1,512,684	903,723	895,067

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Oct 2024	Current Liability 31 Oct 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Local Roads & Community Program	0	0	0	0	0	40,000	13,332	0
Drought & Community	0	0	0	0	0	103,489	34,490	0
Local Roads & Community Program - Public Halls, Civic Centres	0	505,702	(505,702)	0	0	1,150,331	500,000	505,702
Local Roads & Community Program - Swimming Pools	0	0	0	0	0	50,000	16,665	0
Roads to Recovery	0	0	0	0	0	1,449,776	0	0
Regional Road Group	4,043	311,604	(315,647)	0	0	426,770	300,000	315,647
Local Roads & Community Program	0	0	0	0	0	123,302	41,096	0
Local Roads & Community Program	0	42,415	(42,415)	0	0	142,415	47,466	42,415
DWER Contributions toward Dams revitalisations and other works	0	0	0	0	0	167,778	40,000	40,000
Grants - Wattle Drive Extension Cap Inc	0	0	0	0	0	600,000	0	0
TOTALS	4,043	859,721	(863,764)	0	0	4,253,861	993,049	903,764
	4,043	859,721	(863,764)	0	0	4,253,861	993,049	903,764

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 October 2024
	\$	\$	\$	\$
Standpipe bonds	12,107	102	0	12,209
	12,107	102	0	12,209

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)							
Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	
			\$	\$	\$	\$	
Budget adoption							0
1325014 - Visitor Centre Improvement Cap Exp	Res 13945	Capital revenue		80,000			80,000
Jam Patch Toilet upgrade	Res 13945	Capital revenue			(80,000)		0
				80,000	(80,000)		0

Municipal Bank Statement

Summary:

G/L Account (as at Month End)
1A0011010 Municipal Bank Account MUN

Statement No 71
Statement Date 31/10/2024

Opening Balance	9,810,776.26
Deposits	\$945,494.72
Payments	-2,648,571.40
Fees	-17,111.67
Adjustments	-137,018.76
Closing Balance	7,953,569.15

Opening Balance	9,810,776.26
<u>Reconciled Items</u>	
Deposits	944,814.72
Payments	-2,648,571.40
Fees	-17,111.67
Adjustments	-137,018.76
Closing Balance	7,953,569.15

The Bank Statement balances to the General
Ledger

<u>Unreconciled Items</u>	
Deposits	0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	0.00
Total - To agree with GL	7,953,569.15

Municipal Account - Reconciliation to 31/10/2024

G/L Account (as at Month End):

<u>Fees:</u>	
Dept of Transport	-\$58,258.80
Bank Fees	-\$2,277.63
LESS: Interest Received	\$43,424.76
	<u>-\$17,111.67</u>

<u>Adjustments</u>	
Payroll	-\$136,338.76
Payroll Rent Deduction	-\$680.00
	<u>-\$137,018.76</u>

<u>Unreconciled Items:</u>	<u>\$0.00</u>
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<u>Outstanding Deposits</u>	<u>\$0.00</u>
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<u>Outstanding Payments</u>	<u>\$0.00</u>
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ENTERED
By Victoria Fasano - SFO I&R at 9:07 am, Nov 05, 2024

APPROVED
By Tegan Hall - MCS at 9:24 am, Nov 05, 2024

Trust Bank Statement

Summary:

G/L Account (as at Month End)
1A0013050 Trust Fund Cash At Bank MUN

Statement No 71
Statement Date 31/10/2024

Opening Balance	12,157.90
Deposits	\$51.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	12,208.90

Opening Balance	12,157.90
<u>Reconciled Items</u>	
Deposits	51.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	12,208.90

The Bank Statement balances to the General
Ledger

<u>Unreconciled Items</u>	
Deposits	0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	0.00
Total - To agree with GL	12,208.90

ENTERED

By Victoria Fasano - SFO I&R at 1:14 pm, Nov 04, 2024

APPROVED

By Tegan Hall - MCS at 2:21 pm, Nov 04, 2024

Shire of Lake Grace



Reserve Bank Statement

Reserve No	Reserve Account Name	Balance
11	Emergency Services Reserve Bank	\$ 29,662.04
12	Housing Reserve Bank	\$ 1,201,782.63
13	Swimming Pool (Lake Grace) Reserve Bank	\$ 690,798.26
14	Land Development Reserve Bank	\$ 269,871.87
15	Leave Reserve Bank	\$ 362,903.36
16	Plant Replacement Reserve Bank	\$ 962,220.73
17	Recreation Reserve Bank	\$ 268,283.24
18	Works & Services Reserve Bank	\$ 428,402.90
19	Newdegate Hall Reserve Bank	\$ 60,914.60
20	Lake Grace TV Reserve Bank	\$ 32,898.75
23	Varley Sullage Reserve Bank	\$ -
31	Lake Grace Sewerage Scheme Reserve Bank	\$ 1,579,853.56
35	Newdegate Sports Dam Reserve Bank	\$ -
36	Newdegate Stadium Floor Reserve Bank	\$ 126,865.89
37	Community Water Supply Reserve Bank	\$ -
40	Office Furniture & Equipment Reserve Bank	\$ 14,541.05
42	History Book Reserve Bank	\$ 11,428.82
43	Essential Medical Services Reserve Bank	\$ 604,350.20
44	AIM Hospital Museum Reserve	\$ 6,358.64
		\$ 6,651,136.54

Bank Balance

31/10/2024

Bankwest Reserve Acc	\$0.00
CBA Reserve Acc	\$7.91
WATC Reserve Acc	\$551,128.63
CBA Reserve Term Deposit 1	\$1,000,000.00
CBA Reserve Term Deposit 2	\$5,100,000.00
	\$6,651,136.54

ENTERED

By Victoria Fasano - SFO I&R at 12:20 pm, Nov 04, 2024

Variance \$0.00

APPROVED

By Tegan Hall - MCS at 2:27 pm, Nov 04, 2024

Reserves Fund Statement



Shire of Lake Grace

27 November 2024

Ordinary Council Meeting

INFORMATION BULLETIN

ITEM 16.0 - ATTACHMENTS

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CIRCULARS, MEDIA RELEASES & NEWSLETTERS:

Community Newsletters as circulated via email	0
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