

Shire of Lake Grace

Ordinary Council Meeting

MINUTES

23 July 2025

Meeting Commencing at 3:30 pm

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Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.



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SHIRE OF LAKE GRACE

Minutes of the Ordinary Council Meeting held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 23 July 2025 commencing at 3:30pm.

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

President Len Armstrong opened the meeting at 3.34 pm

2.0 ACKNOWLEDGEMENT OF COUNTRY

I wish to acknowledge the traditional Custodians of the land on which we meet today and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 PRESENT

Cr LW Armstrong	Shire President
Cr R Chappell	
Cr RA Lloyd	
Cr AJ Kuchling	
Cr DS Clarke	

3.2 APOLOGIES

Cr SG Hunt	Deputy Shire President
Cr BJ Hyde	

3.3 IN ATTENDANCE

Mr Alan George	Chief Executive Officer
Mr Aaron Wooldridge	Deputy Chief Executive Officer
Mrs T Hall	Manager Corporate Services
Mrs A Adams	Executive Assistant

3.4 OBSERVERS / VISITORS

Nil

3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED
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Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE
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RECOMMENDATION / RESOLUTION

RESOLUTION **14065**

Moved: **Cr Lloyd**
Seconded: **Cr Clarke**

That Cr Chappell be granted leave of absence from 1 August to 6 September 2025.

CARRIED **5/0**

For: **Cr Armstrong, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Clarke**
Against: **Nil**

5.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
--

Nil

6.0 PUBLIC QUESTION TIME

Nil

7.0 PETITIONS/DEPUTATIONS/PRESENTATIONS
--

Nil

8.0 NOTATIONS OF INTEREST

Section 5.63(1)(a) of the Local Government Act 1995 states:

5.63. Some interests need not be disclosed

(1) Sections 5.65, 5.70 and 5.71 do not apply to a relevant person who has any of the following interests in a matter —

(a) an interest common to a significant number of electors or ratepayers;

All Members present considered the nature and extent of their interests in the agenda item regarding the request by Cooperative Bulk handling Limited (Item 14.4.4) to be common to a significant number of electors or ratepayers within the Shire of Lake Grace, it was determined that these were prescribed exempt interests as defined in the Act and as a result those three members could fully participate in the matter before Council.

8.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A

Nil

8.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

Nil

8.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS 1996 SECTION 34C
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Nil

9.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 CONFIRMATION OF MINUTES**10.1 ORDINARY COUNCIL MEETING – WEDNESDAY 18 JUNE 2025****RECOMMENDATION / RESOLUTION**

RESOLUTION **14066**

Moved: **Cr Chappell**
Seconded: **Cr Clarke**

That the Minutes of the Ordinary Council Meeting held on Wednesday 18 June 2025 be confirmed as a true and accurate record of the meeting.

CARRIED **5/0**

For: **Cr Armstrong, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Clarke**
Against: **Nil**

10.2 SPECIAL COUNCIL MEETING

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION OF COUNCIL

Nil

13.0 REPORTS OF COMMITTEES

13.1 AUDIT & RISK COMMITTEE 23 JULY 2025

RECOMMENDATION / RESOLUTION

RESOLUTION **14067**

Moved: **Cr Lloyd**
Seconded: **Cr Clarke**

That the Minutes of the Audit & Risk Committee Meeting held on Wednesday 23 July 2025 be received.

CARRIED **5/0**

For: **Cr Armstrong, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Clarke**
Against: **Nil**

14.0 REPORTS OF OFFICERS

14.1 INFRASTRUCTURE SERVICES

Nil

14.2 PLANNING

14.2.1 PLANNING APPROVALS UNDER DELEGATION P01

The following applications for planning have been approved by the Chief Executive Officer under the Delegation P01 as legislated by the *Planning and Development Act 2005*, Planning and Development (Local Planning Schemes) Regulations 2015 – schedule 2 (Deemed Provisions) clauses 82 to 84 and the Shire of Lake Grace Local Planning Scheme No.4:

Date of Approval	Applicant	Activity
07/07/2025	Tenisca Bushell (Auspan)	Construction of 2 x new truck workshops and toilet block, gravel sheeting, boundary fencing and crossovers at 45-47 Dewar Street Lake Grace
14/07/2025	Peter Stoffberg (Lake Grace Roadhouse Motel)	Construction of accommodation units at 9 South Road Lake Grace

14.3 HEALTH AND BUILDING

Nil

14.4 ADMINISTRATION

14.4.1 REVIEW OF RISK MANAGEMENT, LEGISLATIVE COMPLIANCE AND INTERNAL CONTROLS

Applicant	Shire of Lake Grace
File No.	0625 / 0528
Attachments	Shire of Lake Grace Regulation 17 & 5 Review Report 2025 – Final
Author	Mr Aaron Wooldridge - Deputy Chief Executive Officer
Disclosure of Interest	Nil
Date of Report	20 June 2025
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

For Council to consider the Audit & Risk Committee's recommendations on the Chief Executive Officer's review on the appropriateness and effectiveness of Shire's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with r.5, *Local Government (Financial Management) Regulation 1996* and r.17 *Local Government (Audit) Regulation 1996*.

Background

The *Local Government (Financial Management) Regulation 1996* and *Local Government (Audit) Regulation 1996*, state the CEO functions and responsibilities reviewing the appropriateness and effectiveness of the local government's systems regarding risk management, internal control and legislative compliance.

Furthermore Regulation 17 requires a local government's Chief Executive Officer to review, not less than once every three (3) financial years, the appropriateness and effectiveness of the local government's systems and procedures regarding risk management, internal control and legislative compliance and provide a report of that review to the local governments Audit Committee for their consideration.

Comment

The last Regulation 17 Audit review for the Shire of Lake Grace was undertaken by the Paxon Group and accepted by Council on 28 July 2021, which was also included the Shire's annual Compliance Audit Return for 2021. Regulation 5 Financial Management Review was last conducted in Feb-Mar 2023 and finalised in April 2023 by the Paxon Group.

External consultants Paxon Group were again engaged to assist with the audit review of Regulation 17 and incorporates the review for Regulation 5 as well for the purpose aligning both reviews done at the same time.

The review is to assist the CEO in reporting to the Audit and Risk Committee on the appropriateness and effectiveness of the Shire's systems and procedures in relation to risk management, internal control, and legislative compliance.

In addition, the review focussed on the implementation of audit recommendations from the previous Regulation 5 review.

Legislative Compliance:

The Shire identifies applicable legislation and keeps track of amendments to such legislation.

Except for the Waste and Fleet business unit's employees, Shire employees are educated as to Shire's and their own legislative responsibilities.

The Shire of Lake Grace Audit & Risk Committee met on Wednesday 23 July 2025 to consider the CEO's Regulation 5 & 17 audit review report, with the resolution as follows:

RECOMMENDATION / RESOLUTION

Moved: Cr Lloyd

Seconded: Cr Armstrong

That the Audit & Risk Committee:

1. *Notes the results of the Chief Executive Officer Regs 5 & 17 audit review on the appropriateness and effectiveness of Shire's systems and procedures in relation to risk management, internal control and legislative compliance;*
2. *Notes that the implementation of the improvements outlined from the suggested timeframes within the report;*
3. *Reports to Council every 6 months on the progress of implementing the improvements; and*
4. *Provides a copy of this report to Council.*

CARRIED 3/0

Legal Implications

Local Government (Audit) Regulations 1996

16. Audit committee, functions of

An audit committee —

- (a) *is to provide guidance and assistance to the local government —*
 - (i) *as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and*

- (ii) *as to the development of a process to be used to select and appoint a person to be an auditor; and*
- (b) *may provide guidance and assistance to the local government as to —*
 - (i) *matters to be audited; and*
 - (ii) *the scope of audits; and*
 - (iii) *its functions under Part 6 of the Act; and*
 - (iv) *the carrying out of its functions relating to other audits and other matters related to financial management; and*
- (c) *is to review a report given to it by the CEO under regulation 17(3) (the **CEO's report**) and is to —*
 - (i) *report to the council the results of that review; and*
 - (ii) *give a copy of the CEO's report to the council.*

17. CEO to review certain systems and procedures

- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 3 calendar years.*
- (3) *The CEO is to report to the audit committee the results of that review.*

Policy Implications

Council Policies: 1.1 – Policy Manual Amendments
 1.13 - Risk Management
 1.21 – Internal Controls
 1.22 – Legislative Compliance

Consultation

Chief Executive Officer – Alan George
Deputy Chief Executive Officer – Aaron Wooldridge
Manager Corporate Services – Tegan Hall
Manager Infrastructure Services – Craig Elefsen
Paxon Group
Audit & Risk Committee

Financial Implications

The Regulation 5 & 17 Audit Review was undertaken with the assistance of consultants Paxon Group at a cost of \$14,850 (GST incl) which was included in Council's 2024-25 annual budget.

There are no further financial implications arising from this report and review as any necessary follow up work will be undertaken in-house by the Shire's Executive and other support staff.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective – Strong governance and leadership, demonstrating fair and equitable community values.	
Outcome	A strategically focused, unified Council functioning efficiently
Strategies	8.1 Provide informed leadership on behalf of the community 8.3 Provide strategic leadership and governance
Outcome	An efficient and effective organisation
Strategies	9.1 Maintain accountability and financial responsibility through effective planning 9.2 Comply with statutory and legislative requirements

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION 14068

Moved: Cr Lloyd
Seconded: Cr Clarke

That Council:

1. Accepts and endorses the Audit & Risk Committee's recommendation on the results of the Chief Executive Officer Regs 5 & 17 audit review on the appropriateness and effectiveness of Shire's systems and procedures in relation to risk management, internal control and legislative compliance;
2. Notes that the implementation of the improvements outlined from the suggested timeframes within the report;
3. Agrees with the Audit & Risk Committee's implementation timeframe of every 6 months on the progress of implementing the improvements; and
4. Receives the copy of the Paxon Group's Final report to Council.

CARRIED 5/0

For: Cr Armstrong, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Clarke
Against: Nil

14.4.2 WALGA COMMUNICATIONS AGREEMENT DISCUSSION PAPER

Applicant	Western Australia Local Government (WALGA)
File No.	0041
Attachments	Completed Shire of Lake Grace Response to WALGA Communications Agreements Discussion Paper
Author	Aaron Wooldridge – Deputy CEO
Disclosure of Interest	Nil
Date of Report	30 June 2025
Senior Officer	Alan George – Chief Executive Officer

Summary

This report seeks the Council's endorsement of the Shire of Lake Grace's submission in response to WALGA's June 2025 Discussion Paper on Communications Agreements. The submission provides feedback on the Draft *Local Government Regulations Amendment Regulations 2025* and the Draft *Local Government (Default Communications Agreement) Order 2025*.

Background

The Minister for Local Government's reform process includes the introduction of regulated Communications Agreements between Councils and Chief Executive Officers (CEOs). These agreements aim to clarify communication channels, roles, and responsibilities between Elected Members and Administration.

WALGA has distributed a Discussion Paper to Local Governments to seek feedback on the draft regulations and order before submission to the Department of Local Government, Sport and Cultural Industries (DLGSC). Local Governments are encouraged to submit their endorsed responses by 28 July 2025.

Comment

The Shire of Lake Grace has reviewed the Discussion Paper and provided comprehensive responses to each key section, expressing views on matters such as:

- The prescriptive nature of the Draft Regulations and Order
- Commencement timelines
- Definitions and processes for requests for information and administrative matters
- Nomination of employees by the CEO
- Dispute resolution mechanisms
- Alignment with the *Local Government Act 1995* and the Model Code of Conduct

The Shire's response emphasises the need for flexibility, local context, and preservation of clear governance-operational boundaries. The submission also recommends simplifying certain

provisions to reduce administrative burden and improve practical implementation for smaller Local Governments.

Legal Implications

The Communications Agreements are proposed to be mandated through amendments to the *Local Government Act 1995* and the associated regulations. Once gazetted, the default agreement will apply to all Local Governments post-election (from 19 October 2025), unless an alternative compliant agreement is in place.

Policy Implications

The endorsed response may inform the Shire's future policy development or internal protocols for managing Councillor communication with staff, in line with upcoming legislative reforms.

Consultation

Council
Alan George - Chief Executive Officer
Aaron Wooldridge – Deputy Chief Executive Officer

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple Majority

RECOMMENDATION / RESOLUTION

RESOLUTION **14069**

Moved: **Cr Lloyd**
Seconded: **Cr Kuchling**

That Council:

1. Endorses the Shire of Lake Grace's submission in response to WALGA's June 2025 Discussion Paper – Communications Agreements, as attached; and
2. Authorises the Chief Executive Officer to submit the endorsed response to WALGA by the due date of 28 July 2025.

CARRIED **3/2**

For: **Cr Lloyd, Cr Kuchling, Cr Armstrong**
Against: **Cr Clarke, Cr Chappell**

14.4.3 SHIRE OF LAKE GRACE ACTIVITIES ON THOROUGHFARES AND TRADING IN PUBLIC PLACES LOCAL LAW REVIEW

Applicant	Internal document
File No.	0378
Attachments	Amended Activities on Thoroughfares and Trading in Public Places Local Law
Author	Aaron Wooldridge – Deputy CEO
Disclosure of Interest	Nil
Date of Report	1 July 2025
Senior Officer	Alan George – Chief Executive Officer

Summary

For Council to receive and endorse the statutory review of the Shire of Lake Grace Activities on Thoroughfares and Trading in Public Places Local Law.

Background

At the ordinary meeting held 28th August 2024, the Council noted and resolved to undertake an amendment review to the Activities on Thoroughfares and Trading in Public Places Local Law in accordance with the provisions of section 3.16 of the *Local Government Act 1995*.

Statewide and local public notice of the local laws review process was provided as required under the Act via an advertisement in *The West Australian* newspaper on Saturday 23rd September 2023, the Shire website and Facebook account, and flyers on local noticeboards throughout the district. The period for submissions from any interested parties closed on Monday 6th November 2023; there were no such submissions, nor any other form of feedback received by the closing date.

Comment

It was advised on the 28th of August 2024 meeting that the Council undertakes a review and amends the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law, in particular Part 5 relating to Roadside Conservation. Part 5.1 'Interpretation' references definitions of "*protected flora*" and "*rare flora*" in the now-repealed *Wildlife Conservation Act 1950* which has since been replaced by the *Biodiversity Conservation Act 2016*. Part 5.4 'Construction works on flora roads' also refers to the Roadside Conservation Committee of WA *Handbook of Environmental Practice for Road Construction and Road Maintenance Works (April 2005)* which was revised and updated in May of 2010.

Statutory Environment / Legal Implications

Local Government Act 1995

3.16 Periodic review of local laws

- (1) *Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it*

should be repealed or amended.

(2) *The local government is to give Statewide public notice stating that –*

(a) *the local government proposes to review the local law; and*

(b) *a copy of the local law may be inspected or obtained at any place specified in the notice; and*

(c) *submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.*

(2a) *A notice under subsection (2) is also to be published and exhibited as if it were a local public notice.*

(3) *After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.*

(4) *When council has considered the report, the local government may determine* whether or not it considers that the local law should be repealed or amended.*

** Absolute majority required.*

Interpretation Act 1984 section 43

Policy Implications

Nil

Consultation

Council

Mr Alan George - Chief Executive Officer

Mr Aaron Wooldridge – Deputy Chief Executive Officer

Mr Craig Elefsen – Manager Infrastructure Services

Statewide and local public notice of the review was provided in accordance with section 3.16 Act.

Financial Implications

Nil

Risk Implications

Minor reputational and compliance risk should not be reviewed in accordance with legislative requirements. This is mitigated by formally completing the review process via this agenda item.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan:

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.3	Provide strategic leadership and governance
	8.4	Provide timely communications on all Council activities to community
Outcome	9	An efficient and effective organisation
Strategies	9.2	Comply with statutory and legislative requirements

Voting Requirements

Absolute Majority

RECOMMENDATION / RESOLUTION

RESOLUTION 14070

Moved: Cr Clarke

Seconded: Cr Lloyd

That:

1. In accordance with section 3.16(2) of the *Local Government Act 1995*, the Council notes that no submissions were received in respect to the Shire of Lake Grace Activities on Thoroughfares and Trading in Public Places Local Law and that the statutory review is complete, with changes required to the local law as outlined in this report; and
2. Accepts the amendments in the attached 'Shire of Lake Grace Activities on Thoroughfares and Trading in Public Places Amendment Local Law 2025'.

CARRIED 5/0

For: Cr Armstrong, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Clarke

Against: Nil

14.4.4 CBH – EMERGENCY STORAGE LAKE KING

Applicant	Co-Operative Bulk Handling Limited
File No.	0365
Attachments	Concept Plan for Proposed Emergency Storage Development in Lake King for 2025/26 Harvest Season
Author	Alan George – Chief Executive Officer
Disclosure of Interest	The author has no interest to disclose
Date of Report	15 July 2025
Senior Officer	Alan George – Chief Executive Officer

Summary

For Council to grant temporary approval for the development of emergency grain storage on portion of Lot 1529 on Deposited Plan 204221 Varley Road, Lake King immediately to the north of Cooperative Bulk Handling Limited's existing grain handling and storage facility consisting of two 190m x 35m steel framed open bulkheads situated on cleared farmland.

Background

In FY21/22 the Shire approved a similar request from CBH albeit for a paddock across the road. This request was conditioned that the temporary works approval was only valid if consultation was undertaken and approval also obtained from MRWA. CBH never acted on this approval.

CBH is currently in the process of preparing for the event of a peak harvest in FY25/26 and preparing for larger crops sooner than originally contemplated. To address this increased demand, it is proposed to utilise open bulkhead storage that has a lower specification than permanent bulkhead storage such as a gravel or dirt basecourse serviced with Drive Over Grids (DOGs).

A concept plan is attached showing the preferred location on farmland across the road from CBH's existing site.

Comment

The proposal from CBH was discussed with the Shire Town Planner Joe Douglas who has advised that the same terms and conditions previously recommended would still apply.

His previous advice from the September 2021 proposal was as follows;

"My recent discussions with DPLH have confirmed development by CBH of this type is best defined as 'Industry-Rural' which is a use not listed in Local Planning Scheme No.4. This means any development application received must be classified as 'complex' and advertised for public comment for a minimum required period of 28 days. As such, I can't see Council being in a position to consider and determine any development application received until October. Given the 2021/22 harvest season will most likely commence at the beginning of November I can't see CBH having this proposed development completed in time.

The only other possible option that you and Council may wish to consider is allowing CBH to proceed with the project without the development approval typically required provided they formalise the development at some point over the next twelve (12) month period. Under the terms of clause 61 of the Planning and Development (Local Planning Schemes) Regulations 2015 a local government may grant approval for temporary works and/or uses that are in existence for less than 48 hours, or a longer period agreed by the local government, in any 12-month period. This means there is scope for Council to allow CBH to proceed almost immediately and to formalise everything by way of a DA over the course of the next year. We did this in the Shire of Corrigin recently for the same type of development by CBH in the Corrigin townsite and that Council was very supportive. The Lake Grace Shire Council's willingness to adopt a similar approach in Lake King and Lake Grace for the sake of expediency is the \$64,000 question and is something you may wish to flag with Councillors ASAP so we can advise CBH accordingly.

The following Resolution was made:

RESOLUTION 13198

Moved: Cr Stoffberg
Seconded: Cr Hyde

That Council support and approve Co-Operative Bulk Handling Limited's request to waive the requirement for an immediate development approval for the temporary construction and use of emergency grain storage infrastructure on portion of Lot 1529 on DP 204221 Varley Road, Lake King for a twelve (12) month period from the date of Council's decision subject to the following conditions:

- 1. The Shire shall be provided with a copy of Main Roads WA written approval for the proposed new heavy vehicle entry and exit points to the proposed development on the subject land via Varley Road, including stormwater drainage management arrangements;*
- 2. All stormwater drainage associated with the proposed development on the subject land shall be contained and disposed of on-site; and*
- 3. A development application shall be prepared and submitted for consideration and final determination by Council prior to expiry of the term of this approval. If the applicant does not wish to formalise the works and use hereby permitted on a temporary basis only, all improvements associated with the proposed development shall be removed from the land, including the crossover/s to/from Varley Road, and the land reinstated to its natural state prior to the development insofar as practicable*

CARRIED: 7/0

CBH are in the process of lodging a 'new or amended access application' with MRWA for access to the new temporary storage from the existing access and for a time limited period. To date these discussions appear positive as the long-term solution is the purchase of MRWA land between the existing facility and the landholding the subject of this application which they are currently negotiating purchase with MRWA. CBH would therefore welcome similar conditions to the ones

previously issued and will issue the Shire with the MRWA access endorsement once received and prior to construction.

Given the very favourable harvest being predicted it is recommended that Council allow CBH to proceed with the project without the development approval typically required provided they formalise the development within the next twelve (12) month period.

Legal Implications

Local Planning Scheme No.4
Planning and Development (Local Planning Schemes) Regulations 2015
Planning and Development Act 2005 (as amended)

Policy Implications

Nil

Consultation

Joe Douglas - Exurban Rural and Regional Planning
Timothy Roberts - CBH

Financial Implications

Nil at this stage. CBH will be liable for all costs associated with the proposed works. In due course CBH will be liable to the Shire for the formal development costs.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Economic Objective - A prosperous economy supporting diversification of industry		
Outcome	1	An innovative, productive agriculture industry
Strategies	1.1	Enhance and maintain transport network
	1.3	Support and promote the agricultural productivity of the district
	1.5	Liaise with key stakeholders for the improvement of the agricultural industry
Outcome	2	A diverse and prosperous economy
Strategies	2.2	Support local business and promote further investment in the district

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION **14071**

Moved: **Cr Clarke**
Seconded: **Cr Kuchling**

That Council support and approve Co-Operative Bulk Handling Limited's request to waive the requirement for an immediate development approval for the temporary construction and use of emergency grain storage infrastructure on portion of Lot 1600 on DP 204221 Varley Road, Lake King for a twelve (12) month period from the date of Council's decision subject to the following conditions:

1. The Shire shall be provided with a copy of Main Roads WA written approval for the proposed new heavy vehicle entry and exit points to the proposed development on the subject land via Varley Road, including stormwater drainage management arrangements.
2. All stormwater drainage associated with the proposed development on the subject land shall be contained and disposed of on-site.
3. A development application shall be prepared and submitted for consideration and final determination by Council prior to expiry of the term of this approval. If the applicant does not wish to formalise the works and use hereby permitted on a temporary basis only, all improvements associated with the proposed development shall be removed from the land, including the crossover/s to/from Varley Road, and the land reinstated to its natural state prior to the development insofar as practicable.

CARRIED **5/0**

For: **Cr Armstrong, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Clarke**
Against: **Nil**

14.5 FINANCE**14.5.1 ACCOUNTS FOR PAYMENT – JUNE 2025**

Applicant	Internal Report
File No	0277
Attachments	List of Accounts Payable
Author	Tegan Hall - Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	14 July 2025
Senior Officer	Mr Alan George – Chief Executive Officer

Summary

For Council to ratify expenditures incurred for the month of June 2025.

Background

List of payments for the month of June 2025 through the Municipal account are attached.

Comment

In accordance with the requirements of the Local Government Act 1996, a list of creditors and Credit cards and Fuel Cards transactions is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12

Local Government (Financial Management) Regulations 1996 – Reg 13 and Reg 13A

Policy Implications

Policy 3.6 - Authorised Use of Credit Card/Fuel Cards

Policy 3.7 - Purchasing Policy

Consultation

Nil

Financial Implications

The list of creditors paid for the month of June 2025 from the Municipal account
Total \$1,049,903.71

Strategic Implications

This aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION **14072**

Moved: **Cr Chappell**
Seconded: **Cr Kuchling**

That Council ratify the list of payments totalling \$1,049,903.71 as presented for the month of June 2025 incorporating:

Payment Method	EFT/DD Number	Amount
Cheque	5	\$122.80
Electronic Funds Transfers	EFT28164 – EFT28303	\$997,393.00
Direct Debits	DD11467.1 – DD11507.1	\$40,187.16
Fuel Cards	EFT28189 & EFT28259	\$3,554.66
Credit Cards	DD11492.1	\$8,646.09
	TOTAL	\$1,049,903.71

CARRIED **5/0**

For: **Cr Armstrong, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Clarke**
Against: **Nil**

Shire of Lake Grace



CERTIFICATE OF EXPENDITURE June 2025

This Schedule of Accounts to be passed for payment, covering

Payment Method	EFT/DD Number	Amount
Cheque	5	\$122.80
Electronic Funds Transfers	EFT28164 – EFT28303	\$997,393.00
Direct Debits	DD11467.1 – DD11507.1	\$40,187.16
Fuel Cards	EFT28189 & EFT28259	\$3,554.66
Credit Cards	DD11492.1	\$8,646.09
	TOTAL	\$1,049,903.71

to the Municipal Account, totalling \$1,049,903.71 which were submitted to each member of the Council on 23 July 2025, have been checked and fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing's and the amounts shown are due for payment.

Alan George
CHIEF EXECUTIVE OFFICER

14.6 COMMUNITY SERVICES

Nil

15.0 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

16.0 INFORMATION BULLETIN – JULY 2025

Applicant:	Internal Report
File No.	Nil
Attachments:	Information Bulletin Cover Page Only
Author:	Alex Adams - Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	18 July 2025
Senior Officer:	Mr Aaron Wooldridge - Deputy Chief Executive Officer

Summary

The purpose of the Information Bulletin is to keep Elected Members informed on matters of interest and importance to Council.

Background / Comment

The Information Bulletin Reports deal with monthly standing items and other information of a strategic nature relevant to Council. Copies of other relevant Councillor information are distributed via email.

The July 2025 Information Bulletin attachments include:

Reports:

- Infrastructure Services Report
- Visitor Centre Report
- Environmental Health Officer Report
- Lake Grace Library Report
- Newdegate Library Report
- Lake King Library Report

External Organisations

- WALGA Report on Local Government Road Assets & Expenditure 2023-24
- WALGA Central Country Zone Meeting Minutes 20 June 2025
- Varley Progress Association Meeting Minutes June 2025
- Lake Grace Roadwise Committee Minutes July 2025

Circulars, Media Releases, Newsletters, Letters

- As emailed to Councillors

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community
Outcome	9	An efficient and effective organisation
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION **14073**

Moved: **Cr Lloyd**
Seconded: **Cr Chappell**

That Council accepts the Information Bulletin Report for July 2025.

CARRIED **5/0**

For: **Cr Armstrong, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Clarke**
Against: **Nil**

17.0	CONFIDENTIAL ITEMS AS PER LOCAL GOVERNMENT ACT S5.23 (2)
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Nil

18.0	DATE OF NEXT MEETING – 27 AUGUST 2025
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The next Ordinary Council Meeting is scheduled to take place on Wednesday 27 August 2025 commencing at 3:30pm at the Council Chambers, 1 Bishop Street, Lake Grace.

There will be a Special Council Meeting on Wednesday 30 July 2025 at 10.00am at the Council Chambers, 1 Bishop Street, Lake Grace, for the purpose of adopting the 2025 / 2026 budget.

The September Ordinary Council Meeting will be brought forward to Wednesday 17 September, commencing 3.30pm, at the Council Chambers 1 Bishop Street, Lake Grace.

19.0	CLOSURE
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There being no further business, the Shire President closed the meeting at 3.52 pm.

20.0	CERTIFICATION
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I, Leonard William Armstrong, certify that the minutes of the Meeting held on Wednesday 23 July 2025 as shown were confirmed as a true record of the meeting.

Signature

Date