



Shire of Lake Grace

16 February 2022 Ordinary Council Meeting

INFORMATION BULLETIN

ITEM 16.1 - ATTACHMENTS

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INFRASTRUCTURE SERVICES REPORT

YTD JANUARY 2022

ROAD MAINTENANCE GRADING

ROAD MAINTENANCE GRADING FROM 1 DECEMBER 2021 - 31 JANUARY 2022

Newdegate – December 2021

Road	Total Graded (km)
Aylmore Rd	19.2
Biddy Camm Rd	9.5
Buniche North Rd	12.2
Dyke Rd	13.1
Edwards Rd	0.1
Granville Rd	0.1
Lockhart Rd	9.2
Magenta Rd	15.8
Mount Sheridan Rd	3.5
Mount Vernon Rd	10.5
Newdegate North Rd	5.1
Old Ravensthorpe Rd	25.0
Taylor Rd	9.6
Total	132.9

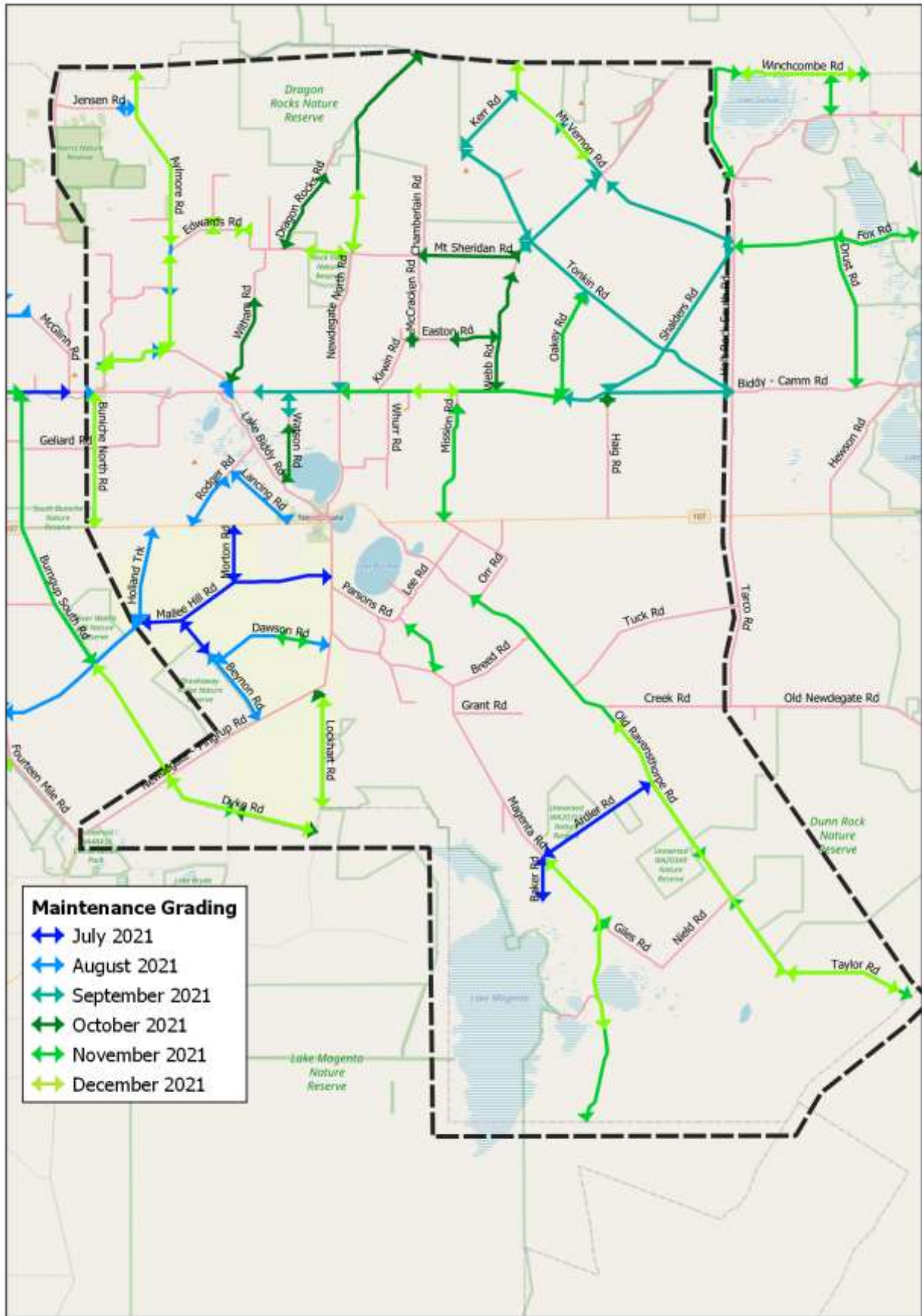
Newdegate – January 2022

Contractor timesheets pending.

Newdegate 2021/22 YTD

Year	Month	Monthly Grading Total (km)
2021	July	55.2
	August	77.8
	September	112.7
	October	109.4
	November	124.4
	December	132.9
2022	January	
	February	
	March	
	April	
	May	
	June	
	YTD Total	612.4

ROAD MAINTENANCE GRADING



Monthly maintenance grading history – Newdegate area

ROAD MAINTENANCE GRADING

Lake Grace – December 2021

Road Name	Total Graded (km)
Bairstow Rd	16.7
Beenong North Rd	13.8
Biddy Camm Rd	7.9
Brookfield Rd	14.4
Burngup Rd	9.5
Burngup South Rd	16.1
Garard Rd	2.2
Green Rd	7.4
Kent Rd	17.3
Mordetta Rd	5.6
North Burngup Rd	10.8
Thornton Rd	7.2
Willcocks Rd	9.9
Wyatt Rd	10.2
Total	149.0

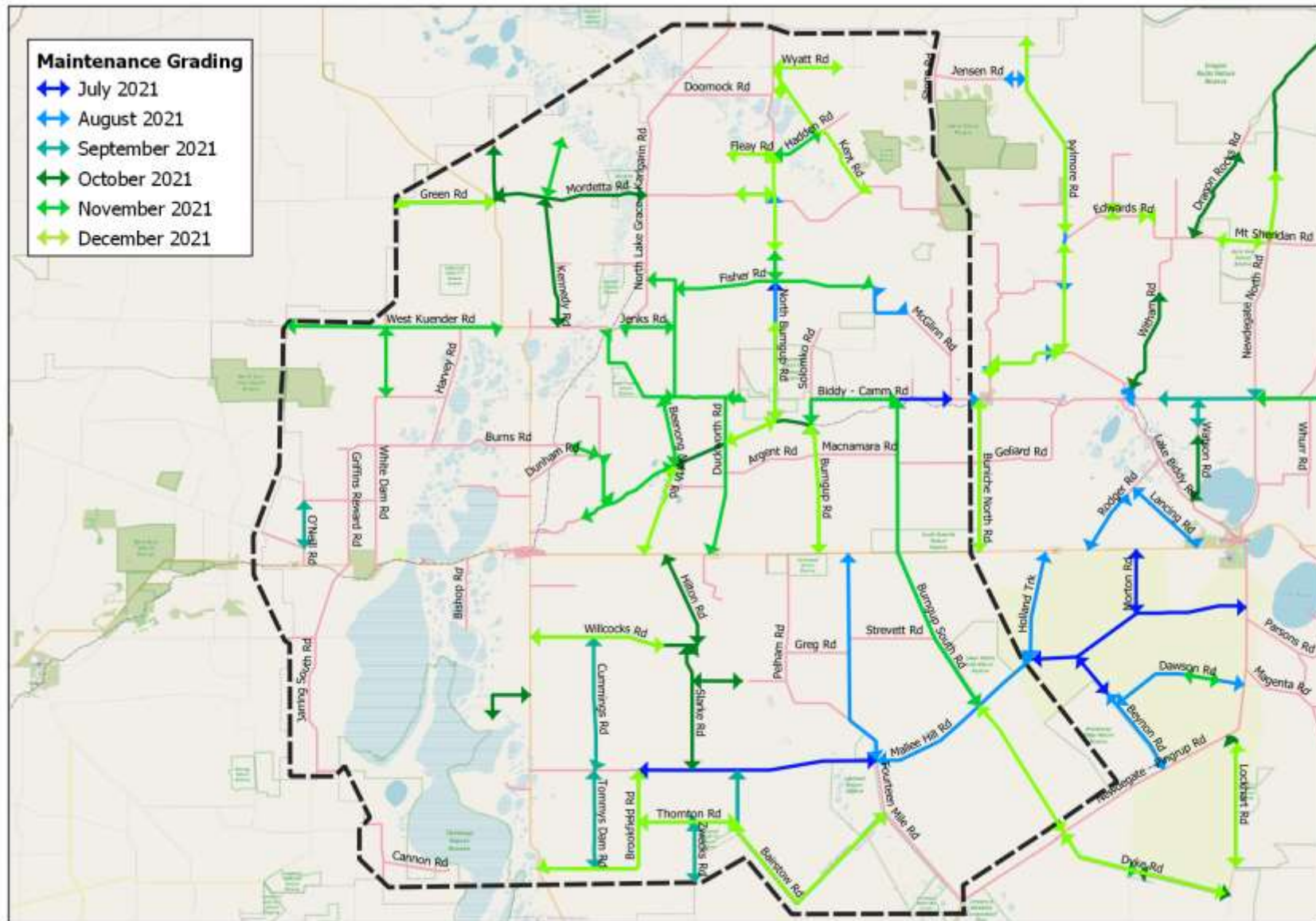
Lake Grace – January 2022

Timesheets pending.

Lake Grace 2021/22 YTD

Year	Month	Monthly Grading Total (km)
2021	July	67.9
	August	106.7
	September	83.2
	October	73.0
	November	151.1
	December	149.0
2022	January	
	February	
	March	
	April	
	May	
	June	
	YTD Total	630.9

ROAD MAINTENANCE GRADING



Monthly maintenance grading history – Lake Grace area

ROAD MAINTENANCE GRADING

Lake King & Varley – January 2022

Road Name	Total Graded (km)
Ace Rd	5.0
Biddy Camm Rd	16.8
Fitzgerald Rd	9.7
Hatters Hill Rd	11.8
Hogan Rd	7.7
Kathleen Rd	7.2
Ladyman Rd	3.0
Long Creek Rd	7.6
Mallee Tree Rd	7.8
Milstead Rd	6.2
Mulcahy Rd	14.7
Muncasters Rd	11.7
Norseman Rd	8.7
Paulsen Rd	3.5
Stennetts Lake Rd	22.0
Winchcombe Rd	9.8
Total	153.2

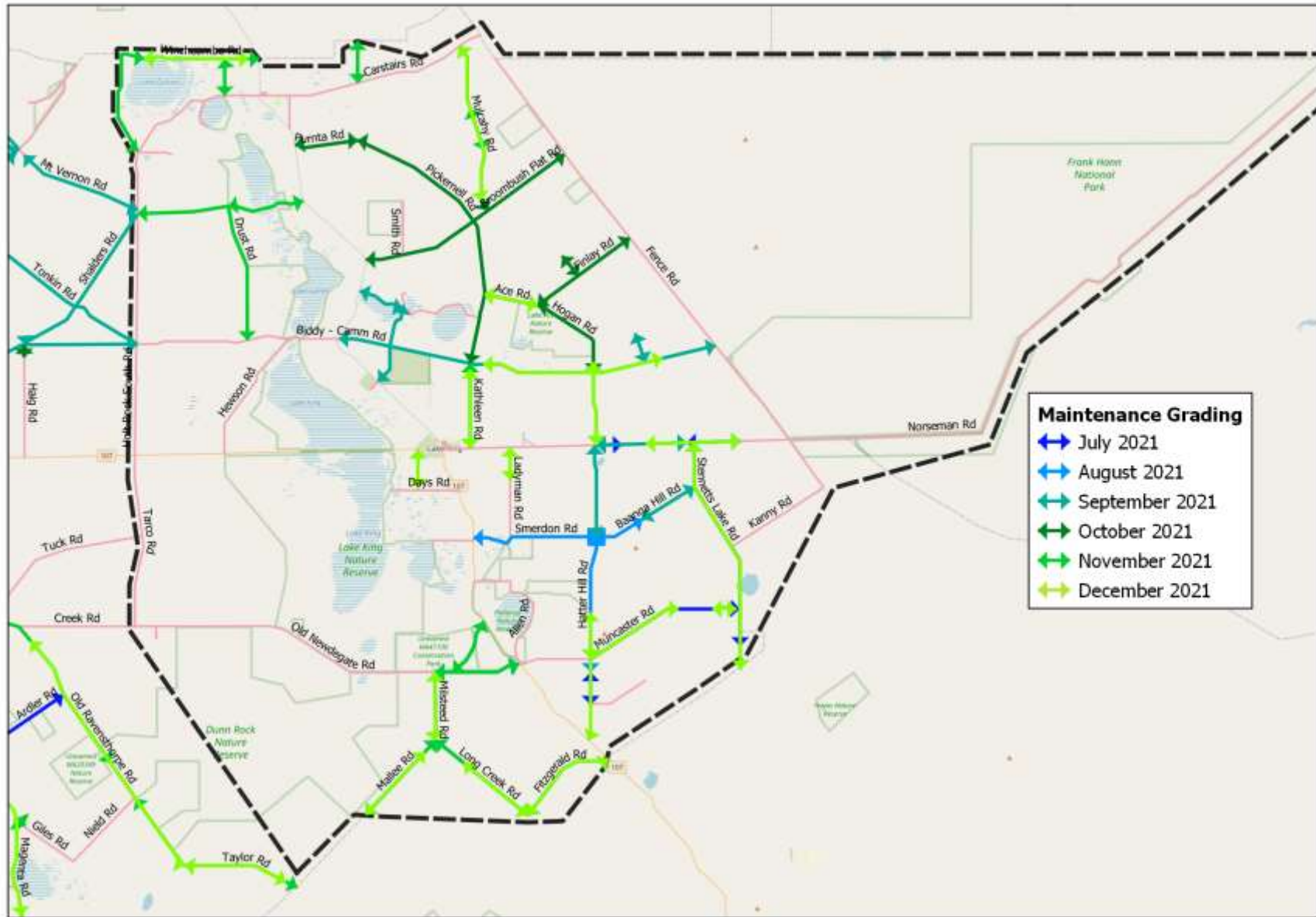
Lake King & Varley – January 2022

Contractor timesheets pending.

Lake King & Varley 2021/22 YTD

Year	Month	Monthly Grading Total (km)
2021	July	66.9
	August	71.4
	September	88.2
	October	98.2
	November	115.1
	December	153.2
2022	January	
	February	
	March	
	April	
	May	
	June	
	YTD Total	593.0

ROAD MAINTENANCE GRADING



Monthly maintenance grading history – Lake King-Varley area

ROAD MAINTENANCE GRADING

Total 2021/22 YTD Lake Grace, Newdegate and Lake King/Varley

Year	Month	<i>Lake Grace</i>	<i>Newdegate</i>	<i>Lake King-Varley</i>	Grading Total (km)
2021	July	67.9	55.2	66.9	190.0
	August	106.7	77.8	71.4	255.9
	September	83.2	112.7	88.2	284.1
	October	73.0	109.4	98.2	280.6
	November	151.1	124.4	115.1	390.6
	December	149.0	132.9	153.2	435.1
2022	January				
	February				
	March				
	April				
	May				
	June				
	YTD (km)	630.9	612.4	593.0	1836.3

PLANT MAINTENANCE

PLANT MAINTENANCE – JANUARY 2022

Plant #	Plant Description	Action
PTCK21	2021 Isuzu 9 Ton Tip Truck	15,000 km service.
PTOR04	2018 John Deere Ride-on-Mower	Repair and service.
PGRA07	2015 John Deere 770G Grader	Replacement of hydraulic hose. Replacement of 4 tyres.
PLVU50	2020 Toyota Landcruiser	17,000 km service.
PLVU47	2020 Ford Everest	45,000 km service.
PLVU51	2021 Toyota Prado	20,000 km service. 30,000 km service. Replacement of 4 tyres.
PLVU38	2016 Mitsubishi Pajero Sport	Replacement of 4 tyres.

BUILDING CONSTRUCTION & MAINTENANCE

CONSTRUCTION:

- Installation of new solar panels to Lake Grace Swimming Pool;
- Construction of new toilet block and shaded BBQ areas at the Lake Grace All-Abilities Playgroud;

MAINTENANCE				
Lake Grace	Newdegate	Lake King	Varley	Other
Medical Centre Old Sports Pavilion Public Toilets Visitor's Centre	Pavilion, Tennis Public Toilets	Public Toilets		

TOWN MAINTENANCE

LAKE GRACE:

- General maintenance, gardening/mowing & tidying of gardens and parks;
- Spraying Lake Grace airstrip;
- Vacant houses gardening cleanup

NEWDEGATE:

- General maintenance, gardening/mowing of the recreation grounds, parks and skate park;
- Solenoid maintenance at Pioneer Park;

LAKE KING:

- Carried out general gardening, mowing and spraying to all parks and gardens;

VARLEY:

- Carried out gardening maintenance and general maintenance, including spraying, mowing, raking of the town site, sports complex and cemetery for weeds;

CUSTOMER SERVICE REQUESTS

From period of 1 July 2021 to 31 January 2022.

	Complete	Non-complete	Total	% Complete
Works	17	3	20	85.0%
Building	11	2	13	84.6%
Parks & Gardens	13	6	19	68.4%
<i>Total</i>	<i>41</i>	<i>11</i>	<i>52</i>	<i>78.8%</i>

BUILDING SURVEYOR

Permits Approved – January 2022

No building permits issued in this month.



INFORMATION BULLETIN

ENVIRONMENTAL HEALTH REPORT

October - December 2021

HEALTH

This report is to highlight issues and activities ongoing within the environmental health area for the period October - December 2021

Covid-19

- Attending ongoing webinars from the WA Health Department, WACHS, WALGA, LEMC meetings as requested
- Communicating WA Directions to businesses and event organisers in local government district, where it is clear under the Emergency Management Act Direction or Mass Gatherings Directions that a business or gathering should close, not occur or be substantially modified
- Responding to various enquiries regarding Covid Directions
- Providing and assisting businesses and event organisers with interpretation of the Directions
- Assist with developing and reviewing Covid Safety Plans and AHA Covid Training
- Weekly reports to WAPOL on contact register compliance checks
- Assist venues with Safe WA transition and proof of vaccination requirements

Events

- Email to staff regarding bouncy castle compliance requirements

Food Businesses

Inspected the following premises for Food Act compliance-

- Café Arjo (New owner registration)
- Lake Grace Hotel
- Saltbush Inn

Food Recall Notices circulated to all food businesses

- Saputo Dairy Australia Pty Ltd Butter and Spreadable Butter Blend Products
- Nerada Detox Tea with added Probiotics
- Godiva's Chocolate Domes Milk Chocolate Coconut Crunch
- Health Lab - Health Lab Kids Varieties

- Barossa Fine Foods 110g Pate Products
- Fresh Food Enterprises IQ Bars
- Raw Pacific oysters produced in Coffin Bay, SA
- Snackers Market Tasty Cheese and Mini Crackers and Pretzels
- Good To Go Tasty Cheese Salami and Cabanossi
- Coles Nature's Kitchen Pizzas 250g
- Nature's Delight Xmas Liquorice Mix 500G
- Barossa Fine Foods ham products
- Weis Dairy Free Dark Chocolate & Coconut Multipack (280mL)
- HLY Brown Sugar Cake 290G/10
- Banks and Burbidge Alcohol Free Gin 700ml
- South Island White Mist Sauvignon Blanc 2021 750ml
- Devondale Sparkling Apple Juice 750ml

Lodging Houses & Caravan Parks

Inspected the following for compliance -

- Spenser's Shearing – Lake King (ongoing)
- Spenser's Shearing – Lake Grace (ongoing)
- CBH – Mount Madden
- CBH – Lake King
- CBH – Varley
- CBH – Newdegate
- CBH – Lake Grace
- Saltbush Inn
- Lake King Tavern Motel
- Lake King Caravan Park - DA and Building Permit requested for Site 3
- Lake Grace Caravan Park

Onsite Effluent Disposal Systems

- Waterless toilet – Jam Patch
- Lake King Tavern Public toilet
- Enquiry regarding RV dump point for Lake King
- Enquiry regarding Lake King Pavillion

Pool Water Sampling

- Lake Grace swimming pool prestart and water samples compliant
- Newdegate swimming pool prestart and all water samples compliant

Public Buildings

Inspected the following for Health Public Buildings compliance-

- Lake Grace Sports Pavillion
- Lake Grace Hall
- Lakes Village
- Lake King Memorial Hall
- Lake King Sports Pavillion
- Varley Town Hall
- Varley Sports Pavillion
- Lake Grace Sportsmans Club

Recycled Water Scheme

- Received Department of Health Approval (in principle)
- Infrastructure to be installed (pending)

Stallholder / Street Trading Permits

- Mrs G's Food Van
- Farmyard Pantry

Waste Management

- Ongoing inspections of waste facilities
- Enquiries regarding asbestos disposal
- Asbestos remediation works from Newdegate Hall

Other

- Public Health Plan progress – Health Profile Report completed and presented to Council. Health survey community consultation completed. Final Public Health Plan being prepared for March 2022 Council meeting.
- Dealing with complaint regarding cleaning of Lake Grace Hotel outside toilets
- LHAAC meat samples taken from Lake Grace Meats for laboratory analysis
- Residential properties bushfire compliance review with CEO



Brendon Gerrard

Principal Environmental Health Officer



October – December 2021 Tourism Statistics

Prepared by Jo Morgan



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Introduction

This document is prepared for the Lake Grace Shire Council to illustrate visiting statistics to the Lake Grace Visitor Centre.

It is a snapshot of visitor profiles that visit our Shire and is not all inclusive. The Lake Grace Visitor Centre (LGVC) only records visitors that physically enter the centre. The use of signage, open flags and being positioned in the main street of town we feel we are getting the majority of genuine visitors calling into the centre.

One of the goals of the LGVC is to provide accurate information for visitors. We also want to provide an enjoyable experience for the visitor by sharing our history with them, i.e. through telling them about the Station Masters House. While in the LGVC we dispense brochures and maps highlighting places to see and things to do in our Shire foremost.

Equipped with additional information about the Shire of Lake Grace and its attractions, the tourist is more inclined to spend more time seeing and doing things in the Shire of Lake Grace. If they have the time visitors often add additional time in Lake Grace after visiting the Centre.

The graphs presented in this document are tracking several different measurements of tourism data. It must be remembered that not all visitors are comfortable with revealing information of their travels so it is based only on the information that has been offered and is not conclusive.

Visitor data measurements recorded include;

- Number of people
- Age
- Origin
- Route
- Mode of transport
- Accommodation
- Yearly tracking from 2014

Origin of visitors to the Shire of Lake Grace

For the purpose of recording data visitors are classed into five groups;

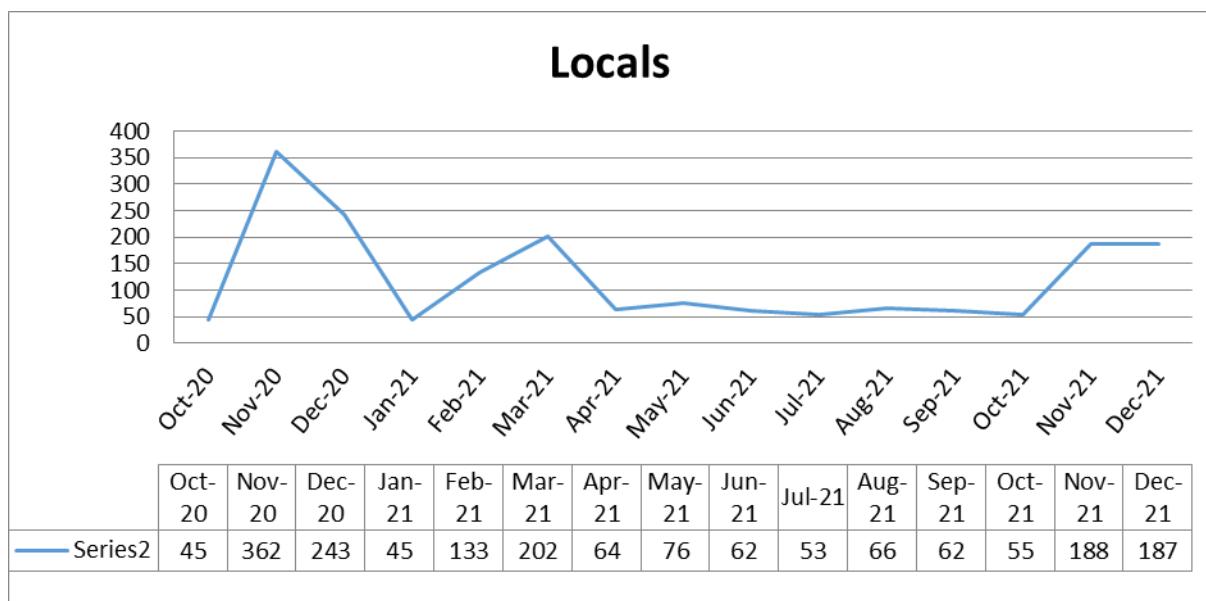
- Locals – indicating they are from the town of Lake Grace. No purposeful travelling was required to visit the Centre.
- Intrastate – this term is used to describe visitors from surrounding Shire of Lake Grace towns and the rest of WA, e.g. Newdegate, Kukerin, Wagin and Perth
- Interstate – this term is used to describe visitors from within Australia, including Tasmania who travel through the Shire
- International – this term is used to identify visitors from outside Australia including New Zealand
- Unidentified – Travelers who don't disclose where their place of origin.

Locals

Our locals held their interest with the wildflower season into late October. We held our annual Market Day/Treasure Trail in November. The weather was perfect! The day was a great success with equal amount of market stalls and garage sales. This year we hosted the Incredible Creatures Farm Animals, a popular petting zoo that features at the Perth Royal Show. It allowed children to get up close and cuddle the various farm animals which was a great hit.

Our numbers dropped in November, this could be due to the town Remembrance Day being held at Lake Grace School rather than our Visitor Centre lawn.

In December 2021, we had the Harvest Festival on a festive warm summer night. It was the first year we sold show bags and just about sold out. The remaining bags left we were able to donate to the staff Christmas party children which was greatly received. We also noted despite the amazing new stock and having great sales at the Visitor Centre, the number of Christmas shoppers had dropped. Speaking to many locals we can put this down to Perth shopping and online shopping.

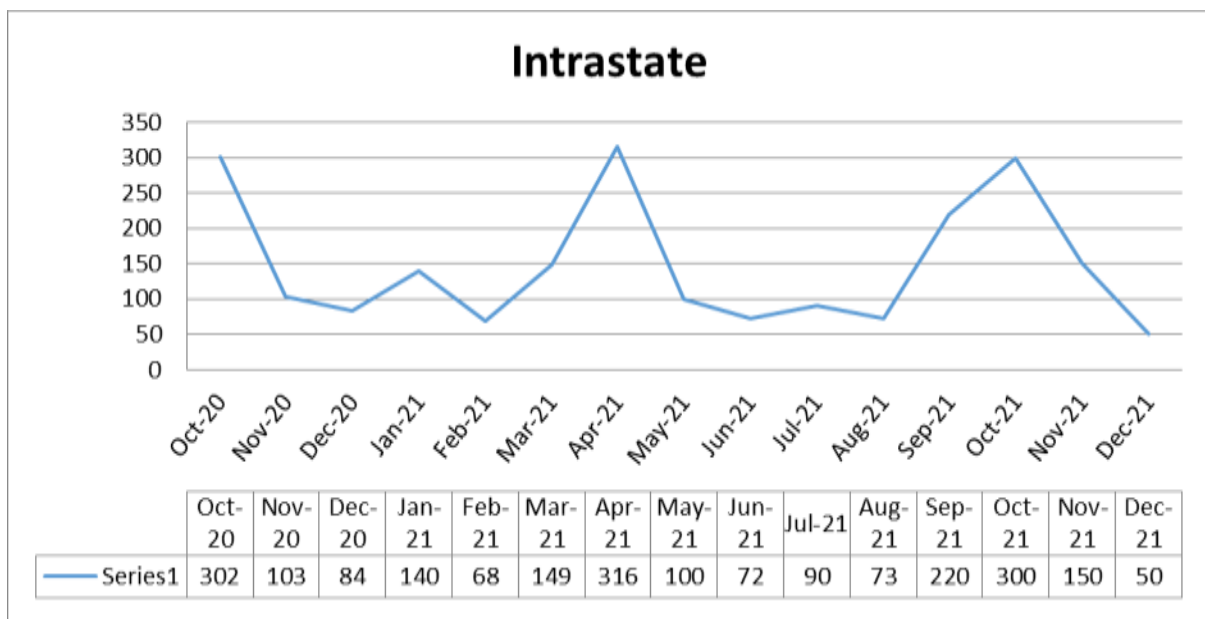


Intrastate Travellers

With our WA borders still closed, we continue to have great numbers coming through our Shire. There was an increase in travelers once school holidays were over with caravans lining the main street once again.

There is a continued feel with visitors having more time to look around, not in a rush to get to the next town. People were doing their best to support local and consciously spending more. Lots of talk and excitement of borders finally opening early next year, but also appreciating the time to spend exploring WA like many have.

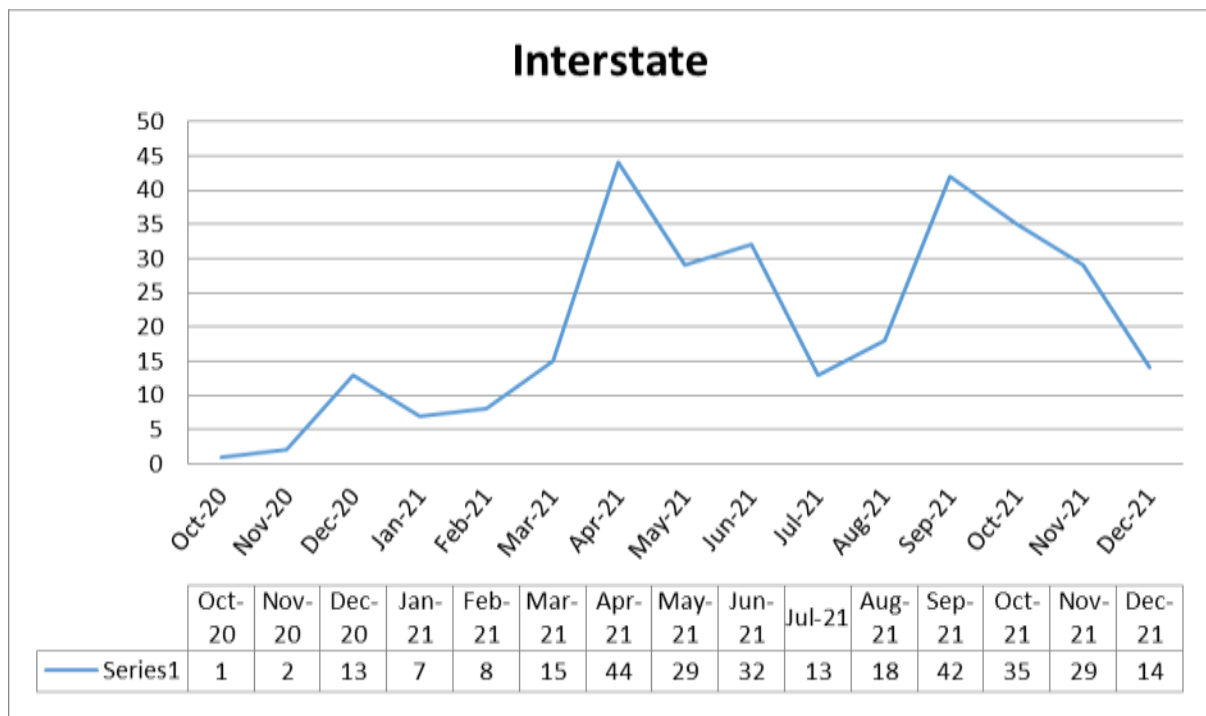
December travel follows the same trend each year, lowering towards Christmas. Yet the traffic flow would have been the busiest we have ever seen. We only count the number of visitors through our door. The number of caravans and car loads travelling to Esperance and Bremer Bay for the Christmas break was huge. It would be interesting to take a physical count of traffic for 2022 Christmas break passing by, something to consider for a more accurate count for sure.



Interstate Travellers

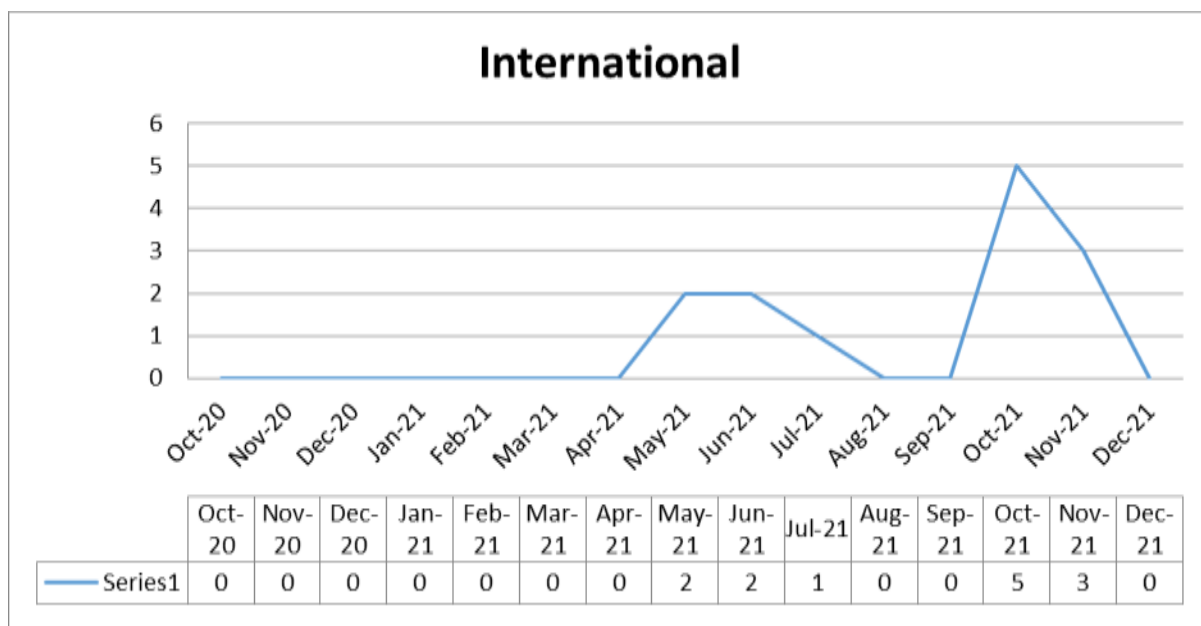
With interstate borders opening and closing it was hard to keep up where things were at. Having visitors from eastern states is a real treat in these times. The one thing everyone had in common was no rush to get home which meant 100% Grey Nomad Travellers.

Having a gradual increase in numbers is encouraging knowing that our eastern state friends are wanting to travel west, it's just a case of when. Looking back on 2019 stats October recorded 121, November recorded 32 and December recorded 10. So, the last two months are similar, October's numbers would be those enjoying the wildflowers and ease of travel in general. We can only wonder if things will pick up in 2022.



International Travellers

We managed a few overseas visitors but they were already living or working in WA for a short term. We could possibly face another quiet year internationally. We will cherish having them back one day...



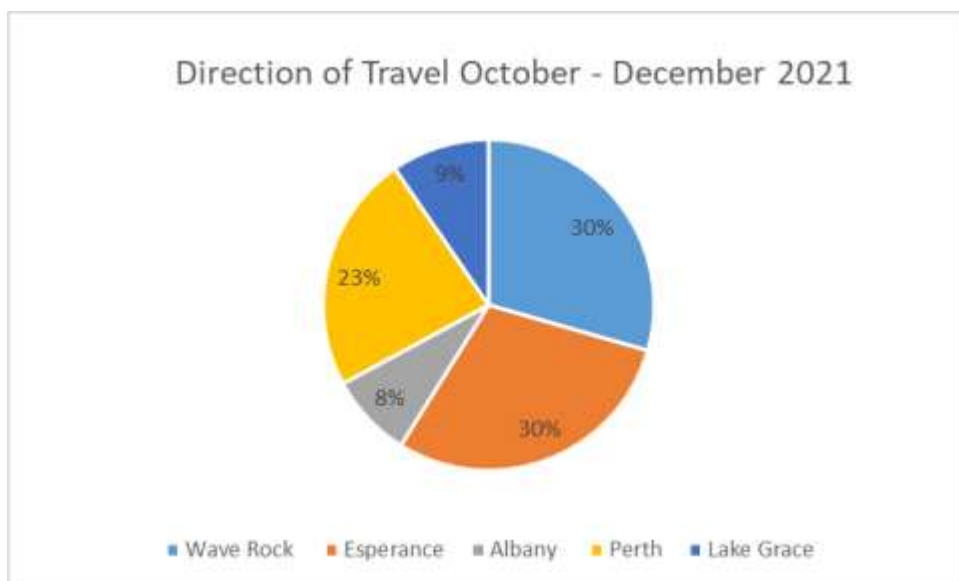
Unidentified Travellers

A group of travelers we try our very best to engage with but keeping in mind some people wish to simply browse and have a look around. If anything good has come from this pandemic is more people feel the need to engage whenever possible. Connection is welcomed more than ever.



Direction of Travel

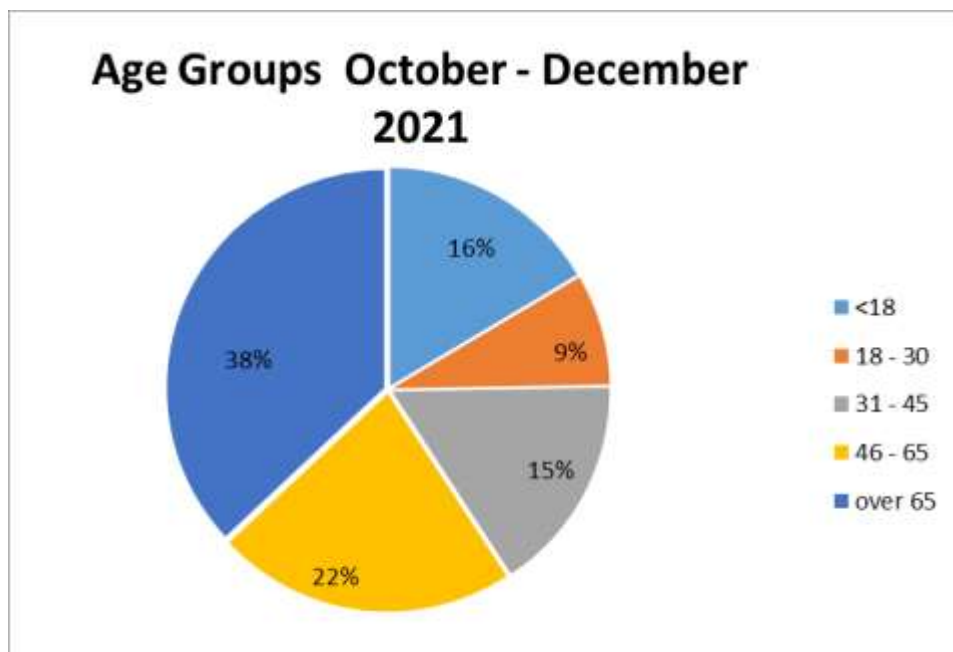
Known for our crossroads, our traffic consists of those heading to either Wave Rock/Hyden, Esperance, Albany or Perth. Wave Rock Kulin direction picked up this quarter with the Kulin Bush Races being a sellout. It brought lots of visitors our way. As the weather warmed it seemed most were heading to Easperance – can’t blame them!



Age Group

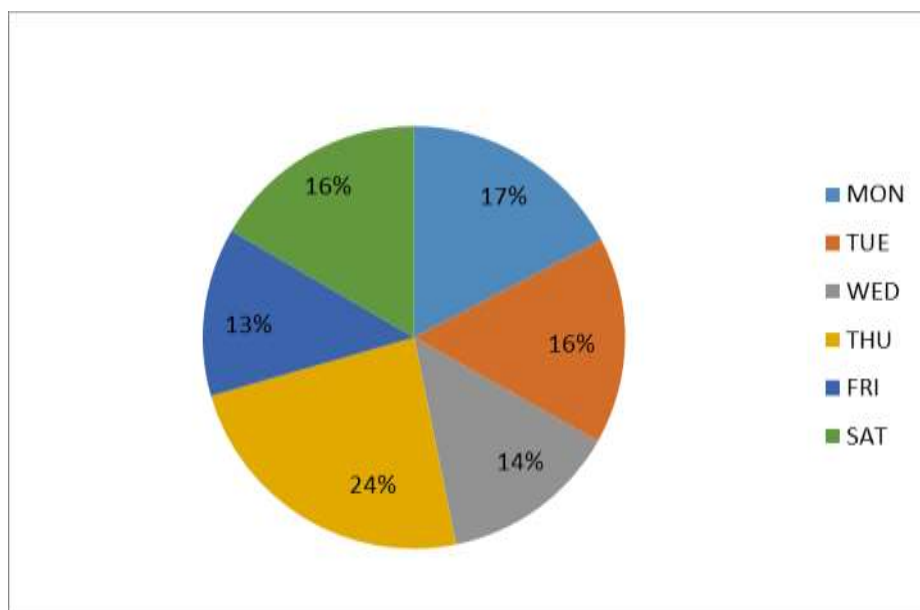
The information tracked in this graph is reliant on the recorders ability to judge ages of visitors, therefore probably not entirely accurate in all cases.

Our Grey Nomads are out and about and wonderful to see!



Popular Visiting Days

There is no particular day we can say is ALWAYS our busiest as it changes all the time, but a worthwhile measure all the same.



Mode of Transport

People travel to and through our Shire in various forms of transport. We have recorded the transport used by those who called into the Visitor Centre. It's a great indication as to how people are moving through our region and how travellers are using our region. This data measures January to June 2019.



43% + 0.5% Electric car



33%



21%



0.5%

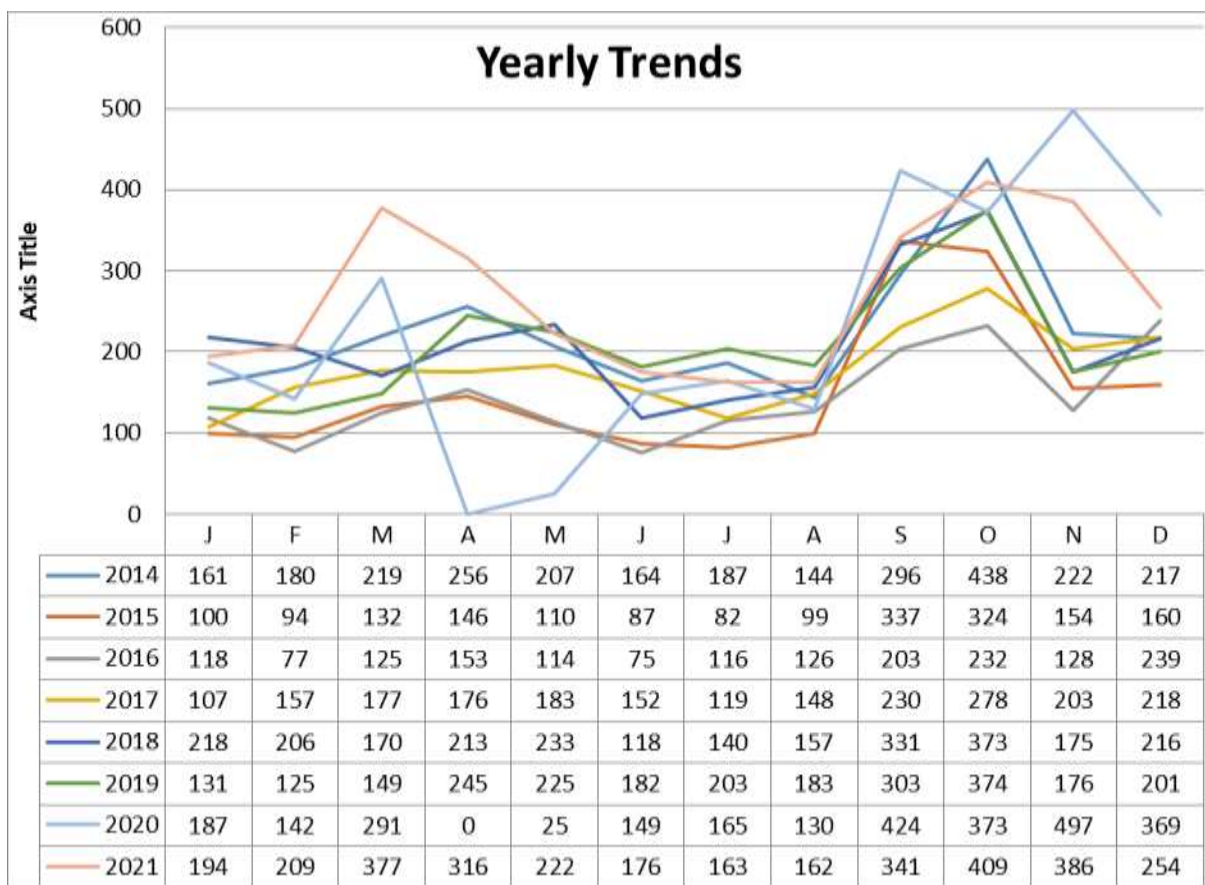


2%

Yearly Trends

Studying yearly trends is a great tool in measuring our patterns for the future and areas where we can improve on. Predicting better opening times, staff and volunteer rosters, information needs for those seeking accommodation, things to do or places to eat and drink. Having this knowledge ahead of time allows us to offer the best service and welcome party for those who choose to drop by.

If we thought 2020 was a year for the history books, 2021 was a continuation of that too. With the uncertainty in borders opening and closing its taken a huge effect on travel confidence. We broke a few old stat records in the first half of the year but as lockdowns happened again over east things quietened down again. Here’s hoping 2022 can do better.



Lake Grace Community Library



LIBRARY REPORT – 20/01/2022

Book exchange and VDX are all up to date.

I am still using/playing with a trial program of our new library system, Oliverv5. I am hoping to be connected to the new system in the near future, but our Deputy Principal has left Lake Grace and SoftLink need someone in the school to hand over.

Year 12 Side student Neha Dwarakanath will be starting back in the Library office on January 31, 2022.

Statistics since the last report:

Dec2021	Issues & Renewals	143	Borrower Visits	129
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Library Co-ordinator Lois Dickins
Lake Grace Community Library

Newdegate Library Report to 31/01/2022

The Library was open on reduced CRC hours over January. This is a very quiet time in Newdegate due to summer holidays. At present the library is open to the public as normal as Newdegate Primary school have decided not to use the collocated area at all. So the library is open to the public Monday- Friday normal hours.

The new exchange of 54 items has been completed 3/02/22 and is available on the library shelves.

No Interlibrary loans were requested in January.

Regards

Claire Ness

Newdegate Library Statistics												
Issued and Renewals	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2005	12	45	37	21	46	33	4	16	6	15	15	14
2006	21	21	27	7	21	22	14	34	27	6	20	15
2007	17	16	24	3	24	32	15	39	25	19	19	4
2008	9	30	15	14	33	14	6	16	9	20	17	8
2009	2	23	20	15	25	28	12	15	10	17	15	8
2010	3	13	16	14	13	23	28	26	27	26	35	27
2011	5	37	52	27	77	54	22	42	35	76	72	38
2012	10	69	33	27	50	20	49	18	26	54	59	31
2013	8	34	30	20	30	21	36	28	18	27	36	29
2014	39	50	35	33	53	36	61	29	24	61	32	47
2015	23	50	52	58	62	53	42	59	45	38	88	38
2016	17	77	29	45	42	15	53	39	43	43	65	42
2017	26	55	40	43	29	29	40	13	29	39	29	28
2018	9	37	15	30	19	36	33	18	51	30	66	48
2019	31	26	54	34	33	39	29	34	7	43	35	33
2020	6	33	42	2	12	23	27	24	39	54	21	16
2021	17	36	51	53	22	32	25	31	38	33	20	27
2022	5											



4WDL VROC MINUTES

09 November 2021

Shire of Dumbleyung
10am
EM's & CEO's



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4WDL VROC MINUTES

Tuesday 09 November 2022 at Shire of Dumbleyung -EM's & CEO's

1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Meeting opened at 10:03am

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Local Government	Attendee(s):
Shire of Wagin	Bill Atkinson Cr Phillip Blight Emily Edwards (Executive Officer)
Shire of West Arthur	Ian McCabe Cr Neil Morrell Kerryn Chia
Shire of Lake Grace	Alan George Cr Len Armstrong Cr Ross Chappell
Shire of Woodanilling	Cr Peter Morrell
Shire of Dumbleyung	Gavin Treasure Cr Julie Ramm
Shire of Williams	Geoff McKeown Cr Moya Carne

Visitors

Main Roads WA	Brad Pearce
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Local Government:

Apologies:

Shire of Woodanilling	Stephen Gash
Wheatbelt Development Commission	Clare Atkins & Rob Cossart

2.1 ELECTION OF CHAIRPERSON

As per requirement after a Local Government Election, nominations for Chairperson are called by the Executive Officer.

COMMITTEE DECISION

Moved by Cr Julie Ramm

Seconded by Cr Peter Morrell

That Cr Julie Ramm be appointed as the Chairperson of the 4WDL VROC for the period commencing February 2022 and concluding October 2023.

3.0 CONFIRMATION OF MINUTES

COMMITTEE DECISION

Moved by Cr Peter Morrell

Seconded by Cr Phillip Blight

That the minutes of the 4WDL VROC CEO's meeting held on 14 September 2021 in person at the Shire of Williams be confirmed as a true and accurate record of the meeting.

4.0 PRESENTATIONS/GUESTS

4.1 Brad Pearce – Main Roads WA

Brad Pearce presented at 4WDL Main Roads Report November 2021 to the meeting for their information at what was currently being undertaken or upcoming in the Wheatbelt region, specifically focusing on what would or is affecting the member local governments.

Brad Pearce left the meeting at 10.30am

5.0 CORRESPONDENCE

5.1 Inward / Outward:

6.0 STATUS REPORT

Meeting Date	Item #	Agreed Action	Responsible Shire/s	Comments on Action Taken	Status
8/10/2019		Biosecurity Groups – Review	Shire of West Arthur	Shire of West Arthur Regional Blackwood Biosecurity Group currently under review. Shire of West Arthur to keep group informed	10 August 2021: Cr Pierce no longer on the Blackwood Biosecurity Group and unable to provide operational update. Blackwood Biosecurity currently under the management of the Leschenault Biosecurity Group. Currently no representative from the Shire or Community.
20/11/2020	8.2	Tourism Collaboration/Initiative	All member local governments	'Coffee Cup' initiative well received by all member local governments, to be investigated by CDO's/CLO's/Tourism Officers at a meeting and report back.	New Comment: Shire of Dumbleyung hosted a meeting on 25 October 2021 with Australia's Golden Outback to discuss the 4WDL Tourism Scope. Refer to agenda item inclusion in this agenda.
11 May 2021		Housing	All member local governments	Needs analysis undertaken by all member local governments.	New Comment: item moved to be laid on the table until the next in person 4WDL Meeting. Refer to included agenda item. ACTION: That the Shire of Dumbleyung CEO compile a '4WDL Housing Needs Analysis Scope' prior to the next in person meeting on 09 November 2021 to help identify, from the survey undertaken, where the collective currently positioned.
10 August 2021		Invitation to Minister of Housing	Shire of Wagin	That an invitation be extended to the Hon John Cary MLA, Minister for Housing, local Government to a future meeting of 4WDL.	New Comment: Letter sent on 19 August 2021 to Minister of Housing, no response received.
10 August 2021		School Bus Service 2021	Shire of West Arthur	4WDL Member Local Governments impacted by the current school bus policy work together to address issues in their particular district and associated letter of support be prepared	New Comment: Membership letter of support to be compiled by EO. Review undertake was one year only. Full review to come now this process has been initiated. Review Committee to host local meetings. Shire of Du hosting on 30/11/2021
10 August 2021		National Priority Funding Submission	All member local governments	That the Executive Officer, with assistance from the CEO's, prepare a short Request for Expression of Interest for the National Priority Funding 2021-2025 submission due on Monday 16 August 2021 on behalf of the 4WDL membership.	New Comment: Compiled and submitted on 16 August 2021 on behalf of membership.

COMMITTEE DECISION

Moved by Cr Phillip Blight

Seconded by Cr Neil Morrell

That the 4WDL Status Report, as presented, be accepted.

7.0 STRATEGIC PLAN**Priority Projects**

PROJECT	SUMMARY	ACTION	PROJECT LEAD	SUCCESS INDICATORS	UPDATES/OUTCOMES
COMMUNICATIONS	Improved internet and mobile connectivity in areas of poor service	<i>To investigate the development of a Business Case for a Communications solution to poor internet and mobile connectivity. New Action – Support each member Local Government in their endeavour to provide improved communications in their Shire's.</i>	Common Interest group of Shires. <i>Shire of Dumbleyung to information share current funding opportunities</i>	<ol style="list-style-type: none"> Grant funding is obtained Successful project completed <i>Improved access in areas of member Local Governments</i> 	
WATER SECURITY	Increased water security and reduced reliance on current systems	Investigate Water supply and water security issues across the VROC region and prepare a report on future options. <ol style="list-style-type: none"> <i>Contact appropriate agencies and Local MP to support the reinstatement of funding opportunities for farms for the National On-Farm Emergency Water Infrastructure Rebate Scheme.</i> <i>Advocate for Regional Water Security importance.</i> 	<i>Shire of Dumbleyung – current LG with funding applications pending.</i>	<ol style="list-style-type: none"> A report is presented to 4WDL VROC to determine the viability of a Water Security project <i>Grant Funding obtained and successful projects completed</i> 	
HOUSING	Short & long term accommodation	Undertake a needs analysis for the provision of short- and long-term accommodation. <i>Monitor for funding opportunities State Government funding for Community Housing possibility for refurbishment of existing or new dwellings for member local governments that require it, not all membership have same need for housing currently.</i>	Shire of Woodanilling	<ol style="list-style-type: none"> A Business Plan is adopted <i>Advocate to external stakeholders including Local MP, the importance of ongoing funding sources for housing</i> 	
TOURISM (priority accelerated from Low to High)	Identify opportunities to work across the 4 WDL region	<i>Compile a "Drive Trail" brochure for all 4WDL Member Local Governments to maximise the current tourism market and the travellers through the region</i>	<i>Short Term – Shire of West Arthur</i>	<ol style="list-style-type: none"> <i>Production of Short-Term brochure for the region</i> 	

Areas for Monitoring

PROJECT	MONITORING	ACTION	LEAD	UPDATES/OUTCOMES
HEALTH	Sustainability of Volunteers & Health Services	Liaise with the relevant health organisations and monitor the provision of health services with a focus on GP services, mental health services and the use of volunteers	<i>Shire of Williams</i>	<i>Continue to Monitor and Adopt a Sustainable approach to Health Services across all Local Governments.</i>

BIO SECURITY	Wild Dogs & Pigs	Liaise with the two Regional Biosecurity Groups (RGB) to keep updated on wild dogs and pig issues across the region	<i>Shire of West Arthur</i>	<ul style="list-style-type: none"> • <i>Shire of West Arthur to be the conduit between the Biosecurity Groups in the industry and inform member Local Governments of ongoing actions.</i> • <i>Maintain and Monitor Biosecurity in the region</i>
HOME & COMMUNITY CARE	The future and effectiveness of HACC services provided with the 4 WDL Group	Liaise with the organisations delivering HACC services, monitor community expectations and invite HACC providers to 4WDL meetings	Shire of Wagin	<p>2 Year extension granted 2022</p> <p><i>Maintain current Home and Community Care services provided by member Local Governments. Monitor a realistic economy of scale regarding the service provided.</i></p>

Lower Priorities and Projects

Although important, the following lower Priority Areas and Activities / Projects were also identified. It was agreed these will be noted and actioned as higher priorities are completed, as priorities change, or if resources allow the number of projects to be increased.

PROJECT		PROJECT LEAD
SHARED SERVICES	Establish a shared service model for the 4 WDL Group. <i>Support member local governments and when necessary resource share.</i>	<i>Common interest of all member Local Governments.</i>

8.0 ITEMS FOR DISCUSSION

8.1 4WDL TOURISM STRATEGY SCOPE

LOCAL GOVERNMENT:	Shire of Dumbleyung
REPORTING OFFICER:	Gavin Treasure
ATTACHMENT:	<ul style="list-style-type: none"> 4WDL Tourism Strategy Action Plan Scope

BACKGROUND

As discussed at the meeting held 10 August 2021 at the Shire of Williams, the CEO of the Shire of Dumbleyung has compiled the attached Tourism Strategy Scope. The recommendation was laid on the table for the next in-person meeting. Further to this, the Shire of Dumbleyung hosted an in depth meeting on 25 October 2021 with Marcus Falkner from Australia's Golden Outback to investigate the potential for a Tourism Strategy. Outcomes from this meeting are attached in the Action Plan.

COMMENTS

For discussion, led by Shire of Dumbleyung, by all members local governments.

MEETING DISCUSSION

- Woodanilling aligns with Katanning
- Williams aligns with Boddington
- Lake Grace aligns with Roe (North)
- All 4WDL member local governments not geographically aligned
- Accommodation focus/common interest

ACTION

That Gavin Treasure prepares an agenda for all member local governments to present at November Council meetings, encapsulating both initiatives

- 1. Tourism Strategy/Plan (\$3,000 contribution) and**
- 2. Employee Accommodation (\$2,000 contribution) proposal**

8.2 EMPLOYEE ACCOMMODATION

LOCAL GOVERNMENT:	Shire of Wagin
REPORTING OFFICER:	Bill Atkinson
ATTACHMENT:	<ul style="list-style-type: none"> Workers Accommodation Proposal

BACKGROUND

Members of 4WDL previously participated in a *Housing Needs Analysis* which identified a strong demand for housing to accommodate workers.

At the 4WDL meeting of CEO's on the 14th September 2021, an action was proposed for *The Shire of Dumbleyung CEO to compile a 4WDL "Housing Needs Analysis Scope" prior to the next in-person meeting on the 9th November 2021 to help identify, from the survey undertaken as to where the collective is currently positioned.*

On the 13th October 2021, Mr Rob Cossart (CEO) and Ms Clare Atkins from the Wheatbelt Development Commission visited the CEO of Wagin to discuss the shortage of housing. The possibility was raised of the WDC and 4WDL Shires scoping a project whereby a consultant could be

employed to help determine the implications and viability of Shires funding new housing to accommodate workers by way of long-term lease arrangements, with government agencies and/or local employers

The follow up email from this meeting explains the concept as follows:

.....

Good Morning Bill,

Just sending through some notes from our recent meeting where we discussed the current shortage of housing in Wagin and the Wheatbelt on a broader scale:

- *This shortage is expected to continue with State Government employee housing requirements and general worker accommodation fuelling a strong rental market that has seen consistently low vacancy rates over the past few years. This has become a barrier to local businesses being able to increase production and building on capacity.*
- *Rob introduced the concept of approaching some of the larger entities who are seeking housing for employees with the proposal of establishing long term lease agreements to assist securing finance and creating a demand for local shires investing in building houses.*
- *There may be scope for a joint project between WDC and members of the 4WDL Local Government Group to engage a consultant who would gather the required information to assess if this could be a model that is achievable and financially viable. WDC is willing to co- contribute to the cost of engaging a consultant to complete the project.*
- *Rob will continue to progress enquiries with senior management at a State Government level to introduce the concept of committing to longer term leases to secure long term housing options for employees in Wheatbelt towns.*
- *Bill will take the concept to the next 4WDL meeting to gauge support and feedback from other LGAs. Following this meeting a scoping document will be written up to define the project and allow a budget to be set prior to engaging a consultant.*

The product of this body of work will allow viability of this strategy to be assessed, Rob will have a report that substantiates his enquiries at higher Government levels and allow other shires to assess the potential of a similar project to alleviate the widespread worker housing shortages.

Given the importance of the housing issues the WDC would like to have the report by the end of the year to facilitate future discussion and investment

Kind Regards

Clare Atkins | Regional Development Officer
Wheatbelt Development Commission

COMMENTS

In consultation with the CEO of Dumbleyung, it was agreed that this proposal should be discussed in advance of the previously referred to *Housing Needs Analysis Scope* being prepared.

Whilst it is “early days” the scope for a joint (WDC 4WDL) approach to engage a consultant to carry out the work as proposed, could include (but not be limited to):

- Identification of available residential land within each (4WDL) Shire

- Identification of number of dwellings required and over what period
- Broad configuration (type) of housing units required (i.e., single/multiple dwellings)
- Investigation into what headworks charges might apply
- Ascertaining the financial capacity of Shires to fund developments
- Financial Modelling to determine viability of project
- Determined future plans of State agencies. *(meeting addition to scope)*

and (critically) the commitment of third parties (Government/employers) to lock into long term leasing arrangements.

A principal objective is that the provision of workers accommodation should be cost neutral to Shires choosing to take up this initiative. This would need to be by way of either self-supporting loans or locked in long term lease arrangements with the agencies involved.

The budget for engaging a consultant is expected to be in the order of \$20,000 with a 50% contribution from the WDC and the remainder being shared between participating Shires.

An invitation has been extended to Mr Rob Cossart and Ms Clare Atkins to attend this meeting and contribute to the discussion.

RECOMMENDATION/ACTION

COMMITTEE DECISION

Moved Cr Phillip Blight

Seconded Cr Peter Morrell

1. That member Shires indicate their interest (approximately \$2000) or otherwise in being part of the proposed scoping of a Workers Accommodation initiative
2. That the CEO's of Shires wishing to take part in this initiative, work with the Wheatbelt Development Commission to finalise a scope for the engagement of a consultant to prepare a report on the *Workers Accommodation* proposal.

CARRIED

RECOMMENDATION

Moved

Seconded

1. That member Shires indicate their interest or otherwise in being part of the proposed scoping of a Workers Accommodation initiative
2. That the CEO's of Shires wishing to take part in this initiative, work with the Wheatbelt Development Commission to finalise a scope for the engagement of a consultant to prepare a report on the *Workers Accommodation* proposal.

8.3 BUSHFIRE MANAGEMENT OF VOLUNTEERS

LOCAL GOVERNMENT:	Shire of Wagin
REPORTING OFFICER:	Cr Phillip Blight
ATTACHMENT:	<ul style="list-style-type: none"> • Shire of Wagin adopted “<i>Management of Bushfire Volunteers</i>” Policy • Shire of Wagin RPL/Competence Certificate

BACKGROUND

The State Government’s new Work Health and Safety Act 2020 commences in January 2022 and will impact on the Shire’s bushfire volunteers and Local Governments through the new *Industrial Manslaughter* regulations. It is understood that all registered bushfire volunteers (and possibly anyone on a fireground attempting to fight a fire) to be deemed to be “employees” of the Shire, thereby placing direct responsibility on the Shire to provide a safe workplace; in this case the fireground wherever that may be. There is also a responsibility to ensure that volunteer firefighters are sufficiently trained to carry out their role.

The Shire adopted a *Management of Bushfire Volunteers Policy*, the thrust of which is to recognise *prior learning* (experience) of volunteers on the fireground as a legitimate competency when fighting fires.

COMMENTS

Purpose of this agenda item is for information sharing between member local governments and communication from external HMA regarding the outcomes of the adopted policy and the RPL Certificate.

MEETING DISCUSSION

Member local governments suggested including the volunteer signature to the certificate.

8.4 MEETING SCHEDULE 2022

LOCAL GOVERNMENT:	Executive Officer
REPORTING OFFICER:	Emily Edwards
ATTACHMENT:	Nil

BACKGROUND

Executive Officer proposes the following Meeting Dates for the 2022 Calendar year

4WDL Schedule of Meetings for 2022

DATE	METHOD	WHO	WHERE
08 February 2022	In Person	EM’s & CEO’s	Woodanilling
12 April 2022	Zoom	CEO’s	
10 May 2022	In Person	EM’s & CEO’s	Wagin
12 July 2022	Zoom	CEO’s	
09 August 2022	In Person	EM’s & CEO’s	Lake Grace
13 September 2022	Zoom	CEO’s	
11 October 2022	In Person	EM’s & CEO’s	West Arthur
08 November 202	Zoom	CEO’s	

8.5 COUNCIL MEMBER ESSENTIAL TRAINING

LOCAL GOVERNMENT:	Executive Officer
REPORTING OFFICER:	Emily Edwards
ATTACHMENT:	Nil

BACKGROUND

Executive Officer was approached by Elected Members from the Shire of Wagin to propose to the 4WDL membership to gauge interest in the possibility of undertaking a reduced, combined, resource sharing, training days, hosted at a particular Shire.

COMMENTS

The Executive Officer has been in discussions with WALGA training team regarding the mandatory Council Member Essentials that need to be undertaken within 12 months of the election date of new elected members. The Shire of Wagin still has a number of elected members from the previous term appointment who still need to complete the training. WALGA currently offer a range of potential possibility including on site training for all 5 courses for a 5 day period being the most attractive to regional Local Governments but at a cost.

The Shire of Wagin has subscribed all elected members to the e-learning portal and wish to utilise a classroom situation to complete the 5 courses.

RECOMMENDATION

The Executive Officer initiate inhouse combined training days for those interested member local governments elected members in 2022 at shared cost to cover attendance and catering.

MEETING DISCUSSION

Each member local governments to host on training if required, resource sharing of other WALGA training currently happening, continue to invite other elected members should the need arise.

8.6 4WDL EXECUTIVE OFFICER

LOCAL GOVERNMENT:	Executive Officer
REPORTING OFFICER:	Emily Edwards
ATTACHMENT:	Nil

BACKGROUND

After an 18 months term of Executive Officer, the Shire of Wagin staff member fulfilling the role will be taking up a new opportunity at the Shire and with the potential vacancy in the office, time could be potentially right for a rotation of member local government to undertake the Executive Officer.

COMMENTS

For committee discussion, with recommendation from the Executive Officer to continue in the position until such time as a handover to the new Executive Officer can take place.

MEETING DISCUSSION

Existing Executive Officer to continue until the February 2022 meeting at which stage and agenda item and reminder will be sent for member local governments to discuss prior to decision at meeting

being made. Recommended that the Executive Officer and Chairperson be from different member local governments to continue the working relationship from around the local governments.

9.0 OTHER BUSINESS

9.1 Discussion Items

9.1.1 YOUNG PROFESSIONALS IN LOCAL GOVERNMENT

LOCAL GOVERNMENT:	Shire of Williams
REPORTING OFFICER:	Cr Moya Carne
ATTACHMENT:	Nil

COMMENTS

Shire of Williams council had a discussion on the lack of younger people pursuing a career in local government and feel as a collective we should be expecting WALGA to be more involved, maybe scholarships or more precise courses.

MEETING DISCUSSION

Member local governments suggested the WALGA Central Country Zone a great industry platform for discussion to take place.

9.1.2 COMPLUSORY VACCINATION OF STAFF

LOCAL GOVERNMENT:	Shire of Williams
REPORTING OFFICER:	Cr Moya Carne
ATTACHMENT:	Nil

COMMENTS

For discussion, led by Shire of Williams

9.2 'Around the Shires'

1. Wagin

- Trades shortages making projects hard to complete.
- New businesses in town – great economic increase
- Staff vacancies currently a Grader Driver and Executive Assistant
- Environmental Health and Building Officer sharing Health Officer with The Shire of Narrogin whilst our a current staff member undertakes a building diploma and upskills inhouse.
- Deputy CEO appointment made in acting capacity to our current Executive Assistant.
- Audit completed and Annual Electors to be held 21 December 2021

2. Lake Grace

- Staff shortage includes a Swimming Pool Manager, appointment made to interstate employee who is now restricted by boarder closures.
- Dumbleyung Swimming Pool closure will see increase of patrons to the Lake Grace pool including swimming lessons.
- Trades shortages making projects hard to complete
- 4WDL Dinner was a success again this year.

3. Williams

- Extraordinary Election being held on 17 December 2021
- Williams current entering an agreement and alignment with Boddington and Wandering into a new VROC
- Appointment made to Manager of Corporate Services to Mr. Allan Lamb
- Minister of Police, Paul Papalia made an impromptu stop in Williams.

4. West Arthur

- Staff shortage continue in the Shire of West Arthur
- CEO appointment made and will commence on 01 February 2022 Mr Vin Fordham Lamont
- Disaster Recovery Funding application currently pending approval
- Audit completed

5. Dumbleyung

- Shire of Dumbleyung currently has a full staff compliment
- Appointment made to Director of Infrastructure to Mr. Darryn Watkins
- Disaster recovery
- Swimming Pool currently closed after a number of near misses, engineering report completed, and report being prepared for council on plant room repairs required.
- Reference checks highly recommended of new employees as can be detrimental to the local government if not done.

6. Woodanilling

- Appointment made to new CEO, Ms. Kellie Bartley, who will start 01 February 2022
- Harvest commenced for most part of the Shire.
- Fletchers International Exports developing a 92,000 head feedlot within the Shire of Woodanilling.
- Extraordinary Election to be held 17 December 2021 to fill one vacancy.

9.3 Other Business**10.0 Next Meeting**

The next meeting is scheduled for 10.00am, EM's & CEO's meeting at Shire of Woodanilling on 08 February 2022.

11.0 Meeting Closure

With no further business the chairperson closed the meeting at 1:08pm. Cr Julie Ramm thanked Cr Moya Carne for her continued commitment to the role as chairperson in her term.

4WDL Tourism Action Plan Scope

Purpose

To establish a 3-5 year tourism action plan that links all LGA's connected through 4WDL and identifies key new project opportunities for potential development/redevelopment and investment throughout the region. Each project will have sufficient design, description and scope to enable the 4WDL to seek funding towards the same.

Aim

Increase the tourism product and events offering throughout the 4WDL group by identifying opportunities to attract and retain tourists in the region. The test to be used in relation to impact includes increase in overall visitation (numbers), increased overnight stays and positive employment impacts. **The first recommended project is to conduct a review of existing tourist accommodation options in each LGA, including recommendations and a plan for improvement.**

Future Potential Projects Include:-

- ✓ Identify and scope potential new or refurbished project attractions, including consideration being given to historical interpretation, night-time and art experiences
- ✓ Identify and scope potential new motor vehicle, bike riding and/or walking trails
- ✓ Identify new or expanded key signature events
- ✓ Identify new or expanded Aboriginal tourism experiences

Stakeholder Engagement

An engagement strategy for developing the tourism action plan and the initial tourist accommodation project is to be developed, with particular focus on one workshop with each LGA Council and another with 4WDL.

A draft tourism action plan be presented to 4WDL following the completion of engagement phase.

A draft scoped and costed tourism accommodation project to be presented to 4WDL when complete.

4WDL to provide coordinated feedback on the draft tourism action plan and tourism accommodation project for completion.

Timetable

Both development of the 4WDL Tourism Action Plan and the initial Tourism Accommodation Project are anticipated to take 3-6 months to complete.

Funding

An indicative budget of \$18k is to be set aside for both the Tourism Action Plan and the Tourism Accommodation Project with equal contributions (\$3k) from each 4WDL LGA.

Proposed employment

Employ a part-time, one day per week, skill ready applicant, or a consultant to undertake both tasks concurrently.





B.9 MANAGEMENT OF BUSHFIRE VOLUNTEERS POLICY

POLICY NUMBER	B.9
POLICY TYPE	BUSHFIRE
DATE ADOPTED	19 October 2021 (Council Resolution #4234)
REVIEW DATE	
DELEGATION APPLICABLE	NO

OBJECTIVE

This policy is designed to give guidance in managing the Shire's valuable bushfire volunteers in relation to their competency in fighting fires and expectations and requirements when attending a bush fire.

The State Government's new Work Health and Safety Act 2020 commences in January 2022 and will impact on the Shire's bushfire volunteers through the new Industrial Manslaughter provisions.

The new regulations require the Shire to adopt a more structured approach to managing its registered bushfire volunteers. The legislation states that all registered bushfire volunteers are deemed to be employees of the Shire of Wagin to whom the Shire has a duty of care with respect to safety, training, performance and compliance.

As volunteers come under the Shire's umbrella, liability wise, as well as any employer who has an employee attending a fire, volunteers are covered through the Shire's insurance scheme.

Shire of Wagin is adopting a protocol that recognises and addresses the issue of training. *Recognition of Prior Learning*, that is experience in fire situations, will be recognised and registered as a competency level. Inexperienced volunteers will need to have a recorded basic introduction to fire safety and procedure training or have been issued a Shire *Competency Certificate*.

The Shire of Wagin deems the Bushfire Advisory Committee Chairperson and the Chief Bushfire Control Officer as being qualified to assess the volunteer's recognition of prior learning and to approve and sign the **Competency Certificate**.

Other requirements for volunteers who attend a bushfire include:

- Following orders of a Fire Control Officer (FCO)
- Wearing appropriate fire-fighting PPE
- Understanding and using the correct communication methods
- Notifying when arriving and leaving the fire grounds
- Ensuring firefighting plant and equipment is operational.



GUIDELINES

- *Bushfires Act 1954*
- *Work Health and Safety Act 2020*

HISTORY

- Nil

RESPONSIBLE OFFICER

- Chief Executive Officer



RPL ASSESMENT FORM/COMPETENCY CERTIFICATE

Name:

Address:

Email:

Mobile Phone:

Date:

The Shire of Wagin recognises that you have sufficient experience to be deemed a person who is competent in bushfire fighting.

The requirements for a BFB volunteer are:

- Following orders of a fire control officer (FCO)
- Wearing appropriate fire-fighting PPE
- Understanding and using the correct communication methods
- Notifying when arriving and leaving the fire grounds
- Ensuring firefighting plant and equipment is operational and all those who will use the equipment have been trained.

Should you become aware of any reason why you no longer have the capacity to hold this certificate, it is your obligation to surrender it forthwith.

Signed by the Shire of Wagin Chief Bushfire Control Officer:

Ross Goldsmith

Signed by the Shire of Wagin Bushfire Advisory Committee Chairperson

Phillip Blight

Signed by the Shire of Wagin Chief Executive Officer

William Atkinson





State Council

Summary Minutes

1 December 2021

ORDER OF PROCEEDINGS

OPEN and WELCOME

The Chair declared the meeting open at **4:18pm**.

PAPERS

State Councillors had been distributed the followed papers under separate cover:

- Item 5.6 – Finance and Services Committee Minutes
- Item 5.7 – Selection Committee Minutes
- Item 5.8 – LGIS Board Minutes
- Item 5.9 – LGIS Scheme Management Agreement – **withdrawn**
- Item 5.10 – LGIS Review Actions update – CONFIDENTIAL
- Item 5.11 – Constitution and Governance Review
- Item 5.12 – WALGA President Position
- Item 5.13 – Appointments to State Council Policy Teams and Committees
- CEO's Report to State Council for December 2021;
- President's Report for December 2021 (previously emailed prior to Zone meetings).

1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

1.1 Attendance

Members	President of WALGA - Chair Deputy President of WALGA, Northern Country Zone Avon-Midland Country Zone Central Country Zone Central Metropolitan Zone Central Metropolitan Zone East Metropolitan Zone East Metropolitan Zone Gascoyne Country Zone Goldfields Esperance Country Zone Great Eastern Country Zone Great Southern Country Zone Kimberley Country Zone Murchison Country Zone North Metropolitan Zone North Metropolitan Zone North Metropolitan Zone Peel Country Zone Pilbara Country Zone South East Metropolitan Zone South East Metropolitan Zone South Metropolitan Zone South Metropolitan Zone South Metropolitan Zone South West Country Zone	Mayor Tracey Roberts JP President Cr Karen Chappel JP Cr Ken Seymour President Cr Phillip Blight Cr Paul Kelly Cr Helen Sadler Cr Catherine Ehrhardt Cr John Daw President Cr Cheryl Cowell President Cr Malcolm Cullen (Deputy) President Cr Stephen Strange President Cr Chris Pavlovich Cr Chris Mitchell JP Cr Les Price Cr Frank Cvitan JP Mayor Mark Irwin Cr Russ Fishwick JP President Cr Michelle Rich Mayor Peter Long Cr Carl Celedin Mayor Ruth Butterfield Cr Doug Thompson Mayor Carol Adams OAM Mayor Logan Howlett JP President Cr Tony Dean
Ex Officio	President, LG Professionals WA	Ms Annie Riordan
Secretariat	Chief Executive Officer EM Commercial & Communications	Mr Nick Sloan Mr Zac Donovan

EM Governance & Organisational Services	Mr Tony Brown
EM Infrastructure	Mr Ian Duncan
Acting EM Strategy, Policy & Planning	Ms Nicole Matthews
Principal, Special Projects	Ms Narelle Cant
Manager Strategy & Association	Mr Tim Lane
Governance	
Manager, Governance and Procurement	Mr James McGovern
Manager, Commercial Development	Mr Andrew Blitz
Employee Relations Service Manager	Ms Davina Hunter
Contract Manager, Energy and	Mr Toby Costanzo
Sustainability Development	
Employee Relations Consultant	Ms Natalie Abend
Executive Officer Governance	Ms Kathy Robertson

Welcome to:

- State Councillors and WALGA secretariat
- Ms Annie Riordan, President of Local Government Professionals WA
- Deputy State Councillor President Cr Malcolm Cullen, Goldfields Esperance Country Zone

Observers:

- Deputy State Councillor President Cr Rosemary Madacsi, Avon-Midland Country Zone
- Deputy State Councillor Cr Paige McNeil, East Metropolitan Zone
- Deputy State Councillor Cr Melissa Northcott, South East Metropolitan Zone

1.2 Apologies

- The Rt. Hon. Lord Mayor Basil Zempilas, City of Perth
- State Councillor, President Cr Laurene Bonza, Goldfields Esperance Country Zone

1.3 Announcements

- 1.3.1** WALGA acknowledges the Whadjuk Nyoongar People who are the Traditional Custodians of this land we meet on today and pays respects to their Elders past and present.

2. MINUTES OF THE PREVIOUS MEETINGS

2.1 Minutes of meeting held 3 September 2021

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett

That the Minutes of the WALGA State Council meeting held on [Friday, 3 September 2021](#) be confirmed as a true and correct record of proceedings.

RESOLUTION 289.7/2021

CARRIED

2.1.1 Business arising from the Minutes of meeting held 3 September 2021

Nil.

2.2 Minutes of special meeting held 13 October 2021

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett

That the Minutes of the WALGA State Council special meeting held on [Wednesday, 13 October 2021](#) be confirmed as a true and correct records of proceedings.

RESOLUTION 289.7/2021

CARRIED

2.2.1 Business arising from the Minutes of the special meeting held 13 October 2021

Nil.

2.3 Flying Minute – WALGA submission on Guideline: Native Vegetation Referral, Part V *Environmental Protection Act 1986*

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett

That the [Flying Minute – WALGA submission on Guideline: Native Vegetation Referral, Part V *Environmental Protection Act 1986*](#) be confirmed as a true and correct record of proceedings.

RESOLUTION 289.7/2021

CARRIED

2.3.1 Business arising from the Flying Minute – WALGA submission on Guideline: Native Vegetation Referral, Part V, Environmental Protection Act 1986

Nil.

2.4 Flying Minute – Regional Telecommunications Review 2021

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett

That the [Flying Minute – Regional Telecommunications Review 2021](#) be confirmed as a true and correct record of proceedings.

RESOLUTION 289.7/2021

CARRIED

2.4.1 Business arising from the Flying Minute – Regional Telecommunications Review 2021

Nil.

2.5 Flying Minute – Submission on Cost Recovery Part IV of the *Environmental Protection Act 1986* – assessments by the Environmental Protection Authority

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett

That the [Flying Minute – Submission on Cost Recovery Part IV of the *Environmental Protection Act 1986* – assessments by the Environmental Protection Authority](#) be confirmed as a true and correct record of proceedings.

RESOLUTION 289.7/2021

CARRIED

2.5.1 Business arising from the Flying Minute – Submission on Cost Recovery Part IV of the *Environmental Protection Act 1986* – assessments by the Environmental Protection Authority

Nil.

2.6 Flying Minute – Student Transport Assistance Policy Framework Inquiry – WALGA Submission

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett

That the [Flying Minute – Student Transport Assistance Policy Framework Inquiry – WALGA Submission](#) be confirmed as a true and correct record of proceedings.

RESOLUTION 289.7/2021

CARRIED

2.6.1 Business arising from the Flying Minute – Student Transport Assistance Policy Framework Inquiry – WALGA Submission

Nil.

2.7 Flying Minute – WALGA submission on Draft Native Vegetation Policy for WA

Moved: President Cr Karen Chappel
Seconded: Mayor Logan Howlett

That the [Flying Minute – WALGA submission on Draft Native Vegetation Policy for WA](#) be confirmed as a true and correct record of proceedings.

RESOLUTION 289.7/2021

CARRIED

2.7.1 Business arising from the Flying Minute – WALGA submission on Draft Native Vegetation Policy for WA

Nil.

3. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chair any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

- Cr John Daw declared an interest in item 5.7: Selection Committee Minutes.

4. EMERGING ISSUES

Nil.

Items

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5. MATTERS FOR DECISION

5.1 Paid Family and Domestic Violence Leave Entitlements

By Davina Hunter, Employee Relations Service Manager

WALGA RECOMMENDATION

That WALGA:

Endorse the submission to the Fair Work Commission (FWC) regarding paid family and domestic violence leave (FDVL) which:

1. highlights that FDVL for employees is an important issue for the sector;
2. supports the introduction of a new entitlement in modern awards for employees to receive five days' paid FDVL per year;
3. advocates for employees to be able to access their paid personal/carer's leave in circumstances of family and domestic violence; and
4. opposes the introduction of a new entitlement in modern awards for employees to receive 10 days' paid FDVL per year as sought by the Australian Council of Trade Unions (ACTU).

Avon Midland Country Zone	WALGA recommendation supported
Central Country Zone	WALGA recommendation supported
Central Metropolitan Zone	WALGA recommendation supported
Gascoyne Country Zone	WALGA recommendation supported
Goldfields Esperance Country Zone	WALGA recommendation supported
Great Eastern Country Zone	WALGA recommendation supported
Great Southern Country Zone	WALGA recommendation supported
Kimberley Country Zone	WALGA recommendation supported
Murchison Country Zone	WALGA recommendation supported
North Metropolitan Zone	WALGA recommendation supported
Northern Country Zone	WALGA recommendation supported
Peel Country Zone	WALGA recommendation supported
Pilbara Country Zone	WALGA recommendation supported
South East Metropolitan Zone	WALGA recommendation supported

EAST METROPOLITAN ZONE

That WALGA:

Endorse the submission to the Fair Work Commission (FWC) regarding paid family and domestic violence leave (FDVL) which:

1. highlights that FDVL for employees is an important issue for the sector;
2. supports the introduction of a new entitlement in modern awards for employees to receive ten days' paid FDVL per year;
3. advocates for employees to be able to access their paid personal/carer's leave in circumstances of family and domestic violence; and
4. to review the definition of family and domestic violence to ensure that it is broad and that it is not limited to violence only.

SECRETARIAT COMMENT

Section 106B(2) of the *Fair Work Act 2009* (Cth) includes the following definition:

Family and domestic violence is violent, threatening or other abusive behaviour by a close relative of an employee that:

- (a) seeks to coerce or control the employee; and
- (b) causes the employee harm or to be fearful.

- (3) *A close relative of the employee is a person who:*
- (a) *is a member of the employee's immediate family; or*
 - (b) *is related to the employee according to Aboriginal or Torres Strait Islander kinship rules.*

Note: Immediate family is defined in section 12.

The definition of family and domestic violence in the modern awards refers back to this definition in the *Fair Work Act 2009* (Cth) and this definition is not only limited to violence.

15 out of 17 Zones have supported the entitlement for five days' paid family and domestic violence leave which is reflective of the results of the sector survey conducted by WALGA. If the entitlement to paid family and domestic violence leave is included by the Fair Work Commission in the Local Government Industry Award 2020, this is reflective of a minimum standard or entitlement. Individual Local Governments are able to introduce a policy or a clause in their enterprise agreement or industrial agreement which provides employees with 10 days' paid family and domestic violence leave.

SOUTH METROPOLITAN ZONE

That State Council item 5.1 be amended by:

1. deleting the word "five" in point 2, and substituting the word "ten"; and
2. deleting the word "opposed" in point 4, and substituting the word "supports".

SECRETARIAT COMMENT

Refer to secretariat comment above.

SOUTH WEST COUNTRY ZONE

That in point 4, the word "oppose" be deleted and replaced with the words "does not support".

SECRETARIAT COMMENT

The Zone amendment is accepted and included in the composite recommendation.

COMPOSITE RECOMMENDATION

That WALGA:

Endorse the submission to the Fair Work Commission (FWC) regarding paid family and domestic violence leave (FDVL) which:

- 1. highlights that FDVL for employees is an important issue for the sector;**
- 2. supports the introduction of a new entitlement in modern awards for employees to receive five days' paid FDVL per year;**
- 3. advocates for employees to be able to access their paid personal/carer's leave in circumstances of family and domestic violence; and**
- 4. does not support the introduction of a new entitlement in modern awards for employees to receive 10 days' paid FDVL per year as sought by the Australian Council of Trade Unions (ACTU).**

MOTION

Moved: Mayor Carol Adams
Seconded: Cr Doug Thompson

That WALGA:

Endorse the submission to the Fair Work Commission (FWC) regarding paid family and domestic violence leave (FDVL) which:

1. highlights that FDVL for employees is an important issue for the sector;
2. supports the introduction of a new entitlement in modern awards for employees to receive 10 days' paid FDVL per year; and
3. advocates for employees to be able to access their paid personal/carer's leave in circumstances of family and domestic violence.

President Cr Phillip Blight foreshadowed the Composite Recommendation.

PROCEDURAL MOTION

Moved: President Cr Tony Dean
Seconded: Cr Chris Mitchell

That the question be now put.

RESOLUTION 290.7/2021

CARRIED

THE MOTION AS ABOVE WAS PUT AND LOST

MOTION

Moved: President Cr Phillip Blight
Seconded: Cr Les Price

That WALGA:

Endorse the submission to the Fair Work Commission (FWC) regarding paid family and domestic violence leave (FDVL) which:

1. highlights that FDVL for employees is an important issue for the sector;
2. supports the introduction of a new entitlement in modern awards for employees to receive five days' paid FDVL per year;
3. advocates for employees to be able to access their paid personal/carer's leave in circumstances of family and domestic violence; and
4. does not support the introduction of a new entitlement in modern awards for employees to receive 10 days' paid FDVL per year as sought by the Australian Council of Trade Unions (ACTU).

AMENDMENT

**Moved: Cr Doug Thompson
Seconded: Mayor Carol Adams**

That WALGA:

Endorse the submission to the Fair Work Commission (FWC) regarding paid family and domestic violence leave (FDVL) which:

- 1. highlights that FDVL for employees is an important issue for the sector;**
- 2. supports the introduction of a new entitlement in modern awards for employees to receive five days' paid FDVL per year as a minimum entitlement;**
- 3. advocates for employees to be able to access their paid personal/carer's leave in circumstances of family and domestic violence; and**
- 4. does not support the introduction of a new entitlement in modern awards, at this point in time, for employees to receive 10 days' paid FDVL per year as sought by the Australian Council of Trade Unions (ACTU).**

RESOLUTION 291.7/2021

THE AMENDMENT WAS PUT AND CARRIED

THE MOTION AS AMENDED NOW READS:

That WALGA:

Endorse the submission to the Fair Work Commission (FWC) regarding paid family and domestic violence leave (FDVL) which:

- 1. highlights that FDVL for employees is an important issue for the sector;**
- 2. supports the introduction of a new entitlement in modern awards for employees to receive five days' paid FDVL per year as a minimum entitlement;**
- 3. advocates for employees to be able to access their paid personal/carer's leave in circumstances of family and domestic violence; and**
- 4. does not support the introduction of a new entitlement in modern awards, at this point in time, for employees to receive 10 days' paid FDVL per year as sought by the Australian Council of Trade Unions (ACTU).**

RESOLUTION 292.7/2021

THE AMENDED MOTION WAS PUT AND CARRIED

5.2 Payment to Independent Committee Members (05-034-01-0005 TB)

By Tony Brown, Executive Manager Governance & Organisational Services

WALGA RECOMMENDATION

That WALGA request the Minister for Local Government to amend the *Local Government Act 1995* to allow the payment of meeting attendance fees to, and/or defined reimbursements for time committed by, 'other persons' appointed as Committee members under s.5.8 of the *Local Government Act 1995*.

Avon Midland Country Zone	WALGA recommendation supported
Central Country Zone	WALGA recommendation supported
Central Metropolitan Zone	WALGA recommendation supported
Gascoyne Country Zone	WALGA recommendation supported
Goldfields Esperance Country Zone	WALGA recommendation supported
Great Eastern Country Zone	WALGA recommendation supported
Great Southern Country Zone	WALGA recommendation supported
Kimberley Country Zone	WALGA recommendation supported
Murchison Country Zone	WALGA recommendation supported
North Metropolitan Zone	WALGA recommendation supported
Northern Country Zone	WALGA recommendation supported
Peel Country Zone	WALGA recommendation supported
South East Metropolitan Zone	WALGA recommendation supported
South Metropolitan Zone	WALGA recommendation supported
South West Country Zone	WALGA recommendation supported

EAST METROPOLITAN ZONE

That WALGA request the Minister for Local Government to amend the *Local Government Act 1995* to allow the payment of meeting attendance fees to, and/or defined reimbursements for time committed by, 'other persons' appointed as Committee members of statutory committees under s.5.8 of the *Local Government Act 1995*.

SECRETARIAT COMMENT

Section 5.8 of the *Local Government Act 1995* relates to the establishment of statutory committees. This item is proposing the Act be amended to enable a Local Government to pay an independent member of a committee an attendance fee, if the Local Government resolves to.

PILBARA COUNTRY ZONE

The Zone does not support item 5.2.

SECRETARIAT COMMENT

All other Zones have supported this item.

WALGA RECOMMENDATION

Moved: President Cr Karen Chappel
 Seconded: Cr Chris Mitchell

That WALGA request the Minister for Local Government to amend the *Local Government Act 1995* to allow the payment of meeting attendance fees to, and/or defined reimbursements for time committed by, 'other persons' appointed as Committee members under s.5.8 of the *Local Government Act 1995*.

RESOLUTION 293.7/2021

CARRIED

5.3 2021 Annual General Meeting (01-003-02-0003 TB)

By Tim Lane, Manager Strategy & Association Governance and Kathy Robertson, Executive Officer Governance

WALGA RECOMMENDATION

That:

1. The following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action:

Cost of Regional Development

That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns.

CSRFF Funding Pool and Contribution Ratios

That WALGA lobby the State Government to:

1. *Increase the CSRFF funding pool to \$25 million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.*
2. *Increase the \$1 million per annum quarantined for female representation to \$2 million per annum.*

Regional Telecommunications Project

That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service.

2. The following resolution passed at the 2021 WALGA Annual General Meeting be referred to the Mining Communities Policy Forum and the People and Place Policy Team for advocacy work to be undertaken:

Review of the Environmental Regulations for Mining

Regarding a review of the Mining Act 1978:

1. *To call on Minister Bill Johnston, Minister for Mines and Petroleum; Energy; Corrective Services to instigate a review of the 43-year-old Mining Act to require mining companies to abide by environmental regulations, and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.*
2. *That abandoned mines in regional Western Australia receive a priority action plan with programmes developed to work with rural and remote communities to assist in the rehabilitation of these mines as a job creation programme, with funding allocated for diversification projects for support beyond mine life across Western Australia.*

Avon Midland Country Zone	WALGA recommendation supported
Central Country Zone	WALGA recommendation supported
Central Metropolitan Zone	WALGA recommendation supported
East Metropolitan Zone	WALGA recommendation supported
Gascoyne Country Zone	WALGA recommendation supported
Goldfields Esperance Country Zone	WALGA recommendation supported
Great Eastern Country Zone	WALGA recommendation supported
Great Southern Country Zone	WALGA recommendation supported
Kimberley Country Zone	WALGA recommendation supported
Murchison Country Zone	WALGA recommendation supported
Northern Country Zone	WALGA recommendation supported
Peel Country Zone	WALGA recommendation supported
Pilbara Country Zone	WALGA recommendation supported
South East Metropolitan Zone	WALGA recommendation supported
South Metropolitan Zone	WALGA recommendation supported
South West Country Zone	WALGA recommendation supported

NORTH METROPOLITAN ZONE

That the recommendation be amended to insert the words “*at least*” to both parts of the CSRFF Funding Pool resolution in point 1 of the recommendation to read as follows:

CSRFF Funding Pool and Contribution Ratios

That WALGA lobby the State Government to:

1. *Increase the CSRFF funding pool to at least \$25 million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.*
2. *Increase the \$1 million per annum quarantined for female representation to at least \$2 million per annum.*

SECRETARIAT COMMENT

The Zones amendment is included in the composite recommendation.

COMPOSITE RECOMMENDATION

Moved: President Cr Karen Chappel
Seconded: President Cr Malcolm Cullen

That:

1. The following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action:

Cost of Regional Development

That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns.

CSRFF Funding Pool and Contribution Ratios

That WALGA lobby the State Government to:

1. *Increase the CSRFF funding pool to at least \$25 million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.*
2. *Increase the \$1 million per annum quarantined for female representation to at least \$2 million per annum.*

Regional Telecommunications Project

That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service.

2. The following resolution passed at the 2021 WALGA Annual General Meeting be referred to the Mining Communities Policy Forum and the People and Place Policy Team for advocacy work to be undertaken:

Review of the Environmental Regulations for Mining

Regarding a review of the Mining Act 1978:

1. *To call on Minister Bill Johnston, Minister for Mines and Petroleum; Energy; Corrective Services to instigate a review of the 43-year-old Mining Act to require mining companies to abide by environmental regulations, and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.*
2. *That abandoned mines in regional Western Australia receive a priority action plan with programmes developed to work with rural and remote communities to assist in the rehabilitation of these mines as a job creation programme, with funding allocated for diversification projects for support beyond mine life across Western Australia.*

RESOLUTION 294.7/2021

CARRIED

5.4 Review of advocacy positions relating to the *Building Act 2011* and *Building Regulations 2012* (05-015-02-0010 CL)

By Claire Lings, Project Officer, Building

WALGA RECOMMENDATION

That State Council endorses the replacement of Section 6.7: Building Act and Fees of WALGA's advocacy positions document relating to the *Building Act 2011* and *Building Regulations 2012* with the following:

1. Support the retention of Local Government as the primary permit authority in Western Australia for decisions made under the *Building Act 2011*.
2. Supports mandatory inspections for all classes of buildings, however, Local Government should not be solely responsible for all mandatory inspections.
3. Advocate for the State Government to urgently prioritise legislative reform that addresses systemic failures in the current building control model and to provide clarification on the role of Local Government in building control to ensure building legislation supports the following objectives:
 - a. Quality buildings that are cost efficient.
 - b. Functional, safe and environmentally friendly buildings.
 - c. Good decision making in all aspects of building.
 - d. Efficiency and effectiveness in building management, administration and regulation.
 - e. Openness and accountability with respect to all building matters.
 - f. Recognition of the rights and responsibilities of all parties in building matters in an equitable manner.
4. Existing and proposed building control related fees and charges to be cost recovery for Local Government.
5. WALGA will work with members, state agencies and industry groups to develop training opportunities and to promote the Local Government building surveying profession to ensure sustainability of Local Government building control services.
6. WALGA supports the Australian Building Codes Boards Trajectory for Low Energy Buildings by supporting Local Governments to meet community strategic objectives of a net zero carbon future by 2050 through work with members, state agencies and industry groups.

Avon Midland Country Zone	WALGA recommendation supported
Central Country Zone	WALGA recommendation supported
Central Metropolitan Zone	WALGA recommendation supported
East Metropolitan Zone	WALGA recommendation supported
Gascoyne Country Zone	WALGA recommendation supported
Goldfields Esperance Country Zone	WALGA recommendation supported
Great Eastern Country Zone	WALGA recommendation supported
Great Southern Country Zone	WALGA recommendation supported
Kimberley Country Zone	WALGA recommendation supported
Murchison Country Zone	WALGA recommendation supported
Northern Country Zone	WALGA recommendation supported
Peel Country Zone	WALGA recommendation supported
Pilbara Country Zone	WALGA recommendation supported
South East Metropolitan Zone	WALGA recommendation supported
South Metropolitan Zone	WALGA recommendation supported
South West Country Zone	WALGA recommendation supported

NORTH METROPOLITAN ZONE

That the recommendation be amended to include a reference to retrospective building control related fees and charges in point 4 of the recommendation to read as follows:

- 4 Existing, proposed and retrospective building control related fees and charges to be cost recovery for Local Government.

SECRETARIAT COMMENT

Point 4 of WALGA's recommendation talks to both 'existing' and 'proposed' building fees and charges and the need for these to be set at a rate commensurate with the principles of cost-recovery. The current wording allows any fees that currently exists or is proposed by DMIRS in the future to be captured. This includes any existing or proposed fees that relate to retrospective applications.

WALGA RECOMMENDATION

Moved: Cr Chris Mitchell
Seconded: President Cr Tony Dean

That State Council endorses the replacement of **Section 6.7: Building Act and Fees of WALGA's advocacy positions document relating to the *Building Act 2011* and Building Regulations 2012** with the following:

1. **Support the retention of Local Government as the primary permit authority in Western Australia for decisions made under the *Building Act 2011*.**
2. **Supports mandatory inspections for all classes of buildings, however, Local Government should not be solely responsible for all mandatory inspections.**
3. **Advocate for the State Government to urgently prioritise legislative reform that addresses systemic failures in the current building control model and to provide clarification on the role of Local Government in building control to ensure building legislation supports the following objectives:**
 - a. **Quality buildings that are cost efficient.**
 - b. **Functional, safe and environmentally friendly buildings.**
 - c. **Good decision making in all aspects of building.**
 - d. **Efficiency and effectiveness in building management, administration and regulation.**
 - e. **Openness and accountability with respect to all building matters.**
 - f. **Recognition of the rights and responsibilities of all parties in building matters in an equitable manner.**
4. **Existing and proposed building control related fees and charges to be cost recovery for Local Government.**
5. **WALGA will work with members, state agencies and industry groups to develop training opportunities and to promote the Local Government building surveying profession to ensure sustainability of Local Government building control services.**
6. **WALGA supports the Australian Building Codes Boards Trajectory for Low Energy Buildings by supporting Local Governments to meet community strategic objectives of a net zero carbon future by 2050 through work with members, state agencies and industry groups.**

RESOLUTION 295.7/2021

CARRIED

5.5 Draft WA Building Surveyors Code of Conduct (05-015-02-0010 CL)

By Claire Lings, Project Officer, Building

WALGA RECOMMENDATION

That WALGA:

1. Recommend to the Department of Mines, Industry Regulation and Safety (DMIRS) that the Draft WA Building Surveyors Code of Conduct be reviewed to ensure it addresses the following matters:
 - a) The impact of the obligations recommended in the draft Code be considered in relation to the current Western Australian building control model to ensure Local Government are able to maintain their statutory functions in line with community expectations.
 - b) That other building reform that will greatly impact the role of Local Government in the current Western Australian building control model, such as mandatory inspections and minimum documentation, be formalised prior to the Code of Conduct being introduced to ensure Local Government in Western Australia are able to maintain their statutory functions in line with community expectations.
 - c) Ensure that communities in remote and regional areas are considered when developing policy to restrict building surveyors being involved in design consultation work.
2. Endorse the attached consultation response summary on the draft Code.

Avon Midland Country Zone	WALGA recommendation supported
Central Country Zone	WALGA recommendation supported
Central Metropolitan Zone	WALGA recommendation supported
East Metropolitan Zone	WALGA recommendation supported
Gascoyne Country Zone	WALGA recommendation supported
Goldfields Esperance Country Zone	WALGA recommendation supported
Great Eastern Country Zone	WALGA recommendation supported
Great Southern Country Zone	WALGA recommendation supported
Kimberley Country Zone	WALGA recommendation supported
Murchison Country Zone	WALGA recommendation supported
North Metropolitan Zone	WALGA recommendation supported
Northern Country Zone	WALGA recommendation supported
Peel Country Zone	WALGA recommendation supported
Pilbara Country Zone	WALGA recommendation supported
South East Metropolitan Zone	WALGA recommendation supported
South Metropolitan Zone	WALGA recommendation supported
South West Country Zone	WALGA recommendation supported

WALGA RECOMMENDATION

Moved: Mayor Ruth Butterfield
Seconded: Cr Frank Cvitan

That WALGA:

- 1. Recommend to the Department of Mines, Industry Regulation and Safety (DMIRS) that the Draft WA Building Surveyors Code of Conduct be reviewed to ensure it addresses the following matters:**
 - a) The impact of the obligations recommended in the draft Code be considered in relation to the current Western Australian building control model to ensure Local Government are able to maintain their statutory functions in line with community expectations.**
 - b) That other building reform that will greatly impact the role of Local Government in the current Western Australian building control model, such as mandatory inspections and minimum documentation, be formalised prior to the Code of Conduct being introduced to ensure Local Government in Western Australia are able to maintain their statutory functions in line with community expectations.**
 - c) Ensure that communities in remote and regional areas are considered when developing policy to restrict building surveyors being involved in design consultation work.**
- 2. Endorse the attached consultation response summary on the draft Code.**

RESOLUTION 296.7/2021

CARRIED

MATTERS FOR CONSIDERATION BY STATE COUNCILLORS (UNDER SEPARATE COVER)

5.6 Finance and Services Committee Minutes (01-006-03-0006 TB)

By Tony Brown, Executive Manager Governance and Organisational Services

WALGA RECOMMENDATION

Moved: Cr Catherine Ehrhardt
Seconded: President Cr Ken Seymour

That the Minutes of the Finance and Services Committee Meeting held 17 November 2021 be endorsed.

RESOLUTION 297.7/2021

CARRIED

Executive Summary

- The Finance and Services Committee met on 17 November 2021.
- The Minutes have been distributed to the members of the State Council under separate cover.

Attachments

- Finance and Services Committee Minutes, 17 November 2021
- Attachments to Minutes:
 - Item 2.1 – Management Financials Pack (detailed pack)
 - Item 2.3 – 2021-22 Budget Revision Pack
 - Item 3.1 – PSP Annual Report
 - Item 3.1 – Panel Contract

Terms of Reference

The Finance and Services Committee operates under the following delegated powers:

On behalf of State Council, and in accordance with any policies, directions or limitations set by State Council, undertake the following functions:

- *Determining key directions in relation to the establishment and/or development of new and current business opportunities that result in the delivery of outputs which enhance the financial and operational capacity of members and the Association.*
- *Adoption of business plans for the Association's service delivery units that deliver the key objectives within the Association's Strategic Plan, with regular monitoring of outcomes against agreed performance indicators.*
- *Oversee the financial management of the Association, including the recommendation of a draft annual Governance Budget to State Council, long term financial planning, monitoring/assessment of financial reports, approving and/or recommending budgetary reallocations to State Council, committing or reallocating reserve funds for special purposes, and auditing and presentation of the Association's annual accounts.*
- *Internal audit including monitoring/assessing compliance against financial and asset management and internal control policies.*
- *Oversee the delivery of business development, business management, human resource management and information management and corporate services.*
- *Establish a risk governance structure which ensures that management has implemented sound risk management policies and procedures across the Association, and which is regularly reviewed.*
- *Establish risk management and internal control performance indicators that are regularly evaluated through internal and external audit processes.*

Background

Minutes of the Meeting of the Finance and Services Committee held on 17 November 2021 together with attachments have been distributed to the members of the State Council under separate cover.

Comment

Finance and Services Committee members will be in attendance at the State Council meeting to respond to questions from members and provide any further explanation that may be sought.

5.7 Selection Committee Minutes – CONFIDENTIAL (01-006-03-0011 CO)

By Chantelle O'Brien, Governance Support Officer

Cr John Daw declared an interest in this item and left the meeting at 4:49pm.

WALGA RECOMMENDATION

Moved: Cr Doug Thompson
Seconded: President Cr Stephen Strange

That the recommendations contained in the 17 November 2021 Selection Committee Minutes be endorsed.

RESOLUTION 298.7/2021

CARRIED

Cr John Daw returned to the meeting at 4:50pm.

Executive Summary

- The Selection Committee held their meeting on 17 November 2021 to consider nominees to be put forward for appointment for the following vacancies:
 - Public Library Working Group
 - Western Australian Planning Commission
 - Keep Australia Beautiful and
 - Rural Remote Education Advisory Committee
- The Minutes containing the Selection Committee's recommendations for State Council endorsement and resolution for noting, are provided as an attachment.

Attachment

- Selection Committee Minutes, 17 November 2021

Background

Pursuant to the resolution of State Council in February 2002, the WA Local Government Association Selection Committee was established to oversee the selection process for Local Government vacancies on boards and committees.

The Selection Committee conducts a merit-based and transparent assessment process encompassing the principle of "best person for the job". Upon completion of the assessment of nominations for vacancies, the Selection Committee either endorses preferred candidates for appointment (under delegated authority) or makes advisory recommendations to State Council for ratification of preferred candidates.

Comment

Public Library Working Group

Following the re advertisement of the newly created vacancy to represent Local Government on the Public Library Working Group from a tier 2 Local Government, one nomination was received from the Shire of Plantagenet.

Keep Australian Beautiful

WALGA received a request from the Minister for Environment seeking a recommendation to appoint a member and deputy member to the Keep Australia Beautiful Council. One nomination was received from the incumbent.

Western Australian Planning Commission

Following the October elections, the WA Planning Commission were seeking nominations for two vacancies to represent Local Government as Deputy Member Metropolitan and Non-Metropolitan Member. Ten nominations were received for the Metropolitan Deputy Member and three nominations were received for the Non-Metropolitan Member.

Rural Remote Education Advisory Committee

Nominations were sought for a Member on the Rural Remote Education Advisory Committee and one nomination was received.

Minutes containing the Selection Committee's recommendations are attached.

5.8 LGIS Board Minutes

By Craig Hansom, LGIS Contract Manager, Commercial and Communications

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Helen Sadler

That State Council note the following summary of the LGISWA Scheme Board meeting held on 14 October.

RESOLUTION 299.7/2021

CARRIED

Executive Summary

- The Board accepted the Scheme Auditors report.
- The Board adopted the LGISWA Annual Report 2021.
- The Minimum Capital Requirement was accepted as \$22.588 M from 1 July.
- Resolved that \$3.5 M of available capital be transferred to provisioning for surplus distribution.

Attachments

- LGIS Board Minutes, 14 October 2021

Background

The Minutes of the LGIS Board meeting held on 14 October have been distributed to the members of the State Council under separate cover.

Comment

Items of note from the Minutes include:

- The Board considered and accepted the External Auditors Closing Report for the year ended 30 June 2021. The external auditor representatives provided a brief verbal commentary at the meeting on key points.
- Following the review and recommendation for adoption by the Finance and Audit Committee, the Board adopted the LGISWA Annual Report for 2021, including the Board Declaration.
- The Annual Report's Statement of Comprehensive Income shows an operating surplus from the year's activities of \$9.11 M which is a significant improvement on the \$1.33 M deficit of the previous year.
- The 30 June Balance Sheet shows net assets of \$39.58 M (a capital ratio of 185% vs MCR).
- Considering known risks and an increase in the Motor pooled cover, PwC Actuarial assessed the Minimum Capital Requirement as \$22.588 M from 1 July 2021. This was accepted by the Board.
- \$3.5 M of available capital will be transferred to provisioning for surplus distribution, with the funds to be allocated as \$3 M for future member Contributions credits and \$0.5 M for future special projects. This will result in the available capital ratio being 160% (\$2.2 M above the lower end of the Board's target range of 150-190%).

LGIS Board members include WALGA President Mayor Tracey Roberts, Cr Paul Kelly and WALGA CEO Nick Sloan. All intend to be in attendance at the State Council meeting to respond to questions and provide any further explanation that may be sought.

5.9 LGIS Scheme Management Agreement – CONFIDENTIAL

By Zac Donovan, Executive Manager, Commercial and Communications

Item withdrawn – further work to be carried out and an item will be presented to the March 2022 State Council meeting

5.10 LGIS Review Actions update – CONFIDENTIAL

By Zac Donovan, Executive Manager, Commercial and Communications

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Doug Thompson

That State Council note the update of the LGIS review action items.

RESOLUTION 300.7/2021

CARRIED

Executive Summary

- State Council previously approved ten (10) actions to improve the governance, operation and future options required to ensure LGIS continues to meet the risk cover needs of the sector.
- Seven (7) of the actions are now complete.
- An updated LGIS Scheme Management Agreement is before State Council for approval at this meeting, which will bring the complete count to eight (8).
- The two (2) remaining actions are scheduled to be completed in the next 12 months.

Background

WALGA has undertaken a comprehensive review of LGIS, commissioning three separate but sequential reports into governance, operation and future options required to ensure the service continues to meet the risk cover needs of the Local Government sector in WA.

In total the three independent reports – Deloitte, Gurry, Working Group – made 55 recommendations which were consolidated into themes for consideration by State Council by way of presentation and workshop to define a series of actions to be undertaken.

State Council endorsed ten (10) actions which included updating of the WALGA JLT/Marsh Scheme Management Agreement but also included a number of actions that would affect components of a future agreement.

Comment

The status of the various actions associated with the LGIS review is outlined below. A status update was reported to the LGIS Board meeting on 25 November.

The following review actions are now complete:

- Increase insurance covers into Scheme that were previously offered by broking services;
- Undertake a Review of LGIS risk mitigation services; and
- Review the LGIS marketing function for efficiencies.

An updated LGIS Scheme Management Agreement is before State Council for approval at the March 2022 meeting.

Ongoing reviews and improved governance mechanisms continue to enhance the WALGA LGIS contractual and management framework. Most notably, these include the following review items that are proposed to be completed in the next 12 months:

- Benchmarking against other national schemes; and
- Development of a WALGA LGIS contingency plan.

The list of State Council approved LGIS review actions (Resolution 108.6/2019) is provided below.

Item	Description	Owner	Status	Date	Resolution
1	Increase Covers in Scheme	JLT	Complete	Jul-21	236.4/2021
3	Undertake Review of Risk Mitigation Services	WALGA	Complete	Jul-21	237.4/2021
4	Establish Aligned Scheme Benchmarks	WALGA	Pending	Dec-22	
5	Rebrand LGIS to recognise as WALGA Service	WALGA	Complete	Nov-21	139.5/2020
6	Encompass Marketing Function into WALGA Operations	WALGA	Complete	Mar-21	185.1/2021
7	Update WALGA/JLT Agreement	WALGA	Pending	Dec-21	
8	Update LGIS Corporate Governance Charter	WALGA	Complete	Dec-21	152.6/2020
9	State Council Review Delegations to LGIS Board	WALGA	Complete	Dec-19	162.7/2019

10	Return Board Member Induction to WALGA	WALGA	Complete	May-20	108.6/2019
11	LGIS Contingency Plan (Resolution 96.3/2020)	WALGA	Pending	Dec-22	

* Item 2 was not endorsed by State Council.

5.11 Constitution and Governance Review (01-004-05-002 TL/TB)

By Tony Brown, Executive Manager Governance and Organisational Services, and Tim Lane, Manager Strategy and Association Governance

WALGA RECOMMENDATION

Moved: President Cr Michelle Rich
Seconded: Cr Doug Thompson

That the proposed Constitution and Governance Review as outlined in this report be endorsed.

RESOLUTION 301.7/2021

CARRIED

Executive Summary

- A Constitution and Governance Review is proposed to be undertaken, which would also incorporate a review of the Corporate Governance Charter and Standing Orders.
- Drivers for the review are as follows:
 1. State Council's 3 September 2021 resolution as outlined below;
 2. Misalignment of governance documents and layering of amendments over a number of years;
 3. Alignment with the Corporate Strategy 2020-2025 that focuses on contemporary governance and engagement models as a key strategic goal; and
 4. Proposed legislative reform to remove WALGA from being constituted under the *Local Government Act 1995*.
- The Constitution and Governance Review project is proposed to be completed over an 18-month timeframe, during the current term of State Council and in advance of the next Federal (after 2022), State and Local Government elections.

Budgetary Implications

The proposed review is anticipated to require \$60,000, which will be funded via an allocation from the strategic program fund.

Background

At the 3 September 2021 State Council meeting, State Council resolved that a report be prepared recommending amendment to the WALGA Constitution.

State Council's 3 September resolution follows:

1. ***In the event the WALGA President or State Councillor contest a State or Federal Election, in order to manage any perceived conflicts of interest, the following is hereby inserted into the Corporate Governance Charter:***
 - ***Ministerial Meetings – the Deputy President or relevant Policy Team Chair to accompany the President to all Ministerial Meetings;***
 - ***Parliamentary Commitments – the Deputy President or relevant Policy Team Chair to accompany the President to all WALGA related meetings with Members of Parliament;***

- **Media releases and responses – the Deputy President to be consulted in-conjunction with the President on all media responses and media releases with State or Commonwealth policy implications; and**
 - **Ministerial Letters – the Deputy President to be included on consultation on proposed correspondence to State and Commonwealth Ministers.**
 - **In the event of WALGA’s advocacy position presenting a conflict of interest to the President in the combined judgement of the Deputy President and CEO, the Deputy President provides and responds to any public comment.**
2. **State Council request the CEO to provide a report to a future State Council meeting recommending amendment to the Association’s Constitution to deal with matters related to State Councillors Candidature for State or Federal elections.**

As per point 1 of the resolution above, amendments were made to the Corporate Governance Charter to put into place protocols for a State Councillor or President contesting a State or Federal election.

The Corporate Governance Charter has been updated to include the protocols, which have been in place since the 3 September resolution.

Amending the Constitution is a more involved process, involving endorsement by State Council and endorsement by the membership. The process for amending WALGA’s Constitution is outlined by Clause 29 of the [Constitution](#):

The Constitution of the Association may be altered, added to or repealed by:

- 1) *A resolution at any meeting of the State Council on the receipt of a special majority of not less than 75% of representatives or by their deputy representatives; and*
- 2) *A resolution at an Annual General Meeting or Special General Meeting passed by a majority of not less than 75% of delegates or duly authorise a proxy vote to be exercised on their behalf, provided that:*
 - a. *75% of Ordinary Members who are eligible to vote are present or represented; and*
 - b. *the Chief Executive Officer has given not less than sixty (60) days notice of any proposal to alter, add or repeal the Constitution to all Ordinary Members.*

Since its adoption in 2001, the Constitution has been amended eight times. Amendments since 2001 have been in response to specific issues, following governance reviews, or at the request of State Council. Similarly, the Corporate Governance Charter has been amended 10 times since its adoption in 2004. Amendments to the Corporate Governance Charter have been made following governance reviews, and to reflect current practice. With amendments layered onto amendments, the Constitution has become confusing in places.

Importantly, a key goal of WALGA’s [Corporate Strategy 2020-2025](#), endorsed by State Council in December 2020, is:

We have contemporary governance and engagement models.

As part of the secretariat’s work to operationalise the corporate strategy, a review of WALGA’s governance model and processes has been proposed to commence during 2022.

In addition, WALGA is proposed to be removed from the *Local Government Act 1995*, as part of the Minister for Local Government’s legislative reform agenda [announced](#) on 10 November 2021. This proposal would have constitutional and governance implications.

Comment

It is proposed that the governance review to be undertaken as part of the Corporate Strategy 2020-2025 be brought forward to commence immediately, as per State Council’s 3 September 2021 direction. There are a number of drivers for the proposed review:

1. Alignment with the Corporate Strategy: *We have contemporary governance and engagement models*
2. State Council’s 3 September 2021 resolution requesting amendment to the Constitution to “deal with matters related to State Councillors’ Candidature for State or Federal elections”
3. Misalignment between key governance documents – Constitution, Corporate Governance Charter, State Council Code of Conduct, and Standing Orders – stemming from varying amendments over the past 15-20 years, and
4. Proposed legislative reforms to remove WALGA from being constituted under the *Local Government Act 1995*.

Broadly, the timing of the review would be as follows:

Commence review and develop project plan	December 2021 – February 2022
Appoint independent consultant and establish working group	March 2022
Independent governance review and assessment	April 2022 – October 2022
Consider recommendations and determine options	December 2022
Drafting new documents or amendments as required	December 2022 – March 2023
Constitutional amendments considered by State Council and members	May 2023 – September 2023 (AGM)

The indicative timeline above would enable changes to be put into place during the current term of State Council and, excepting extraordinary circumstances, in advance of future elections, as follows:

- Local Government elections – 21 October 2023
- State Election – 8 March 2025
- Federal Election – likely to be late 2024 or early-mid 2025 following an election during the first half of 2022

Given the drivers noted above, alignment with the corporate strategy, and issues created with layers of amendments, the proposed review is recommended ahead of making further piecemeal amendments to the Constitution.

5.12 WALGA President Vacation of Office

By Nick Sloan, Chief Executive Officer

Executive Summary

- WALGA President Mayor Tracey Roberts has advised of her resignation effective at the completion of the 1 December State Council meeting.
- State Council has discretion on how to proceed with regards to the Presidency, as outlined in the WALGA Constitution.
- There are two options available to State Council.

Attachments

- Summary of WALGA President Vacation of Office Scenarios
- [State Council Full Minutes, May 2018](#)

Background

The current WALGA President, Mayor Tracey Roberts, has announced her intention to resign effective at the completion of the State Council meeting on 1 December. As a result, the office of President will be vacant as per Clause 20(c) of the [WALGA Constitution](#).

The current President's term of office would have otherwise expired on 2 March 2022.

Given there is less than six months until the end of the term, clause 19(2) of the Constitution will apply:

19 – Vacancy – President and Deputy President

- (2) *Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council **may** convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.*

The issue of mid-term resignations was considered at the [May 2018 State Council meeting](#) when a constitutional amendment was being considered (see page 69). The result of this amendment was the insertion of clause 17A in the Constitution:

17A – Rotation of Presidency

- (1) *At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.*
- (2) *At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.*

This clause applies regardless of the length of time served by the President.

Comment

State Council has discretion on how to proceed with regards to the Presidency.

There are two options as per clause 19(2). State Council may:

1. determine that the vacancy be filled by the current Deputy President until the next scheduled election (being 2 March 2022); or

2. call a special meeting to elect a new President for the balance of the term (that is, until the next scheduled election on 2 March 2022).

If State Council decide on option 1, only State Councillors from the Country constituency will be eligible to nominate for President (as per clause 17A) at the 2 March 2022 election.

If State Council decide on option 2, only State Councillors from the Country constituency will be eligible to nominate for President at the special meeting elections. Then, at the scheduled election in March 2022, only the incumbent President or State Councillors from the Metropolitan constituency would be eligible to nominate.

MOTION

Moved: President Cr Michelle Rich
Seconded: President Cr Chris Pavlovich

1. That State Council note and accept the President's resignation and thank her for her service to WALGA and wish her best for the future.
2. That State Council determine that the vacancy be filled by the current Deputy President until the next scheduled election (being 2 March 2022).

RESOLUTION 302.7/2021

CARRIED

5.13 Appointments to State Council Policy Teams and Committees (01-004-07-0001)

By Nick Sloan, Chief Executive Officer

Executive Summary

- The Corporate Governance Charter provides for the establishment of Policy Teams and delegated Committees.
- The recommendation has been guided by expression of interest forms submitted by each State Councillor.

Background

Pursuant to the Corporate Governance Charter, State Council has established several Committees with delegated powers and four Policy Teams that provide advice and input on policy issues.

Clause 19 of the [Corporate Governance Charter](#) outlines the membership and terms of reference of the Policy Teams and Committees.

Part 1 of the recommendation recommends appointments to the Finance and Services Committee and the four Policy Teams. As per the Corporate Governance Charter, every State Councillor will be appointed to one of the following:

- Finance and Services Committee
- Environment and Waste Policy Team
- Governance and Organisational Services Policy Team
- Infrastructure Policy Team
- People and Place Policy Team

The proposed Policy Team and Finance and Services Committee membership contained in part 1 of the recommendation is based on State Councillor expressions of interest first and second preferences.

Part 2 of the recommendation recommends appointments to the:

- Honours Panel
- Selection Committee
- Local Government House Trust Board
- Municipal Waste Advisory Council
- CEO Performance Review Committee

It should be noted that the Corporate Governance Charter stipulates that the Finance and Services Committee, the CEO Performance Review Committee and the Local Government House Trust will be chaired by the President, and the Honours Panel and the Selection Committee will be chaired by the Deputy President. Consequently, membership of these committee will change following the election of President and Deputy President.

Comment

The table below outlines the membership of State Council committees during the previous term of State Council along with expressions of interest received by State Councillors.

CEO Performance Review Committee	
<u>Membership 2019-2021</u> President (Chair) Deputy President, President Cr Karen Chappel Metropolitan State Councillor, Cr Paul Kelly Metropolitan State Councillor, Mayor Mark Irwin Country State Councillor, President Cr Stephen Strange Country State Councillor, Cr Ronnie Fleay	<u>Expressions of interest</u> Metropolitan State Councillors <ul style="list-style-type: none"> • Cr Paul Kelly • Mayor Mark Irwin • Cr Helen Sadler Country State Councillors <ul style="list-style-type: none"> • President Cr Stephen Strange • President Cr Michelle Rich • Cr Chris Mitchell • President Cr Laurene Bonza
Honours Panel	
<u>Membership 2019-2021</u> Deputy President, President Cr Karen Chappel (Chair) Metropolitan State Councillor, Cr Russ Fishwick Country State Councillor, Cr Les Price Non-executive member, Mr Murray Lang (resigned, Ms Lynne Craigie proposed) Non-executive member, Ms Heather Henderson Chief Executive Officer, Mr Nick Sloan DLGSC, Mr Tim Fraser	<u>Expressions of interest</u> Metropolitan State Councillors <ul style="list-style-type: none"> • Cr Russ Fishwick • Cr Frank Cvitan Country State Councillors <ul style="list-style-type: none"> • Cr Les Price • President Cr Tony Dean • Cr Chris Mitchell
Selection Committee	
<u>Membership 2019-2021</u> Deputy President, Cr Karen Chappel (Chair) Country State Councillor, Cr Les Price	<u>Expressions of interest</u> Country State Councillors <ul style="list-style-type: none"> • Cr Les Price • President Cr Tony Dean

<p>Metropolitan State Councillor, Cr Catherine Ehrhardt</p> <p>LG Professionals, Ms Candy Choo Independent, Mr Damien Stewart</p>	<p>Metropolitan State Councillors</p> <ul style="list-style-type: none"> • Cr Frank Cvitan • Mayor Carol Adams • Mayor Logan Howlett • Cr John Daw
<p>Local Government House Trust</p>	
<p><u>Membership 2019-2021</u></p> <p>President (Chair) Deputy President, President Cr Karen Chappel</p> <p>Country State Councillor, Cr Chris Mitchell Metropolitan State Councillor, Cr Paul Kelly</p> <p>Country Constituency, Mayor Dennis Wellington Metropolitan Constituency, Cr Carl Celedin</p> <p>Chief Executive Officer, Mr Nick Sloan</p>	<p><u>Expressions of interest</u></p> <p>Country State Councillors</p> <ul style="list-style-type: none"> • President Cr Phillip Blight <p>Metropolitan State Councillors</p> <ul style="list-style-type: none"> • Cr Paul Kelly • Cr Frank Cvitan • Mayor Carol Adams
<p>Municipal Waste Advisory Council</p>	
<p><u>Membership 2019-2021 (WALGA Appointments)</u></p> <p>WALGA President (observer) Mayor Logan Howlett Cr Les Price Mayor Ruth Butterfield Cr Peter Abetz (through Selection Committee process)</p>	<p><u>Expressions of interest</u></p> <p>Cr Les Price Mayor Ruth Butterfield Cr Doug Thompson</p>
<p>State Road Funds to Local Government Advisory Committee (SAC)</p>	
<p><u>Membership 2019-2021</u></p> <p>Cr Julie Brown President Cr Michelle Rich President Cr Karen Chappel President Cr Chris Pavlovich</p> <p>Chief Executive Officer, Mr Nick Sloan</p>	<p><u>Expressions of interest</u></p> <p><i>Not sought</i></p>

WALGA RECOMMENDATION

Moved: Mayor Carol Adams
Seconded: Cr Doug Thompson

That the appointments to Policy Teams and the Finance and Services Committee outlined below be endorsed (subject to the election of the President and Deputy President):

RESOLUTION 303.7/2021

CARRIED

Finance and Services Committee – (four State Councillors)

- WALGA President (Chair)
- President Cr Karen Chappel
- Mayor Logan Howlett
- Cr Paul Kelly
- Cr Carl Celedin
- Mr Colin Murphy (independent representative)

Environment and Waste Policy Team – (five State Councillors)

- Cr Doug Thompson
- Cr Les Price
- President Cr Michelle Rich
- Mayor Ruth Butterfield
- Cr John Daw

Governance and Organisational Services Policy Team – (five State Councillors)

- Mayor Carol Adams
- Mayor Mark Irwin
- Cr Ken Seymour
- Cr Russ Fishwick JP
- President Cr Cheryl Cowell

Infrastructure Policy Team – (five State Councillors)

- President Cr Stephen Strange
- President Cr Laurene Bonza
- President Cr Chris Pavlovich
- Cr Chris Mitchell
- Cr Helen Sadler

People and Place Policy Team – (five State Councillors)

- President Cr Phil Blight
- Mayor Peter Long
- President Cr Tony Dean
- Cr Catherine Ehrhardt
- Cr Frank Cvitan JP

Cr Paul Kelly withdrew his nomination for the Chief Executive Officer Performance Review Committee.

MOTION

**Moved: Cr Les Price
Seconded: President Cr Cheryl Cowell**

That President Cr Stephen Strange and Cr Chris Mitchell be appointed to the Chief Executive Officer Performance Review Committee.

The motion was withdrawn.

MOTION

**Moved: Cr Paul Kelly
Seconded: Cr Catherine Ehrhardt**

That the appointments to the remaining State Council Committees be referred back to the Secretariat in liaison with the Acting President for consideration and that recommendation for appointments be presented to State Council at the next ordinary meeting on 2 March 2022.

RESOLUTION 304.7.7/2021

CARRIED

6. MATTERS FOR NOTING / INFORMATION

6.1 Local Government Support for Single Use Plastic Bans (01-006-02-0003)

By Rebecca Brown, Manager, Waste and Recycling

WALGA RECOMMENDATION

That WALGA note the introduction of the Single Use Plastics Bans.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett

Seconded: Mayor Peter Long

That WALGA note the introduction of the Single Use Plastics Bans.

RESOLUTION 305.7/2021

CARRIED

6.2 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

By Rebecca Brown, Manager, Waste & Recycling

WALGA RECOMMENDATION

That WALGA note the resolutions of the Municipal Waste Advisory Council at its 25 August and 13 October 2021 meetings.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
 Seconded: Mayor Peter Long

That WALGA note the resolutions of the Municipal Waste Advisory Council at its 25 August and 13 October 2021 meetings.

RESOLUTION 305.7/2021

CARRIED

6.3 WALGA submission on the National Climate Resilience and Adaptation Strategy

By Garry Middle, Acting Environment Policy Manager

WALGA RECOMMENDATION

That WALGA's submission to the Commonwealth Government National Climate Resilience and Adaptation Strategy (NCRAS) be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett

Seconded: Mayor Peter Long

That WALGA's submission to the Commonwealth Government National Climate Resilience and Adaptation Strategy (NCRAS) be noted.

RESOLUTION 305.7/2021

CARRIED

6.4 Closing the Gap Update

By Alina Hobson, Policy Officer, Resilient Communities

WALGA RECOMMENDATION

That the recent updates on Closing the Gap are noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett

Seconded: Mayor Peter Long

That the recent updates on Closing the Gap are noted.

RESOLUTION 305.7/2021

CARRIED

6.5 Submission to the Senate Inquiry into Provision of General Practitioner and related primary health services to outer metropolitan, rural, and regional Australians (03-030-03-0001 VB)

By Vikki Barlow, Senior Policy Advisor, Resilient Communities

WALGA RECOMMENDATION

That the WALGA submission to the Senate Inquiry into Provision of General Practitioner and related primary health services to outer metropolitan, rural, and regional Australians, be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
 Seconded: Mayor Peter Long

That the WALGA submission to the Senate Inquiry into Provision of General Practitioner and related primary health services to outer metropolitan, rural, and regional Australians, be noted.

RESOLUTION 305.7/2021

CARRIED

6.6 Wooroloo Independent Review Letter of Support (05-024-03-0011 SM)

By Cassandra Mora, Policy Officer, Emergency Management

WALGA RECOMMENDATION

That the Letter of Support to the Wooroloo Bushfire Independent Inquiry be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Mayor Peter Long

That the Letter of Support to the Wooroloo Bushfire Independent Inquiry be noted.

RESOLUTION 305.7/2021

CARRIED

6.7 State Budget Outcomes (05-088-03-0001 DT)

By Daniel Thomson, Economist

WALGA RECOMMENDATION

That the update on the 2021 State Budget be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
 Seconded: Mayor Peter Long

That the update on the 2021 State Budget be noted.

RESOLUTION 305.7/2021

CARRIED

6.8 Foundations for a Stronger Tomorrow – Submission to the Draft State Infrastructure Strategy (05-001-03-0018 ID)

By Ian Duncan, Executive Manager, Infrastructure

WALGA RECOMMENDATION

That the WALGA submission to Infrastructure WA in response to the draft State Infrastructure Strategy, Foundations for a Stronger Tomorrow, be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
 Seconded: Mayor Peter Long

That the WALGA submission to Infrastructure WA in response to the draft State Infrastructure Strategy, Foundations for a Stronger Tomorrow, be noted.

RESOLUTION 305.7/2021

CARRIED

6.9 Regional Telecommunications Review

By Ian Duncan, Executive Manager, Infrastructure

WALGA RECOMMENDATION

That the endorsed submission to the Regional Telecommunications Review 2021 Committee be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
 Seconded: Mayor Peter Long

That the endorsed submission to the Regional Telecommunications Review 2021 Committee be noted.

RESOLUTION 305.7/2021

CARRIED

6.10 WALGA submission on Guideline: Native Vegetation Referral, Part V Environmental Protection Act 1986 (05 095-03-0001 GM)

By Garry Middle, Acting Manager Environment Policy

WALGA RECOMMENDATION

That the endorsed WALGA submission on the draft *Guideline: Native Vegetation Referral* be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
 Seconded: Mayor Peter Long

That the endorsed WALGA submission on the draft *Guideline: Native Vegetation Referral* be noted.

RESOLUTION 305.7/2021

CARRIED

6.11 WALGA submission on Draft Native Vegetation Policy for Western Australia (05-095-03-0001 GM)

By Garry Middle, Acting Manager Environment Policy

WALGA RECOMMENDATION

That the endorsed submission to the Department of Water and Environment Regulation on the Draft Native Vegetation Policy for Western Australia be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
 Seconded: Mayor Peter Long

That the endorsed submission to the Department of Water and Environment Regulation on the Draft Native Vegetation Policy for Western Australia be noted.

RESOLUTION 305.7/2021

CARRIED

6.12 Submission on Cost Recovery Part IV of the *Environmental Protection Act 1986* – assessments by the Environmental Protection Authority

By Garry Middle, Acting Manager Environment Policy

WALGA RECOMMENDATION

That the endorsed WALGA submission to the Department of Water and Environmental Regulation on Cost Recovery under Part IV of the *Environmental Protection Act 1986* – assessments by the Environmental Protection Authority be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
 Seconded: Mayor Peter Long

That the endorsed WALGA submission to the Department of Water and Environmental Regulation on Cost Recovery under Part IV of the *Environmental Protection Act 1986* – assessments by the Environmental Protection Authority be noted.

RESOLUTION 305.7/2021

CARRIED

6.13 Student Transport Assistance Policy Framework Inquiry – WALGA Submission (05-0005-03-0013 ID)

By Ian Duncan, Executive Manager, Infrastructure

WALGA RECOMMENDATION

That the endorsed submission to the Parliamentary Public Accounts Committee Inquiry into the Student Transport Assistance Policy Framework be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
 Seconded: Mayor Peter Long

That the endorsed submission to the Parliamentary Public Accounts Committee Inquiry into the Student Transport Assistance Policy Framework be noted.

RESOLUTION 305.7/2021

CARRIED

6.14 Work Health and Safety (WHS) Legislation Update

By Susie Moir, Policy Manager, Resilient Communities

WALGA RECOMMENDATION

That the update on the Work Health and Safety (WHS) legislation be noted.

Avon Midland Country Zone	WALGA recommendation noted
Central Country Zone	WALGA recommendation noted
Central Metropolitan Zone	WALGA recommendation noted
East Metropolitan Zone	WALGA recommendation noted
Gascoyne Country Zone	WALGA recommendation noted
Goldfields Esperance Country Zone	WALGA recommendation noted
Great Eastern Country Zone	WALGA recommendation noted
Great Southern Country Zone	WALGA recommendation noted
Kimberley Country Zone	WALGA recommendation noted
Murchison Country Zone	WALGA recommendation noted
North Metropolitan Zone	WALGA recommendation noted
Northern Country Zone	WALGA recommendation noted
Peel Country Zone	WALGA recommendation noted
Pilbara Country Zone	WALGA recommendation noted
South East Metropolitan Zone	WALGA recommendation noted
South Metropolitan Zone	WALGA recommendation noted
South West Country Zone	WALGA recommendation noted

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
 Seconded: Mayor Peter Long

That the update on the Work Health and Safety (WHS) legislation be noted.

RESOLUTION 305.7/2021

CARRIED

7. ORGANISATIONAL REPORTS

7.1 Key Activity Reports

7.1.1 Report on Key Activities, Commercial and Communications Unit (01-006-03-0017 ZD)

WALGA RECOMMENDATION

Moved: Cr Frank Cvitan
Seconded: Cr Chris Mitchell

That the Key Activities Report from the Commercial and Communications Unit to the December 2021 State Council meeting be noted.

RESOLUTION 306.7/2021

CARRIED

7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)

WALGA RECOMMENDATION

Moved: Cr Frank Cvitan
Seconded: Cr Chris Mitchell

That the Key Activities Report from the Governance and Organisational Services Unit to the December 2021 State Council meeting be noted.

RESOLUTION 306.7/2021

CARRIED

7.1.3 Report on Key Activities, Infrastructure Unit (05-001-02-0003 ID)
--

WALGA RECOMMENDATION

Moved: Cr Frank Cvitan
Seconded: Cr Chris Mitchell

That the Key Activities Report from the Infrastructure Unit to the December 2021 State Council meeting be noted.

RESOLUTION 306.7/2021

CARRIED

7.1.4 Report on Key Activities, Strategy, Policy and Planning Unit (01-006-03-0017 NM)

WALGA RECOMMENDATION

Moved: Cr Frank Cvitan
Seconded: Cr Chris Mitchell

That the Key Activities Report from the Strategy, Policy and Planning Unit to the December 2021 State Council meeting be noted.

RESOLUTION 306.7/2021

CARRIED

7.2 Policy Forum Report (01-006-03-0007 TB)

WALGA RECOMMENDATION

Moved: Cr Chris Mitchell
Seconded: President Cr Malcolm Cullen

That the report on the key activities of WALGA Policy Forums to the December 2021 State Council meeting be noted.

RESOLUTION 307.7/2021

CARRIED

Mayor Mark Irwin left the meeting at 5:33pm.

Mayor Mark Irwin returned to the meeting at 5:35pm.

7.3 President's Report

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Les Price

That the President's Report for December 2021 be received.

RESOLUTION 308.7/2021

CARRIED

7.4 CEO's Report

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Les Price

That the CEO's Report for December 2021 be received.

RESOLUTION 308.7/2021

CARRIED

WALGA Chief Executive Officer, Mr Nick Sloan, and WALGA Deputy President, President Cr Karen Chappel, both thanked Mayor Tracey Roberts for her service to the Association and wished her all the best for the future.

Cr Helen Sadler left the meeting at 5:45pm and did not return.

7.5 Ex-Officio Reports

7.5.1 LG Professional's Report

Ms Annie Riordan, President, LG Professionals WA, provided a report to the meeting.

Cr Catherine Ehrhardt left the meeting at 5:45pm.

Cr Catherine Ehrhardt returned to the meeting at 5:47pm.

7.5.2 City of Perth Report

The Rt. Hon. Lord Mayor Basil Zempilas was an apology for the meeting.

8. ADDITIONAL ZONE RESOLUTIONS

MOTION

Moved: Cr Doug Thompson

Seconded: Mayor Carol Adams

That the Zone resolutions requesting additional time for comments on Local Government Legislative Reform be considered as a matter of urgency.

RESOLUTION 309.7/2021

CARRIED

MOTION

Moved: Cr Doug Thompson

Seconded: Mayor Carol Adams

That WALGA requests that the Minister for Local Government extends the consultation period by 1 month to 4 March 2022.

RESOLUTION 310.7/2021

CARRIED

MOTION

Moved: Cr Doug Thompson

Seconded: Mayor Carol Adams

That the additional Zone Resolutions from the December 2021 round of Zones meetings as follows be referred to the appropriate policy area for consideration and appropriate action.

RESOLUTION 311.7/2021

CARRIED

CENTRAL COUNTRY ZONE

Police Resources in the Region (People and Place Policy Team)

That the Central Country Zone call upon WALGA to advocate to State Government on the shortage of police in regional and remote areas.

Sector ICT solution (Commercial and Communications Business Unit)

That the Central Country Zone request WALGA to research providers and the viability of an in house ICT system.

CENTRAL METROPOLITAN ZONE

Local Government Legislative Reform (Governance and Organisational Services)

That the Central Metropolitan Zone strongly objects to the short consultation period and request an extension of time to 4 March 2022. Such a short consultation process does not allow proper consultation and is inconsistent with some of the suggested changes to legislation and sound governance.

EAST METROPOLITAN ZONE

Local Government Legislative Reform (Governance and Organisational Services)

That the Zone requests that the Minister for Local Government extends the consultation period by 1 month to 4 March 2022.

Mandatory Vaccinations (COVID-19 Response Lead)

Delegates requested that WALGA investigate whether Councillors are required to be vaccinated and provide further advice when this becomes available.

GASCOYNE COUNTRY ZONE

Driving on Closed Roads (Infrastructure Policy Team)

That WALGA:

1. Investigate technologies available to physically close roads remotely and provide costings for such;
2. Investigate the current legislative frameworks and provide comment on the remedies practicality of enforcing such;
3. Investigate and make comment on what other State Jurisdictions legislative interventions are used and the remedies provided thereunder to discourage motorists driving on closed roads.

MURCHISON COUNTRY ZONE

Review of the Mining Act 1978 (Mining and Communities Policy Forum)

That the Murchison Country Zone of WALGA:

1. Recommend WALGA conduct a survey of all Local Governments support a review of the *Mining Act 1978* with respect to supporting a review of those component of the *Mining Act 1978* that affect Local Governments; and
2. That the recommendation be forwarded to the Mining Communities Policy Forum of WALGA to undertake a review.

NORTHERN COUNTRY ZONE

Local Government Legislative Reform (Governance and Organisational Services)

That the Northern Country Zone of WALGA notes the WALGA State Council Agenda Late Item – Local Government Legislative Reform; and asks WALGA to request the Minister for Local Government to extend the consultation closure until 5 March 2022.

SOUTH EAST METROPOLITAN ZONE

Local Government Legislative Reform (Governance and Organisational Services)

That the South East Metropolitan Zone requests WALGA to approach the State Government for an extension for submission on the reform proposal until 25 February 2022.

Lobby the State Government for Funding to Provide Secondary Vehicle Access to Existing Developments in Bushfire Prone Areas (People and Place Policy Team)

That the South East Metro Zone requests WALGA to lobby the State Government to provide funding for construction of secondary road access to developments created in bush fire prone areas prior to the gazettal of State Planning Policy (SPP 3.7) Planning for Bushfire Prone Areas and Guidelines.

SOUTH WEST COUNTRY ZONE

Legislative Council Reform (Governance and Organisational Services)

That the South West Country Zone request WALGA to advocate to the Minister for Electoral Affairs and the Salaries and Allowances Tribunal to provide additional allowances to Members of the Legislative Council (MLC), on the proviso they have an office in country areas, to facilitate a regional presence of MLCs.

9. DATE OF NEXT MEETING

The next meeting of the WALGA State Council will be a special meeting held via Microsoft Teams on **Wednesday, 23 February 2022** commencing at 4:00pm. The purpose of the meeting is to consider the Local Government legislative reform submission.

The next ordinary meeting of the WALGA State Council will be held in the Boardroom at WALGA on **Wednesday, 2 March 2022** commencing at 4:00pm.

The State Council meeting schedule for 2022 is as follows:

Date	Venue
Wednesday, 23 February 2022 (special meeting to consider Local Government legislative reform submission)	Microsoft Teams
Wednesday, 2 March 2022	WALGA
Wednesday, 4 May 2022	South Metropolitan Zone
Wednesday, 6 July 2022 (includes WALGA budget adoption)	WALGA
Thursday, 8 – Friday, 9 September 2022	Peel Country Zone
Wednesday, 7 December 2022	WALGA

10. CLOSURE

There being no further business the Chair declared the meeting closed at **5:55pm**.



State Council Agenda

2 March 2022

NOTICE OF MEETING

Meeting No. 1 of 2022 of the Western Australian Local Government Association (WALGA) State Council to be held at WALGA, ONE70, LV1, 170 Railway Parade, West Leederville on Wednesday, 2 March beginning at **4:00pm**.

1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

1.1. Attendance

Members	Acting President of WALGA - Chair Avon-Midland Country Zone Central Country Zone Central Metropolitan Zone Central Metropolitan Zone East Metropolitan Zone East Metropolitan Zone Goldfields Esperance Country Zone Gascoyne Country Zone Great Eastern Country Zone Great Southern Country Zone Kimberley Country Zone Murchison Country Zone North Metropolitan Zone North Metropolitan Zone North Metropolitan Zone Peel Country Zone Pilbara Country Zone South East Metropolitan Zone South East Metropolitan Zone South Metropolitan Zone South Metropolitan Zone South Metropolitan Zone South West Country Zone	President Cr Karen Chappel JP Cr Ken Seymour President Cr Phillip Blight Cr Paul Kelly Cr Helen Sadler Cr Catherine Ehrhardt Cr John Daw President Cr Laurene Bonza President Cr Cheryl Cowell President Cr Stephen Strange President Cr Chris Pavlovich Cr Chris Mitchell JP Cr Les Price Cr Frank Cvitan JP Mayor Mark Irwin Cr Russ Fishwick JP President Cr Michelle Rich Mayor Peter Long Cr Carl Celedin Mayor Ruth Butterfield Cr Doug Thompson Mayor Carol Adams OAM Mayor Logan Howlett JP President Cr Tony Dean
Ex Officio	Lord Mayor – City of Perth Local Government Professionals WA	Lord Mayor Basil Zempilas Ms Annie Riordan
Secretariat	Chief Executive Officer EM Governance & Organisational Services EM Infrastructure Acting EM Strategy, Policy & Planning Principal Special Projects and Acting EM Communications Acting EM Commercial Manager Strategy & Association Governance Manager Governance & Procurement Chief Financial Officer Principal, Policy and Advocacy	Mr Nick Sloan Mr Tony Brown Mr Ian Duncan Ms Nicole Matthews Ms Narelle Cant Mr Craig Hansom Mr Tim Lane Mr James McGovern Mr Rick Murray Ms Kelly McManus

1.2. Apologies

1.3. Announcements

- 1.3.1. WALGA acknowledges the Whadjuk Nyoongar people who are the Traditional Custodians of the land on which we meet today and pays respect to their Elders past and present.

2. MINUTES

2.1. Minutes of the Meeting held 1 December 2021

RECOMMENDATION

That the Minutes of the WALGA State Council Meeting held on [Wednesday, 1 December 2021](#) be confirmed as a true and correct record of proceedings.

2.2. Flying Minute – Submission to Salaries and Allowances Tribunal Local Government Remuneration Inquiry

RECOMMENDATION

That the [Flying Minute – Submission to Salaries and Allowances Tribunal Local Government Remuneration Inquiry](#) be confirmed as a true and correct record of proceedings.

3. DECLARATIONS OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chair any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

4. EMERGING ISSUES

Notification of emerging issues must be provided to the Chair no later than 24 hours prior to the meeting.

5. MATTERS FOR DECISION

- As per matters listed.
- Items Under Separate Cover to State Council only.

6. MATTERS FOR NOTING / INFORMATION

- As per matters listed.

7. ORGANISATIONAL REPORTS

7.1 Key Activity Reports

- 7.1.1 Commercial and Communications Unit
- 7.1.2 Governance and Organisational Services Unit
- 7.1.3 Infrastructure Unit
- 7.1.4 Strategy, Policy and Planning Unit

7.2 Policy Forum Report

7.3 Policy Team Reports

- 7.3.1 Environment and Waste Policy Team
- 7.3.2 Governance and Organisational Services Policy Team
- 7.3.3 Infrastructure Policy Team
- 7.4.4 People and Place Policy Team

7.4 President's Report

RECOMMENDATION

That the President's Report for March 2022 be received.

7.5 CEO's Report

RECOMMENDATION

That the CEO's Report for March 2022 be received.

7.6 Ex Officio Reports

- 7.6.1 Local Government Professionals WA President, Annie Riordan, to provide the LG Professionals report to the meeting.
- 7.6.2 The Rt. Hon. Lord Mayor Basil Zempilas to provide City of Perth report to the meeting.

8. ADDITIONAL ZONE RESOLUTIONS

To be advised following Zone meetings.

9. DATE OF NEXT MEETING

The next ordinary meeting of the WALGA State Council will be hosted by the South Metropolitan Zone at the City of Cockburn Administration Centre on Wednesday, 4 May.

10. CLOSURE

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5. MATTERS FOR DECISION

5.1 Short-Term Accommodation Regulatory Scheme (05-036-03-0016 CH)

By Chris Hossen, Policy Manager, Planning and Building

RECOMMENDATION

That the draft Short-Term Accommodation Regulatory Reform submission be endorsed

Executive Summary

- In December 2021, the Department of Planning, Lands and Heritage (DPLH) released [Draft Position Statement: Planning for Tourism and Guidelines](#) (the position statement) for public consultation.
- The Department of Local Government, Sport and Cultural Industries (DLGCS) simultaneously [sought comment](#) on the implementation of a new state-wide registration system for short-term accommodation.
- The proposal is in response to the State Government's acceptance of the recommendations of the Inquiry into Short-Stay Accommodation by the Legislative Assembly's Economics and Industry Standing Committee in 2019.
- The proposals are broadly consistent with the Inquiry's findings that Local Governments are best placed to plan for tourism within their communities and WALGA's existing Advocacy Position on short-term accommodation.

Attachment

- Draft Short-Term Accommodation submission

Policy Implications

WALGA's existing policy position on short-term accommodation was adopted in 2017 (Advocacy Position 6.40 Short-Stay Accommodation). This position called for a review of the planning framework for short-term accommodation, contemporary land-use definitions and a preferred approach for home-sharing in the planning framework. The proposed policy measures in the [Draft Position Statement: Planning for Tourism and Guidelines](#) are broadly consistent with the existing position. It is proposed that recommendations 1, 2 and 3 of the draft submission will supersede the existing policy position, and the existing position will be deleted.

Background

The short-term accommodation sector, and the tourism sector more broadly, plays an important role in local economic development, providing employment, training opportunities, and injections of tourist expenditure into local communities across the State. Changes in the short-term accommodation market have been challenging for Local Governments and their communities, particularly amenity issues such as noise, parking and waste management. Several Local Governments have sought to address these challenges through their local planning frameworks and through local registration schemes governed by local laws. These approaches have had varying degrees of success in addressing amenity concerns.

In 2017, WALGA prepared a [Short-Term Rental Accommodation Discussion Paper](#) in consultation with Local Governments. This Discussion Paper led to the adoption of a formal advocacy policy position by WALGA State Council in December 2017.

WALGA made a [submission](#) to the Legislative Assembly Economics and Industry Standing Committee [Inquiry into Short-Stay Accommodation](#) in 2019 and appeared before the Committee with a number of other Local Governments. The [Inquiry Report](#), tabled in September 2019, was generally welcomed by the Local Government sector. All 45 of the Inquiry's findings and 9 of the 10 recommendations were accepted by the State Government. The sector was pleased that the Government accepted Recommendations 2 (updated land use definitions), 3 (updated planning guidance), 7 (working group to be established), 9 (data sharing) and 10 (Local Government

responsibilities as part of registration scheme) and these recommendations form the basis of the matters included in the current consultation being administered by the DPLH and DLGSC.

The [Draft Position Statement: Planning for Tourism and associated Guidelines](#) are part of the Government's response to the Inquiry's recommendations. Consultation on the Statement and Guidelines is open from 6 December 2021 until 7 March 2022.

No formal consultation with Local Government or WALGA occurred prior to the release of the position statement and that the consultation does not include any details to justify certain aspects of the position statement or policy guidance. The items outlined in Recommendation 7 of the Inquiry provided a robust set of considerations that would have adequately guided the working group. The recommendation and the Government's response also outlined the importance of engaging with the Local Government sector to support the working group's activities. However, there has not been a formal approach by the working group to Local Government or WALGA to support their work.

WALGA hosted a sector webinar with officers of DPLH and DLGSC on 16 December 2021 which was attended by officers and Councillors from over 50 Local Governments. Attendees were surveyed on key elements of the position statement and proposed regulatory scheme, with this feedback used to inform the draft Submission.

WALGA sought comment on the draft Submission from Local Governments over a three-week period in January 2022. Officer comments were received from the Shires of Augusta-Margaret River, Dowerin, and Serpentine Jarrahdale, the Towns of East Fremantle and Victoria Park, and the City of Vincent. Formal Council support was received from the Shire of Merredin.

Comment

The Position Statement is a positive step forward in the provision of clear and consistent direction to Local Governments on the definition and treatment of short-term rental accommodation in the Western Australia planning framework. In particular:

- Planning Bulletin 99 - Holiday Home Guidelines, has been superseded and replaced with a contemporary range of 'Land Use' definitions and a preferred model for the management of home-sharing in the planning framework. These approaches are consistent with WALGA's current policy advocacy positions.
- The Position Statement identifies that *'Local Governments are best placed to plan for tourism within their communities, with local knowledge of tourism activities, opportunities, constraints, including potential impacts and what requirements, if any, should be places on tourism proposals'*. The general and specific policy measures generally align with this intent and the position statement's intent and objectives are supported.
- The Association supports the establishment of a state-wide registration scheme for short-term accommodation. Local Governments have indicated strong support for such a scheme and the benefits it would bring to the regulation of short-term accommodation in their localities. However, given the limited detail provided, the Association's support for the scheme is conditional upon a range of conditions being satisfied.

The sector has raised significant concerns regarding the proposal to exempt 'unhosted accommodation' from the need to obtain development approval where this use is not proposed to be let for more than 60 days per calendar year. This policy response was not proposed in either the Parliamentary Inquiry or the Government's response. There is broad sector support for the exemption of 'hosted accommodation', and incorporation of the existing bed and breakfast land-use definition into this definition.

Item 5.1 Short-Term Accommodation Regulatory Scheme Attachment – Draft Short-Term Accommodation Submission

Introduction

The Western Australian Local Government Association is the united voice of Local Government in Western Australia. The Association is an independent, membership-based group representing and supporting the work and interests of 139 Local Governments in Western Australia.

The Association provides an essential voice for 1,212 elected members and approximately 22,600 Local Government employees, as well as over 2 million constituents of Local Governments in Western Australia. The Association also provides professional advice and offers services that provide financial benefits to the Local Governments and the communities they serve.

The short-term accommodation sector, and the tourism sector more broadly, plays an important role in local economic development, providing employment, training opportunities, and injections of tourist expenditure into local communities across the state.

Changes in the composition of the short-term accommodation market have been challenging for Local Governments and their communities, particularly amenity issues such as noise, parking and waste management. Several Local Governments have sought to address these challenges through their local planning frameworks and through local registration schemes governed by local laws. These approaches have had varying degrees of success in addressing amenity concerns. Most concerningly, requirements set at the local level have not been sufficient to compel compliance from peer-to-peer platforms on matters such as data sharing and compliance with local requirements.

The Association therefore welcomes the opportunity to provide feedback on short-term accommodation to the Department of Planning Lands and Heritage (DPLH) and Department of Local Government, Sports and Cultural Industries (DLGSC) to inform the effective and efficient regulation of this sector.

This submission reflects the Association's existing positions as well as key issues and concerns raised by WALGA members during the consultation period.

Background

The emergence and rapid rise of the 'sharing economy', which utilises peer-to-peer platforms to rapidly connect customers and service providers, has produced several challenges for Local Government. In particular, platforms that support short-term rental accommodation offer these services in residential buildings and neighbourhoods that have not been designed to accommodate or provide these services.

The growth in short-term rental accommodation platforms and associated services has been rapid; however, planning legislation that governs short-term accommodation in Western Australia has not been revised since 2009. The absence of adequate State Government guidance about how to manage these services has been challenging for some Local Governments, which has led to many Local Governments regulating short-term accommodation through their local planning framework and the *Local Government Act 1995*.

In 2017, the Association prepared a *Short-Term Rental Accommodation Discussion Paper* in consultation with Local Governments. This discussion paper led to the adoption of a formal advocacy policy position by the WALGA State Council in December 2017, which states:

1. That WALGA request the Minister for Planning to establish, through the Department of Planning, Lands and Heritage, a Technical Working Group, with a goal to reviewing the planning framework in relation to short-term rental accommodation, that gives consideration to:

- a. A review of Planning Bulletin 99 – Holiday Home Guidelines, with a particular emphasis on expanding the scope of Planning Bulletin 99 beyond ‘Holiday Homes’, to reflect changes in the accommodation market,
- b. A review of ‘Land Use’ definitions within the Planning framework that relate to short-term accommodation, and
- c. Establishing a ‘preferred’ approach for the management of ‘home-sharing’ within the planning framework

Parliamentary Inquiry into Short-Stay Accommodation

Considering WALGA’s adopted policy advocacy positions, the Association welcomed the nature and scope of the terms of reference for the Inquiry into Short-Stay Accommodation by the Legislative Assembly’s Economics and Industry Standing Committee in 2019.

The detail of the Association’s submission to the inquiry focused on points one (1) and three (3) of the terms of reference, providing a snapshot of the way Local Governments regulate short-term accommodation in Western Australia. WALGA’s submission also outlined the various concerns of Local Government and local communities regarding the impact that changes to the short-term accommodation market have had, and are continuing to have, on their localities. Finally, commentary was made on the issue of data-sharing, or lack thereof, between online listing websites, holiday house providers and government authorities and the issues this creates for authorities.

The findings and recommendations of the Inquiry, tabled in September 2019, were generally welcomed by the Local Government sector. For example, Recommendations 2 and 3 sought to contemporise land-use definitions through the *Planning and Development (Local Planning Scheme) Regulations 2015* and update planning guidance to reflect the changes to the definitions. These recommendations largely aligned with the Association’s adopted policy advocacy positions.

Recommendations 7 through 10 proposed the need for a state-wide registration scheme, established through appropriate legislative or regulatory mechanisms, and developed by an interdepartmental government working group in consultation with industry and the Local Government sector. The Committee’s findings placed considerable weight on the collective evidence provided by Local Government on how the short-term accommodation sector needs to be managed in line with local conditions and context. Recommendation 7 makes clear reference to the need for any state-wide registration scheme to ‘ensure that Local Governments maintain the ability to require the provision of additional information and impose additional licencing or operational requirements, depending on their circumstances’. Recommendation 10 listed a range of matters that Local Governments should be responsible for. The State Government accepted both recommendations noting that the relationship between State and Local Government will be a critical issue in implementing a state-wide scheme.

The Association was pleased that the Government accepted Recommendations 2, 3, 7, 8, 9 and 10 and notes that these recommendations form the basis of the matters included in the current consultation being administered by the Department of Planning, Lands and Heritage (DPLH) and Department of Local Government, Sport and Cultural Industries (DLGSC).

General Comments

The Association welcomes the recent release of the *draft Position Statement: Planning for Tourism* and associated Guidelines for public consultation. The draft Position Statement and Guidelines are a positive step forward in the provision of clear and consistent direction to Local Governments on the definition and treatment of short-term rental accommodation in the Western Australia planning framework. Amongst other things, the draft Position Statement and Guidelines supersede and replace Planning Bulletin 99 and provide a more contemporary range of ‘Land Use’ definitions and a preferred model for the management of home-sharing in the planning framework. These approaches are consistent with WALGA’s current policy advocacy positions.

The draft Position Statement identifies that *'Local Governments are best placed to plan for tourism within their communities, with local knowledge of tourism activities, opportunities, constraints, including potential impacts and what requirements, if any, should be places on tourism proposals'*. The general and specific policy measures generally align with this intent and the draft Position Statement's intent and objectives are supported.

The Association does have significant concerns regarding the proposal to exempt 'unhosted accommodation' from the need to obtain development approval where this use is not proposed to be let for more than 60 days per calendar year. This policy response was not proposed in either the Parliamentary Inquiry or the Government's inquiry response. Furthermore, the draft Position Statement provides limited justification as to why the exemption is being proposed. Consultation with Local Governments indicates that there is broad opposition to this exemption for a range of reasons. Detailed commentary on this matter is outlined in the Specific Comments section (Appendix 1).

The Association supports the exemption of 'hosted accommodation', and incorporation of the existing bed and breakfast land-use definition into this definition. Detailed commentary on this can be found in the Specific Comments section (Appendix 1).

The Association is concerned that there has not been any consultation with Local Government or WALGA prior to the release of the position statement and that the consultation does not include any details to justify certain aspects of the position statement or policy guidance. The Government accepted the finding of the Inquiry in February 2020 and shortly after formed the interdepartmental working group to advance the matter. The items outlined in Recommendation 7 of the Inquiry provided a robust set of considerations that would have adequately guided the working group. The recommendation and the Government's response also outlined the importance of engaging with the Local Government sector to support the working group's activities. However, there has not been a formal approach by the working group to Local Government or WALGA to support their work. The Association understands that the DLGSC has only recently been appointed as the lead agency for the proposed registration scheme. WALGA looks forward to the opportunity to engage with the Department on the development of this scheme in line with the Inquiry's recommendations and the State Government's response.

The Association supports in-principle the establishment of a state-wide registration scheme. Local Governments have indicated strong support for a scheme and the benefits it would bring to the regulation of short-term accommodation in their localities. However, given the limited detail provided, the Association's support for the scheme is conditional upon inclusion of the following features:

1. All hosted and un-hosted short-term accommodation must be required to be registered with the scheme before being able to advertise the property
2. All peer-to-peer platforms that seek to let short-term accommodation must be regulated through the scheme as a host platform
3. Obligations of registration for both hosts and platforms must be clear and appropriate infringements and compliance tools should be embedded in the regulatory framework
4. Local Governments must be able to maintain the ability to require the provision of additional information and impose additional licencing or operational requirements, depending on their circumstances
5. Local Government's must be able to set fees commensurate with the cost of providing the service for any role undertaken as part of the scheme, and
6. Local Governments must have access to all necessary data collected by the scheme to adequately manage the potential impacts of short-term accommodation providers and to ensure local requirements are being met by hosts.

Recommendations:

1. **The intergovernmental working group be re-formed to guide the establishment of a state-wide registration scheme, which includes Local Government as a key stakeholder to ensure that the experience and knowledge of the sector informs the scheme's formulation.**

2. **A state-wide registration scheme be developed for short-term accommodation and peer-to-peer platforms with the inclusion of the following features:**
 - a. **All hosted and un-hosted short-term accommodation must be required to be registered with the scheme before being able to advertise the property**
 - b. **All peer-to-peer platforms that seek to let short-term accommodation must be regulated through the scheme as a host platform**
 - c. **Obligations of registration for both hosts and platforms must be clear and appropriate infringements and compliance tools should be embedded in the regulatory framework**
 - d. **Local Governments must be able to maintain the ability to require the provision of additional information and impose additional licencing or operational requirements, depending on their circumstances**
 - e. **Local Government's must be able to set fees commensurate with the cost of providing the service for any role undertaken as part of the scheme, and**
 - f. **Local Governments must have access to all necessary data collected by the scheme to adequately manage the potential impacts of short-term accommodation providers and to ensure local requirements are being met by hosts.**

3. **No exemptions for 'unhosted accommodation' are allowed until the details of the state-wide registration scheme are finalised and deemed sufficient to adequately manage the impacts of short-term accommodation.**

Specific Comments

Section	Comment
Hosted accommodation	<p>The draft Position Statement proposes that a new definition of 'hosted accommodation' be incorporated into the Local Planning Scheme Regulations as a model provision. It is proposed that the definition of hosted accommodation will encompass all low-scale proposals where a host resides on site, this would include bed and breakfasts. The current definition of bed and breakfast would be deleted from the model provisions. The proposed definition of hosted accommodation would apply to all dwelling types and limit the number of visitors to 4 adult persons in a maximum of 2 bedrooms, this aligns with the current definition of bed and breakfast. Comments received in response to WALGA's discussion paper in 2017 and in response to this consultation indicate broad support for the new definition of hosted accommodation and the subsequent deletion of bed and breakfast from the LPS Regulations. The Association supports this change.</p> <p>It is also proposed that hosted accommodation be exempt from requiring development approval through an amendment to clause 61 of the Deemed Provisions. That is to say that where the proposal meets certain conditions, such as the number of rooms and number of guests, there would be no requirement to seek development approval for the use. Local Governments indicated broad support for the use of exemptions for hosted accommodation. The Association supports this change.</p> <p>The draft Position Statement indicates that all hosted accommodation (including those not requiring development approval) would be required to be registered on the state-wide registration scheme. This would ensure that Local Governments are aware of relevant matters that would enable suitable regulation of the land uses to protect amenity issues should they arise.</p> <p>The Draft Guidelines indicate that Local Governments should consider including hosted accommodation as a 'permitted' land use in the residential zone and as Local Governments deem appropriate in other zones. Current practice generally specifies bed and breakfast as either an 'A' or 'D' use in most suitable zones. It is unusual for a bed and breakfast to be a 'P' use. DPLH will need to consider transitional arrangements for existing schemes and definitions and how the exemption will be incorporated into</p>

	<p>the deemed provisions to facilitate the policy objectives of the Draft Position Statement. DPLH will also need to consider the appropriateness of exempting unhosted accommodation in bushfire prone areas and the alignment of such a decision with the intent and objectives of <i>State Planning Policy 3.7 Planning for Bushfire Protection</i>.</p> <p>Recommendations:</p> <ol style="list-style-type: none"> 4. Establish new definitions for hosted accommodation 5. Include hosted accommodation as a matter exempt from seeking development approval in clause 61 of the Deemed Provisions, subject to suitable conditions relating to number of guests and number of rooms, and consideration of bushfire or other natural hazard.
<p>Unhosted short-term accommodation</p>	<p>The draft Position Statement proposes that two new and one amended definition related to unhosted accommodation be incorporated into the LPS Regulations as a model provision. Currently the model provisions provide a single definition for 'holiday house'. It is proposed to split this definition into three definitions that reflect the three types of dwellings in the Residential Design Codes: Single House, Grouped Dwelling, and Multiple Dwelling. The definitions are identical except for the type of dwelling.</p> <p>Several Local Governments currently use definitions to distinguish between holiday homes in single houses and either grouped or multiple dwellings. Generally, land-use permissibility and number of guests vary between the two definitions with lower maximum guests' numbers on proposals in grouped and multiple dwellings. The draft Position Statement proposes that guest numbers and room caps would be managed through the local planning framework.</p> <p>There is merit in splitting the land-use definitions by dwelling type, and this is supported. It is recommended that the words, 'for hire or reward' be added to the end of all three draft definitions. This will clarify that this land use is only to be applied to those holiday houses/units that are being used in a commercial manner and not for the personal use of a holiday home by the owner. Consideration should also be given to maintaining limits on the maximum number of guests and number of rooms that can be accommodated in each proposed definition. For example, limiting the maximum number of guests to 2 persons per bedroom.</p> <p>The Draft Guidelines indicate that Local Governments should consider including holiday house/unit/apartments as a 'discretionary' land use in appropriate zone and suggest</p>

	<p>that advertising be required for proposals with more than 7 or more guests. This is generally consistent with current practice and supported.</p> <p>Lastly, it is proposed that unhosted short-term accommodation (in a single house, grouped or multiple dwelling) will be exempt from requiring development approval where it is let for less than 60 days per calendar year. As already stated, no justification has been provided to support this proposal and this proposal was not contemplated or deemed necessary by the Parliamentary Inquiry. Submissions from Local Governments indicate that the practicalities of enforcing this requirement would be impossible and for many Local Governments that have established comprehensive regulatory regimes the change would mean a significant reduction in the ability to adequately manage short-term accommodation and manage the amenity issues in line with community expectations.</p> <p>It is noted that all unhosted accommodation, including those exempt from development approval, would be required to be registered through the state-wide scheme, and that this may allow for adequate regulatory oversight of unhosted accommodation. The lack of information in this consultation on how the scheme will operate, the data reporting requirements, and how local requirements will be incorporated into the scheme does not allow positions to be taken or recommendations made by the Association. Until such a time that additional information is provided, the Association is not able to support or oppose the exemption for unhosted accommodation. This position will be reassessed following the release of information on the Scheme and further consultation with Local Government.</p> <p>Recommendations:</p> <ol style="list-style-type: none"> 6. Include the words ‘for hire or reward’ to the draft definitions of holiday house, holiday unit and holiday apartment 7. Consider the need for maximum guest and room limits for each draft definition
<p>State-wide registration scheme</p>	<p>The Association supports the establishment of a state-wide registration scheme for short-term accommodation. Consultation with members demonstrates overwhelming support for a scheme and the benefits it would bring to the regulation of short-term accommodation in their localities.</p>

Local Government experience of local regulation of short-term accommodation through local laws shows the benefits of registration and regulation outside the planning system. The planning system has traditionally not been a useful instrument to manage ongoing compliance, and the use of local laws has shown to be successful at ensuring amenity is maintained and hosts are held to account for the behaviour of their guests and the suitability of the premises.

Experience shows that local laws, and their registration scheme in Western Australia, has had limited success in compelling peer-to-peer hosting platforms to ensure compliance with local requirements prior to accepting properties for hire. As has been experienced in New South Wales and Tasmania, state-managed schemes have the power to compel such platforms to follow the rules and ensure compliance. This is vital for the success of any scheme.

As has been identified in the draft Guidelines, several Local Governments in Western Australia currently operate local registration and regulatory schemes. This is reflective of the varying impact short-term accommodation has on different communities. It is important that any state-wide scheme be able to capture this variation and reflect the desire of some communities to restrict and/or manage short-term accommodation.

In the Government's response to Inquiry recommendation 7 it was noted that the design of the system '*...needs to be flexible and not too onerous*' and '*simple, low cost and user friendly*'. Considering these requirements alongside the need to incorporate local requirements into registration, the development of a system similar in design to the section 39 and 40 requests in the liquor licencing regime has merit. This operates by an applicant lodging a request for registration with a state agency, as part of the application process a request for a certificate of compliance from the Local Government would be issued. This would allow the Local Government to determine if all local requirements, such as local registration, development approval, pool permit and food licence etc, had been met. Should those items not be required, this would be indicated in the response. This system would be consistent with the intent of Inquiry recommendation 10 and if adequately resourced would not act as an impediment to registration.

As previously stated, as there is limited detail on the scheme, the Association's support for the scheme should be read alongside several features already mentioned in the general comments.

Implications for Building Classification

Under the National Construction Code apartments are designated as Class 2 Buildings while buildings hosting tourist accommodation are generally classified as Class 3. There are significant differences between the two classes, such as sprinkler protection in Class 3. The design of Class 2 buildings regularly relies on performance solutions that assume a level of resident familiarity with the building, which is not the case for short-term guests. Class 3 buildings address this through higher safety standards.

The existence of short-term accommodation in residential class 2 buildings causes difficulties for Local Governments when approving uses. Under current legislation, a change in the classification triggers compliance with the current standards. This would likely be onerous upgrades, particularly in older buildings. Secondly, it is unclear if the trigger would apply to only the apartment or the whole building. More guidance is needed on this issue.

Recommendation:

- 8. DLGSC should seek guidance from DMIRS on possible solutions regarding the different safety standards for Class 2 and 3 buildings for short-term accommodation. This issue should be discussed in collaboration with Local Government.**

6. MATTERS FOR NOTING / INFORMATION

6.1 COVID-19 – Update

By Nicole Matthews, Acting Executive Manager, Strategy, Policy and Planning / COVID-19 Response

Please note: The information in this report is current as of 31 January 2022. Supplementary information will be provided at Zone and State Council meetings, as well as through other channels, including regular COVID-19 Updates from the WALGA President and CEO.

RECOMMENDATION

That the COVID-19 Update report be noted.

Executive Summary

- At the time of writing the Omicron variant of COVID-19 is circulating Western Australia with community cases reported in many regions of the State.
- The reopening of Western Australia's borders that was scheduled for February 5 has been delayed, with further reviews of border controls to be considered over the next 2-3 weeks.
- State of Emergency Directions, particularly in relation to mandatory vaccination, proof of vaccination and mask wearing have had significant implications for Local Governments.
- WALGA has continued to provide dedicated COVID-19 support and advocacy for Members, including regular updates, webinars, guidance and analysis.

Background

The Omicron COVID-19 variant, which appears to be milder but more contagious, is now the dominant strain of the virus in Australia and around the world. Case numbers, hospitalisations and deaths have increased dramatically since late December. At the time of writing, it appears some eastern states may have reached a peak in daily cases.

COVID-19 in WA

The latest information on COVID-19 in WA can be found at [COVID-19 coronavirus \(www.wa.gov.au\)](https://www.wa.gov.au) and on the [WA Department of Health website](#).

Omicron is circulating in Western Australia, with cases reported in many regions of the State. The Chief Health Officer has indicated that it will not be possible to eliminate Omicron in WA.

Vaccinations

91 per cent of the WA 12+ population are double dose vaccinated and 36 per cent of 18+ Western Australians have received a third dose. Vaccination rates in country regions are lower at approximately 84 percent double dose, with particular areas of concern in the Pilbara (57 per cent), Kimberley (71 per cent) and Goldfields (79 per cent).

Current information on vaccination rates by Local Government Area can be found [here](#). It should be noted that for some Local Government areas the information is not available, may be inaccurate and is based on the 15+ population (WA vaccination rates are based on 12+ population).

Restrictions and Directions

[WA State of Emergency and State of Health Emergency Declarations](#) remain in force.

On Thursday, 20 January 2022 the Premier announced that the WA border would not be opening as planned on 5 February 2022 based on [advice from the Chief Health Officer](#).

A revised [Transition Plan for Western Australia](#) has been released.

The State Government has also [released the settings](#) that will apply when WA moves into a high COVID-19 caseload environment:

- a new close contact definition will apply, and casual contacts will cease
- new testing and isolation protocols will take effect, including the use of Rapid Antigen Testing (RAT)
- critical workers will be those that cannot work from home and are vital to maintain critical services and avoid catastrophic losses. For Local Governments this includes waste management services and social assistance services workers.

Mask Wearing

The wearing of face masks has been made mandatory in Perth, Peel, and the South West, Wheatbelt and Great Southern areas in all public indoor settings, vehicles (unless the person is travelling alone or with members of the same household), indoor and outdoor residential aged or disability care facilities and hospitals.

Mandatory Vaccination

The Government implemented mandatory vaccination requirements in late 2021. The Directions relating to these requirements are available [here](#). Local Governments employ 22,000 people in over more than 170 occupations groups which are impacted by at least 10 of the Directions.

It has been difficult for Local Governments to navigate, interpret and communicate the Mandatory Vaccination Directions which only provided for a very short implementation time. Local Governments are now in the process of managing those employees who do not wish to be vaccinated.

Vaccination Proof of Entry

Proof of vaccination requirements for ages 16+ were extended to venues and events state-wide on 31 January 2022. Local Government venues (and staff working in these venues) covered by the requirements include:

- Cafés and hospitality venues, which may be part of a larger facility for example in a recreation centre, sporting venue or hall
- Live music venues
- Indoor play centre
- Cinemas – including drive in and outdoor cinemas
- Gyms, indoor sporting centres, health clubs and dance studios
- A place where an event with more than more than 500 patrons, whether in public or private, and whether undertaken or engaged in on a for profit or not for profit basis (other than an excluded gathering).

Community sport, even if being undertaken in one of the venues covered by the Directions, are exempt from proof of vaccination requirements.

The Directions are available [here](#).

Comment

WALGA Sector Support and Advocacy

WALGA has continued to provide dedicated COVID-19 support and advocacy for the sector, including through:

- Direct engagement with the Chief Health Officer, Department of Health and Department of Premier and Cabinet regarding mandatory vaccination and proof of vaccination requirements under the Directions.
 - Based on feedback from the sector, WALGA strongly advocated for all Local Government owned and operated facilities and premises, and workers required to enter those facilities and premises, to be covered by the mandatory vaccination Directions to remove confusion. This outcome would have provided Local Governments with a mandate to ensure employees are vaccinated and to enable the continued provision of critical and essential Local Government services when there is widespread community transmission

- of COVID-19 in WA. The Government did not progress this approach which has caused considerable confusion across the sector and significant employee relations challenges.
- Proof of vaccination entry requirements are also causing considerable confusion and implementation issues for the sector. WALGA has received a large volume of queries from Local Governments, particularly in relation to mixed use facilities, such as recreation centres, and is seeking urgent clarification.
 - Responding to a large volume of COVID-19 related queries from the sector – more than 300 to WALGA Employee Relations and over 100 to WALGA COVID-19 Response from October 2021 to January 2022.
 - Representing the sector at Ministerial Roundtables, meetings of the State Emergency Management Committee COVID-19 Coordination Group, State Welfare Emergency Committee, State Recovery Advisory Group and the State Health Incident Coordination Centre.
 - Waste services continuity and planning – WALGA has updated the Mutual Assistance MoU for Local Government and preferred suppliers of waste collection, processing and disposal services. This provides a mechanism for assistance to be sought from other organisations if a workforce is impacted by COVID-19.
 - Undertaking a bulk purchase of competitively priced Rapid Antigen Test kits for the sector, with over 70,000 ordered in the first tranche.
 - Regular [WALGA COVID-19 Local Government Updates](#) – 136 updates have been issued since March 2020. There are over 1500 subscribers to these updates.
 - COVID-19 Local Government Survey – WALGA is surveying the sector monthly to inform its COVID-19 support and advocacy. 77 Local Governments responded to the first survey with 40 per cent reporting a shortage of workers or skilled workers, 70 per cent reporting shortages of building material supplies and 60 per cent reporting shortages of machinery, all of which are leading to longer lead times on contracts and resulting in higher costs.
 - Webinars and seminars:
 - 29 October 2021: HR Responses to COVID-19 Breakfast Seminar, attended by 86 representatives from Local Government
 - 21 January 2022: Preparing for Omicron, attended by 300 representatives from Local Government (webinar recording available [here](#))
 - 3 February 2022: COVID-19 Preparedness in the Regions
 - WALGA Employee Relations subscriber resources – 83 per cent of the sector subscribes to the WALGA ER Service. The Service has developed in-depth FAQs, template letters and checklists and COVID-19 specific ER alerts to assist Local Governments in implementing the COVID-19 mandatory vaccination requirements.

6.2 2022-23 Federal Budget Submission (05-088-03-0004 DM)

By Dana Mason, Manager Economics and Strategic Projects

RECOMMENDATION

That the 2022 WALGA Federal Budget Submission be noted.

Executive Summary

- The WALGA President has written to the Federal Treasurer and Assistant Treasurer to support the initiatives identified in ALGA's 2022-23 Federal Budget Submission.
- WALGA's submission also seeks a commitment to address additional issues of particular importance for WA Local Governments:
 1. funding to build the capacity, reliability and resilience of telecommunications infrastructure across remote, regional and peri-urban areas;
 2. additional funding for road programs, including Local Government road priorities across the agricultural region; and
 3. the creation of a funding model for managing coastal erosion hot spots and additional funding from the Commonwealth to support the implementation of coastal hazard risk planning;
- The submission was provided to Commonwealth Treasury, the Treasurer and Assistant Treasurer in January 2022, and will be sent to all WA Members of Federal Parliament in coming weeks.

Attachment

- [WALGA 2022 Federal Budget Submission Letter](#)
- [ALGA 2022 Federal Budget Submission](#)

Background

The Federal Assistant Treasurer recently called for submissions for the 2022-23 Budget.

Each year, ALGA prepares a submission on behalf of the Local Government sector nationally. The 2022-23 ALGA submission requests funding for a range of initiatives across the following key themes:

- Economic recovery;
- Transport and Community Infrastructure;
- Building Resilience (including disaster mitigation; climate change; Closing the Gap initiatives; health; and arts and culture); and
- Circular economy.

These initiatives have been assessed by independent economists, and if funded and implemented would contribute at least \$6.58 billion to Australia's Gross Domestic Product and create 44,436 new jobs per annum.

A copy of ALGA's 2022-23 Budget Submission is attached.

The WALGA Acting President wrote to the Treasurer and Assistant Treasurer in January 2022 in support of the ALGA submission. WALGA's submission (attached) also seeks a commitment to address additional issues of particular importance for WA Local Governments:

- Telecommunications and digital connectivity – Additional funding to build the capacity, reliability and resilience of critical telecommunications infrastructure across remote, regional and peri-urban Western Australia through programs such as the Mobile Network Hardening Program (MNHP); Strengthening Communications Against Natural Disasters (STAND); and Peri-urban Mobile Program (PUMP);
- Road Transport – In addition to funding for key programs such as Roads to Recovery and the Local Roads and Community Infrastructure Program, additional funding of \$50 million is being sought for the Local Government roads prioritised across the agricultural region; and

- Managing coastal erosion hot spots – Creation of a sustainable, equitable and efficient funding model to enable the implementation of coastal hazard risk planning. A funding contribution from the Commonwealth is being sought to assist Local Governments with the costs associated with the implementation of coastal hazard risk planning.

These priorities have previously been endorsed by State Council in September 2017, March 2018 and December 2021.

WALGA's submission has also been provided to all WA Members of Federal Parliament to highlight these priority initiatives.

Comment

The 2022-23 Federal Budget is an ideal opportunity to advocate for priority initiatives for the WA Local Government sector in advance of the upcoming Federal Election.

WALGA will be seeking opportunities to engage with WA Members of Federal Parliament on these and other key issues for the sector in advance of the 2022 Federal Election.

6.3 Detection of Polyphagous Shot-hole Borer and Implications for Local Government (05-046-03-0017 RZ)

By Renata Zelinova, Policy Officer, Biodiversity and Natural Area Management

RECOMMENDATION

That State Council note:

1. The emerging biosecurity threat following the detection of the polyphagous shot-hole borer (PSHB) in the metropolitan area.
2. That PSHB has the potential to significantly impact on Local Governments' street trees and public open space.
3. The response activities being coordinated by the Department of Primary Industries and Regional Development, including the imposition of a Quarantine Area Notice covering 17 Local Government areas and expanded surveillance program.

Executive Summary

- Polyphagous shot-hole borer (PSHB), an exotic wood-boring beetle not previously found in Australia, was detected in Perth in September 2021.
- Establishment of this pest would have significant impact on amenity trees, native vegetation and the fruit and nut industries.
- There is currently no known effective eradication treatment for PSHB. Early detection, removal and advanced treatment of infested trees/branches and tree stumps are the best control methods.
- A PSHB Quarantine Area (QA) has been imposed across 17 metropolitan Local Government areas that restricts the movement of wood and plant material from properties within the QA and requires machinery used to process green waste to be cleaned before leaving the QA.
- The Department of Primary Industries and Regional Development (DPIRD) has expanded PSHB surveillance to selected regional towns by distributing pest specific traps (which will remain in place for up to six months).
- DPIRD is continuing to work with Local Governments, other government agencies and residents to control PSHB populations while the incursion is fully considered as part of the nationally coordinated response to pest incursions.
- WALGA has facilitated DPIRD briefing sessions for the sector, is providing updates to the sector and has established a dedicated webpage for downloadable resources for Local Government to support communications to residents.
- WALGA will continue to work with DPIRD to ensure the implications of the incursion for Local Governments are considered in the ongoing response to PSHB.

Background

Polyphagous shot-hole borer (PSHB) is a 2mm long wood boring beetle native to South-East Asia. It has a symbiotic relationship with a *Fusarium* fungus, cultivating it inside a tree for food. In susceptible trees, this fungus causes dieback and tree death, killing some trees within two years.

PSHB had not been detected in Australia until September 2021 when it was found in a tree in East Fremantle. It is believed to have arrived via infested wood products from its country of origin or other areas of known infestations.

Due to its small size and its lifecycle, PSHB detection and potential control treatments are challenging. Research is underway in South Africa and California on chemical treatment options but results to date are limited and chemicals tested are not registered for use in Australia.

An initial PSHB Quarantine Area (QA) imposed in September 2021 to control the spread of PSHB was further expanded in November to cover 17 Local Government areas: Cambridge, Canning, Claremont, Cockburn, Cottesloe, East Fremantle, Fremantle, Melville, Mosman Park, Nedlands, Peppermint Grove, Perth, South Perth, Stirling, Subiaco, Victoria Park and Vincent. The expanded

QA conditions are less onerous on impacted Local Governments as green waste movement within the QA is unrestricted. Exemptions have also been arranged for selected green waste processing facilities outside the QA to allow the continuation of green waste collections within the 17 Local Government areas.

DPIRD is working directly with impacted Local Governments to provide them with information on the borer, QA Notice restrictions and communications material to help support affected residents. Local Governments in the Perth metropolitan region have assisted DPIRD investigations by providing information on the locations of one of the key host trees, the box elder (*Acer negundo*) as well as information on green waste processing facilities.

DPIRD's has also undertaken extensive inspections of potential host trees (555 inspections completed during 13-16 December 2021), responded to public reports of suspected infestations and placed PSHB traps at strategic locations (358 traps deployed during 13-16 December 2021).

On 22 December 2021, DPIRD delivered a stakeholder update which noted that 39 properties were identified with infested trees, all within the QA. Analysis of tissue samples showed that the species of *Fusarium* fungi found in the Perth infestations is different to the species used elsewhere in the world. Consequently, a list of host tree species may also be different to the known list of hosts. [Twenty one species of trees](#) have been identified as host trees within the QA, including two new species; mango and sea hibiscus/cottonwood that were not previously listed elsewhere.

To determine how far PSHB may have spread, DPIRD is placing specifically designed traps in 18 regional Local Government areas, including Albany, Bunbury, Busselton, Greater Geraldton, Bridgetown-Greenbushes, Chittering, Dandaragan, Donnybrook-Ballingup, Esperance, Katanning, Lake Grace, Manjimup, Moora, Plantagenet, Wickepin, Wongan-Ballidu, Narrogin and Northam. Up to five traps are being placed in priority towns and will remain in place for up to six months.

The detection of PSHB has also triggered a national level response via the Consultative Committee on Emergency Plant Pests (CCEPP) and the National Management Group which consider the technical feasibility of eradication and response plans to new pest incursions in Australia. DPIRD's ongoing investigations inform the PSHB response decisions.

Comment

Since the establishment of the PSHB QA, WALGA has facilitated DPIRD briefing sessions, provided regular updates to the sector and established a dedicated [webpage](#) for downloadable resources for Local Government to support communications to residents.

PSHB has potentially significant implications for affected Local Governments' management of green waste, street trees and public open space. Initial WALGA analysis of street tree lists and street tree mapping data from four metropolitan Local Governments indicates that more than half of the tree species used by these Local Governments are potential hosts for the PSHB.

While DPIRD continues undertaking investigations to determine the most appropriate response to PSHB, Local Governments are encouraged to monitor their trees for any [signs of PSHB](#) and consider the implications of the establishment of the PSHB in their area, especially the impact on the tree canopy.

WALGA will continue to work with DPIRD to ensure the implications of the incursion for Local Governments are considered in the ongoing response to PSHB.

6.4 State Planning Policy 2.9: Planning for Water - Submission (05-036-03-0070 AR)

By Ashley Robb, Senior Policy Advisor, Planning

RECOMMENDATION

That the endorsed Draft State Planning Policy 2.9: Planning for Water submission be noted.

Executive Summary

- In August 2021, the Department of Planning, Lands and Heritage (DPLH) released *Draft State Planning Policy 2.9: Planning for Water* (the policy) and policy guidelines for public consultation.
- The draft policy is an amalgamation of six different state planning policies related to water, and the Government Sewerage Policy.
- WALGA provided extensive input on the draft policy's formulation as a member of the stakeholder reference group.
- Many of WALGA's recommendations were included in the draft policy and guidelines. Consequently, WALGA's submission proposed mostly minor amendments to strengthen existing provisions and support the policy's implementation.
- State Council endorsed the submission by Flying Minute on 8 November 2021. The submission was provided to the DPLH on 8 November 2021.

Attachment

- [Flying Minute: State Planning Policy 2.9: Planning for Water](#)

Background

In August 2021, the Department of Planning, Lands and Heritage (DPLH) released [Draft State Planning Policy 2.9: Planning for Water](#) and policy guidelines for public consultation.

The intent of the new policy is “to ensure that planning and development considers water resource management and includes appropriate water management measures to achieve optimal water resource outcomes”. The policy's objectives are broad and encompass environmental, social, cultural and economic water related values; protection of drinking water sources; riverine flooding; water supply and reuse; resiliency to climate change; and wastewater management.

The draft policy is an amalgamation of the *Government Sewerage Policy* (2019) and six different state planning policies related to water: *SPP 2.1 - Peel-Harvey coastal plain catchment* (1992); *SPP 2.2 - Gnamagara Groundwater Protection* (2005); *SPP 2.3 - Jandakot Groundwater Protection* (2017); *SPP 2.7 - Public drinking water source* (2003); *SPP 2.9 - Water resources* (2006); and *SPP 2.10 - Swan-Canning river system* (2006).

Preparation of the new policy commenced in 2018. As part of the process, the DPLH established a stakeholder reference group that included representatives from the Department of Water and Environmental Regulation; the Department of Biodiversity, Conservation and Attractions; Main Roads Western Australia; Water Corporation; the Peel Harvey Catchment Council; and the Urban Development Institute of Australia (WA). WALGA was represented on this group by its Planning and Building Team and Environment Team.

WALGA's advocacy in relation to the preparation of SPP 2.9 and this submission included:

- Representation on the stakeholder reference group since 2018;
- A Local Government workshop in 2019 attended by approximately 30 participants including Local Government planners and engineers, representatives from DPLH, the Western Australian Planning Commission (WAPC) and private consultant Urbaqua, to seek Local Government input early in the policy formulation process;
- Targeted consultation with Local Governments most likely to be affected by the policy, particularly those in Perth's growth areas in 2020;

- The release of WALGA's draft submission for sector feedback; and
- A webinar in October 2021 attended by approximately 70 Local Government planners, engineers and other officers with water related responsibilities, and representatives from the DPLH, to discuss the policy and draft submission.

Comment

Many of the recommendations proposed by WALGA during the policy review process were included in the draft policy and guidelines, demonstrating the productive working relationship between WALGA and the DPLH and the Department's comprehensive approach to stakeholder engagement in preparing the policy.

The following key areas of WALGA advocacy and support were addressed in the draft policy:

- Clarity on the role of planning instruments that can be used to apply the policy, such as special control areas and local planning policies;
- The importance of preserving ecological linkages to mitigate ecological system fragmentation;
- Local Government discretion to exempt dams from the requirement to seek planning approval;
- Strengthening the need for proposals to manage nutrient exports within acceptable levels, particularly for intensive agricultural land uses and in accordance with State Government requirements;
- A four-stage process for assessing the cumulative impact of large development proposals;
- A clear presumption against the intensification of development within defined floodways;
- Requirement for site and soil evaluators to be accredited and registered; and
- Key implementation recommendations such as fact sheets, consistent planning scheme and policy provisions, and support for Local Governments to identify approaches that ensure appropriate development can continue on subdivided, unsewered lands within the bounds of the policy and guideline requirements.

WALGA's submission therefore contains mostly minor amendments to strengthen existing provisions within the policy and guidelines to ensure:

- Public open spaces have adequate fit-for-purpose water resources so new communities have access to irrigated public open spaces; and
- Proponents seek the support of the relevant Local Government when that Local Government is not the relevant planning authority, where it is intended that Local Government will be the infrastructure asset manager or where the proposed location of water infrastructure assets impact Local Government assets or facilities.

The submission also makes recommendations to support the policy's implementation. The DPLH has advised that budget has been allocated to support on-ground policy implementation following the policy's formal adoption.

The People and Place Policy Team endorsed the submission on 25 October 2021. State Council endorsed the submission by Flying Minute on 8 November 2021. The submission was submitted to the DPLH on 8 November 2021.

6.5 Submission to Salaries and Allowances Tribunal – Local Government Remuneration Inquiry (05-034-01-0102 TL)

By Tim Lane, Manager Strategy and Association Governance

RECOMMENDATION

That the endorsed Submission to the Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected member be noted.

Executive Summary

- The Salaries and Allowance Tribunal (SAT) are undertaking their annual Inquiry into Local Government Chief Executive Officer and Elected Member Remuneration, with submissions sought by Friday, 28 January 2022.
- Due to the timeframes involved, the submission was endorsed by State Council by Flying Minute following consideration by the State Council Governance and Organisational Services Policy Team.
- The submission makes three recommendations relating to Elected Member remuneration and the Regional/Isolation Allowance that may be payable to Chief Executive Officers as follows:
 - That Elected Member Fees and Allowances (including maximum reimbursable expenses) are increased by up to four percent.
 - That the maximum payable Regional/Isolation Allowance be increased for Local Governments that are particularly isolated, long distances from population centres with low amenity.
 - That the Salaries and Allowances Tribunal publish the methodology, criteria, and weightings for the Regional/Isolation Allowance.

Attachment

- [Flying Minute – Submission to Salaries and Allowances Tribunal – Local Government Remuneration Inquiry](#)
- [Submission to Salaries and Allowances Tribunal – Remuneration Inquiry: Local Government Chief Executive Officers and Elected Members](#)

Background

The Salaries and Allowances Tribunal wrote to WALGA on 2 December 2021 advising of their annual Inquiry into Local Government Chief Executive Officers' and Elected Members' Remuneration with submissions invited from Local Governments and other stakeholders by Friday, 28 January 2022.

Given the late January deadline, which does not align with State Council's meeting schedule, the draft submission was considered by State Council via Flying Minute, following consideration by State Council's Governance and Organisational Services Policy Team.

Comment

The submission discusses two issues:

1. The need for a broad increase in remuneration for Elected Members given very limited increases over the past five years coupled with increasing responsibilities and time commitments of the role, and
2. A need for an increase in the maximum payable Regional/Isolation Allowance for particularly remote and isolated Local Governments, coupled with a request for more detail of the Regional/Isolation Allowance's methodology to be published.

In relation to Elected Member remuneration, the submission:

- Highlights that Elected Member remuneration has increased by one percent during the past five years while, in the four years to June 2021, the consumer price index for Perth has increased by 7.14 percent and the public sector wage price index has risen by 4.68 percent.

- Argues that the responsibilities and workload of Elected Members is increasing and references mandatory training requirements, data from the 2021 Local Government elections in terms of uncontested and unfilled vacancies, and the Minister for Local Government's proposal to reduce the number of Elected Members in many Local Governments.
- Argues that the remuneration framework should not be a barrier to enhanced diversity in Elected Member representation to reflect community demography.
- Recommends that Elected Member Fees and Allowances, including limits for reimbursable expenses, are increased by up to four percent.

In relation to the Regional/Isolation Allowance which may be payable to Chief Executive Officers, the submission:

- Notes the inadequacy of the Regional/Isolation Allowance is a concern to many of WALGA's members, particularly remote and isolated Local Governments, and therefore recommends that the maximum payable Allowance be increased for remote and isolated Local Governments to facilitate Chief Executive Officer attraction and retention.
- Highlights the confusion and uncertainty in the Local Government sector regarding the methodology for calculating the Regional/Isolation Allowance and, on that basis, recommends that further information regarding the methodology, criteria and weightings be published.

The [final submission](#), which was first considered and endorsed by State Council's Governance and Organisational Services Policy Team, was endorsed by State Council by Flying Minute on 25 January 2022 and has been put forward to the Salaries and Allowances Tribunal for their consideration.

The Local Government Remuneration Determination is expected to be published in early April 2022.

7. ORGANISATIONAL REPORTS

7.1 Key Activity Reports

7.1.1 Report on Key Activities, Commercial and Communications Unit (01-006-03-0017 CH)

By Craig Hansom, Acting Executive Manager Commercial

RECOMMENDATION

That the Key Activity Report from the Commercial and Communications unit to the March State Council meeting be noted.

Commercial and Communications comprises of the following WALGA work units:

- Commercial Development
- Commercial Management
- LGIS Contract Management
- Communications (Marketing and Events)

Commercial Development

With the first phase of the Energy Contract now complete, and phased transitions into aggregate supply rates between now and 1 April 2022, attention will now turn towards scoping for PPA infrastructure, and options for bill verification and carbon measurement services.

The Commercial team has completed a number of small tenders with approximately 50 new Preferred Suppliers onboarded to the program.

A new Preferred Supplier Program (PSP) for Built Environment and Construction is being developed. Tenders will shortly be called for modular and temporary housing as the first category of supply for the new Panel.

The VMWare licensing arrangement that is utilised by 25 WALGA Members has been refreshed for a new Contract Term.

Commercial Management

PSP Annual Report

During the 2021-22 Q1 period, the program delivered \$80.06 million of goods, services and works, providing estimated savings of \$8.25 million. Additional benefits are realised through a reduction in administrative activities, alongside the added value of contract management oversight, due diligence and risk mitigation. More than 500 supplier engagements were facilitated through WALGA's eQuotes portal during this time.

Member Engagement

The Contract Management team continues with Member engagement to support use of the WALGA PSP. During the October to December 2021 quarter, there were 20 Member visits to the following regional Members:

- City of Greater Geraldton
- City of Kalgoorlie-Boulder
- Shire of Broome
- Shire of Coolgardie
- Shire of Cue
- Shire of Derby-West Kimberley
- Shire of Dundas
- Shire of Esperance
- Shire of Halls Creek

- Shire of Laverton
- Shire of Leonora
- Shire of Meekatharra
- Shire of Menzies
- Shire of Mount Magnet
- Shire of Murchison
- Shire of Ravensthorpe
- Shire of Sandstone
- Shire of Wiluna
- Shire of Wyndham-East Kimberley
- Shire of Yalgoo

During the 2021 calendar year, more than 120 visits were made to regional Member by the Commercial Management Contract Managers. Metropolitan Members were engaged on a needs focused basis.

LGIS Contract Management

An item under separate cover for this State Council meeting covers a new LGIS Scheme Management Agreement between WALGA and JLT.

A summary of the LGISWA Scheme Board meeting held on 25 November along with the Minutes from that meeting are also provided under separate cover.

The following WALGA sponsored projects are currently in progress:

- Review of LGIS reporting against APRA standards;
- LGIS Board remuneration review; and
- Updates to the LGIS Corporate Governance Charter to reflect recent State Council endorsed changes.

Marketing and Communications

Happy Place Campaign Placements

The remaining sector promotion budget is being used to continue the Happy Place Campaign using TV and press advertising over summer. TV placements are run in nightly news and half-page press placements in the Saturday West on a light schedule to extend until March.

New Website

Work is complete on the refresh of the WALGA website that includes integration with the Preferred Supplier CRM and updated search functionality. Content on the site has been rearranged to match usage patterns.

Your Everyday Production

During the 2021 calendar year, more than 26 Your Everyday productions were published on the website. The Your Everyday now has over 242 productions promoting our Members right across the state.

This year will focus on any Members where there has been a change of Mayor or President and any other Members that have not yet been represented.

7.1.2 Report on Key Activities, Governance and Organisational Services Unit (01-006-03-0007 TB)

By Tony Brown, Executive Manager Governance and Organisational Services

RECOMMENDATION

That the Key Activity Report from the Governance and Organisational Services Business Unit to the March 2022 State Council meeting be noted.

Governance and Organisational Services comprises of the following WALGA work units: Governance and Procurement, Employee Relations, Training, Regional Capacity Building and Strategy & Association Governance.

The following provides an outline of the key activities of Governance and Organisational Services since the last State Council meeting.

Strategy & Association Governance

Best Practice Governance Review

State Council, at their December 2021 meeting, resolved to undertake a Best Practice Governance Review during 2022 and 2023.

Identified as a key strategic initiative during the development of WALGA's [Corporate Strategy 2020-2025](#), the following drivers underscore the importance of the project:

1. Alignment with the Corporate Strategy: *We have contemporary governance and engagement models,*
2. State Council's 3 September 2021 resolution requesting amendment to the Constitution to "deal with matters related to State Councillors' Candidature for State or Federal Elections",
3. Misalignment between key governance documents – Constitution, Corporate Governance Charter, State Council Code of Conduct, and Standing Orders – stemming from amendments over the past 15-20 years, and
4. Proposed legislative reforms to remove WALGA from being constituted under the *Local Government Act 1995*.

The project will incorporate the following five stages over the 2022 and 2023 calendar years:

1. Planning and Commencement – including appointment of a Steering Committee
2. Review and Assessment – incorporating a review of WALGA's governance model, examination of similar organisations, consideration of options, and development of recommendations
3. Recommendations and Determination – resulting in a final report to be considered at the December 2022 meeting of State Council
4. Drafting Governance Documents – ensuring the Constitution, Corporate Governance Charter, State Council Code of Conduct and Standing Orders are contemporary and aligned, and
5. Final Approval and Implementation – following the 2023 Annual General Meeting.

The Local Government sector will be engaged and consulted as the project progresses.

2022 Local Government Honours Program

The Local Government Honours Program affords significant public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and employees to their respective Councils, the Local Government sector and the wider community.

Nominations for this year's Program are now open. Following a thorough review of the Program last year, two new awards have been added, alongside four existing awards:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award

4. Merit Award (*new for 2022*)
5. Local Government Distinguished Officer Award
6. Young Achievers Award (*new for 2022*)

The new Merit Award has combined two previous awards (Merit and Long & Loyal Service) and is intended to recognise notable contributions to WALGA, Local Government and/or the Local Government sector. The Young Achievers Award is open only to Elected Members and employees aged 35 years or younger, recognising notable commitment and demonstrated potential for professional success.

Nomination forms and further information can be found on the WALGA website [here](#). Nominations will close at 5:00pm on Friday, 24 June.

Employee Relations

New Industrial Relations Legislation Amendment Act 2021

The Industrial Relations Legislation Amendment Bill 2021 (IR Bill) was given [Royal Assent](#) on 22 December 2021 as Act No. 30 of 2021. Part 1 of the [Industrial Relations Legislation Amendment Act 2021](#) (WA) (IRLA Act) commenced on 22 December, which deals with preliminary matters. All other parts of the IRLA Act will be proclaimed by publishing a notice of proclamation in the Western Australian Government Gazette.

The declaration that all Local Governments are not national system employers will have the effect of transitioning all Local Governments to the State industrial relations system if it is endorsed by the Federal Minister for Industrial Relations, Senator the Hon Michaelia Cash.

We have not received confirmation on whether the declaration will be endorsed by the Federal Minister, however WALGA has secured an upcoming meeting with the General Advisor to the Federal Minister.

WA Government's Mandatory COVID-19 Vaccination Policy

The WALGA Employee Relations service has been receiving a high number of queries regarding the WA Government's mandatory COVID-19 vaccination requirements for employees. WALGA Employee Relations is regularly updating its Frequently Asked Questions documents and has released a number of template letters and checklists to assist subscribers to the service.

Governance and Procurement

Council Meetings and COVID-19

During a state of emergency, public health emergency or under a Direction, options are available for Local Governments to meet online rather than in person.

In March 2020, in response to COVID-19, the Government introduced the *Local Government (Administration) Regulations* 14C, 14D and 14E. These provisions apply to ordinary council meetings, special council meetings, committee meetings and audit committee meetings.

A Local Government may determine to hold a meeting by electronic means (eMeeting) during a state of emergency, public health emergency or due to a Direction. To do so, either the Mayor/President or Council can authorise an eMeeting if they consider this appropriate due to a public health emergency or state of emergency, or if a Direction prevents meetings being held in person – r.14D(2). Please note that r.14D(2)(b)(ii) permits the Mayor/President or Council to authorise, by a single authorisation, that more than one council meeting will be held by electronic means, e.g. authorise that the March 2022 through to June 2022 council meetings will be held by electronic means.

If choosing to hold ordinary council meetings as eMeetings, the Local Government should give local public notice under r.12(3) to ensure the community is aware the meetings will not be held in-person. WALGA has had this advice confirmed by the Department of Local Government, Sport and Cultural Industries.

The Mayor/President or Council, in consultation with the Local Government CEO, can determine the means by which an eMeeting will be held – r.14D(3).

Regulation 14C introduced the option that permits individual Council Members to seek authorisation to attend electronically at an in-person Council meeting if “*because of the public health emergency or state of emergency, the member is unable, or considers it inappropriate, to be present at an in person meeting*” – r.14C(2)(b).

When conducting eMeetings, Local Governments are to observe modifications made to the *Local Government Act* under r.14E relating to public question time, giving notice of meetings etc. WALGA developed the [Electronic Council Meetings \(eMeeting\) Guideline](#) to assist Local Governments meet the requirements for online meetings.

Annual Electors Meetings

WALGA has been receiving queries from Local Governments on the ability to hold Electors Meetings electronically in the case of the potential increase in community spread of COVID-19. Electors Meetings are treated differently to Council and Committee meetings and currently Electors Meetings are required to be held in-person.

Previously in 2020, there was a Ministerial Order that suspended Electors Meetings, and this could occur again should there be widespread community infection rates or in anticipation of the State border re-opening. We are in regular communication with the Department of Local Government, Sport and Cultural Industries on this matter and will update the sector accordingly.

Local Government (Administration) Regulations (No.2) 2021– Electronic Meetings

The Department of Local Government, Sport and Cultural Industries is looking at draft amendments to the *Local Government (Administration) Regulations 1996*, to enable electronic meetings outside of a declared state of emergency. This will require amendments to Regulations 14A-E.

WALGA is generally supportive of this proposal subject to retaining the requirement for a Suitable Place to be approved, but only to the extent of the place providing for confidentiality and not based upon distance from meeting place.

7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)

By Ian Duncan, Executive Manager Infrastructure

RECOMMENDATION

That the Key Activity Report from the Infrastructure Unit to the March 2022 State Council meeting be noted.

Roads

Condition Assessment of Roads of Regional Significance

Funding has been provided through the State Road Funds to Local Government Agreement to perform visual condition surveys of Significant sealed roads and video of the Significant unsealed roads over a five-year cycle. The first two phases of this project, covering the Mid West, Great Southern and Goldfields-Esperance regions have been completed. In addition, the survey has included condition reporting on access roads to remote Aboriginal communities. It is proposed to cover the Wheatbelt regions in the next phase which is scheduled for the start of 2022.

Road Safety Management System

WALGA, Main Roads WA and the South West Regional Road Group have finalised modifications to the project prioritisation guidelines and multi criteria assessment model to provide a greater focus on road safety when setting the annual roads program for the region. This is an important pilot to deliver the commitment agreed in the State Road Funds to Local Government Agreement 2018/19 to 2022/23 to work towards establishing a road safety management system. With agreement from the Regional Road Group chairs, WALGA will examine the common elements of the prioritisation guidelines and multi criteria assessment models for all the regions and develop a standard template including road safety and sustainability in the prioritisation process for setting the annual roads program for each region. Any changes will need to be supported by the relevant Regional Road Group.

Road – Rail Interface Agreements

WALGA, Main Roads WA and the Public Transport Authority (PTA) have made substantial progress toward developing a revised Road-Rail Interface Agreement. The draft Agreement, which identifies the responsibilities of the parties to manage risks associated with a road/rail crossing on the PTA network, will be provided to Local Governments for consideration and feedback, once finalised.

Local Government Road Research Program

WALGA and Main Roads will be developing a research program that will deliver guidance to Local Governments to assist in the adoption of technologies and practices that will enhance productivity and delivery of roads and transport initiatives. WALGA is currently collecting topic proposals that will then be prioritised by an operations team of Local Government practitioners.

Funding

State Road Funds to Local Government Agreement

The current Agreement expires in June 2023. The Minister of Transport and Planning has given approval to proceed with negotiations for a new Agreement and SAC has endorsed a timeline and process. WALGA and Main Roads will be meeting fortnightly to facilitate the process which will include consultation with Regional Road Groups, Zones and State Council.

Urban and Regional Transport

Regional Roadworks Signage Review

Recommendations from a working group, that included WALGA, overseeing a review of regional roadworks signage, presented a report to the Minister for Transport in August. The State Government announced in October that it had accepted all the recommendations. The data and trends in other jurisdictions indicate that effective identification and treatment of risks to road users and road workers

is required, even on low volume rural roads. Changes proposed will be reflected in the Codes and Standards that guide temporary traffic management for road works.

Road Safety

Traffic Management Information Seminar

WALGA and Main Roads WA recently held a Traffic Management Information Seminar, which provided an update on the state of practice of Traffic Management in Western Australia. This seminar provided an opportunity for Local Governments in the Perth Metropolitan area to receive an update on the state of practice and liaise directly with Main Roads WA and other Local Governments.

At the seminar, Main Roads provided an overview of the current Traffic Management for Works on Roads Code of Practice (updated 2021) and the AustRoads Guide to Temporary Traffic Management (published 2021) and discussed other new developments in this area. The sessions closed with a presentation from the City of Swan, providing the Local Government perspective.

Road Safety Council Update

The Road Safety Council have met on two occasions since October 2021. At the 25 November meeting the Road Safety Council received presentations on the Regional Roadworks Signage Review (Department of Transport), the Road Safety Outcomes Framework designed to monitor the Driving Change road safety strategy (Road Safety Commission) and speed zoning policies and practices (Main Roads WA). Information around the new regulations for eRideables was noted and preliminary consideration given to the projects submitted for Road Trauma Trust Account (RTTA) funding in 2022-2023. The 17 December meeting focused on compiling the RTTA budget which has subsequently been recommended to the Minister responsible for road safety, in accordance with the *Road Safety Council Act 2022*.

7.1.4 Report on Key Activities, Strategy, Policy and Planning Unit (01-006-03-0017 NM)

By Nicole Matthews, Acting Executive Manager, Strategy, Policy and Planning

RECOMMENDATION

That the Key Activity Report from the Strategy, Policy and Planning Unit to the March 2022 State Council meeting be noted.

The Strategy, Policy and Planning (SPP) Portfolio comprises:

- Economics and Strategic Projects
- Environment
- Planning and Building
- Resilient Communities
- Waste and Recycling (see MWAC Report)

The following provides outlines the key activities of SPP since the last State Council meeting.

Economics and Strategic Projects

Federal Budget Submission

WALGA's submission to the Federal Government in advance of the 2022-23 Budget supports the priorities put forward by ALGA and identifies the need for additional funding for local priorities including telecommunications, agricultural freight routes and coastal hazard management (Agenda Item 6.2 refers).

Economic Briefing

In December 2021, WALGA released its latest Economic Briefing, which contained updated forecasts for the Local Government Cost Index (LGCI). The LGCI is used to estimate future changes in costs to Local Governments based on the spending patterns of the sector across the State. WALGA forecasts the LGCI to rise 3.9% in 2021-22 as the increased demand from Government stimulus arrives at the same time as labour supply is constrained by closed interstate and international borders, and supply issues continue for materials from both domestic and global challenges. Cost increases experienced by Local Governments in recent months are now being reflected in the data.

The LGCI forecasts will be updated in February 2022. To subscribe to the quarterly briefing or find out more contact WALGA Economist Daniel Thomson on dthomson@walga.asn.au.

COVID-19 Survey

WALGA has commenced a monthly, sector-wide survey to gather data and an on-the-ground assessment of the impact of COVID-19 on Local Governments and their communities. This information will be used by WALGA to inform WALGA's advocacy on behalf of the sector.

Environment

Biosecurity and Agriculture Management Act (BAM Act) Review

It is expected that the review of the BAM Act will commence in mid to late 2022. WALGA is continuing to engage with the Department of Primary Industries and Regional Development and as a member of the Biosecurity Senior Officers Group to influence the direction and content of the review and ensure there is comprehensive consultation with the sector.

National Carbon Accounting Guidelines

WALGA is working with the Australian Local Government Association (ALGA) to promote a nationally consistent approach to carbon accounting for Local Governments to assist the sector in measuring its progress towards net zero emissions. The proposal, which was developed by WALGA in consultation with Climate Active (a Federal Government agency), will see Guidelines developed specifically for Local Government in measuring their emissions.

Electric Vehicles

Over 80 Local Government Officers from 39 Councils have responded to WALGA's expression of interest regarding transitioning fleets and EV Infrastructure arrangements. An internal WALGA working group will be progressing this work over coming months.

WALGA is holding an [Electric Vehicles and Hydrogen Technology Forum](#) on 31 March 2022, focussing on charging infrastructure governance and procurement considerations, guidance on transition strategies, heavy vehicles hydrogen fuel cell technology, and WALGA's new Energy Preferred Supplier Panel.

Planning and Building

Development Assessment Panel (DAP) Regulations

Consultation on proposed amendments to the DAP Regulations are expected to begin in early February, in response to previously flagged changes to the system as part of Phase 2 of the State's Planning Reform agenda. It is understood that this will include the introduction of a Special Matters DAP. WALGA will consult with the sector to prepare a submission and work with DPLH to ensure Local Government is engaged during the consultation period.

Swimming Pool Inspector Training

WALGA hosted a professional development day for Local Government swimming pool inspectors on 6 December 2021 attended by over 100 Local Government swimming pool inspectors. The provision of professional development was recommended by the Ombudsman WA in its report, Investigation into Ways to Prevent or Reduce Deaths of Children by Drowning.

Energy Efficiency Discussion Paper

The Planning and Building and Environment teams have been working with the Environmentally Sustainable Building Design Reference Group – represented by Local Government planners and building surveyors – to prepare a discussion paper on energy efficiency in the built environment. The discussion paper will identify key challenges and opportunities for Local Governments who are seeking to improve the thermal performance and energy use of residential and non-residential buildings in their local built environment. The paper is the next step following WALGA State Council's endorsement of a policy position to support the Trajectory for Low Energy Buildings, in December 2021. The paper will be ready for consultation with Members in February.

Carport/Patio Fire Separation State Building Variation

The report to DMIRS to support a draft proposal for a state addition to the National Construction Code (NCC) to address the historical application of the carport exemption to patios in Western Australia has been finalised. Local Government building surveyors have been calling for this change through WALGA's working groups. The report supports WALGA's advocacy for clear and consistent regulations for the assessment of structures used as covered outdoor living areas which are currently not adequately addressed in the NCC. Meetings have been held with both DMIRS and DFES following the report's completion and WALGA's advocacy will continue in line with the current policy position to encourage good decision making and effective administration and regulation in building control.

Local Government Coastal Facilitator

WALGA has appointed a Local Government Coastal Facilitator with funding provided by the CoastWA Program. The Coastal Facilitator will support coastal and estuarine Local Governments to access CoastWA funding and develop and implement Coastal Hazard Risk Management and Adaptation Plans.

Resilient Communities

Work Health and Safety Act 2020 (WHS Act) and Volunteer Bushfire Brigades

Following advocacy efforts by WALGA and other stakeholders, the commencement of the WHS legislation was delayed from January to March 2022.

WALGA and LGIS are continuing to support the sector with the transition to the WHS Act, particularly in relation to the management of volunteer Bushfire Brigades. On 9 February 2022 WALGA is hosting a sector webinar, with presentations from the Department of Mines, Industry Regulation and Safety (DMIRS) and LGIS providing an overview of the requirements of the new legislation for Local Governments with responsibility for managing Bushfire Brigades. LGIS is currently developing a resource to support Local Governments, and WALGA has developed a dedicated webpage with relevant information and resources.

Consolidated Emergency Management Legislation

In October 2021 the Department of Fire and Emergency Services (DFES) re-established the Interagency Working Group for the proposed *Consolidated Emergency Services Act*, which had not met since 2015. The new legislation will replace the *Fire Brigades Act 1942*, the *Bush Fires Act 1954*, and the *Fire Emergency Services Act 1998*. It is anticipated that an Exposure Draft Bill will be released for public comment in mid-2022.

Local Government Emergency Management (LEMA) Review

WALGA and DFES have received grant funding to undertake a review of Local Emergency Management Arrangements (LEMA). WALGA will engage an officer to undertake consultation with the sector in order to identify and pilot options for contemporary, scalable and sustainable emergency management arrangements for Local Governments.

Office of Auditor General Audit of Funding of Volunteer Fire and Emergency Services Groups

The Office of the Auditor General (OAG) is conducting a performance audit of the management of funding for volunteer fire and emergency services groups in Western Australia. In December 2021 WALGA met with the OAG to provide preliminary information relating to Local Government management of volunteer bushfire brigades and the Local Government Grants Scheme for their consideration in determining the scope of the audit.

The Community Industry Reference Group (CIRG)

The CIRG has been established to provide WALGA with strategic advice and expertise to assist in the development of effective advocacy and policy. The CIRG comprises a diverse group of senior regional and metropolitan Local Government executives' extensive leadership experience in community development and social policy. The CIRG has identified five social policy priorities: Reconciliation; Community and Cultural Infrastructure; Homelessness and Housing; Mental Health and Wellbeing; and Volunteering.

Public Libraries Strategy

WALGA CEO Nick Sloan is the current chair of the Public Libraries Working Group (PLWG) which comprises WALGA, the State Library of Western Australia, Public Libraries WA, a representative from a Tier 2 regional public library, the Department of Local Government, Sport and Cultural Industries, the Office of Digital Government, the Department of Primary Industries and Regional Development and LG Professionals WA. The PLWG has developed a new 5-year Public Library Strategy. Public consultation on the draft strategy will commence in February 2022.

Upcoming Submissions

The Resilient Communities Team is developing the following submissions:

- Senate Estimates Committee *Homelessness Services Inquiry*;
- *Food Act Review* by the Department of Health; and
- WA Health Promotion Strategic Framework consultation by Department of Health.

7.2 Policy Forum Report (01-006-03-0007 TB)

By Tony Brown, Executive Manager, Governance and Organisational Services

The following provides an outline of the key activities of Policy Forums that have met since the last State Council meeting.

RECOMMENDATION

That the report on the key activities of WALGA Policy Forums to the March 2022 State Council meeting be noted.

Mining Communities Policy Forum

The Mining Communities Policy Forum meet for the first time since 2019 on 8 November 2021 via Microsoft Teams.

In attendance were President Cr Karen Chappel (Chair), Mayor Peter Long, President Cr Malcolm Cullen, Cr Les Price, CEO Paul Martin, and from WALGA, CEO Nick Sloan, Executive Manager Tony Brown and Principal Policy and Advocacy Kelly McManus.

The Forum discussed how Local Governments have very little say about mining companies that operate within their boundaries. The *Mining Act* is old, and a review is long overdue. Mining companies are more focussed on mining than the community. Mining Agreements have become city centric with most major mining companies head offices located in the Perth CBD.

There is a need for a more formal communications structure as a point of reference for Local Government and mining companies.

More alignment is needed with the Aboriginal Heritage Bill and Native Title. Local Government must be recognised by the State Government as a significant stakeholder and engaged appropriately. One way to achieve this is to seek membership on the Mining and Management Program Liaison Group (MMPLG). The MMPLG is chaired by the Department of Industry and Resources on behalf of the Minister for State Development.

It was noted during the meeting that there is little Government appetite for a full review of the *Mining Act*. A suggestion was made that the sector seeks to identify the relevant parts of the Act associate Regulations that require Advocacy from WALGA.

The next meeting of the Mining Communities Policy Forum will be held in the first quarter of 2022.

7.3 Policy Team Reports

7.3.1 Environment and Waste Policy Team Report

By Nicole Matthews, Acting Executive Manager Strategy, Policy and Planning

The Environment and Waste Policy Team includes the following subject areas:

- *Climate change*
- *Native vegetation and biodiversity*
- *Biosecurity*
- *Water resources*
- *Sustainability*
- *Waste management*

This Report provides an update on matters considered by the Environment and Waste Policy Team at its meeting held on 13 December 2021.

1. Matters for State Council Decision

Nil

2. Matters for Noting by State Council

2.1 Election of Chair

The Policy Team elected Cr Les Price (Murchison Country Zone), Chair.

2.2 Policy Team Priorities

The Policy Team discussed key priorities for 2022, which included:

- Climate Change – the Policy Team discussed the role of Local Government in all aspects of Climate change prevention, mitigation and adaption. There was also a focus on Electric Vehicles and an update was requested for the next meeting.
- Biosecurity – the Policy Team requested an item for noting for State Council on the Polyphagous Shot Hole Borer.
- A review of Environment Policies and the need for the sector to strong and focused advocacy on these key priority areas.

POLICY TEAM RECOMMENDATION

That State Council note the matters considered by the Environment and Waste Policy Team.

7.3.2 Governance and Organisational Services Policy Team Report

By Tony Brown, Executive Manager Governance and Organisational Services

The Governance and Organisational Services Policy Team includes the following subject areas:

- Employee relations
- Governance
- Strategy and Association Governance
- Training
- Regional Capacity Building / Local Government Reform

This Report provides an update on matters considered by the Governance and Organisational Services (GOS) Policy Team at its meetings held on 6 July, 10 September, 2 November and 16 December 2021.

1. Matters for State Council Decision

1.1 WALGA Advocacy Position Reviews [GOS-06/07/2021-6.0]

The GOS Policy Team reviewed five WALGA Advocacy Positions as per below and provides recommendations for State Council consideration. Where the GOS Policy Team has recommended the Advocacy Position be retained, it may be reviewed in the WALGA [Advocacy Position Manual](#).

Advocacy Position 2.2 Local Government Reform

GOS Policy Team Comment: No change to this Advocacy Position – issue remains current.

RECOMMEND that WALGA Advocacy Position 2.2 Local Government Reform is retained.

Advocacy Position 2.2.1 Structural Reform

GOS Policy Team Comment: No change to this Advocacy Position – issue remains current.

RECOMMEND that WALGA Advocacy Position 2.2.1 Structural Reform is retained.

Advocacy Position 2.4.2 Country Local Government Fund

GOS Policy Team Comment: No change to this Advocacy Position – issue remains current.

RECOMMEND that WALGA Advocacy Position 2.4.2 Country Local Government Fund is retained.

Advocacy Position 2.1.13 Rates Notices

Position Statement *Section 6.41 of the Local Government Act 1995 should be amended to:*
1. *Permit rates notices to be issued electronically; and,*
2. *Introduce flexibility to offer regular rate payments (i.e. fortnightly, monthly etc.) without the requirement to issue individual instalment notices.*

State Council Resolution December 2017 – 123.6/2017

GOS Policy Team Comment: The [Local Government Legislation Amendment Act 2019](#) amended s.6.41 of the *Local Government Act 1995* inserting a new subsection s.6.41(4) as follows:

- (4) The rate notice may be given by email if the local government has obtained the consent of the owner or occupier, as the case requires, to giving the rate notice in that way.

This amendment achieved part 1 of the WALGA Advocacy Position 2.1.13 Rates Notices, however part 2 has not yet been achieved.

RECOMMEND that WALGA Advocacy Position 2.1.13 Rates Notices be reviewed and submitted for State Council consideration to:

- **Note that Part 1 was achieved through the *Local Government Legislation Amendment Act 2019*; and therefore**
- **Delete Part 1 from the Advocacy Position.**

Advocacy Position 2.6.6 Panel Tenders

Position Statement WALGA supports amendment to the Functions and General Regulations to permit panel tenders.

State Council Resolution July 2015 – 74.4/2015
 September 2014 – 88.4/2014

GOS Policy Team Comment: The [Local Government \(Functions and General\) Amendment Regulations 2015](#) were gazetted on 18 September 2015 resulting in Part 4, Division 3 being inserted into the Functions and General Regulations, which established new regulatory provisions enabling Local Governments to establish Panels of Prequalified Suppliers. WALGA's July 2015 Advocacy Position has therefore been achieved.

RECOMMEND that WALGA Advocacy Position 2.6.6 is noted as achieved and removed.

2. Matters for State Council Noting

2.1 Election of Policy Team Chair

At its meeting on 16 December 2021, the GOS Policy Team elected Cr Russ Fishwick (North Metropolitan Zone), Chair.

2.2 Submission to Salaries and Allowances Tribunal Local Government Remuneration Inquiry (GOS-17/01/2022-3.1)

At its meeting on 17 January 2022, the GOS Policy Team SUPPORTED the draft Secretariat submission recommendations regarding:

- Elected Members, subject to amending the recommendation for Elected Member Fees and Allowances to be increased by **up to four percent** a ~~minimum of three percent~~.
- Chief Executive Officers.

State Council endorsed the Submission to Salaries and Allowances Tribunal Local Government Remuneration Inquiry Submission by Flying Minute.

2.3 Local Government (Administration) Regulations (No.2) 2021 - Electronic Meetings (GOS-17/01/2022-3.2)

Also at the 17 January 2022 meeting, the GOS Policy Team SUPPORTED the draft Secretariat feedback on the Local Government (Administration) Regulations (No.2) 2021 – Electronic Meetings, subject to the following amendments:

- Retain the requirement for a Suitable Place to be approved, but only to the extent of the place providing for confidentiality and not based upon distance from meeting place.
- Provide for the Council or the Mayor/President to approve a request for Council Member to attend a meeting electronically, with provisions that enable the Council to review a decision of the Mayor/President [Reg.14D].

WALGA's feedback was provided to the Department of Local Government, Sport and Cultural Industries on 18 January 2022.

2.4 Local Government Reform Proposals

The GOS Policy Team met on 2 February 2022 to consider the draft submission on the proposed Local Government reforms, as included in the Agenda for the special meeting of State Council on 23 February 2022.

POLICY TEAM RECOMMENDATION

That State Council:

1. **determine to:**
 - a. **retain the following Advocacy Positions unchanged:**

i.	2.2	Local Government Reform
ii.	2.2.1	Structural Reform
iii.	2.4.2	Country Local Government Fund

- b. note the following Advocacy Positions as achieved and approve removal from the WALGA Advocacy Position Manual:
 - i. 2.6.6 Panel Tenders
 - c. retain and amend the following Advocacy Position:
 - i. 2.1.13 Rates Notices – removing part 1 as it is achieved.
2. note the matters considered by the Governance and Organisational Services Policy Team.

7.3.3 Infrastructure Policy Team Report

By Ian Duncan, Executive Manager Infrastructure

The Infrastructure Policy Team includes the following subject areas:

- Roads and paths
- Road safety
- Transport
- Freight
- Utilities (including telecommunications and underground power)

This Report provides an update on matters considered by the Infrastructure Policy Team at its meeting held on 23 December 2021.

1. Matters for State Council Decision

The Infrastructure Policy Team reviewed the below WALGA Advocacy Positions and provides recommendations for State Council consideration. Where the Infrastructure Policy Team has recommended the Advocacy Position be retained, it may be reviewed in the WALGA [Advocacy Position Manual](#).

1.1 WALGA Advocacy Positions Reviews

The following Advocacy Positions were considered by the Infrastructure Policy Team:

- Advocacy Position 5.1.3 Defined Heavy Vehicle Network
- Advocacy Position 5.1.4 Concessional Mass Loading
- Advocacy Position 5.1.5 Performance Based Standards (PBS)
- Advocacy Position 5.1.6 Heavy Vehicle Road User Pricing
- Advocacy Position 5.1.7 National Freight and Supply Chain Priorities
- Advocacy Position 5.1.8 Heavy Vehicle Cost Recovery Policy Guideline for Sealed Road
- Advocacy Position 5.1.8 Heavy Vehicle Cost Recovery Policy Guideline for Sealed Road
- Advocacy Position 5.1.9 Assessing Applications to Operate Restricted Access Vehicles on Local Government Roads
- Advocacy Position 5.1.10 Review of the Western Australian Rail Access Regime
- Advocacy Position 5.1.11 Restricted Vehicle Operating Condition CA07 Letter of Approval
- Advocacy Position 5.2.3 Default Open Speed Limit in WA
- Advocacy Position 5.2.5 The Role of Local Government in the Future Management of Warden Controlled Children's Crossings
- Advocacy Position 5.2.6 Speed Enforcement
- Advocacy Position 5.2.7 Road Safety Strategy (Imagine Zero)
- Advocacy Position 5.2.9 Review of the Administrative Road Classification Methodology
- Advocacy Position 5.3.1 Public Transport
- Advocacy Position 5.3.2 Western Australian Bicycle Network
- Advocacy Position 5.3.3 Cycling on Footpaths
- Advocacy Position 5.3.4 Licensing Cyclists and Registering Bicycles
- Advocacy Position 5.5 Street Lighting
- Advocacy Position 5.5.1 LED Street Lighting
- Advocacy Position 5.9 Bus Stop Infrastructure

RECOMMEND that the above WALGA Advocacy Positions be retained.

2. Matters for State Council Noting

2.1 Election of Infrastructure Policy Team Chair

On 23 December 2021, the Infrastructure Policy Team elected President Cr Stephen Strange (Great Eastern Country Zone), Chair.

2.2 Matters Raised by Zones

In relation to driving on closed roads, the Gascoyne Country Zone resolved:

That WALGA:

1. *Investigate technologies available to physically close roads remotely and provide costings for such;*
2. *Investigate the current legislative frameworks and provide comment on the remedies practicality of enforcing such;*
3. *Investigate and make comment on what other State Jurisdictions legislative interventions are used and the remedies provided thereunder to discourage motorists driving on closed roads.*

In response to the above, the Infrastructure Policy Team resolved at its meeting on 23 December 2021:

That advice be sought from the next meeting of the Goldfields-Esperance, Kimberley, Mid West and Pilbara Zones regarding the magnitude of road damage arising from vehicles being driven on closed roads and potential measures that would effectively reduce this risk. Advice from the Zones be considered at the next Infrastructure Policy Team meeting.

2.3 Other Items

- Delegates asked to note that a Transport and Roads Forum and trade day is provisionally planned for **Wednesday, 30 March 2022** at the Cannington Expo and Showgrounds.
- The Association has responded to concerns raised by Local Governments about the lack of available Diesel Exhaust Fluid (marketed as AdBlue etc) with the Australian Government through ALGA and with the Western Australian Freight and Logistics Council. This is on-going

POLICY TEAM RECOMMENDATION

That State Council:

1. **determine to retain the following Advocacy Positions unchanged:**
 - a. **5.1.3 Defined heavy vehicle network**
 - b. **5.1.4 Concessional Mass Loading**
 - c. **5.1.5 Performance Based Standards (PBS)**
 - d. **5.1.6 Heavy Vehicle Road User Pricing**
 - e. **5.1.7 National Freight and Supply Chain Priorities**
 - f. **5.1.8 Heavy Vehicle Cost Recovery Policy Guideline for Sealed Road**
 - g. **5.1.9 Assessing Applications to Operate Restricted Access Vehicles on Local Government Roads**
 - h. **5.1.10 Review of the Western Australian Rail Access Regime**
 - i. **5.1.11 Restricted Vehicle Operating Condition CA07 Letter of Approval**
 - j. **5.2.3 Default Open Speed Limit in WA**
 - k. **5.2.5 The Role of Local Government in the Future Management of Warden Controlled Children's Crossings**
 - l. **5.2.6 Speed Enforcement**
 - m. **5.2.7 Road Safety Strategy (Imagine Zero)**
 - n. **5.2.9 Review of the Administrative Road Classification Methodology**
 - o. **5.3.1 Public Transport**
 - p. **5.3.2 Western Australian Bicycle Network**
 - q. **5.3.3 Cycling on Footpaths**
 - r. **5.3.4 Licencing cyclists and registering bicycles**
 - s. **5.5 Street Lighting**
 - t. **5.5.1 LED Street Lighting**
 - u. **5.9 Bus Stop Infrastructure**
2. **note the matters considered by the Infrastructure Policy Team.**

7.3.4 People and Place Policy Team Report

By Nicole Matthews, Acting Executive Manager Strategy, Policy and Planning

The People and Place Policy Team includes the following subject areas:

- Community
- Emergency Management
- Planning and Building

This Report provides an update on matters considered, since the last State Council meeting, by the People and Place Policy Team at its meetings held on 6 August, 25 October and 16 December 2021.

1. Matters for State Council Decision

The People and Place Policy Team reviewed WALGA Advocacy Positions as per below and provides recommendations for State Council consideration. Where the People and Place Policy Team has recommended the Advocacy Position be retained, it may be reviewed in the WALGA [Advocacy Position Manual](#).

1.1 WALGA Planning and Building Advocacy Positions Reviews

On 6 August 2021, the People and Place Policy Team endorsed an initial review of WALGA's Advocacy Positions as they relate to planning and building.

WALGA has 20 active policy advocacy positions that relate to the Planning and Building policy areas. A number of these have been in place for over ten years and have not been subject to a review to determine their ongoing suitability. To ensure that WALGA's policy guidance remains relevant, the Policy Team was requested to review and support a proposed timeframe and approach for the review of these policy areas.

An initial review of the existing planning and policy advocacy positions was undertaken. This review has made an initial recommendation as to whether the existing position should be retained, deleted or updated.

As per the Policy Team recommendation, those matters requiring review or deletion will be presented to State Council in the future for actioning. For those matters deemed to be retained without modification they are provided to State Council below for endorsement of the Policy Team's recommendation.

Advocacy Position 6.4 Third Party Appeal Rights

People and Place Policy Team Comment: No change to this Advocacy Position – issue remains current.

RECOMMEND that Advocacy Position 6.4 is retained.

Advocacy Position 6.5 Development Assessment Panels

People and Place Policy Team Comment: No change to this Advocacy Position – issue remains current.

RECOMMEND Advocacy Position 6.5 is retained.

Advocacy Position 6.8 Planning Fees and Charges

People and Place Policy Team Comment: No change to this Advocacy Position – issue remains current.

RECOMMEND Advocacy Position 6.8 is retained.

Advocacy Position 6.12 Town Planning and Alcohol Outlets

People and Place Policy Team Comment: No change to this Advocacy Position – issue remains current.

RECOMMEND Advocacy Position 6.12 is retained.

Advocacy Position 6.18 Industrial Planning

People and Place Policy Team Comment: No change to this Advocacy Position – issue remains current.

RECOMMEND Advocacy Position 6.18 is retained.

Advocacy Position 6.15 Senior Housing Strategy

People and Place Policy Team Comment: No change to this Advocacy Position – issue remains current.

RECOMMEND Advocacy Position 6.15 is retained.

Advocacy Position 6.19 Special Residential Zones

People and Place Policy Team Comment: No change to this Advocacy Position – issue remains current.

RECOMMEND Advocacy Position 6.19 is retained.

Advocacy Position 6.3 Local Government Planning Improvement Program

Position Statement	The Association supports the establishment of a Planning Improvement Program specifically for the Local Government sector.
Background	The Program’s key mission statement is to ‘ensure better outcomes through consistency and efficiency’ providing best practice examples and information for local government planning departments to undertake improvements within their organisation rather than the imposition of reform measures.
State Council Resolution	September 2012 – 108.5/2012
Supporting Documents	Local Government Planning Improvement Program - Action Plan

People and Place Policy Team Comment: This Advocacy Position is no longer relevant and should be removed.

RECOMMEND Advocacy Position 6.3 is removed from the WALGA Advocacy Position Manual.

Advocacy Position 6.9 Prostitution Legislation

Position Statement	The Local Government sector supports in principle, the recognition and licensing of prostitution in WA as it allows normal regulatory controls to be put in place, on condition that brothels should be excluded from predominantly residential areas.
Background	The Association has been involved in discussions / proposals to decriminalize prostitution since 1999. State Council has determined the position through consultation with all member Councils (on several occasions), and consideration of feedback and representative position papers, workshops, discussions with other government agencies, support groups and members of the prostitution industry. The Association will only comment on regulatory, operational, amenity and cost implications that arise for local government from any proposed legislation – not moral issues.
State Council Resolution	October 2011 – 109.5/2011

People and Place Policy Team Comment: This Advocacy Position is no longer relevant and should be removed.

RECOMMEND Advocacy Position 6.9 is removed from the WALGA Advocacy Position Manual.

Advocacy Position 6.10 Directions 2031

Position Statement	To enable the success of Directions 2031 and its associated policies, the Association recommends that the Minister for Planning re-establish a State/Local Government consultative committee to assist with the implementation of <i>Directions 2031 and Beyond</i> and its associated policies.
Background	Additional recommendations specifically requested that:

- the Minister for Planning establish implementation funding for the implementation of *Directions 2031 and Beyond* and its associated policies; and
- the WAPC seek a partnership approach between State/Local Government and UDIA in reviewing urban infill and greenfield dwelling targets in the Peel Sub-Regional Strategy area based upon a reassessment of Urban Investigation Areas linked with employment generating activity centres, industrial precincts and transport networks over a longer term planning horizon to prevent land shortages that will drive up housing prices and reduce affordability.

State Council Resolution 18 February 2011 – 11.1/2011

People and Place Policy Team Comment: This Advocacy Position is no longer relevant and should be removed.

RECOMMEND Advocacy Position 6.10 is removed from the WALGA Advocacy Position Manual.

2. Matters for State Council Noting

2.1 Election of Policy Team Chair

At its 16 December 2021 meeting, the People and Place Policy Team elected President Cr Tony Dean (South West Country Zone), Chair.

2.2 WALGA Emergency Management Advocacy Position Review

WALGA has a number of State Council endorsed Advocacy Position Statements relating to Emergency Management that have been developed over the years. To ensure that WALGA's advocacy positions remain contemporary, the Policy Team is requested to support a proposed approach for the review of existing Advocacy Position Statements.

An initial review of the existing Emergency Management Advocacy Position Statements has been undertaken. This review resulted in an initial recommendation for all existing advocacy statements to be reviewed. A review of State Council Minutes for the previous 10-year period was also undertaken in order to ensure that issues previously considered by State Council are captured in the process.

The proposed steps to this review are:

1. Seek Policy Team agreement to the development of a Comprehensive set of Emergency Management Advocacy Position Statements.
2. WALGA Resilient Communities Team to develop a Comprehensive set of Emergency Management Advocacy Position Statements for consultation with the sector through the development of a Discussion Paper.
3. The WALGA Resilient Communities Team will work collaboratively with other WALGA policy areas where there is cross-over in subject matter (for example, infrastructure, environment and planning) to ensure that Position Statements are interdisciplinary in focus.
4. Present Comprehensive set of Emergency Management Advocacy Position Statements to People and Place Policy Team for endorsement.
5. Present final Comprehensive set of Emergency Management Advocacy Position Statements to State Council for endorsement.

During the meeting, Policy Manager Resilient Communities Susie Moir gave an overview of the proposed policy position review. Members were supportive of the proposed steps for review.

2.3 Advocacy Position for Future Review

At future meetings, the People and Place Policy Team will review the following Advocacy Positions:

- Advocacy Position 6.1 Planning Principles
- Advocacy Position 6.2 Planning Reform

- Advocacy Position 6.6 Bush Fire Hazard Mitigation and Planning
- Advocacy Position 6.7 Building Act and Fees
- Advocacy Position 6.11 Coastal Planning
- Advocacy Position 6.13 Public Open Space
- Advocacy Position 6.14 Affordable Housing
- Advocacy Position 6.16 Capital City Planning Framework
- Advocacy Position 6.17 Built Heritage
- Advocacy Position 6.20 Short-Stay Accommodation

POLICY TEAM RECOMMENDATION

That State Council:

- 1. determine to:**
 - a. retain the following Advocacy Positions unchanged:**
 - i. 6.4 Third Party Appeal Rights**
 - ii. 6.5 Development Assessment Panels**
 - iii. 6.8 Planning Fees and Charges**
 - iv. 6.12 Town Planning and Alcohol Outlets**
 - v. 6.15 Senior Housing Strategy**
 - vi. 6.18 Industrial Planning**
 - vii. 6.19 Special Residential Zones**
 - b. note the following Advocacy Positions are no longer relevant and approve removal from the WALGA Advocacy Position Manual:**
 - i. 6.3 Local Government Planning Improvement Program**
 - ii. 6.9 Prostitution Legislation**
 - iii. 6.10 Directions 2031**
- 2. note the matters considered by the People and Place Policy Team.**

STATUS REPORT ON STATE COUNCIL RESOLUTIONS To the March 2022 State Council Meeting

MEETING	RESOLUTION	COMMENT	Completion Date	Officer Responsible
1 December 2021 Item 5.1 Paid Family and Domestic Violence Leave Entitlements	That WALGA: Endorse the submission to the Fair Work Commission (FWC) regarding paid family and domestic violence leave (FDVL) which: 1. highlights that FDVL for employees is an important issue for the sector; 2. supports the introduction of a new entitlement in modern awards for employees to receive five days' paid FDVL per year as a minimum entitlement; 3. advocates for employees to be able to access their paid personal/carer's leave in circumstances of family and domestic violence; and 4. does not support the introduction of a new entitlement in modern awards, at this point in time, for employees to receive 10 days' paid FDVL per year as sought by the Australian Council of Trade Unions (ACTU). RESOLUTION 292.7/2021	Submission was forwarded to the Fair Work Commission.	Completed	Tony Brown Executive Manager Governance & Organisational Services
1 December 2021 Item 5.2 Payment to Independent Committee Members	That WALGA request the Minister for Local Government to amend the Local Government Act 1995 to allow the payment of meeting attendance fees to, and/or defined reimbursements for time committed by, 'other persons' appointed as Committee members under s.5.8 of the Local Government Act 1995. RESOLUTION 293.7/2021	Correspondence has been sent to the Minister for Local Government advocating for this position. A response was received from the Minister advising of in principle support for reimbursing a committee member for their time and application of relevant skills and expertise through committees. The Minister has asked the Department of Local Government, Sport and Cultural Industries to examine the implementation of WALGA s request in the ongoing process of the development and drafting of legislative reforms.	Ongoing February 2022	Tony Brown Executive Manager Governance & Organisational Services
1 December 2021 Item 5.3 2021 Annual General Meeting	That: 1. The following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action: <u>Cost of Regional Development</u> That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns.	WALGA will make representations on this issue with the Minister for Housing; Lands; Homelessness; Local Government and the Minister for Regional Development. WALGA will also raise with Development WA.	February 2022	Nicole Matthews Acting Executive Manger Strategy, Policy and Planning

MEETING	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	... RESOLUTION 294.7/2021			
1 December 2021 Item 5.3 2021 Annual General Meeting	That: 1. The following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action: ... <u>CSRFF Funding Pool and Contribution Ratios</u> That WALGA lobby the State Government to: 1. Increase the CSRFF funding pool to at least \$25 million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered. 2. Increase the \$1 million per annum quarantined for female representation to at least \$2 million per annum. RESOLUTION 294.7/2021	The Acting WALGA President wrote to the Minister for Sport and Recreation, Minister Templeman, on this issue on 28 January 2022 and will raise in a meeting with the Minister on 31 January 2022.	Ongoing	Nicole Matthews Acting Executive Manger Strategy, Policy and Planning
1 December 2021 Item 5.3 2021 Annual General Meeting	That: 1. The following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action: ... <u>Regional Telecommunications Project</u> That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service. RESOLUTION 294.7/2021	A multi-prong approach will be implemented over time to take advantage of opportunities to improve mobile phone coverage in regional (including peri-urban) areas. Since the last State Council meeting, working through the State Emergency Management Committee, a \$240,000 grant from the joint Commonwealth State funded National Disaster Risk Reduction Program has been secured. This grant is to create a consolidated data set of mobile phone towers, including their power supply, to identify how to best improve regional telecommunications availability and reliability. The Association has also highlighted and encouraged eligible Local Governments to take advantage of additional Federal funding under the Peri-urban Mobile Black Spot program (PUMP) and identify mobile Black Spots.	Ongoing	Ian Duncan Executive Manager Infrastructure
1 December 2021 Item 5.3 2021 Annual General Meeting	That: ... 2. The following resolution passed at the 2021 WALGA Annual General Meeting be referred to the Mining Communities Policy Forum and the People and Place Policy Team for advocacy work to be undertaken: <u>Review of the Environmental Regulations for Mining</u> Regarding a review of the Mining Act 1978: 1. To call on Minister Bill Johnston, Minister for Mines and Petroleum; Energy; Corrective	This issue will be considered at the next meeting of the Mining Communities Policy Forum.	Ongoing	Tony Brown Executive Manager Governance & Organisational Services

MEETING	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<p>Services to instigate a review of the 43-year-old Mining Act to require mining companies to abide by environmental regulations, and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.</p> <p>2. That abandoned mines in regional Western Australia receive a priority action plan with programmes developed to work with rural and remote communities to assist in the rehabilitation of these mines as a job creation programme, with funding allocated for diversification projects for support beyond mine life across Western Australia.</p> <p>RESOLUTION 294.7/2021</p>			
<p>1 December 2021 Item 5.4 Review of advocacy positions relation to the <i>Building Act 2011</i> and Building Regulations 2012</p>	<p>That State Council endorses the replacement of Section 6.7: Building Act and Fees of WALGA's advocacy positions document relating to the Building Act 2011 and Building Regulations 2012 with the following:</p> <ol style="list-style-type: none"> 1. Support the retention of Local Government as the primary permit authority in Western Australia for decisions made under the Building Act 2011. 2. Supports mandatory inspections for all classes of buildings, however, Local Government should not be solely responsible for all mandatory inspections. 3. Advocate for the State Government to urgently prioritise legislative reform that addresses systemic failures in the current building control model and to provide clarification on the role of Local Government in building control to ensure building legislation supports the following objectives: <ol style="list-style-type: none"> a. Quality buildings that are cost efficient. b. Functional, safe and environmentally friendly buildings. c. Good decision making in all aspects of building. d. Efficiency and effectiveness in building management, administration and regulation. e. Openness and accountability with respect to all building matters. f. Recognition of the rights and responsibilities of all parties in building matters in an equitable manner. 	<p>WALGA's Policy Manual has been updated to reflect the decision of State Council.</p>	<p>Completed</p>	<p>Nicole Matthews Acting Executive Manger Strategy, Policy and Planning</p>

MEETING	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	4. Existing and proposed building control related fees and charges to be cost recovery for Local Government. 5. WALGA will work with members, state agencies and industry groups to develop training opportunities and to promote the Local Government building surveying profession to ensure sustainability of Local Government building control services. 6. WALGA supports the Australian Building Codes Boards Trajectory for Low Energy Buildings by supporting Local Governments to meet community strategic objectives of a net zero carbon future by 2050 through work with members, state agencies and industry groups. RESOLUTION 295.7/2021			
1 December 2021 Item 5.5 Draft WA Building Surveyors Code of Conduct	That WALGA: 1. Recommend to the Department of Mines, Industry Regulation and Safety (DMIRS) that the Draft WA Building Surveyors Code of Conduct be reviewed to ensure it addresses the following matters: a) The impact of the obligations recommended in the draft Code be considered in relation to the current Western Australian building control model to ensure Local Government are able to maintain their statutory functions in line with community expectations. b) That other building reform that will greatly impact the role of Local Government in the current Western Australian building control model, such as mandatory inspections and minimum documentation, be formalised prior to the Code of Conduct being introduced to ensure Local Government in Western Australia are able to maintain their statutory functions in line with community expectations. c) Ensure that communities in remote and regional areas are considered when developing policy to restrict building surveyors being involved in design consultation work. 2. Endorse the attached consultation response summary on the draft Code. RESOLUTION 296.7/2021	WALGA provided the submission to DMIRS and has met with DMIRS to discuss the sector's concerns. DMIRS has provided an updated version of the Code that includes a number of positive changes in line with the endorsed submission. WALGA's Regional and Metropolitan Local Government Building Surveyor Working Groups will discuss the updated code at their meetings in February 2022. The result of these discussions will inform WALGA's ongoing engagement with DMIRS on the Code.	Ongoing	Nicole Matthews Acting Executive Manger Strategy, Policy and Planning
1 December 2021 Item 5.11 Constitution and Governance Review	That the proposed Constitution and Governance Review as outlined in this report be endorsed. RESOLUTION 301.7/2021	Project planning has commenced and the project will incorporate the following five stages over the 2022 and 2023 calendar years: 1. Planning and Commencement – including appointment of a Steering Committee	February 2022	Tony Brown Executive Manager Governance & Organisational Services

MEETING	RESOLUTION	COMMENT	Completion Date	Officer Responsible
		<p>2. Review and Assessment – incorporating a review of WALGA’s governance model, examination of similar organisations, consideration of options, and development of recommendations</p> <p>3. Recommendations and Determination – resulting in a final report to be considered at the December 2022 meeting of State Council</p> <p>4. Drafting Governance Documents – ensuring the Constitution, Corporate Governance Charter, State Council Code of Conduct and Standing Orders are contemporary and aligned, and</p> <p>5. Final Approval and Implementation – following the 2023 Annual General Meeting.</p> <p>State Council will be engaged and consulted as the project progresses.</p>		
<p>1 December 2021 Item 5.12 WALGA President Vacation of Office</p>	<p>1. That State Council note and accept the President’s resignation and thank her for her service to WALGA and wish her best for the future.</p> <p>2. That State Council determine that the vacancy be filled by the current Deputy President until the next scheduled election (being 2 March 2022).</p>	<p>This item has been actioned. The election process for the positions of President and Deputy President has commenced and an election will be held on 2 March 2022</p>	<p>February 2022</p>	<p>Tony Brown Executive Manager Governance & Organisational Services</p>
<p>1 December 2021 Item 5.13 Appointments to State Council Policy Teams and Committees</p>	<p>That the appointments to Policy Teams and the Finance and Services Committee outlined below be endorsed (subject to the election of the President and Deputy President):</p> <p>Finance and Services Committee – (four State Councillors)</p> <ul style="list-style-type: none"> • WALGA President (Chair) • President Cr Karen Chappel • Mayor Logan Howlett • Cr Paul Kelly • Cr Carl Celedin • Mr Colin Murphy (independent representative) <p>Environment and Waste Policy Team –</p> <ul style="list-style-type: none"> • Cr Doug Thompson • Cr Les Price • President Cr Michelle Rich • Mayor Ruth Butterfield • Cr John Daw <p>Governance and Organisational Services Policy Team –</p> <ul style="list-style-type: none"> • Mayor Carol Adams • Mayor Mark Irwin • Cr Ken Seymour • Cr Russ Fishwick JP 	<p>Committee and Policy Team appointments endorsed subject to the election of the President and Deputy President at the 2 March 2022 State Council meeting.</p>	<p>February 2022</p>	<p>Tony Brown Executive Manager Governance & Organisational Services</p>

MEETING	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<ul style="list-style-type: none"> President Cr Cheryl Cowell Infrastructure Policy Team – President Cr Stephen Strange President Cr Laurene Bonza President Cr Chris Pavlovich Cr Chris Mitchell Cr Helen Sadler People and Place Policy Team – President Cr Phil Blight Mayor Peter Long President Cr Tony Dean Cr Catherine Ehrhardt Cr Frank Cvitan JP RESOLUTION 303.7/2021			
1 December 2021 Item 5.13 Appointments to State Council Policy Teams and Committees	That the appointments to the remaining State Council Committees be referred back to the Secretariat in liaison with the Acting President for consideration and that recommendation for appointments be presented to State Council at the next ordinary meeting on 2 March 2022. RESOLUTION 304.7/2021	A State Council agenda item will be prepared for the March State Council meeting in liaison with the Acting President.	February 2022	Tony Brown Executive Manager Governance & Organisational Services
1 December 2021 Item 8 Additional Zone Resolutions	That WALGA requests that the Minister for Local Government extends the consultation period by 1 month to 4 March 2022. RESOLUTION 310.7/2021	The Minister for Local Government extended the submission deadline to 25 February 2022.	February 2022	Tony Brown Executive Manager Governance & Organisational Services
3 September 2021 Item 5.1 External Oversight of Local Level Complaints	That WALGA advocate for an external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework. RESOLUTION 263.5/2021	The Minister for Local Government released a local Government legislative reform program that has included an external oversight framework.	February 2022	Tony Brown Executive Manager Governance & Organisational Services
3 September 2021 Item 5.2 Tender Exemption Provisions – General Practitioner Services	That WALGA: 1. Adopt a new Advocacy Position Statement under ‘Local Government Legislation - Tender Exemption General Practitioner Services’: <i>WALGA advocates for the inclusion of a tender exemption for General Practitioner (GP) services under Part 4, Division 2 of the Local Government (Functions and General) Regulations 1996, to support Local Governments to secure and retain necessary primary health care services for their communities; and</i> 2. Undertake additional research in support of the Advocacy Position with the following aims:	1. Correspondence has been sent to the Minister for Local Government advocating for this position. 2. Further research is carried out as per this resolution.	Ongoing – February 2022	Tony Brown Executive Manager Governance & Organisational Services

MEETING	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	a. Identify State and Federal Government policy settings and other factors contributing to gaps in primary health care services in regional communities; and b. Quantify the number of regional Local Governments that have current contracts, or are proposing to enter into contracts, for General Practitioner services and the associated costs to Local Government incurred. RESOLUTION 264.5/2021			
3 September 2021 Item 6.1 Stop Puppy Farming Legislation	1. That the update on the Dog Amendment (Stop Puppy Farming) Bill 2021 be noted. 2. That: a. any additional costs incurred by a Local Government in administering the Dog Act be paid by the State Government; and b. the Fees and Charges set in Regulations are reviewed bi-annually and at minimum, be adjusted by the Local Government Cost Index. RESOLUTION 275.5/2021	Correspondence has been written to the Minister for Local Government advising of resolution 2.	Ongoing – February 2022	Tony Brown Executive Manager Governance & Organisational Services
5 May 2021 Item 5.4 Review of the State Industrial Relations System	That WALGA: 1. Seek confirmation from the State Government on whether it intends to re-introduce legislation for Local Governments to operate solely in the State Industrial Relations System. 2. If the State Government reintroduces legislation to require all Local Governments to operate within the State Industrial Relations System, continue to advocate for the State Government to: a. Amend the <i>Industrial Relations Act 1979 (WA)</i> to include additional provisions to modernise the State IR system; and b. Provide adequate funding and resourcing to ensure Local Governments are equipped with the appropriate tools and training to enable a smooth transition. RESOLUTION 207.2/2021	Correspondence has been sent to the Minister for Industrial Relations advising of this resolution. The Industrial Relations Legislation Amendment Bill 2021 (IR Bill) was given Royal Assent on 22 December 2021 as Act No. 30 of 2021. Part 1 of the <i>Industrial Relations Legislation Amendment Act 2021 (WA)</i> (IRLA Act) commenced on 22 December, which deals with preliminary matters. All other parts of the IRLA Act will be proclaimed by publishing a notice of proclamation in the Western Australian Government Gazette. The declaration that all Local Governments are not national system employers will have the effect of transitioning all Local Governments to the State industrial relations system if it is endorsed by the Federal Minister for Industrial Relations, Senator the Hon Michaelia Cash. We have not received confirmation on whether the declaration will be endorsed by the Federal Minister, however WALGA has secured an upcoming meeting with the General Advisor to the Federal Minister.	February 2022	Tony Brown Executive Manager Governance and Organisational Services

MEETING	RESOLUTION	COMMENT	Completion Date	Officer Responsible
<p>3 March 2021 Item 5.3 Eligibility of Slip On Fire Fighting Units for Local Government Grants Scheme Funding</p>	<p>That WALGA:</p> <ol style="list-style-type: none"> 1. Supports the inclusion of capital costs of Trailer Fire Fighting Units and Slip On Fire Fighting Units including for Farmer Response Brigades (for use on private motor vehicles) on the Eligible List of the Local Governments Grants Scheme (LGGGS). 2. Requests the Local Government Grants Scheme Working Group to include this matter on the Agenda of their next Meeting (expected March 2021). 3. Requests WALGA to work with the Local Government Grants Scheme Working Group to develop appropriate operational guidelines and procedures for the safe use of Slip On Fire Fighting Units funded in accordance with the LGGGS. 4. Supports the update of the WALGA membership of the Local Government Grants Scheme Working Group to include one Local Government Elected Member and one Local Government Officer, with these appointments determined through the WALGA Selection Committee process. <p>RESOLUTION 180.1/2021</p>	<p>A letter was sent to DFES Commissioner Klemm on 16 March 2021 advising of State Council's decision on 3 March. The Local Government Grants Scheme Working Group met on 20 March 2021 however did not discuss eligible items in the Manual. An EOI process for the Officer position was successful but a second round process will be run for the Elected member position.</p> <p>DFES has advised that the Local Government Grants Scheme Working Group has been discontinued. WALGA CEO Nick Sloan is meeting with the DFES Commissioner Darren Klemm on 2 August to discuss how Local Government input to the LGGGS Manual will be collected in future.</p> <p>DFES advised on 4 June 2021 that the matter of eligibility of slip on units was not yet finalized. A further follow up email was sent on 26 July 2021.</p> <p>A further follow up email was sent to DFES on 20 January 2022.</p>	<p>Ongoing</p>	<p>Nicole Matthews Acting Executive Manger Strategy, Policy and Planning</p>
<p>2 December 2020 Item 5.3 Family and Domestic Violence and the Role of LGs</p>	<p>That:</p> <ol style="list-style-type: none"> 1. WA Local Governments recognise the prevalence, seriousness and preventable nature of family and domestic violence and the roles that Local Governments can play in addressing gender equity and promoting respectful relationships in their local community. 2. WALGA advocates to the State Government: <ol style="list-style-type: none"> a. to work with Local Government in defining the role and responsibilities and expectations of Local Governments in family and domestic violence. b. for adequate funding for family and domestic violence programs and services, particularly in regional areas. c. for appropriate resources and funding be allocated to Local Governments to implement any particular roles and actions addressing family and domestic violence as defined in the State Strategy. d. to provide support to Local Government in the broader rollout of the Prevention Toolkit for Local Government. 	<p>In February 2021 WALGA wrote a letter to then Director General Communities, Michelle Andrews, to advise of WALGA State Council's newly adopted policy position on family and domestic violence. A follow up meeting was held with the Department in February 2021 to discuss WALGA State Council's endorsed policy position and key advocacy statements. The key message provided was that the Department of Communities needs to engage more thoroughly with Local Governments, and in particular more engagement and communication is required regarding the State Strategy which was adopted in July 2020.</p> <p>WALGA is a member of the Department of Communities Path to Safety: Western Australia's Strategy to Reduce Family and Domestic Violence 2020 – 2030 Reference Group, which reconvened 8 December 2021.</p> <p>A report on the progress of the first Action Plan 2020-2022 highlighted of State Government funding of \$23 million provided as part of the WA Recovery Plan , to help address family and domestic violence in the community. These measures are further supported by the National Partnership Agreement COVID-19 Domestic and Family Violence</p>	<p>Ongoing</p>	<p>Nicole Matthews Acting Executive Manger Strategy, Policy and Planning</p>

MEETING	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<p>e. to continue advocacy to the Commonwealth Government for additional funding and support.</p> <p>3. WALGA organises presentations for Local Governments that address family and domestic violence, as part of relevant events or webinars.</p> <p>RESOLUTION 144.6/2020</p>	<p>Responses (National Partnership Agreement). The WA State Government has issued all the \$14.2 million funding received through the National Partnership Agreement. Approximately \$7.9 million in grants have been awarded to WA family and domestic violence service organisations. A quarter of the grants were awarded to Aboriginal Controlled Community Organisations (ACCOs), further building capacity in this sector to deliver culturally safe supports, including services that are specifically targeted at regional and remote parts of the State.</p> <p>WALGA continues to work closely with ALGA and Our Watch, the national peak body in the primary prevention of violence against women and their children in Australia. In consultation with ALGA and representatives from all Local Government Associations Our Watch is developing a suite of webinars and other resources targeting Local Government to support the ongoing roll out and implementation of the Prevention Toolkit. The new webinars will be delivered to the sector in March – June 2022.</p> <p>WALGA in collaboration with the Local Government Community Safety Network Steering Committee delivered an event for the sector on 18 May 2021 focusing on family and domestic violence.</p>		
<p>5 December 2018 Item 5.1 Proposed Removal by Main Roads WA of the “Letter of Approval” Restricted Access Vehicle Operating Condition</p>	<p>That WALGA:</p> <ol style="list-style-type: none"> 1. Opposes withdrawal of the “Letter of Approval” Restricted Access Vehicle Operating Condition until an acceptable alternative to Local Government is developed; 2. Supports the position that Local Governments not use provision of the Letter of Authority to charge transport operators to access the Restricted Access Vehicle network; 3. Supports the development of standard administrative procedures including fees and letter formats; and 4. Supports the practice of Local Governments negotiating maintenance agreements with freight owners/ generators in cases where the operations are predicted to cause extraordinary road damage as determined by the Local Government. 5. Advocates to Main Roads to establish a stakeholder working group to develop an appropriate mechanism through which the increased infrastructure costs from 	<p>On advice from the State Solicitors Office, Main Roads WA is intending to remove the CA07 condition that requires a transport operator to obtain a letter of approval from the relevant Local Government. Main Roads is proposing to replace the condition with a notification process (CA88). After consultation with Regional Road Groups and a Stakeholder Working Group, the overwhelming majority of participants are of the view that the proposed arrangement is not an acceptable alternative. WALGA has written to Main Roads WA stating that WALGA does not support the alternative and that the position adopted by Sate Council in December 2018 has not changed.</p> <p>WALGA has subsequently met with Main Roads who confirm that the status quo remains in place until further notice.</p>	<p>Ongoing</p>	<p>Ian Duncan Executive Manager Infrastructure</p>

MEETING	RESOLUTION	COMMENT	Completion Date	Officer Responsible
	<p>the use of heavy vehicles and those loaded in excess of limits (concessional loading) can be recovered from those benefiting, and redirected into the cost of road maintenance.</p> <p>RESOLUTION 132.7/2018</p>			
<p>5 December 2018 Item 4.1 State / Local Government Partnership Agreement on Waste Management and Resource Recovery</p>	<ol style="list-style-type: none"> 1. That State Council endorse investigating a State / Local Government Partnership Agreement on Waste Management and Resource Recovery. 2. That the item be referred to MWAC for is development and negotiation with the State Government. 3. A report regarding a proposed “State / Local Government Partnership Agreement on Waste Management and Resource Recovery” be brought back to the next meeting of State Council. <p>RESOLUTION 131.7/2018</p>	<p>A new Partners in Government Agreement between WALGA, LG Professionals and the State Government, endorsed by State Council, was signed on 20 September 2021. Focus areas of the Partners in Government Agreement will evolve over time. Current focus areas are: Economic Sustainability, Infrastructure, Community Support, Climate Action, the Local Government Act, Closing the Gap Agreement and National Cabinet.</p> <p>The WALGA Acting President and the MWAC Chair will seek a meeting with the new Environment Minister, Hon Reece Whitby and raise this issue.</p>	<p>Ongoing</p>	<p>Nicole Matthews Acting Executive Manger Strategy, Policy and Planning</p>

Roads

Condition Assessment of Roads of Regional Significance

Funding has been provided through the *State Road Funds to Local Government Agreement* to perform visual condition surveys of Significant sealed roads and video of the Significant unsealed roads over a five-year cycle. The first two phases of this project, covering the Mid West, Great Southern and Goldfields - Esperance regions have been completed. In addition, the survey has included condition reporting on access roads to remote Aboriginal communities. It is proposed to cover the Wheatbelt regions in the next phase which is scheduled for the start of 2022.

Road Safety Management System

WALGA, Main Roads WA and the South West Regional Road Group have finalised modifications to the project prioritisation guidelines and multi criteria assessment model to provide a greater focus on road safety when setting the annual roads program for the region. This is an important pilot to deliver the commitment agreed in the *State Road Funds to Local Government Agreement 2018/19 to 2022/23* to work towards establishing a road safety management system. With agreement from the Regional Road Group chairs, WALGA will examine the common elements of the prioritisation guidelines and multi criteria assessment models for all the regions and develop a standard template including road safety and sustainability in the prioritisation process for setting the annual roads program for each region. Any changes will need to be supported by the relevant Regional Road Group.

Road – Rail Interface Agreements

WALGA, Main Roads WA and the Public Transport Authority (PTA) have made substantial progress toward developing a revised Road - Rail Interface Agreement. The draft Agreement, which identifies the responsibilities of the parties to manage risks associated with a road/rail crossing on the PTA network, will be provided to Local Governments for consideration and feedback, once finalised.

Local Government Road Research Program

WALGA and Main Roads WA will be developing a research program that will deliver guidance to Local Governments to assist in the adoption of technologies and practices that will enhance productivity and delivery of roads and transport initiatives. WALGA is currently collecting topic proposals that will then be prioritised by an operations team of Local Government practitioners.

Funding

State Road Funds to Local Government Agreement

The current Agreement expires in June 2023. The Minister of Transport and Planning has given approval to proceed with negotiations for a new Agreement and SAC has endorsed a timeline and process. WALGA and Main Roads WA will be meeting fortnightly to facilitate the process which will include consultation with Regional Road Groups, Zones and State Council.

Urban and Regional Transport

Regional Roadworks Signage Review

Recommendations from a working group, that included WALGA, overseeing a review of regional roadworks signage, presented a report to the Minister for Transport in August. The State Government announced in October that it had accepted all the recommendations. The data and trends in other jurisdictions indicate that effective identification and treatment of risks to road users and road workers is required, even on low volume rural roads. Changes proposed will be reflected in the Codes and Standards that guide temporary traffic management for road works.

Road Safety

Traffic Management Information Seminar

WALGA and Main Roads WA recently held a Traffic Management Information Seminar, which provided an update on the state of the practice in Traffic Management in Western Australia. This seminar provided an opportunity for Local Governments in the Perth Metropolitan area to receive an update on the state of practice and liaise directly with Main Roads WA and other Local Governments.

At the seminar, Main Roads WA provided an overview of the current *Traffic Management for Works on Roads Code of Practice* (updated 2021) and the *AustRoads Guide to Temporary Traffic Management* (published 2021) and discussed other new developments in this area. The sessions closed with a presentation from the City of Swan, providing the Local Government perspective.

Road Safety Council Update

The Road Safety Council have met on two occasions since October 2021. At the 25 November meeting the Road Safety Council received presentations on the Regional Roadworks Signage Review (Department of Transport), the Road Safety Outcomes Framework designed to monitor the Driving Change road safety strategy (Road Safety Commission) and speed zoning policies and practices (Main Roads WA). Information around the new regulations for eRideables was noted and preliminary consideration given to the projects submitted for Road Trauma Trust Account (RTTA) funding in 2022-2023. The 17 December meeting focused on compiling the RTTA budget which has subsequently been recommended to the Minister responsible for road safety, in accordance with the *Road Safety Council Act 2022*.

Local Government House Trust Update

January 2022

Background

The Local Government House Trust (“the Trust”) is a unit trust, created back in 1980 for the purpose of providing building accommodation to the Western Australian Local Government Association (WALGA).

Under the current Trust Deed, 132 Local Governments contributed to create a Trust comprising of 620 units. Units are of equal value and are revalued annually once the audited Financial Report is adopted by the Board of Management at its November meeting.

Since January 2014, the Trust has provided WALGA with accommodation at 170 Railway Parade West Leederville. The building fulfils an essential requirement to provide suitable accommodation for the Association and its staff, while representing a long-term investment opportunity through rental income and long term capital growth. The building includes meeting rooms which are used extensively for training courses provided to Elected Members and Local Government officers, meetings of State Council, its committees and various policy groups and committees. Meeting rooms are also available for use by Members.

170 Railway Parade Building

The building consists of four levels of quality office space. WALGA leases level one, enabling WALGA employees to be housed on a single floor.

Three levels are available to third party tenants with additional rental space on the ground floor occupied by an all-day childcare centre and café. Underground building car parking ensures sufficient parking for visitors. The energy efficient building utilises solar power generation from PVC Units and carries a 5 Star Green Star rating. It has also achieved an indicative five star NABERS rating for energy and water.

Located close to the Mitchell Freeway and Leederville train station, the building is conveniently situated.

Building Ownership

The Trust has 60 per cent ownership of 170 Railway Parade through its investment in a joint venture with Qube Property.

The Joint Venture agreement ends in 2024, with the Trust having the option of purchasing the building outright. In 2022, the Board of Management will develop its strategic plan to achieve its objective of outright ownership upon the expiration of the joint venture.

Highlights from 2020/21

- The building continued to be fully tenanted in a challenging commercial property market.
- The building’s weighted average lease expiry (WALE) was 4.5 years at 30 June 2021.
- Trust’s own cash reserves grew by \$0.7 million to \$3.47 million as at 30 June 2021.
- Building loan debt held by the Joint Venture reduced to \$24.4 million at 30 June 2021 (Trust’s 60 per cent share of the loan being \$14.64 million).
- Borrowing interest rates remained low.

Building Valuation

The most recent independent valuation on 23 June 2021 valued the property at \$51.6 million, reflecting current contracted future lease income. Market value of the building with vacant possession was set at \$46.5 million, which compares favourably against the cost of land and buildings of \$43.4 million at completion in January 2014.

Additional Information about the Trust

- Under the Trust Deed 1993 the completion date for the Trust is 2072;
- Average cost of units issued is \$1,050;
- The current Trust Deed does not make provision for a process for withdrawal of units; which may reflect the donation related nature of the original transactions and avoids undermining the funding for a long term asset.

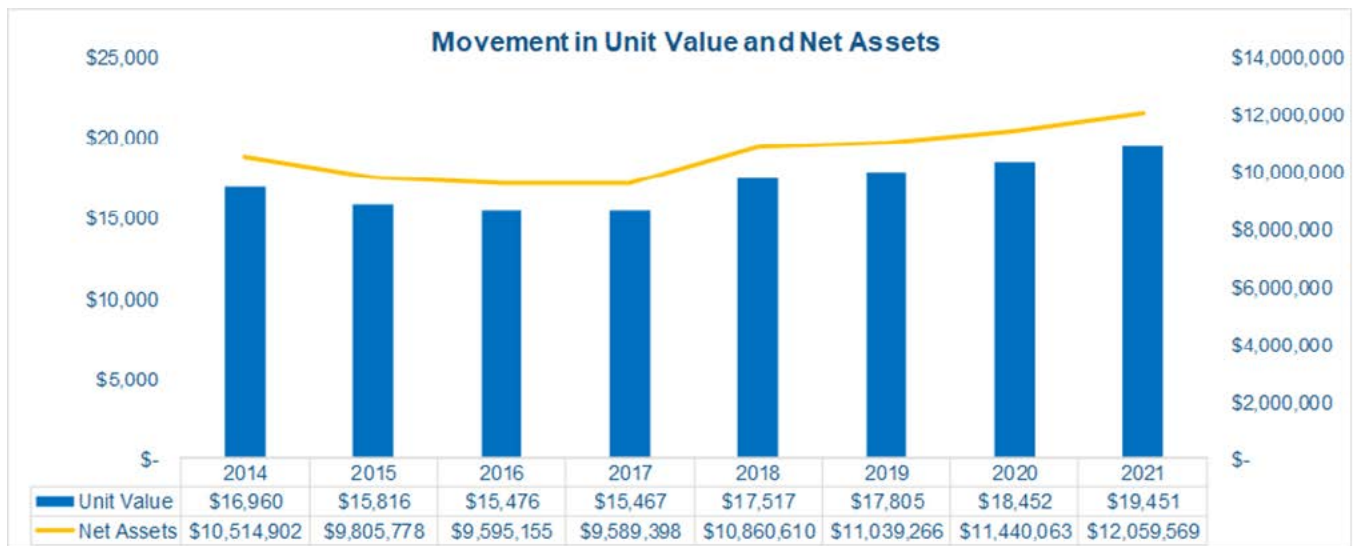
Board of Management

The Trust is overseen by a Board of Management which is comprised of the following members:

- The President of WALGA, who acts as the Chairperson of the Committee;
- Deputy President of WALGA, who acts as the Deputy Chairperson;
- A State Councillor representative from the Country Constituency;
- A State Councillor representative from the Metropolitan Constituency;
- A representative from the beneficiaries in the Country Constituency;
- A representative from the beneficiaries in the Metropolitan Constituency; and,
- The Chief Executive Officer WALGA.

Local Government House Trust Update

January 2022 (continued)



House Trust Unit Value

The unit value as at 30 June 2021 is \$19,451 representing an annual increase of 5.4 per cent. Unit values follow the movement of the Trust's Net Assets which at 30 June 2021 is based on \$12,059,569 / 620 units. Note that the Trust's Net Assets includes the Trust's 60 per cent share of assets and liabilities held in the Joint Venture established to own and manage the building.

Unit values will fluctuate over time depending on the movement in net assets with the key drivers including occupancy, commercial lease income rates and interest on loan debt. This is illustrated by the graph above.

The downward fluctuation between 2014 and 2016 relates to the transition from the previous building to the current at 170 Railway Parade, West Leederville. Full occupancy of the new building since 2015 has seen the movement in net assets stabilise.

The uplift in 2018 is due to the restatement of net assets following the change in accounting for lease income to the straight-line basis, from the previous "as an invoiced basis".

Overall, the graph above shows the steady growth in net assets and unit price of the Trust since 2015 due to the current environment of full tenancy and record low-interest rates.

Future Outlook

The House Trust's outlook remains positive with full tenancy until 2024 and low rates on loan borrowings expected to continue.

The next major lease breakpoint is in 2024, with levels two and three leases due for renewal.

The Trust's own cash reserves are projected to continue growing. Strategically this will place the Trust to consider the outright purchase of 170 Railway Parade in 2024.

Long term prospects for Perth and the Perth commercial property market remain positive with population growth forecast.

Any questions can be directed by email to:

lght@walga.asn.au.

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Shire of Lake Grace

During this quarter, WALGA engaged in a number of support activities for Members, including a New Councillors Seminar following the October elections and an inaugural training session for Mayors and Presidents.

With significant changes pending through the State Industrial Relations transition process, WALGA's Employee Relations team commenced a monthly bulletin to share the progress of the legislation through Parliament, the steps required before the transition takes effect and how Local Governments can start preparing for the transition. Additional resources have been set up on the 'new look' WALGA website, with further support materials and information webinar provided to ER subscribers.

The WALGA ER and COVID-19 Response Team have been providing information to members on the State Government Mandatory Vaccination Directions covering Local Government staff and operations through ongoing email updates and information seminars, and additional tools and templates provided to ER subscribers. WALGA advocated for the sector through the Government Roundtable process and the Office of the Chief Health Officer with

meetings to discuss the impact of Directions on the sector.

MEMBER SERVICES



5

5 training sessions were undertaken by participants from the Shire of Lake Grace



3

Governance advice was provided 3 times to the Shire of Lake Grace



2K

Your website has been viewed over 2K times during this period

LOCAL GOVERNMENT HOUSE TRUST

Shire of Lake Grace holds 5 units in the Local Government House Trust, with each unit valued at \$19,450.92 as at 30 June 21. This value is derived from net assets as outlined in the latest audited financial statements which are available on request.

Total value of units currently held by the Shire of Lake Grace equals **\$97,254.59**. Further information on

results and outlook for the Trust is also included in the attached flyer.

YOU'RE EVERYDAY CAMPAIGN

Over the quarter, videos from the Shire of Lake Grace received:

893 website views for Visit the last West Australian Inland Mission Hospital.

200 website views for Lake Grace in the heart of the Wheatbelt.

SECTOR ADVOCACY

WESTERN AUSTRALIA'S BIOSECURITY ROUNDTABLE

WALGA represented the sector at a workshop organised and hosted by the Department of Primary Industries and Regional Development (DPIRD) and the Commonwealth Department of Agriculture, Water and Environment (DAWE) on 1 November. This roundtable gave an opportunity to provide input into the development of the National Biosecurity Strategy. WALGA advocated for Local Government involvement in the implementation of the strategy including identifying threats to biodiversity, and that funding that addresses local biosecurity issues can be accessible to the sector.

DRAFT COST RECOVERY: ENVIRONMENTAL PROTECTION ACT – ASSESSMENTS

Changes made to the *Environmental Protection Act 1986* proclaimed in February included the creation of cost recovery head powers by the Department of Water and Environmental Regulation (DWER) for proposals subject to assessment under Part IV of the Act by the Environmental Protection Authority. DWER released a discussion paper and draft Regulations setting out the proposed cost recovery model. WALGA hosted a webinar for members on Friday, 1 October to discuss the proposed changes and receive input for the WALGA submission, which has been finalised and submitted.

1 Local Government Officer from the Shire of Lake Grace attended via webinar.

EMERGENCY MANAGEMENT SURVEY

WALGA has undertaken a Survey focused on Local Governments roles, responsibilities and activities in emergency management, the State Emergency Management Framework, and Bushfire Brigades to inform our

WALGA Quarterly Overview Report

2021 Q4



advocacy and support sector capacity building. The Survey was circulated to all Local Government Chief Executive Officers on Friday, 15 October and closed Friday, 12 November. WALGA will analyse the results and share findings with the sector in the coming months.

1 Local Government Officer from the Shire of Lake Grace participated.

MEETINGS AND EVENTS

NAVIGATING NATIVE VEGETATION CLEARING REFERRALS AND PERMITS

On Wednesday, 8 December, WALGA with the Department of Water and Environmental Regulation (DWER) held an event on the practical applications of the new referrals process and the regulatory requirements for native vegetation clearing, including Local Government case studies. Case studies were presented with contributions from the City of Albany and the Shire of Cuballing. Attendees participated in a survey which informed the prioritisation of DWER Guides and Fact Sheets for an update, an action identified via DWER's Local Government Roadside Clearing Regulations Working Group.

2 Local Government Officers from the Shire of Lake Grace attended.

WALGA END OF YEAR FUNCTION

WALGA hosted its End Of Year function on Monday, 29 November at Crown Perth to celebrate yet another exciting and challenging year for the Association and the sector. Among the 300 guests were 70 Local Government representatives; 20 Members of Parliament and five Heads of Agencies.

DIFFERENCES BETWEEN FEDERAL AND STATE MINIMUM EMPLOYMENT STANDARDS

On Tuesday, 16 November, WALGA's Employee Relations team hosted a webinar with a focus on the key differences between the National Employment Standards and the *Minimum Conditions of Employment Act 1993 (WA)*. The webinar aimed to assist Local Governments in understanding the differences between the minimum employment conditions in the Federal and State industrial relations system. This webinar received 106 registrations across 62 Local Governments.

3 Local Government Officers from the Shire of Lake Grace attended.

HR RESPONSES TO COVID-19 BREAKFAST SEMINAR

On Friday, 29 October, WALGA's Employee Relations Team hosted a breakfast seminar to address the HR Responses to COVID-19, with emphasis on the evolving vaccination requirements. The breakfast was held in person at WALGA, but was also available online. The Seminar was deemed to be very informative with attendees agreeing the clarity of information was appreciated.

2 Local Government Officers from the Shire of Lake Grace attended.

2021 NEW COUNCILLOR SEMINAR

WALGA hosted a seminar on Friday, 12 November for new and existing Councillors to assist in learning about the role of an Elected Member, with the Minister for Local Government also in attendance. Speakers included City of Stirling Mayor Mark Irwin who provided the closing keynote presentation on community leadership, the Mayor and CEO of the City of Vincent speaking

about their working relationship, exemplified through a challenging case study, and Cr Rebecca Waye presenting on her experience of being a new Councillor in 2019. Select presentations from the seminar are available on the WALGA website.

2 participants from the Shire of Lake Grace attended.

RESOURCES

STATE INDUSTRIAL RELATIONS TRANSITION

With pending updates to the Industrial Relations Legislation Amendment Bill 2020 (WA) (IR Bill), WALGA's Employee Relations team provided Members with a number of resources including a designated knowledge hub for relevant legislation and publicly available information on the transition process, as well as commencement of a dedicated IR Transition email bulletin providing: updates on progress through Parliament, action plans for Local Governments, information on the minimum employment standards and enterprise bargaining strategies. Resources and bulletins are available on the WALGA website.

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STATE INDUSTRIAL RELATIONS TRANSITION – RESOURCES FOR SUBSCRIBERS

A number of resources and support materials were provided to Employee Relations subscribers including the commencement of a webinar series with the first webinar held on Tuesday, 16 November on the differences between Federal and State minimum employment standards. Further advice was provided to individual Local Governments currently operating under the Federal IR system to retire old State Industrial agreements should transition occur. Subscriber-only resources included a flow chart outlining the transition process and fact sheet providing a high level comparison of minimum employment standards between the two jurisdictions.

Other resources distributed this quarter include:

- Quarterly Economic Briefing report with updated Local Government Cost Index

CONTACTS

Chief Executive Officer

Nick Sloan
9213 2025

Executive Manager Strategic Policy and Planning

Narelle Cant
9213 2078

Executive Manager Commercial & Communications

Zac Donovan
9213 2038

Executive Manager Governance and Organisational Services

Tony Brown
9213 2051

Executive Manager Infrastructure

Ian Duncan
9213 2031



SHICC PUBLIC HEALTH BULLETIN #6

Wednesday, 5 January 2022 16:00 Hours

This bulletin has been authorised by the Deputy Incident Controller - Public Health,
Dr Revle Bangor-Jones

COVID-19 case and vaccination numbers

- **Summary:** as of **Wednesday, 5 January**, in Western Australia (WA), there have been:
 - **1,206** confirmed cases of COVID-19 notified
 - **116** historical cases of COVID-19 notified
 - **1,128** people recovered from COVID-19
 - **2,108,551** COVID-19 tests conducted
- **WA:** [Daily snapshot & Vaccination dashboard](#)
- **National:** [Current National Status & Australia's vaccine roll-out](#)
- **Worldwide:** [WHO Situation Reports & WHO Dashboard](#)

Living with COVID

Chief Health Officer advice

The latest advice from the Chief Health Officer is available [here](#).

- [Updated advice: Restrictions in response to COVID-19 risk in Perth and Peel Regions – 3 January 2022](#)
- [Controlled border arrangements – Tasmania and the Australian Capital Territory to move to 'high risk' jurisdictions - 1 January 22](#)
- [Controlled border arrangements – South Australia and Queensland – 30 December 2021](#)
- [Updated advice: Restrictions in response to Perth outbreak – 27 December 2021](#)
- [Updated advice: Restrictions in response to Perth outbreak – 24 December 2021](#)
- [Controlled border arrangements - Queensland and South Australia – 24 December 2021](#)
- [Implementation of restrictions in response to a community case of COVID-19 – 23 December 2021](#)
- [Mandatory Vaccination of Critical Workers - Booster Vaccines – 21 December 2021](#)
- [Controlled Border Arrangements – Queensland and Tasmania – 17 December 2021](#)
- [Controlled border arrangements – New South Wales – 15 December 2021](#)
- [Controlled border arrangements – 13 December 2021](#)
- [Controlled border arrangements – Queensland – 11 December 2021](#)

Public health advice for Western Australians

Everyone is encouraged to check the [exposure sites](#) page regularly for updates.

Anyone who has visited a listed exposure site at the specified time and date must follow the health advice published online, unless directly advised otherwise by the Department of Health.

Western Australians are encouraged to stay vigilant and get [tested](#) immediately if they develop COVID-19 symptoms, and use SafeWA and mandatory contact registers to check into businesses and venues.

For information on public health measures including mask wearing and proof of vaccination, see the [announcement](#). More information is also available in the [media statement](#).

Third dose requirement for workforce mandatory COVID-19 vaccination

Based on the latest health advice, from 5 February 2022 Western Australian workers who come under an existing vaccine mandate will now be required to have a third dose as part of the [mandatory COVID-19 vaccination policy](#).

All employees required to be vaccinated for work purposes under the mandatory COVID-19 vaccination policy must receive their third dose of an approved COVID-19 vaccine within one month of becoming eligible.

All mandatory vaccination [Directions](#) (and supporting documents) are published on the WA.gov.au website and [frequently asked questions](#) are published on Department of Health website.

More information is available in the [media release](#) and [announcement](#).

COVID at our border

There is a concern for WA communities living close to the border with Northern Territory and South Australia.

It is important that anyone living near the border gets tested for COVID-19 if they have any symptoms, no matter how mild.

Doctors and healthcare workers should encourage anyone presenting with symptoms to get tested.

Vaccination is still the best way to protect against COVID-19 and should be promoted at every opportunity. Everyone (especially our border communities) should get vaccinated as soon as they can to protect themselves, their family and their whole community. Visit [Roll up for WA](#) for more information.

Safe Transition Plan update

The Western Australian Government has announced a plan to safely ease the State's hard border controls in line with a 90 per cent vaccination rate, from 12:01am on Saturday 5 February 2022.

Further information can be found in the [announcement](#) and [WA's Safe Transition Plan](#) summary.

COVID Clinic testing scope expanded

People who require evidence of a negative COVID-19 PCR test as an interstate travel requirement are now able to be tested at public COVID Clinics, emergency departments outside of the Perth Metropolitan area and other testing locations approved by the Chief Health Officer (CHO) or State Health Incident Controller. Written evidence of the State or Territory's negative test requirement must be presented at the time of testing. The reason for testing must be noted on the pathology request form.

Further requirements are defined in the [CHO approval](#).

Updated Northern Territory advice

Based on the latest health advice, Northern Territory (NT) transitioned from a 'low risk' jurisdiction to a 'medium risk' jurisdiction on 12.01am Sunday, 26 December 2021.

Travel is not be permitted from the NT to WA unless a person is an [approved traveller](#), with applications made through the [G2G Pass](#) system.

The entry requirements from a 'medium risk' jurisdiction are available on [WA.gov.au](#).

Recent arrivals from the NT should familiarise themselves with the latest [exposure sites](#) reported by Northern Territory Health. Anyone who **has not** been to these sites but develops symptoms or is experiencing symptoms related to COVID-19 is advised to get tested and quarantine until they return a negative test.

More information is available in the [announcement](#) and [media release](#).

Updated Tasmania and ACT advice

Based on the latest health advice, Tasmania and the ACT were elevated to 'high risk' jurisdictions from 12.01am Monday, 3 January 2022.

Travel into WA is not be permitted from Tasmania or ACT unless a person is an [approved traveller](#), with applications made through the [G2G Pass](#) system.

Tasmania and the ACT will be further elevated to an 'extreme risk' jurisdiction from 12:01am, Saturday 8 January 2022.

The entry requirements from 'high risk' and 'extreme risk' jurisdictions are available on [WA.gov.au](#).

Recent arrivals from Tasmania should familiarise themselves with the latest [exposure sites](#) reported by Tasmania Health. Recent arrivals from Tasmania who have **not** been to any exposure sites are advised to get [tested](#) if they develop any symptoms that may be related to COVID-19.

Recent arrivals from ACT should familiarise themselves with the latest [exposure sites](#) reported by ACT Government. Recent arrivals from ACT who have **not** been to any exposure sites are advised to get [tested](#) if they develop any symptoms that may be related to COVID-19.

Further information is available in the ['high risk'](#) announcement and [media release](#) as well as the ['extreme risk'](#) announcement and [media release](#).

Updated New South Wales, Queensland and South Australia advice

New South Wales (NSW) transitioned to an 'extreme risk' jurisdiction from 12.01am Saturday, 18 December 2021.

Queensland (QLD) and South Australia transitioned to 'extreme risk' jurisdictions from 6pm Friday, 31 December 2021.

Travel from NSW, QLD or SA into WA is not permitted unless approved under the strictest of conditions.

Entry requirements from 'extreme risk' jurisdictions are available on [WA.gov.au](#).

Information on the transitions is available in the [NSW announcement](#), the [NSW media release](#), as well as the [QLD and SA announcement](#), and the [QLD and SA media release](#).

Jurisdiction risk rating

New South Wales, Queensland, South Australia and Victoria are considered 'extreme risk'. The Australian Capital Territory and Tasmania are considered 'high risk'. Northern Territory is considered 'medium risk'. For more information on WA's border arrangement, see the WA Government's controlled border [webpage](#).

The WA Chief Health Officer continues to monitor and review border controls.

Community

Testing for work purposes

Asymptomatic testing for work purposes cannot be performed at a public COVID-19 clinic. Testing for this purpose can occur only at a private pathology provider with a GP referral or pathology form.

Proof of vaccination requirements

Proof of vaccination requirements has been introduced for the following venues:

- Nightclubs
- Music festivals and major events (above 500 people)
- Pubs, taverns, hotels (hospitality) and Special Facility Licenses with a capacity of more than 500 people or these specific licensed venues that trade after midnight
- Events with an Occasional Liquor Licence
- The Crown gaming floor.

People will be required to show proof of their COVID-19 vaccination, either in a digital or paper-based form, along with approved identification. See the [Proof of COVID-19 vaccinations](#) page for more information.

The WA Government has released social media tiles and posters to help businesses communicate the proof of [vaccination requirements](#).

Both venues and patrons will have a shared responsibility when it comes to proof of vaccination, with venues required to take reasonable steps to ensure all patrons are double dose vaccinated, or exempt.

The WA Government is developing a mobile app and more information will be provided soon. Everyone is encouraged to sign-up to [myGov](#) in preparation for the new app.

Mandatory vaccination FAQs

Frequently asked questions (FAQs) about mandatory COVID-19 vaccination are available at the Department of Health [website](#) to address common queries relevant to all people affected by the vaccination requirement. In consultation with stakeholders, industry-specific FAQs are in development to provide more nuanced advice for different sectors. The building, maintenance or construction services industry [FAQs](#) are now available at the Department of Health website.

All mandatory vaccination [Directions](#) (and supporting documents) are published on the WA.gov.au website and the general mandatory COVID-19 vaccination [FAQs, which have been updated](#), are on the Department of Health website.

COVID-19 vaccination program

Bookings encouraged

As WA heads towards its transition to living with COVID-19, the demand for vaccinations and boosters is increasing, which is great to see.

Our clinics have the capacity to provide the vaccinations, however, people are strongly encouraged to make a booking via [VaccinateWA](#), which enables the clinics to spread the demand across clinic operating hours to avoid excessive wait times. During times when clinics have reached full capacity, people without bookings maybe turned away.

Vaccinations are also available at GPs and pharmacies and at hundreds of locations across the State. Visit the [Roll up for WA](#) site or [Vaccine Clinic Finder](#) for details.

Bookings open for 5 to 11-year-old children

The State Government [announced](#) that COVID-19 vaccination bookings are now open for children aged 5 to 11 years to receive the Comirnaty (Pfizer) COVID-19 vaccine. Children aged 5 to 11 years will be eligible to roll up for a COVID-19 vaccine from 10 January 2022, in line with expected vaccine supply from the Commonwealth Government.

The paediatric Pfizer vaccine will be administered in two doses, with the recommended interval between first and second dose being eight weeks.

Bookings are required. Parents can book their child in for a vaccination at a State-run clinic through [VaccinateWA](#). Children will also be able to get their vaccination at participating GPs and pharmacies across metropolitan Perth and regional WA. Parents are encouraged to call their GP clinic to make an appointment. For further information or to book an appointment visit the [RollupforWA](#) or [Vaccine Clinic Finder](#) websites.

Boosters recommended from 4 months

The Australian Technical Advisory Group on Immunisation (ATAGI) [recommends](#) a COVID-19 booster vaccination for anyone aged 18 and older who completed their primary course of COVID-19 vaccination 4 or more months ago, given the likelihood of ongoing transmission of both Omicron and Delta variants. The receipt of a booster dose is particularly important for people with increased exposure risk (e.g. occupational risk or outbreak areas) or who have risk factors for severe disease. A third (primary) dose of COVID-19 vaccine is also recommended for anyone with immunocompromising conditions, a minimum of two months after their second dose. **Immunocompromised individuals who have received 3 primary doses of a COVID-19 vaccine are also recommended to have a booster dose in line with the timing for the general population, (4 or more months after their primary course).** People who are severely immunocompromised are encouraged to speak to their GP or treating specialist about a booster dose.

Moderna approved as booster dose

ATAGI have [recommended](#) Spikevax (Moderna) vaccine as a COVID-19 booster vaccine in people aged 18 years and older who have received their second dose 5 or more months ago. This follows the provisional [approval](#) of Moderna as a booster by the Therapeutic Goods Administration. The dosage for use as a booster dose is 50µg (0.25mL), i.e. half of the recommended dose of the Moderna COVID-19 vaccine used for the primary course. Severely immunocompromised people who are receiving a third primary dose of the Moderna COVID-19 vaccine should receive a 100µg dose. A booster dose is not yet recommended for this cohort.

Community vaccination clinics

Please check the community vaccination clinic list [online](#) for further information and opening times. **To avoid extended queues, people are encouraged to make a booking at [VaccinateWA](#) or 13COVID, as people with bookings will be prioritised.**

There will be numerous regional pop-up clinics available for walk-ins in the coming weeks. Visit the [COVID-19 vaccine](#) webpage for a list of these clinics and their opening times.

Existing [Community vaccination clinics](#) in WA include Armadale, Mirrabooka, Carramar, Mandurah, Canning Vale, Midland, Perth Convention and Exhibition Centre, Claremont Showgrounds, Joondalup, Kwinana, and Bunbury.

The Comirnaty (Pfizer), **Spikevax (Moderna) and Vaxzevria (AstraZeneca) COVID-19 vaccines** are being administered at participating GPs and pharmacies for eligible populations. Participating GPs and pharmacies can be found by using the COVID-19 [Vaccine Clinic Finder](#).

Vaccine information and resources

Please visit the sources below for more information and resources related to vaccines:

- HealthyWA – [COVID-19 Vaccine](#) (for WA community) including [FAQs](#)
- WA Health – [COVID-19 Vaccination Program](#) (for WA health providers)
- Small Business Development Corporation (SBDC) – workplace [information](#) about the COVID-19 vaccine FAQs (general information for businesses and employers)
- The Australian Government – [COVID-19 Vaccines hub](#)
- [Roll up for WA](#) and [Roll up for WA posters](#)
- KAMS – [Get vaccinated against COVID-19 TVC Campaign](#)

Directions updates

COVID-19 State of Emergency [Declarations](#) and community [advice](#) summarises the latest COVID-19 Directions that are in place in WA. Further information can be found on WA Government [website](#).

New Directions

- [Beach Energy Ocean Onyx Workers Directions](#)
- [Transport, Freight and Logistics Directions \(No 9\)](#)
- [COVID Restrictions \(Gatherings and Related Measures\) Directions \(No. 3\)](#)
- [Authorisation \(No 6\) to Supply or Prescribe a Poison](#)
- [Controlled Border for Western Australia Amendment Directions \(No 56\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 55\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 54\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 53\)](#)
- [Outbreak Outside of Western Australia Response Directions \(No 18\)](#)
- [Building and Construction Industry Worker \(Restrictions on Access\) Directions \(No.3\)](#)
- [Booster Vaccination \(Restrictions on Access\) Directions](#)
- [Ministerial Staff Member \(Restrictions on Access\) Directions](#)
- [Public and Commercial Transport Workers \(Restrictions on Access\) Directions \(No.2\)](#)
- [DFES \(Fire Season\) Crew Directions](#)
- [Chief Health Officer Approval to Request COVID-19 Testing on Persons who are Presenting to be Tested under the Outbreak Outside of Western Australia Response Directions \(No 15\)](#)
- [Approval for Flight Crew pursuant to the Outbreak Outside of Western Australia Response Directions \(No 15\)](#)
- [Approval for Travellers under a Specified Arrangement pursuant to the Outbreak Outside of Western Australia Response Directions \(No 15\)](#)
- [Approval for Transport Freight and Logistics Drivers pursuant to the Outbreak Outside of Western Australia Response Directions \(No 15\)](#)
- [Approval for Flight Crew pursuant to the Outbreak Outside of Western Australia Response Directions \(No 15\)](#)
- [Approval Under Paragraph 7\(D\) of the Regulated Entry of Higher Risk Vessels Into Western Australia Directions \(No 2\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 52\)](#)
- [Santos Bayu-Undan Workers Directions](#)
- [Critical Government Regulator \(Restrictions on Access\) Directions](#)
- [Chief Health Officer Approval to Request COVID-19 Testing on Persons Who Are Required to Provide Evidence of a Negative COVID-19 Test to Meet the Entry Requirements of Other States or Territories](#)
- [Controlled Border for Western Australia Amendment Directions \(No 51\)](#)
- [Designation of an essential, community or human service and supply under Remote Aboriginal Communities Directions \(No 3\)](#)
- [Kuri Bay Worker Directions](#)
- [Critical Businesses Worker \(Restrictions on Access\) Directions](#)
- [Port Worker and Exposed Port Worker \(Restrictions on Access\) Directions \(No.2\)](#)

- [Remote Aboriginal Community Worker \(Restrictions on Access\) Directions](#)
- [Designation by the Chief Health Officer under Regulated Entry of Higher Risk Vessels into Western Australia Directions](#)
- [Authorisation to Give Written Approval Under Paragraph 6A of the Controlled Border Western Australia Direction](#)

Updated fact sheets

- [Clinician Alert #75](#)
- [Mandatory Vaccination – General Frequently Asked Questions Version 3](#)
- [Fact Sheet for Travellers from a Medium Risk Jurisdiction](#)
- [Fact Sheet for Travellers from a Low Risk Jurisdiction Version](#)
- [Infection Prevention and Control Guidelines for State Quarantine Facilities Version 11](#)
- [Clinician Alert #74](#)
- [Clinician Alert #73](#)
- [Clinician Alert #72](#)
- [Mandatory Vaccination – Building and Construction Industry Workers FAQs \(New\)](#)
- [COVID-19 Detected on a Vessel – Advice for Port Workers Version 2](#)
- [Airports – Exposed Maritime Crew Members Version 2](#)
- [Process of Approval for Small Cruise Ships to Sail in WA Waters Version 3](#)
- [Process to Transition the Status of a Vessel from Exposed to Unexposed in WA Version 3](#)
- [Exposed On-board Workers Version 2](#)
- [Rig or Platform Crew Members Updated 9 December 2021](#)
- [Transport of Exposed Maritime Workers Version 2](#)
- [Aboriginal Sector Communications Update #32](#)

Testing

General population [testing criteria](#)

Any person may be tested if they have any one of the following clinical criteria: fever ($\geq 37.5^{\circ}\text{C}$) OR history of fever (e.g. night sweats, chills), without a known source **OR** acute respiratory symptoms (e.g. shortness of breath, cough, sore throat, runny nose) **OR** acute loss of smell or taste.

Testing locations

Testing locations are listed on [HealthyWA](#).

Reporting

Notify suspected COVID-19 cases by completing the notification form either [ONLINE](#) or by printing out the notification form.

Series of National Guidelines (SoNG)

The [latest](#) iteration was released on 24 December 2021.

Australian Health Protection Principal Committee (AHPPC)

The [Australian Health Protection Principal Committee \(AHPPC\)](#) is the key decision-making committee for health emergencies. It is comprised of all state and territory Chief Health Officers and is chaired by the Australian Chief Medical Officer. The AHPPC has an ongoing role to advise the Australian Health Ministers' Advisory Council (AHMAC) on health protection matters and national priorities. AHPPC is also tasked with the role of mitigating emerging health threats related to infectious diseases, the environment as well as natural and human made disasters. AHPPC has recently released the following statements:

- [30 December – AHPPC statement on testing, tracing, isolating and quarantining in high levels](#)

- of COVID-19 community transmission
- [22 December](#) – AHPPC statement on the Omicron public health implications and response options

Business and industry

Resources for more information

- [WA Department of Health](#) and [HealthyWA](#)
- [Department of Health Media Releases](#)
- [Australian Government Health Department](#)
- [Advice for the public \(WHO\)](#)
- [Advice in other languages](#) and [Translated Resources](#)
- [Advice for Aboriginal people](#)
- [Covid Clinic walkthrough](#) – in multiple languages
- [Contact register](#) information
- [SafeWA user guide](#)
- [Mandatory vaccination](#) Directions and supporting documents
- Mandatory vaccination general and industry-specific [FAQs](#)

More information

- COVID-19 Clinic ONLY Test Results Enquiry Line: 1800 313 223 (Note: NOT for GP referred testing or private pathology clinic tests)
- COVID-19 WA Public Information Line: 132 6843 (13 COVID)
- COVID-19 Travel Restrictions Exemption Application: Visit the [G2G PASS](#) website
- COVID-19 WA Police Line: 131 444 To report breaches of: self-quarantine, business activities, border controls and other State of Emergency Directions

Next advice – The Bulletin is issued weekly. Next issue: **11 January 2022**.

Last updated **5 January 2022**

This document can be made available in alternative formats on request for a person with disability.

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SHICC PUBLIC HEALTH BULLETIN #7

Monday, 10 January 2022 16:00 Hours

This bulletin has been authorised by the Deputy Incident Controller - Public Health,
Dr Revle Bangor-Jones

COVID-19 case and vaccination numbers

- **Summary:** as of **Monday, 10 January**, in Western Australia (WA), there have been:
 - **1,239** confirmed cases of COVID-19 notified
 - **121** historical cases of COVID-19 notified
 - **1,141** people recovered from COVID-19
 - **2,134,916** COVID-19 tests conducted
- **WA:** [Daily snapshot & Vaccination dashboard](#)
- **National:** [Current National Status & Australia's vaccine roll-out](#)
- **Worldwide:** [WHO Situation Reports & WHO Dashboard](#)

Living with COVID

Chief Health Officer advice

The latest advice from the Chief Health Officer is available [here](#).

- [Updated advice: Reduction in restrictions in response to COVID-19 risk in Perth and Peel regions - 7 January 2022](#)
- [Hotel Quarantine Arrangements - Release of travellers at day 12 with two days in self quarantine - 6 January 2022](#)
- [Updated advice: Restrictions in response to COVID-19 risk in Perth and Peel Regions – 3 January 2022](#)
- [Controlled border arrangements – Tasmania and the Australian Capital Territory to move to 'high risk' jurisdictions - 1 January 22](#)
- [Controlled border arrangements – South Australia and Queensland – 30 December 2021](#)
- [Updated advice: Restrictions in response to Perth outbreak – 27 December 2021](#)
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Public health advice for Western Australians

Everyone is encouraged to check the [exposure sites](#) page regularly for updates.

Anyone who has visited a listed exposure site at the specified time and date must follow the health advice published online, unless directly advised otherwise by the Department of Health.

Western Australians are encouraged to stay vigilant and get [tested](#) immediately if they develop COVID-19 symptoms, and use SafeWA and mandatory contact registers to check into businesses and venues.

For information on public health measures including mask wearing and proof of vaccination, see the [announcement](#). More information is also available in the [media statement](#).

Rapid Antigen Test kits approved in Western Australia

The prohibition on the use of rapid antigen tests (RATs) was lifted on 10 January 2022, allowing time for the purchase and distribution of RATs by industry and the community in WA, before border restrictions are relaxed.

Rapid antigen testing is not recommended for general use where there is no, or low, community transmission, as is currently the case in WA.

COVID-19 polymerase chain reaction (PCR) testing remains the gold standard for confirming a COVID-19 diagnosis. Anyone experiencing symptoms should present for a PCR test at a [COVID testing clinic](#).

Anyone who returns a positive RAT test is also advised to present immediately for a PCR test.

More information on RATs will be made available on the Department of Website shortly.

Updated Northern Territory advice

Based on the latest health advice, Northern Territory (NT) transitioned from a 'medium risk' jurisdiction to a 'high risk' jurisdiction on 12.01am, Sunday, 9 January 2022.

Travel is not be permitted from the NT to WA unless a person is an [approved traveller](#), with applications made through the [G2G Pass](#) system.

The entry requirements from a 'high risk' jurisdiction are available on [WA.gov.au](#).

More information is available in the [announcement](#) and [media release](#).

Extreme risk jurisdictions

Tasmania and the Australian Capital Territory were elevated to 'extreme risk' jurisdictions from 12:01am, Saturday, 8 January 2022.

Travel from these jurisdictions into WA is not permitted unless approved under the strictest of conditions.

Entry requirements from 'extreme risk' jurisdictions are available on [WA.gov.au](#).

Information on the transitions is available in the [NSW announcement](#), the [NSW media release](#), the [QLD and SA announcement](#), and the [QLD and SA media release](#) as well as the [Tasmania and ACT announcement](#) and the [Tasmania and ACT media release](#).

Jurisdiction risk rating

New South Wales, Queensland, South Australia, Victoria, **Tasmania and the Australian Capital Territory are considered 'extreme risk'**. Northern Territory is considered 'high risk'. For more information on WA's border arrangement, see the WA Government's controlled border [webpage](#).

The WA Chief Health Officer continues to monitor and review border controls.

Community

COVID-19 Test Isolation Payment

The WA Government will introduce a \$320 COVID-19 Test Isolation Payment from Saturday 5 February 2022. This coincides with [WA's safe transition](#) and easing of interstate and international borders, which will result in community cases and transmission of COVID-19 throughout WA.

The WA COVID-19 Test Isolation Payment is a single \$320 payment for workers living in WA who have been directed to quarantine while awaiting a COVID-19 test result, are unable to work from home and do not have access to paid leave or other income.

For more information on the payment, including eligibility and how to apply, visit WA.gov.au

Medicare subsidised telehealth services

From 1 January 2022, those subject to a COVID-19 public health order requiring quarantine or isolation are able to access Medicare subsidised telehealth services without needing to demonstrate an established relationship with the GP providing the telehealth support.

More information is available at [MBS Online](#).

Testing for work purposes

Asymptomatic testing for work purposes cannot be performed at a public COVID-19 clinic. Testing for this purpose can occur only at a private pathology provider with a GP referral or pathology form.

Proof of vaccination requirements

Proof of vaccination requirements has been introduced for the following venues:

- Nightclubs
- Music festivals and major events (above 500 people)
- Pubs, taverns, hotels (hospitality) and Special Facility Licenses with a capacity of more than 500 people or these specific licensed venues that trade after midnight
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- The Crown gaming floor.

People will be required to show proof of their COVID-19 vaccination, either in a digital or paper-based form, along with approved identification. See the [Proof of COVID-19 vaccinations](#) page for more information.

The WA Government has released social media tiles and posters to help businesses communicate the proof of [vaccination requirements](#).

Both venues and patrons will have a shared responsibility when it comes to proof of vaccination, with venues required to take reasonable steps to ensure all patrons are double dose vaccinated, or exempt.

The WA Government is developing a mobile app and more information will be provided soon. Everyone is encouraged to sign-up to [myGov](#) in preparation for the new app.

Mandatory vaccination FAQs

Frequently asked questions (FAQs) about mandatory COVID-19 vaccination are available at the Department of Health [website](#) to address common queries relevant to all people affected by the vaccination requirement. In consultation with stakeholders, industry-specific FAQs are in development to provide more nuanced advice for different sectors. The building, maintenance or construction services industry [FAQs](#) are now available at the Department of Health website.

All mandatory vaccination [Directions](#) (and supporting documents) are published on the WA.gov.au website and the general mandatory COVID-19 vaccination [FAQs](#) **which continue to be updated**, are on the Department of Health website.

Third dose requirement for workforce mandatory COVID-19 vaccination

Based on the latest health advice, from 5 February 2022 Western Australian workers who come under an existing vaccine mandate will now be required to have a third dose as part of the [mandatory COVID-19 vaccination](#) policy.

All employees required to be vaccinated for work purposes under the mandatory COVID-19 vaccination policy must receive their third dose of an approved COVID-19 vaccine within one month of becoming eligible.

All mandatory vaccination [Directions](#) (and supporting documents) are published on the WA.gov.au website and [frequently asked questions](#) are published on Department of Health website.

More information is available in the [media release](#) and [announcement](#).

COVID-19 vaccination program

5 to 11-year-old children can roll up

Children aged 5 to 11 years are now eligible to roll up for a COVID-19 vaccine.

The paediatric Pfizer vaccine will be administered in two doses, with the recommended interval between first and second dose being eight weeks.

Bookings are required. Parents can book their child in for a vaccination at a State-run clinic through [VaccinateWA](#). Children will also be able to get their vaccination at participating GPs and pharmacies across metropolitan Perth and regional WA. Parents are encouraged to call their GP clinic to make an appointment. For further information or to book an appointment visit the [RollupforWA](#) or [Vaccine Clinic Finder](#) websites.

Bookings encouraged

As WA heads towards its transition to living with COVID-19, the demand for vaccinations and boosters is increasing, which is great to see.

Our clinics have the capacity to provide the vaccinations, however, people are strongly encouraged to make a booking via [VaccinateWA](#), which enables the clinics to spread the demand across clinic operating hours to avoid excessive wait times. During times when clinics have reached full capacity, people without bookings may be turned away.

Vaccinations are also available at GPs and pharmacies and at hundreds of locations across the State. Visit the [Roll up for WA](#) site or [Vaccine Clinic Finder](#) for details.

Boosters recommended from 4 months

The Australian Technical Advisory Group on Immunisation (ATAGI) [recommends](#) a COVID-19 booster vaccination for anyone aged 18 and older who completed their primary course of COVID-19 vaccination 4 or more months ago, given the likelihood of ongoing transmission of both Omicron and Delta variants. The receipt of a booster dose is particularly important for people with increased exposure risk (e.g. occupational risk or outbreak areas) or who have risk factors for severe disease. A third (primary) dose of COVID-19 vaccine is also recommended for anyone with immunocompromising conditions, a minimum of two months after their second dose.

Immunocompromised individuals who have received 3 primary doses of a COVID-19 vaccine are also recommended to have a booster dose in line with the timing for the general population, (4 or

more months after their primary course). People who are severely immunocompromised are encouraged to speak to their GP or treating specialist about a booster dose.

Community vaccination clinics

Please check the community vaccination clinic list [online](#) for further information and opening times. To avoid extended queues, people are encouraged to make a booking at [VaccinateWA](#) or 13COVID, as people with bookings will be prioritised.

There will be numerous regional pop-up clinics available for walk-ins in the coming weeks. Visit the [COVID-19 vaccine](#) webpage for a list of these clinics and their opening times.

Existing [Community vaccination clinics](#) in WA include Armadale, Mirrabooka, Carramar, Mandurah, Canning Vale, Midland, Perth Convention and Exhibition Centre, Claremont Showgrounds, Joondalup, Kwinana, and Bunbury.

The Comirnaty (Pfizer), Spikevax (Moderna) and Vaxzevria (AstraZeneca) COVID-19 vaccines are being administered at participating GPs and pharmacies for eligible populations. Participating GPs and pharmacies can be found by using the COVID-19 [Vaccine Clinic Finder](#).

Vaccine information and resources

Please visit the sources below for more information and resources related to vaccines:

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- WA Health – [COVID-19 Vaccination Program](#) (for WA health providers)
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- The Australian Government – [COVID-19 Vaccines hub](#)
- [Roll up for WA](#) and [Roll up for WA posters](#)
- KAMS – [Get vaccinated against COVID-19 TVC Campaign](#)

Directions updates

COVID-19 State of Emergency [Declarations](#) and community [advice](#) summarises the latest COVID-19 Directions that are in place in WA. Further information can be found on WA Government [website](#).

New Directions

- [COVID-19 Testing Directions \(No 4\)](#)
- [DFES \(Fire Season\) Aerial Tanker Crew Directions](#)
- [Controlled Border for Western Australia Amendment Directions \(No 59\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 58\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 57\)](#)
- [Booster Vaccination \(Restrictions on Access\) Directions \(No.2\)](#)
- [COVID Restrictions \(Gatherings and Related Measures\) Directions \(No 5\)](#)
- [COVID-19 Testing Directions \(No 4\)](#)
- [Outbreak Outside of Western Australia Response Directions \(No 19\)](#)
- [Presentation for Testing Directions \(No 37\)](#)
- [Prohibition on the Use of Rapid Antigen Test Directions \(No 2\) Revocation Directions](#)
- [Beach Energy Ocean Onyx Workers Directions](#)
- [Transport, Freight and Logistics Directions \(No 9\)](#)
- [Authorisation \(No 6\) to Supply or Prescribe a Poison](#)
- [Controlled Border for Western Australia Amendment Directions \(No 56\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 55\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 54\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 53\)](#)
- [Outbreak Outside of Western Australia Response Directions \(No 18\)](#)

- [Building and Construction Industry Worker \(Restrictions on Access\) Directions \(No.3\)](#)
- [Ministerial Staff Member \(Restrictions on Access\) Directions](#)
- [Public and Commercial Transport Workers \(Restrictions on Access\) Directions \(No.2\)](#)
- [DFES \(Fire Season\) Crew Directions](#)
- [Chief Health Officer Approval to Request COVID-19 Testing on Persons who are Presenting to be Tested under the Outbreak Outside of Western Australia Response Directions \(No 15\)](#)
- [Approval for Flight Crew pursuant to the Outbreak Outside of Western Australia Response Directions \(No 15\)](#)
- [Approval for Travellers under a Specified Arrangement pursuant to the Outbreak Outside of Western Australia Response Directions \(No 15\)](#)
- [Approval for Transport Freight and Logistics Drivers pursuant to the Outbreak Outside of Western Australia Response Directions \(No 15\)](#)

Updated fact sheets

- [Mandatory Vaccination – General Frequently Asked Questions Version 4](#)
- [Clinician Alert #75](#)
- [Fact Sheet for Travellers from a Medium Risk Jurisdiction](#)
- [Fact Sheet for Travellers from a Low Risk Jurisdiction Version](#)

Testing

General population testing criteria

Any person may be tested if they have any one of the following clinical criteria: fever ($\geq 37.5^{\circ}\text{C}$) OR history of fever (e.g. night sweats, chills), without a known source **OR** acute respiratory symptoms (e.g. shortness of breath, cough, sore throat, runny nose) **OR** acute loss of smell or taste.

Testing locations

Testing locations are listed on [HealthyWA](#).

Reporting

Notify suspected COVID-19 cases by completing the notification form either [ONLINE](#) or by printing out the notification form.

Series of National Guidelines (SoNG)

The [latest](#) iteration was released on 24 December 2021.

Australian Health Protection Principal Committee (AHPPC)

The [Australian Health Protection Principal Committee \(AHPPC\)](#) is the key decision-making committee for health emergencies. It is comprised of all state and territory Chief Health Officers and is chaired by the Australian Chief Medical Officer. The AHPPC has an ongoing role to advise the Australian Health Ministers' Advisory Council (AHMAC) on health protection matters and national priorities. AHPPC is also tasked with the role of mitigating emerging health threats related to infectious diseases, the environment as well as natural and human made disasters. AHPPC has recently released the following statements:

- [10 January - AHPPC interim guidance on permissions and restrictions for workers in food and grocery supply](#)
- [30 December](#) – AHPPC statement on testing, tracing, isolating and quarantining in high levels of COVID-19 community transmission
- [22 December](#) – AHPPC statement on the Omicron public health implications and response options

Business and industry

Resources for more information

- [WA Department of Health](#) and [HealthyWA](#)
- [Department of Health Media Releases](#)
- [Australian Government Health Department](#)
- [Advice for the public \(WHO\)](#)
- [Advice in other languages](#) and [Translated Resources](#)
- [Advice for Aboriginal people](#)
- [Covid Clinic walkthrough](#) – in multiple languages
- [Contact register](#) information
- [SafeWA user guide](#)
- [Mandatory vaccination](#) Directions and supporting documents
- Mandatory vaccination general and industry-specific [FAQs](#)

More information

- COVID-19 Clinic ONLY Test Results Enquiry Line: 1800 313 223 (Note: NOT for GP referred testing or private pathology clinic tests)
- COVID-19 WA Public Information Line: 132 6843 (13 COVID)
- COVID-19 Travel Restrictions Exemption Application: Visit the [G2G PASS](#) website
- COVID-19 WA Police Line: 131 444 To report breaches of: self-quarantine, business activities, border controls and other State of Emergency Directions

Next advice – The Bulletin is issued weekly. Next issue: **18 January 2022**.

Last updated **10 January 2022**

This document can be made available in alternative formats on request for a person with disability.

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SHICC PUBLIC HEALTH BULLETIN #8

Tuesday, 18 January 2022 12:00 Hours

This bulletin has been authorised by the Deputy Incident Controller – Public Health,
Dr Revle Bangor-Jones

COVID-19 case and vaccination numbers

- **Summary:** as of **Tuesday, 18 January**, in Western Australia (WA), there have been:
 - **1,323** confirmed cases of COVID-19 notified
 - **125** historical cases of COVID-19 notified
 - **1,205** people recovered from COVID-19
 - **2,177,497** COVID-19 tests conducted
- **WA:** [Daily snapshot & Vaccination dashboard](#)
- **National:** [Current National Status & Australia's vaccine roll-out](#)
- **Worldwide:** [WHO Situation Reports & WHO Dashboard](#)

Living with COVID

Chief Health Officer advice

The latest advice from the Chief Health Officer is available [here](#).

- [Proof of Vaccination Requirements – 15 January 2022](#)

Face mask requirements for Perth, Peel and the South West

Based on the latest public health advice, face masks are required in Perth, Peel and the South West region:

- at all public indoor settings
- in all vehicles unless the person is travelling alone or with members of the same household
- at residential aged or disability care facilities, both indoors and outdoors
- at a hospital.

Anyone who has been in the Perth or Peel region since Thursday, 6 January 2022 and/or the South West since Wednesday, 12 January 2022, must also follow the mask requirements for two weeks after leaving the regions.

Face mask requirement [exemptions](#) apply. More information is available in the [Perth and Peel and South West region announcements](#).

Public health advice for Western Australians

Everyone is encouraged to check the [exposure sites](#) page regularly for updates.

Anyone who has attended the spa and massage premises identified as an [exposure site](#) in Applecross, Osborne Park and Mount Lawley should get tested immediately and isolate for 14 days from exposure, unless directly advised otherwise by the Department of Health.

Western Australians are encouraged to stay vigilant and get [tested](#) immediately if they develop COVID-19 symptoms, and use SafeWA/ServiceWA and mandatory contact registers to check into businesses and venues.

For information on public health measures including mask wearing and proof of vaccination, see the [announcement](#). More information is also available in the [media statement](#).

Changes to hotel quarantine requirements

Based on the latest public health advice, the WA Government announced on 13 January 2022 new state supervised hotel quarantine requirements for international and domestic arrivals from 'extreme risk' jurisdictions.

Double dose vaccinated travellers who test negative for COVID-19 in hotel quarantine will be able to move to self-quarantine on day eight to complete their 14-days' quarantine in self-quarantine at a suitable premise. Travellers complete additional PCR testing and [G2G Now](#) monitoring. Household members of the person in self-quarantine are subject to the same requirements.

Further information is available on the WA Government [website](#) and in the [media release](#).

Rapid Antigen Test kits approved in Western Australia

The prohibition on the use of rapid antigen tests (RATs) was lifted on 10 January 2022, allowing time for the purchase and distribution of RATs by industry and the community in WA, before border restrictions are relaxed.

Rapid antigen testing is not recommended for general use where there is no, or low, community transmission, as is currently the case in WA.

COVID-19 polymerase chain reaction (PCR) testing remains the gold standard for confirming a COVID-19 diagnosis. Anyone experiencing symptoms should present for a PCR test at a [COVID testing clinic](#).

Anyone who returns a positive RAT is also advised to present immediately for a PCR test.

Healthcare professionals should refer to [clinician alert #77](#). More information on RATs will be soon made available on the Department of [Health website](#).

Jurisdiction risk rating

Western Australia has now classified all Australian jurisdictions as 'extreme risk'. The Northern Territory (NT) transitioned to an 'extreme risk' jurisdiction from 12:01am, Thursday, 13 January 2022. Tasmania and the Australian Capital Territory were elevated to 'extreme risk' jurisdictions from 12:01am, Saturday, 8 January 2022.

Travel from **all** jurisdictions into WA is not permitted unless approved under the strictest of conditions.

Entry requirements from 'extreme risk' jurisdictions are available on [WA.gov.au](#).

Information on the transitions is available in [the NT announcement](#), [the NSW announcement](#), [the NSW media release](#), [the QLD and SA announcement](#), and [the QLD and SA media release](#) as well as [the Tasmania and ACT announcement](#) and [the Tasmania and ACT media release](#).

The WA Chief Health Officer continues to monitor and review border controls.

Community

ServiceWA app

The WA Government has released the free application ServiceWA ahead of WA's Safe Transition.

The app enables users to:

- show proof of COVID-19 vaccination
- check-in at businesses and venues
- access G2G Pass applications for interstate travel.

Additionally, important COVID-19 information is available, including how to [prepare your household for COVID-19](#), where to get [tested](#), where to get [vaccinated](#) and public [exposure locations](#).

More information is available at the WA Government [website](#) and in the [media release](#).

Proof of vaccination requirements

Proof of vaccination requirements are in place for the following venues in Perth and Peel:

- Nightclubs
- Music festivals and major events (above 500 people)
- Pubs, taverns, hotels (hospitality) and Special Facility Licenses with a capacity of more than 500 people or these specific licensed venues that trade after midnight
- Events with an Occasional Liquor Licence
- The Crown gaming floor.

The WA Government announced on 13 January 2022 that proof of vaccination requirements will extend to venues and events state-wide. From Monday, 31 January 2022, proof of vaccination for people 16 years and older is required for:

- visitors to public and private hospitals, and residential aged care facilities
- all hospitality and food and licensed venues, excluding food and non-alcoholic beverage takeaway, roadhouses, and service stations
- bottle shops
- indoor entertainment venues, including play centres, gaming and gambling, theatres, concert halls, museums, cinemas and live music venues, including the Perth Convention Centre
- nightclubs
- the Crown Perth complex
- major stadiums
- gyms, fitness studios and centres
- amusement parks and Perth Zoo
- music festivals and large events with more than 500 people, unless exempt.

More information on proof of vaccination venue and event inclusion and exclusion is available in the [announcement](#).

People will be required to show proof of their COVID-19 vaccination, either in a digital or paper-based form, along with approved identification. See the [Proof of COVID-19 vaccinations](#) page for more information.

The WA Government has released social media tiles and posters to help businesses communicate the proof of [vaccination requirements](#).

Both venues and patrons will have a shared responsibility when it comes to proof of vaccination, with venues required to take reasonable steps to ensure all patrons are double dose vaccinated, or exempt.

COVID-19 Test Isolation Payment

The WA Government will introduce a \$320 COVID-19 Test Isolation Payment from Saturday 5 February 2022. This coincides with [WA's safe transition](#) and easing of interstate and international borders, which will result in community cases and transmission of COVID-19 throughout WA.

The WA COVID-19 Test Isolation Payment is a single \$320 payment for workers living in WA who have been directed to quarantine while awaiting a COVID-19 test result, are unable to work from home and do not have access to paid leave or other income.

For more information on the payment, including eligibility and how to apply, visit [WA.gov.au](https://www.wa.gov.au).

Medicare subsidised telehealth services

From 1 January 2022, those subject to a COVID-19 public health order requiring quarantine or isolation are able to access Medicare subsidised telehealth services without needing to demonstrate an established relationship with the GP providing the telehealth support.

More information is available at [MBS Online](#).

Mandatory vaccination FAQs

Frequently asked questions (FAQs) about mandatory COVID-19 vaccination are available at the Department of Health [website](#) to address common queries relevant to all people affected by the vaccination requirement. In consultation with stakeholders, industry-specific FAQs are in development to provide more nuanced advice for different sectors.

All mandatory vaccination [Directions](#) (and supporting documents) are published on the WA.gov.au website and the general mandatory COVID-19 vaccination [FAQs](#) which continue to be updated, are on the Department of Health website.

COVID-19 vaccination program

Third dose for severely immunocompromised 5 to 11-year-old children

The Australian Technical Advisory Group on Immunisation (ATAGI) provided an [update](#) on 17 January 2022 recommending that severely immunocompromised children aged 5 to 11 years receive a third primary dose of COVID-19 vaccine, 2 to 4 months after their second dose. This is in line with other severely immunocompromised age cohorts. The ATAGI [recommendations](#) provide further information and the list of conditions requiring a third dose. The requirement of a third dose in children should be discussed with your GP or treating specialist in the first instance.

TGA recognises Sputnik V for travel

On the 17 January 2022, the Therapeutic Goods Administration (TGA) [announced](#) the two-dose course of the Gamaleya Institute vaccine (Sputnik V, Russian Federation) would be 'recognised' for the purpose of establishing a traveller's vaccination status to Australia.

5 to 11-year-old children can roll up

Children aged 5-to-11 years are now eligible to roll up for a COVID-19 vaccine.

The paediatric Pfizer vaccine will be administered in two doses, with the recommended interval between first and second dose being eight weeks.

Bookings are required. Parents can book in their child for a vaccination at a State-run clinic through [VaccinateWA](#). Children will also be able to get their vaccination at participating GPs and pharmacies across metropolitan Perth and regional WA. Parents are encouraged to call their GP clinic to make an appointment. For further information or to book an appointment visit the [RollupforWA](#) or [Vaccine Clinic Finder](#) websites.

Community vaccination clinics

Please check the community vaccination clinic list [online](#) for further information and opening times. To avoid extended queues, people are encouraged to make a booking at [VaccinateWA](#) or 13COVID, as people with bookings will be prioritised.

There will be numerous regional pop-up clinics available for walk-ins in the coming weeks. Visit the [COVID-19 vaccine](#) webpage for a list of these clinics and their opening times.

Existing [Community vaccination clinics](#) in WA include Armadale, Mirrabooka, Carramar, Mandurah, Canning Vale, Midland, Perth Convention and Exhibition Centre, Claremont Showgrounds, Joondalup, Kwinana, and Bunbury.

Vaccination clinic changes:

- **Perth Convention and Exhibition Centre (PCEC):** A pop-up clinic has been operating from the concourse area at PCEC. From Wednesday, 19 January 2022, a longer-term clinic will be operating at PCEC in Pavilion 6.
- **Claremont Showgrounds:** The vaccination clinic is now at the Jim Webster Pavilion with entry through Gate 8 off Ashton Avenue. The closest train station is Loch Street. Onsite parking is also available.
- **Joondalup:** The new clinic is off Joondalup Drive on the western side of the shopping centre, with access from the outside of the centre.

The Comirnaty (Pfizer), Spikevax (Moderna) and Vaxzevria (AstraZeneca) COVID-19 vaccines are being administered at participating GPs and pharmacies for eligible populations. Participating GPs and pharmacies can be found by using the COVID-19 [Vaccine Clinic Finder](#).

Vaccine information and resources

Please visit the sources below for more information and resources related to vaccines:

- HealthyWA – [COVID-19 Vaccine](#) (for WA community) including [FAQs](#)
- WA Health – [COVID-19 Vaccination Program](#) (for WA health providers)
- Small Business Development Corporation (SBDC) – workplace [information](#) about the COVID-19 vaccine FAQs (general information for businesses and employers)
- The Australian Government – [COVID-19 Vaccines hub](#)
- [Roll up for WA](#) and [Roll up for WA posters](#)
- KAMS – [Get vaccinated against COVID-19 TVC Campaign](#)

Directions updates

COVID-19 State of Emergency [Declarations](#) and community [advice](#) summarises the latest COVID-19 Directions that are in place in WA. Further information can be found on WA Government [website](#).

New Directions

- [COVID Restrictions \(Gatherings and Related Measures\) Directions \(No 8\)](#)
- [Air North \(Crew and Engineer\) Directions](#)
- [COVID Restrictions \(Adapted Household Contacts Quarantine and Presentation for Testing\) Directions](#)
- [Entry by Approved Border Community Residents and Workers Directions](#)
- [Controlled Border for Western Australia Amendment Directions \(No 61\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 60\)](#)
- [COVID-19 Testing Directions \(No 4\)](#)
- [DFES \(Fire Season\) Aerial Tanker Crew Directions](#)
- [Controlled Border for Western Australia Amendment Directions \(No 59\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 58\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 57\)](#)
- [Booster Vaccination \(Restrictions on Access\) Directions \(No.2\)](#)
- [COVID-19 Testing Directions \(No 4\)](#)
- [Outbreak Outside of Western Australia Response Directions \(No 19\)](#)
- [Presentation for Testing Directions \(No 37\)](#)

- [Prohibition on the Use of Rapid Antigen Test Directions \(No 2\) Revocation Directions](#)

Updated fact sheets

- [COVID-19 Preparation and Response Guidelines for Office Settings Version 2](#)
- [Clinician Alert #77](#)
- [Clinician Alert #76](#)
- [Testing Criteria for SARS-CoV-2 in Western Australia #34 – Updated 11 January 2022](#)
- [Release from Isolation Information for all Clinicians – Updated 10 January 2022](#)
- [COVID-19 Preparation and Response Guidelines for Congregate Living Settings Version 2](#)
- [First 24 Hours of an Outbreak in a Congregate Living Facility](#)
- [COVID-19 Congregate Living Documents Required for Submission to DOH in Event of an Outbreak](#)
- [Mandatory Vaccination – General Frequently Asked Questions Version 4](#)

Testing

General population testing criteria

Any person may be tested if they have any one of the following clinical criteria: fever ($\geq 37.5^{\circ}\text{C}$) OR history of fever (e.g. night sweats, chills), without a known source **OR** acute respiratory symptoms (e.g. shortness of breath, cough, sore throat, runny nose) **OR** acute loss of smell or taste **OR** a positive or inconclusive rapid antigen test result.

Refer to the *Testing Criteria for SARS-CoV-2 in Western Australia #34*, [published](#) on the Department of Health [website](#), for further information.

Testing locations

Testing locations are listed on [HealthyWA](#).

Reporting

Notify suspected COVID-19 cases by completing the notification form either [ONLINE](#) or by printing out the notification form.

Series of National Guidelines (SoNG)

The [latest](#) iteration was released on 14 January 2022.

Australian Health Protection Principal Committee (AHPPC)

The [Australian Health Protection Principal Committee \(AHPPC\)](#) is the key decision-making committee for health emergencies. It is comprised of all state and territory Chief Health Officers and is chaired by the Australian Chief Medical Officer. The AHPPC has an ongoing role to advise the Australian Health Ministers' Advisory Council (AHMAC) on health protection matters and national priorities. AHPPC is also tasked with the role of mitigating emerging health threats related to infectious diseases, the environment as well as natural and human made disasters. AHPPC has recently released the following statement:

- [13 January](#) – Permissions and restrictions for essential workers – interim guidance
- [10 January](#) – AHPPC interim guidance on permissions and restrictions for workers in food and grocery supply

Business and industry

Resources for more information

- [WA Department of Health](#) and [HealthyWA](#)
- [Department of Health Media Releases](#)
- [Australian Government Health Department](#)
- [Advice for the public \(WHO\)](#)
- [Advice in other languages](#) and [Translated Resources](#)
- [Advice for Aboriginal people](#)
- [Covid Clinic walkthrough](#) – in multiple languages
- [Contact register](#) information
- [SafeWA user guide](#)
- [Mandatory vaccination](#) Directions and supporting documents
- Mandatory vaccination general and industry-specific [FAQs](#)

More information

- COVID-19 Clinic ONLY Test Results Enquiry Line: 1800 313 223 (Note: NOT for GP referred testing or private pathology clinic tests)
- COVID-19 WA Public Information Line: 132 6843 (13 COVID)
- COVID-19 Travel Restrictions Exemption Application: Visit the [G2G PASS](#) website
- COVID-19 WA Police Line: 131 444 To report breaches of: self-quarantine, business activities, border controls and other State of Emergency Directions

Next advice – The Bulletin is issued weekly. Next issue: **25 January 2022**.

Last updated **18 January 2022**

This document can be made available in alternative formats on request for a person with disability.

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SHICC PUBLIC HEALTH BULLETIN #9

Thursday, 27 January 2022 16:00 Hours

This bulletin has been authorised by the **A/Deputy Incident Controller – Public Health, Dr Tania Wallace**

COVID-19 case and vaccination numbers

- **Summary:** as of **Thursday, 27 January**, in Western Australia (WA), there have been:
 - **1,454** confirmed cases of COVID-19 notified
 - **141** historical cases of COVID-19 notified
 - **1,314** people recovered from COVID-19
 - **2,231,286** COVID-19 tests conducted
- **WA:** [Daily snapshot & Vaccination dashboard](#)
- **National:** [Current National Status & Australia's vaccine roll-out](#)
- **Worldwide:** [WHO Situation Reports & WHO Dashboard](#)

Living with COVID

Chief Health Officer advice

The latest advice from the Chief Health Officer is available [here](#).

- [Controlled Border Transition Arrangements – 19 January 2022](#)
- [Proof of Vaccination Requirements – 15 January 2022](#)

Public health advice for Western Australians

Everyone is encouraged to check the [exposure sites](#) page regularly for updates.

Anyone experiencing COVID-19 [symptoms](#) should get tested immediately and isolate until they receive a negative result, unless directly advised otherwise by the Department of Health. This is particularly pertinent to the Perth region, those in the South West, including the greater Bunbury area, and Wheatbelt regions. Everyone who is symptomatic should get tested, even if you have not visited a listed exposure site.

Anyone who has attended an [exposure site](#) should follow the correlating health advice, unless directly advised otherwise by the Department of Health. The list should be checked frequently, as exposure sites are likely to be updated or added to regularly. There is now community transmission of COVID - 19 and people should not rely only on the exposure sites listed on the [HealthyWA website](#) to consider testing if symptomatic.

Western Australians are encouraged to stay vigilant and use SafeWA/ServiceWA and mandatory contact registers to check into businesses and venues.

For information on public health measures including mask wearing and proof of vaccination, see the [announcement](#). More information is also available in the [media statement](#).

New Safe Return to School Plan

The WA Government announced the new Safe Return to School Plan, outlining the public health and social measures to be in place for the start of the public and non-government 2022 school year.

WA's Safe Return to School Plan includes:

- a ventilation strategy
- CO2 monitors
- enhanced cleaning of surfaces
- mask-wearing for school staff and secondary students
- vaccinations as mandated for staff and regular visitors, and students are encouraged to be vaccinated as soon as possible
- making hand sanitiser and face masks available
- physical distancing of staff and other adults, where possible
- learning contingency plans for remote learning
- arrangements to temporarily replace teachers and other school staff who are required to isolate due to COVID-19.

Further information is available in the [announcement](#).

New information on HealthyWA

The WA Department of Health continues to develop information material to ensure the WA public can continue to access critical health advice relevant to the current situation.

The [website](#) now has information on managing COVID-19 at home and in the community, which will continue to be refined as the situation evolves. You are encouraged to check back here regularly for updates.

Face mask requirements

Based on the latest public health advice, face masks are required in Perth, Peel and the South West region:

- at all public indoor settings
- in all vehicles unless the person is travelling alone or with members of the same household
- at residential aged or disability care facilities, both indoors and outdoors
- at a hospital.

This requirement is also in place for the Wheatbelt and Great Southern region as at 6:00pm Thursday, 27 January 2022.

Anyone who has been in the Perth or Peel region since Thursday, 6 January 2022 and/or the South West since Wednesday, 12 January 2022, must also follow the mask requirements for two weeks after leaving the regions. **The requirement is in place for anyone who has been in the Wheatbelt and Great Southern regions since 20 January 2022 and has since travelled to another region that is not affected by mask requirements.**

Face mask requirement [exemptions](#) apply. More information is available in the [Wheatbelt and Great Southern](#), [Perth and Peel](#) and [South West](#) region announcements.

Changes to hotel quarantine requirements

Based on the latest public health advice, the WA Government announced on 13 January 2022 new state supervised hotel quarantine requirements for international and domestic arrivals from 'extreme risk' jurisdictions.

Double dose vaccinated travellers who test negative for COVID-19 in hotel quarantine will be able to move to self-quarantine on day eight to complete their 14-days' quarantine in self-quarantine at a suitable premise. Travellers complete additional PCR testing and [G2G Now](#) monitoring. Household members of the person in self-quarantine are subject to the same requirements.

Further information is available on the WA Government [website](#) and in the [media release](#).

Jurisdiction risk rating

Western Australia has now classified all Australian jurisdictions as 'extreme risk'. The Northern Territory (NT) transitioned to an 'extreme risk' jurisdiction from 12:01am, Thursday, 13 January 2022.

Travel from all jurisdictions into WA is not permitted unless approved under the strictest of conditions.

Entry requirements from 'extreme risk' jurisdictions are available on [WA.gov.au](#).

The WA Chief Health Officer continues to monitor and review border controls.

Community

Small Business Assistance Grant

Applications for financial support are now open for certain businesses and sole traders in the events and hospitality sectors directly affected by the necessary public health measures in Perth and Peel from 23 December 2021 to 4 January 2022.

More information is available in the [media release](#), at the Small Business Development Corporation [website](#). Information on the *Getting the Show Back on the Road* and the *Night Club Closures One Off Grants* programs are available on [WA.gov.au](#).

ServiceWA app

The WA Government has released the free application ServiceWA ahead of WA's Safe Transition.

The app enables users to:

- show proof of COVID-19 vaccination
- check-in at businesses and venues
- access G2G Pass applications for interstate travel.

Additionally, important COVID-19 information is available, including how to [prepare](#) your household for COVID-19, [how to care for yourself and others](#), where to get [tested](#), where to get [vaccinated](#) and public [exposure locations](#).

More information is available at the WA Government [website](#) and in the [media release](#).

Proof of vaccination requirements

Proof of vaccination requirements are in place for the following venues in Perth and Peel:

- Nightclubs
- Music festivals and major events (above 500 people)
- Pubs, taverns, hotels (hospitality) and Special Facility Licences with a capacity of more than 500 people or these specific licensed venues that trade after midnight
- Events with an Occasional Liquor Licence
- The Crown gaming floor.

The WA Government announced on 13 January 2022 that proof of vaccination requirements will extend to venues and events state-wide. From Monday, 31 January 2022, proof of vaccination for people 16 years and older is required for:

- visitors to public and private hospitals, and residential aged care facilities

- all hospitality and food and licensed venues, excluding food and non-alcoholic beverage takeaway, roadhouses, and service stations
- bottle shops
- indoor entertainment venues, including play centres, gaming and gambling, theatres, concert halls, museums, cinemas and live music venues, including the Perth Convention Centre
- nightclubs
- the Crown Perth complex
- major stadiums
- gyms, fitness studios and centres
- amusement parks and Perth Zoo
- music festivals and large events with more than 500 people, unless exempt.

More information on proof of vaccination venue and event inclusion and exclusion is available in the [announcement](#).

People will be required to show proof of their COVID-19 vaccination, either in a digital or paper-based form, along with approved identification. See the [Proof of COVID-19 vaccinations](#) page for more information.

The WA Government has released social media tiles and posters to help businesses communicate the proof of [vaccination requirements](#).

Both venues and patrons will have a shared responsibility when it comes to proof of vaccination, with venues required to take reasonable steps to ensure all patrons are double dose vaccinated, or exempt.

Mandatory vaccination FAQs

Frequently asked questions (FAQs) about mandatory COVID-19 vaccination are available at the Department of Health [website](#) to address common queries relevant to all people affected by the vaccination requirement. In consultation with stakeholders, industry-specific FAQs are in development to provide more nuanced advice for different sectors. **Critical business worker [FAQs](#) are available.**

All mandatory vaccination [Directions](#) (and supporting documents) are published on the WA.gov.au website and the general mandatory COVID-19 vaccination [FAQs](#) which continue to be updated, are on the Department of Health website.

COVID-19 vaccination program

Novavax approved by ATAGI

On 24 January 2022, the Australian Technical Advisory Group on Immunisation (ATAGI) recommended that [Novavax](#) COVID-19 vaccine can be used for the primary course of COVID-19 vaccination in people aged 18 years or older. The recommended schedule for administration is 2 doses, a minimum of 3 weeks apart.

This followed the Therapeutic Goods Administration ([TGA](#)) granting of provisional approval on 20 January 2022 to Bioclect Pty Ltd (on behalf of Novavax Inc) for the COVID-19 vaccine. The Australian Government has ordered 51 million doses and has plans to distribute the vaccine by the end of February.

Third dose for severely immunocompromised 5 to 11-year-old children

The Australian Technical Advisory Group on Immunisation (ATAGI) provided an [update](#) on 17 January 2022 recommending that severely immunocompromised children aged 5 to 11 years receive a third primary dose of COVID-19 vaccine, 2 to 4 months after their second dose. This is in line with other severely immunocompromised age cohorts. The ATAGI [recommendations](#) provide further information and the list of conditions requiring a third dose. The requirement of a third dose in children should be discussed with your GP or treating specialist in the first instance.

TGA recognises Sputnik V for travel

On the 17 January 2022, the Therapeutic Goods Administration (TGA) [announced](#) the two-dose course of the Gamaleya Institute vaccine (Sputnik V, Russian Federation) would be 'recognised' for the purpose of establishing a traveller's vaccination status to Australia.

Community vaccination clinics

Please check the community vaccination clinic list [online](#) for further information and opening times. To avoid extended queues, people are encouraged to make a booking at [VaccinateWA](#) or 13COVID, as people with bookings will be prioritised.

There will be numerous regional pop-up clinics available for walk-ins in the coming weeks. Visit the [COVID-19 vaccine](#) webpage for a list of these clinics and their opening times.

Existing [Community vaccination clinics](#) in WA include Armadale, Mirrabooka, Carramar, Mandurah, Canning Vale, Midland, Perth Convention and Exhibition Centre, Claremont Showgrounds, Joondalup, Kwinana, and Bunbury.

Vaccination clinic changes:

- Perth Convention and Exhibition Centre (PCEC): A pop-up clinic has been operating from the concourse area at PCEC. From Wednesday, 19 January 2022, a longer-term clinic will be operating at PCEC in Pavilion 6.
- Claremont Showgrounds: The vaccination clinic is now at the Jim Webster Pavilion with entry through Gate 8 off Ashton Avenue. The closest train station is Loch Street. Onsite parking is also available.
- Joondalup: The new clinic is off Joondalup Drive on the western side of the shopping centre, with access from the outside of the centre.

The Comirnaty (Pfizer), Spikevax (Moderna) and Vaxzevria (AstraZeneca) COVID-19 vaccines are being administered at participating GPs and pharmacies for eligible populations. Participating GPs and pharmacies can be found by using the COVID-19 [Vaccine Clinic Finder](#).

Vaccine information and resources

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Directions updates

COVID-19 State of Emergency [Declarations](#) and community [advice](#) summarises the latest COVID-19 Directions that are in place in WA. Further information can be found on WA Government [website](#).

New Directions

- [COVID Transition \(Border Requirements\) Directions](#)
- [Proof of Vaccination Directions](#)
- [Australia Day \(Face Mask\) Directions](#)
- [Health Worker \(Restrictions on Access\) Directions \(No 4\)](#)
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- [Controlled Border for Western Australia Amendment Directions \(No 62\)](#)

- [DFES \(Fire Season\) Firefighting Crew Directions \(No 2\)](#)
- [Outbreak Outside of Western Australia Response Directions \(No 20\)](#)
- [Presentation for Testing Directions \(No 38\)](#)
- [COVID Restrictions \(Gatherings and Related Measures\) Directions \(No 10\)](#)
- [Air North \(Crew and Engineer\) Directions](#)
- [COVID Restrictions \(Adapted Household Contacts Quarantine and Presentation for Testing\) Directions](#)
- [Entry by Approved Border Community Residents and Workers Directions](#)
- [Controlled Border for Western Australia Amendment Directions \(No 61\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 60\)](#)

Updated fact sheets

- [Clinician Alert #79](#)
- [COVID-19 Infection Prevention and Control in Western Australian Healthcare Facilities – Version 12](#)
- [Clinician Alert #78](#)
- [Infection prevention and control guidelines for flight crew attending mandatory aviation training](#)
- [COVID-19 preparation and response guidelines for early childcare services](#)
- [Information for Quarantine Centre Workers](#)
- [Information for Quarantine Centre Workers - Updated 10 January 2022](#)
- [Outbreak Preparedness and Initial Local Response in Remote Aboriginal Communities Version 3 January 2022](#)
- [Aboriginal Sector Communication Update #33](#)
- [Mandatory Vaccination – Critical Businesses Worker FAQs \(New\)](#)
- [Mandatory Vaccination FAQs Version 5](#)
- [COVID-19 Preparation and Response Guidelines for Office Settings Version 2](#)
- [Clinician Alert #77](#)
- [Clinician Alert #76](#)
- [Testing Criteria for SARS-CoV-2 in Western Australia #34 – Updated 11 January 2022](#)
- [Release from Isolation Information for all Clinicians – Updated 10 January 2022](#)
- [COVID-19 Preparation and Response Guidelines for Congregate Living Settings Version 2](#)
- [First 24 Hours of an Outbreak in a Congregate Living Facility](#)
- [COVID-19 Congregate Living Documents Required for Submission to DOH in Event of an Outbreak](#)

Testing

General population [testing criteria](#)

Any person may be tested if they have any one of the following clinical criteria: fever ($\geq 37.5^{\circ}\text{C}$) OR history of fever (e.g. night sweats, chills), without a known source **OR** acute respiratory symptoms (e.g. shortness of breath, cough, sore throat, runny nose) **OR** acute loss of smell or taste **OR** a positive or inconclusive rapid antigen test result.

Refer to the *Testing Criteria for SARS-CoV-2 in Western Australia #34*, [published](#) on the Department of Health [website](#), for further information.

Testing locations

Testing locations are listed on [HealthyWA](#).

Reporting

Notify suspected COVID-19 cases by completing the notification form either [ONLINE](#) or by printing out the notification form.

Series of National Guidelines (SoNG)

The [latest](#) iteration was released on 14 January 2022.

Australian Health Protection Principal Committee (AHPPC)

The [Australian Health Protection Principal Committee \(AHPPC\)](#) is the key decision-making committee for health emergencies. It is comprised of all state and territory Chief Health Officers and is chaired by the Australian Chief Medical Officer. The AHPPC has an ongoing role to advise the Australian Health Ministers' Advisory Council (AHMAC) on health protection matters and national priorities. AHPPC is also tasked with the role of mitigating emerging health threats related to infectious diseases, the environment as well as natural and human made disasters. AHPPC has recently released the following statement:

- [20 January](#) – **Statement on rapid antigen testing for current high community prevalence environment**
- [13 January](#) – Permissions and restrictions for essential workers – interim guidance
- [10 January](#) – AHPPC interim guidance on permissions and restrictions for workers in food and grocery supply

Business and industry

Resources for more information

- [WA Department of Health](#) and [HealthyWA](#)
- [Department of Health Media Releases](#)
- [Australian Government Health Department](#)
- [Advice for the public \(WHO\)](#)
- [Advice in other languages](#) and [Translated Resources](#)
- [Advice for Aboriginal people](#)
- [Covid Clinic walkthrough](#) – in multiple languages
- [Contact register](#) information
- [SafeWA user guide](#)
- [Mandatory vaccination](#) Directions and supporting documents
- [Mandatory vaccination](#) general and industry-specific [FAQs](#)

More information

- COVID-19 Clinic ONLY Test Results Enquiry Line: 1800 313 223 (Note: NOT for GP referred testing or private pathology clinic tests)
- COVID-19 WA Public Information Line: 132 6843 (13 COVID)
- COVID-19 Travel Restrictions Exemption Application: Visit the [G2G PASS](#) website
- COVID-19 WA Police Line: 131 444 To report breaches of: self-quarantine, business activities, border controls and other State of Emergency Directions

Next advice – The Bulletin is issued weekly. Next issue: **1 February 2022**.

Last updated **27 January 2022**

This document can be made available in alternative formats on request for a person with disability.

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SHICC PUBLIC HEALTH BULLETIN #10

Tuesday, 1 February 2022 12:00 Hours

This bulletin has been authorised by the **A/Deputy Incident Controller – Public Health, Dr Tania Wallace**

COVID-19 case and vaccination numbers

- **Summary:** as of **Tuesday, 1 February**, in Western Australia (WA), there have been:
 - **1,551** confirmed cases of COVID-19 notified
 - **151** historical cases of COVID-19 notified
 - **1,375** people recovered from COVID-19
 - **2,272,227** COVID-19 tests conducted
- **WA:** [Daily snapshot & Vaccination dashboard](#)
- **National:** [Current National Status & Australia's vaccine roll-out](#)
- **Worldwide:** [WHO Situation Reports & WHO Dashboard](#)

Living with COVID

Chief Health Officer advice

The latest advice from the Chief Health Officer is available [here](#).

- [Controlled Border Transition Arrangements](#) – 19 January 2022

Public health advice

Anyone experiencing COVID-19 [symptoms](#) should get tested immediately and isolate until they receive a negative result, unless directly advised otherwise by the Department of Health. This is particularly pertinent to the Perth, Peel, those in the South West, including the greater Bunbury area, and Wheatbelt regions. Everyone who is symptomatic should get tested, even if you have not visited a listed exposure site.

Anyone who has attended an [exposure site](#) should follow the correlating health advice, unless directly advised otherwise by the Department of Health. The list should be checked frequently, as exposure sites are likely to be updated or added to regularly. There is now community transmission of COVID-19 and people should not rely only on the exposure sites listed on the [HealthyWA website](#) to consider testing, if symptomatic. **People who receive a text message from WA Health advising they have attended an exposure site must follow the instructions, even if the site is not listed on [HealthyWA](#). Anyone with [symptoms](#) should get tested.**

Western Australians are encouraged to stay vigilant and use SafeWA/ServiceWA and mandatory contact registers to check into businesses and venues.

For information on public health measures including mask wearing and proof of vaccination, see the WA.gov.au [website](#). More information is also available in the [media statement](#).

New information on HealthyWA

The WA Department of Health continues to develop information material to ensure the WA public can continue to access critical health advice relevant to the current situation.

The [website](#) now has information on managing COVID-19 at home and in the community, which will continue to be refined as the situation evolves. **The WA COVID Care at Home program and positive rapid antigen test result [online registration](#) portal has recently been [published](#).** You are encouraged to check back regularly for updates.

Business, industry and agencies developing COVID-19 resources should refer to information on [HealthyWA](#), the [Department of Health](#) and [WA.gov.au](#) websites to ensure appropriate advice is sourced.

Public hospital visitor guidelines and SAR

The *COVID-19 Public Hospital Visitor Guidelines* version 7 have been released and provide updated recommendations for public health care services for all patient visitors to public hospitals including:

- hospital access and restrictions
- minimum personal protective equipment (PPE) requirements
- testing and vaccination status.

These Guidelines align with the recently released WA Health COVID-19 Framework for System Alert and Response (SAR), which identifies specific actions and provides clinical guidance to mitigate the risks of COVID-19 transmission and help deliver safe and appropriate care. The current risk rating is interim Amber for the following regions:

- Perth/Peel
- South West.

All other regions of the State remain at alert level Green.

Refer to the visitor guidelines [document](#) and [SAR](#) on the Department of Health website under 'clinical guidelines' accordion.

Face mask requirements

Based on the latest public health advice, **face masks requirements are in place** in Perth, Peel, the South West **Wheatbelt and Great Southern regions**:

- at all public indoor settings
- in all vehicles unless the person is travelling alone or with members of the same household
- at residential aged or disability care facilities, both indoors and outdoors
- at a hospital.

Face mask requirement [exemptions](#) apply. More information is available in the [Wheatbelt and Great Southern](#), [Perth and Peel](#) and [South West](#) region announcements.

New Safe Return to School Plan

The WA Government announced the new Safe Return to School Plan, outlining the public health and social measures to be in place for the start of the public and non-government 2022 school year.

Further information is available in the [announcement](#).

Jurisdiction risk rating

Western Australia has now classified all Australian jurisdictions as 'extreme risk'. Travel from all jurisdictions into WA is not permitted unless approved under the strictest of conditions.

Entry requirements from 'extreme risk' jurisdictions are available on [WA.gov.au](#).

The WA Chief Health Officer continues to monitor and review border controls.

Community

RAT consumer quotas

Based on Chief Health Officer advice, new regulations were implemented to enable proper management of the supply of COVID-19 rapid antigen tests in WA.

From 26 January 2022, an individual can buy one box of rapid antigen tests or up to three individually wrapped tests for personal use at any one time. The limits are slightly higher per household. Suppliers and retailers must take reasonable steps to ensure they are only selling to people for personal use.

Refer to the [media release](#) and [Directions](#).

Small Business Assistance Grant

Applications for financial support are now open for certain businesses and sole traders in the events and hospitality sectors directly affected by the necessary public health measures in Perth and Peel from 23 December 2021 to 4 January 2022.

More information is available in the [media release](#), at the Small Business Development Corporation [website](#). Information on the *Getting the Show Back on the Road* and the *Night Club Closures One Off Grants* programs are available on [WA.gov.au](#).

Proof of vaccination requirements

State-wide proof of vaccination at certain venues and events are now in effect. People will be required to show proof of their COVID-19 vaccination, either in a digital or paper-based form, along with approved identification. See the [Proof of COVID-19 vaccinations](#) page for more information.

The WA Government has released social media tiles and posters to help businesses communicate the proof of [vaccination requirements](#).

Both venues and patrons will have a shared responsibility when it comes to proof of vaccination, with venues required to take reasonable steps to ensure all patrons are double dose vaccinated, or exempt.

Mandatory vaccination FAQs

Frequently asked questions (FAQs) about mandatory COVID-19 vaccination are available at the Department of Health [website](#) to address common queries relevant to all people affected by the vaccination requirement. In consultation with stakeholders, industry-specific FAQs are in development to provide more nuanced advice for different sectors. Critical business worker [FAQs](#) are available.

All mandatory vaccination [Directions](#) (and supporting documents) are published on the WA.gov.au website and the general mandatory COVID-19 vaccination [FAQs](#) which continue to be updated, are on the Department of Health website.

COVID-19 vaccination program

Booster doses available from 3 months

Double dose vaccinated people aged 18 years and over, who received their second dose 3 or more months ago, are recommended to receive a booster vaccine with either the Comirnaty (Pfizer) or Spikevax (Moderna) COVID-19 vaccines. The online third dose [calculator](#) is available to determine your eligibility for a booster dose. Visit the Australian Department of Health COVID-19 booster vaccine [advice](#) for further information on boosters.

TGA approves Pfizer boosters for 16 and 17-year-old children

The Therapeutic Goods Administration (TGA) has provisionally [approved](#) the Pfizer COVID-19

vaccine (Comirnaty) for use as a booster in individuals aged 16 and 17 years old. Dosing in this age group is the same as the adult population 18+ years and the booster dose may be administered after the completion of a COVID-19 vaccine primary series (2 doses). The primary series can be of any of the COVID-19 vaccines approved for use in in this age group (currently Pfizer and Spikevax (Moderna). The Australian Technical Advisory Group on Immunisation (ATAGI) is expected to soon provide recommendations for this age group.

Novavax approved by ATAGI

On 24 January 2022, the Australian Technical Advisory Group on Immunisation (ATAGI) recommended that [Novavax](#) COVID-19 vaccine can be used for the primary course of COVID-19 vaccination in people aged 18 years or older. The recommended schedule for administration is 2 doses, a minimum of 3 weeks apart.

This followed the Therapeutic Goods Administration ([TGA](#)) granting of provisional approval on 20 January 2022 to Biocelect Pty Ltd (on behalf of Novavax Inc) for the COVID-19 vaccine. The Australian Government has ordered 51 million doses and has plans to distribute the vaccine by the end of February.

Community vaccination clinics

Please check the community vaccination clinic list [online](#) for further information and opening times. To avoid extended queues, people are encouraged to make a booking at [VaccinateWA](#) or 13COVID, as people with bookings will be prioritised.

There will be numerous regional pop-up clinics available for walk-ins in the coming weeks. Visit the [COVID-19 vaccine](#) webpage for a list of these clinics and their opening times.

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- [Outbreak Outside of Western Australia Response Directions \(No 21\)](#)
- [COVID Restrictions \(Gatherings and Related Measures\) Revocation Directions](#)
- [COVID Transition \(Border Requirements\) Amendment Directions \(No 1\)](#)

- [COVID Transition \(Face Covering\) Directions](#)
- [Health Care Workers Directions](#)
- [Proof of Vaccination Directions \(No 2\)](#)
- [Returning Students Directions \(No 3\)](#)
- [COVID Transition \(Border Requirements\) Directions](#)
- [Proof of Vaccination Directions](#)
- [Australia Day \(Face Mask\) Directions](#)
- [Health Worker \(Restrictions on Access\) Directions \(No 4\)](#)
- [Primary Health Care Worker \(Restrictions on Access\) Directions \(No 2\)](#)
- [Controlled Border for Western Australia Amendment Directions \(No 62\)](#)
- [DFES \(Fire Season\) Firefighting Crew Directions \(No 2\)](#)
- [Outbreak Outside of Western Australia Response Directions \(No 20\)](#)
- [Presentation for Testing Directions \(No 38\)](#)
- [COVID Restrictions \(Gatherings and Related Measures\) Directions \(No 10\)](#)

Updated fact sheets

- [COVID-19 Public Hospital Visitor Guidelines Version 7](#)
- [WA Health COVID-19 Framework for System Alert and Response](#)
- [Information for Providers of Non-serviced, Short-term Rental Accommodation, with Guests in Quarantine or Isolation](#)
- [Infection Prevention and Control Guidelines for Non-State Quarantine Facilities Providing Accommodation for Guests in Quarantine or Isolation Version 5](#)
- [Clinician Alert #79](#)
- [COVID-19 Infection Prevention and Control in Western Australian Healthcare Facilities – Version 12](#)
- [Clinician Alert #78](#)
- [Infection prevention and control guidelines for flight crew attending mandatory aviation training](#)
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- [Information for Quarantine Centre Workers - Updated 10 January 2022](#)
- [Outbreak Preparedness and Initial Local Response in Remote Aboriginal Communities Version 3 January 2022](#)
- [Aboriginal Sector Communication Update #33](#)
- [Mandatory Vaccination – Critical Businesses Worker FAQs \(New\)](#)
- [Mandatory Vaccination FAQs Version 5](#)

Testing

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- COVID-19 WA Police Line: 131 444 To report breaches of: self-quarantine, business activities, border controls and other State of Emergency Directions

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