



# Shire of Lake Grace

26 April 2023

## Ordinary Council Meeting

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OCM 26 April 2023

Item 10.1 Minutes of Council Meeting  
22 March 2023

Shire of Lake Grace

Ordinary Council Meeting

# MINUTES

22 March 2023

Meeting Commencing at 3:30 pm

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## **Acknowledgement of Country**

I begin today by acknowledging the Ballardong people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.



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## **SHIRE OF LAKE GRACE**

Minutes of the Ordinary Council Meeting held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 22 March 2023 commencing at 3:30pm.

### **1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS**

The Deputy Shire President opened the meeting at 3.30pm

### **2.0 ACKNOWLEDGEMENT OF COUNTRY**

I begin today by acknowledging the Ballardong people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

### **3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

#### **3.1 PRESENT**

Cr R Chappell	Deputy Shire President
Cr SG Hunt	
Cr BJ Hyde	
Cr AJ Kuchling	
Cr RA Lloyd	
Cr JV McKenzie	

#### **3.2 APOLOGIES**

Cr DS Clarke	Leave of absence
Cr Armstrong	Shire President

#### **3.3 IN ATTENDANCE**

Mr. Alan George	Chief Executive Officer
Mr C Paget	Deputy Chief Executive Officer
Mr K Wilson	A/Manager Corporate Services
Mr C Elefsen	Manager Infrastructure Services
Mrs A Adams	Executive Assistant

#### **3.4 OBSERVERS / VISITORS**

Nil

**3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED**

Nil

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Nil

**6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**7.0 NOTATIONS OF INTEREST**

**7.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995  
SECTION 5.60A**

Nil

**7.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL GOVERNMENT ACT  
1995 SECTION 5.60B**

Nil

**7.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS  
1996 SECTION 34C**

Cr Stephen Hunt submitted a Disclosure of Interest Affecting Impartiality on Late Item 14.4.7 – Reallocation of Funds from Lighting for Lake Grace Hockey Field to Lake Grace Sportsmans Club New Roof, as he is the President of the Sportsmans Club.

**8.0 APPLICATIONS FOR LEAVE OF ABSENCE**

**RESOLUTION 13551**

**Moved: Cr Lloyd**  
**Seconded: Cr Hyde**

That application for Leave of Absence from Cr Debrah Clarke from 12 to 26 March 2023 be approved

**CARRIED: 6/0**

**9.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**10.0 CONFIRMATION OF MINUTES**

**10.1 ORDINARY COUNCIL MEETING – WEDNESDAY 15 FEBRUARY 2023**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13552**

**Moved: Cr Hyde**

**Seconded: Cr Kuchling**

That the Minutes of the Ordinary Council Meeting held on Wednesday 15 February 2023 be confirmed as a true and accurate record of the meeting.

**CARRIED: 6/0**

**10.2 SPECIAL COUNCIL MEETING**

**10.3 ANNUAL MEETING OF ELECTORS**

**11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION OF COUNCIL**

Nil

**13.0 REPORTS OF COMMITTEES**

**13.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING – THURSDAY 9 MARCH 2023**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13553**

**Moved: Cr Chappell**



**Seconded: Cr Lloyd**

That the Minutes of the Local Emergency Management Committee (LEMC) meeting held on Thursday 9 March 2023 be received.

**CARRIED: 6/0**

**13.2 LAKE GRACE COMMUNITY LIBRARY/COMMUNITY RESOURCE CENTRE  
MANAGEMENT COMMITTEE MEETING – WEDNESDAY 8 MARCH 2023**

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13554**

**Moved: Cr Hunt  
Seconded: Cr McKenzie**

That the Minutes of the Lake Grace Community Library/Community Resource Centre Management Committee (LGCL/CRCMC) meeting held on Wednesday 8 March 2023 be received.

**CARRIED: 6/0**

**14.0 REPORTS OF OFFICERS**

**14.1 INFRASTRUCTURE SERVICES**

**14.1.1 RE-ALLOCATION OF FUNDS FROM TAYLOR ROAD RESHEET TO BIDDY CAMM  
RESHEET**

<b>Applicant:</b>	Internal Report
<b>File No.:</b>	0845
<b>Attachments:</b>	Nil
<b>Author:</b>	Mr. Jason Lip – Technical Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	13 March 2023
<b>Senior Officer:</b>	Mr. Craig Elefsen – Manager Infrastructure Services

Summary

For Council to approve the reallocation of \$257,532.00 from Job 1210500 "Taylor Road Re-sheet SLK 5.50-9.74" to a new Job for re-sheeting Biddy Camm Road from SLK 122.19 to SLK 127.19.

Background

At the creation of the 2022/2023 annual budget, Taylor Road was scheduled to be re-sheeted.

Comment

Budgeting for the Taylor Road job was done under the assumption that gravel could be found within 5 kilometres of the job site. When completing the annual budget, we try and source gravel prior but in this case, no suitable gravel was found near Taylor Road so the re-sheeting works are unlikely to be completed this budget year. Staff are still actively trying to source gravel as if these funds are transferred staff will add this section of Taylor Road to the 2023/2024 Budget.

Therefore it is proposed to transfer money to a new Job that was not scheduled to be carried out this year but already has a source of gravel secured pushed and ready to use. This section is on Biddy Camm Road, between SLK 122.19 and SLK 127.19. (From Kathleen Road heading east towards Hogan Road intersection ) This section is a school bus route and is very slippery and dangerous when wet. This project is shovel ready and will be completed before the end of the financial year.

Legal Implications

*Local Government Act 1995*

- 6.8. Expenditure from municipal fund not included in annual budget
- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
    - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
    - (b) is authorised in advance by resolution\*; or
    - (c) is authorised in advance by the mayor or president in an emergency.

*\* Absolute majority required.*

- (1a) In subsection (1) —  
**additional purpose** means a purpose for which no expenditure estimate is included in the local government’s annual budget.
- (2) Where expenditure has been incurred by a local government —
  - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
  - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Policy Implications

Nil

Consultation

Internal: Mr Craig Elefsen, Manager Infrastructure Services

Financial Implications

No additional revenue will be required. All moneys held for the Taylor Road re-sheeting job will be transferred to a new job, allowing the Shire to expend it.

Strategic Implications

This item aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Leadership Objective:

- Objective            Leadership Objective – Strong governance and leadership, demonstrating fair and equitable community values
- Outcome            4.2 – An efficient and effective organisation
- Strategies           4.2.1 Maintain accountability and financial responsibility through effective planning

Voting Requirements

Absolute majority required.

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13555**

- Moved:            Cr Hunt**
- Seconded:       Cr McKenzie**

That Council approve the reallocation of \$257,532.00 from Job 1210500 "Taylor Road Re-sheet SLK 5.50-9.74" to the new Job for Biddy Camm Road Re-sheet SLK 122.19-127.19

**CARRIED: 6/0**

**14.1.2 REALLOCATION OF FUNDS FROM PRIME MOVER 1 & 2 TO PURCHASE A NEW MOBILE WATER TANK**

<b>Applicant:</b>	Internal Report
<b>File No.:</b>	Nil
<b>Attachments:</b>	Nil
<b>Author:</b>	Mr Craig Elefsen – Manager Infrastructure Services
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 March 2023
<b>Senior Officer:</b>	Mr Alan George – Chief Executive Officer

Summary

For Council to approve the reallocation of \$12,900 from "Mack Prime mover 1" and \$9,100.00 from "Mack Prime mover 2 for the unbudgeted purchase of a new 70,000L mobile water tank

Background

The purchase of 2 replacement prime movers was budgeted for in the 2022/23 Annual Budget. The purchase of these trucks came in under budget, therefore, leaving surplus funds. Shire management has been considering the idea of purchasing a mobile water tank for additional water storage whilst completing roadworks.

Comment

Shire management identified a need for additional onsite water storage for roadworks. After recently completing roadworks North of Newdegate in post works team briefing it was identified onsite water storage was a major hold up of the works. The shire CEO recently received notification that 2 x 70,000L mobile tanks had become available for purchase. The Manager Infrastructure Services wishes to proceed with the purchase of one of these tanks to allow more efficient and cost-effective roadworks.

Legal Implications

*Local Government Act 1995*

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* *Absolute majority required.*

- (1a) In subsection (1) — **additional purpose** means a purpose for which no expenditure estimate is included in the local government’s annual budget.
- (2) Where expenditure has been incurred by a local government —
  - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Policy Implications

Nil

Consultation

Internal: Mr. Jason Lip - Technical officer  
Mr Alan George - Chief Executive Officer

Financial Implications

No additional revenue will be required. All money required will be transferred from accounts “Prime movers 1” and “prime movers 2”.

Strategic Implications

This item aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Leadership Objective:

Objective	Leadership Objective – Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.2 – An efficient and effective organisation
Strategies	4.2.1 Maintain accountability and financial responsibility through effective planning

Voting Requirements

Absolute majority required

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13556**

**Moved: Cr Hunt**  
**Seconded: Cr Kuchling**

That Council approve the reallocation of \$12,900.00 from job "Mack Prime Mover 1 and \$9,100.00 from Mack Prime Mover 2" to the new job Mobile water tank.

**CARRIED: 6/0**

## 14.2 PLANNING

### 14.2.1 PADLEY PARK PHASE 3 – RETENTION BASIN AND CONSTRUCTED WETLAND DETAILED DESIGN

<b>Applicant:</b>	Mr. Alan George – Chief Executive Officer
<b>File No.:</b>	Nil
<b>Attachments:</b>	<ul style="list-style-type: none"><li>• Phase 3 Scope of works and quote</li><li>• Phase 2 Concept design</li></ul>
<b>Author:</b>	Urbaqua Land and Water Solutions
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 March 2023
<b>Senior Officer:</b>	Mr Alan George – Chief Executive Officer

#### Summary

For Council to view the scope of works and quote provided by Urbaqua Land and Water Solutions and to approve the expenditure of additional funds to undertake Phase 3 of the project.

#### Background

Administration has been working with Urbaqua regarding the capturing and reuse of storm water from roads and buildings at Padley Park. Council has previously been provided with the concept design which is attached for ease of reference.

The overarching plan was to capture the water instead of letting it go to waste down the lake system.

#### Comment

Phase 2 received a favourable response from Council and as such, a request for a quote to undertake the next phase being a detailed design was requested.

The scope of works and the quote has been received with a cost of \$29,530 (ex GST).

Council's instructions were to undertake a feasibility study into the proposal with the results providing support for an application to DWER for assistance to fund the final project.

To date, the cost to produce Phases 1 and 2 has incurred expenditure of \$24,149 with the Phase 3 cost the total expenditure amounts to \$53,679 (ex GST) to bring the project to the point where costings and funding available to complete the project are sought.

DWER Rural Water Planning are aware of the plans for the area and have indicated that some funds may be available to support the project.

#### Legal Implications

Nil at present.

#### Policy Implications

Nil

Consultation

External:           Urbaqua Land and Water Solutions  
                          DWER Rural Water Planning

Financial Implications

There are sufficient funds already allocated in the budget to complete the feasibility study.

Strategic Implications

This item aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Economic Objective

Economic Objective - A prosperous agricultural based economy supporting diversification of industry		
Outcome	1.1	An innovative, productive agriculture industry
Strategies	1.1.4	Maintain and provide water infrastructure and lobby to support drought-proofing and water-harvesting initiatives
	1.1.5	Liaise with key stakeholders for the improvement of the agricultural industry

Voting Requirements

Simple majority required.

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13557**

**Moved:           Cr Lloyd**  
**Seconded:      Cr Kuchling**

That Council approves the additional expenditure of \$29,530.00 (ex GST) on Phase 3 of the Padley Park feasibility study.

**CARRIED: 6/0**

**14.3 HEALTH AND BUILDING**

**14.4 ADMINISTRATION**

**14.4.1 LOCAL GOVERNMENT ORDINARY ELECTIONS (21 OCTOBER 2023)**

<b>Applicant:</b>	Internal Report
<b>File No.</b>	0229
<b>Attachments:</b>	<ul style="list-style-type: none"> <li>• WAEC Letter – LGE028 / 179916 dated 9 February 2023</li> <li>• Local Government Wards and Representation Review – Executive Summary</li> <li>• Ministerial approval letter dated 03.03.2023</li> </ul>
<b>Author:</b>	Mrs Racelis Rose - Executive Assistant
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	27 February 2023
<b>Senior Officer:</b>	Mr Alan George - Chief Executive Officer

Summary

The 2019 and 2021 local government election for the Shire of Lake Grace was conducted by the Western Australia Electoral Commission (WAEC).

This report will seek Council approval to appoint the WAEC under section 4.11 of the Local Government Act 1995 to conduct the ordinary election on 21 October 2023. There are three (3) positions to be filled.

Administration is seeking support from Council to approve the expenditure outlined in the 2023/2024 Draft Budget under Election Expense account E041040.

Background / Comment

The Shire of Lake Grace received on 09 February 2023 a correspondence (attached) from the Western Australian Electoral Commission (WAEC) seeking a decision to conduct the 2023 local government ordinary election by postal ballot. Based on the following assumptions, the estimated cost will be \$17,000 including GST:

- 900 electors
- Response rate of approximately 65%
- Three (3) vacancies
- Count to be conducted at the office of the Shire of Lake Grace
- Appointment of local Return Officer
- Regular Australia Post delivery service to apply for the lodgment of the election package



The following Councillors will complete their term of office as follows:

<b>End of Term in 2023</b>	<b>End of Term in 2025</b>
Councillor Len Armstrong	Councillor Ross Chappell
Councillor Debrah Clarke	Councillor Ben Hyde
Councillor Roz Lloyd	Councillor Steve Hunt
Councillor Jeff McKenzie	Councillor Anton Kuchling

At the Ordinary Council meeting of 21 December 2022, the following was resolved:

*RESOLUTION 13519*

*Moved: Cr Kuchling*  
*Seconded: Cr McKenzie*

*That Council:*

- *Receives the results of the survey conducted from 13 October to 25 November 2022 regarding the Local Government Reform – Election Transition Arrangements.*
- *Provide a formal advice and confirm to the Department of Local Government, Sport and Cultural Industries by 14 February 2023 of the preferred option for the reduction of elected members to seven (7) as from the October 2023 Council elections.*

*CARRIED BY ABSOLUTE MAJORITY: 7/0*

On 10 January 2023 the Local Government Wards and Representation Review – Executive Summary was submitted to the Chair – Local Government Advisory Board via email to [advisoryboard@dlgsc.wa.gov.au](mailto:advisoryboard@dlgsc.wa.gov.au) which stated the reduction of elected members to seven (7). The submission was acknowledged receipt on 11 January by Julie Craig – Strategy and Research Officer, Local Government Advisory Board.

Under section 4.20(4) and 4.61 of the Local Government Act 1995, the decision to appoint the WAEC to conduct the election must be by an absolute majority.

The Shire of Lake Grace will promote the ordinary election through the website, print, and social media.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Internal            Mr Chris Paget – Deputy Chief Executive Officer  
External            Western Australia Electoral Commission (Reference LGE 028 / 179916 dated 09 February 2023)

Financial Implications

The Shire of Lake Grace has an Election Expense account E041040 in the amount of \$20,000 which is included in the 2023-2024 Draft Annual Budget.

The WAEC provided a quote for \$17,000 (including GST) if election is conducted as a postal ballot. An additional amount of \$200 will be incurred if the Council decides to opt for the Australia Post Priority Service for the lodgement of election packages.

Costs **not** included in the estimate are:

- Any legal expenses other than those that are determined to be borne by the WAEC incurred as part of an invalidity complaint lodged with the Court of Disputed Returns
- The cost of any casual staff to assist the Returning Officer on election day or night
- Any unanticipated costs arising from public health requirements for the COVID-19 pandemic.

The WAEC is required by the Local Government Act 1995 to conduct local government elections on a full cost recovery basis and it should be noted that this is an estimate only and may vary depending on a range of factors including costs of materials or number of replies received.

It is to be noted that the estimated cost for the election to be undertaken by the WAEC has increased significantly to the actual cost of \$11,967 to run the full election in 2019/2020.

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Leadership Objective as follows:

Leadership Objective		Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategy	4.1.1	Provide informed leadership on behalf of the community
	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategy	4.2.2	Comply with statutory and legislative requirements

### Voting Requirements

Absolute majority required.

### **RECOMMENDATION / RESOLUTION**

#### **RESOLUTION 13558**

**Moved: Cr Hunt**

**Seconded: Cr Hyde**

That Council:

- Declare in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections together with any other elections or polls which may be required.
- Decide in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election.
- Approve the expenditure of \$17,000 including GST within the 2023/2024 Shire of Lake Grace Draft Budget to cover the cost of the local government ordinary election.

**CARRIED: 6/0**

#### 14.4.2 OFFICE CLOSURE – MONDAY 24 APRIL 2023 (PRIOR TO ANZAC DAY)

<b>Applicant:</b>	Administration – Shire of Lake Grace
<b>File No.:</b>	Nil
<b>Attachments:</b>	Nil
<b>Author:</b>	Mrs Racelis Rose – Executive Assistant
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	10 March 2023
<b>Senior Officer:</b>	Mr Alan George – Chief Executive Officer

#### Summary

Administration is seeking permission and approval from Council to close the office and suspend service for Monday 24 April 2023 (prior to Anzac Day).

#### Background / Comment

The Anzac Day for 2023 falls on a Tuesday. As such, administration is seeking Council approval to suspend service provisions and close the office for Monday 24 April 2023 and give all staff a four (4) day break beginning Saturday 22 April 2023 to Tuesday 25 April 2023, normal office hours will resume on Wednesday 26 April 2023.

Australia Day this year fell on a Thursday with the office open on the Friday with next to no contact with the public due to many taking advantage of a 4-day break. This was also evident with several admin staff taking an RDO or annual leave on the Friday. By closing the office on the Monday, it gives all staff the opportunity to have a 4-day weekend. Sufficient advertising will be put in place to give the public adequate notice of the closure.

All staff will need to apply either annual leave or rostered day off.

#### Legal Implications

Nil

#### Policy Implications

Nil

#### Consultation

Internal            Mr Alan George – Chief Executive Officer  
                         All administration staff  
                         Cr Len Armstrong – Shire President  
                         Cr Ross Chappell – Deputy Shire President

#### Financial Implications

Nil as the day off will be covered by either annual leave or rostered day off.

Strategic Implications

This item aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Leadership Objective as follows:

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values

- Outcome 4.2 An efficient and effective organisation
- Strategies 4.2.1 Maintain accountability and financial responsibility through effective planning
- 4.2.2 Comply with statutory and legislative requirements

Voting Requirements

Absolute majority required.

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13559**

**Moved: Cr Lloyd**  
**Seconded: Cr McKenzie**

That Council allow the administration office to be closed and suspend service for Monday 24 April 2023 (prior to Anzac Day) to Tuesday 25 April 2023, with normal business hours to resume on Wednesday 26 April 2023.

**CARRIED: 6/0**

**14.4.3 INFRASTRUCTURE DEVELOPMENT FUND – UNLOCKING REGIONAL WORKER ACCOMMODATION OPPORTUNITIES**

<b>Applicant:</b>	Mr Alan George – Chief Executive Officer
<b>File No.:</b>	0507
<b>Attachments:</b>	1. Quote for preparation of Grant and Business Case 2. Funding Guidelines 3. Location Plan
<b>Author:</b>	Mr Alan George – Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 March 2023
<b>Senior Officer:</b>	Mr Alan George – Chief Executive Officer

Summary

For Council to be advised that Tammy King from Grants Empire has been engaged to proceed with the preparation of a grant and a Business Case for funding from the recently announced Infrastructure Development Fund by the state government.

Background

On 22 February 2023 the McGowan government announced an \$80million fund to assist in removing key barriers to housing development. The Infrastructure Development Fund will help local governments and developers to offset the costs of providing water, sewerage, and electricity services to new housing developments, improving the economic feasibility of these projects.

Applications are now open until **September 2024**.

Comment

The announcement of this funding is beneficial for several reasons.

Firstly, the sale of lots in the Quondong Court subdivision has left us with very few suitable lots left to encourage the construction of housing. Headworks to prepare the next release to the east of Quondong Court has been estimated to cost hundreds of thousands of dollars. The grant, if successful, will be used for headworks to prepare seven (7) lots to the east of Quondong Court on both sides of a new road and up to 14 lots backing on to the east of Blackbutt Way and the creation of a new road.

Secondly, the recent report commissioned by 4WDL indicated the need for more housing over the next five (5) years to encourage workers and a new land release would help fulfil this requirement.

There are no minimum or maximum grant limit in the guidelines and a co-contribution is not required to be eligible however, it is encouraged to assist the application.

If we are successful in receiving grant funding, we may be in a position to be able to release the new lots for a more affordable price to encourage construction.

The flow on effect of increased land for housing will result in more housing availability for workers, more community members and more spending throughout the community.

Legal Implications

The normal planning rules and restrictions will need to be adhered to.

Policy Implications

None applicable.

Consultation

The release of a new area of the original structural plan for the subject area was discussed with Council in May/June 2022

Financial Implications

The quote from Grants Empire to prepare the application and the mandatory Business Case is \$5,280. An upfront payment of 50% is required with the balance upon the completion of the required works.

There is sufficient funds in the Consultancy account to cover the cost.

The co-contribution can be sourced from the Land Development Reserve currently standing at \$126,023.

Strategic Implications

This item aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027 as follows:

Economic Objective - A prosperous agricultural based economy supporting diversification of industry

- Outcome 1.2 A diverse and prosperous economy
- Strategies 1.2.2 Support local business and promote further investment in the district

Social Objective - A valued, healthy and inclusive community and life style

- Outcome 2.1 An engaged, supportive and inclusive community
- Strategies 2.1.1 Community services and infrastructure meeting the needs of the district
- 2.1.2 Maintain and support the growth of education, childcare, youth and aged services

Environment Objective - Protect and enhance our natural and built environment  
Outcome 3.1 A well maintained attractive built environment servicing the needs of the community  
Strategies 3.1.1 Maintain, rationalise, improve or renew buildings and community infrastructure

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values  
Outcome 4.1 A strategically focused, unified Council functioning efficiently  
Strategies 4.1.1 Provide informed leadership on behalf of the community  
4.1.2 Promote and advocate for the community and district  
4.1.3 Provide strategic leadership and governance  
Outcome 4.2 An efficient and effective organisation  
Strategies 4.2.1 Maintain accountability and financial responsibility through effective planning  
4.2.2 Comply with statutory and legislative requirements  
4.2.3 Provide a positive and safe workplace

Voting Requirements

Simple majority required.

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13560**

**Moved: Cr Hunt**  
**Seconded: Cr Kuchling**

That Council endorse the appointment of Tammy King from Grants Empire to prepare a grant application and Business Case for funding through the Infrastructure Development Fund for essential headworks to release new lots adjacent to the Quondong Court subdivision.

**CARRIED: 6/0**



14.4.4 LAKE GRACE LAND CONSERVATION DISTRICT COMMITTEE – BUSHCARE PROJECT – TREE TRAIL

<b>Applicant:</b>	Lake Grace Land Conservation District Committee (LGLCDC)
<b>File No.:</b>	Nil
<b>Attachments:</b>	Letter from LGLCDC including proposed Tree Trail Route
<b>Author:</b>	Mr. Alan George – Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	15 March 23
<b>Senior Officer:</b>	Mr. Alan George – Chief Executive Officer

Summary

Lake Grace Land Conservation District Committee (LGLCDC) is seeking endorsement from the Shire of their planned Walk Trail of 18 significant trees within the town of Lake Grace.

Background

LGLCDC received a Bushcare Grant last year which supplied funding for the planting of trees in various site around town. At the same time it undertook a public survey of culturally, historically or biologically significant trees within town with the aim of creating a walk trail through town incorporating the trees with interpretive signs explaining the significance.

Comment

The planned walk trail will utilise existing walkways and paths throughout town and has identified 18 trees of significance to the local public.

The interpretive signs will be technically correct as a botanist from the DBCA has identified each species.

Legal Implications

Nil

Policy Implications

Nil

Consultation

External            Lake Grace Land Conservation District Committee (LGLCDC)  
                          Department of Biodiversity Conservation and Attraction (DBCA)

Financial Implications

Nil. Funding for the signs is covered by the grant funds. We will assist with the installation of the signage.

Strategic Implications

This item aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Economic and Environmental objectives:

Economic Objective - A prosperous agricultural based economy supporting diversification of industry

- Outcome 1.3 An attractive destination for visitors
- Strategies 1.3.1 Promote and develop tourism as part of a regional approach
- 1.3.2 Maintain and enhance local iconic attractions and infrastructure
- 1.3.3 Continue to provide and maintain visitor support services

Environment Objective - Protect and enhance our natural and built environment

- Outcome 3.1 A well maintained attractive built environment servicing the needs of the community
- Strategies 3.1.1 Maintain, rationalise, improve or renew buildings and community infrastructure
- 3.1.2 Maintain the integrity of heritage buildings and places
- Outcome 3.2 A natural environment for the benefit and enjoyment of current and future generations
- Strategies 3.2.1 Manage and preserve the natural environment
- 3.2.2 Support pest and weed control within the district
- 3.2.3 Provide an effective waste management service

Voting Requirements

Simple majority required.

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13561**

**Moved: Cr Hyde**  
**Seconded: Cr Kuchling**

That Council endorses the Lake Grace Land Conservation District Committee Tree Trail and the installation of interpretive signs on 18 identified significant trees within the township of Lake Grace.

**CARRIED: 6/0**

#### 14.4.5 COMPLIANCE AUDIT RETURN 2022

<b>Applicant:</b>	Internal Report
<b>File No.</b>	0229
<b>Attachments:</b>	Lake Grace 2022 Compliance Audit Return
<b>Author:</b>	Mr Chris Paget – Deputy CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	16 March 2023
<b>Senior Officer:</b>	Mr Alan George - Chief Executive Officer

#### Summary

The purpose of this report is for Council to consider the Audit Committee recommendation to adopt the statutory Local Government Compliance Audit Return (CAR) for the year ending 31 December 2022.

#### Background

Under the Local Government (Audit) Regulations 1996, a Local Government is required to carry out a Compliance Audit for the period 1 January 2022 to 31 December 2022. Once received and endorsed by Council, the certified return then needs to be submitted to the Director General, Department of Local Government, Sports and Cultural Industries by 31 March 2023.

The Compliance Audit Return must be:

1. reviewed by the Audit Committee;
2. presented to Council at a meeting of the Council;
3. adopted by the Council and certified by the President and CEO, then
4. recorded in the minutes of the meeting at which it is adopted.

The Compliance Audit Return is intended to assist Council in monitoring its organisational functions and provides an additional element of accountability through a check on internal management systems, procedures and record keeping. This in turn demonstrates the Shire's emphasis on improving its good governance, compliance, and best practice methods. Council is required to note any areas of non-compliance and endorse remedial action. The Audit is provided by the Department of Local Government through their secure website platform named Smart Hub, and is required to be completed by every local government in Western Australia.

#### Comment

The Shire's Audit Committee met prior to this meeting on Wednesday 22<sup>nd</sup> March 2023 to review the CAR along with this report in order to recommend its adoption by Council.

There were two items of non-compliance noted out of the total 92 items (9 of these being optional disclosures) included in the Shire of Lake Grace 2022 CAR, and this equates to an achievement rate of 97.83% which is better than the 2021 result of 95.92%.

The non-compliant matters identified for the two CAR topic areas are as follows:

Integrated Planning and Reporting

(Page 8 No.1) Admin Reg 19C: The Shire of Lake Grace Strategic Community Plan was adopted by absolute majority of Council on 28 June 2017 and thus was due for major review in 2021; this process is now underway with community consultations expected to be completed by late April.

Official Conduct

(Page 7 No.4) Local Government Act s5.121(3): The register of complaints was published as required on the Shire of Lake Grace website, however the document template made only partial reference to section 5.110 of the Act *Dealing with complaint of minor breach* and thus could not be considered an “up to date” version. This has now been amended and uploaded.

Statutory / Legal Implications

*Local Government Act* 1995 section 7.13(i)

Local Government (Administration) Regulations 1996 - Regs 13, 14 & 15

Local Government (Audit) Regulations 1996

Local Government (Elections) Regulations 1997

Local Government (Functions and General) Regulations 1996

Local Government (Rules of Conduct) Regulations 2007

Policy Implications

Not applicable

Consultation

Internal: Mr Alan George - Chief Executive Officer  
Mr Chris Paget – Deputy CEO  
Mr Kevin Wilson – Acting Manager Corporate Services  
Mr Craig Elefsen – Manager Infrastructure Services  
Shire Administration, Infrastructure & Finance staff

Financial Implications

Nil

Strategic Implications

This item aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Leadership objectives:

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values

- Outcome 4.1 A strategically focused, unified Council functioning efficiently
- Strategies 4.1.1 Provide informed leadership on behalf of the community
- 4.1.3 Provide strategic leadership and governance
- Outcome 4.2 An efficient and effective organisation
- Strategies 4.2.1 Maintain accountability and financial responsibility through effective planning
- 4.2.2 Comply with statutory and legislative requirements
- 4.2.3 Provide a positive and safe workplace

Voting Requirements

Simple majority required.

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13562**

**Moved: Cr Hunt**  
**Seconded: Cr Hyde**

That Council:

1. Adopts the Local Government Statutory Compliance Audit Return for the period 1 January 2022 to 31 December 2022 for the Shire of Lake Grace; and
2. Instructs the CEO to submit the certified 2022 Compliance Audit Return to the Department of Local Government, Sport & Cultural Industries by 31 March 2023.

**CARRIED: 6/0**

#### 14.4.6 MEMORANDUM OF UNDERSTANDING – SHARED CESM POSITION

<b>Applicant:</b>	Internal Report
<b>File No.</b>	0176 (MOU/010)
<b>Attachments:</b>	<ul style="list-style-type: none"><li>DFES Memorandum of Understanding for the Provision of a Local Government Community Emergency Services Manager</li></ul>
<b>Author:</b>	Mr Chris Paget – Deputy CEO
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	16 March 2023
<b>Senior Officer:</b>	Mr Alan George - Chief Executive Officer

#### Summary

The purpose of this report is for Council is to authorise the Chief Executive Officer to sign the Memorandum of Understanding with the Department of Fire and Emergency Services (DFES), Shire of Kent and Shire of Dumbleyung for the Provision of a Community Emergency Services Manager for an initial one-year period ending 2024.

#### Background / Comment

Since February 2020 the Shire of Lake Grace has shared a Community Emergency Services Manager with the Shire of Kent, which has been funded by DFES 70% and the two Shires 15% each. Following discussions between the current parties and the Shire of Dumbleyung in July 2022 for a trial 3-way arrangement, and with the expiration of the current agreement in February of this year, new MOU has been drafted under which the CESM role will be shared by the 3 Councils to manage fire and emergency services matters across their areas.

The new MOU is virtually a mirror of the previous agreement, with some minor changes in regards to definition of priorities and responsibilities for each party plus some updates to terminology and background information which was necessary for the previous document. The cost sharing split changes to DFES 60% with the 3 Shires combining for the remaining 40%. It is intended that the CESM will continue to be an employee of Lake Grace Shire Council.

#### Consultation

External            Mr Sven Andersen – DFES District Superintendent  
                         Mr Adam Seiler – CEO Shire of Kent  
                         Mr Gavin Treasure – CEO Shire of Dumbleyung

Internal            Mr Alan George - Chief Executive Officer  
                         Mr Chris Paget – Deputy CEO  
                         Mr Matt Castaldini – Community Emergency Services Manager

#### Statutory / Legal Implications

Nil

#### Policy Implications

Not applicable

### Financial Implications

The Shire remains responsible for our one-third share of costs associated with the Community Emergency Services Manager position. Appropriate funding allocations (similar to previous financial years) will be incorporated in the 2023-24 draft annual budget.

### Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017 - 2027

Social – A valued, healthy and inclusive community and lifestyle

Outcome 2.2 A healthy and safe community

2.2.3 Support provision of emergency services and encourage community volunteers

Leadership – Strong governance and leadership, demonstrating fair and equitable community values

Outcome 4.1 A strategically focused, unified Council functioning efficiently

4.1.1 Provide informed leadership on behalf of the community

Outcome 4.2 An efficient and effective organisation

4.2.1 Maintain accountability and financial responsibility through effective planning

4.2.2 Comply with statutory and legislative requirements

4.2.3 Provide a positive and safe workplace

### Voting Requirements

Simple majority required.

## **RESOLUTION / RECOMMENDATION**

### **RESOLUTION 13563**

**Moved: Cr Lloyd**

**Seconded: Cr McKenzie**

That Council endorses this partnership with Department of Fire and Emergency Services, Shire of Kent and Shire of Dumbleyung and authorises the Chief Executive Officer to sign the new MOU.

**CARRIED: 6/0**

Cr Stephen Hunt submitted a Disclosure of Interest Affecting Impartiality on Late Item 14.4.7 – Reallocation of Funds from Lighting for Lake Grace Hockey Field to Lake Grace Sportsmans Club New Roof, as he is the President of the Sportsmans Club.

**14.4.7 REALLOCATION OF FUNDS FROM LIGHTING FOR LAKE GRACE HOCKEY FIELD TO LAKE GRACE SPORTSMANS CLUB NEW ROOF**

<b>Applicant:</b>	<b>Internal Report</b>
<b>File No.:</b>	<b>0845</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Author:</b>	<b>Jason Lip</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Date of Report:</b>	<b>21 March 2023</b>
<b>Senior Officer:</b>	<b>Craig Elefsen</b>

Summary

For Council to approve the reallocation of \$40,621 from "Lighting for Lake Grace Hockey Field Cap Exp" to "LG Sportsman Club Roof Replacement Cap Exp".

Background

As part of the Shire’s application for grant funds from the Local Roads and Community Infrastructure Program (LRCIP) Phase 3, \$100,000 was requested for the replacement of the asbestos roof of the Lake Grace Sportsmans Club.

Comment

The initial figure of \$100,000 was a desktop estimate. After retrieving quotes from builders to carry out the work the Shire will require an additional \$40,621 added to the budget for the job. The Job “Lighting for Lake Grace Hockey Field Cap Exp” still has \$40,621 of its budget unspent. As the project has been complete for a while there are no additional expenditures expected to be incurred, the administration staff have agreed to move all its unspent budget to the Lake Grace Sportsmans Club roof replacement if council agree. All unspent funds from the LRCIP grant will have to be repaid if it is unspent or reallocated to another project under the same phase.

Legal Implications

*Local Government Act 1995*

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* *Absolute majority required.*

- (1a) In subsection (1) —
  - additional purpose** means a purpose for which no expenditure estimate is included in the local government’s annual budget.
- (2) Where expenditure has been incurred by a local government —
  - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and



(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Policy Implications

Nil

Consultation

Internal: Craig Elefsen, Manager Infrastructure Services

Financial Implications

No additional revenue will be required.

The budget for Job Lake Grace Hockey Lighting Upgrade Cap Exp will be reduced from \$40,621 to \$0.

The budget for LG Sportsman Club Roof Replacement Cap Exp will increase from \$100,000 to \$140,621.

Strategic Implications

**This item aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027**

Objective	Leadership Objective – Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.2 – An efficient and effective organisation
Strategies	4.2.1 Maintain accountability and financial responsibility through effective planning

Voting Requirements

Absolute majority required.

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13564**

**Moved: Cr Kuchling**  
**Seconded: Cr McKenzie**

That Council:

Approve the reallocation of \$40,621 from Job “Lake Grace Hockey Lighting Upgrade Cap Exp” to Job “LG Sportsman Club Roof Replacement Cap Exp”.

**CARRIED: 6/0**

## 14.5 FINANCE

### 14.5.1 ACCOUNTS FOR PAYMENT – FEBRUARY 2023

<b>Applicant</b>	Internal Report
<b>File No</b>	0277
<b>Attachments</b>	List of Accounts Payable
<b>Author</b>	Mr Kevin Wilson – A/Manager Corporate Services
<b>Disclosure of Interest</b>	Nil
<b>Date of Report</b>	01 March 2023
<b>Senior Officer</b>	Mr Alan George - Chief Executive Officer

#### Summary

For Council to ratify expenditures incurred for the month of February 2023.

#### Background

List of payments for the month of February 2023 through the Municipal and Trust accounts is attached.

#### Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

#### Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12

Local Government (Financial Management) Regulations 1996 – Reg 13

#### Policy Implications

Policy 3.6 - Authorised Use of Credit Card/Fuel Cards

Policy 3.7 - Purchasing Policy

Consultation

Nil

Financial Implications

The list of creditors paid for the month of February 2023 from the Municipal  
Total \$754,872.97.

Strategic Implications

This aligns with the Leadership Objective of the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Outcome 4.2 and Strategies 4.2.1 and 4.2.2 :

- Leadership Objective                      Strong governance and leadership, demonstrating fair and equitable community values
- Outcome                                      4.2      An efficient and effective organisation
- Strategy                                      4.2.1    Maintain accountability and financial responsibility through effective planning
- 4.2.2    Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13565**

**Moved:                      Cr Kuchling**  
**Seconded:                Cr Hyde**

That Council ratify the list of payments totalling \$654,872.97 as presented for the month of February 2023 incorporating:

<b>Payment Method</b>	<b>Cheque/EFT/DD Number</b>	<b>Amount</b>
Electronic Funds Transfers	EFT24587 – EFT24736	\$590,542.62
Municipal Account Cheques	37050 - 37058	\$23,323.98
Direct Debits	DD10372.1 – DD10404.1	\$41,006.37
	<b>TOTAL</b>	<b>\$654,872.97</b>

**CARRIED: 6/0**

# Shire of Lake Grace

## CERTIFICATE OF EXPENDITURE FEBRUARY 2023



This Schedule of Accounts to be passed for payment, covering:

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<b>Payment Method</b>	<b>Cheque/EFT/DD Number</b>	<b>Amount</b>
Electronic Funds Transfers	EFT24587 – EFT24736	\$590,542.62
Municipal Account Cheques	37050 – 37058	\$23,323.98
Direct Debits	DD10372.1 – DD10404.1	\$41,006.37
	<b>TOTAL</b>	<b>\$654,872.97</b>

to the Municipal Account, totalling \$654,872.97 which were submitted to each member of the Council on 22 March 2023, have been checked and fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing's and the amounts shown are due for payment.

Alan George  
Chief Executive Officer

14.5.2 FINANCIAL REPORTS – 28 FEBRUARY 2023

Applicant:	Internal Report
File No.	0275
Attachments:	<ul style="list-style-type: none"> <li>• Monthly Financial Reports</li> <li>• Bank Reconciliations – February 2023</li> </ul>
Author:	Mr Kevin Wilson – A/Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	13 March 2023
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

Consideration of the Monthly Financial Reports for the period ending 28 February 2023 and Bank Reconciliations for the month ending 28 February 2023.

Background

The provisions of the Local Government Act 1995 and associated Regulations require a monthly financial report is presented at an Ordinary Council meeting within two (2) months of the period end date.

Comment

As at 28 February 2023, operating revenue is over the target by \$88,923 (1.23%). Profit on disposal of assets over the budget due to sale of two Mack trucks and DCEO vehicles higher than expected.

Operating expenditure is under YTD budget by \$1,669,851 (20.62%) mainly due to Materials and contracts being down as a consequence of delay in operating jobs. Employee costs are under budget due to vacancies in works and services. On the other hand, Loss on disposal of assets over the budget target due to sale of Bomag Roller below the expected price.

The capital program is below the target by \$865,688 (30.15%). The bulk of "Local Roads & Community" and "Drought & Community" projects are not yet initiated/finalised, funds will be recognised later in the financial year. Payments for property, plant and equipment are below target as well due to majority of Capital projects not being initiated as yet (58%) or in an early stage of completion. This leads to Capital grants income decrease being offset by the reduction in payments for property, plant and equipment.

Cash at bank is similar to the corresponding period last year, an investment agreement for two (2) term deposits with Commonwealth Bank is in place for \$8,135,067, along with Overnight Cash Deposit with WA Treasury Corporation for \$3,885,326.

Outstanding rates are tracking well and have recovered 95.1% to date.

General debtor is \$28,517 with no major outstanding debts to follow up.

The monthly financial reports include the accompanying Local Government special purpose financial statements for the Shire of Lake Grace, which comprises the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 28 February 2023. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated regulations.

The Shire of Lake Grace is responsible for the information contained in the financial statements and is responsible for maintenance of an appropriate accounting system in accordance with relevant legislation.

#### Legal Implications

Section 6.4 of the Local Governments Act 1995 provides for the preparation of financial reports.

In accordance with Regulation 34(5), a report on variances greater than the materiality threshold (\$5,000 or 10% whichever is greater) must be compiled and adopted by Council. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

#### Policy Implications

Nil

#### Consultation

Internal Mr Kevin Wilson – A/Manager Corporate Services

#### Financial Implications

Nil

#### Strategic Implications

This aligns with the Leadership Objective of the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Outcome 4.2 and Strategies 4.2.1 and 4.2.2 :

Leadership Objective		Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.2	An efficient and effective organisation
Strategy	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

### **RECOMMENDATION / RESOLUTION**

#### **RESOLUTION 13566**

**Moved: Cr Hunt**  
**Seconded: Cr Lloyd**

That Council in accordance with *Regulation 34 of the Local Government (Financial Management) Regulations 1996* receives the attached:

1. Statements of Financial activity for the period ended 28 February 2023 and
2. Municipal, Trust and Reserve Funds bank reconciliations for the period ended 28 February 2023.

**CARRIED: 6/0**

## 14.6 COMMUNITY SERVICES

## 15.0 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

## 16.0 INFORMATION BULLETIN – MARCH 2023

<b>Applicant:</b>	Internal Report
<b>File No.</b>	Nil
<b>Attachments:</b>	Information Bulletin Cover Page Only
<b>Author:</b>	Mrs Racelis Rose - Executive Assistant
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	17 March 2023
<b>Senior Officer:</b>	Mr Chris Paget - Deputy Chief Executive Officer

### Summary

The purpose of the Information Bulletin is to keep Elected Members informed on matters of interest and importance to Council.

### Background / Comment

The Information Bulletin Reports deal with monthly standing items and other information of a strategic nature relevant to Council. Copies of other relevant Councillor information are distributed via email.

The March 2023 Information Bulletin attachments include:

### Reports:

- Infrastructure Services Report – February 2023
- Lake King Library Report and Statistics – February 2023
- Newdegate Library Report and Statistics – February 2023
- Lake Grace Library Report and Statistics – February 2023

### External Organisations

- Central Country Zone – Minutes of Meeting – 10 February 2023 – Shire of Corrigin
- Roe Tourism – Minutes of Meeting – 7 November 2022 – Shire of Kondinin
- Regional Tourism Meeting – 22 February 2023
- GSOTA Tourism, Culture and Heritage Submission – February 2021 Amended Version
- Varley Progress Association – Minutes of Meeting – 23 February 2023

### Circulars, Media Releases, Newsletters, Letters

- Nil

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

This aligns with the Leadership Objective of the Shire of Lake Grace Strategic Community Plan 2017 – 2027 particularly Outcome 4.1 and Outcome 4.2 below:

Leadership Objective		Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategy	4.1.1	Provide informed leadership on behalf of the community
	4.1.2	Promote and advocate for the community and district
	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategy	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

**RECOMMENDATION / RESOLUTION**

**RESOLUTION 13567**

**Moved: Cr Hyde**

**Seconded: Cr Hunt**

That Council accepts the Information Bulletin Report for March 2023.

**CARRIED: 6/0**



**17.0 CONFIDENTIAL ITEMS AS PER LOCAL GOVERNMENT ACT S5.23 (2)**

Nil

**18.0 DATE OF NEXT MEETING – 26 APRIL 2023**

The next Ordinary Council Meeting is scheduled to take place on Wednesday 26 April 2023 commencing at 3:30pm at the Council Chambers, 1 Bishop Street, Lake Grace.

**19.0 CLOSURE**

There being no further business, the Shire President closed the meeting at 4.05pm.

Shire of Lake Grace

TOURISM ADVISORY COUNCIL (SoLGTAC)



## NOTICE PAPER

### To the Committee

In accordance with the provisions of Section 5.5 of the Local Government Act 1995, you are hereby notified that a Meeting of the Shire of Lake Grace Tourism Advisory Council (SoLGTAC) has been convened:

**Date:** Tuesday 21<sup>st</sup> March 2023

**At:** Lake Grace Visitor Centre –  
19 Stubbs Street  
Lake Grace WA 6353

**Commencing:** 10.00 am

To discuss the items of business in the agenda as set out on the following pages.

A handwritten signature in black ink, appearing to read "Chris Paget".

Chris Paget  
**Deputy Chief Executive Officer**

21<sup>st</sup> March 2023  
**Date**

Shire of Lake Grace

TOURISM ADVISORY COUNCIL (SoLGTAC)

# Minutes

Tuesday 21<sup>st</sup> March 2023

Meeting Commencing at 10:00 am

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## **Disclaimer**

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council and Committee meetings or during formal and informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council and Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

## **Acknowledgement of Country to be read by the Chairperson**

I begin today by acknowledging the Ballardong people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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## **SHIRE OF LAKE GRACE**

Agenda for the Lake Grace Visitors Centre Committee meeting to be held at the Lake Grace Visitors Centre on Stubbs Street, Grace on Tuesday 21<sup>st</sup> March 2023.

### **1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson opened the Meeting at 10.00 am.

### **2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

#### **2.1 PRESENT**

##### **Committee Members:**

Ms Catherine Kelly	Chairperson – Newdegate
Ms Suzanne Reeves	Deputy Chairperson – Lake Grace
Ms Sheena Zurnamer	Community Representative – Lake King

##### **Shire of Lake Grace**

Mr Chris Paget	Deputy Chief Executive Officer
Ms Jo Morgan	Lake Grace Visitor Centre Coordinator
Ms Vicki O'Neill	Lake Grace Visitor Centre Coordinator
Ms Karen Humphrey	Lake Grace Visitor Centre Coordinator

#### **2.2 APOLOGIES**

Cr Debrah Clarke	Shire of Lake Grace Councillor
Ms Carla Hyde	Community Representative - Varley

### **4.0 CONFIRMATION OF PREVIOUS MEETINGS – 17**

#### **RESOLUTION 02**

Moved: Ms Sheena Zurnamer  
Seconded: Ms Suzanne Reeves

That the Minutes of the Shire of Lake Grace Tourism Advisory Committee held on Tuesday 18<sup>th</sup> October 2023 be accepted as the true and accurate record of that meeting.

**CARRIED:** All

### **5.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

Nil

## **6.0 NOTICES OF URGENT BUSINESS**

Nil

## **7.0 VISITOR CENTRE REPORT**

### **VC Coordinator Report**

#### **VC Coordinator Report**

- We are now open 7 days a week and its going well. Karen – our new casual to the Visitor Centre team does the weekend shifts and so far so good. Just from the 3 weekends we have been open we have assisted 63 extra visitors in our region.
- Visitor stats are improving on last year. We are getting more overseas travellers. So far we've had visitors from UK, Scotland, Netherlands, Germany, France, Italy, Belgium, Austria, Switzerland, Hong Kong and New Zealand!
- The planned reprint of *Across the Lake* will begin in the next few weeks. Planning to be finished by EOFY.
- Jo to attend WA Tourism Conference in Kalgoorlie in May.
- Astro tourism event 31<sup>st</sup> March at the Jam Patch. In line with eclipse celebrations in Exmouth event on 20<sup>th</sup> April. 25 booked so far.
- Astro tourism signs will be purchased after Astro event.
- Eames Art Installation at the end of Duckworth Rd. Needs signage and a visit to verify what's what. Vicki and Jo to check with Deb exact location and actual art. Refer to book Steph Clarke-Lloyd possibly still has. As for signs, is that a main road? High speed traffic road, safe to stop?

#### **AIM Hospital Report**

- Fees for tours will be \$5 each or \$10 for a family in new FY. Bus tour fee still to be announced.
- Committee agreed let's forget the picket style fence and go with original mesh style fence. Shire has conservation plan for the AIM which gives details of materials, maintenance etc. Jo to investigate further.

#### **Roe Tourism Association**

- Last meeting in Kulin - Monday 20<sup>th</sup> February 2023. Jo presented 9 pictures for the committee to vote on for the new Roe Tourism signs in our Shire. Sheena has picture of Thorney Devil we can possibly use.
- LGVC currently adding photo of staff and interview questions for upcoming Roe Tourism website.

#### **Australia's Golden Outback**

- AGO was seeking a new AGO representative for the Southern Wheatbelt. Alan, Councillor Chappell, Chris & Jo attended webinar with surrounding Shires to discuss. It involved approx \$20K from each shire. A cost too high for many to consider.

## **10.0 MATTERS FOR CONSIDERATION**

Nil

## **11.0 OTHER BUSINESS**

- Vicki has recently been to Tasmania. They do tourism so well! Noted many products were Tasmanian made, lots of beautiful consumable products. Committee encouraged to keep eye out on any future travels for VC ideas.
- Cathy Kelly gave insight to recent Southern Regional Tourism meeting in Kojonup hosted by Wayne Monks, Wednesday 22<sup>nd</sup> February. Evan Hall – Tourism Council WA talked about training up CRCs and volunteers. Encouraged small businesses to put pricing up now to take advantage of increase in business. Laura Gray spoke about the importance of historical buildings in the wheatbelt with great enthusiasm. Albany Visitor Centre spoke about their virtual tours around Albany – future of tourism? Our President Cathie & son Nicholas Kelly presented their Holland Track B&B and farm business. Organic, regenerative, no GMO – good food. Our Shire President Len Armstrong spoke about the 4WDL Collie to Esperance tourism potential.
- Michelle Slarke and the Land Conservation committee are currently producing a new Tree trail around Lake Grace town. Another great nature walk for visitors to utilise.
- Jo mentioned the possibility of a 100 year celebration for the Visitor Centre building for its birthday next year. Perhaps a high tea on VC lawn? Jo to talk to Finance Dept to add to next years budget. Also update VC garden for celebration.
- Jo to start working on VC budget for next year.

## **12.0 DATE OF THE NEXT MEETING**

The next Lake Grace Visitors Centre Committee meeting is scheduled to take place on Tuesday 20<sup>th</sup> June 2023 commencing at 10:00am at the Lake Grace Visitor Centre.

## **13.0 CLOSURE**

There being no further business, the Chairperson closed the meeting at 11.30am.

Shire of Lake Grace

Bushfire Advisory Committee

# Minutes

29 March 2023

Meeting Commencing at 4.00pm



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## Disclaimer

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Agenda for the Bush Fire Advisory Committee Meeting to be held at the Newdegate Recreation Centre, Waddell Street, Newdegate, on 29 March 2023 at 4.00pm.

## 1 OPENING & ANNOUNCEMENT OF VISITORS

The Chairman, Ross Chappell, declared the meeting opened at 4:05 pm.

## 2 ACKNOWLEDGEMENT OF COUNTRY

*Presiding member to read:*

I begin today by acknowledging the Ballardong people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

## 3 RECORD OF ATTENDANCE

### Present

Matt Castaldini – CESM  
Alan George – CEO  
Craig Elefsen – MIS  
David Roberts – CBFCO  
Brad Watson – DCBFCO / Captain, Lake Grace North BFB  
Mitch Davies – DBCA, Regional Operations Manager  
Gavin Stevens – DFES, Area Officer Narrogin East  
Brett Dew – Western Power  
Tanya Ramponi – DFES, Legal & Compliance (Online - Presentation)  
Michelle Marchese – DFES, Legal & Compliance (Online - Presentation)  
Cr Ross Chappell – FCO / Council Delegate  
Cr Anton Kuchling – Council Delegate  
Aaron Guelfi - FCO  
Peter Walker – Senior FCO Central  
Kevin Naisbitt – Senior FCO West / Captain, Lake Grace South BFB  
Hugh Roberts – Senior FCO East  
Geoff Richardson – FCO  
Craig Shalders – FCO  
Jason Sugg – Captain, Lake King BFB  
Scott Ball – Guest  
Ian Lloyd – FCO  
Rhys De Landgraft – FCO  
Tyson De Landgraft – FCO  
Dan Sanderson – AVBFB, Vice President (Online)

### Apologies

Wes Hall – FCO / Captain, Newdegate South BFB  
Amanda Giles – FCO  
Steve Davies – FCO  
Anthony Teale – Captain, Mt Madden / Dunn Rock BFB  
Callun Tonkin – A/Captain, Newdegate Town BFB

#### 4 MINUTES OF PREVIOUS MEETINGS

##### **BFAC Resolution 01/2023:**

That the minutes of the Bush Fire Advisory Committee meeting held on 15 September 2022 be confirmed as a true and accurate record.

Moved: Kevin Naisbitt

Seconded: Hugh Roberts

Voting Requirements

Simple majority required.

**CARRIED**

#### 4.1 BUSINESS ARISING FROM THE MINUTES

An update will be provided by the relevant responsible person for each item.

Meeting Date	Brigade / Report Title	Details of Required Action	Resp Officer	Current Status	Action Completed
17/10/2019	Service Medals	Final Medals to be ordered. Ceremony to be organised.	Doug Dunham, Brad Watson and Cr Chappell to coordinate the event with the CEO.	98% Medals arrived at DFES, awaiting final ones to arrive.  Budget allocation was lost for the ceremony.	Ongoing
02/07/2020	Radio communication issues	Ongoing liaison regarding tower location.	DFES GS/ Operational Communications	With DFES Op. Comms & GS	Ongoing

#### 5 DFES HVMB Presentation

Presentation on Harvest and Vehicle Movement Bans from the DFES Legal & Compliance team (via MS Teams).

Brad: What is the impact of the CES Act on this?

Tanya: We are expecting several years before this is implemented, please stay connected and be involved in feedback when the draft is released to ensure you have a say in shaping the legislation.

#### 6 Western Power

*Presentation by Brett Dew from Western Power*

The session was a group discussion on insulators/ pole top fires. Various points were covered, and some key points are noted below;

Brett:

- Very low staffing across the area. (Kondinin/Narrogin/Katanning)
- We have been supported by Jerramungup and other regions.
- Locally looking at bonding (earth bonding the insulators) and application of silicone spray after washing as options to help minimise recurrence.
- Implementation of Standalone Power Supplies (SPS) is on the agenda over the next 10 years which will see the removal and/or decommissioning of long sections of powerlines.
- (Personally) Would like to see AC detection tools and training provided to rural areas to support decision-making when dealing with incidents involving power.
- Raised the locally generated concern about the conductivity of pine poles/CCA internally.
- Keen to work with local responders to see a good result for all.

Group

- Concerns were raised about local near misses and incidents relating to pole top fires, two significant events identified in the Shire of Kent.
- Lost time, wages and productivity from farmers and local businesses.
- Locals are considering submitting invoices for costs associated with investigating and responding to pole-top fires.

## **7 REPORTS**

*If possible, please submit written reports prior to the meeting.*

### **7.1 CHIEF BUSHFIRE CONTROL OFFICER**

Reasonably quiet year, with no large fires locally.

The regularity of Pole Top fires is a real concern. The time and resources used to contain these fires are starting to wear thin with our volunteers. We mustn't forget the safety aspect of these fires, especially where the power lines cross roads and rail lines.

With the volume of incidents we have been experiencing, we are getting concerned that it is going to take a serious accident and/or a fatality for Western Power to get serious with this issue and start taking steps to resolve it.

The application of an FDR for limiting permits is another concern and as the Shire we need to come up with a solution to put forward. We will talk about it later in the meeting.

Brigades

We need to get our brigades more active to take some of the pressure off FCOs. We are there to work together in support of our local community. It is important that the brigades meet at least once per year to help point out who is who and doing what, and to give your community any updates.

Through your brigades, it is important that the 000 call out SMS is acknowledged.

FCO's

There are at least 7 FCOs that haven't once answered their radios or engaged in any conversation through WhatsApp this past year. To me, that shows no interest at all.

Thank you

Thanks to Brad for getting me through my first year. There's been a few phone calls to clarify a lot of things. Also, to Matt for his guidance with the politics of the Bushfires Act. Also, to Doug Dunham, Boof Jorg Brinkman and Steve Davies for their services as FCOs to the Shire for many years.

Thank you to the crews who responded to the call to support our neighbours in Ravensthorpe in their time of need.

## **7.2 DEPUTY CHIEF BUSHFIRE CONTROL OFFICER(S)**

Thank you to Rocket for your work at Chief this year, and thanks also to Matt for your support and the FCOs.

Thank you, Brett, for coming and representing Western Power tonight.

## **7.3 BRIGADE CAPTAINS**

### **7.3.1 Lake Grace North BFB (Farm Response)**

We had a normal Harvest with an average occurrence of fires. The pole-top fires at the end of the season presented an issue, driving much frustration locally.

One of our bigger fires was on the main road, just north of town which was caused by a discarded cigarette.

### **7.3.2 Lake Grace South BFB (Farm Response)**

Also had an average to low occurrence of harvest-related fires. We are looking forward to a resolution around these pole-top fires.

### **7.3.3 Lake Grace Town BFB**

Nil

### **7.3.4 Newdegate North BFB (Farm Response)**

We predominately had issues with the pole top fires, with the impact being felt by the townsite on several occasions with multiple days of impact to the power supply.

### **7.3.5 Newdegate South BFB (Farm Response)**

Nil

### **7.3.6 Newdegate Town BFB**

Nil

### **7.3.7 Varley BFB**

Nil

### **7.3.8 Lake King Town BFB**

We had a few fires over the season, but not nearly as many pole tops as to the west. Most of our fires were either from harvesting or lightning.

We sent our truck with Varley and Mt Madden/Dunn Rock crews down to Ravensthorpe to support them.

The new truck goes really well, even with its sirens glitch (sirens activate when rewinding the hose reels). It did get bogged rather easily, but now the deflators have been set right it is almost unstoppable.

We are hoping to have a new member coming on board from town to support the truck, resulting in having 4-5 members close to town to be able to take the truck out.

#### **7.3.9 Mount Madden/ Dunn Rock BFB (Farm Response)**

We had a few fires in our area. We also sent crews over two-three days down to Ravensthorpe Shire to assist.

### **7.4 DEPARTMENT OF FIRE AND EMERGENCY SERVICES**

#### **DFES Upper Great Southern - Lake Grace BFAC Report – 29<sup>th</sup> March 2023**

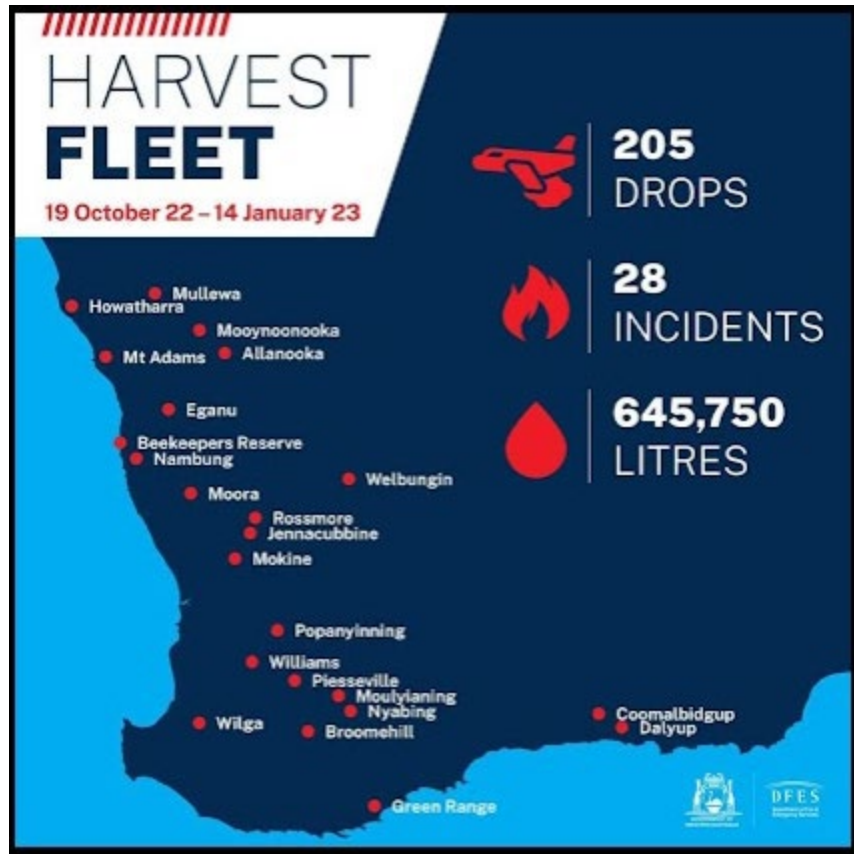
Thank you for all your work across the season and commitment within your area and further afield. There have been lots of changes to adapt to this season both with some unusual weather events across the country, AFDRS implementation as of 1 Sept 2022, WHS legislation, COVID continuation and a record harvest season.

#### **2022-23 Bushfire Season Synopsis**

- This year we have tackled complex blazes in the areas of Toodyay, Donnybrook-Balingup, Bridgetown-Greenbushes and Trayning and other bush and structural fires over the season.
- We were supported by the Grain Harvest strategy again seeing aerial appliances based in Narrogin and other regional centres to support on ground crews. (Graphic below)
- There was a well-publicised hazmat incident where we coordinated the search for the radioactive capsule in collaboration with a team of experts in emergency, nuclear and radiation management as well as the Department of Health and WA Police was an extraordinary outcome. Six days of meticulous searching in the Pilbara, under hot and trying conditions, demonstrated our expertise in emergency response and our tenacity to see the job through to the end.
- We were one of many agencies following Ex TC Ellie in the Kimberly. We have relocated more than 250 people to safety, coordinated the delivery of over 1,300 tonnes of medical and food supplies and resettled numerous communities back on country with more on their way. We have also assessed more than 700 homes and buildings for safety and aided in the clean-up of 74 buildings with more to go. There are hundreds of staff and volunteers working on rotation in the Kimberley and we have our teams behind the scenes coordinating communications and logistics, working in the operations centres, providing corporate and business support, and delivering public information. As an agency there is still an ongoing commitment to the Kimberley region.
- More recently, supporting DBCA at two fires in the Ravensthorpe area. During which one of our Large Air Tankers crashed while tackling a blaze in the Fitzgerald River National Park. Thankfully, the two pilots were able to walk away from the crash.

**Upcoming Events;**

- This time of year, begins our busy training schedules and we are committed to running many courses throughout the region.
- The change of seasons also opens up our mitigation programs for UCL UMR in townsites which we will work with your CEM to explore opportunities.
- The Australian Fire Danger Rating System (AFDRS) review will be undertaken nationally. However, feedback can be provided at anytime to [afdrs@dfes.wa.gov.au](mailto:afdrs@dfes.wa.gov.au) and this will be included in the review.



Thank you for your contributions to ROAC, some great discussion was had around permits. The feedback process from the national team will be announced in April but please do us the link above. The draft exposure bill comes out for the Combined Emergency Services legislation soon too and I encourage you to use the feedback processes also.

Best Wishes for a successful seeding period,  
Gavin  
Area Officer Narrogin East

**7.5 DBCA PARKS & WILDLIFE SERVICE**



Department of **Biodiversity, Conservation and Attractions**



**Report for Lake Grace Shire BFAC Meeting March 2023**

**Bushfires**

We have had 30 bushfire incidents in the DBCA Wheatbelt Region this season to date that have required DBCA reporting. Header fires requiring water bomber activation and lightning are the main causes of bushfires. Total number of fires has increased again due to the presence of water bombers in the region during harvest

8 of the 30 bushfires have occurred in the DFES Upper Great Southern Region and none in the Shire of Lake Grace, but perhaps a suspected fire from a lightning strike at Dunn Rock Reserve.

## **Bushfire Mitigation**

### Dragon Rocks NR

There are still two prescribed burns planned at Dragon Rocks.

The burn in the most SW corner of the reserve, was scrub rolled last Autumn along the perimeter. The other burn is in the centre of the reserve in the Shire of Kulin.

### Silver Wattle NR

We are scrub rolling 40 metres around the perimeter of the reserve and then burning it to provide a fuel reduced buffer. A section either side of the Holland Track will be retained as well as some woodlands on the northern boundary.

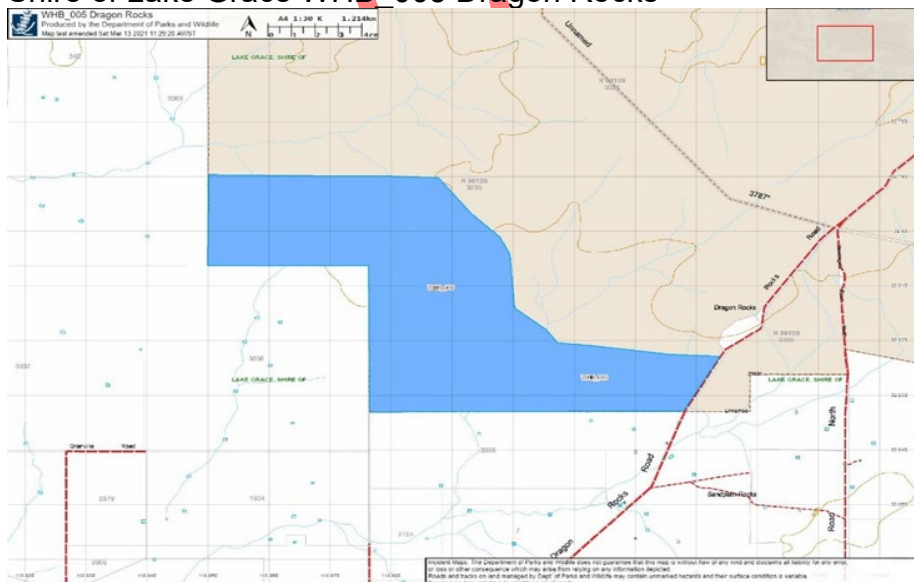
### Tarco Road UCL

Completing 35 km's of scrub rolling to 80 metres wide in UCL south of the Newdegate - Lake King Road east of Tarco Road within. Some of this is second rotation and some new so will assess after completing for burning in spring 2023 or Autumn 2024.

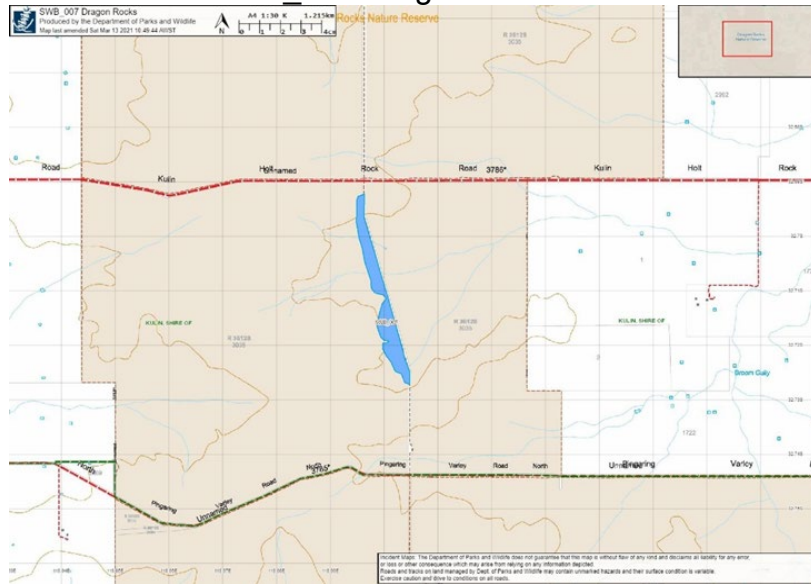
### Lake Magenta NR

Also 27 km's of scrub rolling to 80 metres wide in Lake Magenta reserve in the Kent Shire. Is second rotation scrub rolling so would not traditionally burn due to the lack of fuel.

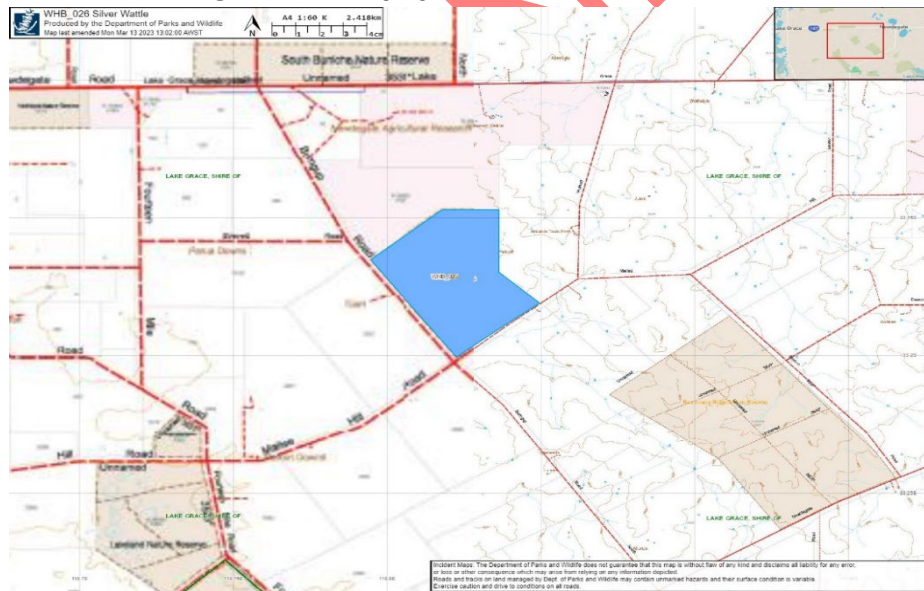
## Shire of Lake Grace WHB 005 Dragon Rocks



### Shire of Kulin WHB\_007 Dragon Rocks



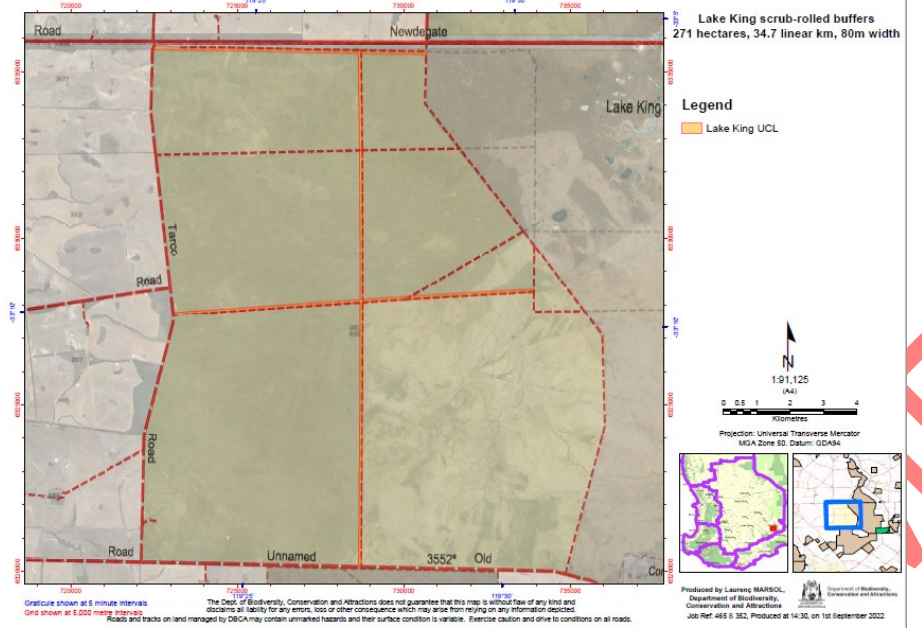
### Shire of Lake Grace WHB026 Silver Wattle NR



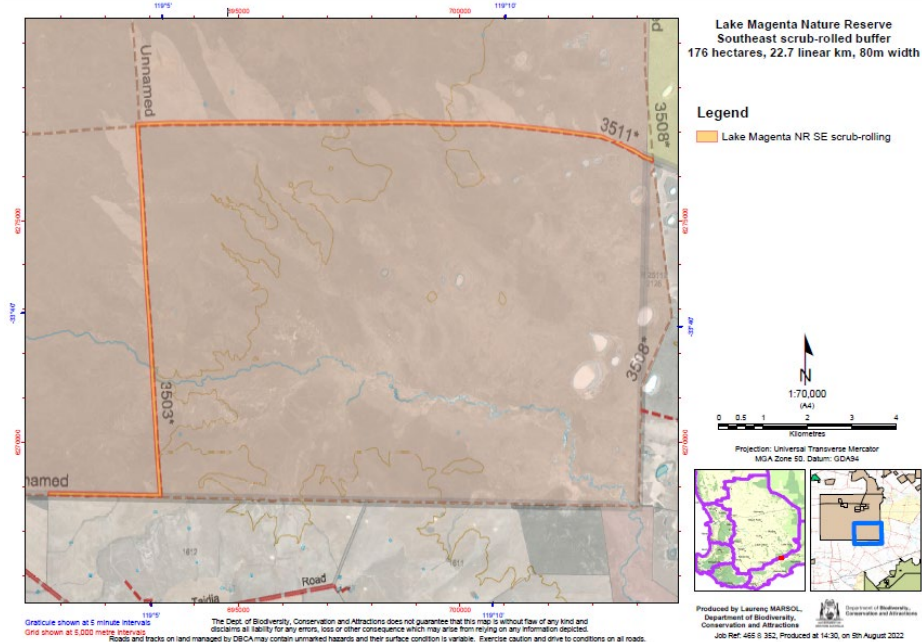
UNFORMED



## Lake King Scrub Rolling



## Lake Magenta Scrub Rolling



## 7.6 COMMUNITY EMERGENCY SERVICES MANAGER

Firstly, Thank you to the CBFCO, DCBFCO and FCOs for your support to the Shire and your Community over the fire season. I understand this can be a significant drain on your family, with time away from the home. I also extend my thanks to your partners/ families for their support of you.

### SMS – Acknowledging the Message.

As previously mentioned, it is important that someone (ideally the Captain or a designated FCO) acknowledge the SMS message when it comes through. This is to confirm that your area is not currently experiencing a Telstra outage for example and that someone will be attending to the call.

### FCOs – Calling 000

Now we have gotten the 000 process in play, as an FCO, you can call directly into the Communication Centre (Comcen) if you come across a fire or have a fire. It is important that you identify yourself as an FCO for the Shire of Lake Grace and provide some details about what is happening. E.g. Pole Top fire at a given location. You can also specify what actions need to be taken, such as mobilising brigades (DFES SMS) or if no support is required.

### Updating Comcen at Jobs

As we now have jobs recorded in the system, it is helpful for us to provide timely updates. When you call 1800 198 140 at an incident, you need to identify yourself and the incident you are at (either the incident number – in the SMS, or address) and provide an update. Typically, this will be a very quick process ~1-2mins max. Examples of updates include: “WA Police on scene – assisting with traffic management”, “Fire Contained, crews mopping up”, “Crews departed, please leave open, patrols tomorrow”, “Fire at xxxx has been made safe, xx ha burnt, the cause was a mechanical fault with a header, crews made up and departed. Please close.”

### Training

Last year represented a significant delivery of training for our community, with most responders completing the Rural Fire Awareness training. This year we need to get some runs on the board for our FCO training as per our agreed Shire Training Program. While it is daunting the courses we need to do, please remember that they help build the foundation for being able to undertake your role more comfortably in the future. We are hoping to build your skills and understanding to better lead your local community.

I am currently looking at options for some training after Seeding to cover pre-requisites, with some more specific courses pre-harvest. I would like to deliver these courses centrally and get as many FCOs in the room to be able to do it together, collaboratively. I will be in touch to plan some dates. (I can't do all the training myself, so we will need to pre-plan some of these courses ahead of time.)

### FireMapper

FireMapper only came on the scene for us late in the season, but it has proved to be very helpful on a few occasions already. The concept of the app is to provide a shared mapping experience to emergency responders that functions both online and

offline. It allows responders to plot data on the map – from recording a GPS track that you drive or dropping specific icons at key locations.  
I encourage you to find the links in WhatsApp and set up the app. If you have any problems, please let me know.

Ross: The Rural Fire Awareness Training before harvest was as great, Thanks.

#### **7.7 REGIONAL OPERATIONS ADVISORY COMMITTEE**

Held on 23/03/2023 in Narrogin.

Brad very good meeting, I attended with Matt and Grant Collins, CBFCO from Kent. There was lots of good discussion about current topics. It was good to see Chiefs from the area coming together on a number of items.

A key discussion was held around the limitation of the AFDRS/ Permits with the invalidation of permits when the FDR reaches High. The outcome was asking to see if BFACs would agree with a proposal to change the threshold of High to a FBI value, possibly of "40".

Prior to the ROAC we had a meeting with the Lake Grace, Kent and Dumbleyung Chiefs to discuss what we thought could be an appropriate level for our area and we had landed on an FBI of 28-30. We had also discussed the pole top fires, which we have already discussed tonight.

#### **8 NOMINATIONS FOR ROLES**

We now declare all roles vacant and proceed to nominations for roles.

##### **8.1 NOMINATION FOR AND ELECTION OF PRESIDING MEMBER**

As per the Terms of reference, BFAC members are to appoint a presiding member. The presiding member can be any of the members of the committee.

<b>Presiding Member</b>	
Nominee:	Ross Chappell

Moved: Brad Watson

Seconded: David Roberts

Voting Requirements:

Simple majority required.

**CARRIED**

## 8.2 NOMINATIONS FOR FIRE CONTROL OFFICERS

### 8.2.1 NOMINATIONS FOR FCO

#### Legal Implications

S.38. Local government may appoint bush fire control officer

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

The presiding member to call for nominees to the role of Bush Fire Control Officer.

<b>Fire Control Officers</b>		
<b>District:</b>	<b>Name:</b>	<b>Call Sign:</b>
<b>Lake Grace North</b>	Evan Wyatt Brad Watson Ross Chappell Greg Carruthers – Ask first	
<b>Lake Grace South</b>	Kevin Naisbitt Scott Strevett	
<b>Lake Grace Town</b>	Chad Stanton	
<b>Newdegate North</b>	Bill Lloyd Ian Lloyd Aaron Guelfi Dean Rintoul Craig Shalders Peter walker	
<b>Newdegate South</b>	Dwight Ness Geoff Richardson Wes Hall	
<b>Newdegate Town</b>	Cal Tonkin	
<b>Varley</b>	Scott Ball Ben Hyde Craig Newman	
<b>Lake King</b>	Jason Sugg Doc Roberts	

<b>Mt Madden/ Dunn Rock</b>	David Roberts Lindsay Brownley Tyson De Landgraft Rhys De Landgraft Anthony Teale Amanda Giles	
<b>Shire of Lake Grace</b>		

Q: Barry Ness – FCO Appointment?

Matt: Barry was not appointed as an FCO last year, he has retained a radio.

David: Can we please write a letter to Barry, thanking him for his service, we will retrieve the radio on the next servicing run.

Discussion:

Some FCOs from 2022/23 were not nominated based on response to radio scheduled calls and lack of participation/ engagement on the FCO WhatsApp group. Engagement with the FCO group is very important.

Matt: Process clarification: This process is nominating FCOs, once voted and received, the CEO can appoint on recommendation, with an item being sent to the Council to inform them of the appointments.

David: Can we appoint additional FCOs outside of this meeting

Answer: Yes.

## 8.2.2 NOMINATIONS FOR CBFCO & DCBFCO

### Legal Implications

S.38. Local government may appoint bush fire control officer

- (1) A local government... shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

The presiding member to call for nominees to the role of Chief Bush Fire Control Officer (CBFCO) and Deputy Chief Bush Fire Control Officer (DCBFCO).

Note: The CESM role is appointed as a DCBFCO, annual voting is not required.

<b>Chief &amp; Deputy Bush Fire Control Officers</b>		
Role	Nominee	Callsign
CBFCO	David Roberts	Lake Grace Chief / LG Chief
DCBFCO	Brad Watson	Lake Grace Deputy / LG Deputy

### 8.2.3 NOMINATIONS FOR SENIOR FCO

The presiding member to call for nominees to the role of Senior Bush Fire Control Officer.

<b>Senior Bush Fire Control Officers</b>	
Senior Fire Control Officer - West	Kevin Naisbitt
Senior Fire Control Officer - Central	Peter Walker
Senior Fire Control Officer - East	Hugh Roberts

### 8.2.4 NOMINATION OF FIRE WEATHER OFFICERS

#### Legal Implications

A Fire Weather Officer may authorise a person who holds a permit to burn, to carry out that burn if the fire danger forecast is “catastrophic”, “extreme”, or “high”.

38. Local government may appoint bush fire control officer

- (8) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.
- (17) A fire weather officer of an approved local government ..., may authorise a person who has received a permit under section 18(6)(a), to burn the bush ... notwithstanding that for any day, or any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is “catastrophic”, “extreme”, or “high”, and upon the authority being given the person, if he has otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush.

<b>Fire Weather Officers &amp; Deputies</b>
Fire Weather Officer:
<ul style="list-style-type: none"> <li>• Chief Bush Fire Control Officer</li> </ul>
Deputy Fire Weather Officers:
<ul style="list-style-type: none"> <li>• Deputy Chief Bush Fire Control Officer(s)</li> </ul>

## 8.2.5 FCO's - Acceptance and Resolution

### **BFAC Resolution 02/2023:**

That the Bush Fire Advisory Committee nominates to the CEO for the 2023/2024 bush fire season the persons listed as successful nominees in the Minutes of this meeting to be appointed to the positions of:

- Fire Control Officers
- Chief Bush Fire Control Officer
- Deputy Chief Bush Fire Control Officer
- Fire Weather Officers

Moved: Peter Walker

Seconded: Kevin Naisbitt

Voting Requirements

Simple majority required.

**CARRIED**

## 8.3 NOMINATION OF AUTHORISED OFFICERS

### 8.3.1 Officers Authorised to issue Cover and Proclaimed Plant Burning Permits

Authorise the following persons, under s.24 of the Act, to issue cover and proclaimed plant burning permits during the 2022/2023 season in conjunction with the closest available Fire Control Officer to the person making the application:

<b>Officers Authorised to issue Cover and Proclaimed Plant Burning Permits</b>
Chief Bush Fire Control Officer
Deputy Chief Bush Fire Control Officer(s)
Chief Executive Officer
Community Emergency Services Manager

### 8.3.2 Bush Fire Control Officers Authorised to issue Harvest & Vehicle Movement Bans

Authorise the following bush fire control officers, under r.38A of the Bush Fire Regulations 1954, to prohibit the or operation of any engines, vehicles, plant or machinery during the prohibited burning times or restricted burning times, or both, where the operation of such machinery is, in the opinion of the officer, likely to cause a bush fire, or would be conducive to the spread of a bush fire:

<b>FCOs Authorised to issue Harvest &amp; Vehicle Movement Bans</b>
Chief Bush Fire Control Officer
Deputy Chief Bush Fire Control Officer(s)
Chief Executive Officer
Community Emergency Services Manager

### 8.3.3 Authorised Officers - Acceptance and Resolution

#### **BFAC Resolution 03/2023:**

That the Bush Fire Advisory Committee nominates to the CEO that the roles listed in the Minutes of this meeting to be appointed to the positions of:

- Clover and Proclaimed Plant Burning Permits Authorised Officers; and
- Harvest & Vehicle Movement Ban authorised officers.

Moved: Jason Sugg

Seconded: Kevin Naisbitt

Voting Requirements

Simple majority required.

**CARRIED**

### 8.4 CBH Liaison Officers

The following bush fire control officers are authorised to liaise with CBH regarding ceasing of operations when a Harvest & Vehicle Movement Ban has been declared for the relevant district:

<b>Harvest Ban – CBH Advisory Officers</b>	
Mt Madden	Lindsay Brownley
Lake King	Jason Sugg
Varley	Ben Hyde
Newdegate	Ian Lloyd
Lake Grace	Scott Strevett
Dunn Rock	Rhys De Landgraft



## 9 Zone Boundary Review - CESM

Any feedback on the Zone Boundary updates that were implemented?  
No issues were identified.

## 10 GENERAL BUSINESS

CBFCO - Prohibited Burning Period – Extend until 1 March annually.  
The discussion mainly centred around the fact that permits have not been issued in February for several years and the desire to avoid a situation like the Shackleton fire. The Prohibited burning period can be seasonally amended each year if required by 2 weeks.

### **BFAC Resolution 04/2023:**

That the Shire of Lake Grace extends the Prohibited Burning Period from 31 January to 28 February annually, resulting in Restricted Burning being available from 1 March.

Moved: David Roberts

Seconded: Ian Lloyd

Voting Requirements

Simple majority required.

**CARRIED**

Matt/ CESM: Offered an alternative permit template to be viewed after the meeting for interested FCOs. The alternate template simplifies the writing process by having some conditions printed. (Template was a copy from Shire of Moora/Victoria Plains)

### 10.1 AFDRS – Review (Permits & HVMB)

At the ROAC meeting, a discussion was held to put forward an increase to the permit cut off threshold due to the constraints being experienced by primary producers. The local CBFCOs had discussed prior to the meeting and had come to a proposed FBI of 28-30. At the ROAC meeting, the proposal was for an FBI of 40 as it is closer to the old McArthur GFDI of 32/ Very High.

Discussion & Feedback on FBI 40 for HVMB.

The threshold of 40 was suitable. It is important that we get readings sent in on WhatsApp so that a fair assessment can take place in applying the ban.

**BFAC Resolution 05/2023:**

That the Bush Fire Advisory Committee supports and advocates for change to Bush Fire legislation/regulations to change the permit invalidation threshold from the Fire Danger Rating of “High” to the Fire Behaviour Index number of “40” using the Grassland model.

Moved: Peter Walker

Seconded: Kevin Naisbitt

Voting Requirements

Simple majority required.

**CARRIED**

**10.2 Water Requirement – Harvest/Agricultural Activities**

The Shire has received advice that the current requirement for the provision of a fire unit is not valid/ appropriate when specified under the Section 33 Notice – Fire Break and Fuel Loads.

It needs to be declared under the BF Regs, Section 38B. See below. Feedback Sought on activities and requirements in the proposed wording.

**38B. Equipment powered by internal combustion engine, power to prohibit operation of**

- (1) Where, in the opinion of the bush fire control officer, the operation of any power saw, bag loader or other plant or equipment activated by internal combustion engine on any land in the district may constitute a fire hazard, he may, by wireless broadcast from a radio station giving broadcast coverage to the district, by publication in a newspaper circulating in the district or by written notice or oral direction given to any person or persons, subject to such direction as may be given by the local government, prohibit the operation of any such power saw, bag loader or other plant or equipment, until further notice, unless the operator has first —
- (a) provided, at the site of operation, such firefighting equipment, supply of water and other means of extinguishing fire as the bush fire control officer may, by the same means, direct; or
- (b) fitted to the engine by which the power saw, bag loader or other plant or equipment is activated a spark arrester of a suitable design, maintained in a clean, sound and efficient condition.

Proposed wording below;

Pursuant to Bush Fires Regulations 1954 S.38B (1) (a) undertaking the below-listed agricultural activities shall have the following conditions when undertaken between 1 November and 30 April;

- Provide an operational mobile firefighting unit with no less than 600 litres of water (recommended 1200 litres),

- Minimum 6 metres of hose (recommended 30 metres) with a controlled nozzle,
- Self-propelled fire units are preferred with trailer units being accepted only if connected to a tow vehicle at all times.
- Mobile firefighting unit GVM and/or GTM shall not be exceeded pursuant to WHS legislation to maintain a safe work environment.

Specified activities;

- Grain harvesting
- Hay bailing
- Reefinating
- Stubble crunching
- Rock raking
- Grain handling in a paddock
- Other activities as broadcast by the CBFCO, CESM or CEO.

Feedback: Add time constraint. 1 Nov to end April. - Added

### 10.3 Membership Check

- Brigade lists will be available to be reviewed after the meeting.
- If anyone has moved on and needs to be removed, please let the CESM know.

### 10.4 Volunteer Training

- Training for FCOs will ramp up this year, please get behind it. We will need to book some dates in advance, please don't be shy.
- There will be a limited number of Rural Fire Awareness courses run.
- Rural Fire Awareness is now available as an online course. (Noting: it doesn't have the local content about sectors in it.)

### 10.5 Local Government Grant Scheme (LGGs) Grant

An offer of \$66,490.00 was received and a counteroffer of \$184,000.00 is being provided, noting the system does not have the allowance to provide this. Our insurance is forecast to be \$58,310.00, leaving \$8,180.00 to cover everything else which is unrealistic.

We are also applying for 2 appliances, One each for Lake Grace North and Lake Grace South, and a secondary request in lieu of the two appliances, for a single appliance for the Lake Grace Town brigade.

### 10.6 Brigade Meetings

CBFCO – Brigades need to be getting together, at least once per year. This helps engage your community with who the local FCOs are, as well as the Brigade Captain who is the contact point for the members in that area.

This has been done very successfully at the Mt Madden/Dunn Rock brigade now and it has been very beneficial.

### 10.7 General Business from the Floor

Hugh Roberts – Just installed a Red/Amber light on his personal vehicle. Purchased a Narva product to hardwire, with two switched on the dash. Ideally would like to see 2 provided per zone for the FCOs to help with identification at Fires.

David Roberts – Ch244 Radio reception for the area East of the Lake king – Ravensthorpe Rd and especially south down near Mt Madden, the reception is almost not usable in vehicles.

Action: Log Radio Fault –

FYI: new 60m Western power Tower is being installed in Lake King.

Brad: Question from ROAC, when we go into the Open season, are we still limited by the FDR?

Answer: No, once we are open it is open.

Feedback, as the meeting have been going later, can we start the next one earlier.

**11 MEETING CLOSED**

**Close Meeting at 18:50.**

UNCONFIRMED

OCM 26 April 2023

ITEM 14.4.1 Crisp Wireless

# ePMP™ 3000 Sector Antenna



Cambium Networks has deployed more than five million radios around the world achieving unparalleled degrees of scalability. Continuing the tradition of designing and manufacturing industry leading antenna solutions, the ePMP 3000 4X4 sector antenna encompasses all the key differentiations of the Cambium Antenna line and adds 4X4 Multi User MIMO Capability. Designed to work in 5 GHz spectrum and 90 degree coverage, the antenna is an integral part of the ePMP 3000 Access Point and allows for Multi User MIMO Operation.

## KEY DEPLOYMENT ADVANTAGES

- **Frequency Re-use:** Designed for ABAB channel re-use (two channels covering four sectors), the sector antenna has a minimum 30 dB front to back ratio over a wide rear facing aperture.
- **Channel Flexibility:** Consistent gain from 4.9 to 6.0 GHz allows the operator to select a channel anywhere in the band and achieve the expected performance.
- **Consistent Coverage:** Excellent null fill capabilities of the antenna allow for broad geographical coverage within a sector even near the base of the tower and the edges of the sector.
- **Designed for the Installer:** Small, compact design, integrated ePMP radio mount and GPS antenna integration.
- **Predictable Performance:** The sector antenna is integrated into Cambium Networks LINKPlanner. The 3D model shows coverage at all elevations and across the azimuth.

## KEY SPECIFICATIONS:

- 17 dBi gain
- 4.9 to 5.97 GHz spectrum
- 30 dBi front to back ratio
- IP 65 ruggedization

## SPECIFICATIONS

### ePMP 3000 SECTOR ANTENNA

Model Number	C050910D301A
Frequency Range	4.9 GHz to 5.97 GHz
Gain	17 dBi
3 dB Beamwidth - Azimuth	70 degrees
3 dB Beamwidth - Elevation	6 degrees
Electrical Downtilt	-2 degrees
Polarization	2X Horizontal, 2X Vertical

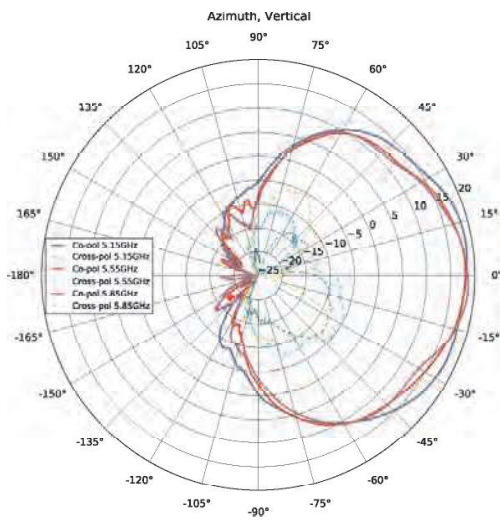
# SPECIFICATIONS

## ePMP 3000 SECTOR ANTENNA

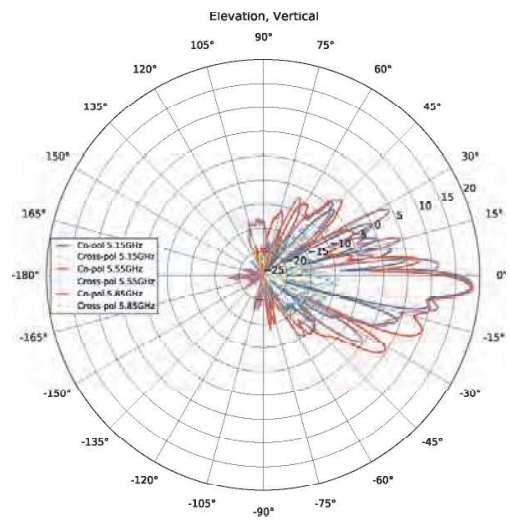
Model Number	C050910D301A
Port-to-Port Isolation	> 20 dB
Front-to-Back Ratio	30 dB
Maximum Input Power	5 W
Input Impedance	50 ohms
Mounting Connectors	4 x RP SMA
Mounting Hardware	Included for mounting to mast diameters 2" to 4" (5 cm to 10 cm) -10 to +5 degree tilt Hardware included to connect ePMP access point to back of antenna body
Physical Dimensions	Antenna Body: 23.4" (H) x 9.6" (W) x 3.25" (D) (594 mm x 157 mm x 110 mm)
Weight	Antenna Body: 8.0 lbs, 3.7 kg w/ ePMP 3000 Access Point and Mounting Brackets: 13.8 lbs, 6.3 kg
Environmental	IP65
Radome Material	UV Protected ABS
Operating Temp	-40°C to 60°C (-40°F to 140°F)

## ANTENNA PATTERNS

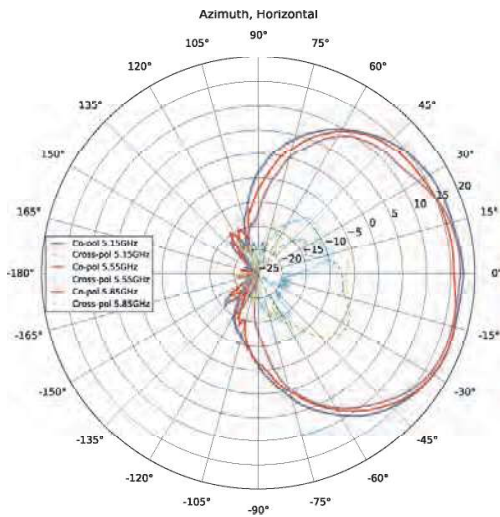
Channel 0 Vertical Polarization Azimuth



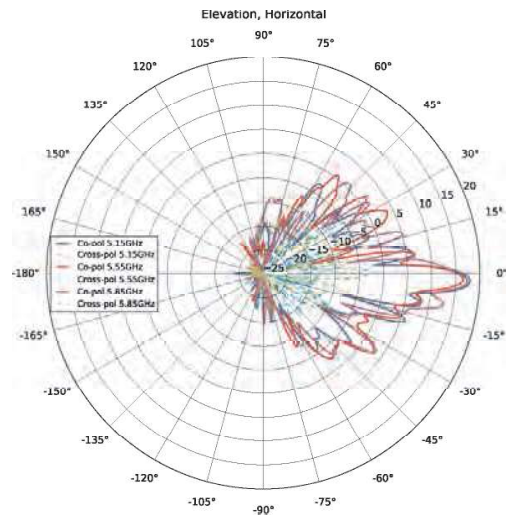
Channel 0 Vertical Polarization Elevation



Channel 1 Vertical Polarization Azimuth

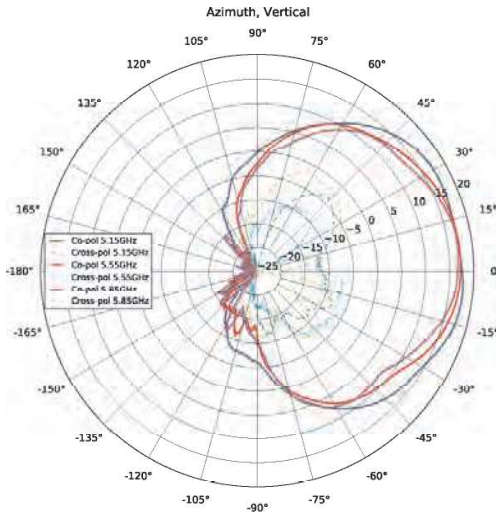


Channel 1 Vertical Polarization Elevation

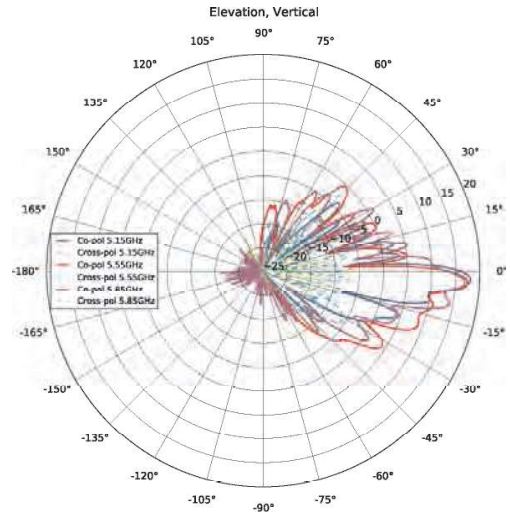


# ANTENNA PATTERNS

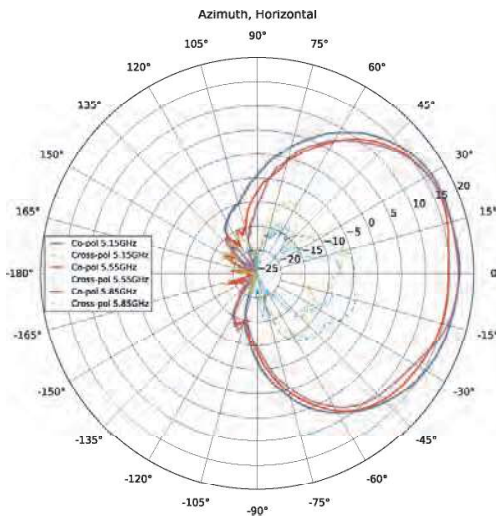
Channel 2 Vertical Polarization Azimuth



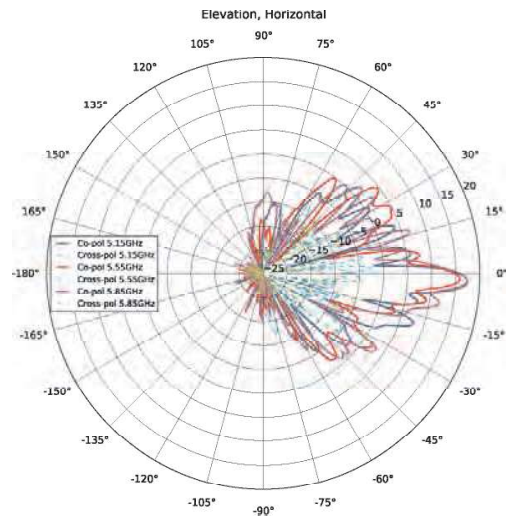
Channel 2 Vertical Polarization Elevation



Channel 3 Vertical Polarization Azimuth



Channel 3 Vertical Polarization Elevation





# 5.25 - 5.85 GHz High Performance Dual Pole Parabolic Reflector Antenna

High Performance Dual Pole Parabolic Reflector Antennas from Cambium Networks are well-suited for deployment with any of the sub-6 GHz PTP products. They are engineered to provide ETSI class 2/3 radiation pattern performance as well as excellent gain. Field-proven preassembled antennas and robust pole mounts ensure “set and forget” installation with minimal post installation maintenance. The included radome ensures robust and reliable performance under the most challenging conditions.

## FEATURES AND BENEFITS:

- High Performance ETSI Class 2/3\* Parabolic Antennas - Excellent performance for a wide range of applications
- Fully Preassembled at the Factory - Simplifies installation on site and guarantees “factory tested” quality
- Industry leading 7year warranty
- Suitable for deployment with PTP 650, PTP 670, PTP 700 and PTP 450i connectorized radios.
- Fully supported in LINKPlanner™ providing accurate predictions of PTP link performance and availability. LINKPlanner™ is available at no charge from the support website at [cambiumnetworks.com](http://cambiumnetworks.com).

\*ETSI Class depends on frequency band



## SPECIFICATIONS

### GENERAL

Antenna Type	High Performance Parabolic Reflector Antenna
Size, nominal	2 ft (0.6 m); 3 ft (0.9 m); 4 ft (1.2 m)
Polarization	Dual
Standard RF Connector Type	N-Female



## SPECIFICATIONS

ELECTRICAL	2 FT (0.6 M)	3 FT (0.9 M)	4 FT (1.2 M)
Model Number	RDH4508B	RDH4509B	RDH4510B
Description	5.25-5.85 GHZ, 2-FT (0.6M), HIGH PERFORMANCE DUAL-POL	5.25-5.85 GHZ, 3-FT (0.9M), HIGH PERFORMANCE DUAL-POL	5.25-5.85 GHZ, 4-FT (1.2M), HIGH PERFORMANCE DUAL-POL
Operating Frequency Band	5.25 - 5.85 GHz	5.25 - 5.85 GHz	5.25 - 5.85 GHz
Half Power Beamwidth, Horizontal	6.1 degrees	4.2 degrees	3 degrees
Half Power Beamwidth, Vertical	6.1 degrees	4.2 degrees	3 degrees
Cross-Polarization Discrimination	28 dB	30 dB	30 dB
Front to Back Ratio (F/B)	44 dB	46 dB	49 dB
Gain, Low Frequency	28.3 dB	31.8 dB	34.2 dBi
Gain, Mid Frequency	28.8 dB	32.3 dBi	34.7 dBi
Gain, High Frequency	29.3 dB	32.8 dBi	34.7 dBi
VSWR	1.5:1	1.5:1	1.5:1
Return Loss	-14 dB	-14 dB	-14 dB

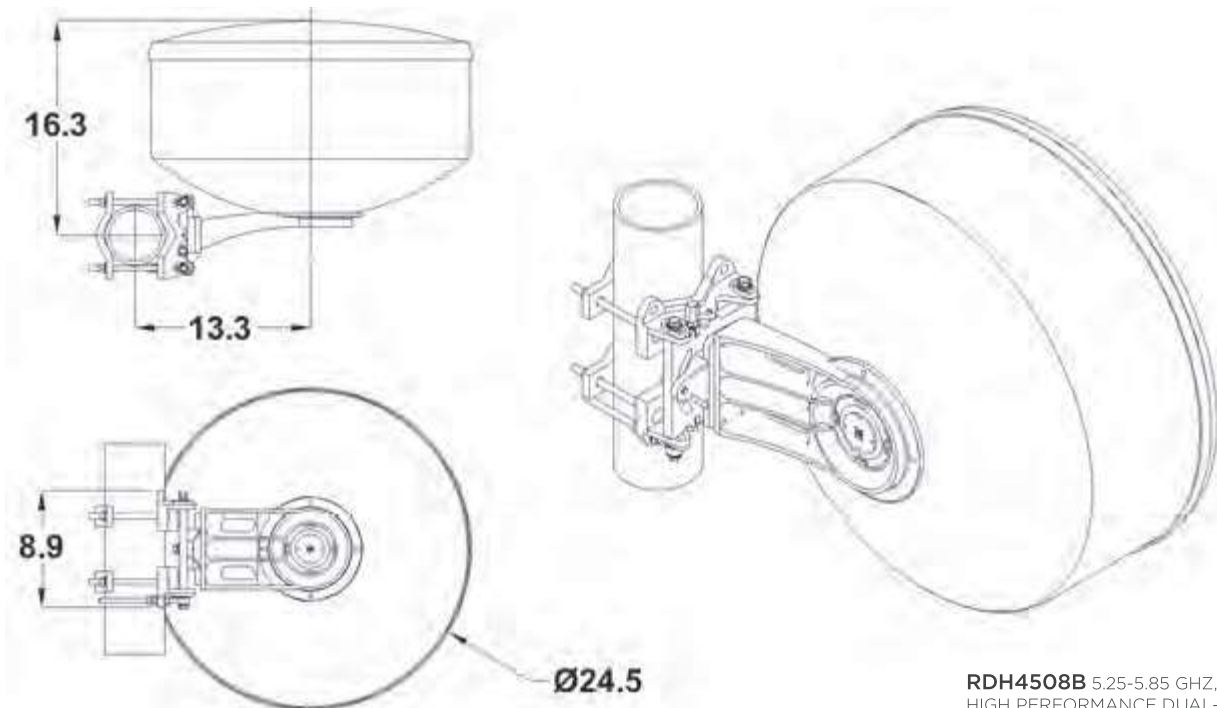
MECHANICAL	2 FT (0.6 M)	3 FT (0.9 M)	4 FT (1.2 M)
Model Number	RDH4508B	RDH4509B	RDH4510B
Description	5.25-5.85 GHZ, 2-FT (0.6M), HIGH PERFORMANCE DUAL-POL	5.25-5.85 GHZ, 3-FT (0.9M), HIGH PERFORMANCE DUAL-POL	5.25-5.85 GHZ, 4-FT (1.2M), HIGH PERFORMANCE DUAL-POL
Fine Azimuth Adjustment	+/- 10 degrees	+/- 10 degrees	+/- 10 degrees
Fine Elevation Adjustment	+/- 30 degrees	+/- 25 degrees	+/- 25 degrees
Mounting Pipe Diameter, Min	2 inch   5.08 cm	4.5 inch   11.4 cm	4.5 inch   11.4 cm
Mounting Pipe Diameter, Max	4.5 inch   11.4 cm	4.5 inch   11.4 cm	4.5 inch   11.4 cm
Net Weight	27 lbs   12.3 kg	50 lbs   12.3 kg	85 lbs   38.3 kg
Wind Velocity Operational	90 mph   145 km/h	90 mph   145 km/h	90 mph   145 km/h
Wind Velocity Survival Rating	125 mph   201 km/h	125 mph   201 km/h	125 mph   201 km/h
Axial Force (FA)	202 lbs   899 N	403 lbs   1972 N	737 lbs   3278 N
Side Force (FS)	100 lbs   445 N	200 lbs   890 N	365 lbs   1623 N
Twisting Moment (MT)	194 ft-lbs   263 Nm	344 ft-lbs   466 Nm	784 ft-lbs   1063 Nm
Operating Temperature Range	-40 to +60 C	-40 to +60 C	-40 to +60 C
Max Pressure, PSIG, (if waveguide interface)	5	5	5

## REGULATORY COMPLIANCE

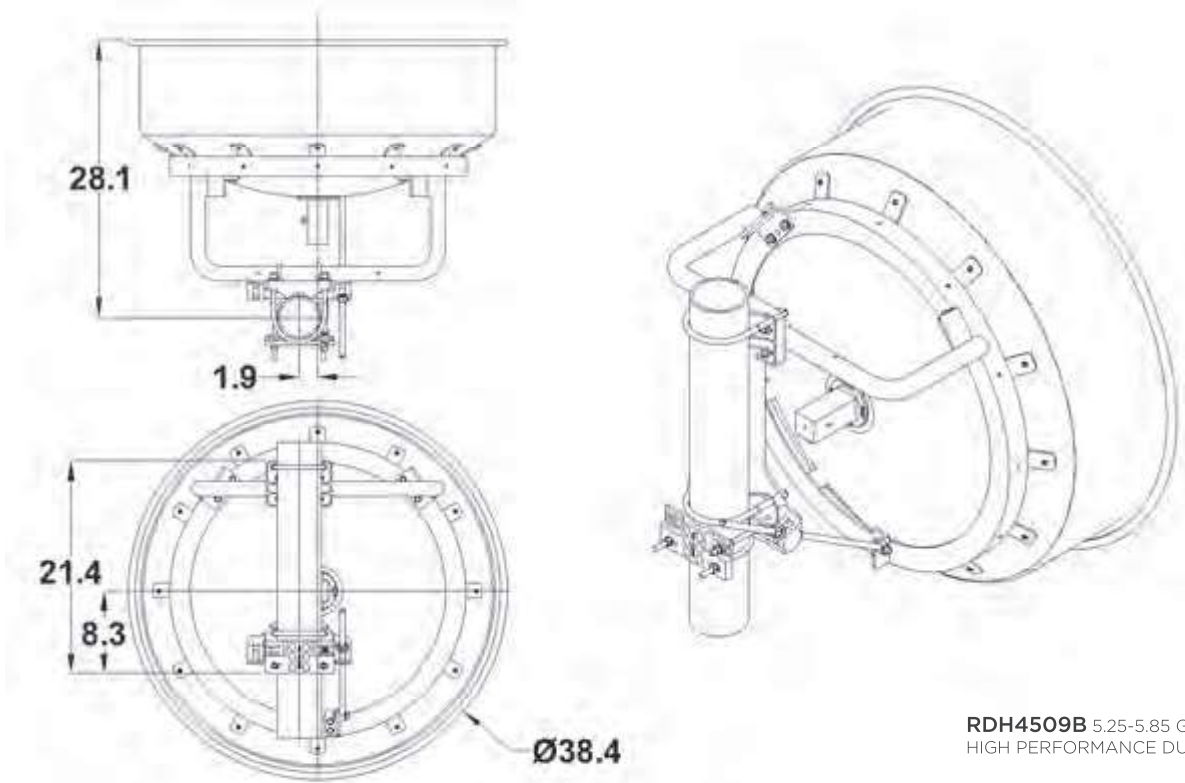
RoHS-compliant	Yes	Yes	Yes
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SHIPPING INFORMATION	2 FT (0.6 M)	3 FT (0.9 M)	4 FT (1.2 M)
Model Number	RDH4508B	RDH4509B	RDH4510B
Description	5.25-5.85 GHZ, 2-FT (0.6M), HIGH PERFORMANCE DUAL-POL	5.25-5.85 GHZ, 3-FT (0.9M), HIGH PERFORMANCE DUAL-POL	5.25-5.85 GHZ, 4-FT (1.2M), HIGH PERFORMANCE DUAL-POL
Package Type	Cardboard	Wood Crate	Wood Crate
Gross Weight	48 lbs   28.7 kg	143 lbs   69.8 kg	196 lbs   88.9 kg
Dimensions, L x W x H	31 x 31 x 25in   79 x 79 x 64 cm	47 x 28 x 48in   119 x 71 x 122 cm	59 x 35 x 60in   180 x 89 x 152 cm
Shipping Volume	13.9 cu ft   0.39 cu m	36.56 cu ft   1.04 cu m	71.7 cu ft   2.03 cu m

# TECHNICAL DRAWINGS

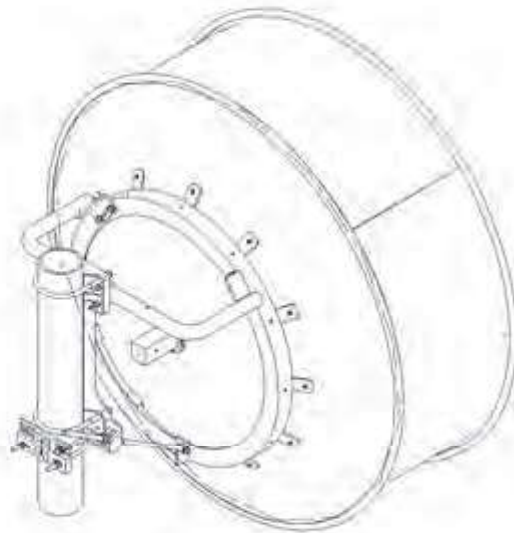
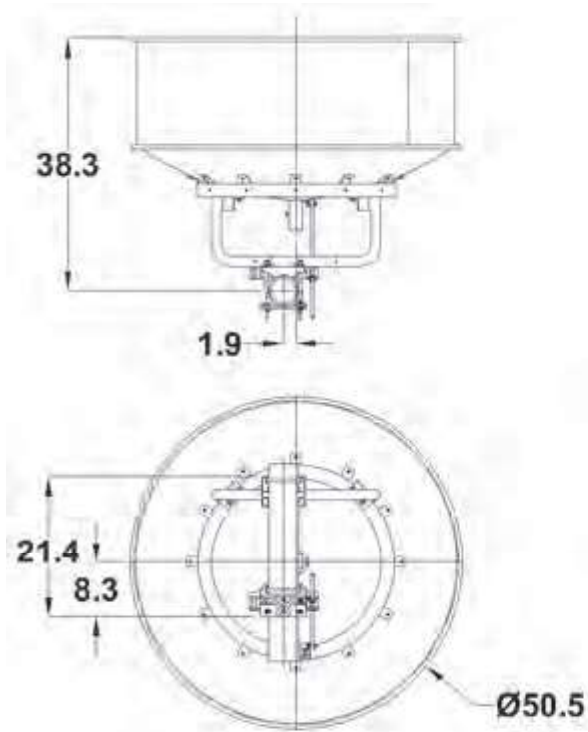


**RDH4508B** 5.25-5.85 GHZ, 2-FT (0.6M), HIGH PERFORMANCE DUAL-POL



**RDH4509B** 5.25-5.85 GHZ, 3-FT (0.9M), HIGH PERFORMANCE DUAL-POL

## TECHNICAL DRAWINGS



**RDH4510B** 5.25-5.85 GHz, 4-FT (1.2M),  
HIGH PERFORMANCE DUAL-POL

## TECHNICAL SPECIFICATIONS

	PTP 820S	PTP 820C + PTP 820C HP	PTP 820G	PTP 820F	PTP 820E	PTP 850E
Supported Frequency	6+ 38 GHz	6+ 38 GHz	6+ 38 GHz	6+38, 7+76, 8+86 GHz	7+76, 8+86 GHz	7+76, 8+86 GHz
Role in the Network	Compact all outdoor	Compact all outdoor w/ multi-core	Split Mount or all indoor, multi-carrier options	Split mount or all-indoor, multi-carrier options	Multiband with PTP 820C/S	Multiband with PTP 820C/S
Transport Technology	All packet	All packet	Hybrid and/or all packet	Hybrid and/or all packet	All packet	All packet
TDM Interface	None	None	16 x E1/T1	16 x E1/T1	None	None
Modulation	QPSK to 2048 QAM w/ACM	QPSK to 2048 QAM w/ACM	QPSK to 2048 QAM w/ACM	QPSK to 4096 QAM w/ACM	BPSK to 1024 QAM w/ACM	BPSK to 512 QAM w/ACM
Channel Size	3.5 to 80 MHz	3.5 to 80 MHz	3.5 to 60 MHz	6-38 GHz 14 to 112 MHz; 7+86 GHz : 62.5 to 500 MHz	62.5 - 500 MHz	250 MHz to 2 GHz
Capacity (Layer 2)	679 Mbps	1.36 Gbps	527 Mbps, L05 Gbps	542 Mbps, L08 Gbps	2.4 Gbps	10 Gbps
Capacity with Multi-Layer Compression	833 Mbps	1.67 Gbps	833 Mbps (1+0) 1.67 Gbps (2+0)	1.69 Gbps (1+0) 3.2 Gbps (2+0)	2.4 Gbps (1+0) 4.8 Gbps (2+0)	10 Gbps (1+0) 20 Gbps (2+0)
Configuration	1+0, 1+1 HSB, 2+0	1+0 to 4+0, 1+1/2+1 HSB, E/W, 1+0 SD, 2+2 SD	1+0, 1+1 HSB, 2+0 (E/W), 2+0 XPKC, 2+0 MC-ABC	1+0, 3+1+0, 2+2+0, 2+2+0+2+0 MC-ABC	1+0, 2+0	1+0, 2+0 (XPKC)
LOS MIMO	No	Yes, 4x4 or 2x2	No	No	No	No
XPKC	No	Yes	Yes	Yes	No	Yes
Ethernet Interface	1 x 10/100/1000Base-T and 2x1000base-X or 10/100/1000Base-T	1 x 10/100/1000Base-T and 1x1000base-X or 10/100/1000Base-T	4 x 10/100/1000Base-T and 2x1000base-X	4x 1 Gbe (RJ-45/SFP) 1x 2.5/1 Gbps SFP	1x 10/100/1000Base-T, PoE 1x 1Gbps SFP cage Optional: 1 x 10/100/100 Base-T or 10 Gbps SFP cage	1x 2.5/1 Gbps SFP 1x 10 Gbps SFP 10 GE (SFP+) Optional: QSFP(Ax)/10 GE or 1x40) or SFP+ (1x10 GE)
Management Interface	1 x 10/100 Base-T	1 x 10/100 Base-T	1 x 10/100 Base-T	1 x 10/100 Base-T	1 x 10/100/100 Base-T for management	1 x 1 GE RJ-45 for management
External Alarm	None	None	1 x DB9	1 x DB9	None	None
Dimensions (HxWxD - mm)	230 x 233 x 98	PTP 820C: 230x233x98 PTP 820C HP: 315x284x107	IDU: 44x426x80 RFU-C: 200x200x85 RFU-A: 44x443x421	IDU: 44x482x165 RFU-D: 230x233x98 RFU-D-HP: 319x286x107 RFU-S: 277x270x85 RFU-E: 220x198x75	220x198x75 43 dBi integrated antenna: 280x280x110	322x227x86 43 dBi integrated antenna: 341x270x103
Environmental	-33°C to +55°C (-45°C to +60°C extended)	-33°C to +55°C (-45°C to +60°C extended)	IDU: -5°C to +55°C (-25°C to +65°C extended) RFU-C: -33°C to +55°C (-45°C to +60°C extended) RFU-A: -5°C to +55°C (-25°C to +65°C extended)	IDU: -5°C to +55°C (-45°C to +60°C extended); RFU: -33°C to +55°C (-45°C to +60°C extended)	-33°C to +55°C (-45°C to +60°C extended)	-33°C to +55°C (-45°C to +60°C extended)
Power Input	-48 VDC	-48 VDC	-48 VDC	-48 VDC	-48 VDC	-48 VDC
PoE Injector Power Input	-48 VDC or +24 VDC	PTP 820C ONLY: -48VDC or +24VDC	N/A	N/A	-48 VDC or +24 VDC	-48 VDC or +24 VDC
Maximum Power Consumption	6+1 GHz: 40W; 13-38 GHz: 35W	Multi-Core Operation: PTP 820C: 6 GHz: 65W; 7 GHz: 75W; 11 GHz: 65W; 13-15 GHz: 55W; 19-24 GHz: 48W; 26-38 GHz: 55W PTP 820C HP: 135W	IDU Eth-only with single modem: 23.5W, addition for second modem, 22W, additional for 16 E1/DSL/T1W • RFU-C: 6-26 GHz; 1+0 22W; 1+1 39W; 26-38 GHz; 1+0 26W; 1+1 43W RFU-Ae / RFU-Aep • 1+0 High Level: 77W / 90W Medium Level: 53W / 73W Low Level: 43W / 47W Mute: 24W / 24W • 1+1 HSB/SD BBS: High Level: 101W / 114W Medium Level: 77W / 97W Low Level: 67W / 71W Mute: 48W / 48W	IDU: 48W maximum RFU-D: 75W RFU-D-HP: 130W/180W RFU-S: 43W RFU-E: 48W	43W Active 35W Standby	58W Active 47W Standby

### US Headquarters

3800 Golf Road, Suite 360,  
Rolling Meadows, IL 60008 USA  
+1 888 863 5250

### San Jose Office

2010 N. 1st Street, Suite 400  
San Jose, CA 95131 USA

### Thousand Oaks Office

2101 Corporate Center Dr # A  
Newbury Park, CA 91320 USA

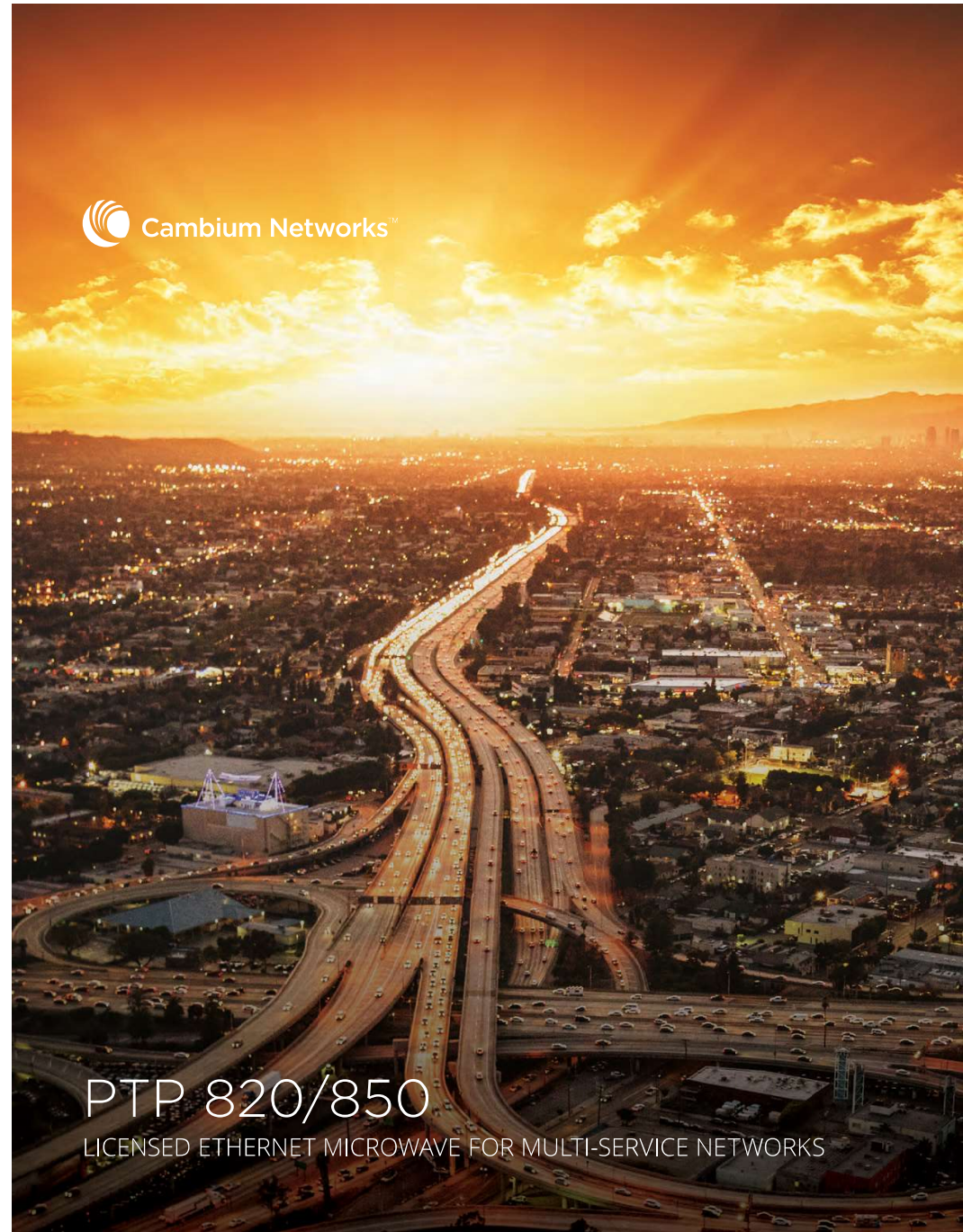
### India Office

Cambium Networks Consulting Private Ltd  
5th Floor, Quadrant 1, Umija Business Bay, Tower 2,  
Outer Ring Road,  
Kadubisenahalli, Varthur Hobli Road, Bangalore East  
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+91 80 67333100

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Unit B2, Linhay Business Park,  
Eastern Road, Ashburton, United Kingdom, TQ13 7UP  
+44 1364 655500

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# PTP 820/850

LICENSED ETHERNET MICROWAVE FOR MULTI-SERVICE NETWORKS

## Cambium PTP 820/850



A single platform serving all radio transport requirements.

PTP 820/850 is a point-to-point licensed microwave backhaul platform that integrates leading networking functionality with the industry's most advanced leading microwave technologies, creating a superior microwave transport solution.

Supporting licensed frequency bands ranging from 6 to 86 GHz, the PTP 820/850 series delivers a wide range of configurations to offer a tailored solution for any deployment scenario.

Composed of high-density multi-technology nodes and integrated radio units, the PTP 820/850 series offers flexibility in choosing all-indoor, split-mount, and all-outdoor configuration options. Exploiting unique Line of Sight (LOS) Multiple Input Multiple Output (MIMO) technology, modulation up to 4096 QAM and wider channel bandwidths ensures industry-leading throughput and spectral efficiency.

The PTP 820E/850E operate in E-Band radio providing throughput up to 20Gbps, this eliminates the need for future forklift upgrades, or major system overhaul by the network operator to deliver multi gigabit-plus capacity.

PTP 820/850 also offers both Synchronous Ethernet (SyncE) and IEEE802.1AS synchronization protocols required for large ISP and MPLS networks.

Operations, Administration and Maintenance (OA&M) tools coupled with a full suite of network and element management systems (NMS and EMS) simplify network provisioning and monitoring, reducing operators' total cost of ownership and enabling them to meet the most stringent service level agreements.

Combining technologies, equipment and services, PTP 820/850 enables network operators to meet accelerating demand for capacity cost-effectively under rapidly evolving conditions.

### PTP 820/850 Product Series Highlights

- Licensed frequency bands 6-86 GHz
- Up to 4096 QAM, with 12-step hitless and errorless Adaptive Coding & Modulation (ACM) for high reliability
- Up to 20 Gbps bandwidth supported
- Multi-gigabit radio capacity with high spectral efficiency
- TDM and/or packet supporting legacy services and evolution to all-packet
- Integrated Ethernet Switch, MEF Carrier Ethernet 2.0 compliant, MPLS-TP-ready
- Header de-duplication for additional capacity boost
- Intelligent service-centric management utilizing QoS and advanced OA&M capabilities
- Carrier-grade service resiliency (G.8032, MSTP)
- ITU-T Y.1731 Performance Management – MEF 35
- Integrated synchronization solution: Native/SyncE/IEEE 1588v2
- Lowest power consumption with adaptive green mode
- Low latency with unique frame cut through for latency sensitive services
- Industry-leading system gain

NOTES: The highlight feature may not apply to all PTP 820/850 platform.



PUBLIC SAFETY



ENTERPRISE



WIRELESS CARRIER



WIRELESS INTERNET SERVICE PROVIDER

### LINKPlanner

LINKPlanner is a free, easy-to-use link design tool that allows network operators to easily and quickly design networks. Microsoft® Windows® and Intel®-based Mac® versions of LINKPlanner can be downloaded from Cambium Networks' support pages.

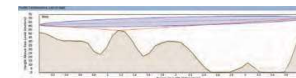
#### Key LINKPlanner features:

- Design a five-nines-reliable wireless link
- Plan and optimize a single link or multiple links simultaneously
- Perform calculations for both licensed and unlicensed products
- Automatically load path terrain profiles and environmental factors such as rain fade
- Display a comprehensive overview of your entire point-to-point wireless network via Google™ Earth
- Generate reports that validate projected performance and serve as time-saving deployment guidelines
- Create bills of material for point-to-multipoint and point-to-point networks including accessories

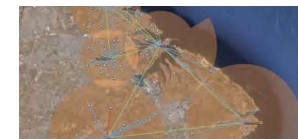
### About Cambium Networks

Cambium Networks is a leading global provider of wireless connectivity solutions that strengthen connections between people, places and things. Specializing in providing an end-to-end wireless fabric of reliable, scalable, secure, cloud-managed platforms that perform under demanding conditions, Cambium Networks empowers service providers and enterprise, industrial and government network operators to build intelligent edge connectivity. Cambium Networks' commitment to continuous innovation in wireless access is demonstrated in the millions of radios deployed in thousands of networks that benefit communities around the world. Team members also contribute to social responsibility activities to serve the communities in which they live. Headquartered outside Chicago and with R&D centers in the U.S., U.K. and India, Cambium Networks sells through a range of trusted global distributors.

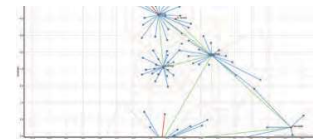
[www.cambiumnetworks.com](http://www.cambiumnetworks.com)



PATH PROFILE WITH OBSTRUCTIONS



GOOGLE EARTH NETWORK VIEW







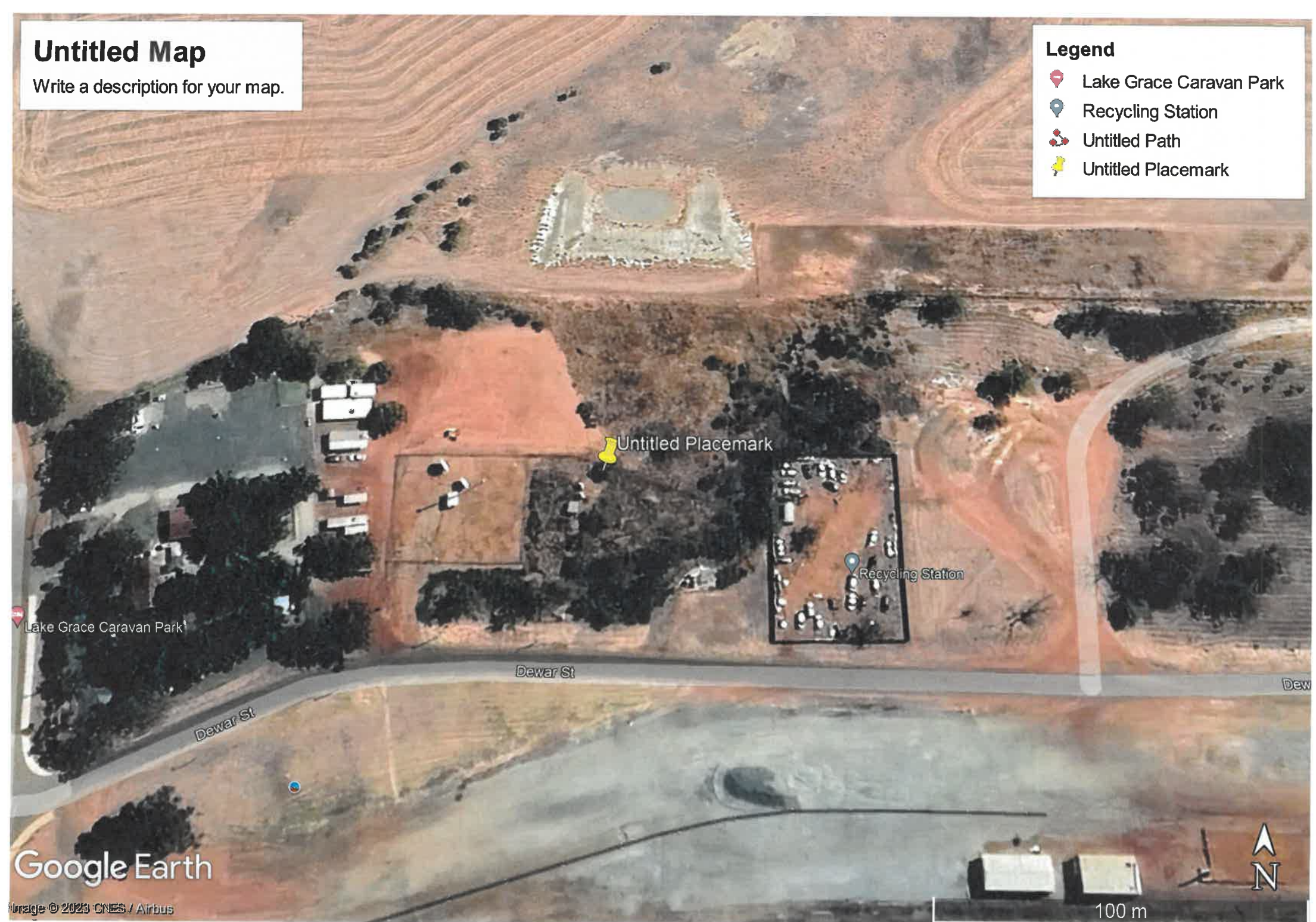
MAP OF THE SITES AND LINKS IN THE PROJECT

# Untitled Map

Write a description for your map.

## Legend

-  Lake Grace Caravan Park
-  Recycling Station
-  Untitled Path
-  Untitled Placemark



Google Earth

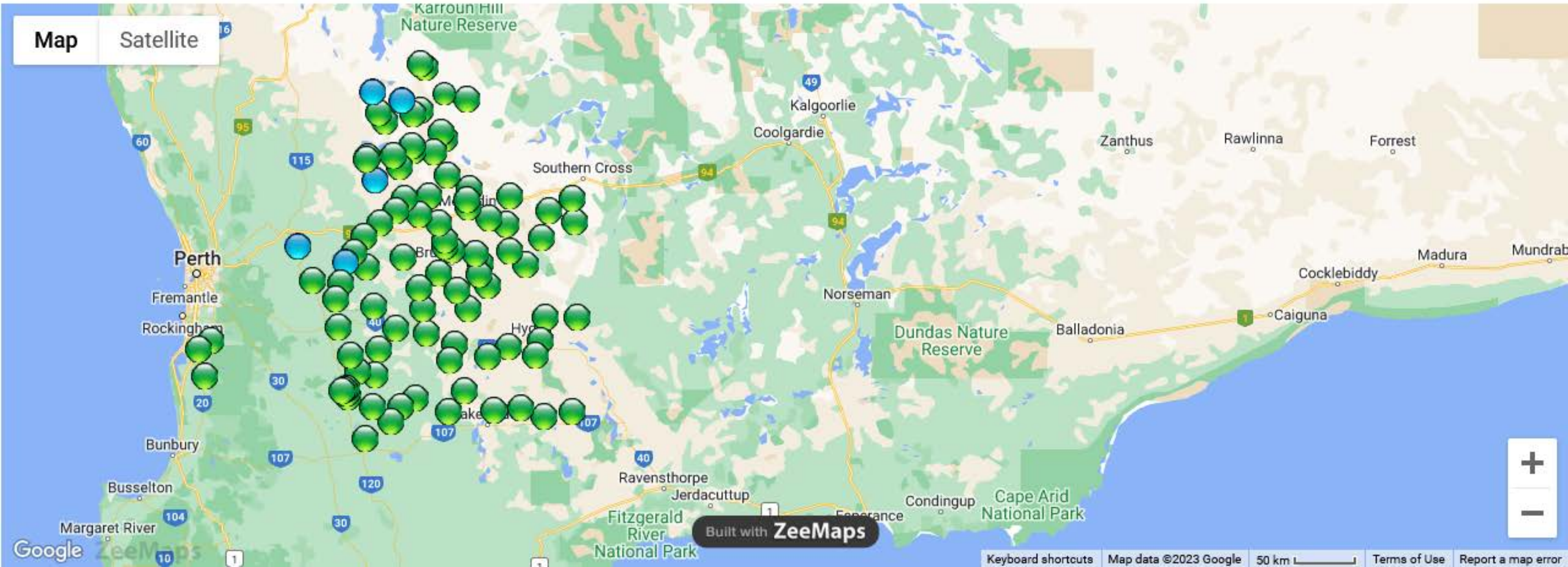
Image © 2023 CNES / Airbus

100 m



Map

Satellite



Built with ZeeMaps

Your Ref :  
Enquiries : Trish Ryans-Taylor (Ph 9892 7304)

Urban & Rural Perspectives  
P O Box 2507  
MALAGA WA 6944

### Approval Subject To Condition(s) Freehold (Green Title) Subdivision

Application No : 139843

#### *Planning and Development Act 2005*

Applicant	:	Urban & Rural Perspectives P O Box 2507 MALAGA WA 6944
Owner	:	State Of Western Australia - State Land Services Department For Planning & Infrastructure P O Box 1575 MIDLAND WA 6056
Application Receipt	:	01 May 2009

Lot number	:	166,3000,3001
Location	:	
Diagram/Plan	:	P041561/3000,P041561/3001,P161166/166
C/T Volume/Folio	:	Lr3135/704,Lr3135/705,Lr3116/137
Street Address	:	Lot 3000 Dewar Street, Lake Grace
Local Government	:	Shire of Lake Grace

The Western Australian Planning Commission has considered the application referred to and is prepared to endorse a deposited plan in accordance with the plan date-stamped 4 May 2009 once the condition(s) set out have been fulfilled.

This decision is valid for four years from the date of this advice, which includes the lodgement of the deposited plan within this period.

The deposited plan for this approval and all required written advice confirming that the requirement(s) outlined in the condition(s) have been fulfilled must be submitted by 22 June 2013 or this approval no longer will remain valid.



### **Reconsideration - 28 days**

Under section 151(1) of the *Planning and Development Act 2005*, the applicant/owner may, within 28 days from the date of this decision, make a written request to the WAPC to reconsider any condition(s) imposed in its decision. One of the matters to which the WAPC will have regard in reconsideration of its decision is whether there is compelling evidence by way of additional information or justification from the applicant/owner to warrant a reconsideration of the decision. A request for reconsideration is to be submitted to the WAPC on a Form 3A with appropriate fees. An application for reconsideration may be submitted to the WAPC prior to submission of an application for review. Form 3A and a schedule of fees are available on the WAPC website: <http://www.wapc.wa.gov.au>

### **Right to apply for a review - 28 days**

Should the applicant/owner be aggrieved by this decision, there is a right to apply for a review under Part 14 of the *Planning and Development Act 2005*. The application for review must be submitted in accordance with part 2 of the *State Administrative Tribunal Rules 2004* and should be lodged within 28 days of the date of this decision to: the State Administrative Tribunal, 12 St Georges Terrace, Perth, WA 6000. It is recommended that you contact the tribunal for further details: telephone 9219 3111 or go to its website: <http://www.sat.justice.wa.gov.au>

### **Deposited plan**

The deposited plan is to be submitted to the Western Australian Land Information Authority (Landgate) for certification. Once certified, Landgate will forward it to the WAPC. In addition, the applicant/owner is responsible for submission of a Form 1C with appropriate fees to the WAPC requesting endorsement of the deposited plan. A copy of the deposited plan with confirmation of submission to Landgate is to be submitted with all required written advice confirming compliance with any condition(s) from the nominated agency/authority or local government. Form 1C and a schedule of fees are available on the WAPC website: <http://www.wapc.wa.gov.au>

### **Condition(s)**

The WAPC is prepared to endorse a deposited plan in accordance with the plan submitted once the condition(s) set out have been fulfilled.

The condition(s) of this approval are to be fulfilled to the satisfaction of the WAPC.

The condition(s) must be fulfilled before submission of a copy of the deposited plan for endorsement.

The agency/authority or local government noted in brackets at the end of the condition(s) identify the body responsible for providing written advice confirming that the WAPC's requirement(s) outlined in the condition(s) have been fulfilled. The written advice of the agency/authority or local government is to be obtained by the applicant/owner. When the written advice of each identified agency/authority or local government has been obtained, it should be submitted to the WAPC with a Form 1C and appropriate fees and a copy of the deposited plan.

If there is no agency/authority or local government noted in brackets at the end of the condition(s), a written request for confirmation that the requirement(s) outlined in the condition(s) have been fulfilled should be submitted to the WAPC, prior to lodgement of the deposited plan for endorsement.

Prior to the commencement of any site works or the implementation of any condition(s) in any other way, the applicant/owner is to liaise with the nominated agency/authority or local government on the requirement(s) it considers necessary to fulfil the condition(s).

The applicant/owner is to make reasonable enquiry to the nominated agency/authority or local government to obtain confirmation that the requirement(s) of the condition(s) have been fulfilled. This may include the provision of supplementary information. In the event that the nominated agency/authority or local government will not provide its written confirmation following reasonable enquiry, the applicant/owner then may approach the WAPC for confirmation that the condition(s) have been fulfilled.

In approaching the WAPC, the applicant/owner is to provide all necessary information, including proof of reasonable enquiry to the nominated agency/authority or local government.

The condition(s) of this approval, with accompanying advice, are:

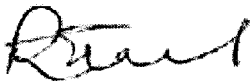
#### CONDITION(S)

1. Satisfactory arrangements being made for the closure of the unconstructed portion of Boulton Street road reserve to the satisfaction of the WAPC. (Local Government)
2. Such easements as may be required by the Local Government being granted free of cost to the Local Government. (Local Government)
3. Suitable arrangements being made with the Water Corporation so that provision of a suitable water supply service will be available to lot(s) shown on the approved plan of subdivision. (Water Corporation)
4. Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the specification of Western Power for the provision of an underground electricity supply service to the lot(s) shown on the approved plan of subdivision. (Western Power)
5. The transfer of land as a Crown Reserve, free of cost to Western Power for the provision of electricity supply infrastructure. (Western Power)

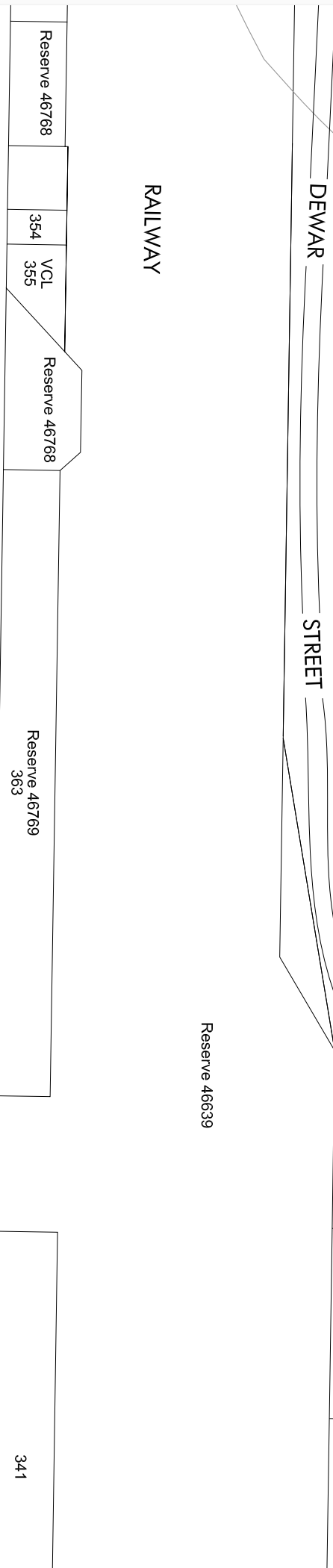
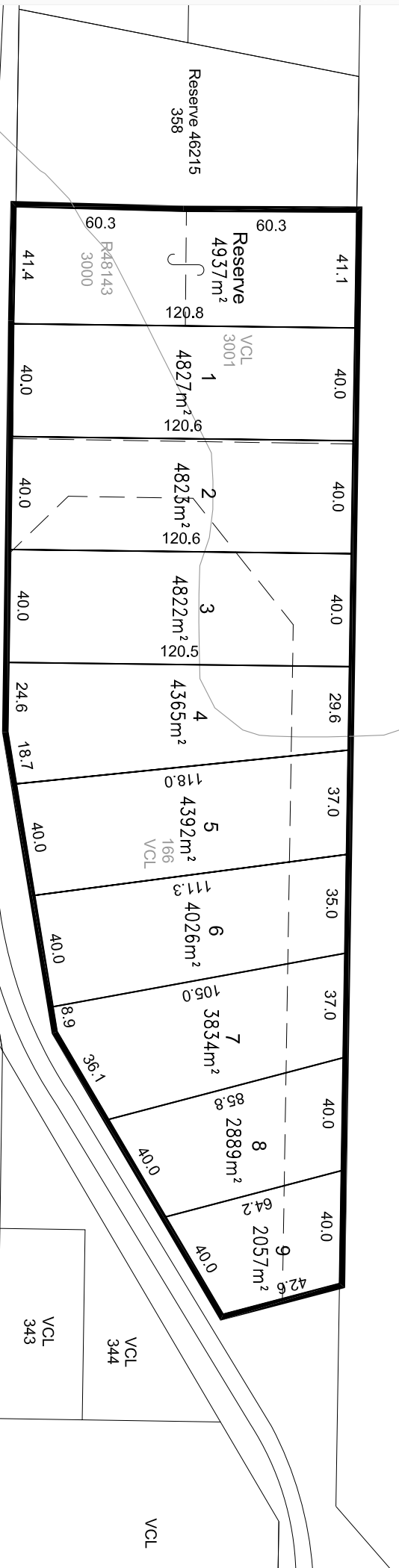
#### ADVICE

1. With regard to Condition 3 Water Corporation policy and practice for the locality may involve the provision of land (for plant and works), easements and/or the payment of financial contributions towards infrastructure. You are advised to contact the Water Corporation.
2. With regard to Condition 4, Western Power provides only one point of electricity supply per freehold (green title) lot and requires that any existing overhead consumer service is required to be converted to underground.

3. If an existing aerial electricity cable servicing the land the subject of this approval crosses over a proposed lot boundary as denoted on the approved plan of subdivision, satisfactory arrangements will need to be made for the removal and relocation of that cable.
4. With regard to Condition 5 the specific location and area of land required is to be to the satisfaction of the WAPC on the advice of the local government and Western Power.



Tony Evans  
Secretary  
Western Australian Planning Commission  
22 June 2009



**urban & rural perspectives**

**URP**

TOWN PLANNERS & BUILDING DESIGNERS  
 Unit 6, 41 Holder Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040

0 20 40 60 80 100 120 140 160m

SCALE 1:2000 @ A4  
 DATE: 06.03.2009

**LEGEND:**  
 Subject Land Boundary: [thick line]  
 Existing Lot Boundaries: [dashed line]  
 Proposed Lot Boundaries: [thin line]

**DEVELOPMENT TABLE:**  
 Total Land Area: 4.097ha  
 Number of proposed lots: 9  
 + extension to existing Crown reserve

**PROPOSED SUBDIVISION PLAN**  
**Plan 5**

PROPOSED SERVICE COMMERCIAL SUBDIVISION  
 VARIOUS CROWN LANDHOLDINGS  
 DEWAR STREET, LAKE GRACE  
 SHIRE OF LAKE GRACE

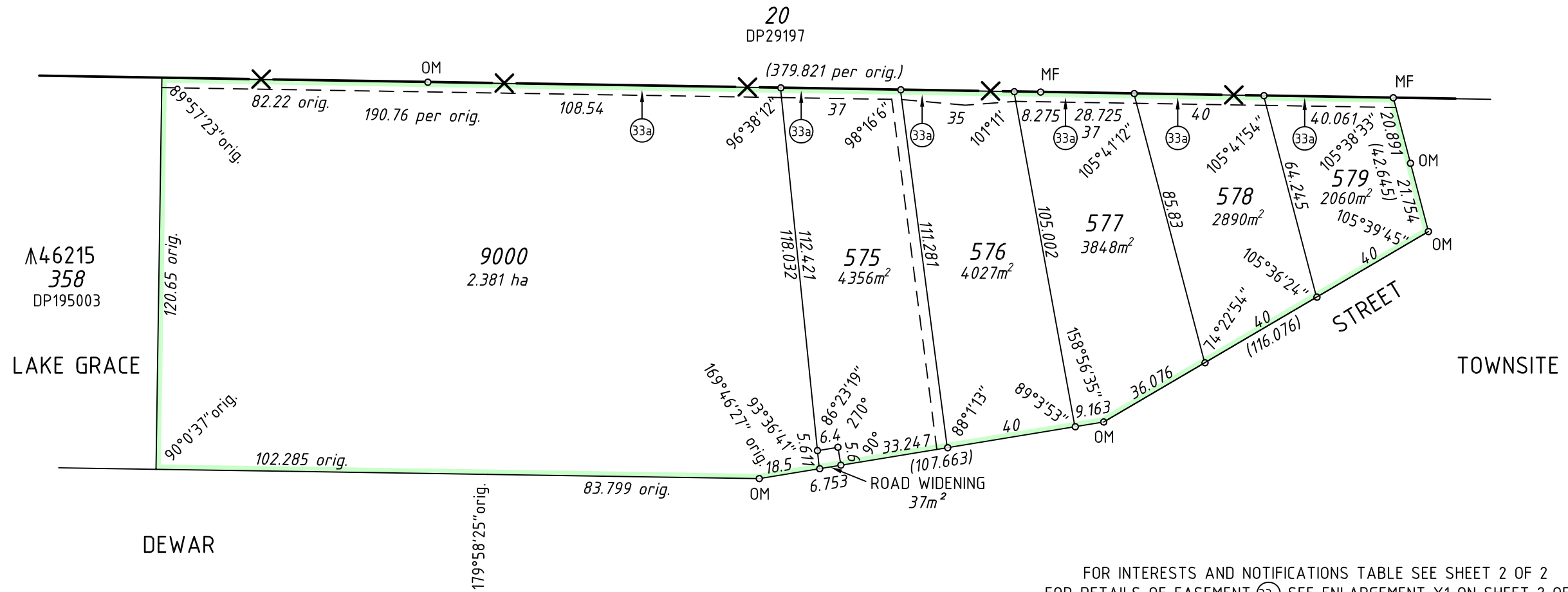
Reserve 46768 354 VCCL 355 Reserve 46768

Reserve 46769 363

Reserve 46639

VCCL 343 VCCL 344 VCCL 341

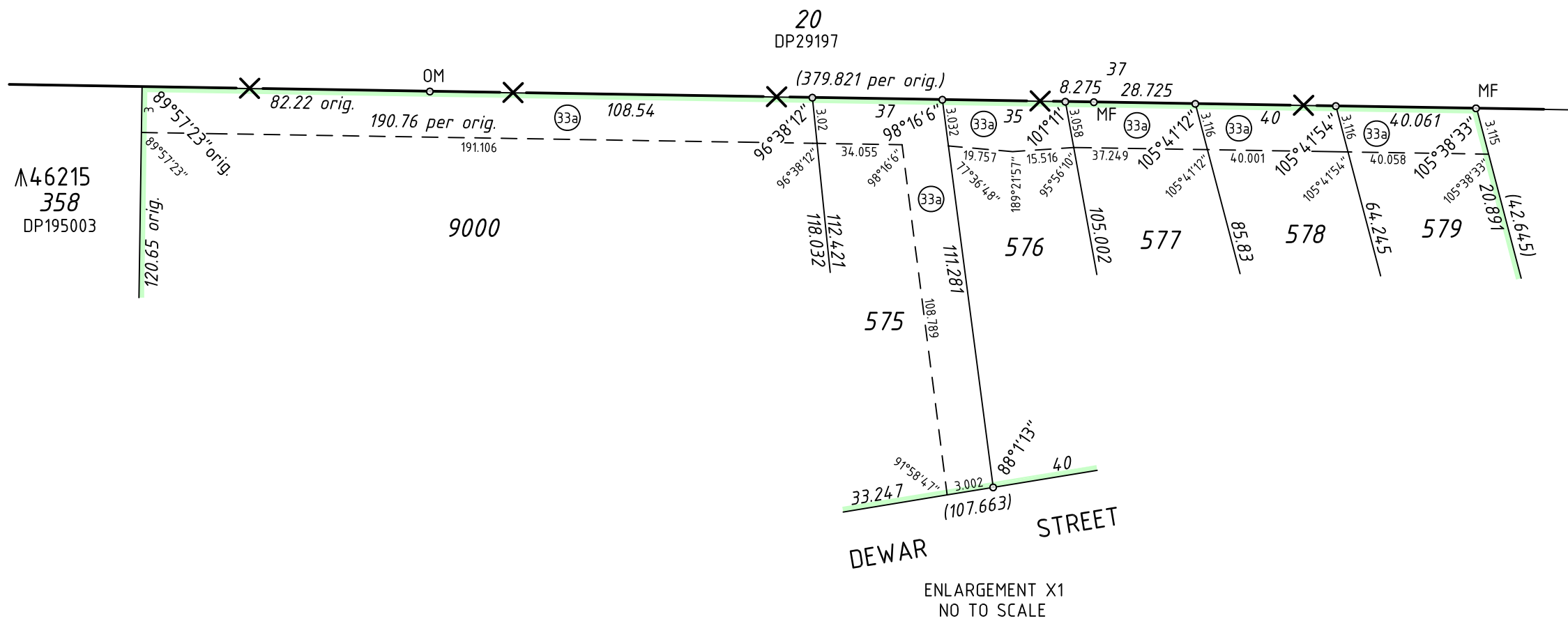
VER	AMENDMENT	AUTHORISED BY	DATE



FOR INTERESTS AND NOTIFICATIONS TABLE SEE SHEET 2 OF 2  
 FOR DETAILS OF EASEMENT (33a) SEE ENLARGEMENT X1 ON SHEET 2 OF 2

TYPE FREEHOLD PURPOSE SUBDIVISION		DISTRICT WILLIAMS LOCAL AUTHORITY SHIRE OF LAKE GRACE LOCALITY LAKE GRACE		TOWNSITE LAKE GRACE		FORMER TENURE LOT 567 ON DP71645 C/T	ON INDEX BL31 (2) 06.17	FIELD BOOK 117563											
PLAN OF <b>LOTS 575-579 INC, LOT 9000, ROAD WIDENING AND EASEMENT</b>		SSA NO DRAWING NUMBER B&M- 11018	APPROVED BY WESTERN AUSTRALIAN PLANNING COMMISSION		FILE 50277-2005	SCALE 1:1500 @A3 0m 30 60 90 120 150 ALL DISTANCES ARE IN METRES													
SURVEYOR'S CERTIFICATE - Reg 54 I W.J. FRANCE hereby certify that this is a correct representation of the- (a) *survey; and/or (b) *calculations from measurements, undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged,  Licensed Surveyor		 BROOK MARSH PTY. LTD. LICENSED SURVEYORS ph 9398 2441 fax 9490 1313 P.O. BOX 91 GOSNELLS 6990 brookmarsh@ozemail.com.au	DELEGATED UNDER S.16 P&D ACT 2005 DATE		SUBJECT TO		APPROVED												
			<table border="1"> <tr> <th>LODGED</th> <th>TYPE OF VALIDATION</th> </tr> <tr> <td>DATE</td> <td>FULL AUDIT</td> </tr> <tr> <td>FEE PAID</td> <td>LEGAL COMPONENT</td> </tr> <tr> <td>ASSESS No.</td> <td>DOCKET</td> </tr> <tr> <td></td> <td>CERTIFIED CORRECT</td> </tr> <tr> <td></td> <td>I.S.C.</td> </tr> <tr> <td></td> <td>F.S.C.</td> </tr> </table>	LODGED	TYPE OF VALIDATION	DATE	FULL AUDIT	FEE PAID	LEGAL COMPONENT	ASSESS No.	DOCKET		CERTIFIED CORRECT		I.S.C.		F.S.C.	FOR INSPECTOR OF PLANS & SURVEYS AUTHORISED LAND OFFICER	
LODGED	TYPE OF VALIDATION																		
DATE	FULL AUDIT																		
FEE PAID	LEGAL COMPONENT																		
ASSESS No.	DOCKET																		
	CERTIFIED CORRECT																		
	I.S.C.																		
	F.S.C.																		
						SHEET 1 OF 2		DEPOSITED PLAN <b>74390</b>											
						VERSION 1													







INTERESTS AND NOTIFICATIONS

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENT
33a	EASEMENT (DRAINAGE)	SEC 167 OF THE P&D ACT, REG 33(a)	THIS PLAN	LOTS 575-579 INC AND LOT 9000	SHIRE OF LAKE GRACE	

FOR HEADING SEE SHEET 1 OF 2  
 FOR DETAILS OF LOTS 575-579 INC AND LOT 9000 SEE SHEET 1 OF 2

DRAWING NUMBER B&M- 11018  BROOK MARSH PTY. LTD. LICENSED SURVEYORS ph 9398 2441 fax 9490 1313 P.O. BOX 91 GOSNELLS 6990 brookmarsh@ozemail.com.au	SCALE <b>NOT TO SCALE</b> ALL DISTANCES ARE IN METRES	 <b>Landgate</b> Western Australian Land Information Authority
	Licensed Surveyor ..... Date ..... APPROVED BY WESTERN AUSTRALIAN PLANNING COMMISSION FILE ..... DELEGATED UNDER S.16 P&D ACT 2005 DATE .....	
	SHEET 2 OF 2 VERSION 1	

**MUNICIPAL FUND**

Chq/EFT	Date	Description	Amount	Amount
EFT24737	10/03/2023	AFGRI Equipment Australia		<b>-\$1,683.00</b>
	17/02/2023	STIHL Backpack Blower BR700	\$1,683.00	
EFT24738	10/03/2023	Anna Scheepers		<b>-\$400.00</b>
	11/02/2023	Contract - Cleaning of Varley Hall 30/01,03/02, 06/02 & 10/02/2023	\$200.00	
	26/02/2023	Contract - Cleaning of Varley Hall 13/02, 17/02, 20/02 & 24/02/2023	\$200.00	
EFT24739	10/03/2023	Australia Post		<b>-\$108.70</b>
	03/02/2023	Renewal of Post Office Box - Lake Grace Visitor Centre	\$47.00	
	03/03/2023	Postage & Freight - February 2023	\$61.70	
EFT24740	10/03/2023	BOC Gases Australia Limited		<b>-\$11.69</b>
	26/02/2023	Container Service: LG Pool - R400C oxygen medical C size	\$11.69	
EFT24741	10/03/2023	CCL Hardware		<b>-\$348.49</b>
	28/02/2023	Hardware Supplies - February 2023	\$348.49	
EFT24742	10/03/2023	Cutting Edges Equipment Parts Pty Ltd		<b>-\$4,029.96</b>
	23/02/2023	Grader Blades for both Shire Graders	\$4,029.96	
EFT24743	10/03/2023	D & M DUNHAM & SONS		<b>-\$383.76</b>
	03/03/2023	Refund - Overcharged Standpipe Water	\$383.76	
EFT24744	10/03/2023	Daniela Varone		<b>-\$200.00</b>
	24/02/2023	Design for Caravan and Camping Back Cover	\$200.00	
EFT24745	10/03/2023	Department of Infrastructure, Transport, Regional Development, Communications & the Arts		<b>-\$5,095.94</b>
	21/02/2023	Refund of Unused Driver Reviver Round 2 Funds.	\$5,095.94	
EFT24746	10/03/2023	Evan Parker Ayres		<b>-\$1,815.00</b>
	23/02/2023	3 x Live Music Shows 23,24 & 25/02/2023	\$1,815.00	
EFT24747	10/03/2023	Great Southern Fuel Supplies		<b>-\$5,361.80</b>
	17/02/2023	20L Axle Oil - 2020 Multipac 114H-2 Single Steel Drum Roller LG893	\$166.44	
	28/02/2023	Fuel Card Purchases - Lakes Local Action Group February 2023	\$395.86	
	28/02/2023	Fuel Card Purchase - February 2023	\$4,479.50	
	28/02/2023	Fuel meter for Ford Ranger Dual Cab Fuel Pod - 2021 Ford Ranger dual cab CC XL LG049	\$320.00	
EFT24748	10/03/2023	Hersey's Safety Pty Ltd		<b>-\$1,098.52</b>
	22/02/2023	Various Safety Items	\$1,098.52	
EFT24749	10/03/2023	IT Vision Pty Ltd		<b>-\$4,262.50</b>
	28/02/2023	BPMS Rates Services - February 2023	\$4,262.50	
EFT24750	10/03/2023	leQuip		<b>-\$1,567.50</b>
	27/02/2023	1 Week Roller Hire 20/02/2023 - 25/02/2023	\$1,567.50	
EFT24751	10/03/2023	Integrated ICT		<b>-\$2,473.83</b>
	28/02/2023	IT Support February 23	\$1,958.55	
	28/02/2023	Microsoft 365 Licences - February 2023	\$371.05	
	28/02/2023	Monthly Cost - Veeam Cloud Connect Replication	\$144.23	
EFT24752	10/03/2023	Katherine Willcocks		<b>-\$153.00</b>
	28/02/2023	Bond Refund: Equipment Hire 30/09/2022	\$153.00	
EFT24753	10/03/2023	Lake Grace Community Resource Centre		<b>-\$100.00</b>
	28/02/2023	2 x Full Page Advertisements in the Lake Link	\$100.00	
EFT24754	10/03/2023	Lake Grace District High School		<b>-\$4,363.58</b>
	17/02/2023	33% Electricity & Water, 25% Library Co-Ordinator Wage at Lake Grace Community Library/Resource Centre	\$4,363.58	
EFT24755	10/03/2023	Lake Grace Engineering		<b>-\$1,610.40</b>
	13/02/2023	Fabricate 3 x Water Spreaders for 2022 Triaxle Semi Water Tanker AAA - 1TYI379	\$489.50	
	27/02/2023	Repair to Tailgate Hinge - 2021 Isuzu 9 Ton Tip Truck - 1HGD799	\$435.60	
	27/02/2023	Repair to Tailgate - 2021 Isuzu 9 Ton Tip Truck - 1HGD799	\$685.30	
EFT24756	10/03/2023	Lake Grace Plaza		<b>-\$573.38</b>
	28/02/2023	Newspaper Subscription - February 2023	\$55.60	
	28/02/2023	Cleaning Supplies	\$472.88	
	28/02/2023	Cleaning Supplies	\$44.90	
EFT24757	10/03/2023	Lake Grace-Pingrup Football Club		<b>-\$100.00</b>

	23/02/2023	Number Plate Donation 097LG	\$100.00	
EFT24758	10/03/2023	Mark Zweck		-\$313.40
	07/03/2023	Refund - Overcharged on DOT	\$313.40	
EFT24759	10/03/2023	Matthew Castaldini (Staff Member)		-\$23.00
	27/02/2023	Reimbursement - Dinner 22/02/2023 Working Late at Edwards Farm Fire	\$23.00	
EFT24760	10/03/2023	McPest Pest Control		-\$440.00
	28/02/2023	Pest Control - Varley Sports Pavilion	\$440.00	
EFT24761	10/03/2023	Melita Grant		-\$288.96
	02/03/2023	Rates refund for assessment A6729 LOT M70/01367 MINING TENEMENT LAKE GRACE WA 6353	\$288.96	
EFT24762	10/03/2023	Neu-Tech Auto Electrics		-\$264.00
	31/01/2023	Work Carried Out on 2013 BOMAG BW 25RH Multi-tyre Roller - LG-2639	\$264.00	
EFT24763	10/03/2023	NewGround Water Services		-\$17,400.85
	27/02/2023	Repairs - Lake King Floating Dam Pump - Tripping on Hi Temp	\$17,400.85	
EFT24764	10/03/2023	Newdegate Football Club		-\$12,185.00
	23/02/2023	Facility Improvement Funding for Newdegate Football and Cricket Club - Scoreboard Project	\$12,185.00	
EFT24765	10/03/2023	Nutrien Ag Solutions Limited		-\$146.52
	13/02/2023	Pliers for Lake King Fire Truck	\$146.52	
EFT24766	10/03/2023	Olowu and Omoniyi Pty Ltd		-\$110,000.00
	06/02/2023	Lake Grace Medical Centre - Annual Support Payment	\$110,000.00	
EFT24767	10/03/2023	Outback TV		-\$1,050.89
	20/02/2023	Repairs to Lake King Sports Oval Pump	\$1,050.89	
EFT24768	10/03/2023	RingCentral Australia		-\$620.40
	04/03/2023	Monthly Cost of Avaya Cloud Telephony Solution - February 2023	\$620.40	
EFT24769	10/03/2023	Ross Ashley McDonald		-\$100.00
	24/02/2023	Bond Refund: Newdegate Rec Centre Hire 24/02/2023	\$100.00	
EFT24770	10/03/2023	S & L Trevenen		-\$77,850.15
	23/02/2023	Gravel Pushing for Aylemore Road & Rural Road Maintenance	\$59,488.00	
	07/03/2023	Prep work, grave digging & back fill at Newdegate Cemetery	\$3,960.00	
	07/03/2023	Cement for Aylemore Road	\$14,402.15	
EFT24771	10/03/2023	Seek Limited		-\$357.50
	09/03/2023	Seek.com.au Advertisement for Executive Assistant Position	\$357.50	
EFT24772	10/03/2023	Skytrust Intelligence Systems		-\$493.90
	04/03/2023	Access to SKYTRUST - March 2023	\$493.90	
EFT24773	10/03/2023	TOURISM COUNCIL WESTERN AUSTRALIA		-\$495.00
	09/02/2023	2023 Perth Airport WA Regional Tourism Conference Registration - Visitor Centre Co-ordinator	\$495.00	
EFT24774	10/03/2023	Telstra Limited		-\$492.25
	04/03/2023	Mobile Phone Charges 0407034641-Sewerage-Fail Safe	\$14.98	
		0407148677 - DFES I-Pad	\$14.98	
		0407225086-Sewerage-Fail Safe	\$14.98	
		0407384735-Sewerage-Fail Safe	\$14.98	
		0408411920-Sewerage-Fail Safe	\$30.99	
		0417621708-CEO Mobile	\$30.99	
		0418326588-LG Pool Manager	\$15.16	
		0427651127 Supervisor Mobile	\$30.99	
		0428651109-Leading Hand Mobile	\$30.99	
		0428711190-Newdegate Fire Truck	\$30.99	
		0429571975-Sewerage	\$20.48	
		0429651112-Parks & Gardens Mobile	\$14.98	
		0436668242-CESM Mobile	\$30.99	
		0448089092-MIS Mobile	\$30.99	
		0475898471-Councillors WI-FI	\$14.98	
		0476806205-Councillors Air Card	\$14.98	
		0455915715-IPad for OSH	\$14.98	
		0457999713 - Trail Camera	\$14.98	
		0458004636 - Trail Camera	\$14.98	
		0487193712 - NGT Rec Centre Solar backup battery storage	\$14.98	



		0487223282 - LG Sports Pav Solar backup battery storage	\$14.98	
		0487225597 - Vrlly Sports Pav Solar backup battery storage	\$14.98	
		0487234395 - LG Medical Centre Solar backup battery storage	\$14.98	
		0408320854 - MIS Ipad	\$14.98	
		0457564350 - OSH Ipad (ISO)	\$14.98	
EFT24775	10/03/2023	Tiger Spark Electrical		<b>-\$3,629.08</b>
	16/02/2023	Install Air Con Unit - LLAG Office	\$3,629.08	
EFT24776	10/03/2023	Varley Ag Solutions		<b>-\$222.75</b>
	24/02/2023	Diesel for Varley Fire Truck	\$222.75	
EFT24777	10/03/2023	WA Contract Ranger Services		<b>-\$783.75</b>
	04/03/2023	Contract Ranger Services - 20/02, 22/02 & 28/02/2023	\$783.75	
EFT24778	10/03/2023	Warren Blackwood Waste		<b>-\$8,853.20</b>
	09/03/2023	Recycling Pickup - February 2023	\$4,699.20	
	09/03/2023	Residential & Street Bins Pick Ups - February 2023	\$4,154.00	
EFT24779	10/03/2023	Wazzas Complete Sheep Management		<b>-\$4,587.00</b>
	05/03/2023	Contract NGT Town Maintenance And Gardening 20/02 - 03/03/2023	\$4,455.00	
	05/03/2023	Kanga Hire - Newdegate Cemetery	\$132.00	
EFT24780	10/03/2023	Xylem Water Solutions Australia Limited		<b>-\$6,456.64</b>
	02/02/2023	Replacement Flygt - Sewerage Maintenance	\$6,456.64	
EFT24781	13/03/2023	Bitutek Pty Ltd		<b>-\$267,515.12</b>
	28/02/2023	Mallee Hill Road - Spray & Cover using Bituminous Products	\$267,515.12	
EFT24782	13/03/2023	Deputy Commissioner Of Taxation		<b>-\$19,036.00</b>
	28/02/2023	BAS	\$19,036.00	
EFT24783	22/03/2023	AFGRI Equipment Australia		<b>-\$1,740.79</b>
	10/03/2023	Replace Hydraulic Hose on 2015 John Deere 770G Grader - LG.041. Travel, Parts & Labour	\$1,740.79	
EFT24784	22/03/2023	Adam Davey Consulting		<b>-\$10,648.00</b>
	15/03/2023	Calciprill Lime - Bulk Bags For Ovals & Freight	\$4,213.00	
	16/03/2023	Soil Samples, Site Visit, Report with Recommendation for 12-month Program for Sports Ovals in Lake Grace Shire	\$6,435.00	
EFT24785	22/03/2023	Adobe Systems Software Ireland LTD		<b>-\$5,185.75</b>
	16/03/2023	Purchase Of Acrobat Pro Licenses - 16/03/2023 - 15/03/2024	\$5,185.75	
EFT24786	22/03/2023	Anna Scheepers		<b>-\$200.00</b>
	11/03/2023	Contract - Cleaning of Varley Hall 27/02,03/03, 07/03 & 10/03/2023	\$200.00	
EFT24787	22/03/2023	David Wills & Associates		<b>-\$1,540.00</b>
	08/03/2023	Design Work for Boulton Street, Lake Grace - 13% Completion	\$1,540.00	
EFT24788	22/03/2023	Fuelco Australia Pty Ltd		<b>-\$39,371.20</b>
	10/03/2023	Supply And Install A New A 21,500 L Diesel / 4,300L Adblue Combination Fuel Tank - 40% Deposit	\$39,371.20	
EFT24789	22/03/2023	Fyfe Transport		<b>-\$2,049.90</b>
	03/03/2023	Refund - Overcharged Standpipe Water from November & December 2022	\$2,049.90	
EFT24790	22/03/2023	GS Mobile Mechanical Services		<b>-\$3,834.42</b>
	04/03/2023	Tyre Repair - Ford Ranger LG049	\$39.60	
	13/03/2023	Replace Tyres x 4 - 2008 Hyster H4.00DX Forklift - LG.028	\$1,397.00	
	13/03/2023	Service - Toyota Prado LG002	\$677.31	
	13/03/2023	Repairs to Water Pump on 2008 Hyster H4.00DX Forklift - LG.028	\$855.91	
	13/03/2023	Tyre Repair - 2021 Ford Ranger dual cab CC XL LG049	\$39.60	
	13/03/2023	2 x New Tyres 265 65R17 & Wheel Rotation - 2021 Ford Ranger dual cab CC XL LG049	\$825.00	
EFT24791	22/03/2023	Ian Guppy & Co Pty Ltd		<b>-\$300.00</b>
	08/03/2023	Repairs to Ford Everest Trend LG004 (DCEO) Insurance Claim	\$300.00	
EFT24792	22/03/2023	Impact Seed		<b>-\$100.00</b>
	08/03/2023	Bond Refund: Newdegate Hall Hire 08/03/2023	\$100.00	
EFT24793	22/03/2023	Ipec Pty Ltd		<b>-\$68.23</b>
	12/03/2023	Freight - Library Books	\$15.75	
	19/03/2023	Freight	\$52.48	
EFT24794	22/03/2023	Lake Grace Community Resource Centre		<b>-\$239.15</b>

	16/03/2023	Secretary Duties - Roadwise Meeting 02/03/2023	\$239.15	
EFT24795	22/03/2023	Lake Grace Engineering		<b>-\$31,522.70</b>
	15/03/2023	Repair Hydraulic Hose & Supply Fittings	\$73.70	
	15/03/2023	Sandblast & Paint 2 x Side tippers - 2000 Roadwest Side Tipper Trailer - LG252 & 2000 Roadwest Tri-axle Side Tipper - LG257	\$25,300.00	
	15/03/2023	Supply 2 x Hydraulic Cylinders	\$6,149.00	
EFT24796	22/03/2023	Lake Grace Transport		<b>-\$623.63</b>
	13/03/2023	Freight - Pool Chemicals	\$546.06	
	13/03/2023	Freight - Cleaning Supplies	\$77.57	
EFT24797	22/03/2023	Moore Australia (WA) Pty Ltd		<b>-\$1,155.00</b>
	08/02/2023	Annual Budget Workshop 24/02/2023 - SFO R&I	\$1,155.00	
EFT24798	22/03/2023	Neu-Tech Auto Electrics		<b>-\$2,255.57</b>
	10/02/2023	Parts for 2022 Triaxle Semi Water Tanker AAA - 1TY1379	\$86.86	
	14/02/2023	Mount Regulated Power Supply & Wire Up To Fuel Pump	\$2,137.25	
	27/02/2023	Bracket To Mount Regulated Power Supply & Wire Up To Fuel Pump	\$31.46	
EFT24799	22/03/2023	Newdegate Stock & Trading		<b>-\$1,697.87</b>
	20/01/2023	Diesel - Newdegate Parks & Gardens	\$21.36	
	23/01/2023	Diesel for Fogger	\$149.22	
	30/01/2023	Fuel - Newdegate Parks & Gardens	\$151.06	
	01/02/2023	Diesel - Newdegate Parks & Gardens	\$202.61	
	17/02/2023	3 x 10kg Pindone Rabbit Bait	\$1,056.00	
	23/02/2023	Diesel - Newdegate Parks & Gardens	\$117.62	
EFT24800	22/03/2023	Nutrien Ag Solutions Limited		<b>-\$55.00</b>
	28/02/2023	Freight - Ad Blue	\$55.00	
EFT24801	22/03/2023	Outback TV		<b>-\$1,422.84</b>
	13/03/2023	Resolve Power Issues & Repair Lights at Newdegate Recreation Centre	\$1,255.16	
	13/03/2023	Repair Light Switch - Shire Admin Office	\$167.68	
EFT24802	22/03/2023	Pauley & Co		<b>-\$53,176.41</b>
	22/03/2023	Lake Grace Footy Lights Upgrade - 30% of Project	\$53,176.41	
EFT24803	22/03/2023	Peter Hudson's Tyre & Mechanical Services Pty Ltd		<b>-\$67.00</b>
	20/02/2023	Repair Puncture - Local Lakes Action Group Vehicle	\$67.00	
EFT24804	22/03/2023	RJ McLean & Co		<b>-\$12,375.00</b>
	10/03/2023	Purchase of gravel from Edwards Rd pit (m3) - For Witham Rd SLK 7.00-10.00 resheet	\$12,375.00	
EFT24805	22/03/2023	State Library Of Western Australia		<b>-\$354.75</b>
	16/03/2023	Freight Recoup -1 January to 30 June 2023	\$354.75	
EFT24806	22/03/2023	Stephen John Thompson		<b>-\$515.10</b>
	04/03/2023	Refund - Overcharged Standpipe Water November & December 2022	\$515.10	
EFT24807	22/03/2023	Synergy Electricity Generation and Retail Corp		<b>-\$18,394.66</b>
	10/03/2023	127078400 Medical Centre Lot 116 Memorial Dr LG	\$1,226.39	
		129110870 Kindergarten Lot 233 Absolon St LG	\$177.93	
		134311810 Railway Station Lot 362 Stubbs St LG	\$671.02	
		138007430 Day Care Centre 2 Griffiths St LG	\$150.41	
		387878630 Staff Housing 6 Banksia Pl, LG	\$127.04	
		355686650 Staff Housing 1 Quondong Crt LG	\$153.26	
		373461490 Staff Housing 3 Clarke Ave LG	\$136.91	
		156576110 NGT Oval Lot 149 Waddell St NGT	\$1,034.06	
		250352580 RSL Hall - 24 Stubbs St LG	\$126.26	
		697266750 Lakes Village Hall 2 Bennett St LG	\$261.88	
		732925950 NGT TV Transmitter Lot149 Waddell St NGT	\$312.72	
		995371470 Lake Grace Oval Lot 1 South Rd LG	\$128.90	
		935556670 Information Bay Stubbs St LG	\$121.21	
		201879730 Public Toilets Lot 2699 Maley St NGT	\$229.92	
		912435390 Lake Grace Hall McMahon St LG	\$246.92	
		237378050 Hainsworth Building Lot 60 Collier St NGT	\$128.06	
		797296030 NGT Fire Station Lot 196 May St NGT	\$254.74	
		343939530 LG Oval retic Mason St LG	\$131.22	
		837171710 Ping Sports Pav-n Loc 2266 Pingaring-Vrl Rd	\$142.37	
		595320510 LG Pumping Station Lot 275 Mason St LG	\$366.09	
		450222670 Old Doctor's Surgery 31 Bennett St LG	\$195.50	
		327733870 LG Oval-Basketball Court Lot 75 Bishop St	\$123.43	
		632457350 LG TV Tower Lot 359 Dewar St LG	\$257.57	
		491541070 LG sewerage Stubbs St LG	\$530.17	

		901681390 Public Toilets Lot 59 Seward Ave Vrl	\$262.86	
		946946910 LG Airstrip LOC 19914 Dumbleyung-LG Rd	\$153.75	
		968110430 Town Clock Stubbs St LG	\$130.61	
		893222990 LG Swimming Pool Lot 75 Stubbs St LG	\$951.20	
		791802670 Vrlly Pavilion Loc 1166 Carstairs Rd Vrl	\$328.89	
		365354210 Staff Housing Lot 2016 Blackbutt Way LG	\$175.44	
		608222350 Station Masters House Visitor Cntr-Stubbs St	\$219.88	
		794657310 NGT Oval Lot 149P Waddell St NGT	\$256.87	
		693350310 Lakes Village Grnds Retic U2 Bennett St LG	\$208.59	
		511332320 Shire Office Lot 75 Stubbs St LG	\$577.16	
		336652990 Street Lighting LG 67.2%	\$3,014.70	
		336652990 Street Lighting NGT 23.1%	\$1,036.30	
		336652990 Street Lighting LK 5.9%	\$264.68	
		336652990 Street Lighting Vrl 3.8%	\$170.48	
		839490030 Shire Depot Lot 252 Absolon St LG	\$298.71	
		463275870 LG Sports Pavilion Bishop St LG	\$870.85	
		720436540 Park Lot 9 Maley St, NGT	\$146.56	
		587508750 LG Oval - Loc 12722 Elliott Rd, South LG	\$580.09	
		783748990 LG Oval Lot 75 Bishop St LG	\$887.18	
		163376940 Medical Centre UA Lot 33 Maley St NGT	\$176.30	
		253091930 NGT Public Hall Lot 33 Maley St NGT	\$179.29	
		264043790 Varley Hall Lot 8 Pitt St	\$160.17	
		360158570 Staff Housing 33A Absolon Street LG	\$110.12	
EFT24808	22/03/2023	Telstra Limited		<b>-\$3,062.16</b>
	27/02/2023	Mobile Broadband - Lakes Local Action Group	\$71.00	
	10/03/2023	SMS Service - Emergency Services	\$1,319.49	
	12/03/2023	Landline Charges Depot - 9865 1067	\$34.95	
		Lake Grace Pool - 9865 1144	\$35.70	
		Lake Grace Library - 9865 1185	\$99.73	
		Lake Grace Medical Centre - 9865 1208	\$103.02	
		Lake Grace Medical Centre Fax - 9865 1362	\$43.77	
		Lake Grace Medical Centre - 9865 1388	\$45.32	
		Depot - 9865 1493	\$34.95	
		AIM - 9865 1646	\$34.95	
		Lake Grace Airstrip - 9865 1656	\$34.95	
		338 Memorial Drive - 9865 1978	\$55.00	
		Depot - 9865 1985	\$34.95	
		Depot - 9865 1986	\$34.95	
		Lake Grace Visitor Centre - 9865 2140	\$40.79	
		Lake Grace Visitor Centre Fax - 9865 2141	\$34.95	
		Licensing Office - 9865 2275	\$34.95	
		Newdegate Medical Centre - 9871 1105	\$36.00	
		Newdegate Medical Centre - 9871 1341	\$35.40	
		Newdegate Medical Centre - 9871 1528	\$63.92	
		Lake King Library - 9874 4147	\$35.10	
		Lake King Fire Station - 9874 4196	\$34.95	
		Lake King Fire Station Fax - 9874 4201	\$34.95	
		Lake King Library Internet - 9874 4234	\$34.95	
		Fire Ban Hotline - 9487 7191	\$6.00	
		Administration Office - 9880 2500	\$353.66	
		Lake Grace Medical Centre Internet - N9502816R	\$59.99	
		Newdegate Medical Centre Internet - N9502816R	\$50.00	
		Newdegate Fire Station - 9781 1228	\$35.10	
		Group Plan Discount	-\$81.26	
		Rounding	-\$0.02	
	20/03/2023	Satellite phones BFB	\$270.00	
EFT24809	22/03/2023	Trevenen Building & Glass Pty Ltd		<b>-\$61,050.00</b>
	16/11/2022	Release of retention amount for Newdegate Country Club project.	-\$65,775.36	
	16/11/2022	Release of retention amount for Newdegate Country Club project.	\$65,775.36	
	21/03/2023	Roofing Works - RSL Hall & 5 Banksia Place - 50% Deposit	\$61,050.00	
EFT24810	22/03/2023	Varley Ag Solutions		<b>-\$24.75</b>
	22/02/2023	5 Litres Petrol - Varley Parks & Gardens	\$24.75	
EFT24811	22/03/2023	WA Association of Caravan Clubs Inc		<b>-\$900.00</b>
	06/03/2023	Advertising Caravan and Camping March 2023	\$900.00	

EFT24812	22/03/2023	WCP Civil Pty Ltd		<b>-\$182.37</b>
	09/03/2023	Refund - Overcharged for Standpipe Water	\$182.37	
EFT24813	22/03/2023	Wazzas Complete Sheep Management		<b>-\$4,455.00</b>
	19/03/2023	Contract - NGT Town Maintenance & Gardening 06/03/2023 - 17/03/2023	\$4,455.00	
EFT24814	23/03/2023	McKenzie Concrete Co		<b>-\$83,237.00</b>
	20/03/2023	Supply & Lay Footpaths on Witham & May Street, Newdegate - Final 50%	\$83,237.00	
EFT24815	23/03/2023	Office of the Auditor General		<b>-\$33,330.00</b>
	16/03/2023	Fee for Attest Audit for the year ended 30 June 2022	\$33,330.00	
EFT24816	23/03/2023	S & L Trevenen		<b>-\$175,495.40</b>
	09/03/2023	Contract Maintenance Grading - Lake King & Varley 01/02/2023 - 28/02/2023	\$25,612.15	
	15/03/2023	Contract Maintenance Grading - Newdegate 01/02/2023 - 28/02/2023	\$42,633.25	
	20/03/2023	Gravel Sheeting & Stabilisation Aylmore Road SLK 7.55 - 8.80	\$107,250.00	
<b>TOTAL EFT</b>				<b>-\$1,119,976.06</b>
37059	22/03/2023	Pivotel Satellite Pty Limited		<b>-\$93.00</b>
	15/03/2023	Satellite Tracking and SOS Devices - 3 x Isolated Worker Safety Solution	\$93.00	
37060	22/03/2023	Royal Flying Doctor Service Of Australia (Western Australian Section)		<b>-\$100.00</b>
	20/03/2023	Number Plate Donation - 05LG	\$100.00	
37061	22/03/2023	Water Corporation		<b>-\$58.73</b>
	09/02/2023	Water Charges - 158l Church Avenue, Lake King Lot 158 Res 36037	\$58.73	
<b>TOTAL CHEQUES</b>				<b>-\$251.73</b>
DD10382.1	05/03/2023	Australia Post		<b>-\$94.54</b>
	03/02/2023	Postage & Freight - January 2023	\$94.54	
DD10384.1	05/03/2023	Australia Post		<b>\$94.54</b>
	03/02/2023	Postage & Freight - January 2023	-\$94.54	
DD10415.1	02/03/2023	Australian Super Administration		<b>-\$1,630.53</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$1,630.53	
DD10415.2	02/03/2023	Q Super		<b>-\$245.43</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$245.43	
DD10415.3	02/03/2023	REST Superannuation		<b>-\$974.98</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$974.98	
DD10415.4	02/03/2023	The SD & LM Carruthers Superannuation Fund		<b>-\$252.00</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$252.00	
DD10415.5	02/03/2023	Aware Super		<b>-\$8,303.83</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$8,303.83	
DD10415.6	02/03/2023	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		<b>-\$606.90</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$606.90	
DD10415.7	02/03/2023	Hostplus		<b>-\$106.14</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$106.14	
DD10415.8	31/03/2023	Mercer Super Trust		<b>-\$23.42</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$23.42	
DD10415.9	02/03/2023	MyNorth Super		<b>-\$70.44</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$70.44	
DD10415.10	02/03/2023	North Personal Superannuation		<b>-\$148.96</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$148.96	
DD10415.11	02/03/2023	Panorama Super		<b>-\$111.27</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$111.27	
DD10415.12	02/03/2023	Prime Super		<b>-\$238.15</b>
	01/03/2023	Super Contributions for Pay Ending 01/03/2023	\$238.15	
DD10427.1	01/03/2023	Exetel Pty Ltd		<b>-\$1,375.00</b>
	01/03/2023	Corporate Internet - Monthly Charge On Plan TMLL100 R2 Unlimited 1375	\$1,375.00	
DD10427.2	01/03/2023	Westnet Pty Ltd		<b>-\$279.85</b>
	01/03/2023	Internet Charges	\$279.85	
DD10427.3	01/03/2023	WA Treasury Corporation		<b>-\$27,996.91</b>

	01/03/2023	Loan 181 - Office Renovations	\$15,603.64	
	01/03/2023	Loan 182 - LG Sporting Precinct Upgrade (SAR)	\$12,393.27	
DD10434.1	16/03/2023	Australian Super Administration		<b>-\$1,612.41</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$1,612.41	
DD10434.2	16/03/2023	REST Superannuation		<b>-\$892.37</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$892.37	
DD10434.3	16/03/2023	The SD & LM Carruthers Superannuation Fund		<b>-\$269.64</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$269.64	
DD10434.4	16/03/2023	Aware Super		<b>-\$7,792.16</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$7,792.16	
DD10434.5	16/03/2023	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		<b>-\$603.23</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$603.23	
DD10434.6	16/03/2023	Hostplus		<b>-\$23.06</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$23.06	
DD10434.7	16/03/2023	Mercer Super Trust		<b>-\$66.91</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$66.91	
DD10434.8	16/03/2023	MyNorth Super		<b>-\$50.18</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$50.18	
DD10434.9	16/03/2023	North Personal Superannuation		<b>-\$148.96</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$148.96	
DD10434.10	16/03/2023	Prime Super		<b>-\$207.74</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$207.74	
DD10434.11	16/03/2023	Q Super		<b>-\$202.69</b>
	15/03/2023	Super Contributions for Pay Ending 15/03/2023	\$202.69	
DD10441.1	15/03/2023	WA Treasury Corporation		<b>-\$8,467.35</b>
	15/03/2023	Loan 173 - Refurbishment of Lake Grace Swimming Pool	\$8,467.35	
DD10441.2	21/03/2023	Shire of Lake Grace Credit Card		<b>-\$892.79</b>
	21/03/2023	19/02/23 Zoom Subscription from Feb 19, 2023-Mar 18, 2023 for Council Zoom Video ZOOM Receipt #INV189415181	\$23.09	
		19/02/23 Foreign transaction fee ZOOM Receipt #N/A	\$0.68	
		10/02/23 Fuel for CEO vehicle Puma energy Glenfield Receipt #00929829	\$205.09	
		01/02/23 Duplicate copy of licence for PLVU49 Shire of Lake Grace Receipt #133438602	\$5.30	
		02/02/23 Oversize permit for PTCK25 Main Roads WA Receipt #202302020065	\$50.00	
		02/02/23 Oversize permit for PTCK26 Main Roads WA Receipt #202302020065	\$50.00	
		02/02/23 Oversize permit for PTCK23 Main Roads WA Receipt #202302020067	\$50.00	
		07/02/23 Lake King Progress Association meeting meals for: Cr Chappell, Cr Clarke, Cr Lloyd, Acting CEO, MIS Lake King Tavern Receipt #22162	\$178.00	
		08/02/23 Change of plate number for PLVU55 Shire of Lake Grace Receipt #133627580	\$18.50	
		17/02/23 Subscription - RV Starlink (Feb 10, 2023 - Mar 09, 2023) - CESM Starlink Internet Receipt #INV-AUS-704483-38687-91	\$174.00	
		17/02/23 Foreign transaction fee Starlink Internet Receipt #N/A	\$5.13	
		23/02/23 Meals after Varley progress association meeting: Acting CEO, MIS, Cr Clarke and Cr chappell Lake King Tavern Receipt #23346	\$133.00	
DD10444.1	30/03/2023	Australian Super Administration		<b>-\$1,593.71</b>
	29/03/2023	Super Contributions for Pay Ending 29/03/2023	\$1,593.71	
DD10444.2	30/03/2023	REST Superannuation		<b>-\$838.00</b>
	29/03/2023	Super Contributions for Pay Ending 29/03/2023	\$838.00	
DD10444.3	30/03/2023	The SD & LM Carruthers Superannuation Fund		<b>-\$254.94</b>
	29/03/2023	Super Contributions for Pay Ending 29/03/2023	\$254.94	
DD10444.4	30/03/2023	Aware Super		<b>-\$8,702.07</b>
	29/03/2023	Super Contributions for Pay Ending 29/03/2023	\$8,702.07	
DD10444.5	30/03/2023	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		<b>-\$606.89</b>

	29/03/2023 Super Contributions for Pay Ending 29/03/2023	\$606.89	
DD10444.6	30/03/2023 Mercer Super Trust		<b>-\$10.04</b>
	29/03/2023 Super Contributions for Pay Ending 29/03/2023	\$10.04	
DD10444.7	30/03/2023 MyNorth Super		<b>-\$38.60</b>
	29/03/2023 Super Contributions for Pay Ending 29/03/2023	\$38.60	
DD10444.8	30/03/2023 North Personal Superannuation		<b>-\$148.96</b>
	29/03/2023 Super Contributions for Pay Ending 29/03/2023	\$148.96	
DD10444.9	30/03/2023 Panorama Super		<b>-\$186.16</b>
	29/03/2023 Super Contributions for Pay Ending 29/03/2023	\$186.16	
DD10444.10	30/03/2023 Prime Super		<b>-\$392.15</b>
	29/03/2023 Super Contributions for Pay Ending 29/03/2023	\$392.15	
DD10444.11	30/03/2023 Q Super		<b>-\$241.62</b>
	29/03/2023 Super Contributions for Pay Ending 29/03/2023	\$241.62	
DD10448.1	17/03/2023 Resimac Asset Finance Pty Ltd		<b>-\$993.22</b>
	17/03/2023 Chattel mortgage repayment Mar'23 - Lake Local Action Group Vehicle	\$993.22	
	<b>TOTAL DIRECT DEBITS</b>		<b>-\$77,599.66</b>
	<b>TOTAL MUNICIPAL FUND</b>		<b>-\$1,197,827.45</b>

**Summary:**

G/L Account (as at Month End)  
 1A0011010 Municipal Bank Account MUN

Statement No 52  
 Statement Date 31/03/2023

Opening Balance	7,496,062.90
Deposits	\$660,737.96
Payments	-1,197,827.45
Fees	-55,696.80
Adjustments	-202,364.21
Closing Balance	<b>6,700,912.40</b>

Opening Balance	7,515,202.31
<u>Reconciled Items</u>	
Deposits	656,710.61
Payments	-1,216,701.86
Fees	-55,696.80
Adjustments	-202,364.21
Closing Balance	6,698,350.05

The Bank Statement balances to the General Ledger

<u>Unreconciled Items</u>	
Deposits	2,688.35
Payments	-126.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	2,562.35
Total - To agree with GL	<b>6,700,912.40</b>

**Municipal Account - Reconciliation to 31/03/2023**

**G/L Account (as at Month End):**

<u>Fees:</u>	
Dept of Transport	-\$85,963.20
Bank Fees	-\$456.28
LESS: Interest Received	\$30,722.68
	<u>-\$55,696.80</u>

<u>Adjustments</u>	
Payroll	-\$201,164.21
Payroll Rent Deduction	-\$1,200.00
	<u>-\$202,364.21</u>

<u>Unreconciled Items:</u>	<u>\$2,562.35</u>
----------------------------	-------------------

<u>Outstanding Deposits</u>	
Cash/Chq 30/03/23	\$990.65
Cash/Chq 31/03/23	\$1,697.70
	<u>\$2,688.35</u>

<u>Outstanding Payments</u>	
Chq 37053	-\$126.00
	<u>-\$126.00</u>

**ENTERED**  
 By Victoria Fasano - FO at 1:21 pm, Apr 07, 2023

**APPROVED**  
 By Kevin Wilson - MCS at 9:00 am, Apr 11, 2023

# Trust Bank Statement

**Summary:**

G/L Account (as at Month End)  
 1A0013050 Trust Fund Cash At Bank MUN

Statement No 52  
 Statement Date 31/03/2023

Opening Balance	10,831.90
Deposits	\$51.00
Payments	0.00
Fees	0.00
Adjustments	0.00
<b>Closing Balance</b>	<b>10,882.90</b>

Opening Balance	10,882.90
<u>Reconciled Items</u>	
Deposits	51.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	10,933.90

The Bank Statement balances to the General Ledger

<u>Unreconciled Items</u>	
Deposits	0.00
Payments	-51.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	-51.00
<b>Total - To agree with GL</b>	<b>10,882.90</b>

**Unreconciled Items:**

Type	Date	Cheque number	Amount	Description
CSH	12/12/2022	1542	51.00	SensOre Ltd
			<b>Total:</b>	
			<b>51.00</b>	

*ENTERED*

*By Victoria Fasano - FO at 2:47 pm, Apr 03, 2023*

*APPROVED*

*By Kevin Wilson - MCS at 3:31 pm, Apr 03, 2023*



# Shire of Lake Grace



## Reserve Bank Statement

Reserve No	Reserve Account Name		Balance
11	Emergency Services Reserve Bank	\$	27,854.39
12	Housing Reserve Bank	\$	601,069.46
13	Swimming Pool (Lake Grace) Reserve Bank	\$	232,774.41
14	Land Development Reserve Bank	\$	126,025.93
15	Leave Reserve Bank	\$	340,787.42
16	Plant Replacement Reserve Bank	\$	1,114,826.92
17	Recreation Reserve Bank	\$	224,486.36
18	Works & Services Reserve Bank	\$	608,287.86
19	Newdegate Hall Reserve Bank	\$	57,202.38
20	Lake Grace TV Reserve Bank	\$	30,893.84
23	Varley Sullage Reserve Bank	\$	1,708.82
31	Lake Grace Sewerage Scheme Reserve Bank	\$	1,189,211.97
35	Newdegate Sports Dam Reserve Bank	\$	27,447.23
36	Newdegate Stadium Floor Reserve Bank	\$	24,764.46
37	Community Water Supply Reserve Bank	\$	12,290.65
40	Office Furniture & Equipment Reserve Bank	\$	13,654.90
41	Newdegate 100 Year Centenary Reserve Bank	\$	32,984.74
42	History Book Reserve Bank	\$	10,732.34
43	Essential Medical Services Reserve Bank	\$	517,521.94
44	AIM Hospital Museum Reserve	\$	5,971.16
			<b><u>\$ 5,200,497.18</u></b>

### Bank Balance

31/03/2023

Term Deposit CBA	\$5,087,830.41
Reserve Acc	\$112,666.77
	<b><u>\$5,200,497.18</u></b>

**ENTERED**

By Victoria Fasano - FO at 3:34 pm, Apr 04, 2023

Variance \$0.00

**APPROVED**

By Kevin Wilson - MCS at 8:20 am, Apr 05, 2023

# Reserves Fund Statement

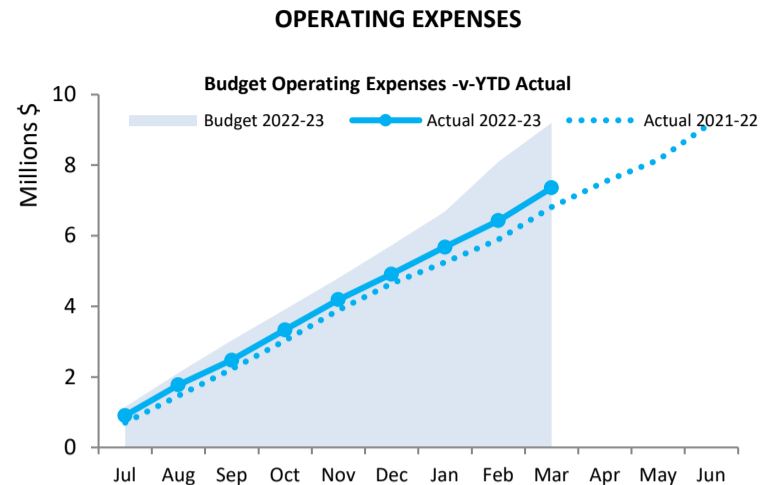
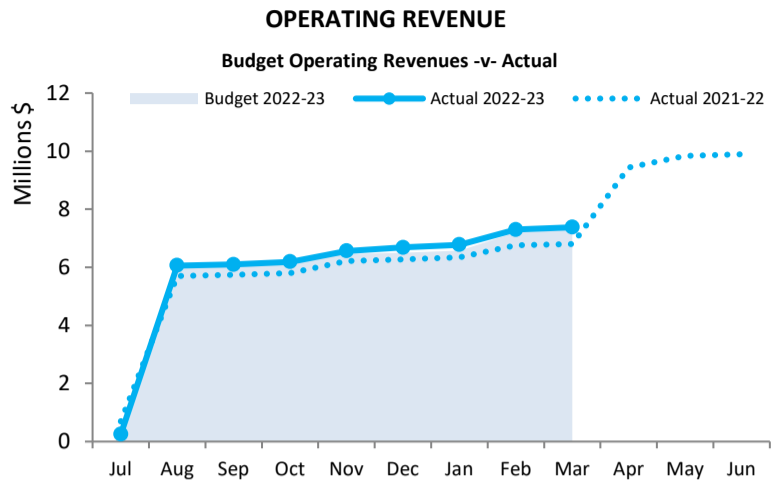
**SHIRE OF LAKE GRACE****MONTHLY FINANCIAL REPORT  
(Containing the Statement of Financial Activity)  
For the period ending 31 March 2023**

***LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

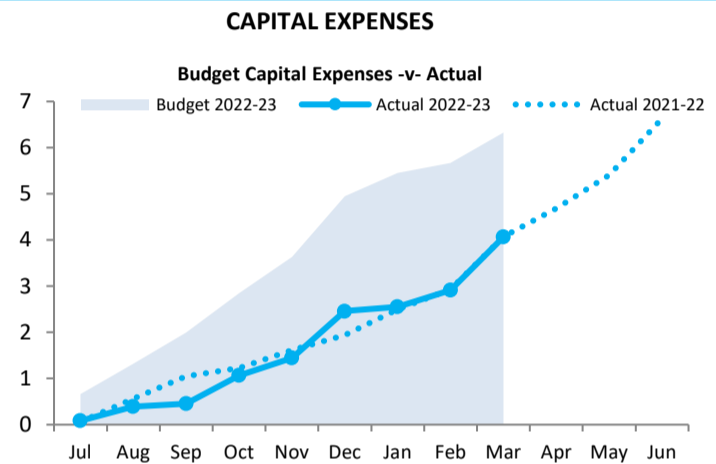
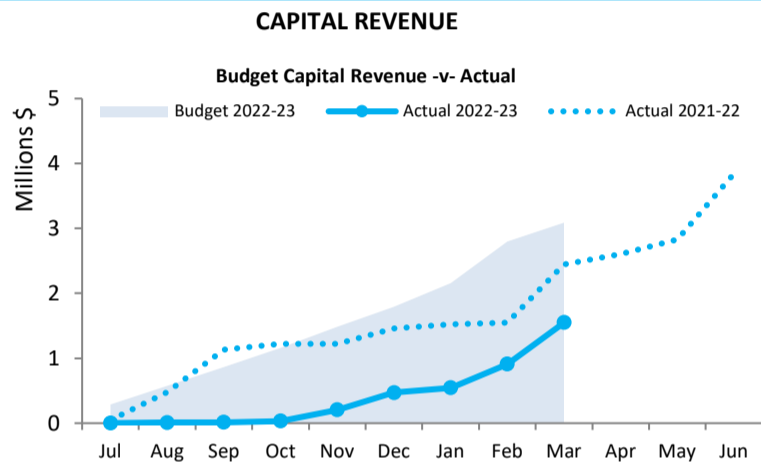
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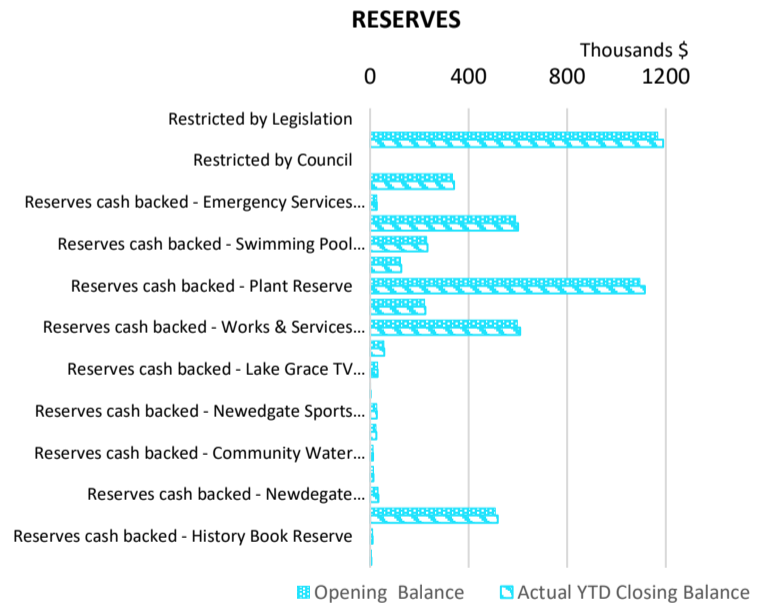
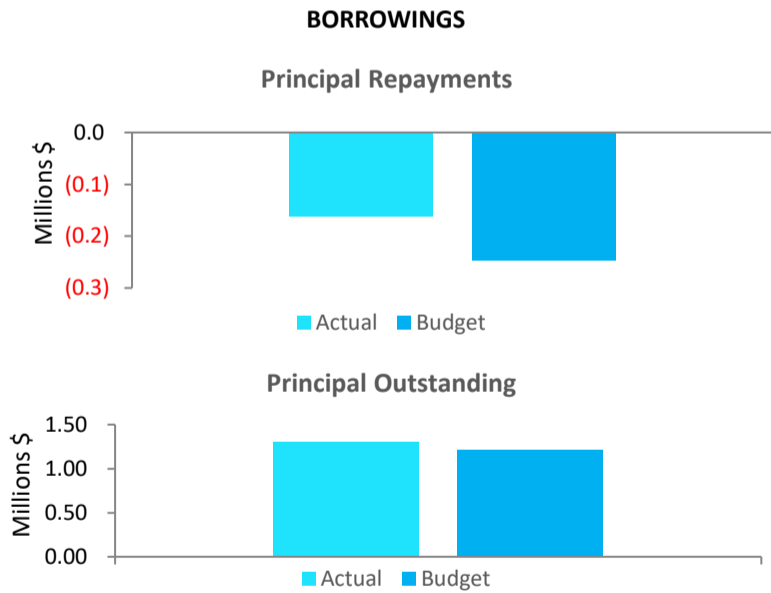
**OPERATING ACTIVITIES**



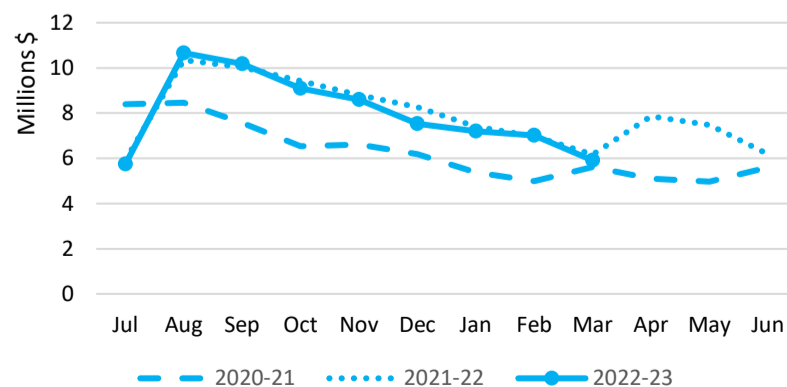
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$6.05 M	\$6.05 M	\$6.19 M	\$0.14 M
Closing	\$0.00 M	\$3.19 M	\$5.91 M	\$2.72 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.22 M	1.8%
Restricted Cash	\$11.75 M	98.2%
<b>Total</b>	<b>\$11.96 M</b>	

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.87 M	
0 to 30 Days		100.2%
Over 30 Days		(0.2%)
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.21 M	95.8%
Trade Receivable	\$0.13 M	
Over 30 Days		20.4%
Over 90 Days		0%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.75 M)	\$0.64 M	\$2.49 M	\$1.86 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$4.99 M	
YTD Budget	\$4.99 M	0.1%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$1.33 M	
YTD Budget	\$1.36 M	(1.9%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.33 M	
YTD Budget	\$0.33 M	(0.2%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.96 M)	(\$3.24 M)	(\$2.52 M)	\$0.72 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.45 M	
Adopted Budget	\$0.53 M	(13.8%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$4.06 M	
Adopted Budget	\$9.01 M	(54.9%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$1.09 M	
Adopted Budget	\$3.52 M	(69.0%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.34 M)	(\$0.25 M)	(\$0.25 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.16 M
Interest expense	\$0.03 M
Principal due	\$1.30 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$5.20 M
Interest earned	\$0.09 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MARCH 2023

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2023

BY NATURE OR TYPE

	Ref	Adopted Budget	YTD Budget	YTD Actual	Forecast 30 June 2023 Closing	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(a)-(b)+(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	6,049,390	6,049,390	6,190,254	6,190,254	140,864	2.33%	
<b>Revenue from operating activities</b>								
Rates		4,781,678	4,781,678	4,785,309	4,785,309	3,631	0.08%	
Rates (excluding general rate)		206,827	206,827	209,494	209,494	2,667	1.29%	
Operating grants, subsidies and contributions	11	1,625,676	1,358,972	1,332,699	1,599,403	(26,273)	(1.93%)	
Fees and charges		402,680	332,685	331,974	401,969	(711)	(0.21%)	
Interest earnings		313,570	235,167	246,879	325,282	11,712	4.98%	
Other revenue		389,879	292,529	299,512	396,862	6,983	2.39%	
Profit on disposal of assets	6	80,864	77,386	171,327	174,805	93,941	121.39%	▲
		<b>7,801,174</b>	<b>7,285,244</b>	<b>7,377,194</b>	<b>7,893,124</b>	91,950	1.26%	
<b>Expenditure from operating activities</b>								
Employee costs		(2,599,381)	(1,959,835)	(1,798,210)	(2,437,756)	161,625	8.25%	
Materials and contracts		(5,186,540)	(3,913,673)	(2,239,002)	(3,511,869)	1,674,671	42.79%	▲
Utility charges		(259,682)	(194,433)	(195,227)	(260,476)	(794)	(0.41%)	
Depreciation on non-current assets		(3,453,491)	(2,589,996)	(2,582,263)	(3,445,758)	7,733	0.30%	
Interest expenses		(51,478)	(31,208)	(32,577)	(52,847)	(1,369)	(4.39%)	
Insurance expenses		(281,256)	(276,229)	(255,440)	(260,467)	20,789	7.53%	
Other expenditure		(233,790)	(197,456)	(191,916)	(228,250)	5,540	2.81%	
Loss on disposal of assets	6	(49,856)	(34,882)	(63,198)	(78,172)	(28,316)	(81.18%)	▼
		<b>(12,115,474)</b>	<b>(9,197,712)</b>	<b>(7,357,833)</b>	<b>(10,275,595)</b>	1,839,879	(20.00%)	
Non-cash amounts excluded from operating activities	1(a)	3,563,347	2,547,492	2,474,134	3,489,989	(73,358)	(2.88%)	
<b>Amount attributable to operating activities</b>		<b>(750,953)</b>	<b>635,024</b>	<b>2,493,495</b>	<b>1,107,518</b>	1,858,471	292.66%	
<b>Investing activities</b>								
Proceeds from non-operating grants, subsidies and contributions	12	3,521,901	2,633,228	1,092,830	1,981,503	(1,540,398)	(58.50%)	▼
Proceeds from disposal of assets	6	526,954	454,395	454,395	526,954	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(9,010,955)	(6,325,272)	(4,064,525)	(6,750,208)	2,260,747	35.74%	▲
<b>Amount attributable to investing activities</b>		<b>(4,962,100)</b>	<b>(3,237,649)</b>	<b>(2,517,300)</b>	<b>(4,241,751)</b>	720,349	(22.25%)	
<b>Financing Activities</b>								
Transfer from reserves	9	782,986	0	0	782,986	0	0.00%	
Repayment of debentures	8	(246,468)	(161,613)	(161,613)	(246,468)	0	0.00%	
Transfer to reserves	9	(871,955)	(91,777)	(91,777)	(871,955)	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>(335,437)</b>	<b>(253,390)</b>	<b>(253,390)</b>	<b>(335,437)</b>	0	0.00%	
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>900</b>	<b>3,193,375</b>	<b>5,913,059</b>	<b>2,720,584</b>	2,719,684	(85.17%)	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

### **BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

### **SIGNIFICANT ACCOUNTING POLICES**

#### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

#### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

#### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 00 January 1900

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2023 Closing
		\$	\$	\$	
<b>Non-cash items excluded from operating activities</b>					
<b>Adjustments to operating activities</b>					
Less: Profit on asset disposals	6	(80,864)	(77,386)	(171,327)	(174,805)
Movement in inventory (non-current)				0	0
Add: Loss on asset disposals	6	49,856	34,882	63,198	78,172
Adjustment to year end surplus (after audit)		140,864			140,864
Add: Depreciation on assets		3,453,491	2,589,996	2,582,263	3,445,758
<b>Total non-cash items excluded from operating activities</b>		<b>3,563,347</b>	<b>2,547,492</b>	<b>2,474,134</b>	<b>3,489,989</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 31 March 2023
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	9	(4,617,690)	(5,108,720)
Less: Municipal restricted cash			(50,072)
Less: Movement in provisions		(90,634)	7,211
Less: Trust restricted cash			(10,475)
Less: Other Provisions			(152,536)
Add: Borrowings	8	0	246,468
Add: Provisions employee related provisions	10	262,528	338,653
<b>Total adjustments to net current assets</b>		<b>(4,445,796)</b>	<b>(4,674,784)</b>

(c) Net current assets used in the Statement of Financial Activity

**Current assets**

Cash and cash equivalents	2	6,299,878	12,900,849	11,963,064.0
Rates receivables	3		42,951	212,775.0
Receivables	3	269,604	226,652	129,301.0
Other current assets	4	19,008	19,008	20,879.0

**Less: Current liabilities**

Payables	5	(1,225,633)	(1,270,993)	(908,942.0)
Borrowings	8		(246,468)	(84,855.0)
Contract liabilities	10	(654,533)	(416,885)	(108,123.0)
Provisions	10	(262,528)	(390,076)	(382,865.0)
<b>Less: Total adjustments to net current assets</b>	1(b)		(4,674,784)	(4,928,175.0)

**Closing funding surplus / (deficit)** **4,445,796** **6,190,254** **5,913,059.0**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank account	Cash and cash equivalents	203,824		203,824		Bankwest		N/A
Term deposit - Municipal Bank account	Cash and cash equivalents	0	2,000,000	2,000,000		Commonwealth	3.80%	20/04/2023
WATC Overnight Deposit Municipal	Cash and cash equivalents	0	4,497,088	4,497,088		WATC	3.55%	N/A
Petty Cash and Floats	Cash and cash equivalents	700		700		Cash on Hand		N/A
Reserve Bank Account	Cash and cash equivalents	0	112,667	112,667		Bankwest		N/A
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	5,087,830	5,087,830		Commonwealth	4.34%	21/06/2023
Restricted LOGCHOP Housing	Cash and cash equivalents	0	44,669	44,669		Bankwest		N/A
Rural Town Salinity Program	Cash and cash equivalents	0	5,403	5,403		Bankwest		N/A
Trust Fund Cash at Bank	Cash and cash equivalents				10,883	Bankwest		N/A
<b>Total</b>		<b>215,407</b>	<b>11,747,657</b>	<b>11,963,064</b>	<b>10,883</b>			
<b>Comprising</b>								
Cash and cash equivalents		215,407	11,747,657	11,963,064	10,883			
		<b>215,407</b>	<b>11,747,657</b>	<b>11,963,064</b>	<b>10,883</b>			

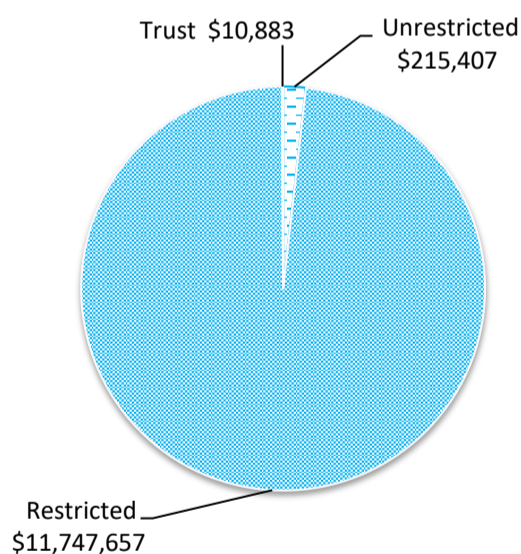
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

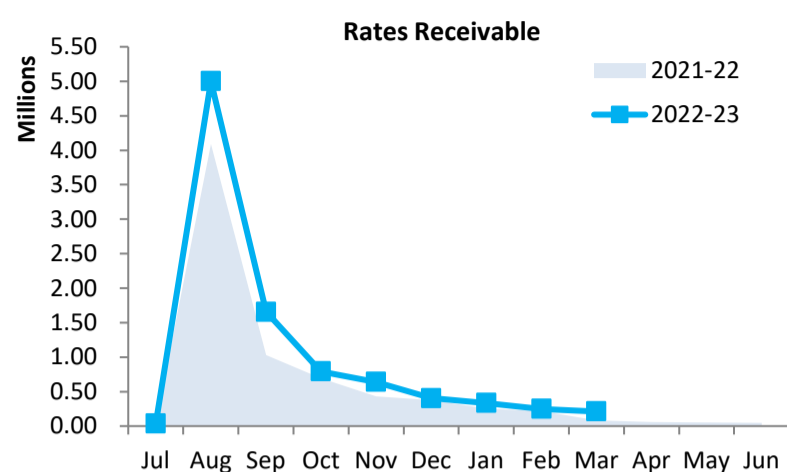
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2022	31 Mar 2023
	\$	\$
Opening arrears previous years	42,951	42,951
Levied this year	4,557,800	4,994,803
Less - collections to date	(4,557,800)	(4,824,979)
<b>Gross rates collectable</b>	<b>42,951</b>	<b>212,775</b>
<b>Net rates collectable</b>	<b>42,951</b>	<b>212,775</b>
% Collected	99.1%	95.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,233)	100,575	25,541	48	0	124,932
Percentage	(1.0%)	80.5%	20.4%	0%	0%	
<b>Balance per trial balance</b>						
Sundry receivable	(1,233)	100,575	25,541	48	0	124,932
ESL Control		4,369				4,369
<b>Total receivables general outstanding</b>						<b>129,301</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

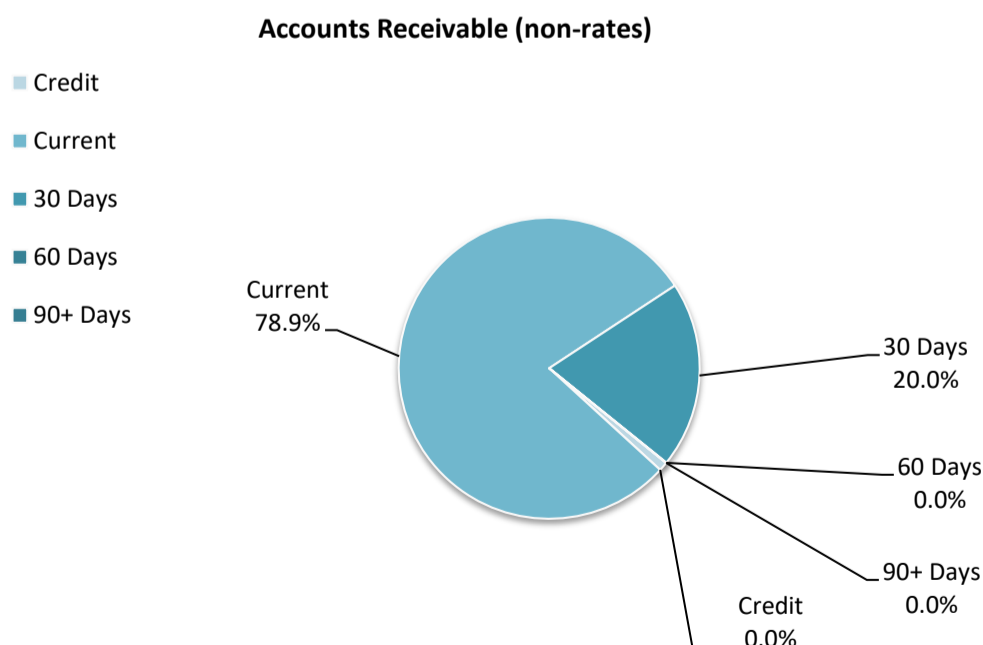
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

#### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



Other current assets	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 March 2023
	\$	\$	\$	\$
<b>Inventory</b>				
Stock on Hand - Fuel	19,008	1,871		20,879
<b>Total other current assets</b>	<b>19,008</b>	<b>1,871</b>	<b>0</b>	<b>20,879</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

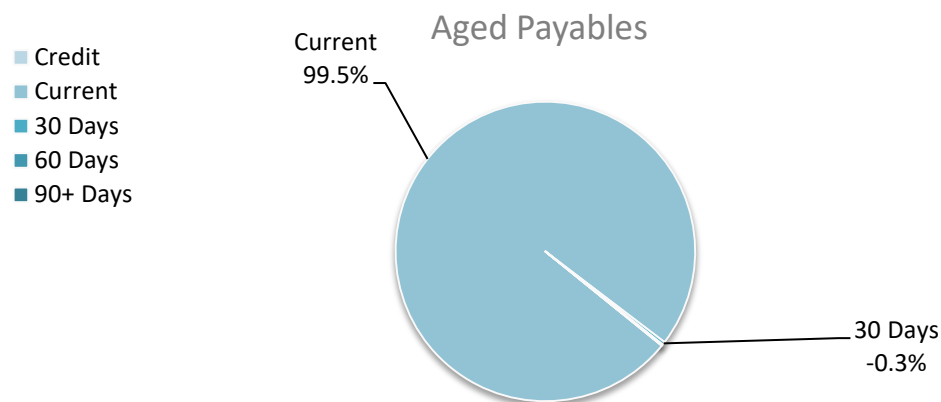
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	865,307	(2,840)	1,051	252	863,771
Percentage	0%	100.2%	-0.3%	0.1%	0%	
<b>Balance per trial balance</b>						
Sundry creditors	0	871,571	(2,840)	1,051	252	870,034
ESL Levied & Prepaid rates		20,467				20,467
Liabilities held for Others - Prepaid Rates		7,558				7,558
Trust Fund Liability		10,883				10,883
<b>Total payables general outstanding</b>						<b>908,942</b>

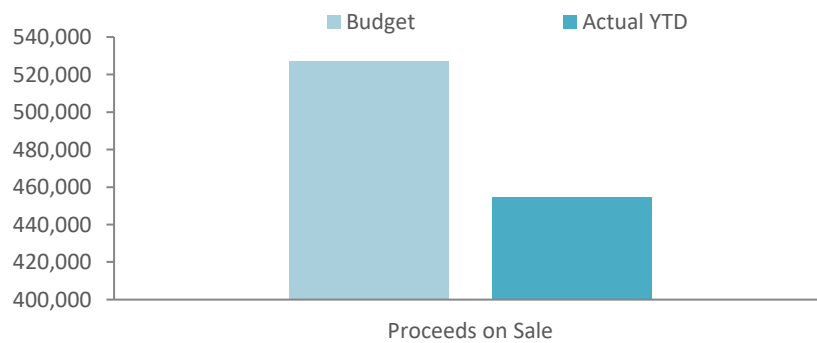
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Governance</b>								
166	CEO Toyota Landcruiser - PLVU50	83,927	90,909	6,982	0	0	0	0	0
182	MIS Toyota Prado - PLVU51	57,897	54,545	0	(3,352)	0	0	0	0
169	DCEO Ford Everest - PLVU47	46,976	47,000	24	0	47,185	40,909	0	(6,276)
174	MCS Ford Everest Trend - PLVU49	47,563	47,000	0	(563)	47,587	42,727	0	(4,860)
	<b>Health</b>								
1449	Mitsubishi Pajero Sport Doctor - PLVU38	18,000	20,000	2,000	0	18,000	21,129	3,129	0
	<b>Transport</b>								
1437	Road Mnt - Mack Truck - PTCK17	64,071	100,000	35,929	0	62,359	155,101	92,742	0
1438	Road Mnt - Mack Truck - PTCK18	64,071	100,000	35,929	0	62,359	132,614	70,255	0
1392	Construction - Bomag Road Roller - PROLC	82,923	50,000	0	(32,923)	82,995	30,933	0	(52,062)
1408	LG Depot - Volvo Loader - PLOD06	26,757	15,000	0	(11,757)	0	0	0	0
1409	LG Depot - Coastmac Loader Trailer PTRAC	3,761	2,500	0	(1,261)	0	0	0	0
1444	Water Tanker - PTRAC25	0	0	0	0	25,780	30,983	5,202	0
		<b>495,946</b>	<b>526,954</b>	<b>80,864</b>	<b>(49,856)</b>	<b>346,266</b>	<b>454,395</b>	<b>171,328</b>	<b>(63,198)</b>



Capital acquisitions	Adopted		YTD Actual	Forecast 30 June Closing	YTD Actual Variance
	Budget	YTD Budget			
	\$	\$	\$		\$
Land	192,554	144,417	29,937	78,074	(114,480)
Buildings - non-specialised	177,747	88,875	34,650	123,522	(54,225)
Buildings - specialised	1,017,397	622,656	383,164	777,905	(239,492)
Plant and equipment	1,489,681	1,066,500	1,029,174	1,452,355	(37,326)
Infrastructure - roads	3,981,073	2,921,193	1,876,674	2,936,554	(1,044,519)
Infrastructure - parks, gardens, recreation facilities	1,457,564	960,498	348,623	845,689	(611,875)
Infrastructure - sewerage	29,185	21,885	29,694	36,994	7,809
Infrastructure - urban infrastructure	665,754	499,248	332,609	499,115	(166,639)
<b>Payments for Capital Acquisitions</b>	<b>9,010,955</b>	<b>6,325,272</b>	<b>4,064,525</b>	<b>6,750,208</b>	<b>(2,260,747)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$	\$	\$		\$
Capital grants and contributions	3,521,901	2,633,228	1,092,830	1,981,503	(1,540,398)
Other (disposals & C/Fwd)	526,954	454,395	454,395	526,954	0
Cash backed reserves					
Reserves cash backed - Plant Reserve	(500,000)		0	(500,000)	0
Reserves cash backed - Works & Services Reserve	(250,000)		0	(250,000)	0
Reserves cash backed - Newdegate Centenary Reserve	(32,986)		0	(32,986)	0
Contribution - operations	5,745,086	3,237,649	2,517,300	5,024,737	(720,349)
<b>Capital funding total</b>	<b>9,010,955</b>	<b>6,325,272</b>	<b>4,064,525</b>	<b>6,750,208</b>	<b>(2,260,747)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

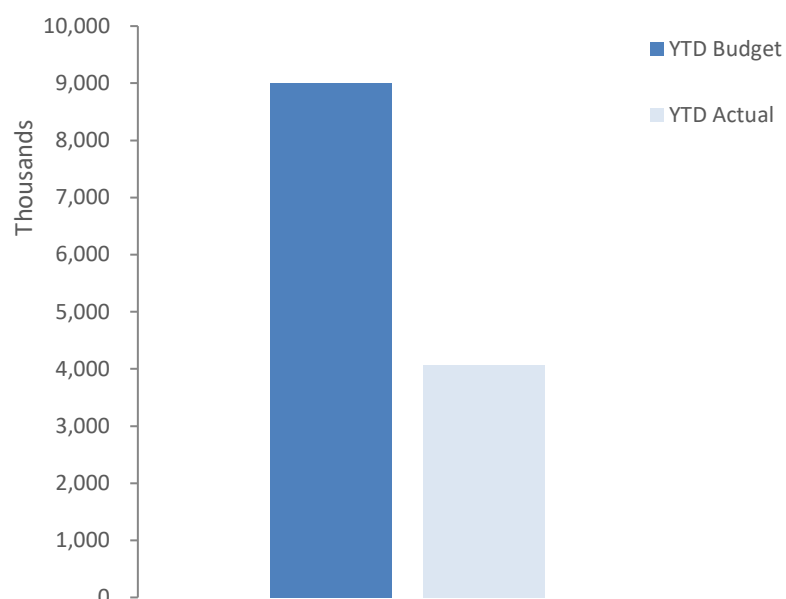
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

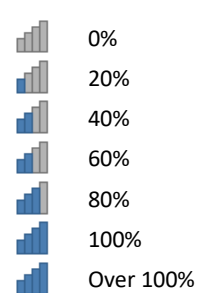
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted			Variance
	Budget	YTD Budget	YTD Actual	(Under)/Over
	\$	\$	\$	\$
<b>Land</b>				
E137350 Lake Grace Industrial Land	192,554	144,417	29,937	-114480
<b>Buildings - Non Specialised</b>				
E091960 (7750034) 6 Blackbutt Way (Doctor) - Cap Exp	7,500	3,750	0	-3750
E091960 (9196034) 5 Banksia Pl Capital	84,997	42,501	34,650	-7851
E091960 (9196044) 6 Banksia Pl Capital	17,500	8,751	0	-8751
E091960 (9196114) 3 Clark Ave Capital	18,750	9,375	0	-9375
E091970 (9197094) 65A Bennett St Capital	15,000	7,500	0	-7500
E091910 CEO House Patio Extensions	34,000	16,998	0	-16998
<b>Buildings - Specialised</b>				
E042549 (4205024) Admin Office Building - Cap Exp	50,000	24,999	0	-24999
E083101 (8300101) Lake Grace Daycare Centre Building Upgrade Cap Exp	10,200	7,644	4,076	-3568
E107102 (1071024) Varley Public Toilets - Cap Exp	66,982	33,489	0	-33489
E107102 (1071034) Lake Grace Public Toilets - Cap Exp	37,000	27,747	0	-27747
E111007 (LGPHCAP) Lake Grace Public Hall	38,379	28,761	0	-28761
E111007 (LGVHCAP) Lake Grace Lakes Village Hall	25,000	18,747	0	-18747
E111007 (LKPHCAP) Lake King Hall Capital	5,513	4,131	0	-4131
E111007 (NGPHCAP) Newdegate Public Hall	20,312	15,234	19,140	3906
E111007 (VLPHCAP) Varley Hall - Cap Exp	7,000	5,250	6,947	1697
E113152 (113007) Varley Sports Pavilion Cap Ex	45,000	22,500	0	-22500
E113152 (113014) Lake King Sports Pavilion Cap Ex	57,323	28,659	0	-28659
E113152 (113042) Unisex Toilets At Sporting Precincts Cap Exp	7,979	5,979	0	-5979
E113152 (CA06) Newdegate Country Club	253,883	190,410	208,092	17682
E113154 (1131541) Lg Sportsman Club Roof Replacement Cap Exp	126,677	63,339	69,539	6200
E113154 (1131542) Newdegate Hockey Shed Replacement Cap Exp	20,000	9,999	0	-9999
E115420 (LIBLKCA) Lake King Library	25,000	12,501	0	-12501
E116103 (LKT1) Lake King Toilet	16,805	12,606	17,634	5028
E117041 (1170014) Aim Building Capital	60,507	30,252	51	-30201
E117042 (1170084) Rsl Hall Capex	80,000	39,999	24,000	-15999
E121502 (121304) Lake Grace Depot - Cap Exp	29,837	14,919	3,293	-11626
E126206 (1260061) Lake Grace Airstrip Building Upgrade Cap Exp	17,000	12,750	16,550	3800
E132500 (1325014) Visitor Centre Improvements Cap Exp	17,000	12,741	13,842	1101
<b>Furniture &amp; Equipment</b>				
N/A				
<b>Plant &amp; Equipment</b>				
E042550 (LG001CA) Ceo Vehicle	114,545	0	0	0
E042550 (LG139CA) Dceo Vehicle	57,000	57,000	51,252	-5748
E042550 (LG74CAP) Mcs Vehicle	57,000	57,000	51,252	-5748
E042550 (LG75CAP) Mis Vehicle	63,636	0	0	0
E123059 (PL24CAP) Mack Primemover 1	317,100	317,100	317,100	0
E123059 (PL25CAP) Mack Primemover 2	320,900	320,900	317,100	-3800
E123059 (PL26CAP) Multi Roller	172,000	172,000	171,351	-649
E123059 (PL27CAP) Skid Steer	151,000	0	0	0
E123059 (PL28CAP) Skid Steer Plant Trailer	60,000	0	0	0
E123059 (PL30CAP) Spray Unit	12,000	0	0	0
E123059 (PL31CAP) Mower For Ovals	20,000	20,000	21,670	1670
E123059 (PL32CAP) Water Tanker	100,000	100,000	99,450	-550
E123059 (PL33CAP) Mobile Water Tank	22,000	0	0	0
E051174 (511733) Fast Fill Trailers - Dfes Grant	22,500	22,500	0	-22500
<b>Infrastructure - Roads</b>				
E121200 Roadworks Capital Renewal 21/22	3,981,077	2,921,193	1,876,674	-1044519
<b>Parks, Gardens, Recreation Facilities</b>				
E113175 (113036) Lighting For Newdegate Hockey Field Cap Exp	22,491	16,863	0	-16863
E113175 (113037) Lake Grace Football Field Lighting Upgrade Cap Exp	96,544	72,408	48,342	-24066
E113175 (113046) Newdegate Jumping Pillow Cap Exp	19,050	14,280	0	-14280
E113175 (113053) Lake King Walk Trail Upgrade Cap Exp	6,734	5,052	0	-5052
E113175 (113055) Jam Patch New Bbq & Picnic Shelters Cap Exp	46,000	34,503	829	-33674
E113175 (113063) Lg Sports Pavilion Carpark Sealing Cap Exp	80,000	60,000	79,335	19335
E113175 (113064) Ngt Recreation Centre Carpark Sealing Cap Exp	95,000	71,253	78,587	7334
E113175 (113066) Visitors Centre Park	101,817	76,335	39,205	-37131
E113175 (113067) Newdegate Street Bin Upgrade	30,000	22,500	0	-22500
E113175 (113068) Lake Grace Oval Reticulation Upgrade	46,461	34,821	0	-34821
E113175 (113069) Lg Rec Ground Path Shelter	7,500	5,619	0	-5619
E113175 (113070) Lighting Install Lg & Lk Pg	67,200	50,394	0	-50394
E113175 (113071) Padley Park Stormwater Capture (Cwsp)	112,950	84,708	98,763	14055
E113175 (113072) Lg Bowling Club Lights	45,000	33,747	0	-33747
E113293 (113201) Construction Lg Community All Abilities Playground Cap Exp	530,362	265,182	3,450	-261732
E113293 (113202) Lg All Ages Playground Fence Cap Exp	45,000	33,747	0	-33747
E116114 (1161140) Lake Grace Rv Park	100,000	75,000	0	-75000
E132503 (DRU1) Driver Reviver Upgrade	5,455	4,086	113	-3973
<b>Sewerage</b>				
E103163 (1012011) Sewerage Reuse Lake Grace	29,185	21,885	29,694	7809
<b>Urban Infrastructure</b>				
E101043 (1010431) Lake Grace & Newdegate Recycling Stations	10,000	7,476	1,058	-6418
E104501 (1040501) Urban Stormwater Drainage Renewal Cap Exp	40,000	30,000	0	-30000
E104501 (1040502) Drainage Upgrades Dykes Road	46,259	34,674	0	-34674
E121312 (121303) Newdegate Footpath Cap Exp	262,225	196,665	183,098	-13567
E121704 (1217041) Lg Depot - New Fuel Storage	120,000	90,000	35,792	-54208
E136501 (136007) Buniche Dam Revitalisation (Cwsp)	91,234	68,412	21,696	-46716
E136501 (136008) Dempster Rock Dam Revitalisation (Cwsp)	96,036	72,021	90,965	18944
	<b>9,010,955</b>	<b>6,325,272</b>	<b>4,064,526</b>	<b>(2,260,746)</b>

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Governance</b>										
Office Refurbishment	L181	216,614			(18,957)	(18,957)	197,657	197,657	(9,645)	(13,796)
Loan 204 Staff Housing & CEO's Residence	L204	427,810			(36,459)	(48,666)	391,352	379,144	(5,139)	(6,634)
<b>Recreation and culture</b>										
Lake Grace Pool	L173	16,239			(16,241)	(16,241)	-2	-2	(529)	(798)
LG Sports Pavillion	L182	104,832			(18,438)	(18,438)	86,394	86,394	(4,939)	(7,139)
Newdegate Bowling Club	L193	0			0	0	0	0	(3)	(3)
LG Precinct	L198	47,384			(11,455)	(23,167)	35,929	24,217	(1,295)	(2,284)
LK Court Resurfacing	L202	0			0	0	0	0	(14)	(14)
<b>Transport</b>										
Roadworks & Plant	L196	52,429			(25,967)	(52,429)	26,462	0	(1,436)	(2,114)
<b>Economic services</b>										
LG Residential Land	L189	107,794			(5,339)	(10,840)	102,455	96,954	(4,019)	(7,131)
Purchase & Develop Industrial Land	L203	487,109			(28,757)	(57,732)	458,352	429,378	(5,557)	(10,565)
<b>Total</b>		<b>1,460,212</b>	<b>0</b>	<b>0</b>	<b>(161,613)</b>	<b>-246,468</b>	<b>1,298,599</b>	<b>1,213,744</b>	<b>(32,577)</b>	<b>(50,478)</b>
Current borrowings		246,468					84,855			
Non-current borrowings		1,213,744					1,213,744			
		1,460,212					1,298,599			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2023**

**OPERATING ACTIVITIES  
NOTE 9  
RESERVE ACCOUNTS**

**Reserve accounts**

<b>Reserve name</b>	<b>Opening Balance</b>	<b>Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>									
Reserves cash backed - Lake Grace Sewerage Res	1,168,225	21,028	20,987	200,000				1,389,254	1,189,212
<b>Restricted by Council</b>									
Reserves cash backed - Leave Reserve	334,771	6,026	6,014					340,797	340,785
Reserves cash backed - Emergency Services Reser	27,363	493	492					27,856	27,855
Reserves cash backed - Housing Reserve	590,462	10,628	10,608	150,000				751,090	601,070
Reserves cash backed - Swimming Pool Reserve	228,666	4,116	4,108	250,000				482,782	232,774
Reserves cash backed - Land Development Reser	123,802	2,228	2,224					126,030	126,026
Reserves cash backed - Plant Reserve	1,095,153	19,713	19,674	100,000		(500,000)		714,866	1,114,827
Reserves cash backed - Recreation Reserve	220,525	3,969	3,962					224,494	224,487
Reserves cash backed - Works & Services Reserve	597,553	10,756	10,735	30,000		(250,000)		388,309	608,288
Reserves cash backed - Newedgate Hall Reserve	56,193	1,011	1,009					57,204	57,202
Reserves cash backed - Lake Grace TV Reserve	30,349	546	545					30,895	30,894
Reserves cash backed - Varley Sullage Reserve	1,679	30	30					1,709	1,709
Reserves cash backed - Newedgate Sports Dam R	26,963	485	484					27,448	27,447
Reserves cash backed - Newdegate Stadium Floor	24,327	438	437					24,765	24,764
Reserves cash backed - Community Water Suppli	12,074	217	217					12,291	12,291
Reserves cash backed - Office Furniture & Equipm	13,414	241	241					13,655	13,655
Reserves cash backed - Newdegate Centenary Re	32,403	583	582			(32,986)		0	32,985
Reserves cash backed - Essential Medical Reserve	508,389	9,151	9,133	50,000				567,540	517,522
Reserves cash backed - History Book Reserve	10,543	190	189					10,733	10,732
Reserves cash backed - AIM Hospital Museum Re	5,866	106	105					5,972	5,971
	<b>5,108,720</b>	<b>91,955</b>	<b>91,777</b>	<b>780,000</b>	<b>0</b>	<b>(782,986)</b>	<b>0</b>	<b>5,197,690</b>	<b>5,200,497</b>

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2023
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
- Contract liabilities		416,885	0	729,528	(1,038,290)	108,123
<b>Total other liabilities</b>		416,885	0	729,528	(1,038,290)	108,123
<b>Employee Related Provisions</b>						
Annual leave		219,293	0	0	(7,211)	212,082
Long service leave		170,783	0	0	0	170,783
<b>Total Employee Related Provisions</b>		390,076	0	0	(7,211)	382,865
<b>Total other current assets</b>		<b>806,961</b>	<b>0</b>	<b>729,528</b>	<b>(1,045,501)</b>	<b>490,988</b>
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD	Forecast 30
	1 July 2022		(As revenue)	31 Mar 2023	31 Mar 2023	Revenue	Budget	Revenue Actual	June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Operating grants and subsidies</b>									
<b>General purpose funding</b>									
Grants Commission - General				0	0	590,049	442,535	442,537	590,051
Grants Commission - Roads				0	0	326,319	244,739	244,739	326,320
<b>Law, order, public safety</b>									
Grant - DFES LGGS Operating				0	0	75,953	54,852	54,750	75,851
Grant - DFES Op Exp				0	0	31,220	23,720	23,720	31,220
<b>Education and welfare</b>									
Grants - Senior Activities				0	0	1,000	747	0	253
Grants - Youth Activities				0	0	1,000	747	0	253
<b>Transport</b>									
Direct Grant - MRWA				0	0	361,235	361,235	368,935	368,935
<b>Economic services</b>									
Skeleton Weed Programm Grant				0	0	205,000	205,000	185,000	185,000
	0	0	0	0	0	1,591,776	1,333,574	1,319,681	1,577,883
<b>Operating contributions</b>									
<b>General purpose funding</b>									
ESL Administration Fee				0	0	4,000	2,997	4,000	5,003
<b>Recreation and culture</b>									
Lake Grace Rec Council Affiliation Fees				0	0	13,000	9,744	8,220	11,476
Contributions - Other Culture				0	0	1,000	747	0	253
Lake King Pavilion / Oval - Hire Fees				0	0	500	369	0	131
<b>Transport</b>									
Contributions - Street Lighting				0	0	10,000	7,500	0	2,500
<b>Economic services</b>									
AIM Contributions				0	0	1,400	1,044	798	1,154
Other Contributions				0	0	4,000	2,997	0	1,003
	0	0	0	0	0	33,900	25,398	13,018	21,520
<b>TOTALS</b>	0	0	0	0	0	1,625,676	1,358,972	1,332,699	1,599,403

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue			
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2023	Current Liability 31 Mar 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>									
<b>Law, order, public safety</b>									
Grant - DFES Cap Exp					0	22,500	0	0	22,500
<b>Community amenities</b>									
Drought & Community	7,268	0	(7,268)	0	0	8,185	6,132	7,268	9,321
<b>Recreation and culture</b>									
Drought & Community	0	0	0	0	0	116,050	87,030	0	29,020
Local Roads & Community Program	268,562	0	(268,562)	0	0	1,132,291	849,213	268,562	551,640
<b>Transport</b>									
Roads to Recovery	95,787	518,522	(609,072)	5,237	5,237	823,753	617,811	609,072	815,014
Regional Road Group	0	216,102	(113,216)	102,886	102,886	540,255	405,189	113,216	248,282
Local Roads & Community Program	40,059	0	(40,059)	0	0	612,529	459,390	40,059	193,198
<b>Economic services</b>									
Driver Reviver Upgrade Grant	5,209	(5,096)	(113)	(0)	(0)	5,455	4,086	113	1,482
Drought & Community Program	0	0	0	0	0	196,000	146,994	19,657	68,663
	<b>416,885</b>	<b>729,528</b>	<b>(1,038,290)</b>	<b>108,123</b>	<b>108,123</b>	<b>3,457,018</b>	<b>2,575,845</b>	<b>1,057,947</b>	<b>1,939,120</b>
<b>Non-operating contributions</b>									
<b>Recreation and culture</b>									
Newdegate Community Contribution	0	0	0	0	0	64,883	57,383	34,883	42,383
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>64,883</b>	<b>57,383</b>	<b>34,883</b>	<b>42,383</b>
<b>TOTALS</b>	<b>416,885</b>	<b>729,528</b>	<b>(1,038,290)</b>	<b>108,123</b>	<b>108,123</b>	<b>3,521,901</b>	<b>2,633,228</b>	<b>1,092,830</b>	<b>1,981,503</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2023**

**NOTE 13  
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2022	Received	Paid	31 Mar 2023
	\$	\$	\$	\$
Standpipe bonds	10,475	459	(51)	<b>10,883</b>
	<b>10,475</b>	<b>459</b>	<b>(51)</b>	<b>10,883</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2023**

**NOTE 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in			Amended Budget Running Balance
				Non Cash Adjustment	Available Cash	Decrease in Available Cash	
				\$	\$	\$	\$
1210507	Holt Rock Rd Resheet SLK 25.37-29.46	Resolution 13630	Capital Expenses			(30,600)	(30,600)
1210501	Mallee Hill Rd Seal 0.00-4.66	Resolution 13630	Capital Expenses		30,600		0
1213155	Boulton Street	Resolution 13657	Capital Expenses		115,000		115,000
PL32CAP	Water Tanker	Resolution 13657	Capital Expenses			(115,000)	0
I030301	Increase in FAGS General Purpose Grant	Resolution 13548	Operating Revenue		140,942		140,942
I030302	Decrease in FAGs Local Roads Grant	Resolution 13548	Operating Revenue			(65,530)	75,412
I051440	DFES Capital Grant for Three Fast Fill Trailers	Resolution 13548	Capital Revenue		22,500		97,912
511733	Purchase of three fast fill trailers for fire preventior	Resolution 13548	Capital Expenses			(22,500)	75,412
I051450	DFES Grant for Emergency Management Training	Resolution 13548	Operating Revenue		16,220		91,632
512013	DFES Emergency Management Training	Resolution 13548	Operating Expenses			(16,220)	75,412
I111412	Insurance Recoup Damaged LG Sports Oval Water	Resolution 13548	Operating Revenue		21,541		96,953
113003	Replacement of Damaged Sports Oval Water Tank	Resolution 13548	Operating Revenue			(21,541)	75,412
I042371	Recoup for Photocopy Purchase for LG CRC	Resolution 13548	Operating Revenue		15,500		90,912
E042140	Purchase of Photocopy for LG CRC	Resolution 13548	Operating Expenses			(15,500)	75,412
I113183	Recoup for additional Work Newdegate Country Cl	Resolution 13548	Capital Revenue		34,883		110,295
CA06	Payment for Additional work at Newdegate Countr	Resolution 13548	Capital Expenses			(34,883)	75,412
I137909	Increase Revenue for Lease Lot 101 Stubbs Street L	Resolution 13548	Operating Revenue		35,000		110,412
E142050	Increase Hygiene costs due toi increase cost pressu	Resolution 13548	Operating Expenses			(1,000)	109,412
E042029	Interpretation Plan for AIM Hospital Museum	Resolution 13548	Operating Expenses			(21,800)	87,612
I042371	Recoup from LGIS Insurance for Fines incurred fror	Resolution 13548	Operating Revenue		75,788		163,400
E137350	Lake Grace Industrial Land - Decrease Expenditure	Resolution 13548	Capital Expenses		200,000		363,400
4205024	Purchase of Security CCTV & Council recording asse	Resolution 13548	Capital Expenses			(40,000)	323,400
8300101	Reduce Expenditure Program LG Daycare Building	Resolution 13548	Capital Expenses		6,000		329,400
NGPHCAP	Savings in works trsf to reserve Newdegate Public I	Resolution 13548	Capital Expenses		15,000		344,400
VLPHCAP	Savings in works Varley Hall	Resolution 13548	Capital Expenses		13,000		357,400
113014	Lake King Sports Pavillion - Consultancy Work Requ	Resolution 13548	Capital Expenses		50,000		407,400
E042029	Consultancy work for Lake King Sports Pavillion	Resolution 13548	Operating Expenses			(50,000)	357,400
LKT1	Additional works for Lake King Toilet	Resolution 13548	Capital Expenses			(11,000)	346,400
1260061	Additional works for Lake Grace Airstrip Building Uj	Resolution 13548	Capital Expenses			(2,000)	344,400
PL26CAP	Multi Roller under Budget	Resolution 13548	Capital Expenses		26,000		370,400
PL27CAP	Skid Steer Price increase	Resolution 13548	Capital Expenses			(26,000)	344,400
PL32CAP	Water Tanker under Budget	Resolution 13548	Capital Expenses		15,000		359,400
1213155	Boulton Street Upgrade not proceeding	Resolution 13548	Capital Expenses		185,000		544,400
113037	Lake Grace Footbal Field Lighting Increase	Resolution 13548	Capital Expenses			(61,000)	483,400
113053	Lake King Walk Trail completed under budget	Resolution 13548	Capital Expenses		40,000		523,400
113055	Jam Patch upgrade works continuing	Resolution 13548	Capital Expenses			(46,000)	477,400
113063	LG Sports Pavillion Carpark Sealing under Budget	Resolution 13548	Capital Expenses		100,000		577,400
113064	Newdegate Recreation Carpark sealing under budg	Resolution 13548	Capital Expenses		135,000		712,400
113201	Increase budget for LG All abilities Palyground	Resolution 13548	Capital Expenses			(175,979)	536,421
1012011	Increase budget for Sewerage Reuse Lake Grace	Resolution 13548	Capital Expenses			(21,000)	515,421
1161140	Lake Grace RV Park	Resolution 13548	Capital Expenses			(100,000)	415,421
E113990	Depreciation Of Assets	Resolution 13548	Operating Expenses			(89,589)	325,832
E121990	Depreciation	Resolution 13548	Operating Expenses			(241,366)	84,467
E144990	Depreciation - Sundry Equip	Resolution 13548	Operating Expenses			(118,631)	(34,164)
I160210	Interest On Investment - General Fund	Resolution 13548	Operating Revenue		74,504		40,340
I160215	Interest On Investment - Reserve Funds	Resolution 13548	Operating Revenue		70,111		110,451
1113155	LG Sportsman Club - Air-Conditioners reimburseme	Resolution 13548	Operating Expenses			(13,944)	96,506
1131541	To reallocate reimbursement to Air-Conditioners	Resolution 13548	Capital Expenses		13,944		110,451
E143060	Workers Compensation Insurance	Resolution 13548	Operating Expenses			(20,000)	90,451
E042245	Insurances	Resolution 13548	Operating Expenses			(20,000)	70,451
122505	Increase expenditure on drainage program	Resolution 13548	Operating Expenses			(40,000)	30,451
113011	Newdegate Parks & Gardens increase expenditure	Resolution 13548	Operating Expenses			(20,000)	10,451
E042029	Increase Consultancy for Housing project	Resolution 13548	Operating Expenses			(20,000)	(9,549)
	Transfer to Housing Reserve	Resolution 13548				(100,000)	(109,549)
	Transfer to Swimming Pool Reserve Reserve	Resolution 13548				(200,000)	(309,549)
	Transfer to Plant Reserve	Resolution 13548				(100,000)	(409,549)
	Transfer to Sewerage Reserve	Resolution 13548				(100,000)	(509,549)
	Transfer to Works & Services Reserve	Resolution 13548				(30,000)	(539,549)
	Transfer to Essential Medical Reserve	Resolution 13548				(50,000)	(589,549)
PL24CAP	Mack Primemover 1	Resolution 13556	Capital Expenses		12,900		(576,649)
PL25CAP	Mack Primemover 2	Resolution 13556	Capital Expenses		9,100		(580,449)
PL33CAP	Mobile Water Tank	Resolution 13556	Capital Expenses			(22,000)	(598,649)
1210500	Taylor Rd Resheet SLK 5.50-9.74	Resolution 13555	Capital Expenses		257,532		(341,117)
1210512	Biddy Camm Road Re-Sheet Slk 122.19-127.19	Resolution 13555	Capital Expenses			(257,532)	(598,649)
113035	Lake Grace Oval Electricity	Resolution 13564	Operating Expenses		40,621		(558,028)
1131541	Lg Sportsman Club Roof Replacement Cap Exp	Resolution 13564	Capital Expenses			(40,621)	(598,649)
				0	1,771,686	(2,361,236)	(589,549)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2023**

**NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Profit on disposal of assets	93,941	121.39%	▲	Profit on sale of PTCK17 and PTCK18 exceed budget		
<b>Expenditure from operating activities</b>						
Materials and contracts	1,674,671	42.79%	▲	Below budget due to delay in operating and capital jobs		
Loss on disposal of assets	(28,316)	(81.18%)	▼		Loss on trade-in of DCEO and MCS vehicle, and road roller	
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(1,540,398)	(58.50%)	▼		Bulk of "Local Roads & Community" and "Drought & Community" projects are not yet initiated/finalised, funds will be recognised later in financial year	
Payments for property, plant and equipment and infrastr	2,260,747	35.74%	▲	Part of Capital projects have not been initiated as yet (52%) or in early stage of completion		
<b>Closing funding surplus / (deficit)</b>	<b>2,719,684</b>	<b>(85.17%)</b>	<b>▲</b>			



## 2023 SPONSORSHIP AGREEMENT

between

**Newdegate Machinery Field Days Inc.**

and

**Shire of Lake Grace**



**Major sponsorship of \$2,500 (plus GST) which includes \$1,500 for the Art Acquisition Prize.  
Works component sponsorship of \$12,500. Total sponsorship \$15,000.**

I hereby acknowledge that the following opportunities have been negotiated between the **Shire of Lake Grace** and **Newdegate Machinery Field Days Inc.** for the 2019 Newdegate Machinery Field Days ("2022 Field Days"):

### General

1. The Shire of Lake Grace agrees to continue as a "Major Sponsor" of the 2023 Field Days to the amount of **\$12,500 (plus GST)**. Of this cash component, \$1,500 is for the **Shire of Lake Grace Acquisition Prize, in the Art Exhibition and Competition**.
2. The Shire of Lake Grace shall provide the contracted rubbish removal as per directives on attached "Rubbish Collection Arrangement"
3. The Shire of Lake Grace shall provide the water truck to damp down the laneways from Tuesday afternoon to Thursday afternoon (weather depending).
4. The Shire of Lake Grace shall provide the necessary maintenance required to gardens, entry statements, the airstrip, the Field Days site and any other town facilities in the lead up to the 2023 Field Days, to ensure they are in the best possible condition for the event.
5. The Field Days Committee will utilise the Shire of Lake Grace's **SMS Messaging service** to contact committee members advising them of monthly or special meetings.







6. The Shire of Lake Grace to have a direct link to the Field Days website from the Shire of Lake Grace webpage.
7. The sponsorship term will be from 1 July 2023 until 30 June 2024, inclusive (“Sponsorship Term”).

### **Relationship Development**

8. The Shire of Lake Grace has the opportunity to continue the sponsorship for future field days.

### **Hospitality**

9. A representative from the Shire to be invited to officiate at prize presentation functions or official opening where applicable.

### **Product Display, PR and Publicity**

10. The Shire of Lake Grace to arrange booking and payment for Billboard advertising with WA Billboards, on a single side of the Billboard located at the southern entrance to Newdegate, from the period of July – September 2023 .
11. The Shire of Lake Grace will receive **Site 36** in the Family Interest Display Pavilion (6m x 3m) with a 20% discount of the advertised application fee.
12. The Shire of Lake Grace logo is to appear on advertisements (press, radio and television) and any other promotional materials organised by the Field Days.
13. The Shire of Lake Grace will receive logo acknowledgement on the website with a link back to the Shire of Lake Grace webpage.
14. The Shire of Lake Grace will receive logo acknowledgement in the Newdegate Machinery Field Days Official Program.
15. The Shire of Lake Grace has the opportunity to display promotional handouts, brochures and banners, where relevant, from their site in the Family Interest Display Pavilion.
16. The Shire of Lake Grace is to receive free announcements over the Adasound PA and ‘Agrowplow 93.1FM’ Radio during the Field Days. The Shire of Lake Grace is to supply a 30 second script to the Sponsorship and Promotions Officer.
17. The Shire of Lake Grace is welcome to discuss the possibility of media interviews and media releases to promote their support with the Sponsorship and Promotions Officer.





### Recipient Management of Sponsorship

18. A nominated representative from the Shire of Lake Grace will continually liaise with the Sponsorship and Promotions Officer of Newdegate Machinery Field Days Inc. to ensure that sponsorship benefits are met.
19. The Sponsorship and Promotions Coordinator will manage and deliver all the negotiated benefits.

### Contributions by Sponsor

20. The Shire of Lake Grace will provide funding for the Newdegate Machinery Field Days for 2023 to the value of **\$2,500 (plus GST)** and works as per Numbers 2, 3, 4 and 5 in the General Section on page 1 of this 2022 Sponsorship Agreement.
21. Newdegate Machinery Field Days Inc. will meet all other associated costs.
22. Newdegate Machinery Field Days Inc. is to provide the Shire of Lake Grace with a Tax Invoice for payment.

### Logo Sign Off

23. The Shire of Lake Grace logo will be the logo used on all promotion material and communications promoting the Newdegate Machinery Field Days 2023.

**Shire of Lake Grace**  
Alan George  
Chief Executive Officer

**Newdegate Machinery Field Days Inc.**  
Greta Wolzak  
Sponsorship and Promotions Coordinator

**Signature:**

**Signature:**

**Date:**

**Date:**





## RUBBISH COLLECTION ARRANGEMENTS 2022

1. A Warren Blackwood Waste compactor rubbish truck shall be stationed at the Recreation Centre car park from Wednesday 6th September until Friday 8th September to receive rubbish.
2. The compactor rubbish truck shall empty all bins around the entire Field Days site on Wednesday at 7.00am and 5.00pm, on Thursday at 7.00am and 5.00pm, and on Friday at 1.00pm. If further rubbish collection is required on the Monday after Field Days, the Field Days committee will contact the Shire to arrange.
3. The compactor rubbish truck is not permitted to drive through the Field Days grounds between 8am and 5pm on Wednesday and Thursday.
4. Shire staff will be responsible for collecting full rubbish bins and ferrying them in a suitable vehicle to the compactor rubbish truck at regular intervals throughout Wednesday and Thursday as required, with a focus on all kitchen areas by 2pm. As full bins are removed, an empty bin will be substituted to maintain a consistent waste management service.
5. Shire staff to insert bin liners in bins located at the main food areas, liners to be supplied by the Field Days Committee, to minimise contamination and odour.
6. Two x 3m<sup>3</sup> Warren Blackwood Waste recycling skip bins are supplied to the Field Days site from 8.00am on Monday 28th August until 3.00pm on Friday 2nd September (5 days); one to be located behind the Family Interest Pavilion and the other next to the Cattle display on site 166.
7. The contents of the bins in the “fireworks zone” are to be removed before 8.00am on Thursday 7<sup>th</sup> September.

