



Shire of Lake Grace

27 AUGUST 2025

Ordinary Council Meeting

INFORMATION BULLETIN

ITEM 16.0 - ATTACHMENTS

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Information Bulletin
Infrastructure Services Report

Shire of Lake Grace

Prepared for the August 2025 Ordinary Council Meeting
presenting information to the end of July 2025

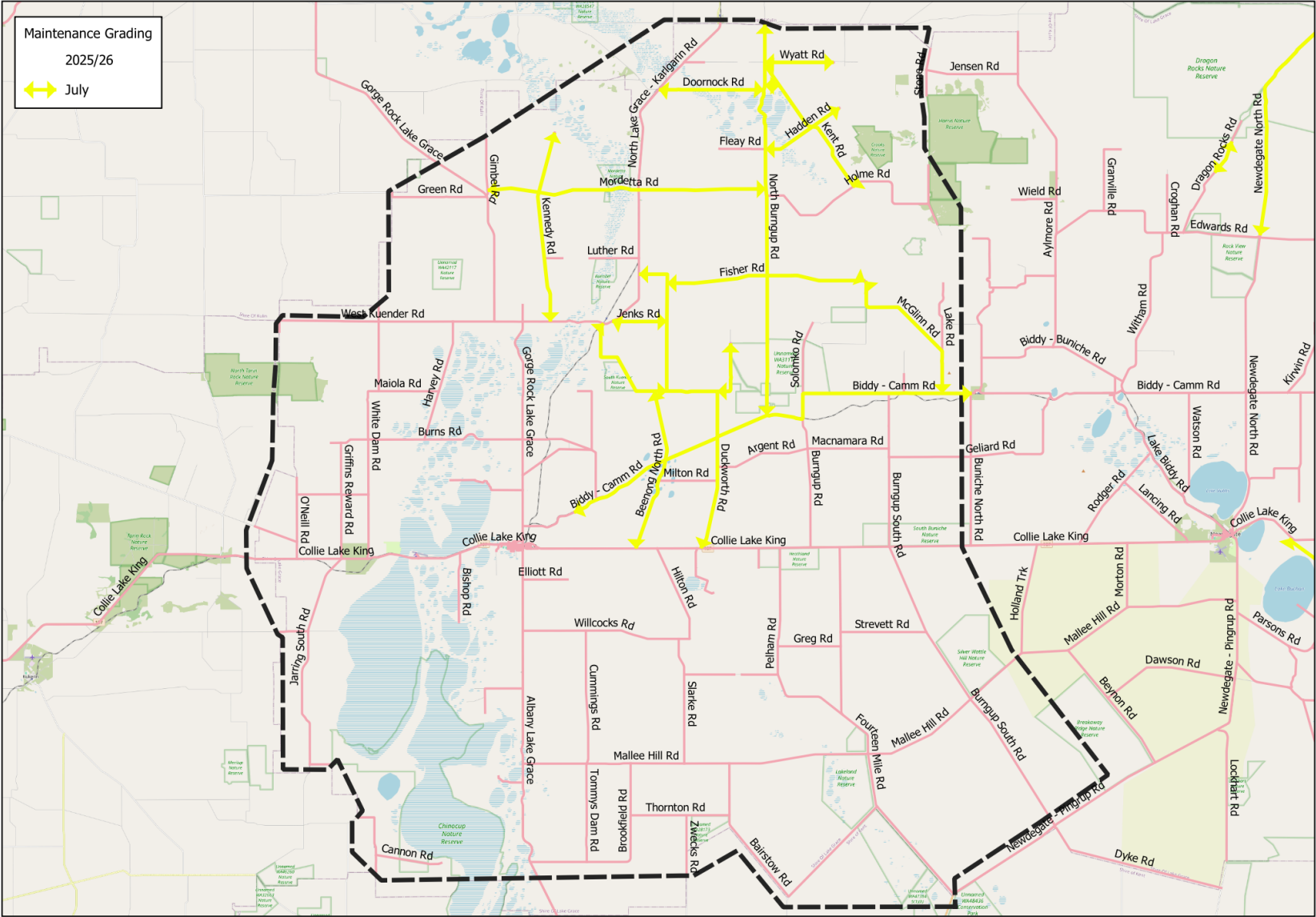
Road Maintenance Grading

For the month of July 2025

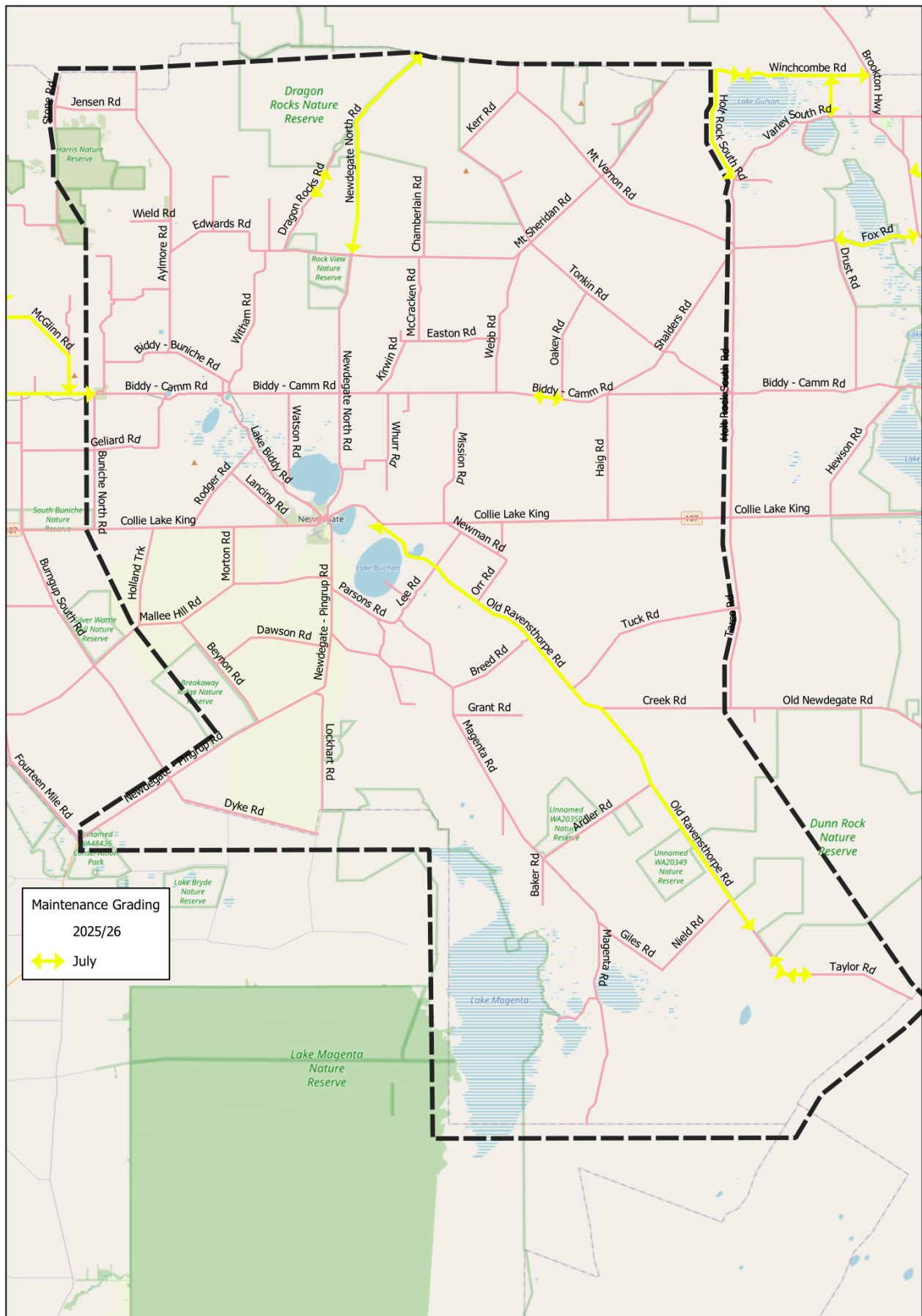
<i>Lake Grace Area</i>		<i>Newdegate Area</i>		<i>Lake King-Varley Area</i>	
<i>Road Name</i>	<i>Graded (km)</i>	<i>Road Name</i>	<i>Graded (km)</i>	<i>Road Name</i>	<i>Graded (km)</i>
Beenong North Rd	12.08	Dragon Rock Rd	2.65	Ace Rd	4.99
Biddy Camm Rd	32.99	Newdegate North Rd	18.74	Biddy Camm Rd	10.08
Doornock Rd	7.72	Old Ravensthorpe Rd	48.63	Broombush Flat Rd	14.20
Duckworth Rd	26.06	Taylor Rd	2.06	Dempster Rock Rd	3.38
Fisher Rd	14.61			Finlay Rd	10.52
Garard Rd	1.10			Fox Rd	7.21
Goddard Rd	4.45			Holt Rock South Rd	11.61
Haddens Rd	6.39			Mulcahy Rd	15.77
Jenks Rd	4.03			Pickernell Rd	20.00
Kennedy Rd	14.10			Purnta Rd	5.93
Kent Rd	11.34			Winchcombe Rd	10.80
Kuender South Rd	8.81				
McGlinn Rd	11.88				
Mordetta Rd	20.63				
North Burngup Rd	28.94				
Wyatt Rd	5.08				
<u>Subtotal</u>	<u>210.21</u>	<u>Subtotal</u>	<u>72.08</u>	<u>Subtotal</u>	<u>114.49</u>

2025/26 Year-To-Date Grading by Month

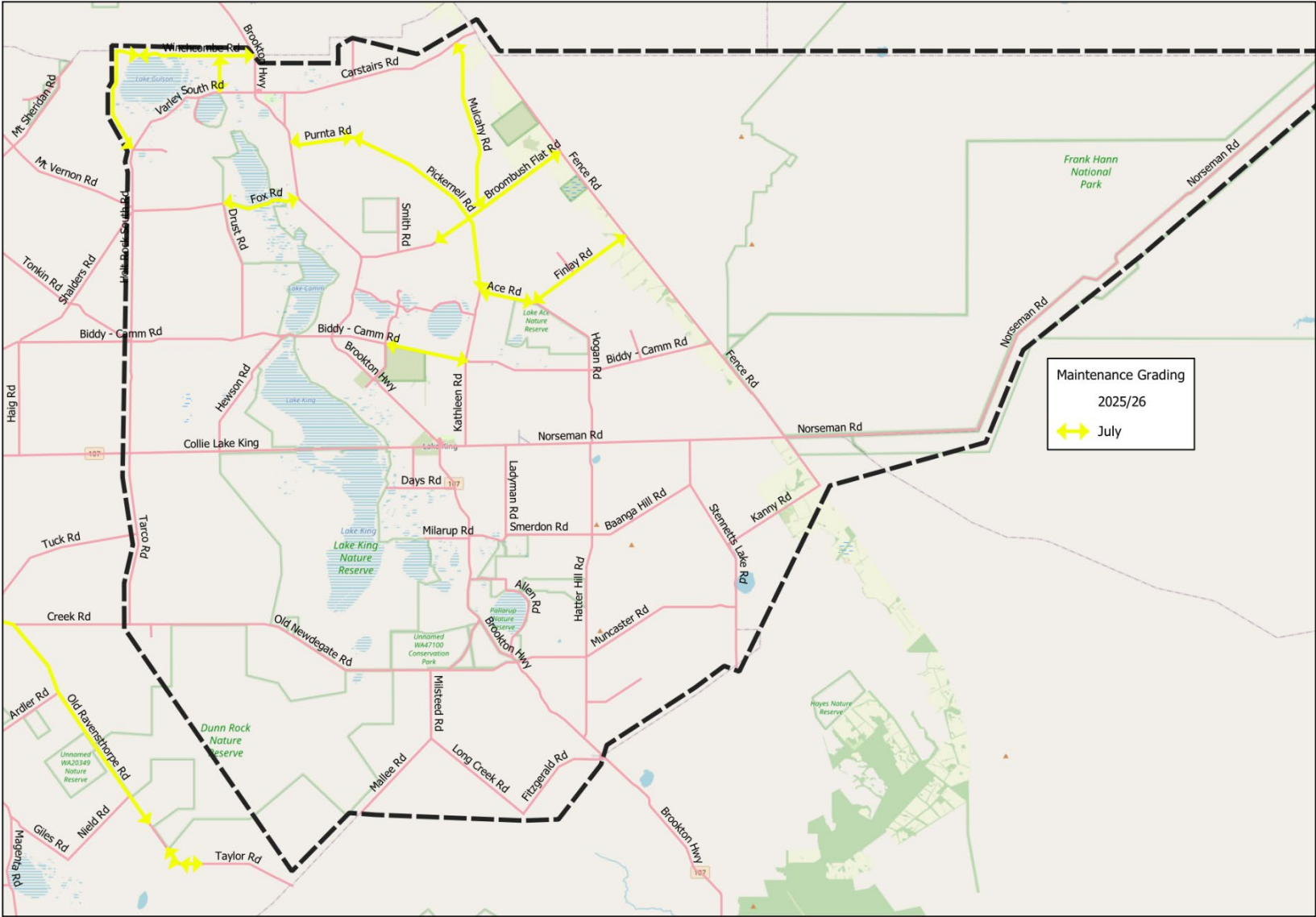
Year	Month	Lake Grace Area (km)	Newdegate Area (km)	Lake King-Varley Area (km)	Monthly Subtotal
2025	July	210.21	72.08	114.49	396.78
	August				
	September				
	October				
	November				
	December				
2026	January				
	February				
	March				
	April				
	May				
	June				
	<u>To-Date</u>	<u>210.21</u>	<u>72.08</u>	<u>114.49</u>	<u>396.78</u>



Monthly maintenance grading – Lake Grace area



Monthly maintenance grading – Newdegate area



Monthly maintenance grading – Lake King-Varley area

Plant Maintenance

Plant Acquisitions

- Nil.

Plant Repairs

Plant	Plant Description	Action
PCB02	2008 Mitsubishi Fuso Rosa Bus	Replacement batteries.
PGRA08	2020 Caterpillar 140 Grader	Repair blade sideshift cylinder.
PLOD07	2019 Volvo L90F Loader	2,000 hour service.
PLOD08	2021 Volvo L90F Loader	2,000 hour service. Replacement expansion tank.
PLVU48	2020 Ford Ranger	90,000 km service. Steering assist malfunction repair.
PROL11	2022 Cat CW34 Roller	1,000 hour service.
PTCK11	2002 Hino Ranger Fuel Truck	General service.
PTOR06	2009 Case Tractor	General service.

Building Construction & Maintenance

Capital

- Preparation for demolition of Lake Grace CWA Playground.
- Erecting fencing at the 84 Bennett St WACHS Houses.

Maintenance

Lake Grace

- 10a Gumtree Dr.
- 5 Banksia Pl.
- Medical Centre.
- Shire Depot.
- Shire Office.
- Toy Library.

Newdegate

- Public Toilets.

Lake King

- Public Toilets, Roadhouse.

Varley

- Nil.

Other

- Nil.

Parks & Gardens Maintenance

Lake Grace

- General maintenance, gardening/mowing & tidying of gardens and parks.

Newdegate

- General maintenance, gardening/mowing of the recreation grounds, parks and skate park.

Lake King

- Carried out general gardening, mowing and spraying to all parks and gardens.

Varley

- Carried out gardening maintenance and general maintenance, including spraying, mowing, raking of the town site, sports complex and cemetery for weeds.

Pingaring

- Nil.

Customer Service Requests

For the period of 1 July 2025 to 30 July 2025:

Category	Complete	Incomplete	Total	% Complete
Works	4	1	5	80.0%
Building	2	5	7	28.6%
Parks & Gardens	2	1	3	66.7%
<i>Total</i>	<i>8</i>	<i>7</i>	<i>15</i>	<i>53.3%</i>

Regional Road Group Report

August 2025

Roads

Transport and Roads Forum

Finalising arrangements for the 2025 Transport and Roads Forum held in August was a key activity during the reporting period. Events such as this provide an opportunity for Local Government leaders to engage with government policy makers and key stakeholders to influence future directions.

Local Government Transport and Roads Research and Innovation Program (LGTRRIP)

Work progressed on two new projects: an investigation into technologies for best practice road condition assessments and data collection; and the development of a road safety rating tool for intersections.

Condition Assessment of Roads of Regional Significance

Field work for the road condition survey in the Kimberley region was completed. The final report remains outstanding. When received, this will mark completion of condition assessments of all Local Government Roads of Regional Significance in WA, outside of the metropolitan region.

Road Rail Interface Agreements

A model *pro forma* agreement between Local Governments and Arc Infrastructure has been drafted and agreed. A memorandum outlining what has changed between the old and new agreements, the main issues of contention, their resolution, and other key updates was provided to all Local Governments hosting Arc Infrastructure operated rail in July 2025. Arc Infrastructure has commenced providing proposed agreements to Local Governments.

Rail Interface Agreements have been required since 2010 with the details now set out under the *Rail Safety National Law (WA) 2024*.

Funding

Multi-Criteria Assessment (MCA) Model Revisions

The WALGA Infrastructure Team is working with the Regional Road Groups to harmonise the MCA models used by Regional Road Groups to prioritise projects for Road Project Grant funding. The proposed changes to the MCA models reflect the new focus areas of the State Roads Funds to Local Governments Agreement, while still allowing for flexibility to recognise the significant differences between regions. All the Regional Road Groups have commenced the MCA revision process, with the process in the Gascoyne, Great Southern, and South West region now complete. Significant progress has been made in each of the other regions.

Transport

Active Transport and Micromobility-Discussion Paper

Building on the outcomes of the two stakeholder workshops and the associated discussion paper, WALGA has developed a series of proposed policy positions to support Active Transport initiatives across the Local Government sector. These draft positions reflect the key insights and priorities identified through engagement and will form the basis for WALGA's ongoing policy development and advocacy in this area.

Asset Management

Road Assets and Expenditure (RAE) Report Project

A project to identify options to improve data collection, interpretation and presentation of information concerning Local Government road assets and expenditure progressed. A study detailing the current processes used to develop the Road Asset and Expenditure Report was completed and work is ongoing to prepare tender materials and commence the project to deliver a new, contemporary process. This phase will include the development of a database, reporting interface, and dashboard.

Review of the WALGA Road Visual Condition Assessment Manual

The WALGA Road Visual Condition Manual was published in 2016. Significant technology advances and stakeholder feedback have triggered the need for a review and update. Consultants, CivilSE, have been appointed to undertake the review, which will include comprehensive consultation with users, and preparing a second edition. This manual provides important support to Local Government road managers and provides the framework for being able to understand the condition of the road network statewide.

Road Safety

Road Safety Council

The Road Safety Council met on 14 March and 13 June 2025. The Council's Communiques can be viewed at [Road Safety Council Meeting Communiques](#)

RoadWise Recognised

Seventy-five Local Governments are registered RoadWise Councils. The RoadWise Recognised Advisory Committee met in May and August 2025. Points, which signify road safety actions undertaken, were considered for 72 (95%) of RoadWise Councils who together recorded more than 200 activities each quarter. The Points that were allocated reflected actions delivered across the different areas of the [RoadWise Framework](#). The spread of activity demonstrates how holistic the approach to road safety across governance, management, and operations has been and is acknowledged with the awarding of RoadWise Recognised Ribbons, up to a maximum of five. In this way, the allocation of Points and Ribbons is designed to encourage local road safety toward better and ultimately best practice.

At the 2025 WALGA Local Government Awards on 22 July, 10 RoadWise Councils; the shires of Broome, Capel, Dardanup, Dowerin, Dundas, Exmouth, Quairading, along with the Town of Claremont and Cities of Greater Geraldton and Karratha were acknowledged for achieving the largest increase in level of activity recorded for their regional road group and the Shire of Dowerin received the WA RoadWise Council perpetual trophy for achieving the largest increase in level of activity recorded across all RoadWise Councils. The 2025 Ribbon Status for all RoadWise Councils was revealed with five RoadWise Councils, the Shire of Harvey, Shire of Manjimup, City of Rockingham, City of South Perth and Shire of Wyalkatchem receiving a Five-Ribbon status. A full breakdown of the 2025 Ribbons can be viewed [here](#).



MINUTES

General Meeting

Monday 18 August 2025, Quairading Community Resource Centre, commencing at 10.30 am

1. **MEETING OPENED:** 10.42 am

2. **ATTENDANCE RECORD:**

2.1. Attendees:

President		-
Vice President		Jen Green
Executive Officer / Marketing Coordinator		Alyssa Szekeres
Shire Representatives	Bruce Rock	Rachael Hearne, Kalani Rice Fazey
	Corrigin	Sharon Jacobs, Brooke Filinski
	Kondinin	-
	Kulin	Robbie Bowey, Kirra Pederick
	Lake Grace	Len Armstrong, Aaron Woodridge
	Narembeen	Hannah Bald, Amy Hardham
	Quairading	Jo Hayes
	Beverley	Jacinta Murray, John Maxwell
Associate Members		

2.2. **Apologies:** Bevan Thomas, Jo Morgan, Alan George, Jen Verhoogt, Melissa Schilling, Taryn Scading, Natalie Manton, Georgia Atkins.

2.3. **Guests:** Peter Kenyon (Bank of IDEAS)

3. **PREVIOUS MINUTES:**

3.1. Confirmation – GENERAL MEETING

MOTION

Moved: Jo Hayes

Seconded: Amy Harding

That the Minutes of the Roe Tourism Association General Meeting held on 19 May 2025 at the Shire of Kulin.

CARRIED

3.2. **Business Arising from Previous General Meeting Minutes:** -

4. **FINANCIAL REPORT:**

4.1 RTA Financial Report for period 01 May 2025 – 31 July 2025

Further information on the financial position is in the financial report attachment.

MOTION

Moved: Hannah Bald

Seconded: Sharon Jacobs

That the Committee accepts the Financial Report for the period 01 May 2025 – 31 July 2025 as a true and accurate record.

5 REPORTS:

5.1 Presidents Report

- Sorry I am unable to make the meeting today.
- I would just like to say that there has been a lot of radio talk back about the price of camping along the coast and the popularity of touring through the Wheatbelt is increasing because our prices are more reasonable. Alyssa mentioned this in the last newsletter.
- Congratulations to all the towns on continuing with their local shows and events that are coming up in the busiest tourism period. Also, to Beverley, for their planning and organization of the Beverley Air Show which will be a huge event for the region in one of our least busy periods.
- As usual thanks to Alyssa for all she does and Jen for her valuable input.

5.2 Marketing Coordinator Report: *please see attached

6 GENERAL BUSINESS:

6.1 Peter Kenyon (Bank of IDEAS) – Guest Speaker

- Peter Kenyon from *Bank of IDEAS* shares valuable findings on his time in Quairading along with his experience in other regional towns.

6.2 Brochure Reprint Required

- Group to compare costs for 7000 vs 10000 brochures to be printed as per current quote from B&W Studio.

MOTION

Moved: Jacinta Murray

Seconded: Robbie Bowey

That the committee agree to approve costs of \$5,615.00 be spent on the brochure print for 2024-2025 financial year.

CARRIED - ALL IN FAVOUR

6.3 Budget 2025-2026

- A draft budget has been provided for the group, and feedback on specific items is requested.
- Alyssa noted that while the 24-month budget period is a sound concept, it may be impractical due to rising costs, leading to the second half of the budget quickly becoming outdated.

MOTION

Moved: Robbie Bowey

Seconded: Sharon Jacobs

That the Committee agrees to:

- accept the draft budget for 2025-2026 as proposed.

- accept a 12-month budget period in future.

- in future, accept a 12-month period draft budget in August, adopt the budget in November at the AGM with a budget review the following February.

CARRIED - ALL IN FAVOUR

6.4 CBH Infrastructure Grant Funding 2025

- We plan to use the grant funding to purchase a professional pop-up display items that include branded marquee, tablecloths, brochure stands to enhance our presence at regional events such as field days, ag shows, and tourism expos.
- This investment will support long-term regional promotion and strengthen community connections across WA's grain-growing region.

Action: Alyssa to complete application and submit

MOTION

Moved: Kirra Pederick

Seconded: Amy Bald

That the committee agree to approve funds of up to \$500 to be used as an in-kind cash contribution to meet grant funding requirements providing grant funding is approved from CBH

CARRIED - ALL IN FAVOUR

6.5 Park Run Project – Presentation by the Shire of Narembeen

- Postponed from this meeting
Action: Narembeen Shire representatives to present at November Meeting.

7 MEMBER SHIRE REPORTS:

Beverley

- Pool upgrades have been started
- Matthew Pavlich plays for Beverley Football Club – great turn out for town.
- Trails Feasibility – 2 cycle trails – Trails Masterplan
- **Upcoming events:**
 - Beverley Airshow will be held on 11 April 2026 – date change
 - BSA events include; Lucy Durack, Ballet in Beverley and Dreams of a Lonely Planet
 - Beverley Show - 23 August
 - Awesome Festival Hub (Kids event)
 - Vintage Car Racing Club Trials being held at old racecourse

Bruce Rock

- Main Street and Amphitheater upgrades
- Heritage Walk Trail – combined efforts between CRC and Shire
- **Upcoming Events:**
 - Ag Show - September
 - Comedy Gold
 - John Wood and Dave Allen - September
 - Veterans Week - November

Corrigin

- Celebrated 100 years of Golf Club – great success
- Bulyee Hall held Small Hall event
- Wildflowers are out
- **Upcoming Events:**
 - Ag Show - 13 September
 - Pre-Harvest Breakfast
 - Dusty Boots hosted by local museum – April 2026

Kondinin

- No report shared

Kulin

- Pool and Slide structure upgrades have begun
- Wildflowers are out
- Johnson Street upgrades have begun
- GP open in town along with new retirement unit open
- New Visitor Centre upgrades – looking at 360 degree tours
- Bush Races sales are at 89%, tracking to be a great attendance
- Bush Races also purchased new shed – new main center of operations.
- **Upcoming Events:**
 - Bush races (03, 04, and 05 October 2025)

Lake Grace

- Lake King school and progress association publicity photoshoot in October
- New revamp of “Wave” signs
- Road Signs to be put up
- Lots of Caravans travelling through township
- Council purchased “Pink Building” – to be transformed to suit community needs in future
- New Visitor Centre staff member working weekends
- Wildflowers are out
- Town Hall and main street - landscaping
- **Upcoming Events:**
 - Newdegate Field Day - September
 - Festival of Small Halls - August
 - December Harvest Event
 - AIM Hospital 100 years celebration in 2026 preparations begin
 - Zap Circus in October

Narembeen.

- SOCK Week was a great success
- Georgia working hard to spend dedicated time working on tourism and socials
- Shire website being refreshed
- New signage in town – making town more accessible
- Main Street landscaping – making great first impressions
- TaylorMade content creator has done some work for Narembeen
- Caravan Park – new online booking system
- **Upcoming Events:**
 - SOCK Week 2025 coming up – 18 towns applied for the funding

Quairading

- Pub is reopening in time for the 2025 AFL Grand Final.
- Peter Kenyon from Bank of IDEAS assisting Quairading with strategic planning framework
- Pre-start complete for 2 x 1-bedroom cabins to expand Caravan Park, alleviating short-term accommodation shortage
- Council has approved gifting of land to a developer for a 13-room motel
- 2 new netball/basketball courts are officially open (staged part of Multipurpose Sports Precinct – waiting for RPPP Funding to fund Stage 2 and 3)
- New workforce plan adopted, with a new CDO position allowing more capacity for tourism, events, etc.
- **Upcoming Events:**
 - Curtain Raisers – 17,18,24 and 25 October
 - Quairading Vintage Club running a promotional display at York Show. Happy to promote PTWR

8 NEXT MEETING:

Annual General Meeting 17 November 2025 at Shire of Beverley commencing at 10.30 am
General Meeting 17 November 2025 at Shire of Beverley commencing at 11.00 am.

9 CLOSE OF MEETING: 12.38 pm

Thank you Quairading for hosting the meeting.



MINUTES

of the

Lake Grace Library Resource & Community Resource Centre Management Committee

Wednesday 6 August 2025 at the Lake Grace Community Library

Meeting opened: 10:58AM

Present:

Cr Debrah Clarke	Councillor, Shire of Lake Grace, Council Representative
Tim Zanotti	Deputy Principal, Lake Grace District High School
Aaron Wooldridge	Deputy Chief Executive Officer, Shire of Lake Grace
Suzanne Reeves	Manager and Representative Lake Grace CRC
Lois Dickins	Library Co-ordinator

Apologies:

Ollie Farrelly	Community Representative
Kerrienne Mills	Principal, Lake Grace District High School

Confirmation of previous minutes:

Moved: Aaron Wooldridge Seconded: Suzanne Reeves

That the minutes of the Lake Grace Library Resource Centre and Community Resource Centre Management Committee Meeting held on 4 June 2025 be confirmed as a true and accurate record.

CARRIED 4/0

Business Arising from Previous Minutes:

Library floor metal plates have been removed.

CRC/Library automatic door. Kerrienne reported it's a non-education cost – Aaron queries this, need to refer to the agreement.

MOU: Reviewing for update – Suzanne asks if we're going to get the consultant from the Department representative like what was done last time?

Library Report:

Requested VDX books are up to date, I have just received two Library Exchanges, and I have been busy with accessioning English room items.

Pier Johnston, Junior Science teacher, continues to display students work on the library pin-up board. She is going to do another big display in a few weeks.

This Friday I'm off to Narrogin to do Oliver v5 training.

Statistics since the last report:

May 2025	Issues & Renewals	539
June 2025	Issues & Renewals	259
July 2025	Issues & Renewals	354

CRC Report:

Planning is going ahead for this year's Harvest Festival and we have our entertainment booked and have applied for grant funding and asked for local sponsorship to help cover the costs. We have also been organizing the 'decors' trying to do this as cheaply as possible. Our goal is that we will accumulate assets that we can use each year.

The paper is getting some great advertising; we're just having trouble sourcing local content.

Yesterday we held a get together with Newdegate and Pingrup CRCs to talk about common issues and offer support to each other. We will be working on some collaborative events and training and will look at holding these meetings on a 6-month basis.

We've held some TAFE workshops recently and have another forklift workshop coming up. We may also have a trainer willing to come this way to do truck training and accreditation, fingers crossed. We won't be scheduling much more in the way of training for the remainder of the year.

The Kids in Cars and First Aid training/accreditation has been put back until January, hopefully we can get the numbers for this. Youth welding at the Men's Shed started last week; the crew are very enthusiastic and we are grateful to Ironstone Fabrications for donating their time and skills to make this happen.

The CRC recently obtained \$5k funding from a Streets Alive grant – this will be used to generate ideas, surveys and hold think tanks and public consultation in relation to a targeted approach to encouraging a road safe approach in our town under the umbrella of Town Teams with support from our Roadwise committee.

Lego Club and Rhyme Time have restarted; the cold weather has had an impact on numbers for Rhyme Time. Currently the crochet group has a selection of their blankets being exhibited at the Artspace; we had a large amount of yarn donated to this group recently from a lady in Wagin, we thank Nat Gambuti for sourcing this for us.

We have purchased some new equipment; this includes a new computer and screen for public use and a new data projector for hire.

Seminar Room Financial Report:

Seminar Room Hire Account Reconciliation:

Balance of Seminar Room Account	4/06/25	\$3,187.11
05/08/2025	Deposit (April-June)	\$231.82
		<u>\$3,418.93</u>

Seminar Room Bank Account Statement Reconciliation:

Balance of July 31st Bank Statement		\$3,187.11
Less Unpresented payments	\$0	\$3,187.11
Plus Unrecorded deposits	\$231.82	<u>\$3,418.93</u>

General Business:

The role of the Library Co-ordinator needs to be discussed between the Lake Grace Shire and the Education Department. Both parties need to be in agreement on changes. Refer to Agreement p 12, cl 6.

Next meeting: Wednesday 15 October 2025

Meeting closed: 11:50am