



Shire of Lake Grace
25 September 2024
Ordinary Council Meeting
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Shire of Lake Grace

Ordinary Council Meeting

MINUTES

28 August 2024

Meeting Commencing at 3:30 pm



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Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Minutes of the Ordinary Council Meeting held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 28 August 2024 commencing at 3:30pm.

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

President Len Armstrong opened the meeting at 3.30pm

2.0 ACKNOWLEDGEMENT OF COUNTRY

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 PRESENT

Cr LW Armstrong	Shire President
Cr SG Hunt	Deputy Shire President
Cr R Chappell	
Cr RA Lloyd	
Cr BJ Hyde	
Cr AJ Kuchling	
Cr DS Clarke	

3.2 APOLOGIES

Nil

3.3 IN ATTENDANCE

Mr. Alan George	Chief Executive Officer
Mr C Paget	Deputy Chief Executive Officer
Mrs T Hall	Manager Corporate Services
Mr C Elefsen	Manager Infrastructure Services
Mrs A Adams	Executive Assistant

3.4 OBSERVERS / VISITORS

Sally Cullen – Shire of Lake Grace Community Events Coordinator

3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

RECOMMENDATION / RESOLUTION

RESOLUTION **13901**

Moved: **Cr Lloyd**
Seconded: **Cr Clarke**

That pursuant to Section 2.25 of the Local Government Act 1995, Cr Chappell's applications for Leave of Absence from the Lake Grace Shire Council for the period of 20 September to 27 September 2024 and 10 October to 30 October 2024 be approved.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

5.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6.0 PUBLIC QUESTION TIME

Nil

7.0	PETITIONS/DEPUTATIONS/PRESENTATIONS
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Nil

8.0	NOTATIONS OF INTEREST
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8.1	DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A
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Nil

8.2	DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B
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Nil

8.3	DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS 1996 SECTION 34C
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Cr Clarke disclosed an interest affecting impartiality in Item 17.2 – Award of RFT 2024.25-01 Supply and Delivery of Basalt – as her farm does business with one of the applicants.

RECOMMENDATION / RESOLUTION

RESOLUTION **13902**

Moved: **Cr Hunt**
Seconded: **Cr Kuchling**

That Cr Clarke may remain in Chambers and vote on Item 17.2 – Award of RFT 2024.25-01 Supply and Delivery of Basalt.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling,
Cr Clarke**
Against: **Nil**

Cr Chappell disclosed an interest affecting impartiality in Item 14.4.4 Shire of Lake Grace Joint Local Emergency Management Arrangement (LEMA) and Local Emergency Management Committee (LEMC) as he represents Lake Grace St John Ambulance at LEMC meetings.

RECOMMENDATION / RESOLUTION

RESOLUTION **13903**

Moved: **Cr Kuchling**
Seconded: **Cr Hyde**

That Cr Chappell may remain in chambers and vote on Item 14.4.4 Shire of Lake Grace Joint Local Emergency Management Arrangement (LEMA) and Local Emergency Management Committee (LEMC).

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

9.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING – WEDNESDAY 24 JULY 2024

RECOMMENDATION / RESOLUTION

RESOLUTION **13904**

Moved: **Cr Chappell**
Seconded: **Cr Kuchling**

That the Minutes of the Ordinary Council Meeting held on Wednesday 24 July 2024 be confirmed as a true and accurate record of the meeting.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

10.2 SPECIAL COUNCIL MEETING – WEDNESDAY 31 JULY 2024

RECOMMENDATION / RESOLUTION

RESOLUTION **13905**

Moved: **Cr Chappell**
Seconded: **Cr Clarke**

That the Minutes of the Special Council Meeting held on Wednesday 31 July 2024 be confirmed as a true and accurate record of the meeting.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

11.0	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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Nil

12.0	URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION OF COUNCIL
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Nil

13.0	REPORTS OF COMMITTEES
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13.1	LOCAL EMERGENCY MANAGEMENT COMMITTEE 8 AUGUST 2024
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RECOMMENDATION / RESOLUTION	
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RESOLUTION	13906
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Moved:	Cr Hyde
Seconded:	Cr Clarke

That the Minutes of the Local Emergency Management Committee held on 8 August 2024 be received

CARRIED	7/0
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For:	Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke
Against:	Nil

13.2 SHIRE OF LAKE GRACE TOURISM ADVISORY COMMITTEE 13 AUGUST 2024

RECOMMENDATION / RESOLUTION

RESOLUTION 13907

Moved: Cr Hunt
Seconded: Cr Lloyd

That the Minutes of the Shire of Lake Grace Tourism Advisory Committee held on 13 August 2024 be received.

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke
Against: Nil

13.3 LAKE GRACE LIBRARY RESOURCE AND COMMUNITY RESOURCE CENTRE MANAGEMENT COMMITTEE 14 AUGUST 2024

RECOMMENDATION / RESOLUTION

RESOLUTION 13908

Moved: Cr Clarke
Seconded: Cr Hyde

That the Minutes of the Lake Grace Library Resource and Community Resource Centre Management Committee held on 8 August 2024 be received

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke
Against: Nil

14.0 REPORTS OF OFFICERS

14.1 INFRASTRUCTURE SERVICES

Nil

14.2 PLANNING

14.2.1 PLANNING APPROVALS UNDER DELEGATION P01

The following applications for planning have been approved by the Chief Executive Officer under the Delegation P01 as legislated by the *Planning and Development Act 2005*, Planning and Development (Local Planning Schemes) Regulations 2015 – schedule 2 (Deemed Provisions) clauses 82 to 84 and the Shire of Lake Grace Local Planning Scheme No.4:

Date of Approval	Applicant	Activity
24 July 2024	TR Homes on behalf of Mr Jeffrey Glenn Smith (Landowner)	Construction & use of a proposed new 64m2 transportable addition to an existing approved transportable dwelling on the subject land.
24 July 2024	Lake Grace Rural Traders WA Pty Ltd (Applicant/Landowner)	i) Removal of an existing chemical storage shed located centrally on Lot 97 and construction of a new 220m2 chemical storage shed in approximately the same location on the land including all associated stormwater drainage infrastructure; ii) Installation of new concrete aprons at the front and rear of the proposed new chemical storage shed on Lot 97 for access and parking purposes as well as the sealing of all other vehicle accessways, display and open storage areas on this lot using loose blue metal; and iii) Installation of new landscaping in select locations on all three lots (i.e. Lots 97, 98 & 99).

14.3 HEALTH AND BUILDING

Nil

14.4 ADMINISTRATION

14.4.1 2024 WA LOCAL GOVERNMENT CONVENTION

Applicant	Shire of Lake Grace
File No.	0029
Attachments	Nil
Author	Alex Adams – Executive Assistant
Disclosure of Interest	Nil
Date of Report	29 July 2024
Senior Officer	Mr Alan George – Chief Executive Officer

Summary

Councillors are asked to confirm their attendance and elect voting delegates and proxies for the WALGA Annual General Meeting.

Background

At the Ordinary Meeting of Council on 22 May Councillors were advised of the dates of the upcoming convention. Registrations are now open.

Comment

The Convention is being held at Perth Exhibition and Convention Centre from Tuesday 8 to Thursday 10 October 2024.

Council needs to nominate two (2) voting delegates for the WALGA Annual General Meeting. These delegates are normally the Shire President and the Deputy Shire President (if they are attending). Two (2) Proxy Delegates are to be nominated in case they are required.

Legal Implications

Nil

Policy Implications

Policy 1.6 Members Travel Expenses – Conferences
Policy 1.7 Members Partners Expenses

Consultation

Internal Mr Alan George – Chief Executive Officer

Financial Implications

The total cost for 2023 was \$12,545.00 which was for registrations, accommodation, food and travel.

There is \$22,000 allocated in the 2024/25 budget for Councillor Conference Expenses.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community
	8.2	Promote and advocate for the community and district
	8.3	Provide strategic leadership and governance

Voting Requirements

Simple Majority

RECOMMENDATION / RESOLUTION

RESOLUTION 13909

Moved: Cr Kuchling

Seconded: Cr Clarke

1. The following Council members be registered to attend the WA Local Government Convention and WALGA Annual General Meeting:

- Cr Armstrong - President
- Cr Hunt - Deputy President
- Cr Chappell
- Mr Alan George - CEO

2. Voting members for the WALGA AGM will be the Shire President and the Deputy Shire President with Proxies being Cr Chappell and the Chief Executive Officer.

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke

Against: Nil

14.4.2 SOUTH WEST NATIVE TITLE SETTLEMENT – LAND BASE CONSULTATION

Applicant	Department of Planning Lands and Heritage
File No.	0367
Attachments	Location maps
Author	Alan George – Chief Executive Officer
Disclosure of Interest	Nil
Date of Report	30 July 2024
Senior Officer	Alan George – Chief Executive Officer

Summary

For Council to provide comment on the land identified for possible transfer and inclusion in the Noongar Land Estate.

Background

The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits.

A key negotiated benefit is the delivery of a 320,000-hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy (Annexure J to the ILUAs). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.

Over the next several years, the Department of Planning, Lands and Heritage (Department) will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:

- unallocated Crown land;
- unmanaged reserves;
- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and
- land owned or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.

Council has previously been requested to comment on numerous areas of land for possible inclusion in the Noongar Land Estate.

Comment

A key part of the process being followed by the Department involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities.

There are 6 areas identified for possible transfer in this tranche of requests.

- 2 parcels of land in Newdegate immediately bordering the north and northwest sides the CBH facility totalling 20.92ha.

CBH were aware of this request which was the reason why the expansion was moved from this area to east of town.

- 1 C/T 3138/797 Reserve 48744 which is a 1,100m² parcel of land on the northern residential end of Varley townsite with a land use of “public recreation”

This is immediately adjacent to vacant residential land and should have little to no impact on future residential development.

- 3 parcels of land totalling 42.31ha on the south and east side of Lake King townsite bordering Cnr of Brookton Highway, Church Ave and Lake King-Norseman Rd, Spencer Ave and the Lake King golf course.

There is what appears to be a tourist information board in one corner of the land which could be relocated to the Tractor museum site if required. The 2 smaller lots appear to be random areas of crown land. The larger lot bordering the golf course and Spencer Ave should have no impact on the golf course side however on the Spencer Ave border it may have some impact on any future residential land development should it be required in the future.

The above comments will be advised to DPLH regarding the possible effect on future housing lots.

Council comments are being sought on;

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Shire have any interest in the land?
3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to any mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?

8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The Department of Planning Lands and Heritage are seeking comments by 5 September 2024.

Legal Implications

South West Native Title Settlement

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

MOTION FOR AMENDMENT – Cr Clarke

RESOLUTION **13910**

Moved: **Cr Clarke**

Seconded: **Cr Chappell**

That the recommendation be amended to include the details of the 6 areas of Newdegate, Lake King and Varley as they appear in the comment section of this item.

LOST **2/5**

For: **Cr Clarke, Cr Chappell**

Against: **Cr Armstrong, Cr Hunt, Cr Lloyd, Cr Hyde, Cr Kuchling**

The original officer recommendation was then put:

RESOLUTION **13911**

Moved: **Cr Lloyd**

Seconded: **Cr Hunt**

That Council provides further comment to DPLH on the consideration for inclusion in the Noongar Land Estate of those unmanaged Reserves and unallocated Crown Land as detailed in their latest request.

The comments made are to be in relation to the Lake King parcels regarding possible future residential development requirements.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**

Against: **Nil**

14.4.3 COOPERATIVE BULK HANDLING LIMITED – NEWDEGATE - REQUEST FOR TEMPORARY WORKS EXEMPTION - OPEN STORAGE BULKHEADS

Applicant	Cooperative Bulk Handling Limited
File No.	0365
Attachments	1. CBH Request for Temporary Works Exemption 2. Site Plan 3. Standard Elevation Drawings 4. 2023 Shire of Lake Grace Temporary Approval
Author	Alan George CEO
Disclosure of Interest	Nil
Date of Report	2 August 2024
Senior Officer	Alan George CEO

Summary

Cooperative Bulk Handling Limited (CBH) is requesting a further 12 month approval for the temporary bulkheads located on Lot 216 North Newdegate Road, Newdegate and is seeking Council approval for the exemption of the need to receive Council's formal development approval.

Background

At the Ordinary Council Meeting of 23 August 2023 Council passed the following Resolution:

RESOLUTION 13717

Moved: Cr McKenzie

Seconded: Cr Chappell

That Council support and approve Cooperative Bulk Handling Limited's request to waive the requirement for development approval for the temporary use of emergency grain storage infrastructure on portion of Lot 216 on Deposited Plan 73436 Newdegate North Rd, Newdegate for a further twelve (12) month period from the date of Council's decision subject to the following conditions:

- 1. CBH is to provide written notification to the Shire of Lake Grace of the commencement of the temporary works and use*
- 2. There is to be no encroachments proposed on any portion of Lot 216 containing the floodplain area associated with Lake Stubbs which is classified 'Conservation' reserve in the Shire of Lake Grace Local Planning Scheme No.4 (LPS4)*
- 3. All stormwater drainage associated with the proposed development on the subject land shall be contained and disposed of on-site; and*
- 4. All infrastructure the subject of this temporary approval shall cease to be used at the end of the temporary approval term, shall be removed from the land in its entirety within 28 days of expiry of the approval term including reinstatement of the land to its pre-development condition insofar as possible.*
- 5. Should CBH decide that they would like to retain the temporary infrastructure on a permanent basis, a development application shall be prepared and submitted to the Shire, including a traffic impact assessment and stormwater drainage management plan, requesting Council's formal development approval with the infrastructure unable to be used beyond the temporary approval term until and unless Council approves the development application.*

CARRIED 8/0

For: Cr Armstrong, Cr Chappell, Cr Hunt, Cr Lloyd, Cr McKenzie, Cr Kuchling, Cr Clarke, Cr Hyde

Against: Nil

Comment

CBH made a similar request in July 2023 to allow the temporary bulkheads to remain whilst investigations were made for the development of Lot 300 Newdegate – Ravensthorpe Rd east of Newdegate townsite. They intend to develop this site into a grain handling and storage facility to

resolve existing operational issues with the CBH Newdegate townsite facility and lease of the Newdegate Show Grounds. This development is currently in detailed design with a construction estimated start date of late FY25 early FY26.

Town Planner, Joe Douglas, has advised that he can see no reason why the Shire cannot continue allowing Lot 216 to be used on a temporary basis for a further 12 months provided the Shire makes it clear to CBH the existing improvements constructed on the land must be removed within a designated period of time at the end of the temporary approval period unless otherwise approved by the Shire.

It is recommended that the request be approved subject to the same conditions previously approved.

Legal Implications

Local Planning Scheme No.4
Planning and Development (Local Planning Schemes) Regulations 2015
Planning and Development Act 2005 (as amended)

Policy Implications

Nil

Consultation

External Mr. Joe Douglas - Exurban Rural and Regional Planning
Mr. Timothy Roberts - CBH Regulatory Approvals Adviser

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Economic Objective - A prosperous economy supporting diversification of industry		
Outcome	1	An innovative, productive agriculture industry
Strategies	1.3	Support and promote the agricultural productivity of the district
	1.5	Liaise with key stakeholders for the improvement of the agricultural industry

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION **13912**

Moved: **Cr Lloyd**

Seconded: **Cr Hyde**

That Council support and approve Cooperative Bulk Handling Limited's request to waive the requirement for development approval for the temporary use of emergency grain storage infrastructure on portion of Lot 216 on Deposited Plan 73436 Newdegate North Rd, Newdegate for a further twelve (12) month period from the date of Council's decision subject to the following conditions:

1. CBH is to provide written notification to the Shire of Lake Grace of the commencement of the temporary works and use
2. There is to be no encroachments proposed on any portion of Lot 216 containing the floodplain area associated with Lake Stubbs which is classified 'Conservation' reserve in the Shire of Lake Grace Local Planning Scheme No.4 (LPS4)
3. All stormwater drainage associated with the proposed development on the subject land shall be contained and disposed of on-site; and
4. All infrastructure the subject of this temporary approval shall cease to be used at the end of the temporary approval term, shall be removed from the land in its entirety within 28 days of expiry of the approval term including reinstatement of the land to its pre-development condition insofar as possible.
5. Should CBH decide that they would like to retain the temporary infrastructure on a permanent basis, a development application shall be prepared and submitted to the Shire, including a traffic impact assessment and stormwater drainage management plan, requesting Council's formal development approval with the infrastructure unable to be used beyond the temporary approval term until and unless Council approves the development application.

CARRIED: **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling,
Cr Clarke**

Against: **Nil**

14.4.4 SHIRE OF LAKE GRACE JOINT LOCAL EMERGENCY MANAGEMENT ARRANGEMENT (LEMA) AND LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

Applicant	Shire of Lake Grace
File No.	0240 / 0239
Attachments	Nil
Author	Mr Ryan Sutherland – Community Emergency Services Manager
Disclosure of Interest	Nil
Date of Report	31 June 2024
Senior Officer	Mr Alan George – Chief Executive Officer

Summary

In accordance with the *Emergency Management Act 2005* (WA), the Shire of Lake Grace is required to review and amend the Local Emergency Management Arrangement (LEMA) and review the organisation of the Local Emergency Management Committee (LEMC).

Background

The Shire of Lake Grace completed an entire review and re-drafting of the existing LEMA in April 2022. This document was adopted and endorsed by Council on 27 April 2022 (Resolution 13569). However, this LEMA was not noted or recorded by the District or State Emergency Management Committee. Additionally, since adoption, it is not recorded whether the LEMA has undergone review or amendment. This has affected the currency of the Shire's emergency management plans.

The State Emergency Management Procedure ('the Procedure') (2023) (at p. 36) establishes a requirement for a full LEMA review and amendment to be conducted by Local Government every five years. As such, had the Shire's LEMA been recorded by the District and State Emergency Management Committee, an entire review and re-draft of the LEMA would be required in 2027. Furthermore, the existing Shire of Lake Grace LEMA prescribes that the document be amended quarterly to reflect positional changes. These amendments have not been recorded. Due to these circumstances, an entire review of the LEMA is required.

Comment

Via a Memorandum of Understanding, the Shire of Lake Grace is member to a Community Emergency Services Manager (CESM) program with the Shire of Kent and Shire of Dumbleyung, as well as the Department of Fire and Emergency Services. Currently, the Shire of Dumbleyung and Shire of Kent are also each commencing review of their respective LEMA documents. It is recommended that, in lieu of preparing an independent LEMA, the Shire of Lake Grace join with the Shire of Kent and Shire of Dumbleyung to prepare a joint LEMA reflecting the common intent of the existing CESM program.

A joint LEMA administered by a common CESM will ensure that the Shire of Lake Grace maintains an effective LEMA prepared and maintained in accordance with the requirements outlined in the

Emergency Management Act 2005 (WA) s 41(2) – (3). This will be done so under a single accountable CESM, amalgamating responsibility to and for a single LEMA.

The Shires of Dumbleyung, Kent, and Lake Grace share notable similarities in demographics, environment, industry, emergency capability and risk. These considerations will be equally represented and managed via a joint LEMA between the three local governments. To support the regular review of the joint LEMA proposed, a joint Local Emergency Management Committee (LEMC) is also proposed between the three Shires. This Committee will operate in lieu of the existing LEMC operated solely by the Shire of Lake Grace.

It is proposed that the financial cost of a LEMA review and amendment be divided among the Shires of Dumbleyung, Kent and Lake Grace. On behalf of the Shire of Dumbleyung, on 01 July 2024 funding for an entire LEMA review and drafting was sought from the Department of the Fire and Emergency Services (DFES) under the 'All West Australian Reducing Emergencies' (AWARE) grant program for financial year 2024-25. The grant application sought a contribution of \$12,750 from DFES.

While the Shire of Dumbleyung's AWARE proposal remains under review, the AWARE grant program permits for successful applications to be varied. A variation may be exercised to include the Shire of Kent and Shire of Lake Grace under the Shire of Dumbleyung's program. This will provide financial support to fund a LEMA review and the drafting of a joint document.

The CESM for the Shires of Dumbleyung, Kent and Lake Grace has written, via email, to the respective Chief Executive Officers of each local government recommending that they "agree in principle" to the Shires of Dumbleyung, Kent, and Lake Grace:

1. conducting four joint Local Emergency Management Committee meetings per year; and,
2. drafting and adopting a joint Local Emergency Management Arrangement."

This email stated that, subject to the affirmative support of each CEO for the above proposal, an agenda item would be provided to each of the respective Councils to endorse a joint LEMC and LEMA between the three local governments. The proposal was approved in principle by each CEO. Additionally, each CEO was provided a proposed timeline and key performance indicators for the review and amendment of a joint LEMA between the three Shires. The implementation of this timeline and the key performance indicators is subject to Council's approval of the recommendation(s) below.

Legal Implications

Emergency Management Act 2005 (WA) s 34(1):

Two or more local governments may, with the approval of the SEMC, agree to unite for the purposes of emergency management under this Part.

Emergency Management Act 2005 (WA) s 38(1):

A local government is to establish one or more local emergency management committees for the local government's district.

Emergency Management Act 2005 (WA) s 41(1):

A local government is to ensure that arrangements (local emergency management arrangements) for emergency management in the local government's district are prepared.

Policy Implications

Repeal of the Shire of Lake Grace Local Emergency Management Arrangement (2022).

Consultation

Community consultation will be required during the review of the Local Emergency Management Arrangement.

Financial Implications

Costs associated with the review and drafting of a Local Emergency Management Arrangement.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan:

Social Objective - A valued, healthy and inclusive community and lifestyle		
Outcome	7	A healthy and safe community
Strategies	7.3	Support provision of emergency services and encourage community volunteers
Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community
	8.2	Promote and advocate for the community and district
	8.3	Provide strategic leadership and governance
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements
	9.3	Provide a positive and safe workplace
	9.4	Establish and maintain community endorsed levels of service across all functions of Council

This Item aligns with the Shire of Lake Grace Public Health & Wellbeing Plan 2022-2026

Outcome	12	A Healthy and Sustainable Community
	12.4	Engage with agencies to maintain safe roads, provide bushfire protection and monitor climate change impacts.

Voting Requirements

Simple Majority

RECOMMENDATION / RESOLUTION

RESOLUTION **13913**

Moved: **Cr Kuchling**

Seconded: **Cr Hyde**

That Council endorse that:

1. The Shire of Lake Grace will conduct four joint Local Emergency Management Committee meetings per year with Shire of Dumbleyung and Shire of Kent; and,
2. The Shire of Lake Grace will draft and adopt a joint Local Emergency Management Arrangement with the Shire of Dumbleyung and Shire of Kent.

CARRIED: **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**

Against: **Nil**

14.4.5 LOTS 271 AND 272 MASON ST LAKE GRACE – REQUEST TO FREEHOLD

Applicant	Department of Planning Lands and Heritage (DPLH)
File No.	0809
Attachments	1. Tenure map 2. Aerial
Author	Alan George – Chief Executive Officer
Disclosure of Interest	Nil
Date of Report	12 August 2024
Senior Officer	Alan George – Chief Executive Officer

Summary

Council has been requested to comment on the transfer of UCL Lots 271 and 272 Mason St from leasehold to freehold

Background

David Fyfe (Fyfe transport) has been leasing Lots 271 and 272 for a number of years for the purpose of “Truck Parking”. In August 2023 notification was received from DPLH that Mr Fyfe wished to renew the lease for a further 10 years. DPLH were seeking any objections or comments regarding the extension. There was no objection to the renewal.

Comment

On 9 August advice was received from DPLH that there has been an amendment to the request and that David Fyfe was now requesting to freehold the said Lots.

To facilitate the progression of this proposal, the Department, in accordance with section 14 of the Land Administration Act 1997, seeks the views of the of the Shire of Lake Grace regarding the proposal, within 42 calendar days of the date of their email.

The subject Lots have been leased to Mr Fyfe long term and he has provided some infrastructure improvements in the way of fencing. Administration can see no reason why the request to freehold cannot proceed.

It is recommended that Shire Administration advises DPLH that there is no objection to the freeholding of Lots 271 and 272 Mason St Lake Grace.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Department of Planning Lands and Heritage

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION **13914**

Moved: **Cr Chappell**

Seconded: **Cr Kuchling**

That Council:

Advises the Department of Planning Lands and Heritage that it has no objections to the freeholding of Lots 271 & 272 Mason St Lake Grace.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**

Against: **Nil**

14.4.6 1 COLLIER ST NEWDEGATE – OLD ST JOHN AMBULANCE SHED

Applicant	Internal
File No.	
Attachments	1. Letter dated 14 May 2023 re: Newdegate Occasional Daycare 2. Email Trail from St John Ambulance WA Ltd
Author	Alan George – Chief Executive Officer
Disclosure of Interest	Nil
Date of Report	21 August 2024
Senior Officer	Alan George – Chief Executive Officer

Summary

St John Ambulance has moved to new premises in Newdegate and no longer use the old premises at 1 Collier St. Council is being asked to consider taking over management of the land and premises from St John and have the purpose changed to “community purposes” with the final intent to use the premises as a fit for purpose daycare/ playgroup centre.

Background

The Gnowangerup Family Support Association (GFSA) currently hires space at the Newdegate Recreation centre for use as a daycare centre 1 day per week. This is problematic because the facilities are limited for the children.

In May 2021 representatives of Newdegate Occasional Daycare contacted the Shire to consider utilising one of the vacant units behind the Newdegate town hall as new premises for the operation of the daycare centre as well as the playgroup. For obvious reasons this was ruled out.

In May 2023 representatives of the playgroup contacted Cr Lloyd regarding the future use of the old ambulance sub centre once the new building was completed and the possibility of converting it to a dedicated playgroup centre. Council was advised of the contact at the June Information Session.

St John head office advised that they were happy to work with the Shire to have the Management Order changed to the Shire when the transfer to the new premises was complete.

Comment

The operation of the Daycare centre from the Newdegate Recreation Centre is problematic when it comes to access to other parts of the building by shire staff or contractors when in use. The operators are very diligent in their concerns for the safety and wellbeing of the children and basically the facility is not really fit for use as a daycare centre for various reasons.

The new ambulance Sub Centre in Newdegate is now in operation with the old building currently just being used as a bit of storage.

1 Collier St is Reserve No.23787 and is vested to St John Ambulance Western Australia Ltd with Ambulance Depot as its use. St John head office have advised that they are still happy to work with the Shire to handover the premises.

They also advise that they have spoken to DPLH about relinquishing the property and transferring the property to the playgroup/daycare and received the following response;

The Department of Planning, Lands and Heritage, Land Use Management would prefer to see the Shire agree to take a management order and request a purpose that would suit the shire such as community purpose, the shire would also need to agree to take the building as is.

If Council agrees to the change in the management order it would provide it with the opportunity to provide a dedicated fit for purpose building for use of the daycare/playgroup.

Areas to be considered prior to any decision being made is the current state of the building, the presence of any asbestos, the cost to convert the building to conform to the required standards and the ongoing costs to maintain the building. However, prior to any further investigation being undertaken Council's interest in taking over the Management Order of the land and building is requested.

Legal Implications

A change in Management Order and Purpose from DPLH is required

Policy Implications

The provision of a safe fit for purpose childcare/playgroup centre premises loosely aligns with Shire Policy 2.10 Child Safe Awareness

POLICY Shire of Lake Grace supports and values all children and young people. Shire of Lake Grace makes a commitment to support the safety and wellbeing of all children and young people, including protection from abuse. This Child Safe Awareness policy is one of the ways Shire of Lake Grace demonstrates its commitment to being child safe and a zero-tolerance approach to child abuse.

OBJECTIVES This policy aims to reduce the risk of harm and child sexual abuse in our communities by encouraging child safe environments to be created and maintained. Shire of Lake Grace is committed to encouraging local organisations to be child safe and ensure children are safe and empowered.

This Child Safe Awareness policy has been developed in response to recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse and recognises that Shire of Lake Grace is uniquely placed within the local community to demonstrate leadership by supporting organisations to be child safe and to protect children and young people from harm and/or abuse. Shire of Lake Grace will promote the safety and wellbeing of children across the community.

Consistent with the National Principles for Child Safe Organisations and Commonwealth Child Safe Framework, this policy provides a framework that outlines the role of Shire of Lake Grace in supporting local organisations to be child safe through access to resources, awareness raising and sharing relevant information

Consultation

Department of Planning Lands and Heritage
St John Ambulance WA Ltd
St John - Newdegate Sub Centre

Newdegate Playgroup
Newdegate Occasional Daycare

Financial Implications

None at this stage.
Costings to convert the building will be sought in due course.
Funding assistance from outside sources will be investigated.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Social Objective - A valued, healthy and inclusive community and lifestyle		
Outcome	6	An engaged, supportive and inclusive community
Strategies	6.1	Maintain and enhance services and infrastructure that meets the needs of the community
	6.2	Maintain and support the growth of education, childcare, youth and aged services

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION **13915**

Moved: **Cr Chappell**

Seconded: **Cr Kuchling**

That Council:

1. Considers the offer to take over the management of Reserve 23787 from St Johns Ambulance WA Ltd and to change the purpose to “Community Purposes”
2. Authorises the CEO to undertake investigations into costing and requirements to convert the old St Johns Ambulance Sub Centre at 1 Collier St Newdegate into a dedicated Daycare/Playgroup centre.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**

Against: **Nil**

14.4.7 UPDATE TO DELEGATIONS – EHO/BUILDING SURVEYOR

Applicant	Internal Report
File No.	0384
Attachments	Nil
Author	Chris Paget – Deputy Chief Executive Officer
Disclosure of Interest	Nil
Date of Report	22 August 2024
Senior Officer	Alan George – Chief Executive Officer

Summary

For council to note and endorse an update of delegations and authorised powers/roles to our Environmental Health Officer Mr Brendon Gerrard as a result of his new qualifications.

Background

Mr Gerrard has undertaken and recently completed the appropriate course of study and applied to the Building Commission to be registered as a Building Surveyor; as from 7 June 2024 he is registered at 'Technician' level. This means he is now able to certify Class1 to Class 10 buildings, and class 2 to 9 buildings with a maximum floor area of 500 square meters and not more than 2 storeys.

Comment

Council's Delegations and Authorised Persons are regularly reviewed and updated to reflect both legislative changes and the Shire staffing structure; the last comprehensive review was undertaken and presented at the Ordinary Meeting of Council held 23 August 2023. As a consequence of Mr Gerrard's registration with the Building Commission it is necessary for Council to approve amendments to the appointments already made.

In his existing role as Council's Environmental Health Officer, Mr Gerrard already holds delegated authority for the following matters:

- A03 Power to Remove & Impound Goods
- A06 Power of Entry
- H01 Powers of Local Government - (Deputy) ***[relates to the Health (Miscellaneous Provisions) Act 1911 and Health Local Laws]*
- H03 Registration of Food Business
- H08 Appointment of Authorised Persons
- PR02 Authority to Issue s39 and s40 Certificates ***[Liquor Licensing Act 1988]*

As Mr Gerrard is now qualified and registered as a Building Surveyor (Technician), Council can authorise delegation of the following additional responsibilities:

- B01 Authorised Building Officer
- B02 Signs and Hoardings

- B03 Buildings - Grant or Refusal of Building Permits
- B04 Buildings - Grant or Refusal of Demolition Permits
- B05 Buildings - Further Grounds for Not Granting an Application
- B06 Buildings – Grant of Occupancy Permit, Building Approval Certificate
- B07 Buildings – Building Orders

Statutory Environment / Legal Implications

Local Government Act 1995
Public Health Act 2016
Building Services Registration Act 2011

Policy Implications

Nil

Consultation

Mr Brendon Gerrard – Environmental Health Officer
Mr Alan George – Chief Executive Officer
Mr Chris Paget – Deputy CEO

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community
	8.3	Provide strategic leadership and governance
Outcome	9	An efficient and effective organisation
Strategies	9.2	Comply with statutory and legislative requirements
	9.4	Establish and maintain community endorsed levels of service across all functions of Council

Voting Requirements

Absolute Majority required

RECOMMENDATION / RESOLUTION

RESOLUTION **13916**

Moved: **Cr Lloyd**

Seconded: **Cr Hyde**

That Council authorises the additional delegations regarding building matters to Environmental Health Officer/Building Surveyor Mr Brendon Gerrard as outlined in this report.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**

Against: **Nil**

14.4.8 KWONGAN HEATHLAND WALK TRAIL ACCESS – TOURISM COMMITTEE REQUEST

Applicant	Shire of Lake Grace Tourism Advisory Committee
File No.	
Attachments	Nil
Author	Chris Paget – Deputy CEO
Disclosure of Interest	The author is a member of the Committee (CEO's delegate)
Date of Report	23 August 2024
Senior Officer	Alan George – Chief Executive Officer

Summary

For Council to consider the Tourism Advisory Committee's request for fencing and changes to the Kwongan Heathland walk trail vehicle entrance.

Background

The Kwongan Heathland walk trail is located to the east of Lake Grace township on "Rifle Range Hill" in an area that includes the old speedway. Vehicle access is possible by a turn off along the Lake Grace-Newdegate Road (*Collie-Lake King Road – Main Roads WA*). Along with interested community groups, Council developed this nature walk trail as a recreational area and tourist attraction using Drought Communities Program funding in 2021/22.

The state of the trail and issues surrounding access and signage have been discussed often at the Shire's Tourism Advisory Committee meetings over the past year. At the most recent meeting held in Newdegate on 13th August 2024 the Committee resolved as follows:

RESOLUTION

Moved: Mrs Vicki O'Neill-Gray

Seconded: Mrs Jo Morgan

That the Shire of Lake Grace Tourism Advisory Committee request Council to consider:

1. Widening the current track into the Kwongan Heathland Walk area at the lower hill entrance; and
2. Fence off the car park making only it accessible from one entry only.

CARRIED 8/1

Against: Mr Peter Stoffberg

Comment

The Chief Executive Officer has previously received correspondence from a member of the public (cc'd to some Councillors) citing their concerns over ongoing damage to walk trail signage and guide posts from individuals driving through and using the old speedway area for "hooning" in cars. There has also been evidence of fires that have impacted nearby stands of casuarina trees as well as littering. The concern expressed is that nothing appears to have been done to address

these issues, and the perception is that the Shire has “...given up” on this area and therefore “...anything goes”.

The Tourism Advisory Committee has noted these points, as well as discussing the ongoing issues regarding the challenges in dealing with Main Roads WA over appropriate turn-in/out access points from the main road, driver sight distances in the speed zone, and installing roadside guide signage for the walk trail area. The Committee has also raised the concerns that the current track is too narrow and difficult for vehicles with caravans to access the trail without causing damage to the vegetation (and the vehicles/vans themselves).

The Chief Executive Officer and Manager Infrastructure Services have been looking into where a fence would be best installed on the site, and what type of fencing and lock-up access gates (for vehicle entry in case of fires) would be the most effective.

There is currently no direct allocation of funds for maintenance/upgrades for the Kwongan walk trail in the 2024/25 annual budget, however should Council determine to proceed with the Committee’s request it may be possible to include these works in the mid-year budget review.

Legal Implications

Not applicable

Policy Implications

Nil

Consultation

Shire of Lake Grace Tourism Advisory Committee
Lake Grace Visitors Centre
Mr Alan George – CEO
Mr Craig Elefsen - MIS

Financial Implications

As noted above – 2024/25 annual budget amendment would be required.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan:

Economic Objective - A prosperous economy supporting diversification of industry		
Outcome	3	An attractive destination for visitors
Strategies	3.1	Promote and develop tourism as part of a regional approach
	3.2	Maintain and enhance tourism related infrastructure and attractions
	3.3	Continue to provide and maintain visitor support services
Social Objective - A valued, healthy and inclusive community and lifestyle		
Outcome	6	An engaged, supportive and inclusive community
Strategies	6.1	Maintain and enhance services and infrastructure that meets the needs of the community
	6.3	Actively promote and support local events and activities for the community
Outcome	7	A healthy and safe community

Strategies	7.1	Improve access to sport, leisure and recreation facilities, services and programs
Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.2	Promote and advocate for the community and district

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION 13917

Moved: Cr Hunt
Seconded: Cr Chappell

That standing orders be suspended for discussion on the re-wording of the Committee/Officer recommendation on this item.

The recommendation in the agenda item reads that Council:

- 1) Authorises the track widening and fencing works at the Kwongan Heathland walk trail site (subject to any necessary guidance/permissions from Main Roads WA); and
- 2) This item be included in Council's mid-year review of the 2024/25 Annual Budget.

More research has been done since the agenda was published and the revised recommendation shall include more detail for greater clarity and direction.

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke
Against: Nil

RECOMMENDATION / RESOLUTION

RESOLUTION **13918**

Moved: **Cr Chappell**
Seconded: **Cr Kuchling**

That standing orders be reinstated and the revised wording of the recommendation be voted on.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

RECOMMENDATION / RESOLUTION

RESOLUTION **13919**

Moved: **Cr Chappell**
Seconded: **Cr Hyde**

That Council advise shire administration staff to undertake the following:

1. Close off the existing entry to the Kwongan Heathland walk trail site at SLK 279.55 Collie Lake King Road
2. Seek all necessary approvals and permits to install a new entry and associated signage at SLK 279.65 Collie Lake King Road
3. Relocate signage and bollards from all roadways and tracks within reserve 20264 and re install in appropriate designated areas so all tracks can be accessed by vehicles and pedestrians
4. Install warning signs to advise users of shared pathways (vehicles and pedestrians)
5. Install Enter at Own Risk signs
6. Advise the Shire of Lake Grace Tourism Advisory Committee of this decision
7. Include all costs in the 2024/25 mid-year budget review

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

14.4.9 SHIRE OF LAKE GRACE 8-YEAR LOCAL LAWS REVIEW

Applicant	Internal document
File No.	
Attachments	Nil
Author	Chris Paget – Deputy CEO
Disclosure of Interest	Nil
Date of Report	23 August 2024
Senior Officer	Alan George – Chief Executive Officer

Summary

For Council to receive and endorse the 8-year statutory review of the Shire of Lake Grace Local Laws.

Background

At the ordinary meeting held 26th July 2023, Council resolved to undertake the 8-yearly review of its local laws in accordance with the provisions of section 3.16 of the *Local Government Act 1995*. The Shire of Lake Grace currently has ten local laws subject to review, as follows:

- 1) Standing Orders Local Law 2015
- 2) Local Government Property Local Law 2015
- 3) Lake Grace, Newdegate, Lake King and Varley Public Cemeteries Local Law 2017
- 4) Health Local Law 2016
- 5) Fencing Local Law 2015
- 6) Extractive Industries Local Law 2015
- 7) Dogs Local Law 2015
- 8) Bush Fire Brigades Local Law 2015
- 9) Activities on Thoroughfares and Trading in Thoroughfares and Public Places Amendment Local Law 2015
- 10) Animals, Environment and Nuisance Local Law 2016.

Statewide and local public notice of the local laws review process was provided as required under the Act via an advertisement in *The West Australian* newspaper on Saturday 23rd September 2023, the Shire website and Facebook account, and flyers on local noticeboards throughout the district. The period for submissions from any interested parties closed on Monday 6th November 2023; there were no such submissions nor any other form of feedback received by the closing date.

Comment

The review was carried out by conducting a thorough analysis of the existing laws for relevance and compatibility with modern Local Government practice and procedures within the Shire of Lake Grace, appropriate referencing of current legislation and/or Australian Standards, and a comparison with the WALGA Template Local Laws.

It was determined that eight of the ten current local laws are still fit-for-purpose, some with only very minor changes that *could* be made which are administrative or 'cosmetic' in nature and do

not change any effect of the existing version. Therefore, undertaking the complex (and sometimes costly) legislative amendment process is not required nor recommended at this point in time. These eight local laws to remain unchanged are as follows:

- Standing Orders Local Law 2015
- Local Government Property Local Law 2015
- Lake Grace, Newdegate, Lake King and Varley Public Cemeteries Local Law 2017
- Fencing Local Law 2015
- Extractive Industries Local Law 2015
- Dogs Local Law 2015
- Bush Fire Brigades Local Law 2015
- Animals, Environment and Nuisance Local Law 2016.

It should be noted that under tranche 1 of its Local Government Act Reform agenda, the State Government through DLGSC is presently developing new Regulations that will see standardised meeting procedures introduced for all Local Government Authorities across Western Australia - which will mean that the Shire's Standing Orders Local Law 2015 will be rendered obsolete and repealed at a future date yet to be confirmed. As explained on the DLGSC website:

"Currently each local government makes its own meeting procedures or standing orders, typically through a local law. This means each local government can have different processes for how motions are to be moved or for the public to ask questions or make statements. The uniform set of regulations are proposed to be made to ensure that all council meetings operate in the same way. This means all local governments will have the same process for members of the public to participate in meetings. It will also mean the decision-making process for each local government will be the same.

This change is intended to simplify how local government meetings are conducted, improve transparency, simplify public involvement and make it easier to understand local government decision-making processes."

The Health Local Law 2016 will require amendment/remaking, as the current version does not reflect the introduction of the WA *Public Health Act 2016* and contains numerous references to outdated Australian Standards, a government entity that has changed name (Energy Safety WA), and subsidiary legislation that has been repealed in June 2024 (*Health (Temporary Sanitary Conveniences) Regulations 1997* and *Health (Offensive Trades Fees) Regulations 1976*).

It is recommended that a new Health Local Law be drafted, with the current 2016 version to be repealed after the appropriate amendment process is completed in accordance with section 3.12 of the *Local Government Act 1995* (to be the subject of a separate agenda item at a future meeting of Council).

In similar circumstance, it is recommended that Council amend the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Amendment Local Law 2015, in particular Part 5 relating to Roadside Conservation. Part 5.1 'Interpretation' references definitions of "*protected flora*" and "*rare flora*" in the now-repealed *Wildlife Conservation Act 1950* which has since been replaced by the *Biodiversity Conservation Act 2016*. Part 5.3 'Construction works on flora roads' also refers to the Roadside Conservation Committee of WA *Handbook of Environmental Practice for Road Construction and Road Maintenance Works (April 2005)* which was actually revised and updated in May of 2010.

Statutory Environment / Legal Implications

Local Government Act 1995

3.16 Periodic review of local laws

- (1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.*
- (2) The local government is to give Statewide public notice stating that –*
 - (a) the local government proposes to review the local law; and*
 - (b) a copy of the local law may be inspected or obtained at any place specified in the notice; and*
 - (c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.*
- (2a) A notice under subsection (2) is also to be published and exhibited as if it were a local public notice.*
- (3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.*
- (4) When its council has considered the report, the local government may determine* whether or not it considers that the local law should be repealed or amended.*

** Absolute majority required.*

Interpretation Act 1984 section 43

Policy Implications

Nil

Consultation

WALGA Local Laws Service

Department of Local Government

Statewide and local public notice of the review was provided in accordance with the section 3.16 Act.

Financial Implications

Nil

Risk Implications

Minor reputational and compliance risk should local laws not be reviewed in accordance with legislative requirements. This is mitigated by formally completing the review process via this agenda item.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan:

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.3	Provide strategic leadership and governance
	8.4	Provide timely communications on all Council activities to community
Outcome	9	An efficient and effective organisation
Strategies	9.2	Comply with statutory and legislative requirements

Voting Requirements

Absolute Majority required

RECOMMENDATION / RESOLUTION

RESOLUTION 13920

Moved: Cr Lloyd

Seconded: Cr Hunt

That:

1. In accordance with section 3.16(2) of the *Local Government Act 1995*, Council notes that no submissions were received in respect to the Shire of Lake Grace Local Laws and that the statutory review is complete, with no changes required to eight of the local laws as outlined in this report;
2. New local laws be drafted to amend and replace the existing Health Local Law 2016 and Activities on Thoroughfares and Trading in Public Places Amendment Local Law 2015.

CARRIED BY ABSOLUTE MAJORITY 7/0

**For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling,
 Cr Clarke**

Against: Nil

14.5 FINANCE

14.5.1 ACCOUNTS FOR PAYMENT – JULY 2024

Applicant	Internal Report
File No	0277
Attachments	List of Accounts Payable
Author	Tegan Hall - Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	13 August 2024
Senior Officer	Mr Alan George – Chief Executive Officer

Summary

For Council to ratify expenditures incurred for the month of July 2024.

Background

List of payments for the month of July 2024 through the Municipal account are attached.

Comment

In accordance with the requirements of the Local Government Act 1996, a list of creditors and Credit cards and Fuel Cards transactions is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12

Local Government (Financial Management) Regulations 1996 – Reg 13 and Reg 13A

Policy Implications

Policy 3.6 - Authorised Use of Credit Card/Fuel Cards

Policy 3.7 - Purchasing Policy

Consultation

Nil

Financial Implications

The list of creditors paid for the month of July 2024 from the Municipal Account
Total \$915,504.53

Strategic Implications

This aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION **13921**

Moved: **Cr Lloyd**
Seconded: **Cr Chappell**

That Council ratify the list of payments totalling \$915,504.53 as presented for the month of July 2024 incorporating:

Payment Method	Cheque/EFT/DD Number	Amount
Electronic Funds Transfers	EFT26780 – EFT26891	\$865,786.64
Municipal Account Cheques	37126 & 37127	\$12,390.40
Direct Debits	DD10993.1 – DD11053.3	\$29,447.74
Credit Cards	DD11053.2 & DD11067.1	\$4,611.79
Fuel Cards	EFT26794 & EFT26840	\$3,267.96
	TOTAL	\$915,504.53

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

Shire of Lake Grace



CERTIFICATE OF EXPENDITURE July 2024

This Schedule of Accounts to be passed for payment, covering

Payment Method	Cheque/EFT/DD Number	Amount
Electronic Funds Transfers	EFT26780 – EFT26891	\$865,786.64
Municipal Account Cheques	37126 & 37127	\$12,390.40
Direct Debits	DD10993.1 – DD11053.3	\$29,447.74
Credit Cards	DD11053.2 & DD11067.1	\$4,611.79
Fuel Cards	EFT26794 & EFT26840	\$3,267.96
	TOTAL	\$915,504.53

to the Municipal Account, totalling \$915,504.53 which were submitted to each member of the Council on 28 August 2024, have been checked and fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing's and the amounts shown are due for payment.

Alan George
CHIEF EXECUTIVE OFFICER

14.5.2 FINANCIAL REPORTS – 30 JUNE 2024

Applicant	Internal Report
File No.	0275
Attachments	• Monthly Financial Reports • Bank Reconciliations – 30 June 2024
Author	Mrs Victoria Fasano - Senior Finance Officer Investments & Reporting
Disclosure of Interest	Nil
Date of Report	30 June 2024
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

Consideration of the Monthly Financial Reports for the period ending 30 June 2024 and Bank Reconciliations for the month ending 30 June 2024.

Background

The provisions of the Local Government (Financial Management) Regulations 1996 require a monthly financial report to be presented at an Ordinary Council meeting within two (2) months of the period end date.

Comment

As at 30 June 2024, operating revenue is over the target by \$3,400,695 (45.87%), mainly due to the Federal Assistance Grant received in advance in June 2024 for the 24/25 financial year. Other Revenue is over due to sale of steel scrap from Shire's tips for \$35,328 and LG Visitor Centre Merchandise Sales is over the budgeted amount. Interest earnings exceed the budgeted amount by \$36,907 (5.99%) due to higher than anticipated interest rates. Fees and Charges are slightly higher due to increase in Housing Rent received.

Operating expenditure is below YTD budget by \$1,744,935 (10.26%), mainly due to Materials and contracts being down due to delays in operating jobs. Employee costs are slightly below due to vacancies in the infrastructure department. Utility charges are below the budget due to decrease in water and power demand. Depreciation is slightly below budget (2.08%). Other Expenditure below the budgeted threshold due to Councillor Conference Expenses & Meeting Attendance Fees. Loss on asset disposals is higher due to several vehicles sold at higher than anticipated price, but the sales of residential land is not budgeted for.

Investing activities revenue is below the target by \$728,221 (17.53%). Some of "Local Roads & Community" and "Drought & Community" projects finalised, but the funds will be received and recognised in 24/25 FY.

Investing activities expenses are below the target by \$2,041,245 (41.96%) due to a portion of Capital projects not being initiated (31.67%) or in an early stage of completion.

Cash at bank is slightly higher than the corresponding period last year. An investment agreement is in place for Overnight Cash Deposit with WA Treasury Corporation for total of \$9,590,263.

Outstanding rates are tracking well and have recovered 98.9% to date.

General debtor is \$123,256 with no major outstanding debts to follow up.

The monthly financial reports include the accompanying Local Government special purpose financial statements for the Shire of Lake Grace, which comprises the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 June 2024. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated regulations.

The Shire of Lake Grace is responsible for the information contained in the financial statements and is responsible for maintenance of an appropriate accounting system in accordance with relevant legislation.

Legal Implications

Section 6.4 of the Local Governments Act 1995 provides for the preparation of financial reports.

In accordance with Regulation 34(5), a report on variances greater than the materiality threshold (\$5,000 or 10% whichever is greater) must be compiled and adopted by Council. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

Policy Implications

Nil

Consultation

Internal Mrs Tegan Hall – Manager Corporate Services

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple Majority

RECOMMENDATION / RESOLUTION

RESOLUTION **13922**

Moved: **Cr Hyde**
Seconded: **Cr Lloyd**

That Council in accordance with *Regulation 34* of the *Local Government (Financial Management) Regulations 1996* receives the attached:

1. Statements of Financial activity for the period ended 30 June 2024; and
2. Municipal, Trust and Reserve Funds bank reconciliations for the period ended 30 June 2024.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

14.5.3 FINANCIAL REPORTS – 31 JULY 2024

Applicant	Internal Report
File No.	0275
Attachments	• Monthly Financial Reports • Bank Reconciliations – 31 July 2024
Author	Mrs Victoria Fasano - Senior Finance Officer Investments & Reporting
Disclosure of Interest	Nil
Date of Report	31 July 2024
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

Consideration of the Monthly Financial Reports for the period ending 31 July 2024 and Bank Reconciliations for the month ending 31 July 2024.

Background

The provisions of the Local Government (Financial Management) Regulations 1996 require a monthly financial report to be presented at an Ordinary Council meeting within two (2) months of the period end date.

Comment

As at 31 July 2024, operating revenue is slightly under the target by \$10,789 (1.31%), mainly due to Grants, subsidies and contributions.

Operating expenditure is below YTD budget by \$814,739 (52.41%), mainly due to Depreciation, which will be posted in Synergy after 23/24 Annual Financial Statement audit. Materials and contracts are down due to delays in operating jobs. Employee costs are slightly over due to 3 payroll payments instead of an overall 2 per month. Utility charges are below the budget due to decrease in water and power demand. Other Expenditure below the budgeted threshold due to Councillor Conference Expenses & Meeting Attendance Fees

Investing activities revenue is tracking well and is just slightly over the target by \$9,866 (1.83%).

Investing activities expenses are below the target by \$758,056 (74.10%) due to early days in the new FY. Bulk of Capital projects not being initiated (87%) or in an early stage of completion.

Cash at bank is slightly higher than the corresponding period last year. An investment agreement is in place for Overnight Cash Deposit with WA Treasury Corporation for total of \$4,870,158, as well as 3 term deposits invested in CBA – a total of \$8,600,000.

Outstanding rates are tracking well and have recovered 98.9% to date.

General debtor is \$271,901 with no major outstanding debts to follow up.

The monthly financial reports include the accompanying Local Government special purpose financial statements for the Shire of Lake Grace, which comprises the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 July 2024. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated regulations.

The Shire of Lake Grace is responsible for the information contained in the financial statements and is responsible for maintenance of an appropriate accounting system in accordance with relevant legislation.

Legal Implications

Section 6.4 of the Local Governments Act 1995 provides for the preparation of financial reports.

In accordance with Regulation 34(5), a report on variances greater than the materiality threshold (\$5,000 or 10% whichever is greater) must be compiled and adopted by Council. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

Policy Implications

Nil

Consultation

Internal Mrs Tegan Hall – Manager Corporate Services

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple Majority

RECOMMENDATION / RESOLUTION

RESOLUTION **13923**

Moved: **Cr Chappell**
Seconded: **Cr Hunt**

That Council in accordance with *Regulation 34* of the *Local Government (Financial Management) Regulations 1996* receives the attached:

1. Statements of Financial activity for the period ended 31 July 2024 and
2. Municipal, Trust and Reserve Funds bank reconciliations for the period ended 31 July 2024.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

14.5.4 APPROVAL FOR WRITE OFF OF RATES

Applicant	Internal Report
File No.	A6160 – 1 Sugg Road, Lake King
Attachments	Nil
Author	Mrs Tegan Hall – Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	22 August 2024
Senior Officer	Mr Alan George – Chief Executive Officer

Summary

For Council to consider writing off the legal charges and interest relating to A6160 – 1 Sugg Road in Lake King.

Background

At the Ordinary Council Meeting on the 20th of December 2023 Council approved the write off of legal charges totalling \$6,840.85 relating to A6160 – 1 Sugg Road in Lake King under the condition that a direct debit arrangement of \$150 per month be signed by the owner Mr Moran.

Since this time Mr Moran has regularly made payments and in turn sold the property. Settlement have paid an amount of \$2,540.87 which has cleared the rates arrears. This leaves a balance of \$6,777.85 which consists of \$6,209.40 legal charges and \$568.45 interest.

Comment

Council originally approved an amount of \$6,840.85 specifically for legal charges to be written off. The final balance to be written off is less than the original approval amount. This totals \$6,777.85 though it is a combination of both legal charges and interest.

As Mr Moran has carried out the requirements of the previous arrangement, staff are seeking approval for the write off of the remaining balance of legal charges and interest.

The property in question was sold with settlement taking effect 10 July 2024. The write off of the outstanding legal charges and interest is required before an updated rate notice can be generated and sent to the new owners.

Legal Implications

Local Government Act S6.12(c)

Policy Implications

Policy 3.9 Outstanding Rates Debtors

Consultation

Amber McPherson – Administration Support Officer
ReadyTech (formally IT Vision) Rates Services

Financial Implications

Loss of revenue of \$6,777.85 will occur with the write off of the legal charges and interest on outstanding rates

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Outcome	9	An efficient and effective organisation
Strategies	<u>9.1</u>	Maintain accountability and financial responsibility through effective planning
	<u>9.2</u>	Comply with statutory and legislative requirements

Voting Requirements

Absolute Majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION 13924

Moved: Cr Clarke

Seconded: Cr Hyde

That Council, pursuant to S6.12(c) of the Local Government Act 1995, write-off the outstanding legal charges of \$6,209.40 and interest of \$568.45 on the vacant property 1 Sugg Road in Lake King (A6160)

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke

Against: Nil

14.6 COMMUNITY SERVICES

14.6.1 COMMUNITY SPORTING AND RECREATION FACILITIES FUND (CSRFF) – APPLICATION FOR NEWDEGATE BOWLING CLUB RECONSTRUCTION AND RESURFACING PROJECT

Applicant	Shire of Lake Grace
File No.	0286
Attachments	Nil
Author	Aimee Turnbull – Community Economic Development Officer
Disclosure of Interest	Nil
Date of Report	22 August 2024
Senior Officer	Alan George – Chief Executive Officer

Summary

The purpose of this item is for Council to endorse the Shire of Lake Grace's Community Sporting and Recreation Facilities Fund (CSRFF) application to the Department of Local Government, Sport and Cultural Industries (DLGSC) for the Newdegate Bowling Club Reconstruction and Resurfacing Project, and the Shire's \$20,000 cash contribution.

Background

In February 2024 the Newdegate Bowling Club Committee requested the assistance of the Shire of Lake Grace with seeking funding for the reconstruction and resurfacing of the Newdegate Bowling Club green.

The greens foundations have deteriorated since it's resurfacing in 2011, and it is believed that sub-standard construction of the base by the initial contractor, Ever Green, is the cause of significant cracking, which is now impacting the Club's ability to expand their operations.

The DLGSC's CSRFF funding stream was identified as the most appropriate for the project. Consultations were held with DLGSC, the NBC Committee and Shire, with the recommendation being a reconstruction of the base (removal of 50-60mm base and replacing with new free-draining blue metal mix), followed by resurfacing. The current surface is unable to be re-used once it has been removed from the existing base.

The Shire of Lake Grace's Community Economic Development Officer is now completing an application for CSRFF funding, which is due Friday 30 August 2024. It is a requirement of the DLGSC that Council endorses the submission of an application for funding.

Comment

The project budget outlined in the application is:

Total Project Expenditure: \$212,100

Requested funding amount from CSRFF: \$106,050

Newdegate Bowling Club Contribution: \$51,364 (\$36,364 cash and \$15,000 in-kind)

Newdegate Community Cropping Group (Newdegate Machinery Field Days): \$34,686

Shire of Lake Grace Contribution: \$20,000

The timeframe of this project is determined by the success of the funding application, and the availability of the selected contractor, Green Planet Grass, however it is expected that construction would commence in March/April 2025.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Alan George – Chief Executive Officer
Samantha Cornthwaite – Department of Local Government, Sport and Cultural Industries
Newdegate Bowling Club Committee

Financial Implications

Shire of Lake Grace Contribution - \$20,000 (Recreation Reserves 2024/2025 Budget). Delays with contractor availability may move this contribution to the 2025/2026 budget.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Objective		Environment Objective - Protect and enhance our natural and built environment
Outcome	4	A well maintained attractive built environment servicing the needs of the community
Strategies	4.1	Maintain, rationalise, improve or renew buildings and community infrastructure
Objective		Social Objective - A valued, healthy and inclusive community and lifestyle
Outcome	6	An engaged, supportive and inclusive community
Strategies	6.1	Maintain and enhance services and infrastructure that meets the needs of the community

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION 13925

Moved: Cr Lloyd

Seconded: Cr Hyde

That Council endorses the Shire of Lake Grace CSRFF application to DLGSC for the Newdegate Bowling Club Reconstruction and Resurfacing Project, and approves the Shire of Lake Grace's contribution of \$20,000 towards the project.

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke

Against: Nil

15.0 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

16.0 INFORMATION BULLETIN – AUGUST 2024

Applicant:	Internal Report
File No.	Nil
Attachments:	Information Bulletin Cover Page Only
Author:	Alex Adams Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	23 August 2024
Senior Officer:	Mr Chris Paget - Deputy Chief Executive Officer

Summary

The purpose of the Information Bulletin is to keep Elected Members informed on matters of interest and importance to Council.

Background / Comment

The Information Bulletin Reports deal with monthly standing items and other information of a strategic nature relevant to Council. Copies of other relevant Councillor information are distributed via email.

The August 2024 Information Bulletin attachments include:

Reports:

- Infrastructure Services Report – July 2024

External Organisations

- WALGA Regional Road Group Report – August 2024
- Hon. Hannah Beazley MLA – Launch of the Local Government Child Safety Assessment

Circulars, Media Releases, Newsletters, Letters

- Community newsletters as circulated via email.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community
Outcome	9	An efficient and effective organisation
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION **13926**

Moved: **Cr Chappell**
Seconded: **Cr Hunt**

That Council accepts the Information Bulletin Report for August 2024.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

4.28pm – Sally Cullen left the meeting.

17.0 CONFIDENTIAL ITEMS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

RECOMMENDATION / RESOLUTION

RESOLUTION 13927

Moved: **Cr Chappell**
Seconded: **Cr Hyde**

That Council meet behind closed doors to consider the confidential item(s) in accordance with Section 3.7 of the Shire of Lake Grace Standing Orders Local Law 2015.

17.1 - Private Rental of 10A Gumtree Drive Lake Grace – Livingston Medical Pty Ltd.

17.2 - Award of RFT 2024.25-01 – Supply and Delivery of Basalt.

These items and any attachments are confidential in accordance with Section 4.23(2)(a) of the Local Government Act 1995.

CARRIED 7/0

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

RECOMMENDATION / RESOLUTION

RESOLUTION 13928

Moved: **Cr Hyde**
Seconded: **Cr Lloyd**

That Council accept the recommendations contained within confidential item 17.1 – Private Rental of 10A Gumtree Drive Lake Grace – Livingston Medical Pty Ltd.

CARRIED BY ABSOLUTE MAJORITY 7/0

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**
Against: **Nil**

RECOMMENDATION / RESOLUTION

RESOLUTION **13929**

Moved: **Cr Hunt**

Seconded: **Cr Chappell**

That Council accept the recommendations contained within confidential item 17.2 – Award of RFT 2024.25-01 – Supply and Delivery of Basalt

CARRIED BY ABSOLUTE MAJORITY 7/0

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**

Against: **Nil**

RECOMMENDATION / RESOLUTION

RESOLUTION **13930**

Moved: **Cr Kuchling**

Seconded: **Cr Chappell**

That Council move out from behind closed doors and continue the meeting.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke**

Against: **Nil**

18.0 DATE OF NEXT MEETING – 25 SEPTEMBER 2024

The next Ordinary Council Meeting is scheduled to take place on Wednesday 25 September 2024 commencing at 3:30pm at the Council Chambers, 1 Bishop Street, Lake Grace.

19.0 CLOSURE

There being no further business, the Shire President closed the meeting at 4.37 pm.

20.0 CERTIFICATION

I, Leonard William Armstrong, certify that the minutes of the meeting held on Wednesday 28 August 2024 as shown were confirmed as a true record of the meeting.

Signature

Date

OCM 25 September 2024

Attachment to Item 14.4.1

To the Lake Grace Shire Council.

We are writing to you to express our interest in buying the Pingaring Community centre (Old School) Lot 2324. We are only interested in buying that one block on its own. If we are successful in purchasing the block, it is our intention to turn the building into a residential facility for our staff.

Regards,

KS & N Argent

From: DOL-Proposals <proposals@dplh.wa.gov.au>
Sent: Monday, August 26, 2024 2:19 PM
To: 'knargent@bigpond.com' <knargent@bigpond.com>
Subject: FW: Purchase of Pingaring Community Centre

OFFICIAL

Good Afternoon

Thank you for your Crown Land Enquiry requesting purchase of Lot 2324 on Deposited Plan 165764 being portion Reserve 21893 held in Certificate of Title LR3065/920 with a management order issued to the Shire of Lake Grace for the purpose of "Community Purposes".

A Management Order places the Care, Control and Management of a reserve with the Management Body and matters concerning it should be directed to them. The rights of the Management Body and their liabilities arise from the Management Order pursuant to section 46 of the *Land Administration Act 1997*.

The Department of Planning, Lands and Heritage (Department) can only consider the sale of Lot 2324 following a request from the Shire of Lake Grace with their consent to relinquish the management order over the reserve.

Following a submission being received from the Shire of Lake Grace, the Department would then undertake its standard due diligence process which includes consultation with impacted stakeholders/interest holders. Subject to favourable responses, the Department may then consider the disposition and future tenure of the parcel of land.

With any request for the grant of tenure there is the consideration of Native Title and where it exists and in order for the State to grant any tenure, it needs to comply with the future act provisions of the *Native Title Act 1993 (Cth)*.

If the Shire of Lake Grace and the Department support your request, and the applicant chooses to proceed, the applicant is responsible for the payment of all costs and disbursements associated with the grant.

These costs may include, but not be limited to:

- costs of negotiating and compensating native title parties and other existing land holders
- applying for and approval of other statutory requirements
- purchase price, lease rental, easement or licence fees
- survey and plan preparation costs
- advertising and gazettal costs
- registration and document preparation fees
- GST on any of the above.

I hope the above information is of assistance.

Kind regards
Lynda

Lynda Martin





OCM 25 September 2024

Attachment to Item 14.4.2

Subject: Request for Discounted Hire Fee for Community Event

Dear Lake Grace Shire Members,

I hope this message finds you well. I am writing to inquire about the possibility of receiving a discounted hire fee of the Lake Grace Hall for an upcoming community event, Boots and Ball Gowns, being held October 5th, 2024.

Lake Grace Reconnect has gained a few more members and taken on some grant funding to bring a Ball to the community with a focus again around mental health, with a speaker coming to talk about their lived experience and healthy initiatives.

Given the non-for-profit nature of our event and our commitment to raising awareness of mental health issues in small rural communities, we are hoping to secure the venue while still aligning with our budgetary constraints. Projected ticket sales are 300 and while this is going to cover many of our costs, we are hoping to hold as much value for the ticket holders while keeping the ticket cost low and attainable for the majority of our community.

Could we please discuss the potential for a discounted rate? We have requested hire for 5 days, but 3 of these days are purely for set up as all members of our committee have work and other life commitments so will be fitting in setup when we can.

Thank you very much for considering our request. I look forward to hearing from you soon to discuss this further.

Warm regards,

Laura Ballard

Committee Member

Lake Grace Reconnect

From: [HALES, Geoff](#)
Subject: 2024-25 Christmas and Public Holiday Retail Trading Extensions
Date: Wednesday, 11 September 2024 5:45:18 PM
Attachments: [image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[2024-25 Regional Extended Trading Package.pdf](#)
[Non Metropolitan Local Government - Application form - Extended Trading Hours Temporary Short Term Adjustments PRINTABLE VERSION.pdf](#)

You don't often get email from geoff.hales@demirs.wa.gov.au. [Learn why this is important](#)

Dear Sir/Madam,

On 27 August 2024, the Hon. Sue Ellery, Minister for Commerce, approved trading extensions for the Perth metropolitan area over the 2024 Christmas period and for public holidays in 2025.

The package approved by the Minister will enable general retail shops in the Perth metropolitan area to trade from 8am to 6pm on Saturdays, Sundays and on public holidays between 7 December 2024 and 29 December 2024, with Christmas Day being the only day of closure, and from 7am to 9pm on weekdays from 14 December 2024 to 24 December 2024.

The Minister has also granted approval for general retail shops in the metropolitan area to trade from 8am to 6pm on the New Year's Day (1 January 2025), Australia Day (27 January 2025), Labour Day (3 March 2025), Easter Monday (21 April 2025), Western Australia Day (2 June 2025) and King's Birthday (29 September 2025) public holidays.

In addition to the decision taken by the Minister in respect to the metropolitan area, the Minister has also agreed to an extended trading package being offered to regional Local Government Authorities, that is based on the standard metropolitan area trading hours.

Subject only to your confirmation, acceptance of this proposal will not require any further action on your part.

Should you accept this offer, general retail shops within your locality will be able to trade from 8am to 6pm on Saturdays, Sundays and public holidays, other than on Christmas day which will be a closed day, between 7 December and 29 December 2024, from 8am to 9pm from Monday 9 December 2024 to Friday 13 December 2024, from 7am to 9pm on weekdays from Monday 16 December to Tuesday 24 December 2024 and from 8am to 6pm on each of the public holidays outlined above. The attached '2024-25 Regional Extended Trading Package' document details the specific times and dates of the extensions.

As is the case with all extended trading variations, the decision to open or not during the additional hours provided will be at the discretion of individual retailers.

Local Government Authorities that choose to accept this package are requested to notify the Department of Energy, Mines, Industry Regulation and Safety – Consumer Protection of their decision by no later than **Friday 27 September 2024**.

Acceptance of this offer can be made by return email.

Local Government's that would prefer alternative trading arrangements over the Christmas period and/or 2025 public holidays may apply to the Department on the attached application form.

If you elect to apply for alternative trading arrangements, please ensure the application is lodged at least three weeks prior to the planned extensions to allow sufficient time for the application to be considered by the Minister and the order to be published in the Government Gazette.

To confirm your decision, or to discuss this advice in greater detail, please contact me on (08) 6251 2466 or by email at geoff.hales@demirs.wa.gov.au.

Yours sincerely



Geoff Hales | Principal Inspector
Investigations Branch A | Consumer Protection Division

Department of Energy, Mines, Industry Regulation and Safety
Gordon Stephenson House, 140 William Street, Perth WA 6000
Tel: 08 6251 2466 | Mobile: 0403 369 169

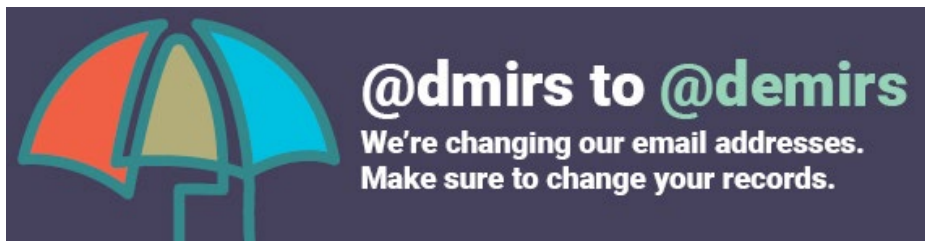
geoff.hales@demirs.wa.gov.au | www.demirs.wa.gov.au



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We acknowledge Aboriginal and Torres Strait Islander people as the Traditional Custodians of this land on which we deliver our services. We pay our respects to elders and leaders past and present.



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2024-25 Regional Extended Trading Package¹

December 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7 8am to 6pm	8 8am to 6pm
9 8am to 9pm	10 8am to 9pm	11 8am to 9pm	12 8am to 9pm	13 8am to 9pm	14 8am to 6pm	15 8am to 6pm
16 7am to 9pm	17 7am to 9pm	18 7am to 9pm	19 7am to 9pm	20 7am to 9pm	21 8am to 6pm	22 8am to 6pm
23 7am to 9pm	24 7am to 9pm	25 Closed <i>Christmas Day</i>	26 8am to 6pm <i>Boxing Day</i>	27 8am to 9pm	28 8am to 6pm	29 8am to 6pm
30 8am to 9pm	31 8am to 9pm					

Public Holidays 2025

New Year's Day (1 January 2025)	8am to 6pm
Australia Day (27 January 2025)	8am to 6pm
Labour Day (3 March 2025)	8am to 6pm
Easter Monday (21 April 2025)	8am to 6pm
Western Australia Day (2 June 2025)	8am to 6pm
King's Birthday (29 September 2025)	8am to 6pm

¹ If a standing order is in place for your Local Government area which allows for earlier or later opening times, the standing order will take precedence over any proposed extensions offered in the package. i.e. If the standing order allows shops to open between 7am and 5pm on a Saturday, they will be able to open from 7am to 6pm under the approved package.



Shire of Lake Grace

Draft Disability Access and Inclusion Plan (DAIP) 2024-2029



This document is available in alternative formats upon request including electronic format by email, in hard copy format in both large and standard print, in audio format on CD, electronically by email and on the Shire's website.

Document Status	Reviewed
Revision No:	5
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Prepared By:	Chris Paget, Deputy Chief Executive Office
Endorsed By:	Alan George, Chief Executive Officer
Adopted by Council:	xxxx Resolution No:xxxx
Submitted to DSC:	xxxx
Accepted by DSC:	xxxx

CHANGE HISTORY

Version:	Issue Date:	Author	Reasons for Change:
1	1995	Shire of Lake Grace	Original Implementation
2	9 September 2008	Shire of Lake Grace	Review
3	28 May 2014	Shire of Lake Grace	Outcome 7 & 5 Year Review
4	19 June 2019	Shire of Lake Grace	5 Year Review
5	17 September 2024	Shire of Lake Grace	5 Year Major Review

INTRODUCTION AND ACKNOWLEDGEMENTS

The Western Australian Disability Services Act (1993) requires all local governments to develop a Disability Access and Inclusion Plan (DAIP). The purpose of the DAIP is to provide strategic direction and framework for the Shire to plan and implement improvements to access and inclusion across seven outcome areas. The Shire's DAIP has been prepared in accordance with these requirements and reflects our intention to partner with the community to achieve the improvements captured in the Plan.

The Shire will continue to explore and investigate opportunities to remove or reduce barriers to participation in a wide range of activities and functions, with the intention of making a difference in the quality of life for people with a disability who live, work and spend time in our community. We encourage you to read the Shire of Lake Grace Disability Access and Inclusion Plan 2024-2029.

The Shire acknowledges the initial input received from many individuals, groups and other stakeholders within our communities, which has been invaluable in the original implementation and ongoing reviews of this Disability Access and Inclusion Plan. In particular, thanks are given to Shire staff and individual community members for their time, involvement and commitment.

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Background

The Shire of Lake Grace

The Shire of Lake Grace is located 354km south east of Perth in Western Australia's Southern Wheatbelt and covers an area of 10,747 square kilometres. It incorporates the towns of Lake Grace, Newdegate, Lake King, Varley and part of Pingaring.

Major industries are agriculture including wheat/grains/legumes, sheep and beef cattle, industrial manufacturing and allied services, and tourism.

In 2023 the Shire of Lake Grace had a population of approximately 1301 people according to the Australian Bureau of Statistics. In past years this has increased considerably with the influx of seasonal farm workers as well as tourists during the wild flower season, but statistics show that tourism numbers are now generally sustained all year round.

The town of Lake Grace was founded in the 1911 and has retained some heritage-listed public buildings from this period.

Functions, facilities and services (both in-house and contracted) provided by the Shire of Lake Grace

The Shire of Lake Grace is responsible for a range of functions, facilities and services including:

Services to property: construction and maintenance of Shire owned buildings, roads, footpaths and cycle facilities; land drainage and development; waste collection and disposal; litter control and street cleaning; planting and caring for street trees; numbering of buildings and lots; street lighting; and bush fire control.

Services to the community: provision and maintenance of sports fields, playgrounds, parks, gardens, reserves and other facilities for residents, youth, sporting and community groups; management of recreation centers, pools, public libraries, Visitor Centre/information services, community events, attendance at Development and Progress Association, Recreation Council and community group meetings.

Regulatory services: planning of road systems, sub-divisions and town planning schemes; building and development approvals for construction, additions or alterations to buildings; environmental health services and ranger services.

General administration: the provision of general information to the public and the lodging of complaints and payment of fees including rates and dog/cat licenses.

Processes of government: Ordinary and special Meetings of Council and its Committees, Electors' Meetings and election of Council Members; community consultations; compliance and public advertising.

People with disability in the Shire of Lake Grace

As identified in the figures from the 2021 Census, it is estimated that there are 21 (2.1%) persons who have need for assistance with core activities living within the Shire, compared with 2.4% in 2016. The influx of retirees will increase this number as according to the Australian Bureau of Statistics 2022 Survey of Disability, Ageing and Carers, 52.3% of people aged over 65 identified themselves as having a disability. Based on 2022 ABS numbers there are now 324 persons over the age of 60 living within this Shire, with the median age of the whole population being 41.5 years. The influx of tourists to this region, including those with a disability, must also be considered in the context of this Plan.

Disability Access and Inclusion Plan (DAIP) - Framework

Progress since 1995

The Shire of Lake Grace is committed to facilitating the inclusion of people with disability through the improvement of access to its information facilities and services. Towards this goal the Shire adopted its first Disability Service Plan (DSP) in 1995 as it was known then, to address the access barriers within the community.

Since the adoption of the initial DSP, the Shire has implemented many initiatives and made significant progress towards better access. Some of these are highlighted in Appendix 1 under the relevant key outcome headings.

Access and Inclusion Policy Statement

The Shire of Lake Grace is committed to ensuring that the community is accessible for and inclusive of people with disability, their families and carers.

The Shire of Lake Grace interprets an accessible and inclusive community as one in which all Council functions, facilities and services (both in-house and contracted) are open, available and accessible to people with disability, providing them with the same opportunities, rights and responsibilities as other people in the community.

The Shire of Lake Grace:

- Recognises that people with disability are valued members of the community who make a variety of contributions to local social, economic and cultural life;
- Believes that a community that recognises its diversity and supports the participation and inclusion of all its members makes for a richer community life;
- Believes that people with disability, their families and carers should be supported to remain in the community;
- Is committed to consulting with people who have disability, their families and carers and disability organisations in addressing barriers to access and inclusion;
- Will ensure its agents and contractors work towards the desired outcomes in the DAIP;
- Is committed to supporting local community groups and businesses to provide access and inclusion of people with disability; and
- Is committed to achieving the seven desired outcomes of its DAIP.

These are:

1. People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Lake Grace.
2. People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Lake Grace.
3. People with disability receive information from the Shire of Lake Grace in a format that enables them to access the information as readily as other people.
4. People with disability receive the same level and quality of services from the staff of the Shire of Lake Grace as other people receive.

5. People with disability have the same opportunities as other people to make complaints to the Shire of Lake Grace.
6. People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Lake Grace.
7. People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Lake Grace.

Development of the Disability Access and Inclusion Plan

Responsibility for the planning process

The Chief Executive Officer has responsibility to oversee the development, implementation, review and evaluation of the plan. Council endorses the final plan and it is the responsibility of all officers to implement the relevant actions.

Community consultation process

In 2006, 2010, 2014, 2019 and 2024 the Shire undertook a review of its Disability Access and Inclusion Plan (DAIP) to guide further improvements to access and inclusion within our operations and region.

The process included:

- Examination of the initial DAIP and subsequent progress reports to see what has been achieved and what still needs work;
- Consultation with key staff; and
- Consultation with the community

The *Disability Services Regulations* (2004) set out the minimum consultation requirements for public authorities in relation to Disability Access and Inclusion Plans (DAIPs).

Local Governments must call for submissions - either general or specific - by notice in a newspaper circulating in the Local Government area and on any website maintained by or on behalf of the Local Government. Other mechanisms may also be used. In accordance with the regulations and advertisement was taken out in the local newsletter and the community was advised of the consultation through the Shire's website.

Access Barriers

The access barriers identified in previous iterations of this Plan and the consultation processes were:

- Processes of the Shire may not be as accessible as possible.
- Suitable parking for people with disability may not be meeting the needs of this diverse demographic.
- Elements of the Shire's website require improvement to best meet the needs of people with disability.
- Ongoing staff training is required to adequately provide the same level of service to people with disability.
- People with disability may not be aware of all consultation opportunities with the Council.

Responsibility for implementing the DAIP

Implementation of the DAIP is the responsibility of the Chief Executive Officer. The Disability Services Act (1993) requires all public authorities to take all practical measures to ensure that the DAIP is implemented by its officers, employees, agents and contractors.

Review and evaluation mechanisms

The Disability Services Act (1993) requires that DAIPs be reviewed at least every five years. Whenever the DAIP is amended, a copy of the amended plan must be lodged with the Department of Communities. The Implementation Plan can be updated more frequently if desired.

Monitoring and Reviewing

The Chief Executive Officer will analyse progress in implementing the DAIP and provide a report to management and Council on progress and recommended changes to the implementation plan annually.

- The Shire's fully reviewed updated DAIP will be submitted to the Department of Communities prior to the end of 2024.

Evaluation

- A broad evaluation will occur as part of the five-yearly major review of the DAIP.
- The community, staff and Elected Members will be consulted as per the endorsed consultation strategies, as part of any evaluation.

Reporting on the DAIP

The Disability Services Act requires the Shire to report on the implementation of its DAIP in its annual report outlining:

- progress towards the desired outcomes of its DAIP;
- progress of its agents and contractors towards meeting the seven desired outcomes; and
- the strategies used to inform agents and contractors of its DAIP. Agents and contractors are informed of the DAIP through reference in their contract and tender documentation.

Communication the DAIP

Once the DAIP is finalised the community will be advised through an advertisement in the local newsletter and on the Shire's website.

The Shire is also required to report on progress in the prescribed format to the Department of Communities by 31 July each year.

Strategies to Improve Access and Inclusion

The following overarching strategies have been developed to address each of the seven desired outcome areas of the Disability Services Act from feedback gained in the consultation process. These will form the basis of the Implementation Plan.

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any event by, the Shire of Lake Grace.

Strategy	Timeline
Monitor Shire services to ensure equitable access and inclusion.	Ongoing 2024-2029
Monitor access to the information in all Shire libraries.	Ongoing 2024-2029
Develop the links between the DAIP and other integrated Shire plans and strategies.	Ongoing 2024-2029
Ensure that events, whether organised or funded, are accessible to people with disability.	Ongoing 2024-2029

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Lake Grace.

Strategy	Timeline
Ensure that all buildings and facilities meet the standards for access and any demonstrated additional need.	Ongoing 2024-2029
Ensure that all new or redevelopment works provide access to people with disability, where practicable.	Ongoing 2024-2029
Ensure that ACROD parking meets the needs of people with disability in terms of quantity and location.	Ongoing 2024-2029
Advocate to local businesses and tourist venues the requirements for and benefits flowing from the provision of accessible venues.	Ongoing 2024-2029
Ensure that all recreational areas are accessible.	Ongoing 2024-2029

Outcome 3: People with disability receive information from the Shire of Lake Grace in a format that enables them to access the information as readily as other people.

Strategy	Timeline
Ensure that the community is aware that Shire information is available in alternative formats upon request.	Ongoing 2024-2029
Improve staff awareness of accessible information needs and how to provide information in other formats.	Ongoing 2024-2029
Ensure that the Shire's website and social media sites meet contemporary good practice.	Ongoing 2024-2029

Outcome 4: People with disability receive the same level and quality of services from the staff of the Shire of Lake Grace as other people receive.

Strategy	Timeline
Ensure that all employees, existing and new, and Elected Members are aware of disability and access issues and have the skills to provide appropriate services.	Ongoing 2024-2029
Improve community awareness about disability and access issues.	Ongoing 2024-2029

Outcome 5: People with disability have the same opportunities as other people to make complaints to the Shire of Lake Grace.

Strategy	Timeline
Council will ensure that information is available in clear and concise language on how residents can participate in decision making processes, public consultation and grievance mechanisms.	Ongoing 2024-2029
Council will advise the community that this information can be made available in alternative formats upon request.	Ongoing 2024-2029
Council will also undertake to support people with disability to attend meetings of Council.	Ongoing 2024-2029

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Lake Grace.

Strategy	Timeline
Council will ensure public consultation is available to all people.	Ongoing 2024-2029
Council will ensure the information available for public consultation is clear and concise so all people can be involved in the consultation.	Ongoing 2024-2029

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Lake Grace.

Strategy	Timeline
Council will include an Equal Employment Opportunity statement in advertisements for staff – “Promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. Encourages people with disability, Aboriginal Australians, young people and people from culturally and linguistically diverse backgrounds to apply for this job”.	Ongoing 2024-2029
Council will ensure that the interview is held in an accessible venue. (HR to check this when inviting people to attend for an interview by asking if the candidate requires any assistance.	Ongoing 2024-2029
Council to use inclusive recruitment practices. Ensure job advertisements are in an accessible format.	Ongoing 2024-2029

Appendix 1

Progress since 1995 under the Disability Service Plan and DAIP

- 1. Existing functions, facilities and services are adapted to meet the needs of people with disability.**
 - Talking books were relocated to one specific, clearly signed location in each of Council's five (5) public libraries.
 - Provision of Shire information through alternative formats; website (in line with Web Content Accessibility Guidelines and DDA standards), large print, audio cassette upon request.
- 2. Access to buildings and facilities has been improved.**
 - Council's renovated Administration Centre is 'accessible friendly' with the upgrade including convenient street parking adjacent to the entrance at one level, self-opening entrance doors, wheelchair friendly counter, wide doorways for ease of movement within the building and a separate accessible toilet and shower.
 - Lake Grace Visitor Centre (located in a restored heritage building) has renovated its toilet to meet the standards for access and the Management Committee has worked to establish a customer service procedure which will ensure wheelchair visitors have access to the same materials and resources as other people. Ramp has been installed to enable access to building.
 - Bankwest has installed an access ramp with railing.
 - Lake Grace and Newdegate have built new school/community library buildings all of which are accessible.
 - Unisex accessible public toilets are available in Lake Grace, Newdegate, Lake King and Varley and are available 24hrs, 7 days per week.
 - Footpaths in the main streets of Lake Grace and Newdegate have been upgraded and kerb ramps installed in Bennett Street, Absolon Street and side streets within townsites.
 - Dual use paths installed in majority of streets in Lake Grace.
 - Lake Grace Shire Hall entrances were raised to footpath level.
 - A hydraulic lifting ramp is available at the Lake Grace Swimming Pool. Renovations to the toilets and change rooms include accessibility and the parking area upgraded to allow wheelchairs and those with walking frames ease of access.
 - The Lake Grace Medical Centre was opened in 2000 and provides facilities and services for people with disability. Accessible parking was marked in parking area.
 - The Newdegate Medical Centre was opened in 2013 and provides access for people with disability.
 - Three over 55's Independent Living Units were opened in Lake Grace in 2014 and provides access for people with disability. Three more units opened in 2016 providing access for people with disability.

- IGA Shopping Complex installed disability access bays at the entrance of the facility in rear carpark.
- Lake King improved parking access to public toilets.
- A Stylus for EFTPOS machine at Shire offices was purchased and implemented to make the 'touch-screen' machine easier to use for clients
- Asphalting around Lake Grace Pavilion has increase accessibility to building
- Braille Male and Female signs installed at Newdegate swimming pool
- Lake Grace - new ramp with rails installed at rear of CWA hall to improve access to the toilet
- Newdegate Skate Park and nature playground has;
 1. a transfer bench to allow disabled children to slide down into play areas.
 2. a stool for disabled people and
 3. a wheelchair picnic table
- Renovations to Newdegate Hall including the installation of a ramp with rails to improve access
- Major rebuild/renovations to the Newdegate Country Club to include entry ramp and unisex accessible toilets
- Construction of All Abilities Playground and Pump Track in Lake Grace that incorporates inclusive swings, carousel, trampolines, play forts, flying fox and accessible barbeque units and picnic tables
- Installation of additional new unisex accessible toilets in Lake Grace (Playground) and Lake King

3. Information about functions, facilities and services is provided in formats, which meet the communication needs of people with disability.

- Information is made available in alternative formats upon request.
- The availability of alternative format information promoted via local newspaper and Health Services; continually promoted via Shire website.

4. Employee awareness of the needs of people with disability and skills in delivering services is improved.

- Key Shire employees received disability awareness training.
- Ongoing training for front line employees utilising the Department of Communities Disability Services online resources

5. Opportunities are provided for people with disability to participate in public consultations, grievance mechanisms and decision-making processes.

- Information on consultations was simplified and made available in alternative formats upon request.
- Local Government election polling is held in accessible buildings and some voting booths were modified to suit people using wheelchairs.

DRAFT

Shire of Lake Grace Disability Access and Inclusion Plan Implementation Plan 2024 – 2029

Implementation Plan 2024-2029

The Implementation Plan details the task, timelines and responsibilities for each broad strategy to be implemented in 2024-2029 to progress the strategies of the DAIP.

It is intended that the Implementation Plan will be updated annually to progress the achievement of all the strategies over the duration of the five-year plan.

DRAFT

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised, by the Shire of Lake Grace.

Strategy	Task	Task Timeline	Responsibility
Ensure that people with disability are consulted on their need for services and the accessibility of current services.	• Conduct reviews of the accessibility of services. • Rectify identified barriers and provide feedback to consumers	Ongoing 2024-2029	Executive Team / Community Engagement Coordinator
Monitor Shire services to ensure equitable access and inclusion.	• Monitor consultative process to ensure correct process includes people with disability	Ongoing 2024-2029	Executive Team
Develop links between the DAIP and Shire of Lake Grace Strategic Community Plan 2017-2027. Social Objective – A valued, healthy and inclusive community and life-style Outcome 2.1 An engaged, support inclusive Environmental Objective -Protect and enhance our natural and built environment Outcome 3 A well maintained attractive built environment servicing the needs of the community	• Incorporate the objectives and strategies of the DAIP into the Shire's existing planning processes • 2.1.1 Community services and infrastructure meeting the needs of the district • 3.1.1 Maintain, rationalise, improve or renew buildings and community infrastructure	Ongoing 2024-2029	Executive Team
Ensure that events, whether provided or funded, are accessible to people with disability.	• Ensure all events are planned ensuring accessibility	Ongoing 2024-2029	All staff
Improve access to the information in the Shire libraries.	• Provision of large print books for relevant community members	Ongoing 2024-2029	Library staff

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Lake Grace.

Strategy	Task	Task Timeline	Responsibility
Ensure that all buildings and facilities meet the standards for access and any demonstrated additional need.	• Identify access barriers to buildings and facilities. • Prioritise and make submissions to Council for works on rectifying identified barriers as a part of the budgetary process.	Ongoing 2024-2029	Manager Infrastructure Services
Ensure that all new or redevelopment works provide access to people with disability, where practicable.	• Ensure that the legal requirements for access are met in all plans for new or redeveloped buildings and facilities. • Ensure that no development application is signed off without a declaration that it meets the legal requirements. • Ensure that key staff are trained and kept up to date with the legal requirements.	Ongoing 2024-2029	EHO/Building Surveyor & Town Planning Consultant
Ensure that ACROD parking meets the needs of people with disability in terms of quantity and location.	• Undertake an audit of ACROD bays and implement a program to rectify any non-compliance. • Consider the need for additional bays at some locations.	Ongoing 2024-2029	Manager Infrastructure Services
Advocate to local businesses and tourist venues the requirements for and benefits flowing from the provision of accessible venues.	• Provide information (available on the DSC website), on the needs of people with disability and of legal requirements and best practice. • Promote access to business • Make access information available on the Shire's website	Ongoing 2024-2029	Executive Team & Visitors Centre Manager
Ensure that all recreational areas are accessible	• Monitor all facilities as they are upgraded.	Ongoing 2024-2029	Executive Team

Outcome 3: People with disability receive information from the Shire of Lake Grace in a format that will enable them to access the information, as readily as other people are able to access it.

Strategy	Task	Task Timeline	Responsibility
Ensure that Elected Members and employees are aware of access needs and can provide appropriate services	• Determine training needs of employees and conduct training as required	Ongoing 2024-2029	Executive Assistant
Improve community awareness of disability and access issues.	• Promote on the Shire of Lake Grace web page, Facebook page and community newspapers (Lakes Link, The Gatepost etc)	Ongoing 2024-2029	Community Engagement Coordinator

Outcome 4: People with disability receive the same level and quality of service from the employees of the Shire of Lake Grace as other people receive

Strategy	Task	Task Timeline	Responsibility
Ensure that the community is aware that Shire information is available in alternative formats upon request.	• Publicise the availability of other formats in the local newspaper	Ongoing 2024-2029	Executive Assistant & Community Engagement Coordinator
Improve employee awareness of accessible information needs and how to provide information in other formats.	• Make State Government Access Guidelines for Information, Services and Facilities guidelines available on the Shire employee shared network. • Train employees in providing accessible information.	Ongoing 2024-2029	HR / Executive Assistant
Ensure that the Shire's website meets contemporary good practice.	• Ensure website complies with the contemporary good practice guidelines.	Ongoing 2024-2029	Executive Assistant

Outcome 5: People with disability have the same opportunities as other people to make complaints to the Shire of Lake Grace.

Strategy	Task	Task Timeline	Responsibility
Council will ensure that information is available in clear and concise language on how residents can participate in decision making processes, public consultation and grievance mechanisms.	Review current decision making processes, public consultation and grievance mechanisms and implement any recommendations	Ongoing 2024-2029	Executive Team
Council will advise the community that this information can be made available in alternative formats upon request.	Promote accessible complaints mechanisms to the community and their availability in alternative formats.	Ongoing 2024-2029	Executive Team
Council will also undertake to support people with disability to attend meetings of council.	Ensure all Council meeting venues are compliant for access	Ongoing 2024-2029	Executive Team

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Lake Grace.

Strategy	Task	Task Timeline	Responsibility
Council will ensure public consultation is available to all people	Promote public consultation information to the community and their availability in alternative formats.	Ongoing 2024-2029	Community Engagement Coordinator
Council will ensure the information available for public consultation is clear and concise so all people can be involved in the consultation.	Ensure agendas, minutes and other documents are available on request in alternative formats and are published on the Shire's website.	Ongoing 2024-2029	Executive Assistant

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Lake Grace.

Strategy	Task	Task Timeline	Responsibility
Council to use inclusive recruitment practices.	• Job advertisements to be in an accessible format	Ongoing 2024-2029	HR / Executive Assistant
Council will include an Equal Employment Opportunity statement in advertisements for staff.	• To include in employment packs “Promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. Encourages People with disability, Aboriginal Australians, young people and people from culturally and linguistically diverse backgrounds to apply for this job”.	Ongoing 2024-2029	HR / Executive Assistant
Council will ensure that the interview is held in an accessible venue.	• HR to check this when inviting people to attend for an interview	Ongoing 2024-2029	HR / Executive Assistant
Improve methods of attracting, recruiting and retaining people with disability.	• Assess the support required for employees with disability • Seek assistance from disability employment service providers	Ongoing 2024-2029	HR / Executive Assistant

MUNICIPAL FUND

Chq/EFT	Date	Description	Amount	Amount
EFT26892	08/08/2024	Common Ground Trails Pty Ltd		-\$74,223.60
	21/07/2024	Design & Install Pumptrack at Lake Grace - Progress Claim 3	\$74,223.60	
EFT26893	09/08/2024	A.P and J.M Keeble		-\$34.00
	06/08/2024	Consignments - July 2024	\$34.00	
EFT26894	09/08/2024	AFGRI Equipment Australia		-\$1,321.04
	08/07/2024	STIHL SE 62 - Wet & Dry Vacuum	\$379.01	
	09/07/2024	Rear View Mirrors - 2015 John Deere 770G Grader - LG041	\$656.04	
	09/07/2024	Replacement Clutch for Pole Saw	\$285.99	
EFT26895	09/08/2024	Activ8me		-\$39.95
	01/08/2024	Newdegate Medical Centre Satellite Internet - July 2024	\$39.95	
EFT26896	09/08/2024	Albany Records Management		-\$761.20
	31/07/2024	Destruction of Records in line with General Retention & Disposal Authority for Local Government DA 2023-005	\$761.20	
EFT26897	09/08/2024	Anna Scheepers		-\$200.00
	27/07/2024	Contract Cleaning of Varley Hall - 15/07, 19/07, 22/07 & 26/07/2024	\$200.00	
EFT26898	09/08/2024	Australia Post		-\$251.68
	03/08/2024	Postage & Freight - July 2024	\$251.68	
EFT26899	09/08/2024	BOC Gases Australia Limited		-\$13.83
	29/07/2024	Container Service: LG Pool - R400C Oxygen Medical C Size	\$13.83	
EFT26900	09/08/2024	Best Office Systems		-\$752.86
	29/07/2024	Photocopier Charges - July 2024	\$752.86	
EFT26901	09/08/2024	Building and Energy Division Department of Mines, Industry Regulation and Safety		-\$845.14
	05/07/2024	BSL LG-B2425-01- E&L Enterprises Pty Ltd, 6149 Newdegate Ravensthorpe Road, Lake King	\$70.35	
	17/07/2024	BSL LG-B2425-03 - TR Homes, Lot 1 Stennetts Lake Road, Mount Madden	\$574.29	
	19/07/2024	BSL LG-B2425-02 - Christopher Arnold, 8 Quondong Court, Lake Grace	\$200.50	
EFT26902	09/08/2024	Cloud Collections Pty Ltd		-\$115.30
	01/08/2024	Debt Collection Services - July 2024	\$115.30	
EFT26903	09/08/2024	Cr Anton Joseph Kuchling		-\$681.83
	31/07/2024	Councillor's Meeting Fees & IT Allowance	\$681.83	
EFT26904	09/08/2024	Cr Benjamin John Hyde		-\$681.83
	31/07/2024	Councillor's Meeting Fees & IT Allowance	\$681.83	
EFT26905	09/08/2024	Cr Debrah Susan Clarke		-\$681.83
	31/07/2024	Councillor's Meeting Fees & IT Allowance	\$681.83	
EFT26906	09/08/2024	Cr Leonard William Armstrong		-\$2,858.75
	31/07/2024	President's Meeting Fees & IT Allowance	\$2,858.75	
EFT26907	09/08/2024	Cr Rosalind Alice Lloyd		-\$681.83
	31/07/2024	Councillor's Meeting Fees & IT Allowance	\$681.83	
EFT26908	09/08/2024	Cr Ross Chappell		-\$915.27
	31/07/2024	Councillor's Meeting Fees, Travel & IT Allowances	\$915.27	
EFT26909	09/08/2024	Cr Stephen Gordon Hunt		-\$1,134.12
	31/07/2024	Deputy President's Meeting Fees & IT Allowance	\$1,134.12	
EFT26910	09/08/2024	Department of Primary Industries and Regional Development		-\$118.62
	25/07/2024	Recoups - NGT Research Facility - Power	\$118.62	
EFT26911	09/08/2024	Edwards Isuzu Ute		-\$55,950.60
	26/07/2024	Supply Isuzu Sx Crew Cab	\$55,950.60	
EFT26912	09/08/2024	EFTSure Pty Ltd		-\$6,029.96
	01/08/2024	12 Month Subscription to EFTSure Software August 2024 - July 2025	\$6,029.96	
EFT26913	09/08/2024	Emu Essence Distributors Pty Ltd		-\$97.50
	06/08/2024	Consignment - July 2024	\$97.50	
EFT26914	09/08/2024	Exurban Pty Ltd		-\$2,778.40
	02/08/2024	Town Planner Fees - July 2024	\$2,778.40	
EFT26915	09/08/2024	GS Mobile Mechanical Services		-\$1,119.36
	22/07/2024	Fabricate 2 x Hydraulic Hoses	\$384.56	
	28/07/2024	Service - 2023 Toyota Prado DSL STNSDN - LG002	\$734.80	

EFT26916	09/08/2024	Great Southern Fuel Supplies		-\$40,452.14
	22/07/2024	DIESEL for Lake Grace Shire Depot Fuel Tank (L)	\$36,669.41	
	31/07/2024	Fuel Card Purchase LG002	\$185.61	
		Fuel Card Purchase PSP01	\$199.52	
		Fuel Card Purchase LG001	\$25.56	
		Fuel Card Purchase LG139	\$1,023.77	
		Fuel Card Purchase CESM	\$1,015.75	
		Fuel Card Purchase LG004	\$333.16	
		Fuel Card Purchase NGT31	\$537.19	
		Fuel Card Purchase - LG1825 - Doctor	\$189.42	
		Fuel Card Purchase - LG094	\$270.00	
		New Fuel Card - LG004	\$2.75	
EFT26917	09/08/2024	Hersey's Safety Pty Ltd		-\$886.60
	01/08/2024	Various Items for Shire Depot	\$886.60	
EFT26918	09/08/2024	ID Rent Pty Ltd		-\$7,136.53
	22/07/2024	Rehire Water Cart - Old Ravensthorpe Rd 1/7/24 - 22/7/24	\$7,136.53	
EFT26919	09/08/2024	IT Vision Software Pty Ltd		-\$3,878.60
	31/07/2024	BPMS Rates Service - July 2024	\$3,878.60	
EFT26920	09/08/2024	Integrated ICT		-\$3,105.07
	30/07/2024	Microsoft 365 Licences - July 2024	\$551.54	
	30/07/2024	Exclaimer for Office 365 (up to 50 Licences) - July 2024	\$90.37	
	31/07/2024	IT Support - July 2024	\$2,319.57	
	31/07/2024	Cloud Storage - Archive (Tier 4) & Veeam Cloud Connect - July 2024	\$143.59	
EFT26921	09/08/2024	Key Civil Pty Ltd		-\$11,315.85
	27/07/2024	Supply & Deliver Limestone Blocks - Lake King Park Upgrade	\$11,315.85	
EFT26922	09/08/2024	Lake Grace Plaza		-\$220.72
	24/07/2024	Refreshments for July 2024 Council Meeting	\$79.97	
	30/07/2024	Newspaper Subscription - July 2024	\$112.60	
	01/08/2024	Staff Amenities	\$28.15	
EFT26923	09/08/2024	Lake Grace Transport		-\$739.64
	30/07/2024	Freight - 3 x Generators	\$739.64	
EFT26924	09/08/2024	Lake Grace-Pingrup Junior Football Club		-\$211.00
	26/07/2024	Refund of Pavilion Hire Fees - Junior Football Carnival	\$211.00	
EFT26925	09/08/2024	Landgate		-\$36.20
	22/07/2024	Valuations Chargeable - Schedule M2024/07	\$36.20	
EFT26926	09/08/2024	Lillys Garden		-\$119.00
	25/07/2024	Consignments - July 2024	\$119.00	
EFT26927	09/08/2024	Livingston Medical Pty Ltd		-\$23,191.66
	23/07/2024	Pre-Employment Medical Screening - CEC	\$275.00	
	01/08/2024	Medical Centre Support Payment - August 2024	\$22,916.66	
EFT26928	09/08/2024	Local Government Professionals Australia WA Division		-\$1,271.00
	26/07/2024	eLearning Induction to Local Government - CEC	\$121.00	
	30/07/2024	Grant Writing & Business Case Workshop 19 & 20 August 2024 - CEC	\$1,150.00	
EFT26929	09/08/2024	M & L Australasia PTY LTD		-\$12.82
	02/08/2024	Name Badge - CEC	\$12.82	
EFT26930	09/08/2024	Mappuccino		-\$128.30
	19/07/2024	Avenza Pro Maps App Subscription x 3	\$128.30	
EFT26931	09/08/2024	McKenzie's Home Hardware		-\$2,265.28
	31/07/2024	Hardware Supplies - July 2024	\$2,265.28	
EFT26932	09/08/2024	Neu-Tech Auto Electrics		-\$1,594.96
	26/07/2024	Truck Repairs - 2021 Hino 3 Ton Tip Truck - LG029	\$190.49	
	26/07/2024	Repairs - 2015 Coastmac Skid Steer Loader Trailer - 1TTI944	\$1,035.55	
	31/07/2024	Battery - 2022 Tatra Fire Truck LK2000	\$368.92	
EFT26933	09/08/2024	Newdegate Community Resource Centre		-\$192.00
	03/07/2024	Gatepost Subscription 2024/25	\$96.00	
	16/07/2024	Gatepost Subscription 2024/25 - Cr Clarke	\$96.00	
EFT26934	09/08/2024	Newdegate Machinery Field Day Inc.		-\$198.00
	05/08/2024	NMFD Port - Council Chambers	\$198.00	
EFT26935	09/08/2024	Newdegate Motel and Caravan Park		-\$162.00
	31/07/2024	Accommodation & Meals for EHO 23/07/2024	\$162.00	
EFT26936	09/08/2024	Newdegate Stock & Trading		-\$391.52
	04/07/2024	Hardware Supplies - Newdegate Parks & Gardens	\$69.58	
	15/07/2024	Distillate - LG094	\$135.59	
	24/07/2024	Hardware Supplies - Newdegate Parks & Gardens	\$51.70	
	24/07/2024	Fuel - Newdegate Parks & Gardens	\$134.65	
EFT26937	09/08/2024	Officeworks		-\$553.21
	31/07/2024	Various Office Stationery	\$553.21	
EFT26938	09/08/2024	Omnicom Media Group Australia Pty Limited		-\$685.36
	31/07/2024	RFT 2024.25 - 01 West Australian 20/07/2024	\$685.36	

EFT26939	09/08/2024	Outback TV		-\$5,530.03
	29/07/2024	Investigate Issues - Lake Grace Sewerage	\$528.00	
	29/07/2024	Light Installation & Power Repairs - Lake King Pavilion	\$5,002.03	
EFT26940	09/08/2024	Peter Hudson's Tyre & Mechanical Services Pty Ltd		-\$406.65
	31/07/2024	Annual Roadworthy Inspection - Lake Grace Community Bus LG1444	\$406.65	
EFT26941	09/08/2024	Royal Life Saving Society WA		-\$700.00
	01/08/2024	Pool Lifeguard Licence Renewal x 3 Pool Staff	\$525.00	
	07/08/2024	Pool Lifeguard Licence Renewal - Pool Staff	\$175.00	
EFT26942	09/08/2024	Sally Cullen (Staff Member)		-\$150.80
	29/07/2024	Payroll Reimbursement - Police & Working with Children Check	\$150.80	
EFT26943	09/08/2024	Shire Of Kent		-\$4,781.58
	30/06/2024	CESM Vehicle 23/24	\$7,714.91	
		CESM Vehicle 23/24 - Credit Note of Invoice 6723, CESM Vehicle 23/24	-\$2,933.33	
EFT26944	09/08/2024	Shire of Lake Grace		-\$309.00
	09/08/2024	2024/25 Shire Rates	\$309.00	
EFT26945	09/08/2024	Skytrust Intelligence Systems		-\$493.90
	04/08/2024	Access to Skytrust - August 2024	\$493.90	
EFT26946	09/08/2024	Solar Naturally		-\$670.00
	05/07/2024	Perform Hard Reset on Solar Battery System - Lake Grace Sports Pavilion	\$670.00	
EFT26947	09/08/2024	Telstra Limited		-\$809.01
	20/07/2024	Satellite Phones BFB	\$320.00	
	27/07/2024	Bus Mobile Broadband - Lakes Local Action Group	\$63.25	
	04/08/2024	Mobile Phone Charges 0407034641-Sewerage-Fail Safe	\$22.96	
		0407148677 - DFES I-Pad	\$22.96	
		0407225086-Sewerage-Fail Safe	\$22.96	
		0407384735-Sewerage-Fail Safe	\$22.96	
		0408320854 - MIS IPad	\$22.96	
		0408411920-Sewerage-Fail Safe	\$11.68	
		0417447647 - Fuel Tank	\$22.96	
		0417621708-CEO Mobile	\$11.68	
		0427651127 Supervisor Mobile	\$11.68	
		0436386352 - Newdegate Digital Sign	\$22.96	
		0436668242-CESM Mobile	\$11.68	
		0448089092-MIS Mobile	\$11.68	
		0456676658 - Sewerage Camera	\$22.96	
		0457564350 - OSH IPad (ISO)	\$22.96	
		0457999713 - Trail Camera	\$22.96	
		0458004636 - Trail Camera	\$22.96	
		0461294698 - Refuse Scheme Monitor	\$22.96	
		0461302385 - Newdegate Pavilion Solar	\$22.96	
		0487223282 - LG Sports Pav Solar backup battery storage	\$22.96	
		0487225597 - Vrlly Sports Pav Solar backup battery storage	\$22.96	
		0487234395 - LG Medical Centre Solar backup battery storage	\$22.96	
		Rounding	\$0.00	
EFT26948	09/08/2024	The Environmental Printing Company as Trustee For Campbell Family Trust		-\$1,606.00
	06/08/2024	700 x Shire Information Booklets for Rates	\$1,606.00	
EFT26949	09/08/2024	WA Billboards		-\$2,849.00
	31/07/2024	NMFD Billboard - Contract 3031 (as per Sponsorship Agreement)	\$2,849.00	
EFT26950	09/08/2024	WALGA		-\$1,100.00
	25/07/2024	Central Country Zone Subscription 2024-25	\$1,100.00	
EFT26951	09/08/2024	WESTRAC PTY LTD		-\$2,887.41
	27/07/2024	500Hr Service - CAT CW34 Road Roller - LG3498	\$2,887.41	
EFT26952	09/08/2024	Warren Blackwood Waste		-\$12,796.44
	06/08/2024	Recycling Pickups - July 2024	\$7,101.44	
	06/08/2024	Residential & Street Bins Pick Ups - July 2024	\$5,695.00	
EFT26953	09/08/2024	Wazzas Complete Sheep Management		-\$4,455.00
	02/08/2024	Contract NGT Town Maintenance & Gardening 22/07/2024 - 02/08/2024	\$4,455.00	
EFT26954	09/08/2024	Whitney Consulting		-\$1,315.60
	08/08/2024	Housing Support Program Application	\$1,315.60	
EFT26955	09/08/2024	Woodlands Distributors Pty Ltd		-\$1,621.07
	06/08/2024	Galvanised Brake Dispenser x 5 & Compostable Dog Waste Bags	\$1,621.07	
EFT26956	13/08/2024	Building and Energy Division Department of Mines, Industry Regulation and Safety		-\$56.65

	31/07/2024	BSL LG-B2425-04 - Perth Patio Magic, 7 Waratah Avenue, Lake Grace	\$56.65	
EFT26957	13/08/2024	Water Corporation		-\$18,743.06
	25/07/2024	Water Usage - Sports Ground at Pingaring-Varley Rd Kulin Lot 2059(24691)	\$54.47	
	25/07/2024	Water Usage - 9007807318 Standpipe #7 Gimbel Rd	\$668.69	
	25/07/2024	Water Usage - 9015200049 Standpipe #10 Mordetta Rd Dicko's Corner	\$754.70	
	07/08/2024	Water Usage - Cemetery at Dumbleyung-Lake Grace Rd Katanning Lot112 Res16771	\$23.21	
	07/08/2024	Water Usage - Standpipe #4 Biddy-Camm/Mission Rd	\$144.02	
	07/08/2024	Water Usage - Standpipe #8 Jarring South Rd	\$728.89	
	07/08/2024	Water Usage - Standpipe #11 Newman Rd	\$55.15	
	07/08/2024	Water Usage - Standpipe #6 Burngup Sth Rd	\$528.20	
	07/08/2024	Water Usage - Standpipe #9 Biddy/Rodger Rd	\$290.24	
	07/08/2024	Water Usage - Standpipe #5 Newdegate North	\$52.28	
	07/08/2024	Water Usage - Standpipe #1 North Lake Grace	\$1,419.84	
	07/08/2024	Water Usage - Kulin-Lake Grace Rd Katanning - Sale Yard	\$505.93	
	07/08/2024	Water Usage - Standpipe #2 Mallee Hill Rd	\$295.98	
	08/08/2024	Water Usage - LG Railway Station 33 Stubbs St (Public Toilets)	\$189.22	
	08/08/2024	Water Usage - Lot 23-24 Res 20856 - LG Hall 33 Bennett St	\$246.56	
	08/08/2024	Water Usage - Absolon St LG Lot 252 Res 28516 - Shire Depot	\$25.80	
	08/08/2024	Water Usage - Admin Office at Stubbs St LG Lot 75	\$243.70	
	08/08/2024	Water Usage - Garden Lot 362 Res 46768, 29 Stubbs St LG	\$407.11	
	08/08/2024	Water Usage - Stubbs St Lake Grace - Median Strip Garden	\$83.14	
	08/08/2024	Water Usage - Garden at Stubbs St LG - Median Strip Garden	\$151.95	
	08/08/2024	Water Usage - Garden at Stubbs St Lake Grace Lot Median Strip	\$45.87	
	08/08/2024	Water Usage - Garden at Stubbs St Lake Grace Lot Median Strip	\$240.83	
	08/08/2024	Water Usage - Lot 361 Res 46768 (Station Master)-19 Stubbs St Visitor Centre Toilets	\$744.30	
	08/08/2024	Water Usage - Boulton St Lake Grace Lot 9000 - Standpipe - Truck Wash-down Bay	\$387.72	
	08/08/2024	Water Usage - RSL Hall Stubbs St LG Lot 4 Res 17442	\$134.75	
	08/08/2024	Water Usage - Bishop St Lot 75 - LG Swimming Pool	\$2,219.06	
	08/08/2024	Water Usage - Standpipe #13 at Boulton St Lake Grace	\$1,153.21	
	08/08/2024	Water Usage - Hall at 23 May St NGT Lot 195 Res 19136	\$545.09	
	08/08/2024	Water Usage - Standpipe at Maley St Newdegate Lot 198 Res 17616	\$1,869.96	
	08/08/2024	Water Usage - Maley St NGT - Newdegate Skate Park	\$106.08	
	08/08/2024	Water Usage - 3 Clark Av LG Lot 241 - Staff Housing	\$75.22	
	08/08/2024	Water Usage - 6 Banksia Pl Lake Grace Lot 75 - Staff Housing	\$49.20	
	08/08/2024	Water Usage - 5 Banksia Pl LG Lot 80 - Staff Housing	\$247.80	
	08/08/2024	Water Usage - 8 Wattle Dr LG Lot 30 - Staff Housing	\$135.07	
	08/08/2024	Water Usage - 10A Gumtree Dr LG Lot 60 - Staff Housing	\$53.11	
	08/08/2024	Water Usage - 10B Gumtree Drive Lake Grace - Staff Housing	\$82.38	
	08/08/2024	Water Usage - Stubbs St LG - Median Strip Garden	\$134.75	
	08/08/2024	Water Usage - 54B Bennett St LG Lot 340-Staff Housing	\$291.75	
	08/08/2024	Water Usage - LK Lot 214 Res 46461-Fire Station (4 the Crossing)	\$60.88	
	08/08/2024	Water Usage - 6 Blackbutt Dr LG Lot 201-Staff housing	\$148.50	
	08/08/2024	Water Usage - Lot 338 Res 45958 - LG Medical Centre 11 Memorial Drive	\$186.36	
	08/08/2024	Water Usage - 65B Bennett St LG Lot 184-Staff Housing	\$136.38	
	08/08/2024	Water Usage - 65A Bennett St LG Lot 184-Staff Housing	\$222.45	
	08/08/2024	Water Usage - Lot Res 20321 - Lake King Hall	\$490.26	
	08/08/2024	Water Usage - 158l Church Av Lake King Lot 158 RES 36037 - Lake King Public Toilets	\$20.07	
	08/08/2024	Water Usage - Lot 3120 Res 42011-Varley Cemetery	\$34.41	
	08/08/2024	Water Usage - Lot 7-8 - Varley Public Hall	\$37.27	
	08/08/2024	Water Usage - Lot 22 Seward Av Vrl (south)-Public Toilets	\$17.20	
	08/08/2024	Water Usage - 54A Bennett St LG Lot 340-Staff Housing	\$55.06	
	08/08/2024	Water Usage - Staff housing (CEO) 1 Quondong Ct LG Lot 219	\$78.08	
	09/08/2024	Water Usage - 36 Bennett St LG Lot 42-Staff Housing	\$70.68	
	09/08/2024	Water Usage - 23 Absolon St LG Lot 61-Staff Housing	\$127.26	

	09/08/2024	Water Usage - LG Lot 233-234 Res 27864 - Kindergarten 1 Griffiths St	\$172.02	
	09/08/2024	Water Usage - Lot 60 Collier St NGT - Hainsworth Building	\$133.27	
	09/08/2024	Water Usage - Dillon St Newdegate Lot 149 (29080) - Public Toilets	\$63.07	
	09/08/2024	Water Usage - Bishop St LG Lot 75, Sporting Grounds	\$34.40	
	09/08/2024	Water Usage - Lot 196 Res 42416 - NGT Fire Station 28 May St	\$52.72	
	09/08/2024	Water Usage - Unit 1-7/2 Bennett St LG Lot 500-Lakes Village Gardens	\$944.33	
	09/08/2024	Water Usage - Lot 56 Vacant land (Res) at 33 Absolon St Lake Grace	\$83.69	
	09/08/2024	Water Usage - Staff Housing - 33B Absolon Street, Lake Grace	\$140.27	
	08/09/2024	Water Usage - 14 Blackbutt Dr LG-Shire Housing	\$49.20	
EFT26958	23/08/2024	Anna Scheepers		-\$200.00
	10/08/2024	Contract Cleaning of Varley Hall - 29/07, 02/08, 05/08 & 09/08/2024	\$200.00	
EFT26959	23/08/2024	BGL Solutions		-\$20,564.77
	09/08/2024	Ryder Turf Pigment & Destiny - Guilford Grass Herbicide - Shire Sports Ovals	\$1,974.50	
	19/08/2024	Fertilizer for all Shire Sports Ovals	\$18,590.27	
EFT26960	23/08/2024	Blue Diamond Machinery Pty Ltd		-\$61,400.00
	20/08/2024	2 x Denyo 25KVA Diesel Generators 3 - Phase - DCA 25ESK	\$61,400.00	
EFT26961	23/08/2024	Brad Rimmer Photography		-\$264.00
	20/08/2024	Stock Purchases - Lake Grace Visitor Centre	\$264.00	
EFT26962	23/08/2024	Burgess Rawson Pty Ltd		-\$207.38
	15/08/2024	Reimbursement - Water & Water Rates - Ngt Public Toilets	\$207.38	
EFT26963	23/08/2024	CJD Equipment Pty Ltd		-\$1,070.31
	16/08/2024	1,000 Hour Service Kit - 2019 Volvo L90F Wheel Loader - 1HAK120	\$495.79	
	16/08/2024	500 Hour Service Kit - 2021 Volvo L90F - LG094	\$325.46	
	16/08/2024	VDS4.5 Engine Oil 15W-40 20 Litres - 2019 Volvo L90F Wheel Loader - 1HAK120 & 2021 Volvo L90F - LG094	\$249.06	
EFT26964	23/08/2024	Cemeteries & Crematoria Association of WA		-\$130.00
	06/08/2024	Ordinary Membership 2024-25 to Cemeteries & Crematoria Board	\$130.00	
EFT26965	23/08/2024	Cheryl Chappell		-\$60.00
	19/08/2024	Stock Purchases - Lake Grace Visitor Centre	\$60.00	
EFT26966	23/08/2024	Christopher Paget (Staff Member)		-\$311.97
	22/08/2024	Reimbursement - Uniform	\$311.97	
EFT26967	23/08/2024	David Wills & Associates		-\$5,302.00
	12/08/2024	Headworks Costings - 7 New Lots East of Quondong Court - Design, Documentation & Western Power Feasibility Study	\$5,302.00	
EFT26968	23/08/2024	Dunkeld Ag Services		-\$121.00
	31/07/2024	RX Super Oil - 2009 CASE IH Tractor - LG3108 Lake King Tractor	\$121.00	
EFT26969	23/08/2024	GS Mobile Mechanical Services		-\$4,801.78
	07/08/2024	New Tyres & Suspension - Ford Ranger 2020 Single Cab TTOP LG412	\$4,391.48	
	13/08/2024	Grader Tyre Repair - 2015 John Deere 770G Grader - LG041	\$410.30	
EFT26970	23/08/2024	Grants Empire		-\$1,980.00
	13/08/2024	Development of Housing Support Program - Community Enabling Infrastructure Stream	\$1,980.00	
EFT26971	23/08/2024	Joanne Marie Morgan (Staff Member)		-\$234.95
	09/08/2024	Reimbursement - Stock Purchases for the Lake Grace Visitor Centre	\$234.95	

EFT26972	23/08/2024	Key Civil Pty Ltd		-\$3,912.90
	13/08/2024	Supply 6 x 375mm Headwalls - Biddy Camm Road SLK 62.83-68.1	\$3,912.90	
EFT26973	23/08/2024	Kleenheat Gas Pty Ltd		-\$764.65
	12/08/2024	Gas - Newdegate Pavilion	\$764.65	
EFT26974	23/08/2024	Kristie Jade Stanton		-\$690.00
	12/07/2024	Contract - Lake Grace Parks & Gardens - 12/07, 13/07, 26/07 & 27/07/2024	\$690.00	
EFT26975	23/08/2024	LGISWA		-\$166.00
	19/07/2024	Staff Skin Cancer Screening June 2024	\$166.00	
EFT26976	23/08/2024	Lake Grace Community Resource Centre		-\$50.00
	05/08/2024	Advertising - Lakes Link 18 July: Youth Centre Events	\$50.00	
EFT26977	23/08/2024	Lake Grace District High School		-\$4,186.99
	17/07/2024	Share of Running Costs - Lake Grace Community Library/Resource Centre	\$3,639.19	
	15/08/2024	50 % Cleaning - Lake Grace Community Library/Resource Centre Semester 2 2024	\$547.80	
EFT26978	23/08/2024	Lake Grace Rural Supplies		-\$1,122.00
	22/08/2024	100M Roll - Heavy Duty (Red) Layflat Hose	\$1,122.00	
EFT26979	23/08/2024	Lake Grace-Pingrup Football Club		-\$100.00
	20/08/2024	Number Plate Donation - 194LG	\$100.00	
EFT26980	23/08/2024	Landgate		-\$9.05
	15/08/2024	Valuations Chargeable - Schedule M2024/08	\$9.05	
EFT26981	23/08/2024	Lillys Garden		-\$189.50
	11/08/2024	Consignments - July 2024	\$189.50	
EFT26982	23/08/2024	Narrogin Toyota		-\$400.00
	15/08/2024	30,000km Service - 2023 Toyota Landcruiser DSL WGN - LG001	\$400.00	
EFT26983	23/08/2024	Natural Area Consulting Management Services		-\$5,467.00
	20/08/2024	Newdegate Tip Revegetation Works: 07/08/2024 - 09/08/2024 Seed Salvage	\$5,467.00	
EFT26984	23/08/2024	Pauley & Co		-\$2,264.63
	14/08/2024	Install Changeover Switch at Varley Hall	\$2,264.63	
EFT26985	23/08/2024	Pivotel Satellite Pty Limited		-\$93.00
	15/08/2024	Monthly Satellite Tracking and SOS Devices for Isolated Workers Subscription - August 2024	\$93.00	
EFT26986	23/08/2024	Q1 Franchise Management		-\$332.00
	20/08/2024	Accommodation: Studio x 2 Nights 18/08/24 - 20/08/24 - CEC (Training - Grant Writing Workshop)	\$332.00	
EFT26987	23/08/2024	RingCentral Australia		-\$740.29
	04/08/2024	Shire Office Cloud Telephony System - July 2024	\$740.29	
EFT26988	23/08/2024	Ross Ramm		-\$75.00
	07/08/2024	Consignments - July 2024	\$75.00	
EFT26989	23/08/2024	S & L Trevenen		-\$35,014.39
	06/08/2024	Contract Maintenance Grading - Lake King & Varley 01/07/2024 - 31/07/2024	\$25,114.39	
	20/08/2024	Prep Work, Grave Digging & Back Fill - Lake Grace Cemetery	\$4,950.00	
	20/08/2024	Prep Work, Grave Digging & Back Fill - Newdegate Cemetery	\$4,950.00	
EFT26990	23/08/2024	Shire of Corrigin		-\$8,769.20
	12/08/2024	Roe Regional Environmental Health Services Scheme - June 2024	\$4,101.90	
	14/08/2024	Environmental Health Officer - Regional Services Scheme - July 2024	\$4,667.30	
EFT26991	23/08/2024	St John Ambulance Western Australia		-\$1,925.00
	15/08/2024	2- Day Provide First Aid Course - Building Maintenance	\$275.00	
	15/08/2024	2- Day Provide First Aid Course - Gardener	\$275.00	
	15/08/2024	2- Day Provide First Aid Course - Grader Driver	\$275.00	
	15/08/2024	2- Day Provide First Aid Course - MIS	\$275.00	
	15/08/2024	2- Day Provide First Aid Course - Pool Staff	\$275.00	
	15/08/2024	2- Day Provide First Aid Course - Cleaner	\$275.00	
	15/08/2024	2- Day Provide First Aid Course - Plant Operator	\$275.00	

EFT26992	23/08/2024	Synergy Electricity Generation and Retail Corp		-\$9,132.19
	12/08/2024	118869830 Park Lot 186U Pump Hetherington Way, LK	\$160.38	
		156576110 NGT Oval Lot 149 Waddell St NGT	\$905.84	
		455735630 LK Golf Pavilion Lot 161 Hyden-Lake King Rd	\$623.55	
		076250900 LK TV Transmitter Lot 158 Church Ave LK	\$110.31	
		867084910 LK Hall Loc 20321 Ravensthorpe Rd LK	\$1,050.30	
		624795400 Emergency Services Lot215 The Crossing LK	\$221.46	
		968110430 Town Clock Stubbs St LG	\$138.61	
		893222990 LG Swimming Pool Lot 75 Stubbs St LG	\$803.29	
		365354210 Staff Housing Lot 2016 Blackbutt Way LG	\$541.87	
		511332320 Shire Office Lot 75 Stubbs St LG	-\$362.50	
		336652990 Street Lighting LG 67.2%	\$2,584.27	
		336652990 Street Lighting NGT 23.1%	\$888.34	
		336652990 Street Lighting LK 5.9%	\$226.89	
		336652990 Street Lighting Vrl 3.8%	\$146.13	
		463275870 LG Sports Pavilion Bishop St LG	\$903.47	
		510645320 Dunn Rock Community Dam 4383 Mallee Rd	\$189.98	
		Magenta (Lot 3019 U A Koorong Rd Ravensthorpe)		
		420692220 - Lot 145 North East Rd Newdegate	\$0.00	
EFT26993	23/08/2024	T - QUIP		-\$795.10
	16/08/2024	Sharpening of Mower Reel	\$795.10	
EFT26994	23/08/2024	Team Global Express Pty Ltd		-\$48.13
	18/08/2024	Freight - Bushfire Clothing	\$48.13	
EFT26995	23/08/2024	Telstra Limited		-\$1,122.45
	12/08/2024	Landline Charges Depot - 9865 1067	\$34.95	
		Lake Grace Pool - 9865 1144	\$34.95	
		Lake Grace Library - 9865 1185	\$95.74	
		Lake Grace Medical Centre Fax - 9865 1362	\$34.95	
		Lake Grace Medical Centre - 9865 1388	\$34.95	
		Depot - 9865 1493	\$34.95	
		AIM - 9865 1646	\$35.25	
		Lake Grace Airstrip - 9865 1656	\$34.95	
		338 Memorial Drive - 9865 1978	\$50.00	
		Depot - 9865 1985	\$34.95	
		Depot - 9865 1986	\$34.95	
		Lake Grace Visitor Centre Fax - 9865 2141	\$34.95	
		Licensing Office - 9865 2275	\$34.95	
		Newdegate Medical Centre - 9871 1105	\$36.90	
		Newdegate Medical Centre - 9871 1341	\$34.95	
		Newdegate Medical Centre - 9871 1528	\$65.93	
		Lake King Library - 9874 4147	\$35.70	
		Lake King Fire Station - 9874 4196	\$34.95	
		Lake King Fire Station Fax - 9874 4201	\$34.95	
		Lake King Library Internet - 9874 4234	\$34.95	
		Fire Ban Hotline - 9487 7191	\$6.00	
		Administration Office - 9880 2500	\$78.15	
		Lake Grace Medical Centre Internet - N9502816R	\$70.00	
		Newdegate Medical Centre Internet - N9502816R	\$58.33	
		Newdegate Fire Station - 9781 1228	\$34.95	
		Group Plan Discount	-\$56.79	
		Rounding	-\$0.06	
		Credit Balance	-\$196.95	
	20/08/2024	Satellite Phones BFB	\$320.00	
EFT26996	23/08/2024	Vizona Pty Ltd		-\$8,102.88
	12/08/2024	Replacement Solar Street Lights for Lake Grace and Newdegate - 25% Deposit	\$8,102.88	
EFT26997	23/08/2024	WA Contract Ranger Services		-\$1,357.13
	17/08/2024	Contract Ranger Services - 01/08/2024 & 16/08/2024	\$1,357.13	
EFT26998	23/08/2024	Wazzas Complete Sheep Management		-\$4,999.50
	16/08/2024	Shifting & Returning Chairs to Newdegate Hall from Newdegate Pavilion - Festival Of Small Halls 14/08/2024	\$181.50	
	16/08/2024	Contract - NGT Town Maintenance & Gardening - 05/08 - 16/08/2024	\$4,455.00	
	16/08/2024	August 2024 - Additional NGT Parks & Gardens Work: Mowing Blocks & Verges	\$363.00	
EFT26999	23/08/2024	William Andrew Trevenen		-\$28.00
	12/08/2024	Consignments - July 2024	\$28.00	

EFT27000	28/08/2024	Haulmore Trailer Sales PTY LTD		-\$276,424.00
	26/08/2024	Supply 1 x Haulmore Side Tipper	\$138,212.00	
	26/08/2024	Supply 1 x Haulmore Side Tipper	\$138,212.00	
EFT27001	30/08/2024	Newdegate Machinery Field Day Inc.		-\$1,300.00
	05/08/2024	Shire NMFD Site (8m x 3m) - Family Interest Site, 10A Power to Site	\$1,300.00	
		TOTAL EFT		-\$778,546.30
37128	22/08/2024	Shire of Lake Grace (Petty Cash)		-\$188.15
	20/08/2024	Petty Cash Recoup: July & August 2024	\$188.15	
		TOTAL CHEQUES		-\$188.15
DD11065.1	01/08/2024	Australian Super Administration		-\$1,412.24
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$1,412.24	
DD11065.2	01/08/2024	The SD & LM Carruthers Superannuation Fund		-\$288.88
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$288.88	
DD11065.3	01/08/2024	Vanguard Super		-\$461.94
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$461.94	
DD11065.4	01/08/2024	Aware Super		-\$7,075.94
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$7,075.94	
DD11065.5	01/08/2024	Hostplus		-\$1,433.67
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$1,433.67	
DD11065.6	01/08/2024	Mercer Super Trust		-\$290.60
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$290.60	
DD11065.7	01/08/2024	North Personal Superannuation		-\$165.89
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$165.89	
DD11065.8	01/08/2024	Panorama Super		-\$169.00
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$169.00	
DD11065.9	01/08/2024	Prime Super		-\$553.07
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$553.07	
DD11065.10	01/08/2024	Q Super		-\$279.12
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$279.12	
DD11065.11	01/08/2024	REST Superannuation		-\$320.27
	31/07/2024	Super Contributions for Pay Ending 31/07/2024	\$320.27	
DD11080.1	01/08/2024	Exetel Pty Ltd		-\$1,225.00
	01/08/2024	Shire office wired (fibre optic) internet Corporate Internet - Monthly Charge	\$1,225.00	
DD11080.2	02/08/2024	WA Treasury Corporation		-\$13,079.58
	02/08/2024	Loan 204 - CEO Residence	\$13,079.58	
DD11088.1	15/08/2024	Australian Super Administration		-\$1,414.36
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$1,414.36	
DD11088.2	15/08/2024	The SD & LM Carruthers Superannuation Fund		-\$295.32
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$295.32	
DD11088.3	15/08/2024	Vanguard Super		-\$461.94
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$461.94	
DD11088.4	15/08/2024	Aware Super		-\$7,036.70
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$7,036.70	
DD11088.5	15/08/2024	Hostplus		-\$1,778.06
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$1,778.06	
DD11088.6	15/08/2024	Mercer Super Trust		-\$317.81
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$317.81	
DD11088.7	15/08/2024	North Personal Superannuation		-\$165.89
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$165.89	
DD11088.8	15/08/2024	Panorama Super		-\$221.83
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$221.83	
DD11088.9	15/08/2024	Prime Super		-\$652.48
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$652.48	
DD11088.10	15/08/2024	Q Super		-\$279.12
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$279.12	
DD11088.11	15/08/2024	REST Superannuation		-\$393.04
	14/08/2024	Super Contributions for Pay Ending 14/08/2024	\$393.04	

DD11099.1	19/08/2024	Resimac Asset Finance Pty Ltd		-\$993.22
	19/08/2024	Chattel mortgage repayment - Lake Local Action Group Vehicle	\$993.22	
DD11099.2	21/08/2024	Shire of Lake Grace Credit Card		-\$448.23
	21/08/2024	Satellite Internet Service for 3 Fire Stations: NGT, LK and Vrlly	\$417.00	
		Satellite Internet Service for Shire Office	\$139.00	
		Satellite Internet Service for CESM vehicle	\$174.00	
		PTRA 30 Registration to 31 July 2024	\$6.45	
		PTRA 30 Registration to 31 July 2024	\$39.35	
		PTRA 29 Registration to 31 July 2024	\$6.45	
		PTRA 29 Registration to 31 July 2024	\$39.35	
		PTRA 31 Registration to 31 July 2024	\$6.45	
		PTRA 31 Registration to 31 July 2024	\$39.35	
		Refund - Lego Sets for Lego Night 28/06/2024	-\$887.00	
		Catering for outside staff toolbox meeting held on 15/07/2024	\$37.98	
		Lake Grace Visitor Centre website subscription	\$308.85	
		The West Australian digital subscription	\$96.00	
		MIS Meals LG Works Conference	\$25.00	
DD11101.1	29/08/2024	Australian Super Administration		-\$1,420.69
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$1,420.69	
DD11101.2	29/08/2024	The SD & LM Carruthers Superannuation Fund		-\$292.10
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$292.10	
DD11101.3	29/08/2024	Vanguard Super		-\$461.94
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$461.94	
DD11101.4	29/08/2024	Aware Super		-\$7,209.84
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$7,209.84	
DD11101.5	29/08/2024	Hostplus		-\$1,805.06
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$1,805.06	
DD11101.6	29/08/2024	Mercer Super Trust		-\$302.26
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$302.26	
DD11101.7	29/08/2024	North Personal Superannuation		-\$165.89
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$165.89	
DD11101.8	29/08/2024	Panorama Super		-\$127.55
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$127.55	
DD11101.9	29/08/2024	Prime Super		-\$544.03
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$544.03	
DD11101.10	29/08/2024	Q Super		-\$280.05
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$280.05	
DD11101.11	29/08/2024	REST Superannuation		-\$505.58
	28/08/2024	Super Contributions for Pay Ending 28/08/2024	\$505.58	
DD11112.1	30/08/2024	Shire of Lake Grace Credit Card		-\$3,010.05
	30/08/2024	15/08/24 Satellite Internet Service for 3 Fire Stations: NGT, LK and Vrlly Starlink Australia Receipt #INV-AUS-4015480-83056-25	\$417.00	
		15/08/24 Monthly Satellite Internet Service - Shire office Starlink Australia Receipt #INV-AUS-4015480-83056-25	\$139.00	
		15/08/24 Monthly Satellite Internet Service - CESM vehicle Starlink Australia Receipt #INV-AUS-4015480-83056-25	\$174.00	
		31/07/24 Post budget meals Magadashly Pty Ltd Receipt #N/A	\$82.00	
		26/08/24 Shire President Accommodation & Meals Farmers Home Hotel Receipt #INV-11590	\$370.35	
		31/07/24 Refreshments for Council Fridge Magadashly Pty Ltd Receipt #40635	\$129.00	
		02/08/24 Registration of new DMAX ute PLVU59 - Insurance Shire of Lake Grace Receipt #14802585	\$419.65	
		02/08/24 Registration of new DMAX ute PLVU59 Shire of Lake Grace Receipt #14802585	\$39.35	
		13/08/24 MIS Accommodation/Meals for LG Works Conference Joondalup Resort Receipt #104968	\$1,006.00	
		15/08/24 Meals for First Aid Course (Outside Staff) Magadashly Pty Ltd Receipt #45327 15/08/24 Meals for First Aid Course (Outside Staff) Lake Grace Plaza Receipt #03/2229	\$140.00	
		15/08/24 Meals for First Aid Course (Outside Staff) Lake Grace Plaza Receipt #03/2229	\$22.75	
		19/08/24 Meals for First Aid Course (Outside Staff) Rosie's Café Receipt #137331	\$70.95	
TOTAL DIRECT DEBITS				-\$57,338.24
TOTAL MUNICIPAL FUND				-\$836,072.69

SHIRE OF LAKE GRACE

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 August 2024**

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	4,992,543	4,992,543	4,984,543	(8,000)	(0.16%)	
Rates excluding general rates	317,191	317,191	317,192	1	0.00%	
Grants, subsidies and contributions	1,512,684	863,111	842,448	(20,663)	(2.39%)	▼
Fees and charges	419,735	185,354	183,150	(2,204)	(1.19%)	
Interest revenue	695,393	50,249	46,988	(3,261)	(6.49%)	
Other revenue	360,658	119,469	113,160	(6,309)	(5.28%)	
Profit on asset disposals	111,861	0	0	0	0.00%	
	8,410,065	6,527,917	6,487,481	(40,436)	(0.62%)	
Expenditure from operating activities						
Employee costs	(2,579,645)	(428,574)	(465,640)	(37,066)	(8.65%)	▼
Materials and contracts	(5,380,838)	(891,714)	(751,251)	140,463	15.75%	▲
Utility charges	(319,468)	(53,150)	(44,658)	8,492	15.98%	▲
Depreciation	(8,350,957)	(1,391,246)	0	1,391,246	100.00%	▲
Finance costs	(60,026)	1,129	1,826	697	61.74%	▲
Insurance	(291,597)	(140,944)	(148,605)	(7,661)	(5.44%)	
Other expenditure	(418,827)	(69,686)	(60,023)	9,663	13.87%	▲
Loss on asset disposals	(35,772)	0	0	0	0.00%	
	(17,437,130)	(2,974,185)	(1,468,351)	1,505,834	50.63%	
Non cash amounts excluded from operating activities	2(c) 8,291,282	1,391,844	598	(1,391,246)	(99.96%)	▼
Amount attributable to operating activities	(735,783)	4,945,576	5,019,728	74,152	1.50%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,253,861	576,502	556,259	(20,243)	(3.51%)	▼
Proceeds from disposal of assets	426,500	0	0	0	0.00%	
	4,680,361	576,502	556,259	(20,243)	(3.51%)	
Outflows from investing activities						
Payments for property, plant and equipment	(6,752,632)	(1,124,962)	(477,188)	647,774	57.58%	▲
Payments for construction of infrastructure	(5,528,419)	(920,956)	(287,976)	632,980	68.73%	▲
	(12,281,051)	(2,045,918)	(765,164)	1,280,754	62.60%	
Amount attributable to investing activities	(7,600,690)	(1,469,416)	(208,905)	1,260,511	85.78%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	1,350,000	0	0	0	0.00%	
Transfer from reserves	1,331,816	44,038	44,038	(0)	(0.00%)	
	2,681,816	44,038	44,038	(0)	(0.00%)	
Outflows from financing activities						
Repayment of borrowings	(185,235)	(18,182)	(18,182)	0	0.00%	
Transfer to reserves	(1,195,533)	(54,995)	(54,995)	0	0.00%	
	(1,380,768)	(73,177)	(73,177)	0	0.00%	
Amount attributable to financing activities	1,301,048	(29,139)	(29,139)	(0)	(0.00%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 7,035,425	7,035,425	6,842,489	(192,936)	(2.74%)	▼
Amount attributable to operating activities	(735,783)	4,945,576	5,019,728	74,152	1.50%	▲
Amount attributable to investing activities	(7,600,690)	(1,469,416)	(208,905)	1,260,511	85.78%	▲
Amount attributable to financing activities	1,301,048	(29,139)	(29,139)	(0)	(0.00%)	
Surplus or deficit after imposition of general rates	0	10,482,446	11,624,173	1,141,727	10.89%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2024

	Actual 30 June 2024	Actual as at 31 August 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	13,648,984	13,710,709
Trade and other receivables	179,743	5,367,368
Other financial assets	103,964	103,964
Inventories	17,796	19,723
TOTAL CURRENT ASSETS	13,950,487	19,201,764
NON-CURRENT ASSETS		
Trade and other receivables	3,030	3,030
Property, plant and equipment	46,013,080	46,490,267
Infrastructure	249,875,048	250,163,025
TOTAL NON-CURRENT ASSETS	295,891,158	296,656,322
TOTAL ASSETS	309,841,645	315,858,086
CURRENT LIABILITIES		
Trade and other payables	386,260	698,357
Other liabilities	4,043	151,703
Borrowings	169,214	151,032
Employee related provisions	443,553	443,030
TOTAL CURRENT LIABILITIES	1,003,070	1,444,122
NON-CURRENT LIABILITIES		
Borrowings	867,248	867,248
Employee related provisions	63,032	63,032
TOTAL NON-CURRENT LIABILITIES	930,280	930,280
TOTAL LIABILITIES	1,933,350	2,374,402
NET ASSETS	307,908,295	313,483,684
EQUITY		
Retained surplus	159,082,436	164,646,868
Reserve accounts	6,636,232	6,647,189
Revaluation surplus	142,189,627	142,189,627
TOTAL EQUITY	307,908,295	313,483,684

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 18 September 2024

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 31 August 2024
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	13,648,984	13,648,984	13,710,709
Trade and other receivables	179,743	179,743	5,367,368
Other financial assets		103,964	103,964
Inventories	17,796	17,796	19,723
	13,846,523	13,950,487	19,201,764
Less: current liabilities			
Trade and other payables	(386,259)	(386,260)	(698,357)
Other liabilities	(4,043)	(4,043)	(151,703)
Borrowings	(169,214)	(169,214)	(151,032)
Employee related provisions	(443,553)	(443,553)	(443,030)
	(1,003,069)	(1,003,070)	(1,444,122)
Net current assets	12,843,454	12,947,417	17,757,642
Less: Total adjustments to net current assets	2(b) (5,808,029)	(6,104,928)	(6,133,469)
Closing funding surplus / (deficit)	7,035,425	6,842,489	11,624,173

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(6,636,232)	(6,636,232)	(6,647,189)
Less: Current assets not expected to be received at end of year			
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	169,214	169,214	151,032
- Current portion of employee benefit provisions held in reserve	345,676	362,090	362,688
Total adjustments to net current assets	2(a) (5,808,029)	(6,104,928)	(6,133,469)

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2025	YTD Budget Estimates 31 August 2024	YTD Actual 31 August 2024
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(111,861)	0	0
Add: Loss on asset disposals	35,772	0	0
Add: Depreciation	8,350,957	1,391,246	0
Movement in current employee provisions associated with restricted cash	16,414	598	598
Total non-cash amounts excluded from operating activities	8,291,282	1,391,844	598

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF LAKE GRACE**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024****3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	(20,663)	(2.39%)	▼
Correction of FAGS for 24/25 FY			
Expenditure from operating activities			
Employee costs	(37,066)	(8.65%)	▼
Due to 3 Labour Overheads			
Materials and contracts	140,463	15.75%	▲
Below budget due to delay in operating jobs			
Utility charges	8,492	15.98%	▲
Decrease in water and power demand			
Depreciation	1,391,246	100.00%	▲
Will be posted after 23/24 Annual Financial Statement audit			
Other expenditure	9,663	13.87%	▲
Councillor Conference Expenses & Meeting Attendance Fees are below the budget			
Non cash amounts excluded from operating activities	(1,391,246)	(99.96%)	▼
See note 2b - mostly due to the depreciation which will be posted after 23/24 Annual Financial Statement audit			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(20,243)	(3.51%)	▼
Some of the "Local Roads & Community" projects are not yet initiated or are in the early stage of completion, funds will be recognised later in the financial year.			
Outflows from investing activities			
Payments for property, plant and equipment	647,774	57.58%	▲
Bulk of Capital projects have not been initiated as yet (84%) or in early stage of completion			
Payments for construction of infrastructure	632,980	68.73%	▲
Bulk of Capital projects have not been initiated as yet (84%) or in early stage of completion			

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$7.04 M	\$7.04 M	\$6.84 M	(\$0.19 M)
Closing	\$0.00 M	\$10.48 M	\$11.62 M	\$1.14 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$13.71 M	% of total
Unrestricted Cash	\$7.06 M	51.5%
Restricted Cash	\$6.65 M	48.5%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.70 M
Trade Payables	\$0.61 M
0 to 30 Days	98.8%
Over 30 Days	1.1%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables	
	\$0.62 M
Rates Receivable	\$4.75 M
Trade Receivable	\$0.62 M
Over 30 Days	50.8%
Over 90 Days	15.2%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.74 M)	\$4.95 M	\$5.02 M	\$0.07 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$4.98 M	% Variance
YTD Budget	\$4.99 M	(0.2%)

Grants and Contributions		
YTD Actual	\$0.84 M	% Variance
YTD Budget	\$0.86 M	(2.4%)

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.18 M	% Variance
YTD Budget	\$0.19 M	(1.2%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$7.60 M)	(\$1.47 M)	(\$0.21 M)	\$1.26 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.43 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.29 M	% Spent
Adopted Budget	\$5.53 M	(94.8%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.01 M	% Received
Adopted Budget	\$4.25 M	(99.8%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.30 M	(\$0.03 M)	(\$0.03 M)	(\$0.00 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.02 M)
Interest expense	\$0.00 M
Principal due	\$1.02 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$6.65 M
Net Movement	\$0.01 M

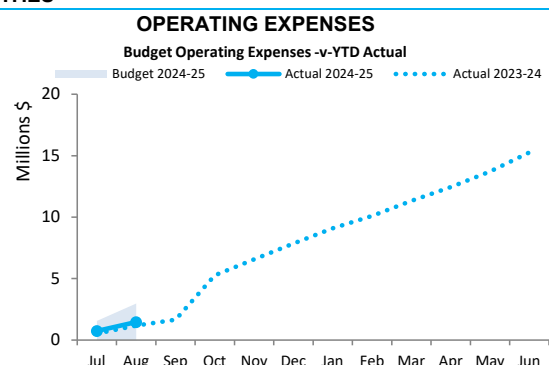
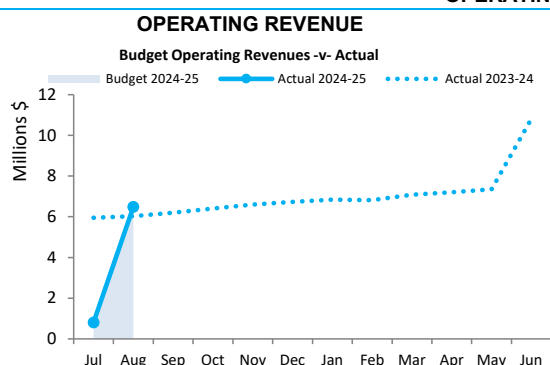
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

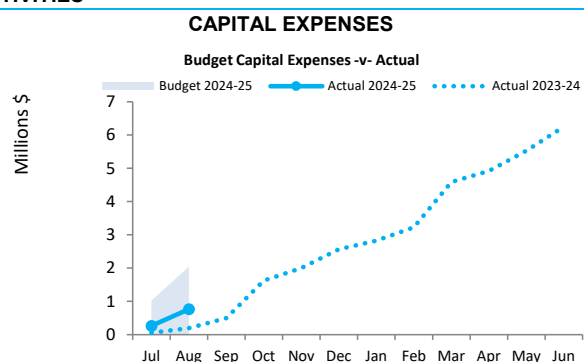
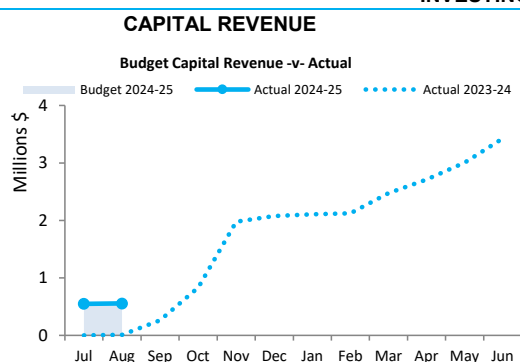
SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

2 KEY INFORMATION - GRAPHICAL

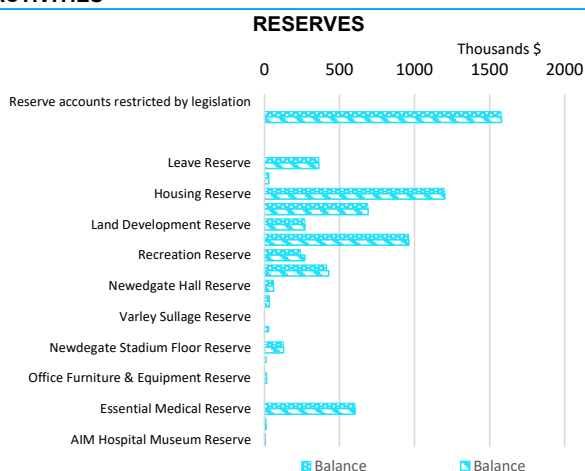
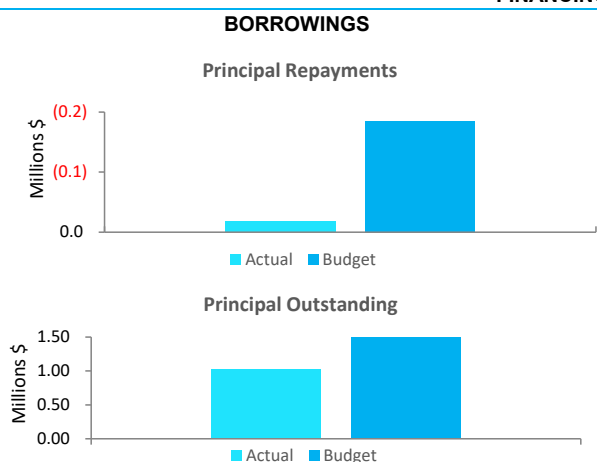
OPERATING ACTIVITIES



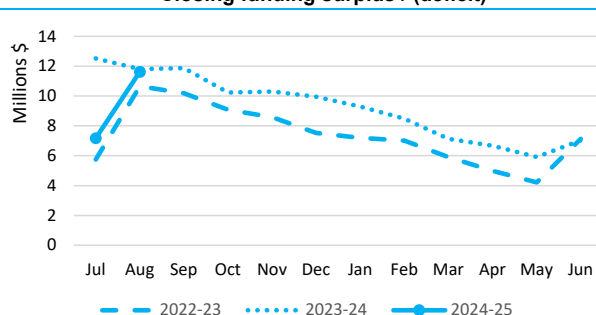
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank account - CBA	Cash and cash equivalents	174,777		174,777		Commonwealth	3.75%	N/A
Municipal Bank account - Bankwest	Cash and cash equivalents	385,322		385,322		Bankwest	2.50%	N/A
Term deposit - Municipal Bank account	Cash and cash equivalents	2,500,000		2,500,000		Commonwealth	4.78%	10/2024
WATC Overnight Deposit Municipal	Cash and cash equivalents	3,940,742		3,940,742		WATC	4.30%	N/A
Petty Cash and Floats	Cash and cash equivalents	500		500		Cash on Hand	N/A	N/A
Reserve Bank Account	Cash and cash equivalents	0	0	0		Commonwealth	3.75%	N/A
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	1,000,000	1,000,000		Commonwealth	4.83%	11/2024
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	5,100,000	5,100,000		Commonwealth	4.97%	02/2025
WATC Overnight Deposit Reserve	Cash and cash equivalents	0	547,189	547,189		WATC	4.30%	N/A
Restricted LOGCHOP Housing	Cash and cash equivalents	44,669	0	44,669		Commonwealth	N/A	N/A
Rural Town Salinity Program	Cash and cash equivalents	5,403	0	5,403		Commonwealth	N/A	N/A
Trust Fund Cash at Bank	Cash and cash equivalents	12,107	0	12,107	12,107	Commonwealth	N/A	N/A
Total		7,063,520	6,647,189	13,710,709	12,107			
Comprising								
Cash and cash equivalents		7,063,520	6,647,189	13,710,709	12,107			
		7,063,520	6,647,189	13,710,709	12,107			

KEY INFORMATION

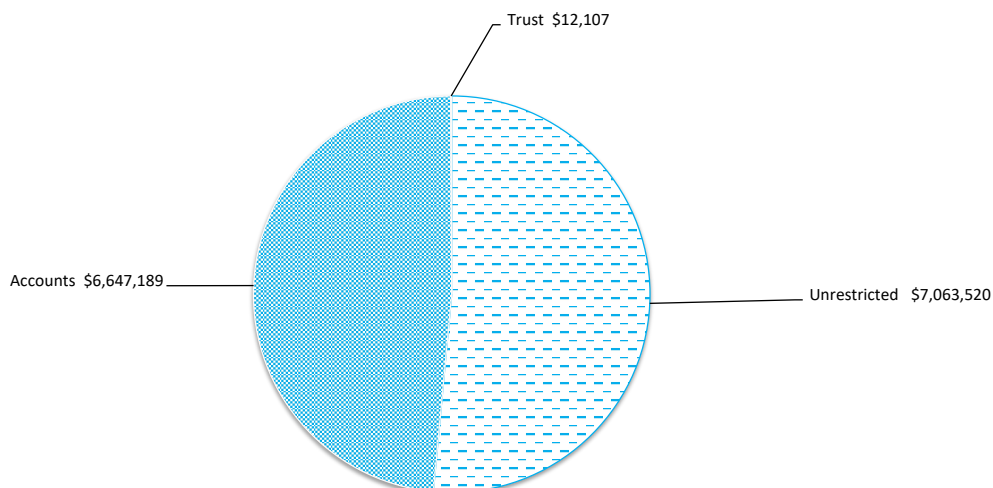
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by legislation								
Lake Grace Sewerage Reserve	1,576,313	150,899	0	1,727,212	1,576,313	2,603	0	1,578,916
Reserve accounts restricted by Council								
Leave Reserve	362,091	15,932	0	378,023	362,090	598	0	362,688
Emergency Services Reserve	29,595	1,302	0	30,897	29,596	48	0	29,644
Housing Reserve	1,199,089	52,760	(634,000)	617,849	1,199,090	1,979	0	1,201,069
Swimming Pool Reserve	689,250	239,127	0	928,377	689,250	1,138	0	690,388
Land Development Reserve	269,267	11,848	(200,000)	81,115	269,267	445	0	269,712
Plant Reserve	960,064	42,243	(293,000)	709,307	960,064	1,586	0	961,650
Recreation Reserve	238,519	311,334	0	549,853	238,519	29,605	0	268,124
Works & Services Reserve	412,569	33,683	0	446,252	412,568	15,581	0	428,149
Newedgate Hall Reserve	60,778	0	(60,778)	0	60,778	100	0	60,878
Radio Reserve	32,825	1,444	0	34,269	32,825	54	0	32,879
Varley Sullage Reserve	1,815	0	(1,816)	(1)	1,816	0	(1,816)	0
Newedgate Sports Dam Reserve	29,163	0	(29,163)	0	29,163	0	(29,163)	0
Newdegate Stadium Floor Reserve	126,582	214,370	0	340,952	126,582	209	0	126,791
Community Water Supplies Reserve	13,059	0	(13,059)	0	13,059	0	(13,059)	0
Office Furniture & Equipment Reserve	14,509	11,078	0	25,587	14,508	24	0	14,532
Centenary Reserve	0	30,000	0	30,000	0	0	0	0
Essential Medical Reserve	602,996	26,532	(100,000)	529,528	602,996	996	0	603,992
History Book Reserve	11,403	502	0	11,905	11,403	19	0	11,422
AIM Hospital Museum Reserve	6,345	52,479	0	58,824	6,345	10	0	6,355
	6,636,232	1,195,533	(1,331,816)	6,499,949	6,636,232	54,995	(44,038)	6,647,189

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	1,100,000	183,260	0	(183,260)
Buildings - non-specialised	1,194,495	198,992	88,436	(110,556)
Buildings - specialised	2,450,637	408,268	9,262	(399,006)
Furniture and equipment	80,000	13,328	21,468	8,140
Plant and equipment	1,927,500	321,114	358,022	36,908
Acquisition of property, plant and equipment	6,752,632	1,124,962	477,188	(647,774)
Infrastructure - roads	4,237,924	705,974	165,040	(540,934)
Infrastructure - parks, gardens, recreation facilities	972,436	161,996	122,936	(39,060)
Infrastructure - urban infrastructure	318,058	52,986	0	(52,986)
Acquisition of infrastructure	5,528,419	920,956	287,976	(632,980)
Total of PPE and Infrastructure.	12,281,051	2,045,918	765,164	(1,280,754)
Total capital acquisitions	12,281,051	2,045,918	765,164	(1,280,754)
Capital Acquisitions Funded By:				
Capital grants and contributions	4,253,861	38,251	8,142	(30,109)
Borrowings	1,350,000	0	0	0
Other (disposals & C/Fwd)	426,500	0	0	0
Reserve accounts				
Housing Reserve	634,000	0	0	0
Land Development Reserve	200,000	0	0	0
Plant Reserve	293,000	0	0	0
Newedgate Hall Reserve	60,778	0	0	0
Varley Sullage Reserve	1,816	1,816	1,816	0
Newedgate Sports Dam Reserve	29,163	29,163	29,163	0
Community Water Supplies Reserve	13,059	13,059	13,059	0
Essential Medical Reserve	100,000	0	0	0
Contribution - operations	4,918,874	1,963,629	712,984	(1,250,645)
Capital funding total	12,281,051	2,045,918	765,164	(1,280,754)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

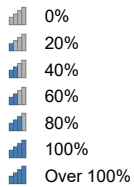
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

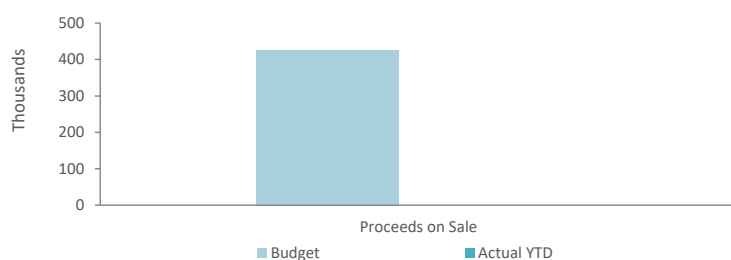


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Adopted		YTD Actual	Variance (Under)/Over
Account Description		Budget	YTD Budget		
		\$	\$	\$	\$
Land					
E137260	Lake Grace Residential Land	800,000	133,280	0	133,280
E137350	Lake Grace Industrial Land	300,000	49,980	0	49,980
Buildings - Non Specialised					
E091960 (9196114)	3 Clark Ave Capital	30,000	4,998	0	4,998
E091960 (9196034)	5 Banksia Pl Capital	29,494	4,908	17,704	(12,796)
E091960 (9196054)	36 Bennett St Capital	31,000	5,162	0	5,162
E091970 (9197094)	65A Bennett St Capital	15,000	2,498	0	2,498
E092006 (9200014)	14 Blackbutt Way Capital Exp	5,000	832	0	832
E092006 (9200015)	84 Bennett Street Wachs Housing Cap Exp	1,084,000	180,594	70,731	109,863
Buildings - Specialised					
E042549 (4205024)	Admin Office Building - Cap Exp	80,000	13,328	2,271	11,057
E051172 (51171)	Lake King Fire Shed Cap Exp	8,000	1,332	0	1,332
E077502 (B93CAP)	8 Wattle Drive	38,000	6,330	0	6,330
E083101 (8300102)	Relocate Toy Library To Daycare Centre	80,000	13,328	0	13,328
E091960 (9196085)	Staff Housing Wattle Drive House 1	600,000	99,960	0	99,960
E091960 (9196086)	Staff Housing Wattle Drive House 2	600,000	99,960	0	99,960
E091970 (9197124)	10A Gumtree Dr Capital	7,000	1,166	0	1,166
E091970 (9197134)	10B Gumtree Dr Capital	7,000	1,166	0	1,166
E092120 (ILULG)	Ilu Lot 107 Bennett St Lake Grace	10,000	1,666	0	1,666
E107715 (1071044)	Lake Grace Community Bus Shed Cap Exp	15,000	2,498	0	2,498
E111007 (LGPHCAP)	Lake Grace Public Hall	153,647	25,596	0	25,596
E111007 (LGVHCAP)	Lake Grace Lakes Village Hall	50,000	8,330	0	8,330
E111007 (NGPHCAP)	Newdegate Public Hall	55,000	9,162	0	9,162
E113152 (113014)	Lake King Sports Pavilion Cap Ex	10,000	1,666	0	1,666
E113152 (113018)	Lg Sporting Precinct - Final Stage Cap Ex	40,000	6,664	0	6,664
E113152 (B63CAP)	Newdegate Recreation Centre	65,000	10,828	0	10,828
E113152 (113002)	Lake Grace Sporting Precinct - New Lawn Area	6,990	1,164	6,990	(5,826)
E117041 (1170014)	Aim Building Capital	15,000	2,498	0	2,498
E117042 (1170084)	Rsl Hall Capex	30,000	4,998	0	4,998
E121502 (121304)	Lake Grace Depot - Cap Exp	300,000	49,980	0	49,980
E132500 (1325014)	Visitor Centre Improvements Cap Exp	80,000	13,328	0	13,328
E132502 (1322051)	Lk Tractor Museum Shed	40,000	6,664	0	6,664
E132502 (1322052)	Hainesworth Museum Shed	160,000	26,656	0	26,656
Furniture & Equipment					
E112521 (1125211)	Lake Grace Pool	50,000	8,330	0	8,330
E113178 (1131781)	Lg Football Electronic Score Board	30,000	4,998	21,468	(16,470)
Plant & Equipment					
E042550 (LG74CAP)	Mcs Vehicle	50,000	8,330	0	8,330
E042550 (LG139CA)	Dceo Vehicle	50,000	8,330	0	8,330
E042550 (LG75CAP)	Mis Vehicle	71,500	11,910	0	11,910
E053550 (053551)	Lg & Ngt Digital Speed Signs	8,000	1,332	0	1,332
E053550 (53552)	Lg & Ngt Town Cctv	120,000	19,992	0	19,992
E123059 (PL04CAP)	6 Wheel Tip Truck	300,000	49,980	0	49,980
E123059 (PL06CAP)	Mobile Trailer Generators	60,000	9,996	55,818	(45,822)
E123059 (PL11CAP)	Maintenance Grader Lg	565,000	94,128	0	94,128
E123059 (PL15CAP)	Varley Mower - Toro Z Master	21,000	3,498	0	3,498
E123059 (PL19CAP)	Supervisor Vehicle Isuzu	51,000	8,496	50,864	(42,368)
E123059 (PL28CAP)	Skid Steer Plant Trailer	68,000	11,328	0	11,328
E123059 (PL37CAP)	Ngt Community Bus	253,000	42,148	0	42,148
E123059 (PL38CAP)	Side Tipper Trailer - Construction	290,000	48,314	251,340	(203,026)
E132504 (1325041)	Lg & Ngt Digital Display Sign	20,000	3,332	0	3,332
Infrastructure - Roads					
E121200	Roadworks Capital Renewal 21/22	4,237,924	705,974	165,040	540,934
Parks, Gardens, Recreation Facilities					
E107259 (113061)	Lake King Cemetery New Fence	60,000	9,996	0	9,996
E113175 (113037)	Lake Grace Football Field Lighting Upgrade Cap Exp	25,000	4,164	0	4,164
E113175 (113048)	Lake Grace Sporting Complex Entry Cap Exp	150,000	24,990	0	24,990
E113175 (113053)	Lake King Walk Trail Upgrade Cap Exp	3,436	566	0	566
E113175 (113055)	Jam Patch New Bbq & Picnic Shelters Cap Exp	45,000	7,496	0	7,496
E113175 (113070)	Lighting Install Lg & Lk Pg	60,000	9,996	0	9,996
E113175 (113071)	Padley Park Stormwater Capture (Cwsp)	5,000	832	0	832
E113175 (113075)	Lake King Park Upgrade	150,000	24,988	10,287	14,701
E113175 (113076)	Jam Patch - New Walk Way	124,000	20,658	0	20,658
E132503 (1325031)	Lg Lookout Upgrade	100,000	16,660	0	16,660
E113293 (113203)	Lake Grace Pump Track	250,000	41,650	112,649	(70,999)
Sewerage					
Urban Infrastructure					
E101043 (1010431)	Lake Grace & Newdegate Recycling Stations	4,500	748	0	748
E121312 (121302)	Lake Grace Footpaths Cap Exp	50,000	8,330	0	8,330
E121312 (121303)	Newdegate Footpath Cap Exp	150,000	24,990	0	24,990
E136501 (136009)	Dam At Newdegate	113,558	18,918	0	18,918
		12,281,050	2,045,918	765,164	1,280,754

6 DISPOSAL OF ASSETS

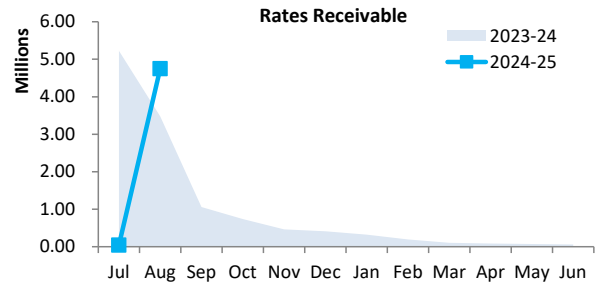
		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
222	PLVU55 Isuzu MU-X (MCS)	44,429	35,000	0	(9,429)	0	0	0	0
219	PLVU54 Isuzu MU-X (DCEO)	40,570	28,000	0	(12,570)	0	0	0	0
231	PLVU57 Toyota Prado (MIS)	56,732	50,000	0	(6,732)	0	0	0	0
1409	PTRA24 Coastmac Skid Steer Loader Trailer	1,931	2,000	69	0	0	0	0	0
1417	PCB01 Toyota Coaster Bus NGT Comm Bus	12,760	10,000	0	(2,760)	0	0	0	0
1003	PTRA12 Roadwest Side Tipper Trailer	8,428	25,000	16,572	0	0	0	0	0
1393	PTOR04 John Deere Ride-on-Mower	0	1,500	1,500	0	0	0	0	0
187	PLVU52 Ford Ranger Infrastructure/Works Supervisor	29,281	25,000	0	(4,281)	0	0	0	0
1002	PTRA13 Roadwest Tri-axle Side Tipper	8,687	25,000	16,313	0	0	0	0	0
1419	PGRA07 John Deere 770G Grader LG Maint	147,593	225,000	77,407	0	0	0	0	0
		350,411	426,500	111,861	(35,772)	0	0	0	0



7 RECEIVABLES

Rates receivable

	30 Jun 2024	31 Aug 2024
	\$	\$
Opening arrears previous year	75,681	56,487
Levied this year	5,146,844	4,984,543
Less - collections to date	(5,166,038)	(290,969)
Net rates collectable	56,487	4,750,061
% Collected	98.9%	5.8%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(126)	303,724	220,000	3	93,706	617,307
Percentage	0.0%	49.2%	35.6%	0.0%	15.2%	
Balance per trial balance						
Trade receivables	(126)	303,724	220,000	3	93,706	617,307
Total receivables general outstanding						617,307

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment).

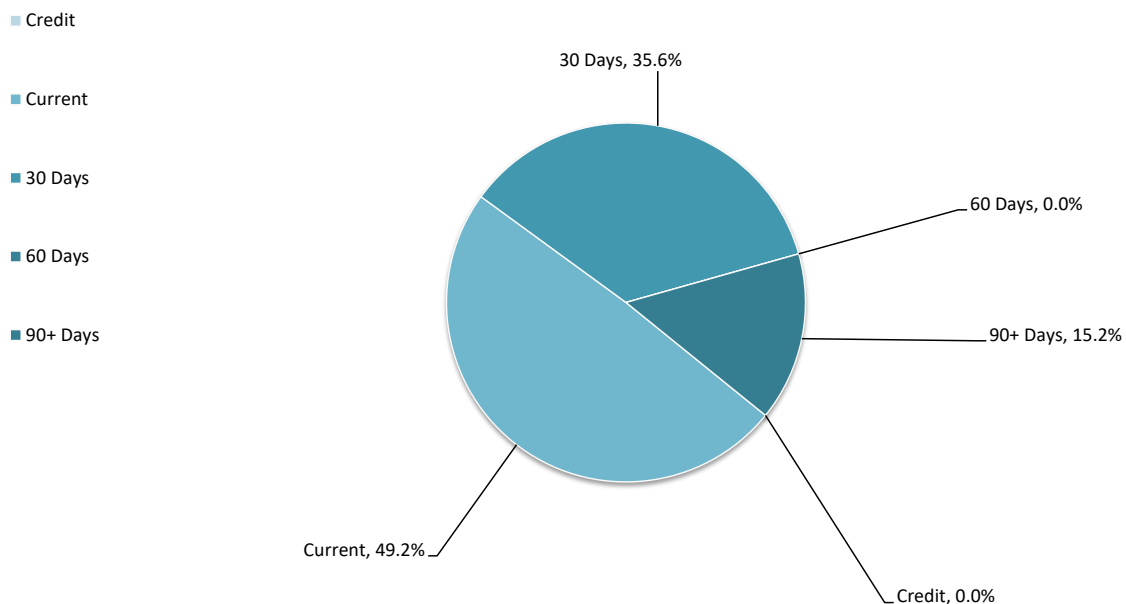
The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 August 2024
Other current assets	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at fair value through profit and loss	103,964	0	0	103,964
Inventory				
Stock on Hand - Fuel	17,796	33,336	(31,409)	19,723
Total other current assets	121,760	33,336	(31,409)	123,687

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

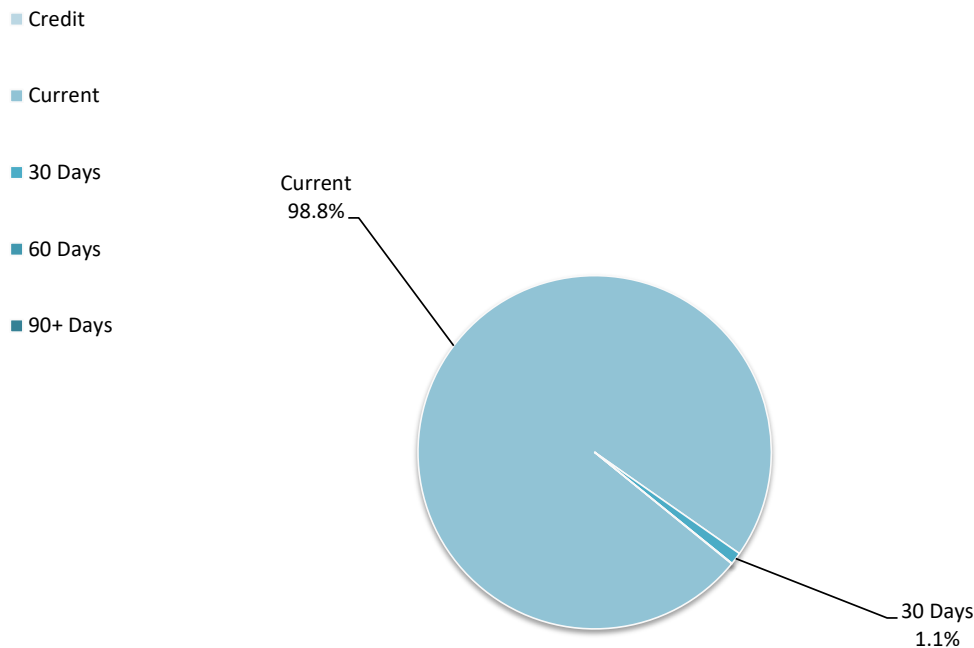
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(312)	602,843	6,785	0	0	609,316
Percentage	(0.1%)	98.9%	1.1%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	(312)	603,729	6,785	0	0	610,202
ESL Levied & Prepaid rates		62,105				62,105
Liabilities held for Others - Prepaid Rates		13,943				13,943
Trust Fund Liability		12,107				12,107
Total payables general outstanding						698,357
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



10 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Office Refurbishment	L181	177,588	0	0	0	(21,245)	177,588	156,343	2,734	(11,276)
Staff Housing & CEO's Residence	L204	330,043	0	0	(12,344)	(49,541)	317,699	280,502	(1,444)	(5,081)
LG Sports Pavillion	L182	66,771	0	0	0	(20,885)	66,771	45,886	1,106	(4,464)
LG Residential Land	L189	91,287	0	0	(5,838)	(18,048)	85,449	73,239	(318)	(8,387)
Purchase & Develop Industrial Land	L203	370,773	0	0	0	(59,495)	370,773	311,278	(176)	(7,992)
LG Precinct	L198	0	0	0	0	0	0	0	(76)	(76)
WACHS Housing	L205	0	0	750,000	0	(16,021)	0	733,979	0	(21,750)
Staff Housing	L206	0	0	600,000	0	0	0	600,000	0	0
Total		1,036,462	0	1,350,000	(18,182)	(185,235)	1,018,280	2,201,227	1,826	(59,026)
Current borrowings		185,235					151,032			
Non-current borrowings		851,227					867,248			
		1,036,462					1,018,280			

All debenture repayments were financed by general purpose revenue.

New borrowings 2024-25

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest	Interest Rate	Amount (Used)		Balance
	Actual	Budget				& Charges		Actual	Budget	Unspent
	\$	\$				\$	%	\$	\$	\$
L205 - WACHS Housing		750,000	WATC	Semi-annual	15		5.80	0	(750,000)	
L206 - Staff Housing		600,000	WATC					0	(600,000)	
	0	1,350,000				0		0	(1,350,000)	0

KEY INFORMATION

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 August 2024 \$
Other current liabilities						
Other liabilities						
Capital grant/contributions liabilities		4,043	0	703,919	(556,259)	151,703
Total other liabilities		4,043	0	703,919	(556,259)	151,703
Employee Related Provisions						
Provision for annual leave		227,910	0	0	(523)	227,387
Provision for long service leave		215,643	0	0	0	215,643
Total Provisions		443,553	0	0	(523)	443,030
Total other current liabilities		447,596	0	703,919	(556,782)	594,733

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2024	Liability	Liability	31 Aug 2024	Liability	Budget Revenue	Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grants Commission - General	0	0	0	0	0	311,157	77,789	70,740
Grants Commission - Roads	0	0	0	0	0	270,822	67,705	38,676
Grant - DFES LGGS Operating	0	0	0	0	0	120,000	30,000	30,000
Grants - Senior Activities	0	0	0	0	0	1,000	166	0
Grants - Youth Activities	0	0	0	0	0	1,000	166	0
Direct Grant - MRWA	0	0	0	0	0	487,005	487,005	487,005
Skeleton Weed Programm Grant	0	0	0	0	0	200,000	200,000	200,000
Heritage Council of WA - LG AIM Hospital Interpretati	0	0	0	0	0	0	0	9,900
	0	0	0	0	0	1,390,984	862,831	836,321
Contributions								
ESL Administration Fee	0	0	0	0	0	4,000	0	0
Contribution To New Community Bus	0	0	0	0	0	100,000	0	0
Lake King Pavilion / Oval - Hire Fees	0	0	0	0	0	500	82	0
Contributions - Other Culture	0	0	0	0	0	1,000	166	0
Contributions - Street Lighting	0	0	0	0	0	10,000	0	0
Other Contributions	0	0	0	0	0	6,000	0	6,000
AIM Contributions	0	0	0	0	0	200	32	127
	0	0	0	0	0	121,700	280	6,127
TOTALS	0	0	0	0	0	1,512,684	863,111	842,448

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2024			31 Aug 2024	31 Aug 2024	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Local Roads & Community Program	0	0	0	0	0	40,000	6,664	0
Drought & Community	0	0	0	0	0	103,489	17,240	0
Local Roads & Community Program - Public Halls, Civic Centres	0	505,702	(505,702)	0	0	1,150,331	500,000	505,702
Local Roads & Community Program - Swimming Pools	0	0	0	0	0	50,000	8,330	0
Roads to Recovery	0	0	0	0	0	1,449,776	0	0
Regional Road Group	4,043	155,802	(8,142)	151,703	151,703	426,770	0	8,142
Local Roads & Community Program	0	0	0	0	0	123,302	20,542	0
Local Roads & Community Program	0	42,415	(42,415)	0	0	142,415	23,726	42,415
Drought & Community Program	0	0	0	0	0	167,778	0	0
Grants - Wattle Drive Extension Cap Inc	0	0	0	0	0	600,000	0	0
	4,043	703,919	(556,259)	151,703	151,703	4,253,861	576,502	556,259
TOTALS	4,043	703,919	(556,259)	151,703	151,703	4,253,861	576,502	556,259

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2024

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 August 2024
	\$	\$	\$	\$
Standpipe bonds	12,107	0	0	12,107
	12,107	0	0	12,107

Municipal Bank Statement

Summary:

Page 8 of 8

G/L Account (as at Month End)

1A0011010 Municipal Bank Account MUN

Statement No 69

Statement Date 31/08/2024

Opening Balance	7,062,081.24
Deposits	\$927,742.13
Payments	-823,622.07
Fees	-29,707.36
Adjustments	-135,653.21
Closing Balance	7,000,840.73

Opening Balance	7,150,872.40
<u>Reconciled Items</u>	
Deposits	927,124.18
Payments	-848,463.09
Fees	-29,707.36
Adjustments	-199,603.35
Closing Balance	7,000,802.78

Unreconciled Items

Deposits	37.95
Payments	0.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	37.95
Total - To agree with GL	7,000,840.73

The Bank Statement balances to the General Ledger

Municipal Account - Reconciliation to 31/08/2024

G/L Account (as at Month End):

Fees:

Dept of Transport	-\$48,745.60
Bank Fees	-\$323.05
LESS: Interest Received	\$19,361.29
	-\$29,707.36

Adjustments

Payroll	-\$135,073.21
Payroll Rent Deduction	-\$580.00
	-\$135,653.21

<u>Unreconciled Items:</u>	\$37.95
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Outstanding Deposits

Cash/Chq 30/08/2024	\$37.95
	\$37.95

Outstanding Payments

	\$0.00
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ENTERED

By Victoria Fasano - SFO I&R at 11:55 am, Sep 06, 2024

APPROVED

By Tegan Hall - MCS at 12:26 pm, Sep 06, 2024

Trust Bank Statement

Summary:

G/L Account (as at Month End)
1A0013050 Trust Fund Cash At Bank MUN

Statement No 69
Statement Date 31/08/2024

Opening Balance	12,106.90
Deposits	\$0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	12,106.90

Opening Balance	12,106.90
<u>Reconciled Items</u>	
Deposits	0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	12,106.90

The Bank Statement balances to the General
Ledger

<u>Unreconciled Items</u>	
Deposits	0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	0.00
Total - To agree with GL	12,106.90

ENTERED

By Victoria Fasano - SFO I&R at 3:04 pm, Sep 06, 2024

APPROVED

By Tegan Hall - MCS at 3:17 pm, Sep 06, 2024

Shire of Lake Grace



Reserve Bank Statement

Reserve No	Reserve Account Name	Balance
11	Emergency Services Reserve Bank	\$ 29,644.44
12	Housing Reserve Bank	\$ 1,201,069.43
13	Swimming Pool (Lake Grace) Reserve Bank	\$ 690,388.31
14	Land Development Reserve Bank	\$ 269,711.71
15	Leave Reserve Bank	\$ 362,687.99
16	Plant Replacement Reserve Bank	\$ 961,649.70
17	Recreation Reserve Bank	\$ 268,124.03
18	Works & Services Reserve Bank	\$ 428,148.66
19	Newdegate Hall Reserve Bank	\$ 60,878.45
20	Lake Grace TV Reserve Bank	\$ 32,879.22
23	Varley Sullage Reserve Bank	\$ -
31	Lake Grace Sewerage Scheme Reserve Bank	\$ 1,578,916.00
35	Newdegate Sports Dam Reserve Bank	\$ -
36	Newdegate Stadium Floor Reserve Bank	\$ 126,790.60
37	Community Water Supply Reserve Bank	\$ -
40	Office Furniture & Equipment Reserve Bank	\$ 14,532.42
42	History Book Reserve Bank	\$ 11,422.05
43	Essential Medical Services Reserve Bank	\$ 603,991.55
44	AIM Hospital Museum Reserve	\$ 6,354.88

\$ 6,647,189.44

ENTERED

By Victoria Fasano - SFO I&R at 11:22 am, Sep 09, 2024

Bank Balance

31/08/2024

Bankwest Reserve Acc	\$0.04
CBA Reserve Acc	\$0.00
WATC Reserve Acc	\$547,189.40
CBA Reserve Term Deposit 1	\$1,000,000.00
CBA Reserve Term Deposit 2	\$5,100,000.00
	\$6,647,189.44

APPROVED

By Tegan Hall - MCS at 1:21 pm, Sep 09, 2024

Variance \$0.00

Reserves Fund Statement



Shire of Lake Grace

25 September 2024

Ordinary Council Meeting

INFORMATION BULLETIN

ITEM 16.0 - ATTACHMENTS

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