



Shire of Lake Grace

23 March 2022 Ordinary Council Meeting

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Shire of Lake Grace

Ordinary Council Meeting

MINUTES

16 February 2022

Meeting Commencing at 3:30 pm

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal or informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.



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SHIRE OF LAKE GRACE

Minutes of the Ordinary Council Meeting held at Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 16 February 2022.

Prior to the commencement of the meeting, the President reminded all Elected Members and staff present of the WA Government mandate on the wearing of masks whilst inside Council premises, and this includes in the Council Chambers. He requested that everyone respect the rules and that masks can only be removed as follows:

- *When speaking so that others in the room can clearly see and understand what is being said, with the mask being put back on once finished; and*
- *When eating or drinking, remove to take a sip or bite then replace immediately thereafter.*

He stated that not following the directions on this matter would be a breach of the legislation and also of Council's Code of Conduct, and that the Acting CEO had copies of these documents at the meeting if anyone had any queries or required clarification.

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

The Shire President opened the meeting at 3:30pm.

2.0 CONSTITUTIONAL MATTERS

Nil.

2.1 DISCLAIMER READING AND ACKNOWLEDGEMENT OF COUNTRY

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council and Committee meetings or during formal and informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council and Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

Acknowledgement of Country

The Shire of Lake Grace acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander people.

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 PRESENT

Cr LW Armstrong	Shire President
Cr R Chappell	Deputy Shire President
Cr SD Carruthers	
Cr DS Clarke	
Cr SG Hunt	
Cr BJ Hyde	
Cr AJ Kuchling	
Cr RA Lloyd	
Cr JV McKenzie	

3.2 APOLOGIES

Mr A George	Chief Executive Officer (annual leave)
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3.3 IN ATTENDANCE

Mr Chris Paget	Acting Chief Executive Officer
Mrs T Hall	Manager Corporate Services
Mr C Elefsen	Manager Infrastructure Services
Mr M Castaldini	Community & Emergency Services Manager
Mrs R Rose	Executive Assistant (for the Minutes)

3.4 OBSERVERS / VISITORS

Nil

3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7.0 NOTATIONS OF INTEREST

Nil

7.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A

Cr Jeff McKenzie signed a Disclosure of Interest Affecting Impartiality under the Administration Regulations 1996 Section 34C for Item 14.1.1 – Increase of Community Grant Contribution for Lake Grace Cricket Net Upgrades as Cr McKenzie is a contractor for the work to be done.

Cr Jeff McKenzie signed a Disclosure of Financial Interest under the Local Government Act 1995 Section 5.60A for Item 14.2.1 – Development Application – Proposed Oversize Outbuilding on Lot 155 (No. 10) Elliott Street, Lake Grace as Cr McKenzie submitted a quote to do a job in the premises and the owners of the property could be his potential client.

7.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

Nil

7.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS 1996 SECTION 34C

Cr Steve Hunt signed a Disclosure of Interest Affecting Impartiality under the Administration Regulations 1996 Section 34C for Item 14.1.1 - Increase of Community Grant Contribution for Lake Grace Cricket Net Upgrades as Cr Hunt is a Life Member of the Club.

Cr Jeff McKenzie signed a Disclosure of Interest Affecting Impartiality under the Administration Regulations 1996 Section 34C for Item 14.1.3 – Purchase of Lot 145 North Newdegate Road, Newdegate as Cr McKenzie submitted a quote to do a job in the premises and the owners of the property could be his potential client.

Shire President Cr Len Armstrong signed a Disclosure of Interest Affecting Impartiality on Item 14.1.3 – Purchase of Lot 145 North Newdegate Road, Newdegate as Cr Armstrong has been a close friend of Mr David Boyce since 1984, a period of some thirty-seven (37) years.

Cr Anton Kuchling signed a Disclosure of Interest Affecting Impartiality under the Administration Regulations 1996 Section 34C for Item 14.4.1 – Response to DWER Regarding Clearing permit for proposed Newdegate CBH Reveal Site Expansion as Cr Kuchling is an employee of CBH.

8.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

9.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING – 22 DECEMBER 2021

RESOLUTION 13528

Moved: Cr Chappell

Seconded: Cr Carruthers

That the Minutes of the Ordinary Council Meeting held on 22 December 2021 be confirmed as a true and accurate record of the meeting.

CARRIED BY ABSOLUTE MAJORITY: 9/0

10.2 SPECIAL COUNCIL MEETING

Nil

10.3 ANNUAL MEETING OF ELECTORS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION OF COUNCIL

Nil

13.0 REPORTS OF COMMITTEES



Nil

14.0 REPORTS OF OFFICERS

14.1 INFRASTRUCTURE SERVICES

Cr Jeff McKenzie left the Council Chambers at 3:34pm.

14.1.1 INCREASE OF COMMUNITY GRANT CONTRIBUTION FOR LAKE GRACE CRICKET NET UPGRADES

Applicant:	Internal Report
File No.:	0438
Attachments:	Nil
Author:	 Mr Jason Lip Technical Officer
Disclosure of Interest:	Nil
Date of Report:	27 January 2022
Senior Officer:	 Mr Craig Elefsen Manager Infrastructure Services

Cr Jeff McKenzie signed a Disclosure of Interest Affecting Impartiality under the Administration Regulations 1996 Section 34C for Item 14.1.1 – Increase of Community Grant Contribution for Lake Grace Cricket Net Upgrades as Cr McKenzie is a contractor for the work to be done.

Cr Steve Hunt signed a Disclosure of Interest Affecting Impartiality under the Administration Regulations 1996 Section 34C for Item 14.1.1 - Increase of Community Grant Contribution for Lake Grace Cricket Net Upgrades as Cr Hunt is a Life Member of the Club.

Summary

For Council to authorise the transfer of \$5,000 including GST from the Lake Grace Playground Maintenance Account to the Community Requests Account to increase the Shire's contribution for replacing the Lake Grace Cricket Nets and Pitch.

Background

The Shire of Lake Grace, in the formulation of the 2021/2022 Annual Budget, granted a community request from the Lake Grace Cricket Club (LGCC) for the contribution of \$5,000 including GST to replace the Lake Grace cricket nets and pitch behind the pavilion, as they are old and worn.

Comment

The LGCC have received quotes to carry out the replacement of the Lake Grace cricket nets and pitch and have arrived at a project value of \$65,320 including GST. The LGCC have held fundraisers to source revenue for these works and have also been successful in a Western Australian Cricket Infrastructure Fund (ACIF) grant from the Western Australian Cricket Association (WACA) for \$25,000. On advice from WACA, the LGCC is seeking additional outside funding, which is why they are asking for another \$5,000 from the Shire of Lake Grace.

Given that the LGCC have already sourced 84.6% of the funding themselves, plus the 7.7% (\$5,000) from the Community Request, another commitment of 7.7% to cover the remaining shortfall will allow them to start the project much sooner without having to wait for another fundraising opportunity.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Internal: Mrs Joanne Oatridge - Infrastructure Support Officer
Mrs Cheryl Chappell - Community Services Officer

External: Mr Kael Grey - Lake Grace Cricket Club

Financial Implications

It is proposed to transfer money from Account E113130 "Lake Grace Playground Maintenance MUN" as its spending is far behind budget to date and is unlikely to catch up due to low crew manpower.

	Annual budget of E113130 "Lake Grace Playground Maintenance MUN"	\$45,502.08
Less	To Date expenditure as of end of December 2021	-\$7,689.81
Less	Transfer to Account E116054 "Annual Community Requests MUN"	-\$4,545.45
	Balance of E113130 for January 2022 onwards	\$33,266.82
	Annual budget of E116054 "Annual Community Requests MUN"	\$14,250.00
Less	To Date expenditure as of end of December 2021	-\$7,250.00
More	Transfer from E113130 "Lake Grace Playground Maintenance MUN"	\$4,545.45
	Balance of E116054 for January 2022 onwards	\$11,545.45

Figures above are presented with no GST component.

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017-2027

Social Objective:		A valued, healthy and inclusive community and lifestyle
Outcomes:	2.1	An engaged, supportive and inclusive community
	2.1.1	Community services and infrastructure meeting the needs of the district
Outcomes:	2.2	A healthy and safe community
	2.2.1	Maintain and enhance sport and recreation facilities
Leadership Objective:		Strong governance and leadership, demonstrating fair and equitable community values
Outcomes:	4.1	A strategically focused, unified Council functioning efficiently
	4.1.2	Promote and advocate for the community and district

Voting Requirements

Simple majority required.

RESOLUTION 13529

Moved: Cr Carruthers

Seconded: Cr Lloyd



That Council:

- approve the \$5,000 as requested by the Lake Grace Cricket Club for the Net upgrade project;
- authorise the transfer of \$5,000 including GST from E113130 "Lake Grace Playground Maintenance MUN" to E116054 "Annual Community Requests MUN".

CARRIED: 8/0

After the voting, Cr McKenzie returned to the Council Chambers at 3:36pm and was informed by the Shire President about the outcome of the voting of the resolution.

14.1.2 TREE TREATMENTS PER ARBORIST'S RECOMMENDATION

Applicant:	Internal Report
File No.:	0475
Attachments:	1. 'VTA – 64 Stubbs Street.pdf' 2. 'VTA – Lake Grace Town.pdf' 3. 'VTA & Tomography – 29 Stubbs Street.pdf' 4. 'VTA & Tomography – 64 Stubbs Street.pdf'
Author:	 Mr Jason Lip Technical Officer
Disclosure of Interest:	Nil
Date of Report:	03 February 2022
Senior Officer:	 Mr Craig Elefsen Manager Infrastructure Services

Summary

For Council to authorise the Shire of Lake Grace to carry out tree pruning and removal according to the Arborist's recommendations as provided in the attached reports.

Background

As part of the Shire's responsibilities, trees around townsites need to be pruned back away from assets and made safe for members of the public

During a recent tree pruning program, pruning contractors hired by the Shire were stopped from working by concerned members of the public questioning the Shire's decision to cutback these trees. At the subsequent council meeting, it was decided that due to public concerns that an independent arborist be engaged to inspect all trees and that a report be supplied to Council.

Comment

Arborists visited Lake Grace on 22 October 2021 and 22 December 2021 to carry out assessments of the trees pointed out by the Manager Infrastructure Services. Their report is presented in the attachments for Council's perusal.

In summary, the arborists assessed 47 trees in total. Thirteen (13) trees were recommended to be removed due to either being dead or syphoning resources from neighbouring healthy trees. The other 34 trees require pruning back via the removal of deadwood and weight reduction. In terms of maintenance regimes, it was recommended that seven (7) trees will require 1000 litres of water per week, with Bioprime Trace mixed into the water at 1% rate every six (6) weeks. One (1) tree at the railway station public toilet will require 200 litres of water every second day during

the summer months, plus 500 litres of water with 1% Bioprime Trace at the start of spring. After reading the reports, it has been determined that the removal of deadwood, weight reduction and removal of the trees identified is the best option. The additional watering and fertilising is possible, but will be time consuming as we are not currently set up to do this.

The Shire has sent these reports to two (2) tree pruning contractors the Shire has used in recent times for quoting and to date, have only received one (1) response.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Internal: Mr Craig Elefsen - Manager Infrastructure Services

External: Mr James Jordan - Westworks Consultancy
Mr Mark Short - Westworks Consultancy

Financial Implications

Works related to this report are to be booked against the Street Tree account and as of 31 January 2022 has a current available balance of \$37,356.00.

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017-2027

Environment Objective:		Protect and enhance our natural and built environment
Outcomes:	3.2	A natural environment for the benefit and enjoyment of current and future generations
	3.2.1	Manage and preserve the natural environment

Voting Requirements

Simple majority required.

RESOLUTION 13530

Moved: Cr Hunt



Seconded: Cr Clarke

That Council:

- accept the reports provided by Westworks Consultants;
- advise the community of the decision to carry out the required works and provide a summary of the findings if requested;
- authorise the removal of the trees identified in the reports provided by Westworks Consultants;
- authorise the pruning and weight reduction as per the reports provided by Westworks Consultants.

CARRIED: 9/0

14.1.3 PURCHASE OF LOT 145 NORTH NEWDEGATE ROAD NEWDEGATE

Applicant:	Internal Report
File No.:	0097
Attachments:	Nil
Author:	 Mr Jason Lip Technical Officer
Disclosure of Interest:	Cr Len Armstrong – Declaration of Proximity Interest – Local Government Act 1995 Section 5.60B
Date of Report:	9 February 2022
Senior Officer:	 Mr Craig Elefsen Manager Infrastructure Services

Cr Jeff McKenzie signed a Disclosure of Interest Affecting Impartiality under the Administration Regulations 1996 Section 34C for Item 14.1.3 – Purchase of Lot 145 North Newdegate Road, Newdegate as Cr McKenzie submitted a quote to do a job in the premises and the owners of the property could be his potential client.

Shire President Cr Len Armstrong signed a Disclosure of Interest Affecting Impartiality on Item 14.1.3 – Purchase of Lot 145 North Newdegate Road, Newdegate as Cr Armstrong has been a close friend of Mr David Boyce since 1984, a period of some thirty-seven (37) years.

Summary

For Council to authorise the Purchase of Lot 145 North Newdegate Road, Newdegate from DA Boyce for the purpose of a works depot and for Council to authorise the transfer of \$123,000.00 to account named "Purchase of Newdegate Depot Land & Buildings" with the remaining funds coming from the surplus stated in the Shires budget review.

Background

Mr David Boyce, whom the Shire up until recently had a contract for gravel pushing and bulldozer hire under the business Davmin Holdings, is planning to sell Lot 145 North Newdegate so he can retire. Davmin Holdings has already sold the majority of its equipment. David will also be disposing of his residence and yard being Lot 145 North Newdegate Road, within the townsite of Newdegate for the sum of \$200,000.00.

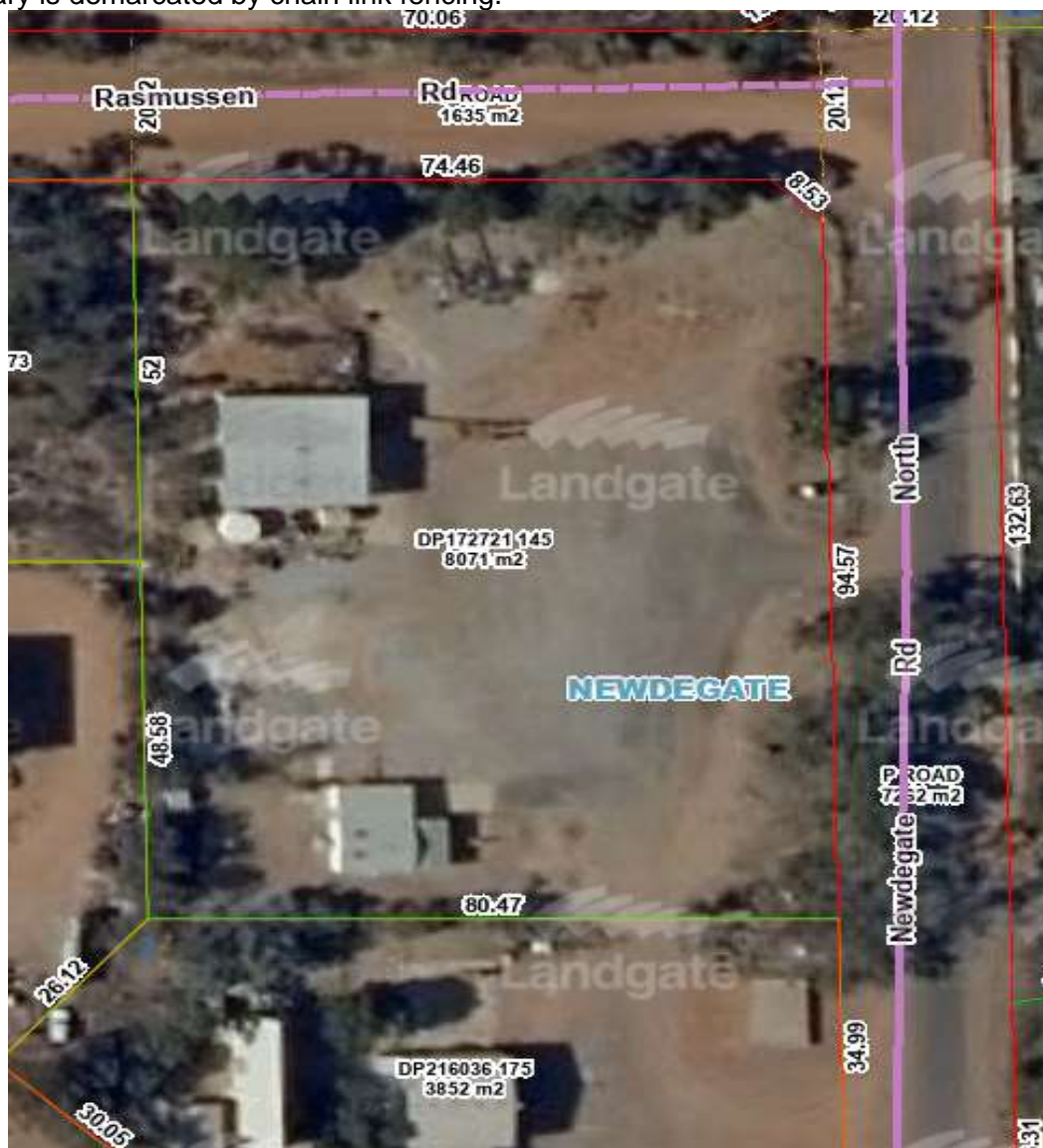
Comment

With the Shire having used Lot 145 North Newdegate Road as a temporary storage/laydown yard in excess of the last 20 years on an as need basis, the need has arisen for the Shire to purchase a yard to store plant, materials and set up a small workshop in the town of Newdegate. This would be beneficial for the shire as Newdegate is located in the geographic centre of the Shire of Lake

Grace. It makes mobilization and demobilization of some heavy machinery easier when working in the eastern end of the shire. With the extra space we can also store other materials such as drainage products, signage and building materials. This will free up space in the main works depot in Absolon Street, Lake Grace.

Lot 145 North Newdegate Road is made up of an open front machinery shed with ample room to store plant, equipment and machinery, a 3 bedroom house is also included. The block has mains water and power connected to both the house and shed. The house can be used for any permanent staff based in Newdegate or any short-term contractors if a need for somewhere to stay arises.

Below is a snapshot of the lot from Landgate Map Viewer. It is a corner lot accessed from Newdegate North Road. The size of the lot is 8,071 m² and is zoned as General Industry. Its boundary is demarcated by chain link fencing.



If the Shire acquires this property, then some additional works will be required to improve its service. The fencing will need to be replaced sometime in the next 2 years along with the workshop roof. At this point, the fencing and roof are still serving their purpose.

Legal Implications

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

- (1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

- (2) Where expenditure has been incurred by a local government —

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Policy Implications

Shire of Lake Grace Policy Manual – Policy 3.7 Purchasing Policy

Consultation

Internal: Mr Craig Elefsen - Manager Infrastructure Supervisor

Financial Implications

Money to fund the expected cost of \$200,000 plus \$20,000 for additional works for the lot will be sourced from a number of Jobs that have come in underbudget or have reduced scopes of works, and will be held in new Job "Purchase Newdegate Depot Land & Buildings".

<i>More</i>	Transfer from "Mitsubishi Fuso Canter Crew Cab"	\$45,000.00
<i>More</i>	Transfer from "Lake Grace Playgroup Mtc"	\$15,000.00
<i>More</i>	Transfer from "Lake Grace Playgroup – Playground Mtc"	\$10,000.00
<i>More</i>	Transfer from "Footpath Maintenance"	\$30,000.00
<i>More</i>	Transfer from "Maintenance Grading – Lake Grace"	\$23,000.00
TOTAL		\$123,000.00

The remaining \$97,000.00 to make up the \$220,000.00 will come from surplus in the mid-year budget review, and will be addressed in Item 14.5.3 – Budget Review 2021/2022.

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017-2027

Social Objective:		A valued, healthy and inclusive community and lifestyle
Outcomes:	1.1	An innovative, productive agriculture industry
	1.1.1	Enhance and maintain transport network

Voting Requirements

Absolute majority required.

RESOLUTION 13531

Moved: Cr Chappell

Seconded: Cr Carruthers

That Council suspend Standing Order for discussions.

CARRIED : 9/0

Discussions:

Cr Chappell said that the land has been used by the Shire of Lake Grace for many years, and suggested that a valuation be done on the property before the Shire makes an offer to purchase and this is for good governance.

Cr Clarke agreed with Cr Chappell regarding good governance on the finances of the Shire. Purchasing the block may require more money in the future.

Cr Armstrong agreed with the good governance aspect. The property is five times larger than any other property within the vicinity. The Shire requires a property to house all the equipment and at this moment, this block is a viable option for consideration. Cr Armstrong believes that the asking price is realistic and Newdegate is an ideal location to establish a depot particularly when doing jobs on the east end of the shire; this may have some cost savings to the Shire as well as increase in productivity.

Cr Clarke said that instead of using the funds from other accounts to purchase the land, why not use the money to a more useful option e.g. Lake Grace Playgroup. Another example is the grading, we could not get the job done because of staff shortage. We need to be able to put back the monies that we will be taking out from other account.

Cr Armstrong pointed out that we need to recognise that this expense should have been budgeted last year but we did not know that this block will be up for sale.

At this point, the Shire President went around to ask the other Councillors their opinions - Cr Hyde, Cr McKenzie, Cr Carruthers, Cr Kuchling, Cr Lloyd and Cr Hunt all agreed that purchasing the block of land to be used as the Shire depot on the east end of the shire is a great idea as there will be no need to go back and forth to Lake Grace in the event that we need equipment to do some jobs in the area required.

Cr Clarke proposed and moved that a third recommendation be added to read as “ *A Valuation be undertaken by Administration before the approval of purchase* “ The Acting CEO advised that this process is already underway.

The Shire President put the third recommendation on the table to be voted by the Councillors and the voting went as follows:

RESOLUTION 13532

Moved: Cr Clarke

Seconded: Cr Chappell

That a Valuation be undertaken by Administration before the approval of purchase.

In Favour = Four (4) Councillors

Against = Five (5) Councillors

MOTION LOST: 4/5

Cr Clarke requested that her name be recorded as voted in favour of the amended recommendation.

Thus, the original Motion became the substantive motion.

RESOLUTION 13533

Moved: Cr McKenzie

Seconded: Cr Lloyd

That Council:

1) Authorises Shire management to proceed with the purchase of lot 145 North Newdegate Road, Newdegate from D Boyce for the sum of \$200,000.00, pending approval of the Shire of Lake Grace Mid-Year Budget Review.

2) Approves the transfer of—

- \$45,000.00 from Mitsubishi Fuso Canter ,
- \$15,000.00 from Lake Grace Playgroup Mtc,
- \$10,000.00 from Lake Grace Playgroup – Playground Mtc.
- \$30,000.00 from Footpath Maintenance, an
- \$23,000.00 from Maintenance Grading – Lake Grace

CARRIED BY ABSOLUTE MAJORITY: 9/0

RESOLUTION 13534

Moved: Cr Chappell

Seconded: Cr Clarke


That Council resume standing order and continue the meeting.

CARRIED BY ABSOLUTE MAJORITY: 9/0

14.2 PLANNING

Cr McKenzie left the Council Chambers at 4:02 pm.

14.2.1 DEVELOPMENT APPLICATION – PROPOSED OVERSIZE OUTBUILDING ON LOT 155 (NO.10) ELLIOTT STREET, LAKE GRACE

Applicant:	David & Christine Fyfe (Landowners)
File No.:	0458
Attachments:	Development Application documentation and plans
Author:	Mr Joe Douglas – Town Planner
Disclosure of Interest:	Nil
Date of Report:	9 February 2022
Senior Officer:	 Mr Alan George Chief Executive Officer

Cr Jeff McKenzie signed a Disclosure of Financial Interest under the Local Government Act 1995 Section 5.60A for Item 14.2.1 – Development Application – Proposed Oversize Outbuilding on Lot 155 (No. 10) Elliott Street, Lake Grace as Cr McKenzie submitted a quote to do a job in the premises and the owners of the property could be his potential client.

Summary

This report recommends that Council **grant conditional approval** to a development application received from David and Christine Fyfe for the construction and use of a new 38m² steel framed, Colorbond clad outbuilding (i.e. shed) on Lot 155 (No.10) Elliott Street, Lake Grace for domestic storage purposes (i.e. caravan parking).

Background

David & Christine Fyfe (Landowners) have submitted a development application requesting Council's approval for the construction and use of an oversize outbuilding on Lot 155 (No.10) Elliott Street, Lake Grace for domestic storage purposes (i.e. caravan parking).

A full copy of the application received is provided in Attachment 1.

Lot 155 is located in a designated low-density residential precinct in the southern part of the Lake Grace townsite and comprises a total area of approximately 1,116m².



Location & Lot Configuration Plan (Source: Landgate 2022)

Lot 155 is relatively flat throughout and has been extensively developed for low density residential purposes in association with Lot 154 (No.8) Elliott Street located immediately west pursuant to a number of approvals previously granted by the Shire, one of which required the two (2) lots to be amalgamated into one (1) new lot. It is noted the landowners' have not yet fulfilled their obligations regarding the amalgamation of Lots 154 and 155 which is a building compliance matter that will need to be dealt with separately by the Shire Administration. The landowners' failure to amalgamate the two lots does not however preclude Council from considering and finally determining this latest application as it only involves development within the designated boundaries of Lot 155 which will have no direct impact on or be reliant upon Lot 154 immediately west.

Lot 155 has direct frontage and access to Elliott Street along its northern boundary (i.e. primary street frontage) which is a sealed and drained local road under the care, control and management of the Shire. The property also has direct frontage and access to Lay Street along its rear boundary, which is an unsealed, but easily trafficable, local road also under the care, control and management of the Shire.

The subject land does not contain any sites of European or Aboriginal Heritage significance, is not subject to inundation or flooding during extreme storm events and is not located within a designated Public Drinking Water Source Area. It has however been designated by the Fire and Emergency Services Commissioner of WA as being bushfire prone. Notwithstanding this fact, as the proposed development will not result in the intensification of land usage, increase the number of people residing on the land, or increase the overall bushfire threat, a bushfire attack level (BAL) assessment and bushfire management plan / statement are not required in support of the application.

Immediately adjoining and other nearby land uses are predominantly residential in nature comprising single houses and various associated improvements, including outbuildings, on standard quarter acre size 'Residential' zoned lots. The only exception to this is Lot 9747 located immediately south on the opposite side of Lay Street which is a rural property comprising a total area of approximately 239 hectares that is characterised by a large, ancient salt lake with no built form improvements aside from cleared paddocks on higher ground, boundary fencing, firebreaks, a farm dam and unsealed vehicle access tracks.

Comment

Lot 155 is classified 'Residential' zone in the Shire of Lake Grace Local Planning Scheme No.4 (LPS4) with a density coding of R20.

Under the terms of LPS4 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the development and use of an outbuilding in association with a single house is listed as being a permitted (i.e. 'P') use on any land classified 'Residential' zone provided it satisfies the deemed-to-comply requirements of the Residential Design Codes of Western Australia (i.e. the 'R-Codes').

An assessment of the proposal for Lot 155 has confirmed it satisfies the majority of the deemed-to-comply requirements of the R-Codes except for the following:

- i) Minimum required side boundary setback (i.e. 1.5 metres required by the R-Codes / 1 metre proposed);
- ii) Minimum required rear boundary setback (i.e. 1.1 metres required by the R-Codes / zero lot line [i.e. nil] setback proposed);
- iii) Maximum permitted wall height for outbuildings (i.e. 2.4 metres required by the R-Codes / 4.2 metres proposed);
- iv) Maximum permitted roof ridge height for outbuildings (i.e. 4.2 metres required by the R-Codes / 4.553 metres proposed); and
- v) Sight lines for the proposed access to/from the new outbuilding via the existing right-of-way along the land's rear boundary (i.e. the R-Codes require boundary fences to be truncated within the required building setback area or reduced to no higher than 0.75 metres within 1.5 metres of where a driveway access intersects a public roadway or right-of-way. Under the terms of the application received no truncation or reduction in height is proposed for the existing fencing along the land's rear boundary due to the proposed new outbuilding having a zero-lot line [i.e. nil] setback to this boundary).

In considering whether or not to approve these proposed variations to the deemed-to-comply requirements of the R-Codes Council must decide whether such variations are likely to have a detrimental impact upon the amenity, character, functionality and safety of the immediate locality or any immediately adjoining or other nearby properties.

It is concluded, following a detailed assessment of the application, that the proposed variations to the deemed-to-comply requirements of the R-Codes as they apply specifically to side and rear boundary setbacks, wall heights and roof ridge heights for residential outbuildings are unlikely to have any adverse impacts and may therefore be supported and approved by Council for the following reasons:

- i) The proposed outbuilding is not considered to be excessively large in its local context and will be finished using visual appealing materials and colours;
- ii) The outbuilding will be located at the rear of the land with significant setbacks to all existing development on all immediately adjoining and other nearby properties. As such, it is expected to have minimal impact on the visual amenity of the local streetscape or any neighbouring properties and will not give rise to any overshadowing or access to natural sunlight for any dwellings on immediately adjoining or other nearby properties; and
- iii) All immediately adjoining landowners have viewed the plans and confirmed in writing they have no objections to the proposed new outbuilding.

In relation to sight lines to/from the new shed for the drivers of vehicles using Lay Street, it should be noted the proposed access arrangements do not satisfy the deemed-to-comply requirements or alternative design principles of the R-Codes (i.e. unobstructed sight lines must be provided at vehicle access points to ensure safety and visibility along streets, rights-of-way, driveway crossovers and footpaths). As such, the driver of any vehicle that may be reversed out of the proposed shed in future, should it not be used for caravan parking, will not be able to see any other vehicles that may be using Lay Street at the same time. Conversely, the drivers of other vehicles using this roadway may not see a vehicle being reversed out of the shed due to the limited warning available due to the shed's zero lot line (i.e. nil) setback to the land's rear boundary and inability to provide any truncated or reduced-height boundary fencing.

Notwithstanding these concerns, it is considered reasonable and pragmatic to approve the proposed shed with a zero-lot line (i.e. nil) setback to the land's rear boundary with no internal driveway access and truncated, or reduced-height boundary fencing, for the following reasons:

- i) Lay Street is a local road that does not attract large volumes of vehicle traffic on a daily basis;
- ii) Lay Street is, by virtue of its current basic standard of construction (i.e. unsealed road carriageway with only limited width), a low speed traffic environment with a low risk for vehicle or pedestrian conflicts;
- iii) It will allow for the retention of existing, mature vegetation on Lot 155 which is considered beneficial from both an environmental and residential amenity perspective; and
- iv) Any future upgrades to Lay Street by the Shire could reasonably be expected to result in the construction of a new 6-metre-wide road carriageway located centrally within the existing 20-metre-wide road reserve with 7-metre-wide verges on either side which is sufficient width to accommodate the safe and convenient movement of vehicles to/from all residential properties immediately abutting the road reserve, including Lot 155.

In light of all of the above, it is concluded the proposal for Lot 155 (No.10) Elliott Street, Lake Grace is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be supported and approved by Council subject to the imposition of a number of standard conditions to ensure the development proceeds in a proper and orderly manner. As such, it is recommended Council exercise its discretion and grant conditional development approval.

Legal Implications

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

- State Planning Policy 7.3 – *Residential Design Codes (Volume 1) 2021*

Consultation

All immediately adjoining landowners likely to be affected by the proposed development were invited to view the plans and provide comment. The current owners of Lot 153 (No.6) and Lot 156 (No.12) Elliott Street confirmed in writing they have no objections to the proposal and are fully supportive.

Financial Implications

There are no known financial implications in relation to this item aside from the administrative costs associated with processing the application which are provided for in Council's annual budget and have been offset by the development application fee paid by the applicant / landowners. All costs associated with the proposed development will be met by the applicant / landowners.

It is significant to note should the applicant / landowners be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered highly unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

Strategic Implications

The proposed development is consistent with the following strategic planning documents:

- Shire of Lake Grace Local Planning Strategy 2007 as it applies specifically to housing choice and variety in neighbourhoods with a community identity and high levels of safety, accessibility and visual amenity.
- Shire of Lake Grace Strategic Community Plan 2017-2027:
 - Environment Objective: Protect and enhance our natural and built environment
 - Outcome: 3.1 A well maintained attractive built environment servicing the needs of the community

Voting Requirements

Simple majority required.

RESOLUTION 13535

Moved: Cr Hunt

Seconded: Cr Kuchling

That the development application submitted by David & Christine Fyfe (Landowners) to construct and use a new oversize steel framed, Colorbond clad outbuilding (i.e. shed) on Lot 155 (No.10) Elliott Street, Lake Grace for domestic storage purposes (i.e. caravan parking) be **approved** subject to the following conditions and advice notes:

Conditions:

1. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of Council having first being sought and obtained.

4. All external surfaces of the proposed outbuilding shall be clad with new materials only.
5. All stormwater drainage from the proposed outbuilding shall be contained and disposed of on-site unless otherwise approved by the Shire's Chief Executive Officer in consultation with the Shire's Manager Infrastructure Services.
6. The proposed outbuilding shall only be used for domestic storage, maintenance, hobby and vehicle parking purposes, including a caravan or boat, unless otherwise approved by Council.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Lake Grace under its Local Planning Scheme No.4. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant is reminded of their obligation to ensure compliance with the requirements of the Shire of Lake Grace Annual Fire Management Notice as it applies specifically to all townsite land in the Shire to help guard against any potential bushfire risk (<https://www.lakegrace.wa.gov.au/services/bushfire-emergency-management/fire-management-requirements.aspx>).
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any earthworks or construction on the land.
5. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
6. It is again recommended that arrangements be made with a licensed surveyor to amalgamate Lots 154 & 155 to create one (1) new separately titled lot to accommodate the existing single detached dwelling that currently straddles the common boundary between the two lots. If this issue is not addressed it may have implications in terms of securing approval for any further building works on the land or any future possible sale of the existing dwelling thereon. Any application to amalgamate the land must be submitted to the Western Australian Planning Commission with information regarding the process, information requirements and fees payable available from the following website link:
<https://www.wa.gov.au/government/document-collections/planning-subdivision-fees-and-forms>
7. No construction works shall commence on the land prior to 7am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays unless otherwise approved by the Shire's Chief Executive Officer.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government.
9. If the applicant / landowners are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part

14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.

CARRIED: 8/0


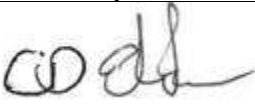
Cr McKenzie returned to the Council Chambers at 4:04pm and was advised on the outcome of the vote.

14.3 HEALTH AND BUILDING

Nil

14.4 ADMINISTRATION

14.4.1 RESPONSE TO DWER REGARDING CLEARING PERMIT FOR PROPOSED NEWDEGATE CBH RECEIVAL SITE EXPANSION

Applicant:	Internal Report
File No.:	0514
Attachments:	1. CPS 9519-1 – Supporting Information – Proposal 2. CPS 9519-1 – Map 3. CPS 9519-1 – Proposed Site Drawing'
Author:	 Mr Jason Lip Technical Officer
Disclosure of Interest:	Nil
Date of Report:	9 February 2022
Senior Officer:	 Mr Craig Elefsen Manager Infrastructure Services

Cr Anton Kuchling signed a Disclosure of Interest Affecting Impartiality under the Administration Regulations 1996 Section 34C for Item 14.4.1 – Response to DWER Regarding Clearing permit for proposed Newdegate CBH Receival Site Expansion as Cr Kuchling is an employee of CBH.

Summary

For Council to signal to the Department of Water and Environmental Regulation their support for the Application for a Clearing Permit by Co-operative Bulk Handling Group to make way for the expansion of the Newdegate CBH Grain Receival Site.

Background

Co-operative Bulk Handling Group (CBH) is looking to expand its grain receival site located in the Newdegate townsite in a north west direction along Maley Street, Newdegate which is accessed from Duncan Road from the southeast.

The main reason for expanding the site is to meet growing regional demand for grain storage and out-loading after the expected closure of the temporary bulkhead storage at the Newdegate Machinery Field Day Site in 2027.

In order to carry out these proposed works, CBH must be granted a Clearing Permit from the Department of Water and Environmental Regulation (DWER). The Shire of Lake Grace has been requested to provide comments on the Application for a Clearing Permit CPS 9519/1.

Comment

The proposal for clearing vegetation covers an area of 11.6 ha, with 0.2 ha already cleared previously for rail corridor reasons, leaving the remaining 11.4 ha to be cleared. CBH has not opted to submit a clearing offset proposal, meaning no revegetation will be carried out elsewhere to replace the vegetation cleared from this proposal (unless revegetation is obligated to be carried out as a condition of this Clearing Permit.) Any further negotiations regarding clearing offsets will be between CBH and DWER though Council may advise DWER to require an offset as a condition of the Clearing Permit.

In terms of land ownership, the vast majority of the land that the proposed extension is to be constructed on does not belong to the Shire of Lake Grace. Affected land Lot 102 on DP 31366, Lot 208 on DP 193928 and Unallocated Crown Land PIN 643570 belong to the State of Western Australia, affected rail reserves are owned by the Public Transport Authority. The majorly affected land is zoned as either 'Conservation' or 'General Agriculture'. Therefore, if this project were to occur it would have little effect on the Shire's register of held land.

Going by the current plan, the extra bulkheads and associated facilities will be accessed from the existing CBH receival site by way of a bituminized road located on CBH's land so there will be no extra traffic on Council and State roads. Instead, as there would be no reason to operate the temporary storage at the Newdegate Machinery Field Days site, heavy traffic between that location and the existing Newdegate receival site will drop, reducing damage to town streets.

General sentiment among local farmers are positive towards this proposal following community consultation carried out by CBH. CBH has also entered negotiations with the South West Aboriginal Land and Sea Council (SWALSC) to allow the use of the proposed land via the excising of relevant land parcels from the Native Title Settlement.

To the Shire's knowledge, there are no current or granted Development Application for the proposed construction. If CBH is granted the Clearing Permit, they will still be required to submit to the Shire a Development Application which will then be assessed by the Shire's Town Planner.

CBH has stated through their application that this expansion is the most feasible for them. Given the circumstances surrounding the need for this expansion, it is recommended that Council signal their approval of this Clearing Permit in order retain grain storage capacity into the next decade. The ecological impact in regards to flora and fauna do not appear to be critical from the surveys carried out in the proposed site.

Legal Implications

Nil

Policy Implications

Nil.

Consultation

Internal: Mr Chris Paget - Deputy Chief Executive Officer
Mr Craig Elefsen - Manager Infrastructure Services

Financial Implications

Nil.

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017-2027

Economic Objective:		A prosperous agricultural based economy, supporting diversification of industry
Outcomes:	1.1	An innovative, productive agriculture industry
	1.1.3	Support and promote the agricultural productivity of the district
Outcomes:	1.2	A diverse and prosperous economy
	1.2.2	Support local business and promote further investment in the district
Environment Objective:		Protect and enhance our natural and built environment
Outcomes:	3.2	A natural environment for the benefit and enjoyment of current and future generations
	3.2.1	Manage and preserve the natural environment
Leadership Objective:		Strong governance and leadership, demonstrating fair and equitable community values
Outcomes:	4.1	A strategically focused, unified Council functioning efficiently
	4.1.1	Provide informed leadership on behalf of the community

Voting Requirements

Simple majority required.

RESOLUTION 13536



Moved: Cr Chappell

Seconded: Cr Lloyd

That Council support the application for the Clearing Permit as depicted in Clearing Permit Application CPS 9519/1.

CARRIED: 9/0

14.4.2 LOCAL GOVERNMENT REFORM SUBMISSION

Applicant:	Shire of Lake Grace
File No.:	Nil
Attachments:	Draft – Shire of Lake Grace Local Government Reform Submission
Author:	 Mr Chris Paget Deputy Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	10 February 2022
Senior Officer:	 Mr Alan George Chief Executive Officer

Summary

To recommend a submission for Council's consideration in response to the State Government's proposed reforms to local government.

Background

A review of the Local Government Act 1995 ('the Act') was initiated by the State Government in 2017. Since that time there have been a series of discussion papers and workshops made available for local governments and the broader community to discuss changes, make suggestions and submissions. This work culminated in the Local Government Review Panel Final Report and a range of reform amendments throughout 2019 and 2021 that addressed key areas including:

- Elected member training.
- The treatment of gifts.
- A new code of conduct.
- Changes to the Standards Panel.
- Best practice standards for CEO recruitment, performance review and early termination; and
- Greater transparency through more information being made more easily accessible online.

Along with the amendments already introduced above, these new proposed Act reforms are based on extensive consultation undertaken over the last five years, and have been developed considering:

- The City of Perth Inquiry Report (mid 2020)
- Department of Local Government, Sport and Cultural Industries (DLGSC) consultation on Act Reform (2017-2020)
- The Victorian Local Government Act 2020 and other State Acts
- The Parliament's Select Committee Report into Local Government (late 2020)
- Western Australian Local Government Association (WALGA) Submissions

- Direct engagement with local governments
- Correspondence and complaints
- Miscellaneous past reports.

The reforms are based on six major key themes:

- (1) Earlier intervention, effective regulation and stronger penalties;
- (2) Reducing red tape, increasing consistency and simplicity.
- (3) Greater transparency and accountability.
- (4) Stronger local democracy and community engagement.
- (5) Clear roles and responsibilities; and
- (6) Improved financial management and reporting.

The briefing material from the Department of Local Government, Sport and Cultural Industries notes the following:

“A large focus on the new reform package is oversight and intervention where there are significant problems arising within a local government. The introduction of new intermediate powers for intervention will increase the number of tools available to address problems and dysfunction more quickly within local governments. The proposed system for early intervention has been developed based on similar legislation in place in other jurisdictions, including Victoria and Queensland.

This will deliver significant benefits for small business, residents and ratepayers, industry, elected members and professionals working in the sector.”

The consultation period opened on 10 November 2021 and closes 5.00pm (AWST) 25 February 2022.

Comment

The attachment to this report contains suggested responses to each of the proposed matters slated for reform. Most are supported as per the WALGA commentary and the general sector sentiment, however some will potentially affect the Shire of Lake Grace if implemented, including:

- a maximum number of elected members (five) for smaller local governments up to 5,000 population;
- the election of Mayor / President by the voters of the district;
- the switch to preferential voting for local government elections;
- compulsory live streaming and audio recording of meetings, including confidential meetings; and
- payment of superannuation and education allowances to elected members.

A very positive development is that the Government has heeded some of the substantial concerns of the local government sector in relation to considering the size and scale of different Councils on compliance matters and reporting.

Our Council has been requested to provide a position response during the submission period to the Department of Local Government, Sport and Cultural Industries; Shire officers have considered each of the items requested for comment and have provided a brief opinion. Council may wish to expand on the comments, accept as is or remove them, or provide alternate remarks.

Legal Implications

Local Government Act 1995 section 1.3 – Content and intent:

The Act provides for a system of local government providing for the constitution of local governments in the State and providing a framework for the administration and financial management of local government and for the scrutiny of their affairs.

The proposed reforms relate to updating the Act which has been in place for over 25 years; there is no statutory requirement for the Shire to make a submission or comment however.

Policy Implications

Nil

Consultation

Consultation has occurred with the Department of Local Government, Sports and Cultural Industries, WALGA, Local Government Professionals WA and other Local Governments in our WALGA Central Country Zone.

The legislative reform process was discussed with Council in the information session held on Wednesday 22 December 2021; members were asked to provide any comments or feedback for inclusion in the draft submission.

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017 - 2027

Leadership Objective:		Strong governance and leadership, demonstrating fair and equitable community values
Outcome:	4.1	A strategically focused, unified Council functioning efficiently
	4.1.1	Provide informed leadership on behalf of the community
	4.1.3	Provide strategic leadership and governance
Outcome:	4.2	An efficient and effective organisation
	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RESOLUTION 13537

Moved: Cr Chappell

Seconded: Cr Clarke

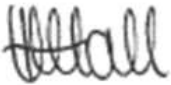

That Council:

1. Support in-principle the intent of the proposed *Local Government Act 1995* reforms to provide a contemporary and relevant legislative framework for the sector and individual Council authorities to operate within.
2. Endorses the responses in the attachment as the Shire of Lake Grace submission to the Local Government Act reform consultation process; and
3. Requests the CEO to submit the responses to the Department of Local Government, Sport and Cultural Industries on behalf of Council prior to the close of the consultation period on 25 February.

CARRIED: 9/0

14.5 FINANCE

14.5.1 ACCOUNTS FOR PAYMENT – 31 JANUARY 2022

Applicant	Internal Report
File No	0277
Attachments	List of Accounts Payable
Author	 Ms Tegan Hall Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	09 February 2022
Senior Officer	 Mr Chris Paget Deputy Chief Executive Officer

Summary

For Council to ratify expenditures incurred for the month of December 2021.

Background

List of payments for the month of December 2021 through the Municipal account is attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

Policy 3.6 - Authorised Use of Credit Card/Fuel Cards
Policy 3.7 - Purchasing Policy

Consultation

Nil

Financial Implications

The list of creditors paid for the month of December 2021 from the Municipal and Trust Accounts total is \$832,546.62.

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017-2027

- Leadership Objective: Strong governance and leadership, demonstrating fair and equitable community values
- Outcomes:
- 4.2 An efficient and effective organisation
 - 4.2.1 Maintain accountability and financial responsibility through effective planning
 - 4.2.2 Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RESOLUTION 13538

Moved: Cr Chappell

Seconded: Cr Hyde

That Council ratify the list of payments totalling \$832,546.62 as presented for the month of December 2021 incorporating:

Payment Method	Cheque/EFT/DD Number	Amount
Electronic Funds Transfers	EFT22980 - EFT23081	\$783,524.48
Municipal Account Cheques	36969 – 36972	\$6,576.11
Direct Debits	DD9806.1 – DD9825.2	\$42,446.03
	TOTAL	\$832,546.62

to the Municipal account, totalling \$832,546.62 which were submitted to each member of the Council on 16 February 2022, have been checked and fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as the prices, computations, and costings and the amounts show are due for payment.



Alan George
CHIEF EXECUTIVE OFFICER

CARRIED: 9/0

Comment from Cr Chappell – there is a phone line at the Airstrip but no functional telephone supplied and it is badly needed.

Administration will check and rectify the matter.

14.5.2 FINANCIAL REPORTS – 31 DECEMBER 2021

Applicant	Internal Report
File No	0275
Attachments	<ul style="list-style-type: none">• Monthly Financial Reports• Bank reconciliations – December 2021
Author	 Ms Victoria Fasano Finance Officer – Reporting and Investments
Disclosure of Interest	Nil
Date of Report	27 JANUARY 2022
Senior Officer	 Mr Chris Paget Deputy Chief Executive Officer

Summary

Consideration of the Monthly Financial Reports for the period ending 31 December 2021 and Bank Reconciliations for the month ending 31 December 2021.

Background

The provisions of the Local Government Act 1995 and associated regulations require a monthly financial report is presented at an Ordinary Council meeting within two (2) months of the period end date.

Comment

As at 31 December 2021, operating revenue over target by \$72,179 (1.16%) mostly due to Rates and Operating grants received earlier than budgeted. Interest earnings below target due to low interest rates. Fees and Charges are below budget as well.

Operating expenditure is under YTD budget by \$860,262 (15.61%) mainly due to materials and contracts, employee and overhead costs down along with utility charges. Insurance and depreciation expenses on the other hand are slightly over the budget target.

The capital program is below target by \$1,064,201. Capital grants and contributions are down due to some of Local Roads & Community and Drought & Community projects are not yet initiated/finalised, funds will be recognised later in financial year. Payments for property, plant and equipment are below target as well due to slow-down in capital projects. This leads to Capital grants income decrease being offset by the reduction in payments for property, plant and equipment.

Cash at bank is similar to the corresponding period last year, an investment agreement for three (3) term deposits with Bankwest is in place (total of \$9,502,735).

Outstanding rates is tracking well and have recovered 91.9% to date.

General debtor is \$35,168 with no major outstanding debts to follow up.

The monthly financial reports include the accompanying Local Government special purpose financial statements for the Shire of Lake Grace, which comprises the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 December 2021. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated regulations.

The Shire of Lake Grace is responsible for the information contained in the financial statements and is responsible for maintenance of an appropriate accounting system in accordance with relevant legislation.

Legal Implications

Section 6.4 of the Local Governments Act 1995 provides for the preparation of financial reports.

In accordance with Regulation 34(5), a report on variances greater than the materiality threshold (\$5,000 or 10% whichever is greater) must be compiled and adopted by Council. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017 - 2027

Leadership Objective:	Strong governance and leadership, demonstrating fair and equitable community values
Outcome:	4.2 An efficient and effective organisation
	4.2.1 Maintain accountability and financial responsibility through effective planning
	4.2.2 Comply with statutory and legislative requirements

Voting requirements

Simple majority required.

RESOLUTION 13539

Moved: Cr Hyde

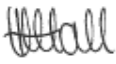

Seconded: Cr Carruthers

That Council, in accordance with *Regulation 34* of the *Local Government (Financial Management) Regulations 1996* receives the attached:

1. Statements of Financial activity for the period ended 31 December 2021
2. Municipal, Trust and Reserve Funds bank reconciliations for the period ended 31 October 2021

CARRIED: 9/0

14.5.3 BUDGET REVIEW 2021 / 2022

Applicant:	Internal Report
File No.	0625
Attachments:	Budget Review 2021 / 2022 document
Author:	 Mrs Tegan Hall Manager Corporate Services
Disclosure of Interest:	Nil
Date of Report:	9 February 2022
Senior Officer:	 Mr Alan George Chief Executive Officer

Summary

To consider and adopt the Budget Review as presented in the document *Budget Review 2021/2022* for the period 1 July 2021 to 31 December 2022.

Background

The 2021/2022 Budget Review incorporating year to date budget variations and the projected forecasts to 30 June 2022 for the period ending 31 December 2021 is presented for Council consideration. The Local Government (Financial Management) Regulations 1996, Regulation 33A as amended, requires that local governments conduct a budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

Comment

The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. Council adopted a 10% and a \$5,000 minimum for the reporting of material variances to be used in the statements of financial activity and budget review.

The budget review document, including a Statement of Financial Activity, Significant Accounting Policies, Summary Graphs, Net Current Position, Predicted Variances and Budget Amendments since Budget Adoption.

The intent of the Budget Review is to predict where we are going to finish at 30 June 2022. It is not intended to be a process for wholesale changes to individual accounts, although many local governments do take this opportunity to do so.

The net impact of budget amendments and variation to the opening Surplus made throughout the year is a surplus of \$24,573; this is included in the projected budget surplus of \$590.

Major movements are detailed below:

- The opening surplus was adjusted by \$66,090 following the 2020/2021 audit due to bringing to account various movements in income and expenditure as per discussion with the auditors.
- Increase in grant revenue of \$1,721,138 due to expected grant income from Local Roads & Community Program Phase 3 offset by expenditure on the following projects:
 - Lake Grace Sportsman Club Roof Upgrade \$100,000
 - Lake Grace Recreation Carpark Upgrade \$180,000
 - Newdegate Recreation Carpark Upgrade \$230,000
 - Aylmore Road Stages 1 to 3 \$750,000
 - Upgrade Jam Patch Facilities \$ 60,000
 - Lake Grace All Abilities Playground \$381,138
 - Newdegate Hockey Shed Upgrade \$ 20,000
- Minor budget movements between accounts previously adopted by Council
- Savings in purchase of plant – total of \$40,900
- Changeover of a new vehicle for the Doctor totalling \$45,000 offset by a transfer from Essential Medical Services Reserve \$45,000.
- Savings from cancellation of contract with Shire of Kent for the Natural Resource Management of \$50,000

Additional repairs to the Shire Standpipes of \$30,000

Purchase of building for Newdegate Shire Depot of \$220,000 partially offset by savings from multiple maintenance accounts and Mitsubishi Fuso Canter Crew Cab - total of \$123,000

This budget has been reviewed to continue to deliver on strategies and projects adopted by Council and to maintain the levels of service across all programs.

Legal Implications

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires:

(1) Between 1 January and 31 March in each financial year, a local government is to carry out a review of its annual budget for that year.

The review of an annual budget for a financial year must:

- (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year;
- (b) consider the local government's financial position as at the date of the review; and
- (c) review the outcomes for the end of that financial year that are forecasted in the budget.

(2) Within 30 days after a review of the annual budget of a local government is carried out, it is to be submitted to the Council.

(3) A Council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

**Absolute majority required.*

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Policy Implications

Nil

Consultation

Internal Senior Management Team

Financial Implications

The review has incorporated budget amendments authorised by Council to 31 December 2021. With these amendments and projected variances, it is anticipated that there will be a surplus of \$590.

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017 - 2027

Leadership Objective:		Strong governance and leadership, demonstrating fair and equitable community values
Outcome:	4.1	A strategically focused, unified Council functioning efficiently
	4.1.1	Provide informed leadership on behalf of the community
	4.1.2	Promote and advocate for the community and district
	4.1.3	Provide strategic leadership and governance
Outcome:	4.2	An efficient and effective organisation
	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements
	4.2.3	Provide a positive and safe workplace

Voting Requirements

Absolute majority required.

RESOLUTION 13540

Moved: Cr Carruthers

Seconded: Cr Chappell

That Council consider and adopt the Budget Review as presented in the document *Budget Review 2021/22* for the period 1 July 2021 to 31 December 2022.

CARRIED BY ABSOLUTE MAJORITY: 9/0

14.6 COMMUNITY SERVICES


Nil

15.0 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

At this point the President, Cr Armstrong reminded Cr Clarke of his instructions at the start of the meeting that masks were mandatory in the Council Chambers, and that continually appearing to drink a coffee for over an hour and not wear her mask throughout the meeting was not acceptable. He requested that she immediately do so.

16.0 INFORMATION BULLETIN – FEBRUARY 2022

Applicant:	Internal Report
File No.	Nil
Attachments:	Information Bulletin
Author:	<i>RRRose</i> Mrs Racelis Rose Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	09 February 2022
Senior Officer:	 Mr Chris Paget Deputy Chief Executive Officer

Summary

The purpose of the Information Bulletin is to keep Elected Members informed on matters of interest and importance to Council.

Background

The Information Bulletin Reports deal with monthly standing items and other information of a strategic nature relevant to Council.

Copies of other relevant Councillor information are distributed via email.

Comment

This month's Information Bulletin Report was emailed to Councillors.

The February 2022 Information Bulletin attachments include:

Reports:

- Infrastructure Services Report – January 2022
- Environmental Health Officer Report – October to December 2021
- Lake Grace Visitor Centre Report – October to December 2021
- Lake Grace Library Report and Statistics – January 2022
- Lake King Library Report and Statistics – January 2022
- Newdegate Library Report and Statistics – January 2022

Circulars, Media Releases, Newsletters, Letters:

- 4WDL Minutes of Meeting – 09 November 2021
- WALGA State Council Summary MINUTES – 01 December 2021
- WALGA State Council AGENDA – 02 March 2022
- Regional Road Group Report – February 2022
- WALGA Quarterly Review Report for the Shire of Lake Grace
- SHICC Public Health Bulletin No. 6 – 5 January 2022
- SHICC Public Health Bulletin No. 7 – 10 January 2022
- SHICC Public Health Bulletin No. 8 – 18 January 2022
- SHICC Public Health Bulletin No. 9 – 27 January 2022
- SHICC Public Health Bulletin No. 19 – 01 February 2022

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017 – 2027

Leadership Objective:	Strong governance and leadership, demonstrating fair and equitable community values
Outcome:	4.1 A strategically focused, unified Council functioning efficiently
	4.1.1 Provide informed leadership on behalf of the community
	4.1.2 Promote and advocate for the community and district
	4.1.3 Provide strategic leadership and governance
Outcome:	4.2 An efficient and effective organisation
	4.2.1 Maintain accountability and financial responsibility through effective planning
	4.2.2 Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RESOLUTION 13541

Moved: Cr Lloyd
Seconded: Cr Hyde

That Council accepts the Information Bulletin Report for January 2022.

CARRIED: 9/0

17.0 CONFIDENTIAL ITEMS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

RESOLUTION 13542

Moved: Cr Chappell
Seconded: Cr Hyde

That Council meet behind closed doors to consider the confidential Item(s) in accordance with Section 3.7 of the Shire of Lake Grace Standing Orders Local Law 2015.

Item 17.1.1 – Lake Grace Medical Centre – Contract Renewal – Olowu and Omoniyi Pty Ltd.
Item 17.1.2 – Sale of Land – Lot 217 (5) Quondong Court, Lake Grace

This item and any attachments are confidential in accordance with Section 5.23(2)(a) of the Local Government Act 1995.

CARRIED: 9/0

RESOLUTION 13543

Moved: Cr Chappell
Seconded: Cr Hyde

That Council accept the recommendation contained in Item 17.1.1 in regards to the Lake Grace Medical Centre Contract Renewal – Olowu and Omoniyi Pty Ltd.

CARRIED BY ABSOLUTE MAJORITY: 9/0

RESOLUTION 13544

Moved: Cr Clarke

Seconded: Cr Kuchling

That Council accept the recommendation contained in Item 17.1.2 in regards to the sale of land at Lot 217 (5) Quandong Court, Lake Grace.

CARRIED BY ABSOLUTE MAJORITY: 9/0

RESOLUTION 13545

Moved: Cr Chappell

Seconded: Cr Hyde

That Council move from behind closed doors.

CARRIED: 9/0

18.0 DATE OF NEXT MEETING – 23 MARCH 2022

The next Ordinary meeting of Council is scheduled to take place on Wednesday 23 March 2022 commencing at 3:30pm at the Council Chambers, 1 Bishop Street, Lake Grace.

19.0 CLOSURE

There being no further business, the Shire President closed the meeting at 4:30 pm.

The President subsequently directed Cr Clarke to leave the Council Chambers and Shire office during the Acting CEO's Council information session as she continued to disregard the requests and instructions previously given to cease appearing to drink throughout the meeting and wear her mask.

20.0 CERTIFICATION

I, Leonard William Armstrong certify that the minutes of the Ordinary Council Meeting held on 16 February 2022 as shown were confirmed as a true record of the meeting.

Signature

Date

Shire of Lake Grace

Local Emergency Management
Committee

Minutes

10 February 2022

Meeting Commencing at 1:00 pm



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal or informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

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SHIRE OF LAKE GRACE

Minutes of the Local Emergency Management Committee (LEMC) meeting held at Council Chambers, 1 Bishop Street, Lake Grace on Thursday 10 February 2022.

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

Executive Office: As the Presiding member has given apologies and the deputy chair is unavailable, we need to elect a chair for the meeting before proceeding.

Cr Ross Chappell nominated by CEO Alan George.
Nomination accepted, Carried.

The Deputy Shire President opened the meeting at 1:05 pm.

(Note: Under the Terms of Reference, the Local Emergency Coordinator (OIC Lake Grace Police) is the Deputy Chair, if not available, the Committee is to appoint a member to preside at the meeting).

2.0 DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace or any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

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Acknowledgement of Country to be read by the Chair of the Committee

In the spirit of reconciliation, the Shire of Lake Grace acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today"

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 PRESENT / APOLOGIES / OBSERVERS / VISITORS

Present:

Name	Agency
Judy Garlick	Education - Newdegate P.S.
Jedda Trueman	Education – Lake Grace DHS
Lisa Pearce	WACHS – Lake Grace Health Service
Alan George	Shire of Lake Grace – CEO
Barry Grady	St Johns WA – Community Paramedic
Gary Guelfi	St Johns WA – Newdegate
Ross Chappell	St Johns WA – Lake Grace / SoLG
Matt Castaldini	Shire of Lake Grace – CESM
Craig Elefsen	Shire of Lake Grace - MIS

Apologies:

Name	Agency
Cr Len Armstrong	Shire of Lake Grace
Sgt Josh Egan-Reid	WA Police Force
Cathy Morey	Main Roads WA
Joanne Spadaccini	Department of Communities
Grant Hansen	Department of Fire and Emergency Services

In Attendance / Observers / Visitors

Nil

4.0 CONFIRMATION OF MINUTES – 31 AUGUST 2021

Voting Requirements

Absolute majority required.

RESOLUTION

Moved: Matt Castaldini

Seconded: Alan George

That the Minutes of the Local Emergency Management Committee (LEMC) meeting held on 31 August 2021 be confirmed as a true and accurate record.

CARRIED BY ABSOLUTE MAJORITY: 9/0

5.0 BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil.

6.0 STANDING ITEMS

Nil.

7.0 POST INCIDENT REPORTS

Nil.

8.0 AGENCY REPORTS**8.1 SHIRE OF LAKE GRACE**

The Shire has been discussing our BCP, with respect to COVID-19 outbreak/ impact on staff. There is some work being done pending on the findings of auditors/ Audit Committee towards the BCP.

We have been working to collect BFB members COVID cert data as required under the mandates, this is ongoing and challenging to collect the data.

We have been having local talks regarding collocating our Town BFB and VFRS fire services at a new location in Lake Grace.

8.2 WA POLICESgt Joshua Egan-Reid –

- WAPOLS New Drones and capability in regards to LANDSARS.
- To be confirmed at later stage - exercise on a bus crash scenario involving Police, SJA, DFES, local hospitals. SJA happy to donate an old bus to be cut and damaged as needed during the exercise.
- COVID 19 Matters and Vaccines

8.3 BUSHFIRE BRIGADES – CHIEF BUSH FIRE CONTROL OFFICER

Nil.

8.4 LAKE GRACE VOLUNTEER FIRE AND RESCUE

Nil.

8.5 ST JOHN AMBULANCENewdegate:

We have been quiet, with not many call outs. We have had our Core Pulse unit installed now, which should help provide a better service to the community.

Lake Grace:

Core Pulse was installed just before harvest, which is a great result for the community. Members have been training in COVID response, with focus on infection control and PPE.

Community Paramedic:

Barry introduced himself, he is here for at least 1 year, he advised he chose this posting and is looking forward to working with our local volunteers and emergency services.
Northam have a special COVID ambulance in Northam that is available if required.

8.6 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)

Nil.

8.7 LAKE GRACE DISTRICT HEALTH SERVICES

With the recent fires Kondinin, Corrigin and Narembene were evacuated, and patients/ residents were distributed across the WACHS network. Lake Grace accepted some of these patients supporting the network.

Covid-19 is an everchanging situation, we encourage everyone to stay up to date with the current advice and measures being applied by the state government.

WACHS has new visitor guidelines, with unvaccinated persons no longer being able to enter the hospital for non-emergency purposes. Accessing the Emergency Department is the only exception, for treatment.

WACHS have a SAR Guideline which directs the response and requirements over opening and access. Lake Grace is currently on "green" but is expecting to be migrated to "amber" soon. Policies will be changed as the situation is upgraded.

RATs for WACHS staff, orders have been placed but not yet fulfilled. Primarily for staff to ensure fitness for work.

Covid at Home program, we are expecting the pulse oximeters to be sent out, most likely to the Shire for assistance with distribution. This is to help reduce patient load until required at the hospital, as patients can monitor their oxygen saturation levels at home and if it degrades, they can seek treatment. This is for people who contract covid and are relatively well.
8 outpatients being managed with telehealth services.

At the height of an outbreak Lake Grace is not going to be closed. Other smaller services such as Kukerin may close temporarily to help staff facilities like Lake Grace.

Work is being done around a preparedness pack to be ready for covid outbreaks.
The hospital currently has PCR testing capabilities; however, it can take 24-48hrs to get a result as there is no laboratory/ pathology onsite.

8.8 EDUCATION DEPARTMENT

- **Lake Grace District High School**

Challenges with new rules relating to COVID and how it impacts on daily school life.
Currently here for 1-2 terms at this stage, have had a broad experience across WA and NT within education.

- **Newdegate Primary School**

We are getting great support from our community with respect to the COVID requirements put in place from the department of education.

We are updating our Bush Fire Plan with respect to COVID requirements.

Our emergency incident plan is being reviewed and updated.

We are planning a Bush Fire practise scenario.

Posters and displays have been put in place to easily see the COVID requirements.

- **Lake King Primary School**

From Judy:

Dominic & Kaye have been working on updating the Bush Fire plan and their incident management processes.

8.9 DEPARTMENT OF COMMUNITIES

Nil - (Technology issues)

8.10 WATER CORPORATION

Nil.

8.11 MAIN ROADS WA

Nil.

8.12 WESTERN POWER

Nil.

8.13 CBH GROUP LAKE GRACE

Nil.

8.14 PARKS AND WILDLIFE SERVICE
--

Nil.

8.15 DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT

Nil.

8.16 OTHER GROUPS / MEMBERS

Nil.

9.0 GENERAL BUSINESS

Nil

9.1 FUNDING NOMINATIONS AND APPLICATIONS

Nil

9.2 INCIDENT SUPPORT GROUP (ISG) ACTIVATIONS

Nil

9.3 ENDORSE UPDATED LEMA DOCUMENTVoting Requirements

Absolute majority required.

RESOLUTION

Moved: Matt Castaldini

Seconded: Gary Guelfi

That the Committee endorses the local emergency management documents as tabled, and recommends Council adopts the LEMA 2022-2027 and associated plans for the Shire of Lake Grace.

CARRIED BY ABSOLUTE MAJORITY: 9/0

9.4 HELPING HANDS

In 2020 the Shire of Lake Grace, in collaboration with local stakeholders initiated the Helping Hands program across the Shire to provide support to vulnerable community members.

With the current changes and coming WA Covid 19 wave, we are looking to re-establish the Helping Hands program with the local stakeholders again, in support of the community and WACHS.

We understand that pandemic response comes under Health, and we look to take the lead on local health matters with support to be provided from LEMC members were able.

Lisa – WACHS; Happy for helping hands to commence and assist with providing support in the community.

9.4 LAKE GRACE MEDICAL CENTRE/ DOCTORS

The Locum is finishing up tomorrow, with Drs Abi and Oli returning on an alternating basis. They are credentialled to assist at the hospital as required. Dr Olu is expected to return in March and is currently not credentialled to assist in the hospital. The in-patient telehealth services are still available and have been serving us well for some time now.

10. DATE OF NEXT MEETING – 12 MAY 2022

The next Local Emergency Management Committee meeting is scheduled to take place on Thursday 12 May 2022 commencing at 1:00pm at the Council Chambers, 1 Bishop Street, Lake Grace, unless a special meeting is required before that date.

11.0 CLOSURE

There being no further business, the Deputy Shire President closed the meeting at 1:40 pm.

12.0 CERTIFICATION

I, Ross Chappell certify that the Minutes of Meeting held on 10 February 2022 as shown were confirmed as a true record of that meeting.

Signature

Date

Shire of Lake Grace

TOURISM ADVISORY COUNCIL (SoLGTAC)

MINUTES

Monday 21 February 2022

Meeting Commencing at 2:30 pm



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Acknowledgement of Country to be read by the Chairperson

The Shire of Lake Grace acknowledges and pays respect to the past, present and future Traditional Custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander people.

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SHIRE OF LAKE GRACE

Minutes of the Shire of Lake Grace Tourism Advisory Committee Meeting held at the Lake Grace Sports Pavillion, Lake Grace on Monday 21 February 2022.

1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson opened the Meeting at 2:40pm.

2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**Present:****Committee Members:**

Cr Debrah Clarke (DC)
Ms Catherine Kelly (CK)

Shire of Lake Grace - Councillor Representative
Community Representative – Newdegate

Shire of Lake Grace

Mr C Paget (CP)
Ms J Morgan (JM)
Ms V O'Neill-Gray (VOG)

Deputy Chief Executive Officer – Acting Chairperson
Lake Grace Visitor Centre Coordinator
Lake Grace Visitor Centre Coordinator

Apologies:

Mrs Sheenah Zurnamer (SZ)
Mrs Carla Hyde (CH)
Ms Suzanne Reeves (SR)

Community Representative – Lake King
Community Representative - Varley
Community Representative – Lake Grace

2.1 URGENT BUSINESS APPROVED BY PRESIDING MEMBER OR BY DECISION OF THE COMMITTEE

Nil

2.2 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Nil

3.0 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5.0 CONFIRMATION OF PREVIOUS MEETINGS

RESOLUTION 002

Moved: Vicki O'Neill Gray

Seconded: Cr Debrah Clarke

That the Minutes of the Shire of Lake Grace Tourism Advisory Committee (formerly Lake Grace Visitor Centre Committee) held on 25 October 2021 be accepted as a true and accurate record of that meeting.

CARRIED: 5/0

6.0 CORRESPONDENCE INWARDS / OUTWARDS

RESOLUTION 003

Moved: Cr Debrah Clarke

Seconded: Jo Morgan

That the correspondence inward is accepted and outward is endorsed.

CARRIED: 5/0

7.0 NOTICES OF URGENT BUSINESS

Nil

8.0 MEMBERS REPORTS

Nil

10.0 MATTERS FOR CONSIDERATION

Nil

11.0 OTHER BUSINESS

Tourism items were discussed during this meeting:

- Visitor Centre working with COVID-19 restrictions – Jo and Vicki advised that all is working well, with plenty of signage and QR scan in points available. Most visitors are happily following the WA Government mask rules.

- Events – Astrotourism night was held at Newdegate school last Friday 18th February; unfortunately, because of the Covid restrictions the camp out couldn't proceed as planned but was a successful night despite this. Another astro camp out has been proposed for May, possibly at Jam Patch. On 25th March the Outdoor Cinema will return to Lake Grace showing "Back to the Future"; the Covid-19 rules may necessitate a change of venue to the Pavillion but if this is necessary it will be publicly advertised.
- Website updates – Visitor Centre domain has been renewed so the website will be updated in coming months; will try to include information about the new cafes in Lake Grace plus rates for local motel and caravan park accommodation, e.g. Saltbush Inn etc.
- Oceans to Outback – copy of the old brochure has been located; CEO or DCEO will follow up through 4WDL if this group project is still proceeding.
- "Across the Lake" book – scanning is currently underway via the CRC, however at the moment it is going slowly due to the lack of staff there and the demands of other programs they have to run.
- Optus Antenna – DCEO advised that Field Solutions Group still plans to install large communications towers across the region, and they have just received a significant Commonwealth Govt grant to extend the project in our Shire. Optus and other mobile telephony providers are likely to be approached to rent space on these towers so there is alternative to Telstra.
- Varley signage - Carla and Jo are still working on this and will provide updates at next meeting; likewise, with the donation box at the Chicken Ranch camping area.
- Public toilets advertising signage – VC Coordinators will follow this up.
- Jam Patch toilet – DCEO advised that the construction has recently been completed by the Shire works crew, just a few minor things required to commission it.
- VC volunteers or staffing for weekends (AIM Hospital tours) – Committee acknowledged that it is unreasonable to ask/expect the existing Visitor Centre staff to work on weekends given their family commitments etc; additionally, the pool of local volunteers is now very small as most are aged and no longer able to undertake the role. It would be great to see if the Shire could make provision for a dedicated weekend part-time staffing position so that the Centre could remain open for specific hours and tour times across weekends. DCEO and VC Coordinator will follow up with the CEO prior to Shire budget preparations to see if this may be possible.
- Walk Trails – old Lake Grace speedway trail is currently under development with signage and brochure being prepared. Works on the Newdegate Trail by Shire will happen before the Centenary later this year.
- Jam Patch – waiting for toilet completion details.
- AIM Hospital Museum – research to be undertaken into the development of an app-based virtual reality tour, so that travellers can still visit and 'see' the AIM building on

mobile devices when the VC is closed. Jo also noted that the centenary of the AIM Hospital will happen in 2026 and it would be great to commence gathering ideas on how to commemorate this.

- Roe Tourism Association – meeting was held in Lake Grace earlier today, DCEO and Jo gave an overview of the agenda covered and discussions that were had.
- Australia's Golden Outback – Jo advised of the great article about our region in the recent February addition of the Sunday Times newspaper.
- Wind-up of former Lake Grace Visitor Centre Association – Jo advised that the audit of the accounts has now been completed by Anke Stoffberg and that the formal wind-up of the Association could now occur. Discussion about new processes for stock purchasing etc for the VC now that operations are run through the Shire.
- Queries to be made to appropriate funding agencies or groups regarding more murals on silos and other local buildings/facilities – these bring in substantial numbers of tourists to our towns and there seems to be very limited regional coordination or marketing to facilitate further development of such community art projects.

12.0 DATES OF THE NEXT MEETINGS

The next meeting of the Committee will be held Monday 4 April 2022 at 10:00 am; venue to be advised.

13.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 3.51pm.

13.0 CERTIFICATION

I, Catherine Kelly certify that the Minutes of Meeting held on 25 October 2021 as shown were confirmed as a true record of that meeting.

Signature

Date

SHIRE OF LAKE GRACE TOURISM ADVISORY COMMITTEE (SoLGTAC) MEETING

STATUS REPORT (ACTION ITEMS)

Status: **P – In Progress** **C – Completed** **N – Not Applicable** **NFA – No further Action**

Date of Meeting – 25 October 2021:

Item No	Description of Action	Action by	Status
1.	Confirm the Ocean to Outback brochure	Jo Morgan	
2.	Optus Antenna – find out solution to the possible installation of antennas and wireless network	Chris Paget	
3.	Possibility of obtaining antenna for the Visitor Centre	Chris Paget	
4.	Follow up with Roe Tourism presenter details for the Walk Trail	Vicki O Neil-Grey	
5.	Follow up completion of Jam Patch toilet		
6.	Follow up with Sarah Clarke – Playground Trails and Geocache Trails	Carla Hyde	
7.	Add donation bank details – Varley Donation box at Free Camping area	Jo Morgan & Carla Hyde	
8.	Tagging of Wildflower photos – ask Judy Garlick	Vicki O Neil-Grey	
9.	Advertisement of shire events on public toilets similar to the Shire of Kulin	Cathie Kelly	

10.	Ask about the “collie to Lake King” book at the 4WDL meeting and Oceans to Outback brochure	Jo Morgan	
11.	Investigate Geocache at Dragon Rock – take a drive to the area	All Committee members	
12.	Update VARLEY sign, send measurements to Visitor Centre and follow up	Carla Hyde & Jo Morgan	
13.	Promote the area near Duckworth Road, repair furniture (Steph Clarke)	Jo Morgan and Vicki O Neil Grey	

Shire of Lake Grace

Lake Grace Library Resource & Community Resource Centre Management Committee



Minutes

15 March 2022

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

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SHIRE OF LAKE GRACE

Agenda for the Lake Grace Community Library & Community Resource Centre Management Committee Meeting to be held at the Lake Grace Community Library, School Place, Lake Grace WA on Tuesday 15 March 2022.

1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Meeting opened at 11:08 am.

2.0 ELECTION OF CHAIRPERSON

Deputy Chief Executive Office, Chris Paget, took the chair and asked for nominations for Chairperson.

Ollie Farrelly nominated Principal Jedda Trueman

Debrah Clarke nominated John O'Neill - Declined

Jedda Trueman was duly elected.

3.0 RECORD OF ATTENDANCE / APOLOGIES**3.1 PRESENT**

Jedda Trueman	Chairperson, Principal, Lake Grace District High School
Michelle Lay	School Administrator, Lake Grace District High School
Chris Paget	Deputy Chief Executive Officer, Shire of Lake Grace
Cr Debrah Clarke	Councillor, Shire of Lake Grace, Council Representative
Ollie Farrelly	Community Representative
Suzanne Reeves	Manager, Lake Grace Community Resource Centre
John O'Neill	Lake Grace Community Resource Centre Representative
Lois Dickins	Library Co-ordinator

In Attendance**3.2 APOLOGIES**

NIL

4.0 CONFIRMATION OF PREVIOUS MEETINGS

4.1 LAKE GRACE LIBRARY RESOURCE AND COMMUNITY RESOURCE CENTRE MANAGEMENT COMMITTEE MEETING

Recommendation / Resolution

That the minutes of the Lake Grace Library Resource Centre and Community Resource Centre Management Committee Meeting held on 23 October 2021 be confirmed as a true and accurate record.

RESOLUTION 20221

Moved: Debrah Clarke Seconded: Ollie Farrelly

That the minutes of the Lake Grace Library Resource and Community Resource Centre Management Committee Meeting held on 26 October 2021 be confirmed as a true and accurate record.

CARRIED 6/0

5.0 MEMBERS REPORTS

5.1 LAKE GRACE LIBRARY REPORT

Book exchange and VDX are all up to date.

I am still on trial with our new library system, Oliver v5. I am hoping to be connected to the new system in the near future, our Deputy Principal has left and now Principal Jedda Trueman is going to contact SoftLink. I had two hour Webex online training yesterday, Tuesday, and was the only one not live/using Oliver v5 and the only school to have only one person learning.

I have got a new shelf for Graphic novels. These novels are very popular and great for the children that struggle with reading.

Side student Neha Dwarakanath is back using the Library office to do her Year 12 studies..

Statistics since the last report:

December 21	Issues & Renewals	143	Borrower Visits	129
January 22	Issues & Renewals	168	“ “	46
February 22	Issues & Renewals	604	“ “	293

5.2 LAKE GRACE COMMUNITY RESOURCE CENTRE REPORT

Like most local businesses we have been run off our feet. The Harvest Festival went well at the end of the year, wonderful to get funding from Lotterywest for this event. We're back into producing the Lakes Link.

Staffing has been up and down, Elizabeth Castaldini has just started with us which will be of huge benefit, she will work on the opposite days of Leanne Young.

We hosted a Farm Safety workshop with Rural Edge last month which was well attended; we are currently hosting forklift training and assessment. Next week we have a run of HR training and assessments and the following week we have HC and MC training and assessments. These have all been well supported.

All is going steadily with our partnerships:

- Trees have been ordered for the Bushcare project with the LCDC and the first of the project reports has been submitted.
- Men's Shed were successful in accessing funding from FRRR for their shed extension; we're currently on the lookout for more funding to help with the project. The shed has been ordered. Have also applied for another grant for more equipment.
- Roadwise – had the Driver Reviver open for Christmas, sixteen volunteers kept the van open for 32 hours with 108 motorists stopping in. We will definitely look at having it open a week prior to Christmas again. We haven't yet had a Roadwise meeting this year, need to have it in the next few weeks.
- Community Bus. All is going well.
- Lake Grace Seniors. Just had their AGM.
- RSL. Have received grant funding for the ANZAC service.

The CRC also received a \$26,683 grant for outdoor exercise equipment, this is yet to be ordered.

We have purchased one new staff computer and have ordered a new photocopier.

5.3 LAKE GRACE COMMUNITY RESOURCE CENTRE SEMINAR ROOM FINANCIAL REPORT

26/10/2021—9/03/2022

Seminar Room Hire Account Reconciliation:

Balance of Seminar Room Account 26/10/2021		\$1,937.99
05/01/22 Venue Hire (Sep-Dec)	\$388.64	<u>\$2,326.63</u>

Seminar Room Bank Account Statement Reconciliation:

Balance of February 28th Bank Statement		\$2,326.63
Less Unpresented payments	\$0	\$2,326.63
Plus Unrecorded deposits	\$0	<u>\$2,326.63</u>

6.0 MATTERS FOR CONSIDERATION**6.1 BUILDING GARDENS - WATERING**

The School is waiting on a water usage report from the contract plumbers.
A school Board Member is going to sort out the CRC/Library/Pre Primary reticulation.
Shire is going to do a three month water/effluent water trial.

6.2 RODENT CONTROL

Michelle going to put in a report to get the Library/CRC building baited for rodents and sprayed for spiders.

7.0 OTHER BUSINESS**8.0 DATE OF THE NEXT MEETING****8.1 LAKE GRACE LIBRARY RESOURCE AND COMMUNITY RESOURCE COMMITTEE MEETING**

The next Lake Grace Library Resource and Community Resource Centre Management Committee Meeting is on Tuesday 17 May 2022, commencing at 11.00am at the Lake Grace Community Library, School Place, Lake Grace WA.

9.0 CLOSURE

There being no further business to discuss, the Chairperson closed the meeting at 11.35 am.



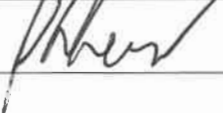
10.0 CERTIFICATION

I, Jedda Trueman certify that the minutes of the meeting held on the 26 October 2021 as shown were confirmed as a true record at the meeting held on 15 March 2022.

Presiding Member

Date

ATTACHMENT 1

SHIRE OF LAKE GRACE LOCAL PLANNING SCHEME NO.4		
		
FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL		
Owner Details		
Name/s: PAUL W WAGBURN + MICHELLE C DONGER		
ABN (if applicable):		
Postal Address: 3 WARATAH AVENUE, LAKE GRACE		
Postcode: 6353		
Work Phone: 98651291	Fax:	E-mail: gsmobilem@bigpond.com
Home Phone:		
Mobile Phone:		
Contact Person for Correspondence: Michelle Donger		
Signature: 	Date: 18/02/2022	
Signature: 	Date: 18/02/2022	
NOTES:		
<p>i) Use and attach a separate copy of this page where there are more than two (2) landowners.</p> <p>ii) The signature/s of all registered owner(s) as listed on the land's Certificate of Title is required. This application cannot proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2). Land owned by an incorporated body (i.e. a company) must be signed by:</p> <ul style="list-style-type: none">- 1 director of the company, accompanied by the company seal; or- 2 directors of the company; or- 1 director and 1 secretary of the company; or- 1 director if a sole proprietorship company. <p>Print the full names and positions of company signatories underneath the signatures.</p> <p>iii) A copy of the Certificate of Title for all land the subject of this application must be provided and can be purchased through Landgate directly if required.</p> <p>iv) Development Applications relating to Unallocated Crown Land, Unmanaged Crown Reserves, land under management order to the Shire of Lake Grace where the development is not consistent with the reserve's purpose, or is used for commercial purposes, or land which is subject to a lease issued under the Land Administration Act 1997 need to be referred to the Lands Division of the Department of Planning, Lands and Heritage for consideration and signing.</p>		
Applicant Details (if different from owner)		
Name/s: ANDREW KEAYS		
Address: 37 ARGOLAN ST LAKE GRACE WA		
Postcode: 6353		

Work Phone:	Fax:	E-mail:
Home Phone:		KEUSHANDY91@GMAIL.COM
Mobile Phone: 0447592954		
Contact Person for Correspondence: ANDREW KEAYS		
Signature: akey		Date: 18/02/2022
NOTES: i) Failure to provide a suitably completed development application form, a copy of the relevant Certificate/s of Title, sufficient plans and other supporting information and/or the correct application fee may result in the application being returned or placed on hold. ii) The application fee payable will be confirmed by the local government following receipt of the application. Processing of the application will not commence until the fee is paid in full. iii) As per Schedule 2 clause 64 of the Planning and Development (Local Planning Schemes) Regulations 2015, the information and plans provided with this application may be made available by the local government for public viewing in connection with the application. iv) If public advertising of the application is required by the local government an additional fee in accordance with the local government's adopted schedule of fees and charges will be payable by the applicant. Further processing of the application following completion of public advertising will not proceed until the additional fee is paid in full. v) The original of this application and supporting information and plans will be retained by the local government for its records and will not be returned to the applicant/landowner following final determination.		
Property Details		
NOTE: The details provided must match those shown on the relevant Certificate/s of Title.		
Lot No: 5	House/Street No: 26	Location No:
Survey Diagram or Plan No:	Certificate of Title Volume No: 1851-1886	Certificate of Title Folio No: 986
Title encumbrances (e.g. easements, restrictive covenants etc. as listed on the Second Schedule of the relevant Certificate/s of Title):		
Street name: STUBBS ST		
Suburb: LAKE GRACE		
Nearest street intersection:		
Proposed Development:		
Nature of development: <input checked="" type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input type="checkbox"/> Works and Use		
NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form (i.e. a Form 2) must be completed and submitted with this application.		
Is an exemption from development claimed for part of the development? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		

Description of proposed works and/or land use: WISH TO PLACE A SEED CONTAINER FOR MORE STORAGE SPACE FOR CAFE PRODUCTS
Description of exemption claimed (if relevant):
Nature of any existing buildings and/or land use: RESTAURANT / CAFE
Approximate cost of proposed development (excluding GST): \$ 7,000
OFFICE USE ONLY Date application received: Received by: Application reference number: Application fee payable: \$ Date of receipt of application fee from applicant: Receipt number for application fee:

Rosie's Café & Bakery Lake Grace WA



1/2 METRE GAP

SEED CONTAINER
LENGTH EXTERNAL
20 FOOT (6.096M)
WIDTH EXTERNAL
8 FOOT (2.438M)
HEIGHT EXTERNAL
8.5 FOOT (2.592M)

- Furnishings not drawn to scale.
- Diagrammatic, indicative representation of the floorplan.
- All spaces are approximations only based on laser measurements.

April 2021
GPM Photographics

Stubbs Street



Attachment - Item 14.4.2 Bushfire Risk Management Plan 2022-2027 - DRAFT

Ordinary Council Meeting
23 March 2022

Shire of Lake Grace

BUSHFIRE RISK MANAGEMENT PLAN 2022-2027

The text included in this template is suggested for use and may be amended as required. Consideration should be given to the intended audience of the BRM Plan. Please remove ALL drafting notes (identified in red text or in blue italics) before submitting.

Add review and endorsement dates to title page as known and appropriate, for example;

Office of Bushfire Risk Management Bushfire Risk Management (BRM Plan) reviewed XX Month 20XX

Local Government Council BRM Plan endorsement XX Month 20XX

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Document Control

Document name		Current version	1.1
Document owner	CEO Shire of Lake Grace	Issue date	DD/MM/YYYY
Document location	<Add as required>	Next review date	DD/MM/YYYY

Document Endorsements

The Shire of Lake Grace Council endorses that the Bushfire Risk Management Plan (BRM Plan) has been reviewed and assessed by the Office of Bushfire Risk Management as consistent with the standard for bushfire risk management planning in Western Australia, the Guidelines for Preparing a Bushfire Risk Management Plan. The Shire of Lake Grace is the owner of this document and has responsibility, as far as is reasonable, to manage the implementation of the BRM Plan and facilitate the implementation of bushfire risk management treatments by risk owners. The approval of the BRM Plan by Shire of Lake Grace Council satisfies their endorsement obligations under State Hazard Plan Fire.

Local Government	Representative	Signature	Date
Shire of Lake Grace	Alan George, CEO		

Version	Date	Author	Section

Publication Information

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1. Introduction

1.1. Background

Under the State Hazard Plan Fire an integrated Bushfire Risk Management (BRM) Plan is to be developed for local government areas with significant bushfire risk. This BRM Plan has been prepared for the [Shire of Lake Grace](#) in accordance with the requirements of the Guidelines for Preparing a Bushfire Risk Management Plan (the Guidelines) from the Office of Bushfire Risk Management (OBRM) within the Department of Fire and Emergency Services (DFES). The risk management processes used to develop this BRM Plan are aligned to the key principles of AS/NZ ISO 31000:2009 Risk management – Principles and Guidelines and those described in the National Emergency Risk Assessment Guidelines. This approach is consistent with State Emergency Management (SEM) Policy and SEM Prevention and Mitigation Procedure 1.

This BRM Plan is a strategic document that facilitates a coordinated approach towards the identification, assessment and treatment of assets exposed to bushfire risk. The Treatment Schedule sets out a broad program of coordinated multi-agency treatments to address risks identified in the BRM Plan. Government agencies and other land managers responsible for implementing treatments participate in developing the BRM Plan and Treatment Schedule to ensure treatment strategies are collaborative and efficient, regardless of land tenure.

1.2. Aim and Objectives

The aim of a BRM Plan is to effectively manage bushfire risk in order to protect people, assets and other things of local value in [Shire of Lake Grace](#). The objectives of this BRM Plan are to:

- guide and coordinate a tenure blind, multi-agency BRM program over a five-year period.
- document the process used to identify, analyse and evaluate risk, determine priorities and develop a plan to systematically treat risk.
- facilitate the effective use of the financial and physical resources available for BRM activities.
- integrate BRM into the business processes of local government, land owners and other agencies.
- ensure there is integration between land owners, BRM programs and activities; and
- document processes used to monitor and review the implementation of treatment plans to ensure they are adaptable, and that risk is managed at an acceptable level.

1.3. Legislation, Policy and Standards

The following legislation, policy and standards were considered to be applicable in the development and implementation of the BRM Plan.

1.3.1 Legislation and Policy

- Aboriginal Cultural Heritage Act 2021
- Biodiversity Conservation Act 2016
- Building Act 2011
- Bush Fires Act 1954
- Conservation and Land Management Act 1984
- Country Areas Water Supply Act 1947
- Emergency Management Act 2005
- Environmental Protection Act 1986
- Environmental Protection and Biodiversity Conservation Act 1999 (Cth)
- Fire Brigades Act 1942
- Fire and Emergency Service Act 1998
- Metropolitan Water Supply, Sewerage and Drainage Act 1909
- Bush Fires Regulations 1954
- Emergency Management Regulations 2006
- Planning and Development (Local Planning Scheme) Regulations 2015
- SEM Plan (State Emergency Management Committee (SEMC) 2019)
- SEM Policy (SEMC 2019)
- SEM Prevention and Mitigation Procedure 1 (SEMC 2019)
- State Hazard Plan Fire (SEMC 2019)
- State Planning Policy 3.4: Natural Hazards and Disasters (Western Australian Planning Commission (WAPC) 2006)
- State Planning Policy 3.7: Planning in Bushfire Prone Areas (WAPC 2015, as amended)

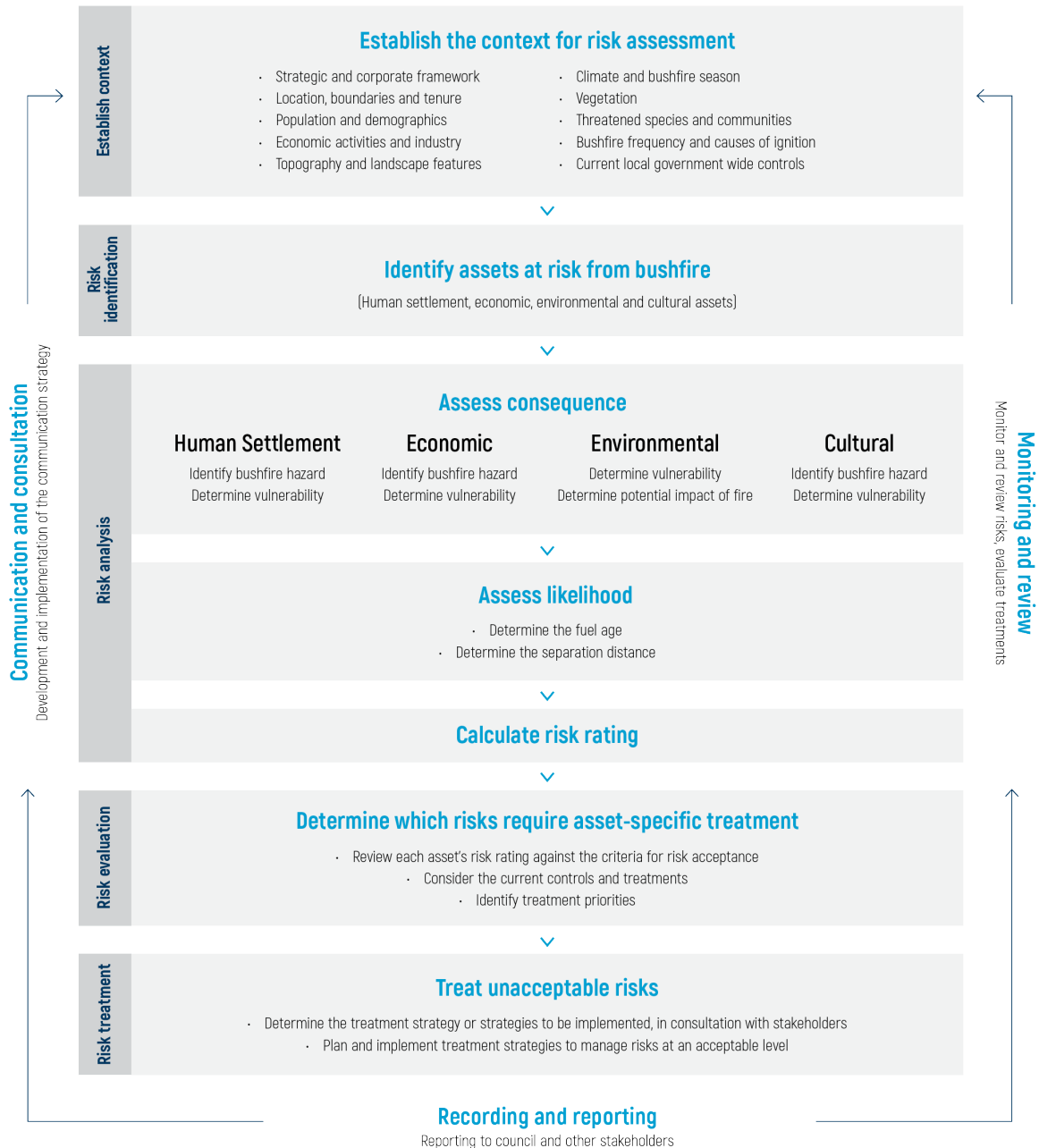
1.3.2 Other Related Documents

- A Capability Roadmap: Enhancing Emergency Management in Australia 2016 (Australasian Fire and Emergency Services Authorities Council 2016)
- A Guide to Constructing and Maintaining Fire-Breaks (DFES 2018)
- AS 3959:2009 Construction of Buildings in Bushfire-Prone Areas (Standards Australia 2009)
- AS/NZ ISO 31000:2009 Risk Management – Principles and Guidelines (Standards Australia 2009)
- Australian Disaster Resilience Handbook 10: National Emergency Risk Assessment Guidelines (Australian Institute for Disaster Resilience 2015)
- Guidelines for Preparing a Bushfire Risk Management Plan 2020 (DFES 2020)
- Bushfire Risk Management Planning Handbook (DFES 2018)
- Code of Practice for Timber Plantations in Western Australia (Forest Products Commission (FPC) 2006)
- Guidelines for Planning in Bushfire Prone Areas (WAPC 2017)
- Guidelines for Plantation Fire Protection (DFES 2011)
- National Disaster Risk Reduction Framework (Department of Home Affairs 2018)
- National Strategy for Disaster Resilience (Attorney-General's Department 2011)
- Public Service Circular No. 88 Use of Herbicides in Water Catchment Areas (Department of Health 2007)
- Western Australian Emergency Risk Management Guide (SEMC 2015)
- [Landscapes and Soils of the Lake Grace district \(Bulletin 4825. ISSN 1833-7236\)](#)
- [Lake Grace area land resources survey 2004 \(ISSN-1670\)](#)
- [Shire of Lake Grace Corporate Business Plan 2019-2023](#)
- [Shire of Lake Grace Strategic Community Plan 2017-2027](#)
- [Shire of Lake Grace Heritage Listing](#)
- [Shire of Lake Grace Local Emergency Management Arrangements](#)
- [Shire of Lake Grace Strategic Community Resource Plan 2016-2031](#)
- [Shire of Lake Grace Workforce Plan Review 2015](#)
- [Wheatbelt South Sub-Regional Economic Strategy](#)
- [Heritage Council of WA – Places database](#)
- [Shire of Lake Grace Annual Fire Break Notice](#)
- [Biodiversity Conservation and Fire in Road and Rail Reserves Management Guidelines](#)

2. The Risk Management Process

The risk management processes used to identify and address risk in this BRM Plan are aligned with the international standard for risk management, *AS/NZ ISO 31000:2009 Risk Management – Principles and Guidelines*. This process is outlined in Figure 1.

Figure 1 – An overview of the risk management process¹



¹ Adapted from: AS 3959:2009, with permission from SAI Global under licence number 1510-c081.

2.1. Roles and Responsibilities

The roles and responsibilities of the key stakeholders involved in the development of the BRM Plan are outlined in Table 1.

Table 1 – Roles and Responsibilities

Stakeholder Name*	Roles and Responsibilities
Local Government	<ul style="list-style-type: none">• Custodian of the Bushfire Risk Management Plan (BRM Plan)• Coordinate the development and ongoing review of the integrated BRM Plan.• Negotiate a commitment from land owners to treat risks identified in the BRM Plan.• Undertake treatments on lands owned or managed by them.• Submit the draft BRM Plan to DFES's Office of Bushfire Risk Management (OBRM) for review and endorsement.• Submission of the OBRM endorsed BRM Plan to council for their approval and adoption.
Department of Fire and Emergency Services	<ul style="list-style-type: none">• Participate in and contribute to the development and implementation of BRM Plans.• Support to local government through expert knowledge and advice in relation to the identification, prevention and treatment of bushfire risk.• Facilitate local government engagement with state and federal government agencies in the local planning process.• Undertake treatments on Unmanaged Reserves and Unallocated Crown Land within gazetted town site boundaries.• In accordance with Memorandums of Understanding and other agreements, implement treatment strategies for other land owners.• Review BRM Plans for consistency with the Guidelines prior to final approval by council.• Administer and coordinate the Mitigation Activity Fund Grants Program.
Department of Biodiversity, Conservation and Attractions	<ul style="list-style-type: none">• Participate in and contribute to the development and implementation of BRM Plans.• Provide advice for the identification of environmental assets that are vulnerable to fire and planning appropriate treatment strategies for their protection.• Undertake treatments on department managed land, and Unmanaged Reserves and Unallocated Crown Land outside gazetted town site boundaries and land in which they have an agreement for.

Stakeholder Name*	Roles and Responsibilities
Forest Products Commission	<ul style="list-style-type: none"> • Participate in and contribute to the development and implementation of BRM Plans. • Provide information about their assets and current risk treatment programs. • Undertake treatments on lands owned or managed by them.
Department of Planning, Lands and Heritage	<ul style="list-style-type: none"> • Provide advice for the identification of their assets and infrastructure, specifically Aboriginal and European heritage.
Other State and Federal Government Agencies and Public Utilities	<ul style="list-style-type: none"> • Provide information about their assets and current risk treatment programs. • Participate in and contribute to the development and implementation of BRM Plans. • Undertake treatments on lands they manage.
Corporations and Private Land Owners	<ul style="list-style-type: none"> • Provide information about their assets and current risk treatment programs.
Other (specify)* *Delete as appropriate	

2.2. Communication and Consultation

Communication and consultation throughout the risk management process is fundamental to the development, implementation, and review of the BRM Plan. To ensure appropriate and effective communication occurred with relevant stakeholders at each stage of the BRM planning process, a *Communication Strategy* was prepared (Appendix A).

3. Establishing the Context

3.1. Description of the Local Government and Community Context

3.1.1 Strategic and Corporate Framework

The Strategic Community Plan 2017-2027 is the highest level community based planning document for WA Local Governments. This Plan is designed to be a 'living' document guiding the development of the Shire of Lake Grace community for at least the next ten years².

One of the key features of the Strategic Community Plan is community engagement and the part it plays in influencing the Shire's strategic direction as it seeks to achieve the community's long term vision and aspirations.

The Corporate Business Plan 2019 – 2023, together with the Strategic Community Plan 2017 - 2027, constitute the Shire of Lake Grace's Plan for the Future (the Plan) and has been prepared to achieve compliance with the Local Government (Administration) Regulations 1996³.

The Shire of Lake Grace's vision:

"A safe, inclusive and growing community embracing opportunity"

The Shire of Lake Grace's Aspirations:

- rich in spirit.
- surrounded by nature; and
- valuing our heritage

Based on community engagement, the Plan sets out the vision for the Shire's future and captures the community's aspirations and objectives.

A strategic objective has been developed for each of four key themes of community interest, being:

- Economic: A prosperous agricultural based economy, supporting diversification of industry.
- Environment: Protect and enhance our natural and built environment.
- Social: A valued, healthy, and inclusive community and life-style; and
- Leadership: Strong governance and leadership, demonstrating fair and equitable community values.

² Shire of Lake Grace Strategic Community Plan 2017 - 2027

³ Shire of Lake Grace Corporate Business Plan 2019 - 2023

The Shires commitment to these aspirations and objectives are reflected throughout this document and the following key result areas, activities and objectives are identified as having relevance to the objectives of this BRM Plan⁴⁵⁶:

- Support provision of emergency services and encourage community volunteers (The BRM Plan will help improve the Shire's emergency services planning and continue to enhance and promote community volunteering)
- Maintain the integrity of heritage buildings and places
- Manage and preserve the natural environment
- Continue to support and resource bush fire brigades and volunteers through the community emergency services managers program
- Continue active involvement with LEMC
- Continue verge side clearing in accordance with accepted environmental practices
- Continue to provide a safe and positive workplace, ensuring OHS and mitigating risks

The BRM Plan will assist by improving the community's awareness of bushfire risk and treatment activities planned in their area and the identification of treatment priorities for the Shire's forward planning and budgeting for treatment activities within the BRM Plan area. The BRM Plan can help improve the Shire's planning for bushfires which will be critical in the face of decreasing volunteer fire fighters' resources.

In context of the BRM Plan, the Shire recognises and values the efforts and dedication of the members of the local volunteer emergency services brigades and is committed to providing the necessary support and resources to enable them to respond to bushfires as safely as possible.

The Shire of Lake Grace is committed to addressing fire risks and working with stakeholders to reduce this risk and will do so in a way to minimise negative impacts upon the environment.

The Shire of Lake Grace is engaging with the community and stakeholders on matters related to bushfire risk management and maintaining compliance with bushfire related legislation including the responsible expenditure of any mitigation grant funding.

⁴ Shire of Lake Grace Corporate Business Plan 2019 - 2023

⁵ Shire of Lake Grace Strategic Community Plan 2017 - 2027

⁶ Shire of Lake Grace Strategic Resource Plan 2016 - 2031

The Shires of Lake Grace and Kent have access to the services of a Community Emergency Service Manager (CESM). A significant role of the CESM is to ensure the Shire's Volunteer Bush Fire Brigades and Emergency Management Volunteers are supported, trained, equipped and capable of providing appropriate fire service to the community. It was also envisaged that the CESM position would take a key role throughout the implementation, monitoring and review of the BRM Plan once the plan is endorsed⁷.

Table 2 – Functions/positions within Shire of Lake Grace critical to this Bushfire Risk Management Plan

Function	Roles
Shire Leadership Team	<ul style="list-style-type: none"> • Oversight of the implementation, monitoring and review of the Bushfire Risk Management Plan • Sourcing and approving funding and expenditure • Monitoring the implementation of agreed treatments • Liaison with key stakeholders • Participation on Local Emergency Management Committee (LEMC) • Management of the release of BRM Plan and BRMS data
Community Emergency Service Manager (CESM)	<ul style="list-style-type: none"> • Develop practices for fire management on Local Government Land • In consultation, planning annual schedule of works • Build knowledge and understanding of fire management practices within the community • Participation on Bushfire Advisory Committee (BFAC) • Support bushfire meetings and committees • Oversee burning programs and support from local brigades • Contributing to treatment planning • Negotiating with stakeholders
Person/s Tasked with Emergency Management within the Shire Administration Team	<ul style="list-style-type: none"> • In consultation, planning annual schedule of works • Build knowledge and understanding of fire management practices within the community • Participation on Bushfire Advisory Committee (BFAC) • Support bushfire meetings and committees
Chief Bushfire Control Officer	<ul style="list-style-type: none"> • Oversee burning programs and support from local brigades • Contributing to treatment planning • Negotiating with stakeholders • Fire breaks inspection and enforcement

⁷ Shire of Lake Grace Corporate Business Plan 2019 - 2023

Function	Roles
Works Department	<ul style="list-style-type: none"> Contributing to treatment planning Undertake planned work
Town Planning	<ul style="list-style-type: none"> Ensure adherence to building codes and planning scheme Bushfire prone mapping
Finance	<ul style="list-style-type: none"> Accessing and managing grants and funding

NOTE: Some functions outlined above may be fulfilled through the employment of contract personnel

The Shire's Local Emergency Management Committee (LEMC) and Bushfire Advisory Committee (BFAC) are identified as key stakeholders in the development, implementation, and review of the BRM Plan. Their input and advice are critical to the bushfire risk management process and will provide an important forum for consultation, joint-agency partnerships and the resolution of local issues affecting bushfire risk management.

The BRM Plan will assist in improving the community's awareness of bushfire risk and treatment activities planned in their area. Identification of treatment priorities will inform the Shire's forward planning and budgeting for treatment activities within the BRM Plan area.

The Shire has a scheduled annual works program and proactively addresses risks identified on Shire owned and managed land, within their budgetary constraints. The Bushfire Risk Management Plan can be used as a useful tool to help prioritise the work on their managed lands.

The following challenges have been identified for the Shire, all of which have the potential to impact the objectives of this BRM Plan, consequently special consideration should be given to these matters during the life of this plan⁸⁹¹⁰:

- Changes to agricultural practices
- Aging population
- Attraction and retention of residents impacting succession planning within the emergency services volunteer brigades
- Vulnerable groups, such as the elderly, itinerant workers and recreational visitors

⁸ Shire of Lake Grace Strategic Community Plan 2017 – 2027

⁹ Shire of Lake Grace Corporate Business Plan 2019 - 2023

¹⁰ Shire of Lake Grace Strategic Resource Plan 2016 - 2031

- The volume of traffic moving through the Shire along known ignition routes
- Telecommunications network and phone coverage
- Limitations of water access and long delays in turnaround times when refilling
- Management of unallocated crown land (UCL) and unmanaged reserves (UMR) both within and outside town boundaries
- Vegetation in and around telecommunications and public utility infrastructure such as communications towers, water pipeline, pumping stations and the railway

These priority areas have been identified from matters raised through corporate governance processes such as Council, Local Emergency Management Committee, Bushfire Advisory Committee, and local knowledge. The location of assets in relation to vegetation and their importance for the Shire's response and recovery activities have driven these risks.

The respective input and advice from each Committee is essential to the bushfire risk management process and will provide field and community experience.

3.1.2 Location, Boundaries and Tenure

The Shire of Lake Grace is in the South-East interior of Western Australia within the Wheatbelt Region as depicted in Figure 3. The Shire is located approximately 345km East-southeast from Perth and 250km from Albany and covers an area of 11,890km²

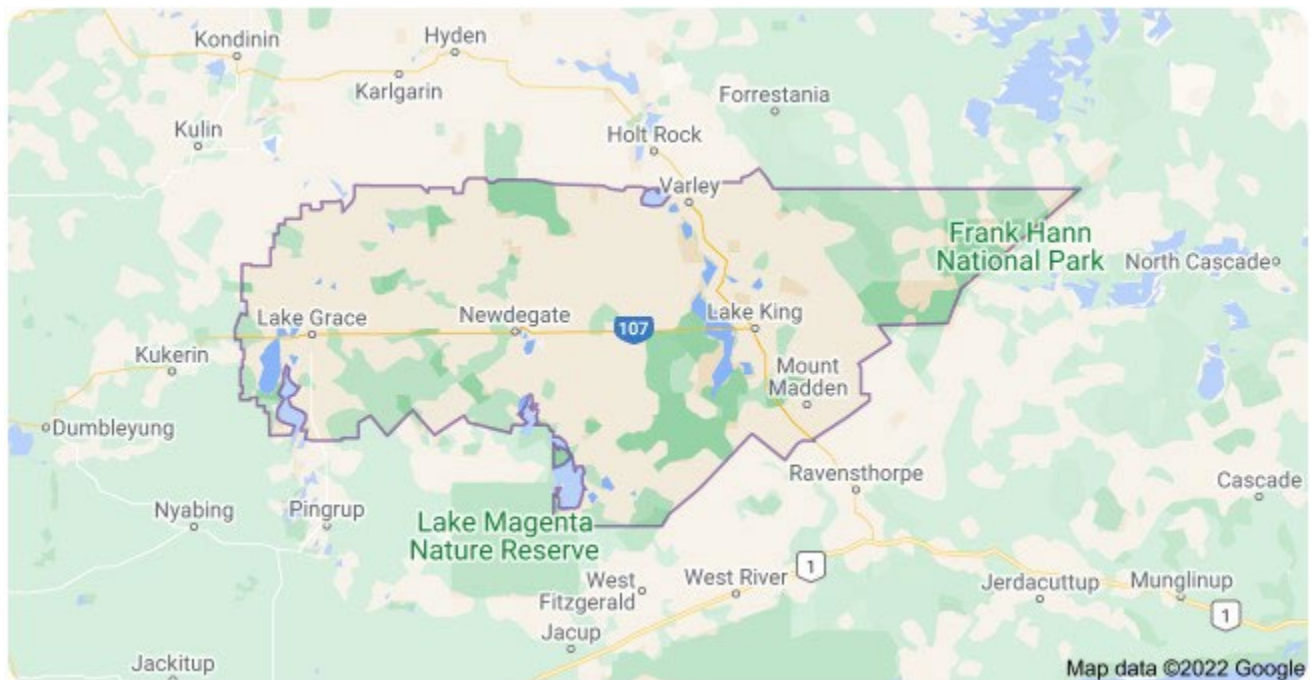


Figure 3: The location of the Shire Lake Grace within the State of WA¹¹

¹¹ Source: Map data Google 2022

The Shire is situated in broad acre farming country and is one of the largest agricultural Shires in the State and incorporates the communities of Lake Grace, Newdegate, Lake King, Varley, and part of Pingaring¹². The Shire is a major grain-growing region for wheat, canola, oats, barley, lupins and other legumes plus sheep and cattle farming.

The Shire sits within the “Lockhart Catchment,” which is the largest sub-catchment of the Avon River Basin covering just over 35,600km². As of 2021, 231 places are heritage-listed in the Shire of Lake Grace, 3 of which are listed on the State Register of Heritage Places¹³.

The Shire includes the localities of Lake Grace, Beenong, Buniche, Lake Biddy, Lake Camm, Lake King, Newdegate and Varley, also Magenta and Dunn Rock. The Shire’s service and population centres are Lake Grace, Newdegate, Lake King and Varley with adjoining local government authorities the Shires of Dumbleyung, Kulin, Kondinin, Ravensthorpe, Jerramungup, Kent, Dundas and Esperance.

An overview of the Shire’s land tenure and management is shown in Table 3. The Shire is made up of a mosaic of land tenures. Fires can spread quickly across the landscape, moving between multiple tenures and areas of various land use.

As shown in Table 3, 61.32% of land tenure within the Shire is private ownership, with the majority of this land used for agricultural purposes, predominantly broad acre farming. The private land holdings are mostly owned by local families with fewer landowners owning larger parcels of land. Approximately 69% of the Shire of Lake Grace is arable land.

Some of the challenges related to this include:

- If one landowner does not comply with the Shire’s local laws this can increase the risk to other landowners, particularly those on adjoining properties.
- Fire impacting significantly on one farm can have substantial economic and social implications for the Shire: and
- There needs to be consideration given to balancing the impacts of mitigation and risk reduction in the context of productivity and associated costs.

This results in a challenge where the Shire needs to balance the benefits of risk reduction and the impacts of mitigation activities on the productivity of the area and the associated

¹² Shire of Lake Grace Strategic Community Plan 2017 – 2027

¹³ Shire of Lake Grace Heritage Listing – 03/03/2021

costs of works to be carried by the landowner. This is something the Shire will continue to review, in consultation with landowners and fire management agencies.

Table 2 – Overview of Land Tenure and Management within the Shire of Lake Grace

Land Manager/Agency	Percent of Local Government Area
Local Government	7.84
Private (<i>predominantly agricultural holdings</i>)	61.32
Department of Biodiversity, Conservation and Attractions	17.03
Department of Planning, Lands and Heritage and other government agencies	13.81
Total	100.00

Source: Department of Fire and Emergency – Services Geographical Information Systems Section using SLIP data

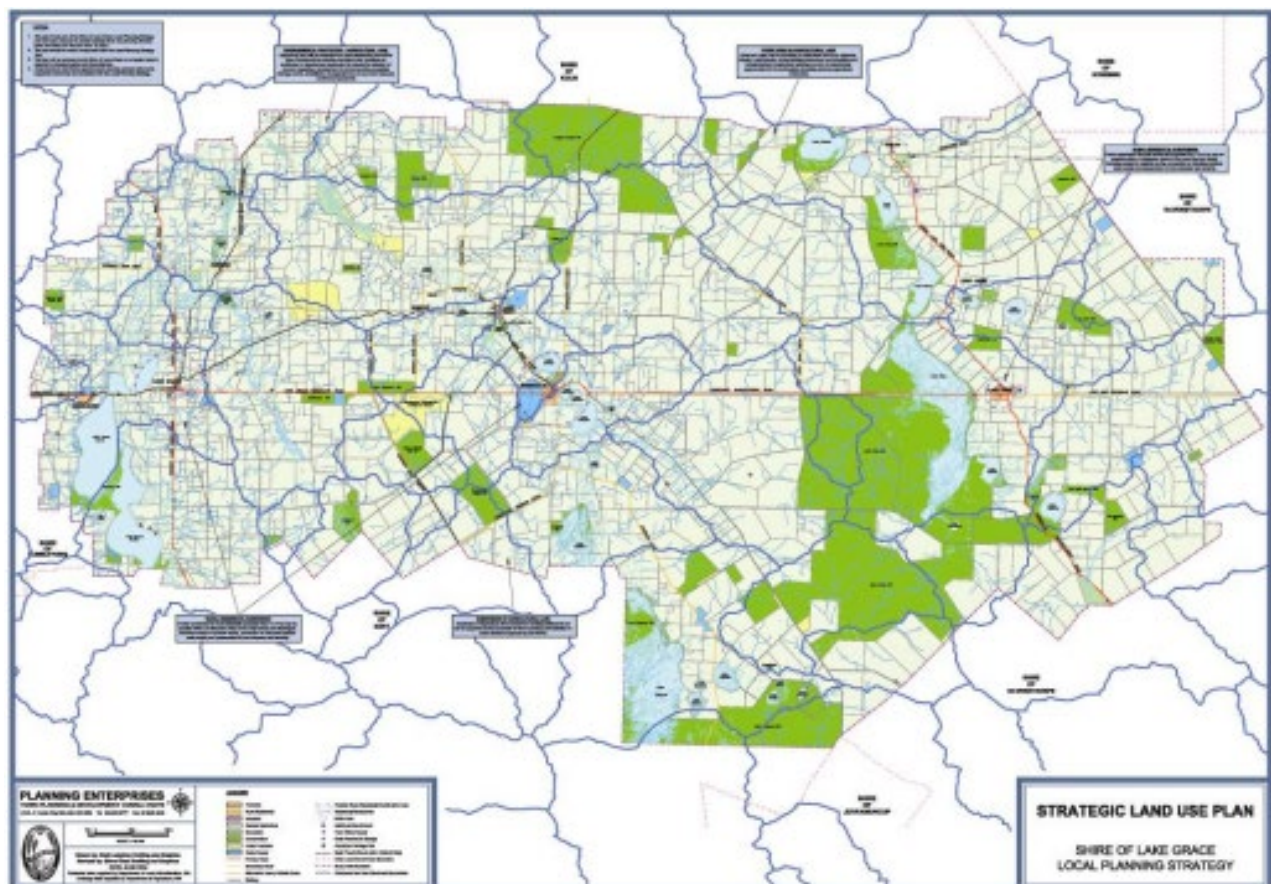


Figure 4: The Shire Lake Grace Land Tenure¹⁴

¹⁴ Source: Shire of Lake Grace Local Planning Scheme

Unallocated Crown Land (UCL) and Unmanaged Reserves (UMR) constitutes 13.81% of the total land tenure within the Shire. UCL/UMR located within the townsites are managed by the Department of Fire and Emergency Services with UCL/UMR located outside of the townsites managed by the Department of Biodiversity, Conservation and Attractions (DBCA). These management arrangements result from a memorandum of understanding (MOU) with the WA Department of Lands.

Effective UCL/UMR Management within the Shire of Lake Grace is necessary as UCL/UMR forms the rural-urban interface (RUI) and the vegetation on UCL/UMR is a significant driver of Shire bushfire risk. A strong relationship has already been developed between the Shire, DFES and DBCA in recognition of the bushfire risk posed by UCL/UMR.

3.1.3 Population and Demographics

According to the Australian Bureau of Statistics 2016 Census the population of the Shire of Lake Grace was 1,268 with 601 (47.55%) being female and 663 (52.45%) being male. In comparison, the WA average in 2016 was 50% male and 50% female.¹⁵

The ancestry is predominantly Australian and English with 78.64% of residents listing Australia as their country of birth. The median age of people in the Lake Grace Shire was 40 years. This compares to a median age of 30 years in 1991 and 36 years in 2001.¹⁶

Age	Lake Grace	%	Western Australia	%	Australia	%
Median age	40	--	36	--	38	--
0-4 years	42	7.5	161,727	6.5	1,464,779	6.3
5-9 years	49	8.8	164,153	6.6	1,502,646	6.4
10-14 years	26	4.6	150,806	6.1	1,397,183	6.0
15-19 years	27	4.8	149,997	6.1	1,421,595	6.1
20-24 years	19	3.4	160,332	6.5	1,566,793	6.7
25-29 years	40	7.1	184,908	7.5	1,664,602	7.1
30-34 years	37	6.6	194,267	7.9	1,703,847	7.3
35-39 years	31	5.5	173,041	7.0	1,561,679	6.7
40-44 years	51	9.1	171,996	7.0	1,583,257	6.8
45-49 years	28	5.0	172,520	7.0	1,581,455	6.8
50-54 years	44	7.9	162,438	6.6	1,523,551	6.5
55-59 years	41	7.3	149,899	6.1	1,454,332	6.2
60-64 years	29	5.2	132,145	5.3	1,299,397	5.6
65-69 years	28	5.0	116,755	4.7	1,188,999	5.1
70-74 years	24	4.3	82,911	3.4	887,716	3.8
75-79 years	24	4.3	61,509	2.5	652,657	2.8
80-84 years	10	1.8	42,590	1.7	460,549	2.0
85 years and over	10	1.8	42,420	1.7	486,842	2.1

The median age of people in Lake Grace (State Suburbs) was 40 years. Children aged 0 - 14 years made up 20.9% of the population and people aged 65 years and over made up 17.1% of the population.

¹⁵ ABS Data 2016

¹⁶ Shire of Lake Grace Local Planning Strategy 13 June 2007

Table 3 – Population by Age, Shire of Lake Grace¹⁷

Industry of employment, top responses <i>Employed people aged 15 years and over</i>	Lake Grace	%	Western Australia	%	Australia	%
Local Government Administration	14	5.6	16,526	1.4	142,724	1.3
Hospitals (except Psychiatric Hospitals)	14	5.6	41,706	3.6	411,808	3.9
Other Grain Growing	13	5.2	4,000	0.3	19,053	0.2
Grain Storage Services	12	4.8	869	0.1	2,683	0.0
Secondary Education	11	4.4	20,488	1.8	177,487	1.7

Of the employed people in Lake Grace (State Suburbs), 5.6% worked in Local Government Administration. Other major industries of employment included Hospitals (except Psychiatric Hospitals) 5.6%, Other Grain Growing 5.2%, Grain Storage Services 4.8% and Secondary Education 4.4%.

Table 4 – Industry of Employment, top responses, Shire of Lake Grace¹⁸

The statistics show 60.36% of the population are aged between 20 – 64-years-old, which is the key age group for recruitment and retention of emergency services volunteers. The low population numbers overall mean that there is a limited availability of bushfire brigade volunteers, with pressure further increased when considering the broad competing priorities associated with smaller rural communities.

This is a key consideration for the Shire. However, during past fire events there has a strong turnout of spontaneous volunteers during fire events, with many local residents stepping forward to support their community. There may be an opportunity, to engage with this sector of the community to potentially:

- increase the registration of volunteers or farmer response units prior to an event
- deliver training or education programs
- identify volunteer organisations that spontaneous volunteers could be referred to during an emergency

The continued trend of an aging population is likely to impact the capability and availability of volunteers to respond to bushfires. The Shire will need to reconsider current methods for the attraction and retention of volunteers, with a particular focus on encouraging younger members of the community to volunteer with brigades, as well as ways to retain aging volunteers through the promotion of other roles or volunteer organisation that are more suitable to their skills and capabilities.

The statistics illustrate a lower number of residents than the state average in the 15 - 24 age bracket at 12.8%, which is most likely the result of children leaving town for further education and/or employment. These residents often return to the community or similar

¹⁷ ABS Data 2016

¹⁸ ABS Data 2016

communities, when they have young families of their own, seeking a similar early life experience to what they enjoyed.

The demographics of the Shire of Lake Grace present a range of challenges for fire management. 36.98% of the population are in vulnerable groups (under 14 or over 65) which require special consideration when planning around prevention, preparedness, response, and recovery.¹⁹

The number of residents within the 0 – 14 age group indicates that delivery of a school based program may be of benefit for early engagement and increasing understanding of home bushfire awareness.

Children can influence behaviour changes within families and increasing awareness within the school environment via DFES' current school-aged education programs could result in increased awareness throughout the community.

There are many other established community networks and groups that could be identified and engaged in targeted bushfire risk and preparedness education programs, using for example, DFES' 5-minute Fire Chat resource, the School Aged Education Program and involvement with Emergency Services Cadet Corps.

The over 65 age group accounts for 17.1% of the population. Elderly people are considered a vulnerable demographic in bushfire management, as they may have less capacity to prepare and defend property or protect themselves during a fire event and may have additional or special needs during evacuation and relocation. Because of this, there is need for increased planning for this group to ensure that they are adequately considered in bushfire management planning, communications during fire events, community education delivery and consultation when planning mitigation works.

Lake Grace has an aged care facility that offers a wide range of care for the community. There is a need to ensure that there is tailored advice provided to this group during pre-fire season preparation, as well as during bushfire events.

There may be an opportunity, through the CESM position, to engage with this sector of the community to potentially:

- Improve the management of, and support provided to Bush Fire Brigade volunteers
- Deliver training or education programs

¹⁹ ABS Data 2016

- Identify volunteer organisations that spontaneous volunteers could be referred to during an emergency

Lake Grace is a recreational vehicle (RV) friendly town, and an RV waste disposal facility is available near the Lake Grace Sports Precinct and Skate Park. Newdegate offers an RV waste disposal facility and Varley has a facility at the Chicken Ranch and is also a RV friendly destination.

Tourists and transient populations can be vulnerable to bushfire risk, particularly in the summer months when increased numbers of visitors take advantage of the many locations perfect for hiking, cultural story trails, public art displays, beautiful salt lakes, unusual rock formations and wildflower walks to inspire any level of photographer. For the more adventurous there is the John Hollands Track which is only accessible to 4WDs.²⁰

The Newdegate Field Days is of the State's major agricultural events, held on the first Wednesday and Thursday of September each year, with over 300 exhibitors and between 9,000 and 11,000 visitors annually²¹. Whilst this may increase the bushfire related risk, this risk is reduced to some degree as those involved in the events are known to be highly mobile and, if required, have the capacity to evacuate on short notice. The Shire also maintains low fuel zones around the Newdegate Recreation Precinct.

The Shire of Lake Grace plays host to recreational visitors year-round as well as itinerant workers largely employed in the agricultural industry during the peak seeding, harvesting and shearing seasons. Some of the challenges associated with recreational visitors and itinerant workers, in the context of bushfire management, include:

- They are often not connected to local networks so do not have ready access to information shared via this means or may not monitor local social media
- They may not understand the risk associated with bushfires which may result in actions such as lighting campfires in restricted periods or not managing campfires appropriately
- Not being familiar with road networks

This provides unique challenges for community education who often have limited information about local conditions and general bushfire awareness. There has been targeting of community education focused on these groups. The Shire is proactive in

²⁰ Lake Grace Visitor Centre website

²¹ Shire of Lake Grace website-attractions

sharing emergency prevention, preparation, response, and recovery related information using the Shire's Facebook page and website.

3.1.4 Economic Activities and Industry

The economy of the Shire of Lake Grace is based around the agricultural industry with cereal crops (oats, wheat, barley) pulse crops (lupins) oil seed (canola), sheep (wool & meat), cattle (meat) and pigs. Other commercial industries include wineries, export hay, Yabby farming and oil mallees. The Shire of Lake Grace generates approximately \$287.6M to the State.²²

Agriculture and associated fields account for most of the employment in the shire at 38.7% followed by Education at 3.80% and Hospitals at 3.4%.²³

Industry of employment, top responses Employed people aged 15 years and over	Lake Grace (\$)	%	Western Australia	%	Australia	%
Other Grain Growing	120	17.6	4,000	0.3	19,053	0.2
Grain-Sheep or Grain-Beef Cattle Farming	107	15.7	4,107	0.4	15,056	0.1
Sheep Farming (Specialised)	37	5.4	2,232	0.2	18,197	0.2
Primary Education	26	3.8	29,683	2.6	231,198	2.2
Hospitals (except Psychiatric Hospitals)	23	3.4	41,706	3.6	411,808	3.9

Of the employed people in Lake Grace (\$) (Local Government Areas), 17.6% worked in Other Grain Growing. Other major industries of employment included Grain-Sheep or Grain-Beef Cattle Farming 15.7%, Sheep Farming (Specialised) 5.4%, Primary Education 3.8% and Hospitals (except Psychiatric Hospitals) 3.4%.

This is reflected in Table 5.

The Agricultural industry is known to be impacted by fire events through both physical loss of crops and post fire impacts such as soil erosion, this is a significant consideration for the Shire's fire management planning. The Shires Fire Break notice contains specific requirements related to agricultural operations.

There has been a move to explore alternative crops throughout the broader wheatbelt region. Some crops (i.e., canola) burning at a higher temperature which can be harder to extinguish and mop up than native pastures.

Stubble is retained post-harvest to reduce soil erosion which maintains a combustible ground cover and increases fuel loads in pre-harvest fields.

These changes in practice increases the landscape fire risk with higher probability of more intense fires which travel further due to fewer low fuel areas from which to manage or 'hold up' fires.

²² Wheatbelt Development Commission REMPLAN

²³ ABS Data 2016

The fires in the Shire of Katanning (February 2020) on similar agriculturally focused land tenure to that found in the Shire of Lake Grace highlighted potential economic impacts such as the loss of topsoil, can reduce soil conditioning and may take years for soil quality to return to the pre-fire condition. This in turn can impact the quality of future crops and increased operational costs.

The potential loss of even one farm may have long term significant economic and social costs to the Shire through families leaving the shire which in turn can impact local businesses through loss of customer base as well as the number of people available to volunteering.

There is potential value in the Shire reviewing any post incident reviews from the Katanning fires when these become publicly available, in the context of relevant 'lessons learnt' that may be able to be applied to the Shire of Lake Grace. As part of the Shire's existing fire mitigation, regular and ongoing fuel management maintenance program which includes roadside spraying, tree trimming and shoulder grading in the Shire managed road reserves.

Key transport links within the Shire of Lake Grace include the Tier 2 railway line (Wagin – Newdegate Railway, Line, Hyden) and the Collie – Lake King Road (Part of State Route 107) running East-West through the centre of town.

The Kulin - Lake Grace Road is a major road running North between Lake Grace and Kulin the Pingrup - Lake Grace Road is a major road running South between Lake Grace and Pingrup. The Collie – Lake King Road has been identified as a Grain Freight Route linking grain growing areas to the east with the Great Southern Highway and Albany Highway through to delivery centres in Wagin, Broomehill, Cranbrook and Albany.

Transport links, both rail and road, are key economic drivers of agricultural industries, as well as known fire ignition points (as shown in Section 3.2.4). These transport routes pose a definite risk to the Shire.

Arc Infrastructure, through their own internal bushfire risk management, undertake a program of work along their rail corridor to protect their infrastructure. The Shire will

continue to identify treatment priorities and work with Arc infrastructure through the BRM planning process²⁴.

Any major road closure or infrastructure damage from a bushfire event would cause major disruption to industry and residents together with those commuting between townships. The plan should incorporate a rapid response to any fire that may potentially impact the highways and arterial roads and rail infrastructure.

Early intervention and combination of technology such as satellite hot-spot monitoring, fire predictions and local knowledge should be used in the decision-making process to determine the appropriate level of response.

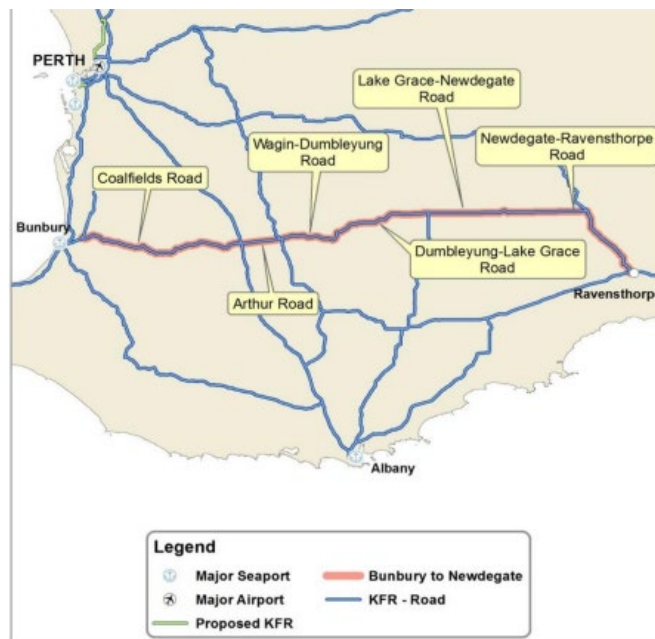


Figure 5: Key Freight Route Collie – Lake King Road.²⁵

²⁴ State Hazard Plan for Brookfield Rail (Arc Infrastructure) Part 3.2 Planning and Arrangements, page 10

²⁵ Source: Key Freight Routes: Road Expenditure and Investment Plans 2016–17 to 2019–20 Page 13

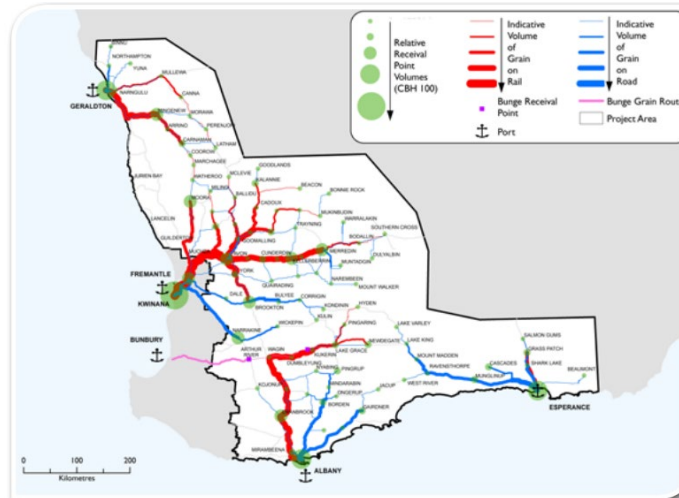


Figure 6: Project Area - Grain Transport Routes ²⁶

3.2. Description of the Environment and Bushfire Context

3.2.1 Topography and Landscape Features

The agricultural areas of Western Australia are very diverse, with a wide range of landscapes, soils, and landscape features. The Shire of Lake Grace's landscape features are detailed in the Department of Agriculture and Food (WA) series 'Landscape and soils of the Lake Grace District' 2011²⁷.

The Lakes district is a part of the mallee zone that forms an arc from about Narembeen–Hyden in the north to the Jerramungup district in the south and the Esperance mallee in the east. Extensive salt lake chains in the Lake Grace district grade north-west to join the Avon Catchment and eventually the Swan River. They have very low gradient, and the complete system only flows after exceptionally high rainfall.

Low divides bound the district on all sides. The landscape is subdued in the south with mainly grey duplex soils. To the north the landscape becomes more undulating, with more lateritic sands and gravels on uplands, and rock outcrops on slopes.

²⁶ Source: Revitalising Agricultural Region Freight Strategy. Responding to Change. Dept of Transport Page 13

²⁷ Source: Landscape and soils of the Lake Grace District' 2011

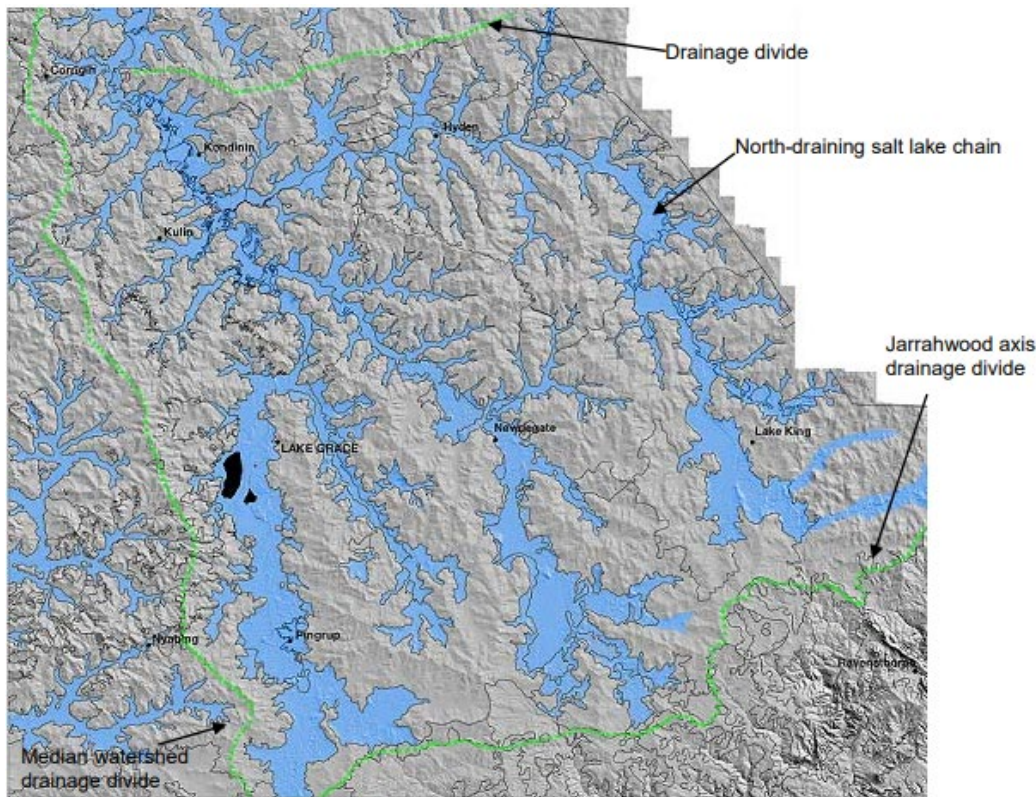


Figure 7: Major drainage areas in the Lake Grace district²⁸

The Lake Grace district lies on the Yilgarn Craton, an ancient and relatively stable area of granites and gneiss—a metamorphic-banded granite-like rock.

When Australia separated from India and Antarctica following the break-up of the Gondwana supercontinent, resultant stresses had a significant effect on landscape formation in Western Australia. Extensive faulting and uplifts on the south and west of the Yilgarn Craton caused marked changes to slope and drainage patterns.

In Western Australia there is a close relationship between soil types and native vegetation, with vegetation and associated soils often forming complex mosaics in the landscape. In most areas, the soil varies over short distances, and intergrade soils such as sand over gravel over clay are common, as are duplex sandy gravel soils.

Mallee scrub is spread throughout the district and may appear to be uniform to the casual viewer. However, more careful observation reveals great variability in the shrub understory indicating differing soil types.

²⁸ Source: Landscape and soils of the Lake Grace District' 2011

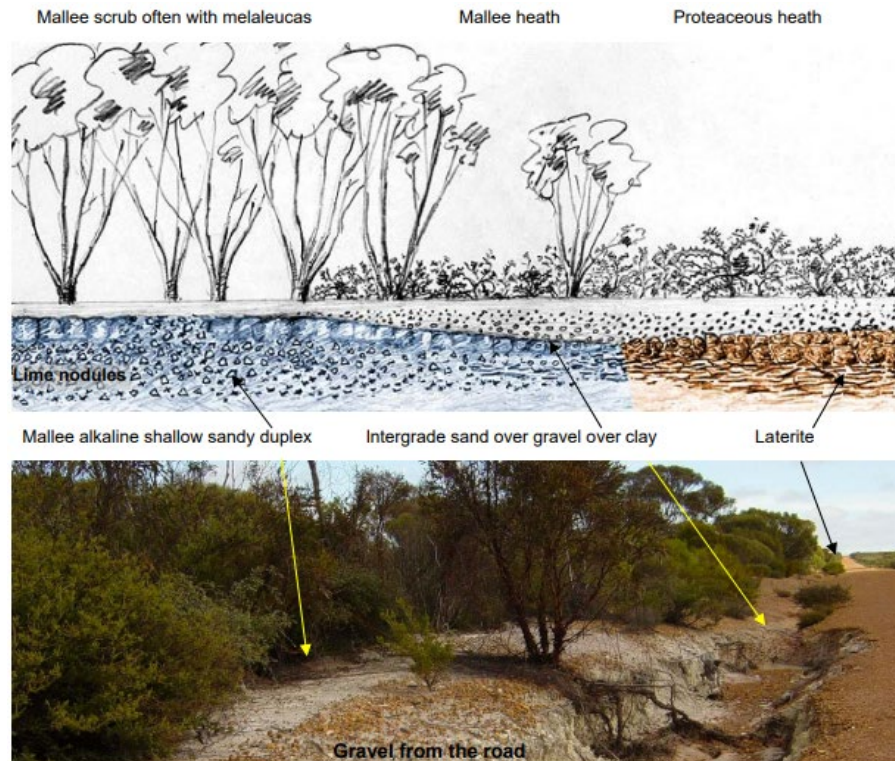


Figure 8: An example of an intergrade soil from the mallee zone. Laterite grading to a duplex: idealised diagram (top); near Dunn rock (above)²⁹

Topography can significantly impact the bushfire behaviour, impeding access for suppression resources and limiting options for mitigation works which makes it a significant factor in bushfire risk and management. The impact of topography is greater where rocky outcrops can restrict and, in some cases, prevent access by fire appliances. In areas where the rocky formations prevent ground-based firefighting, direct attack of a fire is limited to aerial response or alternatively, ground crews waiting for access when the fire reaches an area of suitable topography.

This method, however, greatly increases the time for fire to be suppressed which means fires have time to grow resulting in larger fires often with higher intensities and rates of spread. When fighting larger more intense fires, alternate methods of fire control may be required. For example, constructing fire lines (tracking), around the perimeter of the fire, through the use of heavy machinery or by lowering fuels through methods such as backburning. 'Tracking' is a form of direct attack that can minimise the final fire area.

An indirect attack, such as backburning, may increase the overall fire size. While land

²⁹ Source: Landscape and soils of the Lake Grace District' 2011

formations can make installing firebreaks and fire lines challenging, this issue highlights the need to ensure good strategic fire breaks are created ahead of time, which can be used to contain fires in this more difficult terrain. Environmental impacts, such as impacts to remnant vegetation, can be best managed by strategic fire access tracks. Fire access tracks are relatively less effective when suppressing larger more intense fires however are preferable to provide safe, effective, and quicker access and therefore improve the ability to control a fire whilst small.

The waterways in the Shire often present challenges for access and crossing. Fires often spot across the watercourses, where firefighters cannot easily cross and may have to travel some distance to be able to get to the other side. This can often result in a significant delay in firefighting response allowing fires to be able to grow quickly with limited suppression under the influence of significant slopes.

A major challenge for the Shire is access and crossing landscape features during fire events, pipelines, and the rail network all pose challenges to fire fighting vehicles and equipment when responding to a bushfire. There are above ground Water Corporation pipelines running generally north-south, as well as east-west dissecting the Shire. These supply water to the Shire of Lake Grace as well as other surrounding Shires. This is a significant consideration and limitation when responding to fires but also when planning bushfire mitigation activities particularly in the context of risk management.

There are traffic routes critical to tourism as well as the movement of agricultural produce and therefore the local and regional economy can be adversely affected if damaged/destroyed by fire. For bushfire risk management these road routes are vital for the evacuation of communities and the movement of firefighting response vehicles as well. The BRM planning process has identified bridges as a significant risk and they will be a priority for risk treatment.

3.2.2 Climate and Bushfire Season

The climate of the Shire is described as having a Mediterranean climate with cool, wet winters and warm dry summers³⁰.

The Shire of Lake Grace is partial to warm, hot summers, mild spring and autumns and cold, crisp winters. With its variable climate, from December to February (summer) it is

³⁰ Source: Lake Grace Local Planning Strategy

hot, cooling down from March to May (autumn), quite chilly June to August (winter) and warming up again from September to November (spring).

The Shire of Lake Grace experiences its hottest temperatures in the summer months of December to February, however, it is not uncommon for these temperatures to carry over to early March. These months are dry and hot, and relief is often provided by an evening breeze known as the “Albany Doctor” which often comes in early in the summer evenings.

The winter months can be quite cold and frosty, and the majority of our rainfall occurs in these months³¹. Annual average rainfall for the Shire of Lake Grace is 351.1mm.³²

The wettest months are April through October when over 73% of the annual rainfall occurs.

Weather is the primary influencer on fire activity³³ and therefore, needs to be a significant consideration when planning both mitigation and response activities. The elevated risk to the Shire of Lake Grace is usually December to March each year.

The following weather statistics were obtained from the Bureau of Meteorology (BOM) Lake Grace Station (Station ID 010592).

Statistics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	Years
Temperature														
Mean maximum temperature (°C)	31.5	30.6	28.1	23.8	19.7	16.5	15.4	16.5	19.1	22.8	26.5	29.6	23.3	57 1956 2012
Mean minimum temperature (°C)	15.0	15.2	14.1	11.5	8.6	6.7	5.6	5.5	6.6	8.7	11.4	13.4	10.2	57 1956 2012
Rainfall														
Mean rainfall (mm)	18.5	18.3	22.1	23.1	43.0	50.6	47.4	39.8	30.3	23.1	18.5	15.0	351.1	99 1912 2012
Decile 5 (median) rainfall (mm)	4.8	7.8	12.4	16.2	38.3	44.5	44.2	37.6	29.5	19.4	13.5	9.8	348.3	100 1912 2012
Mean number of days of rain ≥ 1 mm	1.8	2.1	2.6	3.8	6.3	8.7	9.0	7.9	6.5	4.5	2.9	2.2	58.3	100 1912 2012
Other daily elements														
Mean daily sunshine (hours)														
Mean number of clear days	13.2	10.6	10.4	6.5	5.7	5.5	5.2	5.3	5.6	7.0	8.0	12.0	95.0	47 1984 2012
Mean number of cloudy days	5.5	6.2	7.7	10.8	11.6	12.0	11.7	11.3	10.3	10.0	9.3	6.3	112.7	47 1984 2012

Table 6 – Climatic conditions within the Shire of Lake Grace³⁴

Bushfire threat is typically associated with very hot (above average temperatures), dry (less than 20% humidity) and windy (above 12 – 15 Km per hour) conditions. Table 6 shows that the Shire of Lake Grace can experience these thresholds throughout the year particularly during November to March inclusive.

³¹ Source: Lake Grace Visitor Centre, Weather - website

³² Source: Bureau of Meteorology Lake Grace Station

³³ Source: The Burning Issue: Climate Change and the Australian Bushfire Threat

³⁴ Source: Bureau of Meteorology Lake Grace Station

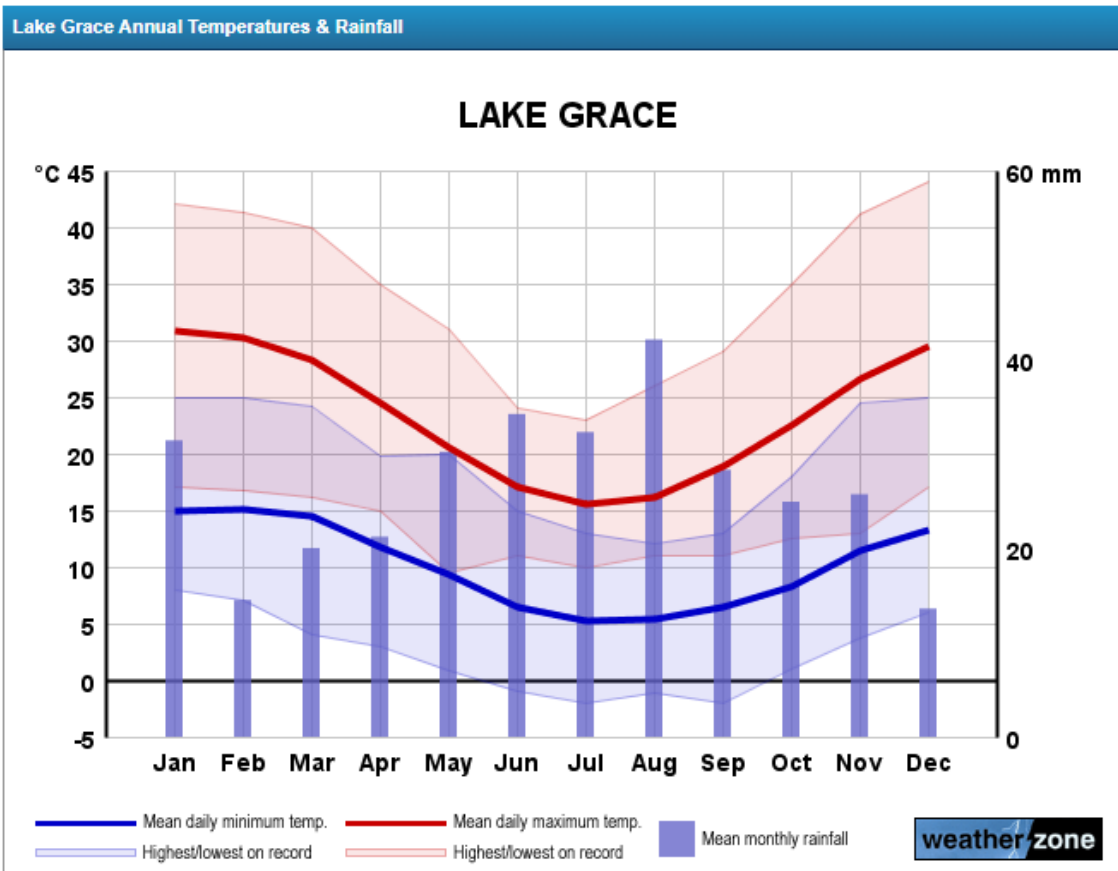


Figure 9: Lake Grace Annualised temperature & rainfall³⁵

Figure 7 shows the mean daily minimum and maximum temperature, by month against highest and lowest recorded and mean monthly rainfall for all years. Figure 8 reflects high summer temperatures, with both the mean maximum and highest maximum temperatures the highest from November through to March.

³⁵ Source: Farmonline weather

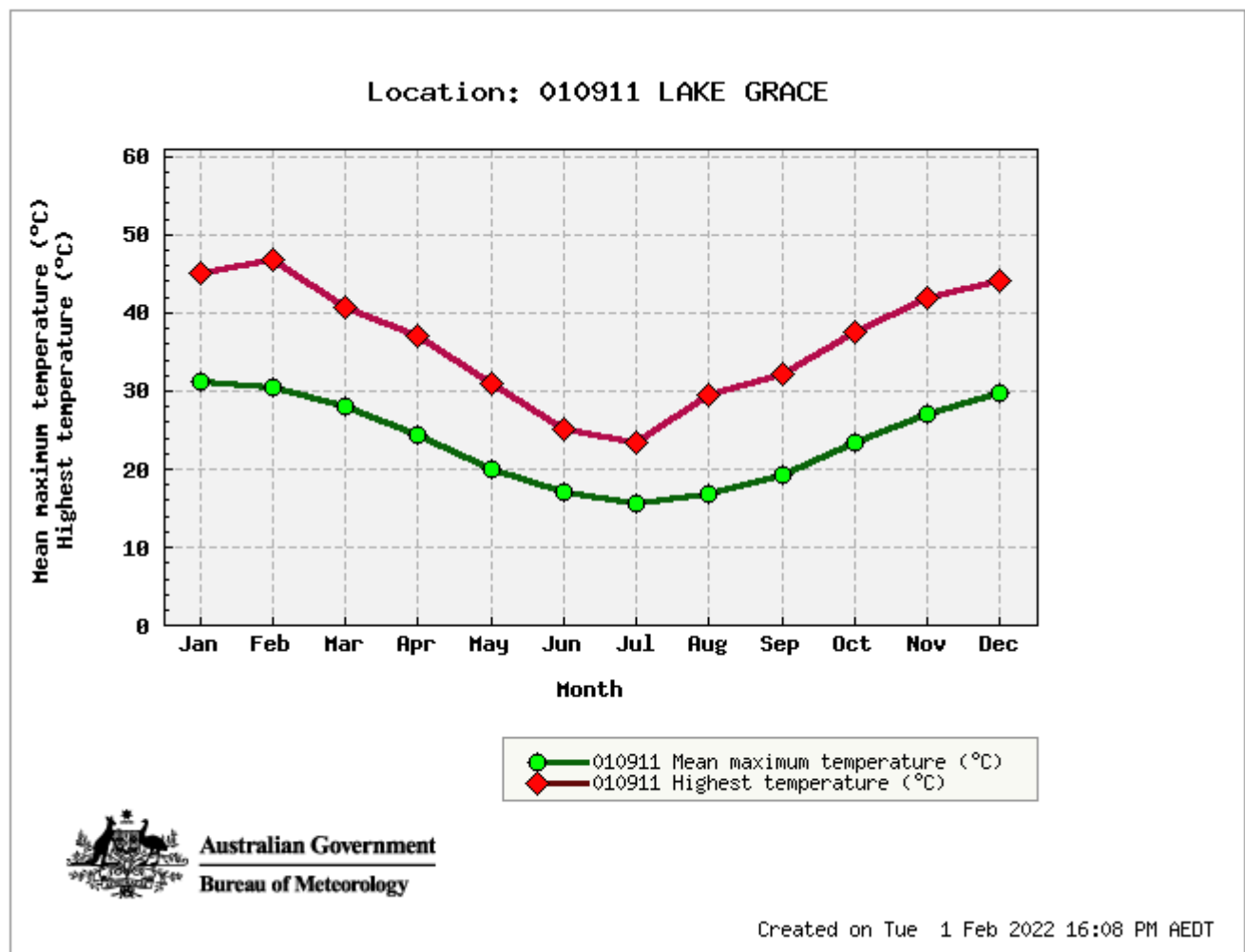


Figure 10 Graph depicting the mean minimum monthly temperature over the period 1997 – 2021³⁶

Figure 9 reflects the mean rainfall over the years 1912 to 2021. Historical data is available dating back to 1956 but this older data is not readily accessible to combine with data from the new 010911 Lake Grace site.

³⁶ Source: Bureau of Meteorology

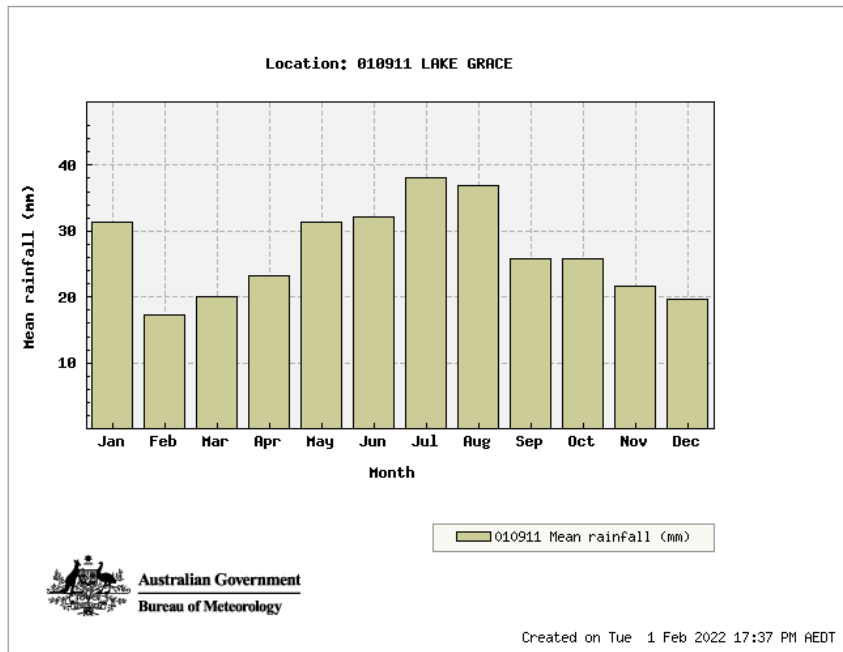


Figure 11 Graph depicting mean rainfall for the period 1997 – 2021³⁷

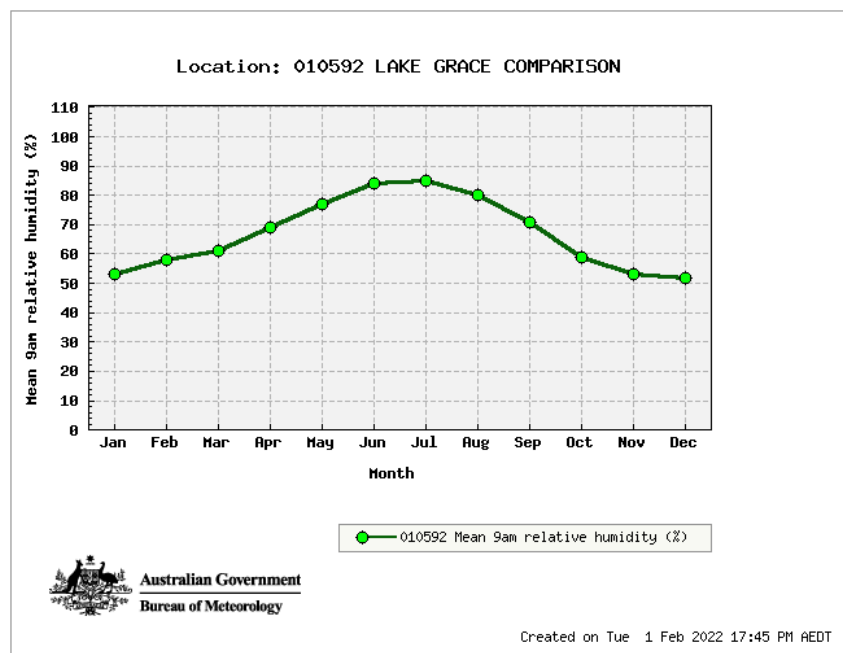


Figure 12 Graph depicting mean 9am relative humidity for the period 1964 – 2012³⁸

Relative Humidity (RH) plays a big part in firefighting as the lower the relative humidity the more vigorously fuels can burn. Figures 10 show the lowest RH's are from December to February.

³⁷ Source: Bureau of Meteorology

³⁸ Source: Bureau of Meteorology

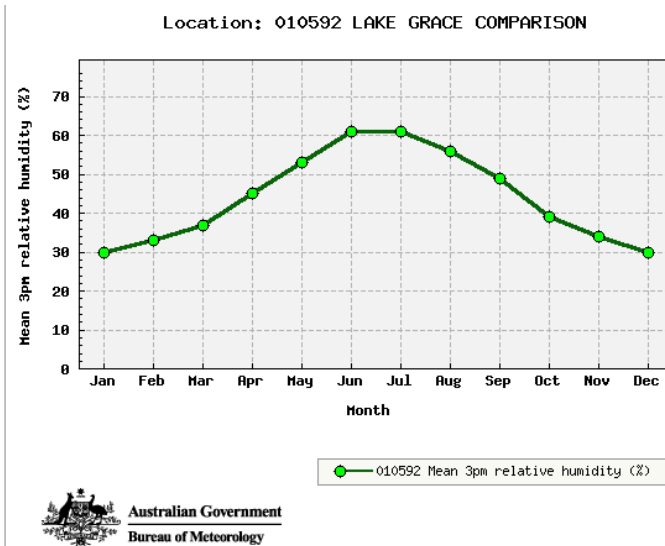


Figure 13 Graph depicting mean 3pm relative humidity for the period 1964 – 2012³⁹

Figures 7 to 11 confirm the high fire danger period in the Shire of Lake Grace is between December through to February.

Wind Direction and Speed

The following diagram (Figures 12) is a wind rose covering a five (5) year period 1997 – 2021 reflecting the prevailing winds for the Shire of Lake Grace.

The following diagrams look at prevailing winds across the broader district in the context of the hotter months corresponding with the peak of the fire season – December to February.

Figure 13 depicts average wind speed by month for the period 2017-2021.

Figures 14 – 18 a series of yearly wind roses covering the years 2017 – 2021 from surrounding towns show usual winds predominantly from the North North-West (NNW) through to East Southeast (ESE).

The prevailing summer wind within the Shire of Lake Grace is known as the ‘Albany Doctor’ which comes from the South-East in the midafternoon. This is well known by the fire response personnel and subsequently fire management strategies are developed with this in mind.

Grassland fires can be particularly susceptible to the effects of wind and wind changes. Prevailing winds are a significant consideration in relation to both operational response as well as determining effective mitigation treatments.

³⁹ Source: Bureau of Meteorology

3 pm
8689 Total Observations

Calm *

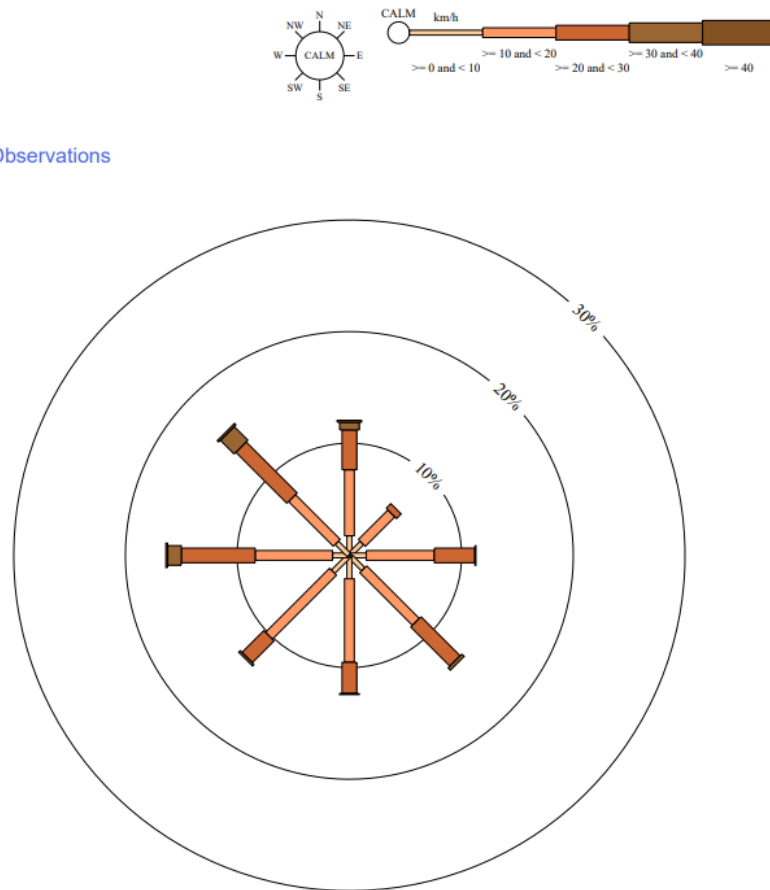


Figure 14 Graph - mean 3pm Rose of Wind direction Vs Wind Speed in km/h for the period 1997 – 2021⁴⁰

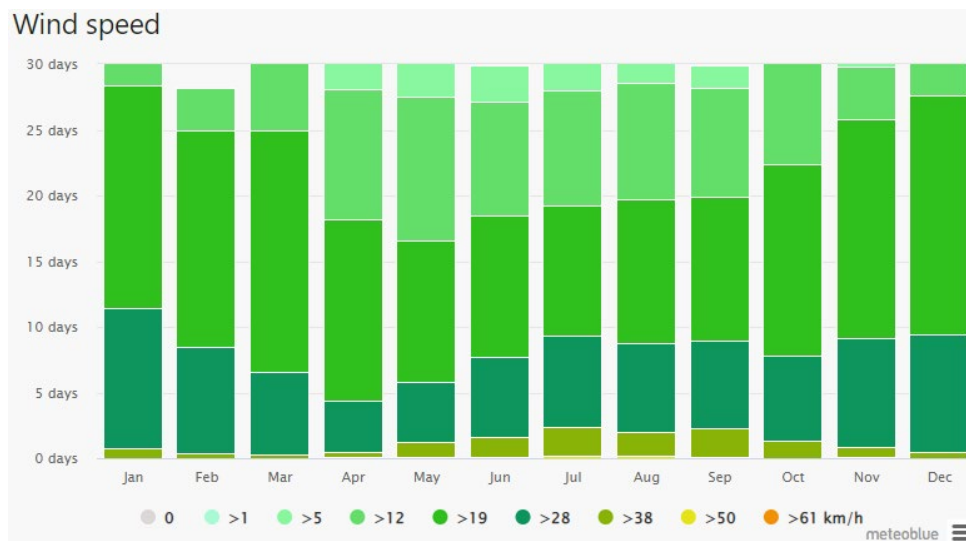


Figure 15 Graph – Annual average wind speed 2017-2021⁴¹

⁴⁰ Source: Bureau of Meteorology

⁴¹ Source: meteoblue

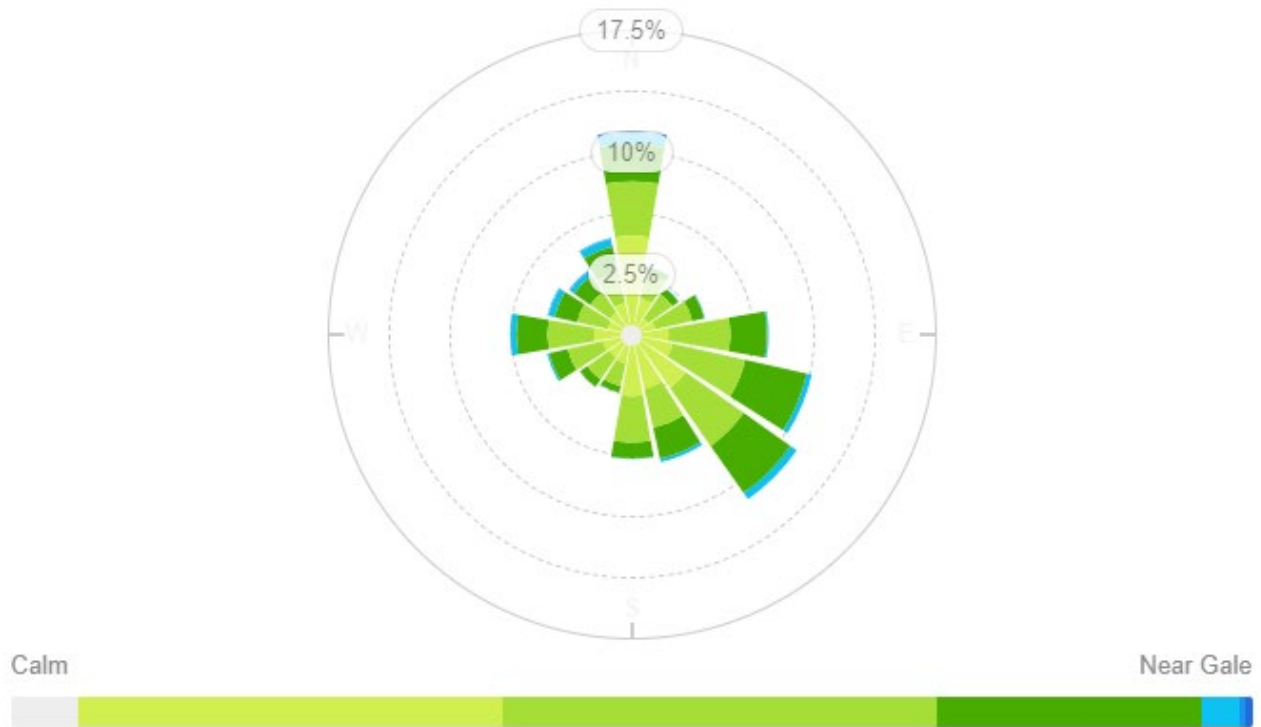


Figure 16 Lake Grace Yearly Wind Rose – Annual average wind speed 2017-2021⁴²

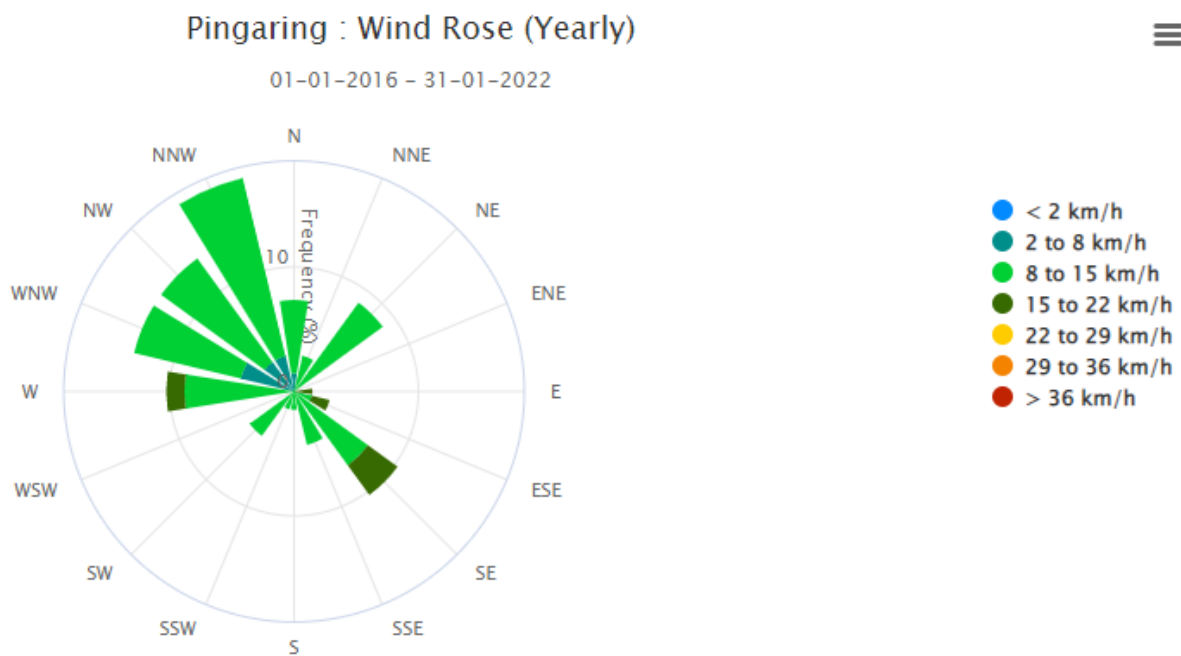


Figure 17 Pingaring Yearly Wind Rose – Annual average wind speed 2016-2022⁴³

⁴² Source: WillyWeather

⁴³ Source: Dept of Primary Industry and Regional Development (agric.wa.gov.au)

Kulin : Wind Rose (Yearly)

31-01-2016 – 31-01-2022

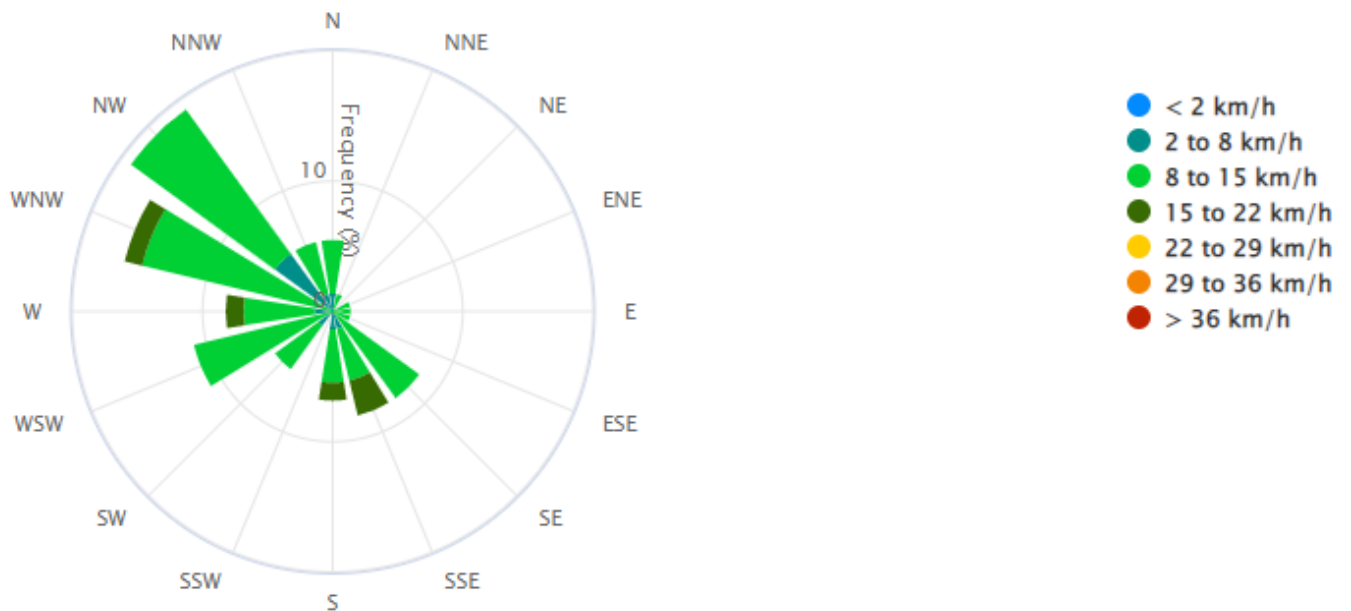


Figure 18 Kulin Yearly Wind Rose – Annual average wind speed 2016-2022⁴⁴

Newdegate : Wind Rose (Yearly)

31-01-2016 – 31-01-2022

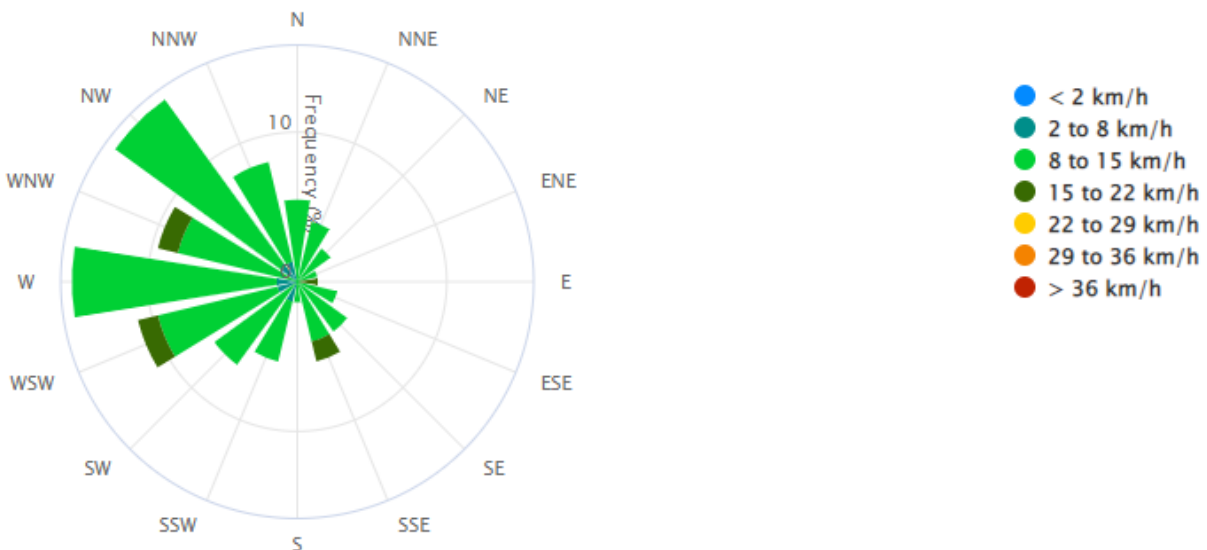


Figure 19 Newdegate Yearly Wind Rose – Annual average wind speed 2016-2022⁴⁵

⁴⁴ Source: Dept of Primary Industry and Regional Development (agric.wa.gov.au)

⁴⁵ Source: Dept of Primary Industry and Regional Development (agric.wa.gov.au)

Dumbleyung : Wind Rose (Yearly)

31-01-2016 – 31-01-2022

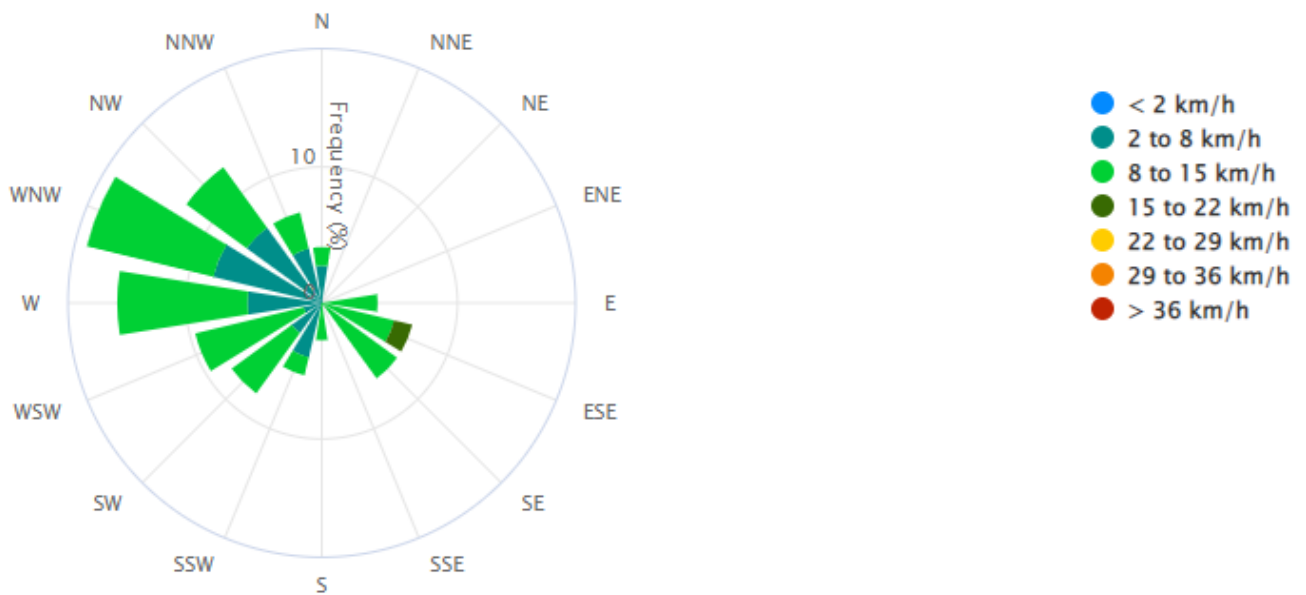


Figure 20 Dumbleyung Yearly Wind Rose – Annual average wind speed 2016-2022⁴⁶

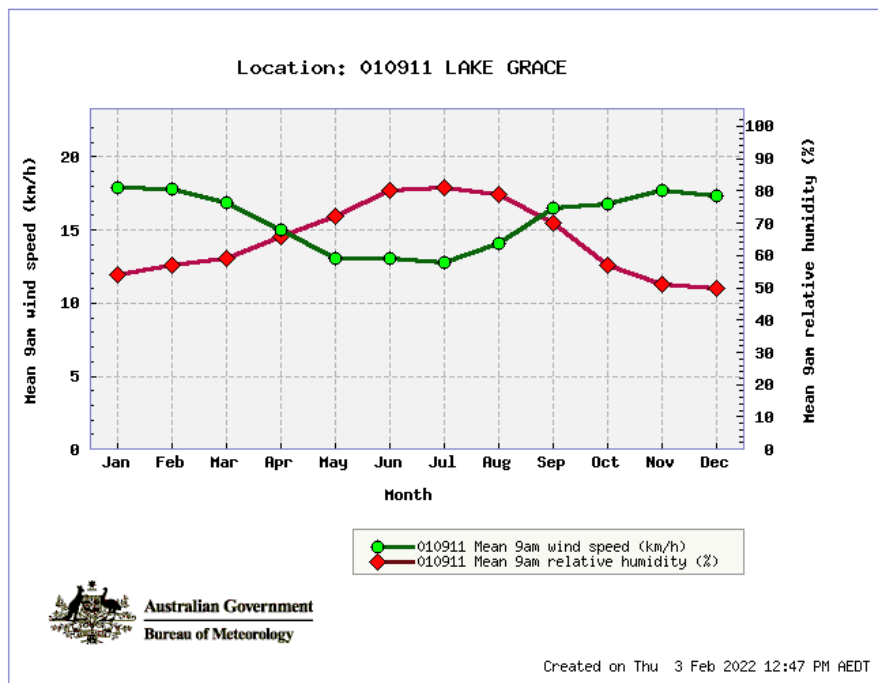


Figure 21 Lake Grace – Annual average wind speed and relative humidity 1997-2010⁴⁷

⁴⁶ Source: Dept of Primary Industry and Regional Development (agric.wa.gov.au)

⁴⁷ Source: Bureau of Meteorology

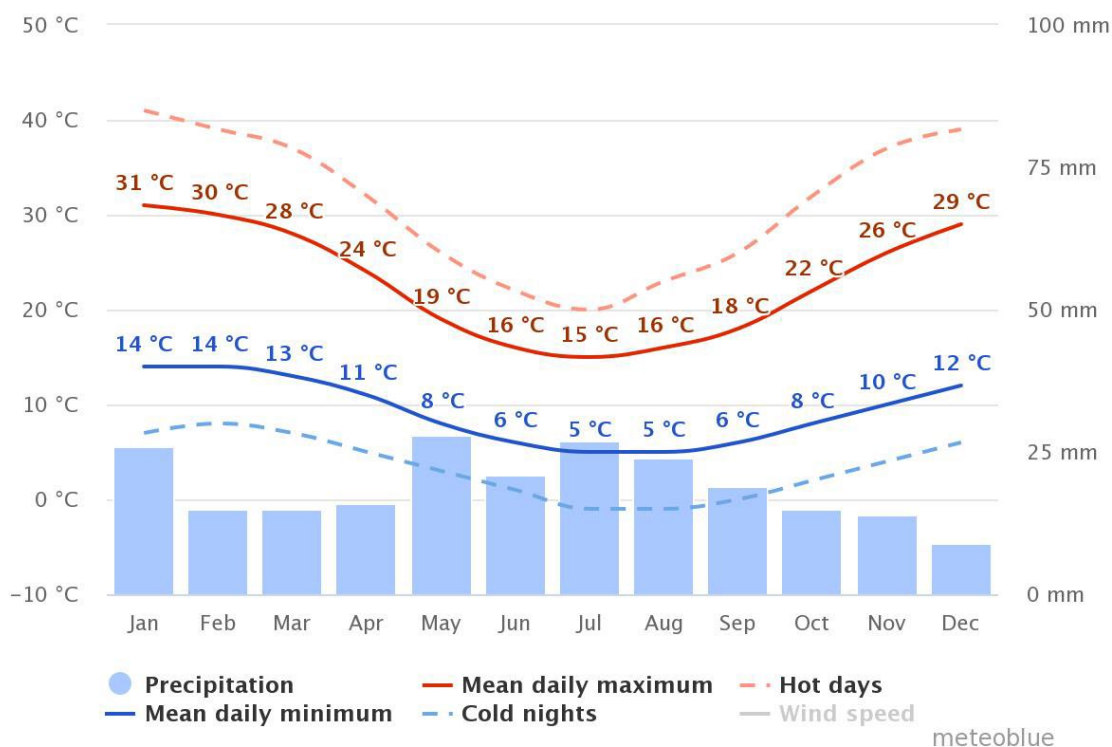


Figure 22 Lake Grace – Average temperatures and precipitation 1991-2021⁴⁸

Fire Danger Ratings are a tool to predict the likely fire behaviour if a fire starts, i.e., the difficulty of suppression and the risk to the community. They are NOT a measure of the likelihood of a fire starting in the first place. They are important because they provide people with information so that they can take action to protect themselves and others from the potentially dangerous impacts of bushfires.

Fire Danger Ratings forecast are based on the likely maximum calculated Fire Danger Index for a significant portion of the forecast area for that day, based on grassland/pasture.

The inputs for the calculations of Fire Danger Index are – Curing. this is the degree to which grass has dried out and lost its moisture. Temperature. Relative Humidity. Wind speed. The worst combination is high wind and temperature, and low humidity all at the same time. Of these wind speed has the greatest impact on variations in the Fire Danger Index through the day.

What some firefighters sometimes refer to as a “Blow Up Day” is one where the temperature and wind are both likely to exceed 35 simultaneously for a significant part of the day. On such days, a heightened response is usually arranged.

⁴⁸ Source: meteoblue

The Fire Danger Index is not the same as the Fire Danger Rating - it is a major factor (but not the only factor) used to determine the Fire Danger Rating. There are two types of Fire Danger Index - one is for forest fires and one for grass fires.

The Australian Fire Danger Rating System (AFDRS) Program is redesigning the forecasting of fire danger in Australia. The AFDRS is a project of national significance being developed collaboratively by state, territory, and the Commonwealth government. It aims to improve public safety and reduce the impacts of bushfires by:

- Improving the scientific accuracy behind fire danger predictions.
- Improving the way that fire danger is communicated.
- Providing government and industry with better decision-making tools.
- Reducing the costs associated with bushfire impacts.

In addition to Fire Danger Ratings, a Fire Behaviour Index is being developed for use by government and professionals in fire and land management. This index contains more detail than the ratings and will also underpin the ratings⁴⁹.

The Fire Behaviour Index (FBI) provides a scale of potential fire behaviour based on fuel and weather conditions. Like a temperature scale, it consists of small increments, however, these increments describe the potential fire danger (should a fire start). However, unlike temperature, the FBI does not describe a single physical property. Instead, it is a high-level concept that unites a range of potential fire behaviour characteristics predicted from fire behaviour models for particular vegetation types. These include:

- Fire intensity.
- Flame height.
- Rate of spread; and
- Spotting potential

Because the FBI has a high level of precision, it can be used by government agencies, industry, primary producers, and others that work with vegetative fires to support decision making in relation to issues such as:

- When it is safe to prescribed burn.
- Which bushfire suppression strategies are safe or effective.
- When it is not safe to use equipment that may spark a fire; and
- When Total Fire Bans may be required.

⁴⁹ Source: afac-National Council for Fire and Emergency Services

3.2.3 Vegetation

Large portions of the Shire are dominated by agricultural land use and the natural vegetation has been extensively cleared. Most of the native vegetation is found in areas that are unsuitable for agriculture: the granite outcrops, breakaway country, and saline areas. Despite this, much of the native vegetation that remains in public reserves and on private land is similar to that which existed in the past, although the range of species has been significantly reduced.

The south-west of Western Australia has been divided into districts (called Natural Resource Zones) by overlaying the boundaries of native vegetation types, river catchments, drainage basins and rainfall.

The Shire of Lake Grace contains parts of three (3) Natural Resource Zone (Figure 23) No 68 - code RoAvR4, No 75 – code RoEsR4 and code 80-EyAvr4.

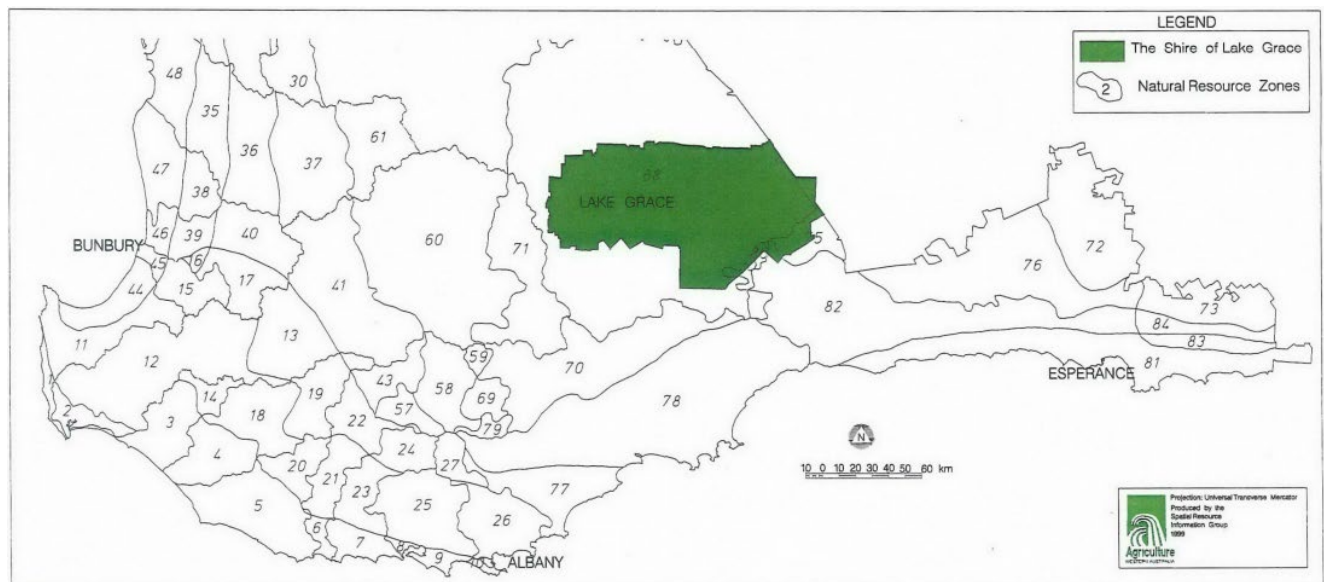


Figure 23 The Shire of Lake Grace in relation to the Natural Resource Zones ⁵⁰

The majority lies within the Roe Botanical District (commonly known as the Mallee Region) with a small southeastern portion lying within the Eyre Botanical District. The majority of the Shire is within the Avon River catchment except for a small portion which is in the Esperance Coast drainage basin.

The Shire is dominated by expanses of cereal crops and open views over wide and shallow undulating valleys of the ancient drainage channels and expansive salt lakes.

⁵⁰ Source: Native Vegetation Handbook for the Shire of Lake Grace - Bulletin 4364

Lines of remnant vegetation may sometimes be seen along roadsides, creek lines or property entrances. Isolated hills and granite outcrops are a distinct visual feature surrounded by the local topography.

The Shire is characterised by native vegetation from the Corrigin and Hyden Vegetation Systems and contains many unique plant species. Native vegetation is distributed according to soil type. On the higher grounds on laterite soils are scrub heath. Mallet grows on the mid slope yellow earths and patches of Eucalyptus including Salmon Gum, Red Marrell and York Gum grow in the valley loams. Wildflowers grow prolifically in springtime and include orchids and verticordia.

With the advent of European settlement, a significant proportion of the Shires native vegetation has been cleared for broadacre agricultural production. Approximately 51% of the total area of the Shire of Lake Grace remains covered by relatively intact native vegetation. Much of the native vegetation that remains was set aside by the State government as water reserves, Crown Land, and gravel pits.

These areas comprise 72% of the total area of remnant vegetation in the Shire. A small area of original native vegetation cover that remains on privately owned land which accounts for 28% of the total area of remnant vegetation in the shire. Several species of Declared Rare Flora and many Priority Flora Species have been found in the Shire⁵¹.

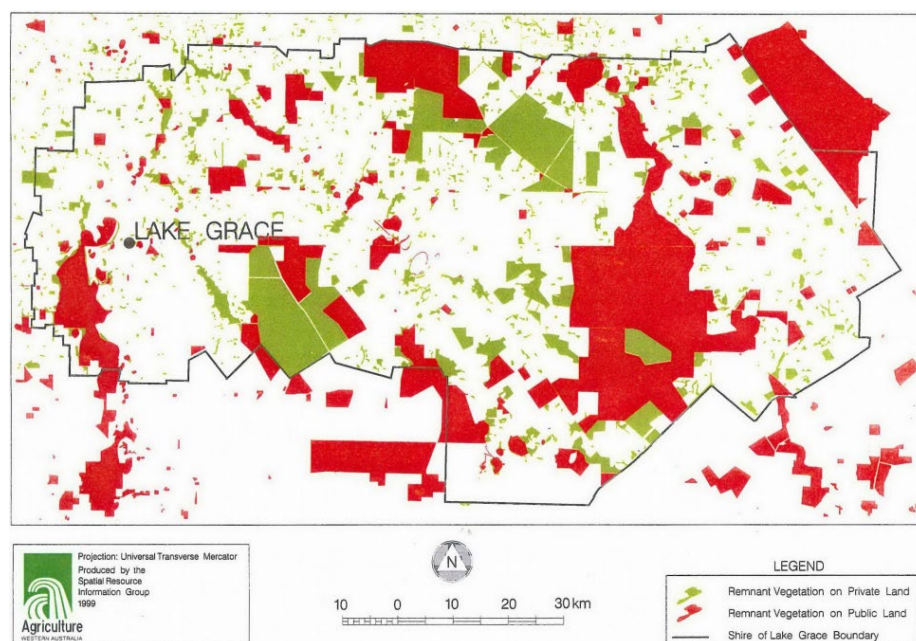


Figure 24 Existing Native Vegetation on Public and Private land in the Shire of Lake Grace⁵²

⁵¹ Source: Shire of Lake Grace Planning Strategy

⁵² Source: Native Vegetation Handbook for the Shire of Lake Grace - Bulletin 4364

The most prevalent vegetation thorough the Shire are remnant species that have taken over as the dominant species when the original vegetation was cleared. Rock sheoak (*Allocasuarina huegeliana*), roadside tea tree (*Leptospermum erubescens*) and jam (*Acacia acuminata*) are common volunteer species⁵³. Lines of remnant vegetation may sometimes be seen along roadsides, creek lines or property entrances

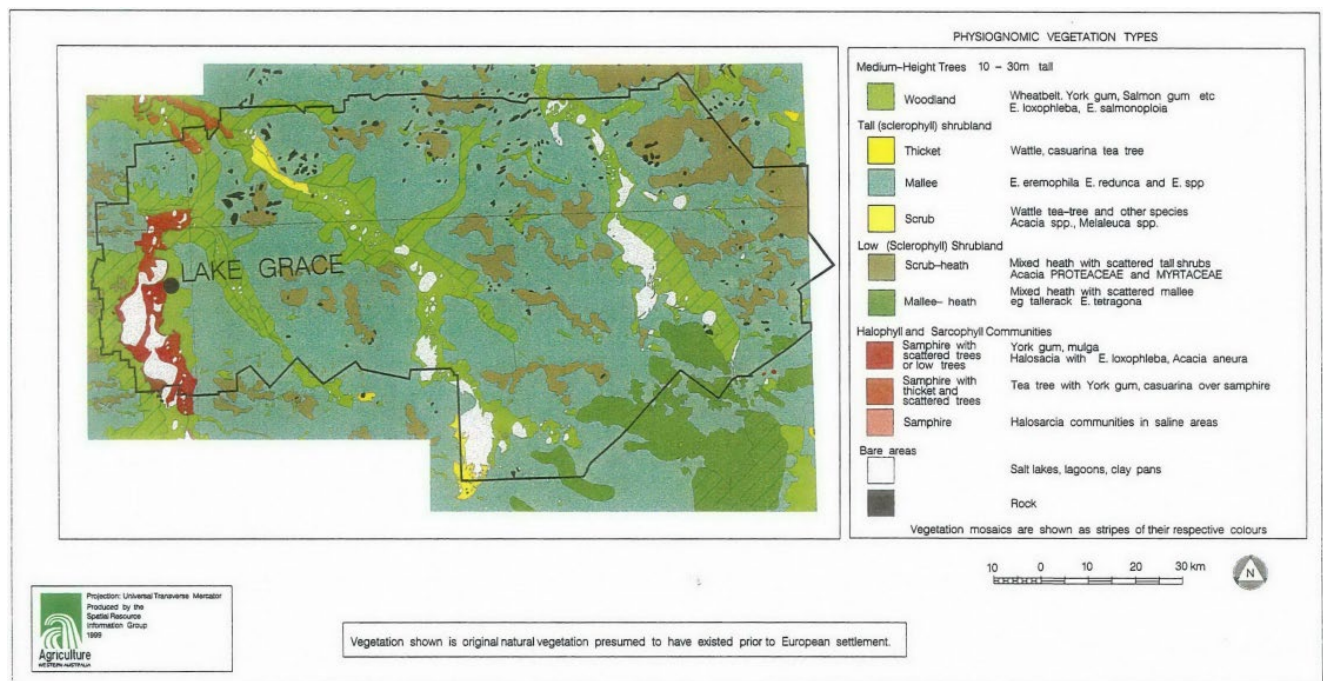


Figure 25 Major Beard vegetation types in the Shire of Lake Grace⁵⁴

Whilst agricultural holdings (grassland) may appear to be a low bushfire risk, this vegetation presents a significant bushfire hazard, especially during harvest season (November to January) when harvesting activities have the potential to ignite a fire in fully cured crops. The impact of wind on open terrain regardless of whether it is under crop, should not be underestimated.

Fortunately, the landscape in much of the agricultural tenure is gently undulating with broad fields and only scattered remnant vegetation, making access for firefighting appliances easier.

Vegetation is one of the most significant influencers on fire risk and subsequent mitigation strategies.

⁵³ Source: Landscapes and soils of the Lake Grace district - Bulletin 4825

⁵⁴ Source: Native Vegetation Handbook for the Shire of Lake Grace - Bulletin 4364

Three (3) aspects of vegetation within the Shire of Lake Grace that require specific attention in context of bushfire mitigation treatment options moving forward are:

- The ability for sheoak – e.g., *Allocasuarina huegeliana* to invade into other native vegetation, significantly changing the vegetation and fuel structure. This is a common concern across the region with areas being significantly affected over time and, in the shorter term, from post fire regeneration.
- The importance of managing annual weeds in remnant vegetation and the opportunity for these weeds to become established post mitigation works. Burning small remnants in the wrong way, at the wrong time and wrong frequency can potentially result in higher fuel loads.
- Waterways, particularly those in and around assets, are significant as they offer riparian vegetation corridors which produce a wick-like effect and are often associated with fire runs with marked changes in fire behaviour, intensity and spread expected in this vegetation.

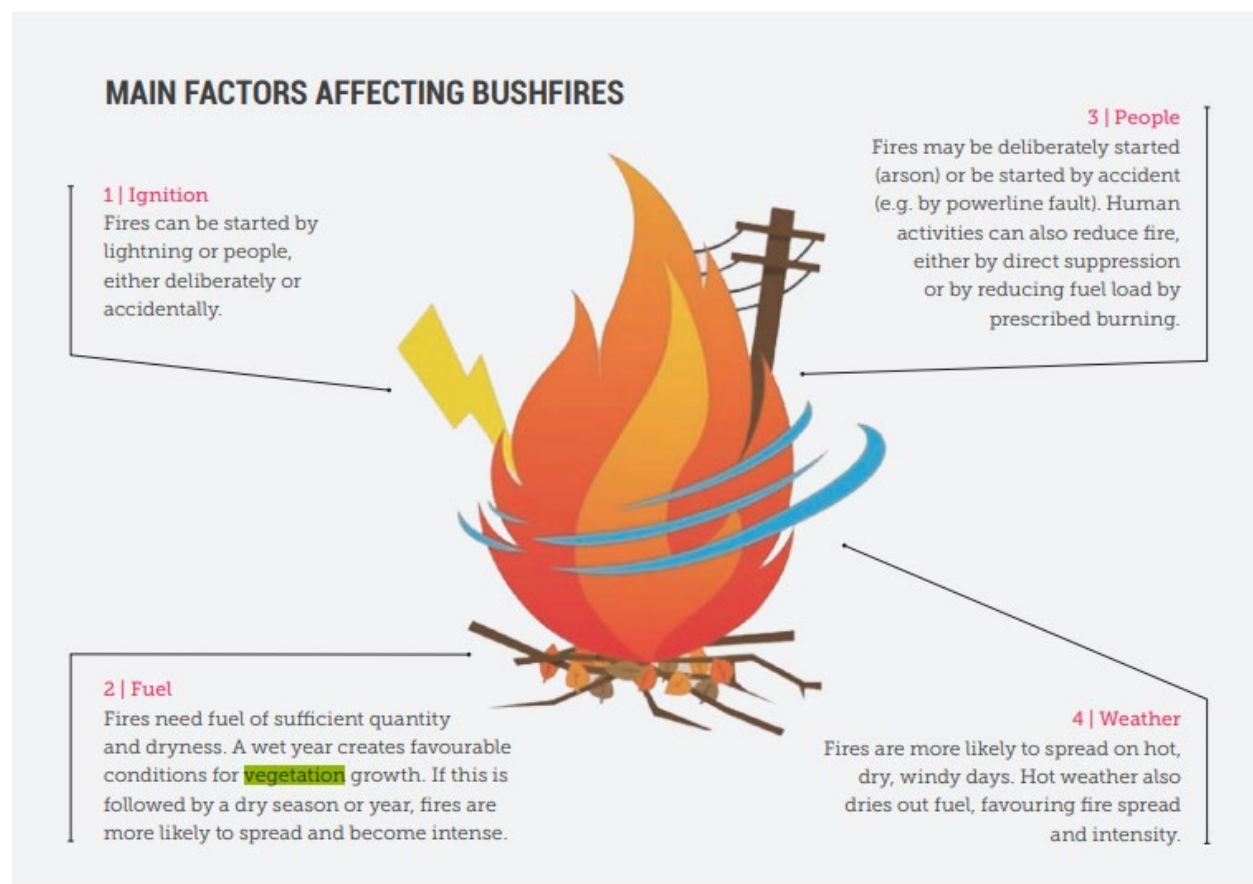


Figure 26 The Burning Issue: Climate Change and the Australian Bushfire Threat⁵⁵

⁵⁵ Source: The Burning Issue: Climate Change and the Australian Bushfire Threat

3.2.4 Threatened Species and Communities

Native flora and fauna species together with ecological communities are significant values that require consideration in respect to bushfire threat. Further it is important that mitigation activities do not have a detrimental impact on threatened species and ecological communities. For example, the breeding cycle of some threatened fauna may restrict the period in which prescribed burns can be undertaken due to the need to ensure nests are not disturbed during breeding season.

All treatments need to consider the requirements of all the flora and fauna on site. Response strategies should be environmentally sensitive within the constraints of the incident. The Shire will take every opportunity to remind landowners/managers of their obligation to obtain appropriate clearances and approvals prior to commencing vegetation-based treatments.

A further consideration in relation to both bushfire prevention and response strategies is the potential spread of weeds or diseases such as *Phytophthora Cinnamomi* (dieback). It is easily spread through moist soil movement from vehicles, animals, water and feet. Other fungal-borne diseases can also be spread through these pathways. This risk must be considered in the context of planned prevention and response strategies and the risk minimised wherever possible.

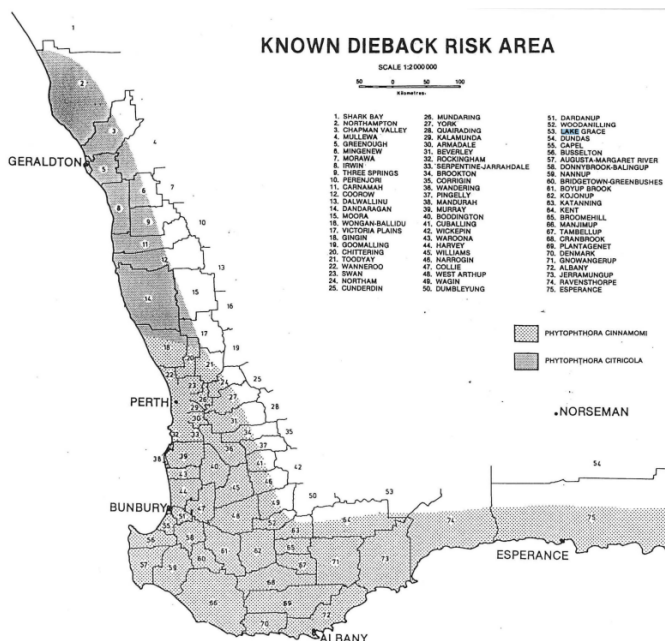


Figure 27 known dieback risk area⁵⁶

⁵⁶ Source: Dieback Disease Policy and Management for Shires 1991

The introduction of stock and feral animals and alterations to fire regimes has caused the local extinction of a significant amount of fauna with many others now facing extinction. Six (6) species of Threatened Fauna and five (5) species of Priority Fauna have been identified in the Shire.

THREATENED FAUNA	PRIORITY FAUNA
Red-tailed Phascogale (<i>Phascogale calura</i>)	Native bee (<i>Hyaleus globuliferus</i>)
Chuditch (<i>Dasyurus geoffroi</i>)	Western mouse (<i>Pseudomys occidentalis</i>)
Shortridge's Mouse (<i>Pseudomys shortridgii</i>)	Quenda (<i>Isodon obesulus fusciventer</i>)
Malleefowl (<i>Leipoa ocellata</i>)	Hooded plover (<i>Thinornis rubricollis</i>)
Western Whipbird (<i>Psophodes nigrogularis oberon</i>)	Woylie or bush-tailed bettong (<i>Bettongia penicillata ogilbyi</i>)
Peregrine Falcon (<i>Falco peregrinus</i>)	

Figure 28 Source AGWA 1999⁵⁷

There are 36 nature reserves in the Shire that are vested in the National Parks and Nature Conversation Authority (NPNCA). These reserves are managed by the Department of Biodiversity, Conservation and Attractions (DBCA) formerly Department of Environment and Conservation (DEC). There are currently no management plans for any of these nature reserves. In addition, there are 196 other Crown reserves under the control of local government and other authorities that are used for a wide range of purposes including agricultural research, conservation, recreation, water supply, rubbish disposal, railway, tourism, public utilities, and gravel extraction⁵⁸.

A list of the Declared Rare Flora and Declared Rare Fauna applicable to the Shire of Lake Grace is included at Appendix C.

The Shire of Lake Grace is within the catchment of the Eucalypt Woodlands of the Western Australian Wheatbelt Ecological Community. The Eucalypt Woodlands of the WA Wheatbelt has been registered as a federally listed Threatened Ecological Community (TEC) and is a registered Matter of National Environmental Significance (MNES) which provides national environmental protection.

The Approved Conservation Advice (including listing advice) for the Eucalypt Woodlands of the Western Australian Wheatbelt notes that altered fire regimes, notably changed fire frequency, but also changes to fire intensity and season, (such as occurs during prescribed burning) is a key threat to the ecological community.

⁵⁷ Source: Shire of Lake Grace Planning Strategy

⁵⁸ Source: Shire of Lake Grace Local Planning Strategy

This indicates that there is a risk that a prescribed burn may have a significant impact on the threatened community, however, the Conservation Advice also notes that the response of the TEC to fire is site specific, that the TEC can benefit from an appropriate fire regime and that many responses to fire disturbance can be relatively temporary and/or minor.

When planning treatments on tenure within the TEC catchment, particularly prescribed burns, the following should be considered:

- The extent to which the proposed clearing or controlled burn will remove or substantially damage tall Eucalypt trees which are a key component of the Eucalypt Woodlands TEC
- The extent to which the understory is likely to be impacted and/or recover after the fire event
- Whether there is a risk that the controlled burn or clearing will facilitate the invasion and/or spread of fast colonising weed species benefiting from the temporary reduction in vegetative competition
- Control measures to implement to prevent the fire from intensifying or spreading; noting that a 'hot' burn is likely to substantially alter the vegetative structure or change the nature of the understory of the TEC (e.g., high intensity fires can scar trees allowing entry of wood decaying fungi)

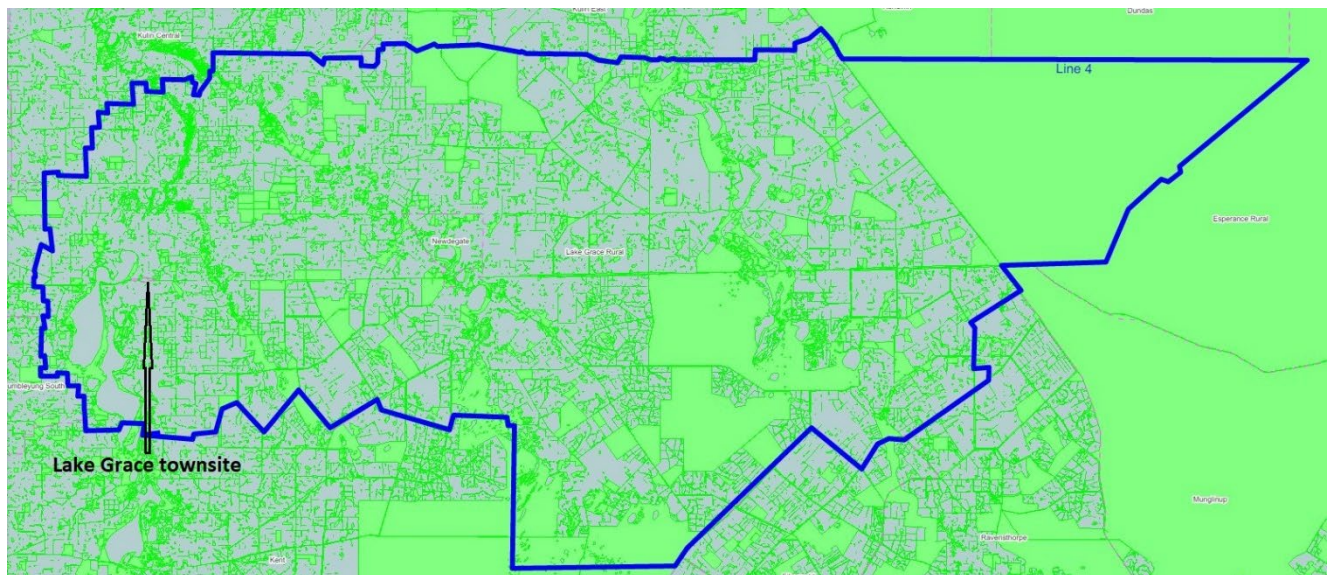


Figure 29 Map reflecting Threatened Ecological Community locations⁵⁹

⁵⁹ Source: DFES Bushfire Risk Management System

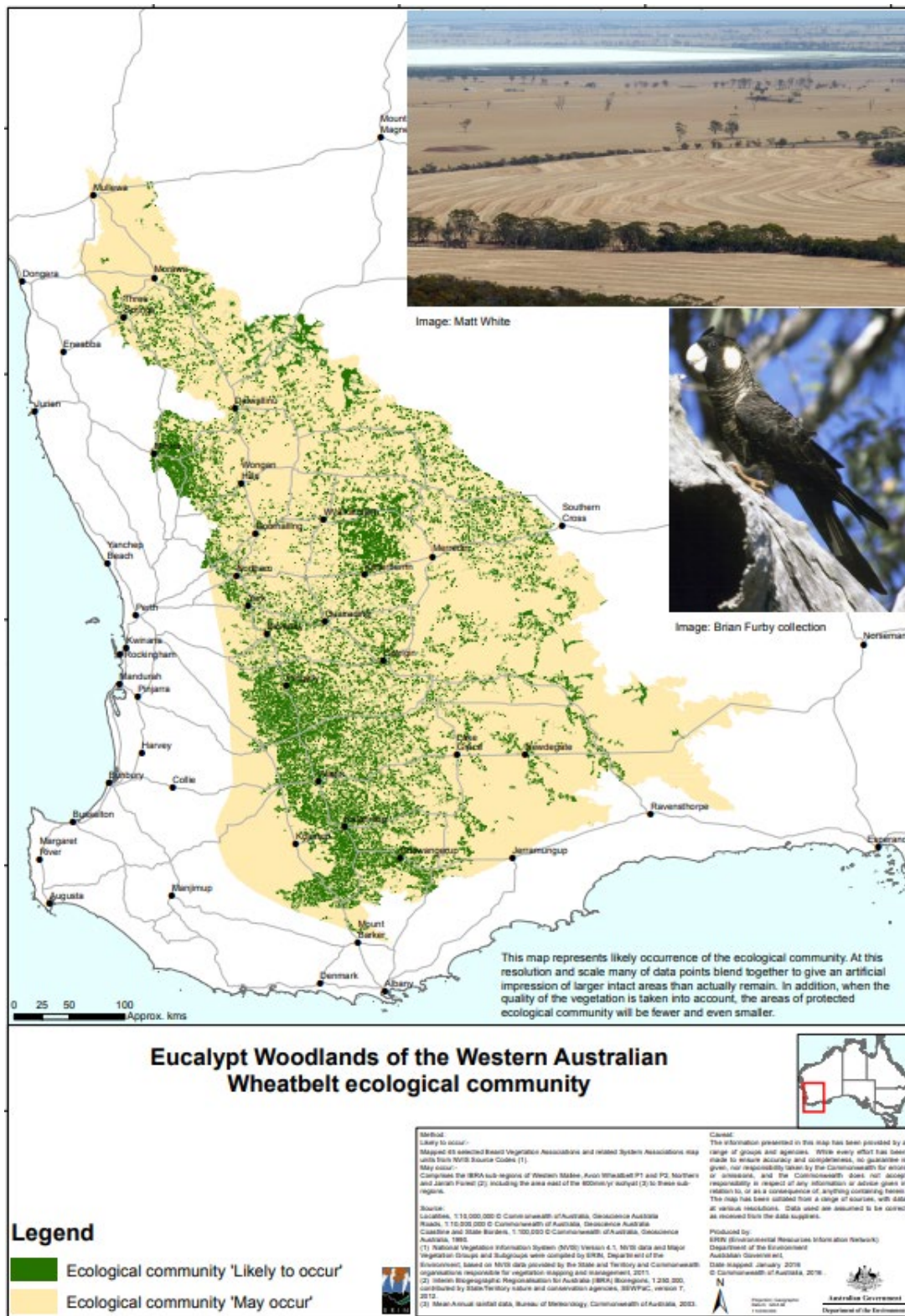


Figure 30 Eucalypt Woodlands of the Western Australian Wheatbelt⁶⁰

⁶⁰ Source: Department of Environment and Energy, Eucalypt Woodlands of the Western Australian Wheatbelt a nationally protected ecological community

3.2.5 Bushfire Frequency and Causes of Ignition

DFES records show that from 1/07/2007 – 30/06/2021, a total of 128 incidents were reported in the Shire of Lake Grace, reflecting an average of 9 per year.

Figure 31 Table of Bushfire with Causes in the Shire of Lake Grace 2007 - 2021 ⁶¹



Government of **Western Australia**
Department of **Fire & Emergency Services**



Shire of Lake Grace Bushfire Ignitions
For all Bushfires, of any size

Please Note:
Information is presented as retrieved from DFES
IRS database.
For any queries, please email
reports@dfes.wa.gov.au

The information contained within this report has been provided by the the Operational Information Systems Branch of the Department of Fire and Emergency Services (WA).

Contact: reports@dfes.wa.gov.au

Data Date:

22/02/2022

DFES OIS Reference:

20220216 Lake Grace Kent Bushfire .

Ignition Cause	2007/ 2008	2008/ 2009	2009/ 2010	2010/ 2011	2011/ 2012	2012/ 2013	2013/ 2014	2014/ 2015	2015/ 2016	2016/ 2017	2017/ 2018	2018/ 2019	2019/ 2020	2020/ 2021	Total
No. of Bushfires of all sizes.	6	11	17	8	6	8	8	8	6	9	5	10	14	12	128
Weather Conditions - Lightning	0	2	2	1	1	2	2	2	2	2	1	3	5	5	30
Unreported	4	2	7	0	3	3	0	2	1	0	1	1	2	2	28
Vehicles (incl. Farming Equipment/Activities)	0	4	4	1	0	0	1	1	1	3	3	3	4	2	27
Burn off fires	0	1	0	0	0	0	3	0	0	3	0	1	0	1	9
Undetermined	1	0	0	3	2	1	0	0	0	0	0	0	1	0	8
Power lines	0	0	0	1	0	1	1	0	0	1	0	0	1	2	7
Other open flames or fire	0	0	2	1	0	1	0	0	0	0	0	0	0	0	4
Cigarette	0	0	0	1	0	0	0	0	2	0	0	1	0	0	4
Reignition of previous fire	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
Equipment - Mechanical or electrical fault	0	0	1	0	0	0	0	1	0	0	0	0	0	0	2
Hot works (grinding, cutting, drilling etc..)	0	0	0	0	0	0	1	1	0	0	0	0	0	0	2
Weather Conditions (High winds, natural combustion etc. Excludes Lightning)	0	0	0	0	0	0	0	0	0	0	0	1	1	0	2
Electrical distribution (excl. power lines)	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Human Error (Left on, knock over, unattended etc.)	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Campfires/bonfires/outdoor cooking	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1

Of the 128 fires with known causes (excluding undetermined and unreported from the above table), the cause of ignition was predominantly as a result of Weather Conditions – Lightning, reflecting approximately 23% of the fire occurrences.

Local fire personnel make use of recent technology such as phone apps (Lightning Trackers) to monitor lightning strikes and forward deploy personnel to conduct ‘on group’ checks. Bureau of Meteorology Weather Warnings are also widely circulated to fire personnel.

21% of the fires resulted from Vehicles (incl. Farming Equipment/Activities) these agricultural related vehicle fires are the next most frequent, these are largely addressed by council by issuing Section 33 Notices and Harvest and Vehicle Movement Bans.

7% of fires were the result of Burn off fires and 5.5% resulting from Power lines. These fires represent 57% of reported fires and could be prevented.

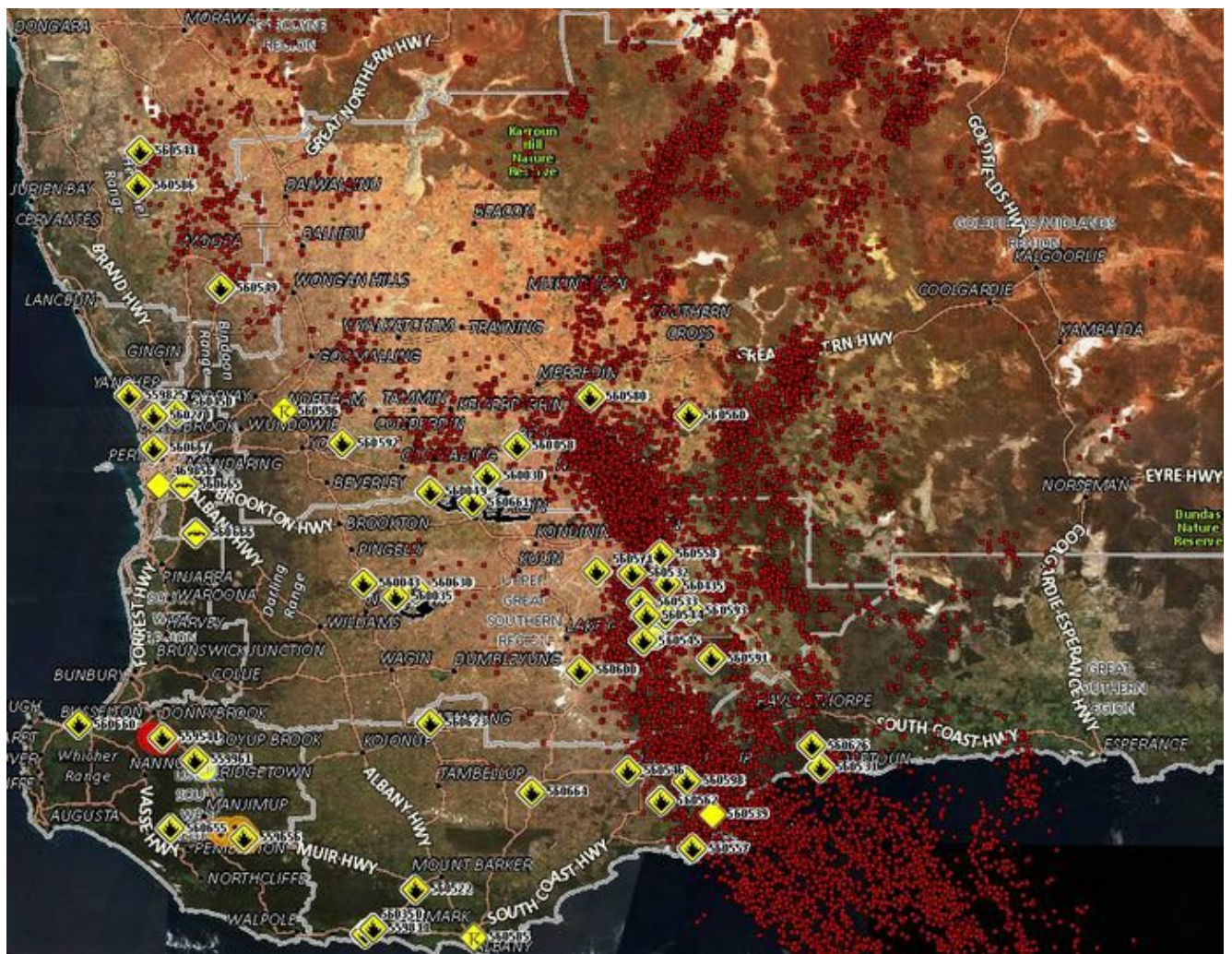
This is an area for the Shire for consideration.

⁶¹ Source: DFES Production Report Server

With 28% of recorded fires listed as ‘unreported’ or ‘undetermined’ it would be advantageous to promote through the Bushfire Advisory Committee, the value of ensuring all fire reports are completed with the cause of ignition documented.

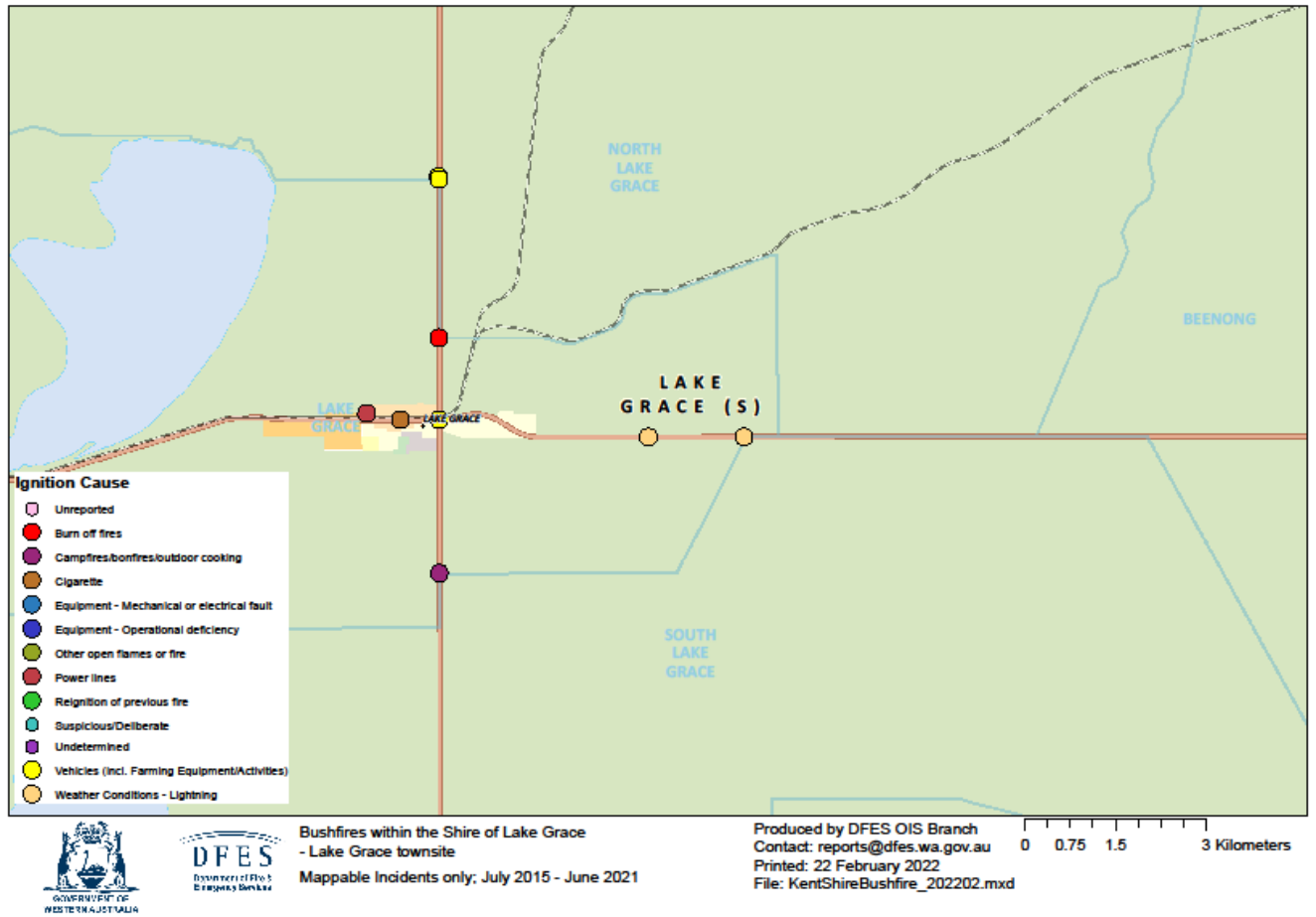
This data has significance in emergency services resource planning and funding at the State level.

Although not reflected in the above figures or maps, in the 2021/2022 year, the Shire of Lake Grace has experienced a significant lightning strike event in February 2022 resulting in 10 – 12 fires across the Shire and surrounding Shires.



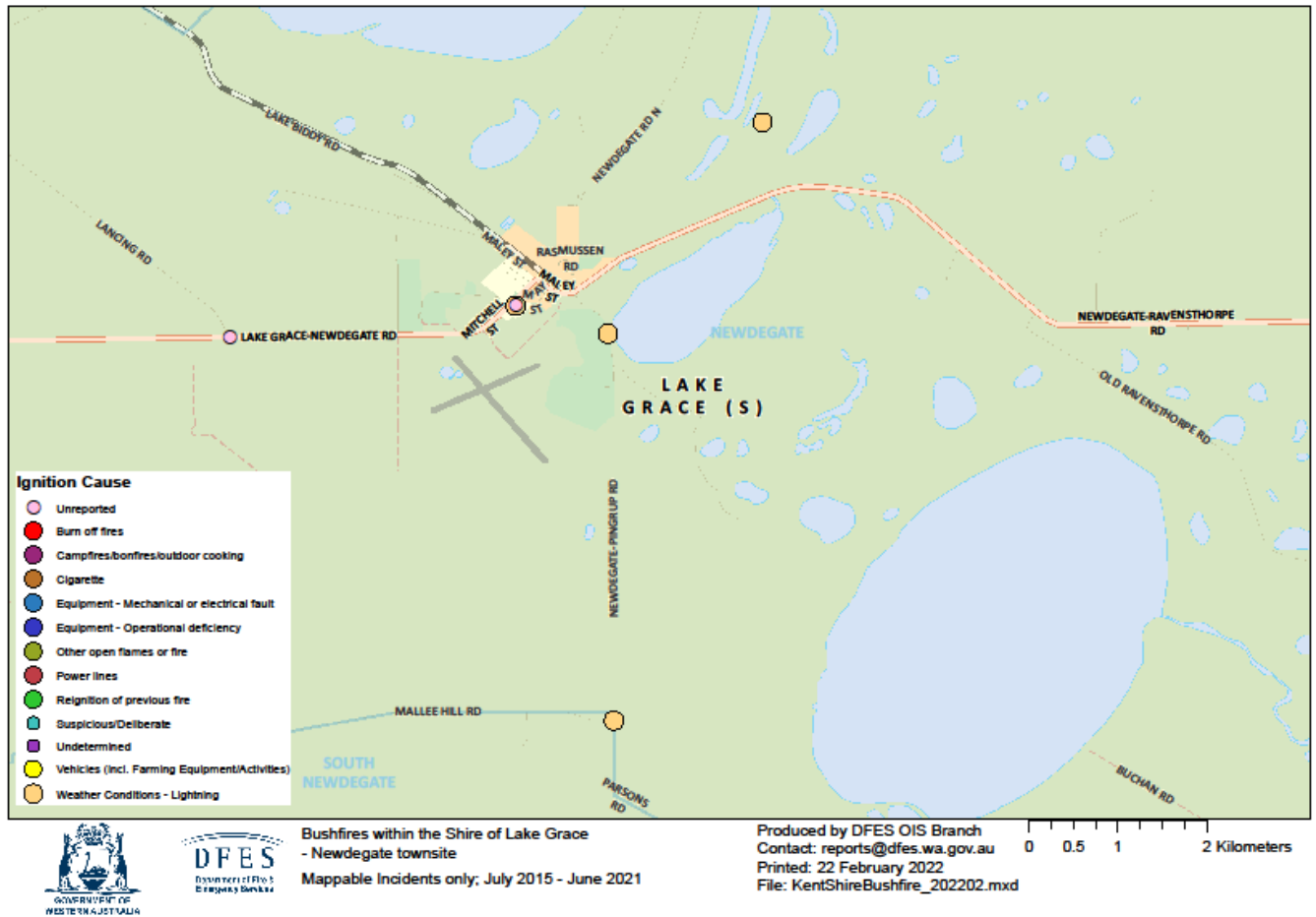
⁶² Source: DFES Facebook page, 12/02/2022

⁶² Source: DFES Facebook page, 12/02/2022



⁶⁴ Source: DFES IRS Database, Lake Grace townsite 2015 - 2021

⁶⁴ Source: DFES IRS Database, Lake Grace townsite 2015 - 2021



⁶⁵ Source: DFES IRS Database, Newdegate townsite 2015 - 2021

⁶⁵ Source: DFES IRS Database, Newdegate townsite 2015 - 2021

3.2.6 Current Bushfire Risk Management Activities

The endorsed Shire of Lake Grace Local Planning Strategy mention bushfire control in Section 3.3 ‘Significant Local Government Policies and Strategies’

- Shire of Lake Grace Principal Activities Plan (July 2002 to June 2007)
 - Establishment of a five (5) year Bushfire Control Strategy Plan in conjunction with the Fire and Emergency Services Authority (Now DFES)

The Shire of Lake Grace Bushfire and Emergency Management planning provides information on ‘Preparing your Property’ particularly:

- **Asset Protection Zones and** applicable standards - An asset protection zone (APZ) is an area surrounding a habitable building that is managed to reduce the bushfire hazard to an acceptable level, and generally consist of managed vegetation, reticulated lawns and gardens and other non-flammable features.
- **Low Fuel Loads** - Fuel loads refers to the amount of flammable material available for a fire to burn and is measured by the amount of available fuel per meter. Reducing fuel around your property may help protect your home from bush fire.
- **Perimeter Fire Breaks** - Perimeter fire breaks are required on properties within townsites, land up to 2,000m², land larger than 2,000m², Rural Land and Plantation Fire Protection.⁶⁶

The Shire of Lake Grace continues to investigate and develop water supply for emergency services across the Shire. The Shire of Lake Grace is one of the beneficiaries of the rollout, of upgrades planned for six unused dams including the Lake Grace North Agricultural Dam and Burngup Railway dam.

Shire of Lake Grace president Len Armstrong said Mr. Kelly was receptive to his council’s ambitions to “waterproof” the region. “What we are looking at is long-term waterproofing the Shire of Lake Grace so that the agricultural industry can continue on during times of drought,” he said. Shire of Lake Grace ambition to “waterproof” the region, this will increase the water storage capacity of many WA agricultural communities and provide more reliable emergency agricultural and livestock water supplies for farmers to use during periods of dry conditions when on-farm supplies have been depleted.⁶⁷

⁶⁶ Source: Shire of Lake Grace Fire Management Notice 2021/2022 and Shire website

⁶⁷ Source: Great Southern Herald, 02/09/2021

Map of Bushfire Prone Areas

The intent of the WA Government's Bushfire Prone Planning Policy is to implement effective risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure. The *State Planning Policy 3.7 – Planning for Bushfire Prone Areas* ensures bushfire risk is given due consideration in all future planning and development decisions. This policy does not apply retrospectively, however the BRM Plan can help address this risk for existing development and establishing an effective treatment plan to manage the broader landscape and any unacceptable community risks. The [Shire of Lake Grace](#) Bushfire Prone Area is shown in Figure 32.

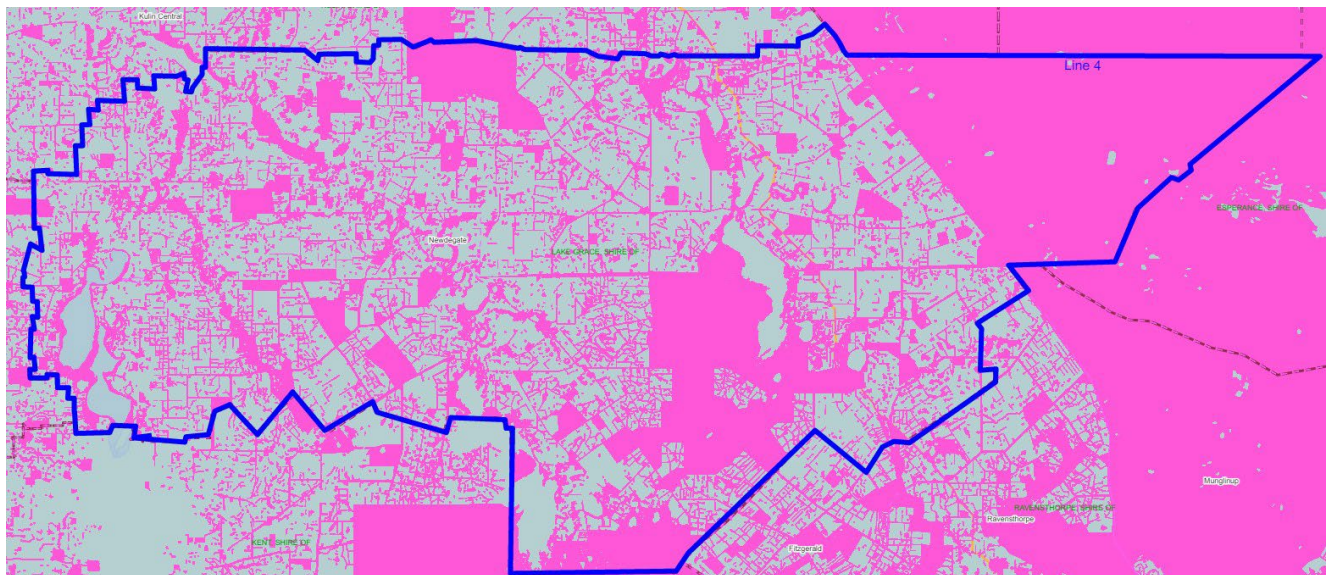


Figure 32 Shire of Lake Grace Bushfire Prone mapping ⁶⁸

Volunteer Fire Brigades

The Shire of Lake Grace has 9 Bushfire Brigades. The Brigades are:

Lake Grace North BFB

Lake Grace South BFB

Lake Grace Town BFB

Lake King Town BFB

Mt Madden/Dunn Rock BFB

Newdegate North BFB

Newdegate South BFB

Newdegate Town BFB

⁶⁸ Source: DFES Bushfire Risk Management System

The Shire of lake Grace has 244 registered emergency services volunteers as of 15th February 2022.⁶⁹

Burning Restrictions

The Bush Fires Act 1954, sections 17 and 18, provides for the ‘declaration and gazettal’ of Prohibited and Restricted Burning Times as well as the ability to adjust burning times to suit changing weather conditions.

The Shire of Lake Grace Restricted and Prohibited Burning times for the 2021/2022 season are as follows, subject to possible variation depending on each bushfire season with the Shire also imposing bans during the festive season:

- 19th September 2021 to 31st October 2021: Restricted (permits required)
- 1st November 2021 to 31st January 2022: Prohibited
- 1st February 2022 to 20th April: Restricted (permits required)
- Festive season automatic harvest bans: 25th of December and 1st of January each year.⁷⁰

In recognising the significance of agricultural activities in the Shire, and to reduce the risk of crop related bushfires; the Shire has controls in place pursuant to the Bush Fires Regulations 1954. These controls are reviewed annually by the Bushfire Advisory Committee (BFAC).

The Shire can issue Harvest and Vehicle Movement Bans under Bush Fires Regulations 1954 Section 38A, and/or Section 24C to restrict the use of vehicles and machinery that have an increased risk of igniting a fire on days when weather conditions are considered unfavorable. Bans are generally issued because of the risk posed by agricultural practices during severe fire weather events.

Harvest and Vehicle Movement Bans are issued by the Shire’s Chief Bush Fire Control Officer in consultation with the Bushfire Brigade Fire Control Officers, when the use of engines, vehicles, plant or machinery during the Prohibited Burning Times or the Restricted Burning Times (or both) is likely to cause a fire or contribute to the spread of a bushfire.

⁶⁹ Source: Department of Fire and Emergency Services – Bushfire Brigade Volunteers

⁷⁰ Source: Shire of Lake Grace Fire Management Notice 2021/2022

A Harvest and Vehicle Movement Ban may be imposed for any length of time but is generally imposed for the 'heat of the day' periods and may be extended or revoked by the local government, should weather conditions change.

The Shire maintains a Harvest Ban Hotline which enables residents to be informed, via SMS, when Harvest and Vehicle Movement Bans have been applied and removed.

Bush Fires Act 1954 section 33 Fire Management Notices

To ensure landowners comply with the requirements under Section 33, the Shire undertakes the following activities:

- Issuing the Fire Control Notice to landowners annually, including publication on the Shire's website and identifying additional recommended actions for landowners, over and above the notice requirements.
- Publishing fire control information and reminders in the local newsletter, which includes the Fire Control Order, Fire Control Officers, Burning Permits & Radio Operators and Restricted & Prohibited Burning times.
- Ranger Services inspect townsite properties prior to the 31 October each year, usually in September and any landowners that have not started hazard reduction activities are issued with a reminder notice.
- Properties that aren't compliant as at the 1 November each year are issued with a notice and infringement, with time to be deemed compliant.

If landowners still do not comply, then work will be carried out by the Shire and costs incurred recouped from the landowner (Section 33).

How does the council apply their section 33 notices.

- Are they specific to higher bushfire risk areas.
- What do the section 33 notices aim to achieve?

Community engagement activities

While compliance, in line with landowner responsibilities detailed in the Shire's annual Bush Fire Notice is generally good, when it comes to preparatory efforts (i.e., in line with general prevention and preparedness around individual properties) community engagement is more challenging, mainly due to time constraints and conflicting priorities.

A level of complacency (it won't happen to me) is sometimes apparent within the community.

The Shire advertises community awareness and resilience through media sources leading up to fire season and has ongoing volunteer recruitment throughout the year.

Other Current Local Government Wide Controls

Local Government Wide Controls are activities that reduce the overall bushfire risk within the [Shire of Lake Grace](#). These types of activities are not linked to specific assets and are applied across all or part of the local government as part of normal business or due to legislative requirements.

Some notable controls currently in place in the Shire of Lake Grace are:

- [Shire of Lake Grace Bush Fire Notice and \(Bush Fires Act 1954\)](#)
- [Shire Prohibited and Restricted burn times and issuing of permits. \(Bush Fires Act 1954\)](#)
- [Harvest and Vehicle Movement Bans](#)
- [Local Emergency Management Arrangements](#)
- [Total Fire Bans Describe](#)

Initial fire suppression is supported by local farmer response units. Private appliances range from 500L slip on water units to various sized water carts.

The Shire has an active Bushfire Advisory Committee (BFAC) with the membership including those in leadership positions from each of the Brigades. BFAC members hold considerable bushfire firefighting skills and experience. This forum has been integral to the development of the BRM Plan and the BFAC membership will continue to be key stakeholders in the implementation and review of the plan.

In the context of the four stages of emergency management – *Prevention, Preparation, Response and Recovery*, the Shire of Lake Grace has a strong and very proactive approach to bushfires. As bushfire events can directly impact a farmer's livelihood, colloquially '*if the smoke goes up,*' history has shown a positive response reflecting the community's values and willingness to help their neighbours.

There is an all hands on-deck approach with farmer response units arriving from neighbouring farms and further afield. The bushfire management and response skills and experience level are considered to be high amongst the volunteers with many of the volunteers amassing considerable years of service.

The Shire of Lake Grace and the community benefit greatly from the depth of skills, knowledge, experience, and commitment from the emergency services volunteers.

The Emergency Services Volunteer figures do not reflect the additional personnel sometimes referred to as ‘spontaneous volunteers,’ who are not officially registered as Emergency Services (ES) Volunteers, but spring into action upon the first sight or smell of smoke.

In line with the Shire’s demographics, it is expected that most spontaneous volunteers would be farmers. Together with the registered farmer response personnel this has inherent benefits including access to mobile fire units, bushfire fighting skills and familiarity with the terrain, tracks, landmarks, landowners etc.

The local agricultural industry peaks in late October through to late December with the curing of crops and harvesting. The high reliance upon farmers for response may become an issue during harvest, when many local resources are engaged with agricultural activities, however, whilst harvesting, farmers are required to have firefighting units at the ready allowing for a quick response.

Conversely, there are more resources available for fire suppression and a greater sense of urgency to contain fire threatening unharvested paddocks.

Following harvest many farmers take their holidays which often involves leaving the Shire with their families. Consequently, this leads to fewer resources being available for observing and reporting bushfires, and possibly a reduced response and suppression capability during the critical summer months.

There is however a drop in the risk in early February, post-harvest, as it is around this time that stock is rotated effectively reducing fuel loads through grazing. The risk rises again in March – May as some farmers undertake stubble burns in preparation for seeding and escapes from burn-offs are a known cause of fires in the area.

The Shire of Lake Grace’s equipment is made available when required with specific actions to access machinery during periods of high fire danger. Where the response to a fire exceeds the capacity of local resources, additional support is provided from neighboring shires and regions.

Further information about the Local Government Wide Controls and how they will support the treatment of bushfire risk can be found in section 6.1 Local Government Wide Controls.

4. Asset Identification and Risk Assessment

4.1. Planning Areas

The [Shire of Lake Grace](#) has a single planning area based.

If applicable, summarise the planning areas here, describe any differences in their bushfire risk profiles. This could include a summary of the differences in population density, asset distribution, land use, native plant communities, hazards, or topography. The BRM Planning Handbook provides tools that can assist in summarising the planning areas and prioritising them for risk assessment.

4.2. Asset Identification

Asset identification and risk assessment has been conducted at the local level using the methodology described in the Guidelines using BRMS. Identified assets are categorised into the following categories and subcategories provided in Table 3.

Table 3 – Asset Categories and Subcategories

Asset Category	Asset Subcategories
Human Settlement	Residential areas Residential areas, including dwellings in rural areas and the rural-urban interface. Places of temporary occupation Commercial and industrial areas, mining sites or camps and other locations where people may work or gather. Special risk and critical facilities Locations and facilities where occupants may be especially vulnerable to bushfire for one or more of the following reasons: <ul style="list-style-type: none">• Occupants may have limited knowledge about the impact of bushfires.• Occupants may have a reduced capacity to evaluate risk and respond adequately to bushfire event.• Occupants may be more vulnerable to stress and anxiety arising from a bushfire event or the effects of smoke.• There may be significant communication barriers with occupants.• Relocation and/or management of occupants may present unique challenges or difficulties, such as transportation, or providing alternative accommodation, healthcare, or food supplies; or• Facilities that are critical to the community during a bushfire emergency.
Economic	Agricultural

Asset Category	Asset Subcategories
	<p>Areas under production, such as pasture, livestock, crops, viticulture, horticulture, and associated infrastructure.</p> <p>Commercial and industrial Major industry, waste treatment plants, mines (economic interest), mills, processing and manufacturing facilities and cottage industry.</p> <p>Critical infrastructure Power lines and substations, water pumping stations, tanks/bores and pipelines, gas pipelines, telecommunications infrastructure, railways, bridges, port facilities and waste water treatments plants.</p> <p>Tourist and recreational Tourist attractions, day-use areas and recreational sites that generate significant tourism and/or employment within the local area. These assets are different to tourist accommodation described as a Human Settlement Asset (see above).</p> <p>Commercial forests and plantations Plantations and production native forests.</p> <p>Drinking water catchments Land and infrastructure associated with drinking water catchments.</p>
Environmental	<p>Protected Flora, fauna and ecological communities that are listed as a:</p> <ul style="list-style-type: none"> • Critically Endangered, Endangered or Vulnerable species under the Environmental Protection and Biodiversity Conservation Act 1999 (Cth) (EPBC Act 1999) (including associated critical habitat); • Critically Endangered, Endangered or Vulnerable species under the Biodiversity Conservation Act 2016; • Critically Endangered, Endangered or Vulnerable ecological community under the EPBC Act 1999 (Cth); • Critically Endangered, Endangered or Vulnerable Threatened Ecological Community (TEC) endorsed by the Minister for Environment (WA); • Fauna protected under international conventions; and • Ramsar wetlands of international importance. <p>Priority Flora, fauna and ecological communities that are a:</p> <ul style="list-style-type: none"> • Priority species listed on the Priority Flora or Priority Fauna Lists held by DBCA (Priority 1-5). • Priority Ecological Community (PEC) (Priority 1-5); and • Wetlands of national or state importance. <p>Locally important Species, populations, ecological communities or habitats that the local community or independent scientific experts consider important for the area and for which</p>

Asset Category	Asset Subcategories
	<p>there is some scientific evidence that protection would be beneficial.</p> <p>Wetlands of local importance.</p> <p>Sites being used for scientific research.</p>
Cultural	<p>Aboriginal heritage Places of indigenous significance identified by the DPLH or the local community.</p> <p>European heritage Non-Indigenous heritage assets afforded legislative protection through identification by the National Trust, State Heritage List or Local Planning Scheme Heritage List.</p> <p>Local heritage Assets identified in a Municipal Heritage Inventory or by the local community as being significant to local heritage.</p> <p>Other Other assets of cultural value to the local community, for example community halls, churches, clubs and recreation facilities.</p>

4.3. Assessment of Bushfire Risk

Risk assessments have been undertaken for each asset or group of assets identified using the methodology described in the Guidelines.

The *Asset Risk Register* will be maintained in BRMS, this information is not included in the plan because the information contained is subject to change over time as treatments are undertaken and risks re-assessed. Current asset, risk assessment and treatment information will be maintained in BRMS, with relevant reports provided to key stakeholders on an ongoing basis.

Information captured through the Bushfire Risk Management System (BRMS) includes data considered 'personal' in nature including the names and addresses of landholders. There is therefore the potential for the data collected through the BRMS to be used for purposes other than bushfire risk mitigation (i.e., Insurance companies using this information to set insurance premiums).

The Chief Executive Officer is to be consulted prior to any Bushfire Risk Management Planning data being released to the public domain.

To actively encourage and support the implementation, monitoring, and review of agreed actions the Shire of Lake Grace, as a matter of course or upon request, will provide reports to key stakeholders that detail the assets and treatments that the stakeholders (landowners) have responsibility for.

The percentage of assets within the local government in each asset category at the time of BRM Plan endorsement is shown in Table 7.

The percentage of assets within the local government in each asset category at the time of BRM Plan endorsement is shown in Table 4.

Table 7 – Asset Category Proportions

Asset category	Proportion of identified assets
Human Settlement	87.90%
Economic	9.27%
Environmental	
Cultural	2.82%

4.3.1 Consequence Assessment

Consequence is described as the outcome or impact of a bushfire event. The approach used to determine the consequence rating is different for each asset category: Human Settlement; Economic; Environmental; and Cultural.

The methodology used to determine the consequence rating for each asset category is based on the following:

- **Consequence Rating – Human Settlement, Economic and Cultural Assets**

The outcome or impact of a bushfire event on the asset, or a group of assets, measured by the hazard posed by the classified vegetation and the vulnerability of the asset.

- **Consequence Rating – Environmental Assets**

The outcome or impact of a bushfire event on the asset, or a group of assets, measured by the vulnerability of the asset and the potential impact of a bushfire or fire regime.

4.3.2 Likelihood Assessment

Likelihood is described as the potential of a bushfire igniting, spreading and impacting an asset. The approach used to determine the likelihood rating is the same for each asset category: Human Settlement; Economic; Environmental; and Cultural.

4.3.3 Assessment of Environmental Assets

Using available biological information and fire history data, environmental assets with a known minimum fire threshold were assessed to determine if they were at risk from bushfire, within the five-year life of the BRM Plan. Environmental assets that would not be adversely impacted by bushfire within the five-year period have not been included and assessed in the BRM Plan. The negative impact of a fire on these assets (within the period of this BRM Plan) was determined to be minimal and may even be of benefit to the asset and surrounding habitat.

4.3.4 Local Government Asset Risk Summary

A risk profile for the local government is provided in Table 7. This table shows the proportion of assets at risk from bushfire in each risk category at the time the BRM Plan was endorsed.

Table 8 – Local Government Asset Risk Summary

Asset Category	Risk Rating					
		Low	Medium	High	Very High	Extreme
	Human Settlement	6.25	33.06	37.90	7.66	3.02
	Economic	2.62	4.44	1.81	0.40	0.00
	Environmental	0.00	.000	0.00	0.00	0.00
	Cultural	0.40	1.41	1.01	0.00	0.00

Note: replace these figures with Local Governments final percentages once asset register is locked in BRMS

5. Risk Evaluation

5.1. Evaluating Bushfire Risk

The risk rating for each asset has been assessed against the consequence and likelihood descriptions to ensure:

- The rating for each asset reflects the relative seriousness of the bushfire risk to the asset.
- Consequence and likelihood ratings assigned to each asset are appropriate; and
- Local issues have been considered.

5.2. Risk Acceptability

It is not possible or practical to treat all bushfire risk. Some risk may be acceptable without the need for a specific treatment. Assets with a Low to Moderate risk rating are likely to be adequately managed through routine controls, so committing resources to further reduce the risk may not be justifiable. (Refer to section 4.2 of the Guidelines).

Risks below a certain level were not considered to require specific treatment during the life of this BRM Plan. They will be managed by routine local government wide controls and monitored for any significant change in risk.

In most circumstances risk acceptability and treatment will be determined by the land owner, in collaboration with local government and fire agencies. However, as a general rule, the following courses of action have been adopted for each risk rating.

Table 8 – Criteria for Acceptance of Risk and Course of Action

Risk Rating	Criteria for Acceptance of Risk	Course of Action
Extreme (Priorities 1A, 1B, 1C)	<p>Requires asset specific treatment strategies to be applied.</p> <p>Treatment action is required within 2 years of the plan being endorsed.</p> <p>It is unlikely that Local Government Wide Controls would be adequate to manage the risk.</p>	<p>Routine controls are not enough to adequately manage the risk.</p> <p>Specific action is required in first two (2) years of BRM Plan.</p> <p>Treatments will be approached by:</p> <ul style="list-style-type: none"> • Priorities will be made for treatments that will have maximum benefit to multiple assets and critical infrastructure. • Treatments that benefit vulnerable communities will be given priority. • Identification of partnerships with other agencies for strategic mitigation. • Communication with asset owners in this class will be priorities and focus on increasing understanding of the risk facing these assets (see Communications plan). • Assets within townsites to be included on Fire Break inspection List. <p>These assets and treatments are to be reviewed annually/bi-annually/prior to the start of each bushfire season for any significant changes.</p>
Very High (Priorities 2A, 2B, 2C)	<p>Requires asset specific treatment strategies to be applied.</p> <p>Treatment action is required within 3 years of the plan being endorsed.</p> <p>It is unlikely that Local Government Wide Controls would be adequate to manage the risk.</p>	<p>Routine controls are not enough to adequately manage the risk.</p> <p>Specific action is required in first three (3) years of BRM Plan.</p> <p>Treatments will be approached by:</p> <ul style="list-style-type: none"> • Priorities will be made for treatments that will have maximum benefit to multiple assets and critical infrastructure. • Treatments that benefit vulnerable communities will be given priority. • Identification of partnerships with other agencies for strategic mitigation. • Communication with asset owners in this class will be priorities and focus on increasing understanding of the risk facing these assets (see Communications plan). • Assets within townsites to be included on Fire Break inspection List. <p>These assets and treatments are to be reviewed annually/bi-annually/prior (or 2 yearly as a minimum) to the start of each bushfire season for any significant changes.</p>

High (Priorities 3A, 3B, 3C, 3D)	Asset specific treatment strategies will likely be required to adequately manage the risk. Treatment action is required within 4 years of the plan being endorsed.	Routine controls are not enough to adequately manage the risk. Specific action is required to be initiated in first four (4) years and in the life of the BRM Plan. Treatments will be approached by: <ul style="list-style-type: none"> • Assets that fall adjacent to Extreme or Very High-risk assets. • Treatments that will have maximum benefit to multiple assets and critical infrastructure. • Identification of partnerships with other agencies for strategic mitigation. • Communication with asset owners will be as per the Communications Plan and focus on increasing understanding of the risk facing these assets.
Medium (Priorities 4A, 4B, 4C)	Asset specific treatments are not required, but risk should be monitored. Local government wide controls should be sufficient to manage the risk If there is a change in the landscape / environment these assets may need to be reassessed more frequently.	Addressed through Local Government Wide Controls. Specific actions are not required. Risk will be managed with routine controls and monitored periodically throughout the life of the BRM Plan.
Low (Priorities 5A, 5B, 5C)	Asset specific treatments are not required, but risk should be monitored.	Local government wide controls should be sufficient to manage the risk If there is a change in the landscape / environment these assets may need to be reassessed more frequently. Specific actions are not required. Risk will be managed with routine controls and monitored periodically throughout the life of the BRM Plan.

5.3. Treatment Priorities

The treatment priority for each asset has been automatically assigned by BRMS and recorded in the *Treatment Schedule*, based on the asset's risk rating. Table 9 shows how consequence and likelihood combine to give the risk rating and subsequent treatment priority for an asset.

Table 9 – Treatment Priorities

Likelihood	Consequence				
		Minor	Moderate	Major	Catastrophic
	Almost Certain	3D (High)	2C (Very High)	1C (Extreme)	1A (Extreme)
	Likely	4C (Medium)	3A (High)	2A (Very High)	1B (Extreme)
	Possible	5A (Low)	4A (Medium)	3B (High)	2B (Very High)
	Unlikely	5C (Low)	5B (Low)	4B (Medium)	3C (High)

6. Risk Treatment

The purpose of risk treatment is to reduce the likelihood of a bushfire occurring and/or the potential impact of a bushfire on the community, economy and environment. This is achieved by implementing treatments that modify the characteristics of the hazard, the community, or the environment. There are many strategies available to treat bushfire risk. The treatment strategy (or combination of treatment strategies) selected will depend on the level of risk and the type of asset being treated. Not all treatment strategies will be suitable in every circumstance.

6.1. Local Government Wide Controls

Local government wide controls are activities that are non-asset specific, rather they reduce the overall bushfire risk within the local government.

A local government wide controls, multi-agency work plan has been developed (Appendix B). The plan details work to be undertaken as a part of normal business (see section 3.2.6 for detailed information on these), improvements to current controls and new controls to be implemented to better manage bushfire risk across the local government area.

Where appropriate, detail any improvements to existing controls or new controls in CESM the local government wide controls, multi-agency treatment work plan:

- Bush Fires Act 1954 Section 33 notices, including applicable fuel management requirements, firebreak standards and annual enforcement programs.
- Declaration and management of Prohibited Burn Times, Restricted Burn Times and Harvest and Vehicle Movement Bans for the local government.
- Public education campaigns, including Shire community education programs, and the use of DBCA and DFES state-wide programs, tailored to suit local needs; including programs such as 5-Minute Fire Chat, Bushfire Action Month, Are You Ready Campaign etc.
- State-wide arson prevention programs developed in conjunction with WA Police and DFES.
- State planning framework and local planning schemes, implementation of appropriate land subdivision and building standards in line with DFES, Department of Planning and Building Commission policies and standards.
- Shire of Lake Grace annual works program.

Other practices and programs undertaken by local government or state agencies (Multi-Agency Work Plans) that contribute to bushfire risk management within the local government, including controls in place under state government policies, agreements or memorandums of understanding.

These include:

- Department of Fire and Emergency Services program of works on Unallocated Crown Land and Unmanaged Reserves.
- Department of Biodiversity, Conservation and Attractions Master Burn Program.
- Water Corporation Bushfire Risk Management Plan.
- Western Power annual asset inspection and vegetation management program.
- Department of Education Memorandum of Understanding.
- Main Roads WA Bridge Assessment and Maintenance Works Plan.
- Arc Infrastructure management of bushfire fuel load mitigation in accordance with the State Emergency Plan and PTA bushfire management strategy.
- Shire of Lake Grace pre-season meetings and training with Fire Control Officers and local Brigade members covering high risk areas.
- Total Fire Bans

A Local Government-Wide Controls and Multi-Agency Work Plan is attached at Appendix 2. The plan details work to be undertaken as a part of normal business, to improve current controls or to implement new controls to better manage bushfire risk across the local government.

6.2. Asset Specific Treatment Strategies

Asset specific treatments are implemented to protect an individual asset or group of assets, identified and assessed in the BRM Plan as being at risk from bushfire. There are five asset specific treatment strategies:

- **Fuel management**

Treatment reduces or modifies the bushfire fuel through manual, chemical and planned burning methods;

- **Ignition management**

Treatment aims to reduce potential human and infrastructure sources of ignition in the landscape;

- **Preparedness**

Treatments aim to improve access and water supply arrangements to assist firefighting operations;

- **Planning**

Treatments focus on developing plans to improve the ability of firefighters and the community to respond to bushfire; and

- **Community Engagement**

Treatments seek to build relationships, raise awareness and change the behaviour of people exposed to bushfire risk.

6.3. Development of the Treatment Schedule

The treatment schedule is a list of bushfire risk treatments recorded within BRMS. [Shire of Lake Grace](#) will be focusing on developing a program of works that covers activities to be undertaken within the first year after the approval of the BRM Plan. The treatment schedule will evolve and develop throughout the life of the BRM Plan.

The treatment schedule was developed in broad consultation with land owners and other stakeholders including DFES and DBCA.

Land owners are ultimately responsible for treatments implemented on their own land. This includes any costs associated with the treatment and obtaining the relevant approvals, permits or licences to undertake an activity. Where agreed, another agency may manage a treatment on behalf of a land owner. However, the onus is still on the landowner to ensure treatments detailed in this BRM Plan's *Treatment Schedule* are completed.

7. Monitoring and Review

Monitoring and review processes are in place to ensure that the BRM Plan remains current and valid. These processes are detailed below to ensure outcomes are achieved in accordance with the *Communication Strategy* and *Treatment Schedule*.

7.1. Review

A comprehensive review of this BRM Plan will be undertaken at least once every five years, from the date of council approval. Significant circumstances that may warrant an earlier review of the BRM Plan include:

- Changes to organisational responsibilities or legislation;
- Changes to the bushfire risk profile of the local government; or
- Following a major fire event.

7.2. Monitoring

BRMS will be used to monitor the risk ratings for each asset identified in the BRM Plan and record the treatments implemented. Risk ratings are reviewed on a regular basis as described in [Table X – Criteria for Acceptance of Risk and Course of Action](#). New assets will be added to the Asset Risk Register when they are identified.

7.3. Reporting

[Detail any local government-specific reporting requirements here. For example, reporting to the Local Government's Council, the LEMC or Bush Fire Advisory Committee.](#)

The [Shire of Lake Grace](#) will be requested to contribute information relating to their fuel management activities to assist in the annual OBRM *Fuel Management Activity Report*.

[The reporting requirements will be managed by a member of the Shire Administration Team designated by the Chief Executive Officer.](#)

8. Glossary [\(review this list at the end of document writing and add or remove as required.\)](#)

Asset	A term used to describe anything of value that may be adversely impacted by bushfire. This may include residential houses, infrastructure, commercial, agriculture, industry, environmental, cultural and heritage sites.
Asset Category	There are four categories that classify the type of asset – Human Settlement, Economic, Environmental and Cultural.
Asset Owner	The owner, occupier, or custodian of the asset itself. Note: this may differ from the owner of the land the asset is located on, for example a communication tower located on leased land or private property.
Asset Register	A component within the Bushfire Risk Management System (BRMS) used to record the details of assets identified in the Bushfire Risk Management Plan (BRM Plan).
Asset Risk Register	A report produced within the BRMS that details the consequence, likelihood, risk rating and treatment priority for each asset identified in the BRM Plan.
Bushfire	Unplanned vegetation fire. A generic term which includes grass fires, forest fires and scrub fires both with and without a suppression objective.
Bushfire Hazard	The hazard posed by the classified vegetation, based on the vegetation category, slope and separation distance.
Bushfire Risk Management Plan	A development related document that sets out short, medium- and long-term bushfire risk management strategies for the life of a development.
Bushfire Risk	The chance of a bushfire igniting, spreading and causing damage to the community or the assets they value.
Bushfire Risk Management	A systematic process to coordinate, direct and control activities relating to bushfire risk with the aim of limiting the adverse effects of bushfire on the community.
Bushfire Risk	The chance of a bushfire igniting, spreading and causing damage to the community or the assets they value.
Consequence	The outcome or impact of a bushfire event.

Draft Bushfire Risk Management Plan	The finalised draft BRM Plan is submitted to the Office of Bushfire Risk Management (OBRM) for review. Once the OBRM review is complete, the BRM Plan is called the 'Final BRM Plan' and can be progressed to local government council for approval.
Geographic Information System (GIS)	A data base technology, linking any aspect of land-related information to its precise geographic location.
Land Owner	The owner of the land, as listed on the Certificate of Title; or leaser under a registered lease agreement; or other entity that has a vested responsibility to manage the land.
Likelihood	The chance of something occurring. In this instance, it is the potential of a bushfire igniting, spreading and impacting on an asset.
Locality	The officially recognised boundaries of suburbs (in cities and larger towns) and localities (outside cities and larger towns).
Map	The mapping component of the BRMS. Assets, treatments and other associated information is spatially identified, displayed and recorded within the Map.
Planning Area	A geographic area determined by the local government which is used to provide a suitable scale for risk assessment and stakeholder engagement.
Priority	See Treatment Priority.
Risk Acceptance	The informed decision to accept a risk, based on the knowledge gained during the risk assessment process.
Risk Analysis	The application of consequence and likelihood to an event in order to determine the level of risk.
Risk Assessment	The systematic process of identifying, analysing and evaluating risk.
Risk Evaluation	The process of comparing the outcomes of risk analysis to the risk criteria in order to determine whether a risk is acceptable or tolerable.
Risk Identification	The process of recognising, identifying and describing risks.
Risk Register	A component within the BRMS used to record, review and monitor risk assessment and treatments associated with assets recorded in the BRM Plan.
Risk treatment	A process to select and implement appropriate measures undertaken to modify risk.

Rural	Any area where in residences and other developments are scattered and intermingled with forest, range, or farm land and native vegetation or cultivated crops.
Rural Urban Interface	The line or area where structures and other human development adjoin or overlap with undeveloped bushland.
Slope	The angle of the ground's surface measured from the horizontal.
Tenure Blind	An approach where multiple land parcels are considered as a whole, regardless of individual ownership or management arrangements.
Treatment	An activity undertaken to modify risk, for example a planned burn.
Treatment Objective	The specific aim to be achieved or action to be undertaken, in order to complete the treatment. Treatment objectives should be specific and measurable.
Treatment Manager	The organisation, or individual, responsible for all aspects of a treatment listed in the <i>Treatment Schedule</i> of the BRM Plan, including coordinating or undertaking work, monitoring, reviewing and reporting.
Treatment Planning Stage	The status or stage of a treatment as it progresses from proposal to implementation.
Treatment Priority	The order, importance or urgency for allocation of funding, resources and opportunity to treatments associated with a particular asset. The treatment priority is based on an asset's risk rating.
Treatment Schedule	A report produced within the BRMS that details the treatment priority of each asset identified in the BRM Plan and the treatments scheduled.
Treatment Strategy	The broad approach that will be used to modify risk, for example fuel management.
Treatment Type	The specific treatment activity that will be implemented to modify risk, for example a planned burn.
Vulnerability	The susceptibility of an asset to the impacts of bushfire.

9. Common Abbreviations [\(review this list at the end of document writing and add or remove as required.\)](#)

AFAC	Australasian Fire and Emergency Services Authorities Council
BFAC	Bush Fire Advisory Committee
BRM	Bushfire Risk Management
BRM Branch	Bushfire Risk Management Branch (DFES)
BRM Plan	Bushfire Risk Management Plan
BRMS	Bushfire Risk Management System
DBCA	Department of Biodiversity, Conservation and Attractions
DFES	Department of Fire and Emergency Services
DPLH	Department of Planning, Lands and Heritage
EPBC Act	Environmental Protection and Biodiversity Conservation Act
FPC	Forest Products Commission
GIS	Geographical Information System
LEMC	Local Emergency Management Committee
OBRM	Office of Bushfire Risk Management (DFES)
PEC	Priority Ecological Community
SEMC	State Emergency Management Committee
TEC	Threatened Ecological Community
UCL	Unallocated Crown Land
UMR	Unmanaged Reserve
WA	Western Australia
WAPC	Western Australian Planning Commission

10. Appendices

Appendix A	Communication Strategy
Appendix B	Planning Area Map (optional, remove if not providing)
Appendix C	Asset Risk Register (optional, remove if not providing)
Appendix D	Treatment Schedule (optional, remove if not providing)
Appendix E	Local Government Wide Controls Table



Shire of Lake Grace

Bushfire Risk Management Planning

COMMUNICATION STRATEGY

Document Control

Document Name	Bushfire Risk Management Plan Communications Strategy
Document Owner	Shire of Lake Grace, CEO
Document Location	Add as required
Current Version	1.1
Issue Date	DD/MM/YYYY
Next Review Date	DD/MM/YYYY

Related Documents

Title	Version	Date
Shire of Lake Grace Bushfire Risk Management Plan		

Add rows as required

Amendment List

Version	Date	Author	Section

Add rows as required

1. Introduction

A Bushfire Risk Management (BRM) Plan is a strategic document that outlines the approach to the identification, assessment and treatment of assets exposed to bushfire risk within the Shire of Lake Grace.

This Communication Strategy accompanies the BRM Plan for the [Shire of Lake Grace](#)

It documents the:

- communication objectives;
- roles and responsibilities for communication;
- key stakeholders;
- stakeholders engaged in the development of the BRM Plan and Treatment Schedule; and
- Communication Plan for the implementation and review of the BRM Plan including: target audiences and key messages at each project stage; communication risks and strategies for their management; and communication monitoring and evaluation procedures.

2. Communications Overview

2.1. Communication Objectives

The communication objectives for the development, implementation and review of the BRM Plan for the [Shire of Lake Grace](#) are as follows:

1. Key stakeholders understand the purpose of the BRM Plan and their role in the BRM planning process.
2. Stakeholders who are essential to the BRM planning process, or can supply required information, are identified and engaged in a timely and effective manner.
3. Relevant stakeholders are involved in decisions regarding risk acceptability and treatment.
4. Key stakeholders engage in the review of the BRM Plan as per the schedule in place for the local government.
5. The community and other stakeholders engage with the BRM planning process and as a result are better informed about bushfire risk and understand their responsibilities to address bushfire risk on their own land.
- 6.

2.2. Communication Roles and Responsibilities

Shire of Lake Grace is responsible for the development, implementation and review of the Communication Strategy. Key stakeholders support local government by participating in the development and implementation of the Communications Strategy as appropriate. An overview of communication roles and responsibilities follows:

List the roles (not names) and their communication responsibilities.

- Shire of Lake Grace CEO, or nominee, is responsible for:
 - endorsement of the BRM Plan Communications Strategy.
 - external communication with the local government area.
 - operational-level communication between the Shire and the Department of Fire and Emergency Services.
 - approve the release of BRMS and BRM Plan data.
 - BRM Plan monitoring, review and reporting

2.3. Key Stakeholders for Communication

The following table identifies key stakeholders in BRM planning process, its implementation and review. These are stakeholders that are identified as having a significant role or interest in the planning process or are likely to be significantly impacted by the outcomes.

Who is the stakeholder? Consider government agencies, interest groups and service providers.	What is their role or interest that makes them a stakeholder? Consider if they are an asset owner, land owner or manager, treatment manager or interested party.	Consider how the implementation of the BRM Plan will impact each stakeholder and then assign them a rating of High, Medium or Low.	What level of engagement is necessary for the stakeholder? Inform, consult, involve, collaborate or empower?
Shire of Lake Grace	Significant role in plan and treatment development, implementation and review. Responsible for treatments as a land owner/manager	High	Inform, consult, involve, collaborate and empower
Department of Fire and Emergency Services	Significant role in plan and treatment development, implementation and review. Support role in treatment Implementation.	High	Inform, consult, involve and collaborate
Department of Biodiversity, Conservation and Attractions	Significant role in plan and treatment development, implementation and review. Responsible for treatments as a land owner/manager	High	Inform, consult, involve, collaborate and empower
Main Roads WA	Role in plan and treatment development, implementation and review. Responsible for treatments as a landowner/manager. Critical infrastructure interest.	Medium	Inform, consult, involve and collaborate

Office of Bushfire Risk Management	Significant role in plan development, implementation and review.	Medium	Inform, consult and collaborate
Telecommunication providers	Role in plan and treatment development, implementation and review. Responsible for treatments as a landowner/manager. Critical infrastructure interest.	Medium	Inform, consult, involve and collaborate
Department of Planning, Lands and Heritage, LandCorp & Landgate	Role in plan and treatment development, implementation and review.	Medium	Inform, consult, involve and collaborate
Water Corporation & the Department of Water	Role in plan and treatment development, implementation and review. Responsible for treatments as a landowner/manager. Critical infrastructure interest.	Medium	Inform, consult, involve and collaborate
Western Power	Role in plan and treatment development, implementation and review. Responsible for treatments as a landowner/manager. Critical infrastructure interest	Medium	Inform, consult, involve and collaborate
Arc Infrastructure	Role in plan and treatment development, implementation and review. Responsible for treatments as a landowner/manager. Critical infrastructure interest	Medium	Inform, consult, involve and collaborate
Private Land Owners	Role in plan and treatment development, implementation and review. May have responsibilities for treatments as land owners/managers	High	Inform, consult, involve, collaborate and empower
Chief Bushfire Control Officer	Significant role in plan and treatment development, implementation and review. Actively assist in risk identification and	High	Inform, consult, involve, collaborate and empower

Stakeholder	Role or Interest	Level of impact of outcomes	Level of engagement
	treatment works. Empower to actively engage with community and identify/treat risks.		
Bushfire Brigades and other Emergency Services Volunteers	Significant role in plan and treatment development, implementation and review. Assist in risk identification and treatment works.	High	Inform, consult, involve and collaborate
Shire of Lake Grace Bushfire Advisory Committee	Role in plan development, implementation and review. Actively assist in risk identification and treatment works. Empower to actively engage with community and identify/treat risks.	High	Inform, consult, involve and collaborate
Regional Operations Advisory Committee	Role in plan development, implementation and review.	Medium	Inform, consult, involve and collaborate
Local Emergency Management Committee	Role in plan development, implementation and review.	Medium	Inform, consult, involve and collaborate
Traditional Owners, Ballardong ILUA, South West Aboriginal Land and Sea Council & Department of Aboriginal Affairs	Role in plan and treatment development, implementation and review. May have responsibilities for treatments as land owners/managers.	Medium	Inform, consult and involve
Shire of Lake Grace Communities	Role in plan implementation and review	Medium	Inform, consult and involve

[Add rows as required](#)

3.Communications Log – Development of the BRM Plan and Treatment Schedule

This Communications Log captures the communications with key internal and external stakeholders that occurred during the development of the BRM Plan and associated Treatment Schedule. Record any significant conversations, community engagement events, emails, meetings, presentations, workshops and other communication initiatives.

Timing of communication	Stakeholders	Purpose	Summary	Communication Method	Lesson Identified	Follow up
Development of the BRM Plan						
When did this communication occur?	Who was the stakeholder or target audience?	What was the purpose of the communication?	What topics were discussed?	What communication method did you use?	Were there any issues or lessons identified?	Was there any follow up required?
Commencing November 2021 and as required	Shire of Lake Grace CEO, Senior Leadership Team and Council	1 – 3 & 5	Inform and Consult Confirm accountability and responsibilities Input into plan and treatments	Email Face to face meetings Telephone Presentation	Resource constraints could limit ability to participate. Lack of understanding	Project updates
Commencing August 2021 and Bi-annually as required	Bushfire Advisory Committee (BFAC) and Regional Operations Advisory Committee (ROAC)	1 – 3 & 5	Inform and Consult Confirm accountability and responsibilities Input into plan and treatments Project updates	Email Face to face meetings Presentation	Stakeholder willingness to participate Lack of understanding	Project updates

Commencing November 2021 and as required	Local Emergency Management Committee (LEMC)	1 – 3 & 5	Inform Confirm project objectives & updates	Email Face to face meetings Presentation	Stakeholder willingness to participate	Project updates
Bi-annually and as required	Chief Bushfire Control Officer (CBFCO), Bushfire Brigades, Brigade Captains & CESM	1 – 3 & 5	Inform and consult Confirm project objectives Input into plan and treatments Project updates Identify Risk and share information	Email Face to face meetings Presentation	Time constraints Lack of understanding	Project updates
Briefings with Bushfire Risk Management Officer Bi-annually and as required	Dept of Fire and Emergency Services (DFES) – Regional Office	1 – 3 & 5	Compliance and governance Sharing information UCL/UMR Management Status and progress Treatment status Gaps and issues to be addressed Continuous improvement Identification of other planned works and funding opportunities	Email Face to face meetings Telephone	Time constraints Response obligations	Project updates Compliance requirements
Annually and as required	Stakeholders (Landowners and/or Land Managers)	1 – 3 & 5	Confirm project and objectives Seek input into treatment plans and provide project updates Identify Risk and share information	Email Face to face meetings Telephone Presentations Community Engagement activities	Level of interests and engagement in process Time constraints	Project updates and Feedback Treatments being undertaken Commitment to agreed controls

Bi-annually and as required	Office of Bushfire Risk Management	1 – 3 & 5	BRMS updated with treatments Compliance and Governance Plan endorsement	BRMS Email Telephone Face to face meetings	Government funding & priorities	Compliance requirements
Bi-annually and as required	Dept of Biodiversity, Conservation and Attractions	1 – 3 & 5	Confirmation of environmental assets Identification of DBCA burn plans Confirmation of project objectives, seeking input into treatment plans and providing project updates Development of treatment options	Email Face to face meetings Telephone	Resource constraints could limit ability to participate Willingness to release 'confidential' data 'environmental assets'	Clarify intentions of plan Provide undertaking regarding release of confidential data Restrict release of information and document in plan
Annually and as required	Stakeholders (Other)	1 – 3 & 5	Confirm project and objectives Seek input into treatment plans and provide project updates Identify Risk and share information	Email Face to face meetings Telephone Presentations Community Engagement activities	Level of interests and engagement in process Time constraints	Project updates and Feedback Treatments being undertaken Commitment to agreed controls

Development of the Treatment Schedule

Life of the Plan	Shire of Lake Grace CEO, Senior Leadership Team and Council	1 – 3 & 5	Reduction of fuel loads on shire managed lands Risks to community Action Plan Upgrade strategic fire breaks Planned works identified	Email Face to face meeting Telephone Presentations	Government funding Time constraints LG budgeting constraints	Stay up to date with process improvements
Life of the Plan	Chief Bushfire Control Officer (CBFCO), Bushfire Brigades, Brigade Captains & CESM	1 – 3 & 5	Confirm project and objectives Seek input into treatment plans and provide project updates Identify Risk and share Information Availability of volunteers Planned works identified	Email Face to face meeting Telephone Presentations Community Engagement activities	Clarify intentions of plan Confirm benefits Ensure current information on the BRMP Project is available	Stay up to date with process improvements Availability of Volunteers
Bi-annually and as required	Bushfire Advisory Committee (BFAC) and Regional Operations Advisory Committee (ROAC)	1 – 3 & 5	Confirm project and objectives Seek input into treatment plans and provide project updates Identify Risk and share Information	Email Face to face meeting Telephone Presentations	Clarify intentions of plan Confirm benefits Ensure current information on the BRMP Project is available	Stay up to date with process improvements
Bi-annually and as required	Office of Bushfire Risk Management (OBRM)	1 – 3 & 5	BRMS updated with treatments Compliance and Governance Plan endorsement	BRMS Email Telephone Face to face meetings	Government funding & priorities	Compliance requirements

Annually and as required	Stakeholders (Landowners and/or Land Managers)	1 – 3 & 5	Confirm project and objectives Seek input into treatment plans and provide project updates Identify Risk and share Information	Email Face to face meeting Telephone Presentations Community Engagement activities	Level of interest Engagement with the process Time constraints	Feedback Treatments being completed Commitment to agreed controls
Briefings with BRMO Bi-annually and as required	Dept of Fire and Emergency Services (DFES) – Regional Office	1 – 3 & 5	Compliance and governance Sharing information UCL/UMR Management Status and progress Treatment status Gaps and issues to be addressed Continuous improvement Identification of other planned works and funding opportunities	Email Face to face meetings Telephone	Time constraints Response obligations	Project updates Compliance requirements

[Add rows as required](#)

4. Communications Plan – Implementation and Review of the BRM Plan

This Communications Plan outlines the key communication initiatives that will be undertaken during the implementation and review of the BRM Plan.

Timing of communication	Stakeholders	Communication Objective(s)	Communication Method	Key Message or Purpose	Responsibility	Identified Risks to Communication	Strategy to Manage Risks	Monitoring and Evaluation Method
What is the timeframe or date for this communication?	Who is the stakeholder(s) or target audience?	Which communication objective(s) does this activity support or achieve?	How are you communicating (e.g. email, meetings) and how often? What resources are required?	What is the key message or purpose that needs to be understood?	Who is responsible for planning and undertaking the communication activity?	What could reduce the effectiveness of the communication?	What will be done to reduce the likelihood of this happening?	How will you know if your communication was successful?

Implementation of the BRM Plan

Life of the Plan	Shire of Lake Grace CEO, Senior Leadership Team and Council	All (1 – 5)	Email Face to face meeting Telephone	Inform and consult Confirm accountability and responsibilities. Progress update Issue identification Action plans	CEO or Delegate (BRPC/BRMC)	Time constraints Availability Lack of understanding Budget (for LG mitigation)	Planning and time management Clear purpose Targeted communication Regular updates	Feedback Q & A Level of support received
Bi-annually and as required	Office of Bushfire Risk Management (OBRM)	1 – 2	Email Telephone Reports	Continuous improvement Governance and compliance	CEO or Delegate (BRPC/BRMC)	Time Conflicting priorities	Plan communication	Feedback

Bi-annually and as required	BFAC, LEMC, ROAC, CBFCO, Captains & CESM	All (1 – 5)	Email Face to face meeting Telephone	Report on progress to plan Report on issues and constraints	CEO or Delegate (CESM/BRPC/BRMC)	Volunteer availability Time Lack of understanding	Collate data Report on performance to plan Compliance Keep informed	Feedback Level of engagement Issues identified and actions
Life of the Plan	Shire of Lake Grace Infrastructure Services, Works and CESM	1 – 3 & 5	Email Face to face meeting Telephone	Reduction of fuel loads on shire managed lands Upgrade strategic firebreaks Planned works identified	CEO or Delegate (CESM/BRPC/BRMC)	Time limitations Communication from stakeholders LG on completion works	Clarify intentions of plan Planning of communications Regular updates	Treatments applied Feedback received on treatments Risk ratings reduced
As required	Dept of Fire and Emergency Services (DFES) – Regional Office	1 – 3	Email Face to face Telephone	UCL/UMR Management Status and progress reporting Treatment gaps and issues to be addressed Continuous improvement Information sharing Identification of other planned works Identification of funding opportunities	CEO or Delegate (CESM/BRPC/BRMC)	Time limitations Conflicting priorities	Schedule communication opportunities	Identify planned works Improvement opportunities identified and implemented Issues addressed

Bi-annually and as required	Dept of Biodiversity, Conservation and Attractions	1 – 3 & 5	Email Face to face meetings Telephone	Confirmation of environmental assets Development of treatment options	CEO or Delegate (CESM/BRPC/BRMC)	Resource constraints may limit ability to participate Willingness to release 'confidential' data	Clarify intention of plan Provide undertaking regarding release of confidential data Restrict release of information and document in plan	Level of engagement Environmental assets in BRMS
Annually and as required	Stakeholders (Landowners and/or Land Managers)	1 – 3 & 5	Email Face to face meetings Telephone Community engagement meetings	Inform and consult Confirm accountability and responsibility Plan Status and progress Treatment status Gaps and issues to be addressed	CEO or Delegate (CESM/BRPC/BRMC)	Availability Time Loss of commitment Access to treatment resources Funding	Plans to share information Negotiations conducted Communicate funding opportunities when available	Feedback Commitment to implement controls Treatments completed
Annually and as required	Stakeholders (Other)	1 – 3 & 5	Face to face meetings Telephone Email Community engagement	Inform and consult Confirm accountability and responsibility Plan Status and progress Treatment status Gaps and issues to be addressed	CEO or Delegate (CESM/BRPC/BRMC)	Availability Time Loss of commitment Access to treatment resources Funding	Plans to share information Negotiations conducted Communicate funding opportunities when available	Commitment to implement controls Treatments completed Feedback
Bi-annually as required prior/post to fire season	Community	5	Newsletter Website Social media	Continuous improvement	CEO or Delegate (CESM/BRPC/BRMC)	Time Conflicting priorities	Communications plan	Feedback Q & A

Review of the BRM Plan

Bi-annually and as required	Shire of Lake Grace CEO, Senior Leadership Team and Council	4 & 5	Face to face meetings Telephone Email	Governance and compliance Review, monitoring and reporting to Council Status update Continuous improvement	CEO or Delegate (BRPC/BRMC)	Inadequate reporting and recording of information	BRPC/BRMC & BRMO to record data and information appropriately	Feedback Planned works completed Reporting & Statistics Risk ratings reduced
Life of the Plan – 5 Yearly (LG, DFES & OBRM)	OBRM & Shire of Lake Grace	4 & 5	Face to face meetings Telephone Email Written reporting	Report on actions and status of BRMP Continuous improvement	CEO or Delegate (BRPC/BRMC)	Time LG capacity Conflicting priorities	Discuss with Shire Leadership Team Communications plan	Feedback on work Risk rating reductions Improvements identified and implemented
Bi-annually and as required	Shire of Lake Grace Infrastructure Services, Works and CESM	4 & 5	Face to face meetings Telephone Email	Report on actions and status of BRMP Continuous improvement	CEO or Delegate (BRPC/BRMC)	Time LG capacity Conflicting priorities	Communications plan	Feedback on work Risk rating reductions Improvements identified and implemented
Bi-annually and as required	Dept of Fire and Emergency Services (DFES) – Regional Office	4 & 5	Face to face meetings Telephone Email	Report on actions and status of BRMP UCL/UMR funding Continuous improvement	CEO or Delegate (BRPC/BRMC)	LG capacity Conflicting priorities Time	Communications plan	Feedback Risk rating reduction Improvements identified

Bi-annually and as required	BFAC, LEMC, ROAC, CBFCO, Captains & CESM	4 & 5	Email Face to face meeting Telephone	Report on progress to plan, issues and constraints Continuous improvement	CEO or Delegate (CESM/BRPC/BRMC)	Volunteer availability LG capacity Conflicting priorities Time	Communications plan Keep informed	Feedback Risk rating reductions Improvements identified
2 Yearly or as required	Stakeholders (Landowners and/or Land Managers)	4 & 5	Face to face meetings Telephone Email Community engagement Presentations Surveys	Status update Treatment success or need for improvement Continuous improvement	CEO or Delegate (CESM/BRPC/BRMC)	LG capacity Conflicting priorities Time Access to resources	Communications plan Keep informed	Regular feedback Risk rating reductions Improvements identified
2 Yearly or as required	Stakeholders (Other)	4 & 5	Face to face meetings Telephone Email Presentations Surveys	Status update Treatment success or need for improvement Continuous improvement	CEO or Delegate (CESM/BRPC/BRMC)	LG capacity Conflicting priorities Time Access to resources	Communications plan Keep informed	Regular feedback Risk rating reductions Improvements identified
Bi-annually as required prior/post to fire season	Community	5	Newsletter Website Social media Surveys	Continuous improvement	CEO or Delegate (CESM/BRPC/BRMC)	Time Conflicting priorities	Communications plan	Feedback Q & A

Add rows as required

Bushfire Risk Management Planning – Local Government Wide Controls

This table is provided to record the programs and activities (controls) currently undertaken by local government and other stakeholders across the local government area in relation to managing bushfire risk.

Refer to section 6.1 of the *Bushfire Risk Management Plan Template* and section 2.5.2 of the *Guidelines for Preparing a Bushfire Risk Management Plan*.

Control		Action or activity description	Lead agency	Other stakeholder(s)	Notes and comments
Ref No	What is the control in place?	What is the name of the specific action or activity?	Who is the agency responsible for implementation of the control?	Are there any other key stakeholders who contribute to the success of the control?	Provide a brief description of the action or activity, such as community education campaigns, including its contribution to bushfire risk management in the local government, target areas, key timeframes and any work being undertaken to improve the control.
1	Bushfire Risk Mitigation Planning Risk Analysis	Maintain and refine the BRMP	Shire of Lake Grace	Landowners DFES	Treatment identification and planning for all high, very high and extreme risk assets within the Shire.
2	Shire of Lake Grace Bush Fire Notice (Bush Fires Act 1954)	Review annual notice Publish annual notice Inspections in accordance with annual notice	Shire of Lake Grace	CBFCO, FCO, Captains, CESM and the public	Published Annually Inspect local properties 'Fire Access Track' has the same meaning as 'Fire Break', in the Bush Fires Act 1954
3	Shire of Lake Grace Prohibited and Restricted burn times and issuing of permits. (Bush Fires Act 1954)	Restricted and Prohibited Burn Times set the requirements that 'a permit to set fire to the bush' must be obtained	Shire of Lake Grace	CBFCO, FCO, CESM	Published Annually
4	Harvest and Vehicle Movement Bans	Bans imposed when the CBFCO, FCO's and CESM are of the opinion that the use of engines, vehicles, plant or machinery is likely to cause/contribute to the spread of a bushfire	Shire of Lake Grace	CBFCO, FCO, CESM	A Harvest and Vehicle Movement Ban may be imposed for any length of time but is generally imposed for the 'heat of the day' periods and may be extended or revoked by the local government should weather conditions change.

5	Local Emergency Management Arrangements	Local Emergency Management Plan	Shire of Lake Grace	WAPoL DFES DBCA Dept of Education Dept of Child Protection St John Ambulance CBFO DEMC OEM	Annual review of emergency plans and arrangements
6	Local Planning Strategy	Requirement for new developments to complete a Fire Management Plan endorsed through the Dept of Fire and Emergency Services (if in a Bushfire Prone area)	Shire of Lake Grace	DFES	Where a Fire Management Plan has been endorsed by DFES and the Shire, the affected land owners will be responsible for the ongoing implementation of the "land owners' responsibilities" as specified in that Fire Management Plan
7	Total Fire Bans	Restriction of activities that may cause or contribute to the spread of a bushfire	Department of Fire and Emergency Services (DFES)	Shire of Lake Grace	A Total Fire Ban (TFB) is declared because of extreme weather conditions or when widespread fires are stretching firefighting resources. A TFB is declared by DFES following consultation with the LG
8	State Planning Policy No 3.7	Planning in Bushfire Prone Areas	Department of Planning, Lands and Heritage	WA Planning Commission Shire of Lake Grace	Land developers are required to implement a Fire Management Plan to ensure risk is managed and other controls implemented and monitored
9	The Principal's guide to Bushfire -Department of Education	All schools should include their plan for dealing with bushfire as a part of their governance documentation	Department of Education	Department of Fire and Emergency Services (DFES)	DoE / DFES MOU for assessment of schools in bushfire prone areas and provision of bushfire treatment planning and advice

Insert Local Governments Name Bushfire Risk Management Plan – Local Government Wide Controls 20XX-20XX

Ordinary Council Meeting Attachment - Item 14.5.1 - Accounts for Payment - January 2022
23 March 2022

TRUST FUND				
Chq/EFT	Date	Description	Invoice Amount	Payment Amount
1541	18/01/2022	Rebecca Jayde Clark		-\$ 51.00
	17/01/2022	Standpipe bond refund card #1897471	\$ 51.00	
TOTAL TRUST FUND				-\$ 51.00
MUNICIPAL FUND				
EFT23082	07/01/2022	Department of Water & Environmental Regulation		-\$ 1,948.80
	22/12/2021	Newdegate Rubbish tip annual licence fee	\$ 974.40	
	04/01/2022	Lake Grace Rubbish tip annual licence fee	\$ 974.40	
EFT23083	07/01/2022	LGIS Risk Management		-\$ 4,955.12
	13/12/2021	Regional risk Co-ordinator Fee 2021-2022 1st instalment	\$ 4,955.12	
EFT23084	07/01/2022	Lions Club of Lake Grace		-\$ 140.00
	24/11/2021	Advertising on Lions Business Calendar for a Colour advert.	\$ 70.00	
	25/11/2021	Lakes Local Action Group - Advert on Lions Annual Business Calendar	\$ 70.00	
EFT23085	07/01/2022	Mary Caunt		-\$ 520.00
	20/12/2021	FACEPAINTING - Lake Grace Harvest Festival 9 December 2021	\$ 520.00	
EFT23086	07/01/2022	McLeods		-\$ 411.97
	30/11/2021	Contract for Sale: Lot 211 (No. 2) Quondong Court, Lake Grace	\$ 411.97	
EFT23087	07/01/2022	Stargazers Club WA		-\$ 3,300.00
	05/10/2021	Astrotourism Towns Membership 2021/22	\$ 3,300.00	
EFT23088	07/01/2022	Telstra Corporation Limited		-\$ 773.05
	27/11/2021	Bus Mobile Broadband - Lakes Local Action Group	\$ 63.99	
	20/12/2021	Satellite phones BFB Satellite phone-Lake King BFB	\$ 45.00	
		Satellite phone - Newdegate BFB	\$ 45.00	
		Satellite phone - Varley BFB	\$ 45.00	
		Satellite phone - stored at the Lake King Fire Shed.	\$ 45.00	
		Satellite phone - stored at the Lake King Fire Shed.	\$ 45.00	
	27/12/2021	Bus Mobile Broadband - Lakes Local Action Group	\$ 48.99	
	04/01/2022	0407384735-Sewerage-Fail Safe	\$ 0.56	
		0408411920-Sewerage-Fail Safe	\$ 0.06	
		0418621708-CEO Mobile	\$ 30.06	
		0417914083-Speed Trailer	\$ 5.50	
		0418326588-LG Pool Manager	\$ 0.06	
		0429571975-Sewerage	\$ 46.50	
		0429651112-Parks & Gardens Mobile	\$ 0.17	
		0436668242-CESM Mobile	\$ 145.11	
		0448089092-MIS Mobile	\$ 122.04	
		0475898471-Councillors WI-FI	\$ 40.00	
		0476806205-Councillors Air Card	\$ 44.99	
		Rounding	\$ 0.02	
EFT23089	17/01/2022	360 Environmental		-\$ 2,090.00
	06/01/2022	Lions Walk Trail Phase 2 Detailed Site Investigation - Professional Services from 01-31/12/21	\$ 2,090.00	
EFT23090	17/01/2022	A.P and J.M Keeble		-\$ 68.00
	29/12/2021	Stock purchases for LG Visitors Centre - November sales	\$ 68.00	
EFT23091	17/01/2022	ABA Security and Electrical		-\$ 155.86
	05/01/2022	LG Medical Centre - Alarm Monitoring from January 2022 to March 2022	\$ 155.86	
EFT23092	17/01/2022	AFGRI Equipment Australia		-\$ 1,222.10
	10/12/2021	LG Pool: Vacuum	\$ 1,063.80	
	23/12/2021	LG Pool: additional Floor Nozzle for vacuum	\$ 158.30	
EFT23093	17/01/2022	Air Response Pty Ltd		-\$ 558.90
	22/12/2021	5 Banksia St: Service & steri clean a/c unit. Inspect fault & repair	\$ 558.90	
EFT23094	17/01/2022	Anna Scheepers		-\$ 600.00
	20/12/2021	Cleaning of Varley Hall 2 hours per week. Contract. 6/12-17/12/21	\$ 200.00	
	03/01/2022	Cleaning of Varley Hall 2 hours per week. Contract. 20/12-31/12/21	\$ 200.00	
	15/01/2022	Cleaning of Varley Hall 2 hours per week. Contract. 3-14/01/22	\$ 200.00	

EFT23095	17/01/2022	Australia Post		-\$	236.86
	03/01/2022	Postage & Freight	\$	236.86	
EFT23096	17/01/2022	BGC Cement		-\$	3,960.00
	20/12/2021	Drainage: bulker bags of GP cement	\$	3,960.00	
EFT23097	17/01/2022	BOC Gases Australia Limited		-\$	12.54
	29/12/2021	Container Service: LG Pool	\$	12.54	
EFT23098	17/01/2022	CCL Hardware		-\$	3,897.31
	21/12/2021	NGT Tennis - Tidy Swingtop Bin	\$	45.50	
	31/12/2021	December monthly building materials	\$	3,851.81	
EFT23099	17/01/2022	CHILD SUPPORT AGENCY		-\$	316.98
	22/12/2021	Payroll deductions	\$	158.49	
	05/01/2022	Payroll deductions	\$	158.49	
EFT23100	17/01/2022	CHIRCOP, ROSEMARY ALICE		-\$	1,500.00
	29/12/2021	Carpet Clean open plan office, managers offices and Council Chambers	\$	1,500.00	
EFT23101	17/01/2022	Cr Anton Joseph Kuchling		-\$	500.00
	31/12/2021	Councillor's Meeting Fees & IT Allowance	\$	500.00	
EFT23102	17/01/2022	Cr Benjamin John Hyde		-\$	500.00
	31/12/2021	Councillor's Meeting Fees & IT Allowance	\$	500.00	
EFT23103	17/01/2022	Cr Debrah Susan Clarke		-\$	500.00
	31/12/2021	Councillor's Meeting Fees & IT Allowance	\$	500.00	
EFT23104	17/01/2022	Cr Jeffrey Vincent McKenzie		-\$	500.00
	31/12/2021	Councillor's Meeting Fees & IT Allowance	\$	500.00	
EFT23105	17/01/2022	Cr Leonard William Armstrong		-\$	2,505.26
	31/12/2021	President's Meeting Fees & IT Allowance	\$	2,505.26	
EFT23106	17/01/2022	Cr Rosalind Alice Lloyd		-\$	644.27
	31/12/2021	Councillor's Meeting Fees, Travel & IT Allowance	\$	644.27	
EFT23107	17/01/2022	Cr Ross Chappell		-\$	1,013.54
	31/12/2021	Deputy President's Meeting Fees, Travel & IT Allowances	\$	1,013.54	
EFT23108	17/01/2022	Cr Shane David Carruthers		-\$	500.00
	31/12/2021	Councillor's Meeting Fees & IT Allowance	\$	500.00	
EFT23109	17/01/2022	Cr Stephen Gordon Hunt		-\$	500.00
	31/12/2021	Councillor's Meeting Fees & IT Allowance	\$	500.00	
EFT23110	17/01/2022	Department of Planning, Lands & Heritage		-\$	275.00
	01/01/2022	Lease rent as per agreement 01/01/2022-30/06/2022. Agreement No. K799794, Type S13: Lease Over Reserve (same purpose)- District Newdegate Agreement Purpose Hall Site, Medical Centre and Seniors Housing	\$	275.00	
EFT23111	17/01/2022	Emu Essence Distributors Pty Ltd		-\$	67.60
	23/12/2021	Stock purchases for LG Visitor centre - November sales	\$	67.60	
EFT23112	17/01/2022	Enviro Pipes		-\$	1,827.67
	20/12/2021	Drainage: Corrugated Pipes + o-rings & lubricant	\$	1,827.67	
EFT23113	17/01/2022	Fiona Palmer		-\$	58.50
	06/01/2022	Stock purchases for LG Visitor Centre - November sales	\$	58.50	
EFT23114	17/01/2022	Frontline Fire & Rescue Equipment		-\$	1,299.87
	24/12/2021	Purchase Of Bushfire P&E: Portable Weather Meter, Tripod, collapsible with Clamp	\$	1,299.87	
EFT23115	17/01/2022	Great Southern Fuel Supplies		-\$	3,861.07
	30/11/2021	Fuel Card Purchases - Lakes Local Action Group	\$	589.74	
	31/12/2021	Fuel Card Purchases - Lakes Local Action Group	\$	787.72	
	31/12/2021	Fuel Card Purchase	\$	2,483.61	
EFT23116	17/01/2022	House of Sharday		-\$	52.42
	07/01/2022	Lake Grace Visitor centre - November stock purchases	\$	52.42	
EFT23117	17/01/2022	IT Vision Pty Ltd		-\$	4,262.50
	31/12/2021	BPMS Rates Services December 21	\$	4,262.50	
EFT23118	17/01/2022	Integrated ICT		-\$	2,400.44
	31/12/2021	IT Support Dec 21	\$	1,958.55	
	31/12/2021	Office 365 - Licenses Dec 21	\$	441.89	
EFT23119	17/01/2022	Joel Westphal		-\$	126.00
	07/01/2022	Bond Refund: LG Lesser Hall Hire 14/11/21 - 19/12/21	\$	100.00	
	07/01/2022	Key Bond Refund - LG Lesser Hall Hire 14/11/21 - 19/12/21	\$	26.00	
EFT23120	17/01/2022	KONDININ CALENDAR		-\$	50.00
	02/12/2021	Advertising - Lakes Local Action Group 1page full colour	\$	50.00	
EFT23121	17/01/2022	Lake Grace Community Bus Lake Grace Development Association Inc		-\$	204.00

	15/11/2021	Seniors Road Trip - Bus Hire McCann Rock	\$	204.00	
EFT23122	17/01/2022	Lake Grace Community Resource Centre		-\$	165.00
	30/11/2021	Full page colour advertisement in Lakes Link News for Lakes Local Action Group (skeleton weed)	\$	165.00	
EFT23123	17/01/2022	Lake Grace Playgroup		-\$	100.00
	17/01/2022	Number Plate Donation - 2005LG	\$	100.00	
EFT23124	17/01/2022	Lake Grace Plaza		-\$	532.42
	13/12/2021	60 x Christmas Crackers for Staff, Councillors and Family Christmas Dinner 2021	\$	36.00	
	14/12/2021	LG Public Toilets Cleaning Materials	\$	445.62	
	30/12/2021	Newspapers Subscription	\$	50.80	
EFT23125	17/01/2022	Lake Grace Rural Supplies		-\$	749.50
	06/01/2022	Parts/Supplies for mtn Lake King Rec Ground	\$	93.07	
	12/01/2022	Supplies for Dam Catchment Cleaning	\$	656.43	
EFT23126	17/01/2022	Lake Grace Sub Centre St John Ambulance Western Australia Ltd.		-\$	100.00
	10/01/2022	Number Plate Donation - 06LG	\$	100.00	
EFT23127	17/01/2022	Lillys Garden		-\$	227.00
	19/12/2021	Lake Grace Visitor Centre - November stock purchases	\$	227.00	
EFT23128	17/01/2022	M & L Australasia PTY LTD		-\$	23.10
	16/12/2021	Three (3) Name Badges for Visitor Shop staff	\$	23.10	
EFT23129	17/01/2022	ME & CJ & NCE Kelly		-\$	23.00
	18/12/2021	Lake Grace Visitor Centre - October and November stock purchases	\$	23.00	
EFT23130	17/01/2022	Marketforce Productions		-\$	803.73
	16/12/2021	Saturday 04 December 2021 - Advert for Finance Officer - The West Australian	\$	847.64	
	01/01/2022	Early settlement discount	-\$	43.91	
EFT23131	17/01/2022	McKenzie Concrete Co		-\$	3,921.50
	20/12/2021	2 concrete pads for Newdegate silo seating and shelter	\$	3,921.50	
EFT23132	17/01/2022	Metroll Perth		-\$	4,217.89
	17/12/2021	Steel roofing sheets and translucent plastic sheets for: LG Medical Centre & Depot	\$	4,217.89	
EFT23133	17/01/2022	Narrogin Toyota		-\$	487.33
	05/01/2022	30,000km Service Toyota Prado LG002 (MIS)	\$	487.33	
EFT23134	17/01/2022	Neu-Tech Auto Electrics		-\$	106.73
	08/11/2021	Lakes Local Action Group vehicle - supply trailer adaptor and 7 pin plug	\$	58.14	
	23/11/2021	Supply 7pin flat to 7pin round adaptor & 12V wedge globe for LLAG Ford Ranger	\$	48.59	
EFT23135	17/01/2022	Newdegate Community Resource Centre		-\$	100.00
	07/01/2022	Bond Refund: NGT Rec Centre Hire 23/11/2021	\$	100.00	
EFT23136	17/01/2022	Newdegate Cricket Club		-\$	100.00
	10/01/2022	Bond Refund: NGT Rec Centre Hire 18/12/21	\$	100.00	
EFT23137	17/01/2022	Newdegate Grocer And Cafe		-\$	1,665.10
	18/12/2021	Cleaning Materials for NGT Shire buildings	\$	1,189.00	
	23/12/2021	Newdegate Public Toilets Cleaning Materials	\$	476.10	
EFT23138	17/01/2022	Newdegate Stock & Trading		-\$	15,189.90
	06/12/2021	Assorted fittings and solinoids Newdegate parks and gardens	\$	186.23	
	21/12/2021	Assorted fittings and solinoids Newdegate parks and gardens	\$	10.67	
	23/12/2021	10,000L of Diesel for Depot Tank	\$	14,993.00	
EFT23139	17/01/2022	Nicola Slabbert		-\$	100.00
	10/01/2022	Bond Refund: Varley Hall Hire 19/12/2021	\$	100.00	
EFT23140	17/01/2022	Oceanblue Plumbing		-\$	1,430.00
	06/01/2022	NGT & LK public toilets: Toilet Cistern Rubbers	\$	1,430.00	
EFT23141	17/01/2022	Office of the Auditor General		-\$	2,860.00
	13/12/2021	Fee for certification of the Roads to Recovery funding and Local roads and Community Infrastructure Programm for the year ending 30 June 2021	\$	2,860.00	
EFT23142	17/01/2022	Officeworks		-\$	51.67
	22/12/2021	Australia Day: A4 Certificate Frame Gold	\$	51.67	
EFT23143	17/01/2022	OneMusic Australia		-\$	86.31

	02/01/2022	Music for Councils - Rural LGA Population: 1272 1 January 2022- 31 March 2022	\$	86.31	
EFT23144	17/01/2022	Outback TV			-\$ 3,532.27
	22/12/2021	LG Visitor Centr: New 15A power circuit LG Visitor Centre	\$	503.20	
	22/12/2021	Sewerage reuse pump connections at Oval & Sewerage ponds claim 1	\$	1,440.30	
	22/12/2021	Sewerage reuse pump connections at Oval & Sewerage ponds - final claim	\$	1,588.77	
EFT23145	17/01/2022	Outdoor Movies Australia			-\$ 8,349.55
	06/01/2022	Australia Day: 5M Outdoor Inflatable Screen Package	\$	8,349.55	
EFT23146	17/01/2022	Peter Hudson's Tyre & Mechanical Services Pty Ltd			-\$ 9,560.00
	23/11/2021	Tyre puncture repairs - 1GIZ610 LLAG vehicle	\$	67.00	
	27/11/2021	Puncture repair 1GIZ610 LLAG Ford Ranger	\$	67.00	
	20/12/2021	2015 John Deere Grader: Purchase of 4 new grader tyres and fitting	\$	8,000.00	
	22/12/2021	Supply & fit 4 new Cooper 255/70R16 tyres to LLAG Ford Ranger 1GIZ610	\$	1,426.00	
EFT23147	17/01/2022	Quality Press			-\$ 493.90
	22/12/2021	Bushfire Goods And Services	\$	493.90	
EFT23148	17/01/2022	RA Iffla & Partners			-\$ 2,975.00
	10/01/2022	Tarco Road SLK 0.00 - 4.30 Cap Exp: Purchase of gravel	\$	2,975.00	
EFT23149	17/01/2022	Rentokil Initial Pty Ltd			-\$ 6,063.62
	14/12/2021	Sanitary Disposal Service 01/01/2022 - 30/06/2022	\$	6,063.62	
EFT23150	17/01/2022	Roamin Enterprises			-\$ 22,832.50
	13/12/2021	North Lake Grace-Karlgarin Road 16.60-22.60 - culvert works. West Kuender Rd 5.28 - Gateway crossover works.	\$	22,832.50	
EFT23151	17/01/2022	Ross Ramm			-\$ 14.00
	30/11/2021	Stock purchases for LG Visitor Centre - November sales	\$	14.00	
EFT23152	17/01/2022	S & L Trevenen			-\$ 65,725.00
	24/12/2021	Maintenance Grading: Lake King - Varley 1/12/21-31/12/21	\$	39,248.00	
	28/12/2021	Maintenance Grading: Newdegate 1/12/21 - 31/12/21	\$	26,477.00	
EFT23153	17/01/2022	Seek Limited			-\$ 313.50
	06/12/2021	Seek advert for Maintenance Grader Operator	\$	313.50	
EFT23154	17/01/2022	Shire Of Wandering			-\$ 1,110.57
	07/01/2022	Provision for Long Service Leave - Period of Service 02/01/2019 to 31/05/2019	\$	1,110.57	
EFT23155	17/01/2022	Shire of Corrigin			-\$ 13,995.30
	06/01/2022	Roe Regional Environmental Health services scheme October to December 2021	\$	13,995.30	
EFT23156	17/01/2022	Slimline Warehouse Display Shops			-\$ 168.37
	06/01/2022	Australia Day: Double Sided Clip Frame Poster Holder	\$	168.37	
EFT23157	17/01/2022	Synergy Electricity Generation and Retail Corp			-\$ 17,496.46
	12/01/2022	127078400 Medical Centre Lot 116 Memorial Dr LG	\$	419.89	
		129110870 Kindergarten Lot 233 Absolon St LG	\$	153.05	
		134311810 Railway Station Lot 362 Stubbs St LG	\$	386.14	
		138007430 Day Care Centre 2 Griffiths St LG	\$	139.62	
		330919390 Staff Housing U2 54B Bennett St LG	\$	141.26	
		355686650 Staff Housing 1 Quondong Crt LG	\$	118.10	
		359079340 Staff Housing 33B Absolon Street LG	\$	70.29	
		373461490 Staff Housing 3 Clarke Ave LG	\$	74.98	
		156576110 NGT Oval Lot 149 Waddell St NGT	\$	1,057.46	
		250352580 RSL Hall - 24 Stubbs St LG	\$	120.79	
		697266750 Lakes Village Hall 2 Bennett St LG	\$	225.49	
		732925950 NGT TV Transmitter Lot149 Waddell St NGT	\$	249.85	
		995371470 Lake Grace Oval Lot 1 South Rd LG	\$	786.34	
		935556670 Information Bay Stubbs St LG	\$	114.50	
		129094750 Vrl Rec Grnd/Oval LOC 1166 UA Carstairs Rd	\$	95.72	
		201879730 Public Toilets Lot 2699 Maley St NGT	\$	210.89	
		912435390 Lake Grace Hall McMahon St LG	\$	195.57	
		237378050 Hainsworth Building Lot 60 Collier St NGT	\$	109.84	
		797296030 NGT Fire Station Lot 196 May St NGT	\$	234.26	
		343939530 LG Oval retic Mason St LG	\$	112.62	
		837171710 Ping Sports Pav-n Loc 2266 Pingaring-Vrl Rd	\$	148.56	
		595320510 LG Pumping Station Lot 275 Mason St LG	\$	322.18	
		450222670 Old Doctor's Surgery 31 Bennett St LG	\$	177.17	

		327733870 LG Oval-Basketball Court Lot 75 Bishop St	\$	147.51	
		632457350 LG TV Tower Lot 359 Dewar St LG	\$	221.99	
		491541070 LG sewerage Stubbs St LG	\$	134.65	
		901681390 Public Toilets Lot 59 Seward Ave Vrl	\$	155.44	
		946946910 LG Airstrip LOC 19914 Dumbleyung-LG Rd	\$	111.95	
		968110430 Town Clock Stubbs St LG	\$	123.54	
		893222990 LG Swimming Pool Lot 75 Stubbs St LG	\$	2,006.42	
		791802670 Vrlly Pavilion Loc 1166 Carstairs Rd Vrl	\$	491.80	
		365354210 Staff Housing Lot 2016 Blackbutt Way LG	\$	595.84	
		608222350 Station Masters House Visitor Cntr-Stubbs St	\$	233.35	
		794657310 NGT Oval Lot 149P Waddell St NGT	\$	250.61	
		693350310 Lakes Village Grnds Retic U2 Bennett St LG	\$	175.55	
		511332320 Shire Office Lot 75 Stubbs St LG	\$	512.19	
		336652990 Street Lighting LG 67.2%	\$	2,837.84	
		336652990 Street Lighting NGT 23.1%	\$	975.50	
		336652990 Street Lighting LK 5.9%	\$	249.15	
		336652990 Street Lighting Vrl 3.8%	\$	160.47	
		839490030 Shire Depot Lot 252 Absolon St LG	\$	239.22	
		463275870 LG Sports Pavilion Bishop St LG	\$	918.04	
		720436540 Park Lot 9 Maley St, NGT	\$	120.05	
		587508750 LG Oval - Loc 12722 Elliott Rd, South LG	\$	295.09	
		783748990 LG Oval Lot 75 Bishop St LG	\$	392.57	
		163376940 Medical Centre UA Lot 33 Maley St NGT	\$	224.15	
		253091930 NGT Public Hall Lot 33 Maley St NGT	\$	139.45	
		264043790 Varley Hall Lot 8 Pitt St	\$	119.52	
EFT23158	17/01/2022	Telstra Corporation Limited		-\$	1,536.72
	10/01/2022	SMS Service - Emergency Services	\$	1,536.72	
EFT23159	17/01/2022	Tim Serugga		-\$	100.00
	17/01/2022	Bond Refund: NGT Pavilion Hire 27 - 28/11/2022	\$	100.00	
EFT23160	17/01/2022	Tree Care WA		-\$	2,189.00
	24/12/2021	Test & report on identified dangerous trees (Lake Grace Town site)	\$	2,189.00	
EFT23161	17/01/2022	Urbaqua Ltd		-\$	2,970.00
	23/12/2021	Padley Park Feasibility Study Phase 2 - Site visit and meetings with CEO/MIS, and gardeners	\$	2,970.00	
EFT23162	17/01/2022	V R Oliver & Sons		-\$	577.50
	30/12/2021	Hire of 2 mobile mowers & operators for cleanup of storage block in Lake Grace - LLAG	\$	577.50	
EFT23163	17/01/2022	Varley Ag Solutions		-\$	195.96
	05/11/2021	Fuel for fogging and mowing	\$	62.70	
	11/12/2021	Petrol for Ride-on-Mower - Varley Progress Assn	\$	26.07	
	11/12/2021	Assorted plumbing and retic parts Varley Parks & Gardens	\$	107.19	
EFT23164	17/01/2022	WW & Co. Candles		-\$	9.00
	21/12/2021	Stock purchases for LG Visitor Centre - November sales	\$	9.00	
EFT23165	17/01/2022	Warren Blackwood Waste		-\$	8,224.00
	05/01/2022	Recycling Pickup	\$	4,364.80	
	05/01/2022	Residential & Street Bins Pick Ups	\$	3,859.20	
EFT23166	17/01/2022	Watershed News Incorporated		-\$	60.00
	20/09/2021	Advertising in Watershed News - Lakes Local Action Group	\$	60.00	
EFT23167	17/01/2022	Wazzas Complete Sheep Management		-\$	7,969.50
	04/01/2022	NGT Town Maintenance And Gardening 01-31/12/21	\$	7,969.50	
EFT23168	19/01/2022	CJD Equipment Pty Ltd		-\$	326,700.00
	18/01/2022	Supply 1 (one) new 2021 Volvo L90F wheel loader	\$	326,700.00	
EFT23169	19/01/2022	Vizual Impact		-\$	1,353.00
	19/01/2022	Clear acrylic sneeze guards for: Shire office, Visitor Cntr and Medical centre	\$	1,353.00	
EFT23170	24/01/2022	Outdoor Movies Australia		-\$	8,349.56
	06/01/2022	5M Outdoor Inflatable Screen Package - final payment 50% on arrival of goods	\$	8,349.56	
EFT23171	24/01/2022	Trevenen Building & Glass Pty Ltd		-\$	97,445.00
	10/01/2022	Newdegate Country Club Refurbishment Project - December 2021 progress claim	\$	97,445.00	
EFT23172	25/01/2022	Albany Irrigation & Drilling		-\$	4,975.09

	21/01/2022	LG Swimming Pool - Garden Mtc: sprinklers and valves with node controller	\$	1,391.29	
	21/01/2022	Bare Pump for Tri-axe Water Tanker	\$	3,583.80	
EFT23173	25/01/2022	Alperstein Designs Pty Ltd			-\$ 1,790.25
	10/01/2022	Gifts for Australia Day	\$	1,790.25	
EFT23174	25/01/2022	CAMBINATA YABBIES			-\$ 8.00
	19/01/2022	Stock purchases for LG Visitor Centre - September sales	\$	8.00	
EFT23175	25/01/2022	CHILD SUPPORT AGENCY			-\$ 158.49
	19/01/2022	Payroll deductions	\$	158.49	
EFT23176	25/01/2022	Davmin Holdings Pty Ltd			-\$ 50,270.00
	12/01/2022	Dozer Hire for Rural Road Maintenance	\$	50,270.00	
EFT23177	25/01/2022	Emu Essence Distributors Pty Ltd			-\$ 89.70
	19/01/2022	Stock purchases for LG Visitor Centre - December sales	\$	89.70	
EFT23178	25/01/2022	Fiona Palmer			-\$ 100.00
	18/01/2022	Stock purchases for LG Visitor Centre - October 2021	\$	100.00	
EFT23179	25/01/2022	House of Sharday			-\$ 34.94
	11/11/2021	Stock purchases for LG Visitor Centre - October 2021	\$	34.94	
EFT23180	25/01/2022	Industrial Automation			-\$ 25,816.52
	22/12/2021	Upgrade of Shire Standpipes with 4G routers and new model PLCs	\$	25,816.52	
EFT23181	25/01/2022	Kelly Bray Callope			-\$ 126.00
	25/01/2022	Bond Refund: LG Pavilion Hire 15-16/01/22	\$	100.00	
	25/01/2022	Key Bond Refund - LG Pavilion hire 15-16/01/22	\$	26.00	
EFT23182	25/01/2022	Lake Grace CWA			-\$ 18.00
	29/10/2021	Stock purchases for the LG Visitor centre - October 2021	\$	18.00	
EFT23183	25/01/2022	Lake Grace Communications & Computers			-\$ 1,672.50
	13/01/2022	Supply laptop for MCS	\$	1,672.50	
EFT23184	25/01/2022	Lake Grace Community Resource Centre			-\$ 100.00
	31/12/2021	Adverts for the Visitors Centre (Astro Camp) in the December edition of the Lakes Link	\$	100.00	
EFT23185	25/01/2022	Lake King Agencies			-\$ 935.12
	05/01/2022	Lake King Public Toilets Cleaning Supplies	\$	518.62	
	17/01/2022	Lake King Public Toilet Cleaning Supplies	\$	416.50	
EFT23186	25/01/2022	Lillys Garden			-\$ 346.00
	19/01/2022	LG Visitor Centre December Sales	\$	346.00	
EFT23187	25/01/2022	McKenzie Concrete Co			-\$ 28,458.10
	16/01/2022	2 x Concrete Pads for All Abilities Playground - Shade Shelters	\$	10,858.10	
	16/01/2022	Install New Concrete Footpath to Gumtree & Gimlet Drive - Remaining 50%	\$	17,600.00	
EFT23188	25/01/2022	Michael Lloyd			-\$ 21.00
	18/01/2022	Stock Purchases for LG Visitor Centre - December Sales	\$	21.00	
		Conversations with Fergus			
EFT23189	25/01/2022	Modus Australia			-\$ 25,032.48
	13/01/2022	Toilet Building for Newdegate Recreation Centre	\$	25,032.48	
EFT23190	25/01/2022	Natural Area Consulting Management Services			-\$ 7,128.00
	24/12/2021	Flora and Fauna Survey of Newdegate Tip Lot	\$	7,128.00	
EFT23191	25/01/2022	Nature's Botanical Pty Ltd			-\$ 198.55
	08/11/2021	LG Visitor Centre - November Sales of Nature's Botanical Supplies	\$	198.55	
EFT23192	25/01/2022	Newdegate Grocer And Cafe			-\$ 909.51
	10/01/2022	Newdegate & Lake Grace Public Toilets Hand Towels & Jumbo Toilet Tissue	\$	717.90	
	20/01/2022	Newdegate Public Toilets & Medical Centre Cleaning Supplies	\$	191.61	
EFT23193	25/01/2022	Outdoor Movies Australia			-\$ 449.78
	18/01/2022	Freight for Inflatable Screen & Equipment	\$	449.78	
EFT23194	25/01/2022	Peter Hudson's Tyre & Mechanical Services Pty Ltd			-\$ 1,636.00
	24/01/2022	New Tyres for Prado LG002 (x4) and Repair to Cat Grader LG393 Tyre	\$	1,636.00	
EFT23195	25/01/2022	Phyllis Dunham			-\$ 80.00
	05/01/2022	LG Visitor Centre - Sept & Nov Stock	\$	55.00	
	20/01/2022	LG Visitor Centre - December Sales	\$	25.00	
EFT23196	25/01/2022	Premium Publishers			-\$ 1,842.50
	23/12/2021	2022 AGO Holiday Planner - Half Panel Advert	\$	1,842.50	
EFT23197	25/01/2022	Regan Scott Grant			-\$ 120.54

	20/01/2022	Rates refund for assessment A6673 M70/01340 MINING TENEMENT LAKE GRACE WA 6353	\$	61.64	
	20/01/2022	Rates refund for assessment A6566 P70/01590 PROSPECTING LICENCE LAKE GRACE WA 6353	\$	58.90	
EFT23198	25/01/2022	Rodriquez Pty Ltd		-\$	409.50
	03/12/2021	LG Visitor Centre - Stock Purchases December 2021	\$	409.50	
EFT23199	25/01/2022	Ross Ramm		-\$	238.00
	30/09/2021	LG Visitors Centre - Stock Purchases September	\$	135.00	
	30/10/2021	LG Visitors Centre - Stock Purchases October 2021	\$	98.00	
	30/12/2021	LG Visitor Centre - Stock Purchase December 2021	\$	5.00	
EFT23200	25/01/2022	SJ & CM Pelham		-\$	400.00
	19/01/2022	Spraying of Lake Grace Ovals	\$	400.00	
EFT23201	25/01/2022	Shire of Lake Grace		-\$	35.85
	10/01/2022	Blinky Bill Travel Mugs for Citizenship Ceremony (x3)	\$	35.85	
EFT23202	25/01/2022	Silverstreak Electrics (WA)		-\$	550.00
	21/01/2022	Replace PE Cell at Lake Grace Medical Centre	\$	550.00	
EFT23203	25/01/2022	Sportspower Narrogin		-\$	60.00
	18/01/2022	Engraving for Australia Day Medals	\$	60.00	
EFT23204	25/01/2022	Telstra Corporation Limited		-\$	225.00
	20/01/2022	Satellite phones BFB Satellite phone-Lake King BFB	\$	45.00	
		Satellite phone - Newdegate BFB	\$	45.00	
		Satellite phone - Varley BFB	\$	45.00	
		Satellite phone - stored at the Lake King Fire Shed.	\$	45.00	
		Satellite phone - stored at the Lake King Fire Shed.	\$	45.00	
EFT23205	25/01/2022	Toapin Rise Farm		-\$	148.42
	12/10/2021	LG Visitor Centre - Stock Purchases November 2021	\$	148.42	
EFT23206	25/01/2022	WW & Co. Candles		-\$	14.00
	24/01/2022	LG Visitor Centre - Stock Purchases December 2021	\$	14.00	
EFT23207	25/01/2022	Withers & Associates Pty Ltd		-\$	3,850.00
	15/12/2021	2nd Stage Preparation of Health & Well Being Report	\$	3,850.00	
		TOTAL EFT			-\$ 849,912.93
36973	11/01/2022	Pivotel Satellite Pty Limited		-\$	93.00
	15/12/2021	Satellite tracking - 3 x Isolated Worker Safety Solution	\$	93.00	
36974	11/01/2022	Royal Flying Doctor Service Of Australia (Western Australian Section)		-\$	100.00
	07/01/2022	Number Plate Donation - 1991LG	\$	100.00	
36975	11/01/2022	Shire of Lake Grace (Petty Cash)		-\$	164.60
	10/01/2022	Petty Cash Recoup	\$	164.60	
36976	11/01/2022	Water Corporation		-\$	1,968.48
	16/12/2021	Licence Ptn Res 41866 Maley Rd Dam	\$	1,375.00	
	16/12/2021	Licence Reserve 38214 Lake King	\$	550.00	
	05/01/2022	33 Absolon St LG Lot 56L-Demolished Feb18	\$	43.48	
		TOTAL CHEQUES			-\$ 2,326.08
DD9828.1	05/01/2022	BT Super Fund		-\$	56.00
	05/01/2022	Superannuation contributions	\$	56.00	
DD9828.2	05/01/2022	Australian Super Administration		-\$	644.08
	05/01/2022	Payroll deductions	\$	70.31	
	05/01/2022	Superannuation contributions	\$	573.77	
DD9828.3	05/01/2022	Aware Super		-\$	6,925.18
	05/01/2022	Payroll deductions	\$	396.57	
	05/01/2022	Payroll deductions	\$	442.49	
	05/01/2022	Superannuation contributions	\$	6,086.12	
DD9828.4	05/01/2022	REST Superannuation		-\$	282.10
	05/01/2022	Payroll deductions	\$	35.01	
	05/01/2022	Superannuation contributions	\$	247.09	
DD9828.5	05/01/2022	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		-\$	565.03
	05/01/2022	Payroll deductions	\$	226.01	
	05/01/2022	Superannuation contributions	\$	339.02	
DD9828.6	05/01/2022	North Personal Superannuation		-\$	137.04
	05/01/2022	Payroll deductions	\$	34.26	

	05/01/2022	Superannuation contributions	\$	102.78		
DD9828.7	05/01/2022	The SD & LM Carruthers Superannuation Fund			-\$	240.00
	05/01/2022	Superannuation contributions	\$	240.00		
DD9828.8	05/01/2022	Panorama Super			-\$	69.69
	05/01/2022	Superannuation contributions	\$	69.69		
DD9828.9	05/01/2022	Prime Super			-\$	266.48
	05/01/2022	Superannuation contributions	\$	266.48		
DD9848.1	04/01/2022	Westnet Pty Ltd			-\$	224.85
	04/01/2022	Internet Charges	\$	224.85		
DD9848.2	04/01/2022	Exetel Pty Ltd			-\$	1,375.00
	04/01/2022	Corporate Internet - Monthly Charge On Plan TMLL100 R2 Unlimited 1375	\$	1,375.00		
DD9852.1	19/01/2022	The SD & LM Carruthers Superannuation Fund			-\$	240.00
	19/01/2022	Superannuation contributions	\$	240.00		
DD9852.2	19/01/2022	Australian Super Administration			-\$	661.73
	19/01/2022	Payroll deductions	\$	70.31		
	19/01/2022	Superannuation contributions	\$	591.42		
DD9852.3	19/01/2022	Aware Super			-\$	6,955.32
	19/01/2022	Payroll deductions	\$	411.72		
	19/01/2022	Payroll deductions	\$	442.49		
	19/01/2022	Superannuation contributions	\$	6,101.11		
DD9852.4	19/01/2022	REST Superannuation			-\$	484.73
	19/01/2022	Payroll deductions	\$	46.68		
	19/01/2022	Superannuation contributions	\$	438.05		
DD9852.5	19/01/2022	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER			-\$	452.03
	19/01/2022	Payroll deductions	\$	180.81		
	19/01/2022	Superannuation contributions	\$	271.22		
DD9852.6	19/01/2022	North Personal Superannuation			-\$	139.20
	19/01/2022	Payroll deductions	\$	34.80		
	19/01/2022	Superannuation contributions	\$	104.40		
DD9852.7	19/01/2022	Prime Super			-\$	460.75
	19/01/2022	Superannuation contributions	\$	460.75		
DD9852.8	19/01/2022	Hostplus			-\$	119.95
	19/01/2022	Superannuation contributions	\$	119.95		
DD9852.9	19/01/2022	Panorama Super			-\$	143.25
	19/01/2022	Superannuation contributions	\$	143.25		
DD9870.1	24/01/2022	Shire of Lake Grace Credit Card			-\$	332.11
	24/01/2022	Zoom Subscription for Council Zoom Video	\$	23.09		
		Foreign transaction fee	\$	0.68		
	24/12/21	Subscription to Canva Pro CANVA PTY LIMITED Receipt #03279-1789958	\$	164.99		
	14/12/21	Training materials for Excel users - Core Excel (CE) Exceljet Receipt #11476	\$	139.24		
	14/12/21	Foreign transaction fee EXELJET.NET Receipt #N/A	\$	4.11		
DD9870.2	27/01/2022	WA Treasury Corporation			-\$	2,982.30
	27/01/2022	Loan 193 - Newdegate Bowling Club (Sar)	\$	2,982.30		
DD9870.3	24/01/2022	WA Treasury Corporation			-\$	6,018.52
	24/01/2022	Government Guarantee fees payment for the period ending 31 Dec 21	\$	6,018.52		
		TOTAL DIRECT DEBITS			-\$	29,775.34
		TOTAL MUNICIPAL FUND			-\$	882,014.35
		TOTAL			-\$	882,065.35

MUNICIPAL FUND				
Chq/EFT	Date	Description	Invoice Amount	Payment Amount
EFT23208	02/02/2022	KW & HB Wright		-\$ 1,238.00
	03/11/2021	Lake Grace Visitor Centre - November Sales	\$ 1,238.00	
EFT23209	15/02/2022	AJ Coad & L Coad		-\$ 51.00
	25/01/2022	Lake Grace Visitors Centre - November Sales	\$ 51.00	
EFT23210	15/02/2022	Anna Scheepers		-\$ 400.00
	31/01/2022	Varley Hall Cleaning 17/1/22-28/1/22	\$ 200.00	
	12/02/2022	Varley Hall Cleaning 31/01/2022 - 11/02/2022	\$ 200.00	
EFT23211	15/02/2022	Annabel Trends PTY LTD		-\$ 1,140.04
	28/01/2022	Lake Grace Visitors Centre Masks	\$ 379.50	
	28/01/2022	Lake Grace Visitors Centre Masks	\$ 363.44	
	08/02/2022	LG Visitor Centre - Masks	\$ 397.10	
EFT23212	15/02/2022	Australia Post		-\$ 20.32
	03/02/2022	Postage & Freight - January 2022	\$ 20.32	
EFT23213	15/02/2022	BOC Gases Australia Limited		-\$ 12.54
	29/01/2022	Container Service LG Pool	\$ 12.54	
EFT23214	15/02/2022	Best Office Systems		-\$ 439.06
	10/01/2022	Lakes Local Action Group - Ink Cartridges	\$ 152.00	
	25/01/2022	Photocopier Charges - January 2022	\$ 192.06	
	01/02/2022	Lakes Local Action Group - Ink Cartridges	\$ 95.00	
EFT23215	15/02/2022	Burgess Rawson Pty Ltd		-\$ 396.63
	18/02/2022	Water Rates & Usage	\$ 396.63	
EFT23216	15/02/2022	CCL Hardware		-\$ 2,063.98
	31/01/2022	Building Materials & Sundry Items - January 2022	\$ 2,063.98	
EFT23217	15/02/2022	CHILD SUPPORT AGENCY		-\$ 158.49
	02/02/2022	Payroll deductions	\$ 158.49	
EFT23218	15/02/2022	Cloud Collections Pty Ltd		-\$ 4,650.22
	30/11/2021	Rate Debt Collection - November 2021	\$ 176.00	
	24/12/2021	Rates Debt Collection - December 2021	\$ 4,303.72	
	01/02/2022	Rates Debt Collection - January 2022	\$ 170.50	
EFT23219	15/02/2022	Corsign WA		-\$ 220.00
	07/02/2022	Street Name Plates	\$ 220.00	
EFT23220	15/02/2022	Donna Virginia Scott		-\$ 112.00
	02/01/2022	Lake Grace Visitors Centre Stock Purchases	\$ 112.00	
EFT23221	15/02/2022	Emily Gilmour		-\$ 280.00
	27/10/2021	Graphic Design work on ANZAC memorial	\$ 280.00	
EFT23222	15/02/2022	Enviro Pipes		-\$ 15,813.34
	31/01/2022	HDPE Pipes	\$ 11,522.28	
	07/02/2022	HDPE Pipes	\$ 4,291.06	
EFT23223	15/02/2022	Executive Media Pty Ltd		-\$ 2,100.00
	10/02/2022	Lake Grace Visitor Centre Advertising	\$ 2,100.00	
EFT23224	15/02/2022	Exurban Pty Ltd		-\$ 1,018.57
	03/02/2022	Town Planning Services Dec 21 & Jan 22	\$ 1,018.57	
EFT23225	15/02/2022	GS Mobile Mechanical Services		-\$ 1,364.00
	11/02/2022	Tyres for Ford Ranger LG412	\$ 1,364.00	
EFT23226	15/02/2022	Great Southern Fuel Supplies		-\$ 2,801.12
	31/01/2022	Lakes Local Action Group - January 22 Fuel Purchases	\$ 377.89	
	31/01/2022	January 2022 Fuel Purchases	\$ 2,423.23	
EFT23227	15/02/2022	IT Vision Pty Ltd		-\$ 4,262.50
	17/01/2022	BPMS Rates Services January 2022	\$ 4,262.50	
EFT23228	15/02/2022	Integrated ICT		-\$ 2,400.44
	31/01/2022	Office 365 Licenses Jan 22	\$ 441.89	
	31/01/2022	IT Support Jan 22	\$ 1,958.55	
EFT23229	15/02/2022	Ipec Pty Ltd		-\$ 257.34
	21/11/2021	Freight 14-15/11/21	\$ 22.08	
	12/12/2021	Freight 3-6/12/21	\$ 142.52	
	26/12/2021	Freight 22/12/21	\$ 12.65	
	09/01/2022	Freight 4/1/22	\$ 11.01	
	16/01/2022	Freight 11/1/22	\$ 11.07	
	06/02/2022	Freight 28/01/22 - 02/02/22	\$ 58.01	
EFT23230	15/02/2022	Ironstone Fabrications Pty Ltd		-\$ 920.92
	08/09/2021	Repair Jack Stand on Roller	\$ 483.12	
	09/12/2021	Repair Tail Light Bar on Mack Truck	\$ 437.80	
EFT23231	15/02/2022	Jason Signmakers		-\$ 185.98
	05/12/2021	Side Road Closed Signage	\$ 115.19	
	13/01/2022	Chemical Storage Danger Signs for Pool	\$ 70.79	
EFT23232	15/02/2022	Kenneth Peter Medlen		-\$ 50.00
	11/02/2022	Animal Trap Bond 02/12/2021	\$ 50.00	

EFT23233	15/02/2022 LOGO Appointments		-\$	6,840.77
	25/01/2022 Temp Maintenance Grader Operator - week ending 22 Jan 22	\$ 2,672.67		
	01/02/2022 Contract Grader Operator week ending 29 Jan 2022	\$ 1,622.70		
	08/02/2022 Contract Grader Operator week ending 5 Feb 2022	\$ 2,545.40		
EFT23234	15/02/2022 Lake Grace Communications & Computers		-\$	290.00
	03/02/2022 Phone Repairs at Newdegate Medical Centre	\$ 290.00		
EFT23235	15/02/2022 Lake Grace Community Resource Centre		-\$	87.50
	29/10/2021 Lakes Local Action Group - Advertising & Room Hire	\$ 87.50		
EFT23236	15/02/2022 Lake Grace Playgroup		-\$	100.00
	11/02/2022 Number Plate Donation - 02LG	\$ 100.00		
EFT23237	15/02/2022 Lake Grace Plaza		-\$	321.34
	27/01/2022 Councillor Fridge & Council Meeting Supplies	\$ 196.31		
	31/01/2022 Newspapers - January 2022	\$ 51.70		
	14/02/2022 Catering Supplies for Feb 22 OCM	\$ 73.33		
EFT23238	15/02/2022 Lake Grace Roadhouse		-\$	840.00
	12/11/2021 Meals for Road Trip 12 Nov 21	\$ 300.00		
	02/02/2022 Accommodation for Contract Grader Driver	\$ 540.00		
EFT23239	15/02/2022 Lake Grace Rural Supplies		-\$	540.33
	25/01/2022 Lakes Local Action Group - Chemical Gloves	\$ 6.83		
	07/02/2022 Supplies for Depot	\$ 533.50		
EFT23240	15/02/2022 Lake Grace Sportsman's Club Inc		-\$	2,723.00
	16/12/2021 Drinks for Christmas Dinner	\$ 67.50		
	16/12/2021 Drinks for Christmas Dinner	\$ 885.50		
	17/12/2021 Catering for Christmas Dinner	\$ 1,770.00		
EFT23241	15/02/2022 Lake Grace-Pingrup Football Club		-\$	100.00
	11/02/2022 Number Plate Donation - 01LG	\$ 100.00		
EFT23242	15/02/2022 Lake King Agencies		-\$	146.16
	24/01/2022 Lake King Fire Truck Fuel	\$ 146.16		
EFT23243	15/02/2022 Lake Varley & Districts Progress Association		-\$	400.00
	01/02/2022 Shire Contribution to Australia Day	\$ 400.00		
EFT23244	15/02/2022 Lakes Plumbing & Gas		-\$	7,163.60
	13/02/2022 Ngt Public Toilet Repairs	\$ 1,097.80		
	13/02/2022 Varley Public Toilet, Varley Hall & Ngt Hockey Toilet Block Repairs	\$ 884.25		
	13/02/2022 Plumbing New Toilet Block LG All Abilities Playground	\$ 4,191.55		
	14/02/2022 Sewerage Maintenance - Jan 22	\$ 990.00		
EFT23245	15/02/2022 Leisure Institute of WA Aquatic		-\$	396.00
	14/12/2021 LIWA Membership L Marshall	\$ 396.00		
EFT23246	15/02/2022 M & L Australasia PTY LTD		-\$	16.50
	10/02/2022 Name Badges	\$ 16.50		
EFT23247	15/02/2022 Maalouf Ford		-\$	965.13
	02/02/2022 Rear Seat Cover for Ford Ranger LG049	\$ 380.00		
	02/02/2022 30,000km Service for Ford Ranger LG412	\$ 585.13		
EFT23248	15/02/2022 McKenzie Concrete Co		-\$	3,586.00
	08/02/2022 Supply & Deliver Concrete for Jam Patch Toilet	\$ 1,287.00		
	08/02/2022 Supply & Delivery Concrete to LK Toilets	\$ 2,299.00		
EFT23249	15/02/2022 McLeods		-\$	176.00
	21/10/2021 Annual Audit 2021	\$ 176.00		
EFT23250	15/02/2022 Newdegate Community Resource Centre		-\$	27.95
	03/02/2022 Newdegate Library Books	\$ 27.95		
EFT23251	15/02/2022 Newdegate Grocer And Cafe		-\$	65.24
	21/01/2022 Sundry Cleaning Materials	\$ 65.24		
EFT23252	15/02/2022 Newdegate Primary School		-\$	366.45
	02/02/2022 Carpet Cleaning of Town Library	\$ 117.15		
	08/02/2022 Reimbursement for Electricity Usage	\$ 249.30		
EFT23253	15/02/2022 Nutrien Ag Solutions Limited		-\$	760.10
	28/01/2022 Genwet for LG Rec Ground	\$ 255.20		
	28/01/2022 Supplies for LK Rec Ground	\$ 504.90		
EFT23254	15/02/2022 Oceanblue Plumbing		-\$	5,962.00
	27/01/2022 Newdegate Silo Look Out Shelter	\$ 3,960.00		
	30/01/2022 Newdegate Cemetery Shelter	\$ 2,002.00		
EFT23255	15/02/2022 Officeworks		-\$	1,187.37
	20/01/2022 Stationery Supplies	\$ 1,038.42		
	21/01/2022 Stationery Supplies	\$ 148.95		
EFT23256	15/02/2022 Patricia Joy Medlen		-\$	126.00
	28/01/2022 Bond Refund: LG Hall Hire 10/01/22	\$ 100.00		
	28/01/2022 Key Bond Refund - LG Hall Hire 10/01/22	\$ 26.00		
EFT23257	15/02/2022 Pauley & Co		-\$	2,044.49
	07/02/2022 Check Pump Controller LK	\$ 2,044.49		

EFT23258	15/02/2022 Peter Hudson's Tyre & Mechanical Services Pty Ltd		-\$	3,129.00
	07/02/2022 Fitting & Disposal of Truck Tyre for LG10163	\$	3,129.00	
EFT23259	15/02/2022 RA Iffla & Partners		-\$	320.00
	19/11/2021 Cleaning Lake King Public Toilets	\$	320.00	
EFT23260	15/02/2022 Reinforced Concrete Pipes Australia (WA) Pty Ltd		-\$	5,879.06
	03/02/2022 Reinforced Concrete Pipes for Drainage	\$	5,879.06	
EFT23261	15/02/2022 Roamin Enterprises		-\$	25,547.50
	26/01/2022 Drainage Works Biddy Camm Road	\$	14,465.00	
	26/01/2022 Install 2 New Culverts at North Burngup Rd	\$	11,082.50	
EFT23262	15/02/2022 Ross Ramm		-\$	35.00
	30/01/2022 LG Visitor Centre Stock	\$	35.00	
EFT23263	15/02/2022 RustArt		-\$	1,545.00
	17/01/2022 Deposit - supply and delivery of rising sun memorial	\$	1,545.00	
EFT23264	15/02/2022 S & L Trevenen		-\$	49,502.00
	31/01/2022 Grave Digging & Associated Tasks	\$	1,850.00	
	07/02/2022 Maintenance Grading Newdegate Jan 22	\$	23,408.00	
	07/02/2022 Maintenance Grading Lake King/Varley Jan 22	\$	24,244.00	
EFT23265	15/02/2022 SJ & CM Pelham		-\$	400.00
	10/02/2022 Lake King Oval Maintenance	\$	400.00	
EFT23266	15/02/2022 Silverstreak Electrics (WA)		-\$	2,297.50
	08/02/2022 Connect & Configure Pump to UPS at LG Pool Solar	\$	947.50	
	10/02/2022 Test & Tag Appliances at Depot	\$	1,350.00	
EFT23267	15/02/2022 Synergy Electricity Generation and Retail Corp		-\$	8,704.39
	11/02/2022 118869830 Park Lot 186U Pump Hetherington Way, LK	\$	223.56	
	373461490 Staff Housing 3 Clarke Ave LG	\$	48.65	
	156576110 NGT Oval Lot 149 Waddell St NGT	\$	669.93	
	455735630 LK Golf Pavilion Lot 161 Hyden-Lake King Rd	\$	408.96	
	076250900 LK TV Transmitter Lot 158 Church Ave LK	\$	255.92	
	867084910 LK Hall Loc 20321 Ravensthorpe Rd LK	\$	778.54	
	624795400 Emergency Services Lot215 The Crossing LK	\$	185.31	
	546144710 LK Recreation Grnd Loc 20321 U Pump	\$	358.22	
	Ravensthorpe Rd LK			
	968110430 Town Clock Stubbs St LG	\$	127.67	
	893222990 LG Swimming Pool Lot 75 Stubbs St LG	\$	1,236.77	
	336652990 Street Lighting LG 67.2%	\$	2,932.43	
	336652990 Street Lighting NGT 23.1%	\$	1,008.02	
	336652990 Street Lighting LK 5.9%	\$	257.46	
	336652990 Street Lighting Vrl 3.8%	\$	165.82	
	510645320 Dunn Rock Community Dam 4383 Mallee Rd	\$	47.13	
	Magenta (Lot 3019 U A Koornong Rd Ravensthorpe)			
EFT23268	15/02/2022 Telford Industries		-\$	1,289.20
	14/01/2022 Chemicals for NGT Pool	\$	1,289.20	
EFT23269	15/02/2022 Telstra Corporation Limited		-\$	5,096.95
	12/01/2022 Landline Charges Depot - 9865 1067	\$	34.95	
	Lake Grace Pool - 9865 1144	\$	35.54	
	Lake Grace Library - 9865 1185	\$	96.22	
	Lake Grace Medical Centre - 9865 1208	\$	85.43	
	Lake Grace Medical Centre Fax - 9865 1362	\$	41.63	
	Lake Grace Medical Centre - 9865 1388	\$	42.04	
	Depot - 9865 1493	\$	34.95	
	AIM - 9865 1646	\$	35.25	
	Lake Grace Airstrip - 9865 1656	\$	34.95	
	338 Memorial Drive - 9865 1978	\$	94.19	
	Depot - 9865 1985	\$	34.95	
	Depot - 9865 1986	\$	34.95	
	Lake Grace Visitor Centre - 9865 2140	\$	38.84	
	Lake Grace Visitor Centre Fax - 9865 2141	\$	34.95	
	Licensing Office - 9865 2275	\$	34.95	
	Newdegate Medical Centre - 9871 1105	\$	39.29	
	Newdegate Medical Centre - 9871 1341	\$	37.44	
	Newdegate Medical Centre - 9871 1528	\$	64.73	
	Lake King Library - 9874 4147	\$	35.25	
	Lake King Fire Station - 9874 4196	\$	34.95	
	Lake King Fire Station Fax - 9874 4201	\$	34.95	
	Lake King Library Internet - 9874 4234	\$	34.95	
	0407148677 CESM I-Pad internet	\$	22.40	
	0427651127- TO Mobile	\$	99.00	
	0455915715-IPad for OSH	\$	29.00	
	0457999713 - Trail Camera	\$	15.00	
	0458004636 - Trail Camera	\$	15.00	

	0487193712 - NGT Rec Centre Solar backup battery storage	\$	15.00	
	0487223282 - LG Sports Pav Solar backup battery storage	\$	15.00	
	0487225597 - Vryl Sports Pav Solar backup battery storage	\$	15.00	
	0487234395 - LG Medical Centre Solar backup battery storage	\$	15.00	
	Fire Ban Hotline - 9487 7191	\$	6.00	
	Administration Office - 9880 2500	\$	374.66	
	Lake Grace Medical Centre Internet - N9502816R	\$	59.99	
	Newdegate Medical Centre Internet - N9502816R	\$	50.00	
	Newdegate Fire Station - 9781 1228	\$	34.90	
	Group Plan Discount	-\$	85.87	
	Rounding	\$	0.04	
04/02/2022	Mobile Phone Charges 0407034641-Sewerage-Fail Safe	\$	0.17	
	0407384735-Sewerage-Fail Safe	\$	17.50	
	0418621708-CEO Mobile	\$	30.11	
	0417914083-Speed Trailer	-\$	0.98	
	0418326588-LG Pool Manager	\$	0.06	
	0428651109-Leading Hand Mobile	\$	0.28	
	0428711190-Newdegate Fire Truck	\$	0.17	
	0429571975-Sewerage	\$	40.25	
	0429651112-Parks & Gardens Mobile	\$	0.06	
	0436668242-CESM Mobile	\$	166.29	
	0448089092-MIS Mobile	\$	358.41	
	0475898471-Councillors WI-FI	\$	40.00	
	0476806205-Councillors Air Card	\$	44.99	
	Rounding	-\$	0.02	
10/02/2022	Emergency Services SMS	\$	1,247.86	
12/02/2022	Landline Charges Depot - 9865 1067	\$	35.35	
	Lake Grace Pool - 9865 1144	\$	35.25	
	Lake Grace Library - 9865 1185	\$	95.35	
	Lake Grace Medical Centre - 9865 1208	\$	116.17	
	Lake Grace Medical Centre Fax - 9865 1362	\$	44.38	
	Lake Grace Medical Centre - 9865 1388	\$	44.74	
	Depot - 9865 1493	\$	34.95	
	AIM - 9865 1646	\$	34.95	
	Lake Grace Airstrip - 9865 1656	\$	34.95	
	338 Memorial Drive - 9865 1978	\$	96.59	
	Depot - 9865 1985	\$	34.95	
	Depot - 9865 1986	\$	34.95	
	Lake Grace Visitor Centre - 9865 2140	\$	39.68	
	Lake Grace Visitor Centre Fax - 9865 2141	\$	34.95	
	Licensing Office - 9865 2275	\$	34.95	
	Newdegate Medical Centre - 9871 1105	\$	40.48	
	Newdegate Medical Centre - 9871 1341	\$	35.99	
	Newdegate Medical Centre - 9871 1528	\$	65.88	
	Lake King Library - 9874 4147	\$	34.95	
	Lake King Fire Station - 9874 4196	\$	34.95	
	Lake King Fire Station Fax - 9874 4201	\$	34.95	
	Lake King Library Internet - 9874 4234	\$	34.95	
	0407148677 CESM I-Pad internet	-\$	0.48	
	0427651127- TO Mobile	-\$	2.83	
	0487193712 - NGT Rec Centre Solar backup battery storage	-\$	0.48	
	0487223282 - LG Sports Pav Solar backup battery storage	-\$	0.48	
	0487225597 - Vryl Sports Pav Solar backup battery storage	-\$	0.48	
	0487234395 - LG Medical Centre Solar backup battery storage	-\$	0.48	
	Fire Ban Hotline - 9487 7191	\$	6.00	
	Administration Office - 9880 2500	\$	379.09	
	Lake Grace Medical Centre Internet - N9502816R	\$	59.99	
	Newdegate Medical Centre Internet - N9502816R	\$	50.00	
	Newdegate Fire Station - 9781 1228	\$	34.95	
	Group Plan Discount	-\$	82.71	
	Rounding	-\$	0.07	
EFT23270	15/02/2022 The Workwear Group Pty Ltd		-\$	358.95
	28/01/2022 Uniform Order MCS	\$	358.95	
EFT23271	15/02/2022 WA Contract Ranger Services		-\$	748.00

	31/01/2022 Contract Ranger Services 11/01-25/01/2022	\$ 748.00	
EFT23272	15/02/2022 WA HINO SALES AND SERVICE		-\$ 61,002.30
	21/01/2022 Supply Hino Truck - 616 tipper and accessories	\$ 61,002.30	
EFT23273	15/02/2022 WEST COAST DENTAL DEPOT		-\$ 2,832.10
	24/01/2022 Re-installation of Dental Chair	\$ 2,832.10	
EFT23274	15/02/2022 Warren Blackwood Waste		-\$ 8,224.00
	04/02/2022 Recycling Pick Up - January 2022	\$ 4,364.80	
	04/02/2022 Waste Pick Up - January 2022	\$ 3,859.20	
EFT23275	15/02/2022 Wazzas Complete Sheep Management		-\$ 8,244.50
	31/01/2022 Newdegate Town Gardening & Maintenance - January 2022	\$ 8,244.50	
EFT23276	15/02/2022 Wilsons Sign Solutions		-\$ 71.50
	11/02/2022 Name Plate for MCS	\$ 71.50	
EFT23277	24/02/2022 35 Degrees South		-\$ 4,631.00
	20/01/2022 Surveying for Subdivision of LG Sportsmans Club Lot	\$ 4,631.00	
EFT23278	24/02/2022 ACDC Auto Electrics		-\$ 721.12
	20/12/2021 Repair Air Conditioner in JD Grader	\$ 721.12	
EFT23279	24/02/2022 Best Office Systems		-\$ 955.27
	23/02/2022 Photocopier Charges - Feb 2022	\$ 955.27	
EFT23280	24/02/2022 CHILD SUPPORT AGENCY		-\$ 158.49
	16/02/2022 Payroll deductions	\$ 158.49	
EFT23281	24/02/2022 CJD Equipment Pty Ltd		-\$ 922.50
	17/02/2022 Rear View Mirrors for Loader	\$ 922.50	
EFT23282	24/02/2022 Cr Anton Joseph Kuchling		-\$ 500.00
	31/01/2022 Councillor Meeting Fees & IT Allowance - Jan 2022	\$ 500.00	
EFT23283	24/02/2022 Cr Benjamin John Hyde		-\$ 500.00
	31/01/2022 Councillor Meeting Fees & IT Allowance - Jan 2022	\$ 500.00	
EFT23284	24/02/2022 Cr Debrah Susan Clarke		-\$ 500.00
	31/01/2022 Councillor Meeting Fees & IT Allowance - Jan 2022	\$ 500.00	
EFT23285	24/02/2022 Cr Jeffrey Vincent McKenzie		-\$ 500.00
	31/01/2022 Councillor Meeting Fees & IT Allowance - Jan 2022	\$ 500.00	
EFT23286	24/02/2022 Cr Leonard William Armstrong		-\$ 2,505.26
	31/01/2022 President Meeting Fees & IT Allowance - Jan 2022	\$ 2,505.26	
EFT23287	24/02/2022 Cr Rosalind Alice Lloyd		-\$ 500.00
	31/01/2022 Councillor Meeting Fees & IT Allowance - Jan 2022	\$ 500.00	
EFT23288	24/02/2022 Cr Ross Chappell		-\$ 918.00
	31/01/2022 Deputy President Meeting Fees & IT Allowance - Jan 2022	\$ 918.00	
EFT23289	24/02/2022 Cr Shane David Carruthers		-\$ 500.00
	31/01/2022 Councillor Meeting Fees & IT Allowance - Jan 2022	\$ 500.00	
EFT23290	24/02/2022 Cr Stephen Gordon Hunt		-\$ 500.00
	31/01/2022 Councillor's Meeting Fees & IT Allowance	\$ 500.00	
EFT23291	24/02/2022 Daniela Varone		-\$ 200.00
	15/02/2022 Design Advert for LG Visitor Centre	\$ 200.00	
EFT23292	24/02/2022 Emu Essence Distributors Pty Ltd		-\$ 74.75
	17/02/2022 LG Visitor Centre Jan Stock	\$ 74.75	
EFT23293	24/02/2022 Fiona Palmer		-\$ 38.50
	21/02/2022 LG Visitor Centre Jan Stock	\$ 38.50	
EFT23294	24/02/2022 Fyfe Transport		-\$ 85,815.62
	31/01/2022 Supply & Deliver Aggregate	\$ 85,815.62	
EFT23295	24/02/2022 IT Vision Pty Ltd		-\$ 4,262.50
	14/02/2022 Rates Services - February 2022	\$ 4,262.50	
EFT23296	24/02/2022 Ipec Pty Ltd		-\$ 28.07
	13/02/2022 Freight 3-7 Feb 2022	\$ 28.07	
EFT23297	24/02/2022 Ironstone Fabrications Pty Ltd		-\$ 297.00
	31/01/2022 LG Pool Gate Hinge Repairs	\$ 66.00	
	31/01/2022 Repair Handrail at LG Look Out	\$ 231.00	
EFT23298	24/02/2022 Kulin Transport		-\$ 1,771.00
	30/11/2021 Transport Loader to CJD Perth	\$ 1,771.00	
EFT23299	24/02/2022 LOGO Appointments		-\$ 4,462.61
	15/02/2022 Contract Grader Operator week ending 12 Feb 2022	\$ 1,622.70	
	22/02/2022 Contract Grader Operator week ending 19 Feb 2022	\$ 2,839.91	
EFT23300	24/02/2022 Lake Grace Development Association Inc		-\$ 600.00
	01/12/2021 Catering for Nov 21 OCM	\$ 600.00	
EFT23301	24/02/2022 Lake Grace Plaza		-\$ 170.23
	14/02/2022 Cleaning Supplies	\$ 170.23	
EFT23302	24/02/2022 Lake Grace Saltbush Inn		-\$ 126.50
	22/02/2022 EHO Accommodation & Breakfast	\$ 126.50	
EFT23303	24/02/2022 Lake Grace Transport		-\$ 229.70
	16/02/2022 Freight November 2021	\$ 229.70	
EFT23304	24/02/2022 Landgate		-\$ 143.85

	23/12/2021 Mining Tenements Chargeable	\$	41.30	
	02/01/2022 Property Interest Report	\$	61.25	
	15/02/2022 Mining Tenements Chargeable	\$	41.30	
EFT23305	24/02/2022 Lillys Garden			-\$ 96.00
	12/02/2022 LG Visitor Centre - January Stock	\$	96.00	
EFT23306	24/02/2022 Maalouf Ford			-\$ 677.15
	15/02/2022 Service Ranger Ute 1GIZ610	\$	677.15	
EFT23307	24/02/2022 McKenzie Concrete Co			-\$ 18,680.00
	06/02/2022 Concrete for Toilet Pad at LG Driver Reviver	\$	1,080.00	
	24/02/2022 Footpath Waratah Ave	\$	17,600.00	
EFT23308	24/02/2022 Natural Area Consulting Management Services			-\$ 4,224.00
	18/02/2022 Flora & Fauna Survey Report for Ngt Tip	\$	4,224.00	
EFT23309	24/02/2022 Newdegate Gateway			-\$ 400.00
	19/02/2022 Contribution to Ngt Australia Day Celebrations	\$	400.00	
EFT23310	24/02/2022 Newdegate Grocer And Cafe			-\$ 229.90
	16/02/2022 Groceries for BFB	\$	229.90	
EFT23311	24/02/2022 Newdegate Stock & Trading			-\$ 4,323.00
	11/02/2022 Grazeburst for LG, LK & Ngt Rec Grounds	\$	4,323.00	
EFT23312	24/02/2022 Roamin Enterprises			-\$ 19,910.00
	21/02/2022 Drainage Work on Giles Rd	\$	19,910.00	
EFT23313	24/02/2022 Royal Life Saving Society WA			-\$ 281.38
	22/12/2021 Flags & Wristbands for LG Pool	\$	281.38	
EFT23314	24/02/2022 RustArt			-\$ 1,545.00
	07/02/2022 Final Payment for Memorial	\$	1,545.00	
EFT23315	24/02/2022 S & L Trevenen			-\$ 2,860.00
	18/02/2022 Earthworks for Ngt Silo Parking Area	\$	2,860.00	
EFT23316	24/02/2022 Shire of Corrigin			-\$ 3,559.60
	17/02/2022 EHO January 2022	\$	3,559.60	
EFT23317	24/02/2022 Silverstreak Electrics (WA)			-\$ 1,384.48
	18/02/2022 Additional works to solar at lg pool	\$	1,384.48	
EFT23318	24/02/2022 TOURISM COUNCIL WESTERN AUSTRALIA			-\$ 578.00
	16/02/2022 LG Visitor Centre Membership	\$	578.00	
EFT23319	24/02/2022 Telstra Corporation Limited			-\$ 230.67
	20/02/2022 Satellite phones BFB Satellite phone-Lake King BFB	\$	46.13	
	Satellite phone - Newdegate BFB	\$	46.13	
	Satellite phone - Varley BFB	\$	46.13	
	Satellite phone - stored at the Lake King Fire Shed.	\$	46.14	
	Satellite phone - stored at the Lake King Fire Shed.	\$	46.14	
EFT23320	24/02/2022 The Tanner Family Trust			-\$ 1,889.00
	21/01/2022 Rates Refund	\$	1,889.00	
EFT23321	24/02/2022 The Trustee for Coloured Creations Family Trust			-\$ 10,802.00
	15/02/2022 Repairs to Timber Beams/Post at LG Medical Centre	\$	10,802.00	
EFT23322	24/02/2022 Trevenen Building & Glass Pty Ltd			-\$ 97,445.00
	14/02/2022 Ngt Country Club - Jan 2022	\$	97,445.00	
EFT23323	24/02/2022 Varley Ag Solutions			-\$ 149.73
	05/02/2022 Diesel for Varley Fire Truck	\$	149.73	
EFT23324	24/02/2022 West Coast Asbestos Registers			-\$ 1,400.00
	23/02/2022 Remove & Dispose of Asbestos	\$	1,400.00	
	TOTAL EFT			-\$ 546,012.25
36977	Cancelled			
36978	15/02/2022 Pivotal Satellite Pty Limited			-\$ 93.00
	15/01/2022 Satellite Tracking 15 Jan 22 - 14 Feb 22	\$	93.00	
36979	15/02/2022 Water Corporation			-\$ 15,501.67
	08/12/2021 Water Usage LG Railway Station	\$	171.93	
	08/12/2021 Water Usage 23 Absolon St	\$	50.53	
	08/12/2021 Water Usage Kindergarten	\$	95.52	
	08/12/2021 Water Usage Admin Office	\$	109.16	
	08/12/2021 Water Usage LG Swimming Pool	\$	2,265.07	
	08/12/2021 Water Usage 6 Banksia Pl	\$	228.97	
	08/12/2021 Water Usage 5 Banksia Pl	\$	124.89	
	08/12/2021 Water Usage Stubbs St LG Median Strip	\$	660.42	
	08/12/2021 Water Usage Garden at Stubbs St	\$	352.04	
	08/12/2021 Water Usage Garden Stubbs St	\$	210.13	
	08/12/2021 Water Usage Garden Stubbs St	\$	242.88	
	08/12/2021 Water Usage Visitor Centre Toilets	\$	61.68	
	08/12/2021 Water Usage Standpipe Truck Wash Down Bay	\$	230.61	
	08/12/2021 Water Usage RSL Hall LG	\$	161.01	
	08/12/2021 Water Usage 36 Bennett St	\$	70.98	
	08/12/2021 Water Usage 8 Wattle Dr	\$	70.98	

	08/12/2021	Water Usage 6 Blackbutt Dr	\$	162.07	
	08/12/2021	Water Usage LG Medical Centre	\$	234.69	
	08/12/2021	Water Usage 65B Bennett St	\$	76.55	
	08/12/2021	Water Usage 65A Bennett St	\$	147.20	
	08/12/2021	Water Usage 1 Quondong Ct	\$	89.57	
	08/12/2021	Water Usage 10A Gumtree Dr	\$	50.53	
	08/12/2021	Water Usage 10B Gumtree Dr	\$	51.46	
	08/12/2021	Water Usage Stubbs St LG Median Strip	\$	319.29	
	08/12/2021	Water Usage Garden at Stubbs St	\$	237.42	
	08/12/2021	Water Usage Standpipe Boulton St	\$	506.24	
	08/12/2021	Water Usage Lakes Village Gardens	\$	119.31	
	08/12/2021	Water Usage 54A Bennett St	\$	52.39	
	08/12/2021	Water Usage 54B Bennett St	\$	54.25	
	25/01/2022	Standpipe Usage Gimbel Rd	\$	57.12	
	25/01/2022	Standpipe Usage Mordetta Rd	\$	643.85	
	08/02/2022	Water Usage at Standpipe Kulin-LG Rd	\$	223.59	
	08/02/2022	Water Usage Standpipe Kulin-LG Rd Sale Yard	\$	145.15	
	08/02/2022	Water Usage Standpipe Mallee Hill Rd	\$	136.26	
	09/02/2022	Water Usage Garden Maley St Ngt	\$	100.97	
	09/02/2022	Water Usage Varley Cemetery	\$	65.50	
	09/02/2022	Water Usage Varley Golf Course	\$	87.33	
	09/02/2022	Water Usage Hall Ngt	\$	835.53	
	09/02/2022	Water Usage Standpipe Maley St Ngt	\$	2,496.84	
	09/02/2022	Water Usage Ngt Skate Park	\$	551.26	
	09/02/2022	Water Usage Hainsworth Building Ngt	\$	67.09	
	09/02/2022	Water Usage Public Toilets Dillon St Ngt	\$	24.56	
	09/02/2022	Water Usage Ngt Fire Station	\$	46.59	
	09/02/2022	Water Usage Lake King Hall	\$	341.13	
	09/02/2022	Water Usage Fountain LK	\$	242.88	
	09/02/2022	Water Usage Varley Public Hall	\$	32.75	
	09/02/2022	Water Usage Standpipe Lake Biddy Rd Nth Ngt	\$	51.66	
	09/02/2022	Water Usage Public Toilets Varley	\$	166.47	
	09/02/2022	Water Usage Fire Station LK	\$	46.20	
	09/02/2022	Water Usage Standpipe Biddy-Camm Rd	\$	46.20	
	09/02/2022	Water Usage Standpipe Jarring South Rd	\$	248.15	
	09/02/2022	Water Usage Standpipe Newman Rd	\$	949.50	
	09/02/2022	Water Usage Standpipe Burngup Rd	\$	46.20	
	09/02/2022	Water Usage Standpipe Lake Biddy Rd	\$	122.61	
	09/02/2022	Water Usage Ngt Park Maley St	\$	518.51	
36980	25/02/2022	Australia Post			-\$ 44.00
	04/02/2022	LG Visitor Centre PO Box Renewal	\$	44.00	
36981	25/02/2022	Pivotel Satellite Pty Limited			-\$ 93.00
	15/02/2022	Satellite Tracking 15/02/2022 - 14/03/2022	\$	93.00	
36982	25/02/2022	Water Corporation			-\$ 367.90
	18/02/2022	Water Usage 65B Bennett St	\$	76.94	
	18/02/2022	Water Usage 65A Bennett St	\$	290.96	
		TOTAL CHEQUES			-\$ 16,099.57
DD9869.1	02/02/2022	BT Super Fund			-\$ 98.00
	02/02/2022	Superannuation contributions	\$	98.00	
DD9869.2	02/02/2022	North Personal Superannuation			-\$ 141.04
	02/02/2022	Superannuation contributions	\$	105.78	
	02/02/2022	Payroll deductions	\$	35.26	
DD9869.3	02/02/2022	Australian Super Administration			-\$ 709.18
	02/02/2022	Payroll deductions	\$	70.31	
	02/02/2022	Superannuation contributions	\$	638.87	
DD9869.4	02/02/2022	Aware Super			-\$ 6,797.94
	02/02/2022	Payroll deductions	\$	405.22	
	02/02/2022	Payroll deductions	\$	442.49	
	02/02/2022	Superannuation contributions	\$	5,950.23	
DD9869.5	02/02/2022	REST Superannuation			-\$ 610.89
	02/02/2022	Payroll deductions	\$	105.02	
	02/02/2022	Superannuation contributions	\$	505.87	
DD9869.6	02/02/2022	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER			-\$ 575.63
	02/02/2022	Payroll deductions	\$	230.25	
	02/02/2022	Superannuation contributions	\$	345.38	
DD9869.7	02/02/2022	The SD & LM Carruthers Superannuation Fund			-\$ 240.00

	02/02/2022 Superannuation contributions	\$	240.00		
DD9869.8	02/02/2022 Prime Super			-\$	496.73
	02/02/2022 Superannuation contributions	\$	496.73		
DD9869.9	02/02/2022 Hostplus			-\$	255.89
	02/02/2022 Superannuation contributions	\$	255.89		
DD9869.10	02/02/2022 Panorama Super			-\$	62.00
	02/02/2022 Superannuation contributions	\$	62.00		
DD9873.1	01/02/2022 Exetel Pty Ltd			-\$	1,375.00
	01/02/2022 Corporate Internet - Monthly Charge 1 Feb 2022 - 28 Feb 2022	\$	1,375.00		
DD9873.2	02/02/2022 WA Treasury Corporation			-\$	13,079.58
	02/02/2022 Loan 204 - CEO Residence	\$	13,079.58		
DD9873.3	01/02/2022 Westnet Pty Ltd			-\$	279.85
	01/02/2022 Internet Charges	\$	279.85		
DD9897.1	16/02/2022 The SD & LM Carruthers Superannuation Fund			-\$	240.00
	16/02/2022 Superannuation contributions	\$	240.00		
DD9897.2	16/02/2022 Australian Super Administration			-\$	700.71
	16/02/2022 Payroll deductions	\$	69.10		
	16/02/2022 Superannuation contributions	\$	631.61		
DD9897.3	16/02/2022 Aware Super			-\$	7,093.75
	16/02/2022 Payroll deductions	\$	384.98		
	16/02/2022 Payroll deductions	\$	442.49		
	16/02/2022 Superannuation contributions	\$	6,266.28		
DD9897.4	16/02/2022 REST Superannuation			-\$	377.25
	16/02/2022 Payroll deductions	\$	46.68		
	16/02/2022 Superannuation contributions	\$	330.57		
DD9897.5	16/02/2022 COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER			-\$	577.38
	16/02/2022 Payroll deductions	\$	230.95		
	16/02/2022 Superannuation contributions	\$	346.43		
DD9897.6	16/02/2022 North Personal Superannuation			-\$	141.04
	16/02/2022 Payroll deductions	\$	35.26		
	16/02/2022 Superannuation contributions	\$	105.78		
DD9897.7	16/02/2022 Prime Super			-\$	497.43
	16/02/2022 Superannuation contributions	\$	497.43		
DD9897.8	16/02/2022 Hostplus			-\$	255.89
	16/02/2022 Superannuation contributions	\$	255.89		
DD9897.9	16/02/2022 Panorama Super			-\$	146.41
	16/02/2022 Superannuation contributions	\$	146.41		
DD9900.1	21/02/2022 Shire of Lake Grace Credit Card			-\$	266.99
	21/02/2022 19/01/22 Zoom Subscription from 19 Dec-18 Jan 2021 for Council Zoom Video ZOOM Receipt #INV128699421	\$	23.09		
	19/01/22 Foreign transaction fee ZOOM Receipt #N/A	\$	0.68		
	10/01/22 Gas lighters for LG Hall Lake Grace Plaza Receipt #03/7259	\$	13.47		
	31/01/22 Plate remake for PTCK03 - LG029 Shire of Lake Grace Receipt #124372930	\$	42.40		
	31/01/22 Licence policy for PLOD08 - LG094 Shire of Lake Grace Receipt #12437466	\$	128.26		
	31/01/22 Motor injury insurance policy for PLOD08 - LG094 Shire of Lake Grace Receipt #12437466	\$	28.59		
	31/01/22 Plate change for PTCK03 - from LG029 to 1HJD259 Shire of Lake Grace Receipt #124377350	\$	30.50		
	TOTAL DIRECT DEBITS			-\$	35,018.58
	TOTAL MUNICIPAL FUND			-\$	597,130.40

SHIRE OF LAKE GRACE

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 January 2022

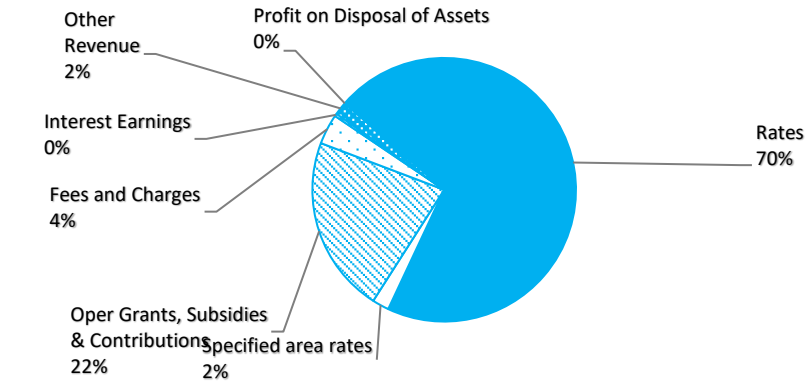
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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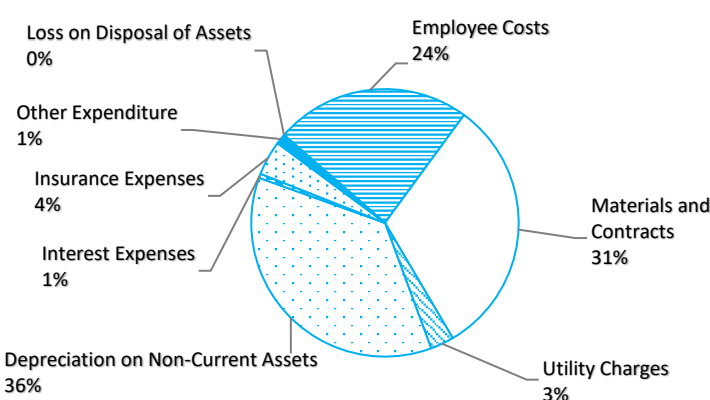
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OPERATING ACTIVITIES

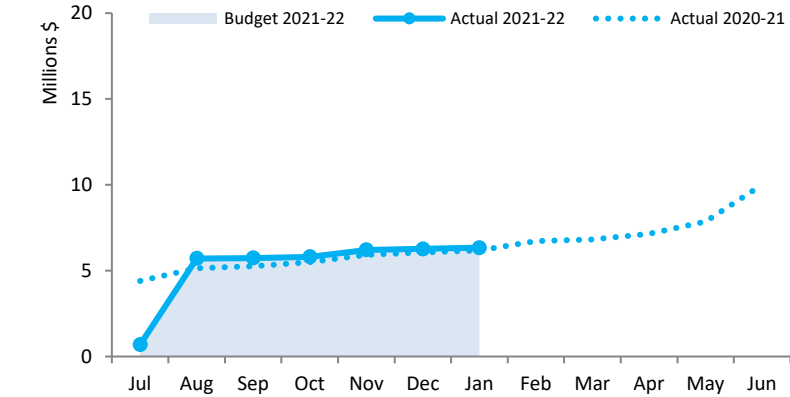
OPERATING REVENUE



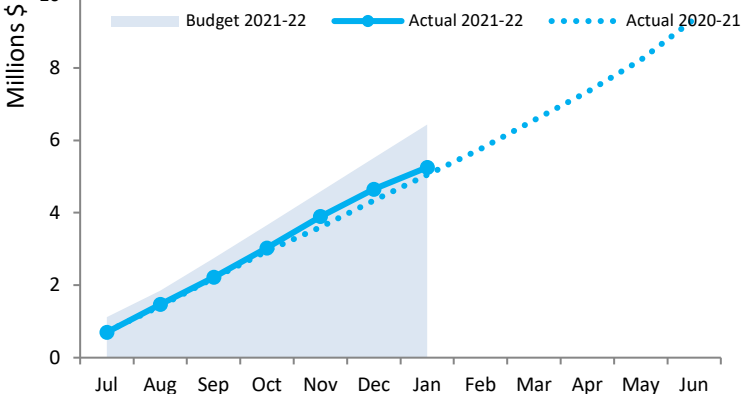
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

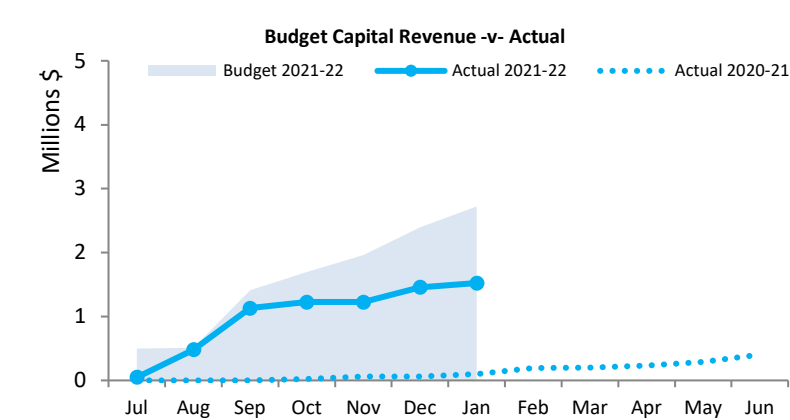


Budget Operating Expenses -v-YTD Actual

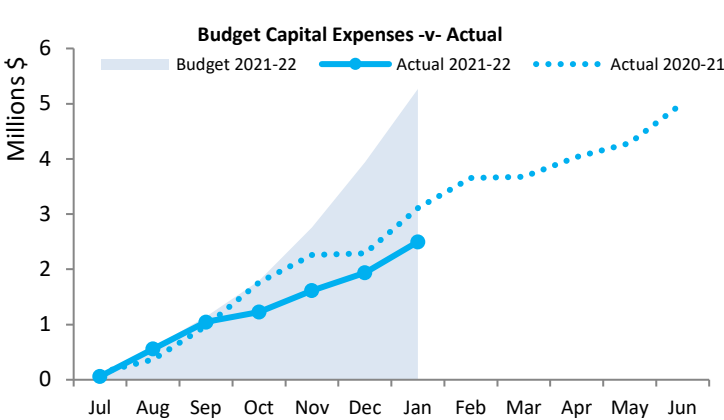


INVESTING ACTIVITIES

CAPITAL REVENUE



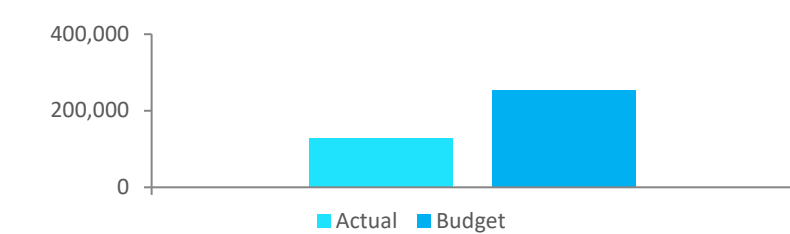
CAPITAL EXPENSES



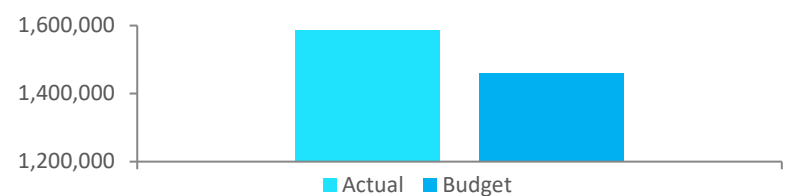
FINANCING ACTIVITIES

BORROWINGS

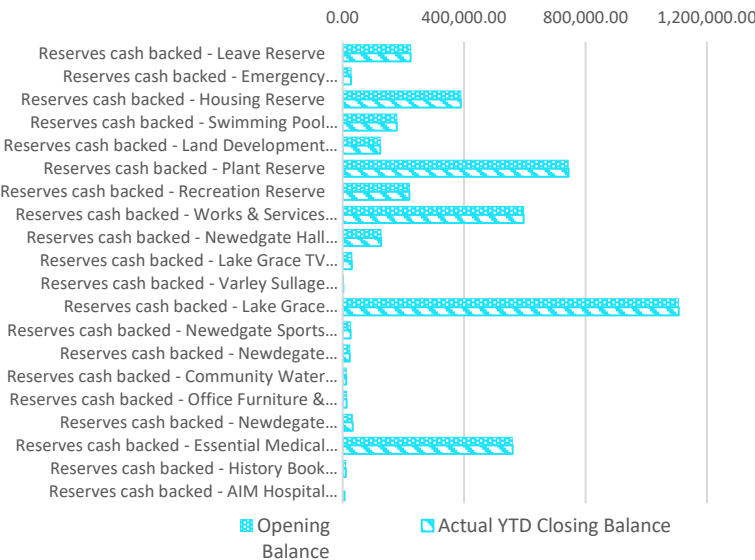
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.59 M	\$5.59 M	\$5.59 M	\$0.00 M
Closing	\$0.02 M	\$4.41 M	\$7.39 M	\$2.98 M
Refer to Statement of Financial Activity				

Cash and cash equivalents			Payables			Receivables		
	\$12.98 M	% of total		\$0.30 M	% Outstanding		\$0.32 M	% Collected
Unrestricted Cash	\$2.47 M	19.1%	Trade Payables	\$0.17 M		Rates Receivable	\$0.25 M	94.6%
Restricted Cash	\$10.50 M	80.9%	0 to 30 Days		90.1%	Trade Receivable	\$0.06 M	% Outstanding
			30 to 90 Days		9.5%	30 to 90 Days		3.0%
			Over 90 Days		0.3%	Over 90 Days		0%
Refer to Note 2 - Cash and Financial Assets			Refer to Note 5 - Payables			Refer to Note 3 - Receivables		

Key Operating Activities

Amount attributable to operating activities				Rates Revenue			Operating Grants and Contributions			Fees and Charges		
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual		% Variance	YTD Actual		% Variance	YTD Actual		% Variance
(\$0.63 M)	\$1.71 M	\$2.92 M	\$1.20 M	\$4.61 M	\$4.55 M	1.2%	\$1.38 M	\$1.27 M	8.2%	\$0.23 M	\$0.28 M	(15.6%)
Refer to Statement of Financial Activity				Refer to Note 6 - Rate Revenue			Refer to Note 12 - Operating Grants and Contributions			Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities				Proceeds on sale			Asset Acquisition			Capital Grants		
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual		%	YTD Actual		% Spent	YTD Actual		% Received
(\$3.92 M)	(\$2.80 M)	(\$0.98 M)	\$1.83 M	\$0.00 M	\$0.16 M	(100.0%)	\$2.50 M	\$10.48 M	(76.2%)	\$1.52 M	\$6.40 M	(76.2%)
Refer to Statement of Financial Activity				Refer to Note 7 - Disposal of Assets			Refer to Note 8 - Capital Acquisitions			Refer to Note 8 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities				Borrowings		Reserves	
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Principal repayments	\$0.13 M	Reserves balance	\$4.45 M
(\$1.02 M)	(\$0.09 M)	(\$0.14 M)	(\$0.05 M)	Interest expense	\$0.03 M	Interest earned	\$0.00 M
Refer to Statement of Financial Activity				Principal due	\$1.59 M		
Refer to Note 9 - Borrowings				Refer to Note 10 - Cash Reserves			

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JANUARY 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources

Includes the activities of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific local government services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services

Rates, general purpose government grants and interest revenue

LAW, ORDER, PUBLIC SAFETY

To provide bushfire prevention services and animal control services

Supervision, enforcement of various local laws, fire prevention, emergency services animal control and other aspects of public safety

HEALTH

To provide for an operational framework for good community health in conjunction with the Health Department of WA

Health inspection services in relation to food outlets and their control, pest and noise control and waste disposal compliance and the provision of a Doctor, dental and medical surgeries

EDUCATION AND WELFARE

To provide services for the elderly, children and youth

Maintenance of playgroups and daycare centres. Provision of elderly and youth services

HOUSING

To ensure that adequate housing is available to staff and community

Provision and maintenance of staff housing, aged persons units and community accommodation (Joint Venture and LOGCHOP) units

COMMUNITY AMENITIES

To provide services and infrastructure as required by the community

Rubbish collection services, operation of refuse disposal sites and the Lake Grace sewerage scheme. Administration of the Local Planning Scheme, maintenance of cemeteries and public conveniences

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help with the social wellbeing of the community

The provision and maintenance of public halls, sports pavilions, recreation grounds Lake Grace swimming pool, parks, gardens and playgrounds. The operation of public libraries in conjunction with the Education Department and other cultural and heritage facilities

TRANSPORT

To provide safe, effective and efficient transport infrastructure to the community

Construction and maintenance of streets, roads, drainage, footpaths and aerodromes Cleaning of streets, maintenance of street trees, street lighting and works depot. Provision of Department of Transport licensing services

ECONOMIC SERVICES

To help promote the Shire and improve its economic wellbeing

The regulation and provision of tourism, area promotion, building control, noxious weeds, saleyards and the provision of emergency water supplies

OTHER PROPERTY AND SERVICES

To monitor and control Council's overheads operating accounts

Private works operations, plant repair and operating costs, engineering operating costs

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	5,588,987	5,588,987	5,588,987	0	0.00%	
Revenue from operating activities							
Governance		17,550	11,470	4,419	(7,051)	(61.47%)	▼
General purpose funding - general rates	6	4,423,026	4,422,607	4,476,444	53,837	1.22%	
General purpose funding - other		1,463,088	744,463	794,190	49,727	6.68%	
Law, order and public safety		157,772	93,807	94,055	248	0.26%	
Health		11,960	5,772	6,035	263	4.56%	
Education and welfare		2,000	0	0	0	0.00%	
Housing		18,000	10,495	10,600	105	1.00%	
Community amenities		285,238	272,591	261,548	(11,043)	(4.05%)	
Recreation and culture		59,100	40,151	22,635	(17,516)	(43.63%)	▼
Transport		396,712	355,783	355,091	(692)	(0.19%)	
Economic services		387,840	279,977	256,954	(23,023)	(8.22%)	
Other property and services		89,500	51,108	58,815	7,707	15.08%	▲
		7,311,786	6,288,224	6,340,786	52,562		
Expenditure from operating activities							
Governance		(435,733)	(238,185)	(199,006)	39,179	16.45%	▲
General purpose funding		(152,041)	(81,697)	(80,123)	1,574	1.93%	
Law, order and public safety		(399,853)	(241,029)	(206,841)	34,188	14.18%	▲
Health		(415,716)	(187,397)	(143,824)	43,573	23.25%	▲
Education and welfare		(68,843)	(40,955)	(36,600)	4,355	10.63%	
Housing		(234,273)	(141,966)	(85,956)	56,010	39.45%	▲
Community amenities		(1,309,395)	(752,350)	(550,135)	202,215	26.88%	▲
Recreation and culture		(2,691,571)	(1,603,620)	(1,171,210)	432,410	26.96%	▲
Transport		(4,195,131)	(2,422,782)	(2,260,515)	162,267	6.70%	
Economic services		(1,054,501)	(597,380)	(463,336)	134,044	22.44%	▲
Other property and services		(79,256)	(68,159)	(54,902)	13,257	19.45%	▲
		(11,036,313)	(6,375,520)	(5,252,448)	1,123,072		
Non-cash amounts excluded from operating activities	1(a)	3,098,135	1,801,842	1,831,039	29,197	1.62%	
Amount attributable to operating activities		(626,392)	1,714,546	2,919,377	1,204,831		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	6,398,737	2,721,811	1,523,746	(1,198,065)	(44.02%)	▼
Proceeds from disposal of assets	7	164,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(10,483,582)	(5,526,283)	(2,499,341)	3,026,942	54.77%	▲
		(3,920,845)	(2,804,472)	(975,595)	1,828,877		
Amount attributable to investing activities		(3,920,845)	(2,804,472)	(975,595)	1,828,877		
Financing Activities							
Transfer from reserves	10	52,500	52,500	0	(52,500)	(100.00%)	▼
Repayment of debentures	9	(253,822)	(128,794)	(128,794)	0	0.00%	
Transfer to reserves	10	(815,855)	(9,147)	(9,147)	0	0.00%	
Amount attributable to financing activities		(1,017,177)	(85,441)	(137,941)	(52,500)		
Closing funding surplus / (deficit)	1(c)	24,573	4,413,620	7,394,828			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 JANUARY 2022

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	5,588,987	5,588,987	5,588,987	0	0.00%	
Revenue from operating activities							
Rates	6	4,423,026	4,422,607	4,476,444	53,837	1.22%	
Specified area rates	6	130,938	130,938	130,986	48	0.04%	
Operating grants, subsidies and contributions	12	1,960,523	1,272,255	1,376,063	103,808	8.16%	
Fees and charges		397,540	278,240	234,892	(43,348)	(15.58%)	▼
Interest earnings		118,000	68,827	20,270	(48,557)	(70.55%)	▼
Other revenue		256,547	115,357	102,131	(13,226)	(11.47%)	▼
Profit on disposal of assets	7	25,212	0	0	0	0.00%	
		7,311,786	6,288,224	6,340,786	52,562		
Expenditure from operating activities							
Employee costs		(2,409,319)	(1,425,158)	(1,244,145)	181,013	12.70%	▲
Materials and contracts		(4,644,754)	(2,634,719)	(1,652,437)	982,282	37.28%	▲
Utility charges		(344,950)	(206,960)	(149,634)	57,326	27.70%	▲
Depreciation on non-current assets		(3,089,216)	(1,801,842)	(1,895,328)	(93,486)	(5.19%)	
Interest expenses		(61,418)	(32,671)	(26,711)	5,960	18.24%	▲
Insurance expenses		(209,984)	(196,151)	(219,262)	(23,111)	(11.78%)	▼
Other expenditure		(234,141)	(78,019)	(64,931)	13,088	16.78%	▲
Loss on disposal of assets	7	(42,531)	0	0	0	0.00%	
		(11,036,313)	(6,375,520)	(5,252,448)	1,123,072		
Non-cash amounts excluded from operating activities	1(a)	3,098,135	1,801,842	1,831,039	29,197	1.62%	
Amount attributable to operating activities		(626,392)	1,714,546	2,919,377	1,204,831		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	6,398,737	2,721,811	1,523,746	(1,198,065)	(44.02%)	▼
Proceeds from disposal of assets	7	164,000	0	0	0	0.00%	
Payments for property, plant and equipment	8	(10,483,582)	(5,526,283)	(2,499,341)	3,026,942	54.77%	▲
		(3,920,845)	(2,804,472)	(975,595)	1,828,877		
Amount attributable to investing activities		(3,920,845)	(2,804,472)	(975,595)	1,828,877		
Financing Activities							
Transfer from reserves	10	52,500	52,500	0	(52,500)	(100.00%)	▼
Repayment of debentures	9	(253,822)	(128,794)	(128,794)	0	0.00%	
Transfer to reserves	10	(815,855)	(9,147)	(9,147)	0	0.00%	
Amount attributable to financing activities		(1,017,177)	(85,441)	(137,941)	(52,500)		
Closing funding surplus / (deficit)	1(c)	24,573	4,413,620	7,394,828			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2022

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2021

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(25,212)	0	0
Less: Non-cash grants and contributions for assets				3,242
Less: Movement in liabilities associated with restricted cash				(51)
Movement in employee benefit provisions (non-current)				(67,480)
Add: Loss on asset disposals	7	42,531	0	0
Add: Depreciation on assets		3,089,216	1,801,842	1,895,328
Total non-cash items excluded from operating activities		3,106,535	1,801,842	1,831,039

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 January 2021	Year to Date 31 January 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(4,443,827)	(5,707,365)	(4,452,974)
Less: Municipal restricted cash		(50,072)	(50,072)	(50,072)
Less: Land sold, but didn't disposed off yet, settlement in Feb 22				(37,500.00)
Less: Movement in provisions				(90,638.00)
Less: Trust - restricted cash		(10,373)		
Add: Borrowings	9	229,865	195,242	101,072
Add: Provisions - employee	11	248,014	231,480	271,173
Total adjustments to net current assets		(4,026,393)	(5,330,715)	(4,258,939)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	12,383,592	10,249,081	12,975,951
Rates receivables	3	49,489	4,334,989	253,637
Receivables	3	202,260	173,929	61,680
Other current assets	4	81,729	516	13,193
Less: Current liabilities				
Payables	5	(564,665)	(155,853)	(297,403)
Borrowings	9	(229,865)	(195,242)	(101,072)
Contract liabilities	11	(1,968,507)	(447,955)	(981,046)
Provisions	11	(338,653)	(231,480)	(271,173)
Less: Total adjustments to net current assets	1(b)	(4,026,393)	(5,330,715)	(4,258,939)
Closing funding surplus / (deficit)		5,588,987	8,393,966	7,394,828

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Municipal Bank account	Cash and cash equivalents	2,472,205		2,472,205		Bankwest	0.10%	Nil
Term deposit - Municipal Bank account	Cash and cash equivalents	0	5,000,000	5,000,000		Bankwest	0.33%	28/02/2022
Term deposit - Municipal Bank account	Cash and cash equivalents	0	1,000,000	1,000,000		Bankwest	0.37%	28/02/2022
Petty Cash and Floats	Cash and cash equivalents	700		700		Cash on Hand	Nil	Nil
Reserve Bank Account	Cash and cash equivalents	0	950,239	950,239		Bankwest	0.10%	Nil
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	3,502,735	3,502,735		Bankwest	0.35%	14/03/2022
Restricted LOGCHOP Housing	Cash and cash equivalents	0	44,669	44,669		Bankwest	0.10%	Nil
Rural Town Salinity Program	Cash and cash equivalents	0	5,403	5,403		Bankwest	0.10%	Nil
Trust Fund Cash at Bank	Cash and cash equivalents	0			10,424	Bankwest	N/A	Nil
Total		2,472,905	10,503,046	12,975,951	10,424			
Comprising								
Cash and cash equivalents		2,472,905	10,503,046	12,975,951	10,424			
		2,472,905	10,503,046	12,975,951	10,424			

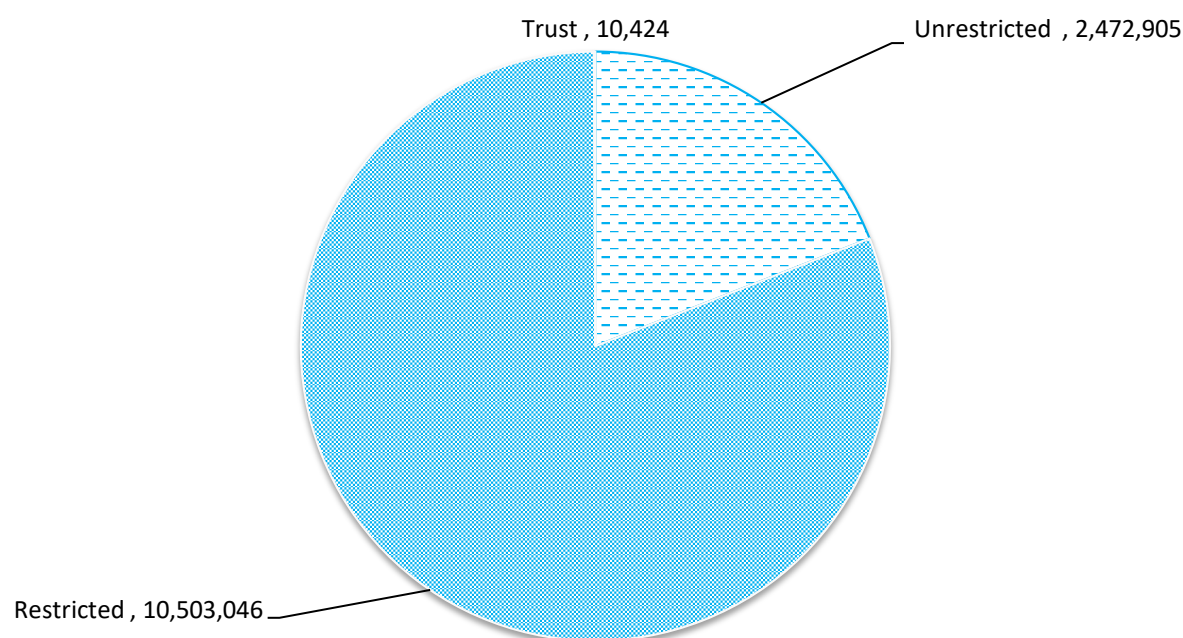
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

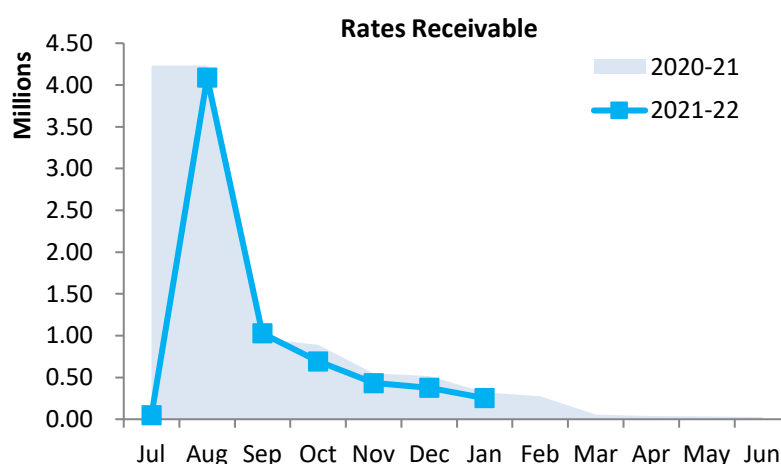
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 June 2021	31 Jan 2022
	\$	\$
Opening arrears previous years	56,644	49,489
Levied this year	4,249,126	4,607,430
Less - collections to date	(4,256,281)	(4,403,282)
Equals current outstanding	49,489	253,637
Net rates collectable	49,489	253,637
% Collected	98.9%	94.6%

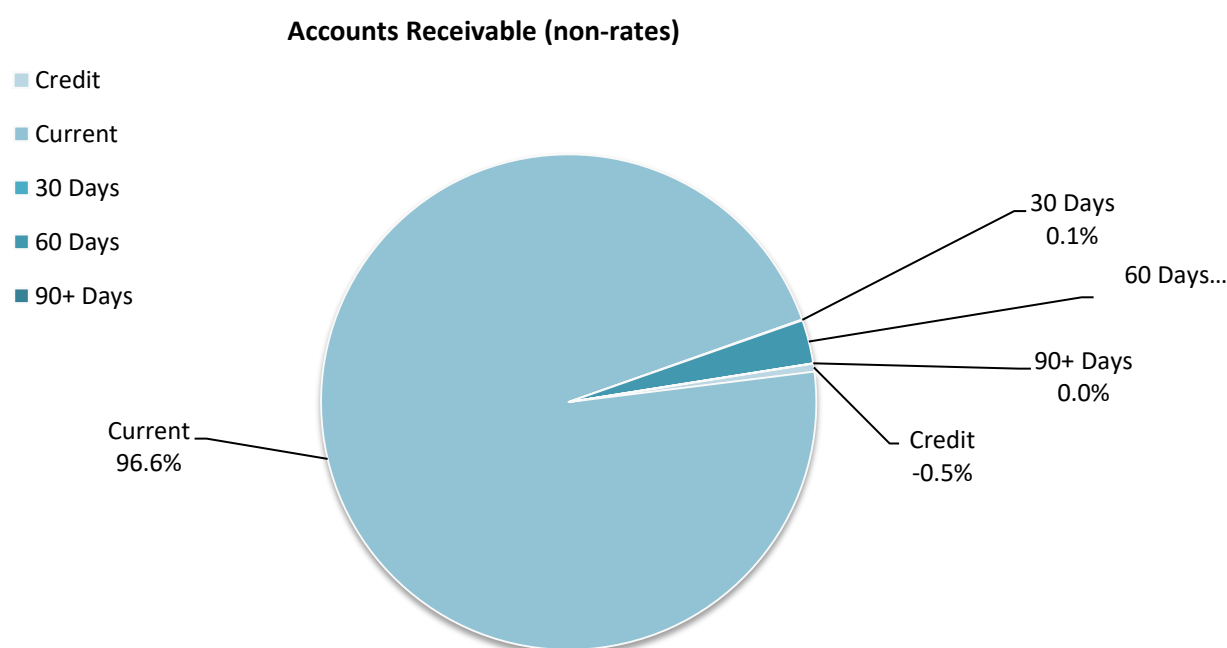


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(303)	54,513	31	1,611	0	55,852
Percentage	(0.5%)	97.6%	0.1%	2.9%	0%	
Balance per trial balance						
Sundry receivable	(303)	54,513	31	1,611	0	55,852
ESL Control		5,828				5,828
Total receivables general outstanding						61,680

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 January 2022
Other current assets	\$	\$	\$	\$
Inventory				
Stock on Hand	15,745		(2,552)	13,193
Other current assets				
Accrued income	65,984		(65,984)	0
Total other current assets	81,729	0	(68,536)	13,193
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

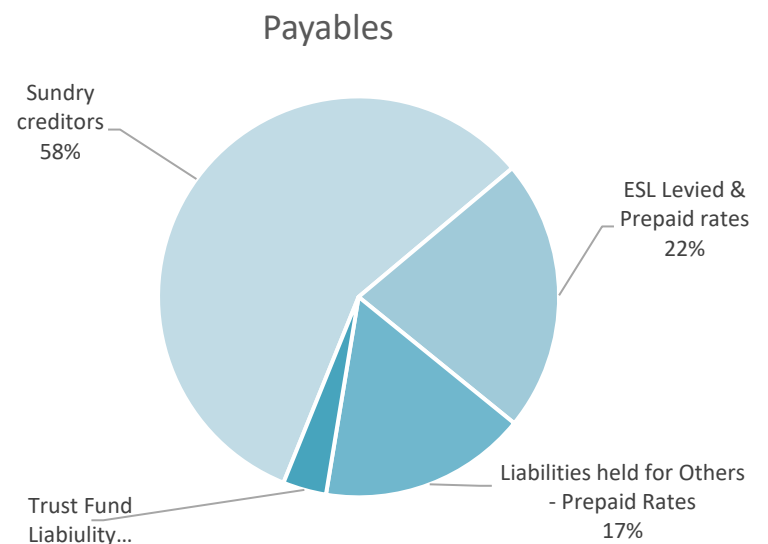
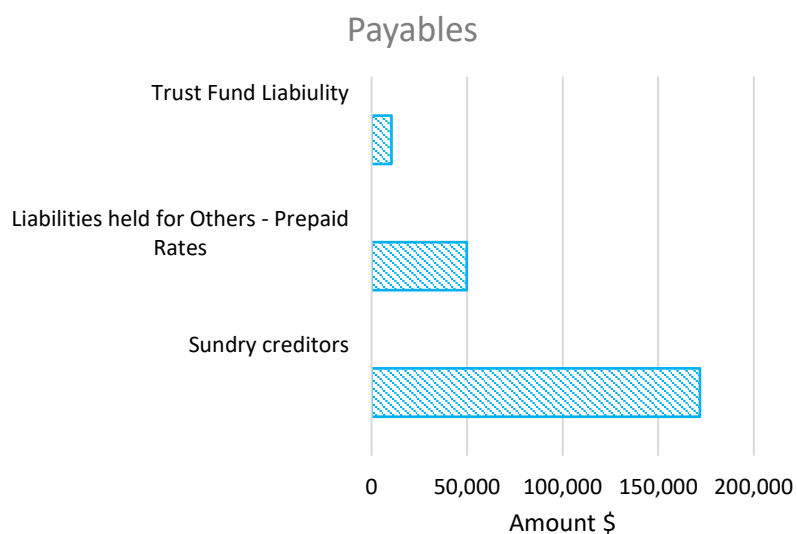
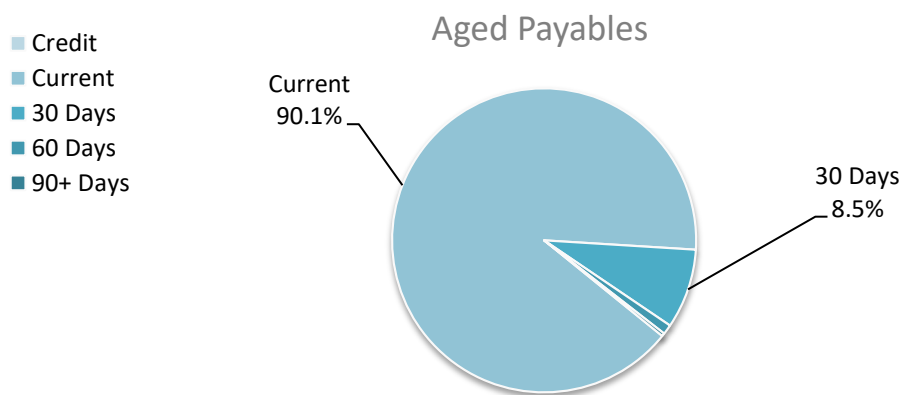
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	152,358.86	14,348.66	1,756.08	543.50	169,007
Percentage	0%	90.1%	8.5%	1%	0.3%	
Balance per trial balance						
Sundry creditors	0	155,215	14,349	1,756	544	171,864
ESL Levied & Prepaid rates		65,290				65,290
Liabilities held for Others - Prepaid Rates		49,825				49,825
Trust Fund Liability		10,424				10,424
Total payables general outstanding						297,403

Amounts shown above include GST (where applicable)

KEY INFORMATION

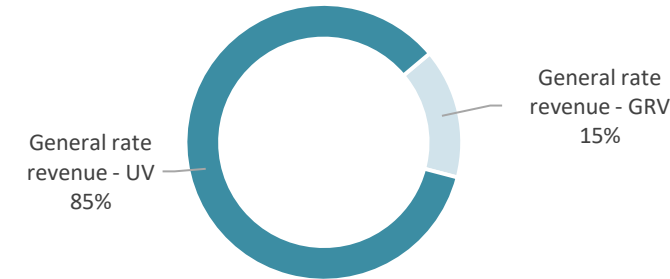
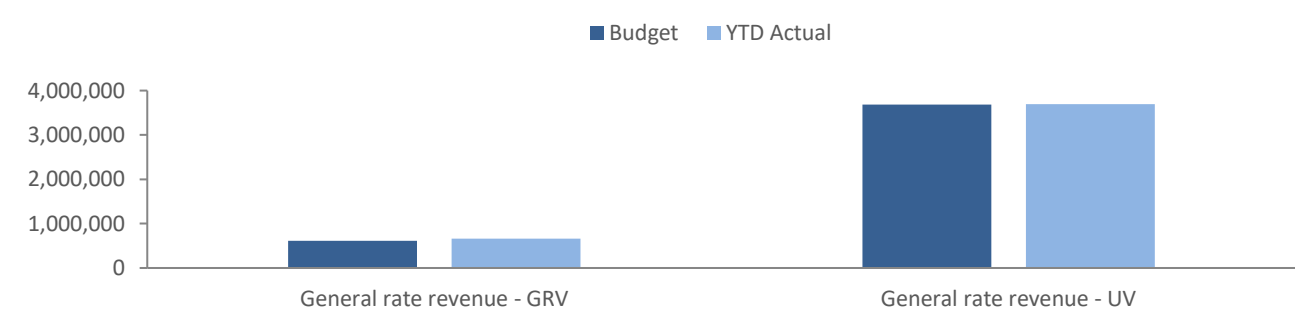
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General rate revenue - GRV	0.1364	388	4,464,943	609,183	500		609,683	611,170	50,259		661,429
Unimproved value											
General rate revenue - UV	0.0112	557	330,367,521	3,688,223	500		3,688,723	3,689,286	594		3,689,880
Sub-Total		945	334,832,464	4,297,406	1,000	0	4,298,406	4,300,456	50,853	0.00	4,351,309
Minimum payment	Minimum \$										
Gross rental value											
General rate revenue - GRV	505	35		17,675			17,675	17,675			17,675
Unimproved value											
General rate revenue - UV	515	72		37,080			37,080	37,595			37,595
Sub-total		107	0	54,755	0	0	54,755	55,270	0	0	55,270
Amount from general rates							4,353,161				4,406,579
Ex-gratia rates							69,865				69,865
Total general rates							4,423,026				4,476,444
Specified area rates	Rate in \$ (cents)										
Sewergae - GRV	0.045256		2,893,280	130,938			130,938	130,986			130,986
Total specified area rates			2,893,280	130,938	0	0	130,938	130,986	0	0	130,986
Total							4,553,964				4,607,430

KEY INFORMATION

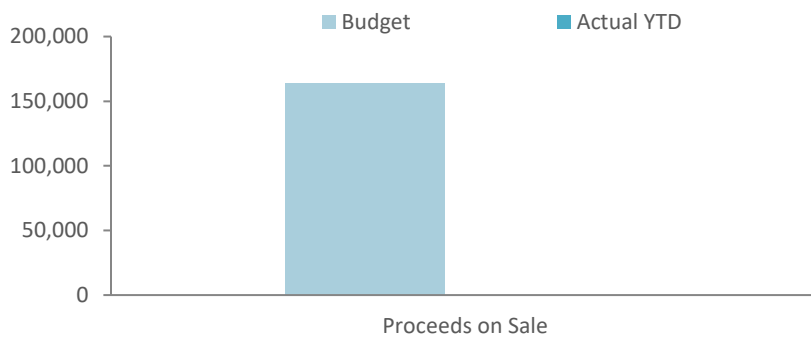
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Governance									
1395	Road Verge Slasher (PLM05)	5,109	2,000	0	(3,109)			0	0
123	Mitsubishi Fuso Canter (PTCK 19)	43,887	65,000	21,113	0			0	0
146	Western Star Prime Mover (PTCK 20)	80,764	55,000	0	(25,764)			0	0
1407	Ford Ranger Dual Cab (PLVU 30)	12,901	15,000	2,099	0			0	0
1405	John Deere Z-Track Mower (PJDM01)	5,258	2,000	0	(3,258)			0	0
1230	HINO Tip Truck (PTCK03)	15,400	5,000	0	(10,400)			0	0
1,449	Mitsubishi Pajero Sport (PLVU38)	18,000	20,000	2,000	0			0	0
		181,319	164,000	25,212	(42,531)	0	0	0	0



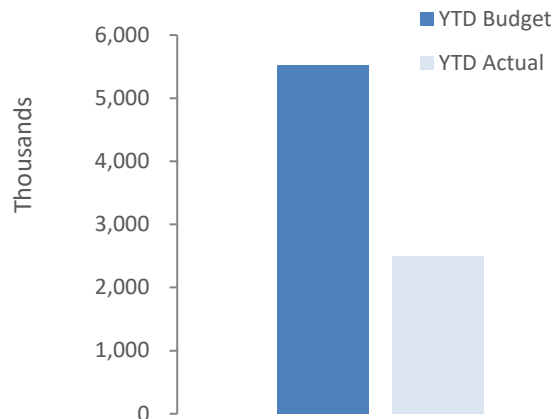
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

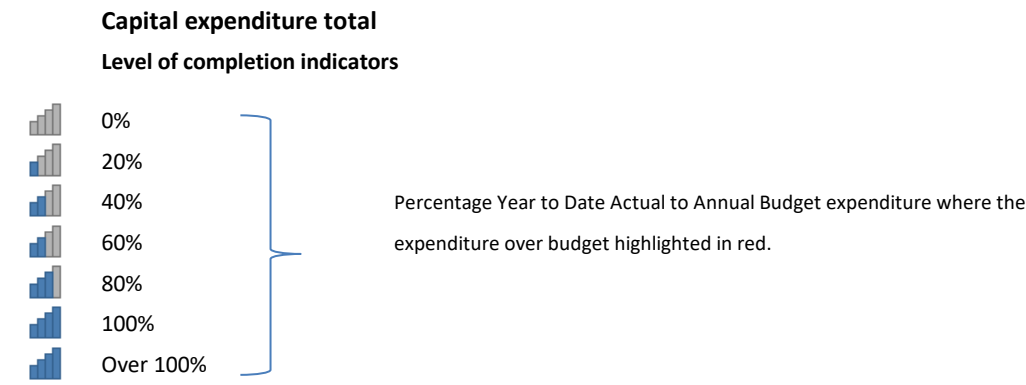
**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

	Budget	Adopted YTD Budget	YTD Actual	YTD Actual Variance
Capital acquisitions	\$	\$	\$	\$
Land	410,000	160,000	13,722	(146,278)
Buildings - non-specialised	99,840	56,439	13,322	(43,117)
Buildings - specialised	2,212,735	999,226	692,724	(306,502)
Furniture and equipment	46,300	46,300	0	(46,300)
Plant and equipment	845,100	400,100	399,762	(338)
Infrastructure - roads	4,013,569	2,454,783	761,862	(1,692,921)
Infrastructure - parks, gardens, recreation facilities	2,531,038	1,184,439	499,101	(685,338)
Infrastructure - sewerage	75,000	75,000	46,372	(28,628)
Infrastructure - urban infrastructure	250,000	149,996	72,476	(77,520)
Payments for Capital Acquisitions	10,483,582	5,526,283	2,499,341	(3,026,943)
Total Capital Acquisitions	10,483,582	5,526,283	2,499,341	(3,026,943)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	6,398,737	2,721,811	1,523,746	(1,198,065)
Other (disposals & C/Fwd)	164,000	0	0	0
Cash backed reserves				
Reserves cash backed - Essential Medical Reserve	52,500		0	0
Contribution - operations	3,868,345	2,804,472	975,595	(1,828,877)
Capital funding total	10,483,582	5,526,283	2,499,341	(3,026,942)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.





Level of completion indicator, please see table at the end of this note for further detail.		Adopted			
Account Description		Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Land					
E137350	Lake Grace Industrial Land	410,000	160,000	13,722	(146,278)
Buildings - Non Speialised					0
E091960 (7750034)	6 Blackbutt Way (Doctor) - Cap Exp	12,000	6,995	899	(6,096)
E091960 (9196034)	5 Banksia Pl Capital	53,081	30,945	0	(30,945)
E091960 (9196084)	54B Bennett St Capital	9,759	5,676	3,355	(2,321)
E091960 (9196114)	3 Clark Ave Capital	12,000	6,995	5,995	(1,000)
E091970 (9197134)	10B Gumtree Dr Capital	5,000	2,914	3,073	159
E092006 (9200014)	14 Blackbutt Way Capital Exp	5,000	2,914	0	(2,914)
E091910	CEO House Patio Extensions	3,000	0	0	0
Buildings - Speialised					0
E051172 (51171)	Lake King Fire Shed Upgrade	45,000	7,500	0	(7,500)
E077503 (B25CAP)	Lake Grace Medical Centre	76,263	44,471	36,459	(8,012)
E083101 (8300101)	Lake Grace Day Care Building Upgrade	23,428	13,649	3,592	(10,057)
E107102 (1071024)	Varley Public Toilets - Cap Exp	22,000	3,667	0	(3,667)
E107102 (NGPTCAP)	Newdegate Public Toilets Cap Ex	7,615	1,270	0	(1,270)
E111007 (LGPHCAP)	Lake Grace Public Hall	38,314	22,331	0	(22,331)
E111007 (LKPHCAP)	Lake King Public Hall	7,000	4,081	1,487	(2,594)
E111007 (NGPHCAP)	Refurbish Newdegate Hall	100,000	0	0	0
E111007 (VARHCAP)	Varley Town Hall Roof Restoration	30,000	0	0	0
E111007 (VLPHCAP)	Varley Hall - Cap Exp	35,000	0	0	0
E113152 (113014)	Lake King Sports Pavilion Cap Ex	42,287	24,645	0	(24,645)
E113152 (113042)	Unisex Toilets at sporting precincts	88,900	51,853	22,757	(29,096)
E113152 (113054)	Battery Storage Newdegate & LG Rec Centres	30,000	30,000	32,455	2,455
E113152 (B63CAP)	Newdegate Recreation Centre	60,000	10,000	0	(10,000)
E113152 (CA06)	Newdegate Country Club	942,000	549,471	582,136	32,665
E113152 (CA08)	Painting Lake Grace Pavilion	25,000	16,664	0	(16,664)
E113154 (1131541)	Lg Sportsman Club Roof Replacement Cap Exp	100,000	16,667	0	(16,667)
E113154 (1131542)	Newdegate Hockey Shed Replacement Cap Exp	20,000	3,333	0	(3,333)
E116103 (LKDP)	Lake King Rv Dump Point	25,000	16,664	0	(16,664)
E116103 (LKT1)	Lake King Toilet	60,000	50,000	9,549	(40,451)
E117041 (1170014)	AIM Building Capital	60,347	40,228	1,700	(38,528)
E117042 (1170084)	RSL Hall	80,000	53,332	0	(53,332)
E121502 (121304)	Lake Grace Depot - Cap Exp	40,998	27,324	2,589	(24,735)
E126206 (1260061)	LG Airstrip Building upgrade	13,583	2,496	0	(2,496)
E132500 (1325014)	Visitor Centre Improvements	20,000	9,580	0	(9,580)
E137572 (137001)	Purchase Newdegate Depot Land & Buildings	220,000	0	0	0
Furniture & Equipment					
E042561	Implementation Altus Payroll	46,300	46,300	0	(46,300)
Plant & Equipment					
E123059 (PL17CAP)	Isuzu Crew Cab	95,000	0	0	0
E123059 (PL18CAP)	Western Star Prime Mover	266,000	0	0	0
E123059 (PL19CAP)	Ford Ranger Dual Cab	43,000	43,000	42,812	(188)
E123059 (PL20CAP)	Volvo L60E Loader	297,000	297,000	297,000	0
E123059 (PL21CAP)	John Deere Z-Track Mower	19,000	0	0	0
E123059 (PL22CAP)	Wilson Road Verge Slasher	5,100	5,100	5,060	(40)
E123059 (PL23CAP)	Hino 616 Gardeners Truck	55,000	55,000	54,890	(110)
E077054 (1825CAP)	Doctors Vehicle	65,000	0	0	0
Infrastructure - Roads					
E121200	Roadworks Capital Renewal 20/21	3,613,569	2,238,116	761,718	(1,476,398)
E121300	Roadworks - Capital Upgrade 21/22	100,000	16,667	0	(16,667)
E121314	Town Street (Boulton St)	300,000	200,000	144	(199,856)
Parks, Gardens, Recreat					
E107259 (113062)	Newdegate Cemetery Shade & Seating	20,000	20,000	7,139	(12,861)
E112525 (SGPLCAP)	Solar panels, battery& fence Lake Grace Swimming Pool	70,000	23,332	41,695	18,363
E113175 (113035)	Lighting For Lake Grace Hockey Field Cap Exp	501,000	250,500	136,551	(113,949)
E113175 (113036)	Lighting For Newdegate Hockey Field Cap Exp	40,000	26,664	0	(26,664)
E113175 (113037)	Lake Grace Football Field Lighting Upgrade Cap Exp	100,000	66,664	0	(66,664)
E113175 (113039)	Solar for Rec Centres & Community Buildings	84,000	48,997	70,909	21,912
E113175 (113043)	Lake King Pavilion Septic Upgrade	30,000	20,000	0	(20,000)
E113175 (113044)	Lake Grace Hockey/Cricket Dugouts	15,000	10,000	0	(10,000)
E113175 (113045)	Varley Town Entry Statement	15,000	8,752	10,192	1,440
E113175 (113046)	Newdegate Jumping Pillow Cap Exp	58,900	34,354	23,708	(10,646)
E113175 (113047)	Community Walk Trails - Lake Grace Cap Exp	30,000	20,000	6,930	(13,070)
E113175 (113048)	Lake Grace Sporting Complex Entry	100,000	66,664	2,047	(64,617)
E113175 (113051)	Newdegate Adult Gym	30,000	20,000	0	(20,000)
E113175 (113052)	Upgrade Newdegate Walk Trail	50,000	33,332	0	(33,332)
E113175 (113053)	Upgrade Lake King Walk Trail	50,000	33,332	3,266	(30,066)
E113175 (113055)	Jam Patch toilet	64,000	12,664	371	(12,293)
E113175 (113059)	Varley Hall paving	10,000	0	0	0
E113175 (113063)	Lg Sports Pavilion Carpark Sealing Cap Exp	180,000	30,000	0	(30,000)
E113175 (113064)	Ngt Recreation Centre Carpark Sealing Cap Exp	230,000	38,333	0	(38,333)
E113175 (1132935)	UAT Lake Grace All Abilities Playground	23,000	23,000	24,630	1,630
E113183 (1131002)	Lake King Sports Dam & Catchment	15,000	15,000	0	(15,000)
E113293 (113201)	Construction Lg Community All Ages Playground	556,138	180,187	2,589	(177,598)
E113293 (113202)	Lg All Ages Playground Fence	45,000	30,000	0	(30,000)
E121501 (1215011)	Detention Basin/Flood Mitigation Lot 101 Biddy Camm Road	46,000	30,664	34,000	3,336
E132503 (113057)	Install shade & Seating Newdegate Silos	30,000	30,000	23,867	(6,133)
E132503 (DRU1)	Driver Reviver Upgrade	138,000	112,000	111,207	(793)
Sewerage					
E103163 (1012011)	Sewerage Reuse Lake Grace	75,000	75,000	46,372	(28,628)
Urban Infrastructure					
E104501 (1040501)	Urban Stormwater Drainage Renewal	40,000	40,000	0	(40,000)
E121312 (121302)	Lake Grace Footpaths Cap Exp	100,000	66,664	68,724	2,060
E121312 (121303)	Newdegate Footpath Cap Exp	50,000	33,332	0	(33,332)
E136500 (136006)	Lake Biddy Dam Catchment	60,000	10,000	3,751	(6,249)
		10,483,582	5,526,283	2,499,340	(3,026,943)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance										
Office Refurbishment	L181	234,521			8,825.99	17,907	225,695	216,614	3,938	14,954
Housing										
Loan 204 Staff Housing & CEO's Resider	L204	476,044			24,063.28	48,234	451,981	427,810	4,723	7,403
Recreation and culture										
Lake Grace Pool	L173	31,588			7,565.02	15,347	24,023	16,241	584	1,784
LG Sports Pavillion	L182	122,156			8,527.03	17,324	113,629	104,832	2,198	8,358
Newdegate Bowling Club	L193	5,758			5,757.77	5,758	0	0	144	262
LG Precinct	L198	69,546			10,958.64	22,163	58,587	47,383	1,837	3,420
LK Court Resurfacing	L202	9,519			4,732.64	9,519	4,787	0	169	241
Transport										
Roadworks & Plant	L196	102,916			25,005.33	50,487	77,911	52,429	2,532	4,357
Economic services										
LG Residential Land	L189	118,008			5,030.89	10,214	112,977	107,794	4,386	7,817
Purchase & Develop Industrial Land	L203	543,980			28,327.83	56,870	515,652	487,110	6,201	11,822
		1,714,036	0	0	128,794	253,822	1,585,242	1,460,214	26,711	60,418
Total		1,714,036	0	0	128,794	253,822	1,585,242	1,460,214	26,711	60,418
Current borrowings		253,822					101,072			
Non-current borrowings		1,460,214					1,484,170			
		1,714,036					1,585,242			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	224,214.00	1,678	166	110,000				335,892	224,380
Reserves cash backed - Emergency Services Reserve	27,295.00	204	20					27,499	27,315
Reserves cash backed - Housing Reserve	389,490.00	3,068	288	200,000				592,558	389,778
Reserves cash backed - Swimming Pool Reserve	178,222.00	51,706	132					229,928	178,354
Reserves cash backed - Land Development Reserve	123,494.00	924	91					124,418	123,585
Reserves cash backed - Plant Reserve	743,297.00	10,026	551	350,000				1,103,323	743,848
Reserves cash backed - Recreation Reserve	219,976.00	1,638	163					221,614	220,139
Reserves cash backed - Works & Services Reserve	596,065.00	4,458	442					600,523	596,507
Reserves cash backed - Newedgate Hall Reserve	125,879.00	942	93					126,821	125,972
Reserves cash backed - Lake Grace TV Reserve	30,273.00	247	22					30,520	30,295
Reserves cash backed - Varley Sullage Reserve	1,675.00	13	1					1,688	1,676
Reserves cash backed - Lake Grace Sewerage Reserve	1,105,465.00	8,614	819	60,000				1,174,079	1,106,284
Reserves cash backed - Newedgate Sports Dam Reserve	26,896.00	201	20					27,097	26,916
Reserves cash backed - Newdegate Stadium Floor Reserve	24,267.00	182	18					24,449	24,285
Reserves cash backed - Community Water Supplies Reserve	12,043.00	90	9					12,133	12,052
Reserves cash backed - Office Furniture & Equipment Reserve	13,381.00	100	10					13,481	13,391
Reserves cash backed - Newdegate Centenary Reserve	32,321.00	242	24					32,563	32,345
Reserves cash backed - Essential Medical Reserve	559,058.00	5,589	414			(52,500)		512,147	559,472
Reserves cash backed - History Book Reserve	10,516.00	78	8					10,594	10,524
Reserves cash backed - AIM Hospital Museum Reserve	0.00	0	0	5,855	5,855			5,855	5,855
	4,443,827	90,000	3,292	725,855	5,855	(52,500)	0	5,207,182	4,452,974

KEY INFORMATION

		Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	Note	1 July 2021				31 January 2022
		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		1,954,792	0	150,000.00	(1,123,746.00)	981,046
- Income Received in Advance		13,715	0		(13,715)	0
Total other liabilities		1,968,507	0	150,000	(1,137,461)	981,046
Provisions						
Provision for annual leave		221,178			(43,343)	177,835
Provision for long service leave		117,475	0		(24,137)	93,338
Total Provisions		338,653	0	0	(67,480)	271,173
Total other current liabilities		2,307,160	0	150,000	(1,204,941)	1,252,219
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2021		(As revenue)	31 Jan 2022	31 Jan 2022			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grants Commisiion - General				0		729,422	364,712	434,134
Grants Commission Roads				0		598,361	299,180	329,397
Law, order, public safety								
Grant - DFES LGGS Operating				0		58,840	44,130	41,144
Education and welfare								
Grants - Senior Activities				0		1,000	0	0
Grants - Youth Activities				0		1,000	0	0
Transport								
Direct Grant - MRWA				0		339,000	339,000	339,138
Economic services								
Skeleton Weed Programm Grant				0		205,000	205,000	205,000
Australia Day Grant				0		0	0	13,763
	0	0	0	0	0	1,932,623	1,252,022	1,362,576
Operating contributions								
General purpose funding								
ESL Administration Fee				0		4,000	4,000	4,000
Recreation and culture								
Lake Grace Rec Council Affiliation Fees				0		13,000	13,000	2,200
Contributions - Other Culture				0		1,000	0	0
Lake King Pavilion / Oval - Hire Fees				0		500	500	0
Transport								
Contributions - Street Lighting				0		8,000	1,333	0
Economic services								
AIM Contributions				0		1,400	1,400	7,287
	0	0	0	0	0	27,900	20,233	13,487
TOTALS	0	0	0	0	0	1,960,523	1,272,255	1,376,063

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2021	Liability	Liability	31 Jan 2022	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety								
Grant - DFES Cap Exp				0		25,000	25,000	0
Community amenities								
Drought & Community	65,083		(66,970)	(1,887)	(1,887)	90,000	45,000	66,970
Local Roads & Community Program	10,000		(7,139)	2,861	2,861	20,000	3,333	7,139
Recreation and culture								
Drought & Community	680,325		(348,368)	331,957	331,957	764,896	574,940	348,368
Local Roads & Community Program	471,916		(305,374)	166,542	166,542	2,139,038	681,236	305,374
Transport								
RADS Grant - Lake Grace Airstrip Light Upgrade				0	0	61,500	10,250	0
Roads to Recovery	574,715	0	(282,319)	292,396	292,396	1,488,303	616,052	282,319
Regional Road Group	0	150,000	0	150,000	150,000	492,000	246,000	0
Local Roads & Community Program	0	0	0	0	0	750,000	0	0
Economic services								
Local Roads & Community Grant	15,000		(23,867)	(8,867)	(8,867)	30,000	30,000	23,867
Driver Reviver Upgrade Grant	137,754		(89,709)	48,045	48,045	138,000	90,000	89,709
	1,954,792	150,000	(1,123,746)	981,046	981,046	5,998,737	2,321,811	1,123,746
Non-operating contributions								
Recreation and culture								
Newdegate Community Contribution				0		400,000	400,000	400,000
	0	0	0	0	0	400,000	400,000	400,000
TOTALS	1,954,792	150,000	(1,123,746)	981,046	981,046	6,398,737	2,721,811	1,523,746

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2021	Amount Received	Amount Paid	Closing Balance 31 Jan 2022
	\$	\$	\$	\$
Standpipe bonds	10,373	255	(204)	10,424
	10,373	255	(204)	10,424

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus				23,983
I138100	Grants & Subsidies	N/A	Operating Revenue			(205,000)	(181,017)
I131230	Grant - Skeleton Weed Programm	N/A	Operating Revenue		205,000		23,983
1012011	Sewerage Reuse Lake Grace	N/A	Capital Expenses			(15,000)	8,983
113045	Varley Entry Statement Cap Exp	N/A	Capital Expenses		15,000		23,983
I139101	Merchandise Sales MUN	13451	Operating Revenue		14,000		37,983
I139104	AIM Contributions	13451	Operating Revenue		1,400		39,383
E139110	Stock Purchases	13451	Operating Expenses			(11,000)	28,383
E139112	Stationery and Consumables	13451	Operating Expenses			(1,000)	27,383
E139114	Volunteer Functions	13451	Operating Expenses			(2,000)	25,383
E139115	AIM Souvenirs	13451	Operating Expenses			(1,400)	23,983
95001	Lakes Village Garden Maintenance	13479	Operating Expenses			(4,396)	19,587
113003	Lake Grace Rec Ground Maintenance	13479	Operating Expenses		4,396		23,983
1040101	Urban Stormwater Drainage	13481	Operating Expenses			(70,000)	(46,017)
122505	Drainage	13481	Operating Expenses		70,000		23,983
B25CAP	Lake Grace Medical Centre	13482	Capital Expenses			(7,500)	16,483
	Transfer from from the Essential Medical Services Reserve	13482			7,500		23,983
E042286	Newdegate Centenary Celebrations	13489	Operating Expenses			(32,343)	(8,360)
	Transfer from from the Newdegate 100 Year Centenary Reserve	13489			32,343		23,983
E146010	Gross Salaries & Wages MUN	13518	Operating Expenses			(20,000)	3,983
PL23CAP	Purchase of new Hino 616	13518	Capital Expenses		20,000		23,983
113005	Lake Grace Playground Mtc	13529	Operating Expenses			(4,545)	19,438
E116054	Annual Community Requests MUN	13529	Operating Expenses		4,545		23,983
	Adjustment to year end surplus as per Auditors rec	13540 Budg Rev			66,090		90,073
1131541	LG Sportsman Club Roof Upgrade	13540 Budg R	Capital Expenses			(100,000)	(9,927)
113063	LG Recreation Carpark Upgrade	13540 Budg R	Capital Expenses			(180,000)	(189,927)
113064	NGT recreation Carpark Upgrade	13540 Budg R	Capital Expenses			(230,000)	(419,927)
1213040	Alymore Road Stage 1 - Upgrade	13540 Budg R	Capital Expenses			(100,000)	(519,927)
1210495	Alymore Road Stage 2 - Renewal	13540 Budg R	Capital Expenses			(380,000)	(899,927)
1210496	Alymore Road Stage 3 - Renewal	13540 Budg R	Capital Expenses			(270,000)	(1,169,927)
113055	Upgrade Jam Patch Facilities Cap Exp	13540 Budg	Capital Expenses			(60,000)	(1,229,927)
113201	LG All abilities playground	13540 Budg	Capital Expenses			(381,138)	(1,611,065)
1131542	Newdegate Hockey Shed Upgrade	13540 Budg	Capital Expenses			(20,000)	(1,631,065)
I111414	Local Roads & Community Program Phase 3	13540 Budg	Capital Revenue		971,138		(659,927)
I121782	Local Roads & Community Program (Transpor	13540 Budg	Capital Revenue		750,000		90,073
E042541	Upgrade Council Chambers	13540 Budg	Capital Expenses		20,000		110,073
1071024	Varley Public toilets	13540 Budg	Capital Expenses		10,000		120,073
1260061	LG Airstrip Building upgrade	13540 Budg	Capital Expenses			(5,000)	115,073
1325014	Visitor Centre Improvement	13540 Budg	Capital Expenses			(3,000)	112,073
PL18CAP	Western Star Prime Mover	13540 Budg	Capital Expenses		30,000		142,073
PL19CAP	Ford Ranger Dual Cab Ute	13540 Budg	Capital Expenses		23,000		165,073
PL20CAP	Volvo L60E Loader	13540 Budg	Capital Expenses		33,000		198,073
PL22CAP	Road Verge Slasher (Wilson Road Mower)	13540 Budg	Capital Expenses		1,900		199,973
PL21CAP	John Deere Z-Track Mower (PL21 Mower Torc	13540 Budg	Capital Expenses			(12,000)	187,973
PL23CAP	Hino 616 Gardeners Truck	13540 Budg	Capital Expenses			(35,000)	152,973
1E1239200	Loss On Sale Of Assets - Hino 616 Gardeners T	13540 Budg	Operating Expenses			(10,400)	142,573
1I1231150.21	Proceeds Sale Of Vehicles Cap Inc - Hino 616 C	13540 Budg	Capital Revenue		5,000		147,573
1I1239200.23	Realisation Of Assets Cap Inc - Hino 616 Garde	13540 Budg	Capital Revenue		(5,000)		142,573
E077019	Medical Centre - Receptionist Support	13540 Budg	Operating Expenses			(20,000)	122,573
1825CAP	New Prado Medical centre	13540 Budg	Capital Expenses			(65,000)	57,573
A001101	Essential Medical Services Reserve Bank - Trar	13540 Budg Rev			45,000		102,573
1I0779100	Profit On Sale Of Assets MUN - Sale of Pajero S	13540 Budg	Operating Revenue		2,000		104,573
1I1231150.21	Proceeds Sale Of Vehicles Cap Inc - Sale of Paj	13540 Budg	Capital Revenue		20,000		124,573
1I1239200.23	Realisation Of Assets Cap Inc - Sale of Pajero S	13540 Budg	Capital Revenue		(20,000)		104,573
E105010	Natural Resource Management Contribution	13540 Budg	Operating Expenses		50,000		154,573
E091910	CEO House Patio Extensions	13540 Budg	Capital Expenses			(3,000)	151,573
E136050	Additional repairs to the Shire Standpipes	13540 Budg	Operating Expenses			(30,000)	121,573
PL17CAP	Mitsubishi Fuso Canter Crew Cab	13540 Budg	Capital Expenses		45,000		166,573
113005	Lake Grace Playground Mtc	13540 Budg	Operating Expenses		15,000		181,573
8300042	Lake Grace Playgroup - Playground Mtc	13540 Budg	Operating Expenses		10,000		191,573
122602	Footpath Maintenance	13540 Budg	Operating Expenses		30,000		221,573
122501	Maintenance Grading - Lake Grace	13540 Budg	Operating Expenses		23,000		244,573
137001	Purchase Newdegate Depot Land & Buildings	13540 Budg	Capital Expenses			(220,000)	24,573
				0	2,499,312	(2,498,722)	590

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Governance	(7,051)	(61.47%) ▼				
Recreation and culture	(17,516)	(43.63%) ▼			Hall And Equipment Hire Fees are below budget	Affiliation Fees and Hall & Equipment Hire Fees are below budget
Other property and services	7,707	15.08% ▲	Private Works Income and Works Housing Rent exceed budget		Reimb Workers Comp Insurance Income below budget	
Expenditure from operating activities						
Governance	39,179	16.45% ▲	Admin staff Salaries & Wages, Consultancy charges and Legal Expenses are down			Computer Operating Expenses over the budget
Law, order and public safety	34,188	14.18% ▲	Bushfire Meeting, Clothing & Accessories below budget along with Maintenance Of Bushfire Land & Buildgs and Plant&Equipm			Bushfire Insurances over the budget
Health	43,573	23.25% ▲	Contract Environmental Health Officer, Doctors Residence and Medical centres Building Mtc under budget			
Housing	56,010	39.45% ▲	Staff Housing Mtc is under budget			
Community amenities	202,215	26.88% ▲	LG Sewerage and Cemeteries Maintenance under budget, along with Asbestos Removal Project	Town Planner - Consult Fees down due to less demand in town planning.		
Recreation and culture	432,410	26.96% ▲	Building Maintenance of majority Cultural Buildings down, Depreciation Of Assets and Salaries & Wages LG Pool under budget		Varley Parks & Gardens over budget	
Economic services	134,044	22.44% ▲	Standpipe, Tourism Promotion & Skelton Weed Project Exp are down	Contract Building Surveyor Exp down due to reduce in demand		
Other property and services	13,257	19.45% ▲	Superannuation - Council Contribution & Sick/Holiday Pay - Outside Staff below budget along with Plant - Parts And Repairs			
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(1,198,065)	(44.02%) ▼			Bulk of "Local Roads & Community" and "Drought & Community" projects are not yet initiated/finalised, funds will be recognised later in financial year	
Payments for property, plant and equipment and infrastructure	3,026,942	54.77% ▲	Many of the projects have not been initiated as yet (51%) or in early stage of compilation			
Financing activities						
Transfer from reserves	(52,500)	(100.00%) ▼			To be transferred on completion of works	

Municipal Bank Statement

Summary:

Page 6 of 6

G/L Account (as at Month End)

1A0011010 Municipal Bank Account MUN

Statement No 38

Statement Date 31/01/2022

Opening Balance	9,220,923.21
Deposits	\$290,178.30
Payments	-882,014.35
Fees	-37,417.51
Adjustments	-119,464.80
Closing Balance	8,472,204.85

Opening Balance	9,219,400.91
<u>Reconciled Items</u>	
Deposits	291,193.60
Payments	-881,914.35
Fees	-37,417.51
Adjustments	-118,964.80
Closing Balance	8,472,297.85

Unreconciled Items

Deposits	207.00
Payments	-300.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	-93.00
Total - To agree with GL	8,472,204.85

The Bank Statement balances to the General Ledger

Municipal Account - Reconciliation to 31/01/2022

G/L Account (as at Month End):

Fees:

Dept of Transport	-\$37,411.05
Bank Fees	-\$263.28
LESS: Interest Received	\$256.82
	-\$37,417.51

Adjustments

Payroll	-\$118,964.80
Payroll Rent Deduction	-\$500.00
	-\$119,464.80

Unreconciled Items:

\$93.00

Outstanding Deposits

Cash/Chq 31/01/2022	-\$207.00
	-\$207.00

Outstanding Payments

Chq 36970	\$100.00
Chq 36971	\$100.00
Chq 36974	\$100.00
	\$300.00

ENTERED

By Victoria Fasano - FO at 4:23 pm, Feb 03, 2022

APPROVED

By Tegan Hall - MCS at 12:25 pm, Feb 04, 2022

Included only in GL Account Adjustments (left part), shown as Payments in the Statement (right part)

Trust Bank Statement

Summary:

G/L Account (as at Month End)
1A0013050 Trust Fund Cash At Bank MUN

Statement No 38
Statement Date 31/01/2022

Page 2 of 2

Opening Balance	10,474.90
Deposits	\$0.00
Payments	-51.00
Fees	0.00
Adjustments	0.00
Closing Balance	10,423.90

Opening Balance	10,525.90
<u>Reconciled Items</u>	
Deposits	0.00
Payments	-51.00
Fees	0.00
Adjustments	0.00
Closing Balance	10,474.90

Unreconciled Items

Deposits	0.00
Payments	-51.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	-51.00
Total - To agree with GL	10,423.90

The Bank Statement balances to the General Ledger

Unreconciled Items:

Type	Date	Reference	Amount	Description
CSH	25/08/2021	1539	51.00	JDC Drilling Pty
		Total:	51.00	

ENTERED

By Victoria Fasano - FO at 10:22 am, Feb 04, 2022

APPROVED

By Tegan Hall - MCS at 12:22 pm, Feb 04, 2022

Shire of Lake Grace



Reserve Bank Statement

Reserve No	Reserve Account Name	Balance
11	Emergency Services Reserve Bank	\$ 27,314.91
12	Housing Reserve Bank	\$ 389,778.23
13	Swimming Pool (Lake Grace) Reserve Bank	\$ 178,353.64
14	Land Development Reserve Bank	\$ 123,585.10
15	Leave Reserve Bank	\$ 224,379.72
16	Plant Replacement Reserve Bank	\$ 743,847.95
17	Recreation Reserve Bank	\$ 220,138.54
18	Works & Services Reserve Bank	\$ 596,506.64
19	Newdegate Hall Reserve Bank	\$ 125,971.94
20	Lake Grace TV Reserve Bank	\$ 30,295.46
23	Varley Sullage Reserve Bank	\$ 1,675.71
31	Lake Grace Sewerage Scheme Reserve Bank	\$ 1,106,284.55
35	Newdegate Sports Dam Reserve Bank	\$ 26,915.62
36	Newdegate Stadium Floor Reserve Bank	\$ 24,284.81
37	Community Water Supply Reserve Bank	\$ 12,052.58
40	Office Furniture & Equipment Reserve Bank	\$ 13,390.45
41	Newdegate 100 Year Centenary Reserve Bank	\$ 32,345.88
42	History Book Reserve Bank	\$ 10,524.49
43	Essential Medical Services Reserve Bank	\$ 559,472.57
44	AIM Hospital Museum Reserve	\$ 5,855.54

\$ 4,452,974.33

ENTERED

By Victoria Fasano - FO at 1:02 pm, Feb 04, 2022

Bank Balance

31/01/2022

Term Deposit	\$3,502,734.80
Reserve Acc	\$950,239.53
	\$4,452,974.33

APPROVED

By Tegan Hall - MCS at 1:17 pm, Feb 04, 2022

Variance \$0.00

Reserves Fund Statement

SHIRE OF LAKE GRACE

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 28 February 2022

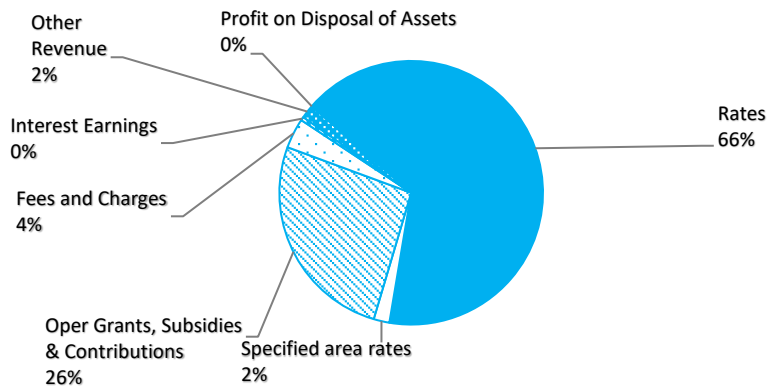
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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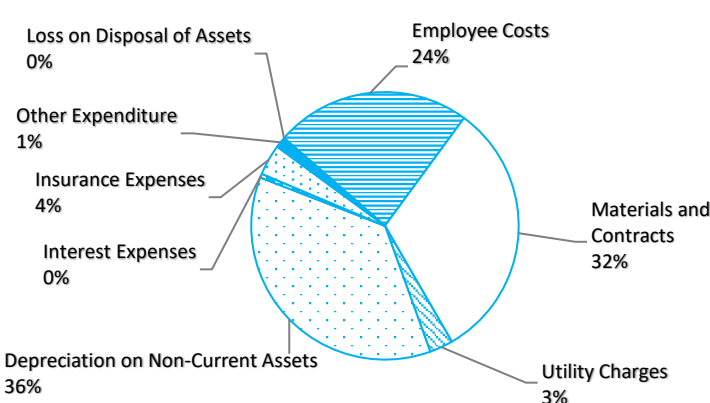
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OPERATING ACTIVITIES

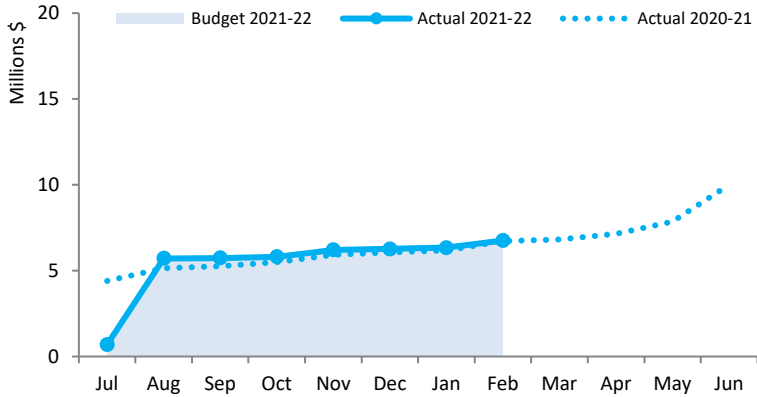
OPERATING REVENUE



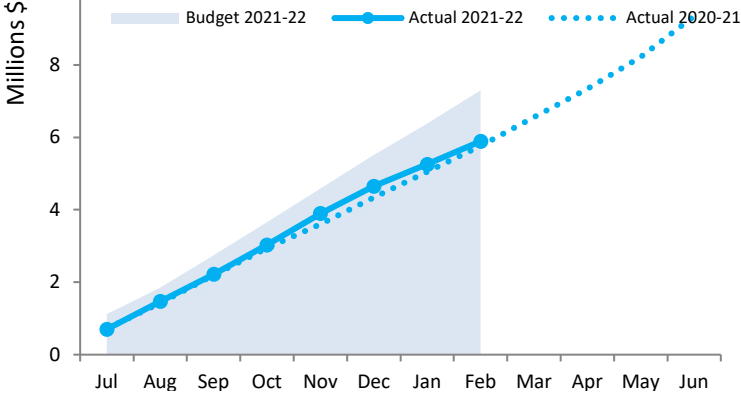
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

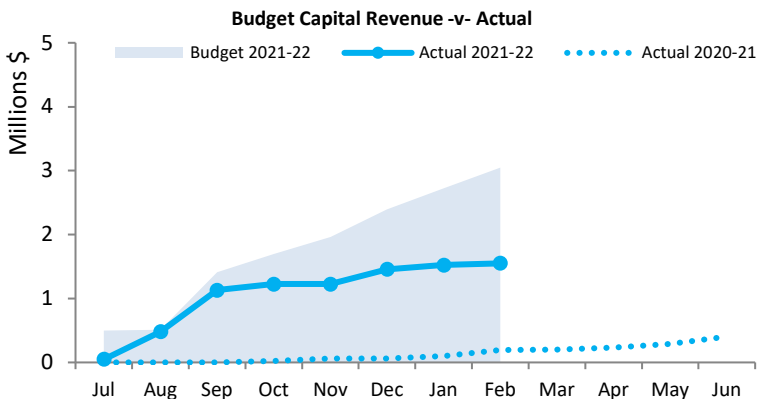


Budget Operating Expenses -v-YTD Actual

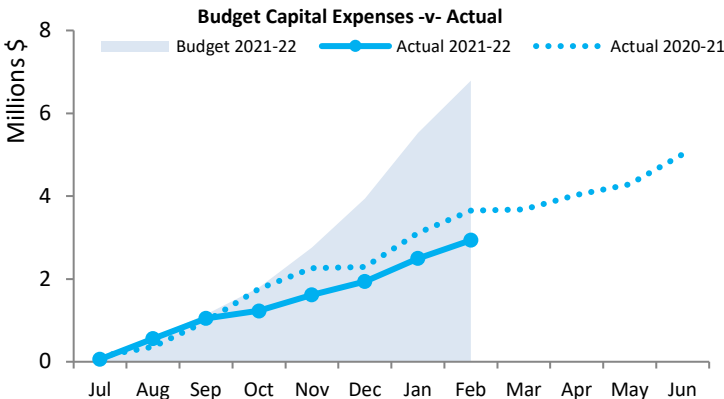


INVESTING ACTIVITIES

CAPITAL REVENUE



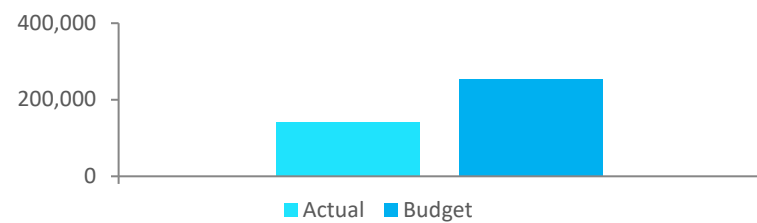
CAPITAL EXPENSES



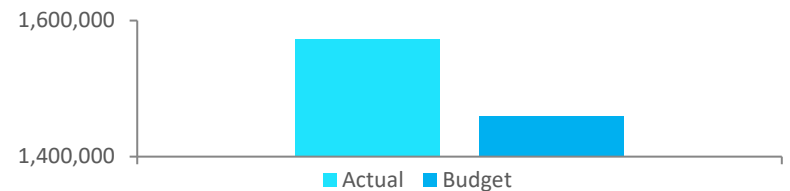
FINANCING ACTIVITIES

BORROWINGS

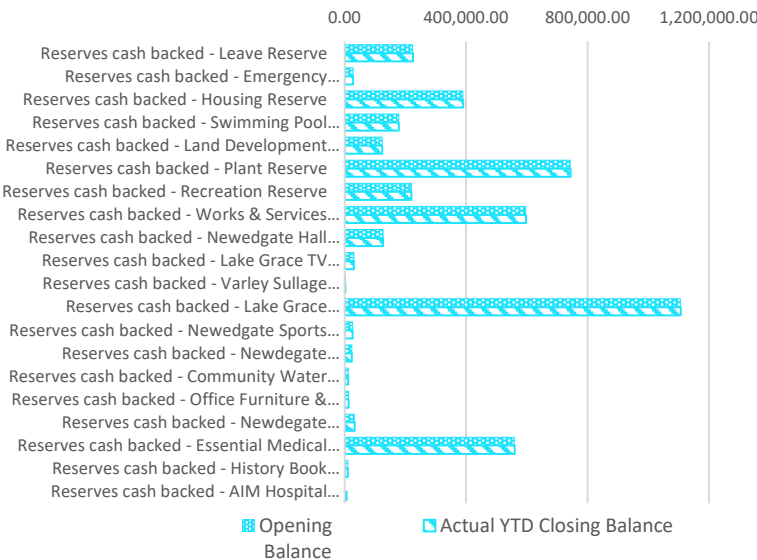
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.59 M	\$5.59 M	\$5.59 M	\$0.00 M
Closing	\$0.02 M	\$3.19 M	\$6.98 M	\$3.80 M
Refer to Statement of Financial Activity				

Cash and cash equivalents			Payables			Receivables		
	\$12.76 M	% of total		\$0.46 M	% Outstanding		\$0.25 M	% Collected
Unrestricted Cash	\$2.25 M	17.7%	Trade Payables	\$0.36 M		Rates Receivable	\$0.22 M	95.4%
Restricted Cash	\$10.51 M	82.3%	0 to 30 Days		98.3%	Trade Receivable	\$0.04 M	% Outstanding
			30 to 90 Days		1.5%	30 to 90 Days		3.2%
			Over 90 Days		0.2%	Over 90 Days		0%
Refer to Note 2 - Cash and Financial Assets			Refer to Note 5 - Payables			Refer to Note 3 - Receivables		

Key Operating Activities

Amount attributable to operating activities				Rates Revenue			Operating Grants and Contributions			Fees and Charges		
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual		% Variance	YTD Actual		% Variance	YTD Actual		% Variance
(\$0.63 M)	\$1.44 M	\$2.93 M	\$1.50 M	\$4.61 M	\$4.55 M	1.2%	\$1.76 M	\$1.61 M	9.5%	\$0.25 M	\$0.31 M	(19.9%)
Refer to Statement of Financial Activity				Refer to Note 6 - Rate Revenue			Refer to Note 12 - Operating Grants and Contributions			Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities				Proceeds on sale			Asset Acquisition			Capital Grants		
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual		%	YTD Actual		% Spent	YTD Actual		% Received
(\$3.92 M)	(\$3.74 M)	(\$1.38 M)	\$2.36 M	\$0.00 M	\$0.16 M	(100.0%)	\$2.93 M	\$10.48 M	(72.0%)	\$1.55 M	\$6.40 M	(75.8%)
Refer to Statement of Financial Activity				Refer to Note 7 - Disposal of Assets			Refer to Note 8 - Capital Acquisitions			Refer to Note 8 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities				Borrowings		Reserves	
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Principal repayments		Reserves balance	
(\$1.02 M)	(\$0.10 M)	(\$0.15 M)	(\$0.05 M)	Interest expense	\$0.03 M	Interest earned	\$0.01 M
Refer to Statement of Financial Activity				Principal due	\$1.57 M		
Refer to Note 9 - Borrowings				Refer to Note 10 - Cash Reserves			

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 28 FEBRUARY 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources

Includes the activities of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific local government services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services

Rates, general purpose government grants and interest revenue

LAW, ORDER, PUBLIC SAFETY

To provide bushfire prevention services and animal control services

Supervision, enforcement of various local laws, fire prevention, emergency services animal control and other aspects of public safety

HEALTH

To provide for an operational framework for good community health in conjunction with the Health Department of WA

Health inspection services in relation to food outlets and their control, pest and noise control and waste disposal compliance and the provision of a Doctor, dental and medical surgeries

EDUCATION AND WELFARE

To provide services for the elderly, children and youth

Maintenance of playgroups and daycare centres. Provision of elderly and youth services

HOUSING

To ensure that adequate housing is available to staff and community

Provision and maintenance of staff housing, aged persons units and community accommodation (Joint Venture and LOGCHOP) units

COMMUNITY AMENITIES

To provide services and infrastructure as required by the community

Rubbish collection services, operation of refuse disposal sites and the Lake Grace sewerage scheme. Administration of the Local Planning Scheme, maintenance of cemeteries and public conveniences

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help with the social wellbeing of the community

The provision and maintenance of public halls, sports pavilions, recreation grounds Lake Grace swimming pool, parks, gardens and playgrounds. The operation of public libraries in conjunction with the Education Department and other cultural and heritage facilities

TRANSPORT

To provide safe, effective and efficient transport infrastructure to the community

Construction and maintenance of streets, roads, drainage, footpaths and aerodromes Cleaning of streets, maintenance of street trees, street lighting and works depot. Provision of Department of Transport licensing services

ECONOMIC SERVICES

To help promote the Shire and improve its economic wellbeing

The regulation and provision of tourism, area promotion, building control, noxious weeds, saleyards and the provision of emergency water supplies

OTHER PROPERTY AND SERVICES

To monitor and control Council's overheads operating accounts

Private works operations, plant repair and operating costs, engineering operating costs

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	5,588,987	5,588,987	5,588,987	0	0.00%	
Revenue from operating activities							
Governance		17,550	14,180	4,420	(9,760)	(68.83%)	▼
General purpose funding - general rates	6	4,423,026	4,422,690	4,476,092	53,402	1.21%	
General purpose funding - other		1,463,088	1,087,344	1,185,246	97,902	9.00%	
Law, order and public safety		157,772	94,030	95,704	1,674	1.78%	
Health		11,960	6,596	6,135	(461)	(6.99%)	
Education and welfare		2,000	0	0	0	0.00%	
Housing		18,000	11,994	12,150	156	1.30%	
Community amenities		285,238	275,112	262,876	(12,236)	(4.45%)	
Recreation and culture		59,100	44,696	23,429	(21,267)	(47.58%)	▼
Transport		396,712	359,322	357,033	(2,289)	(0.64%)	
Economic services		387,840	300,658	260,578	(40,080)	(13.33%)	▼
Other property and services		89,500	57,478	71,327	13,849	24.09%	▲
		7,311,786	6,674,100	6,754,990	80,890		
Expenditure from operating activities							
Governance		(435,733)	(276,328)	(225,599)	50,729	18.36%	▲
General purpose funding		(152,041)	(93,483)	(92,420)	1,063	1.14%	
Law, order and public safety		(399,853)	(272,728)	(232,849)	39,879	14.62%	▲
Health		(415,716)	(212,968)	(156,287)	56,681	26.61%	▲
Education and welfare		(68,843)	(46,506)	(40,059)	6,447	13.86%	▲
Housing		(234,273)	(160,264)	(96,696)	63,568	39.66%	▲
Community amenities		(1,309,395)	(873,735)	(595,453)	278,282	31.85%	▲
Recreation and culture		(2,691,571)	(1,834,823)	(1,330,430)	504,393	27.49%	▲
Transport		(4,195,131)	(2,768,416)	(2,548,867)	219,549	7.93%	
Economic services		(1,054,501)	(675,191)	(503,186)	172,005	25.48%	▲
Other property and services		(79,256)	(82,355)	(68,559)	13,796	16.75%	▲
		(11,036,313)	(7,296,797)	(5,890,405)	1,406,392		
Non-cash amounts excluded from operating activities	1(a)	3,098,135	2,059,160	2,067,345	8,185	0.40%	
Amount attributable to operating activities		(626,392)	1,436,463	2,931,930	1,495,467		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	6,398,737	3,047,372	1,549,394	(1,497,978)	(49.16%)	▼
Proceeds from disposal of assets	7	164,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(10,483,582)	(6,787,777)	(2,933,997)	3,853,780	56.78%	▲
		(3,920,845)	(3,740,405)	(1,384,603)	2,355,802		
Amount attributable to investing activities		(3,920,845)	(3,740,405)	(1,384,603)	2,355,802		
Financing Activities							
Transfer from reserves	10	52,500	52,500	0	(52,500)	(100.00%)	▼
Repayment of debentures	9	(253,822)	(140,865)	(140,865)	0	0.00%	
Transfer to reserves	10	(815,855)	(11,665)	(11,665)	0	0.00%	
		(1,017,177)	(100,030)	(152,530)	(52,500)		
Amount attributable to financing activities		(1,017,177)	(100,030)	(152,530)	(52,500)		
Closing funding surplus / (deficit)	1(c)	24,573	3,185,015	6,983,784			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 28 FEBRUARY 2022

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	5,588,987	5,588,987	5,588,987	0	0.00%	
Revenue from operating activities							
Rates	6	4,423,026	4,422,690	4,476,092	53,402	1.21%	
Specified area rates	6	130,938	130,938	130,986	48	0.04%	
Operating grants, subsidies and contributions	12	1,960,523	1,605,534	1,757,863	152,329	9.49%	
Fees and charges		397,540	310,179	248,502	(61,677)	(19.88%)	▼
Interest earnings		118,000	78,656	29,251	(49,405)	(62.81%)	▼
Other revenue		256,547	126,103	112,296	(13,807)	(10.95%)	▼
Profit on disposal of assets	7	25,212	0	0	0	0.00%	
		7,311,786	6,674,100	6,754,990	80,890		
Expenditure from operating activities							
Employee costs		(2,409,319)	(1,644,235)	(1,395,229)	249,006	15.14%	▲
Materials and contracts		(4,644,754)	(3,034,824)	(1,860,751)	1,174,073	38.69%	▲
Utility charges		(344,950)	(229,650)	(166,826)	62,824	27.36%	▲
Depreciation on non-current assets		(3,089,216)	(2,059,160)	(2,143,511)	(84,351)	(4.10%)	
Interest expenses		(61,418)	(41,143)	(27,718)	13,425	32.63%	▲
Insurance expenses		(209,984)	(198,625)	(219,262)	(20,637)	(10.39%)	▼
Other expenditure		(234,141)	(89,160)	(77,108)	12,052	13.52%	▲
Loss on disposal of assets	7	(42,531)	0	0	0	0.00%	
		(11,036,313)	(7,296,797)	(5,890,405)	1,406,392		
Non-cash amounts excluded from operating activities	1(a)	3,098,135	2,059,160	2,067,345	8,185	0.40%	
Amount attributable to operating activities		(626,392)	1,436,463	2,931,930	1,495,467		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	6,398,737	3,047,372	1,549,394	(1,497,978)	(49.16%)	▼
Proceeds from disposal of assets	7	164,000	0	0	0	0.00%	
Payments for property, plant and equipment	8	(10,483,582)	(6,787,777)	(2,933,997)	3,853,780	56.78%	▲
		(3,920,845)	(3,740,405)	(1,384,603)	2,355,802		
Amount attributable to investing activities		(3,920,845)	(3,740,405)	(1,384,603)	2,355,802		
Financing Activities							
Transfer from reserves	10	52,500	52,500	0	(52,500)	(100.00%)	▼
Repayment of debentures	9	(253,822)	(140,865)	(140,865)	0	0.00%	
Transfer to reserves	10	(815,855)	(11,665)	(11,665)	0	0.00%	
Amount attributable to financing activities		(1,017,177)	(100,030)	(152,530)	(52,500)		
Closing funding surplus / (deficit)	1(c)	24,573	3,185,015	6,983,784			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 28 February 2021

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(25,212)	0	0
Less: Non-cash grants and contributions for assets				3,239
Less: Movement in liabilities associated with restricted cash				(102)
Movement in employee benefit provisions (non-current)				(79,303)
Add: Loss on asset disposals	7	42,531	0	0
Add: Depreciation on assets		3,089,216	2,059,160	2,143,511
Total non-cash items excluded from operating activities		3,106,535	2,059,160	2,067,345

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 28 February 2021	Year to Date 28 February 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(4,443,827)	(5,707,365)	(4,455,492)
Less: Municipal restricted cash		(50,072)	(50,072)	(50,072)
Less: Land sold, but didn't disposed off yet, settlement in Feb 22				(37,500.00)
Less: Movement in provisions				(90,638.00)
Less: Trust - restricted cash		(10,373)		
Add: Borrowings	9	229,865	195,242	89,000
Add: Provisions - employee	11	248,014	231,480	259,350
Total adjustments to net current assets		(4,026,393)	(5,330,715)	(4,285,352)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	12,383,592	10,249,081	12,757,699
Rates receivables	3	49,489	4,334,989	215,170
Receivables	3	202,260	173,929	37,536
Other current assets	4	81,729	516	19,232
Less: Current liabilities				
Payables	5	(564,665)	(155,853)	(456,753)
Borrowings	9	(229,865)	(195,242)	(89,000)
Contract liabilities	11	(1,968,507)	(447,955)	(955,398)
Provisions	11	(338,653)	(231,480)	(259,350)
Less: Total adjustments to net current assets	1(b)	(4,026,393)	(5,330,715)	(4,285,352)
Closing funding surplus / (deficit)		5,588,987	8,393,966	6,983,784

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank account	Cash and cash equivalents	2,251,435		2,251,435		Bankwest	0.10%	Nil
Term deposit - Municipal Bank account	Cash and cash equivalents	0	5,000,000	5,000,000		Bankwest	0.33%	28/02/2022
Term deposit - Municipal Bank account	Cash and cash equivalents	0	1,000,000	1,000,000		Bankwest	0.37%	28/02/2022
Petty Cash and Floats	Cash and cash equivalents	700		700		Cash on Hand	Nil	Nil
Reserve Bank Account	Cash and cash equivalents	0	950,312	950,312		Bankwest	0.10%	Nil
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	3,505,180	3,505,180		Bankwest	0.35%	14/03/2022
Restricted LOGCHOP Housing	Cash and cash equivalents	0	44,669	44,669		Bankwest	0.10%	Nil
Rural Town Salinity Program	Cash and cash equivalents	0	5,403	5,403		Bankwest	0.10%	Nil
Trust Fund Cash at Bank	Cash and cash equivalents	0			10,475	Bankwest	N/A	Nil
Total		2,252,135	10,505,564	12,757,699	10,475			
Comprising								
Cash and cash equivalents		2,252,135	10,505,564	12,757,699	10,475			
		2,252,135	10,505,564	12,757,699	10,475			

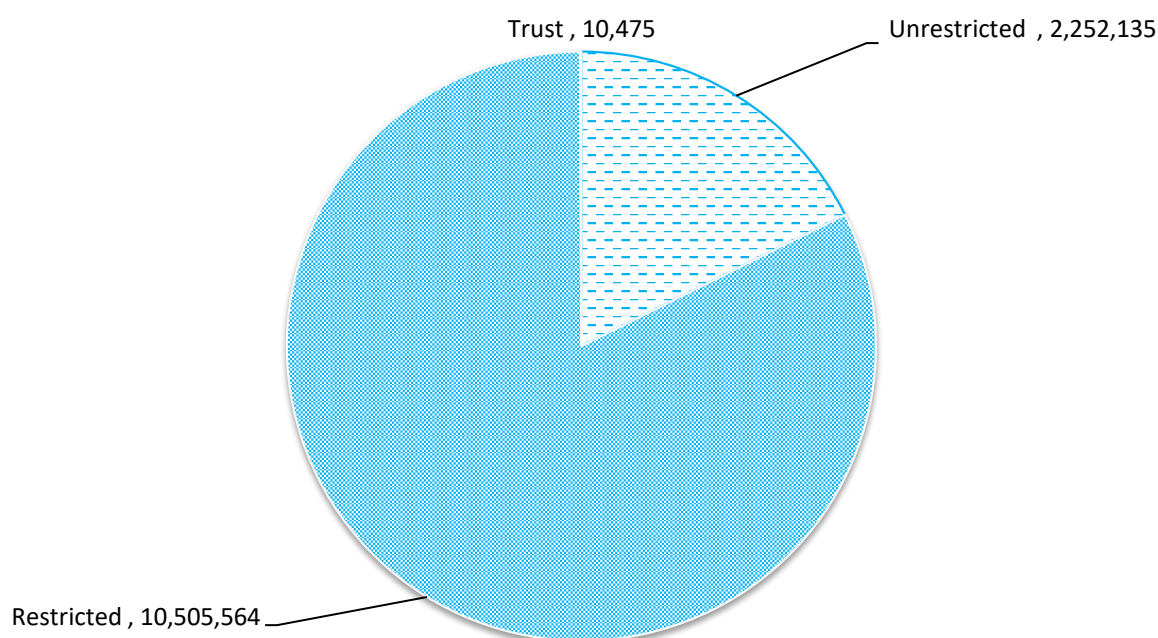
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

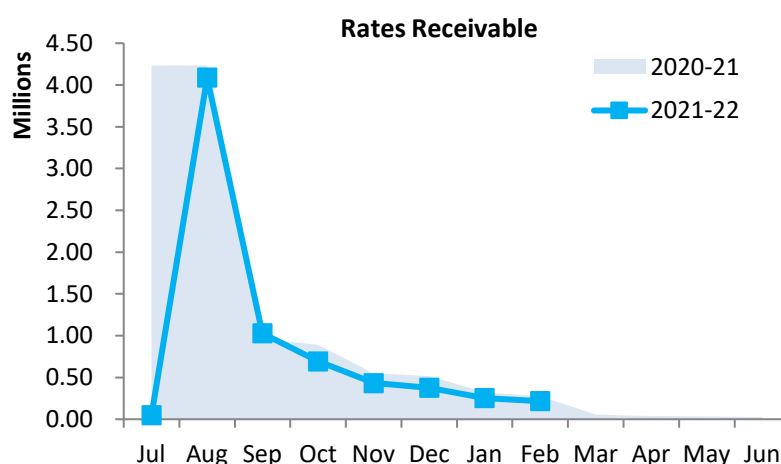
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 June 2021	28 Feb 2022
	\$	\$
Opening arrears previous years	56,644	49,489
Levied this year	4,249,126	4,607,078
Less - collections to date	(4,256,281)	(4,441,397)
Equals current outstanding	49,489	215,170
Net rates collectable	49,489	215,170
% Collected	98.9%	95.4%



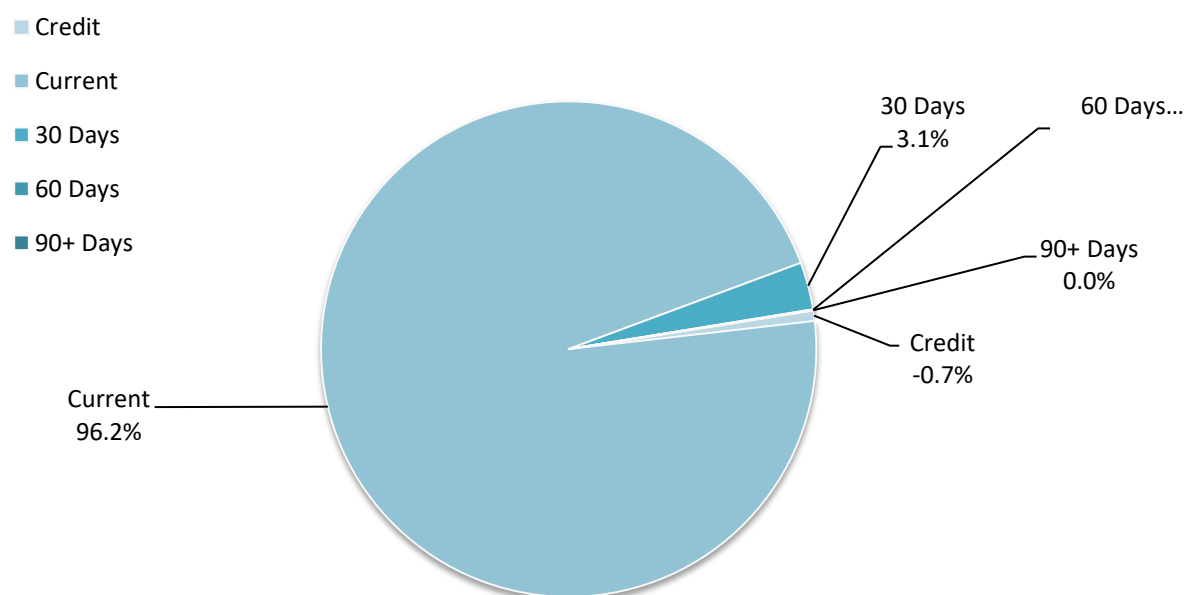
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(228)	31,944	1,027	22	0	32,765
Percentage	(0.7%)	97.5%	3.1%	0.1%	0%	
Balance per trial balance						
Sundry receivable	(228)	31,944	1,027	22	0	32,765
ESL Control		4,771				4,771
Total receivables general outstanding						37,536

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)



	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 28 February 2022
Other current assets	\$	\$	\$	\$
Inventory				
Stock on Hand	15,745	3,487		19,232
Other current assets				
Accrued income	65,984		(65,984)	0
Total other current assets	81,729	3,487	(65,984)	19,232
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

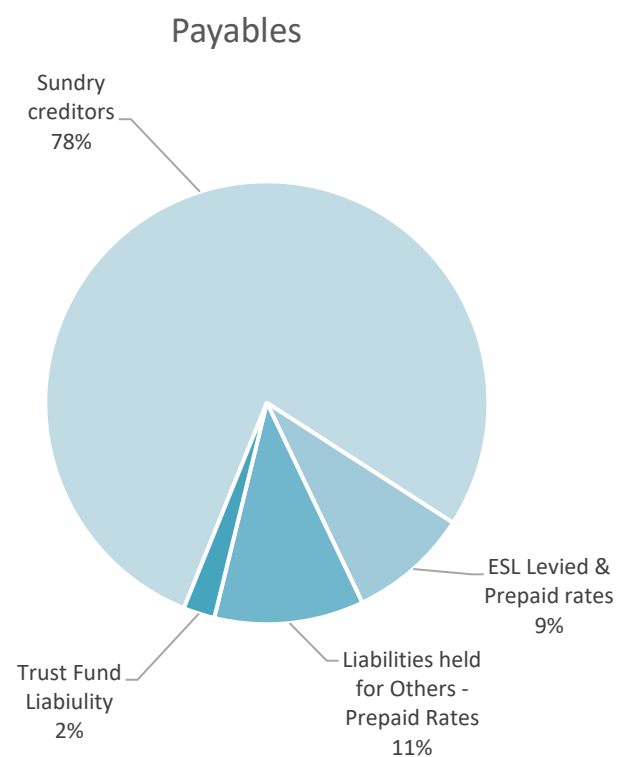
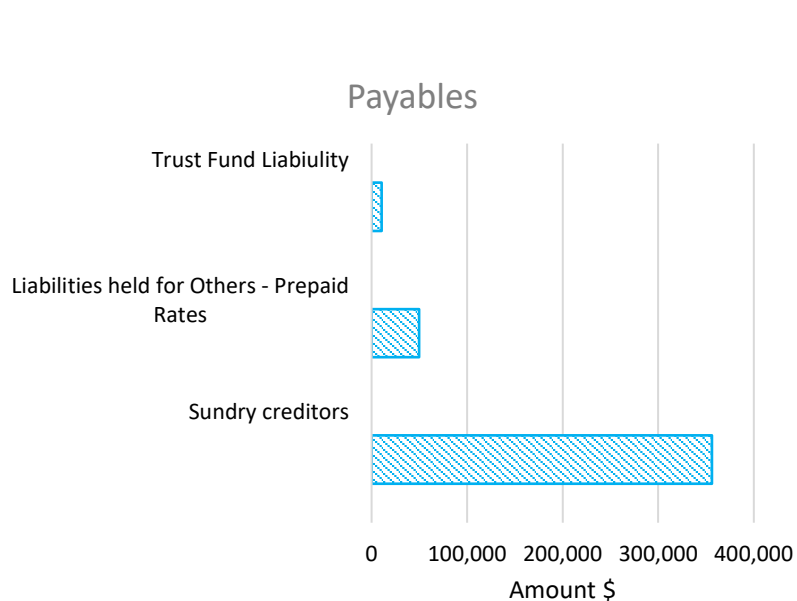
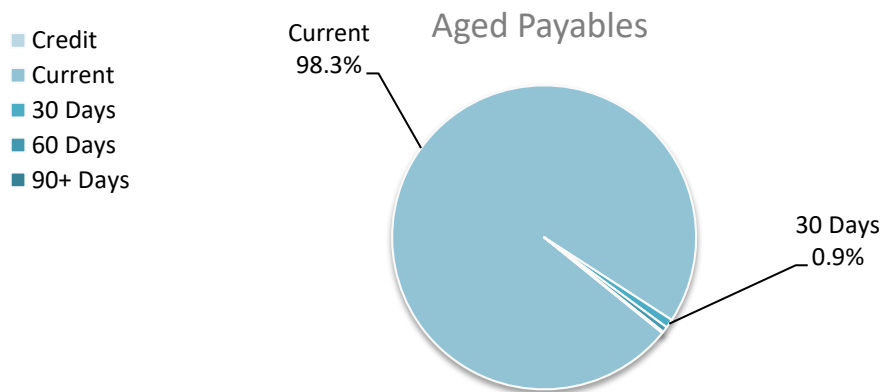
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	343,797.62	3,287.49	2,057.00	550.00	349,692
Percentage	0%	98.3%	0.9%	0.6%	0.2%	
Balance per trial balance						
Sundry creditors	0	350,381	3,287	2,057	550	356,275
ESL Levied & Prepaid rates		40,178				40,178
Liabilities held for Others - Prepaid Rates		49,825				49,825
Trust Fund Liability		10,475				10,475
Total payables general outstanding						456,753

Amounts shown above include GST (where applicable)

KEY INFORMATION

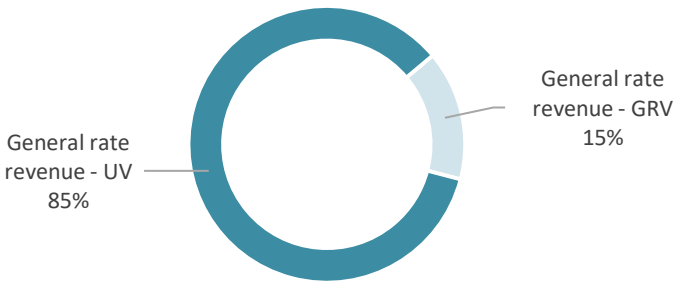
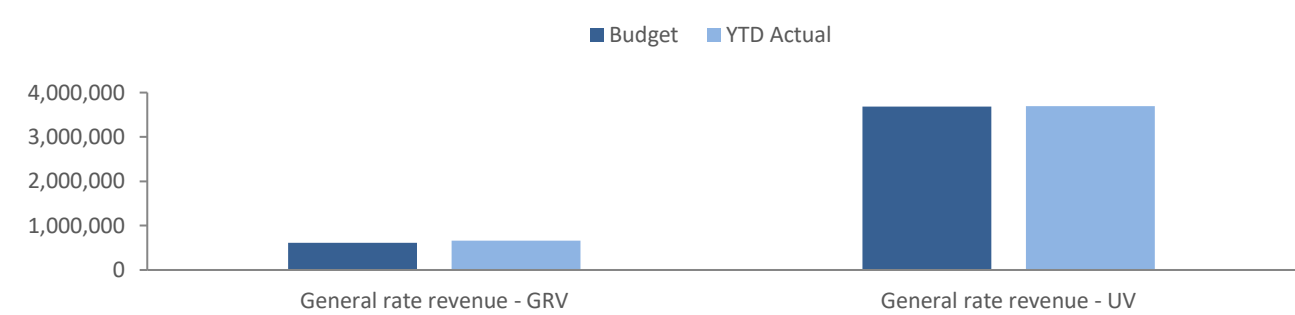
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General rate revenue - GRV	0.1364	388	4,464,943	609,183	500		609,683	611,170	49,700		660,870
Unimproved value											
General rate revenue - UV	0.0112	557	330,367,521	3,688,223	500		3,688,723	3,689,286	801		3,690,087
Sub-Total		945	334,832,464	4,297,406	1,000	0	4,298,406	4,300,456	50,501	0.00	4,350,957
Minimum payment	Minimum \$										
Gross rental value											
General rate revenue - GRV	505	35		17,675			17,675	17,675			17,675
Unimproved value											
General rate revenue - UV	515	72		37,080			37,080	37,595			37,595
Sub-total		107	0	54,755	0	0	54,755	55,270	0	0	55,270
Amount from general rates							4,353,161				4,406,227
Ex-gratia rates							69,865				69,865
Total general rates							4,423,026				4,476,092
Specified area rates	Rate in \$ (cents)										
Sewergae - GRV	0.045256		2,893,280	130,938			130,938	130,986			130,986
Total specified area rates			2,893,280	130,938	0	0	130,938	130,986	0	0	130,986
Total							4,553,964				4,607,078

KEY INFORMATION

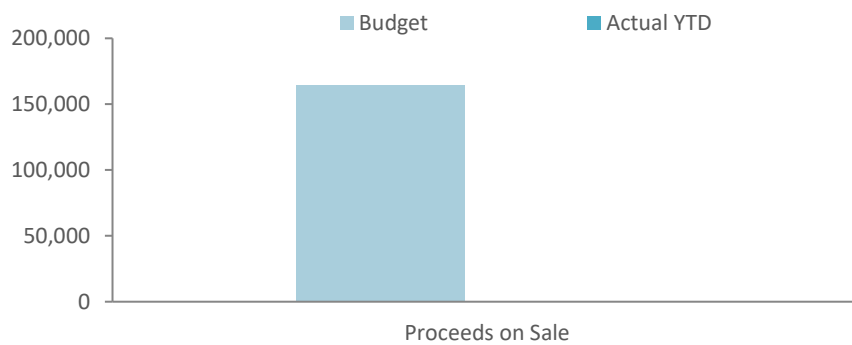
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
1395	Road Verge Slasher (PLM05)	5,109	2,000	0	(3,109)			0	0
123	Mitsubishi Fuso Canter (PTCK 19)	43,887	65,000	21,113	0			0	0
146	Western Star Prime Mover (PTCK 20)	80,764	55,000	0	(25,764)			0	0
1407	Ford Ranger Dual Cab (PLVU 30)	12,901	15,000	2,099	0			0	0
1405	John Deere Z-Track Mower (PJDM01)	5,258	2,000	0	(3,258)			0	0
1230	HINO Tip Truck (PTCK03)	15,400	5,000	0	(10,400)			0	0
1,449	Mitsubishi Pajero Sport (PLVU38)	18,000	20,000	2,000	0			0	0
		181,319	164,000	25,212	(42,531)	0	0	0	0



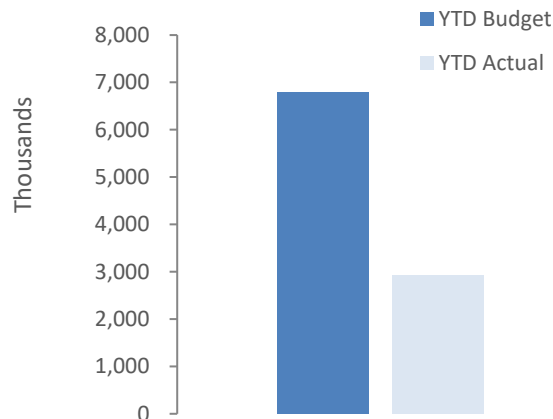
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

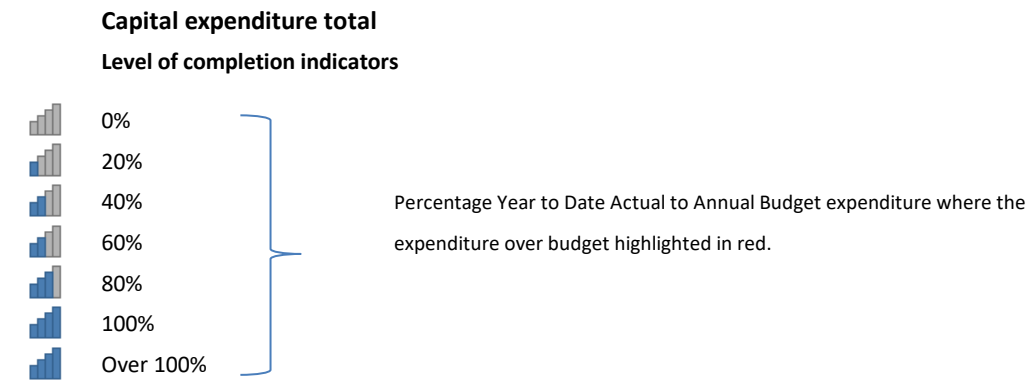
**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

	Budget	Adopted YTD Budget	YTD Actual	YTD Actual Variance
Capital acquisitions	\$	\$	\$	\$
Land	410,000	210,000	13,722	(196,278)
Buildings - non-specialised	99,840	64,498	15,379	(49,119)
Buildings - specialised	2,212,735	1,195,977	821,734	(374,243)
Furniture and equipment	46,300	46,300	0	(46,300)
Plant and equipment	845,100	400,100	399,762	(338)
Infrastructure - roads	4,013,569	3,044,130	1,014,778	(2,029,352)
Infrastructure - parks, gardens, recreation facilities	2,531,038	1,566,777	527,324	(1,039,453)
Infrastructure - sewerage	75,000	75,000	46,372	(28,628)
Infrastructure - urban infrastructure	250,000	184,995	94,927	(90,068)
Payments for Capital Acquisitions	10,483,582	6,787,777	2,933,997	(3,853,780)
Total Capital Acquisitions	10,483,582	6,787,777	2,933,997	(3,853,780)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	6,398,737	3,047,372	1,549,394	(1,497,978)
Other (disposals & C/Fwd)	164,000	0	0	0
Cash backed reserves				
Reserves cash backed - Essential Medical Reserve	52,500		0	0
Contribution - operations	3,868,345	3,740,405	1,384,603	(2,355,802)
Capital funding total	10,483,582	6,787,777	2,933,997	(3,853,780)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.





		Adopted			
Account Description		Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Land					
E137350	Lake Grace Industrial Land	410,000	210,000	13,722	(196,278)
Buildings - Non Speialised					0
E091960 (7750034)	6 Blackbutt Way (Doctor) - Cap Exp	12,000	7,994	899	(7,095)
E091960 (9196034)	5 Banksia Pl Capital	53,081	35,364	0	(35,364)
E091960 (9196084)	54B Bennett St Capital	9,759	6,486	3,355	(3,131)
E091960 (9196114)	3 Clark Ave Capital	12,000	7,994	8,052	58
E091970 (9197134)	10B Gumtree Dr Capital	5,000	3,330	3,073	(257)
E092006 (9200014)	14 Blackbutt Way Capital Exp	5,000	3,330	0	(3,330)
E091910	CEO House Patio Extensions	3,000	0	0	0
Buildings - Speialised					0
E051172 (51171)	Lake King Fire Shed Upgrade	45,000	15,000	0	(15,000)
E077503 (B25CAP)	Lake Grace Medical Centre	76,263	50,822	69,762	18,940
E083101 (8300101)	Lake Grace Day Care Building Upgrade	23,428	15,598	3,592	(12,006)
E107102 (1071024)	Varley Public Toilets - Cap Exp	22,000	7,334	0	(7,334)
E107102 (NGPTCAP)	Newdegate Public Toilets Cap Ex	7,615	2,540	0	(2,540)
E111007 (LGPHCAP)	Lake Grace Public Hall	38,314	25,520	0	(25,520)
E111007 (LKPHCAP)	Lake King Public Hall	7,000	4,664	1,487	(3,177)
E111007 (NGPHCAP)	Refurbish Newdegate Hall	100,000	0	0	0
E111007 (VARHCAP)	Varley Town Hall Roof Restoration	30,000	0	0	0
E111007 (VLPHCAP)	Varley Hall - Cap Exp	35,000	0	0	0
E113152 (113014)	Lake King Sports Pavilion Cap Ex	42,287	28,164	0	(28,164)
E113152 (113042)	Unisex Toilets at sporting precincts	88,900	59,258	24,030	(35,228)
E113152 (113054)	Battery Storage Newdegate & LG Rec Centres	30,000	30,000	32,455	2,455
E113152 (B63CAP)	Newdegate Recreation Centre	60,000	20,000	0	(20,000)
E113152 (CA06)	Newdegate Country Club	942,000	627,940	670,722	42,782
E113152 (CA08)	Painting Lake Grace Pavilion	25,000	20,830	0	(20,830)
E116103 (LKDP)	Lake King Rv Dump Point	100,000	33,334	0	(33,334)
E116103 (LKT1)	Lake King Toilet	20,000	6,666	0	(6,666)
E113154 (1131541)	Lg Sportsman Club Roof Replacement Cap Exp	25,000	20,830	0	(20,830)
E113154 (1131542)	Newdegate Hockey Shed Replacement Cap Exp	60,000	60,000	15,398	(44,602)
E117041 (1170014)	AIM Building Capital	60,347	50,285	1,700	(48,585)
E117042 (1170084)	RSL Hall	80,000	66,665	0	(66,665)
E121502 (121304)	Lake Grace Depot - Cap Exp	40,998	34,155	2,589	(31,566)
E126206 (1260061)	LG Airstrip Building upgrade	13,583	4,710	0	(4,710)
E132500 (1325014)	Visitor Centre Improvements	20,000	11,662	0	(11,662)
E137572 (137001)	Purchase Newdegate Depot Land & Buildings	220,000	0	0	0
Furniture & Equipment					
E042561	Implementation Altus Payroll	46,300	46,300	0	(46,300)
Plant & Equipment					
E123059 (PL17CAP)	Isuzu Crew Cab	95,000	0	0	0
E123059 (PL18CAP)	Western Star Prime Mover	266,000	0	0	0
E123059 (PL19CAP)	Ford Ranger Dual Cab	43,000	43,000	42,812	(188)
E123059 (PL20CAP)	Volvo L60E Loader	297,000	297,000	297,000	0
E123059 (PL21CAP)	John Deere Z-Track Mower	19,000	0	0	0
E123059 (PL22CAP)	Wilson Road Verge Slasher	5,100	5,100	5,060	(40)
E123059 (PL23CAP)	Hino 616 Gardeners Truck	55,000	55,000	54,890	(110)
E077054 (1825CAP)	Doctors Vehicle	65,000	0	0	0
Infrastructure - Roads					
E121200	Roadworks Capital Renewal 21/22	3,613,569	2,760,796	918,484	(1,842,312)
E121300	Roadworks - Capital Upgrade 21/22	100,000	33,334	96,150	62,816
E121314	Town Street (Boulton St)	300,000	250,000	144	(249,856)
Parks, Gardens, Recreat 113045					
E107259 (113062)	Newdegate cemetry shade & seating	20,000	20,000	7,139	(12,861)
E112525 (SGPLCAP)	Solar panels,battery& fence Lake Grace Swimming Pool	70,000	34,999	43,815	8,816
E113175 (113035)	Lighting For Lake Grace Hockey Field Cap Exp	501,000	334,000	136,551	(197,449)
E113175 (113036)	Lighting For Newdegate Hockey Field Cap Exp	40,000	33,330	0	(33,330)
E113175 (113037)	Lake Grace Football Field Lighting Upgrade Cap Exp	100,000	83,330	0	(83,330)
E113175 (113039)	Solar for Rec Centres & Community Buildings	84,000	55,994	70,909	14,915
E113175 (113043)	Lake King Pavilion Septic Upgrade	30,000	25,000	0	(25,000)
E113175 (113044)	Lake Grace Hockey/Cricket Dugouts	15,000	12,500	0	(12,500)
E113175 (113045)	Varley Town Entry Statement	15,000	10,002	10,192	190
E113175 (113046)	Newdegate Jumping Pillow Cap Exp	58,900	39,260	24,048	(15,212)
E113175 (113047)	Community Walk Trails - Lake Grace Cap Exp	30,000	25,000	6,930	(18,070)
E113175 (113048)	Lake Grace Sporting Complex Entry	100,000	83,330	2,047	(81,283)
E113175 (113051)	Newdegate Adult Gym	30,000	25,000	0	(25,000)
E113175 (113052)	Upgrade Newdegate Walk Trail	50,000	41,665	0	(41,665)
E113175 (113053)	Upgrade Lake King Walk Trail	50,000	41,665	3,266	(38,399)
E113175 (113055)	Jam Patch toilet	64,000	23,330	7,704	(15,626)
E113175 (113059)	Varley Hall paving	10,000	0	0	0
E113175 (113063)	Lg Sports Pavilion Carpark Sealing Cap Exp	180,000	60,000	0	(60,000)
E113175 (113064)	Ngt Recreation Centre Carpark Sealing Cap Exp	230,000	76,666	0	(76,666)
E113175 (1132935)	UAT Lake Grace All Abilities Playground	23,000	23,000	24,630	1,630
E113183 (1131002)	Lake King Sports Dam & Catchment	15,000	15,000	0	(15,000)
E113293 (113201)	Construction Lg Community All Ages Playground	556,138	272,876	2,589	(270,287)
E113293 (113202)	Lg All Ages Playground Fence	45,000	37,500	0	(37,500)
E121501 (1215011)	Detention Basin/Flood Mitigation Lot 101 Biddy Camm Road	46,000	38,330	34,000	(4,330)
E132503 (113057)	Install shade & Seating Newdegate Silos	30,000	30,000	26,725	(3,275)
E132503 (DRU1)	Driver Reviver Upgrade	138,000	125,000	126,780	1,780
Sewerage					
E103163 (1012011)	Sewerage Reuse Lake Grace	75,000	75,000	46,372	(28,628)
Urban Infrastructure					
E104501 (1040501)	Urban Stormwater Drainage Renewal	40,000	40,000	0	(40,000)
E121312 (121302)	Lake Grace Footpaths Cap Exp	100,000	83,330	91,175	7,845
E121312 (121303)	Newdegate Footpath Cap Exp	50,000	41,665	0	(41,665)
E136500 (136006)	Lake Biddy Dam Catchment	60,000	20,000	3,751	(16,249)
		10,483,582	6,787,777	2,933,997	(3,853,780)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance										
Office Refurbishment	L181	234,521			8,825.99	17,907	225,695	216,614	3,938	14,954
Housing										
Loan 204 Staff Housing & CEO's Resider	L204	476,044			36,135.17	48,234	439,909	427,810	5,730	7,403
Recreation and culture										
Lake Grace Pool	L173	31,588			7,565.02	15,347	24,023	16,241	584	1,784
LG Sports Pavillion	L182	122,156			8,527.03	17,324	113,629	104,832	2,198	8,358
Newdegate Bowling Club	L193	5,758			5,757.77	5,758	0	0	144	262
LG Precinct	L198	69,546			10,958.64	22,163	58,587	47,383	1,837	3,420
LK Court Resurfacing	L202	9,519			4,732.64	9,519	4,787	0	169	241
Transport										
Roadworks & Plant	L196	102,916			25,005.33	50,487	77,911	52,429	2,532	4,357
Economic services										
LG Residential Land	L189	118,008			5,030.89	10,214	112,977	107,794	4,386	7,817
Purchase & Develop Industrial Land	L203	543,980			28,327.83	56,870	515,652	487,110	6,201	11,822
		1,714,036	0	0	140,865	253,822	1,573,170	1,460,214	27,718	60,418
Total		1,714,036	0	0	140,865	253,822	1,573,170	1,460,214	27,718	60,418
Current borrowings		253,822					89,000			
Non-current borrowings		1,460,214					1,484,170			
		1,714,036					1,573,170			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave Reserve	224,214.00	1,678	293	110,000				335,892	224,507
Reserves cash backed - Emergency Services Reserve	27,295.00	204	36					27,499	27,331
Reserves cash backed - Housing Reserve	389,490.00	3,068	509	200,000				592,558	389,999
Reserves cash backed - Swimming Pool Reserve	178,222.00	51,706	233					229,928	178,455
Reserves cash backed - Land Development Reserve	123,494.00	924	161					124,418	123,655
Reserves cash backed - Plant Reserve	743,297.00	10,026	971	350,000				1,103,323	744,268
Reserves cash backed - Recreation Reserve	219,976.00	1,638	287					221,614	220,263
Reserves cash backed - Works & Services Reserve	596,065.00	4,458	779					600,523	596,844
Reserves cash backed - Newedgate Hall Reserve	125,879.00	942	164					126,821	126,043
Reserves cash backed - Lake Grace TV Reserve	30,273.00	247	40					30,520	30,313
Reserves cash backed - Varley Sullage Reserve	1,675.00	13	2					1,688	1,677
Reserves cash backed - Lake Grace Sewerage Reserve	1,105,465.00	8,614	1,444	60,000				1,174,079	1,106,909
Reserves cash backed - Newedgate Sports Dam Reserve	26,896.00	201	35					27,097	26,931
Reserves cash backed - Newdegate Stadium Floor Reserve	24,267.00	182	32					24,449	24,299
Reserves cash backed - Community Water Supplies Reserve	12,043.00	90	16					12,133	12,059
Reserves cash backed - Office Furniture & Equipment Reserve	13,381.00	100	17					13,481	13,398
Reserves cash backed - Newdegate Centenary Reserve	32,321.00	242	42					32,563	32,363
Reserves cash backed - Essential Medical Reserve	559,058.00	5,589	731			(52,500)		512,147	559,789
Reserves cash backed - History Book Reserve	10,516.00	78	14					10,594	10,530
Reserves cash backed - AIM Hospital Museum Reserve	0.00	0	3	5,855	5,855			5,855	5,858
	4,443,827	90,000	5,810	725,855	5,855	(52,500)	0	5,207,182	4,455,492

KEY INFORMATION

		Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	Note	1 July 2021				28 February 2022
		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		1,954,792	0	150,000.00	(1,149,394.00)	955,398
- Income Received in Advance		13,715	0		(13,715)	0
Total other liabilities		1,968,507	0	150,000	(1,163,109)	955,398
Provisions						
Provision for annual leave		221,178			(48,938)	172,240
Provision for long service leave		117,475	0		(30,365)	87,110
Total Provisions		338,653	0	0	(79,303)	259,350
Total other current liabilities		2,307,160	0	150,000	(1,242,412)	1,214,748
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2021		(As revenue)	28 Feb 2022	28 Feb 2022			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grants Commisiion - General				0		729,422	547,068	651,200
Grants Commission Roads				0		598,361	448,770	494,096
Law, order, public safety								
Grant - DFES LGGS Operating				0		58,840	44,130	41,144
Education and welfare								
Grants - Senior Activities				0		1,000	0	0
Grants - Youth Activities				0		1,000	0	0
Transport								
Direct Grant - MRWA				0		339,000	339,000	339,138
Economic services								
Skeleton Weed Programm Grant				0		205,000	205,000	205,000
Australia Day Grant				0		0	0	13,763
	0	0	0	0	0	1,932,623	1,583,968	1,744,341
Operating contributions								
General purpose funding								
ESL Administration Fee				0		4,000	4,000	4,000
Recreation and culture								
Lake Grace Rec Council Affiliation Fees				0		13,000	13,000	2,200
Contributions - Other Culture				0		1,000	0	0
Lake King Pavilion / Oval - Hire Fees				0		500	500	0
Transport								
Contributions - Street Lighting				0		8,000	2,666	0
Economic services								
AIM Contributions				0		1,400	1,400	7,321
	0	0	0	0	0	27,900	21,566	13,521
TOTALS	0	0	0	0	0	1,960,523	1,605,534	1,757,863

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 28 Feb 2022	Current Liability 28 Feb 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety								
Grant - DFES Cap Exp				0		25,000	25,000	0
Community amenities								
Drought & Community	65,083		(66,970)	(1,887)	(1,887)	90,000	60,000	66,970
Local Roads & Community Program	10,000		(7,139)	2,861	2,861	20,000	6,666	7,139
Recreation and culture								
Drought & Community	680,325		(348,368)	331,957	331,957	764,896	638,656	348,368
Local Roads & Community Program	471,916		(312,592)	159,324	159,324	2,139,038	778,522	312,592
Transport								
RADS Grant - Lake Grace Airstrip Light Upgrade				0	0	61,500	20,500	0
Roads to Recovery	574,715		(282,319)	292,396	292,396	1,488,303	740,028	282,319
Regional Road Group		150,000	0	150,000	150,000	492,000	246,000	0
Local Roads & Community Program			0	0	0	750,000	0	0
Economic services								
Local Roads & Community Grant	15,000		(26,725)	(11,725)	(11,725)	30,000	30,000	26,725
Driver Reviver Upgrade Grant	137,754		(105,281)	32,473	32,473	138,000	102,000	105,281
	1,954,792	150,000	(1,149,394)	955,399	955,399	5,998,737	2,647,372	1,149,394
Non-operating contributions								
Recreation and culture								
Newdegate Community Contribution				0		400,000	400,000	400,000
	0	0	0	0	0	400,000	400,000	400,000
TOTALS	1,954,792	150,000	(1,149,394)	955,399	955,399	6,398,737	3,047,372	1,549,394

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2021	Amount Received	Amount Paid	Closing Balance 28 Feb 2022
	\$	\$	\$	\$
Standpipe bonds	10,373	306	(204)	10,475
	10,373	306	(204)	10,475

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus				23,983
I138100	Grants & Subsidies	N/A	Operating Revenue			(205,000)	(181,017)
I131230	Grant - Skeleton Weed Programm	N/A	Operating Revenue		205,000		23,983
1012011	Sewerage Reuse Lake Grace	N/A	Capital Expenses			(15,000)	8,983
113045	Varley Entry Statement Cap Exp	N/A	Capital Expenses		15,000		23,983
I139101	Merchandise Sales MUN	13451	Operating Revenue		14,000		37,983
I139104	AIM Contributions	13451	Operating Revenue		1,400		39,383
E139110	Stock Purchases	13451	Operating Expenses			(11,000)	28,383
E139112	Stationery and Consumables	13451	Operating Expenses			(1,000)	27,383
E139114	Volunteer Functions	13451	Operating Expenses			(2,000)	25,383
E139115	AIM Souvenirs	13451	Operating Expenses			(1,400)	23,983
95001	Lakes Village Garden Maintenance	13479	Operating Expenses			(4,396)	19,587
113003	Lake Grace Rec Ground Maintenance	13479	Operating Expenses		4,396		23,983
1040101	Urban Stormwater Drainage	13481	Operating Expenses			(70,000)	(46,017)
122505	Drainage	13481	Operating Expenses		70,000		23,983
B25CAP	Lake Grace Medical Centre	13482	Capital Expenses			(7,500)	16,483
	Transfer from from the Essential Medical Services Reserve	13482			7,500		23,983
E042286	Newdegate Centenary Celebrations	13489	Operating Expenses			(32,343)	(8,360)
	Transfer from from the Newdegate 100 Year Centenary Reserve	13489			32,343		23,983
E146010	Gross Salaries & Wages MUN	13518	Operating Expenses			(20,000)	3,983
PL23CAP	Purchase of new Hino 616	13518	Capital Expenses		20,000		23,983
113005	Lake Grace Playground Mtc	13529	Operating Expenses			(4,545)	19,438
E116054	Annual Community Requests MUN	13529	Operating Expenses		4,545		23,983
	Adjustment to year end surplus as per Auditors request	13540 Budg Rev			66,090		90,073
1131541	LG Sportsman Club Roof Upgrade	13540 Budg Rev	Capital Expenses			(100,000)	(9,927)
113063	LG Recreation Carpark Upgrade	13540 Budg Rev	Capital Expenses			(180,000)	(189,927)
113064	NGT recreation Carpark Upgrade	13540 Budg Rev	Capital Expenses			(230,000)	(419,927)
1213040	Alymore Road Stage 1 - Upgrade	13540 Budg Rev	Capital Expenses			(100,000)	(519,927)
1210495	Alymore Road Stage 2 - Renewal	13540 Budg Rev	Capital Expenses			(380,000)	(899,927)
1210496	Alymore Road Stage 3 - Renewal	13540 Budg Rev	Capital Expenses			(270,000)	(1,169,927)
113055	Upgrade Jam Patch Facilities Cap Exp	13540 Budg Rev	Capital Expenses			(60,000)	(1,229,927)
113201	LG All abilities playground	13540 Budg Rev	Capital Expenses			(381,138)	(1,611,065)
1131542	Newdegate Hockey Shed Upgrade	13540 Budg Rev	Capital Expenses			(20,000)	(1,631,065)
I111414	Local Roads & Community Program Phase 3 (Rec	13540 Budg Rev	Capital Revenue		971,138		(659,927)
I121782	Local Roads & Community Program (Transport)	13540 Budg Rev	Capital Revenue		750,000		90,073
E042541	Upgrade Council Chambers	13540 Budg Rev	Capital Expenses		20,000		110,073
1071024	Varley Public toilets	13540 Budg Rev	Capital Expenses		10,000		120,073
1260061	LG Airstrip Building upgrade	13540 Budg Rev	Capital Expenses			(5,000)	115,073
1325014	Visitor Centre Improvement	13540 Budg Rev	Capital Expenses			(3,000)	112,073
PL18CAP	Western Star Prime Mover	13540 Budg Rev	Capital Expenses		30,000		142,073
PL19CAP	Ford Ranger Dual Cab Ute	13540 Budg Rev	Capital Expenses		23,000		165,073
PL20CAP	Volvo L60E Loader	13540 Budg Rev	Capital Expenses		33,000		198,073
PL22CAP	Road Verge Slasher (Wilson Road Mower)	13540 Budg Rev	Capital Expenses		1,900		199,973
PL21CAP	John Deere Z-Track Mower (PL21 Mower Toro)	13540 Budg Rev	Capital Expenses			(12,000)	187,973
PL23CAP	Hino 616 Gardeners Truck	13540 Budg Rev	Capital Expenses			(35,000)	152,973
1E1239200	Loss On Sale Of Assets - Hino 616 Gardeners Truck	13540 Budg Rev	Operating Expenses			(10,400)	142,573
1I1231150.21	Proceeds Sale Of Vehicles Cap Inc - Hino 616 Garde	13540 Budg Rev	Capital Revenue		5,000		147,573
1I1239200.23	Realisation Of Assets Cap Inc - Hino 616 Gardeners	13540 Budg Rev	Capital Revenue		(5,000)		142,573
E077019	Medical Centre - Receptionist Support	13540 Budg Rev	Operating Expenses			(20,000)	122,573
1825CAP	New Prado Medical centre	13540 Budg Rev	Capital Expenses			(65,000)	57,573
A001101	Essential Medical Services Reserve Bank - Transfer	13540 Budg Rev			45,000		102,573
1I0779100	Profit On Sale Of Assets MUN - Sale of Pajero Sport	13540 Budg Rev	Operating Revenue		2,000		104,573
1I1231150.21	Proceeds Sale Of Vehicles Cap Inc - Sale of Pajero S	13540 Budg Rev	Capital Revenue		20,000		124,573
1I1239200.23	Realisation Of Assets Cap Inc - Sale of Pajero Sport	13540 Budg Rev	Capital Revenue		(20,000)		104,573
E105010	Natural Resource Management Contribution	13540 Budg Rev	Operating Expenses		50,000		154,573
E091910	CEO House Patio Extensions	13540 Budg Rev	Capital Expenses			(3,000)	151,573
E136050	Additional repairs to the Shire Standpipes	13540 Budg Rev	Operating Expenses			(30,000)	121,573
PL17CAP	Mitsubishi Fuso Canter Crew Cab	13540 Budg Rev	Capital Expenses		45,000		166,573
113005	Lake Grace Playground Mtc	13540 Budg Rev	Operating Expenses		15,000		181,573
8300042	Lake Grace Playgroup - Playground Mtc	13540 Budg Rev	Operating Expenses		10,000		191,573
122602	Footpath Maintenance	13540 Budg Rev	Operating Expenses		30,000		221,573
122501	Maintenance Grading - Lake Grace	13540 Budg Rev	Operating Expenses		23,000		244,573
137001	Purchase Newdegate Depot Land & Buildings	13540 Budg Rev	Capital Expenses			(220,000)	24,573
				0	2,499,312	(2,498,722)	590

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

NOTE 16
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Governance	(9,760)	(68.83%)	▼		Reimbursements (GST Incl) below budget	
Recreation and culture	(21,267)	(47.58%)	▼		Hall And Equipment Hire Fees are below budget	Affiliation Fees and Hall & Equipment Hire Fees are below budget
Economic services	(40,080)	(13.33%)	▼			Sale Of Standpipe Water below budget due to demand decrease
Other property and services	13,849	24.09%	▲	Private Works - Income exceed budget	Reimb Workers Comp Insurance Income below budget	
Expenditure from operating activities						
Governance	50,729	18.36%	▲	Admin staff Salaries & Wages, Consultancy charges, Legal Expenses and Newdegate Centenary Celebrations are down	Election Expenses under the target	Computer Operating Expenses over the budget
Law, order and public safety	39,879	14.62%	▲	Bushfire Meeting, Clothing & Accessories below budget along with Maintenance Of Bushfire Land & Buildgs and Plant&Equipm		Bushfire Insurances over the badget
Health	56,681	26.61%	▲	Contract Environmental Health Officer, Doctors Residence and Medical centres Building Mtc under budget		
Education and welfare	6,447	13.86%	▲	Lake Grace Playgroup - Building Mtc and Youth Activities below budget		Removal of dangerous trees at LG Daycare - not budgeted for
Housing	63,568	39.66%	▲	Staff Housing Mtc is under budget		
Community amenities	278,282	31.85%	▲	Asbestos Removal Project, LG Sewerage and Cemeteries Maintenance under budget, along with Refuse site	Town Planner - Consult Fees down due to less demand in town planning.	
Recreation and culture	504,393	27.49%	▲	Building Maintenance of majority Cultural Buildings down, Depreciation Of Assets and Salaries & Wages LG Pool under budget	Varley Parks & Gardens over budget	
Economic services	172,005	25.48%	▲	Standpipe, Tourism Promotion & Skelton Weed Project Exp are down	Contract Building Surveyor Exp down due to reduce in demand	
Other property and services	13,796	16.75%	▲	Superannuation - Council Contribution & Sick/Holiday Pay - Outside Staff below budget along with Plant - Parts And Repairs below budget level		Plant Insurances & Licenses and Plant Internal Repair Wages over budget
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(1,497,978)	(49.16%)	▼		Bulk of "Local Roads & Community" and "Drought & Community" projects are not yet initiated/finalised, funds will be recognised later in financial year	
Payments for property, plant and equipment and infrastructure	3,853,780	56.78%	▲	Many of the projects have not been initiated as yet (48%) or in early stage of compilation		
Financing activities						
Transfer from reserves	(52,500)	(100.00%)	▼		To be transferred on completion of works	

Municipal Bank Statement

Summary:

Page 5 of 5

G/L Account (as at Month End)

1A0011010 Municipal Bank Account MUN

Statement No 39

Statement Date 28/02/2022

Opening Balance	8,472,204.85
Deposits	\$550,614.46
Payments	-597,130.40
Fees	-45,301.28
Adjustments	-128,953.06
Closing Balance	8,251,434.57

The Bank Statement balances to the General Ledger

Opening Balance	8,472,297.85
<u>Reconciled Items</u>	
Deposits	536,227.61
Payments	-597,130.40
Fees	-45,301.28
Adjustments	-128,403.06
Closing Balance	8,237,690.72

Unreconciled Items

Deposits	14,043.85
Payments	-300.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	13,743.85
Total - To agree with GL	8,251,434.57

Municipal Account - Reconciliation to 28/02/2022

G/L Account (as at Month End):

Fees:

Dept of Transport	-\$50,944.20
Bank Fees	-\$430.78
LESS: Interest Received	\$6,073.70
	-\$45,301.28

Adjustments

Payroll	-\$128,403.06
Payroll Rent Deduction	-\$550.00
	-\$128,953.06

Included only in GL Account Adjustments (left part), shown as Payments in the Statement (right part)

Unreconciled Items:

-\$13,743.85

Outstanding Deposits

Cash/Chq 23/02/2022	-\$9,114.25
Cash/Chq 24/02/2022	-\$1,945.10
Cash/Chq 25/02/2022	-\$1,695.55
Cash/Chq 28/02/2022	-\$1,288.95
	-\$14,043.85

Outstanding Payments

Chq 36970	\$100.00
Chq 36971	\$100.00
Chq 36974	\$100.00
	\$300.00

ENTERED

By Victoria Fasano - FO at 9:30 am, Mar 03, 2022

**REVIEWED & VERIFIED
AS ACCURATE -**

By Chris Paget - DCEO at 9:45 am, Mar 03, 2022

APPROVED

By Chris Paget - DCEO at 9:45 am, Mar 03, 2022

Trust Bank Statement

Summary:

G/L Account (as at Month End)

1A0013050 Trust Fund Cash At Bank MUN

Statement No 39

Statement Date 28/02/2022

Page 2 of 2

Opening Balance	10,423.90
Deposits	\$51.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	10,474.90

Opening Balance	10,474.90
<u>Reconciled Items</u>	
Deposits	51.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	10,525.90

Unreconciled Items

Deposits	0.00
Payments	-51.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	-51.00
Total - To agree with GL	10,474.90

The Bank Statement balances to the General Ledger

Unreconciled Items:

Type	Date	Reference	Amount	Description
CSH	25/08/2021	1539	51.00	JDC Drilling Pty
		Total:	51.00	

ENTERED

By Victoria Fasano - FO at 7:11 pm, Mar 01, 2022

**REVIEWED & VERIFIED
AS ACCURATE -**

By Chris Paget - DCEO at 10:56 am, Mar 02, 2022

APPROVED

By Chris Paget - DCEO at 10:56 am, Mar 02, 2022

Shire of Lake Grace



Reserve Bank Statement

Reserve No	Reserve Account Name	Balance
11	Emergency Services Reserve Bank	\$ 27,330.36
12	Housing Reserve Bank	\$ 389,998.64
13	Swimming Pool (Lake Grace) Reserve Bank	\$ 178,454.50
14	Land Development Reserve Bank	\$ 123,654.98
15	Leave Reserve Bank	\$ 224,506.60
16	Plant Replacement Reserve Bank	\$ 744,268.59
17	Recreation Reserve Bank	\$ 220,263.02
18	Works & Services Reserve Bank	\$ 596,843.96
19	Newdegate Hall Reserve Bank	\$ 126,043.17
20	Lake Grace TV Reserve Bank	\$ 30,312.60
23	Varley Sullage Reserve Bank	\$ 1,676.66
31	Lake Grace Sewerage Scheme Reserve Bank	\$ 1,106,910.14
35	Newdegate Sports Dam Reserve Bank	\$ 26,930.84
36	Newdegate Stadium Floor Reserve Bank	\$ 24,298.55
37	Community Water Supply Reserve Bank	\$ 12,059.40
40	Office Furniture & Equipment Reserve Bank	\$ 13,398.02
41	Newdegate 100 Year Centenary Reserve Bank	\$ 32,364.17
42	History Book Reserve Bank	\$ 10,530.44
43	Essential Medical Services Reserve Bank	\$ 559,788.95
44	AIM Hospital Museum Reserve	\$ 5,858.84
		\$ 4,455,492.43

Bank Balance

28/02/2022

Term Deposit	\$3,505,180.00
Reserve Acc	\$950,312.43
	\$4,455,492.43

Variance \$0.00

ENTERED

By Victoria Fasano - FO at 1:26 pm, Mar 02, 2022

**REVIEWED & VERIFIED
AS ACCURATE -**

By Chris Paget - DCEO at 2:26 pm, Mar 02, 2022

APPROVED

By Chris Paget - DCEO at 2:26 pm, Mar 02, 2022

Reserves Fund Statement