



Shire of Lake Grace

27 MARCH 2024

Ordinary Council Meeting

INFORMATION BULLETIN

ITEM 16.0 - ATTACHMENTS

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EXTERNAL ORGANISATIONS

Nil

CIRCULARS, MEDIA RELEASES & NEWSLETTERS:

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Information Bulletin
Infrastructure Services Report

Shire of Lake Grace

Prepared for the March 2023 Ordinary Council Meeting
presenting information to the end of February 2024

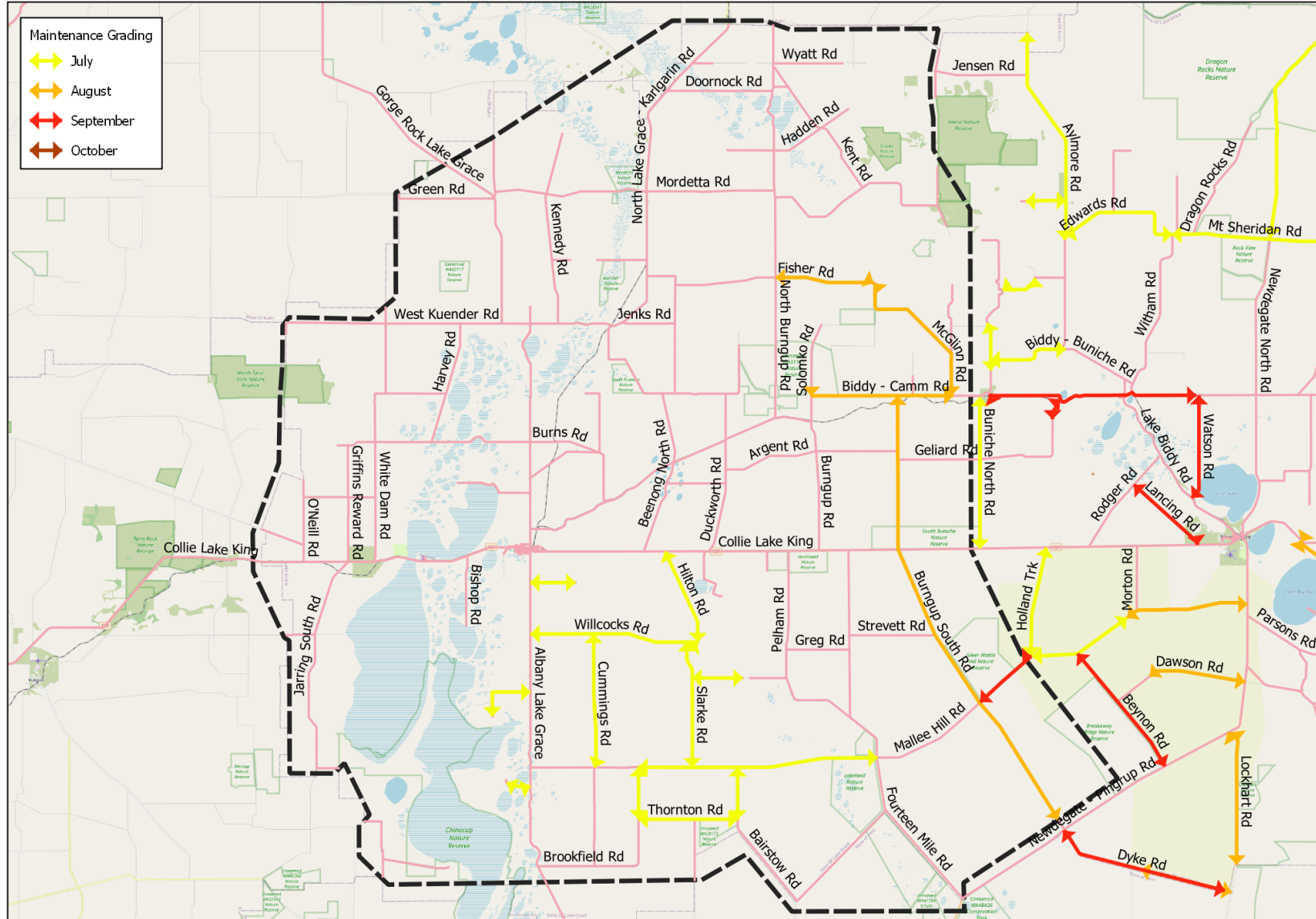
Road Maintenance Grading

For the month of February 2024

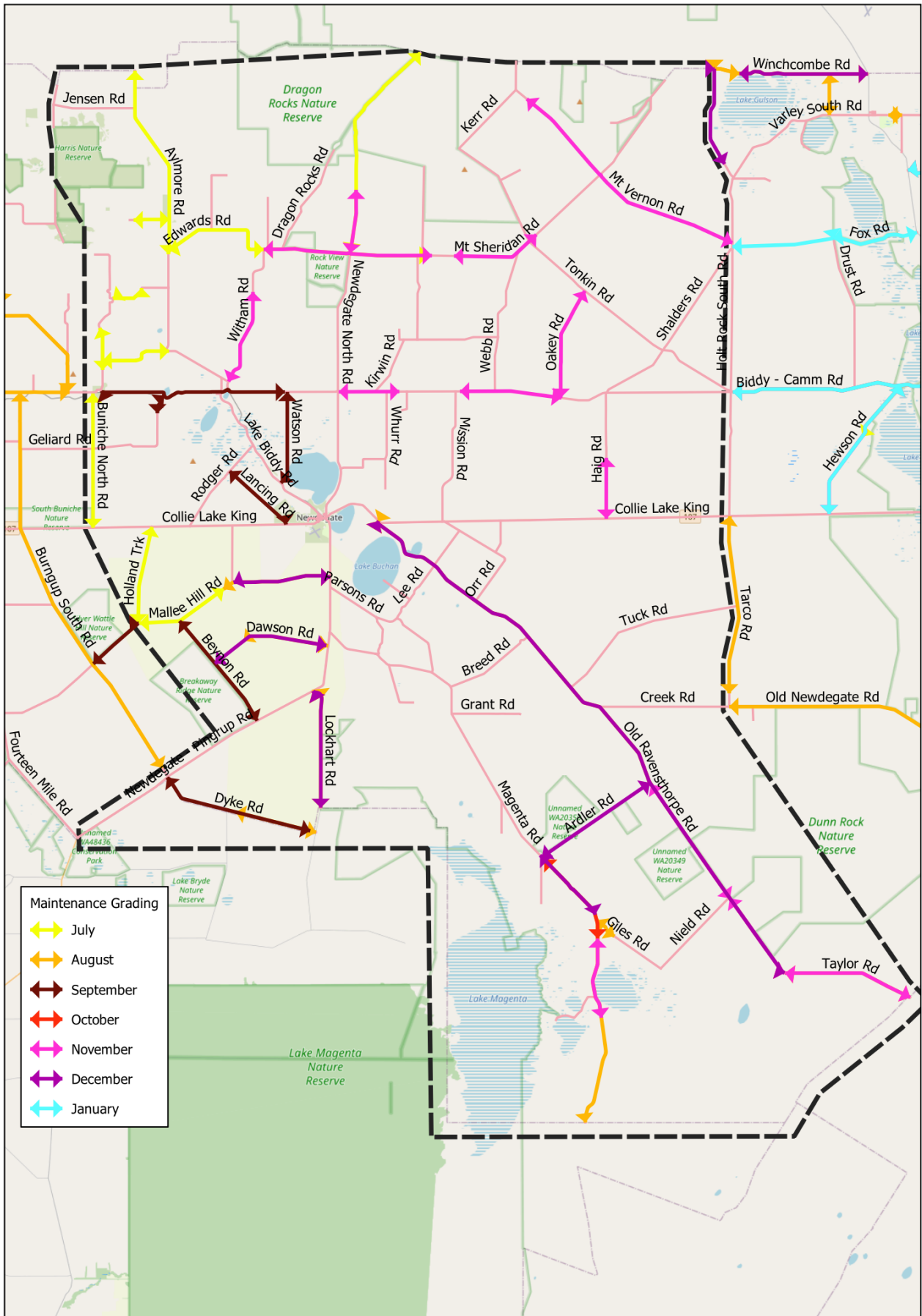
<i>Lake Grace Area</i>		<i>Newdegate Area</i>		<i>Lake King-Varley Area</i>	
<i>Road Name</i>	<i>Graded (km)</i>	<i>Road Name</i>	<i>Graded (km)</i>	<i>Road Name</i>	<i>Graded (km)</i>
<i>No grading done</i>		<i>Timesheets not received</i>		<i>Timesheets not received</i>	
<u>Subtotal</u>	<u>0.00</u>	<u>Subtotal</u>	<u>0.00</u>	<u>Subtotal</u>	<u>0.00</u>

2023/24 Year-To-Date Grading by Month

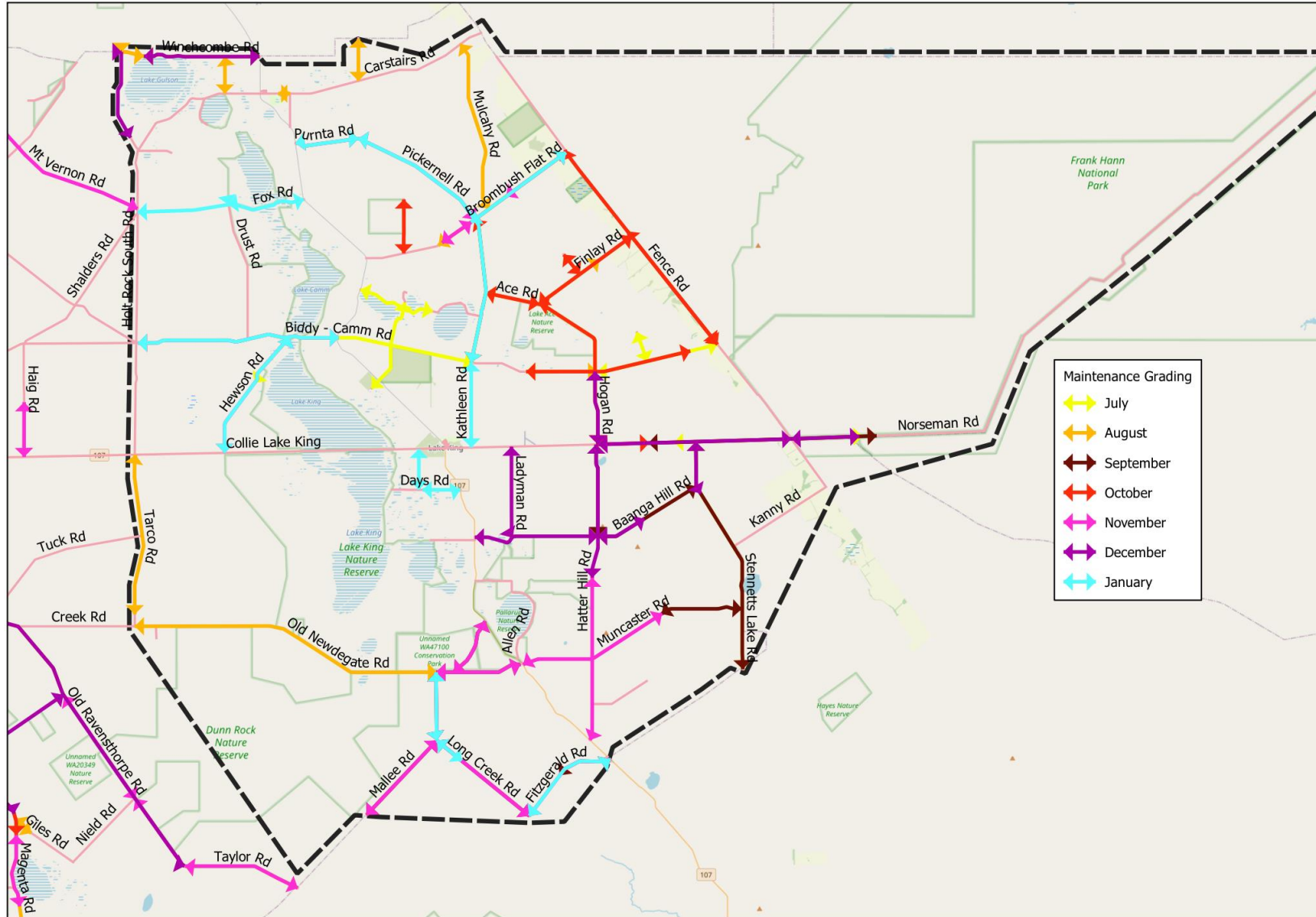
Year	Month	<i>Lake Grace Area (km)</i>	<i>Newdegate Area (km)</i>	<i>Lake King-Varley Area (km)</i>	Monthly Subtotal
2023	July	84.53	107.79	135.03	327.35
	August	63.62	108.21	145.95	317.78
	September	0.00	60.26	114.16	174.42
	October	0.00	8.17	144.91	153.08
	November	0.00	141.95	138.87	280.82
	December	0.00	116.07	72.31	188.38
2024	January	0.00	0.00	124.63	124.63
	February	0.00	Pending	Pending	Pending
	March				
	April				
	May				
	June				
	To-Date	<u>148.15</u>	<u>542.45</u>	<u>875.86</u>	<u>1,566.46</u>



Monthly maintenance grading – Lake Grace area



Monthly maintenance grading – Newdegate area



Monthly maintenance grading – Lake King-Varley area

Plant Maintenance

Plant Repairs

Plant	Plant Description	Action
PLOD07	2019 Volvo L90F Loader	Replace loader tyre.

Building Construction & Maintenance

Construction

- Assisting in Lake Grace All-Abilities Playground construction.

Maintenance

Lake Grace

- Public Toilets, Railway.
- Shire Depot.
- Sports Pavilion.
- Visitor Centre.

Newdegate

- Hainesworth Building.
- Indoor Recreation Centre.
- Public Toilets.

Lake King

- Nil.

Varley

- Public Hall.

Other

- Dunn Rock Tennis Pavilion.

Parks & Gardens Maintenance

Lake Grace

- General maintenance, gardening/mowing & tidying of gardens and parks.
- Maintenance of oval in preparation for football training.

Newdegate

- General maintenance, gardening/mowing of the recreation grounds, parks and skate park.
- Tidy up of cemetery for funeral.

Lake King

- Carried out general gardening, mowing and spraying to all parks and gardens.

Varley

- Carried out gardening maintenance and general maintenance, including spraying, mowing, raking of the town site, sports complex and cemetery for weeds.

Pingaring

- Nil.

Customer Service Requests

For the period of 1 July 2023 to 29 February 2024:

Category	Complete	Incomplete	Total	% Complete
Works	8	6	14	57.1%
Building	2	7	9	22.2%
Parks & Gardens	3	6	9	33.3%
<i>Total</i>	<u>13</u>	<u>19</u>	<u>32</u>	<u>40.6%</u>



ROE TOURISM

PATHWAYS TO WAVE ROCK
WESTERN AUSTRALIA

MINUTES

General Meeting

Monday 19 February 2024, Lake Grace Sportsmans Club

1. **MEETING OPENED:** 10.31am

2. **ATTENDANCE RECORD:**

2.1. Attendees:

President	Bevan Thomas	
Vice President		
Executive Officer/Marketing Coordinator	Mikaela Spurr, Alyssa Szekeres	
Shire Representatives	Bruce Rock	Jen Verhoogt
	Corrigin	Sharon Jacobs, Natalie Manton
	Kondinin	David Burton, Kerrie Green
	Kulin	Cr Robbie Bowey, Taryn Scadding
	Lake Grace	Jo Morgan, Debby Clarke, Len Armstrong
	Narembeen	Kellie Mortimore
	Quairading	Jo Haythornwaite
	Beverley	Jacinta Murray, John Maxwell
Associate Members		

2.2. Apologies:

2.3. Guests:

3. **PREVIOUS MINUTES:**

3.1. Confirmation – GENERAL MEETING

MOTION

Moved: Taryn Scadding

Seconded: Kerry Green

That the Minutes of the Roe Tourism Association General Meeting held on 27 November 2023 at Beverley Cornerstone Building.

CARRIED

3.2. Business Arising from Previous General Meeting Minutes

4. **FINANCIAL REPORT:**

4.1 RTA Financial Report for period 1 November 2023 – 31 January 2024

Further information on the financial position is in the financial report attachment.

MOTION**Moved:** Robbie Bowey**Seconded:** Kerrie Green

That the Committee accept the Financial Report for the period 1 November 2023 – 31 January 2024 be accepted as a true and accurate record.

5 REPORTS:**5.1 Presidents Report**

- Thank you Mikaela for keeping the wheels turning
- Advert for jobs went well, good response.
- Beverley CRC appointed for the EO and Marketing position. Contact Alyssa (attended meeting)

6 GENERAL BUSINESS**6.1 2024-2025 Full Membership Fee**

Currently \$3,500 for full membership which goes towards marketing activities and \$2,500 towards the Executive Officer position wage. Two positions are advertised for 6 hours per week at \$40 per hour.

Executive Officer wage – \$12,480 per year

Marketing Coordinator wage - \$12,480 per year

TOTAL: \$24,960 in wages.

Total membership contribution is currently \$48,000, leaving \$23,040 for marketing and advertising.

- Signage cost to be included in budget request letters.
- Possibly increase by \$500-\$1000 per shire.
- Need to include outcomes in the letter to show why we want more money.
- \$3000 for wages, \$3500 for marketing to be requested for 24/25 financial year.
- Budget to be completed ASAP.

MOTION**Moved:** Taryn Scadding**Seconded:** Jo Haythornwaite

Allocation to wages increase to \$3,000, marketing budget to remain at \$3,500, totalling \$6500 per Shire.

*CARRIED***6.2 Executive Officer/Marketing Coordinator Positions**

Thank you Taryn for assisting with the applications.

MOTION**Moved:** Taryn Scadding**Seconded:** Jen Verhoogt

Committee endorse the appointment of Beverley CRC as the Executive Officer and Marketing Coordinator with a 3 year contract, 1 year review.

CARRIED

- Support team, one contact per Shire for communication for marketing etc.
- Shires to email their contacts and we encourage them to attend the next meeting.

6.3 Perth Caravan and Camping Show - Thursday 21 March to Sunday 24 March

Volunteers are needed to man the stand. Please let the EO know if you can help asap, need to know before 5 March 2024.

Thurs 21 Mar	Fri 22 Mar	Sat 23 Mar	Sun 24 Mar
Morning Shift – 2 people 9am – 12.30pm	Morning Shift – 2 people 9am – 12.30pm	Morning Shift – 2 people 9am – 12.30pm	Morning Shift – 2 people 9am – 12.30pm
Afternoon Shift – 2people 12.30pm – 5.00pm	Afternoon Shift – 2people 12.30pm – 5.00pm	Afternoon Shift – 2people 12.30pm – 5.00pm	Afternoon Shift – 2people 12.30pm – 5.00pm

- Status of new Pull up Banner? Old one faded. Follow up with Steph on the status of the project.

6.4 Meeting Dates 2024

- Calendar Invites to be sent.

MOTION

Moved: Taryn Scadding

Seconded: Natalie Manton

Committee endorse the 2024 meetings dates and locations as below;

- Monday 13 May 2024 – Shire of Narembeen
- Monday 19 August 2024 – Shire of Corrigin
- Monday 18 November 2024 (AGM) – Shire of Kondinin

CARRIED

7 MEMBER SHIRE REPORTS:

- **Beverley**
 - Civic Building – work started
 - Main Street
 - Trail Master Plan – Draft Done
 - Art Trail – brochure done, roll out easter time
 - Events at Station Art and local theatre arts group
 - Pool funding
 - Monthly markets moved to town hall.
- **Bruce Rock**
 - Shire Hall back, local things happening
 - Back to the Bush Vets weekend
 - Supermarket – main street plan being reviewed
 - Playground moving forward
 - Updating signage
- **Corrigin**
 - Christmas Party well attended
 - Australia Day breakfast – citizen of the year, inflatables at pool

- Movies in the park in January
- Updating come explore Corrigin website
- Skatepark consultation – closing next week
- **Kondinin**
 - Triathlon this weekend
 - Gourmet in the garden
 - Hyden – mural in Coronation Park, make more attractive
 - Still seeing lots of tourists
 - DEC- JAN 3000 people went through Wave Rock. Had large numbers in January/
 - Destination WA – filming Wave Rock this week
 - EV Station – seeing more coming through
- **Kulin**
 - Triathlon coming up
 - Australia street art awards – Tin Horse Hwy finalist
 - Seeing a good number of people traveling all year around
 - Paid adverts on social media– Visit Kulin – positive outcome
 - Tagging towns, great opportunity
 - Blazing Swan – Easter weekend
 - Masters Football carnival coming up
 - Kulin Bush Races – 28th September – AFL grand final weekend
- **Lake Grace**
 - Visitor Centre building turning 100
 - Open 7 days, have been busy
 - Biggest month – October 593 came through
 - Playground – 6wks until completion, Wilson to do official opening
 - Little park near Visitor Centre is great
 - Womens Long table Lunch – booked out
 - Harvest Festival was in December
 - Thank a volunteer this weekend
 - On your bike tour – September
- **Narembeen**
 - Normal Shire/ Town events in December and January – Christmas party, Australia Day
 - Bus Tours are busy – book online
 - Bin to Bin Marathon
 - 100year Centenary
- **Quairading**
 - Australia Day lunch – grant – reveal mural entrance of hall
 - Good publicity – sign put up Beverley road
 - 8 March – CRC Womens Business brunch

8 **NEXT MEETING:** Monday 13 May 2024 at Shire of Narembeen

9 **CLOSE OF MEETING:** 11.45am

Thank you Lake Grace for hosting the meeting.



Lake Varley & Districts Progress Association General Meeting Minutes 7th March 2024

Meeting Opened: 6.48pm

Present: Cr Len Armstrong, Cr Roz Lloyd, MIS Craig Elefsen, Cr Ben Hyde, Colin Tapper, Melissa Atkins, Tristan Cornwall, Sarah Mudge, Cameron Mudge, Carla Hyde, Clare Hyde, John Zurnamer, Sheena Zurnamer, Graeme Atkins, John Cornwall, Naomi Cornwall, Wietske Lambrechts

Apologies: CEO Alan George, Cr Deb Clarke, Cr Anton Kuchling, Cr Ross Chappell, CEO Alan Leeson, Sue-Anne Naughton, Derick Lambrechts, Brent Hyde, Margaret Sullivan, Jim Sullivan

Presentation & Endorsement of Previous Minutes:

Emailed to affiliated clubs and community members. A copy is tabled.

Moved by Colin Tapper

Seconded by Melissa Atkins

Business Arising from Previous Minutes:

- *Humble Beginnings (Cameron Mudge)*- Has been put on hold for the moment as Jeff has passed away.

Presentation & Endorsement Finance Report:

Moved by Tristan Cornwall

Seconded by Clare Hyde

Presentation & Endorsement Correspondence:

Incoming letters/email to be read.

Moved by Colin Tapper

Seconded by Melissa Atkins

Business Arising from Correspondence:

Nil

Reports:

- *Lake Grace Shire* –
Cr Len Armstrong- Deb Clarke and Len Armstrong were re-elected at the last election. The Council voted Len back in as president. The Shire of Lake Grace is now operating with 7 councillors. Livingston Medical is still operating which they have been doing in Lake Grace since November. There have been some minor issues. A meeting has been held with the doctors so there could be some tweaking with their operations. Keep an eye out for Facebook or Shire of Lake Grace updates. Service is now available at the Lake Grace Hospital. The Shire of Lake Grace Strategic Community Plan has been re-written. Workshops have taken place across the 4 town sites. It is now in the production stage and will be available in the next couple of

weeks. The State Government have been making funding available for sporting groups – professional training of coaches and/or teams and boosting umpiring. If sporting groups are interested get in touch with Aimee Egan or Deb Carruthers at the Shire. They have all the details about what funding is available. Second and third rounds of funding will be becoming available. Also think about any community requirements and get your budget request in.

MIS Craig Elefsen- If anyone has any ideas put your grant applications in. The office team has expanded. If Craig isn't available ask for Jason or Taylor. John Cornwall asked about whether some tanks have been put in at Purnta Rock. One tank has been put in at Purnta Rock. The other tank has been put at the crossroads. The Water Corporation have turned off the town stand pipe from Purnta Rock. Graeme Atkins asked about the tanks and the parts will be getting replaced. Albany Irrigation will be coming out to have a look. Clare Hyde mentioned it would be good to get feedback from the Shire when work has been scheduled to be done at either the hall or pavilion. Email is the best form of contact to ensure feedback is received from the Shire. Tristan Cornwall suggested an auxiliary power point would be good to put on the outside wall at the hall. It would be used to plug a generator in especially when there are power outages. The battery is supposed to provide backup power but it just says error. Craig will have a look at it. Naomi Cornwall asked if some bush could be trimmed at the entrance to the pavilion near the tennis courts.

- *Kulin Shire* – Colin mentioned the roads are looking good. 10km of bitumen have been done and the Shire are working on another 5km. At the end of the year more work will be done.
- *Cropping Committee* – Cameron Mudge- Still deciding whether to proceed with another hay crop or lupins. The weeds were fine in January. Happy with the result from last year. It will be easy to go ahead with hay this year.
- *Townscaping Committee* – All the paving has been done at the Chicken Ranch. All the mosaics have been laid. More paving has been done at the tennis club. Now waiting for curbing to be done.
- *Social Committee*- The A.B. Facey Fortunate Life event had the most numbers compared to the Comedy Show. Target numbers were reached for both events. The Social Committee believe these events are really good for our community and there has been positive feedback from people in other towns as well. Having events means the Varley hall is being used. Something different is great. The A.B. Facey kids' drama workshop exposes them to something different other than sport. The community appreciates it when the opportunities are taken. The Social Committee need to delegate more. Would like people to volunteer more as it shouldn't just be up to the Social Committee. Tristan Cornwall suggested it may be better to save money towards cooler community events such as the Comedy Night rather than hiring a singer for the Varley Christmas Tree. Naomi Cornwall suggested the singer could be more of an event rather than combining it with something else. The Social Committee believe it's more about trying to slot in some culture and they are also reliant on what Circuit West offer at the time.

General Business:

- *Doctor morning tea/lunch catering-*

Colin Tapper- Letter received questioning do we need to keep catering for the doctor or not? Colin overruled a discussion last year and decided the community will continue to cater. We are very lucky to have the doctor service. If we take some of these things away we may not have a doctor. The main issue is catering for different dietary requirements. Some community members believe the doctors can bring their own lunch as it can become onerous. Other community members believe it is a nice community gesture from Varley - tea and coffee are provided. Strict Halal meals are not required, vegetarian is fine. If catering is provided there is also more of a chance walk-ins are welcome. Community members could possibly provide morning tea only and the doctor could bring their own lunch.

Wietske Lambrechts *moves a motion to continue providing morning tea and lunch for the doctor. Seconded by Sarah Mudge.*

Motion not carried.

John Cornwall *moves a motion not to continue providing morning tea and lunch for the doctor. Seconded by John Zurnamer.*

Motion not carried.

Tristan Cornwall *moves a motion to provide morning tea only for the doctor.*

Seconded by Graeme Atkins.

Motion carried.

- *Booking the Varley hall/pavilion-*

Clare Hyde- A phone conversation took place with Amber from the Lake Grace Shire about getting a work order to fix the doors. During the conversation it was brought up that during a staff discussion the Shire didn't really know what's going on in Varley. The hall is booked for big functions but the pavilion isn't booked for tennis and bowls. Clare mentioned she would bring up this issue at the next Varley Progress meeting. Craig from the Shire suggested we keep going with what we've been doing. He has confirmed this with CEO Alan George.

- *Centenary Committee-*

Carla Hyde- No meeting has happened yet. A couple more members have joined the committee. Some older people have suggested some ideas but don't want to be on the committee. Will meet up with the Lake King committee to set up some plans. Updates to be put in place at Varley Progress meetings. Budgets for things to be done around town will also need to be organised. Will be held the same weekend as the Lake King Centenary as both communities overlap a lot. A lot of the Varley and Lake King Centenary activities will be separate but there will be an afternoon/night where the communities combine. Having both Centenaries on the same weekend means people can come out for both events. Each town will hold their event on 2 separate days.

- *Ideas for front entrance near tank-*

Carla Hyde- Looking for ideas from the community. Carla received an email from Aimee (Lake Grace Shire) which mentioned the Shire are thinking of doing a sculpture trail through Lake Grace. Carla suggested we could possibly try and get some funding through the Shire for a big, wire rabbit. Would need funding to paint a mural on the tank. Naomi suggested community members could design and create scrap metal statues to display along the roadside of the Varley town entrance.

- *6 month term deposit-*
Tristan Cornwall *moves a motion Varley Progress put in \$30 000 for a 6 month term deposit with Bendigo Bank. Seconded by Graeme Atkins.*

Meeting Closed: 7.30pm



**Lake Varley & Districts Progress Association
Annual General Meeting Minutes
7th March 2024**

Meeting Opened: 6.31pm

Present: Cr Len Armstrong, Cr Roz Lloyd, MIS Craig Elefsen, Cr Ben Hyde, Colin Tapper, Melissa Atkins, Tristan Cornwall, Sarah Mudge, Cameron Mudge, Carla Hyde, Clare Hyde, John Zurnamer, Sheena Zurnamer, Graeme Atkins, John Cornwall, Naomi Cornwall, Wietske Lambrechts

Apologies: CEO Alan George, Cr Deb Clarke, Cr Anton Kuchling, Cr Ross Chappell, CEO Alan Leeson, Sue-Anne Naughton, Derick Lambrechts, Brent Hyde, Margaret Sullivan, Jim Sullivan

Presentation & Endorsement of Previous Minutes:

Emailed to affiliated clubs and community members. A copy is tabled.

Moved by Colin Tapper

Seconded by Melissa Atkins

Business Arising from Previous Minutes:

Nil

Presentation & Endorsement of President's Report:

Thank you to Mel for being the Secretary, Tristan for keeping the books in order, the Cropping Committee for undertaking something different this year – first hay crop has been a reasonable success, Social Committee for continuing to do a cracking job with their events – highlighted by the comedy show and town gardeners for keeping the town nice. Thank you to all those who contribute in many different ways to make our community the place we like to live.

Moved by Colin Tapper

Seconded by Benjamin Hyde

Presentation & Endorsement of Finance Report:

Moved by Tristan Cornwall

Seconded by Clare Hyde

2024 Elections:

Office Bearers:

• **President-**

Colin Tapper *nominated by* Sheena Zurnamer. *Seconded by* Wietske Lambrechts.

Cameron Mudge *nominated by* Graeme Atkins. *Seconded by* Naomi Cornwall.

Cameron declined

Colin accepted

- **Vice President –**
Sarah Mudge *nominated by* Wietske Lambrechts. *Seconded by* Carla Hyde.
Sarah accepted.
- **Secretary –**
Melissa Atkins *nominated by* Clare Hyde. *Seconded by* John Cornwall.
Melissa accepted.
- **Treasurer –**
Tristan *nominated by* Naomi Cornwall. *Seconded by* John Cornwall.
Tristan accepted.

Other Positions:

- **Pavillion Caretaker**
Clare Hyde
- **Hall Caretaker**
Sarah Mudge
- **Cropping Committee**
Cameron
Cameron to approach Scott and Gavin
- **Townscaping Committee**
Sheena Zurnamer
- **Social Committee**
Clare, Carla, Sarah, Colin.
Social Committee to seek other members
- **Museum Committee**
Cameron Mudge
- **Newsletter**
Carla Hyde

- **Auditor**

Nicola Slabbert to be approached

Varley & Districts Progress Association Subscription Fee:

Tristan Cornwall moved a motion to keep subs at \$1. *Seconded by John Cornwall.*

Motion carried.

Varley Voice Newsletter:

Carla Hyde moved a motion for subs to be waived for 2024. *Seconded by Sarah Mudge.*

Motion carried.

Progress Association Annual Donations:

- *Annual running costs-* Tristan Cornwall moved that these remain at \$10 000.
Seconded by Cameron Mudge.
Motion carried.
- *RFDS donation-* Naomi Cornwall moved that we donate \$5000 to RFDS.
Seconded by Sarah Mudge.
Motion carried.
- *P&C School Donations-* Clare Hyde moved that we donate \$5000 to Lake King P&C.
Seconded by Carla Hyde.
Motion carried.

Clare Hyde moved that we donate \$5000 to Hyden P&C.
Seconded by Tristan Cornwall.
Motion carried.

Meeting Closed: 6.47pm

Varley Progress Assoc 2023

Opening Balance 01/01/23	\$92,337.70	
Gold Term Deposit	\$80,000.00	
	12/9/23-12/10/23	2023 Total
Credit		
Term Deposit's Interest	\$535.20	\$1,953.94
Subs	\$6.00	\$10.00
Varley Number Plates - Cr	\$2,325.00	\$4,500.00
Social Committee		\$2,567.53
Varley Voice Ads		\$1,245.00
FM Tower Re-Imbursement		\$837.08
Cropping income	\$115,165.50	\$115,165.50
Misc	\$175.00	\$657.50
Total Credit	\$118,206.70	\$126,936.55
Debit		
Cropping Costs		
Fert, seed etc		-\$37,383.50
Varley AgSolutions (Chemicals)	-\$1,289.20	-\$38,691.50
Total cropping		-\$76,075.00
Running Costs (10k)		
Cleaning	-\$1,125.00	-\$2,887.50
Water	-\$235.04	-\$705.44
Insurance		-\$739.41
Tractor License		-\$95.60
FM Tower (Synergy, Repairs, Ins.)	-\$857.83	-\$2,899.21
Varley Ag Misc		-\$2,919.70
synergy museum	\$0.00	\$0.00
Misc		-\$919.03
Total Running costs		-\$11,165.89
Other Costs		
Varley Number Plates - Db	-\$1,600.00	-\$4,800.00
Newsletter Editor	-\$7,020.00	-\$7,020.00
Donations- RFDS, P&C, St John	-\$950.00	-\$15,520.00
Social Committee	-\$11,491.79	-\$18,991.62
Total Debit	-\$24,568.86	-\$133,572.51
Total Profit (Loss)	\$93,637.84	-\$6,635.96
Closing Balance - Bank	\$165,701.74	
Cash on Hand - Subs	\$131.00	
Coming In	FM Tower	\$2,750.00
	Bar Comedy	1571.5
	Tickets Comedy	2573.85
		\$6,895.35
Total Profit		\$259.39