



Shire of Lake Grace

24 April 2024

Ordinary Council Meeting

INFORMATION BULLETIN

ITEM 16.0 - ATTACHMENTS

TABLE OF CONTENTS

REPORTS:

Title of Report	Page
Infrastructure Services Report	2 - 10
Environmental Health Services Report	11 - 13
Lake Grace Visitor Centre Report	14 - 24
Lake Grace Library Report	25 - 25
Newdegate Library Report	26 - 27
Lake King Library Report	28 - 28

EXTERNAL ORGANISATIONS

WALGA Regional Road Group Report April 2024	29 - 29
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CIRCULARS, MEDIA RELEASES & NEWSLETTERS:

Community Newsletters as circulated via email	0
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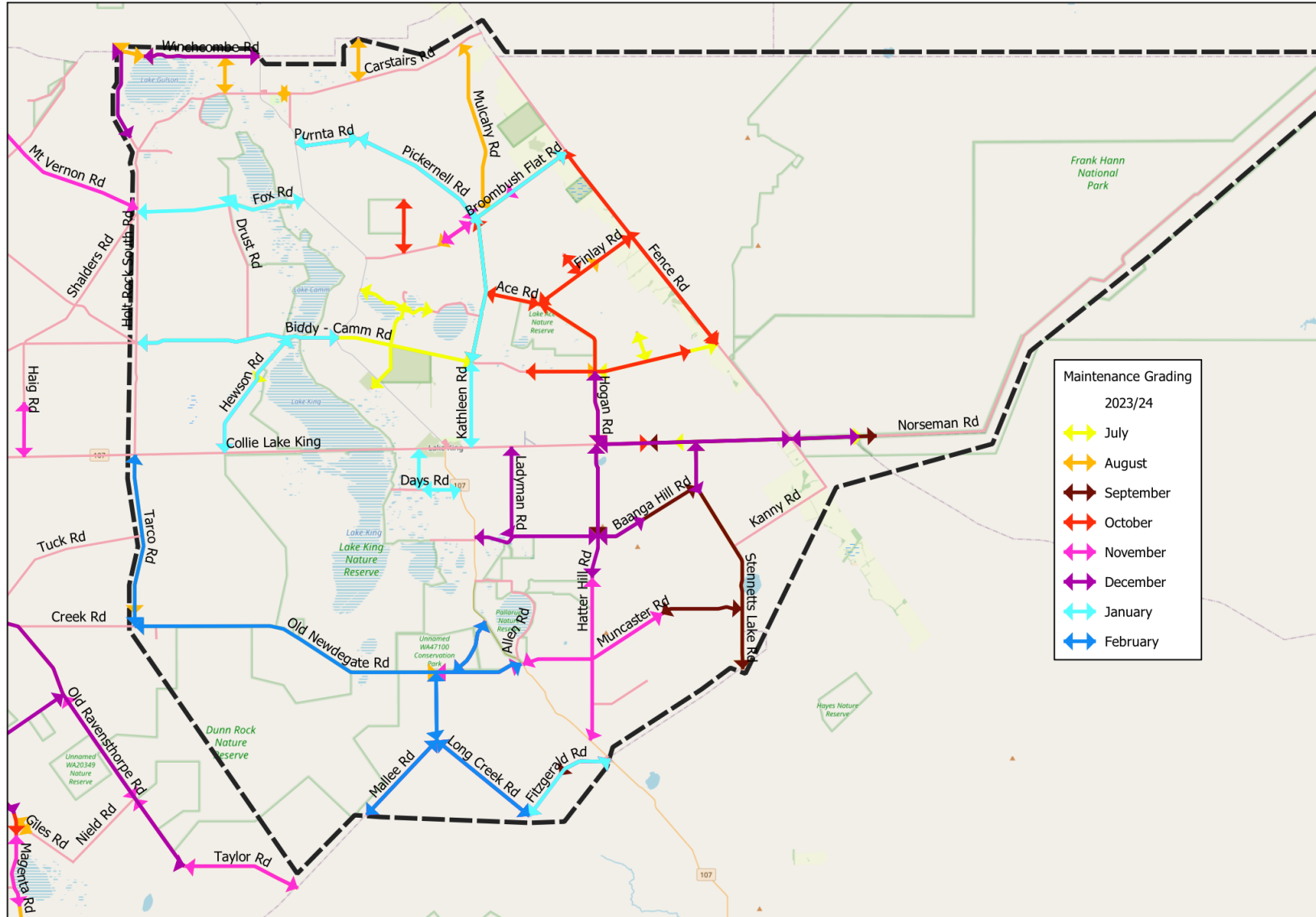
Information Bulletin
Infrastructure Services Report

Shire of Lake Grace

Prepared for the April 2024 Ordinary Council Meeting
presenting information to the end of March 2024

2023/24 Year-To-Date Grading by Month

Year	Month	<i>Lake Grace Area (km)</i>	<i>Newdegate Area (km)</i>	<i>Lake King-Varley Area (km)</i>	Monthly Subtotal
2023	July	84.53	107.79	135.03	327.35
	August	63.62	108.21	145.95	317.78
	September	0.00	60.26	114.16	174.42
	October	0.00	8.17	144.91	153.08
	November	0.00	141.95	138.87	280.82
	December	0.00	116.07	72.31	188.38
2024	January	0.00	0.00	124.63	124.63
	February	0.00	80.81	84.58	165.39
	March	0.00	62.37	Pending	Pending
	April				
	May				
	June				
	To-Date	<u>148.15</u>	<u>685.63</u>	<u>960.44</u>	<u>1,731.85</u>



Monthly maintenance grading – Lake King-Varley area

Plant Maintenance

Plant Repairs

Plant	Plant Description	Action
PFT01	2010 Isuzu Fire Truck	Installation of 4G Automatic Vehicle Locator.
PLOD09	2023 Cat Skid Steer Loader	250 hour service.
PLVU57	2023 Toyota Prado	4 x replacement tyres, wheel balance, alignment
PROL11	2022 Cat Road Roller	Install air filter pre-cleaner.
PTCK22	2021 Hino 3 Ton Tip Truck	Differential & transmission oil service.
PTOR06	2009 Case Tractor	Callout for tyre fitting.

Building Construction & Maintenance

Construction

- Assisting in Lake Grace All-Abilities Playground construction.

Maintenance

Lake Grace

- 6 Blackbutt Way.
- Airstrip.
- Playgrounds.
- Public Hall.
- Shire Depot.
- Shire Office.

Newdegate

- Country Club.
- Recreation Centre.

Lake King

- Emergency Shed.
- Public Hall.

Varley

- Public Hall.

Other

- Nil.

Parks & Gardens Maintenance

Lake Grace

- General maintenance, gardening/mowing & tidying of gardens and parks.

Newdegate

- General maintenance, gardening/mowing of the recreation grounds, parks and skate park.

Lake King

- Carried out general gardening, mowing and spraying to all parks and gardens.

Varley

- Carried out gardening maintenance and general maintenance, including spraying, mowing, raking of the town site, sports complex and cemetery for weeds.

Pingaring

- Nil.

Customer Service Requests

For the period of 1 July 2023 to 31 March 2024:

Category	Complete	Incomplete	Total	% Complete
Works	12	2	14	85.7%
Building	9	1	10	90.0%
Parks & Gardens	10	1	11	90.9%
<i>Total</i>	<u>31</u>	<u>4</u>	<u>35</u>	<u>88.6%</u>



INFORMATION BULLETIN

ENVIRONMENTAL HEALTH REPORT

January – March 2024

HEALTH

This report is to highlight issues and activities ongoing within the environmental health area for the period January – March 2024

Events

- Newdegate Machinery Fielddays Event application received

Food Businesses

Inspected the following premises for Food Act compliance-

- Rosies Café and Bakery
- Roma and Kaye
- Lake Grace Meat Supplies
- Mrs G's Catering

Food Recall Notices circulated to all food businesses

- North Aussie Ice - Jumbo Ice 5Kg
- Exotic Bazaar- Persian Love Cake Baking Kit- Original and Gluten Free 420g
- Sabrands Australia Management Pty Ltd Sunraysia Prune Juice 1L
- Koko Black Premium Pty Ltd- A Jar of Stars 54% Dark 140g and A Bon Bon of Stars 54% Dark 200g
- Voyager Estate- 2023 Tempranillo Rosé
- Peters Ice Cream-Connoisseur Plant Based Hazelnut Chocolate 1L
- Yummy Snack Foods- Pearl Barley 1kg and 500g
- Bio Living International- Gluten Freedom products
- Moringafi Green Juice 270g
- Bibigo Mini Mandu Prawn Dumplings (270g)

New Food Standard 3.2.2A notification circulated to all Food Premises, this requires some food premises to have the following from December 2023:

- Food safety supervisors: Food Premises will need to appoint a food safety supervisor for their business.

- Food safety training: All food handlers will need to show they have had food safety training.
- Key food safety controls: Food Premises will need to keep records of important food safety controls or be able to demonstrate safe food handling practices.

Lodging Houses & Caravan Parks

Inspected the following for compliance -

- Saltbush Inn
- Lake Grace Caravan Park

Onsite Effluent Disposal Systems

- Lot 595 Biddy-Buniche Road, Buniche
- Lot 2221 Easton Road, Newdegate
- Lot 2825 #338 Purnta Rd, Varley

Pool Water Sampling

- Lake Grace pool – all samples compliant
- Newdegate Pool – all samples compliant
- Newdegate Pool upgrade works to pool and building – quote for resurfacing pool sent to Department of Education

Public Buildings

Inspected the following for Health Public Buildings compliance -

- Nil this reporting period

Recycled Water Scheme

- Recycled water scheme currently offline

Stallholder / Street Trading Permits

- Mrs G's

Waste Management

- Annual Audit Compliance Report and Environmental Report for Lake Grace Tip
- Annual Audit Compliance Report and Environmental Report for Newdegate Tip
- Ongoing inspections of waste facilities
- Various enquiries for disposal of asbestos
- Disposal of waste water sludge

Other

- Dealing with noise complaint from 83 Bennett Street Lake Grace
- Dealing with noise complaint from Lake Grace Engineering
- Dealing with noise complaint from Absolon Street
- Dealing with complaint about person living shed and donkeys kept on property at 43 Pitt Street Varley
- Implementation of the Public Health Act Stage 5
- Local Government Health and Wellbeing Network meeting
- Environmental Health Webinars
- Level 3 Building Surveyor qualification completed



Brendon Gerrard

Principal Environmental Health Officer

LAKE GRACE
VISITOR CENTRE



January – March 2024
Tourism Statistics

Prepared by Jo Morgan



Contents

Introduction	3
Origin of visitors to the Shire of Lake Grace	4
Local Travellers.....	4
Intrastate Travellers.....	5
Interstate Travellers.....	6
International Travellers.....	7
Unidentified Travellers/Destination of Travel.....	8
Age Group/ Popular VisitingDays.....	9
Mode of Transport.....	10
Yearly Growth.....	11

Introduction

This document is prepared for the Lake Grace Shire Council to illustrate visiting statistics to the Lake Grace Visitor Centre.

It is a snapshot of visitor profiles that visit our Shire and is not all inclusive. The Lake Grace Visitor Centre (LGVC) only records visitors that physically enter the centre. The use of signage, open flags and being positioned in the main street of town we feel we are getting the majority of genuine visitors calling into the centre.

One of the goals of the LGVC is to provide accurate information for visitors. We also want to provide an enjoyable experience for the visitor by sharing our history with them, i.e. through telling them about the Station Masters House. While in the LGVC we dispense brochures and maps highlighting places to see and things to do in our Shire foremost.

Equipped with additional information about the Shire of Lake Grace and its attractions, the tourist is more inclined to spend more time seeing and doing things in the Shire of Lake Grace. If they have the time visitors often add additional time in Lake Grace after visiting the Centre.

The graphs presented in this document are tracking several different measurements of tourism data. It must be remembered that not all visitors are comfortable with revealing information of their travels so it is based only on the information that has been offered and is not conclusive.

Visitor data measurements recorded include;

- Number of people
- Age
- Origin
- Route
- Mode of transport
- Accommodation
- Yearly tracking from 2014

Origin of visitors to the Shire of Lake Grace

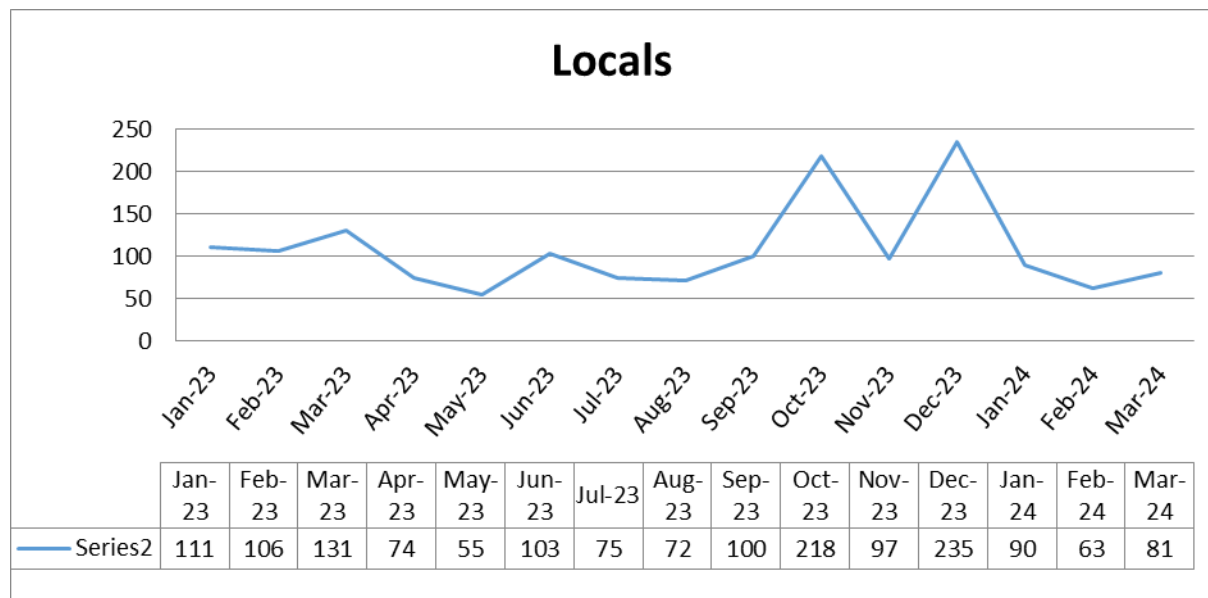
For the purpose of recording data visitors are classed into five groups;

- Locals – indicating they are from the town of Lake Grace. No purposeful travelling was required to visit the centre.
- Intrastate – this term is used to describe visitors from surrounding Shire of Lake Grace towns and the rest of WA, e.g. Newdegate, Kukerin, Wagin and Perth
- Interstate – this term is used to describe visitors from within Australia, including Tasmania who travel through the Shire
- International – this term is used to identify visitors from outside Australia including New Zealand
- Unidentified – Travelers who don't disclose where their place of origin.

Locals

A quieter few months for locals this time around. This would be due to the usual school holiday period in January when locals travel out of town. February and March is generally quiet as school and work returns.

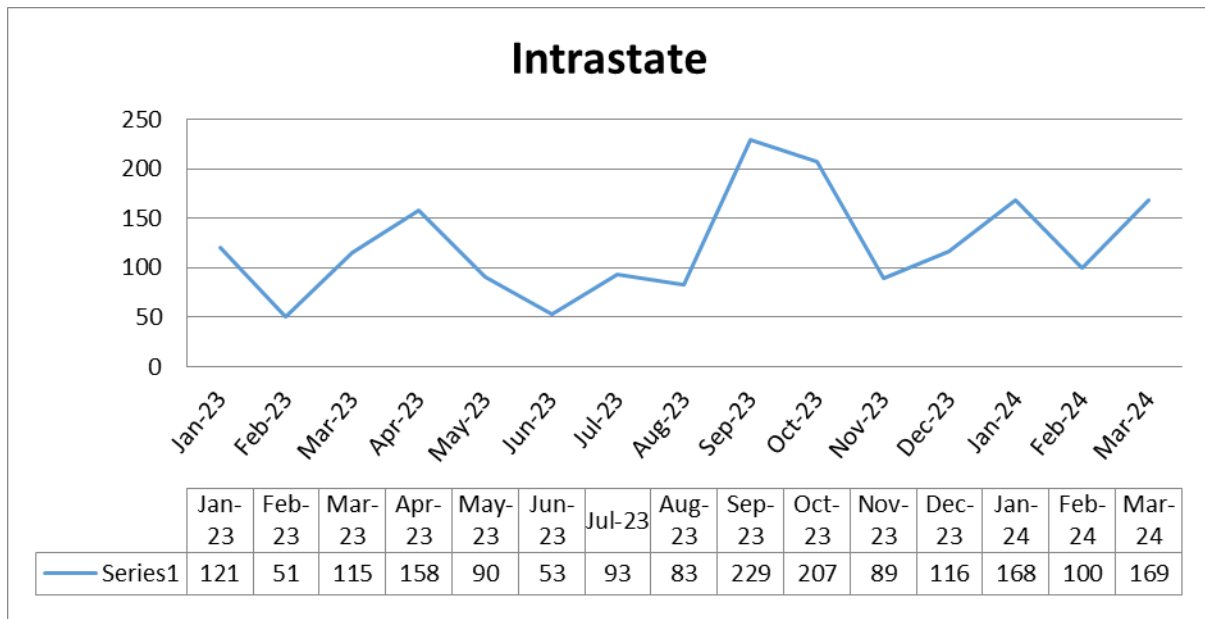
Usually we host Outdoor movies on the VC lawn, but as predicted, we held off and tried another location. The local swimming pool was trialled as a new spot instead. With no traffic worries, a bbq for a sausage sizzle and the option for a swim made it an ideal venue. The numbers again weren't as good as pre-covid but we're hoping it will return one day.



Intrastate Travellers

The word is getting around about WA’s quieter coastal towns. Not that Esperance is quiet, as reports tell us their accommodation is mostly always booked out. Lots of travellers heading to Esperance, Hopetoun and Bremer Bay for the summer and with such stunning weather why wouldn’t you! The amount of traffic in these areas would be less than Margaret River making it an ideal getaway to avoid the large crowds.

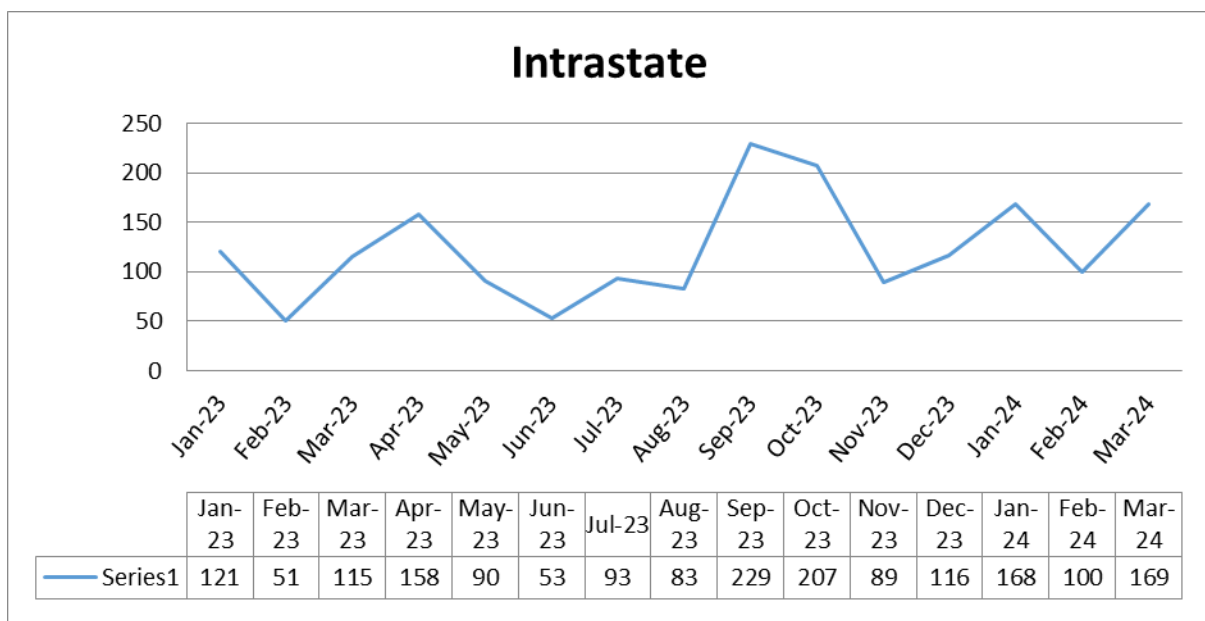
Over the years it’s been fascinating to watch the numbers travelling through and to Lake Grace as a destination; grow more each year. Lake Grace itself is also becoming a family favourite camping destination. Great facilities, great variety of food venues, a beautiful pool and many mention the enjoyable quietness and country feel compared to the city. A few are so taken with our town they have even considered a move out this way to escape the city life.



Interstate Travellers

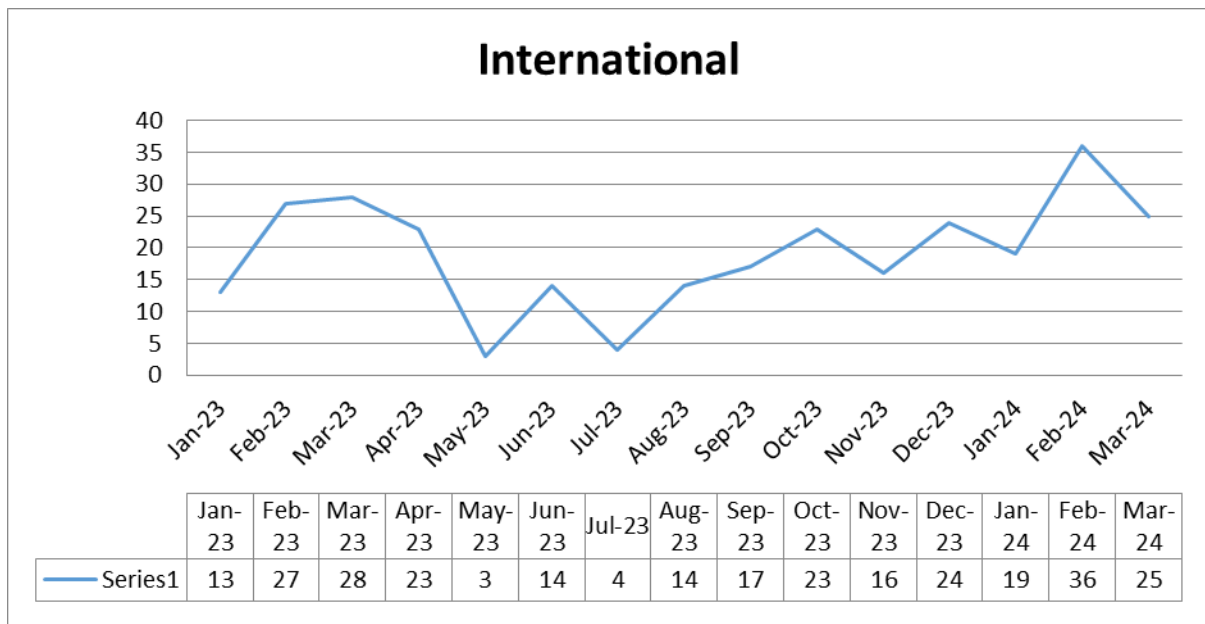
The Eastern state travellers were in full force travelling to the west this year. Families, couples, groups of friends, backpackers and Grey Nomads. Travellers are enjoying mixing their travel with inland towns as they welcome the more affordable accommodation we can offer. Lots of compliments were received about all our Shire towns. The roses, cleanliness and friendliness are all very welcoming.

We usually experience a rather quiet January and February but that no longer happens. We have a steady stream of people coming through each day. Weekends are harder to gauge, but usually one day is flat out and the other is quieter so in general it is still well received.



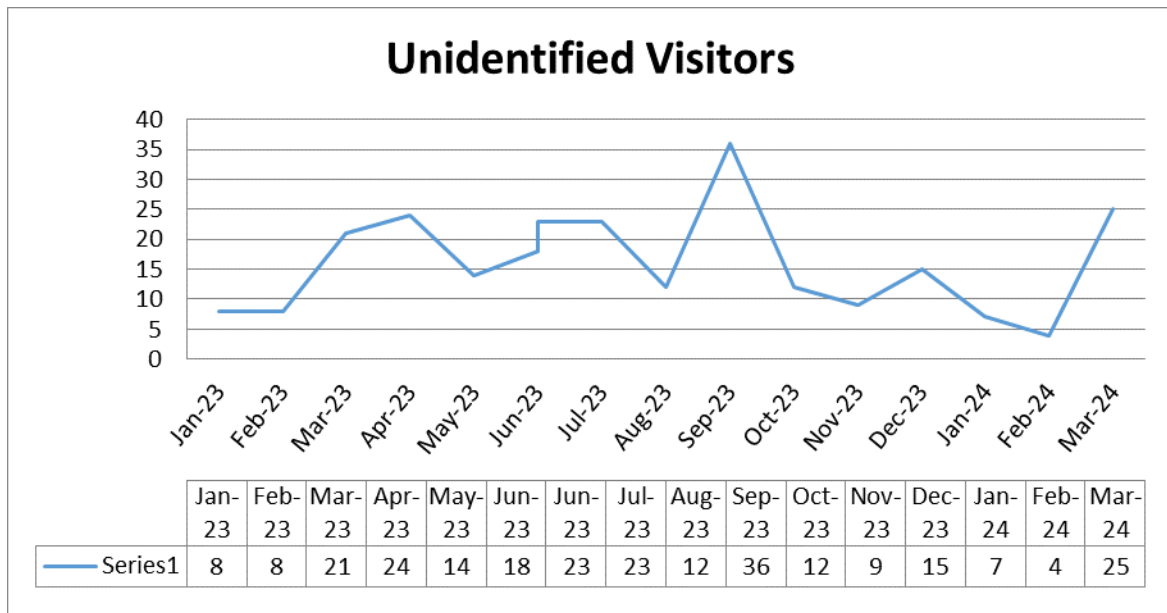
International Travellers

A steady amount of international guests have been popping into our Visitor Centre. Mostly family visiting but the leisure holiday makers are definitely making a comeback. Lots of car rentals and motorhomes lining the streets just about every day has been a great sight to see in the main street. Our travellers this quarter have been from....United Kingdom, Ireland, New Zealand, Canada, USA, France, Italy, Switzerland, Belgium, Denmark, Czech Republic, Holland, Austria and Germany! No wonder we have such great conversations!



Unidentified Travellers

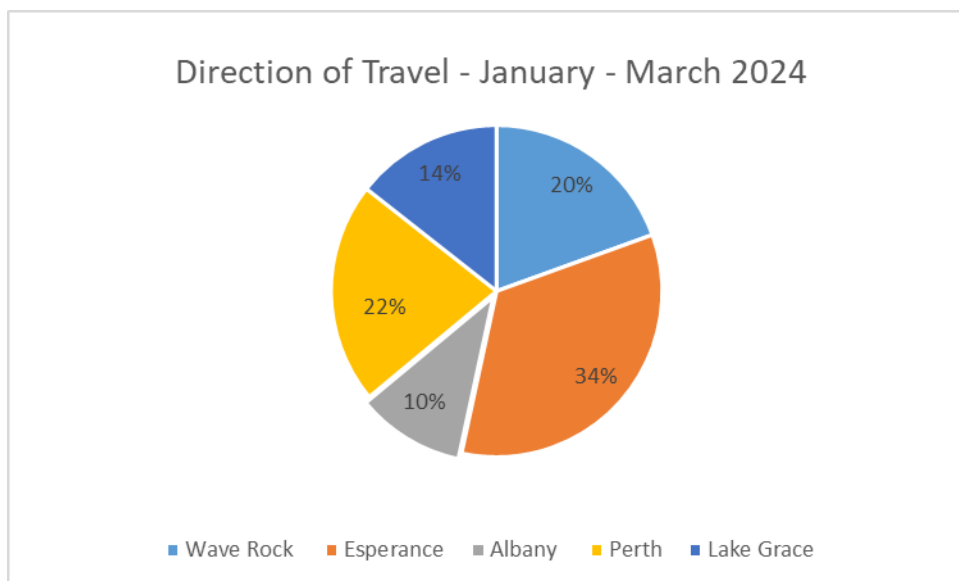
A group of travelers we try our very best to engage with but keeping in mind some people wish to simply browse and have a look around. As the visitor numbers picked up we often had many people in the centre at once. We've noted some people prefer to keep in the background and not engage and others could talk for days.



The majority of these mystery people popped in for a quick browse or a quick query.

Direction of Travel

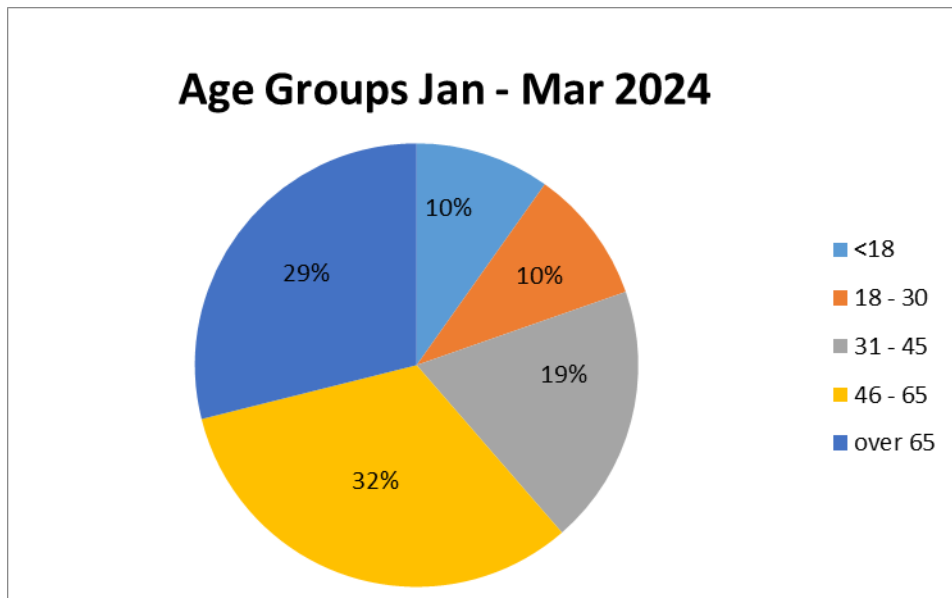
Known for our crossroads, our traffic consists off those heading to either Wave Rock/Hyden, Esperance, Albany or Perth. Once again Esperance has become the favourite destination as travellers flock to the beautiful beaches in the warmer weather.



Age Group

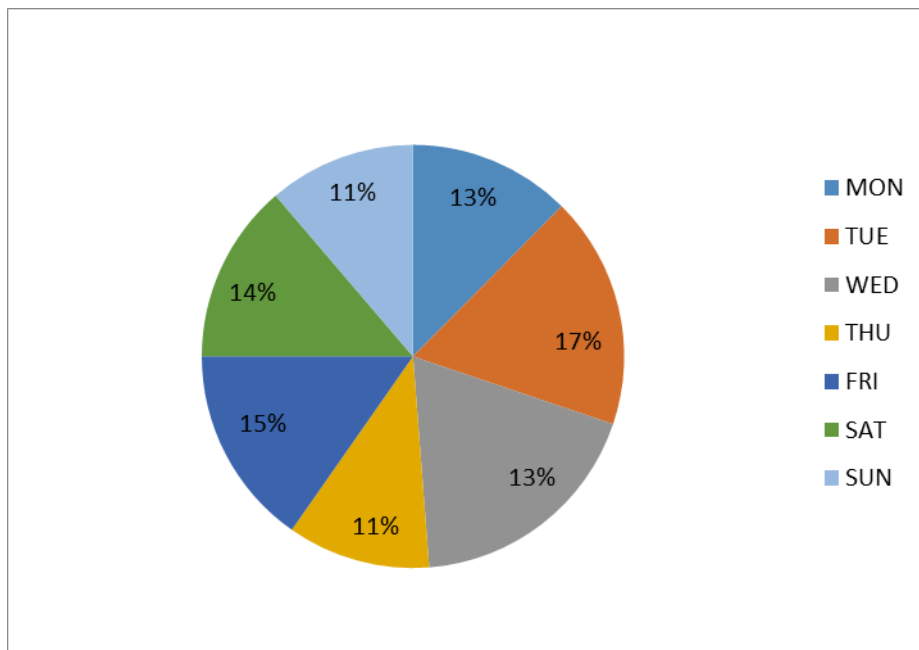
The information tracked in this graph is reliant on the recorders ability to judge ages of visitors, therefore probably not entirely accurate in all cases.

The 46 – 65 age group is dominating the age of travellers this time around. It seems covid has given many a real – LETS DO IT – kind of motivation, rather than wait til retirement. Why not!!



Popular Visiting Days

There is no particular day we can say is ALWAYS our busiest as it changes all the time, but a worthwhile measure all the same. January – March 2024



Mode of Transport

People travel to and through our Shire in various forms of transport. We have recorded the transport used by those who called into the Visitor Centre. It's a great indication as to how people are moving through our region and how travellers are using our region. This data measures January to March 2021. The introduction of the Electric Car charger last year proves it's gaining popularity, more so than motorhomes!



51%



30%



6% + 0% Bus



1%

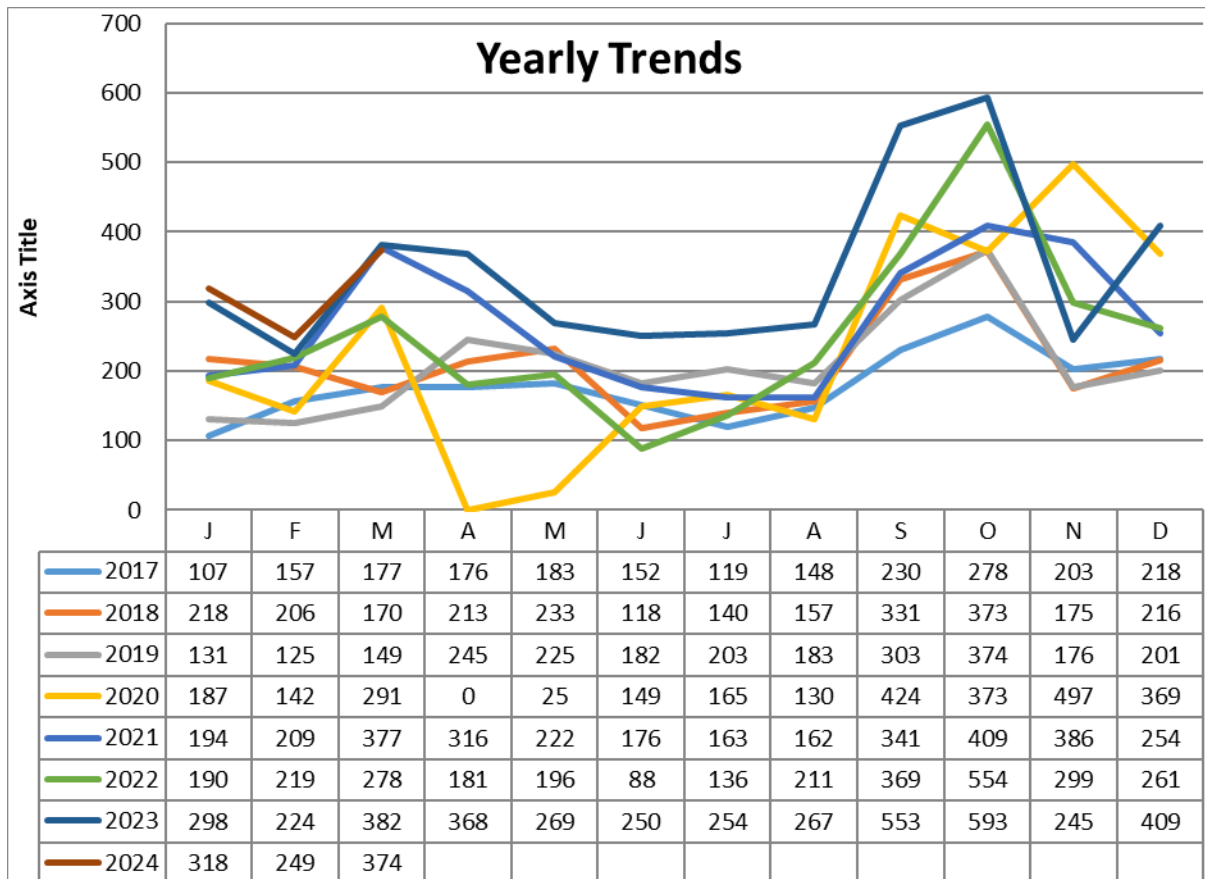


Electric Car 12%

Yearly Trends

Studying yearly trends is a great tool in measuring our patterns for the future and areas where we can improve on. Predicting better opening times, staff and volunteer rosters, information needs for those seeking accommodation, things to do or places to eat and drink. Having this knowledge ahead of time allows us to offer the best service and welcome party for those who choose to drop by.

The busiest January and February on record, with March right up there. To say we have a lull period seems to be a thing of the past and we are THRILLED about it. More travellers are choosing quieter, safer country towns to holiday in and our Shire proudly has a lot to offer. With the knowledge its hard to find a rental and buy a house in Lake Grace, keeps the town buzzing and a great place to be. The word is getting out.





LIBRARY REPORT – 6/03/2024

Book exchanges and VDX are all up to date.

The library gets 25-30 newly released books every month from the State Library. VDX (requested books) are a lot quieter, not so much by my readers, but requests from other libraries is nearly non-existent.

Accessioning and covering of about 70 high school text and resource books has been full on.

My work days have been changed from Monday to Thursdays, to, Tuesday to Fridays.

I now work 9-5, Wednesday and Thursdays during the school holidays. The January holidays saw quite a few readers use the library.

Last October we held the Scholastic Book Fair and \$1494 worth of books were sold (\$180 more than 2023) giving the library \$107.00 Book Commission and \$290.50 Reward Commission. After many emails and phone calls to Scholastic, three months later, freight was organised to return nine boxes of unsold items.

The school is again struggling to find cleaners.

Pier Johnston, Junior Science teacher, has put up a wonderful display of students work on the spare pin-up board.

Students are still using the library at recess and lunch times. With the weather being so hot the amount of student coming to the air-conditioned library has increased dramatically. The school keeps the students in the classroom for lunch, if the temperature is over 40 degrees.

Statistics since the last meeting:

October 2023	Issues & Renewals	388
November 2023	Issues & Renewals	379
December 2023	Issues & Renewals	116
January 2024	Issues & Renewals	174
February 2024	Issues & Renewals	163
March 2024	Issues & Renewals	385

Library Co-ordinator Lois Dickins
Lake Grace Community Library

Newdegate Library Report January - March 2024

The books purchased for the library are still on display in our library space and advertised as available for loan in the Gate Post. Each Gate Post one of the new books goes into our This Week We Are Reading page.

In January we had a quiet month with our loan statistics at 6. 12 in February & March numbers are at 18. Due to back to school and our space being used.

The library area has been used by the Newdegate CRC and community for meetings, crafts, school staff meetings and assemblies, workshops and events. We had a few events such as Ladies Lego Night and an embroidery course. We have also had tiny tots first aid and a few meetings which have been done in the library space.

Regards

Jade Parker

Lake King Library Report for January - March 2024

The library took the opportunity for an extended closure over Christmas and the New Year. A very quiet period through January gave lots of time for what is turning in to a yearly library sort out!

Historically all our non-fiction books, both adult and junior have been shelved together. Sorting out some older, outdated stock left room to split the collection and now all books in the junior section are relevant and appropriate for their age. As we are both a community and school library this feels like a better way to display the books.

--*--

Lake King Playgroup have changed their meeting day to Wednesday to try to ensure maximum numbers of children. As this is a non-library day rhyme/story time while continue to be put on hold.

--*--

The "Lake King 100 Years" planning committee continues to meet monthly in the library. After a break over Christmas and the New Year meetings resumed in March with a change to meetings on the first Friday of the month.

--*--

Thank you to Jason from the Shire for his help in sorting out the issues with our library email bought about by the move of emails from Westnet to The Messaging Company. We are feeling fully integrated into the Shire family with our new contact address lklib@lakegrace.wa.gov.au

--*--

Audio books and ebooks remain popular across the platforms.

	January		February		March	
	Libby	Borrowbox	Libby	Borrowbox	Libby	Borrowbox
Audio Book	1	32	2	34	1	20
E book	3	9	2	6	6	15
magazines	39	0	22	0	5	11

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Regional Road Group Report

April 2024

Roads

Local Government Transport and Roads Research and Innovation Program (LGTRRIP)

Three projects have been completed and a further four are progressing. Two workshops were recently held to seek project proposals for future works. The team is also seeking Local Government volunteers to serve on the Operations Team that will prioritise projects and to serve as project leaders.

Condition Assessment of Roads of Regional Significance

Work continues on the Condition Assessment of Roads of Regional Significance in the South West Region (approximately 2,100km) with video data collection complete for three Local Government areas and the remaining data collection programmed for late March and early April. Following data collection the consultant will perform the defect logging component of the program with work expected to be complete by May/June 2024.

Road Rail Interface Agreements

Rail Interface Agreements are a requirement under the *Rail Safety National Law (WA) Act 2015*. A model *pro forma* agreement between Local Governments and Arc Infrastructure is nearing the end of negotiations and should be available for Local Government review and action soon. This agreement updates various elements of the existing agreements, particularly adding clarification on types of works and the responsibilities of both parties. Additionally, negotiations regarding Interface Agreements with the PTA are also underway. As soon as these negotiations are complete, WALGA will liaise with each affected Local Government to provide advice around the new agreement.

Update of User Guides for calculating the cost of road wear for defined freight tasks

Due to recent escalation in road construction costs, WALGA has initiated an update of the unit rates that are used to underpin the methodologies in the User Guides for calculating the cost of road wear for defined freight tasks on sealed and unsealed roads. NTRO will be appointed to update the guides and to compile an online calculator.

Funding

Multi-Criteria Assessment (MCA) Model Revisions

The WALGA Infrastructure Team has progressed the work to harmonise the MCA models used by Regional Road Groups to prioritise project proposals for funding under the Road Project Grant funding pool in the Goldfields-Esperance, Gascoyne, Kimberley, and South West regions. Additionally, work on the MCA models has commenced in the Wheatbelt South and Great Southern regions. The proposed changes to the MCA models reflect the new focus areas of the State Roads Funds to Local Governments Agreement, while still allowing for flexibility to recognise the significant differences between regions.

Transport

Regional Freight Strategy

WALGA accepted an invitation to participate in the Steering Committee overseeing the development of a new Regional Freight Strategy for Western Australia. This is an opportunity to influence the development of this strategy including ensuring that the first and last

kilometre issues are not overlooked. It is currently planned to complete the review by the end of 2024, requiring significant, focussed efforts.

Bus Stop Infrastructure

The partnership agreement has been in place from 2018/19 to 2022/23. WALGA has commenced a review of the current Agreement and has consulted a cross section of Local Governments to inform negotiations with the PTA for a new Agreement. WALGA has had an initial meeting with the PTA and the first draft has been completed.

Road Safety

Road Safety Council Update

The Road Safety Council Communiques highlight the key discussions and considerations of the Council meetings. View the Communiques via the following links:

[Road Safety Council Meeting Communiques \(www.wa.gov.au\)](http://www.wa.gov.au)

RoadWise Councils

Fifty-eight (58) Local Governments have now registered as a RoadWise Council since August 2023. Seventy two percent (72%) registered with a Resolution of Council and 28% via a Declaration. There is a spread of RoadWise Councils across all ten Regional Road Group regions. In terms of road safety activity, 50% of registered RoadWise Councils recorded activity in the first quarter and 65% during the second quarter of 2023-24.

RoadWise Recognised

Upon registration, RoadWise Councils become eligible to participate in the new RoadWise Recognised. This initiative is designed to recognise the positive influence of RoadWise Councils on road safety, benchmark and monitor their road safety actions and create opportunities for knowledge sharing and collaboration through the allocation and accumulation of Ribbons and Points.

The Ribbons rating (to a maximum of five) indicates the application of a holistic approach to road safety across governance, management and operations. Ribbons are allocated annually. Points signify the effort and expected relative effectiveness of the road safety actions delivered by RoadWise Councils. Points are allocated on a quarterly basis.

In the first six months, RoadWise Councils have recorded a total of 110 activities and have been awarded 60 Ribbons and 5,920 Points, collectively. Results will be communicated back to individual RoadWise Councils via their Road Safety Advisor. The annual Ribbon status will be announced later in the year. To date there are seven Councils with a three Ribbon status, 11 with a 2 Ribbon status and 16 with a one Ribbon status.

Asset Management

Road Assets and Expenditure Report 2022/23

Data collection for the 2022/23 Road Assets and Expenditure Report is nearing completion and initial analysis underway. WALGA is also seeking proposals from consultants to evaluate the current Road Assets and Expenditure Report data collection and report preparation processes and, once identified, to undertake the work to improve the delivery of the Road Assets and Expenditure Report. This project will identify opportunities to streamline the data collection and support better data reporting. A contract is expected to be awarded in April 2024, with the initial scoping and information gathering element of the project completed by the end of the Financial Year 2023/2024.