



Shire of Lake Grace

26 August 2026

Ordinary Council Meeting

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Shire of Lake Grace

TOURISM ADVISORY COMMITTEE

MINUTES

DATE

Meeting Commencing at 9.30am on Tuesday 7th July 2026.



Disclaimer

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Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Minutes of the Tourism Advisory Committee Meeting held at the Shire of Lake Grace Council Chambers on Tuesday 7th July 2026 commencing at 9.30am.

Objectives of the Shire of Lake Grace Tourism Advisory Council are to advise the Council on:

1. The identification, inclusion and implementation of tourism matters in Council's Strategic Community Plan (and other operational plans/annual budget) in order to increase tourism income in partnership with the Community, Commonwealth, State and Local government and other industry stakeholders
2. The coordination of and collaboration between Lake Grace Shire's tourist attractions, heritage museums (AIM Hospital etc.), events, tourism promotion/marketing and services to visitors
3. Developing community understanding of the value of tourism
4. Industry development, employment and training to benefit tourism, heritage and events
5. Seeking funding to support and promote tourism and develop new and existing tourist attractions
6. Assisting in the development of current, quality information to visitors and stakeholders
7. Recognising and promoting excellence within the local tourism industry
8. To represent the Shire at Roe Tourism meetings and events

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

Chairperson Cathie Kelly opened the meeting at 9.29am on Tuesday 7th July 2026.

We welcome guests this morning to help discuss the upcoming AIM Hospital Art Exhibition on Sunday, 18th October 2026 and the SOLGTAC interest in hosting a plaque unveiling in conjunction with the Art Space event.

Shire Representative	Ms Mikaela Counsel	Community Economic Dev Officer
Shire Representative	Miss Evelyn Oatridge	Community Events & Engagement Officer
Community Member	Mrs Kerrie Argent	Community Guest

2.0 PRESENT

Chairperson	Ms Catherine Kelly	Community Representative Newdegate
Committee Member	Cr Debrah Clarke	Shire of Lake Grace Councillor
Committee Member	Mr Kevin Penny	Community Representative Lake King
Committee Member	Mr Norm O'Neill	Community Representative Pingaring
Shire Representative	Mr Aaron Wooldridge	Lake Grace DCEO
Shire Representative	Mrs Jo Morgan	Lake Grace Visitor Centre Manager

3.0 APOLOGIES

Committee Member

Cr Roz Lloyd

Community Representative Newdegate

Resignation – Community Representative Varley – Ms Carla Hyde

4.0 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Norm O'Neill

Seconded: Cr Debrah Clarke

That the Minutes of the Shire of Lake Grace Tourism Advisory Committee Meeting held on Tuesday 5th May 2026 be confirmed as a true and accurate record of the meeting, subject to the following amendment:

Under the item 7.2 AIM Hospital Report, Cr Debrah Clarke suggested the projector or screen to be used to display photographs and historical images.

CARRIED 4/0

For: Mrs C Kelly, Cr D Clarke, Mr K Penny, Mr N O'Neill

Against: Nil

5.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

nil

6.0 URGENT BUSINESS APPROVED BY THE CHAIRPERSON

nil

7.0 MEMBERS REPORTS

See attached from:

Kevin Penny – Lake King

Norm O'Neill – Pingaring

7.1 VISITOR CENTRE MANAGER REPORT

- Tourism Strategic Plan – A shared document has been created for committee members to collaborate on. Several committee members advised they had not received the shared document. The plan will align with the Shire's current Business, Community & Strategic Plans. Key focus areas (pillars) will include events, history and technology. Aaron confirmed he received the document successfully. Jo to resend the shared document to all committee members as soon as possible.
- Recruitment is underway for a new Part Time Visitor Centre Coordinator following the recent advertisement. This is a quieter time of year for the Visitor Centre and it's hoped the position will be filled in time for the busy spring season.
- New stock photography from Rolling Stills will be used for future promotional material.
- Peter Stoffberg resigned from the committee at the previous meeting. Carla Hyde has since also resigned from the committee. As discussed under General Business, new members have expressed interest in joining the group.

7.2 AIM HOSPITAL REPORT

- Discussion regarding the AIM event will occur under General Business.
- Aaron provided an update on the AIM Hospital Building Centenary Building Restoration Project. Aaron is working alongside Norm, a Heritage Building Construction Consultant to investigate restoration options and prepare cost estimates for the building upgrades, ranging from approximately \$40,000 to \$1.4 million.
- Once the full report is complete, it will be presented to
 - The AIM Museum team
 - The SOLGTAC
 - Shire Council
- Following consultation with all parties, work can commence on the project.

7.3 ROE TOURISM ASSOCIATION

- Roe Tourism is engaging travel influencers to visit each town and create promotional content. This is a new advertising initiative currently being trialled.

7.4 AUSTRALIA'S GOLDEN OUTBACK

- The annual 2026/27 membership renewal is due in the next few weeks. As Gold members, we can take advantage of some upcoming social media campaigns at 50% off usual pricing.

8.0 GENERAL BUSINESS

- Letter of thanks to be sent to Peter Stoffberg and Carla Hyde for recognition of their invaluable contribution and service to the SOLGTAC.

RECOMMENDATION / RECOMMENDATION

Moved: Cr Debrah Clarke

Seconded: Norm O'Neill

Motion that Kerrie Argent (Lake Grace) and Lyn Ellard (Newdegate) be recommended for appointment to the SOLG Tourism Advisory Committee. A welcome email is to be sent to both new members.

CARRIED 4/0

- Kerrie provided an update on the AIM Hospital Art Exhibition to be hosted by the Lake Grace Art Space on Sunday 18th October 2026. The exhibition will be open for a month.
- The Chairperson expressed the importance of promoting the exhibition as a public event to encourage broad community participation and maximise attendance.
- Catering for approximately 100 people, will be provided on the opening day by Walkers Hill Winery, with support from the Lake Grace Visitor Centre.
- SOLGTAC supported the inclusion of a plaque unveiling as part of the day's program for those with a connection to the AIM Hospital.
- Proposed event schedule
 - o Hospital museum open - 11am
 - o Plaque unveiling - 12pm (outside the hospital)
 - o Art Exhibition opens - 2pm
- As Jo will be on annual leave in October, Norm suggested preparing a task list with the Museum team to assist with coordinating the event.
 - o Consider livestreaming the event (and future events) for those unable to attend.
 - o Consider locating the plaque on a rock outside the hospital rather than attaching it to the heritage listed building. Museum team to determine the preferred option.
 - o Consider encouraging attendees to bring their own lunch if the plaque unveiling is scheduled for lunchtime.
 - o Museum team to formally invite Sylvia Brandenburg to unveil the plaque.
 - o Shire to arrange outdoor seating prior to the event
 - o An MC will be required. The Shire can provide a microphone and speaker.
 - o The Museum team to determine the location of the rock/stone, if adopted.
- Mikaela offered to assist with event advertising and coordinating the plaque order. The wording of the plaque will be determined by the Museum team. Deb requested confirmation of the required lead time to ensure the plaque is available for the event.

- Evelyn offered to obtain quotes, investigate suitable materials and provide supplier timeframes. The Shire will cover the cost of the plaque.

RECOMMENDATION / RECOMMENDATION

Moved: Cr Deb Clarke

Seconded: Mr Kevin Penny

Motion That the AIM Museum team, with the support of the SOLGTAC, coordinate the plaque unveiling ceremony to be held on Sunday, 18th October 2026.

CARRIED 4/0

- Norm suggested a task list to be prepared outlining the work required leading up to the ceremony so committee members could assist where possible. Jo to prepare the list following discussion with the Museum team.
- Kerrie confirmed an event flyer would be produced. The Shire will assist with printing and promotion.
- Cathie Kelly highlighted the importance of promoting the event on the ABC Radio to reach a broader audience.
- Mikaela noted the previous AIM event received coverage in the Narrogin Observer. .
- Mikeala, Evelyn & Kerrie left the meeting at 10.31AM
- Kevin suggested advertising in the *West Australian's* "Can you help?" section. He also noted Malcolm Quekett's *Untold History of WA* column as another potential avenue for promotion.
- Aaron commented on the Shire of Ravensthorpe interpretive technology, noting it's appeal to a younger audience and suggesting it may provide useful direction for future projects.
- Kevin left the meeting at 10.39AM
- Advertise in the *Varley Voice* for a new Varley representative for the SOLTAC.
- Norm left the meeting at 10.45AM
- Deb requested the Status Report be circulated at the same time as the meeting agenda.
- Aaron left at 10.50AM
- The Jam Patch toilets is nearing completion.
- Cathie, Deb and Jo discussed the timing of future SOLGTAC meetings. It was agreed February, May, August and November. To improve attendance, the November meeting will be scheduled earlier in the month where possible.

9.0 DATE OF NEXT MEETING

The next meeting is on Tuesday 8th September 2026 commencing at 9.30am at the Shire of Lake Grace Council Chambers. 1 Bishop Street, Lake Grace.

10.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 11.19am.



Member Reports

Shire of Lake Grace

Prepared for the 7th July 2026 Tourism Advisory Committee Meeting

SOLGTAC Meeting 7th July 2026

Kevin Penny Lake King Rep. Reporting.

Since the last meeting of SOLGTAC, only two months have passed, and most of my work has been in organising the Hatter Hill Battery Display.

Thanks to my wife Trish, LKPA were able to complete and put forward a proposal for this year's Lake Grace Community Funding Program (the application went in with only hours to spare before the deadline). \$5,000. Fingers crossed for a positive outcome.

This money is earmarked for lighting on the battery. The idea being to have two uplights to show off the Battery at night. These lights would be on a day/night switch, and a timer for only a couple of hours after sunset. We are hoping to piggyback this system off the Bush Engineers shed. The Tractor shed was fitted with low-voltage LED strip lighting, run by batteries and charged by solar panels. However, this is not working atm, and I have an electrician from Hopetoun going to pop in for a look and appraisal. So the grant will go towards both displays.

The LG shire has asked me, the LKPA Battery Project manager to complete a Development Application.

See parts below:

All plans must be suitably scaled with the site development plan based on a recent contour and feature survey by a land surveyor to ensure this plan is highly accurate for planning assessment purposes. Suitably scaled floorplans and elevation drawings for the proposed display and all associated structures will also be required along with plans for all interpretive signage.

It was advised that it may pay for you to engage with Main Roads WA as soon as possible to confirm whether they are supportive of the proposed development and on what terms. The relevant email address is wheatbelt@mainroads.wa.gov.au. Any development application received by the Shire must be referred to Main Roads WA for review and comment, so it would be wise for you to address any key issues or concerns with Main Roads that may have now rather than after all the plans have been prepared.

The process is expected to take up to 90 days following lodgement of the development application and payment of the relevant application fee.

Answer from Main Roads:

Thanks for your contact and advice regarding the proposal for the Laike King site. Both the location and the Tractor Museum are understood.

Presuming that the proposal has Shire endorsement, the significant Main Roads requirement will be to remain outside of the State Road Reserve. From the cadastres, this should be achievable. When you can demonstrate Shire approval, the next step will be to make a formal submission showing the land boundaries and the intended positioning of the stamp.

Landgate Title:

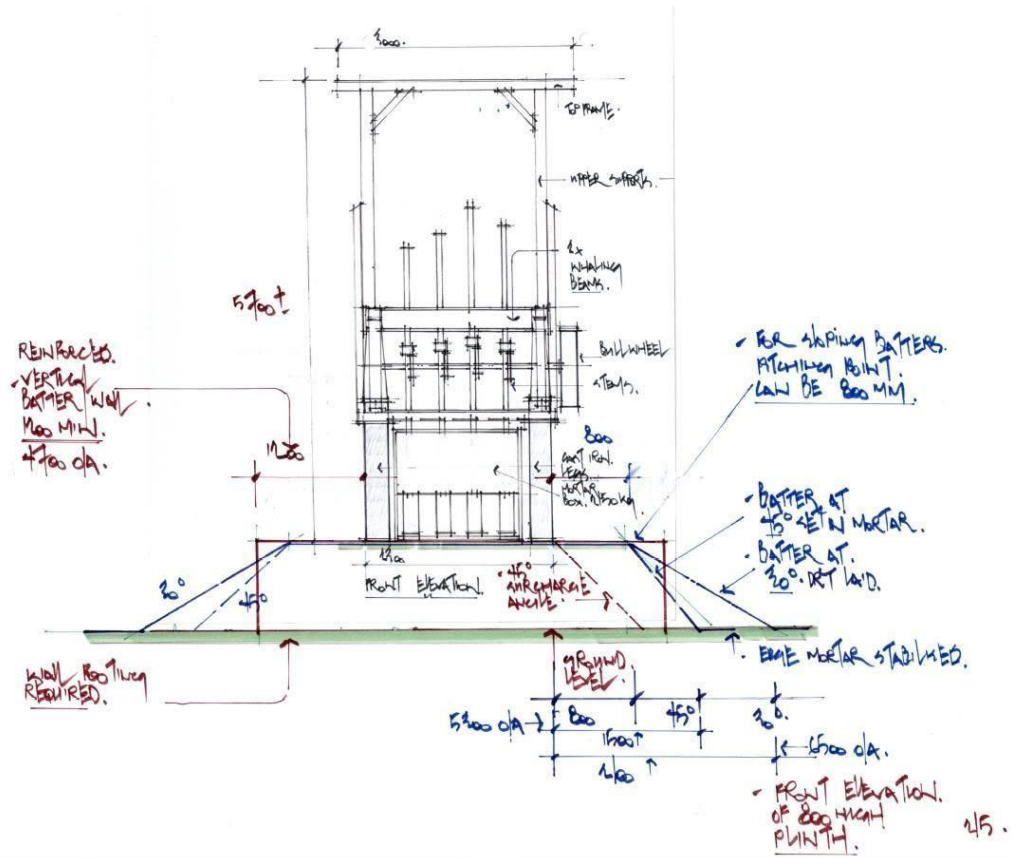
Landgate search for a certificate of title, has been completed.

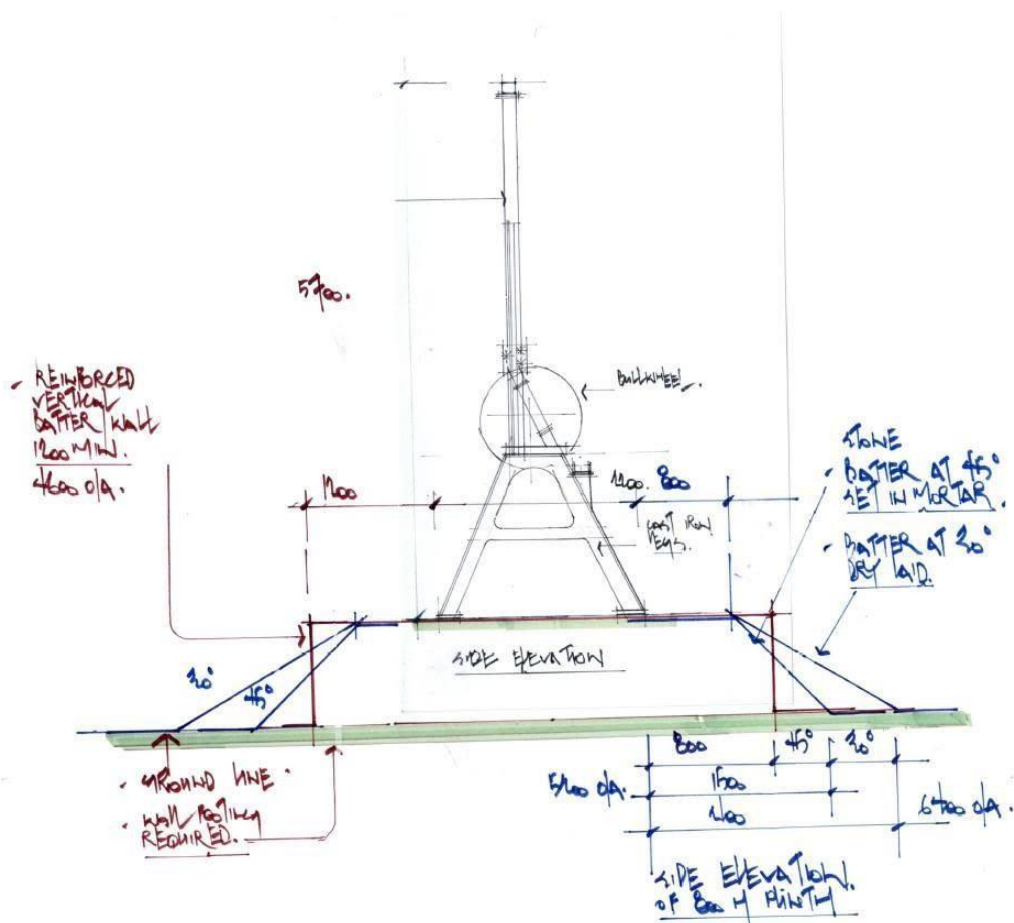
Our volunteer Structural Engineer, Dan Turner of Narrogin, has signed off his approval for the Concrete foundations and steel structure supports etc. As per drawings submitted.

A nephew of mine > Land Surveyor has indicated that he will do the required contour survey around 11th July 2026.

Our volunteer architect has been busy drawing some plans for our display.

(These are not finished).





And a proposed layout at the site.



Morgan at Hopetoun Concrete Services has been consulted in regards to concrete footings etc.

Also to supply brickies sand and cracker dust etc for the requirements of the stonemason.

The stonemason has listed his requirements for the perimeter face wall.

A local earthmoving contractor has been approached to work in conjunction with Hopetoun Concrete regarding footing excavations.

I'm hoping that in the next couple of weeks, all the final drawings etc will come together and the Building Application is submitted.

I would ask the Lake Grace Shire to also 'have some skin in the game' by supplying us with temporary (safety) fencing for the duration of building this display. Can this be arranged?

Thank you,

Kevin Penny



PINGARING PROGRESS ASSOCIATION

RE: SOLGTAC MEETING JULY 2026 - REPORT

Presenting to SolGTAC committee on the 7th of July 2026

- 1) Pingaring Sports Precinct / Community Centre / Wikicamp
 - a) SolG have completed the tidy up of these areas.
- 2) Pingaring Dump Point
 - a) PPA Secretary, Karen Baker, submitted an update request to the Shire of Kulin Executive Manager Community Services, Taryn Scadding has had no response as yet.
 - b) I will advise Karyn of when the next SolGTAC meeting is so she can hopefully get a response in time for that meeting.
- 3) Roe Tourism Sculpture initiative
 - a) As Jo Morgan represents SolG on the Roe Tourism can she please advise how we go about getting Pingaring placed on the Pathways To Wave Rock self-drive map.



- b) This issue continues to occur on all tourism initiatives where all Pingaring's surrounding towns are included & Pingaring is left off,
 - i) This includes signage maps at tourist attractions, brochures etc.



PINGARING PROGRESS ASSOCIATION

4) Additional Points – Meeting 3rd May 2026

Norm submitted the following meeting points to Aaron Wooldridge via email on the 15th of May 2026 and Aaron replied that he would investigate

& report back to the SoLGTAC

- a) SoLGTAC meeting interval proposal - Seasonal
- b) Agenda's & Minutes - Delivery to SoLGTAC members via Website
- c) Storage of towns & sidings historical information
- d) Geotagging of Tourism Assets in the Shire of Lake Grace
- e) Norm's Pingaring Tourism Vision –
 - a. Norm submitted a plan to Kulin Shire Strategic Community
Plan 2025 – 2035 this meeting was held at the Pingaring Golf Club on the 12th March 2025 and no post meeting response was issued to him re this submission.

Pingaring Progress Association

SoLGTAC - Representative

M: 0406 383 278

E: bomen.1987@outlook.com

Shire of Lake Grace

TOURISM ADVISORY COMMITTEE

MINUTES

DATE

Meeting Commencing at 9.30am on Tuesday 11th August 2026.

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Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today and pay my respects.

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SHIRE OF LAKE GRACE

Minutes of the Tourism Advisory Committee Meeting held at the Shire of Lake Grace Council Chambers on Tuesday 11th August 2026 commencing at 9.30am.

Objectives of the Shire of Lake Grace Tourism Advisory Council are to advise the Council on:

1. The identification, inclusion and implementation of tourism matters in Council's Strategic Community Plan (and other operational plans/annual budget) in order to increase tourism income in partnership with the Community, Commonwealth, State and Local government and other industry stakeholders
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3. Developing community understanding of the value of tourism
4. Industry development, employment and training to benefit tourism, heritage and events
5. Seeking funding to support and promote tourism and develop new and existing tourist attractions
6. Assisting in the development of current, quality information to visitors and stakeholders
7. Recognising and promoting excellence within the local tourism industry
8. To represent the Shire at Roe Tourism meetings and events

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

Chairperson Cathie Kelly opened the meeting at 9.39am on Tuesday 11th August 2026. Slightly delayed due to technical difficulties for our members on Teams.

We welcome everyone this morning to this additional meeting to help discuss and plan the upcoming AIM Hospital Art Exhibition on Sunday, 18th October 2026 and the SOLGTAC interest in hosting a plaque unveiling in conjunction with the Art Space event.

2.0 PRESENT

Chairperson	Ms Catherine Kelly	Community Representative Newdegate
Committee Member	Cr Debrah Clarke	Shire of Lake Grace Councillor
Committee Member	Mr Kevin Penny	Community Representative Lake King
Committee Member	Mr Norm O'Neill	Community Representative Pingaring
Committee Member	Mrs Lynne Ellard	Community Representative Newdegate
Shire Representative	Mr Aaron Wooldridge	Lake Grace DCEO
Shire Representative	Mrs Jo Morgan	Lake Grace Visitor Centre Manager

3.0 APOLOGIES

Committee Member	Cr Roz Lloyd	Community Representative Newdegate
Committee Member	Mrs Kerrie Argent	Community Representative Lake Grace

4.0 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Debrah Clarke

Seconded: Mrs Lynne Ellard

That the Minutes of the Shire of Lake Grace Tourism Advisory Committee Meeting held on Tuesday 7th July 2026 be confirmed as a true and accurate record of the meeting, subject to the following amendment:

CARRIED 5/0

For: Mrs C Kelly, Cr D Clarke, Mr K Penny, Mr N O'Neill,
Mrs Lynne Ellard

Against: Nil

5.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

6.0 URGENT BUSINESS APPROVED BY THE CHAIRPERSON

Nil

7.0 MEMBERS REPORTS

Nil

8.0 GENERAL BUSINESS

RECOMMENDATION / RECOMMENDATION

Moved: Cr Debrah Clarke

Seconded: Mr Kevin Penny

Motion to suspend Standing Orders for the Shire of Lake Grace Tourism Advisory Committee to allow discussion and planning for the unveiling of a plaque commemorating 100 years since the opening of the Australian Inland Mission Hospital.

CARRIED: 5/0

For: Mrs C Kelly, Cr D Clarke, Mr K Penny, Mr N O'Neill, Mrs Lynne Ellard

Against: Nil

- As discussed at the previous meeting, Norm suggested that an action list be developed to assist with the planning. Assistance will be required from the AIM Museum Team and SOLGTAC, noting that several Museum Team members and staff will be unavailable in October.

- Deb has prepared and action list outlining the tasks required for the Centenary Plaque unveiling. See attached Action List.

Sylvia Brandenburg

- CEO Alan George has spoken to Sylvia Brandenburg, who has indicated she is happy to unveil the plaque. The date is yet to be confirmed with Sylvia, after which a formal invitation will be sent. Sylvia's address will also be obtained for this purpose.

Date

- It was agreed that **Sunday 18th October 2026** would be the preferred date for the plaque unveiling, to coincide with the Lake Grace ArtSpace Exhibition being held on the same day. This would add a tourism element to the event and encourage visitors to make a weekend of their visit. Accommodation providers and food venues will be contacted in advance to advise them of a potential increase in visitors.

Backup Plan

- It was noted that a brief may need to be prepared by Sylvia in case she is unable to attend, and a suitable alternative representative will also be considered.

Minister

- Aaron suggested inviting a Minister to attend the event. Jo noted that three Ministers were invited to the AIM Centenary celebrations in March but were unavailable. It was agreed that an invitation should still be extended, noting that attendance cannot be guaranteed.

Shelter

- As weather can be unreliable in October, we need to have a backup plan in case of bad weather. The Town Hall, Sports Pavillion or sports pop-up gazebos were possible options.

Proposed Schedule

11am – AIM Museum Open

Jo to check if ArtSpace member Jayne or other staff available for tours. Deb from the Museum Team will be available to assist.

A trestle table with morning tea will be available on the veranda.

12 noon – Unveiling of Plaque (approx. 30 minutes)

MC & Sylvia.

Lunch will be available from both cafes, the LG Hotel and the Roadhouse on the day.

2pm – AIM Museum Closes

2pm - ArtSpace Exhibition Opens

Followed by afternoon tea

Extras

- **Toilets.** Jo will ask Lisa at the hospital if it's possible to use the nearby staff toilet can be used on the day.
- **Rock /plaque.** We need a big rock for the plaque, along with a way to transport it. Aaron confirmed the Shire has loaders available to move a suitable rock.
- **Heritage query.** Cathie asked whether the plaque could be placed on the building next to the current plaque, the committee was unsure of the heritage requirements. Aaron to investigate.
- **Promotion.** A News release for the event (after Council approval) will be needed.
- Norm suggested promoting the event through the Shire and Visitor Centre Facebook pages, Instagram, local newspapers, Roe Tourism, Central Wheatbelt, WA Settlers & Pioneers.
- Flyers to be produced and displayed on local notice boards and in toilet door flyer holders.
- **Visitor Centre** could be open on that day. However, it is currently understaffed on weekends. Norm and Kevin offered to volunteer to sell AIM souvenirs. They will liaise with Jo before the event

Handouts

- The current AIM brochure will be used. Jo to make sure plenty available.

MC

- A person with a connection to the AIM Hospital would be best suited as MC. . Someone involved in the restoration or from one of the clubs that assisted with the restoration would be ideal. A Councillor or a family representative could also be considered.

ABC & Newspaper Promotion

- Kevin advised that he had emailed Malcolm Quekett but had not received a reply at this stage. Malcolm recently wrote a piece about Flynn of the Inland so it maybe worth following up.
- Kevin also suggested Can You Help? in Mondays paper was another option.
- Council would like a media representative to speak to the ABC, who has good knowledge of the AIM Hospital history. – Shire President Len Armstrong suggested Jo for this role.

Kevin left the meeting at approx. 10.19am

Wording on the Plaque

- Aaron provided four wording options for the plaque. **Option 4 was voted as the preferred option.** See attached Plaque Options.
- Norm suggested stainless steel would be the most suitable material to use for the plaque due to its weather resistance. Cathie suggested using brass to match the existing plaque, noting that it is under the veranda and protected by the weather.

- It was suggested the current brass plaque get cleaned **it time for the ceremony.**

Norm left the meeting at 10.52am

- Cathie to contact Sylvia to confirm whether **Sunday 18th October** is suitable.

The proposed date will then go to Council for approval, after which a formal invitation will be sent.

RECOMMENDATION / RECOMMENDATION

Moved: Cr Deb Clarke

Seconded: Mrs Lynne Ellard

Motion that the action plan for the AIM Hospital Centenary Plaque unveiling on Sunday 18th October be submitted to Council for approval.

CARRIED 3/0

9.0 DATE OF NEXT MEETING

The next meeting is on Tuesday 8th September 2026 commencing at 9.30am at the Shire of Lake Grace Council Chambers. 1 Bishop Street, Lake Grace.

10.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 10.58am.

Action	Yes/No	Date assigned	Person	Date to be completed	Other	Completed
Date of Celebration						
How many people						
Sylvia's availability						
Invitation to Sylvia and Ian						
Shelter						
Tables and Chairs			Shire			
Tea /Coffee						
Lunches						
MC history and introduce Sylvia						
Hand outs						

ABC

NEWS PAPERS

Shire of Lake Grace

Audit, Risk & Improvement Committee Meeting

Minutes

22 July 2026

Meeting Commenced at 2.28pm



Disclaimer

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SHIRE OF LAKE GRACE

Agenda for the Audit Committee Meeting to be held at Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 22 July 2026.

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson of the Audit Committee opened the meeting at 2.28 pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I wish to acknowledge the traditional Custodians of the land on which we meet today and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

3.0 RECORD OF ATTENDANCE/APOLOGIES/ LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present

Mr P Stoffberg – Chairperson
Cr S Hunt
Cr LW Armstrong

In Attendance

Alan George – Chief Executive Officer
Mr A Wooldridge – Deputy Chief Executive Officer
Cr R Lloyd
Cr B Hyde

Apologies

Observers/Visitors

4.0 RESPONSE TO PREVIOUS PULIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7.0 NOTATIONS OF INTEREST

Nil

**7.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995
SECTION 5.60A**

Nil

**7.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995
SECTION 5.60B**

Nil

**7.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION
REGULATIONS 1996 SECTION 34C**

Nil

8.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9.0 CONFIRMATION OF MINUTES

9.1 AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING – 16 APRIL 2026

RECOMMENDATION / RESOLUTION

Moved: Cr Armstrong

Seconded: Cr Hunt

That the minutes of the Audit, Risk & Improvement Committee Meeting held on 16 April 2026 be confirmed as a true and accurate record.

CARRIED 5/0

For: Mr P Stoffberg, Cr Hunt, Cr Armstrong, Cr Lloyd, Cr Hyde

Against: Nil

10.0 REPORTS OF OFFICERS

10.1.1 QUARTERLY RISK PROFILE TOOL JUNE 2026

Applicant	Internal – Shire of Lake Grace
File No.	0625
Attachments	• Shire of Lake Grace - Risk Profile Tool 2026 • Lake Grace 2016 Risk Profile and Reporting Tool
Author	Aaron Wooldridge – Acting Chief Executive Officer
Disclosure of Interest	Nil
Date of Report	16 July 2026
Senior Officer	Alan George – Chief Executive Officer

Summary

The purpose of this report is to present the Quarterly Risk Profile Reporting Tool – June 2026 to the Audit, Risk & Improvement Committee for endorsement.

The Risk Profile Reporting Tool has undergone a comprehensive review and significant redevelopment since it was last formally reviewed in December 2016. The updated version better reflects the Shire's contemporary governance, risk management and compliance environment and aligns with current legislative obligations, organisational practices, audit recommendations and modern risk management principles.

The revised tool has also been developed to support ongoing oversight by the Audit, Risk & Improvement Committee by providing clearer reporting of control effectiveness, risk ratings and management actions requiring ongoing monitoring.

Background

The Shire's Risk Profile Reporting Tool was originally developed in 2016 to provide management and Council with a structured framework for monitoring strategic and operational risks across the organisation.

Since its original implementation, significant changes have occurred within the local government sector, including:

- Changes to organisational operations and service delivery
- Implementation of improved governance practices
- Completion of the Regulation 5 and Regulation 17 Governance Audit undertaken by Paxon Group during 2025
- Adoption of updated policies and procedures
- Implementation of Privacy and Responsible Information Sharing (PRIS) requirements
- Increased cyber security and fraud management obligations
- Changes to organisational risk management practices; and

- Increased expectations surrounding governance reporting and assurance.

Recognising these changes, Management undertook a complete review of the Risk Profile Reporting Tool to ensure it accurately reflects the Shire's current operating environment and provides a more meaningful reporting mechanism for the Audit, Risk & Improvement Committee.

Comment

Management has undertaken a comprehensive review and redevelopment of the Shire's Risk Profile Reporting Tool, representing the first significant review since the reporting framework was originally developed and implemented in December 2016.

Whilst the overall structure of the reporting tool has been retained to preserve consistency in enterprise risk reporting, every individual risk profile has been reviewed to ensure it accurately reflects the Shire's current operational environment, governance framework, legislative obligations and strategic risks.

The review was also undertaken in conjunction with the implementation of a number of governance improvements introduced since 2016, including the *Privacy and Responsible Information Sharing Act 2024* (PRIS), improvements to governance and compliance practices, strengthened internal controls, increased cyber security obligations and the recommendations arising from the Regulation 5 and Regulation 17 Governance Audit completed by Paxon Group during March 2025.

The revised Risk Profile Reporting Tool has therefore evolved from being primarily a risk register into a governance assurance and continuous improvement reporting framework that enables Management and the Audit, Risk & Improvement Committee to monitor organisational risks, the effectiveness of internal controls and the implementation of improvement initiatives through one integrated reporting document.

Key Control Assurance Framework

One of the most significant enhancements is the redevelopment of the Key Controls section. The previous 2016 framework relied largely upon professional judgement when assigning an overall control rating. Whilst suitable at the time, this approach provided limited evidence supporting the assigned rating.

The revised framework introduces a structured Control Assurance assessment whereby every identified key control is evaluated against five assurance criteria:

- Whether the control is documented
- Whether the control is understood by responsible officers
- Whether the control remains current
- Whether the control remains relevant; and
- Whether the control has been validated through operational practice.

The outcome of these assurance questions now determines an objective overall control rating of:

- Effective

- Adequate
- Inadequate

This provides a far greater level of transparency, consistency and accountability when assessing the maturity of organisational controls and allows Management to identify where improvement activities should be prioritised.

Review of Consequence Categories

Each of the fourteen organisational risk profiles has also undergone a detailed review of its Consequence Categories.

Since 2016, the Shire's operating environment has changed considerably, including increased regulatory oversight, cyber security threats, governance expectations, financial reporting obligations and service delivery responsibilities.

Accordingly, the Consequence Categories have been reviewed and amended where appropriate to better reflect the current risk environment. Examples include the inclusion of Financial, Compliance, Property and Interruption to Service consequences where these are now considered more representative of the actual organisational exposure.

These changes ensure that the overall risk ratings more accurately reflect the Shire's contemporary risk profile rather than continuing to rely upon assumptions established almost ten years ago.

Current Issues, Actions and Treatments

The Current Issues, Actions and Treatments section has undergone a complete review. Actions that were included within the original 2016 reporting framework and have since been completed or are no longer applicable have been removed.

The revised framework now incorporates contemporary organisational improvement activities together with recommendations arising from the 2025 Paxon Governance Audit, including improvements relating to:

- Risk Management Framework implementation
- Compliance Framework development
- Business Continuity Planning
- Fraud and Corruption Prevention
- Documented operational procedures
- Policy reviews and version control
- Audit recommendation tracking
- Complaints management
- Freedom of Information administration
- Contract management
- Governance documentation; and

- Other continuous improvement initiatives.

Each action now identifies responsible officers, target completion dates and implementation status, enabling the Audit, Risk & Improvement Committee to monitor progress on a quarterly basis.

This effectively integrates the Governance Audit Action Plan into the Shire's enterprise risk management framework and avoids maintaining multiple reporting registers.

Improved Governance Reporting

The revised reporting framework also introduces several governance improvements designed to strengthen oversight by the Audit, Risk & Improvement Committee. These include:

- Clearer reporting of overall organisational risk ratings
- Formal control assurance ratings
- Commentary identifying changes since the previous review
- Risk rating trend analysis
- Clearly assigned management responsibilities
- Improved reporting against organisational risk appetite; and
- Enhanced monitoring of outstanding improvement actions.

Collectively these improvements provide greater assurance to both the Committee and Council that enterprise risks are being actively monitored and managed.

Although the revised reporting tool provides an overall Control Assurance Rating for each enterprise risk category, Members should recognise that this overall rating should not be interpreted as meaning that all individual controls are operating effectively.

Where the overall Control Assurance Rating is assessed as being within or below the overall Consequence Risk Rating, Management considers this demonstrates that existing controls are currently managing the identified risk to an acceptable level.

However, Management's longer-term objective is to ensure that every individual key control ultimately achieves an 'Effective' assurance rating wherever reasonably practicable.

Consequently, the Audit, Risk & Improvement Committee is encouraged to focus its quarterly review on two key areas.

Firstly, ensuring that individual key controls currently assessed as Adequate or Inadequate continue to improve over time through management action.

Secondly, monitoring the completion of outstanding Current Issues, Actions and Treatments to ensure agreed governance improvements continue to progress in accordance with the nominated completion dates.

This continuous improvement approach will strengthen organisational resilience, improve governance maturity and provide greater assurance that the Shire's enterprise risks remain appropriately managed.

Legal Implications

This item relates to compliance with:

- *Local Government Act 1995*
- *Local Government (Audit) Regulations 1996 – Regulation 17*
- *AS ISO 31000:2018 Risk Management – Guidelines*

Policy Implications

- *Shire of Lake Grace Risk Management Framework 2026*

Consultation

Alan George – Chief Executive Officer
Senior Management Team
Internal audit findings from Paxon

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Objective	Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values
Outcome	9 - An efficient and effective organisation
Strategies	9.2 - Comply with statutory and legislative requirements

Voting Requirements

Simple Majority

RECOMMENDATION / RESOLUTION

RESOLUTION

Moved: Cr Lloyd

Seconded: Cr Hyde

That the Audit, Risk & Improvement Committee:

1. Receives the Quarterly Risk Profile Reporting Tool for the period ending 30 June 2026.
2. Endorses the revised Quarterly Risk Profile Reporting Tool, noting the significant review and enhancements undertaken since the previous review completed in 2016, including:
 - The introduction of a formal Key Control Assurance assessment methodology.
 - The review and update of Consequence Categories to reflect the Shire's contemporary operating environment.
 - The incorporation of governance improvements arising from the 2025 Paxon Governance Audit
 - The review and update of Current Issues, Actions and Treatments; and
 - The enhanced governance reporting framework supporting ongoing enterprise risk management.
3. Notes that Management will continue to review and report the Risk Profile Reporting Tool to each quarterly meeting of the Audit, Risk & Improvement Committee, with a focus on improving individual Key Control Assurance Ratings and monitoring the completion of outstanding improvement actions.
4. Recommends that Council endorse the Quarterly Risk Profile Reporting Tool for the quarter ending 30 June 2026.

CARRIED 5/0

For: Mr P Stoffberg, Cr Hunt, Cr Armstrong, Cr Lloyd, Cr Hyde

Against: Nil

11.0 CLOSURE

There being no further business, the Presiding Member closed the meeting at 3.06 pm.

12.0 CERTIFICATION

I, Peter Stoffberg, certify that the minutes of the meeting held on Thursday 22 July 2026 as shown were confirmed as true and accurate record of the meeting

Signature

Date

Shire of Lake Grace



Budget 2026/27 - Schedule of Fees and Charges

ITEM	Account	2025/26	2026/27	GST
OOS - Outside the Scope of GST				
b) following adoption of the Structure Plan, Activity Centre Plan or Development Plan by the local government and prior to public advertising.	I106110	\$1,485.00	\$1,485.00	Incl GST
18. Liquor act Certification Section 40	I106110	\$122.00	\$122.00	Incl GST
19. Deemed to comply check - development approval exemption for single house	I106110	\$295.00	\$295.00	Incl GST
<u>Cemetery Services</u>				
Reservation Fees				
Grant of Right of Burial (25 years)	I107410	\$139.00	\$139.00	Incl GST
Transfer of Grant of Right of Burial (duration carried over)	I107410	\$36.00	\$36.00	Incl GST
Niche Wall Single Plot (25 years)	I107410	\$42.00	\$42.00	Incl GST
Niche Wall Double Plot (25 years)	I107410	\$58.50	\$58.50	Incl GST
Transfer of Niche Wall Reservation (duration carried over)	I107410	Free	Free	Incl GST
Works Fees				
Grave Plot - Interment	I107410	\$1,285.00	\$1,324.00	Incl GST
Grave Plot - Second Interment	I107410	\$1,510.00	\$1,555.00	Incl GST
Grave Plot - Exhumation Only	I107410	\$1,510.00	\$1,555.00	Incl GST
Grave Plot - Exhumation & Re-interment	I107410	\$2,250.00	\$2,318.00	Incl GST
Grave Plot - Ashes Interment	I107410	\$169.00	\$174.00	Incl GST
Niche Wall - Ashes Interment & Plaque Mounting	I107410	\$169.00	\$174.00	Incl GST
Niche Wall - Plaque Mounting only	I107410	\$105.00	\$108.00	Incl GST
Interment Works on Weekends and Public Holidays (Graves and Niche Wall)	I107410	Add 20% of total costs	Add 20% of total costs	Incl GST
Interment of Ashes and/or Plaque Mounting done by Family/Relative	I107410	Reduce fee by 50%	Reduce fee by 50%	Incl GST
License & Permit Fees				
Funeral Director Licence - Annual	I107410	\$160.00	\$165.00	OOS
Funeral Director Licence - Single Permit	I107410	\$94.00	\$97.00	OOS
Work Permit – Monument Erection or Relocation (Foundation, Base & Headstone)	I107410	\$89.00	\$92.00	Incl GST
Work Permit – Full Monument Erection or Relocation (Foundation, Base, Headstone, Kerbing, Slab Cover/Infill)	I107410	\$211.00	\$217.00	Incl GST
Work Permit - Upgrade Monument to Full Monument	I107410	\$84.00	\$87.00	Incl GST
Work Permit - Repairs or Additional Inscription	I107410	\$42.00	\$43.00	Incl GST
RECREATION & CULTURE				
<u>Public Halls</u>				
Public Halls (excluding Lakes Village Hall)				
One-Off Hire (includes supper room & kitchen)				
- Per hour between 6:00 am to 6:00 pm	I111410	\$8.75	\$9.00	Incl GST
- Entire block from 6:00 am to 6:00 pm	I111410	\$49.00	\$50.50	Incl GST
- Per hour between 6:00 pm to 6:00 am	I111410	\$18.00	\$18.50	Incl GST
- Entire block from 6:00 pm to 6:00 am	I111410	\$122.00	\$125.50	Incl GST
- Kitchen only, per hour	I111410	\$7.00	\$7.00	Incl GST
Recurring Hire - Same time blocks every week/month (includes supper room & kitchen)				
- Per hour between 6:00 am to 6:00 pm	I111410	\$7.00	\$7.50	Incl GST
- Entire block from 6:00 am to 6:00 pm	I111410	\$39.50	\$41.00	Incl GST
- Per hour between 6:00 pm to 6:00 am	I111410	\$13.25	\$13.50	Incl GST
- Entire block from 6:00 pm to 6:00 am	I111410	\$113.00	\$116.50	Incl GST
- Kitchen only, per hour	I111410	\$6.00	\$6.00	Incl GST
- Seniors Wellness 100% Concession		Free	Free	
Lakes Village Hall				

Shire of Lake Grace

Budget 2026/27 - Schedule of Fees and Charges



ITEM	Account	2025/26	2026/27	GST
			OOS - Outside the Scope of GST	
- Per hour	I111410	\$17.00	\$17.00	Incl GST
- Per day	I111410	\$52.50	\$52.50	Incl GST
- Seniors Wellness 100% Concession		Free	Free	
Hire Penalties				
Daily Hire Penalty - Equipment/items not removed following reasonable notice where subsequent bookings are affected	I111410	Nil	\$75.00/day	Incl GST
Hire Bonds				
<i>If costs to repair, clean, or repair the venue or equipment is higher than the bond paid, the Shire will seek further compensation</i>	Trust			
Security Bond - Condition & Cleanliness (liquor not present)	L001400	\$100.00	\$150.00	OOS
Security Bond - Condition & Cleanliness (liquor present)	L001400	\$150.00	\$300.00	OOS
Equipment Damage Bond	L001400	\$157.50	\$175.00	OOS
Facility Key Bond	L001400	\$175.00	\$175.00	OOS
Liquor Permit Fees				
Per Permit (per day) For an occasional licence	I111481	\$7.00	\$7.00	Incl GST
<u>Recreation Centres & Pavilions</u>				
Income Account for Lake Grace Sports Pavilion Hire Fees	I113440			
Income Account for Newdegate Rec. Centre Hire Fees	I113450			
<i>* Lake King & Varley Pavilions are hired through their respective town Progress Associations</i>				
Recreation Centres & Pavilions Hire Fees				
Per hour between 6:00 am to 6:00 pm	As Above	\$27.50	\$28.50	Incl GST
Entire block from 6:00 am to 6:00 pm	As Above	\$215.00	\$221.50	Incl GST
Per hour between 6:00 pm to 6:00 am	As Above	\$32.50	\$33.50	Incl GST
Entire block from 6:00 pm to 6:00 am	As Above	\$257.50	\$265.50	Incl GST
Kitchen, per hour	As Above	\$10.00	\$10.00	Incl GST
Hire Penalties				
Daily Hire Penalty - Equipment/items not removed following reasonable notice where subsequent bookings are affected	As Above	Nil	\$75.00/day	Incl GST
Hire Bonds				
Security Bond - Condition & Cleanliness (liquor not present)	L001400	\$100.00	\$150.00	OOS
Security Bond - Condition & Cleanliness (liquor present)	L001400	\$150.00	\$300.00	OOS
Facility Key Bond	L001400	\$175.00	\$175.00	OOS
Seasonal Bond - Football, Hockey, Netball, Cricket	I021102			OOS
No seasonal bond for affiliated sporting/community groups				
<u>Public Swimming Pool Usage</u>				
Lake Grace Swimming Pool Admission				
Adults (excluding Seniors/Pensioners/Spectators)	I112410	\$4.00	\$4.00	Incl GST
Child (under 16 years old) or full-time student	I112410	\$3.00	\$3.00	Incl GST
Toddlers (under 5 years)		Free	Free	
Spectator (Non Swimmer)	I112410	\$1.00	\$1.00	Incl GST
Seniors/Pensioners	I112410	\$2.00	\$2.00	Incl GST
Swimming Classes (Vacation & Interim)	I112410	\$1.00	\$1.00	Incl GST
Australia Day Lions Celebration Admission		Free until 12:00pm	Free until 12:00pm	
Lake Grace Swimming Pool Season Passes				
<i>A dependent child is a child under 16 years old, or under 19 years old while being a full-time student</i>				
Adult (16 years old & over) who is not a senior or pensioner	I112410	\$121.00	\$121.00	Incl GST
Child (under 16 years old), student, senior, or pensioner	I112410	\$91.00	\$91.00	Incl GST

Compliance Audit Return 2025 Questions

Regulation 14 of the Local Government (Audit) Regulations 1996 requires local governments to carry out a compliance audit return for the period of 1 January to 31 December of each year.

Reference	Question	Response	Comments
Local Government Act 1995			
s. 2.29	Has every person elected or appointed to a mayor, president, deputy, or councillor role made the required declaration in the prescribed form before a prescribed person, prior to acting in the office?	Y	
s. 3.16	Has the local government reviewed local laws which have not been reviewed in the previous 8 years, to ensure compliance with Schedule 9.3, Clause 65?	Y	During 2025 there was one local law repealed from the review.
s. 3.57	Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Y	Where there is a preferred supplier panel in place, this would be the first go to place and if there are no sufficient suppliers, a tender is publicly advertised.
s. 3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the <i>Local Government Act 1995</i> (unless section 3.58(5) applies)?	Y	
s. 3.58(4)	Where the local government disposed of property under section 3.58(3) of the <i>Local Government Act 1995</i> , did it provide details, as prescribed by section 3.58(4) of the Act, in the required local public notice for each disposal of property?	Y	
s. 3.59(2)(a)	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2025?	N	As there was no trading undertaken by our Council in 2025.
s. 3.59(2)(b)	Has the local government prepared a business plan for each major land transaction that was not exempt in 2025?	N	As there was no major land transaction undertaken by our Council in 2025.

s. 3.59(2)(c)	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2025?	N	As there was no major land transaction undertaken by our Council in 2025.
s. 3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2025?	N/A	Our Council will always undertake the appropriate requirements when commencing a major trading undertaking or enter into a major land transaction, however there was none in 2025.
s. 3.59(5)	During 2025, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N	As there was no major land transaction or trading undertaken during 2025.
s. 5.16 (1)	Were all delegations to committees resolved by absolute majority?	N	There were no delegations granted to any Council committee during 2025.
s. 5.16 (2)	Were all delegations to committees in writing?	N	There were no delegations granted to any Council committee during 2025.
s. 5.17	Were all delegations to committees within the limits specified in section 5.17 of the <i>Local Government Act 1995</i> ?	N	No delegations were granted to any Council committee in 2025.
s. 5.18	Were all delegations to committees recorded in a register of delegations?	N	No delegations were granted to any Council committee in 2025.
s. 5.36(4) & s. 5.37(3)	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?	Y	
s. 5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Y	
	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N	As there were no rejections during 2025.
s. 5.39B	Has the local government adopted and maintained model standards that incorporate the prescribed model standards within required timeframes (including amendments), ensured adoption by absolute majority, published an up-to-date version on its official website, and avoided including any inconsistent additional provisions?	Y	Currently undertaking a full review of all Council policies and standards in 2026. This will include updated model standards.
s. 5.42	Were all delegations to the CEO resolved by an absolute majority?	Y	The current delegations for the CEO are still in place since adopted.
	Were all delegations to the CEO in writing?	Y	
s. 5.43	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the <i>Local Government Act 1995</i> ?	Y	

s. 5.44(2)	Were all employees delegated authority by the CEO under Section 5.44(1), issued with a written instrument of delegation?	Y	A current review is underway in 2026 and an update of the organisation delegation register including other forms of written instruments of delegation will be completed after the review.
s. 5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Y	
s. 5.46	Has the CEO kept a register of all delegations made under Division 4 of the <i>Local Government Act 1995</i> to the CEO and to employees? Were all delegations made under Division 4 reviewed by the delegator at least once during the 2024/2025 financial year? Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?	Y Y N	This was identified in the recent review of the delegation register process and is now being updated and included as part of our compliance calendar and end of year processes.
s. 5.50	If the local government paid a finishing employee an amount in addition to their entitlement, did the local government follow a policy it had adopted and published on the website? outlining the circumstances in relation to payments made to terminated employees? If the local government made a payment to a finishing employee that is more than the amount set out in the policy, was local public notice given?	N/A N/A	No policy is currently in place and there were no employees, with an amount paid to them in addition to their entitlements.
s. 5.51A	Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?	Y Y	
s. 5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the <i>Local Government Act 1995</i> , did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Y	
s. 5.68(2)	Were all decisions regarding participation approval in relation to Section 5.68(2), including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A,	Y	

	recorded in the minutes of the relevant council or committee meeting?		
s. 5.69(5)	Were all decisions regarding participation approval in relation to Section 5.69(5), including the extent of participation allowed recorded in the minutes of the relevant council or committee meeting?	Y	
s. 5.70	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Y	
s. 5.71B(5) and (7)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the <i>Local Government Act 1995</i> relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application? Was any decision made by the Minister under section 5.71B(6) of the <i>Local Government Act 1995</i> , recorded in the minutes of the council meeting at which the decision was considered?	N/A	There was no application to the Minister for this reporting period.
s. 5.73	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the <i>Local Government Act 1995</i> recorded in the minutes of the meeting at which the disclosures were made?	Y	
s. 5.75	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Y	
s. 5.76	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2025?	Y	
s. 5.77	On receipt of a primary or annual return, did the CEO, or the Mayor/President, as the case may be, give written acknowledgment of having received the return?	Y	

s. 5.88	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the <i>Local Government Act 1995</i>? Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the <i>Local Government Act 1995</i>, in the form prescribed in the <i>Local Government (Administration) Regulations 1996</i>, regulation 28? After a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the <i>Local Government Act 1995</i>, did the CEO remove from the register all returns relating to that person? Have all returns removed from the register in accordance with section 5.88(3) of the <i>Local Government Act 1995</i> been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Y Y Y Y	
s. 5.89A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the <i>Local Government Act 1995</i>, in the form prescribed in the <i>Local Government (Administration) Regulations 1996</i>, regulation 28A? Did the CEO publish an up-to-date version of the gift register on the local government's website?	Y Y	
s. 5.90A	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Y	A current version of policy 1.18 is still in place.
s. 5.94	Does the local government have information available for members of the public to inspect, free of charge as prescribed under section 5.94 and Admin Reg 29, except where restricted under this section?	Y	
s. 5.96	Where a person is entitled to inspect information under this Division, can the local government confirm that copies are available and that the price at which it sells copies does not exceed the cost of providing them, (unless prescribed	Y	Copies are available at a cost in accordance with the Council's schedule of fees and charges.

	otherwise)?		
s. 5.96A	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the <i>Local Government Act 1995</i> ?	Y	
s. 5.104	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct? Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the <i>Local Government Act 1995</i>? Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?	Y N Y	
s. 5.128	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Y	
s. 7.12A(3), (4) and (5)	Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the <i>Local Government Act 1995</i> required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters? Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government? Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the <i>Local Government Act 1995</i>, did the CEO publish a copy of the report on the local government's official website?	Y N/A Y	No significant findings were reported.

Local Government (Administration) Regulations 1996			
Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the <i>Local Government Act 1995</i> ?	Y	
Reg 19AB	Does the code of conduct contain the requirement that a local government employee (not including the CEO) must not accept a prohibited gift from an associated person?	Y	
Reg 19AC	Does the local government's code of conduct include requirements for the recording, storing, disclosure, and use of information relating to gifts accepted by local government employees (excluding the CEO) from associated persons, in accordance with regulatory requirements?	Y	
Reg 19AE	Does the local government's code of conduct include requirements addressing employee behaviour in the performance of duties, interactions with others, use and disclosure of information, use of local government resources and finances, the keeping of records, and the reporting and management of suspected breaches and misconduct, in accordance with regulatory requirements?	Y	
Reg 19B	Did the local government include in its annual report all information required under section 5.53(2)(g) and (i) and regulation 3A(2), including number of employee's in salary bands over \$130,000, remuneration and allowances paid, ordered payments, CEO remuneration, council member meeting attendance, available demographic information about council members, and details of any modifications to the strategic community plan or significant modifications to the corporate business plan?	Y	
Reg 19C	Has the local government adopted by absolute majority a strategic community plan?	Y	
	If yes, provide the date of the most recent review	21 February 2024	

Reg 19DA	Has the local government reviewed its corporate business plan in accordance with Admin Regulation 19DA(4) ? If yes, provide date of review Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?	Y – 26 June 2024 Y	
Reg 22	Asked as part of question s5.75	Y	
Reg 23	Asked as part of question s5.76	Y	
Reg 28	Asked as part of question s5.88(1)	Y	
Reg 28A	Asked as part of question s5.89A(1)	Y	
Reg 29	Asked as part of question s5.94	Y	
Reg 29C	Does the local government publish all prescribed information on its official website— including up-to-date policies, required details of council member and employee returns, council member fees and allowances, and relevant public notices— within the specified timeframes and in accordance with legislative requirements?	Y	
Reg 35	Has every local government council member completed and passed the Council Member Essentials course, consisting of the five required modules and delivered by an approved provider, within 12 months of being elected?	Y	
Reg 36	Does the local government appropriately identify and document council members who are exempt from the training requirements under section 5.126(1), including verifying that the member: - has completed an approved course within the specified 5-year period prior to election, or - completed the LGASS00002 Elected Member Skill Set before 1 July 2019 within the relevant timeframe, or - qualifies for the transitional exemption applicable to council members in office at the commencement of the 2019 regulatory amendments?	Y	

Local Government (Audit) Regulations 1996			
Reg 10	Was the auditor's report for the financial year ending 30 June 2025 received by the local government within 30 days of completion of the audit?	Y	
Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2025? If yes, provide date of council's resolution to accept the report.	Y Resolution 14068 – 23 July 2025	
Local Government (Constitution) Regulations 1998			
Reg 11FA	Did the CEO provide the Minister a report as to the result of the election within 14 days of the declaration and in the form of Form 20 of the Local Government (Elections) Regulations 1997, modified as necessary?	Y	
Reg 13	Were all required oaths, affirmations and declarations under section 2.42 (in relation to Commissioners) made in the correct form (Form 8), before the appropriate authorised person?	Y	
Local Government (Elections) Regulations 1997			
Reg 30G	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997? Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?	N/A N/A	No gifts were received during the election period.

	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	N/A	
Local Government (Financial Management) Regulations 1996			
Reg 5	Has the CEO ensured efficient systems and procedures are established under provisions set out in Financial Management Regulations 5(1)(a) to (g)?	Y	
Reg 6	Has the local government ensured that any employee delegated responsibility for day-to-day accounting or financial management operations is not also delegated the responsibility for conducting internal audits, reviewing their own duties, or for managing, directing or supervising someone who carries out these functions?	Y	
Reg 7	Did the local government ensure it has regard to the needs of the inhabitants of the district as a whole and not keep separate ward accounts or determine expenditure on the basis of revenue from a ward?	Y	
Reg 8	Does the local government maintain separate accounts with a bank or other financial institution for money to be held in the municipal fund, trust fund and for reserve account purposes?	Y	
Reg 9	Did the local government keep separate financial records for each trading undertaking and each major land transaction?	Y	
Reg 11	Has the local government developed procedures for the authorisation of, and the payment of, accounts in accordance with Local Government (Financial Management) Regulations 11(1), (2) and (3)?	Y	
Reg 12	Were payments made from the municipal fund or trust fund made by the CEO under a delegated authority or authorised, in accordance with regulation 13(2), in advance by a council	Y	

	resolution?		
Reg 13	Can the local government confirm that, where the CEO has been delegated authority to make payments from the municipal or trust fund, the CEO prepared accurate monthly lists that are presented at the next ordinary council meeting and recorded in the minutes that: - include the payee's name, payment amount, payment date, and sufficient information to identify each transaction where payments have already been made; or - include the payee's name, payment amount, sufficient information to identify each transaction, and the date of the council meeting (to which the list will be presented) for accounts requiring council approval?	Y	
Reg 13A	Did the local government prepare a list each month of all payments made using employee-authorised credit, debit or other purchasing cards, and include the payee's name, the amount of the payment, the date of the payment, sufficient information to identify the payment, and present the list at the next ordinary council meeting (and record in the minutes)?	Y	
Reg 19	Has the local government established and documented internal control procedures to enable identification of the nature and location of all investments and any related transactions?	Y	
Reg 19C	Has the local government ensured that all investments made under section 6.14(1) comply with statutory restrictions set out in Financial Management Reg. 19C?	Y	
Local Government (Functions and General) Regulations 1996			
Reg 7	Asked as part of question s3.59(2)	N	
Reg 9	Asked as part of question s3.59(2)	N	
Reg 10	Asked as part of question s3.59(2)	N	
Reg 11A	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the	Y	

	contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?		
Reg 11	Asked as part of question s3.57	Y	
Reg 12	Did the local government consider the implications of Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	Y	
Reg 14(1), (3) and (5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?	Y	
Reg 15	Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?	Y	
Reg 16	Asked as part of question Reg 15	Y	
Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Y	
Reg 18(1) and (4)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender? Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	No late tenders received during tendering process. All tenders assessed via qualitative and scored criteria.
Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	The Shire had a few tenders when we had only received one submission even though multiple organisations had asked for the tender documents.
Reg 21	Does the local government's advertising and expression of interest processes for limiting who can tender comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?	N/A	The Shire did not seek expressions of interests for tenders.

Reg 22	Asked as part of question Reg 21	N/A	The Shire did not seek expressions of interests for tenders.
Reg 23	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice? Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A	The Shire did not seek expressions of interests for tenders.
Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?	N/A	The Shire did not seek expressions of interests for tenders.
Reg 24AD(2), (4) and (6)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE? If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	The Shire did not attempt to establish a panel of pre-qualified suppliers.
Reg 24AE	Asked as part of question Reg 24AD(2), (4) and (6)	N/A	The Shire did not attempt to establish a panel of pre-qualified suppliers.
Reg 24AF	Asked as part of question Reg 24AD(2), (4) and (6)	N/A	The Shire did not attempt to establish a panel of pre-qualified suppliers.
Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?	N/A	The Shire did not attempt to establish a panel of pre-qualified suppliers.
Reg 24AH(1) and (3)	Did the local government reject any applications to join a panel of prequalified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications? Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each	N/A	The Shire did not attempt to establish a panel of pre-qualified suppliers.

	application satisfies the criteria for deciding which application to accept?		
Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	The Shire did not attempt to establish a panel of pre-qualified suppliers.
Reg 24E	Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?	N/A	The Shire did not have a quantifiable regional price preference policy in place for tenders in 2025.
Reg 24F	Asked as part of question Reg 24	N/A	The Shire did not have a quantifiable regional price preference policy in place for tenders in 2025.

Alan George
Chief Executive Officer

Date

Cr Len Armstrong
Mayor/President

Date

SECTION 4 - STAFF

POLICY 4.14 Senior Employees and Acting Chief Executive Officer Appointments

Policy This policy covers the process to be followed by the Shire of Lake Grace in relation to:

- a) Employing a person in the position of Chief Executive Officer for a term **not** exceeding one (1) year.
- b) The appointment of an employee to act in the position of Chief Executive Officer for a term **not** exceeding one (1) year

Objectives The Local Government (Administration) Amendment Regulations 2021 (CEO Standards Regulations) section 5.39C took effect on 3 February 2021, which requires all local governments to adopt a policy to cover the process of hiring a Chief Executive Officer for a term of not exceeding one (1) year.

Guidelines

Pursuant to Section 5.37 of the Local Government Act 1995, the following employees are designated as senior employees –

- a) Deputy Chief Executive Officer; and
- b) Manager Infrastructure Services

For the purposes of Section 5.36 (2) of the *Local Government Act 1995*, the Council has determined that employees that are appointed in one of the above positions are suitably qualified to be appointed as Acting CEO by the CEO, from time to time, when the CEO is on periods of leave, subject to the following conditions.

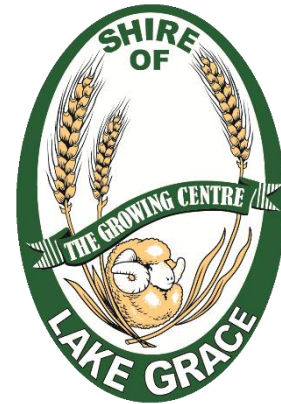
1. The CEO is not and interim CEO or Acting in the position.
2. The term of appointment is not longer than 20 working days consecutive.
3. That the employee's employment conditions are not varied other than the employee is entitled at the CEO's discretion, no greater than the salary equivalent to that of the CEO during the Acting period.

In the case of the unavailability of the CEO due to an emergency, the Deputy Chief Executive Officer is automatically appointed as the Acting CEO for up to 2 weeks from commencement, and continuation is then subject to determination by the Council.

History	Review, 23 June 2021 – Resolution 13425 Resolution 13382, Ordinary Council Meeting 24 March 2021
	Review, 26 August 2026 – Resolution XXXX, Ordinary Council Meeting 26 August 2026.
Review	Chief Executive Officer / Deputy Chief Executive Officer

Shire of Lake Grace

REGISTER OF DELEGATIONS 2026



Reviewed August 2026

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Part A

DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER

(and other officers, where appropriate)

DELEGATION NUMBER - A01

DELEGATION SUBJECT - Tenders

LEGISLATIVE POWER - *Local Government Act 1995* (Sections 5.42/5.43(b))

Local Government (Functions and General) Regulations 1996 – Reg. 11-24

DELEGATE - Chief Executive Officer

CROSS REFERENCE Policy 3.11 Tenders Selection Criteria

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to set selection criteria (Reg 14(2a)) in accordance with Council Policy 3.11 and to invite tenders as per section 3.57 of the *Local Government Act 1995* and Part 4 of the *Local Government (Functions and General) Regulations 1996* provided that appropriate provision has been made in the Shire's budget.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Manager Infrastructure Services and the Deputy Chief Executive Officer.

NOTE: *Delegation A01 amended Motion 11548 19 December 2012 Ordinary Meeting*

DELEGATION NUMBER - A02

DELEGATION SUBJECT - Native Title

LEGISLATIVE POWER - *Local Government Act 1995* (Section 5.42)

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to register an interest in any Native Title Claim affecting the Shire in order for the Shire to become a party to the Native Title Application.

DELEGATION BY THE CEO

Not applicable

DELEGATION NUMBER - A03

DELEGATION SUBJECT - Power to Remove & Impound Goods

LEGISLATIVE POWER - *Local Government Act 1995*, s3.39, s3.40A, s3.42, s3.44, s3.46, s3.48

DELEGATE - Chief Executive Officer

CROSS REFERENCE Authorised Officers (s3.39)

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to:

1. Authorise an employee in accordance with s3.39 and 3.40A to remove and impound goods that are involved in a contravention that can lead to impounding.
2. Take appropriate action in respect to impounded non-perishable goods in accordance with Section 3.42;
3. Give notice in accordance with Section 3.44 to collect goods;
4. Refuse to allow goods to be collected until all costs have been paid in accordance with Section 3.46; and,
5. Take action to recover expenses in accordance with Section 3.48.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Shire's Deputy Chief Executive Officer and Environmental Health Officer.

DELEGATION NUMBER - A04

DELEGATION SUBJECT - Disposing of Confiscated or Uncollected Goods

LEGISLATIVE POWER - *Local Government Act 1995*, s3.47 & s3.58

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to dispose of, in accordance with s3.58, any vehicles, animals or goods that have been impounded/seized/confiscated under the provisions of Section 3.47.

In disposing said goods by way of auction or after calling public tenders in accordance with Part 4 of the *Local Government (Functions and General) Regulations 1996*. The Chief Executive Officer is authorised pursuant to Section 5.43 (b) of the *Local Government Act 1995* to accept any offer or tender up to the value of \$5,000. Offers or tenders for amounts exceeding \$5,000 shall be referred to the Council for consideration.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Deputy Chief Executive Officer.

DELEGATION NUMBER - A05

DELEGATION SUBJECT - Acting Chief Executive Officer

LEGISLATIVE POWER - *Local Government Act 1995, s5.36 (1)(a)*

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

During un-scheduled absences of the Chief Executive Officer, the Chief Executive Officer is delegated authority to appoint one of Council's Senior Officers, being the Deputy Chief Executive Officer or Manager Infrastructure Services to act as Chief Executive Officer in accordance with the terms of his/her contract.

DELEGATION BY CEO

Not applicable

NOTE: *During scheduled absences of the Chief Executive Officer, the Chief Executive Officer is to recommend to Council to appoint a senior employee of the Shire's staff to act in the capacity of Chief Executive Officer.*

*NOTE: Delegation A05 repealed by **RESOLUTION 13382**, Ordinary Council Meeting Wednesday 24 March 2021, Item 14.4.6 – Adoption of Policy on Appointing an Acting Chief Executive Officer (Policy 4.14-Senior Employees and Acting Chief Executive Officer Appointments) (Moved: Cr Chappell; Seconded: Cr Clarke – **Carried by Absolute Majority 8/0***

DELEGATION NUMBER - A06

DELEGATION SUBJECT - Power of Entry

LEGISLATIVE POWER - *Local Government Act 1995*, s3.28 to s3.36
(Inclusive)

DELEGATE - Chief Executive Officer

CROSS REFERENCE Authorised Officers

FUNCTION TO BE PERFORMED

1. The Chief Executive Officer is delegated authority to exercise powers of entry to enter land to perform any of the Local Government functions under this Act, other than entry under a Local Law.
2. The Chief Executive Officer is delegated authority to give notice of entry.
3. The Chief Executive Officer is delegated authority to seek and execute an entry under warrant.
4. The Chief Executive Officer is delegated authority to execute entry in an emergency using such force as is reasonable.
5. The Chief Executive Officer is delegated authority to give notice and effect entry by opening a fence.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 3.28 to section 3.36 (Inclusive) of the *Local Government Act 1995*, has delegated this power to the Manager Infrastructure Services, the Environmental Health Officer, the Deputy Chief Executive Officer and Building Officer.

DELEGATION NUMBER - A07

DELEGATION SUBJECT - Legal Representation Cost Indemnification – incurring of cost

LEGISLATIVE POWER - *Local Government Act 1995* (Section 5.42)

DELEGATE - Chief Executive Officer

CROSS REFERENCE Policy 1.9

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to incur expense under Shire policy 1.9 - Legal Representation Cost Indemnification, clause 5.1 and or 5.2, up to the value of \$10,000.

Details and reasons for any cost so incurred under this delegation are to be reported to Council at its next Ordinary Meeting.

DELEGATION BY CEO

Not applicable

DELEGATION NUMBER - F01

DELEGATION SUBJECT - Donations

LEGISLATIVE POWER - *Local Government Act 1995* (Section 5.42)

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to determine requests for a donation, from Council's budgeted Donations account, of monies up to the value of \$500.00 when a group or individual can demonstrate:

1. Significant direct benefit to the local community;
2. That the group is an incorporated community group or non-profit making organisation;
3. That the group's financial status is such as to justify a donation and the Shire has previously recognised the group as deserving of assistance; and,
4. That available funding exists in the Shire's budget.

DELEGATION BY CEO

Not applicable

DELEGATION NUMBER - F02

DELEGATION SUBJECT - Creditors, Payment of

LEGISLATIVE POWER - *Local Government Act 1995, s6.10*

*Local Government (Financial Management)
Regulations 1996 – Reg 12.*

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to make payments from the Municipal Fund and the Trust Fund. Each payment from the Municipal Fund and the Trust Fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment;
- c) The date of the payment; and,
- d) Sufficient information to identify the transaction.

The list referred to above is to be presented at the next ordinary meeting of the Council.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Deputy Chief Executive Officer, Manager Infrastructure Services, Senior Finance Officers (Lake Grace), Senior Finance Officer (Perth) and Finance Officers.

NOTE: *Delegation F02 amended Motion 12173 18 November 2015 Ordinary Meeting.
Delegation F02 amended Motion 12339 on 24 August 2016 Ordinary Meeting.*

DELEGATION NUMBER - F03

DELEGATION SUBJECT - Insurance - Public Liability Claims

LEGISLATIVE POWER - *Local Government Act 1995* (Section 5.42)

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to determine recommendations from its insurers to accept or deny liability on behalf of the Shire, for public liability claims against the Shire in respect to property damage provided that the amount does not exceed the insurance policy excess levels.

In cases where liability is accepted, payment may only be made up to the value of the Shire's relevant insurance excess amount and then only upon receipt of an appropriate release form prepared by the Shire's Solicitors.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Deputy Chief Executive Officer and Senior Finance Officers (Lake Grace) and Senior Finance Officer (Perth).

DELEGATION NUMBER - F04

DELEGATION SUBJECT - Disposal of Council Property

LEGISLATIVE POWER - *Local Government Act 1995*, s3.58

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

- The Chief Executive Officer is delegated authority to dispose of property to the highest bidder, at public auction, public tender or by private treaty subject to the following limits: Land – to a value of \$5,000 in accordance with *Local Government (Functions and General) Regulations 1996* – Reg 30(2)(a) & (c);
- Other – to a value of \$20,000 in accordance with *Local Government (Functions and General) Regulations 1996* – Reg 30(3).

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Deputy Chief Executive Officer.

DELEGATION NUMBER - F07

DELEGATION SUBJECT - Power to Invest and Manage Investments

LEGISLATIVE POWER - *Local Government Act 1995*, s6.14
Local Government (Financial Management) Regulations 1996 – Reg 19

DELEGATE - Chief Executive Officer

CROSS REFERENCE Shire Policy 3.5 - Investments

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to invest money held in the Municipal Fund and Trust Fund that is not, for the time being, required for any other purpose.

In exercising this delegated authority, the Chief Executive Officer shall observe Section 6.14 of the Act, and Regulations 19 and 19C of the Financial Management Regulations and Shire Policy 3.5.

The control procedures are to enable the identification of:

- a) The nature and location of all investments; and,
- b) The transactions related to each investment.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Deputy Chief Executive Officer, Senior Finance Officers (Lake Grace) and Senior Finance Officer (Perth).

DELEGATION NUMBER - F08

DELEGATION SUBJECT - Write-off / Waive Small Fees or Debts

LEGISLATIVE POWER - *Local Government Act 1995*, s6.12 (1)(b) & (c)

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to write off small balances under \$50.00 from rates assessments and sundry debtor accounts (refer Motion 10611 28 May 2008 Ordinary Meeting) as per Section 6.12.1 (c) of the *Local Government Act 1995*.

Section 42(2)(d) of the *Local Government (Financial Management) Regulations 1996* states that the annual financial report is to include the total amount of money written off.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Deputy Chief Executive Officer, Senior Finance Officers (Lake Grace) and Senior Finance Officer (Perth).

DELEGATION NUMBER - F09

DELEGATION SUBJECT - Recovery of Unpaid Debtors

LEGISLATIVE POWER - *Local Government Act 1995*, s6.55 & s6.56

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to recover outstanding rates and service charges and take the legal action necessary for recovery in accordance with the provisions of Part 6, subdivisions 5 and 6 of the *Local Government Act 1995*.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995* has delegated this power to the Senior Finance Officers (Lake Grace) and Senior Finance Officer (Perth).

DELEGATION NUMBER - P01

DELEGATION SUBJECT - Town Planning Functions Relating to Local Planning Scheme No.4

LEGISLATIVE POWER - *Planning and Development Act 2005*
Planning and Development (Local Planning Schemes) Regulations 2015 – schedule 2 (Deemed Provisions) clauses 82 to 84
Shire of Lake Grace Local Planning Scheme No.4

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

Council delegates its authority and power to the Chief Executive Officer in accordance with Clauses 82 and 83 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as follows:

1. Advertising Applications for Development Approval

Public advertising of development applications in accordance with Clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* where specifically required or deemed necessary due to concerns regarding potential impacts, including referrals to adjoining and other nearby landowners, State government agencies and essential service providers.

2. Consideration and Final Determination of Applications for Development Approval

2.1 Approve development applications with a use class permissibility classification of 'P', 'D' and 'A' in Table 1 (i.e. Zoning Table) of the Shire of Lake Grace Local Planning Scheme No.4 in accordance with Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and impose conditions as required where:

- a) the proposed development is compliant with all relevant standards and requirements, including minor variations thereto where no substantial impacts will occur; and
- b) no valid planning objections have been received (if advertised).

2.2 Where any valid planning objections are received during public advertising of a development application for a single house or any development associated with a single house, excluding development of or associated with a heritage protected place, the Chief Executive Officer shall determine the application as required by Schedule 2 of the *Planning and Development (Local Planning*

- 2.3 Approve an application to amend an aspect of a previously approved development application which, if amended, would not substantially change the development approved as per clause 77 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- 2.4 Grant an extension of development approval for up to two (2) years with no changes to any conditions of approval as per clause 77 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- 2.5 Refusal of all development applications where the proposed use is not permitted (i.e. use permissibility classification of 'X' in Table 1 (i.e. Zoning Table) of the Shire of Lake Grace Local Planning Scheme No.4).
- 2.6 With the exception of single houses or any development associated with a single house, excluding development of or associated with a heritage protected place, an officer to whom delegated authority is granted to finally determine development applications is not to exercise that authority in the following circumstances and shall refer all applications to a meeting of Council for formal consideration and final determination:
- a) Where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination; or
 - b) Where the delegated decision would be contrary to the intent of a previous decision made at a Council meeting, or any law or regulation; or
 - c) Where notification has been given to adjoining and nearby owners or the general public for comment in accordance with the Local Planning Scheme or any associated policy and valid planning objections have been received within the time specified.

3. Use Not Listed

To determine if a use not specifically listed in the Zoning Table (Table 1) of the Shire of Lake Grace Local Planning Scheme No.4 is consistent, may be consistent or is not consistent with the objectives of the zone and publicly advertise a development application in accordance with Clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* where the use may be consistent with the objectives of the subject land's relevant zoning classification.

4. Advertising Extensions for Local Planning Scheme Amendments

To extend the advertising period for local planning scheme amendments where it is considered necessary to provide adequate consultation and/or accommodate specific community consultation exercises (e.g. special electors' meetings, workshops etc.).

5. Directions Regarding Unauthorised Development

To give written direction/s in relation to unauthorised development and to authorise any action available to the local government under the *Planning and Development Act 2005* incidental to such written direction, including but not limited to:

- a) issuing a notice to remove, pull down, take up, or alter the development and to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the local government; and/or
- b) commence legal action in accordance with the Council's endorsed procedure for compliance and enforcement.

These powers shall not be exercised in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.

6. Responsible Authority Reports to the Development Assessment Panel

To submit Responsible Authority Reports to the Development Assessment Panel pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* in relation to applications for development approval under Shire of Lake Grace Local Planning Scheme No.4. The Chief Executive Officer is to advise Council of the lodgement and subsequent decision of a Development Assessment Panel (DAP) application at the next available Council meeting.

7. Subdivision Applications

- 7.1 Determine and provide formal responses to the Western Australian Planning Commission (WAPC) in relation to all strata, survey strata and subdivision applications (including amalgamations) that are fully compliant with the Shire of Lake Grace Local Planning Scheme No.4, the Residential Design Codes and WAPC Development Control Policy 3.4 - Subdivision of Rural Land as applicable.
- 7.2 Issue formal subdivision clearances where the relevant local government conditions of subdivision approval by the WAPC have been satisfied and all relevant application fees have been paid by the proponent.

Important Notes:

1. The delegations outlined above do not preclude the Delegate or Sub-Delegate referring the categories of development or legal proceedings outlined above to Council for formal consideration and final determination after having regard to the circumstances of a particular case.
2. Where any development application has been determined under the delegations outlined above the approval shall contain the following footnote:

The above determination has been made by the local government's Chief Executive Officer under delegated authority in order to expedite the decision-making process. If you are aggrieved by the decision you may request that the matter be reviewed by the State Administrative Tribunal.

All matters determined under delegated authority are to be listed at the first available Ordinary Meeting of Council.

COUNCIL CONDITIONS ON THIS DELEGATION
Nil

EXPRESS POWER TO SUB-DELEGATE

Local Government Act 1995:

s.5.44 CEO may delegate some powers and duties to other employees.

DELEGATION BY CEO

Nil

CEO CONDITIONS ON THIS SUB-DELEGATION

Nil

COMPLIANCE LINKS

File notes, notices and correspondence to be entered in the Shire of Lake Grace Central Records system.

RECORD KEEPING

File notes, notices and correspondence to be entered in the Shire of Lake Grace Central Records system in accordance with the Records Keeping Plan and Regulation 19 of the *Local Government (Administration) Regulations 1996*.

Version Control:

1	Delegation P01 adopted Motion 12801 - 25 July 2018 Ordinary Meeting
2	Delegation P01 amendment Motion 10369 - 21 August 2019 Ordinary Meeting
3	Delegation P01 amendment Motion 13882 -26 June 2024 Ordinary Meeting

DELEGATION NUMBER - PR01

DELEGATION SUBJECT - Consumption of Liquor on Shire Property

LEGISLATIVE POWER - *Local Government Act 1995* (Section 5.42)

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to approve applications to consume liquor on property under the care, control and management of the Shire.

In exercising this delegation, the Chief Executive Officer shall have regard to the provisions of the appropriate State Legislation regarding consumption and sale of liquor and shall, when appropriate, consult with local Police.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Deputy Chief Executive Officer.

NOTE: *In exercising this authority, due consideration must be given to the requirements of the Shire of Lake Grace Local Government Property Local Law.*

DELEGATION NUMBER - PR02

DELEGATION SUBJECT - Authority to Issue s39 & s40 Certificates

LEGISLATIVE POWER - *Liquor Licensing Act 1988* s39 & s40

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to issue s39 and s40 Certificates under the *Liquor Licensing Act 1988*.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under s39 of the *Liquor Licensing Act 1988* has delegated this power to the Environmental Health Officer.

DELEGATION NUMBER - PR03

DELEGATION SUBJECT - Notice Requiring Certain Things to be done by the Owner or Occupier of Land

LEGISLATIVE POWER - *Local Government Act 1995*, s3.25

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to exercise the power under s3.25 (1) of the *Local Government Act 1995*, to give an owner or occupier a notice requiring them to do something to the land if it is specified in Schedule 3.1 of the Act. The Chief Executive Officer must inform the owner if the occupier is not the owner.

DELEGATION BY CEO

Not Applicable

DELEGATION NUMBER - E01

DELEGATION SUBJECT - Road Trains & Extra Mass Permits

LEGISLATIVE POWER - *Local Government Act 1995* (Section 5.42)

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to determine any application recommending approval or refusal, with or without conditions, for referral to Main Roads WA to use road trains and for extra mass permits on any local road within the district. The Chief Executive Officer shall have regard to any Shire policy on the issue that may be established from time to time.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Manager Infrastructure Services.

DELEGATION NUMBER - E02

DELEGATION SUBJECT - Temporary Closure of Thoroughfares to Vehicles

LEGISLATIVE POWER - *Local Government Act 1995, s3.50 & s3.50A*

Local Government (Functions and General) Regulations 1996 – Part 2 – Thoroughfares

Road Traffic Act 1974, s92 & s81D

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority;

1. To Close any thoroughfare, wholly or partially, for a period of up to 4 weeks after giving local public notice of the intention to do so; and
2. To close a thoroughfare managed by the Shire (wholly or partially) to vehicles for a period of more than 4 weeks, but not exceeding 3 months, after giving local public notice of the intention to do so and allowing submission to be made and considered.

The Chief Executive Officer, in exercising this delegated authority, shall observe the requirements of Section 3.50 of the Local Government Act.

Any proposal to close a thoroughfare for any period exceeding 3 months shall be referred to Council for determination.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Manager Infrastructure Services.

DELEGATION NUMBER - E03

DELEGATION SUBJECT - Events on Roads

LEGISLATIVE POWER - *Local Government Act 1995, s3.50*

Road Traffic (Events on Roads) Regulations 1991

Activities on Thoroughfares and Trading in
Public Places Local Law

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the *Road Traffic (Events on Roads) Regulations 1991*.

The Chief Executive Officer shall have regard to Section 3.50 of the *Local Government Act 1995*.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 3.50 of the *Local Government Act 1995*, has delegated this power to the Manager Infrastructure Services.

DELEGATION NUMBER - E04

DELEGATION SUBJECT - Gates Across Public Thoroughfare

LEGISLATIVE POWER - *Local Government Act 1995*, Schedule 9.1,
Clause 5(1)

*Local Government (Uniform Local Provisions)
Regulations 1996*

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to determine applications for permission to erect gates or other devices across public thoroughfares under Shire control or management to enable traffic to pass across the public thoroughfare and prevent livestock from straying. This authority relates to all of the provisions of Regulation 9, *Local Government (Uniform Local Provisions) Regulations 1996*.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Manager Infrastructure Services.

DELEGATION NUMBER - E05

DELEGATION SUBJECT - Street Trees - Removal

LEGISLATIVE POWER - *Local Government Act 1995* (Section 5.42)

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to authorise the removal of any tree on any townsite street or road reserve where the street or road is under the care, control and management of the Shire. This delegated authority shall only be exercised when the Chief Executive Officer, after obtaining technical advice when appropriate, is of the opinion that the tree is dead, diseased, and structurally dangerous or is creating a traffic hazard by restricting the vision of motorists.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Manager Infrastructure Services.

DELEGATION NUMBER - E07

DELEGATION SUBJECT - Crossovers and Access

LEGISLATIVE POWER - *Local Government Act 1995*, Schedule 9.1, Clause 7, *Local Government (Uniform Local Provisions) Regulations 1996* Regs 12 to 16 (Inclusive)

DELEGATE - Chief Executive Officer

CROSS REFERENCE Policy 5.6 Property Access and Crossovers

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to determine applications for the construction of a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land and may agree to construct the crossing for the applicant subject to Council policy.

The Chief Executive Officer is delegated authority to give notice to an owner or occupier of private land requiring the person to construct or repair or remove a crossing from a public thoroughfare to the land or a private thoroughfare serving the land in accordance with the provisions of Schedule 9 Clause 7 of the Act.

The Chief Executive Officer is delegated authority to initiate works to construct or repair the crossing where the person fails to comply with a notice requiring them to construct or repair the crossing and recover 50% of the cost of doing so as a debt due from the person.

This delegated authority relates to all of the provisions of *Local Government (Uniform Local Provisions) Regulations 1996*; Regulation numbers 12 to 16.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Manager Infrastructure Services.

DELEGATION NUMBER - E08

DELEGATION SUBJECT - Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land

LEGISLATIVE POWER - *Local Government Act 1995*, s3.51

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to give the required notices as specified in Section 3.51(3) and (4) before fixing or altering the level of, or the alignment of a public thoroughfare and before draining water from a public thoroughfare or other public place onto adjoining land.

The Chief Executive Officer is delegated authority to consider submissions received in respect to proposed public works and proceed with the proposal where no objection is received.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.31 of the *Local Government Act 1995*, has delegated this power to the Manager Infrastructure Services.

DELEGATION NUMBER - H01

DELEGATION SUBJECT - Powers of Local Government - (Deputy)

LEGISLATIVE POWER - *Health (Miscellaneous Provisions) Act 1911*; s26 Local government may appoint persons to be its 'deputy' to exercise and discharge all or any of the powers and functions of the local government.

DELEGATE - Chief Executive Officer
Environmental Health Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

In accordance with the provisions of Section 26 of the *Health (Miscellaneous Provisions) Act 1911*, the Chief Executive Officer and Environmental Health Officer are authorised to be the Shire's 'Deputy' as defined to exercise and discharge the following powers and functions under this Act and to:

1. Issue such *Health (Miscellaneous Provisions) Act 1911* and Health Local Laws notices and orders as appropriate;
2. Determine applications for licenses in accordance with the *Health (Miscellaneous Provisions) Act 1911* and Health Local Laws; and,
3. Discharge the functions of Regulations 4 and 10 of the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.

DELEGATION BY CEO

Not applicable

DELEGATION NUMBER - H02

DELEGATION SUBJECT - Prohibition Orders

LEGISLATIVE POWER - *Food Act 2008*: s118 (2) (b), Local government (enforcement agency) may delegate a function conferred on it, s118(3) Delegation subject to conditions (s119) and guidelines adopted (s120), s118(4) Sub-delegation only permissible if expressly provided in regulations

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

In accordance with provisions of the *Food Act 2008*, s65(1) - Prohibition Orders, s66 - Certificate of Clearance and s67(4) - Request for Re-Inspection the Chief Executive Officer is delegated authority to:

1. Serve a prohibition order on the proprietor of a food business in accordance with s65 of the *Food Act 2008*;
2. Give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any improvement notices; and,
3. Give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection.

DELEGATION BY CEO

Not applicable

DELEGATION NUMBER - H03

DELEGATION SUBJECT - Registration of Food Business

LEGISLATIVE POWER - *Food Act 2008* s118(2)(b) Local government (enforcement agency) may delegate a function conferred on it, s118(3) Delegation subject to conditions (s119) and guidelines adopted (s120), s118(4) Sub-delegation only permissible if expressly provided in regulations

DELEGATE - Chief Executive Officer
- Environmental Health Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

In accordance with provisions of the *Food Act 2008*, s110(1) and (5) - Registration of food business and s112 - Variation of conditions or cancellation of registration of food businesses the Chief Executive Officer and Environmental Health Officer are delegated authority to:

1. Register a food business in respect of any premises for the purposes of Part 9 of the *Food Act 2008* and issue a certificate of registration;
2. After considering an application, determine to grant (with or without conditions) or refuse the application; and,
3. Vary the conditions or cancel the registration of a food business in respect of any premises under Part 9 of the *Food Act 2008*.

DELEGATION BY CEO

Not applicable

DELEGATION NUMBER - H04

DELEGATION SUBJECT - *Food Act 2008* – Institution of Proceedings

LEGISLATIVE POWER - *Food Act 2008*: s118(2)(b) Local government (enforcement agency) may delegate a function conferred on it, s118(3) Delegation subject to conditions (s119) and guidelines adopted (s120), s118(4) Sub-delegation only permissible if expressly provided in regulations

DELEGATE - Chief Executive Officer

CROSS REFERENCE Authorised Officers – Infringement Notices

FUNCTION TO BE PERFORMED

In accordance with provisions of the *Food Act 2008*, s125 the Chief Executive Officer is delegated authority to institute proceedings for an offence under the *Food Act 2008*.

DELEGATION BY CEO

Not applicable

NOTE: *It is important to note that there is no power to sub-delegate s118(2), (3) and (4) conferred.*

DELEGATION NUMBER - H05

DELEGATION SUBJECT - Designation of Authorised Officers

LEGISLATIVE POWER - *Public Health Act 2016*: s21, Local government (enforcement agency) may delegate a function conferred on it

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

In accordance with provisions of the *Public Health Act 2016*, s24 the Chief Executive Officer is delegated authority to designate:

1. persons to undertake the functions of the enforcement agency under the *Public Health Act 2016*, s19;
2. a person or class of persons as Authorised Officers for the purposes of the *Public Health Act 2016*, s24 subject to the provisions of the *Public Health Act 2016*, s25.

DELEGATION BY CEO

Not applicable

DELEGATION NUMBER - H06

DELEGATION SUBJECT - Infringement Notices (Asbestos)

LEGISLATIVE POWER - *Health (Asbestos) Regulations 1992*; Regulation 15D(7), Local government may delegate a power or duty conferred or imposed on it by this regulation to the Chief Executive Officer of the local government

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

In accordance with provisions of the *Health (Asbestos) Regulations 1992*, Regulation 15D(5), the Chief Executive Officer is delegated authority to appoint a person or classes of persons as:

1. Authorised officers for the purposes of issuing Infringement Notices under the *Criminal Procedure Act 2004* Part 2 for the offences specified under Schedule 1 of the *Health (Asbestos) Regulations 1992*; and
2. Approved officers for the purposes of the *Criminal Procedure Act 2004* Part 2 to extend the period to pay a modified penalty or withdraw an Infringement Notice.

DELEGATION BY CEO

Not applicable

DELEGATION NUMBER - H07

DELEGATION SUBJECT - Appoint Authorised Officers and Designated Officers

LEGISLATIVE POWER - *Food Act 2008*: s118(2)(b) Local government (enforcement agency) may delegate a function conferred on it, s118(3) Delegation subject to conditions (s119) and guidelines adopted (s120), s118(4) Sub-delegation only permissible if expressly provided in regulations

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

In accordance with provisions of the *Food Act 2008*, s122(1) and s126(3), (6), (7) and (13) the Chief Executive Officer is delegated authority to appoint:

1. persons to undertake the functions of the enforcement agency under the *Food Act 2008*, s118(1);
2. a person to be an Authorised Officer for the purposes of the *Food Act 2008*, s122(1);
3. an Authorised Officer appointed under the *Food Act 2008*, s122(1) or the *Public Health Act 2016*, to be a Designated Officer for the purposes of issuing Infringement Notices under the *Food Act 2008*, s126(13);
4. an Authorised Officer to be a Designated Officer (who is prohibited by the *Food Act 2008*, s126(13) from also being a Designated Officer for the purpose of issuing Infringement Notices), for the purpose of extending the time for payment of modified penalties under the *Food Act 2008*, s126(6) and determining withdrawal of an Infringement Notice under the *Food Act 2008*, s126(7); and
5. an Authorised Officer to be a Designated Officer for the purposes of receiving payment of a modified penalty in accordance with the *Food Act 2008*, s126(3).

DELEGATION BY CEO

Not applicable

DELEGATION NUMBER - H08

DELEGATION SUBJECT - Appointment of Authorised Persons

LEGISLATIVE POWER - *Caravan Parks and Camping Grounds Act 1995: s17(1)* Local government may appoint such persons to be authorised persons for the purposes of this Act as the local government considers necessary

DELEGATE - As listed below

CROSS REFERENCE

FUNCTION TO BE PERFORMED

In accordance with provisions of the *Caravan Parks and Camping Grounds Act 1995*, s17(1) the following persons are appointed as Authorised Officers:

1. For the purposes of Division 1 of Part 2 – Regulation of caravan parks and camping grounds:

Chief Executive Officer
Environmental Health Officers
Building Surveyors (where employees of the Local Government)

2. For the purposes of s.18 – Powers of entry:

Chief Executive Officer
Environmental Health Officers
Rangers
Building Surveyors (where employees of the Local Government)

3. For the purposes of s.22(1) – Legal Proceedings:

Chief Executive Officer

4. For the purposes of s.23(2) – Issue an Infringement Notice:

Environmental Health Officers
Rangers
Building Surveyors (where employees of the Local Government)

5. For the purposes of s.23(5) – Extend the period the modified penalty is to be paid and s23(7) – Withdraw an Infringement Notice:

Chief Executive Officer

DELEGATION BY CEO

Not applicable

Building

DELEGATION NUMBER - B01

DELEGATION SUBJECT - Authorised Building Officer

LEGISLATIVE POWER - *Building Act 2011* –s96(3) and s127

DELEGATE - Chief Executive Officer

CROSS REFERENCE Authorised Officers – Buildings Act s96(3)

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority pursuant to the *Building Act 2011* - s127 to exercise the local government's powers and the discharge of any of its duties.

DELEGATION BY CEO

Not applicable

NOTE: *The Chief Executive Officer, under s5.36 of the Local Government Act, is to engage a suitably qualified person and under s96(3) of the Building Act, Council may designate that person to be an authorised officer.*

DELEGATION NUMBER - B02

DELEGATION SUBJECT - Signs & Hoardings

LEGISLATIVE POWER - *Local Government Act 1995* (section 5.42)

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to approve the erection and where appropriate the licensing of signs and hoardings that comply with the Local Planning Scheme and the Local Laws of the Shire, and where an application does not comply with the Scheme or the Local Laws of the Shire, the application is to be refused.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Shire's Building Officer.

DELEGATION NUMBER - B03

DELEGATION SUBJECT - Buildings – Grant or Refusal of Building Permits

LEGISLATIVE POWER - *Building Act 2011*, s20, s127

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to grant or refuse building permits, subject to the provisions of Section 20 *Building Act 2011*.

DELEGATION BY CEO

Building Surveyor (If an employee of the Shire of Lake Grace)

An officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

DELEGATION NUMBER - B04

DELEGATION SUBJECT - Buildings – Grant or Refusal of Demolition Permits

LEGISLATIVE POWER - *Building Act 2011*, s21, s127

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to grant or refuse demolition permits, subject to the provisions of Section 21 *Building Act 2011*.

Any buildings or structure on the Shire of Lake Grace Municipal Inventory is to be referred to Council for decision.

DELEGATION BY CEO

Building Surveyor (If an employee of the Shire of Lake Grace)

An officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

DELEGATION NUMBER - B05

DELEGATION SUBJECT - Buildings – Further Grounds for Not Granting an Application

LEGISLATIVE POWER - *Building Act 2011*, s22, s127

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to refuse building, or demolition permits due to errors in information or documentation submitted, subject to the provisions of Section 22 *Building Act 2011*.

DELEGATION BY CEO

Building Surveyor (If an employee of the Shire of Lake Grace)

An officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

DELEGATION NUMBER - B06

DELEGATION SUBJECT - Buildings – Grant of Occupancy Permit,
Building Approval Certificate

LEGISLATIVE POWER - *Building Act 2011*, s58, s127

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to grant, modify or refuse Occupancy Permits or Building Approval Certificates, subject to the provisions of Section 58 *Building Act 2011*.

DELEGATION BY CEO

Building Surveyor (If an employee of the Shire of Lake Grace)

An officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

DELEGATION NUMBER - B07

DELEGATION SUBJECT - Buildings – Building Orders

LEGISLATIVE POWER - *Building Act 2011*, s110, s127

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to issue Building Orders in relation to:

- Stop Work, demolish/remove a building, alter a building or evacuate a building, where there is a contravention of a provision of the Act;
- Take a specific action to prevent contravention of the Act;
- Finish an outward facing side of a wall;
- Buildings which are considered as being unsafe or not fit for human habitation.

Subject to the provisions of the *Building Act 2011*.

DELEGATION BY CEO

Building Surveyor (If an employee of the Shire of Lake Grace)

An officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

DELEGATION NUMBER - B08

DELEGATION SUBJECT - Buildings – Prosecutions

LEGISLATIVE POWER - *Building Act 2011*, s133, s127

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to commence prosecution for an offence against this Act, subject to the provisions of the *Building Act 2011*.

DELEGATION BY CEO

Not Applicable

DELEGATION NUMBER - B09

DELEGATION SUBJECT - Buildings – Revoke Building Orders

LEGISLATIVE POWER - *Building Act 2011*, s117

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to Revoke Building Orders, subject to the provisions of the *Building Act 2011*.

DELEGATION BY CEO

Not Applicable

Bush Fires

DELEGATION NUMBER - BF01

DELEGATION SUBJECT - Prohibited Burning Times - Vary

LEGISLATIVE POWER - *Bush Fires Act 1954:*

s.48 Delegation by local government

s.17(10) Prohibited burning times may be declared by Minister (power of delegation to mayor or president and Chief Bush Fire Control Officer for ONLY powers under s.17(7) and (8))

DELEGATE - Shire President and Chief Bush Fire Control Officer (Jointly)

CROSS REFERENCE *Bush Fires Act 1954:*

s.17(7) Prohibited burning times may be declared by Minister

FUNCTION TO BE PERFORMED

Authority, where seasonal conditions warrant it, to determine a variation of the prohibited burning times, after consultation with an authorised CALM Act officer [s.17(7)].

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: **Resolution 13276** Ordinary Council Meeting 15 July 2020, Item 14.4.5 – Delegations of Powers under the *Bush Fires Act 1954* to the Chief Executive Officer and Update the Delegations Registers.

Decisions under s,17(7) must be undertaken jointly by both the Shire President and the Chief Bush Fire Control Officer and must comply with the procedural requirements of s.17(7B) and (8).

DELEGATION NUMBER - BF02

DELEGATION SUBJECT - **Restricted Burning Times - Vary**

LEGISLATIVE POWER - *Bush Fires Act 1954:*
s.48 Delegation by local government

DELEGATE - Chief Executive Officer

CROSS REFERENCE *Bush Fires Act 1954:*
s.18(5) Restricted burning times may be
declared by DFES Commissioner

FUNCTION TO BE PERFORMED

Authority, where seasonal conditions warrant it and after consultation with an authorised CALM Act officer, to determine to vary the restricted burning times in respect of that year [s.18 (5)].

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: **Resolution 13276** Ordinary Council Meeting 15 July 2020, Item 14.4.5 – Delegations of Powers under the *Bush Fires Act 1954* to the Chief Executive Officer and Update the Delegations Registers.

The decision to vary the Restricted Burning Times is to be made in consultation with the Chief Bush Fire Control Officer must comply with the procedural requirements of s.18 (5B) of the Act.

DELEGATION NUMBER	-	BF03
DELEGATION SUBJECT	-	Request to DFES Commissioner – Control of a Fire
LEGISLATIVE POWER	-	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
DELEGATE	-	Chief Executive Officer
CROSS REFERENCE		<i>Bush Fires Act 1954:</i> s.13(4) Duties and powers of bush fire liaison officers

FUNCTION TO BE PERFORMED

Authority to request on behalf of the Shire of Lake Grace that the DFES Commissioner authorise the Bush Fire Liaison Officer or another person to take control of fire operations [s.13(4)].

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: **Resolution 13276** Ordinary Council Meeting 15 July 2020, Item 14.4.5 –

Delegations of Powers under the *Bush Fires Act 1954* to the Chief Executive Officer and Update the Delegations Registers.

- a. The decision to make a request to the DFES Commissioner is to be made in consultation with the Chief Bush Fire Control Officer and must comply with the procedural requirements of clause 4.9.2 of *State Hazard Plan – Fire*.

DELEGATION NUMBER	-	BF04
DELEGATION SUBJECT	-	Give written notice of Fire Management Requirements
LEGISLATIVE POWER	-	<i>Bush Fires Act 1954:</i> s.48 Delegation by local government
DELEGATE	-	Chief Executive Officer
CROSS REFERENCE		<i>Bush Fires Act 1954:</i> s.33 Local government may require occupier of land to plough or clear fire-breaks

FUNCTION TO BE PERFORMED

1. Authority to give written notice to an owner or occupier of land or all owners or occupiers of land within the District, requiring, to the satisfaction of the Shire of Lake Grace:
 - a. clearing of firebreaks as determined necessary and specified in the notice; and
 - b. act in respect to anything which is on the land and is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire; and
 - c. as a separate or coordinated action with any other person carry out similar actions [s.33(1)].
2. Authority to direct a Bush Fire Control Officer or any other employee to enter onto the land of an owner or occupier to carry out the requisitions of the notice which have not been complied with [s.33(4)].
 - a. Authority to recover any costs and expenses incurred in doing the acts, matters or things required to carry out the requisitions of the notice [s.33(5)].

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: **Resolution 13276** Ordinary Council Meeting 15 July 2020, Item 14.4.5 – Delegations of Powers under the *Bush Fires Act 1954* to the Chief Executive Officer and Update the Delegations Registers.

DELEGATION NUMBER - BF05

DELEGATION SUBJECT - Appoint Bush Fire Control Officer/s and Fire Weather Officer

**LEGISLATIVE POWER - *Bush Fires Act 1954:*
s.48 Delegation by local government**

DELEGATE - Chief Executive Officer

**CROSS REFERENCE *Bush Fires Act 1954:*
s.38 Local Government may appoint bush fire control officer**

FUNCTION TO BE PERFORMED

1. Authority to appoint persons to be Bush Fire Control Officers for the purposes of the *Bush Fires Act 1954*; and
 - a. Of those Officers, appoint one as the Chief Bush Fire Control Officer and one as the Deputy Chief Bush Fire Control Officer; and
 - b. Determine the respective seniority of the other Bush Fire Officers so appointed [s.38 (1)].
2. Authority to issue directions to a Bush Fire Control Officer to burn on or at the margins of a road reserve under the care, control and management of the Shire of Lake Grace [s.38(5A)]
3. Authority to appoint a Fire Weather Officer, selected from senior Bush Fire Control Officers previously appointed and where more than one Fire Weather Officer is appointed, define a part of the District in which each Fire Weather Officer shall have exclusive right to exercise the powers of s.38 (17). [s.38 (8) and (9)].
 - a. Authority to appoint deputy Fire Weather Officer/s as considered necessary and where two or more deputies are appointed, determine seniority [s.38 (10)].

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: Resolution 13276 Ordinary Council Meeting 15 July 2020, Item 14.4.5 – Delegations of Powers under the Bush Fires Act 1954 to the Chief Executive Officer and Update the Delegations Registers.

The nominations for Bush Fire Control Officers, Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, and Fire Weather Officers tabled by the Bush Fire Advisory Committee shall be taken into consideration when appointing persons to these positions.

DELEGATION NUMBER - BF06

DELEGATION SUBJECT - Control of Activities during Prohibited & Restricted Burning Times

**LEGISLATIVE POWER - *Bush Fires Act 1954:*
s.48 Delegation by local government**

DELEGATE - Chief Executive Officer

CROSS REFERENCE *Bush Fires Act 1954:*
s.22(6) and (7) Burning on exempt land and land adjoining exempt land
s.27(2) and (3) Prohibition on use of tractors or engines except under certain conditions

Bush Fire Regulations 1954:
r.15(2) Permit to burn (Act s.18), form of and apply for after refusal etc.
r.15C Local Government may prohibit burning on certain days
r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times
r.39B Crop dusters etc., use of in restricted or prohibited burning times

FUNCTION TO BE PERFORMED

1. Authority to arrange with the occupier of exempt land, the occupier of land adjoining it and the Bush Fire Brigade to cooperate in burning fire-breaks and require the occupier of adjoining land to provide by the date of the burning, ploughed or cleared fire-breaks parallel to the common boundary [s.22(6) and (7)].
2. Authority to prohibit the use of tractors, engines or self-propelled harvester, during Prohibited Burning Times or Restricted Burning Times, and to give permission for use of same subject to compliance with requirements specified in a notice [s.27(2) and (3)].
3. Authority to determine permits to burn during restricted times that have previously been refused by a Bush Fire Control Officer [r.15(2)].
4. Authority to determine to prohibit burning on Sundays or specified days that are public holidays in the District [r.15C].
5. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited, unless written consent of a Bush Fire Control Officer is obtained [r.38C].

6. Authority to determine, during a Prohibited Burning Times or Restricted Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B(2)].
7. Authority to issue directions, a during a Prohibited Burning Time or Restricted Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)].

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: **Resolution 13276** Ordinary Council Meeting 15 July 2020, Item 14.4.5 – Delegations of Powers under the *Bush Fires Act 1954* to the Chief Executive Officer and Update the Delegations Registers.

DELEGATION NUMBER	- BF07
DELEGATION SUBJECT	- Control and Extinguishment of Bush Fires
LEGISLATIVE POWER	- <i>Bush Fires Act 1954:</i> s.48 Delegation by local government
DELEGATE	- Chief Executive Officer
CROSS REFERENCE	<i>Bush Fires Act 1954:</i> s.46 Bush fire control officer or forest officer may postpone lighting fire

FUNCTION TO BE PERFORMED

1. Authority to prohibit or postpone the lighting of a fire where in the opinion of the Delegate the lighting of a fire would be or become a source of danger by escaping from the land on which it is proposed to be lit [s.46(1A)(a)].
2. Authority to direct the owner or occupier of land on which a fire is burning where in the opinion of the Delegate the fire is in danger of escaping from that land to take all reasonable steps to extinguish the fire or to prevent the fire from spreading. [s.46(1A)(b)].
3. Where it is proposed that the fire will be lit on land within 3kms of the boundary of forest land, and an authorised CALM Act office is not available or has not exercised the power to prohibit or proposed a fire considered to become a source of danger, then the Delegate may make the decision [s.46(1B)].

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: **Resolution 13276** Ordinary Council Meeting 15 July 2020, Item 14.4.5 – Delegations of Powers under the *Bush Fires Act 1954* to the Chief Executive Officer and Update the Delegations Registers.

DELEGATION NUMBER - BF08

DELEGATION SUBJECT - Control of Operations likely to create Bush Fire Danger

**LEGISLATIVE POWER - *Bush Fires Act 1954:*
s.48 Delegation by local government**

DELEGATE - Chief Executive Officer

CROSS REFERENCE
Bush Fires Act 1954:
s.27D Requirements for carriage and deposit of incendiary material

Bush Fires Regulations 1954:
r.39C Welding and cutting apparatus, use of in open air
r.39CA Bee smoker devices, use of in restricted or prohibited burning times etc.
r.39D Explosives, use of
r.39E Fireworks, use of

FUNCTION TO BE PERFORMED

1. Authority to give directions to a Bush Fire Control Officer regarding matters necessary for the prevention of fire arising from:
 - a. a person operating a bee smoker device during a prescribed period [r.39CA(5)].
 - b. a person operating welding apparatus, a power operated abrasive cutting disc [r.39C(3)].
 - c. a person using explosives [r.39D(2)].
 - d. a person using fireworks [r.39E(3)]
2. Authority to determine directions or requirements for the carriage and deposit of incendiary materials (hot or burning ash, cinders, hot furnace refuse, or any combustible matter that is burning) [s.27D]. *Note: this authority is also prescribed to a Bush Fire Control Officer, a Bush Fire Liaison Officer or an authorised CALM Act officer.*

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: Resolution 13276 Ordinary Council Meeting 15 July 2020, Item 14.4.5 – Delegations of Powers under the *Bush Fires Act 1954* to the Chief Executive Officer and Update the Delegations Registers.

DELEGATION NUMBER	- BF09
DELEGATION SUBJECT	- Burning Garden Refuse / Open Air Fires
LEGISLATIVE POWER	- <i>Bush Fires Act 1954:</i> s.48 Delegation by local government
DELEGATE	- Chief Executive Officer
CROSS REFERENCE	<i>Bush Fires Act 1954:</i> s.24F Burning garden refuse during limited burning times s.24G Minister or local government may further restrict burning of garden refuse s.25 No fire to be lit in open air unless certain precautions taken s.25A Power of Minister to exempt from provisions of section 25 <i>Bush Fires Regulations 1954:</i> r.27(3) Permit, issue of

FUNCTION TO BE PERFORMED

1. Authority to give written permission, during prohibited burning times and restricted burning times, for an incinerator located within 2m of a building or fence, only where satisfied it is not likely to create a fire hazard [s.24F(2)(b)(ii) and (4)].
2. Authority to prohibit or impose restrictions on the burning of garden refuse that is otherwise permitted under s.24F [s.24G(2), (4) and (5)].
3. Authority to issue directions to an authorised officer as to the manner in which or the conditions under which permits to burn plants or plant refuse shall be issued in the District [r.27(3) and r.33(5)].
4. Authority to prohibit (object to) the issuing of a permit for the burning of a proclaimed plant growing upon any land within the District [r.34].
5. Authority to provide written approval, during prohibited times and restricted times, for fires to be lit for the purposes of:
 - a. camping or cooking [s.25(1)(a)].
 - b. conversion of bush into charcoal or for the production of lime, in consultation with an authorised CALM Act officer [s.25(1)(b)].
6. Authority to prohibit the lighting of fires in the open are for the purposes of camping or cooking for such period during the prohibited burning times as specified in a note published in the Gazette and newspaper circulating in the District and authority to vary such notice [s.25(1a) and (1b)].
7. Authority to serve written notice on a person to whom an exemption has been given under s.25 for lighting a fire in open air, prohibiting that person from lighting a fire and to determine conditions on the notice [s.25A(5)].

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: **Resolution 13276** Ordinary Council Meeting 15 July 2020, Item 14.4.5 – Delegations of Powers under the *Bush Fires Act 1954* to the Chief Executive Officer and Update the Delegations Registers.

DELEGATION NUMBER	- BF10
DELEGATION SUBJECT	- Recovery of Expenses
LEGISLATIVE POWER	- <i>Bush Fires Act 1954:</i> s.48 Delegation by local government
DELEGATE	- Chief Executive Officer
CROSS REFERENCE	<i>Bush Fires Act 1954:</i> s.18(11) Restricted burning times may be declared by FES Commissioner s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own land s.58 General penalty and recovery of expenses incurred

FUNCTION TO BE PERFORMED

1. Authority, where a permitted burn fire escapes or is out of control in the opinion of the Bush Fire Control Officer or an officer of the Bush Fire Brigade, to determine to recoup bush fire brigade expenses arising from preventing extension of or extinguishing an out of control permitted burn [s.18(11)].
2. Authority to recover the cost of measures taken by the Shire of Lake Grace or Bush Fire Control Officer, to extinguish a fire burning during Restricted Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].
3. Authority to recover expenses incurred as a result of an offence against the Bush Fires Act, being expenses incurred through the fulfilment of a duty or doing anything for which the Act empowered or required the Shire of Lake Grace or those on behalf of the Shire of Lake Grace to do [s.58].

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: **Resolution 13276** Ordinary Council Meeting 15 July 2020, Item 14.4.5 – Delegations of Powers under the *Bush Fires Act 1954* to the Chief Executive Officer and Update the Delegations Registers.

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DELEGATION NUMBER - BF11

DELEGATION SUBJECT - Prosecution of Offences

LEGISLATIVE POWER - *Bush Fires Act 1954:*
s.48 Delegation by local government

DELEGATE - Chief Executive Officer

Bush Fire Control Officers

Community Emergency Services Manager

Shire Rangers

CROSS REFERENCE *Bush Fires Act 1954:*
s.59 Prosecution of offences
s.59A(2) Alternative procedure –
infringement notices

FUNCTION TO BE PERFORMED

1. Authority, where a permitted burn fire escapes or is out of control in the opinion of the Bush Fire Control Officer or an officer of the Bush Fire Brigade, to determine to recoup bush fire brigade expenses arising from preventing extension of or extinguishing an out of control permitted burn [s.18(11)].
2. Authority to recover the cost of measures taken by the Shire of Lake Grace or Bush Fire Control Officer, to extinguish a fire burning during Restricted Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].
3. Authority to recover expenses incurred as a result of an offence against the Bush Fires Act, being expenses incurred through the fulfilment of a duty or doing anything for which the Act empowered or required the Shire of Lake Grace or those on behalf of the Shire of Lake Grace to do [s.58].

DELEGATION BY CEO

NIL – Sub-delegation is prohibited by s.48(3)

NOTES: Resolution 13276 Ordinary Council Meeting 15 July 2020, Item 14.4.5 – Delegations of Powers under the *Bush Fires Act 1954* to the Chief Executive Officer and Update the Delegations Registers.

Compliance Links: *Bush Fires Act 1954:*
s.65 Proof of certain matters
s.66 Proof of ownership or occupancy

DELEGATION NUMBER - 001

DELEGATION SUBJECT - Proceedings under the Dog Act s10AA

LEGISLATIVE POWER - *Dog Act 1976*

DELEGATE - Chief Executive Officer

CROSS REFERENCE Dog Act (s29(1)) & Dogs Local Law –
Authorised Officers

FUNCTION TO BE PERFORMED

In accordance with Section 10AA(1) of the *Dog Act 1976*, the Chief Executive Officer is delegated authority to exercise the local government's powers and the discharge of its duties required for the Shire to fulfil its obligations under the *Dog Act 1976*.

This delegation enables the Chief Executive Officer to issue infringement notices pursuant to the provisions of Section 29 of the *Dog Act 1976*. Any requirement to initiate prosecution of an offence is to be referred to Council for approval.

DELEGATION BY CEO

The Chief Executive Officer, in exercising authority under section 10AA(3) of the *Dog Act 1976*, has delegated this power to the Deputy Chief Executive Officer and the Shire's Ranger.

(Note: the Council is to appoint Authorised Persons)

DELEGATION NUMBER - O02

DELEGATION SUBJECT - Mining Tenements

LEGISLATIVE POWER - *Local Government Act 1995* (Section 5.42)

DELEGATE - Chief Executive Officer

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to lodge objections to the granting of mining tenements that may affect Shire property. The Chief Executive Officer is further delegated authority to negotiate/impose appropriate conditions to be applied to the granting of any mining tenement in order to protect the Shire's interest in that property.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Deputy Chief Executive Officer and Manager Infrastructure Services.

DELEGATION NUMBER - O03

DELEGATION SUBJECT - Issuing of Licenses, Approvals & Permits –
Local Laws

LEGISLATIVE POWER - *Local Government Act 1995* s9.10

DELEGATE - Chief Executive Officer

CROSS REFERENCE Local Laws

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to determine applications for the issue and or renewal of licenses and permits that are provided for in the Council's Local Laws.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Deputy Chief Executive Officer and the Manager Infrastructure Services.

DELEGATION NUMBER - 004

DELEGATION SUBJECT - Amusements

LEGISLATIVE POWER - *Local Government Act 1995* s9.10

DELEGATE - Chief Executive Officer

CROSS REFERENCE Local Government Property Local Law clause
3.13

FUNCTION TO BE PERFORMED

The Chief Executive Officer is delegated authority to determine applications for licenses for travelling fairs, circuses, sideshow and amusements under the Shire's Local Law relating to Amusements.

DELEGATION BY CEO

The Chief Executive Officer in exercising authority under section 5.44 of the *Local Government Act 1995*, has delegated this power to the Deputy Chief Executive Officer.

DELEGATION NUMBER	- O05
DELEGATION SUBJECT	- Proceedings under the Cat Act
LEGISLATIVE POWER	- <i>Cat Act 2011</i>
DELEGATE	- Chief Executive Officer
CROSS REFERENCE	<i>Cat Act 2011</i> , s48(1) - Authorised Officers

FUNCTION TO BE PERFORMED

In accordance with Section 44 of the *Cat Act 2011*, the Chief Executive Officer is delegated authority to exercise the local government's powers and the discharge of any of its duties pursuant to the Act.

Further, in accordance with Section 45 of the *Cat Act 2011*, the Chief Executive Officer may delegate to any employee of the local government the exercise of any of the Chief Executive Officer's duties pursuant to this Act.

DELEGATION BY CEO

The Chief Executive Officer, in exercising authority under section 45 of the *Cat Act 2011*, has delegated this power to the Deputy Chief Executive Officer, Manager Infrastructure Services and the Shire's Ranger.

Part B

DELEGATIONS FROM COUNCIL TO COMMITTEES

*Note: The Shire of Lake Grace has no
Committees with delegated authority*

Part C

DELEGATIONS FROM CHIEF EXECUTIVE OFFICER TO OTHER EMPLOYEES

The following is a summary of Delegations made by the Chief Executive Officer to:

Deputy Chief Executive Officer

A01	Tenders
A03	Power to Remove & Impounding Goods
A04	Disposing of Confiscated or Uncollected Goods
A05	Acting Chief Executive Officer
A06	Power of Entry
F02	Payment of Creditors
F03	Insurance – Public Liability Claims
F04	Disposal of Council Property
F07	Power to Invest and Manage Investments
F08	Write-off/Waive Small Fees or Debts
PR01	Liquor, Sale or Consumption – Council Property
O04	Proceedings under the Dog Act
O06	Issuing of Licenses, Approvals & Permits – Local Laws
O07	Amusements
O08	Proceedings under the Cat Act

Manager Infrastructure Services

A01	Tenders
A05	Acting Chief Executive Officer
A06	Power of Entry
F02	Payment of Creditors
E01	Road Trains and Extra Mass Permits
E02	Temporary Closure of Thoroughfares to Vehicles
E03	Events on Roads
E04	Gates Across Public Thoroughfare
E05	Street Trees – Removal
E07	Crossovers and Access
E08	Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land
O05	Mining Tenements
O06	Issuing of Licences, Approvals & Permits – Local Laws
O08	Proceedings under the Cat Act

Senior Finance Officers (Lake Grace), Senior Finance Officer (Perth)

F02	Payment of Creditors
F03	Insurance – Public Liability Claims
F07	Power to Invest and Manage Investments
F08	Write-off/Waive Small Fees or Debts
A05	Acting Chief Executive Officer

Finance Officer

F02	Payment of Creditors
F09	Recovery of Unpaid Debtors

Building Officer

A06	Power of Entry
B02	Signs and Hoardings
B03	Buildings – Grant or Refusal of Building Permits
B04	Buildings – Grant or Refusal of Demolition Permits
B05	Buildings – Further Grounds for Not Granting an Application
B06	Buildings – Grant of Occupancy, Building Approval Certificates
B07	Buildings – Building Orders
H08	Appointment of Authorised Persons

Environmental Health Officer

A03	Power to Remove & Impounding Goods
A06	Power of Entry
H01	Powers of Local Government – (Deputy)
H03	Registration of Food Business
H08	Appointment of Authorised Persons
PR02	Authority to Issue s39 & s40 Certificates

Shire Ranger

O04	Proceedings under the Dog Act
O08	Proceedings under the Cat Act
H08	Appointment of Authorised Persons

Chief Bush Fire Control Officer

O02	Prohibited Burning Times Variation
O03	Offences – Bush Fires Act

Deputy Chief Bush Fire Control Officer

O03	Offences – Bush Fires Act
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Fire Control Officer

O03	Offences – Bush Fires Act
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Shire President

O02	Prohibited Burning Times Variation
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Legislation	Subject	Delegate
<i>Local Government Act 1995</i>		
Section 5.5(1)	Convene ordinary meetings by giving notice of meeting and an agenda.	None
Section 5.5(2)	Convene special meetings by giving notice of meeting and purpose of meeting.	None
Section 5.12 (Schedule 2.3, Division 1	Preside at committee meetings until office of presiding member is filled and conduct election of presiding member.	None
Section 5.29(1)	Convene electors' meeting by giving required notice.	None
Section 5.32	Cause minutes of Electors' Meeting to be kept and preserved and ensure minutes are available for inspection before the Council meeting at which decisions made at the electors' meeting are first considered.	None

Legislation	Subject	Delegate
Section 5.38	Review the performance of each employee who is employed for a term of more than one year at least once in relation to every year of the employment.	Deputy Chief Executive Officer Manager Infrastructure Services Senior Finance Officers (x2)
Section 5.41(2)(a)	Cause Council decisions to be implemented.	Deputy Chief Executive Officer Senior Finance Officers (x2) Manager Infrastructure Services Building Officer Environmental Health Officer
Section 5.41(2)(b)	Manages the provision of services and facilities that the council has determined the local government is to provide in the district.	Deputy Chief Executive Officer Senior Finance Officers (x2) Manager Infrastructure Services Building Officer Environmental Health Officer
Section 5.41(2)(c)	Advise the Council in relation to the functions of a local government under this Act and other written laws.	Deputy Chief Executive Officer Senior Finance Officers (x2) Manager Infrastructure Services Building Officer Environmental Health Officer

Legislation	Subject	Delegate
<i>Local Government Act 1995</i>		
Section 5.41(2)(d)	Be responsible for the management, supervision and direction of other employees within their area of responsibility.	Deputy Chief Executive Officer Manager Infrastructure Services Senior Finance Officers (x2)
Section 5.41(2)(e)	Ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law.	Deputy Chief Executive Officer Senior Finance Officers (x2) Manager Infrastructure Services Building Officer Environmental Health Officer
Section 5.46(1)	Keep a register of the delegations made to the Chief Executive Officer and to employees under Part 5, Division 4 of the Act.	Deputy Chief Executive Officer

Legislation	Subject	Delegate
Section 5.55	Give local public notice of availability of Annual Report as soon as practicable after the report has been accepted by Council.	Deputy Chief Executive Officer Senior Finance Officers (x2)
Section 5.66	Cause the written notice of any disclosures of financial interest received before a meeting to be given to the person who is to preside at the meeting.	None
Section 5.69(1)	Apply to the Minister to allow a disclosing member to participate in part of meeting relating to the matter.	None
Section 5.73	Record in the minutes of meetings, details of disclosures made under Section 5.65 or 5.70.	None
Section 5.77	Give a person written acknowledgment of having received a return under Section 5.75 or 5.76.	None
Section 5.88	Keep a register of financial interests as required by Section 5.88.	None
Section 5.92	Ensure that a Council member or a committee member has access to information that is relevant to the performance by the person or any of his or her functions under the Local Government Act or under any other written law.	Deputy Chief Executive Officer

Legislation	Subject	Delegate
Section 5.94	Ensure that any person attending the office during office hours, and free of charge inspect, subject to Section 5.95, the records specified in Section 5.94 whether or not current at the time of inspection.	Deputy Chief Executive Officer
Section 5.95(1)	Determine a person's right to inspect information referred to in Section 5.94 where a discretion is provided to the Chief Executive Officer.	Deputy Chief Executive Officer
Section 6.5	Ensure that there are kept, in accordance with Regulations, proper accounts and records of the transactions and affairs of the local government and keep the accounts and records up to date and ready for inspection at any time by persons authorised to do so under the Local Government Act or another written law.	Deputy Chief Executive Officer Senior Finance Officers (x2)
Section 9.29	Appoint an employee to represent the local government in legal proceedings either generally or in a particular case.	None
Section 9.31	Authorise an employee for the purpose of certifying a document to be a true copy.	Deputy Chief Executive Officer
<i>Local Government (Functions and General) Regulations 1996</i>		
Regulation 16	Keep any tenders submitted in safe custody and ensure that all tenders remain confidential.	Deputy Chief Executive Officer Manager Infrastructure Services Senior Finance Officers (x2)

Legislation	Subject	Delegate
Regulation 17	Keep a tender register and make it available for public inspection.	Deputy Chief Executive Officer
Local Government (Financial Management) Regulations 1996		
Regulation 5(1)	Establish efficient systems and procedures - a) for the proper collection of all money owing to the local government; b) for the safe custody and security of all money collected or held by the local government; c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); d) to ensure proper accounting for municipal or trust: (i) income received or receivable; (ii) expenses paid or payable; and (iii) assets and liabilities; e) to ensure proper authorisation for the incurring of liabilities and the making of payments; f) for the maintenance of payroll, stock control and costing records; and g) to assist in the preparation of budgets, accounts and reports required by the Act or these regulations.	Deputy Chief Executive Officer Senior Finance Officers (x2)

Legislation	Subject	Delegate
Regulations 5(2)	Establish efficient systems and procedures to: a) ensure that the resources of the local government are effectively and efficiently managed; b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the local government the results of those reviews.	Deputy Chief Executive Officer Senior Finance Officers (x2)
<i>Local Government (Administration) Regulations 1996</i>		
Regulation 12(4)	Determine whether it is practicable to give local public notice of a special meeting.	None
Regulation 14(2)	Determine whether a meeting or part of a meeting is likely to be closed to members of the public.	None
Regulation 29(2)(b) and (3)	Make the determinations referred to in Regulation 29(2)(b) and (3) in regard to a person's right to inspect information referred to in Section 5.94.	Deputy Chief Executive Officer

Part D

DELEGATIONS UNDER OTHER LEGISLATION AND REGULATIONS (SECTION 5.44)

NOTE

This list is an information tool and is ongoing –
it will be added to as relevant information
comes to hand

Legislation	Subject	Delegate
<i>Health (Miscellaneous Provisions) Act 1911 Section 65</i>	To allow the Chief Executive Officer to discharge the powers and functions of the local government under the <i>Health (Miscellaneous Provisions) Act 1911</i>. Section 26 Powers of local government <i>Every local government is hereby authorised and directed to carry out within its district the provisions of this Act and the regulations, local laws, and orders made thereunder:</i> <i>Provided that a local government may appoint and authorise any person to be its deputy, and in that capacity to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit from time to time to prescribe, but so that such appointment shall not affect the exercise or discharge by the local government itself of any power or function.</i>	Chief Executive Officer
<i>Health (Treatment of Sewage and disposal of Effluent and Liquid Waste) Regulations 1974 – Sections 4 & 10</i>	To allow the Chief Executive Officer to discharge the functions of Sections 4 & 10	Chief Executive Officer
<i>Environmental Protection Act 1986 Section 65</i>	Delegation 52 – 19 March 2004 - Allows the Chief Executive Officer of the Department of Environment Regulation to delegate to local government regarding environmental protection notices	Chief Executive Officer
Environmental Protection (Noise) Regulations 1997	Delegation 112 – 20 December 2013 - delegates to local government power in relation to various approvals and other activities under the noise regulations	Chief Executive Officer
Environmental Protection (Noise) Regulations 1997 – Reg 13	Delegation 119 – 16 May 2014 – delegates to local government powers in relation to noise management plans for construction work on construction sites	Chief Executive Officer & Environmental Health Officer



03 August 2025

Alan George, Chief Executive Officer
Shire of Lake Grace
Via email: ceo@lakegrace.wa.gov.au

Co-operative Bulk Handling Ltd
ABN 29 256 604 947
Level 6, 240 St Georges Terrace
Perth WA 6000 Australia
GPO Box L886
Perth WA 6842 Australia
Telephone
+61 8 9237 9600
Grower Service Centre
1800 199 083
cbh.com.au

Dear Alan,

PART LOT 1529 ON DEPOSITED PLAN 204221 – ADDITIONS TO GRAIN HANDLING FACILITY.

As you may know over the last five years CBH has experienced exponential growth in crop receivals across the network. The most recent harvest was the largest on record with CBH taking in 24.2 million tonnes. Our modelling forecasts the crop size will continue to increase taking into consideration the innovative practices of growers and accelerated conversion of hectares from sheep to cropping.

The CBH Lake King facility is a target area for expansion as the receival site reaches capacity each year. During peak seasons, the facility fills and CBH undertakes harvest essential moves (HEMs) to outload grain to free up storage availability and keep the site open for the local community.

Noting the recent rain and this year's adjusted crop forecast, CBH is looking to construct low spec storage infrastructure at its Lake King facility. The nature of the industry means we need to be reactive and responsive to weather events at short notice, which does not always align with the planning framework.

Increased storage capacity on site will enable CBH to significantly reduce the volume of HEMs, with the intention of reducing trucks on road during the harvest period and instead holding grain on site to outload over the remaining 9 months of the year when the road network is less busy.

To accommodate previous record crops and allow CBH to construct prior to harvest, the Shire of Lake Grace has applied Schedule 2, Part 7, Clause 61 (1) (17) and (2) (f) of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows a local government to consider any proposed works and use as temporary. Under the Regulations this clause can only be applied for a period not exceeding 12 months and is subject to endorsement from the local government.

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The details of the development are as follows:

- Construction of two new steel-framed open bulkheads (TBH05 and TBH06) to the north of the existing facility.
- Bulkhead dimensions are 190m x 35m with 1.8m frames (walls).
- Storage capacity of each bulkhead is 24,890 tonnes.
- The addition of two new bulkheads will take the total site storage capacity to 243,170 tonnes.
- Construction of new unsealed access roads and crossover.
- Construction of a new drainage basin and culverts.

I have attached the proposed site plan to this letter.

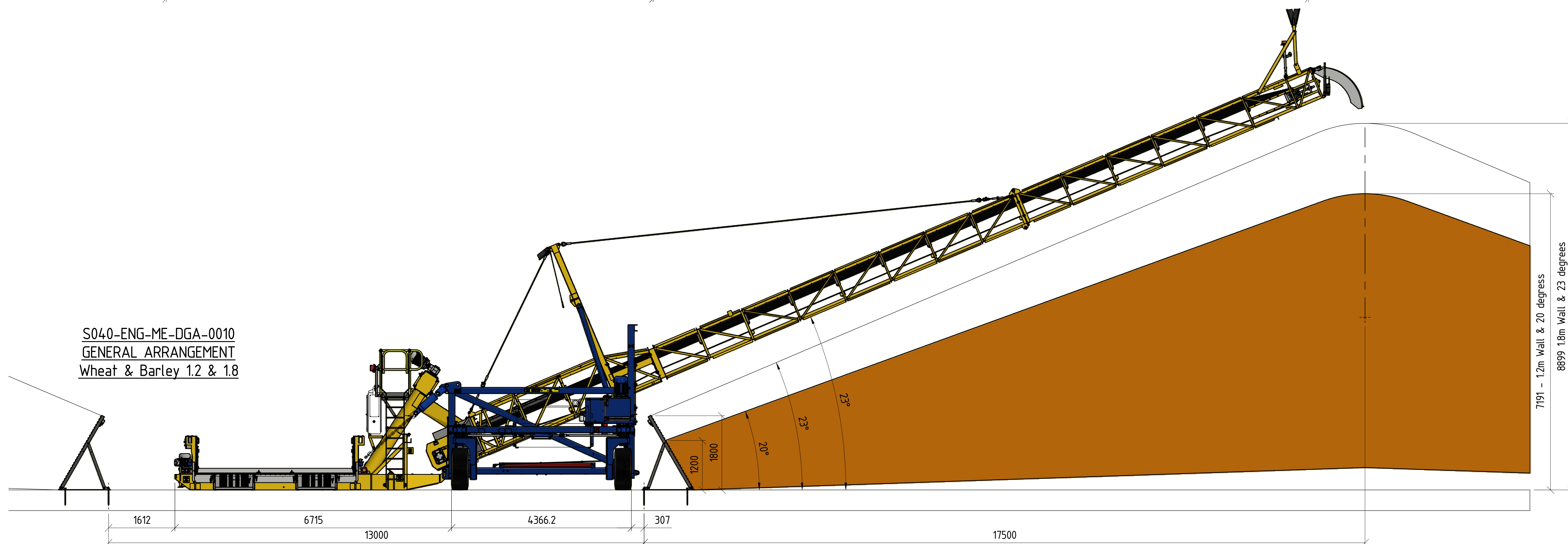
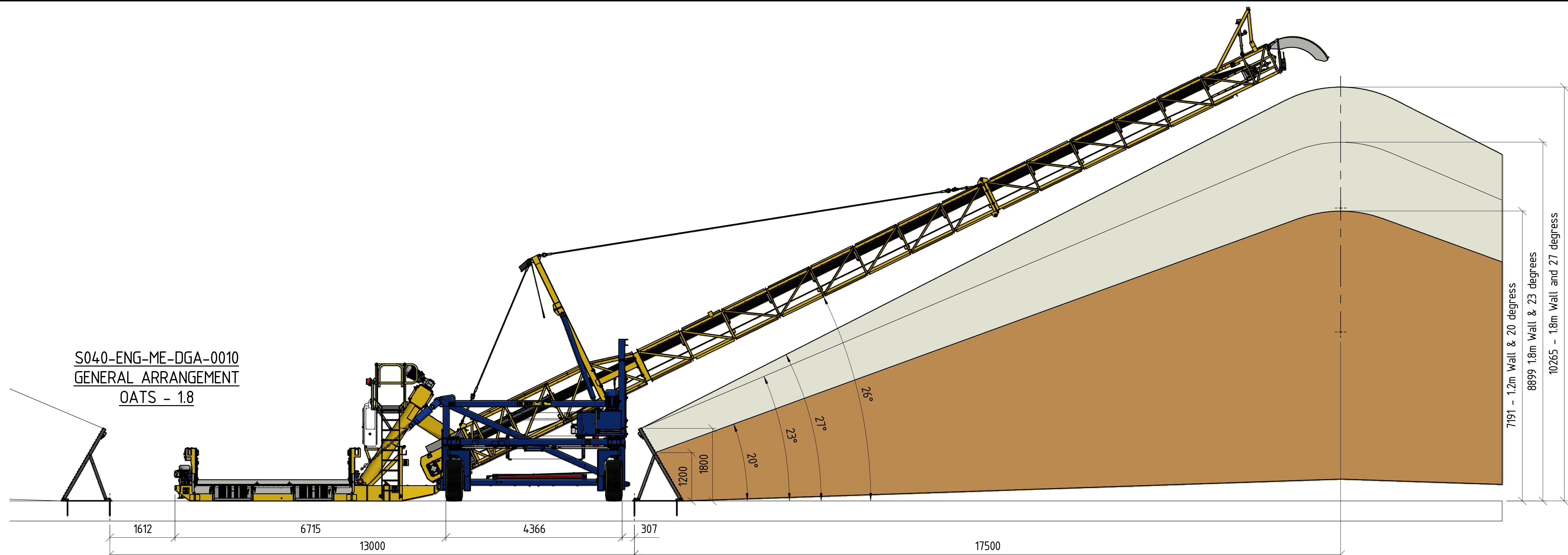
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Yours Sincerely,

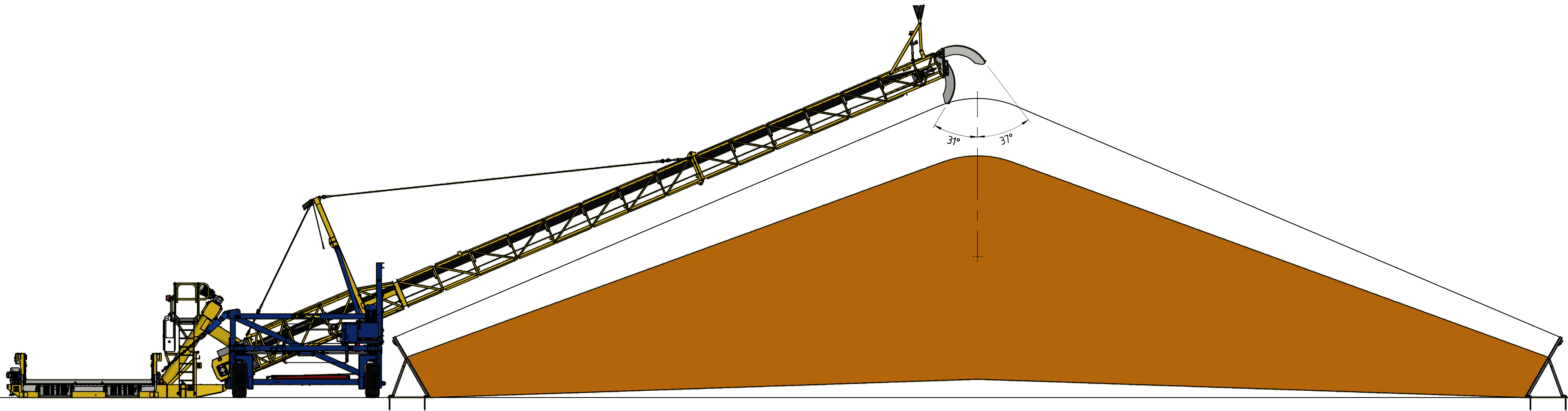
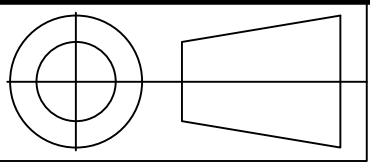
A handwritten signature in blue ink, appearing to read 'Timothy Roberts', with a stylized flourish underneath.

Timothy Roberts

Lead – Planning & Approvals

[illegible]

					DRAWN	DD 30/08/2018
					CHECKED	30/12/1899
					ENGINEER	30/12/1899
	DD					
BY	CHK	APP			APPROVED	30/12/1899



S040-ENG-ME-DGA-0010
GENERAL ARRANGEMENT

COPYRIGHT. THIS DRAWING AND THE CONTENTS DEPICTED OR WRITTEN THEREON, WHETHER IN WHOLE OR IN PART, IS THE EXCLUSIVE INTELLECTUAL PROPERTY OF CBH GROUP AND SHOULD NOT BE USED FOR ANY PURPOSE WITHOUT THE EXPRESS WRITTEN APPROVAL OF CBH GROUP.	CBH GROUP HEAD OFFICE 30 DELHI STREET, WEST PERTH W.A 6005 PH (08) 9237 9600 FAX (08) 9322 3942																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
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03 August 2025

Alan George, Chief Executive Officer
Shire of Lake Grace
Via email: ceo@lakegrace.wa.gov.au

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The CBH Newdegate East facility is a target area for expansion as receivals have historically been fragmented with the townsite facility, Newdegate North and the Field Days site. Newdegate East was completed in 2025 however record harvests have continued to put pressure on the network with a large amount of carryover grain remaining in many of the bulkheads prior to harvest. Should the facility fill, CBH would be required to undertake harvest essential moves (HEMs) to outload grain and free up storage availability to keep the site open for the local community.

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The details of the development are as follows:

- Construction of two new steel-framed open bulkheads (TBH08 and TBH09) to the south of the existing facility.
- Bulkhead dimensions are 250m x 35m with 1.8m frames (walls).
- Storage capacity of each bulkhead is 32,750 tonnes.
- The addition of two new bulkheads will take the total site storage capacity to 287,545 tonnes.
- Construction of new unsealed access roads to tie into existing site roads.
- Construction of a new culverts connecting into existing drainage basin.

I have attached the proposed site plan to this letter.

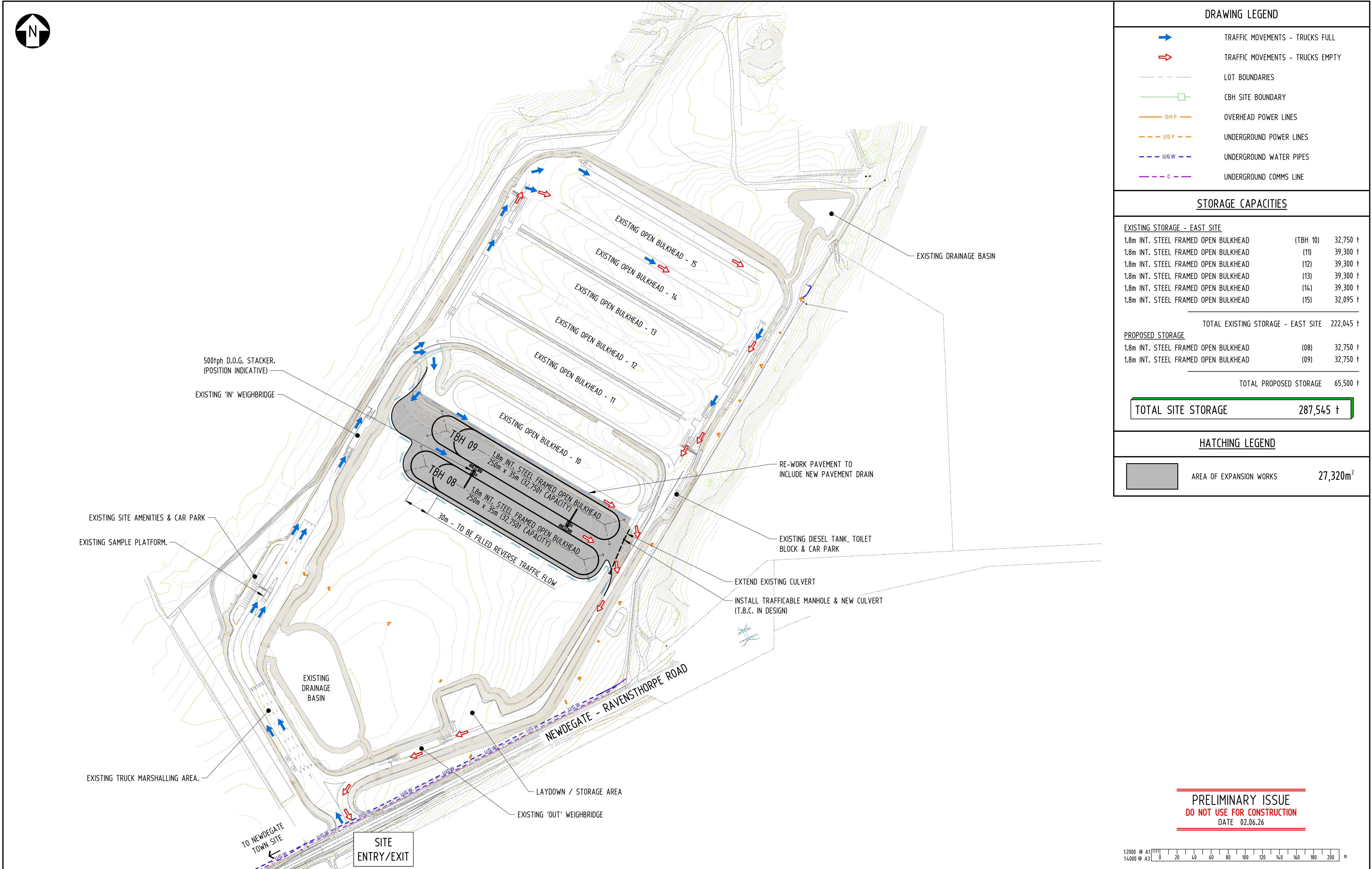
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Timothy Roberts

Lead – Planning & Approvals



	TRAFFIC MOVEMENTS - TRUCKS FULL
	TRAFFIC MOVEMENTS - TRUCKS EMPTY
	LOT BOUNDARIES
	CBH SITE BOUNDARY
	OVERHEAD POWER LINES
	UNDERGROUND POWER LINES
	UNDERGROUND WATER PIPES
	UNDERGROUND COMMS LINE

EXISTING STORAGE - EAST SITE		
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(TBH 10)	32,750 †
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(11)	39,300 †
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(12)	39,300 †
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(13)	39,300 †
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(14)	39,300 †
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(15)	32,095 †
TOTAL EXISTING STORAGE - EAST SITE		222,045 †
PROPOSED STORAGE		
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(08)	32,750 †
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(09)	32,750 †
TOTAL PROPOSED STORAGE		65,500 †

HATCHING LEGEND		
	AREA OF EXPANSION WORKS	27,320m ²

	AREA OF EXPANSION WORKS	27,320m ²
--	-------------------------	----------------------

1:2000 @ A1
1:4000 @ A3

0 20 40 60 80 100 120 140 160 180 200 m

									SCALE	1:2000	DRAWN	J. Bullingham	02.06.26
									SHEET	A1	CHECKED		
									PROJECT		DESIGNED		
-	-	B	05.06.26	REVISED & RE-ISSUED FOR REVIEW							DESIGN APPR		
		A	02.06.26	ISSUED AS CHECK PRINT AND FOR REVIEW									
REF DRAWING No.	REFERENCE DRAWING TITLE	REV	DATE	REVISION DESCRIPTION	BY	CHK'D	APP'D	CO-ORDINATE SYSTEM	NEWDEGATE94	PROJECT APPR			

TITLE NEWDEGATE EAST 2026 PEAK PLANNING 2 x ADDITIONAL OPEN BULKHEADS CONCEPTUAL LAYOUT No. 1		
DRG. No. 940-ENG-CI-DCO-0005	SHEET 1 OF 1	REV. B

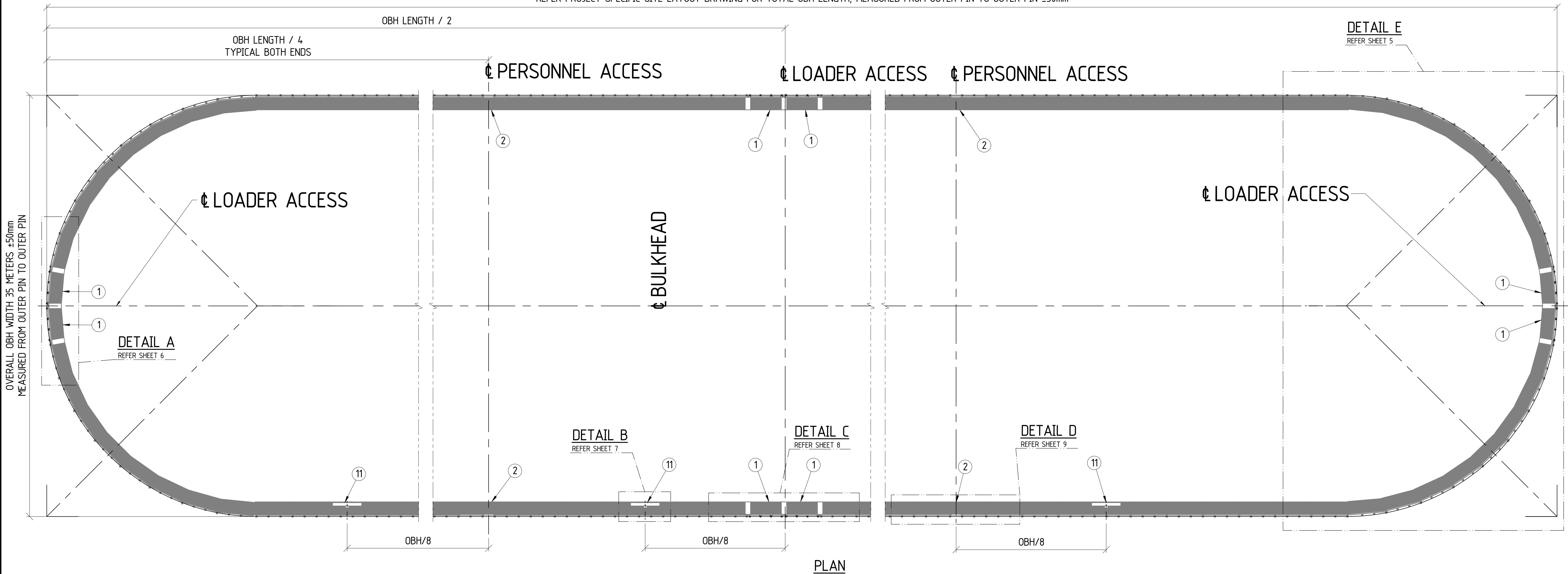


1. OBH LENGTH AND WIDTH DIMENSIONS ARE SPECIFIED FROM REAR PIN TO THE OPPOSITE REAR PIN. REFER PROJECT SPECIFIC SITE LAYOUT DRAWING FOR DIMENSIONS.
2. TOLERANCE FOR OVERALL OBH WIDTH AND LENGTH ARE +/- 50MM. TOLERANCE FOR FRAME SPACING +/- 10mm.
3. NOTE DIFFERENT ANCHORING DETAILS FOR DOOR/GATES AND FRAMES EITHER SIDE OF BULKHEAD OPENINGS. REFER ANCHORING DETAILS ON SHEETS 2 AND 3.
4. NOTE ADDITIONAL Z-CAPPING, WOOD AND CLADDING TRIMMING REQUIRED AT GATE JOINS. REFER SHEETS 6 AND 8 FOR DETAILS.
5. TYPICAL CLADDING OVERLAP IS 200mm, CENTERED OVER THE CENTERLINE OF THE STRUT, FOR ALL JOINS EXCEPT AT GATE AND DOOR JOINS. REFER SHEETS 6 - 9.
6. ALL Z-CAPPING MUST BE ALIGNED AS ACCURATELY AS POSSIBLE. ANY MISALIGNMENT IN Z-CAPPING WILL TEAR THE OBH TARP. REFER NOTES ON SHEETS 6, 8 AND 9 FOR TOLERANCES.
7. FOUR PERSONNEL ACCESS DOORS TO BE INSTALLED AS SHOWN. TWO INSTALLED EACH SIDE AT MIDPOINTS BETWEEN END OF OBH AND CENTRE BULKHEAD OPENING.
8. THREE FUMIGATION T-PIECES TO BE INSTALLED ON SAME SIDE AS ELECTRICAL CONNECTION. REFER SHEETS 1 AND 7 FOR INSTALLATION DETAILS. REFER CBH DRAWING S119-ENG-ME-DER-0001 FOR VENDOR DRAWING OF T-PIECE.
9. DRAWING DEPICTS TYPICAL OBH SIZE OF 35M WIDE BY 300M LONG AND ASSOCIATED STANDARDISED REQUIRED QUANTITIES OF FUMIGATION TEES, PERSONAL ACCESS DOORS AND FRONT END LOADER ACCESS GATES. SITE SPECIFIC OBH REQUIREMENTS SHALL BE CONFIRMED WITH THE NOMINATED CBH REPRESENTATIVE PRIOR TO CONSTRUCTION.
10. BULKHEAD CONTENTS ARE INTENDED TO BE FUMIGATED IN A SEALED ENVIRONMENT BY USE OF WALL CANVICON AND OVER STACK TARPS - THE CONTRACTOR SHALL MINIMISE ANY MEANS WHICH COULD DETRIMENTALLY AFFECT THE SEALING CAPABILITY, SUCH AS SHARP EDGES THAT COULD CUT TARP.

PARTS LIST (PER UNIT)									
ITEM No	DESCRIPTION	WIDTH	LENGTH	QTY	CBH OR SUPPLIER PART No	PROCESS	SAP Code	MASS Kg	TO DETAIL
1	FRONT END LOADER ACCESS GATE			REFER NOTE	S119-ENG-ST-ASY-0034	FIELD FIT	N/A	184.4	Yes
2	PERSONNEL ACCESS DOOR			REFER NOTE	S119-ENG-ST-ASY-0017	FITTING	N/A	17.1	Yes
3	STRAIGHT PIN STRUT ASSEMBLY			REFER NOTE	S119-ENG-ST-ASY-0004	FITTING	N/A	36.4	Yes
4	SPIRAL PIN STRUT ASSEMBLY			REFER NOTE	S119-ENG-ST-ASY-0005	FITTING	N/A	36.2	Yes
5	CUSTOM ORB ZINC ALUME 0.42mm BMT 550 MPa MIN. (YIELD)	762	3200	REFER NOTE	S119-ENG-ST-PRT-0010	FITTING	DREQ	1.3	No
6	DIA 20 STRAIGHT PIN ANCHOR		420	REFER NOTE	S-014-A0000	FIELD KIT	DREQ	1.1	Yes
7	SPIRAL PIN ANCHOR		300	REFER NOTE	S119-ENG-ST-DER-0052	FITTING	DREQ	0.8	Yes
8	Z CAPPING 1.6PL PGI	300	3000	REFER NOTE	S119-ENG-ST-PRT-0011	FAB SHEET	108015	11.4	Yes
9	TIMBER SAWN KARRI STRUC3 75mmx50mmx3m	75	3000	REFER NOTE	S119-ENG-ST-PRT-0014	FITTING	108594	6.2	No
10	TARP CLAMP 6PL	130	257	REFER NOTE	S119-ENG-ST-PRT-0012	FAB PROFILE	107901	1.6	Yes
11	FUMIGATION TEE PIECE			REFER NOTE	S119-ENG-ME-DER-0001	FITTING	N/A		Yes
12	RUBBER STRIP 450mm WIDE, 8mm THICK	450	2050	REFER NOTE	S119-ENG-ST-PRT-0048	FIELD KIT	DREQ	6.9	No
13	M10 x 120 GALV BOLT GR8.8 (50mm THREAD Min.)			REFER NOTE		FIELD KIT	DREQ	0.1	No
14	M10 GALV. NUT			REFER NOTE		FIELD KIT	DREQ	0.0	No
15	M10 GALV FW			REFER NOTE		FIELD KIT	DREQ	0.0	No
16	METAL TEK SCREW, HEX HEAD, 14g-20x22mm, CLASS 4, WITH SEAL			REFER NOTE		FIELD KIT	DREQ	0.0	No
17	METAL TEK SCREW, HEX HEAD, 14g-20x45mm, CLASS 4, WITH SEAL			REFER NOTE		FIELD KIT	DREQ		No
18	NOVALAST LTM 151			REFER NOTE		FIELD KIT	DREQ		No
19	BOSTIK SEAL AND FLEX 1			REFER NOTE		FIELD KIT	DREQ		No

** QTY NOTE: TO CALCULATE EXACT ORDER QUANTITIES, REFER TO THE 'CBH OBH PROCUREMENT CALCULATOR'-S119-ENG-ST-CAL-0001

REFER PROJECT SPECIFIC SITE LAYOUT DRAWING FOR TOTAL OBH LENGTH, MEASURED FROM OUTER PIN TO OUTER PIN $\pm 50\text{mm}$



S119-ENG-ST-DGA-0003

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LEVEL 6, 240 ST GEORGES TERRACE,
PERTH W.A 6000
PH (08) 9237 9600 FAX (08) 9322 3942

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REF DRG No.	REFERENCE DRAWING TITLE	REV	DATE

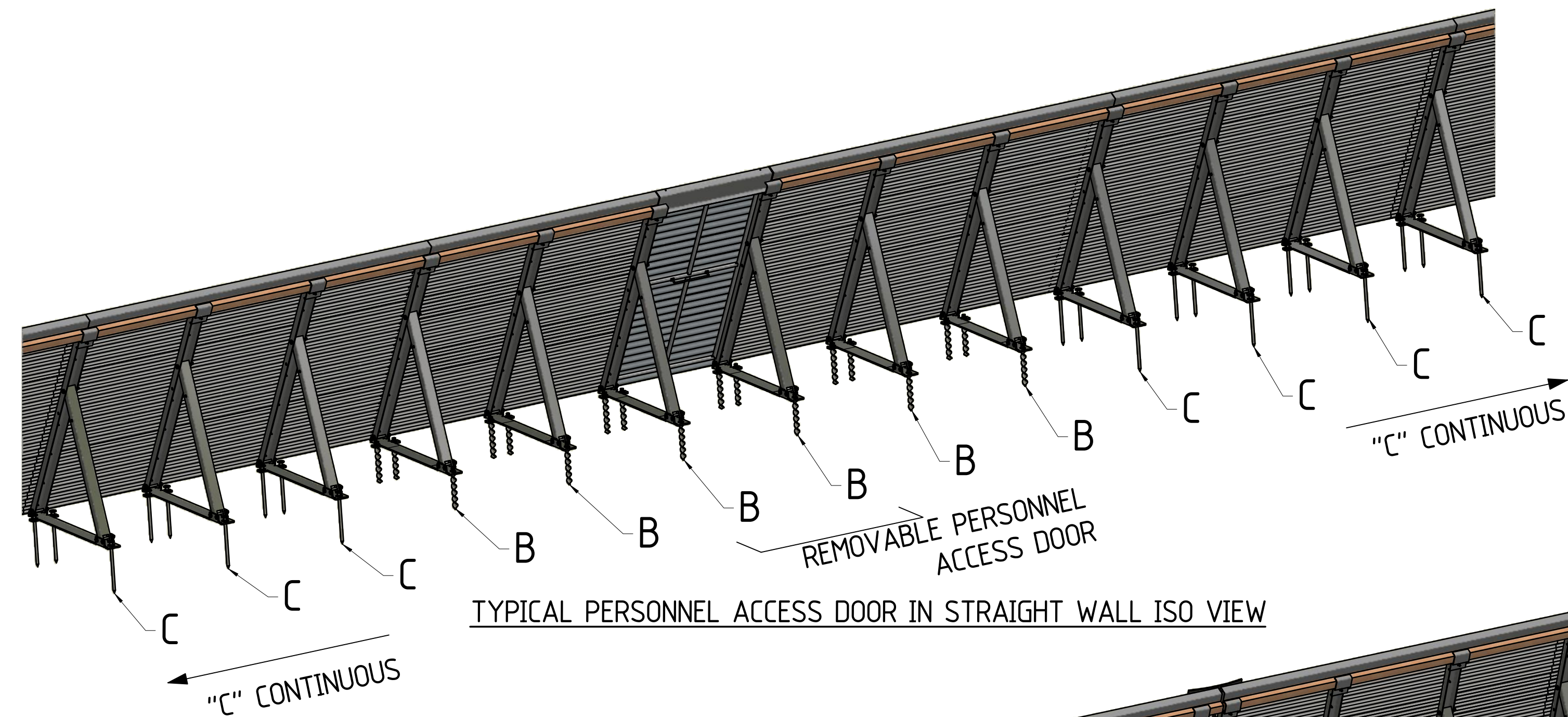
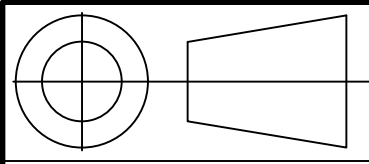
				0	10/06/2020
REVISIONS	BY	CHK	APP	REV	DATE

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REVISIONS	BY	CHK	APP

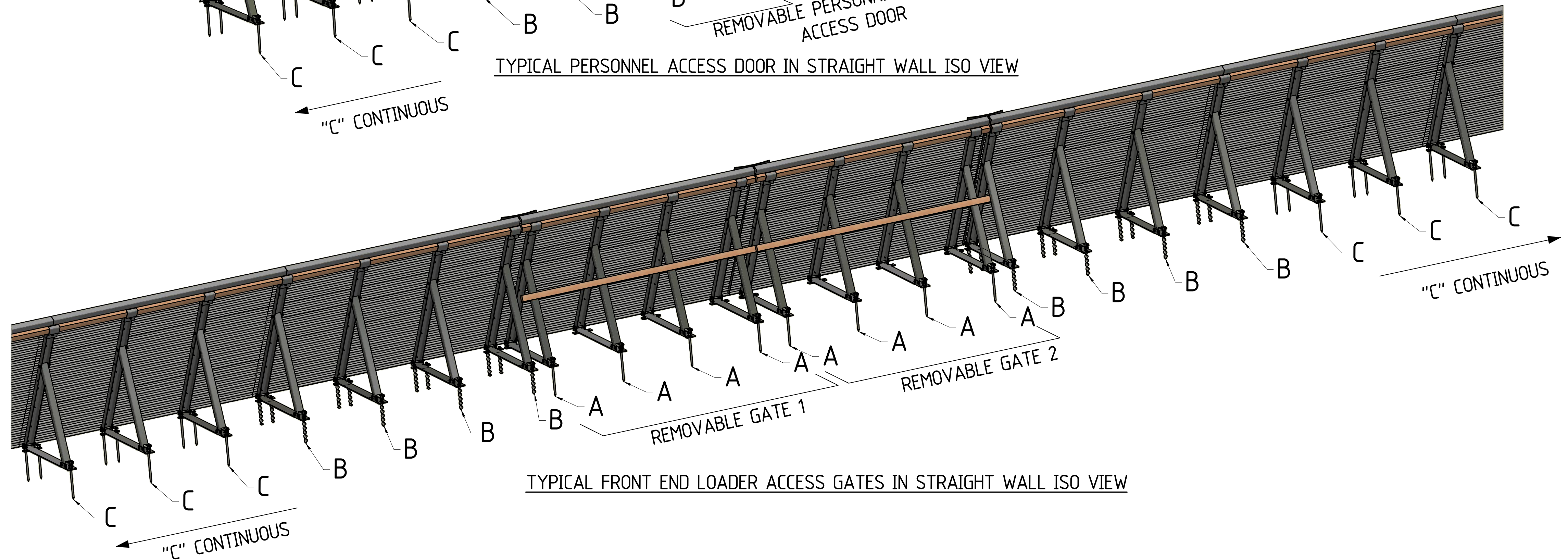
DRAWN	SCR 10/06/2020
CHECKED	LS 10/06/2020
ENGINEER	BC 11/06/2020
APPROVED	NH 11/06/2020

DRAWING TITLE
1.8m OPEN BULK HEAD
GENERAL ARRANGEMENT
OVERALL LAYOUT

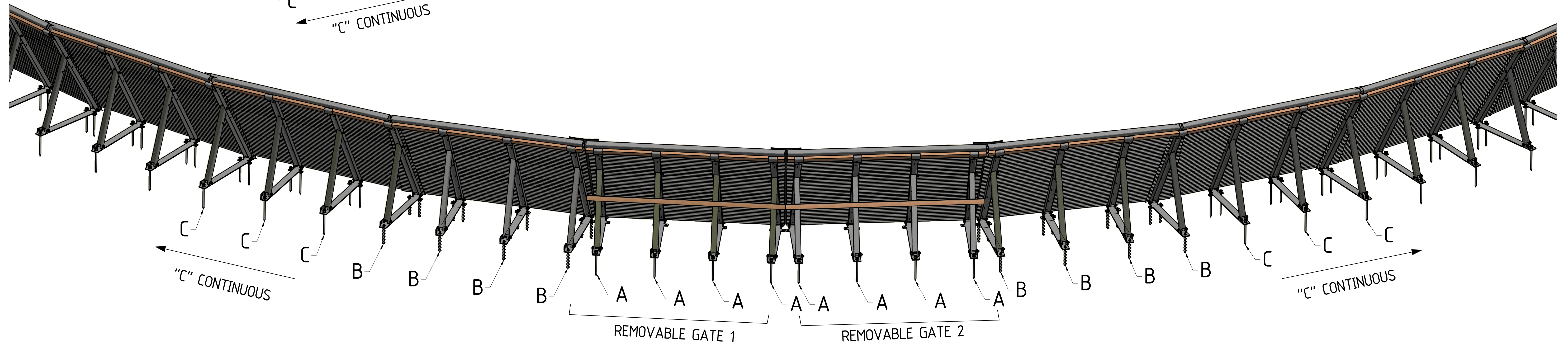
SITE VARIOUS		SIZE A1
PROJECT STANDARD		
DRAWING No S119-ENG-ST-DGA-0003	SHEET 1 OF 9	REV. 0



TYPICAL PERSONNEL ACCESS DOOR IN STRAIGHT WALL ISO VIEW



TYPICAL FRONT END LOADER ACCESS GATES IN STRAIGHT WALL ISO VIEW



TYPICAL FRONT END LOADER ACCESS GATES IN CURVED WALL ISO VIEW

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		REF DRG No.	REFERENCE DRAWING TITLE	REV	DATE	REVISIONS	BY	CHK	APP	REV	DATE	REVISIONS				
		DO NOT SCALE FROM THIS DRAWING														

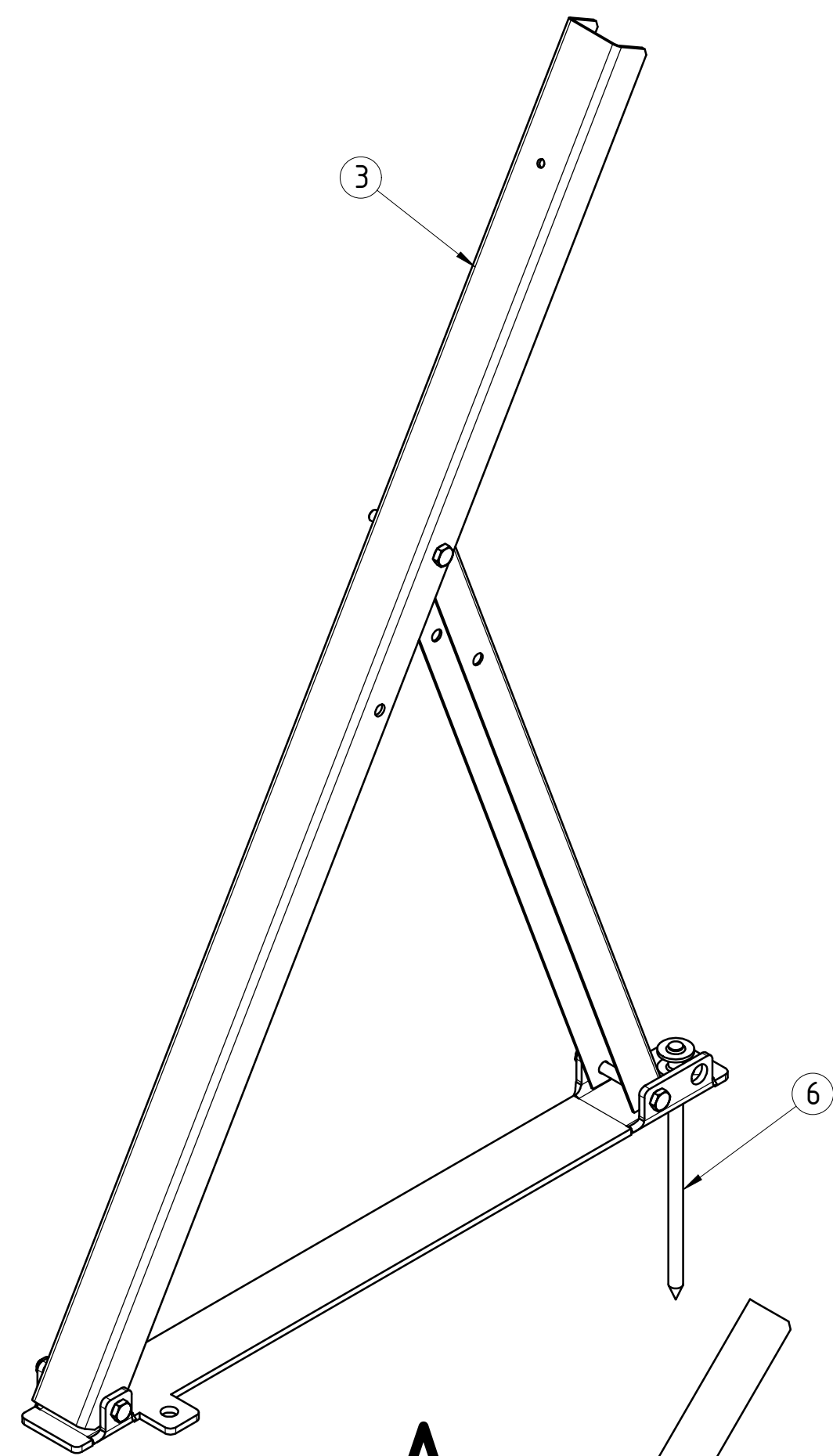


Diagram B shows the assembled A-frame structure. The structure is composed of two vertical legs and a horizontal base. The legs are connected at the top by a horizontal bar. The base is a single horizontal bar. The legs are secured to the ground with anchors (7) and the base is secured with anchors (4). A large letter 'B' is placed below the structure.

A

ARRANGEMENT 'A'

- PURPOSE:** ARRANGEMENT FOR FRONT END LOADING (S119-ENG-ST-ASY) PIN ANCHOR IS TO BE REINFORCED
- STRUT TYPE:** STRUT
- PIN TYPE:** STRAIGHT
- PIN QUANTITY:** 1

B

ARRANGEMENT

- PURPOSE: ARRANGE EITHER SIDE OF THE GATES AND 3 STAINLESS STEEL ACCESS DOORS, AND REMOVED THE SURFACE OF THE ROOF TO HIGHER WIND LOADS.
- STRUT TYPE: SPIRAL
- PIN TYPE: SPIRAL
- PIN QUANTITY: 3

UTS
CESS
SONNEL
S ARE
RIENCE

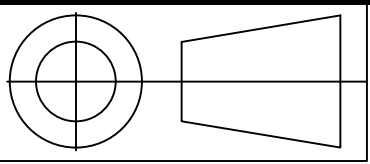
ARRANGEMENT
PURPOSE: ARRANGEMENT
LOCATIONS, OTHER T
AND 'B' ARE USED

- STRUT TYPE: S
- PIN TYPE: STRA
- PIN QUANTITY:

A

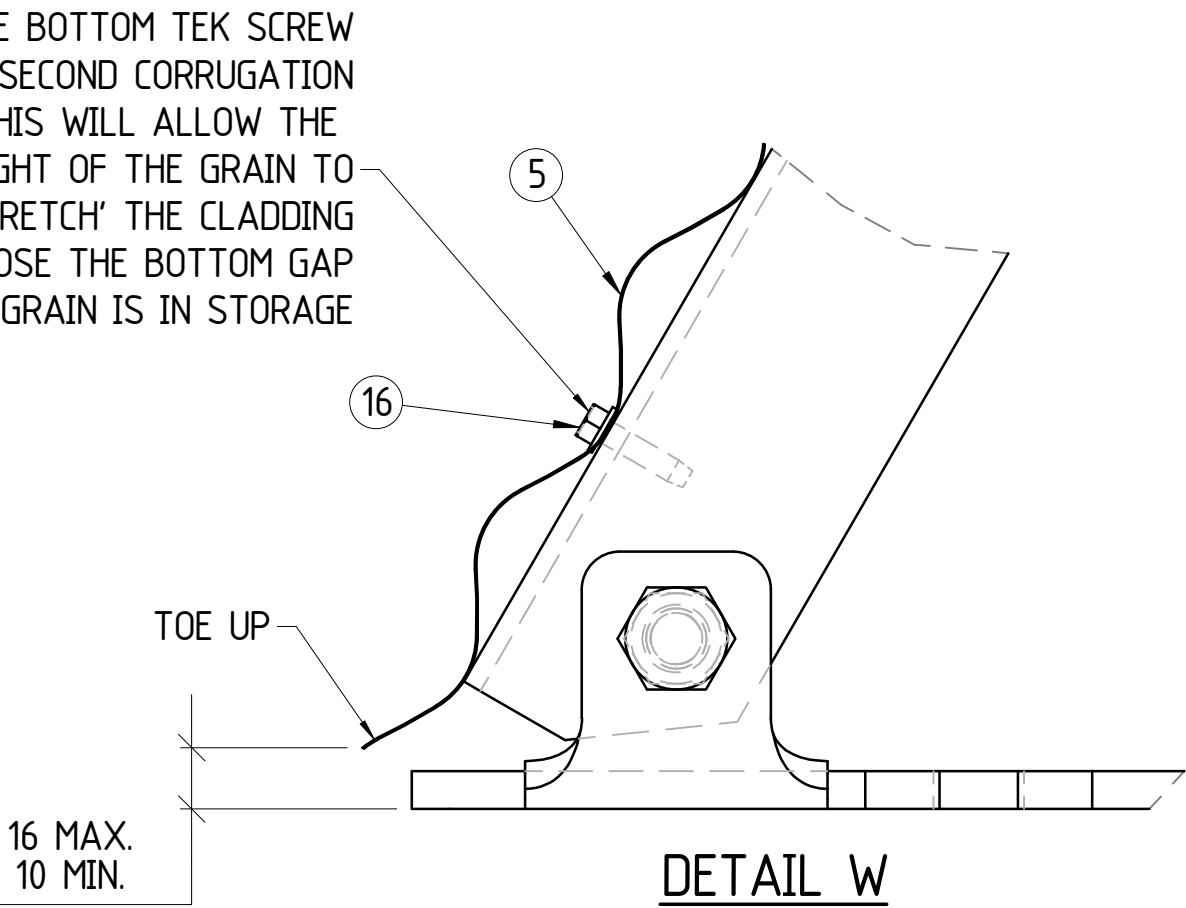
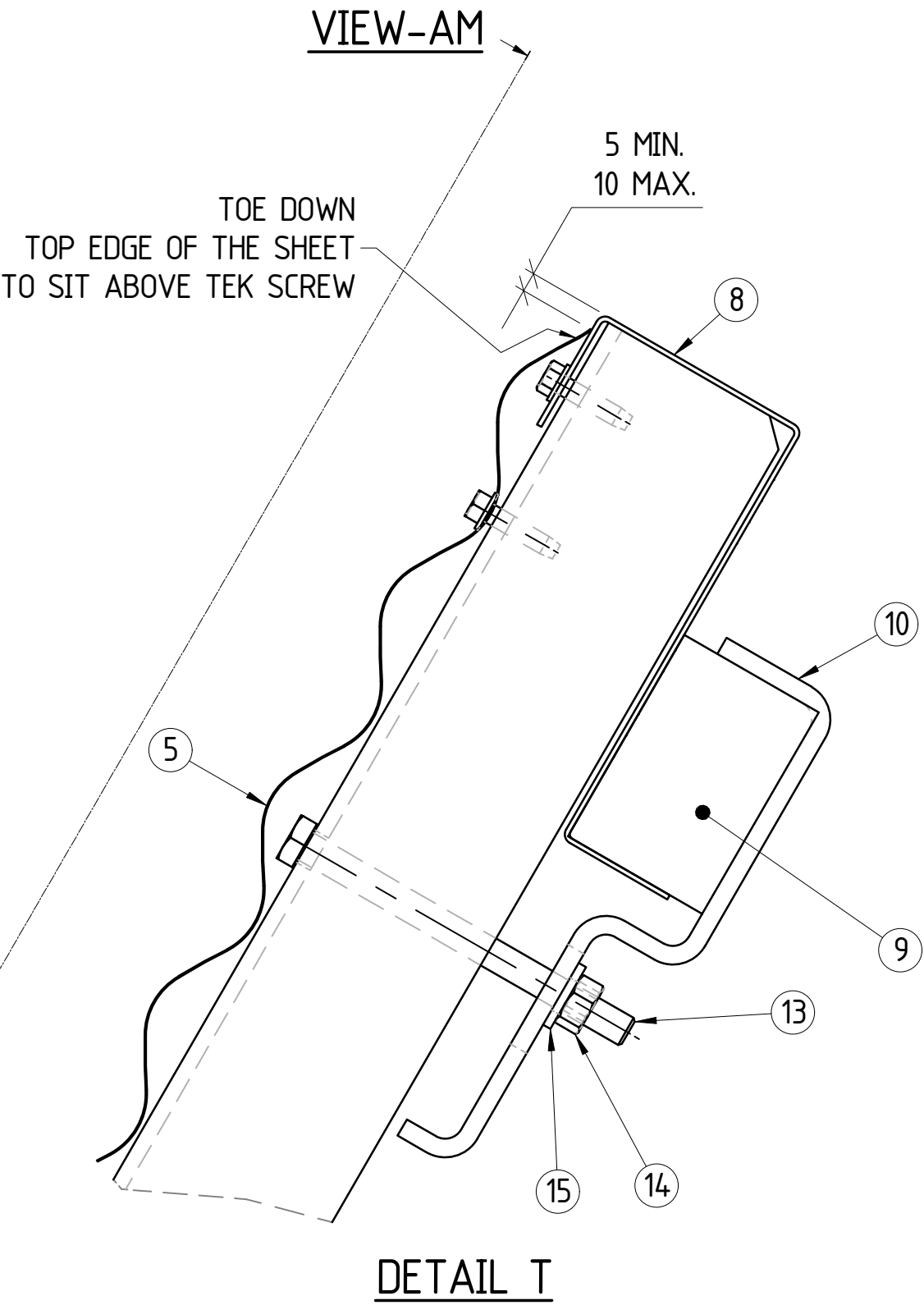
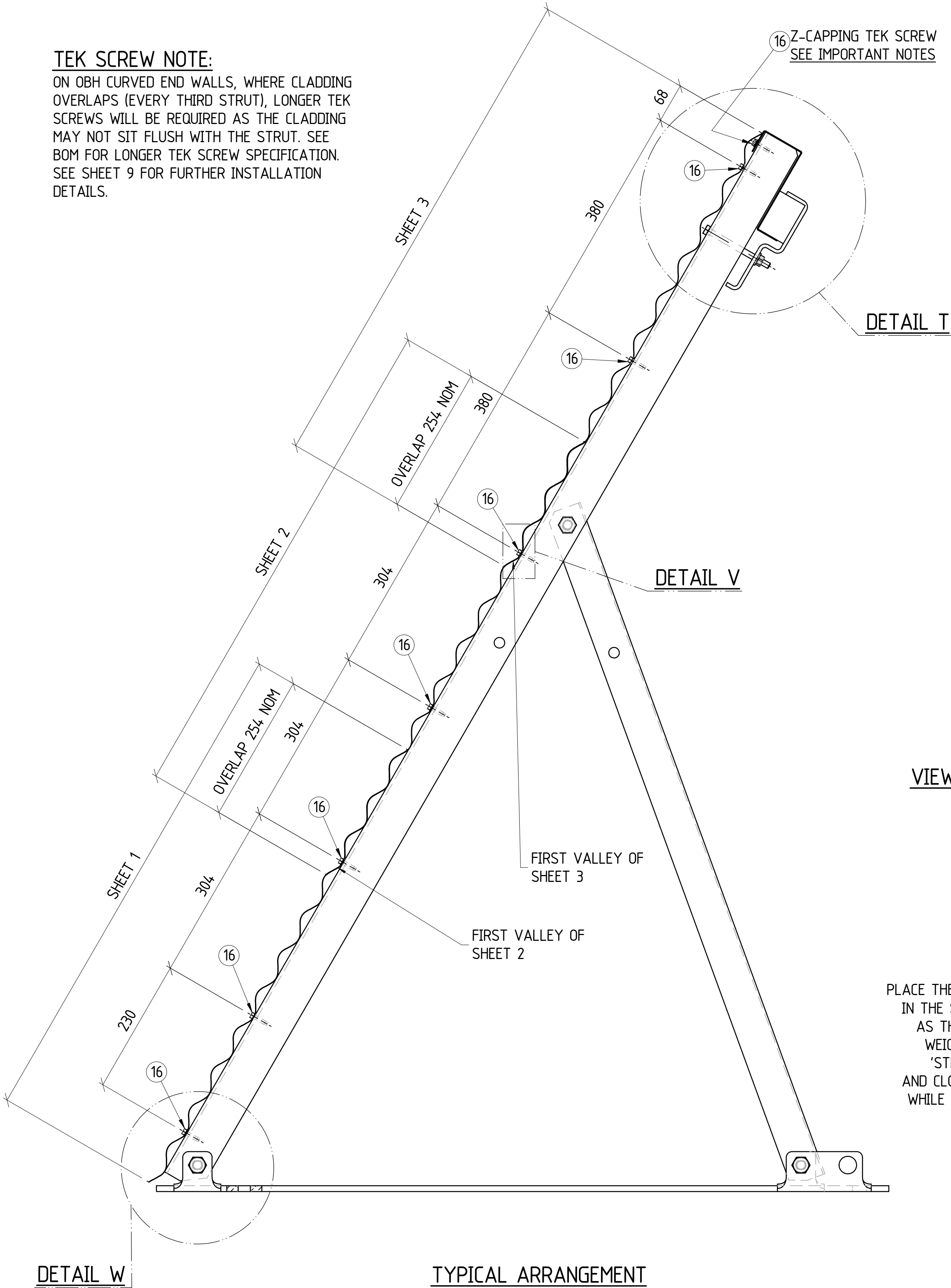
B

Q

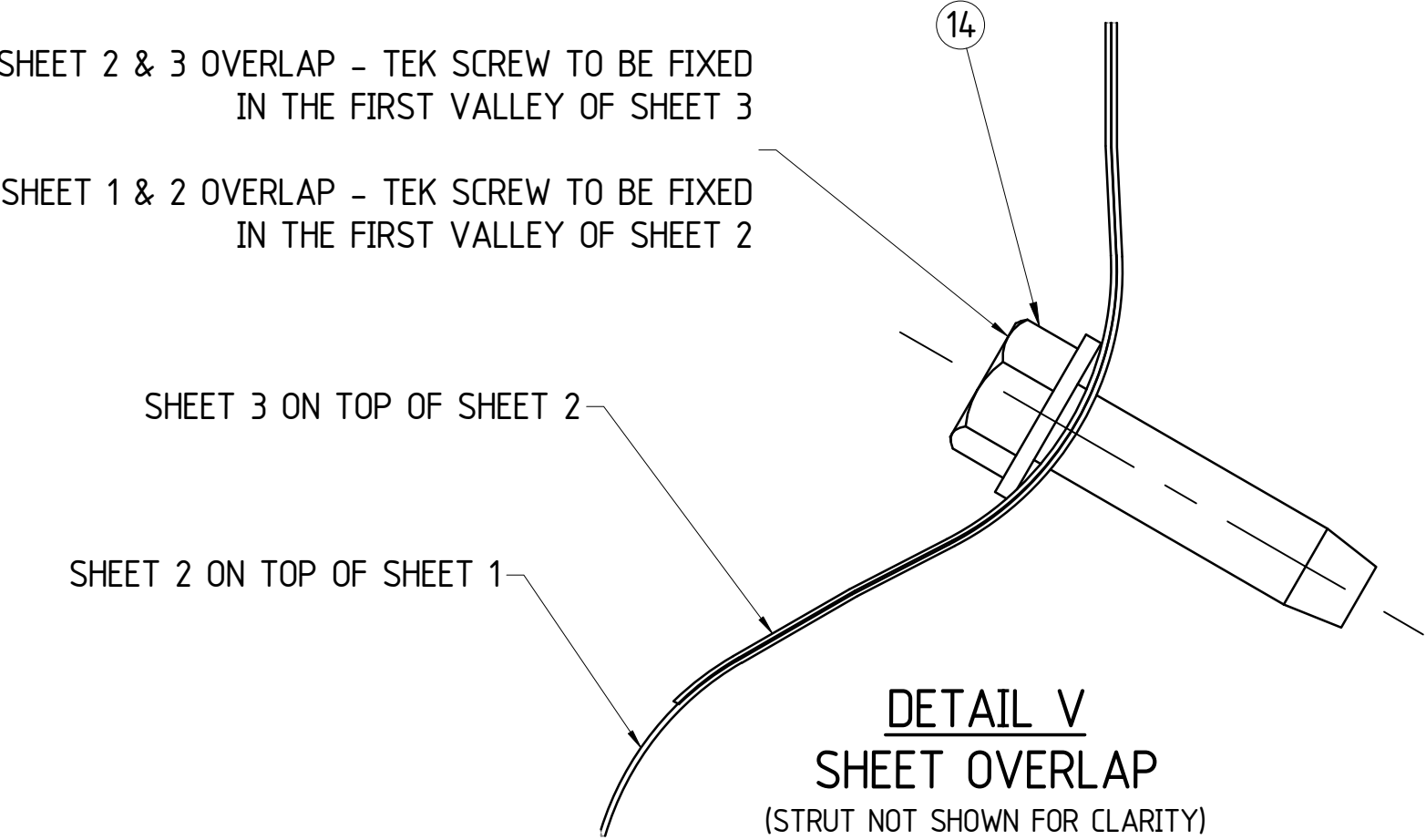
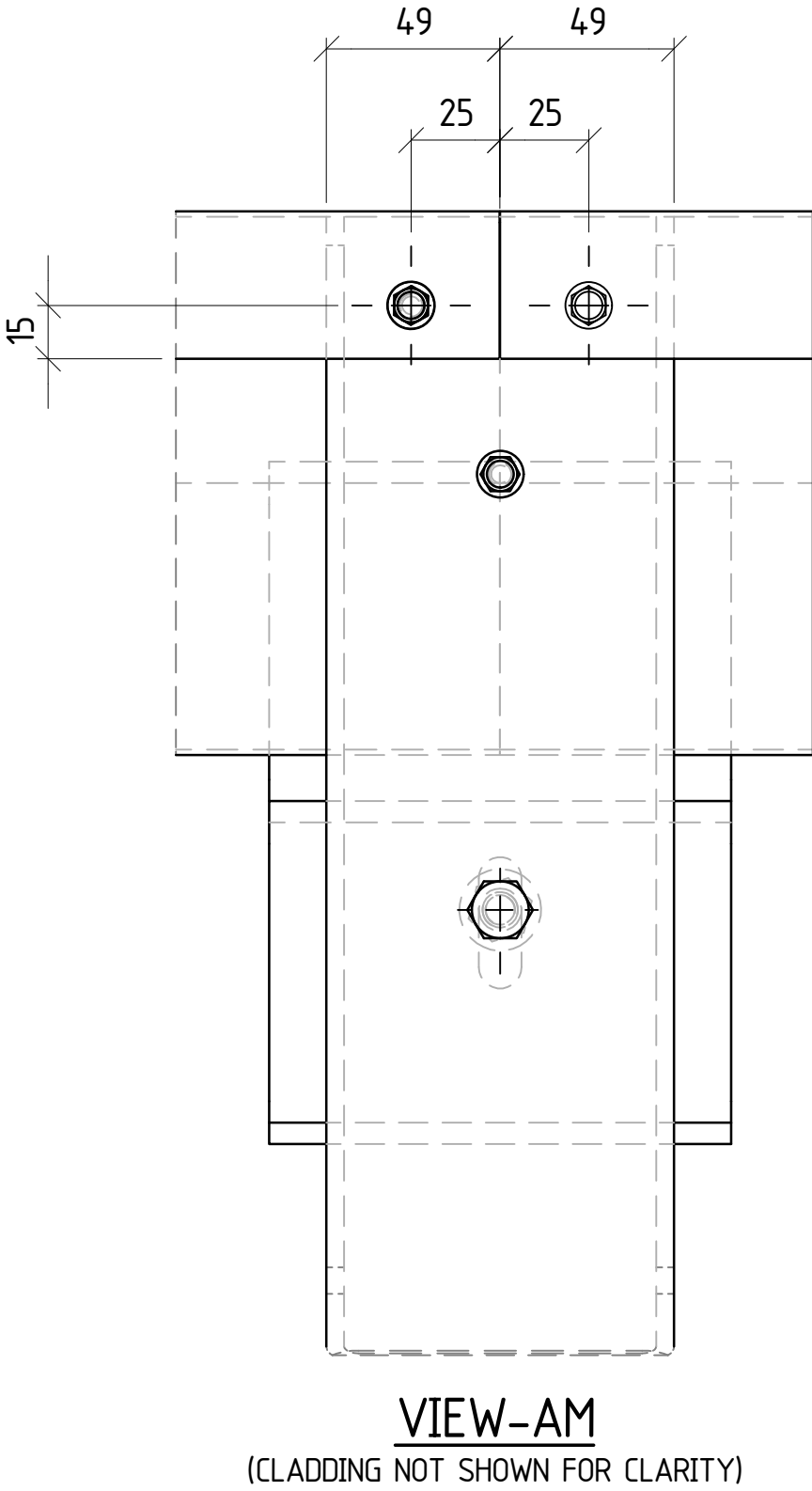


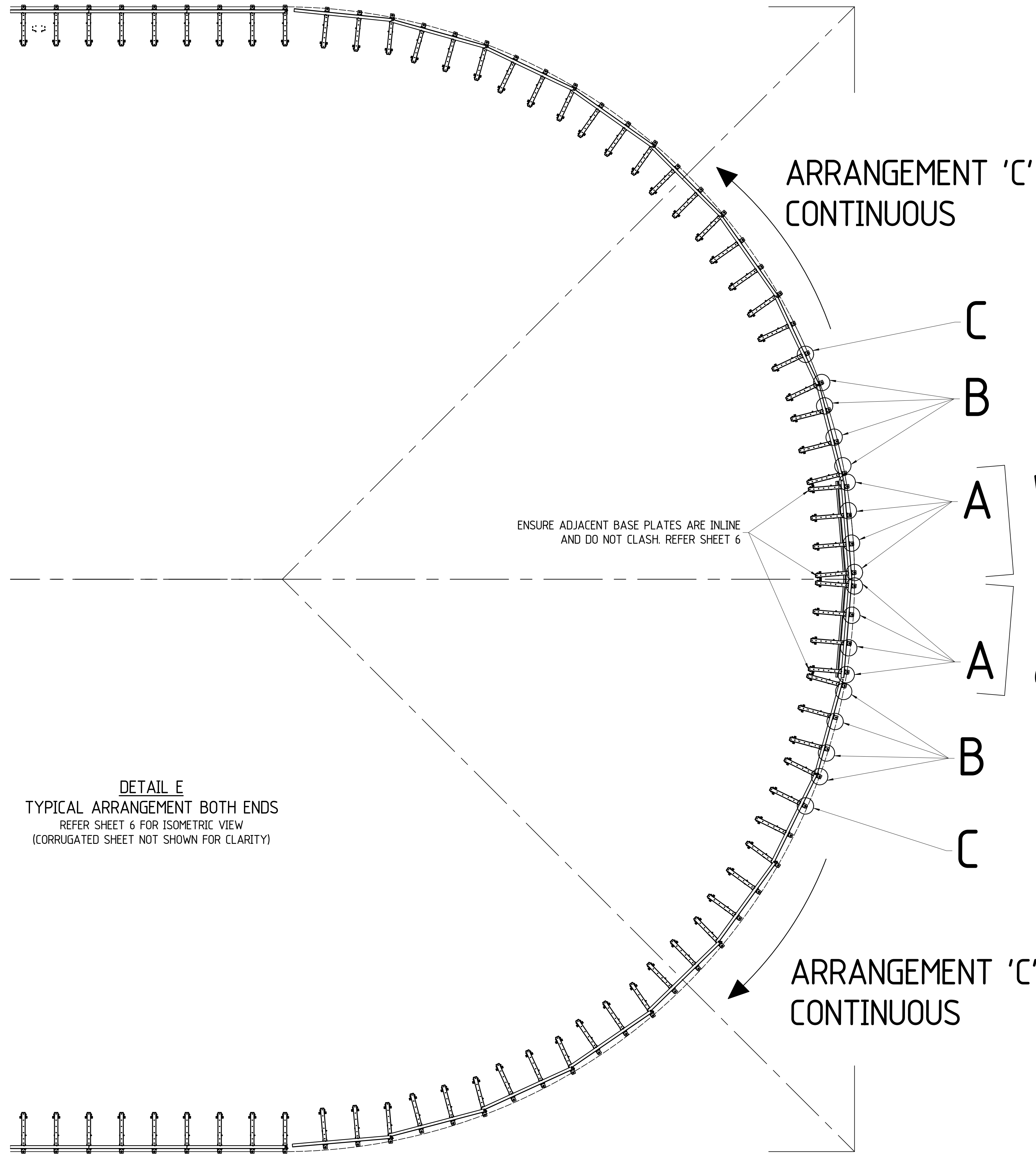
TEK SCREW NOTE:

ON OBH CURVED END WALLS, WHERE CLADDING OVERLAPS (EVERY THIRD STRUT), LONGER TEK SCREWS WILL BE REQUIRED AS THE CLADDING MAY NOT SIT FLUSH WITH THE STRUT. SEE BOM FOR LONGER TEK SCREW SPECIFICATION. SEE SHEET 9 FOR FURTHER INSTALLATION DETAILS.



- IMPORTANT NOTE:**
TYPICAL ALL JOINTS, EXCEPT DOOR/GATE JOINS:
- 'Z' CAPPING SHALL BUTT JOIN TO THE CENTRE LINE OF THE STRUT.
 - ALL Z CAPPING MUST BE ALIGNED AS ACCURATELY AS POSSIBLE. ANY MIS-ALIGNMENT IN THE 'Z' CAPPING WILL CREATE SHARP EDGES, WHICH MAY DAMAGE THE OBH TARP. MAXIMUM 'Z' CAPPING MISALIGNMENT TO BE 2mm IN ALL DIRECTIONS.
 - WHERE 'Z' CAPPING BUTT JOINS OVER A STRUT, FIX 'Z' CAP WITH 2 x TEK SCREWS, ONE IN EACH 'Z' CAP (SHOWN BELOW)
 - WHERE 'Z' CAPPING PASSES OVER A STRUT, FIX 'Z' CAP WITH 1 x TEK SCREW, INLINE WITH THE CENTRE OF THE STRUT.





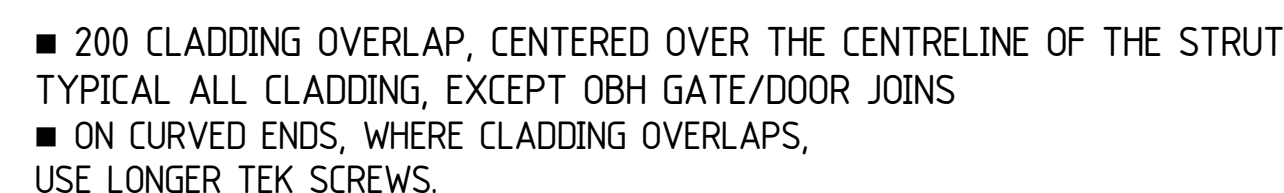
ENSURE ADJACENT BASE PLATES ARE INLINE
AND DO NOT CLASH. REFER SHEET 6

C

ARRANGEMENT 'C'

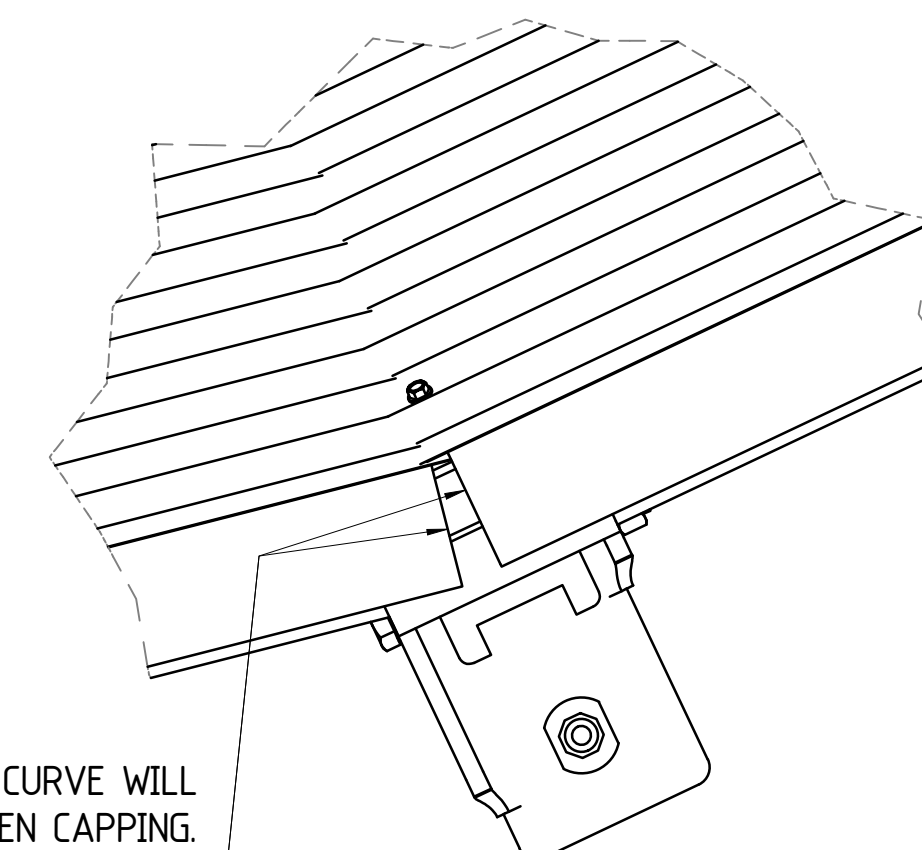
CONTINUOUS

SITE VARIOUS		SIZE A1
PROJECT STANDARD		
DRAWING No S119-ENG-ST-DGA-0003	SHEET 5 OF 9	REV. 0



- ATTACH CONVEYOR BELT OVER JOINTS (SEE BOM FOR BELT DETAILS)
- FIX RUBBER USING 45MM LONG TEK SCREWS, USING 7 TEK SCREWS PER RUBBER STRIP

- 200 CLADDING OVERLAP, CENTERED OVER THE CENTRELINE OF THE STRUT
- TYPICAL ALL CLADDING, EXCEPT OBH GATE/DOOR JOINS
- ON CURVED ENDS, WHERE CLADDING OVERLAPS,
USE LONGER TEK SCREWS.



DETAIL AC

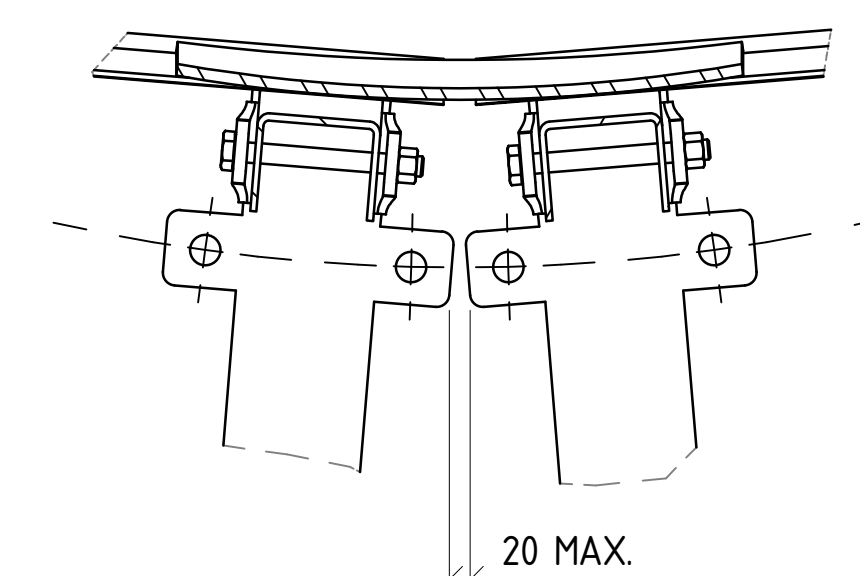
FITTING THE Z-CAPPING TO A CURVE WILL
CREATE A GAP BETWEEN CAPPING.
MINIMISE GAP AS MUCH AS POSSIBLE TO AVOID THE
SHARP EDGES RIPPING THE OBH TARP.
VERTICAL AND HORIZONTAL MISALIGNMENT
SHOULD BE A MAXIMUM OF 2MM

CLADDING, Z-CAPPING AND WOOD, ALL TRIMMED
TO SUIT ON BOTH SIDES TO CREATE A BUTT JOINT
BETWEEN THE FIXED WALL AND THE REMOVABLE GATE.
REFER S119-ENG-ST-ASY-0003 FOR CLADDING TRIMMING DETAIL.
MAX ALLOWABLE GAP BETWEEN BUTT
JOINTS IS 20mm - TYPICAL ALL GATES

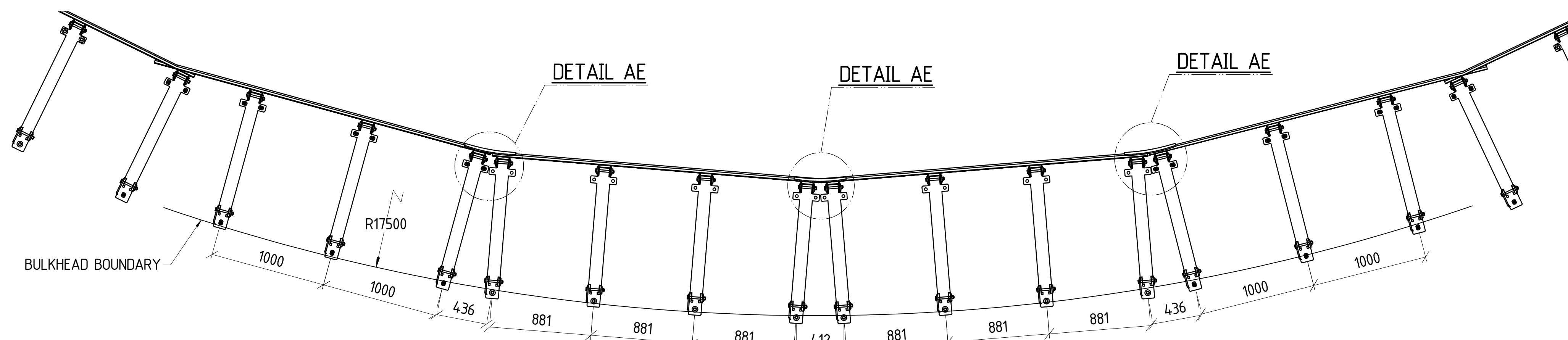
DETAIL A
FRONT END LOADER ACCESS GATES IN CURVED WALL
TYPICAL BOTH ENDS

CLADDING, Z-CAPPING AND WOOD, ALL TRIMMED
TO SUIT ON BOTH SIDES TO CREATE A BUTT JOIN
BETWEEN THE FIXED WALL AND THE REMOVABLE GATE.
REFER S119-ENG-ST-ASY-0003 FOR CLADDING TRIMMING DETAIL.
MAX ALLOWABLE GAP BETWEEN BUTT
JOINTS IS 20mm - TYPICAL ALL GATES

20 MAX. GAP
TYPICAL ALL ACCESS WAYS



ELEVATION



SECTION B
FRAMES FOOT PRINT

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	CHECKED	LS 10/06/2022
	ENGINEER	BC 11/06/2022
P	APPROVED	NH 11/06/2022

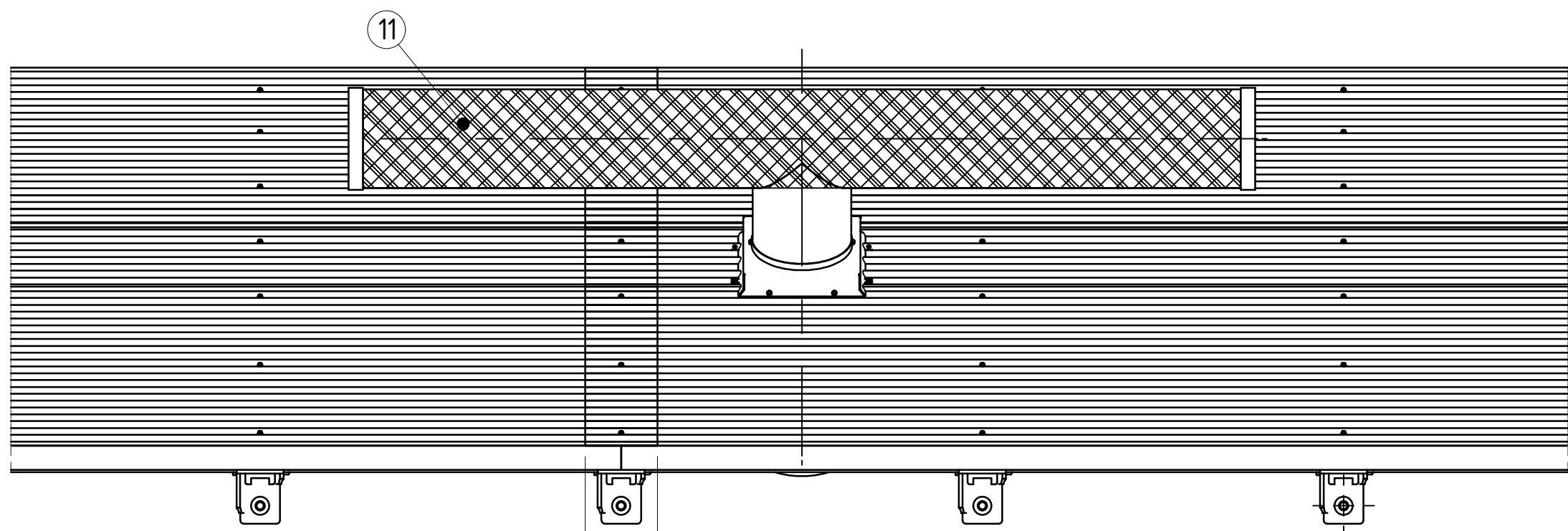
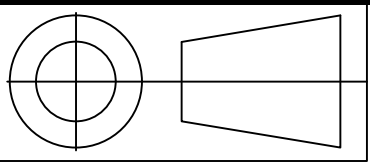
20	DRAWING TITLE
20	1.8m OPEN BULK HEAD
20	GENERAL ARRANGEMENT
20	CURVED OBH OPENING DETAIL

SITE
VARIOUS

PROJECT STANDARD

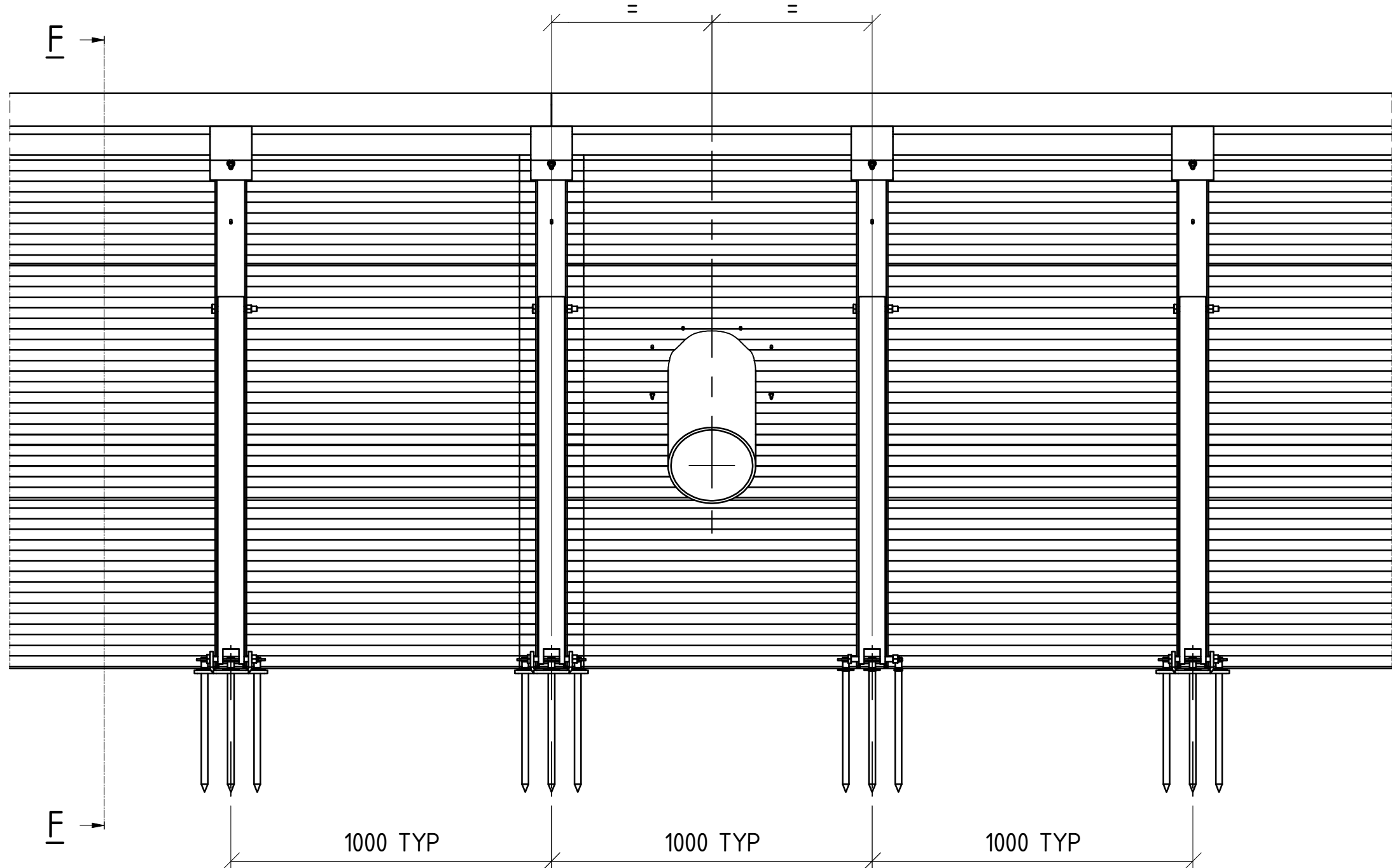
DRAWING No	SHEET	REV
S119-ENG-ST-DGA-0003	6 OF 9	0

SIZE	A
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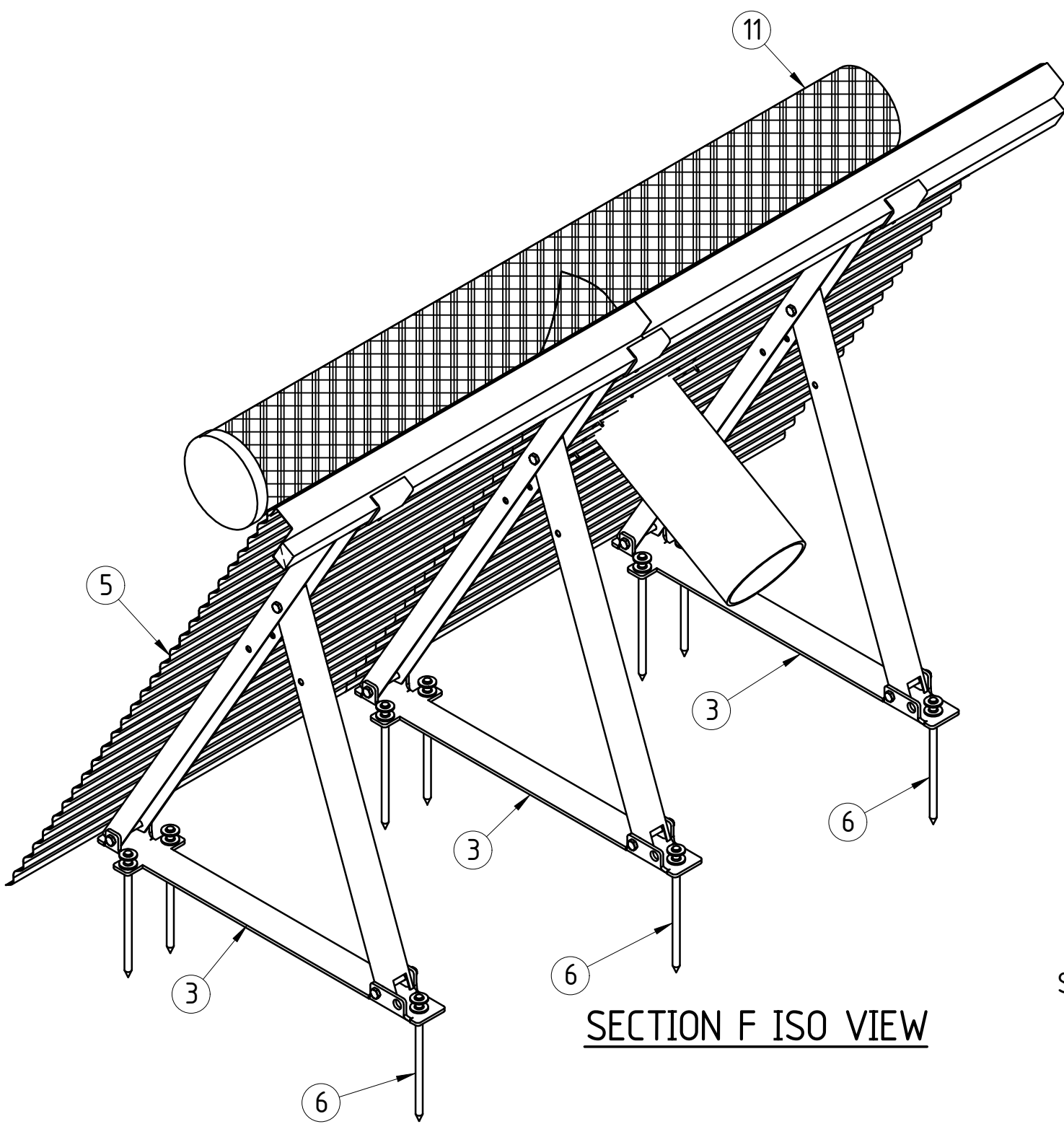


200 CLADDING OVERLAP, CENTERED OVER THE CENTRELINE OF THE STRUT
TYPICAL ALL CLADDING, EXCEPT OBH GATE/DOOR JOINS

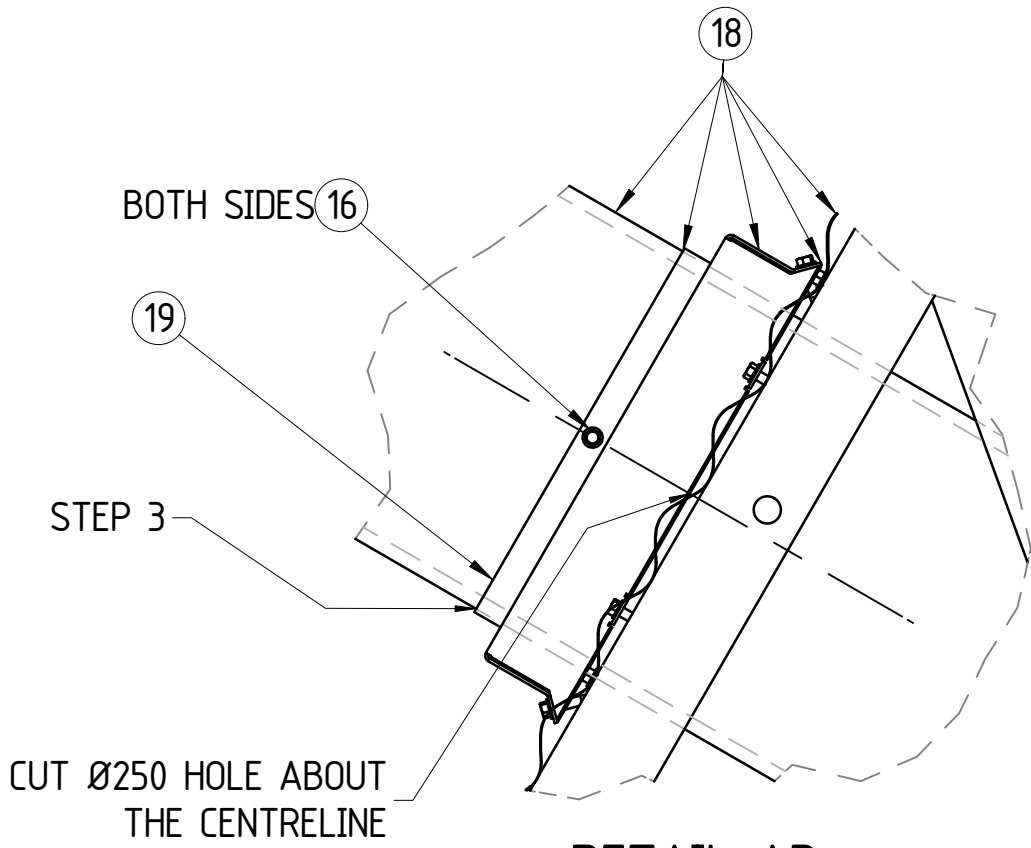
DETAIL B
'T' PIECE INSTALLATION DETAIL



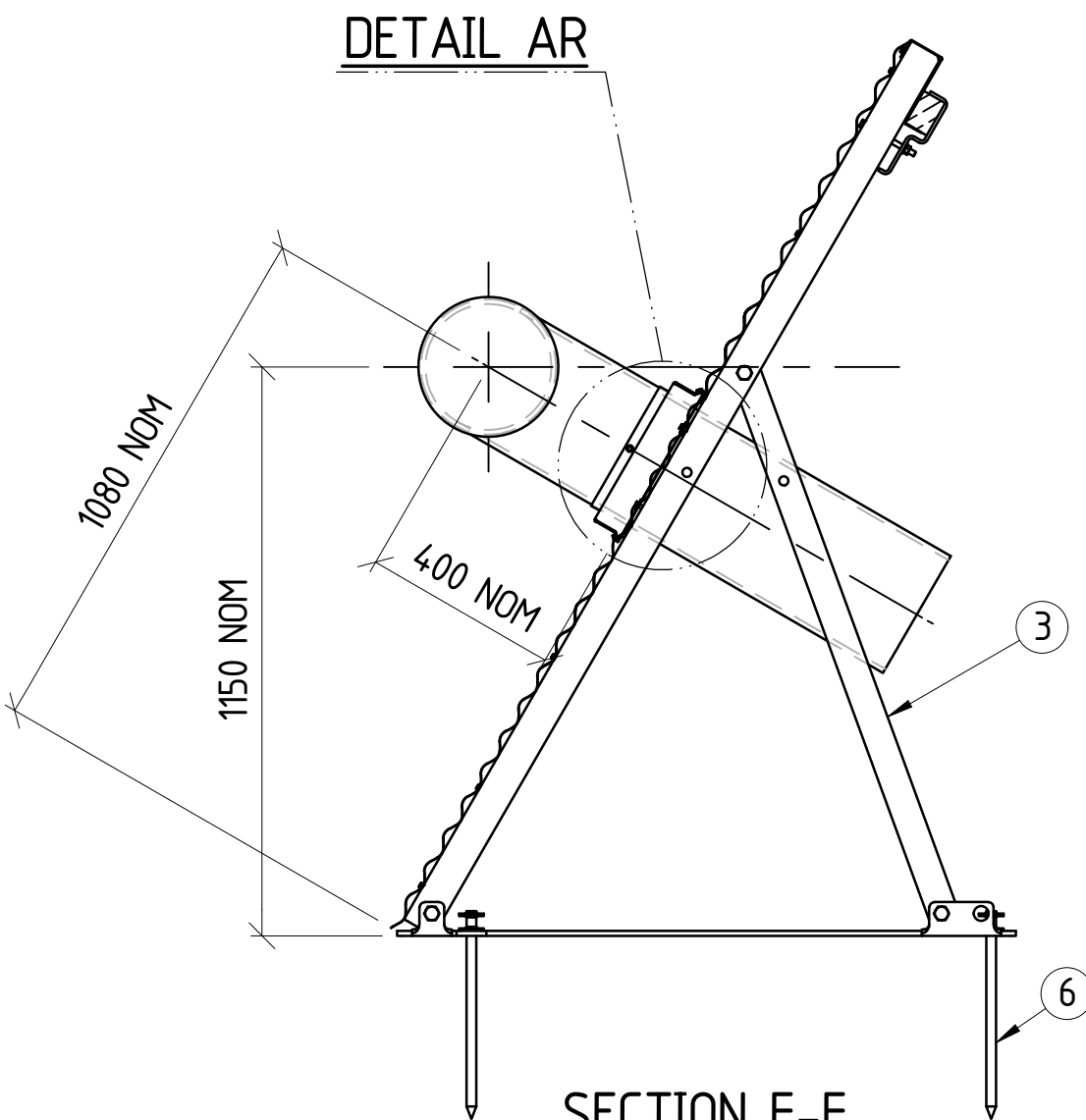
ELEVATION



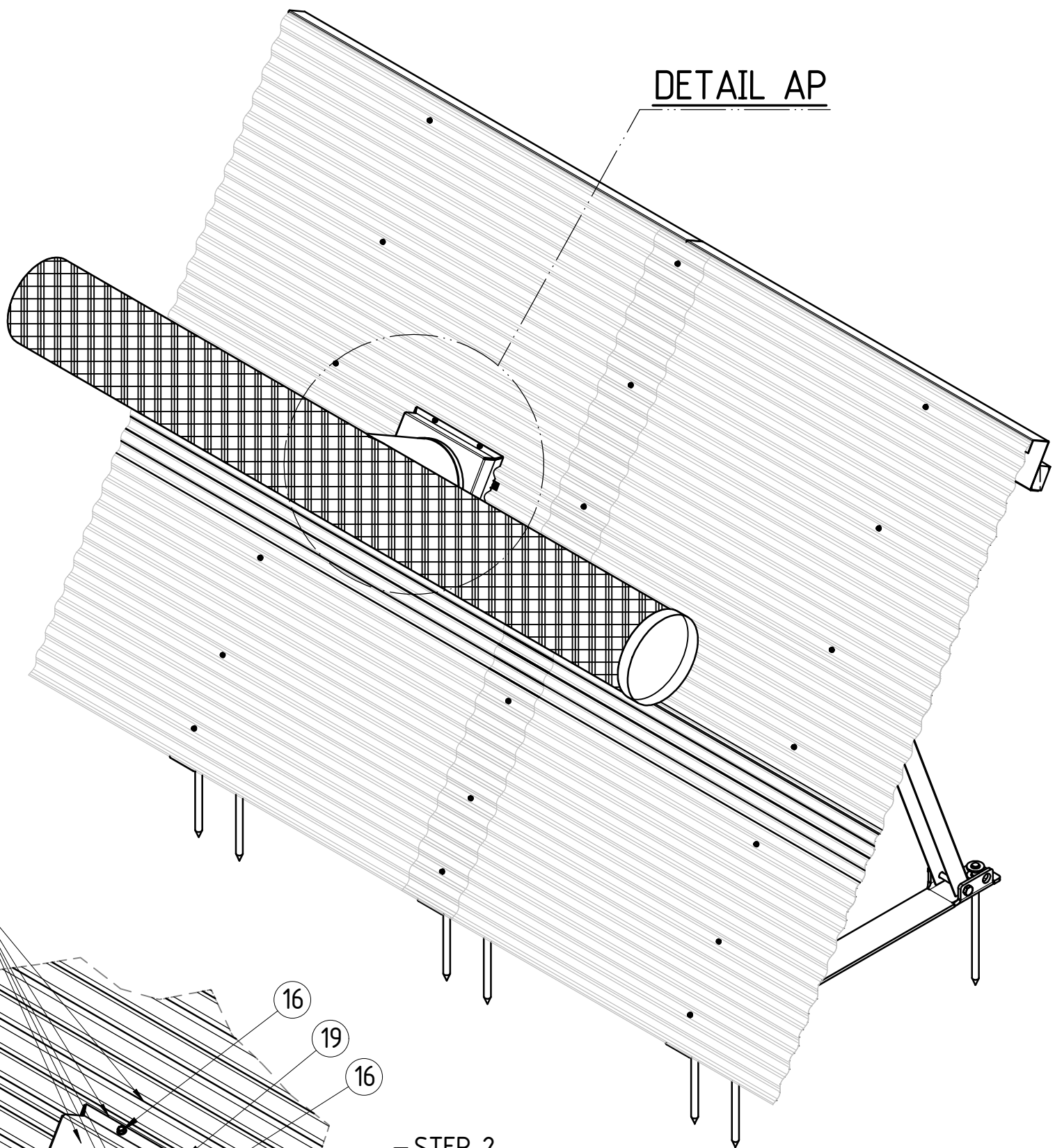
SECTION F ISO VIEW



DETAIL AR



SECTION F-F



DETAIL AP

BACKGROUND:

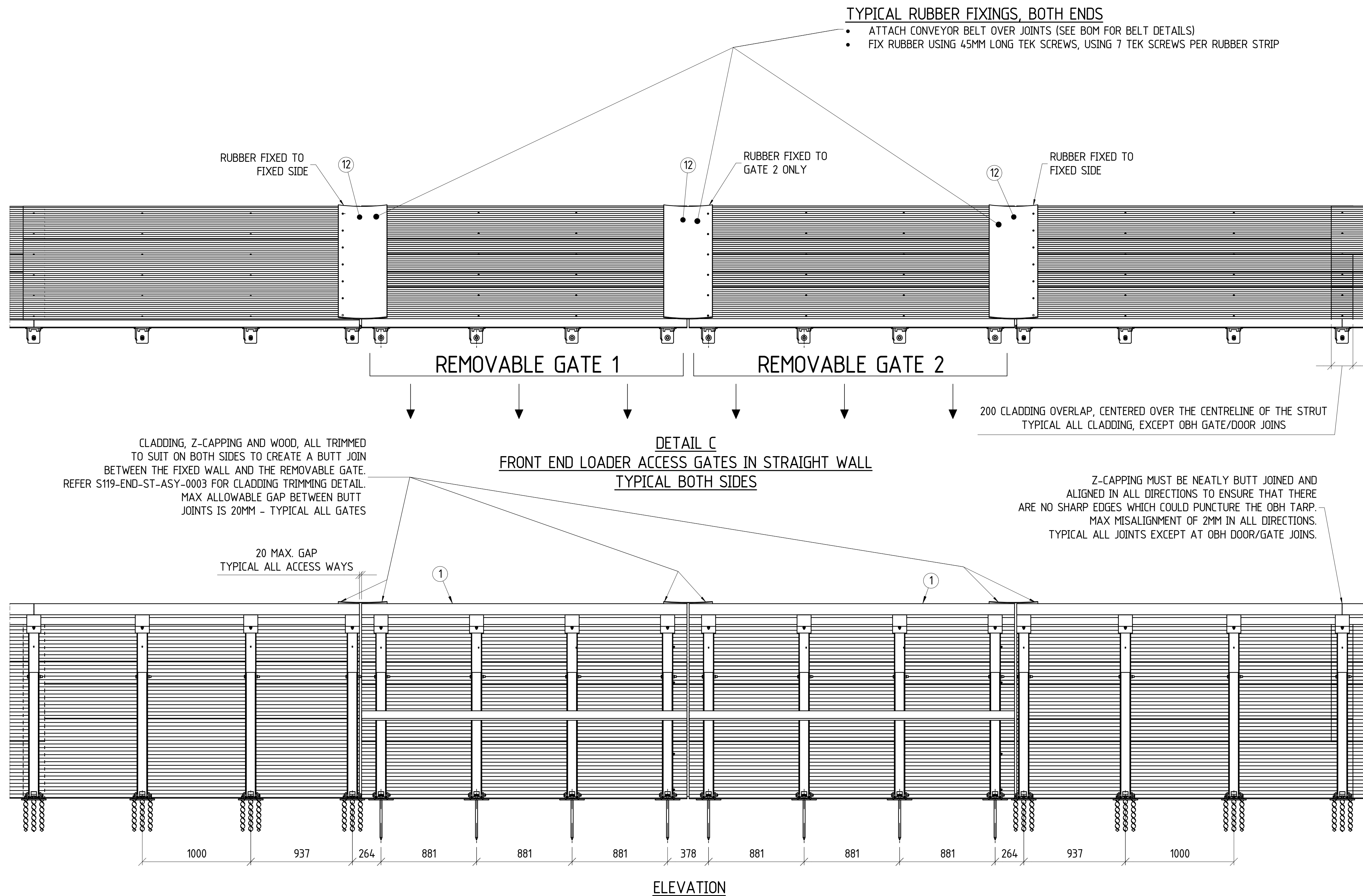
- THE 'T' PIECE IS USED TO PUMP HAZARDOUS FUMIGANT INTO THE STORAGE AFTER IT IS FULLY SEALED. CARE MUST BE TAKEN WHEN INSTALLING THE 'T' PIECE AND APPLYING THE SEALANTS TO ENSURE THE SEAL IS APPLIED TO A HIGH QUALITY.

USE THE FOLLOWING QUANTITY'S PER 1 'T'PIECE

- 1 X 600ML SAUSAGE OF BOSTIK SEAL AND FLEX 1
- 1L OF NOVALAST LTM 151

PROCEDURE:

- STEP 1: PREPARE AND CLEAN SURFACES WHERE SEALANTS ARE TO BE APPLIED AS PER MANUFACTURERS SPECIFICATIONS.
- STEP 2: INITIAL COLLAR INSTALL; APPLY A THICK (5-10MM) BEAD OF 'BOSTIK SEAL N FLEX 1' TO ALL EDGES OF THE T-PIECE MOUNTING COLLAR WHICH WILL CONTACT THE CORRUGATED CLADDING. TEK SCREW T-PIECE MOUNT (WITH BOSTIC SEALANT APPLIED) TO THE CLADDING USING 8 TEK SCREWS, EVENLY SPACED AROUND THE T-PIECE MOUNTING COLLAR.
- STEP 3: INSERT T-PIECE INTO THE T-PIECE MOUNTING COLLAR. SECURE THE T-PIECE AT THE LOCATION SHOWN, USING 2 X TEK SCREWS, THROUGH THE MOUNTING COLLAR RING. APPLY A THICK (5-10MM) BEAD OF 'BOSTIK SEAL N FLEX 1' AROUND THE JOIN AND AROUND ANY GAPS, INCLUDING AROUND THE TEK SCREWS. ALSO APPLY A THICK BEAD TO FILL THE GAP BETWEEN THE CLADDING AND THE T-PIECE, ON THE OUTSIDE OF THE BULKHEAD.
- STEP 4: LET SEALANT DRY AS PER MANUFACTURER'S DIRECTIONS.
- STEP 5: APPLY A SECOND THICK (5-10MM) BEAD OF 'BOSTIC SEAL N FLEX 1' AROUND ALL JOINS BETWEEN THE T-PIECE MOUNTING COLLAR, THE T-PIECE AND THE CLADDING.
- STEP 6: LET SEALANT DRY AS PER MANUFACTURER'S DIRECTIONS.
- STEP 7: PAINT THE ENTIRE T-PIECE MOUNTING COLLAR AND 150MM OF CLADDING AROUND THE COLLAR. ALSO PAINT 150MM OF THE T-PIECE, PAST THE COLLAR RING JOIN. PAINT WITH 'NOVALAST 151 LTM'
- STEP 8: LET SEALANT DRY AS PER MANUFACTURER'S DIRECTIONS.



DO NOT SCALE FROM THIS DRAWING

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DRAWN	SCR 10/06/2020
CHECKED	LS 10/06/2020
ENGINEER	BC 11/06/2020
APPROVED	NH 11/06/2020

SITE	VARIOUS
PROJECT	STANDARD

DRAWING No	SHEET	REV.
S119-ENG-ST-DGA-0003	8 OF 9	0

A1

2026

MINISTER FOR EDUCATION

AND

NEWDEGATE COMMUNITY RESOURCE CENTRE (INC)

AND

SHIRE OF LAKE GRACE

**DEED OF EXTENSION AND VARIATION
NEWDEGATE PRIMARY SCHOOL
NEWDEGATE COMMUNITY RESOURCE CENTRE
NEWDEGATE PUBLIC LIBRARY**

**STATE SOLICITOR'S OFFICE
COMMERCIAL
PERTH**

**TELEPHONE: (08) 9264 1888
SSO: 3096-13 MC1 (68733)**

THIS DEED OF EXTENSION AND VARIATION is made the day of
2026

B E T W E E N:

MINISTER FOR EDUCATION, a body corporate pursuant to the provisions of the *School Education Act 1999* of 151 Royal Street East Perth Western Australia (**Minister**).

and

NEWDEGATE COMMUNITY RESOURCE CENTRE (INC) of Collier Street Newdegate Western Australia (**Centre**).

and

SHIRE OF LAKE GRACE a local government and body corporate under the *Local Government Act 1995* of Post Office Box 500 Harvey Western Australia (**Shire**).

RECITALS

- A. By the Agreement the Centre was granted a licence to use the CRC and the Shared Area and the Shire was granted a licence to use the Library and the Shared Area for the Term on the terms and conditions set out in the Agreement.
- B. The Minister has agreed to grant an extension of the Agreement for the Extended Term and the parties have agreed to vary the Agreement upon the terms and conditions contained in this Deed.

OPERATIVE PART WHEREBY the parties AGREE as follows -

DEFINITIONS AND INTERPRETATION

- 1. (1) In this Deed unless the context otherwise requires:

"Agreement" means the Agreement and the assignments extensions and variations (if any) to that Agreement mentioned in item 1 of the Schedule;

"Business Day" means a day other than a Saturday, Sunday or public holiday in Perth Western Australia.

"Extended Term" means the extended term mentioned in item 2 of the Schedule;

"Schedule" means the schedule to this Deed;

"State agency" has the same meaning as in the *Procurement Act 2020*;

"Term" means the term of the Agreement and any renewal or extension of that term prior to the Extended Term.

- (2) In this Deed unless the context otherwise requires:

- (a) the singular includes the plural and vice versa;
- (b) a reference to any thing is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them, however nothing in this clause 1(2)(b) shall mean or be taken to mean that part performance of an obligation constitutes performance of that obligation;
- (c) a reference to a gender includes other genders;
- (d) a reference to a person includes a State agency, a public body, a company and an incorporated or unincorporated association or body of persons;
- (e) a reference to a person includes a reference to the person's executors, administrators, successors, substitutes (including, but not limited to, a person taking by novation) and permitted assigns;
- (f) an agreement, representation or warranty on the part of, or in favour of, 2 or more persons binds, or is for the benefit of, them jointly and severally;
- (g) a reference to this Deed or another instrument includes all variations and replacements of either of them despite any change of, or any change in the identity of, a party;
- (h) a reference to a clause, schedule, attachment or appendix is a reference to a clause in, or a schedule, attachment or appendix to, this Deed;
- (i) all the provisions in any schedule, attachment or appendix to this Deed are incorporated in, and form part of, this Deed and bind the parties;
- (j) headings are included for convenience and do not affect the interpretation of this Deed;
- (k) a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- (l) no rule of interpretation is to be applied to disadvantage a party on the basis that it was responsible for preparing this Deed;
- (m) if a word or phrase is defined, other grammatical forms of that word or phrase have a corresponding meaning;
- (n) if the word "including" or "includes" is used, the words "without limitation" are taken to immediately follow;
- (o) a reference to writing includes all means of representing or reproducing words in visible form including by electronic means such as facsimile transmission;

- (p) a reference to a liability includes all obligations to pay money and all other losses, costs and expenses of any kind;
 - (q) if a period of time is specified and dates from a given day or the day of an act or event, it is to be calculated inclusive of that day;
 - (r) if a date stipulated for payment or for doing an act is not a Business Day, the payment must be made, or the act must be done, on the next Business Day;
 - (s) where the time for performing an obligation or exercising a right is expressed by reference to a period of one or more months before or after a specified date (the *reference date*) that time period will be determined by calculating the number of months specified from the reference date, with the period expiring on the date which is the equivalent date to the reference date, or if there is no such date in the final month, the last day of that final month; and
 - (t) a reference to a monetary amount means that amount in Australian currency.
- (3) Unless defined in clause 1(1) of this Deed, words defined in the Agreement have the same meaning when used in this Deed.

LICENCE

2. The Minister grants to the:
- (a) Shire a licence to use the Library and the Shared Area for the Extended Term SUBJECT to the Shire observing performing and being bound by the covenants, terms and conditions contained in the Agreement; and
 - (b) Centre a licence to use the CRC and the Shared Area for the Extended Term SUBJECT to the Centre observing performing and being bound by the covenants, terms and conditions contained in the Agreement.

VARIATIONS TO LICENCE

3. (a) The parties agree to amend the Agreement as follows with effect from the commencement of the Extended Term:
- (i) The following is added to clause 1.1 after the definition of "Centre's Authorised Times of Use":

"Centre's Visitors means all officers, employees, agents, contractors, licensees, invitees or representatives of the Centre.

Department means the Department of Education."
 - (ii) The following is added to clause 1.1 after the definition of "School days":

"School Hours means all times on which students are required to attend the School for instruction in accordance with the provisions of the *School Education Act 1999*."

- (iii) The following is added to clause 1.1 after the definition of "Shire":

"Shire's Visitors means all officers, employees, agents, contractors, licensees, invitees (including members of the public) or representatives of the Local Government."

- (iv) Line 3 of clause 11.2 is amended by changing "\$10,000,000.00" to "\$20,000,000.00";

- (iv) The following is added as clause 34:

"34. Screening

34.1 The parties acknowledge that the Criminal History Screening for Department of Education Sites policy applies to the Centre's Visitors and the Shire's Visitors accessing the Facilities during School Hours.

34.2 Where the Principal determines that any of the Centre's Visitors or any of the Shire's Visitors must be screened under the Criminal History Screening for Department of Education Sites policy and procedures, the Principal may request the Centre in respect of the Centre's Visitors or the Shire in respect of the Shire's Visitors to have those persons screened and the Centre or the Shire (as the case may be) must comply with that request.

34.3 Any person the subject of the Principal's screening request must cease entering the Facilities and must not enter the Facilities until the screening process is finalised and a Screening Clearance Number has been issued to that person. That person must enter the Facilities within six (6) months after the date the Screening Clearance Number has been issued.

34.4 The Screening Clearance Number is valid for three (3) years from the date of issue unless there is a break in attending the Facilities of longer than 6 months. Any person who has a break in entering the Facilities of more than six (6) months has to go through the process set out in clause 34.2 again prior to entering the Facilities.

34.5 A Screening Clearance Number can be obtained by contacting the person referred to in item 6 of the Schedule under the heading 'Screening'.

(v) Item 6 of the Schedule is amended by adding the following:

Screening: Principal Screening Officer
Department of Education
151 Royal Street
EAST PERTH WA 6004
Ph 9264 4477
Email: screening@education.wa.edu.au

(b) The parties agree that except as varied by this Deed, the Agreement remains in full force and effect.

COVENANTS BY SHIRE

4. The Shire shall observe and perform the covenants terms and conditions on the part of the Shire contained in the Agreement during the Extended Term.

COVENANTS BY CENTRE

5. The Centre shall observe and perform the covenants terms and conditions on the part of the Centre contained in the Agreement during the Extended Term.

COVENANTS BY MINISTER

6. The Minister shall observe and perform the covenants terms and conditions on the part of the Minister contained in the Agreement during the Extended Term.

MUTUAL AGREEMENTS

7. The Minister, the Shire and the Centre agree that:

- (a) the terms and provisions contained or implied in the Agreement shall apply during the Extended Term except any right of renewal exercised prior or pursuant to this Deed and any variations contained in this Deed;
- (b) this Deed may only be varied in writing executed by the parties;
- (c) each party will pay its own costs of and incidental to the instructions for and the preparation and execution of this Deed;
- (d) the parties must do everything necessary, including signing further documents, to give full effect to this Deed; and
- (e) this Deed is governed by and shall be construed in accordance with the laws of Western Australia and the parties submit to the exclusive jurisdiction of the courts of Western Australia and any courts which have jurisdiction to hear appeals from any of those courts.

SCHEDULE

1. AGREEMENT

- (a) An undated Agreement executed by the Minister on 20 August 2014 made between the Minister as licensor and the Shire and the Centre as licensees for a term of 5 years expiring on 31 May 2019.
- (b) An undated Deed of Extension executed by the Minister on [] made between the Minister as licensor and the Shire and the Centre as licensees for a term of 5 years expiring on 31 May 2024

2. EXTENDED TERM

Five years commencing on 1 June 2024 and expiring on 31 May 2029.

EXECUTED as a Deed.

SIGNED for and on behalf of the
MINISTER FOR EDUCATION by
ADAM SCOTT
A/Director of the
Department of Education
the officer delegated this authority
pursuant to section 230 of the
School Education Act 1999 (WA)
in the presence of

)
)
)
)
)
)
)
)
)

____/____/____

Witness signature

Witness Full Name (Please print)

Witness address (Please print)

Witness occupation (Please print)

THE COMMON SEAL of
NEWDEGATE COMMUNITY
RESOURCE CENTRE INC
was affixed with express authority of
the Committee in the presence of :

)
)
)
)
)
)

Signature

Signature

Print Position:

Print Position:

Print Full Name:

Print Full Name:

THE COMMON SEAL of the)
SHIRE OF LAKE GRACE)
was hereunto affixed in the presence of:)

_____ Chief Executive Officer

_____ Shire President

TRUST FUND

Chq/EFT	Date	Description	Amount	Amount
EFT30068	28/07/2026	Shire of Lake Grace		-\$50.00
	08/07/2026	Bond withheld, standpipe card 9128073 lost	\$50.00	
TOTAL TRUST FUND				-\$50.00

MUNICIPAL FUND

Chq/EFT	Date	Description	Amount	Amount
12	29/07/2026	Department of Transport & Major Infrastructure		-\$13,076.45
	25/06/2026	Fleet Renewal 31/07/2026 - 30/07/2027	\$13,076.45	
TOTAL CHEQUES				-\$13,076.45
EFT29964	01/07/2026	IT Vision Software Pty Ltd		-\$68,785.89
	01/07/2026	Annual Subscription Renewal for Synergyssoft & Readytech Payroll - 01/07/2026 - 30/06/2027	\$68,785.89	
EFT29965	14/07/2026	150 Square		-\$3,914.60
	29/06/2026	Rural Health Alliance - Costs Relating to Canberra Trip	\$3,914.60	
EFT29966	14/07/2026	ABA Security and Electrical		-\$132.00
	01/07/2026	Annual Monitoring of Alarm System - Lake Grace Medical Centre 01/07/2026 - 30/09/2026	\$132.00	
EFT29967	14/07/2026	AFGRI Equipment Australia		-\$408.00
	03/07/2026	STHIL SE 62 Wet & Dry Vacuum & Filter Bags - Newdegate Hall	\$408.00	
EFT29968	14/07/2026	APV VALUERS AND ASSET MANAGEMENT		-\$10,503.90
	30/06/2026	2026 Comprehensive Valuation Land & Buildings	\$10,503.90	
EFT29969	14/07/2026	Australia Post		-\$188.68
	03/07/2026	Postage & Freight - June 2026	\$188.68	
EFT29970	14/07/2026	Best Office Systems		-\$29.00
	06/07/2026	Postage/Freight for Printer Toners	\$29.00	
EFT29971	14/07/2026	CHILD SUPPORT AGENCY		-\$1,887.24
	02/07/2026	Payroll Deductions/Contributions	\$1,887.24	
EFT29972	14/07/2026	Chargefox Pty Ltd		-\$79.86
	30/06/2026	29 Stubbs Street (Railway Station) - Management Fees for 2 EV Charging Points - June 2026	\$79.86	
EFT29973	14/07/2026	David Wills & Associates		-\$5,225.00
	30/06/2026	Engagement of Civil Engineering Services - Civil Design & Documentation - 100% Complete	\$5,225.00	
EFT29974	14/07/2026	Department of Planning, Lands & Heritage		-\$275.00
	01/07/2026	Agreement No. K799794 Agreement Type S13: Lease Over Reserve (same purpose)- District Newdegate Agreement Purpose Hall Site, Medical Centre and Seniors Housing Lot No.195 - 01/07/2026 - 31/12/2026	\$275.00	
EFT29975	14/07/2026	Down to Earth Training & Assessment		-\$12,595.00
	25/06/2026	4 x Day Traffic Management Course - 10 x Outside Staff	\$12,595.00	
EFT29976	14/07/2026	Exurban Pty Ltd		-\$1,741.63
	01/05/2026	Town Planner Consultancy Fees - April 2026	\$525.05	
	10/07/2026	Town Planner Consultancy Fees - June 2026	\$1,216.58	
EFT29977	14/07/2026	Fleetware		-\$363.00
	01/07/2026	Plant Tracking Access Fees & Satellite Data - July 2026	\$363.00	
EFT29978	14/07/2026	GForce Printing		-\$560.00
	02/07/2026	A4 Perforated Paper - 5000 Sheets	\$560.00	
EFT29979	14/07/2026	GS Mobile Mechanical Services		-\$76.12
	26/06/2026	Valve Adapters - Volvo L90F Loader LG094	\$76.12	
EFT29980	14/07/2026	Great Southern Fuel Supplies		-\$28,321.89
	08/06/2026	10,326L DIESEL for Lake Grace Shire Depot (L)	\$21,290.56	
	30/06/2026	Fuel Card Purchases - June 2026	\$2,356.27	
	08/07/2026	450lt Fuel Tank - Ford Ranger LG412 & 600lt Fuel Tank - Ranger Fuel Truck LG364	\$4,675.06	
EFT29981	14/07/2026	Hersey's Safety Pty Ltd		-\$268.40
	03/07/2026	Protective Clothing - Outside Staff	\$268.40	
EFT29982	14/07/2026	ID Rent Pty Ltd		-\$6,897.00
	30/06/2026	Hire - Compaction Roller Multi Tyre Bomag 01/06/2026 - 30/06/2026	\$6,897.00	
EFT29983	14/07/2026	JLT Risk Solutions Pty Ltd		-\$6,795.28
	06/07/2026	Salary Continuance - 30/06/2026 - 30/06/2027	\$6,448.78	
	06/07/2026	Marine Cargo - M1M032560CAN 30/06/2026 - 30/06/2027	\$346.50	

EFT29984	14/07/2026 Kitchen Equipment Australia Pty Ltd		-\$6,135.25
	09/07/2026 Commercial Pass-Through Dishwasher & Superfast Natural Gas Tube Fryer - Lake Grace Pavilion	\$6,135.25	
EFT29985	14/07/2026 Kristie Jade Stanton		-\$630.00
	23/06/2026 Contract - Lake Grace Parks & Gardens 05/05/2026 - 23/06/2026	\$630.00	
EFT29986	14/07/2026 LGISWA		-\$188,761.29
	06/07/2026 Motor Vehicle Insurance 30/06/2026 - 30/06/2027 1st Instalment	\$22,352.00	
	06/07/2026 Property Insurance 30/06/2026 - 30/06/2027 - 1st Instalment	\$40,712.18	
	06/07/2026 Property Insurance 30/06/2026 - 30/06/2027 - 1st Instalment	\$24,815.50	
	06/07/2026 Insurance Policies - 30/06/2026 - 30/06/2027 - 1st Instalment	\$100,881.61	
EFT29987	14/07/2026 Lake Grace Leading Appliances		-\$798.00
	30/06/2026 4 x Pack of HP Printer Ink - Lake Grace Depot Printer	\$798.00	
EFT29988	14/07/2026 Lake Grace Plaza IGA		-\$198.05
	30/06/2026 West Australian - 30/06/2026	\$3.50	
	30/06/2026 Petty Cash Recoup - June 2026	\$137.25	
	01/07/2026 West Australian - 01/07/2026	\$3.50	
	02/07/2026 Newspapers - 02/07/2026	\$11.40	
	02/07/2026 Lakes Link - 02/07/2026	\$2.00	
	03/07/2026 West Australian - 03/07/2026	\$3.50	
	04/07/2026 The Weekend West - 04/07/2026	\$4.50	
	06/07/2026 West Australian - 06/07/2026	\$3.50	
	07/07/2026 West Australian - 07/07/2026	\$3.50	
	08/07/2026 West Australian - 08/07/2026	\$3.50	
	09/07/2026 Newspapers - 09/07/2026	\$11.40	
	10/07/2026 West Australian - 10/07/2026	\$3.50	
	13/07/2026 West Australian - 13/07/2026	\$3.50	
	14/07/2026 West Australian - 14/07/2026	\$3.50	
EFT29989	14/07/2026 Lake Grace Rural Supplies		-\$192.77
	07/07/2026 Safety Boots - Outside Staff	\$175.00	
	07/07/2026 Ant Powder - Lake Grace Medical Centre	\$17.77	
EFT29990	14/07/2026 Lake Grace Tyrepower		-\$7,027.57
	29/06/2026 Remove & Replace Brakes, Boosters etc & Wheel Bearings - Semi Side Tipper LG10163	\$6,524.82	
	30/06/2026 Remove Right Hand Middle Spring Mount. Replace Bush & Pin - 1TY1379 Semi Water Tanker	\$502.75	
EFT29991	14/07/2026 Lake King Roadhouse & Agencies		-\$1,485.00
	30/06/2026 Machinery Hire for Gravel Removal	\$1,485.00	
EFT29992	14/07/2026 Lakes Plumbing & Gas		-\$22,560.26
	30/06/2026 Monthly Sewerage Maintenance - May & June 2026	\$1,980.00	
	30/06/2026 Repairs to Disabled Toilet - Lake Grace Hall	\$248.64	
	30/06/2026 Confirm Water Leak in Retic - 6 Blackbutt Way, Lake Grace	\$154.00	
	30/06/2026 Repairs to Flush Button & Unblock Urinal - Newdegate Public Toilets	\$583.00	
	30/06/2026 Repairs to Basin in Disabled Toilet - Lake King Public Toilets	\$452.76	
	30/06/2026 Fault Find & Repairs to Hot Water System - Lake King Golf	\$732.58	
	30/06/2026 Install Replacement Inverted Leach Drains - Lake King Public Toilets	\$11,403.37	
	30/06/2026 Unblock Urinal & Shower - Lake Grace Public Toilets	\$154.00	
	30/06/2026 Install Toilets, Basins, Hand Rails & Finish Waste Off - Jam Patch Toilet	\$6,851.91	
EFT29993	14/07/2026 Landgate		-\$102.30
	30/06/2026 Valuations Chargeable - Mining Tenements M2026/6, M2026/7, M2026/8 & M2026/9	\$102.30	
EFT29994	14/07/2026 Livingston Medical Pty Ltd		-\$24,359.50
	01/07/2026 Medical Centre Support Payment - July 2026	\$24,359.50	
EFT29995	14/07/2026 Local Government Professionals Australia WA Division		-\$1,220.00
	01/07/2026 2026-27 Bronze Local Government Subscription	\$660.00	
	01/07/2026 2026-2027 Full Membership DCEO	\$560.00	
EFT29996	14/07/2026 Local Government Supervisors Association of WA		-\$200.00
	22/06/2026 Annual Membership to LGWA - ISO	\$100.00	
	22/06/2026 Annual Membership to LGWA - IS	\$100.00	
EFT29997	14/07/2026 Local Health Authorities Analytical Committee		-\$541.76
	01/07/2026 LHAAC Sampling Scheme Annual Fee 2026/27	\$541.76	

EFT29998	14/07/2026 Market Creations Agency Pty Ltd		-\$16,885.00
	01/07/2026 Userway Annual Subscription 2026-2027	\$1,111.00	
	01/07/2026 Council Connect Subscription - 2026/2027	\$15,774.00	
EFT29999	14/07/2026 McKenzie's Home Hardware		-\$248.20
	30/06/2026 Hardware Supplies - June 2026	\$248.20	
EFT30000	14/07/2026 Mrs G Catering		-\$900.00
	08/07/2026 Catering - First Aid Course - 01/07/2026	\$450.00	
	08/07/2026 Catering - First Aid Course - 02/07/2026	\$450.00	
EFT30001	14/07/2026 Neu-Tech Auto Electrics		-\$1,923.52
	17/06/2026 Bosch Battery - 2021 Mack Truck Prime Mover - LG970	\$912.98	
	26/06/2026 Supply & Fit Light Bar - 2024 Isuzu SX crew cab 4x4 -LG62	\$1,010.54	
EFT30002	14/07/2026 NewGround Water Services		-\$8,670.99
	30/06/2026 Repairs to Filter & Dosing Unit - Lake Grace Sewerage Ponds, Check Lake King Oval Irrigation Pump & Lake King Airstrip & Check Operation of Varley Tank & Standpipe Pump	\$8,670.99	
EFT30003	14/07/2026 Newdegate Stock & Trading		-\$963.57
	26/05/2026 2 x 10mm D Shackles - 2024 Coastmac 10x7 Flat Top Tipper Trailer - 1UAT922	\$3.30	
	01/06/2026 Hardware Supplies - Newdegate Parks & Gardens	\$141.46	
	01/06/2026 Fuel - 2023 CAT 444 Backhoe loader - LG3565, 2024 Isuzu D- MAX SX SPACE CAB 11JD984 & 2025 Z Master 4000 60 Toro Mower - 1INX097	\$790.21	
	29/06/2026 Pyrethrum Insecticide - Newdegate Parks & Gardens	\$28.60	
EFT30004	14/07/2026 Officeworks		-\$322.60
	01/07/2026 Various Office Stationary, Shredder - Lake Grace Visitor Centre & 2 x Floor Mats - Lake Grace Village Hall & Shire Office	\$322.60	
EFT30005	14/07/2026 OneMusic Australia		-\$402.37
	01/07/2026 Music for Councils 01/07/2026 - 30/06/2027	\$402.37	
EFT30006	14/07/2026 Pauley & Co		-\$10,355.24
	04/07/2026 Repairs to Newdegate Oval Light Towers - Final Invoice	\$10,355.24	
EFT30007	14/07/2026 Pool Robotics Perth		-\$4,822.25
	26/06/2026 Service - Dolphin Pro Expert - Newdegate Swimming Pool	\$4,822.25	
EFT30008	14/07/2026 Readytech User Group WA Inc		-\$962.50
	06/07/2026 Membership Fees 2026/2027	\$962.50	
EFT30009	14/07/2026 Remote Asset Inspection & Maintenance Pty Ltd		-\$26,400.00
	10/07/2026 Jetting & Cleaning of Sewer Mains - Lake Grace Townsite 25/05 - 29/05/2026 & 18/06/2026	\$26,400.00	
EFT30010	14/07/2026 Rentokil Initial Pty Ltd		-\$18,189.02
	15/06/2026 Sanitary Disposal & Sharps Disposal Services - Shire Public Buildings 01/07/2026 - 30/06/2027	\$15,473.61	
	17/06/2026 Sanitary Disposal & Sharps Disposal Services - Shire Public Buildings 01/07/2026 - 30/06/2027	\$359.88	
	17/06/2026 Sanitary Disposal & Sharps Disposal Services - Shire Public Buildings 01/07/2026 - 30/06/2027	\$2,355.53	
EFT30011	14/07/2026 RingCentral Australia		-\$740.29
	04/07/2026 Shire Office Cloud Telephony System - June 2026	\$740.29	
EFT30012	14/07/2026 S & L Trevenen		-\$78,815.83
	02/07/2026 Contract Maintenance Grading - Newdegate June 2026	\$38,280.83	
	03/07/2026 Contract Maintenance Grading - Lake King/Varley June 2026	\$40,535.00	
EFT30013	14/07/2026 Shire Of Kent		-\$8,138.31
	10/07/2026 CESM Vehicle 2025-26	\$8,138.31	
EFT30014	14/07/2026 Shire of Narrogin		-\$900.00
	02/07/2026 Building Surveyor Services - June 2025	\$900.00	
EFT30015	14/07/2026 Skytrust Intelligence Systems		-\$493.90
	04/07/2026 Access to Skytrust - July 2026	\$493.90	
EFT30016	14/07/2026 St John Ambulance Western Australia		-\$3,540.00
	01/07/2026 Provide 2-Day First Aid Course - 12 x Outside Staff	\$3,540.00	
EFT30017	14/07/2026 Synergy Electricity Generation and Retail Corp		-\$17,854.84
	01/07/2026 466713310 - 1 Collier Street, Newdegate (Lot 32)	\$159.73	
	10/07/2026 127078400 Medical Centre Lot 116 Memorial Dr LG	\$937.83	
	129110870 Kindergarten Lot 233 Absolon St LG	\$370.89	
	134311810 Railway Station Lot 362 Stubbs St LG	\$744.12	
	138007430 Day Care Centre 2 Griffiths St LG	\$172.32	
	330844770 Staff housing U1 10 Gumtree Dr LG	\$184.54	
	355686650 Staff Housing 1 Quondong Crt LG	\$174.45	

	156576110 NGT Oval Lot 149 Waddell St NGT	\$1,958.80	
	250352580 RSL Hall - 24 Stubbs St LG	\$125.51	
	317611200 Staff Housing 36 Bennett St LG	\$97.68	
	697266750 Lakes Village Hall 2 Bennett St LG	\$308.94	
	732925950 NGT TV Transmitter Lot149 Waddell St NGT	\$231.20	
	995371470 Lake Grace Oval Lot 1 South Rd LG	\$126.38	
	935556670 Information Bay Stubbs St LG	\$124.31	
	201879730 Public Toilets Lot 2699 Maley St NGT	\$368.51	
	912435390 Lake Grace Hall McMahon St LG	\$560.55	
	237378050 Hainsworth Building Lot 60 Collier St NGT	\$83.95	
	797296030 NGT Fire Station Lot 196 May St NGT	\$189.55	
	343939530 LG Oval retic Mason St LG	\$125.28	
	837171710 Ping Sports Pav-n Loc 2266 Pingaring-Vrl Rd	\$222.13	
	595320510 LG Pumping Station Lot 275 Mason St LG	\$443.37	
	450222670 Old Doctor's Surgery 31 Bennett St LG	\$201.76	
	327733870 LG Oval-Basketball Court Lot 75 Bishop St	\$267.82	
	632457350 LG TV Tower Lot 359 Dewar St LG	\$124.31	
	491541070 LG sewerage Stubbs St LG	\$139.92	
	901681390 Public Toilets Lot 59 Seward Ave Vrl	\$217.79	
	968110430 Town Clock Stubbs St LG	\$143.88	
	608222350 Station Masters House Visitor Cntr-Stubbs St	\$504.03	
	794657310 NGT Oval Lot 149P Waddell St NGT	\$212.61	
	693350310 Lakes Village Grnds Retic U2 Bennett St LG	\$199.56	
	511332320 Shire Office Lot 75 Stubbs St LG	\$1,269.90	
	336652990 Street Lighting LG 67.2%	\$2,287.80	
	336652990 Street Lighting NGT 23.1%	\$786.44	
	336652990 Street Lighting LK 5.9%	\$200.86	
	336652990 Street Lighting Vrl 3.8%	\$129.37	
	839490030 Shire Depot Lot 252 Absolon St LG	\$399.33	
	463275870 LG Sports Pavilion Bishop St LG	\$1,126.03	
	720436540 Park Lot 9 Maley St, NGT	\$131.80	
	510645320 Dunn Rock Community Dam 4383 Mallee Rd Magenta (Lot 3019 U A Koornong Rd Ravensthorpe)	\$139.23	
	587508750 LG Oval - Loc 12722 Elliott Rd, South LG	\$472.14	
	783748990 LG Oval Lot 75 Bishop St LG	\$207.94	
	253091930 NGT Public Hall Lot 33 Maley St NGT	\$194.69	
	264043790 Varley Hall Lot 8 Pitt St	\$161.57	
	420692220 - Lot 145 North East Rd Newdegate	\$270.47	
	458597200 - Lot 352 Stubbs Street, Lake Grace	\$193.30	
	458792900 - U A 65 Bennett Street, Lake Grace	\$162.25	
EFT30018	14/07/2026 Team Global Express Pty Ltd		-\$60.07
	05/07/2026 Freight - Signs	\$60.07	
EFT30019	14/07/2026 Telstra Limited		-\$2,051.14
	04/07/2026 Mobile Phone Charges 0407034641-Sewerage-Fail Safe	\$20.12	
	0407148677 - DFES I-Pad	\$20.00	
	0407225086-Sewerage-Fail Safe	\$20.00	
	0407384735-Sewerage-Fail Safe	\$20.00	
	0408320854 - MIS iPad	\$20.00	
	0408411920-Sewerage-Fail Safe	\$19.00	
	0417381385 - Lake Grace Oval Retic Controller	\$20.00	
	0417447647 - Fuel Tank	\$20.00	
	0417584586 - Newdegate Oval Retic Controller	\$20.00	
	0417621708-CEO Mobile	\$19.00	
	0427651127 Supervisor Mobile	\$19.00	
	0436386352 - Newdegate Digital Sign	\$20.00	
	0436668242-CESM Mobile	\$19.00	
	0448089092-MIS Mobile	\$19.00	
	0456676658 - Sewerage Camera	\$20.00	
	0457564350 - OSH iPad (ISO)	\$20.00	
	0457999713 - Trail Camera	\$20.00	
	0458004636 - Trail Camera	\$20.00	
	0461294698 - Refuse Scheme Monitor	\$20.00	
	0461302385 - Newdegate Pavilion Solar	\$20.00	
	0487223282 - LG Sports Pav Solar backup battery storage	\$20.00	
	0487225597 - Vrlly Sports Pav Solar backup battery storage	\$20.00	
	0487234395 - LG Medical Centre Solar backup battery storage	\$20.00	

	0457771069 - Construction Grader Mobile	\$16.00	
	0458197776 - Maintenance Grader Mobile	\$16.00	
10/07/2026	SMS Service - Emergency Services	\$590.21	
12/07/2026	Landline Charges Depot - 9865 1067	\$34.95	
	Lake Grace Pool - 9865 1144	\$34.95	
	Lake Grace Library - 9865 1185	\$98.31	
	Depot - 9865 1493	\$34.95	
	AIM - 9865 1646	\$35.10	
	Lake Grace Airstrip - 9865 1656	\$34.95	
	338 Memorial Drive - 9865 1978	\$50.00	
	Depot - 9865 1985	\$34.95	
	Depot - 9865 1986	\$34.95	
	Lake Grace Visitor Centre Fax - 9865 2141	\$34.95	
	Licensing Office - 9865 2275	\$34.95	
	Newdegate Medical Centre - 9871 1105	\$35.70	
	Newdegate Medical Centre - 9871 1341	\$34.95	
	Newdegate Medical Centre - 9871 1528	\$67.00	
	Lake King Library - 9874 4147	\$35.10	
	Lake King Fire Station - 9874 4196	\$34.95	
	Lake King Fire Station Fax - 9874 4201	\$34.95	
	Lake King Library Internet - 9874 4234	\$34.95	
	Fire Ban Hotline - 9487 7191	\$37.90	
	Administration Office - 9880 2500	\$84.43	
	Lake Grace Medical Centre Internet - N9502816R	\$70.00	
	Newdegate Medical Centre Internet - N9502816R	\$58.33	
	Newdegate Fire Station - 9781 1228	\$34.95	
	Group Plan Discount	-\$52.36	
	Rounding	-\$0.05	
EFT30020	14/07/2026 The Trustee for Switch Direction Family Trust		-\$396.00
	24/04/2026 Printer Toner - Lake Grace Visitor Centre	\$396.00	
EFT30021	14/07/2026 Thinkproject Australia Pty Ltd		-\$12,946.56
	01/07/2026 Annual Licence Support & Maintenance Fee for RAMMs - 01/07/2026 - 30/06/2027	\$12,946.56	
EFT30022	14/07/2026 Varley Ag Solutions		-\$10.21
	04/06/2026 2 Stroke Oil 200ml - Varley Parks & Gardens	\$10.21	
EFT30023	14/07/2026 WA Contract Ranger Services		-\$1,201.75
	12/07/2026 Contract Ranger Services - 06/07/2026	\$1,201.75	
EFT30024	14/07/2026 Warren Blackwood Waste		-\$13,158.50
	05/07/2026 Recycling Pickups - June 2026	\$7,296.00	
	05/07/2026 Residential & Street Bin Pick Ups - June 2026	\$5,862.50	
EFT30025	14/07/2026 Wazzas Complete Sheep Management		-\$180.00
	06/07/2026 Kanga Hire - Removal of Trees from Road 27/06/2026	\$180.00	
EFT30026	14/07/2026 Winc Australia		-\$2,616.83
	29/06/2026 Cleaning Supplies	\$66.46	
	29/06/2026 Cleaning Supplies	\$2,550.37	
EFT30027	23/07/2026 AJ & J McPhee		-\$4,843.19
	16/07/2026 Rates refund for assessment A6975 8717 HYDEN-LAKE KING ROAD VARLEY 6355	\$4,843.19	
EFT30028	23/07/2026 BGL Solutions		-\$36,593.19
	15/07/2026 Oval Maintenance - July 2026	\$36,593.19	
EFT30029	23/07/2026 Bowron Concrete & Civil		-\$926.75
	15/07/2026 Footpath Repairs - Newdegate	\$926.75	
EFT30030	23/07/2026 CHILD SUPPORT AGENCY		-\$1,887.24
	16/07/2026 Payroll Deductions/Contributions	\$1,887.24	
EFT30031	23/07/2026 Chargefox Pty Ltd		-\$74.54
	28/02/2026 29 Stubbs Street (Railway Station) - Management Fees for 2 EV Charging Points - February 2026	\$74.54	
EFT30032	23/07/2026 Daniela Varone		-\$160.00
	23/07/2026 Provide Design - Full Page Advert for Eastern Wheatbelt Visitor Guide 2026	\$160.00	
EFT30033	23/07/2026 Emu Essence Distributors Pty Ltd		-\$16.25
	05/06/2026 Consignments - June 2026	\$16.25	
EFT30034	23/07/2026 GS Mobile Mechanical Services		-\$789.25
	08/07/2026 Service - 2024 Isuzu SX crew cab 4x4 -LG62	\$789.25	
EFT30035	23/07/2026 Great Southern Fuel Supplies		-\$289.31
	30/06/2026 Fuel Card Purchases - Lakes Local Action Group - June 2026	\$289.31	

EFT30036	23/07/2026 Joanne Oatridge (Staff Member)		-\$400.00
	30/06/2026 Staff Uniform	\$400.00	
EFT30037	23/07/2026 Jtagz Pty Ltd		-\$178.75
	20/07/2026 200 x 75mm Green Wrap Strap Animal Registration Tags	\$178.75	
EFT30038	23/07/2026 KULIN HARDWARE AND RURAL		-\$508.00
	22/07/2026 2 x Replacement Washing Lines - 54B Bennett Street & 33A Absolon Street, Lake Grace	\$508.00	
EFT30039	23/07/2026 Kylie Armanasco (Staff Member)		-\$579.99
	15/07/2026 Reimbursement - Accommodation Holiday Inn Perth 03/08 - 05/08/2026 - Records Training EA & ARO	\$540.00	
	20/07/2026 Reimbursement - Staff Uniform	\$39.99	
EFT30040	23/07/2026 Lake Grace Community Resource Centre		-\$2,000.00
	20/07/2026 Management of Lake Grace Library After School - Staffing Hours - 2026/27	\$2,000.00	
EFT30041	23/07/2026 Lake Grace Engineering		-\$797.58
	10/07/2026 Order & Supply Welding Handpiece	\$486.87	
	17/07/2026 Install Conversion Kit to Welder	\$310.71	
EFT30042	23/07/2026 Lake Grace Plaza IGA		-\$103.93
	15/07/2026 West Australian - 15/07/2026	\$3.50	
	16/07/2026 Newspapers - 16/07/2026	\$13.40	
	17/07/2026 West Australian - 17/07/2026	\$3.50	
	20/07/2026 West Australian - 20/07/2026	\$3.50	
	21/07/2026 Refreshments - OCM 22/07/2026	\$73.03	
	21/07/2026 West Australian - 21/07/2026	\$3.50	
	22/07/2026 West Australian - 22/07/2026	\$3.50	
EFT30043	23/07/2026 Lake Grace Transport		-\$195.94
	17/07/2026 Freight - Cleaning Supplies	\$195.94	
EFT30044	23/07/2026 Lakes Plumbing & Gas		-\$8,454.03
	13/07/2026 Hot Water System Replacement - Newdegate Medical Centre	\$7,580.82	
	13/07/2026 Fix Leak Under Basin - 14 Blackbutt Way, Lake Grace	\$242.04	
	13/07/2026 Replace Cistern - Male Home Change Room - Newdegate Rec Centre	\$631.17	
EFT30045	23/07/2026 Lewis Building and Maintenance		-\$1,611.50
	22/07/2026 Fit Blind & Sliding Door to Laundry - 54A Bennett Street, Lake Grace	\$1,611.50	
EFT30046	23/07/2026 Local Government Supervisors Association of WA		-\$3,235.00
	16/07/2026 Full Membership 26/27 - MIS & 3 x Conference Registrations MIS, IS & ISO	\$3,235.00	
EFT30047	23/07/2026 Lockridge Grains Pty Ltd		-\$20,625.00
	30/06/2026 12500.00 Gravel Supply - Mt Sheridan Rd SLK 27-32.96	\$20,625.00	
EFT30048	23/07/2026 M J Murray & K M Quartermaine		-\$75.50
	02/07/2026 Consignments - June 2026	\$75.50	
EFT30049	23/07/2026 Melissa Ann Humphries		-\$330.00
	22/07/2026 Catering - OCM 22/07/2026	\$330.00	
EFT30050	23/07/2026 Newdegate Community Resource Centre		-\$216.20
	09/07/2026 Gatepost Subscription 2026/27 - Cr Clarke	\$108.10	
	09/07/2026 Gatepost Subscription 2026/27 - Shire Office Copy	\$108.10	
EFT30051	23/07/2026 Newdegate Machinery Field Day Inc.		-\$8,800.00
	22/07/2026 Newdegate Machinery Field Day - Sponsorship 2026	\$8,800.00	
EFT30052	23/07/2026 OZTJ Sports Pty Ltd		-\$387.00
	15/07/2026 Youth Advisory Committee Member Shirts x7	\$387.00	
EFT30053	23/07/2026 Outback TV		-\$3,677.99
	15/07/2026 Replace Hot water System - Lake Grace Depot Staffroom	\$192.50	
	15/07/2026 Repair Outside Lights - Newdegate Country Club	\$489.23	
	15/07/2026 Replace Hot water System - Newdegate Medical Centre	\$792.00	
	15/07/2026 Repairs to Pump - Lake Grace Football Dam	\$240.20	
	22/07/2026 Check & Repair - Fault to Electric Door & Security System - Newdegate Medical Centre	\$1,001.00	
	22/07/2026 Locate Cables on East Side of Pavilion so Water Pipes Can Be Excavated & Repaired - Lake Grace Oval	\$363.00	
	22/07/2026 Replace & Repair Broken Security Lights - Lake Grace Hall	\$600.06	
EFT30054	23/07/2026 Petro Fuel Lake Grace		-\$494.78
	14/07/2026 Catering - Traffic Management Course 14/07/2026	\$302.03	
	17/07/2026 Catering - Traffic Management Course 15/07/2026	\$57.50	
	17/07/2026 Catering - Traffic Management Course 16/07/2026	\$135.25	

EFT30055	23/07/2026 Pivotal Satellite Pty Limited		-\$93.00
	15/07/2026 Monthly Satellite Tracking and SOS Devices for Isolated Workers Subscription - July 2026	\$93.00	
EFT30056	23/07/2026 RA Iffla & Partners		-\$325.00
	17/07/2026 Bond & Key Bond Refund: Lake Grace Pavilion 17/07/2026	\$325.00	
EFT30057	23/07/2026 Remote Asset Inspection & Maintenance Pty Ltd		-\$18,172.00
	10/07/2026 CCTV Post Jetting & Completion 16/06 - 19/06/2026	\$18,172.00	
EFT30058	23/07/2026 Ross Ramm		-\$11.50
	02/07/2026 Consignments - June 2026	\$11.50	
EFT30059	23/07/2026 S & L Trevenen		-\$26,400.00
	15/07/2026 Gravel Supply - 12,000m3 Old Ravensthorpe Rd Resheet SLK 27.00-32.00 & Gravel Supply - 4,000m3 Mallee Rd SLK 0-5.00	\$26,400.00	
EFT30060	23/07/2026 Shire of Corrigin		-\$4,277.90
	15/07/2026 Environmental Health Officer - Regional Services Scheme - June 2026	\$4,277.90	
EFT30061	23/07/2026 Shire of Gnowangerup		-\$187.74
	14/07/2026 Reimbursement for Canberra Travel Expenses - Shire CEO	\$187.74	
EFT30062	23/07/2026 Sirm24 Pty Ltd		-\$1,210.00
	14/07/2026 Deep Clean Service Inc Fan, Flu, Filters & Vents - Newdegate Rec Centre Main Kitchen	\$1,210.00	
EFT30063	23/07/2026 Telstra Limited		-\$320.00
	20/07/2026 Satellite Phones BFB	\$320.00	
EFT30064	23/07/2026 WALGA		-\$24,255.97
	20/07/2026 WALGA Subscriptions 2026/27	\$24,255.97	
EFT30065	23/07/2026 Wagin Mechanical Repairs		-\$579.60
	22/07/2026 2 x Heavy Vehicle Inspection - LG Community Bus LG021& NGT Community Bus NGT355	\$579.60	
EFT30066	23/07/2026 Walkers Hill Vineyard		-\$450.00
	20/07/2026 Catering - SWMS Workshop	\$450.00	
EFT30067	23/07/2026 Wallis Computer Solutions		-\$88,120.67
	26/05/2026 Setup New User - EA	\$401.72	
	16/07/2026 Managed Security 01/07/2026 - 30/06/2027	\$17,463.60	
	16/07/2026 IT Products - Synergysoft 01/07/2026 - 30/06/2026	\$3,869.47	
	16/07/2026 IT Support Services - MSA GOLD 01/07/2026 - 30/06/2027	\$45,630.20	
	16/07/2026 IT Backups - BKP Datto + Platinum 01/07/2026 - 30/06/2027	\$14,843.73	
	16/07/2026 IT EDGE Security - MlaaS Sophos 01/07/2026 - 30/06/2027	\$3,865.95	
	16/07/2026 IT PRODUCTS - MlaaS Equip 01/07/2026 - 30/06/2027, GST	\$2,046.00	
	TOTAL EFT		-\$900,063.02
DD11973.1	02/07/2026 Anz Smart Choice Super		-\$329.61
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$329.61	
DD11973.2	02/07/2026 Q Super		-\$306.79
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$306.79	
DD11973.3	02/07/2026 REST Superannuation		-\$662.36
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$662.36	
DD11973.4	02/07/2026 smartMonday PRIME TEF and smartMonday PENSION		-\$375.30
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$375.30	
DD11973.5	02/07/2026 The Trustee for TLW Superannuation Fund		-\$655.61
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$655.61	
DD11973.6	02/07/2026 Vanguard Super		-\$809.82
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$809.82	
DD11973.7	02/07/2026 Australian Super Administration		-\$3,179.18
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$3,179.18	
DD11973.8	02/07/2026 Aware Super		-\$8,202.78
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$8,202.78	
DD11973.9	02/07/2026 The Trustee for National Mutual Retirement Fund		-\$318.40
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$318.40	
DD11973.10	02/07/2026 Hostplus		-\$890.73
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$890.73	
DD11973.11	02/07/2026 Mercer Super Trust		-\$312.40
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$312.40	
DD11973.12	02/07/2026 The Trustee for MLC Super Fund		-\$312.40
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$312.40	

DD11973.13	02/07/2026 Panorama Super		-\$119.24
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$119.24	
DD11973.14	02/07/2026 Prime Super		-\$606.38
	01/07/2026 Super Contributions for Pay Ending 01/07/2026	\$606.38	
DD11981.1	01/07/2026 Superloop Limited		-\$1,225.00
	01/07/2026 Shire office wired (fibre optic) internet Corporate Internet - Monthly Charge Unlimited	\$1,225.00	
DD11998.1	16/07/2026 Anz Smart Choice Super		-\$321.24
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$321.24	
DD11998.2	16/07/2026 Q Super		-\$302.46
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$302.46	
DD11998.3	16/07/2026 REST Superannuation		-\$663.55
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$663.55	
DD11998.4	16/07/2026 The Trustee for TLW Superannuation Fund		-\$765.61
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$765.61	
DD11998.5	16/07/2026 Australian Super Administration		-\$3,158.39
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$3,158.39	
DD11998.6	16/07/2026 Aware Super		-\$9,112.87
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$9,112.87	
DD11998.7	16/07/2026 The Trustee for National Mutual Retirement Fund		-\$318.80
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$318.80	
DD11998.8	16/07/2026 Hostplus		-\$1,022.84
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$1,022.84	
DD11998.9	16/07/2026 Mercer Super Trust		-\$312.80
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$312.80	
DD11998.10	16/07/2026 The Trustee for MLC Super Fund		-\$312.80
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$312.80	
DD11998.11	16/07/2026 Panorama Super		-\$159.19
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$159.19	
DD11998.12	16/07/2026 Prime Super		-\$345.70
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$345.70	
DD12008.1	22/07/2026 Bond Administrator		-\$514.00
	22/07/2026 Housing Bond - Rebecca Hales, 1 Rasmussan Road, Newdegate	\$514.00	
DD12009.1	16/07/2026 smartMonday PRIME TEF and smartMonday PENSION		-\$331.23
	15/07/2026 Super Contributions for Pay Ending 15/07/2026	\$331.23	
DD12013.1	23/07/2026 Bond Administrator		-\$518.00
	23/07/2026 Housing Bond - Rebecca & Trent Roper, 10a Gumtree Drive, Lake Grace	\$518.00	
DD12015.1	14/07/2026 Shire of Lake Grace Credit Card		-\$5,704.24
	14/07/2026 10/06/26 Satellite Internet Service for 3 Fire Stations: NGT, LK and Vrlly Starlink Australia Receipt #INV-DF-AUS-13432705-78008-60	\$417.00	
	10/06/26 Monthly Satellite Internet Service - Shire office Starlink Australia Receipt #INV-DF-AUS-13432705-78008-60	\$139.00	
	10/06/26 Monthly Satellite Internet Service - CESM vehicle Starlink Australia Receipt #INV-DF-AUS-13432705-78008-60	\$203.50	
	01/06/26 Annual Fee Annual Fee Receipt #N/A	\$24.00	
	Scam case raised with CBA	\$3,484.34	
	16/06/26 Meals after the Varley Progress association meeting: CEO, MIS, President and Councillors x 2 Lake King Tavern Receipt #154937	\$49.09	
	16/06/26 Meals after the Varley Progress association meeting: CEO, MIS, President and Councillors x 3 Lake King Tavern Receipt #58611	\$150.49	
	17/06/26 Council fridge refill Magadashly Pty Ltd Receipt #76357	\$75.00	
	21/06/26 Taxi while attending LG Rural Health Funding Alliance Forum Canberra and ALGA National	\$37.54	
	21/06/26 Meals while attending LG Rural Health Funding Alliance Forum Canberra and ALGA National	\$95.00	
	22/06/26 Meals while attending LG Rural Health Funding Alliance Forum Canberra and ALGA National	\$182.85	
	22/06/26 Taxi while attending LG Rural Health Funding Alliance Forum Canberra and ALGA National	\$18.64	
	22/06/26 Taxi while attending LG Rural Health Funding Alliance Forum Canberra and ALGA National	\$17.48	

	23/06/26 Taxi while attending LG Rural Health Funding Alliance Forum Canberra and ALGA National	\$18.74	
	23/06/26 Taxi while attending LG Rural Health Funding Alliance Forum Canberra and ALGA National	\$17.38	
	24/06/26 Meals while attending LG Rural Health Funding Alliance Forum Canberra and ALGA National	\$78.00	
	01/06/26 Annual Fee Annual Fee Receipt #N/A	\$24.00	
	02/06/26 New worker medical reports transfer Landsdale Medical Cent Receipt #1052794	\$25.30	
	10/06/26 Lake Local Action Group Vehicle Insurance Renewal 26/05/2026 - 26/05/2027 Elders Insurance Receipt #EKU774443BPK	\$396.00	
	12/06/26 BBQ supplies following an outside crew Toolbox/Meeting Lake Grace Meat Receipt #15290	\$64.71	
	12/06/26 BBQ supplies following an outside crew Toolbox/Meeting Lake Grace Meat Receipt #15290	\$64.71	
	12/06/26 BBQ supplies following an outside crew Toolbox/Meeting Lake Grace Plaza IGA Receipt #03/7847	\$38.47	
	12/06/26 Cleaning supplies for the LG Pavilion Lake Grace Plaza IGA Receipt #03/7923	\$6.00	
	17/06/26 Protective Clothing - hi-vis shirt Sq *Sand N Salt Receipt #060009854	\$53.00	
	01/06/26 Annual Fee Annual Fee Receipt #N/A	\$24.00	
DD12015.2	23/07/2026 WA Treasury Corporation		-\$41,372.16
	23/07/2026 Loan 205 - WACHS Housing	\$36,150.51	
	23/07/2026 Government Guarantee fees For the period ending 30 June 2026	\$5,221.65	
DD12020.1	30/07/2026 Anz Smart Choice Super		-\$312.80
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$312.80	
DD12020.2	30/07/2026 Prime Super		-\$354.66
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$354.66	
DD12020.3	30/07/2026 Q Super		-\$302.46
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$302.46	
DD12020.4	30/07/2026 REST Superannuation		-\$515.25
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$515.25	
DD12020.5	30/07/2026 smartMonday PRIME TESH and smartMonday PENSION		-\$291.68
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$291.68	
DD12020.6	30/07/2026 The Trustee for TLW Superannuation Fund		-\$546.71
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$546.71	
DD12020.7	30/07/2026 Australian Super Administration		-\$3,237.43
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$3,237.43	
DD12020.8	30/07/2026 Aware Super		-\$9,003.07
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$9,003.07	
DD12020.9	30/07/2026 Brighter Super		-\$390.87
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$390.87	
DD12020.10	30/07/2026 The Trustee for National Mutual Retirement Fund		-\$317.75
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$317.75	
DD12020.11	30/07/2026 Hostplus		-\$950.24
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$950.24	
DD12020.12	30/07/2026 Mercer Super Trust		-\$312.80
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$312.80	
DD12020.13	30/07/2026 The Trustee for MLC Super Fund		-\$312.80
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$312.80	
DD12020.14	30/07/2026 Panorama Super		-\$95.51
	29/07/2026 Super Contributions for Pay Ending 29/07/2026	\$95.51	
	TOTAL DIRECT DEBITS		-\$100,485.91
	TOTAL MUNICIPAL FUND		-\$1,013,625.38

SHIRE OF LAKE GRACE

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 June 2026**

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
Note						
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	5,155,367	5,155,367	5,143,918	(11,449)	(0.22%)	
Rates excluding general rates	320,074	320,074	319,031	(1,043)	(0.33%)	
Grants, subsidies and contributions	2,903,958	2,903,958	6,325,031	3,421,073	117.81%	▲
Fees and charges	569,599	569,599	571,254	1,655	0.29%	
Interest revenue	570,640	570,640	605,711	35,071	6.15%	
Other revenue	355,006	355,006	401,829	46,823	13.19%	▲
Profit on asset disposals	6,570	6,570	22,569	15,999	243.52%	▲
Profit on revaluation of assets	0	0	14,004,186	14,004,186	0.00%	
Fair value adjustments to financial assets at fair value through profit or loss	0	0	94,448	94,448	0.00%	
	9,881,214	9,881,214	27,487,977	17,606,763	178.18%	
Expenditure from operating activities						
Employee costs	(2,834,480)	(2,834,479)	(2,809,943)	24,536	0.87%	
Materials and contracts	(5,233,873)	(5,233,889)	(5,230,641)	3,248	0.06%	
Utility charges	(341,188)	(341,188)	(373,124)	(31,936)	(9.36%)	
Depreciation	(8,612,566)	(8,612,566)	(8,610,055)	2,511	0.03%	
Finance costs	(69,731)	(69,731)	(69,657)	74	0.11%	
Insurance	(299,544)	(299,544)	(315,724)	(16,180)	(5.40%)	
Other expenditure	(401,767)	(401,752)	(380,325)	21,427	5.33%	
Loss on asset disposals	(43,631)	(43,631)	(60,729)	(17,098)	(39.19%)	▼
	(17,836,780)	(17,836,780)	(17,850,198)	(13,418)	(0.08%)	
Non cash amounts excluded from operating activities	2(c) 8,666,041	8,666,041	(5,481,950)	(14,147,991)	(163.26%)	▼
Amount attributable to operating activities	710,475	710,475	4,155,829	3,445,354	484.94%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	6,761,795	6,761,795	3,644,963	(3,116,832)	(46.09%)	▼
Proceeds from disposal of assets	420,000	420,000	528,798	108,798	25.90%	▲
	7,181,795	7,181,795	4,173,761	(3,008,034)	(41.88%)	
Outflows from investing activities						
Acquisition of property, plant and equipment	(6,216,036)	(6,216,036)	(1,882,612)	4,333,424	69.71%	▲
Acquisition of infrastructure	(6,651,990)	(6,651,991)	(5,805,624)	846,367	12.72%	▲
	(12,868,026)	(12,868,027)	(7,688,236)	5,179,791	40.25%	
Amount attributable to investing activities	(5,686,231)	(5,686,232)	(3,514,475)	2,171,757	38.19%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	692,709	692,709	249,708	(443,001)	(63.95%)	▼
	692,709	692,709	249,708	(443,001)	(63.95%)	
Outflows from financing activities						
Repayment of borrowings	(202,299)	(202,299)	(202,299)	0	0.00%	
Transfer to reserves	(865,562)	(865,562)	(1,005,385)	(139,823)	(16.15%)	▼
	(1,067,861)	(1,067,861)	(1,207,684)	(139,823)	(13.09%)	
Amount attributable to financing activities	(375,152)	(375,152)	(957,976)	(582,824)	(155.36%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 5,352,520	5,352,520	5,352,521	1	0.00%	
Amount attributable to operating activities	710,475	710,475	4,155,829	3,445,354	484.94%	▲
Amount attributable to investing activities	(5,686,231)	(5,686,232)	(3,514,475)	2,171,757	38.19%	▲
Amount attributable to financing activities	(375,152)	(375,152)	(957,976)	(582,824)	(155.36%)	▼
Surplus or deficit after imposition of general rates	1,612	1,612	5,035,899	5,034,288	312397.61%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2026

	Actual 30 June 2025	Actual as at 30 June 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	13,321,525	15,247,340
Trade and other receivables	304,860	283,182
Inventories	34,505	25,905
TOTAL CURRENT ASSETS	13,660,890	15,556,427
NON-CURRENT ASSETS		
Trade and other receivables	3,030	3,030
Other financial assets	99,524	193,972
Property, plant and equipment	47,336,032	61,596,337
Infrastructure	247,397,701	245,652,805
TOTAL NON-CURRENT ASSETS	294,836,287	307,446,144
TOTAL ASSETS	308,497,177	323,002,571
CURRENT LIABILITIES		
Trade and other payables	1,102,853	510,018
Capital grant/contributions liabilities	12,492	2,009,974
Borrowings	202,299	208,984
Employee related provisions	475,309	542,996
TOTAL CURRENT LIABILITIES	1,792,953	3,271,972
NON-CURRENT LIABILITIES		
Borrowings	1,414,949	1,205,965
Employee related provisions	110,072	62,689
TOTAL NON-CURRENT LIABILITIES	1,525,021	1,268,654
TOTAL LIABILITIES	3,317,974	4,540,626
NET ASSETS	305,179,203	318,461,945
EQUITY		
Retained surplus	155,612,872	154,135,751
Reserve accounts	7,376,704	8,132,381
Revaluation surplus	142,189,627	156,193,813
TOTAL EQUITY	305,179,203	318,461,945

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 August 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Inventories

Less: current liabilities

Trade and other payables
Other liabilities
Borrowings
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Adopted Budget Opening 1 July 2025 \$	Actual as at 30 June 2025 \$	Actual as at 30 June 2026 \$
	13,321,525	13,321,525	15,247,340
	304,859	304,860	283,182
	34,505	34,505	25,905
	13,660,889	13,660,890	15,556,427
	(1,102,853)	(1,102,853)	(510,018)
	(12,492)	(12,492)	(2,009,974)
	(202,299)	(202,299)	(208,984)
	(475,309)	(475,309)	(542,996)
	(1,792,953)	(1,792,953)	(3,271,972)
	11,867,936	11,867,937	12,284,455
2(b)	(6,515,416)	(6,515,416)	(7,248,556)
	5,352,520	5,352,521	5,035,899

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Less: Current assets not expected to be received at end of year
- Municipal - restricted cash, Units in Local Government House Trust, Movement in provisions
Add: Current liabilities not expected to be cleared at the end of the year
- Current portion of borrowings
- Capital grants In-kind contribution
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

	Adopted Budget Estimates 30 June 2026 \$	YTD Budget Estimates 30 June 2026 \$	YTD Actual 30 June 2026 \$
	(7,376,704)	(7,376,704)	(8,132,381)
	(260,079)	(293,207)	(293,207)
	202,299	202,299	208,984
	573,390	573,390	573,390
	345,678	378,806	394,658
2(a)	(6,515,416)	(6,515,416)	(7,248,556)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Less: Fair value adjustments to financial assets at amortised cost
Add: Loss on asset disposals
Less: Profit on revaluation of assets
Add: Depreciation
Movement in current employee provisions associated with restricted cash

Total non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2026 \$	YTD Budget Estimates 30 June 2026 \$	YTD Actual 30 June 2026 \$
	(6,570)	(6,570)	(22,569)
	0	0	(94,448)
	43,631	43,631	60,729
	0	0	(14,004,186)
	8,612,566	8,612,566	8,610,055
	16,414	16,414	(31,531)
	8,666,041	8,666,041	(5,481,950)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	3,421,073	117.81%	▲
A portion of 26/27 FY Financial Assistance Grants paid in advance			
Other revenue	46,823	13.19%	▲
Scrap metal sale not budgeted for			
Profit on asset disposals	15,999	243.52%	▲
Profit on sale of vehicles is higher than expected			
Expenditure from operating activities			
Loss on asset disposals	(17,098)	(39.19%)	▼
Loss on sale of vehicles higher than anticipated			
Non cash amounts excluded from operating activities	(14,147,991)	(163.26%)	▼
See note 2c - mostly due to the Profit on revaluation of assets			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(3,116,832)	(46.09%)	▼
Housing Support Program Stream 2 - Wattle Drive Extension is lower than budgeted			
Proceeds from disposal of assets	108,798	25.90%	▲
Vehicles sold at price higher than expected			
Outflows from investing activities			
Acquisition of property, plant and equipment	4,333,424	69.71%	▲
Portion of Capital projects have not been initiated as yet (29.79%) or in early stage of completion			
Acquisition of infrastructure	846,367	12.72%	▲
Portion of Capital projects have not been initiated as yet (29.79%) or in early stage of completion			

SHIRE OF LAKE GRACE

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.35 M	\$5.35 M	\$5.35 M	\$0.00 M
Closing	\$0.00 M	\$0.00 M	\$5.04 M	\$5.03 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$15.25 M	% of total
Unrestricted Cash	\$7.11 M	46.7%
Restricted Cash	\$8.13 M	53.3%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.51 M
Trade Payables	\$0.36 M
0 to 30 Days	99.7%
Over 30 Days	0.3%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables	
	\$0.18 M
Rates Receivable	\$0.10 M
Trade Receivable	\$0.18 M
Over 30 Days	4.2%
Over 90 Days	1.4%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.71 M	\$0.71 M	\$4.16 M	\$3.45 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$5.14 M	% Variance
YTD Budget	\$5.16 M	(0.2%)

Grants and Contributions		
YTD Actual	\$6.33 M	% Variance
YTD Budget	\$2.90 M	117.8%

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.57 M	% Variance
YTD Budget	\$0.57 M	0.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.69 M)	(\$5.69 M)	(\$3.51 M)	\$2.17 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.53 M	%
Adopted Budget	\$0.42 M	25.9%

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$5.81 M	% Spent
Adopted Budget	\$6.65 M	(12.7%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$3.64 M	% Received
Adopted Budget	\$6.76 M	(46.1%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.38 M)	(\$0.38 M)	(\$0.96 M)	(\$0.58 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.20 M)
Interest expense	(\$0.07 M)
Principal due	\$1.41 M

Refer to 10 - Borrowings

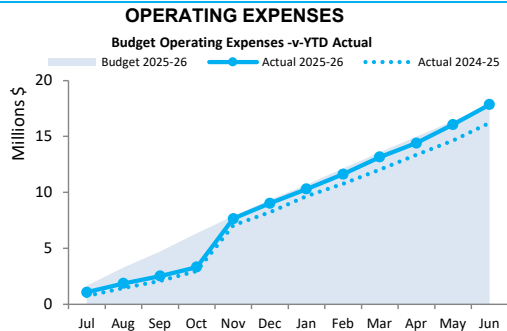
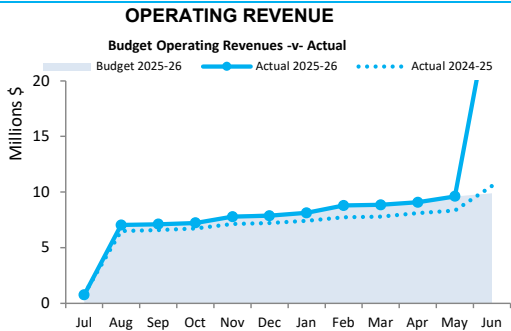
Reserves	
Reserves balance	\$8.13 M
Net Movement	\$0.76 M

Refer to 4 - Cash Reserves

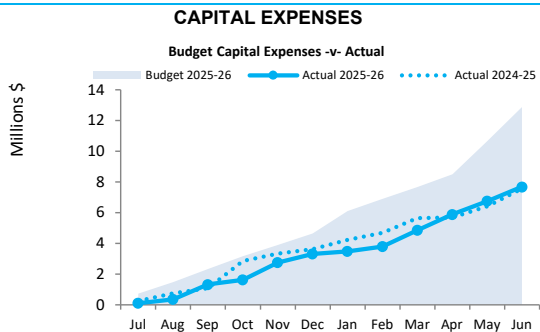
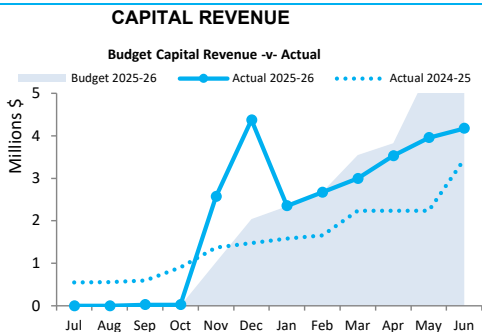
This information is to be read in conjunction with the accompanying Financial Statements and notes.

2 KEY INFORMATION - GRAPHICAL

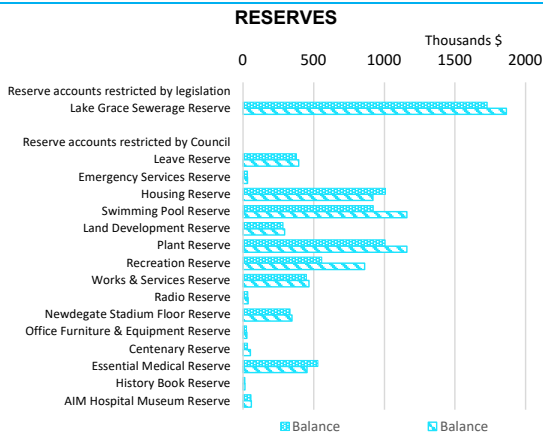
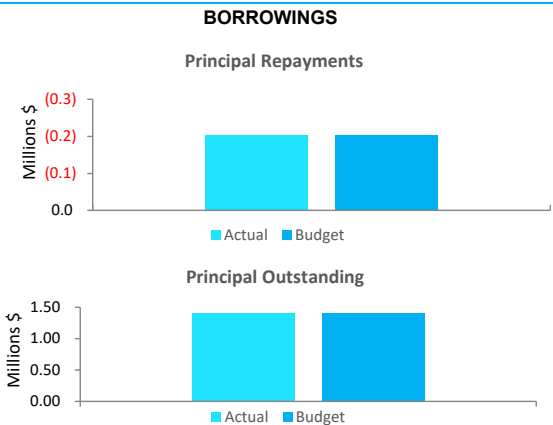
OPERATING ACTIVITIES



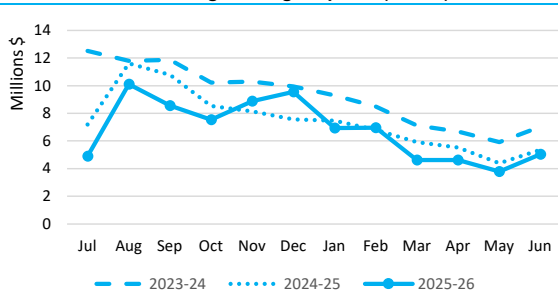
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate
		\$	\$	\$	\$		
Municipal Bank account - CBA	Cash and cash equivalents	277,447		277,447		Commonwealth	3.75%
WATC Overnight Deposit Municipal	Cash and cash equivalents	6,786,940		6,786,940		WATC	4.30%
Petty Cash and Floats	Cash and cash equivalents	500		500		Cash on Hand	N/A
Reserve Bank Account - CBA	Cash and cash equivalents	0	8,114,159	8,114,159		Commonwealth	3.75%
WATC Overnight Deposit Reserve	Cash and cash equivalents	0	18,222	18,222		WATC	4.30%
Restricted LOGCHOP Housing	Cash and cash equivalents	44,669	0	44,669		Commonwealth	N/A
Rural Town Salinity Program	Cash and cash equivalents	5,403	0	5,403		Commonwealth	N/A
		0	0	0	13,549	Commonwealth	N/A
Total		7,114,959	8,132,381	15,247,340	13,549		
Comprising							
Cash and cash equivalents		7,114,959	8,132,381	15,247,340	13,549		
		7,114,959	8,132,381	15,247,340	13,549		

KEY INFORMATION

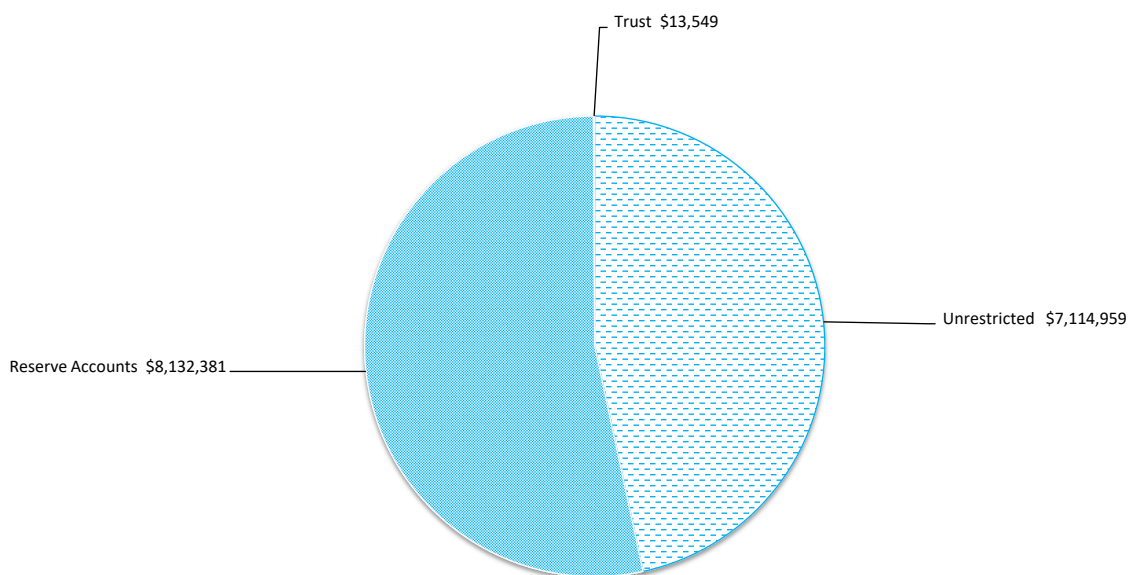
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Lake Grace Sewerage Reserve	1,727,355	130,663	0	1,858,018	1,727,355	135,503	0	1,862,858
Reserve accounts restricted by Council								
Leave Reserve	378,806	13,195	0	392,001	378,806	15,852	0	394,658
Emergency Services Reserve	30,962	1,079	0	32,041	30,962	1,296	0	32,258
Housing Reserve	1,006,651	35,065	(129,709)	912,007	1,006,650	42,125	(129,708)	919,067
Swimming Pool Reserve	921,492	239,065	0	1,160,557	921,492	238,564	0	1,160,056
Land Development Reserve	281,698	9,812	0	291,510	281,698	11,788	0	293,486
Plant Reserve	1,004,386	34,986	(423,000)	616,372	1,004,387	155,499	0	1,159,886
Recreation Reserve	556,432	329,832	(40,000)	846,264	556,432	323,288	(20,000)	859,720
Works & Services Reserve	447,176	15,577	0	462,753	447,176	18,713	0	465,889
Radio Reserve	34,340	1,196	0	35,536	34,340	1,437	0	35,777
Newdegate Stadium Floor Reserve	332,848	11,594	0	344,442	332,848	13,928	0	346,776
Office Furniture & Equipment Reserve	25,199	878	0	26,077	25,199	1,055	0	26,254
Centenary Reserve	30,063	21,744	0	51,807	30,063	21,259	0	51,322
Essential Medical Reserve	530,623	18,483	(100,000)	449,106	530,623	22,204	(100,000)	452,827
History Book Reserve	11,929	416	0	12,345	11,930	499	0	12,429
AIM Hospital Museum Reserve	56,743	1,977	0	58,720	56,743	2,375	0	59,118
	7,376,704	865,562	(692,709)	7,549,557	7,376,704	1,005,385	(249,708)	8,132,381

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	3,374,485	3,374,485	365,941	(3,008,544)
Buildings - non-specialised	335,138	335,138	156,448	(178,690)
Buildings - specialised	962,413	962,413	243,892	(718,521)
Plant and equipment	1,544,000	1,544,000	1,116,331	(427,669)
Acquisition of property, plant and equipment	6,216,036	6,216,036	1,882,612	(4,333,424)
Infrastructure - roads	5,687,583	5,687,584	5,247,261	(440,323)
Infrastructure - parks, gardens, recreation facilities	863,669	863,669	494,792	(368,877)
Infrastructure - urban infrastructure	100,738	100,738	63,572	(37,166)
Acquisition of infrastructure	6,651,990	6,651,991	5,805,624	(846,366)
Total capital acquisitions	12,868,026	12,868,027	7,688,236	(5,179,790)
Capital Acquisitions Funded By:				
Capital grants and contributions	6,761,795	6,761,795	3,644,963	(3,116,832)
Other (disposals & C/Fwd)	420,000	420,000	528,798	108,798
Reserve accounts				
Housing Reserve	129,709	129,708	129,708	0
Plant Reserve	423,000	0	0	0
Recreation Reserve	40,000	0	20,000	20,000
Essential Medical Reserve	100,000	100,000	100,000	0
Contribution - operations	4,993,522	5,456,524	3,264,767	(2,191,757)
Capital funding total	12,868,026	12,868,027	7,688,236	(5,179,791)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

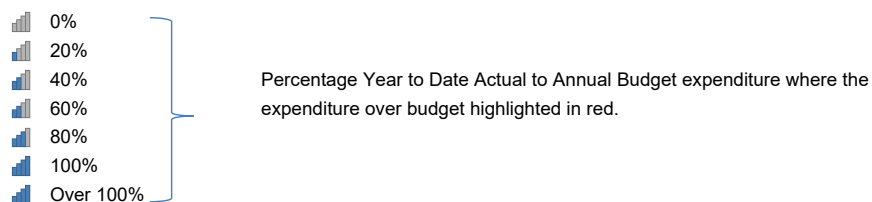
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

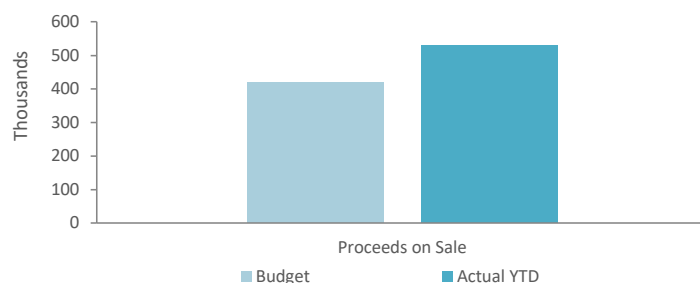
Level of completion indicators



		Adopted		YTD Actual	Variance (Under)/Over
Account Description		Budget	YTD Budget		
		\$	\$	\$	\$
Land					0
E137260	Lake Grace Residential Land	3,346,735	3,346,735	338,191	3,008,544
E137350	Lake Grace Industrial Land	27,750	27,750	27,750	0
Buildings - Non Specialised					0
E091960 (9196023)	1 Quondong Ct Cap Exp	9,200	9,200	9,200	0
E091960 (9196034)	5 Banksia Pl Cap Exp	37,196	37,196	0	37,196
E091960 (9196054)	36 Bennett St Cap Exp	38,000	38,000	0	38,000
E091960 (9196074)	54A Bennett St Cap Exp	28,800	28,800	17,540	11,260
E091960 (9196087)	Staff Housing 8 Wattle Drive Cap Exp	40,000	40,000	0	40,000
E091960 (9196114)	3 Clark Ave Cap Exp	52,233	52,233	0	52,233
E092006 (9200015)	84 Bennett Street Wachs Housing Cap Exp	129,709	129,709	129,708	1
Buildings - Specialised					0
E091970 (9197094)	65A Bennett St Capital	38,000	38,000	36,644	1,356
E092120 (ILULG)	Ilu Lot 107 Bennett St Lake Grace Cap Exp	5,000	5,000	0	5,000
E107715 (1071044)	Lake Grace Community Bus Shed Cap Exp	15,000	15,000	0	15,000
E111007 (LGPHCAP)	Lake Grace Public Hall Cap Exp	67,000	67,000	8,830	58,170
E111007 (LGVHCAP)	Lake Grace Lakes Village Hall Cap Exp	40,000	40,000	0	40,000
E111007 (NGPHCAP)	Newdegate Public Hall Cap Exp	20,000	20,000	0	20,000
E111007 (VLPHCAP)	Varley Hall - Cap Exp	40,000	40,000	0	40,000
E113152 (113006)	Lake Grace Sports Pavilion Capital Exp	71,000	71,000	39,495	31,505
E113152 (113018)	Lg Sporting Precinct - Final Stage Cap Ex	14,662	14,662	5,961	8,701
E113152 (B63CAP)	Newdegate Recreation Centre Cap Exp	125,000	125,000	44,616	80,384
E113152 (B43CAP)	Newdegate Golf & Bowling Club Cap Exp	7,000	7,000	0	7,000
E116106	Lot 352 Stubbs St (Pink Building) Cap Exp	50,000	50,000	0	50,000
E117041 (1170014)	Aim Building Capital	15,000	15,000	15,000	0
E117042 (1170084)	Rsl Hall Capex	14,344	14,344	0	14,344
E121502 (121304)	Lake Grace Depot - Cap Exp	175,000	175,000	29,670	145,330
E121502 (121305)	Newdegate Depot - Cap Exp	60,000	60,000	53,900	6,100
E132500 (1325014)	Visitor Centre Improvements Cap Exp	45,407	45,407	9,776	35,631
E132502 (1322052)	Hainesworth Museum Shed	160,000	160,000	0	160,000
Furniture & Equipment					0
Plant & Equipment					0
E042550 (LG001CA)	CEO Vehicle	110,000	110,000	110,456	(456)
E077054 (1825CAP)	Doctors Vehicle	55,000	55,000	39,315	15,685
E123059 (PL28CAP)	Skid Steer Plant Trailer	68,000	68,000	52,500	15,500
E123059 (PL37CAP)	NGT Community Bus	275,000	275,000	270,254	4,746
E123059 (PL04CAP)	6 Wheel Tip Truck	380,000	380,000	0	380,000
E123059 (PL40CAP)	New Cat Cs16 Roller	215,000	215,000	214,833	167
E123059 (PL41CAP)	Isuzu Ute Infrastructure/Works Supervisor	56,000	56,000	53,035	2,965
E123059 (PL42CAP)	Loader	340,000	340,000	331,057	8,943
E132504 (1325042)	Variable Message Sign Trailers	45,000	45,000	44,881	119
Infrastructure - Roads					0
E121300	Roadworks Capital Renewal	5,687,584	5,687,584	5,247,261	440,323
Parks, Gardens, Recreation Facilities					0
E107259 (113061)	Lake King Cemetery New Fence	65,860	65,860	65,860	0
E112525 (LGPLCAP)	Lake Grace Swimming Pool Cap Exp	29,970	29,970	29,970	0
E113175 (113048)	Lake Grace Sporting Complex Entry Cap Exp	15,750	15,750	15,296	454
E113175 (113055)	Jam Patch New Bbq & Picnic Shelters Cap Exp	29,728	29,728	29,728	0
E113175 (113075)	Lake King Park Upgrade Cap Exp	87,300	87,300	79,259	8,041
E113175 (113076)	Jam Patch - New Walk Way Cap Exp	200,000	200,000	0	200,000
E113175 (113079)	Newdegate Bowling Club Reconstruction And Resurfacing Project	110,061	110,061	110,061	(0)
E132503 (1325031)	Lg Lookout Upgrade	260,000	260,000	121,676	138,324
E136118 (1361181)	Regional Drought Resilience - 2 Water Tanks	65,000	65,000	42,942	22,058
Sewerage					0
Urban Infrastructure					0
E101043 (1010431)	Lake Grace & Newdegate Recycling Stations	4,500	4,500	0	4,500
E136501 (136008)	Dempster Rock Dam Revitalisation (Cwsp)	35,000	35,000	2,334	32,666
E136501 (136009)	Newdegate Airstrip Dam (Cwsp)	61,238	61,238	61,238	0
		12,868,027	12,868,027	7,688,236	5,179,790

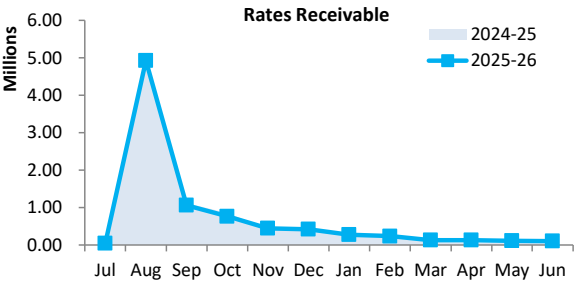
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
225	PLVU56 - 2023 Toyota Landcruiser WGN	101,210	100,000	0	(1,210)	99,847	97,492	0	(2,355)
196	PLVU53 - 2022 Mitsub Pajero Sport GXL	28,597	25,000	0	(3,597)	27,826	27,273	0	(553)
175	PROL10 - 2020 Multipac Steel Drum Roller	92,747	75,000	0	(17,747)	91,485	54,496	0	(36,989)
187	PLVU52 - 2021 Ford Ranger Dual Cab	25,352	15,000	0	(10,352)	25,336	21,909	0	(3,427)
150	PL0D07 - 2019 Volvo L90F Wheel Loader	193,430	200,000	6,570	0	197,313	200,000	2,687	0
1284	PCB02 - 2008 Mitsub Fuso Rosa Bus	15,725	5,000	0	(10,725)	0	0	0	0
1400	PTRA05 - 2013 Fast-fill Trailer	0	0	0	0	415	454	39	0
167	PTCK21 - 2021 Izuzu 9 Ton Tip Truck	0	0	0	0	86,991	105,575	18,584	0
123	PTCK19 - 2017 Mitsubishi Fuso Canter Cat	0	0	0	0	23,682	19,184	0	(4,498)
1411	Digga Bucket Broom Sweeper Unit	0	0	0	0	48	455	407	0
1410	Digga 6-way Dozer Blade	0	0	0	0	22	454	432	0
1450	PROL09 - Tow Behind Multi-tyre Roller	0	0	0	0	13,038	909	0	(12,129)
1435	Asset Number 1435 - Bonne Broom Sweep	0	0	0	0	0	420	420	0
1283	PTRA23 - Radar Speed Display Trailer	0	0	0	0	955	177	0	(778)
		457,061	420,000	6,570	(43,631)	566,957	528,798	22,569	(60,729)



7 RECEIVABLES

Rates receivable	30 June 2025	30 Jun 2026
	\$	\$
Opening arrears previous year	56,487	46,707
Levied this year	4,977,436	5,462,949
Less - collections to date	(4,987,216)	(5,405,613)
Net rates collectable	46,707	104,043
% Collected	99.1%	98.1%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(242)	171,900	4,855	111	2,514	179,139
Percentage	(0.1%)	96.0%	2.7%	0.1%	1.4%	
Balance per trial balance						
Trade receivables	(242)	170,785	4,855	111	0	175,510
Other receivables					3,629	3,629
Total receivables general outstanding						179,139

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

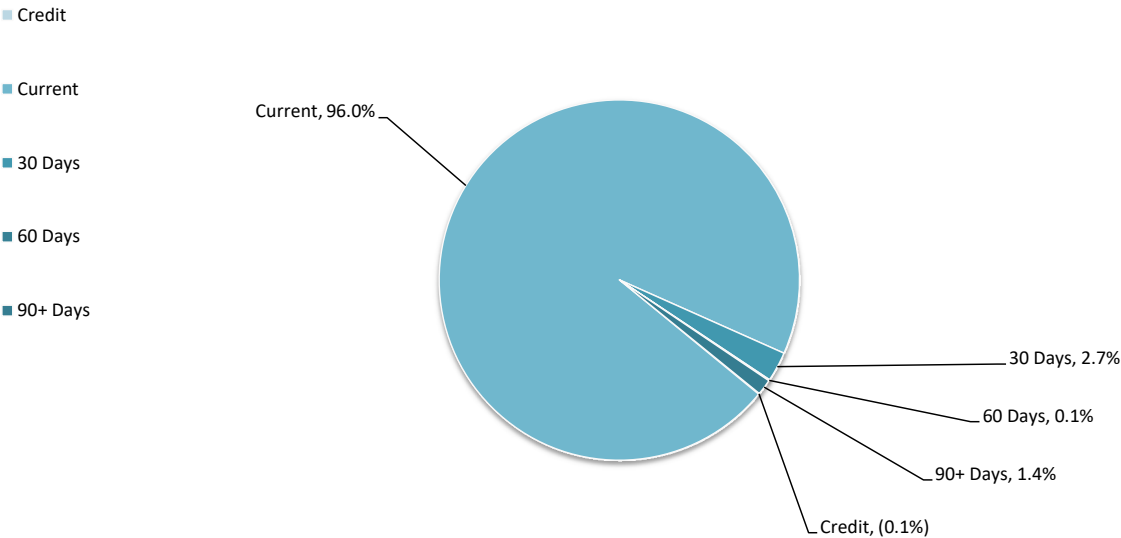
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 June 2026
Other current assets	\$	\$	\$	\$
Inventory				
Fuel	34,505	162,804	(171,404)	25,905
Total other current assets	34,505	162,804	(171,404)	25,905

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

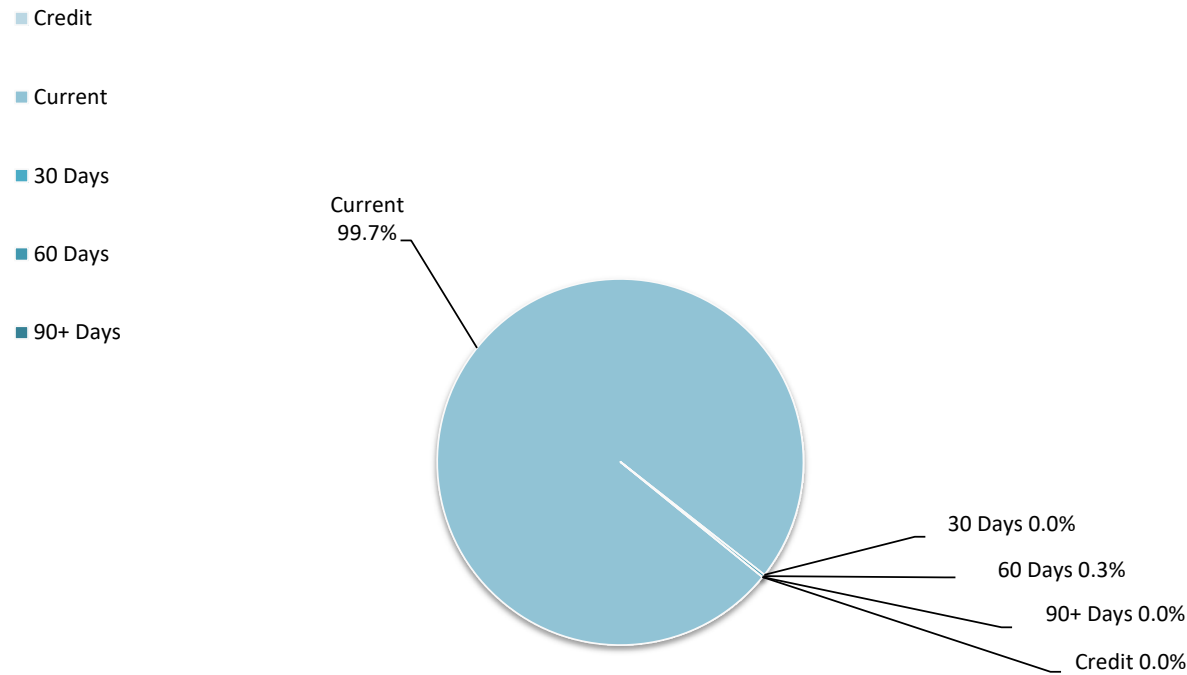
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	355,870	3	921	0	356,794
Percentage	0.0%	99.7%	0.0%	0.3%	0.0%	
Balance per trial balance						
Sundry creditors	0	355,870	3	921	0	356,794
Accrued salaries and wages		105,653				105,653
Accrued Interest		20,339				20,339
ESL Levied & Prepaid rates		20,538				20,538
Liabilities held for Others - Prepaid Rates		6,694				6,694
Total payables general outstanding						510,018
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



10 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Office Refurbishment	L181	156,343	0	0	(22,491)	(22,491)	133,852	133,852	(9,468)	(9,510)
Staff Housing & CEO's Residence	L204	280,503	0	0	(49,984)	(49,984)	230,519	230,519	(4,212)	(4,216)
LG Sports Pavillion	L182	45,886	0	0	(22,228)	(22,228)	23,658	23,658	(2,527)	(2,612)
LG Residential Land	L189	73,239	0	0	(12,959)	(12,958)	60,280	60,281	(4,805)	(4,808)
Purchase & Develop Industrial Lanc	L203	311,277	0	0	(60,397)	(60,397)	250,880	250,880	(6,475)	(6,489)
WACHS Housing	L205	750,000	0	0	(34,241)	(34,241)	715,759	715,759	(42,169)	(42,096)
		1,617,248	0	0	(202,299)	(202,299)	1,414,949	1,414,949	(69,657)	(69,731)
Total		1,617,248	0	0	(202,299)	(202,299)	1,414,949	1,414,949	(69,657)	(69,731)
Current borrowings		202,299					208,984			
Non-current borrowings		1,414,949					1,205,965			
		1,617,248					1,414,949			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2026
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Capital grant/contributions liabilities		12,492	0	5,569,159	(3,571,677)	2,009,974
Total other liabilities		12,492	0	5,569,159	(3,571,677)	2,009,974
Employee Related Provisions						
Provision for annual leave		230,716	0	16,347	0	247,063
Provision for long service leave		244,593	47,383	3,957	0	295,933
Total Provisions		475,309	47,383	20,304	0	542,996
Total other current liabilities		487,801	47,383	5,589,463	(3,571,677)	2,552,970

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 1:

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2026	Current Liability 30 Jun 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grants Commission - General	0	0	0	0	0	1,030,175	1,030,175	2,856,549
Grants Commission - Roads	0	0	0	0	0	852,703	852,703	2,486,535
Grant - DFES LGGS Operating	0	0	0	0	0	125,000	125,000	125,000
Grant - DFES Op Exp	0	0	0	0	0	10,312	10,312	10,312
Grants - Senior Activities	0	0	0	0	0	1,000	1,000	0
Grants - Youth Activities	0	0	0	0	0	5,000	5,000	5,000
State Library of WA Grant	0	0	0	0	0	5,500	5,500	5,350
Grant AIM Hospital interpretation project	0	0	0	0	0	4,694	4,694	4,694
Grant - WSFN	0	0	0	0	0	185,571	185,571	141,461
Direct Grant - MRWA	0	0	0	0	0	476,803	476,803	476,803
Skeleton Weed Programm Grant	0	0	0	0	0	185,000	185,000	185,000
	0	0	0	0	0	2,881,758	2,881,758	6,296,704
Contributions								
ESL Administration Fee	0	0	0	0	0	4,000	4,000	4,000
Lake King Pavilion / Oval - Hire Fees	0	0	0	0	0	500	500	0
Contributions - Other Culture	0	0	0	0	0	1,000	1,000	0
Contributions - Street Lighting	0	0	0	0	0	10,500	10,500	11,009
Other Contributions	0	0	0	0	0	6,000	6,000	6,000
AIM Contributions	0	0	0	0	0	200	200	954
Community Gardens Grant Program 2024	0	0	0	0	0	0	0	6,364
	0	0	0	0	0	22,200	22,200	28,327
TOTALS	0	0	0	0	0	2,903,958	2,903,958	6,325,031

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2026	Current Liability 30 Jun 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Contribution To New Community Bus	0	0	0	0	0	100,000	100,000	100,000
Local Roads & Community Program	0	58,236	(58,236)	0	0	58,236	58,236	58,236
Drought & Community	0	103,490	(103,490)	0	0	103,490	103,490	103,490
Local Roads & Community Program - Public Halls, Civic Centres	0	161,617	(161,617)	0	0	161,617	161,617	161,617
Roads to Recovery	12,492	1,210,757	(1,223,249)	0	0	1,223,248	1,223,248	1,223,249
Regional Road Group	0	1,248,965	(1,243,515)	5,450	5,450	1,132,054	1,132,054	1,102,054
Local Roads & Community Program	0	334,092	(334,092)	0	0	334,092	334,092	334,092
Local Roads & Community Program	0	109,287	(109,287)	0	0	109,287	109,287	109,287
DWER Contribution toward new NGT Dam construction	0	0	0	0	0	179,830	179,830	101,542
NGT Bowling Club Reconstruction and Resurfacing Project	0	0	0	0	0	13,206	13,206	13,206
Housing Support Program Stream 2 Community Enabling								
Infrastructure - Wattle Drive Extension Cap Inc	0	2,342,715	(338,191)	2,004,524	2,004,524	3,346,735	3,346,735	338,191
	12,492	5,569,159	(3,571,677)	2,009,974	2,009,974	6,761,795	6,761,795	3,644,963

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2025	Amount Received	Amount Paid	Closing Balance 30 June 2026
	\$	\$	\$	\$
Standpipe bonds	12,774	1,275	(500)	13,549
	12,774	1,275	(500)	13,549

**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						0
1325031 - LG Lookout Upgrade	RES 14103	Capital expenses			(130,000)	(130,000)
113076 - Jam Patch - New Walk Way	RES 14103	Capital expenses		130,000		0
I030301 - Grants Commission - General	RES 14155	Operating Revenue			(89,087)	(89,087)
I030302 - Grants Commission - Road Funds	RES 14155	Operating Revenue			(100,919)	(190,006)
I160210 - Interest On Investment Municipal	RES 14155	Operating Revenue			(105,000)	(295,006)
I160215 - Interest On Investment Resrve	RES 14155	Operating Revenue		27,200		(267,806)
E042029 - Move to engineering consultants	RES 14155	Operating Expenses		60,000		(207,806)
E042140 - Additional IT Changeover costs, Executive Staff Laptops	RES 14155	Operating Expenses			(48,000)	(255,806)
I042442 - Dept Education LK Oval 24/25 (will have further income for 25/26)	RES 14155	Operating Revenue		25,200		(230,606)
512013 - AWARE 25/26 Grant Funding co-contribution \$4,248	RES 14155	Operating Expenses		26,842		(203,764)
I051450 - AWARE 25/26 Grant Funding \$10,312	RES 14155	Operating Revenue			(19,688)	(223,452)
E052270 - Contract Ranger Services	RES 14155	Operating Expenses			(5,000)	(228,452)
175001 - Larviciding Equipment & Pesticide	RES 14155	Operating Expenses		3,000		(225,452)
175001 - Mosquito Control	RES 14155	Operating Expenses		2,000		(223,452)
7703022 - Medical Centres - Building Mtc	RES 14155	Operating Expenses			(5,000)	(228,452)
7703052 - LG Medical Centre - Garden Mtc - Gardening Invoices	RES 14155	Operating Expenses		5,000		(223,452)
BLD25 - Lake Grace Medical Centre - Operating Costs	RES 14155	Operating Expenses		5,000		(218,452)
VLG1825 - Doctor Vehicle LG1825	RES 14155	Operating Expenses		5,000		(213,452)
8300022 - Lake Grace Playgroup - Building Mtc - Completion of LRCIP project (not claimed under program)	RES 14155	Operating Expenses			(3,000)	(216,452)
8300022 - Lake Grace Playgroup - Building Mtc - Completion of LRCIP project (not claimed under program)	RES 14155	Operating Expenses			(4,000)	(220,452)
8300042 - Lake Grace Playgroup - Playground Mtc - Completion of LRCIP project (not claimed under program)	RES 14155	Operating Expenses		7,000		(213,452)
I083210 - Local Roads & Community Program amendments	RES 14155	Capital Revenue			(683)	(214,135)
E087101 - Youth Activities Exp increase by \$2,000 due to The Next Gen Arts grant	RES 14155	Operating Expenses			(2,000)	(216,135)
E087101 - Youth Activities Exp decrease due to Creativity for Schools grant decrease	RES 14155	Operating Expenses		60,000		(156,135)
I087010 - Youth Activities - Will not be applying for Youth Week WA Grant this year	RES 14155	Operating Revenue			(3,000)	(159,135)
I087010 - Youth Activities additional grant - The Next Gen Arts grant	RES 14155	Operating Revenue		5,000		(154,135)
I087011 - Grant reduction - DLGSC Creativity for Schools	RES 14155	Operating Revenue			(60,000)	(214,135)
9200015 - 84 Bennett Street WACHS Housing - offset by Reserve Transfer	RES 14155	Capital Expenses			(63,844)	(277,979)
I092410 - Delay in WACHS Housing lease	RES 14155	Operating Revenue			(6,500)	(284,479)
SANLKT1 - Lake King Tip - Tyre disposal and Tip Front Fence & Gates	RES 14155	Operating Expenses			(9,000)	(293,479)
SANLKT1 - Lake King Tip - Tyre disposal and Tip Front Fence & Gates	RES 14155	Operating Expenses			(10,000)	(303,479)
SANLKT1 - Lake King Tip - Tyre disposal and Tip Front Fence & Gates	RES 14155	Operating Expenses			(30,000)	(333,479)
SANNGTI - Newdegate Tip expenses decrease	RES 14155	Operating Expenses		9,000		(324,479)
SANNGTI - Newdegate Tip expenses decrease	RES 14155	Operating Expenses		10,000		(314,479)
SANNGTI - Newdegate Tip expenses decrease	RES 14155	Operating Expenses		30,000		(284,479)
CEMLK - Lake King Cemetery Maintenance expenses decrease	RES 14155	Operating Expenses		12,560		(271,919)
TOILKWA - Lake King Public Toilets Cleaning Wages & Materials expenses decrease	RES 14155	Operating Expenses		10,000		(261,919)
TOIVLWA - Varley Public Toilets Cleaning Wages & Materials expenses increase	RES 14155	Operating Expenses			(10,000)	(271,919)

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
113061 - Lake King Cemetery New Fence expenses increase	RES 14155	Capital Expenses			(12,560)	(284,479)
I111413 - Local Roads & Community Program amendments	RES 14155	Capital Revenue			(215,884)	(500,363)
I111414 - Local Roads & Community Program amendments	RES 14155	Capital Revenue			(15,750)	(516,113)
E112020 - Lake Grace Pool expenses increase	RES 14155	Operating Expenses			(10,000)	(526,113)
E112021 - Newdegate Pool - Late start to season	RES 14155	Operating Expenses		6,000		(520,113)
E112021 - Newdegate Pool - Late start to season	RES 14155	Operating Expenses		4,000		(516,113)
113055 - Jam Patch New Bbq & Picnic Shelters Cap Exp	RES 14155	Capital Expenses			(2,990)	(519,103)
113079 - Newdegate Bowling Club Reconstruction and Resurfacing Project Additional cost	RES 14155	Capital Expenses			(27,606)	(546,709)
113022 - Ngt Pioneer Park - Buildings expenses decrease	RES 14155	Operating Expenses		2,000		(544,709)
113022 - Ngt Pioneer Park - Buildings expenses decrease	RES 14155	Operating Expenses		3,000		(541,709)
I113183 - Ngt Bowling green overspend reimbursement	RES 14155	Capital Revenue		13,206		(528,503)
E115022 - State Library of WA Grant	RES 14155	Operating Expenses			(5,000)	(533,503)
E115025 - Varley Library Operating expenses increase	RES 14155	Operating Expenses			(200)	(533,703)
I115901 - State Library of WA Grant	RES 14155	Operating Revenue		5,000		(528,703)
1160033 - Old St John Building NGT expenses increase	RES 14155	Operating Expenses			(500)	(529,203)
E116047 - Lot 352 Stubbs Street (Pink Building) Bld Mtc expenses increase	RES 14155	Operating Expenses			(3,000)	(532,203)
E116054 - Newdegate Cricket Club nets project - Shire Contribution	RES 14155	Operating Expenses			(20,000)	(552,203)
1170072 - Lake Grace Railway Building Mtc expenses decrease	RES 14155	Operating Expenses		3,500		(548,703)
1170072 - Lake Grace Railway Building Mtc expenses decrease	RES 14155	Operating Expenses		5,400		(543,303)
1170072 - Lake Grace Railway Building Mtc expenses decrease	RES 14155	Operating Expenses		1,100		(542,203)
1210523 - Crooks/Kent Slk 0.0-4.0 expenses increase	RES 14155	Capital Expenses			(114,824)	(657,027)
1213042 - Bairstow Road Slk 3.76 - 8.72 expenses decrease	RES 14155	Capital Expenses		150,000		(507,027)
1213048 - West Kuender Rd Seal Slk 6.40-11.40 Second Coat Seal	RES 14155	Capital Expenses			(184,000)	(691,027)
1213050 - Aylemore Slk 8.80 - 13.80 Second Coat Seal	RES 14155	Capital Expenses			(77,850)	(768,877)
1213051 - Naisbitt Rd Slk 0 - 3.10 - Meant to be Crooks/Kent	RES 14155	Capital Expenses		101,201		(667,676)
1213054 - Biddy Camm Rd Slk 4.25-12.07 Second Coat Seal	RES 14155	Capital Expenses			(283,000)	(950,676)
121302 - LG Footpath expenses decrease	RES 14155	Capital Expenses		50,000		(900,676)
121303 - NGT Footpath expenses decrease	RES 14155	Capital Expenses		50,000		(850,676)
121305 - Newdegate Depot - Replace chain mesh fence around entire site	RES 14155	Capital Expenses			(30,000)	(880,676)
I121771 - Regional Road Group - Additional grant funding	RES 14155	Capital Revenue		592,054		(288,622)
122703 - Engineering Consultant: Road Asset Condition Assessment System (RACAS) Pick-up + Strategic Road Plan	RES 14155	Operating Expenses			(60,000)	(348,622)
I121782 - Local Roads & Community Program amendments	RES 14155	Capital Revenue		213,784		(134,838)
1260022 - Lake Grace Airstrip Maintenance expenses decrease	RES 14155	Operating Expenses		6,000		(128,838)
1260022 - Lake Grace Airstrip Maintenance expenses decrease	RES 14155	Operating Expenses		4,000		(124,838)
1260032 - Newdegate Airstrip Maintenance expenses decrease	RES 14155	Operating Expenses		5,000		(119,838)

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
1260042 - Lake King Airstrip Maintenance expenses decrease	RES 14155	Operating Expenses		5,000		(114,838)
1265012 - Lake Grace Airstrip - Building Maintenance expenses decrease	RES 14155	Operating Expenses		5,000		(109,838)
1310012 - Noxious Weeds expenses decrease	RES 14155	Operating Expenses		5,000		(104,838)
HISTBK - History Books - half to be carried forward to 26/27	RES 14155	Operating Expenses		6,000		(98,838)
LOCAL - Local Promotion - AIM celebrations expenses decrease	RES 14155	Operating Expenses		10,000		(88,838)
STATEWD - Statewide Promotion - photographer expenses decrease	RES 14155	Operating Expenses		10,000		(78,838)
132005 - Harvest Festival savings	RES 14155	Operating Expenses		3,000		(75,838)
CHRSTMS - Christmas savings	RES 14155	Operating Expenses		10,000		(65,838)
EXHIBIT - Exhibition expenses decrease - grant application not happening	RES 14155	Operating Expenses		60,000		(5,838)
1325031 - Lg Lookout Upgrade expenses increase	RES 14155	Capital Expenses			(130,000)	(135,838)
I132003 - No longer applying for Australia Day grant	RES 14155	Operating Revenue			(10,000)	(145,838)
I132414 - No longer applying for DLGSC Arts Activities in Regional Communities grant	RES 14155	Operating Revenue			(60,000)	(205,838)
E133010 - Salaries & Wages - Building expenses decrease	RES 14155	Operating Expenses		10,000		(195,838)
1361181 - Regional Drought Resilience - 2 water tanks Exp	RES 14155	Capital Expenses			(65,000)	(260,838)
136009 - Newdegate Airstrip Dam (Cwsp) expenses increase	RES 14155	Capital Expenses			(8,181)	(269,019)
I134413 - Increase of DWER Contribution toward new NGT Dam construction	RES 14155	Capital Revenue		7,949		(261,070)
I134413 - Additional Grant - Regional Drought Resilience - 2 water tanks	RES 14155	Capital Revenue		60,000		(201,070)
E137260 - Housing Support Program Stream 2 Community Enabling Infrastructure Exp	RES 14155	Capital Expenses			(3,346,735)	(3,547,805)
E137350 - Lake Grace Industrial Land Cap Exp Reduction - carried forward to 26/27	RES 14155	Capital Expenses		300,000		(3,247,805)
I150038 - Housing Support Program Stream 2 Community Enabling Infrastructure Inc	RES 14155	Capital Revenue		3,346,735		98,930
Transfers from Recreation Reserve - Newdegate Bowling Club Reconstruction and Resurfacing Project - Shire of Lake Grace contribution	RES 14155			20,000		118,930
Transfers from Recreation Reserve - Newdegate Cricket Club nets project - Shire Contribution	RES 14155			20,000		138,930
Transfers from Housing Reserve - WACHS Housing	RES 14155			63,844		202,774
Transfers from Land Development Reserve - Industrial Land moved to 26/27	RES 14155				(200,000)	2,774
E137350 - Lake Grace Industrial Land Cap Exp	RES 14178	Capital expenses			(27,750)	(24,976)
9196023 - 1 Quondong Ct Cap Exp	RES 14178	Capital expenses		3,300		(21,676)
113014 - Lake King Sports Pavilion Cap Ex	RES 14178	Capital expenses		10,000		(11,676)
136008 - Dempster Rock Dam Revitalisation (CWSP)	RES 14178	Capital expenses			(35,000)	(46,676)
I134413 - Grants & Contributions – Other Economic Services	RES 14178	Capital revenue		48,288		1,612
111114120.180 - Insurance Claim	RES 14197	Operating revenue		20,973		22,585
LGPLCAP - Lake Grace Swimming Pool Cap	RES 14197	Capital expenses			(29,970)	(7,385)
1170084 - RSL Hall Cap Exp	RES 14197	Capital expenses		8,997		1,612
1170084 - RSL Hall Cap Exp	RES 14197	Capital expenses		6,659		8,271
1170082 - RSL Hall Maintenance	RES 14197	Operating expenses			(5,000)	3,271
113055 - Jam Patch New Bbq & Picnic Shelters	RES 14197	Capital expenses			(1,659)	1,612
				5,688,792	(5,687,180)	1,612

SHIRE OF LAKE GRACE

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 July 2026**

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	5,306,650	0	0	0		
Rates excluding general rates	336,838	0	0	0		
Grants, subsidies and contributions	1,559,260	544,062	543,534	(528)	(0.10%)	
Fees and charges	621,009	31,817	32,226	409	1.29%	
Interest revenue	661,941	18,916	19,906	990	5.23%	
Other revenue	364,867	8,978	8,376	(602)	(6.71%)	
Profit on asset disposals	30,431	0	0	0		
Fair value adjustments to financial assets at fair value through profit or loss	94,448	0	0	0		
	8,975,444	603,773	604,042	269	0.04%	
Expenditure from operating activities						
Employee costs	(3,433,814)	(324,856)	(311,148)	13,708	4.22%	
Materials and contracts	(5,123,941)	(535,455)	(509,937)	25,518	4.77%	
Utility charges	(376,975)	(20,449)	(9,914)	10,535	51.52%	▲
Depreciation	(8,954,409)	(745,891)	0	745,891	100.00%	▲
Finance costs	(63,868)	(5,621)	(3,251)	2,370	42.16%	
Insurance	(285,022)	(142,486)	(144,828)	(2,342)	(1.64%)	
Other expenditure	(430,161)	(32,017)	(29,015)	3,002	9.38%	
Loss on asset disposals	(46,879)	0	0	0		
	(18,715,069)	(1,806,775)	(1,008,093)	798,682	44.20%	
Amounts excluded from operating activities	2(c) 8,876,409	745,973	82	(745,891)	(99.99%)	▼
Amount attributable to operating activities	(863,216)	(457,029)	(403,969)	53,060	11.61%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	5,046,680	0	0	0		
Proceeds from disposal of property, plant and equipment	415,000	0	0	0		
	5,461,680	0	0	0		
Outflows from investing activities						
Acquisition of property, plant and equipment	(5,678,726)	(102,393)	(5,577)	96,816	94.55%	▲
Acquisition of infrastructure	(3,952,810)	(329,256)	(359,247)	(29,991)	(9.11%)	
	(9,631,536)	(431,649)	(364,824)	66,825	15.48%	
Amount attributable to investing activities	(4,169,856)	(431,649)	(364,824)	66,825	15.48%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	766,103	0	0	0		
	766,103	0	0	0		
Outflows from financing activities						
Repayment of borrowings	(208,984)	(17,782)	(17,782)	0	0.00%	
Transfer to reserves	(559,946)	(1,686)	(1,686)	0	0.00%	
	(768,930)	(19,468)	(19,468)	0	0.00%	
Amount attributable to financing activities	(2,827)	(19,468)	(19,468)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 5,035,899	5,035,899	5,035,899	0	0.00%	
Amount attributable to operating activities	(863,216)	(457,029)	(403,969)	53,060	11.61%	▲
Amount attributable to investing activities	(4,169,856)	(431,649)	(364,824)	66,825	15.48%	▲
Amount attributable to financing activities	(2,827)	(19,468)	(19,468)	0	0.00%	
Surplus or deficit after imposition of general rates	0	4,127,753	4,247,638	119,885	2.90%	

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2026

	Actual 30 June 2026	Actual as at 31 July 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	15,247,340	14,733,291
Trade and other receivables	283,182	326,822
Inventories	25,905	44,802
TOTAL CURRENT ASSETS	15,556,427	15,104,915
NON-CURRENT ASSETS		
Trade and other receivables	3,030	3,030
Other financial assets	193,972	193,972
Property, plant and equipment	61,596,337	61,601,914
Infrastructure	245,652,805	246,012,052
TOTAL NON-CURRENT ASSETS	307,446,144	307,810,968
TOTAL ASSETS	323,002,571	322,915,883
CURRENT LIABILITIES		
Trade and other payables	510,018	688,241
Other liabilities	2,009,974	2,167,361
Borrowings	208,984	191,202
Employee related provisions	542,996	542,531
TOTAL CURRENT LIABILITIES	3,271,972	3,589,335
NON-CURRENT LIABILITIES		
Borrowings	1,205,965	1,205,965
Employee related provisions	62,689	62,689
TOTAL NON-CURRENT LIABILITIES	1,268,654	1,268,654
TOTAL LIABILITIES	4,540,626	4,857,989
NET ASSETS	318,461,945	318,057,894
EQUITY		
Retained surplus	154,135,751	153,730,014
Reserve accounts	8,132,381	8,134,067
Revaluation surplus	156,193,813	156,193,813
TOTAL EQUITY	318,461,945	318,057,894

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 20 August 2026

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Material accounting policies

Material accounting policies utilised in the preparation of these statements are as described within the 2026-27 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening	Actual as at	Actual as at
Note	1 July 2026	30 June 2026	31 July 2026
	\$	\$	\$
Current assets			
Cash and cash equivalents	15,247,640	15,247,340	14,733,291
Trade and other receivables	282,882	283,182	326,822
Inventories	25,905	25,905	44,802
	15,556,427	15,556,427	15,104,915
Less: current liabilities			
Trade and other payables	(510,018)	(510,018)	(688,241)
Other liabilities	(2,009,974)	(2,009,974)	(2,167,361)
Borrowings	(208,984)	(208,984)	(191,202)
Employee related provisions	(542,996)	(542,996)	(542,531)
	(3,271,972)	(3,271,972)	(3,589,335)
Net current assets	12,284,455	12,284,455	11,515,580
Less: Total adjustments to net current assets	2(b) (7,248,556)	(7,248,556)	(7,267,942)
Closing funding surplus / (deficit)	5,035,899	5,035,899	4,247,638

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(8,132,381)	(8,132,381)	(8,134,067)
Less: Current assets not expected to be received at end of year			
- Municipal - restricted cash, Movement in provisions	(293,207)	(293,207)	(293,207)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	208,984	208,984	191,202
Add: Current liabilities covered by funds held in reserve account			
- Capital grants In-kind contribution	573,390	573,390	573,390
- Current portion of employee benefit provisions	394,658	394,658	394,740
Total adjustments to net current assets	2(a) (7,248,556)	(7,248,556)	(7,267,942)

Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
30 June 2027	31 July 2026	31 July 2026
\$	\$	\$

(c) Amounts excluded from operating activities

Less: Profit on asset disposals	(30,431)	0	0
Less: Fair value adjustments to financial assets at fair value through profit or loss	(94,448)	0	0
Add: Loss on disposal of assets	46,879	0	0
Add: Depreciation	8,954,409	745,891	0
Movement in current liabilities associated funds held in reserve account:			
- Employee benefit provisions	0	82	82
Total amounts excluded from operating activities	8,876,409	745,973	82

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF LAKE GRACE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 JULY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2026-27 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Expenditure from operating activities			
Utility charges	10,535	51.52%	▲
Utility charges are below budget, reflecting reduced consumption			
Depreciation	745,891	100.00%	▲
Will be posted upon completion of the 2025/26 Annual Financial Statement audit			
Amounts excluded from operating activities	(745,891)	(99.99%)	▼
See note 2c - mostly due to the depreciation which will be posted upon completion of the 2025/26 Annual Financial Statement audit			
Outflows from investing activities			
Acquisition of property, plant and equipment	96,816	94.55%	▲
Majority of Capital projects have not been initiated as yet (93.62%) or in early stage of completion			

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.04 M	\$5.04 M	\$5.04 M	\$0.00 M
Closing	\$0.00 M	\$4.13 M	\$4.25 M	\$0.12 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$14.73 M	% of total
Unrestricted Cash	\$6.60 M	44.8%
Restricted Cash	\$8.13 M	55.2%
Refer to 3 - Cash and Financial Assets		

Payables	
	\$0.69 M
Trade Payables	\$0.68 M
0 to 30 Days	43.6%
Over 30 Days	56.4%
Over 90 Days	0.0%
Refer to 9 - Payables	

Receivables	
	\$0.25 M
Rates Receivable	\$0.08 M
Trade Receivable	\$0.25 M
Over 30 Days	14.4%
Over 90 Days	1.0%
Refer to 7 - Receivables	

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.86 M)	(\$0.46 M)	(\$0.40 M)	\$0.05 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$0.00 M	% Variance
YTD Budget	\$0.00 M	0.0%

Grants and Contributions		
YTD Actual	\$0.54 M	% Variance
YTD Budget	\$0.54 M	(0.1%)
Refer to 12 - Grants and Contributions		

Fees and Charges		
YTD Actual	\$0.03 M	% Variance
YTD Budget	\$0.03 M	1.3%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.17 M)	(\$0.43 M)	(\$0.36 M)	\$0.07 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.42 M	(100.0%)
Refer to 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$0.36 M	% Spent
Adopted Budget	\$3.95 M	(90.9%)
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$0.00 M	% Received
Adopted Budget	\$5.05 M	(100.0%)
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.00 M)	(\$0.02 M)	(\$0.02 M)	\$0.00 M
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	(\$0.02 M)
Interest expense	(\$0.00 M)
Principal due	\$1.40 M
Refer to 10 - Borrowings	

Reserves	
Reserves balance	\$8.13 M
Net Movement	\$0.00 M
Refer to 4 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

2 KEY INFORMATION - GRAPHICAL



Closing funding surplus / (deficit)

Month	2024-25	2025-26	2026-27
Jul	4	4	4
Aug	12	10	10
Sep	11	9	9
Oct	10	8	8
Nov	9	9	9
Dec	8	9	9
Jan	7	7	7
Feb	6	6	6
Mar	5	5	5
Apr	4	4	4
May	4	4	4
Jun	5	5	5

This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

3 CASH AND CASH EQUIVALENTS

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate
		\$	\$	\$	\$		
Municipal Bank account - CBA	Cash and cash equivalents	195,609	0	195,609	0	Commonwealth	3.75%
Term deposit 1 - Municipal Bank	Cash and cash equivalents	3,000,000	0	3,000,000	0	Commonwealth	4.84%
WATC Overnight Deposit Municipal	Cash and cash equivalents	3,353,043	0	3,353,043	0	WATC	4.30%
Petty Cash and Floats	Cash and cash equivalents	500	0	500	0	Cash on Hand	N/A
WATC Overnight Deposit Reserve	Cash and cash equivalents	0	18,286	18,286	0	WATC	4.30%
Term deposit - Reserve Bank	Cash and cash equivalents	0	8,115,781	8,115,781	0	Commonwealth	5.09%
Restricted LOGCHOP Housing	Cash and cash equivalents	44,669	0	44,669	0	Commonwealth	N/A
Rural Town Salinity Program	Cash and cash equivalents	5,403	0	5,403	0	Commonwealth	N/A
		0	0	0	13,546	Commonwealth	N/A
Total		6,599,224	8,134,067	14,733,291	13,546		
Comprising							
Cash and cash equivalents		6,599,224	8,134,067	14,733,291	13,546		
		6,599,224	8,134,067	14,733,291	13,546		

KEY INFORMATION

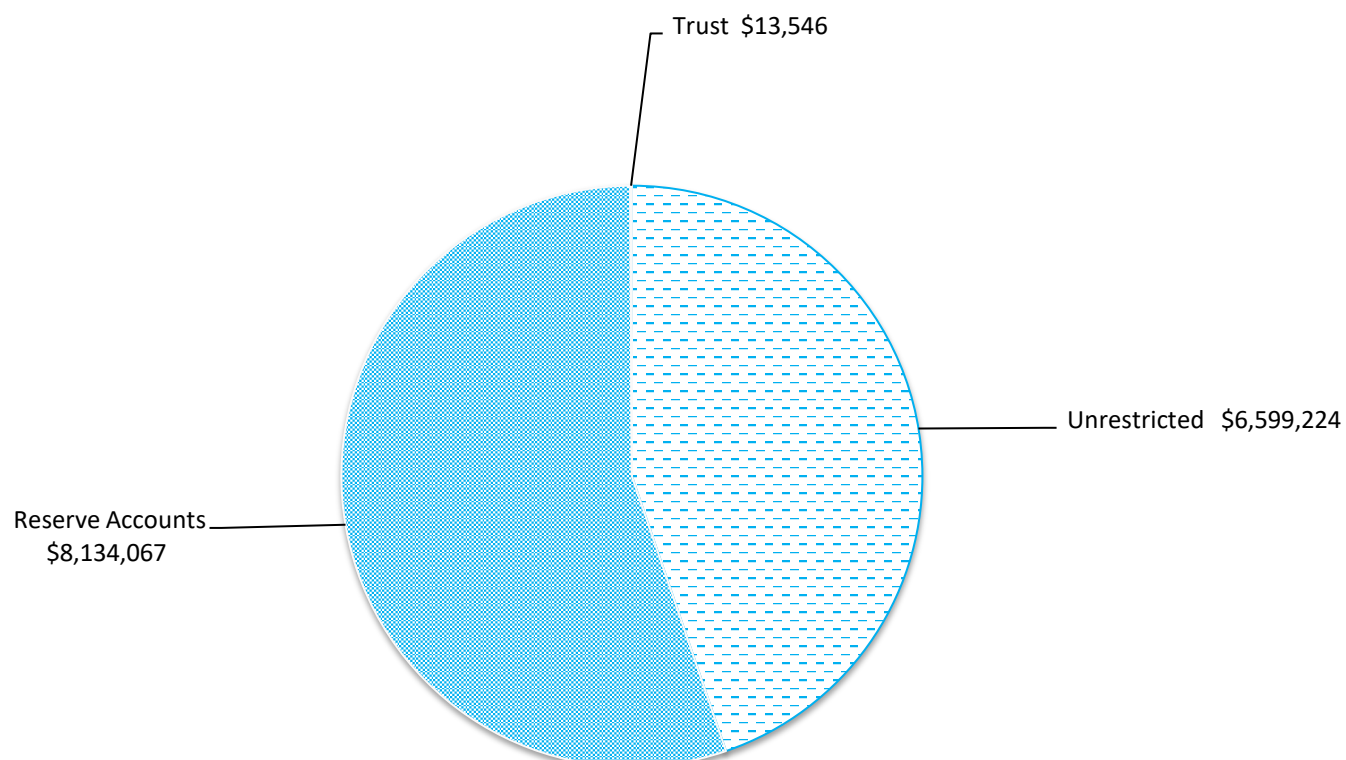
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Lake Grace Sewerage Reserve	1,862,858	64,890	(51,103)	1,876,645	1,862,858	385	0	1,863,243
Reserve accounts restricted by Council								
Leave Reserve	394,658	13,747	0	408,405	394,658	82	0	394,740
Emergency Services Reserve	32,258	1,124	0	33,382	32,258	6	0	32,264
Housing Reserve	919,067	32,014	0	951,081	919,067	191	0	919,258
Swimming Pool Reserve	1,160,056	40,409	0	1,200,465	1,160,056	241	0	1,160,297
Land Development Reserve	293,486	10,223	(200,000)	103,709	293,486	61	0	293,547
Plant Reserve	1,159,886	40,403	(415,000)	785,289	1,159,886	240	0	1,160,126
Recreation Reserve	859,720	236,914	0	1,096,634	859,720	178	0	859,898
Works & Services Reserve	465,889	16,228	0	482,117	465,889	97	0	465,986
Radio Reserve	35,777	1,246	0	37,023	35,777	8	0	35,785
Newdegate Stadium Floor Reserve	346,776	12,079	0	358,855	346,776	72	0	346,848
Office Furniture & Equipment Reserve	26,254	49,920	0	76,174	26,254	6	0	26,260
Centenary Reserve	51,322	22,484	0	73,806	51,322	10	0	51,332
Essential Medical Reserve	452,827	15,773	(100,000)	368,600	452,827	94	0	452,921
History Book Reserve	12,429	433	0	12,862	12,429	3	0	12,432
AIM Hospital Museum Reserve	59,118	2,059	0	61,177	59,118	12	0	59,130
	8,132,381	559,946	(766,103)	7,926,224	8,132,381	1,686	0	8,134,067

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	3,213,294	16,660	0	(16,660)
Land - vested in and under the control of Council	223,143	18,583	0	(18,583)
Buildings - non-specialised	783,289	65,235	5,577	(59,658)
Buildings - specialised	23,000	1,915	0	(1,915)
Furniture and equipment	1,436,000	0	0	0
Acquisition of property, plant and equipment	5,678,726	102,393	5,577	(96,816)
Infrastructure - roads	3,305,490	275,338	342,000	66,662
Infrastructure - parks, gardens, recreation facilities	597,820	49,796	17,247	(32,549)
Infrastructure - sewerage	49,500	4,122	0	(4,122)
Acquisition of infrastructure	3,952,810	329,256	359,247	29,991
Total capital acquisitions	9,631,536	431,649	364,824	(66,825)
Capital Acquisitions Funded By:				
Capital grants and contributions	5,046,680	0	0	0
Other (disposals & C/Fwd)	415,000	0	0	0
Reserve accounts				
Land Development Reserve	200,000	0	0	0
Plant Reserve	415,000	0	0	0
Essential Medical Reserve	100,000	0	0	0
Contribution - operations	3,454,856	431,649	364,824	(66,825)
Capital funding total	9,631,536	431,649	364,824	(66,825)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

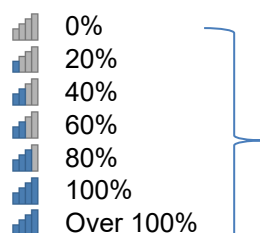
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

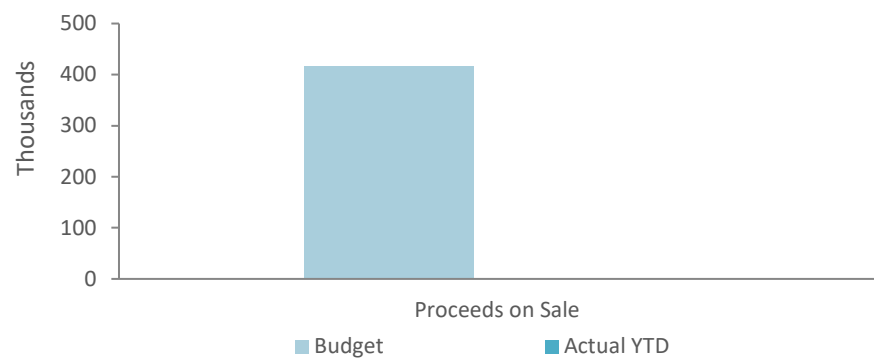


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Adopted		YTD Actual	Variance (Under)/Over
Account Description		Budget	YTD Budget		
		\$	\$	\$	\$
Land					0
E137260	Lake Grace Residential Land	3,013,294	0	0	0
E137350	Lake Grace Industrial Land	200,000	16,660	0	16,660
Buildings - Non Specialised					0
E091960 (9196014)	23 Absolon St Cap Exp	34,000	2,831	0	2,831
E091960 (9196034)	5 Banksia Pl - Cap Exp	20,000	1,666	0	1,666
E091960 (9196054)	36 Bennett St - Cap Exp	23,600	1,965	0	1,965
E091960 (9196074)	54A Bennett St - Cap Exp	7,000	582	0	582
E091960 (9196087)	8 Wattle Dr - Cap Exp	54,043	4,501	0	4,501
E091960 (9196114)	3 Clark Ave - Cap Exp	84,500	7,038	0	7,038
Buildings - Specialised					0
E077503 (B25CAP)	LG Medical Centre - Cap Exp	66,556	5,542	0	5,542
E107715 (1071044)	LG Bus Shed - Cap Exp	62,500	5,206	0	5,206
E107715 (1071045)	NGT Community Bus Shed Cap Exp	64,500	5,372	0	5,372
E111007 (LGPHCAP)	LG Public Hall - Cap Exp	45,000	3,748	0	3,748
E111007 (LGVHCAP)	Lakes Village Hall - Cap Exp	45,000	3,748	0	3,748
E111007 (LKPHCAP)	LK Hall Cap Exp	20,000	1,666	0	1,666
E111007 (NGPHCAP)	NGT Public Hall - Cap Exp	32,075	2,670	0	2,670
E111007 (VLPHCAP)	VLY Public Hall - Cap Exp	131,000	10,911	0	10,911
E113152 (113006)	LG Sports Pavilion - Cap Exp	22,305	1,856	5,577	(3,721)
E113152 (113018)	LG Sporting Precinct - Final Stage Cap Exp	50,353	4,191	0	4,191
E113152 (B63CAP)	NGT Sports Pavilion - Cap Exp	14,000	1,166	0	1,166
E116106	Lot 352 Stubbs St (Pink Building) Cap Exp	50,000	4,165	0	4,165
E132502 (1322052)	Hainsworth Museum - Cap Exp	180,000	14,994	0	14,994
Furniture & Equipment					0
E112521 (1125211)	LG Pool Cap Exp	23,000	1,915	0	1,915
Plant & Equipment					0
E042550 (LG74CAP)	MCS Vehicle	68,000	0	0	0
E042550 (LG75CAP)	MIS Vehicle	80,000	0	0	0
E042550 (LG139CA)	DCEO Vehicle	68,000	0	0	0
E123059 (P02CAP)	New Grader 26/27 FY	530,000	0	0	0
E123059 (P03CAP)	New Ute (Bldg Mtc) 26/27 FY	56,000	0	0	0
E123059 (P04CAP)	New Ute (Mtc Grader) 26/27 FY	54,000	0	0	0
E123059 (P05CAP)	New Float 26/27 FY	145,000	0	0	0
E123059 (P07CAP)	New Forklift 26/27 FY	20,000	0	0	0
E123059 (PL04CAP)	6 Wheel Tip Truck 26/27 FY	415,000	0	0	0
Infrastructure - Roads					0
E121300	Roadworks Capital Renewal	3,305,490	275,338	342,000	(66,662)
Parks, Gardens, Recreation Facilities					0
E101207 (LGTICAP)	Lake Grace Tip Cap Exp	50,000	4,165	0	4,165
E101207 (LKTICAP)	Lake King Tip Cap Exp	59,000	4,914	0	4,914
E113175 (113076)	Jam Patch - New Walk Way Cap Exp	200,000	16,660	0	16,660
E113188	LG Oval Cap Exp	36,720	3,058	0	3,058
E113293 (113201)	Lg All-Abilities Playground - Cap Exp	90,000	7,497	0	7,497
E132503 (1325031)	LG Lookout Upgrade	140,000	11,662	0	11,662
E136118 (1361181)	Regional Drought Resilience - 2 Water Tanks	22,100	1,840	17,247	(15,407)
Urban Infrastructure					0
E101043 (1010431)	LG / NGT New Recycling Stations	4,500	374	0	374
E136501 (136008)	Dempster Rock Dam Revitalisation (CWSP)	45,000	3,748	0	3,748

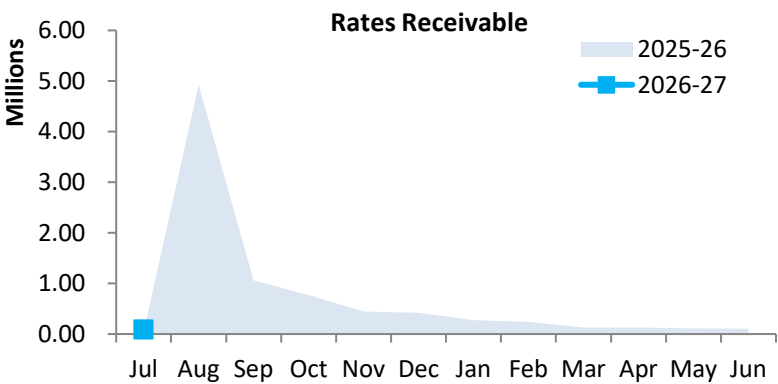
6 DISPOSAL OF ASSETS

Asset		Budget				YTD Actual			
		Net Book				Net Book			
		Ref.	Asset description	Value	Proceeds	Profit	(Loss)	Value	Proceeds
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
268	PLVU63 2024 Isuzu MUX	49,676	45,000	0	(4,676)	0	0	0	0
264	PLVU60 2024 Ford Everest Sport	58,130	60,000	1,870	0	0	0	0	0
265	PLVU61 2024 Isuzu MUX	46,276	45,000	0	(1,276)	0	0	0	0
1372	PGRA08 2020 Cat 140 Grader	224,434	190,000	0	(34,434)	0	0	0	0
1355	PLVU10 2010 Ford Ranger Single Cab	2,248	4,000	1,752	0	0	0	0	0
172	PLVU48 2020 Ford Ranger Single Cab	22,231	18,000	0	(4,231)	0	0	0	0
1242	PTRA18 2007 Earnshaw Tri-axle Drop Deck f	13,791	35,000	21,209	0	0	0	0	0
1445	PFKL02 2008 Hyster Forklift	2,400	8,000	5,600	0	0	0	0	0
1284	PCB02 carried over from 25/26 FY	12,262	10,000	0	(2,262)	0	0	0	0
		431,448	415,000	30,431	(46,879)	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2026	31 Jul 2026
	\$	\$
Opening arrears previous year	46,707	104,043
Levied this year	5,462,949	0
Less - collections to date	(5,405,613)	(23,566)
Net rates collectable	104,043	80,477
% Collected	98.1%	22.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(206)	211,193	32,971	0	2,386	246,345
Percentage	(0.1%)	85.7%	13.4%	0.0%	1.0%	
Balance per trial balance						
Trade receivables	(206)	211,193	32,971	0	0	243,959
Other receivables	0	2,386	0	0	0	2,386
Total receivables general outstanding						246,345

Amounts shown above include GST (where applicable)

KEY INFORMATION

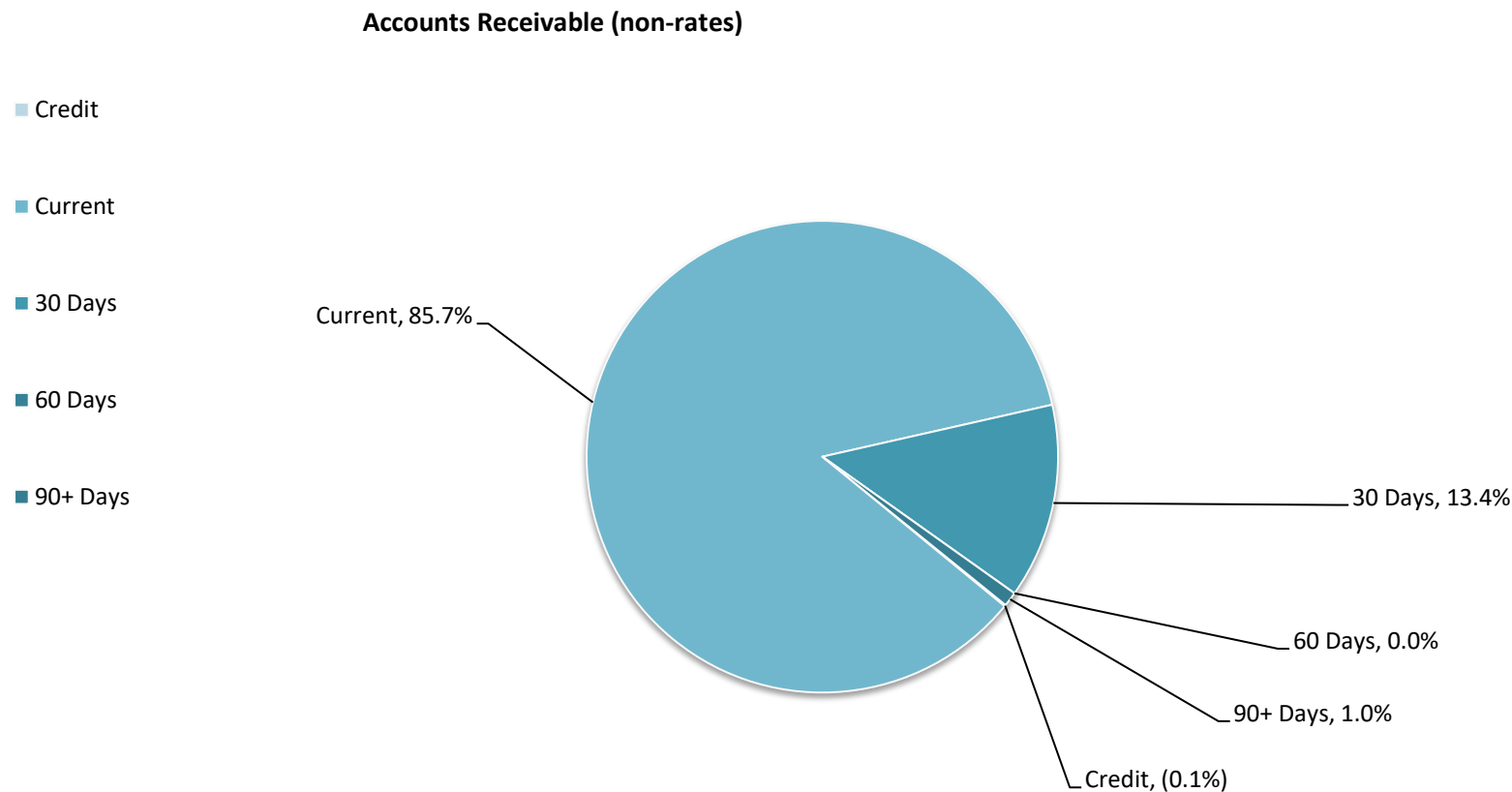
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF LAKE GRACE
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JULY 2026

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 31 July 2026
Other current assets	\$	\$	\$	\$
Inventory				
Fuel	25,905	37,195	(18,298)	44,802
Total other current assets	25,905	37,195	(18,298)	44,802
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.
 Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

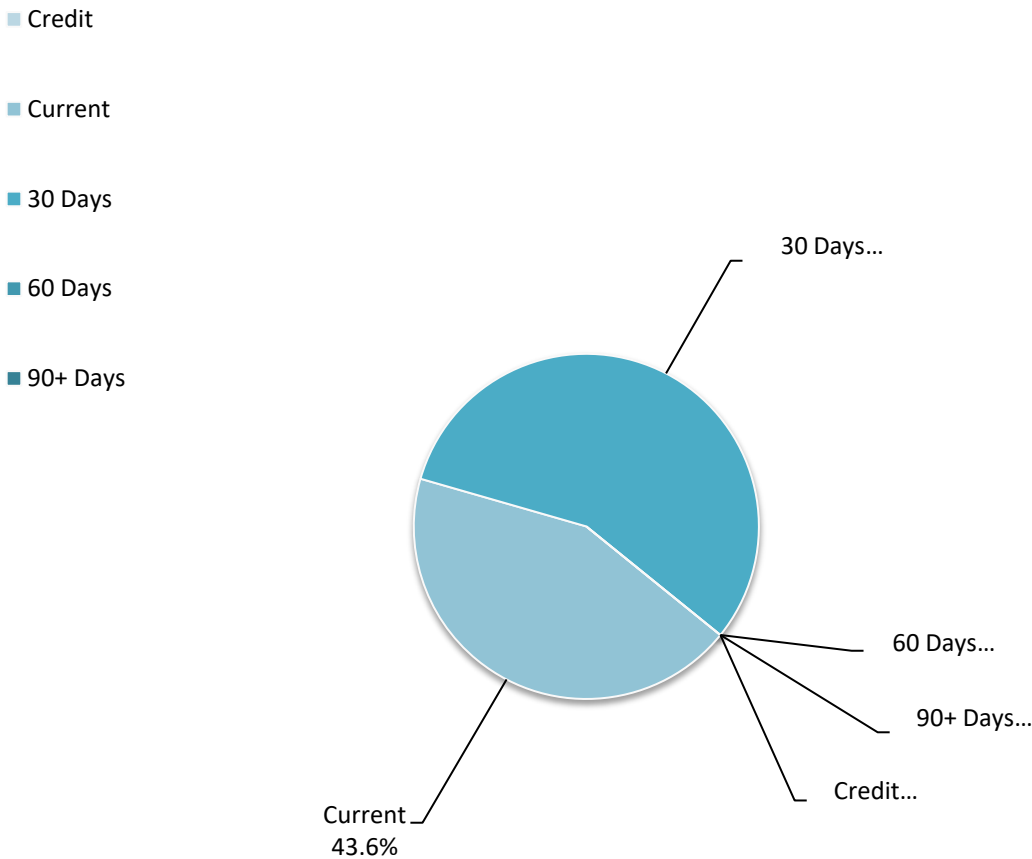
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	296,716	383,467	0	0	680,183
Percentage	0.0%	43.6%	56.4%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	0	296,716	383,467	0	0	680,183
ESL Levied & Prepaid rates		1,364				1,364
Liabilities held for Others - Prepaid Rates		6,694				6,694
Total payables general outstanding						688,241
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

10 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2026	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Office Refurbishment	L181	133,852	0	0	0	(23,810)	133,852	110,042	2,028	(8,444)
Staff Housing & CEO's Residence	L204	230,519	0	0	0	(50,431)	230,519	180,088	(502)	(3,487)
LG Sports Pavillion	L182	23,658	0	0	0	(23,657)	23,658	1	330	(1,430)
LG Residential Land	L189	60,281	0	0	0	(13,753)	60,281	46,528	(248)	(3,936)
Purchase & Develop Industrial Land	L203	250,880	0	0	0	(61,312)	250,880	189,568	(134)	(5,329)
WACHS Housing	L205	715,759	0	0	(17,782)	(36,021)	697,977	679,738	(4,724)	(41,242)
Total		1,414,949	0	0	(17,782)	(208,984)	1,397,167	1,205,965	(3,251)	(63,868)
Current borrowings		208,984					191,202			
Non-current borrowings		1,205,965					1,205,965			
		1,414,949					1,397,167			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2026 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 July 2026 \$
Other current liabilities						
Other liabilities						
Capital grant/contributions liabilities		2,009,974	0	157,387	0	2,167,361
Total other liabilities		2,009,974	0	157,387	0	2,167,361
Employee Related Provisions						
Provision for annual leave		247,063	0	0	(465)	246,598
Provision for long service leave		295,933	0	0	0	295,933
Total Provisions		542,996	0	0	(465)	542,531
Total other current liabilities		2,552,970	0	157,387	(465)	2,709,892

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF LAKE GRACE

SUPPLEMENTARY INFORMATION

FOR THE PERIOD ENDED 31 JULY 2026

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2026		(As revenue)	31 Jul 2026	31 Jul 2026			Revenue
	\$	\$	\$	\$	\$	\$	\$	Actual
Grants and subsidies								
Grants Commission - General	0	0	0	0	0	456,593	0	0
Grants Commission - Roads	0	0	0	0	0	408,458	0	0
Grant - DFES LGGS Operating	0	0	0	0	0	122,000	30,500	30,500
Grants - Senior Activities	0	0	0	0	0	1,000	83	0
Grants - Youth Activities	0	0	0	0	0	3,000	249	0
State Library of WA Grant	0	0	0	0	0	500	41	0
Grant - WSFN	0	0	0	0	0	36,727	0	0
Direct Grant - MRWA	0	0	0	0	0	512,982	512,982	512,982
	0	0	0	0	0	1,541,260	543,855	543,482
Contributions								
ESL Administration Fee	0	0	0	0	0	4,000	0	0
Lake King Pavilion / Oval - Hire Fees	0	0	0	0	0	500	41	0
Contributions - Other Culture	0	0	0	0	0	1,000	83	0
Contributions - Street Lighting	0	0	0	0	0	11,500	0	0
AIM Contributions	0	0	0	0	0	1,000	83	52
	0	0	0	0	0	18,000	207	52
TOTALS	0	0	0	0	0	1,559,260	544,062	543,534

SHIRE OF LAKE GRACE

SUPPLEMENTARY INFORMATION

FOR THE PERIOD ENDED 31 JULY 2026

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2026		(As revenue)	31 Jul 2026	31 Jul 2026	Revenue	Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Roads to Recovery	0	0	0	0	0	1,561,631	0	0
Regional Road Group	5,450	157,387	0	162,837	162,837	393,467	0	0
DWER Contribution toward new NGT Dam	0	0	0	0	0	78,288	0	0
Housing Support Program Stream 2 Community								
Enabling Infrastructure - Wattle Drive Extension	2,004,524	0	0	2,004,524	2,004,524	3,013,294	0	0
	2,009,974	157,387	0	2,167,361	2,167,361	5,046,680	0	0

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2026	Amount Received	Amount Paid	Closing Balance 31 July 2026
	\$	\$	\$	\$
Standpipe bonds	13,549	102	(105)	13,546
	13,549	102	(105)	13,546



Shire of Lake Grace

26 AUGUST 2026

Ordinary Council Meeting

INFORMATION BULLETIN

ITEM 16.0 - ATTACHMENTS

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