



Shire of Lake Grace

15 February 2023 Ordinary Council Meeting

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Shire of Lake Grace

Ordinary Council Meeting

MINUTES

21 December 2022

Meeting Commencing at 3:00 pm

Disclaimer

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Acknowledgement of Country

I begin today by acknowledging the Ballardong people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.



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SHIRE OF LAKE GRACE

Minutes of the Ordinary Council Meeting held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 21 December 2022 commencing at 3:00pm.

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

The Deputy Shire President opened the meeting at 3:04 pm.

2.0 CONSTITUTIONAL MATTERS

2.1 DISCLAIMER READING AND ACKNOWLEDGEMENT OF COUNTRY

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Acknowledgement of Country

I begin today by acknowledging the Ballardong people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 PRESENT

Cr R Chappell	Deputy Shire President
Cr DS Clarke	
Cr SG Hunt	
Cr BJ Hyde	
Cr AJ Kuchling	
Cr RA Lloyd	
Cr JV McKenzie	

3.2 APOLOGIES

Cr LW Armstrong	Shire President
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3.3 IN ATTENDANCE

Mr A George	Chief Executive Officer
Mr C Paget	Deputy Chief Executive Officer
Mr K Wilson	A/Manager Corporate Services
Mr C Elefsen	Manager Infrastructure Services
Mrs R Rose	Executive Assistant

3.4 OBSERVERS / VISITORS

Nil

3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7.0 NOTATIONS OF INTEREST

Nil

7.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A

Councillor J McKenzie submitted a Disclosure of Financial Interest on the following items because his business is supplying concrete and excavation on the works to be done:

- Item 14.2.1 – Development Application – Proposed New Shade Structure on Lot 278 (No. 17) Mason Street, Lake Grace
- Item 14.2.2 – Development Application – Proposed New Additional Dwelling (Farm Worker Accommodation) on Lot 595 (No.1033) Biddy-Buniche Road, Buniche

Councillor D Clarke submitted a Disclosure of Financial Interest on Item 17.1.2 – Appointment of Maintenance Grading Services Tender RFT 2022-05 because she is doing business with one of the tenderers.

7.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

Nil

7.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS 1996 SECTION 34C

Councillor A Kuchling submitted a Declarations of Interest Affecting Impartiality because his wife Mrs N Kuchling is the current President of the All Abilities Playground Committee.

8.0 APPLICATIONS FOR LEAVE OF ABSENCE

Cr Len Armstrong applied for Leave of Absence for 21 December 2022.

9.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING – 23 NOVEMBER 2022

RESOLUTION 13515

Moved: Cr Hunt

Seconded: Cr Lloyd

That the Minutes of the Ordinary Council Meeting held on 23 November 2022 be confirmed as a true and accurate record of the meeting.

CARRIED: 7/0

10.2 SPECIAL COUNCIL MEETING

Nil

10.3 ANNUAL MEETING OF ELECTORS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION OF COUNCIL

Nil

13.0 REPORTS OF COMMITTEES

13.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING – 10 NOVEMBER 2022

RESOLUTION 13516

Moved: Cr Hyde

Seconded: Cr Kuchling

That the Minutes of the Local Emergency Management Committee (LEMC) meeting held on 10 November 2022 be received.

CARRIED: 7/0

14.0 REPORTS OF OFFICERS

14.1 INFRASTRUCTURE SERVICES

Nil

14.2 PLANNING

Councillor J McKenzie left the Chambers at 3:10pm before Items 14.2.1 and 14.2.2 were discussed.

Councillor J McKenzie submitted a Disclosure of Financial Interest because his business is supplying concrete and excavation on the following:

- Item 14.2.1 – Development Application – Proposed New Shade Structure on Lot 278 (No. 17) Mason Street, Lake Grace
- Item 14.2.2 – Development Application – Proposed New Additional Dwelling (Farm Worker Accommodation) on Lot 595 (No.1033) Biddy-Buniche Road, Buniche

14.2.1 DEVELOPMENT APPLICATION – PROPOSED NEW SHADE STRUCTURE ON LOT 278 (NO.17) MASON STREET, LAKE GRACE

Applicant:	Mr Peter Hudson on behalf of Apparently Superannuation Pty Ltd (Landowner)
File No.:	TBA
Attachments:	Development Application documentation and plans
Author:	Mr Joe Douglas – Town Planner
Disclosure of Interest:	Nil
Date of Report:	14 December 2022
Senior Officer:	Mr Alan George – Chief Executive Officer

Summary

This report recommends that Council grant conditional approval to a development application received from Mr Peter Hudson on behalf of Apparently Superannuation Pty Ltd (Landowner) to construct a new 135m² steel framed shade structure on Lot 278 (No.17) Mason Street, Lake Grace to support the continued use of the land for motor vehicle repair purposes.

Background

Mr Peter Hudson, acting on behalf of Apparently Superannuation Pty Ltd (Landowner), has submitted a development application requesting Council's approval to construct a new 135m² steel framed shade structure on Lot 278 (No.17) Mason Street, Lake Grace to support the continued use of the land for motor vehicle repair purposes.

The proposed structure will be constructed immediately south of an existing workshop building on Lot 278 with a setback of 3.35 metres to the land's Mason Street frontage and 1.5 metres from the land's western side boundary and will be used to provide a covered work area for the benefit of people employed on the property. It is understood from discussion with the applicant all stormwater will be directed away from the structure and piped to existing approved stormwater drainage infrastructure on the property which discharges to the Shire's local drainage network in the Mason Street road reserve area.

A full copy of the development application received, including supporting documentation and plans, is provided in Attachment 1.

Lot 278 is located in a designated industrial precinct in the south-eastern part of the Lake Grace townsite and comprises a total area of approximately 1,517m². The land is relatively flat throughout, has been cleared of all native vegetation and has direct frontage and access to Mason Street along its front boundary to the south which is sealed and drained local road under the care, control and management of the Shire.

The subject land has been extensively developed and used for light industrial purposes (i.e. motor vehicle repairs) in association with Lot 284 (No.74) Absolon Street located immediately north for many years pursuant to previous approvals granted by the Shire and contains a number of improvements including a steel framed and clad workshop building and attached lean-to structures, sealed vehicle accessways and parking areas, a 9.2 metre wide driveway crossover to Mason Street, boundary fencing and vehicle access gates as well as key essential service infrastructure including reticulated power, water and telecommunications.

Lot 278 does not contain any sites of European or Aboriginal Heritage significance and has not been designated by the Fire and Emergency Services Commissioner as being bushfire prone. The property has however been designated by the Department of Water and Environmental Regulation as being flood prone.



Location & Lot Configuration Plan (Source: Landgate 2022)

Immediately adjoining and other nearby land uses are broadly described as follows:

- North: Motor vehicle repairs with the Absolon Street and Eggers Place road reserves and low

- density residential development beyond;
- South: Mason Street road reserve with light industrial development and Crown Reserve 29770 beyond which is vested in the Shire for stormwater drainage purposes;
 - East: Light industrial development with an unconstructed local road reserve and the Pingrup-Lake Grace Road reserve beyond; and
 - West: A transport depot and light industrial development beyond.

Comment

Lot 278 is classified 'General Industry' zone in the Shire of Lake Grace Local Planning Scheme No.4 (LPS4).

Under the terms of the Zoning Table in LPS4 the use class 'motor vehicle repairs' is listed as a permitted (i.e. 'P') use on any land classified 'General Industry' zone. Notwithstanding this fact, any new development proposed still requires Council's development approval prior to the commencement of any earthworks or construction.

The application has been assessed with due regard for the relevant objectives, development standards and requirements prescribed in LPS4 and the various matters required to be considered as prescribed in clause 67 of the Deemed Provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

This assessment has confirmed the proposal is compliant or capable of compliance with the following requirements:

- Land use compatibility including buffer separation distance requirements;
- Boundary setbacks;
- Vehicle access and parking;
- Key essential service infrastructure including stormwater drainage; and
- Bushfire and flood risk management.

Notwithstanding the above conclusion, Council should note the following key points when considering and determining the application:

- Front Building Façade

Clause 4.9 of LPS4 requires the front façade of all buildings in the General Industry zone to be orientated to the street and constructed in brick, concrete or masonry unless otherwise approved by Council.

The application for Lot 278 proposes the construction of a new steel framed shade structure with zincalume roofing and no wall cladding which does not strictly comply with the requirements of clause 4.9.

Having regard for:

- i) the design, finish, scale and purpose of the proposed structure;
- ii) the nature of existing development and associated built form improvements on immediately adjoining and other nearby properties which also do not strictly comply with clause 4.9;

iii) the limited impact the structure will have on the visual amenity of the existing streetscape;
and

iv) the significant benefit it will provide to people employed on the land,

it is considered appropriate that Council exercise the discretion afforded by clause 4.5 of LPS4 as it applies to variations to site and development requirements and allow the development to proceed as proposed in terms of the materials to be used on the structure's front façade.

- Flood Risk

The subject land is located in a designated flood prone area and was subject to shallow flooding during the 2006 flood event to a depth of 0.02 to 0.15 metres.

Notwithstanding the general requirements of clause 4.34 of LPS4 as it applies specifically to land liable to flooding, the Department of Water and Environmental Regulation has recommended a minimum floor level of 0.3 metres above the 2006 flood event for any new habitable type development in the flood prone areas of the Lake Grace townsite to help mitigate the potential flood risk.

In this case however, the proposed development is non-habitable in nature, ancillary to development already approved and constructed on the land (including finished ground levels), minor in terms of its built form size and scale and unlikely to have any detrimental impact on the existing flooding regime of the immediate locality (i.e. it will not result in obstruction to major stormwater flows and increase flood levels upstream).

It is also noted that since the 2006 floods the Shire and other government agencies have undertaken a significant number of infrastructure improvements in and around the Lake Grace townsite to improve flood protection and management to mitigate any future potential risk.

In light of all the above it is not considered necessary to impose a condition on any approval that may ultimately be granted in this particular instance requiring the land to be filled to accommodate the proposed development and mitigate the potential flood risk. It is however recommended the applicant/landowner be advised of the potential flood risk and that in granting approval the Shire accepts no responsibility for any damage, injury or loss that may occur in the event of a major flood.

- Land Amalgamation

It is noted the existing development on the land has been undertaken on two (2) immediately adjoining lots of the same size and the existing workshop building and an associated cover structure have been constructed across their centrally located common boundary.

Amalgamation of the two lots into one new separately titled lot is preferred however Council is unable to lawfully require the landowner to do so unless it was a requirement of any previous development approval granted.

The imposition of a condition in respect this latest application requiring amalgamation of the two lots is not recommended as it could be deemed unreasonable by the State Administrative Tribunal and therefore invalid because it has no planning purpose of direct relevance to the proposal at hand.

In light of all the above it is concluded the proposal for Lot 278 is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be supported and approved by Council subject to the imposition of a number of conditions to ensure the development proceeds in a proper and orderly manner. As such, it is

recommended Council exercise discretion and grant conditional development approval.

Legal Implications

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

- State Planning Policy 3.4 – *Natural Hazards and Disasters*
- State Planning Policy 4.1 – *Industrial Interface*

Consultation

Not required or deemed necessary. The application was however the subject of discussion with the applicant to determine and confirm their intentions regarding the location, design and use of the proposed structure and stormwater drainage management arrangements.

Financial Implications

There are no known financial implications in relation to this item aside from the administrative costs associated with processing the application which are provided for in Council's annual budget and have been offset by the development application fee paid by the applicant. All costs associated with the proposed development will be met by the landowner.

It is significant to note should the applicant or landowner be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered highly unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

Strategic Implications

- Shire of Lake Grace Local Planning Strategy 2007 as it applies specifically to the development of a diversified range of commerce and industry in appropriate locations to provide local employment opportunities.

- Shire of Lake Grace Strategic Community Plan 2017-2027:

Economic Objective - A prosperous agriculturally based economy, supporting diversification of industry.

Outcome 1.2 - A diverse and prosperous economy.

1.2.2 - Support local business and promote further investment in the district.

Environment Objective - Protect and enhance our natural and built environment.

Outcome 3.1 - A well maintained attractive built environment servicing the needs of the community.

Voting Requirements

Simple majority required.

RESOLUTION 13517

Moved: Cr Clarke
Seconded: Cr Hyde

That the development application submitted by Mr Peter Hudson on behalf of Apparently Superannuation Pty Ltd (Landowner) to construct a new 135m² steel framed shade structure on Lot 278 (No.17) Mason Street, Lake Grace to support the continued use of the land for motor vehicle repair purposes be **approved** subject to the following conditions and advice notes:

Conditions:

1. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by the local government.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of the local government.
3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of the local government having first being sought and obtained.
4. All external surfaces of the proposed structure shall be clad with new materials only.
5. The side elevations of the proposed structure shall not be enclosed unless otherwise approved by the local government.
6. All stormwater drainage shall be directed away from the proposed structure and managed and disposed to the specifications and satisfaction of the local government's Chief Executive Officer in consultation with the local government's Manager Infrastructure Services. Details regarding all proposed stormwater drainage management measures shall be submitted to the local government for consideration and determination by the Chief Executive Officer prior to the commencement of any earthworks or construction on the land. Any upgrades required to the existing stormwater drainage infrastructure in the Mason Street road reserve to accommodate stormwater generated by the proposed development shall be undertaken at the landowner's own cost.

Advice Notes:

- a) This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the local government to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the local government's attention.
- b) This is a development approval of the Shire of Lake Grace under its Local Planning Scheme

No.4. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

- c) In accordance with the *Building Act 2011* and *Building Regulations 2012*, a building permit application must be submitted to and approved by the local government's Building Surveyor prior to the commencement of any earthworks or construction on the land.
- d) The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
- e) The applicant/landowner is reminded of their obligation to ensure compliance with the requirements of the Shire of Lake Grace Annual Fire Management Notice as it applies specifically to all townsite land in the Shire to help guard against any potential bushfire risk (<https://www.lakegrace.wa.gov.au/services/bushfire-emergency-management/fire-management-requirements.aspx>).
- f) Any future proposed advertising signage shall be provided in accordance with the specific requirements of the Shire of Lake Grace Local Planning Scheme No.4 and Local Planning Policy 6.5 entitled 'Advertising Signage' unless otherwise approved by the local government.
- g) The land the subject of this approval is located in a designated flood prone area and was subject to shallow flooding during the 2006 flood event to a depth of 0.02 to 0.15 metres. In granting this approval the local government has considered the potential flood risk and determined the proposed development is acceptable given it is non-habitable in nature, ancillary to development already approved and constructed on the land including finished ground levels, minor in terms of its built form size and scale and unlikely to have any detrimental impact on the existing flooding regime of the immediate locality (i.e. it will not result in obstruction to major stormwater flows and increase flood levels upstream). Notwithstanding this fact, the local government accepts no responsibility for any damage, injury or loss that may occur in the event of a major flood should the development proceed as approved.
- h) Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government.
- i) If the applicant / landowner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of this determination.

CARRIED: 6/0

14.2.2 DEVELOPMENT APPLICATION – PROPOSED NEW ADDITIONAL DWELLING (FARM WORKER ACCOMMODATION) ON LOT 595 (NO.1033) BIDDY-BUNICHE ROAD, BUNICHE

Applicant:	Modularis Pty Ltd T/A Modular WA on behalf of Mr Mark A McDonald (Landowner)
File No.:	TBA
Attachments:	Development Application documentation and plans
Author:	Mr Joe Douglas – Town Planner
Disclosure of Interest:	Nil
Date of Report:	14 December 2022
Senior Officer:	Mr Alan George – Chief Executive Officer

Summary

This report recommends that a development application submitted by Modularis Pty Ltd T/A Modular WA on behalf of Mr Mark A McDonald (Landowner) to place a new pre-manufactured steel framed modular dwelling on Lot 595 (No.1033) Biddy-Buniche Road, Buniche for farm workforce accommodation purposes be approved subject to conditions.

Background

The applicant is seeking Council's development approval to place a new pre-manufactured steel framed modular dwelling in relatively close proximity to an existing single house on Lot 595 (No.1033) Biddy-Buniche Road, Buniche.

The proposed new dwelling comprises a total floor area of approximately 403.56m² including alfresco area, carport and verandah and will be used to accommodate a family member employed on the land to support its continued use for extensive agricultural purposes (i.e. cropping and grazing). The existing dwelling on the land will be retained and used as the primary place of residence.

A full copy of the development application received, including supporting documentation and plans, is provided in Attachment 1.

Lot 595 is located approximately 5.6 kilometres west of the Lake Biddy townsite and approximately 16.4 kilometres north-west of Newdegate townsite in the locality of Buniche. The property comprises a total area of approximately 831.40 hectares and has direct frontage and access to Biddy-Camm Road along its southern boundary, Buniche Road North along its western boundary and Biddy-Buniche Road along its northern boundary, all of which are unsealed (i.e. gravel standard) local roads under the care, control and management of the Shire.

The subject land is gently sloping throughout, predominantly cleared of all native vegetation with the exception of a few small to medium size stands in select locations for land management purposes, and has been extensively developed and used for extensive agricultural purposes (i.e. cropping and grazing) for many years.

In addition to the existing single house, the land also contains a number of physical improvements associated with its current rural use including various sheds, animal holding pens, dams and associated catchments, rainwater tanks, internal access roads / tracks, firebreaks and fencing.

Existing adjoining and other nearby land uses are predominantly rural in nature comprising broadacre agricultural activities on lots of various sizes. The main exceptions to this are Crown Reserve 18960 located immediately north which is vested in the Shire for water related purposes, an operational railway line immediately south on the opposite side of Biddy-Camm Road and Cooperative Bulk Handling Limited's existing grain handling and storage facility within the railway reserve to the south-west.

That portion of the land where the development is proposed to be undertaken has been cleared of all native vegetation, does not contain any sites of cultural heritage significance, is not subject to inundation or flooding during extreme storm events and has not been designated by the Fire and Emergency Services Commissioner as being bushfire prone.



Location & Lot Configuration Plan (Source: Landgate 2022)

Comment

Lot 595 is classified 'General Agriculture' zone in the Shire of Lake Grace Local Planning Scheme No.4 (LPS4).

A key objective of the land's current 'General Agriculture' zoning classification is to ensure the continuation of broadacre farming as the principle land use within the district, protect the rural landscape/character, control the fragmentation of agricultural land through further subdivision and consider non-rural uses where they can be shown to be of a benefit to the district.

Clause 4.11.3 of LPS No.4 states Council will not generally support the erection of more than one (1) single house per lot on any land classified 'General Agriculture' zone and may only consider granting approval to additional dwelling(s) under the following circumstances:

- (i) where the landowner demonstrates that the development is required for farm management or tourist development purposes;
- (ii) the additional dwelling(s) will only accommodate a family member, workers employed for agricultural activities on that lot or tourists;
- (iii) the additional dwelling(s) are clustered in one location so as to avoid future subdivision pressure and minimise constraints on adjoining uses; and
- (iv) all essential services to the additional dwelling(s) from the lot boundary (including access roads) are to be shared with any existing dwelling(s) where practicable.

The application has been assessed with due regard for the relevant objectives, development standards and requirements prescribed in LPS4 and the various matters required to be considered as prescribed in clause 67 of the Deemed Provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

This assessment has confirmed the proposal is compliant or capable of compliance with the following requirements:

- Purpose and use of the proposed new dwelling;
- Location / siting including lot boundary setbacks;
- Land use compatibility including buffer separation distance requirements;
- Building height;
- Vehicle access and parking;
- Key essential service infrastructure including potable water supply and on-site effluent disposal; and
- Bushfire, flood risk and stormwater drainage management.

In light of all the above it is concluded the proposal for Lot 595 is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be supported and approved by Council subject to the imposition of a number of conditions to ensure the development proceeds in a proper and orderly manner. As such, it is recommended Council exercise discretion and grant conditional development approval.

Legal Implications

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

- State Planning Policy 2.5 - *Rural Planning*

Consultation

Public advertising of the applications was not required or deemed necessary. The application was however the subject of discussion with the applicant to clarify various aspects of the proposed development.

Financial Implications

There are no known financial implications in relation to this item aside from the administrative costs associated with processing the application which are provided for in Council's annual budget and have been offset by the development application fee paid by the applicant. All costs associated with the proposed developments will be met by the landowner.

It is significant to note should the applicant / landowner be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

Strategic Implications

- *Shire of Lake Grace Local Planning Strategy 2007* as it applies specifically to the following matters:
 - Economic Development Strategy (Agriculture): To achieve ecologically sustainable use of agricultural land in the Shire whilst providing diverse and compatible development opportunities in agricultural areas to promote the local economy; and
 - Settlement Strategy (Rural Living): To provide a variety and choice of high quality rural living opportunities in the Shire where it is economically, socially and environmentally viable.

- *Shire of Lake Grace Strategic Community Plan 2017-2027:*
 - Economic Objective - A prosperous agriculturally based economy, supporting diversification of industry.*
 - Outcome 1.1 - An innovative, productive agriculture industry.*
 - 1.1.3 - Support and promote the agricultural productivity of the district.*
 - Outcome 1.2 - A diverse and prosperous economy.*
 - 1.2.2 - Support local business and promote further investment in the district.*

 - Environment Objective - Protect and enhance our natural and built environment.*
 - Outcome 3.2 - A natural environment for the benefit and enjoyment of current and future generations.*
 - 3.2.1 - Manage and preserve the natural environment.*

Voting Requirements

Simple majority required.

RESOLUTION 13518

Moved: Cr Lloyd
Seconded: Cr Clarke

That the development application submitted by Modularis Pty Ltd T/A Modular WA on behalf of Mr Mark A McDonald (Landowner) to place a new pre-manufactured steel framed modular dwelling on Lot 595 (No.1033) Biddy-Buniche Road, Buniche for farm workforce accommodation purposes be **approved** subject to the following conditions and advice notes:

Conditions:

1. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by the local government.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of the local government.
3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of the local government having first being sought and obtained.
4. The proposed dwelling shall only be used to accommodate family members and/or workers employed on the land (i.e. farm worker accommodation) unless otherwise approved by the local government.
5. An adequate on-site effluent disposal system, as determined by the local government's Environmental Health Officer or the Executive Director of Public Health, shall be installed with all such work to be undertaken to the specifications and satisfaction of the local government's Chief Executive Officer or the Executive Director of Public Health prior to occupation and use of the proposed dwelling.
6. The proposed dwelling shall be provided with a water supply tank with a minimum capacity of 130,000 litres for domestic consumption purposes prior to its occupation and use.
7. All stormwater drainage shall be directed away from the proposed dwelling to ensure its structural integrity is not compromised.

Advice Notes:

- a. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the local

- government to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the local government's attention.
- b. This is a development approval of the Shire of Lake Grace under its Local Planning Scheme No.4. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
 - c. An 'Application to Construct or Install an Apparatus for the Treatment of Sewage' prepared pursuant to the specific requirements of the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974* must be prepared and submitted to the local government or the Executive Director of Public Health for consideration and determination prior to preparation and lodgement of a building permit application.
 - d. In accordance with the *Building Act 2011* and *Building Regulations 2012*, a building permit application must be submitted to and approved by the local government's Building Surveyor prior to the commencement of any earthworks or construction on the land.
 - e. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
 - f. The applicant/landowner is reminded of their obligation to ensure compliance with the requirements of the Shire of Lake Grace Annual Fire Management Notice as it applies specifically to all rural land in the Shire to help guard against any potential bushfire risk (<https://www.lakegrace.wa.gov.au/services/bushfire-emergency-management/fire-management-requirements.aspx>).
 - g. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government.
 - h. If the applicant / landowner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of this determination.

CARRIED: 6/0

Cr J McKenzie returned to the Chambers at 3:13 pm to join the meeting and was advised of the outcome of the discussions for both Items 14.2.1 and 14.2.2.

14.3 HEALTH AND BUILDING

14.4 ADMINISTRATION

14.4.1 RESULTS OF SURVEY – REVIEW OF REPRESENTATION – SHIRE OF LAKE GRACE COUNCIL

Applicant:	Internal
File No.:	0229 / 0374
Attachments:	<ul style="list-style-type: none">• Summary of Results of Survey• Feedback Forms received
Author:	Mrs Racelis Rose – Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	28 November 2022
Senior Officer:	Mr Alan George – Chief Executive Officer

Summary

Council is asked to:

- Consider the results of the survey conducted from 13 October to 25 November 2022 regarding the Local Government Reform – Election Transition Arrangements.
- Provide a formal advice and confirm to the Department of Local Government, Sport and Cultural Industries by 14 February 2023 of the preferred option.

Background

At the Ordinary Council meeting of 28 September 2022, Item 14.4.5 – Local Government Reform – Election Transition Arrangements was presented to Council and resolved as follows:

RESOLUTION 13638

Moved: Cr Clarke
Seconded: Cr Hyde

That Council:

- 1. Provides formal written advice to the Department of Local Government, Sport and Cultural Industries that its preferred pathway is Voluntary Pathway*
- 2. Will undertake a Ward and Representation Review and have the completed review submitted to the Local Government Advisory board by 14 February 2023.*
- 3. Confirms that the preferred number of councillors is seven (7).*

CARRIED BY ABSOLUTE MAJORITY: 7/0

The Shire prepared a Discussion Paper which was published on the website from 13 October to 25 November 2022 to undertake a review of its representation as a result of the Local Government Act reforms announced on 3 July 2022. The reform stated that those local governments with a

population of less than 5,000 are required to reduce the number of elected members to between five (5) and seven (7). The discussion paper outlined eight (8) options that respondents could choose from and the Shire reiterated that it was not promoting any particular option but instead open to alternative proposals from the community and was welcoming any feedback. All submissions will be considered by the Council and will then make a determination on elected member representation. Once this process has been completed, the Shire of Lake Grace will make a submission of the outcome to the Local Government Advisory Board preferably before 14 February 2023.

Comment

In order to comply with the reform, the Department of Local Government, Sport and Cultural Industries (DLGSC) provided the Council with two (2) options e.g. Voluntary Pathway or the Reform Election Pathway. Council opted for the Voluntary Pathway to conduct elections which will provide ample lead time by 28 October 2023 to conduct elections.

In accordance with the Voluntary Pathway, Council must advise the DLGSC by 14 February 2023 outlining the potential changes to be implemented for the elections in 2023 and 2025.

A total of eight (8) responses were received from the community survey (attached) conducted from 13 October to 25 November 2022. Response No. 6 received on 16 November was invalid and cannot be included in the summary / result.

The following questions were asked in the survey:

Question 1 What is the ideal number of elected members for the Shire of Lake Grace?

<u>7</u>	<u>6</u>	<u>5</u>
7	0	0

Question 2 Do you have a preferred option out of those presented in this Community Discussion paper?

Option 1	3 votes received	Reduce the number of elected members to seven (7) at the 2023 election.
Option 2		Reduce the number of elected members to seven (7) at the 2023 election and six (6) at the 2025 election.
Option 3		Reduce the number of elected members to seven (7) at the 2023 election and five (5) at the 2025 election.
Option 4	4 votes received	Reduce the number of elected members to eight (8) at the 2023 election and seven (7) at the 2025 election.
Option 5		Reduce the number of elected members to eight (8) at the 2023 election and six (6) at the 2025 election.
Option 6		Reduce the number of elected members to eight (8) at the 2023 election and five (5) at the 2025 election.
Option 7		Reduce the number of elected members to six (6) at the 2023 election and five (5) at the 2025 election.
Option 8		Reduce the number of elected members to five (5) at the 2023 election.

Some of the comments that were received from the community include:

1. Population and area plus the number of towns should also be considered when deciding on the ideal number of elected members
2. Even though it is stated that the Shire of Lake Grace is expected to fall, it is imperative that full representation is maintained for as long as possible. Reducing the number of Shire Councillors to 7 will assist in ensuring that Council can maintain its functionality as well as ensure that levels of experience and expertise are maintained and that sufficient numbers of Councillors can be integrated into Council for the future. The reforms to the Local Government Act are another example of the State Government trying to decrease the importance and relevance of rural and remote Shire Councils and should be questioned and fought against at all costs.

Legal Implications

The proposed reforms of the Local Government Act 1995.

Policy Implications

Policy 1.22 – Legislative Compliance

The Shire has an obligation to ensure that legislative requirements are complied with. The community and those working at the Shire have an expectation that the Council will comply with applicable legislation and the Council should take all appropriate measures to ensure that the expectation is met.

Consultation

Internal Mr Alan George – Chief Executive Officer
 Councillors – Shire of Lake Grace

External Community Members through public survey conducted from 13 October to
 25 November 2022

Financial Implications

Nil at this stage however in 2023 when the election will be conducted, the Shire of Lake Grace will ask for a quote from the WA Electoral Commission to conduct the ordinary elections. It is also anticipated that an amount of approximately \$20,000 will be allocated in the 2023/2024 budget under E041040 – Election Expense.

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly the Leadership Objective:

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values

Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategies	4.1.1	Provide informed leadership on behalf of the community
	4.1.2	Promote and advocate for the community and district
	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategies	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Absolute majority required.

RESOLUTION 13519

Moved: Cr Kuchling
Seconded: Cr McKenzie

That Council:

- Receives the results of the survey conducted from 13 October to 25 November 2022 regarding the Local Government Reform – Election Transition Arrangements.
- Provide a formal advice and confirm to the Department of Local Government, Sport and Cultural Industries by 14 February 2023 of the preferred option for the reduction of elected members to seven (7) as from the October 2023 Council elections.

CARRIED BY ABSOLUTE MAJORITY: 7/0

14.4.2 FREEHOLD / LEASE RENEWAL – LOTS 277 & 283 DEPOSITED PLAN 173485 – SHIRE OF LAKE GRACE

Applicant:	Department of Planning, Lands and Heritage (Land Use Management)
File No.:	0359
Attachments:	<ul style="list-style-type: none">• Letter ICTR 1600• Inquiry Map
Author:	Mrs Racelis Rose – Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	01 December 2022
Senior Officer:	Mr Alan George – Chief Executive Officer

Summary / Background / Comment

The Shire administration received a letter from the Department of Planning, Lands and Heritage (DPLH) on 01 December 2022 (attached) stating that the Lease 125402 for Lots 277 and 283 on Deposited Plan 173485 granted to Pelham Enterprise Pty Ltd (Lessee) for a term of ten (10) years commencing 01 July 2007 has now expired. The purpose of the Lease is “light industry”.

The DPLH is now proposing to issue a new lease to the same Lessee for a term of ten (10) years commencing 01 July 2017 (expiring on 01 July 2027) for the same purpose. In order to facilitate and proceed with the lease, the DPLH is seeking comments from the Shire of Lake Grace.

Council is asked to acknowledge the letter and provide no comment / objection to the renewal of the lease.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Internal Mr Alan George – Chief Executive Officer

Financial Implications

Nil

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027

Economic Objective - A prosperous agricultural based economy supporting diversification of industry

Outcome 1.2 A diverse and prosperous economy

Strategies 1.2.2 Support local business and promote further investment in the district

Voting Requirements

Simple majority required.

RESOLUTION 13520

Moved: Cr Hunt

Seconded: Cr McKenzie

That Council acknowledge the letter from the Department of Planning, Lands and Heritage and has no objection to the renewal of Lease 125402 for Lots 277 and 283 on Deposited Plan 173485 granted to Pelham Enterprise Pty Ltd.

CARRIED: 7/0



Department of Planning,
Lands and Heritage

Your ref: File 00391-1971 Case No.: 181207
Our ref: Ph: (08) 6552 4616
Enquiries: Fax: (08) 6118 8116
Lily.sutomo@dph.wa.gov.au

24 November 2022

Chief Executive Officer
Shire of Lake Grace
PO Box 50
LAKE GRACE WA 6353

Shire of Lake G...
File No: 0359
1 DEC 2022
Xref:
Records #: 1CR1600
Officer: CEO, EA

Dear Sir,

Proposed freehold/lease renewal – Lease L125402 over Lots 277 and 283 on Deposited Plan 173485, Shire of Lake Grace

Lease L125402 over Lots 277 and 283 on Deposited Plan 173485 was granted to Pelham Enterprise Pty Ltd (Lessee) for a term of 10 years commencing 1 July 2007, for the purpose of "Light Industry". The lease expired on 30 June 2017.

It is proposed to issue a new lease to the same Lessee for a term of 10 years commencing 1 July 2017 with the same purpose of "Light Industry".

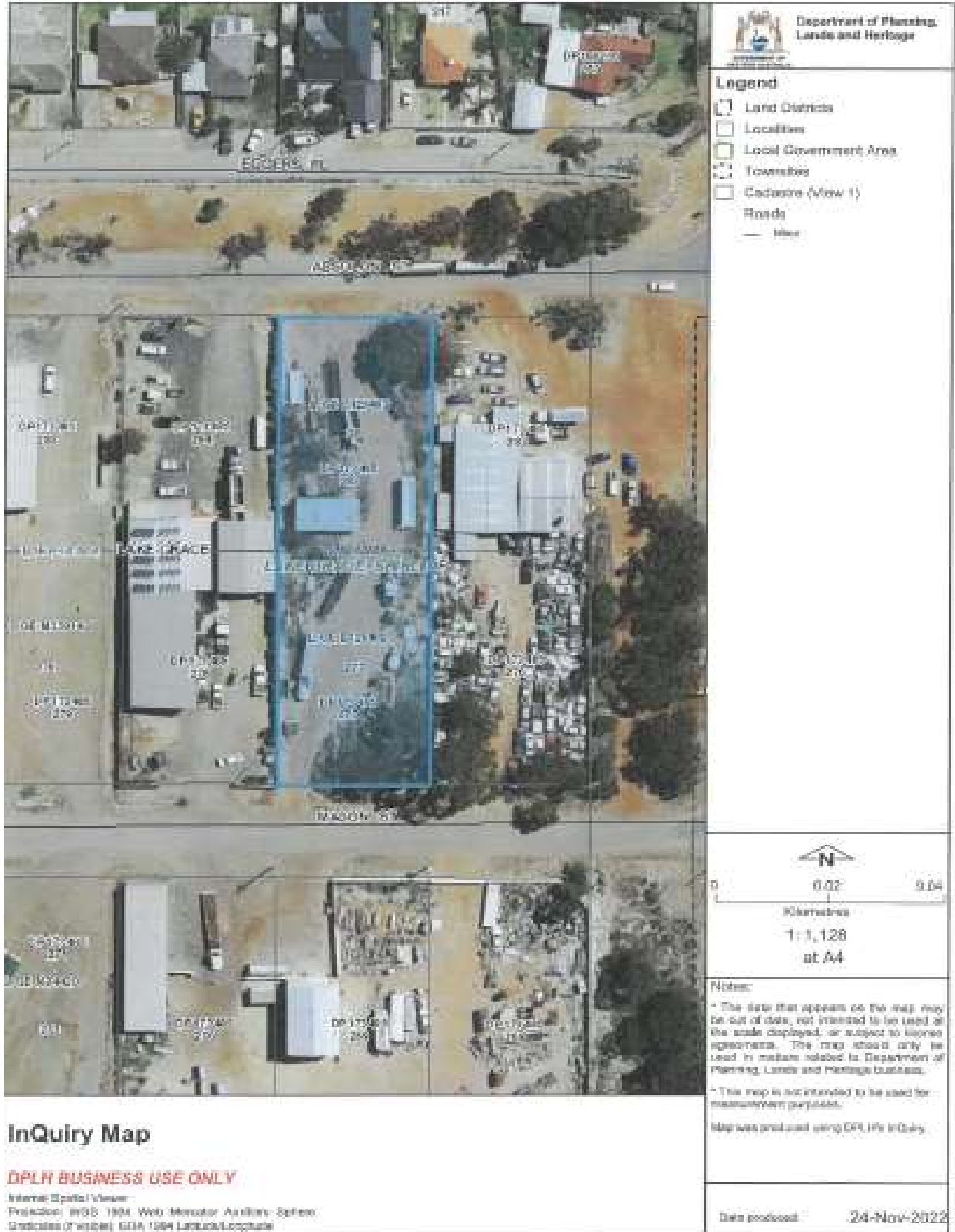
To facilitate this proposal, your comments are now sought as to whether you have any comments to this proposal proceeding.

Should you have any enquires about this matter, please do not hesitate to contact me.

Yours sincerely,

Lily Sutomo
Senior State Land Officer
Land Management Central

Att. Aerial image.



14.4.3 SHIRE OF LAKE GRACE – CORPORATE BUSINESS PLAN 2022-2026 AND WORKFORCE PLAN 2023-2027

Applicant:	Internal
File No.:	Nil
Attachments:	<ul style="list-style-type: none">• Corporate Business Plan 2022-2026• Workforce Plan 2023-2027
Author:	Mr Kevin Wilson – A/Manager Corporate Services
Disclosure of Interest:	Nil
Date of Report:	6 December 2022
Senior Officer:	Mr Alan George - Chief Executive Officer

Summary

A local government must ensure that a Corporate Business Plan (CBP) and Workforce Plan (WFP) are prepared in accordance with Regulation 19DA of the Local Government Administration Regulations 2020 in respect of each financial year.

Background /Comment

Executives have now reviewed both the Corporate Business Plan adopted in June 2021 and the Draft Workforce Plan prepared in 2017 but not adopted by Council.

This is our opportunity to submit the revised plans for Council to consider.

The CBP and WFP is in line with the outcomes of the Strategic Community Plan 2017-2027, which was due for review later in 2022 and Shire of Lake Grace Strategic Resource Plan 2021-2036.

Legal Implications

- Local Government Act 1995 (S5.56)
- Local Government (Administration) Regulations 1996 (Reg 19DA)
- Shire of Lake Grace Strategic Community Plan 2017-2027
- Shire of Lake Grace Strategic Resource Plan 2021-2036

Policy Implications

Please refer to the Shire of Lake Grace Policy Manual (updated September 2022) .

Consultation

Internal Mr Alan George – Chief Executive Officer
 Mr Chris Paget – Deputy Chief Executive Officer
 Mr Craig Elefsen – Manager Infrastructure Services

Financial Implications

No financial implications but summarises planned capital expenditure over four (4) years.

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values

Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategies	4.1.1	Provide informed leadership on behalf of the community
	4.1.2	Promote and advocate for the community and district
	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategies	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Absolute majority required.

RESOLUTION 13521

Moved: Cr Hyde
Seconded: Cr Lloyd

That Council accept, approve and adopt the updated Shire of Lake Grace Corporate Business Plan 2022-2026 and the Workforce Plan 2023-2027.

CARRIED BY ABSOLUTE MAJORITY: 7/0

14.4.4 INVESTOR PARTNERSHIP OPPORTUNITY – WA COUNTRY HEALTH SERVICE

Applicant:	WA Country Health Service
File No.:	0094 / 0733
Attachments:	1. Minute of Council meeting of 26 October 2022 (extract of Item 14.1.1 – Potential Housing Options – Lake Grace) 2. WACHS Country housing FAQs 3. WACHS Housing – How it Works
Author:	Mr Alan George – Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	8 December 2022
Senior Officer:	Mr Alan George – Chief Executive Officer

Summary

For Council to give support to the Administration for the commencement of investigations and to seek costings for the construction of three 2 x 2-bedroom units on 51 Bennett Street, Lake Grace to be leased by WA Country Health Service (WACHS).

Background

In early October 2022, notification was received through WALGA that WACHS was seeking investor partnership opportunities to build new properties for staff throughout WA. WACHS first requested that interested parties make contact with them to determine requirements in their areas. Council was advised of the opportunities and resolved to consider the options available.

Comment

WACHS was contacted and has advised that they have a shortfall of accommodation in Lake Grace.

The CEO and MIS had a meeting with three representatives of WACHS on 7 December to discuss some options and suggestions. Currently, there is a 10 room nurse's quarters at the hospital which is no longer up to satisfactory requirements. They are planning on making some changes to the building and converting it into four (4) bedrooms thus leaving them a shortfall of six (6) beds.

It was put to them that we have a vacant block of land in Bennett Street and suitable plans to build three 2 x 2-bedroom units the same as on 5 Bennett Street.

WACHS have advised that they are most interested in investigating this further.

The key discussion points were:

- WACHS confirms old nurses' quarters require replacement – 10 rooms
- Shire of Lake Grace confirm land available 1000 sqm – 51 Bennett Street, Lake Grace
- WACHS propose three x two bed two bath dwellings giving WACHS 6 rooms off site while looking to retain four (4) rooms on hospital site
- WACHS confirm Lake Grace is a cost recovery rent town with rental amount based on cost recovery over 25 years
- WACHS propose 10 year lease with one year option

- Shire of Lake Grace next council meeting on 21 December 2022
- Next Investor partnership meeting scheduled for 22 December

There is a lot of work to be done before this project could get off the ground including obtaining costings and financing the construction.

Should Council consider this project, Administration is seeking approval from Council to continue with obtaining costings and investigating funding options.

Discounting all of the above, the 4WDL Key Worker and Housing Survey recently undertaken received 11 responses from businesses within the Shire. All but 3 advised that there is a need for more housing within the towns to attract and house their workforce. Should WACHS not follow through with its deal for some reason, the construction of more housing in town will still be of benefit to the community.

Please note that the 4WDL Key Worker Housing project being carried out in conjunction with the Wheatbelt Development Commission is still in draft form and no further information will be released until the project is completed.

Legal Implications

A firm commitment to lease would be requested from WACHS before commitment to begin construction would be sought.

Formal leasing agreements would be sought from WACHS once the construction is complete.

Policy Implications

Nil

Consultation

External WA Country Health Service (WACHS)
 4WDL Key Worker Housing Survey results.

Financial Implications

- At this stage, as a rough indication of the cost based on the cost to construct the same units as at 5 Bennett Street we would be looking in the vicinity of \$1m.
- Currently, there is \$595,773 in the Housing Reserve
- Possible funds from the sale of the industrial land.
- Loan funding could be utilised.
- Grant funding options would be sought.

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027

Social Objective - A valued, healthy and inclusive community and life style

Outcome	2.1	An engaged, supportive and inclusive community
Strategies	2.1.1	Community services and infrastructure meeting the needs of the district
Outcome	2.2	A healthy and safe community
Strategies	2.2.2	Provide and advocate for medical and health services

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values

Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategies	4.1.1	Provide informed leadership on behalf of the community
	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategies	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RESOLUTION 13522

Moved: Cr Hunt
Seconded: Cr Kuchling

That Council gives approval for the Administration to continue investigations and negotiations with WA Country Health Service (WACHS) for the construction of three 2 x 2 units at 51 Bennett Street, Lake Grace, WA.

CARRIED: 7/0

Cr Clarke's comments:

- Why is the cost recovery over 25 years?
- 51 Bennett Street is not the best place for the units to be built and the block should be reserved for the ageing population as it is close to town. The units for WACHS should be built at the top end of the town (Quondong Court).

The CEO responded:

- The rent being based on 25-year term cost recovery was a figure advised by WACHS. How they arrived at that was not discussed with them.
- WACHS is not interested in that location and it does not have the correct zoning.
- Previous discussions was that the block near the St John Ambulance is a viable option to build the housing for the aged because of its proximity to the hospital and doctor surgery as well as the centre of the town.

14.4.5 UPDATE OF WORK HEALTH & SAFETY POLICY

Applicant:	Internal Report
File No.:	0052
Attachments:	1. Old Occupational Safety & Health Policy 2. Updated Work Safety & Health Policy
Author:	Mrs Joanne Oatridge - Infrastructure Support Officer
Disclosure of Interest:	Nil
Date of Report:	12 December 2022
Senior Officer:	Mr Craig Elefsen – Manager Infrastructure Services

Summary

For Council to review and adopt the changes to Policy 4.8 – Work Health & Safety.

Background

The Occupational Safety and Health Act and the Occupational Safety and Health Regulations 1996 has been repealed and replaced with newer legislation, being the Work Health and Safety Act 2020 and the Work Health and Safety (General) Regulations 2022. As such, the references in the Shire's Policy Manual is not current and requires updating.

Comment

The current Policy 4.8 – Occupational Health & Safety in our Policy Manual is to have its wording altered as follows.

Old Policy Reads as follows:	Amended Policy will read as follows:
Council is committed to improving the Shire's Occupational Health & Safety standards within its workforce in accordance with the following Statement of Intent.	Council is committed to improving the Shire's Work Health & Safety standards within its workforce in accordance with the following Statement of Intent.
The Shire of Lake Grace regards the promotion of sound and effective Occupational Safety and Health practices as a common objective for the CEO, Managers, Supervisors, Employees and Contractors.	The Shire of Lake Grace regards the promotion of sound and effective Work Health and Safety (WHS) practices as a common objective for the CEO, Managers, Supervisors, Employees and Contractors.
The policy is designed to provide guidance and direction to Councillors, Staff, Contractors and Visitors in regards to OS&H matters and to ensure compliance with statutory requirements and the terms and conditions of the Shire's Insurance Policies.	The policy is designed to provide guidance and direction to Councillors, Staff, Contractors and Visitors in regards to WHS matters and to ensure compliance with statutory requirements and the terms and conditions of the Shire's Insurance Policies.
Comply with AS/NZS 4801 Occupational Safety and Health (OSH) Act 1984, 2005 amendments, and Regulations 1996, relevant OSH Australian Standards, Codes of Practice and Guidance Notes.	Comply with AS/NZS 4801: 2001 Work Health and Safety (General) Regulations 2022 and Work Health and Safety Act 2020 and relevant WHS Australian Standards, Codes of Practice and Guidance Notes.

Occupational Safety & Health Act 1984 & 2005 amendments Occupational Safety & Health Regulation 1996	Work Health and Safety Act 2020 Work Health and Safety (General) Regulations 2022
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Legal Implications

Local Government Act 1995

2.7 *Role of Council*

- (1) The council –
 - (a) governs the local government's affairs; and
 - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to –
 - (a) oversee the allocation of the local government's finances and resources; and
 - (b) determine the local government's policies.

Policy Implications

Shire of Lake Grace Policy Manual (September 2022)

Policy 1.1 Policy Manual Amendments

Consultation

Nil

Financial Implications

No financial expenses are expected to be incurred.

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values

- | | | |
|------------|-------|--|
| Outcome | 4.2 | An efficient and effective organisation |
| Strategies | 4.2.2 | Comply with statutory and legislative requirements |
| | 4.2.3 | Provide a positive and safe workplace |

Voting Requirements

Simple majority required.

RESOLUTION 13523

Moved: Cr Lloyd
Seconded: Cr McKenzie

That Council review and adopt the amended Policy 4.8 – Work Health & Safety.

CARRIED: 7/0

14.4.6 DEVELOPMENT OF RV PARK ON LOT 117 OF RESERVE 19517

Applicant:	Campervan & Motorhome Club of Australia Ltd
File No.:	0359
Attachments:	Proposal – Low Cost RV Park
Author:	Campervan & Motorhome Club of Australia Ltd
Disclosure of Interest:	Nil
Date of Report:	13 December 2022
Senior Officer:	Mr Alan George – Chief Executive Officer

Summary

For Council to consider a proposal from the Caravan & Motorhome Club of Australia Ltd (CMCA) regarding the establishment of a short term self-contained RV park in Lake Grace to be developed by the Shire of Lake Grace and managed by the CMCA on Lot 117 of Reserve 19517.

Background

Some time ago council had a presentation from two Western Australian CMCA members regarding the club and its desire to set up low cost RV camps in WA. Following this in June 2022 as a result of interest from Mr Shane Carruthers in setting up a site on the corner of Slarke St and Stubbs St Lake Grace two representatives of CMCA visited the site and other sites in the Shire to scope out possibilities. The Carruthers site was preferred due to its location to town however investigation carried out by the CMCA found the site to be cost prohibitive. All other sites were considered unsuitable given their locations in regard to proximity to towns and facilities.

Comment

The Short-Term Tourism Accommodation Plan commissioned by the Shires of Dumbleyung, Wagin, West Arthur and Lake Grace earlier this year and presented to Council at the August Council meeting Information Session revealed gaps in all shires including the following in Lake Grace;

- 20-25 room motel,
- 15-25 site caravan park,
- one or more RV parks (Varley Chicken Ranch style),
- one or more Jam Patch type campgrounds, and a
- hospitality facility with accommodation adjacent (e.g. motel / hotel, park cabins or tiny homes)

Since the receipt of the report, the CEO and MIS have been researching possibilities which resulted in the location of a suitable site adjacent to Slarke Street and the AIM Hospital on Lot 117 on Reserve 19517 which is vested to the Shire and is zoned for Recreation which is fit for purpose. CMCA was subsequently advised of the site and after viewing footage determined its suitability and have put forward a proposal for the development of the site which includes an indicative site plan.

If the Shire develops the site a lot of red tape is dispensed with regarding planning requirements. With regards to power, water and sewerage requirements they are all in close proximity to the site. Based on the proposed plan a rough estimate of costing is in the vicinity of \$100,000.00

Management of the site is based on an onsite custodian whose duties include taking bookings, collecting monies, undertaking ground maintenance and other normal caretaker duties. Based on the Shire of Boyup Brook MOU with the CMCA income from the park would be split 70/30% with the CMCA.

The benefit to the Shire from the development of the RV park would include but not be limited to:

- increased visitor spend in local shops
- using the site as a base to visit other nearby attractions
- reduction in illegal camping
- increased visitor numbers to the area giving them a reason to stop.

There may be some flak from the established caravan parks as it may be seen as taking away business from them however the types of people that use this sort of park do not usually stay in caravan parks preferring to bypass these to either move on to an RV park or alternatively park somewhere off road in the bush or on the side of the road.

The Short Stay Tourism Accommodation Plan determined that there is a need for this type of accommodation within the Shire and this proposal would address the shortfall. It is recommended that Council consider this proposal and gives approval to administration to continue with negotiations with the CMCA for the establishment of the RV park.

Legal Implications

A bushfire management plan, BAL assessment and evacuation plans would still need to be obtained.

A management agreement would need to be entered into with the CMCA

Policy Implications

Nil

Consultation

Internal Mr Craig Elefsen – Manager Infrastructure Services
External Mr Sean Constable - Business Development Officer CMCA

Financial Implications

The site would require little work to be undertaken as it is relatively flat and open. An internal gravel road would be constructed as well as the installation of a Dump Point, Custodians shed and concrete pad as well as 15-amp electricity and several water points around the site.

As an estimate the cost to set up the park as per the attached plans would be in the vicinity of \$100,000.00 a contribution of some sort will be sought from the CMCA.

Income, if based on the Boyup Brook model would be split 70/30 with the CMCA

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027

Economic Objective - A prosperous agricultural based economy supporting diversification of industry

Outcome	1.3	An attractive destination for visitors
Strategies	1.3.1	Promote and develop tourism as part of a regional approach
	1.3.2	Maintain and enhance local iconic attractions and infrastructure
	1.3.3	Continue to provide and maintain visitor support services

Voting Requirements

Simple majority required.

RESOLUTION 13524

Moved: Cr Hunt
Seconded: Cr Kuchling

That Council:

- considers the proposal from the Caravan & Motorhome Club of Australia Ltd for the development of a low-cost RV Park on Lot 117 of Reserve 19517 and;
- gives approval to administration to undertake further negotiations and planning with the Caravan & Motorhome Club of Australia Ltd and;
- to present the results to Council once determined.

CARRIED: 7/0

14.4.7 SHIRE OF LAKE GRACE 2021/2022 ANNUAL FINANCIAL STATEMENTS – AUDIT

Applicant:	Internal Report
File No.	0274
Attachments:	<ul style="list-style-type: none">• 2021 / 2022 Annual Financial Statements• OAG Audit Opinion/Report• Management Letter
Author:	Mr Kevin Wilson – A/Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	14 December 2022
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

The purpose of this item is for the Audit Committee to consider and recommend to Council receive the 2021/22 Annual Financial Statements and associated Auditor's Report.

Background

The draft Annual Financial Report for the year ended 30 June 2021 was presented to the Shire of Lake Grace's auditor AMD on 20 September 2022. The auditors undertook the annual site visit to Lake Grace between 3 to 4 October 2022, with follow up work completed electronically and meetings at their offices in Bunbury throughout November and early December. The exit meeting was held on 14 December 2022 with the audit opinion finally being signed off on 15 December 2022; our Audit Committee met prior to this meeting to review the report and make their recommendations to Council.

Section 5.54 of the *Local Government Act 1995 'Acceptance of Annual Reports'* requires an Annual Financial Statement to be accepted by Council by 31 December in each year, unless the Auditors Report is not available in time. The *Local Government Act 1995* Section 5.54(2) requires that if the Annual Report is not accepted by the Local Government by 31 December, then it must be presented within two (2) months of the Auditors report becoming available.

As per usual practice it is intended that the advertisement advising of the Annual Electors Meeting and the availability of the 2021/22 Annual Report will be placed in the *Lakes Link* and *Gatepost*, as well as the West Australian newspaper. Notices will be also placed on our notice boards and the Shire's website and Facebook page.

Comment

The completion of the audit report confirms all figures for the 2021/22 year including the carried forward position as at 30 June 2022.

Attached are the following documents which are self-explanatory:

- Findings identified during the Final Audit (Management Letters)
- 2021/2022 Annual Financial Statements
- Independent Auditor's Report 2022 (Opinion)

Statutory Implications

Local Government Act 1995

Section 5.53 Annual Reports;

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
 - (a) a report from the mayor or president; and
 - (b) a report from the CEO; and
 - [(c), (d) deleted]
 - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
 - (f) the financial report for the financial year; and
 - (g) such information as may be prescribed in relation to the payments made to employees; and
 - (h) the auditor's report prepared under section 7.9(1) or 7.12AD (1) for the financial year; and
 - (ha) a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
 - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - (i) the number of complaints recorded in the register of complaints; and
 - (ii) how the recorded complaints were dealt with; and
 - (iii) any other details that the regulations may require;
- (i) such other information as may be prescribed.

Section 5.54 Acceptance of Annual Reports;

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* *Absolute majority required.*

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Section 5.55 Notice of Annual Reports;

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Section 5.55A. Publication of Annual Reports;

The CEO is to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government.

Policy Implications

Nil

Consultation

Internal	Mr Alan George, Chief Executive Officer Mr Chris Paget, Deputy CEO Shire of Lake Grace finance and administration staff
External	AMD (Contractors Auditors appointed by OAG) Office of Auditor General

Financial Implications

Nil

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017 - 2027

Leadership Objective	Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.2 An efficient and effective organisation
Strategies	4.2.1 Maintain accountability and financial responsibility through effective planning 4.2.2 Comply with statutory and legislative requirements

Voting Requirements

Absolute majority required.

RESOLUTION 13525

Moved: Cr Hunt
Seconded: Cr Kuchling

That:

1. In accordance with Sections 5.53 and 5.54 of the *Local Government Act 1995*, Council accepts the Annual Financial Report and audit opinion for the 2021/2022 financial year, and;
2. In accordance with Section 5.55 of the *Local Government Act 1995*, Council authorise the Chief Executive Officer to give local public notice of the availability of the Shire of Lake Grace 2021/22 Annual Report from 1 February 2023.

CARRIED BY ABSOLUTE MAJORITY: 7/0

14.4.8 2021-22 ANNUAL GENERAL MEETING OF ELECTORS

Applicant:	Internal Report
File No.	0042
Attachments:	Nil
Author:	Mr Chris Paget – Deputy CEO
Disclosure of Interest	Nil
Date of Report	16 December 2022
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

For Council to consider and endorse the date for the Annual General Meeting of Electors.

Background / Comment

In accordance with section 5.27 of the *Local Government Act* 1995 the Annual Electors' General Meeting is to be held within 56 days of the local government accepting the annual report for the previous financial year. A requirement of setting the date is that 14 days local public notice is required for advertising the meeting. Providing the annual report is endorsed at the Ordinary Council meeting held on Wednesday 21st December 2022, it is recommended that this be held at 6.30 pm Wednesday 8th February 2023 at the Newdegate Community Resource Centre. It is intended that public notice will be published in the local community newspapers and *The West Australian* newspaper; this advice will also be placed on our Notice Boards and the Shire of Lake Grace website and Facebook page.

Statutory / Legal Implications

Local Government Act 1995 Section 5.27 - Electors' General Meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

Local Government (Administration) Regulation No. 15

Matters for discussion at general electors' meetings (Act s.5.27(3))

For the purposes of section 5.27(3), the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

Local Government Act 1995 Section 5.29 - Convening Electors' Meetings

- (1) The CEO is to convene an electors' meeting by giving —
 - (a) at least 14 days' local public notice;
 - (b) each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.

- (2) The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time the notice is first given and is to continue in the prescribed way until the meeting has been held.

Policy Implications

Nil

Consultation

Internal - Mr. Alan George, Chief Executive Officer

Financial Implications

Minor expenses will be incurred with the required advertising.

Strategic Implications

Nil

Voting Requirements

Simple majority required.

RESOLUTION 13526

Moved: Cr Hyde
Seconded: Cr Lloyd

That Council hold the Annual General Meeting of Electors on Wednesday 8 February 2023 at 6.30pm at the Newdegate Community Resource Centre.

CARRIED: 7/0

14.4.9 ANNUAL REVIEW OF DELEGATIONS

Applicant:	Shire of Lake Grace
File No.:	0052
Attachments:	Register of Delegations 2022/2023
Author:	Mr. Chris Paget - Deputy Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	14 December 2022
Senior Officer:	Mr. Alan George - Chief Executive Officer

Summary

The purpose of this report is to present the reviewed and updated Shire of Lake Grace 2022/23 Register of Delegations for endorsement and adoption by Council.

Background

Delegations are granted to the Chief Executive Officer and, in some cases, other Officers to assist in the efficient running of the Shire administration and organisation. The aim of delegated authority is to assist with improving the time taken to make decisions subject to any constraints determined by Council or by the relevant legislation. The Delegations Register is consistent with the Shire's Community Strategic Plan directions. In particular it assists Council to achieve its obligations at law to carry out the statutory responsibilities of Local Government and thus maximise service to members of the public, residents and ratepayers.

Comment

The last review and update of delegations for the Shire of Lake Grace was presented to and accepted by Council at the OCM held on 22 December 2021. In accordance with the requirements of the *Local Government Act 1995, s 5.46 (2)* the local government is to review its delegations made under this division at least once each financial year, and this in turn is subject to the annual external audit process.

The attached Delegation Register details where the Council has delegated powers and duties to the Chief Executive Officer, and where the Chief Executive Officer has on-delegated to other employees.

With a number of delegations the current legislative power refers to Local Government Act 1995, s5.42 '*Delegations of some powers and duties to the CEO*', this is just informing that the local government may delegate, and it is not the head of power that is being delegated. This will continue to be reviewed to ensure that staff are aware of the legislative power they are operating from.

Management have reviewed the full register and number of the delegations require minor amendments to the wording, including the legislative power. Each delegation includes cross reference to Council policy and or separately appointed Authorised Officers where appropriate. A summary of the changes is as follows:

1. Minor formatting and typographical error corrections; re-numbering of 'Other' section;
2. Removal of 5 duplicated delegations in 'Bush Fires' and 'Other' section;

3. Legislation amendment updates;
4. Addition of/amendments to any relevant referenced council policies, and review dates updated.

Legal Implications

Local Government Act 1995:

Delegation of some powers and duties to CEO

(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —

- (a) this Act other than those referred to in section 5.43; or
- (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* *Absolute majority required.*

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

[Section 5.42 amended: No. 1 of 1998 s. 13; No. 28 of 2010 s. 70.]

Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority of the council;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

[Section 5.43 amended: No. 49 of 2004 s. 16(3) and 47; No. 17 of 2009 s. 23; No. 16 of 2019 s. 23.]

CEO may delegate powers and duties to other employees

(1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

(3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —

(a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and

(b) the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.

(4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.

(5) In subsections (3) and (4) — *conditions* includes qualifications, limitations or exceptions.
[Section 5.44 amended: No. 1 of 1998 s. 14(1).]

Other matters relevant to delegations under this Division

- (1) Without limiting the application of sections 58 and 59 of the *Interpretation Act 1984* —
- (a) a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.
- (2) Nothing in this Division is to be read as preventing —
- (a) a local government from performing any of its functions by acting through a person other than the CEO; or
 - (b) a CEO from performing any of his or her functions by acting through another person.

Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Policy Implications

Council Policies: 1.1 – Policy Manual Amendments
1.13 - Risk Management
1.21 – Internal Controls
1.22 – Legislative Compliance

Financial Implications

Nil

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017 – 2027

Leadership Objective – Strong governance and leadership, demonstrating fair and equitable community values

Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategies	4.1.1	Provide informed leadership on behalf of the community
	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategies	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Absolute majority required.

RESOLUTION 13527

Moved: Cr Hyde
Seconded: Cr McKenzie

That Council endorses and adopts the Shire of Lake Grace Register of Delegations for 2022/2023.

CARRIED BY ABSOLUTE MAJORITY: 7/0

14.5 FINANCE

14.5.1 ACCOUNTS FOR PAYMENT – NOVEMBER 2022

Applicant	Internal Report
File No	0277
Attachments	List of Accounts Payable
Author	Mr Kevin Wilson – A/Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	08 December 2022
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

For Council to ratify expenditures incurred for the month of November 2022.

Background

List of payments for the month of November 2022 through the Municipal and Trust accounts is attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

Policy 3.6 - Authorised Use of Credit Card/Fuel Cards
Policy 3.7 - Purchasing Policy

Consultation

Nil

Financial Implications

The list of creditors paid for the month of November 2022 from the Municipal and Trust Accounts Total \$1,020,572.46.

Strategic Implications

This aligns with the Leadership Objective of the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Outcome 4.2 and Strategies 4.2.1 and 4.2.2 :

Leadership Objective		Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.2	An efficient and effective organisation
Strategy	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RESOLUTION 13528

Moved: Cr Hunt
Seconded: Cr Kuchling

That Council ratify the list of payments totalling \$1,020,572.46 as presented for the month of November 2022 incorporating:

Payment Method	Cheque/EFT/DD Number	Amount
Electronic Funds Transfers	EFT24253 – EFT24408	\$856,712.10
Municipal Account Cheques	37032 - 37040	\$709,374.97
Direct Debits	DD10257.1 – DD10280.10	\$84,485.39
	TOTAL	\$1,020,572.46

CARRIED: 7/0

Shire of Lake Grace



CERTIFICATE OF EXPENDITURE November 2022

This Schedule of Accounts to be passed for payment, covering

Payment Method	Cheque/EFT/DD Number	Amount
Electronic Funds Transfers	EFT24253 – EFT24408	\$856,712.10
Municipal Account Cheques	37032 - 37040	\$709,374.97
Direct Debits	DD10257.1 – DD10280.10	\$84,485.39
	TOTAL	\$1,020,572.46

to the Municipal Account, totalling \$1,020,572.46 which were submitted to each member of the Council on 21 December 2022, have been checked and fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing's and the amounts shown are due for payment.

Alan George
CHIEF EXECUTIVE OFFICER

14.5.2 FINANCIAL REPORTS – 30 NOVEMBER 2022

Applicant:	Internal Report
File No.	0275
Attachments:	<ul style="list-style-type: none">• Monthly Financial Reports• Bank Reconciliations – 30 November 2022
Author:	Mr Kevin Wilson – A/Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	12 December 2022
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

Consideration of the Monthly Financial Reports for the period ending 30 November 2022 and Bank Reconciliations for the month ending 30 November 2022.

Background

The provisions of the Local Government Act 1995 and associated Regulations require a monthly financial report is presented at an Ordinary Council meeting within two (2) months of the period end date.

Comment

As at 30 November 2022, operating revenue over the target by \$97,073 (1.5%). Interest earnings over the budgeted amount due to Interest rates rise this financial year. Fees and Charges higher due to unbudgeted income from Industrial Land Rent.

Operating expenditure is under YTD budget by \$618,340 (12.87%) mainly due to materials and contracts are down as a consequence of delay in operating jobs. Employee costs under budget due to vacancies in works and services. Depreciation on the other hand over the budget target. Insurance expenditure higher due to Workers Compensation paid.

The capital program is below the target by \$904,479 (42.08%). Bulk of "Local Roads & Community" and "Drought & Community" projects are not yet initiated/finalised, funds will be recognised later in financial year. Payments for property, plant and equipment are below target as well due to majority of Capital projects have not been initiated as yet (62%) or in early stage of completion. This leads to Capital grants income decrease being offset by the reduction in payments for property, plant and equipment.

Cash at bank is slightly higher than the corresponding period last year, an investment agreement for three (3) term deposits with Commonwealth Bank is in place for \$10,064,422, along with Overnight Cash Deposit with WA Treasury Corporation for \$3,212,982.

Outstanding rates is tracking well and have recovered 87.3% to date.

General debtor is \$107,795 with no major outstanding debts to follow up.

The monthly financial reports include the accompanying Local Government special purpose financial statements for the Shire of Lake Grace, which comprises the Statement of Financial

Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 November 2022. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated regulations.

The Shire of Lake Grace is responsible for the information contained in the financial statements and is responsible for maintenance of an appropriate accounting system in accordance with relevant legislation.

Legal Implications

Section 6.4 of the Local Governments Act 1995 provides for the preparation of financial reports.

In accordance with Regulation 34(5), a report on variances greater than the materiality threshold (\$5,000 or 10% whichever is greater) must be compiled and adopted by Council. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

Policy Implications

Nil

Consultation

Internal Mr Alan George – Chief Executive Officer

Financial Implications

Nil

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027 particularly Leadership Objective as follows:

Leadership Objective		Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.2	An efficient and effective organisation
Strategy	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RESOLUTION 13529

Moved: Cr Hyde
Seconded: Cr Hunt

That Council in accordance with *Regulation 34 of the Local Government (Financial Management) Regulations 1996* receives the attached:

1. Statements of Financial activity for the period ended 30 November 2022 and
2. Municipal, Trust and Reserve Funds bank reconciliations for the period ended 30 November 2022.

CARRIED: 7/0

14.5.3 APPROVAL FOR WRITE OFF OF RATES

Applicant:	Internal Report
File No.	0789
Attachments:	Nil
Author:	Mr Kevin Wilson – A/Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	06 December 2022
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

For Council to authorise the writing off of legal charges on rates assessments A4577.

Background

The following outstanding legal charges are deemed uncollectable:

Assessment No	Description	Reason for Write Off	Amount
A4577	Legal Fees	Administration error at Shire	\$993.40
		TOTAL	\$993.40

Comment

The owners of the property at Lot 3006 Tuck Road, East Newdegate has an outstanding legal charges on the rates for this property of \$993.40 however, these charges have accumulated this financial year due to the ratepayer not receiving the rates notice to make the necessary payments. The ratepayer advised that he had personally attended the office prior to these charges being included to advise of his change in postal address from Newdegate to Bunbury, but this was not changed in the system, therefore the notices being sent to the old address.

Unfortunately, with the resignation of the Rates Officer around that time, this action was not flagged in the rates module and the time to pay arrangement was not reactivated. As a result, no payments were made on the 2022/2023 rates which after a period of time were sent to the debt collectors who then initiated their processes.

The ratepayer has in place an instalment plan but due to the fact that he advised the office of his change of address and that it was not changed in the system by the Shire, he should not be penalised by having to pay for the legal charges.

Legal Implications

Local Government Act S6.12(c)

Policy Implications

Policy 3.9 – Outstanding Rate Debtors

Consultation

Internal: Mr Alan George - Chief Executive Officer
External: IT Vision Rates Services

Financial Implications

A loss of revenue of \$993.40 will occur with the write off of rates and penalty interest raised on the property.

Strategic Implications

This aligns with the Shire of Lake Grace Strategic Community Plan 2017-2027

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values

Outcome 4.2 An efficient and effective organisation
Strategies 4.2.1 Maintain accountability and financial responsibility through effective planning
4.2.2 Comply with statutory and legislative requirements

Voting Requirements

Absolute majority required.

RESOLUTION 13530

Moved: Cr Clarke
Seconded: Cr Hyde

That Council, pursuant to S6.12(c) of the Local Government Act 1995, write-off the following outstanding rates & charges:

Assessment No	Description	Reason for Write Off	Amount
A4577	Legal Fees	Administration error at Shire	\$993.40
		TOTAL	\$993.40

CARRIED BY ABSOLUTE MAJORITY: 7/0

14.6 COMMUNITY SERVICES

15.0 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

16.0 INFORMATION BULLETIN – DECEMBER 2022

Applicant:	Internal Report
File No.	Nil
Attachments:	Information Bulletin Cover Page Only
Author:	Mrs Racelis Rose - Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	14 November 2022
Senior Officer:	Mr Chris Paget - Deputy Chief Executive Officer

Summary

The purpose of the Information Bulletin is to keep Elected Members informed on matters of interest and importance to Council.

Background / Comment

The Information Bulletin Reports deal with monthly standing items and other information of a strategic nature relevant to Council. Copies of other relevant Councillor information are distributed via email.

The November 2022 Information Bulletin attachments include:

Reports:

- Infrastructure Services Report – December 2022
- Lake King Library Report and Statistics – December 2022
- Newdegate Library Report and Statistics – December 2022
- Lake Grace Library Report and Statistics – Nil

External Organisations

- Astrotourism Western Australia – Astrotourism Town Project – Update November 2022
- Central Country Zone Minutes of Meeting – 25 November 2022

Circulars, Media Releases, Newsletters, Letters

- Nil

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

This aligns with the Leadership Objective of the Shire of Lake Grace Strategic Community Plan 2017 – 2027 particularly Outcome 4.1 and Outcome 4.2 below:

Leadership Objective		Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.1	A strategically focused, unified Council functioning efficiently
Strategy	4.1.1	Provide informed leadership on behalf of the community
	4.1.2	Promote and advocate for the community and district
	4.1.3	Provide strategic leadership and governance
Outcome	4.2	An efficient and effective organisation
Strategy	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RESOLUTION 13531

Moved: Cr Clarke
Seconded: Cr McKenzie

That Council accepts the Information Bulletin Report for December 2022.

CARRIED: 7/0

17.0 CONFIDENTIAL ITEMS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

- Cr D Clarke submitted a Disclosure of Financial Interests for Item 17.1.2 – Appointment of Maintenance Grading Services Tender RFT 2022-05 because Cr Clarke does business with one of the tenderers.
- Councillor A Kuchling submitted a Declarations of Interest Affecting Impartiality because his wife Mrs N Kuchling is the current President of the All Abilities Playground Committee.

Voting Requirements

Simple majority required.

RESOLUTION 13532

Moved: Hyde
Seconded: Kuchling

That Council meet behind closed doors at 3:50 pm to consider the confidential item(s) in accordance with Section 3.7 of the Shire of Lake Grace Standing Orders Local Law 2015.

- Item 17.1.1 - Proposed Sale of Lot 12 Biddy Camm
- Item 17.1.2 – Appointment of Maintenance Grading Services TENDER RFT 2022-05
- Item 17.1.3 – Authorisation for usage of Shire vehicle for interstate travel
- Item 17.1.4 – Transfer of Funds from Newdegate and Lake Grace Rec Ground Carparks to All Abilities Playground

These items and any attachments are confidential in accordance with Section 4.23(2)(a) of the Local Government Act 1995.

CARRIED: 7/0

RESOLUTION 13533

Moved: Cr Kuchling
Seconded: Cr Clarke

That Council accept the recommendation contained in Item 17.1.1 – Proposed Sale of Lot 12 Biddy Camm.

CARRIED: 7/0

RESOLUTION 13534

Moved: Cr McKenzie

Seconded: Cr Hyde

That Council accept the recommendation contained in Item 17.1.2 – Appointment of Maintenance Grading Services TENDER FRT 2022-05.

CARRIED: 7/0

RESOLUTION 13535

Moved: Cr Hunt

Seconded: Cr McKenzie

That Council accept the recommendation contained in Item 17.1.3 – Authorisation for usage of Shire vehicle for interstate travel.

CARRIED: 7/0

RESOLUTION 13536

Moved: Cr Hunt

Seconded: Cr Kuchling

That Council accept the recommendation contained in Item 17.1.4 – Transfer of Funds from Newdegate and Lake Grace Rec Ground Carparks to All Abilities Playground.

CARRIED: 7/0

RESOLUTION 13537

Moved: Cr Clarke

Seconded: Cr Hyde

That Council move from behind closed doors at 4:10 pm to proceed with the meeting.

CARRIED: 7/0

18.0 DATE OF NEXT MEETING – 15 FEBRUARY 2023

The next Ordinary Council Meeting is scheduled to take place on Wednesday 15 February 2023 commencing at 3:30pm at the Council Chambers, 1 Bishop Street, Lake Grace.

19.0 CLOSURE

There being no further business, the Deputy Shire President closed the meeting at 4:11 pm.

20.0 CERTIFICATION

I, Leonard William Armstrong certify that the Minutes of Meeting held on 21 December 2022 as shown were confirmed as a true record of the meeting.

Signature

Date

Shire of Lake Grace – Annual General Meeting – 08 February 2023

Shire of Lake Grace

Annual Meeting of Electors

MINUTES

08 February 2023

Meeting Commencing at 6.30 pm



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council and Committee meetings or during formal and informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council and Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

Acknowledgement of Country

I begin today by acknowledging the Ballardong people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Minutes of the Shire of Lake Grace Annual General Meeting of Electors held at Newdegate Community Resource Centre, Newdegate WA 6355 on Wednesday 08 February 2023 from 6:30pm.

1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Shire President opened the meeting at 6:30pm.

2.0 RECORD OF ATTENDANCE/APOLOGIES

Present

Cr LW Armstrong	Shire President
Cr RC Chappell	Deputy Shire President
Cr DS Clarke	
Cr BJ Hyde	
Cr SG Hunt	
Cr AJ Kuchling	
Cr RA Lloyd	

In Attendance

Mr C Paget	Deputy Chief Executive Officer
Mr C Elefsen	Manager Infrastructure Services
Mr K Wilson	Manager Corporate Services

Apologies

Cr JV McKenzie	
Mr A George	Chief Executive Officer

Visitors/Observers: Nil

3.0 MINUTES OF PREVIOUS ANNUAL MEETING OF ELECTORS – 13 APRIL 2022

Please note that the minutes of the Annual Meeting of Electors dated 13 April 2022 were confirmed during the Ordinary Council Meeting of 27 April 2022 as follows:

RESOLUTION 13563

Moved: Cr Kuchling
Seconded Cr Chappell

That the Minutes of Annual Electors Meeting held on 13 April 2022 be confirmed as a true and accurate record of the meeting.

CARRIED: 7/0

4.0 2021/22 ANNUAL REPORT – PRESIDENT’S REPORT – 30 JUNE 2022

Shire President, Cr Leonard William Armstrong is to present the President’s Report.

RESOLUTION 032

Moved: Cr Chappell
Seconded: Cr Kuchling

That the President’s Report for the year ended 30 June 2022 as presented be received.

CARRIED: 7/0

5.0 2021/22 ANNUAL REPORT – CHIEF EXECUTIVE OFFICER’S REPORT – 30 JUNE 2022

The Chief Executive Officer Mr Alan George is an apology to this meeting and the Deputy Chief Executive Officer Mr Chris Paget is to present the Chief Executive Officer’s Report.

RESOLUTION 033

Moved: Cr Hyde
Seconded: Cr Hunt

That the Chief Executive Officer’s Report for the year ended 30 June 2022 as presented be received.

CARRIED: 7/0

6.0 2021/22 ANNUAL REPORT – FINANCIAL STATEMENTS – 30 JUNE 2022

RESOLUTION 034

Moved: Cr Lloyd
Seconded: Cr Kuchling

That the Shire of Lake Grace Annual Financial Statements for the year ended 30 June 2022 as presented be received.

CARRIED: 7/0

7.0 2021/22 ANNUAL REPORT – AUDITOR’S REPORT – 30 JUNE 2022

RESOLUTION 035

Moved: Cr Chappell

Seconded: Cr Hunt

That the Shire of Lake Grace Auditor’s Report for the year ended 30 June 2022 be received and accepted.

CARRIED: 7/0

8.0 OTHER INFORMATION AND QUESTION TIME

Nil

9.0 GENERAL BUSINESS

Nil

10.0 CLOSURE

There being no further business, the Shire President closed the meeting at 6:42 pm.

11.0 CERTIFICATION

I, Leonard William Armstrong certify that the Minutes of the Meeting held on 08 February 2023 as shown were confirmed as a true record at the meeting held.

Presiding Member

Date

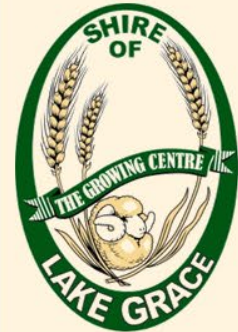
Shire of Lake Grace

Audit Committee Meeting

MINUTES

21 December 2022

Meeting Commencing at 2:00pm



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council and Committee meetings or during formal and informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council and Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

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SHIRE OF LAKE GRACE

Minutes of the Audit Committee Meeting held at Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 21 December 2022.

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson of the Audit Committee opened the meeting at 2:00 pm.

2.0 DISCLAIMER READING AND ACKNOWLEDGEMENT OF COUNTRY

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council and Committee meetings or during formal and informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council and Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

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Acknowledgement of Country

I begin today by acknowledging the Ballardong People, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

3.0 RECORD OF ATTENDANCE/APOLOGIES/ LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present

Cr S Hunt
Mr O Farrelly

Chairperson

In Attendance

Mr A George
Mr C Paget
Mr K Wilson

Chief Executive Officer
Deputy Chief Executive officer
Manager Corporate Services

Apologies

Cr LW Armstrong
Cr D Clarke

Observers/Visitors

Cr R Chappell

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7.0 NOTATIONS OF INTEREST

Nil

7.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A

Nil

7.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

Nil

7.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS 1996 SECTION 34C

Nil

8.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

9.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

10.0 CONFIRMATION OF MINUTES

10.1 AUDIT COMMITTEE MEETING – 24 MARCH 2022

The Chairperson Cr S Hunt had a casting vote.

RESOLUTION 0171

Moved: Mr O Farrelly
Seconded: Cr Hunt

That the minutes of the Audit Committee Meeting of Council held on 24 March 2022 be confirmed as a true and accurate record.

CARRIED: 3/0

11.0 REPORTS OF OFFICERS

11.1 SHIRE OF LAKE GRACE 2021/2022 ANNUAL FINANCIAL STATEMENTS – AUDIT

Applicant:	Internal Report
File No.	0274
Attachments:	<ul style="list-style-type: none">• 2021 / 2022 Annual Financial Statements• OAG Audit Opinion/Report• Management Letter
Author:	Mr Kevin Wilson – A/Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	14 December 2022
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

The purpose of this item is for the Audit Committee to consider and recommend to Council receive the 2021/22 Annual Financial Statements and associated Auditor's Report.

Background

The draft Annual Financial Report for the year ended 30 June 2021 was presented to the Shire of Lake Grace's auditor AMD on 20 September 2022. The auditors undertook the annual site visit to Lake Grace between 3 to 4 October 2022, with follow up work completed electronically and meetings at their offices in Bunbury throughout November and early December. The exit meeting was held on 14 December 2022 with the audit opinion finally being signed off on 15 December 2022.

Section 5.54 of the *Local Government Act 1995* 'Acceptance of Annual Reports' requires an Annual Financial Statement to be accepted by Council by 31 December in each year, unless the Auditors Report is not available in time. The *Local Government Act 1995* Section 5.54(2) requires that if the Annual Report is not accepted by the Local Government by 31 December, then it must be presented within two (2) months of the Auditors report becoming available.

As per usual practice it is intended that the advertisement advising of the Annual Electors Meeting and the availability of the 2021/22 Annual Report will be placed in the *Lakes Link* and *Gatepost*, as well as the West Australian newspaper. Notices will be also placed on our notice boards and the Shire's website and Facebook page.

Comment

The completion of the audit report confirms all figures for the 2021/22 year including the carried forward position as at 30 June 2022.

Attached are the following documents which are self-explanatory:

- Findings identified during the Final Audit (Management Letters)
- 2021/2022 Annual Financial Statements
- Independent Auditor's Report 2022 (Opinion)

Statutory Implications

Local Government Act 1995

Section 5.53 Annual Reports;

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
 - (a) a report from the mayor or president; and
 - (b) a report from the CEO; and
 - [(c), (d) deleted]
 - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
 - (f) the financial report for the financial year; and
 - (g) such information as may be prescribed in relation to the payments made to employees; and
 - (h) the auditor's report prepared under section 7.9(1) or 7.12AD (1) for the financial year; and
 - (ha) a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
 - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - (i) the number of complaints recorded in the register of complaints; and
 - (ii) how the recorded complaints were dealt with; and
 - (iii) any other details that the regulations may require;
- and
- (i) such other information as may be prescribed.

Section 5.54 Acceptance of Annual Reports;

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* *Absolute majority required.*

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Section 5.55 Notice of Annual Reports;

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Section 5.55A. Publication of Annual Reports;

The CEO is to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government.

Policy Implications

Nil

Consultation

Internal Mr Alan George, Chief Executive Officer
 Mr Chris Paget, Deputy CEO
 Shire of Lake Grace finance and administration staff

External AMD (Contractors Auditors appointed by OAG)
 Office of Auditor General

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2017 - 2027

Leadership Objective		Strong governance and leadership, demonstrating fair and equitable community values
Outcome	4.2	An efficient and effective organisation
	4.2.1	Maintain accountability and financial responsibility through effective planning
	4.2.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

The Chairperson Cr S Hunt had a casting vote.

RESOLUTION 0172

Moved: Mr O Farrelly
Seconded: Cr S Hunt

That the Audit Committee recommend that:

1. In accordance with Sections 5.53 and 5.54 of the *Local Government Act 1995*, Council accepts the Annual Financial Report for the 2021/2022 financial year and;
2. In accordance with Section 5.55 of the *Local Government Act 1995*, Council authorise the Chief Executive Officer to give local public notice of the availability of the Shire of Lake Grace 2021/22 Annual Report from 01 February 2023.

CARRIED: 3/0

12.0 CLOSURE

There being no further business, the Presiding Member closed the meeting at 2:11 pm.

13.0 CERTIFICATION

I, Stephen Hunt certify that the Minutes of Meeting held on 21 December 2022 as shown were confirmed as a true record of the meeting.

Chairperson

Date

19 November 2021

ATTACHMENT 1



Shire of Lake Grace
P O Box 50
LAKE GRACE WA 6353

Email: shire@lakegrace.wa.gov.au

SAQ Consulting Pty Ltd

ABN 76 864 757 592

P O Box 50

Clayfield QLD 4011

To whom it may concern:

**RE: Proposed telecommunications facility
Lot 3007 Tarco Road, East Newdegate**

I advise **SAQ Consulting Pty Ltd** acts on behalf of Optus Mobile Pty Ltd ('Optus') in respect of this application.

The proposal by Optus is to establish a telecommunications facility, in the form of a mobile telephone base station, on land at Lot 3007 Tarco Road, East Newdegate. The subject land is located within the *General Agriculture Zone* pursuant to the Shire of Lake Grace Local Planning Scheme No. 4.

The proposed facility, which consists of a 100-metre tall guyed mast, antennas, transmission dish, ground-mounted equipment cabinets and fencing, forms part of a Government-funded 'blackspot' programme, which aims to bring new and improved telecommunications into the East Newdegate area.

Please find **attached** the proposal drawings, a copy of the Certificate of Title and the completed application form (including owner's consent).

I would appreciate if Council could advise me of the lodgement fee needing to be to paid. I will also provide a planning statement to assist in the determination of the application and a 'standard form' EME report detailing the predicted electromagnetic emissions from the facility.

Should you have any immediate questions, please do not hesitate to contact me.

Yours sincerely

MARK BAADE

B. Plan (Hons)

M: 0417 088 000

mark@saqconsulting.com.au

Enc.

SHIRE OF LAKE GRACE
LOCAL PLANNING SCHEME NO.4



APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details – Attach a separate sheet where there are more than two landowners		
Name/s: Dean Sinclair, Rosina Sinclair, Bryce Sinclair		
ABN (if applicable):		
Address: 1998 Holt Rock South Road, Varley Postcode: 6355		
Phone: (work): (home): (mobile): 0428 747 045	Fax:	E-mail: the-gums@bigpond.com
Contact person: Dean Sinclair		
Signature: <i>D.S. Dean Sinclair</i>	Date: 01-11-2021	
Signature: <i>R. Rosina Sinclair</i>	Date: 01-11-2021	
Signature: <i>B. Bryce Sinclair</i>	Date: 01-11-2021	
NOTE: The signature of all registered owner(s) is required on all applications. This application will not proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).		
Applicant Details		
Name: Optus Mobile Pty Ltd		
Address: C/- SAQ Consulting, PO Box 50, Clayfield QLD 4011		
Postcode:		
Phone: (work): (home): (mobile): 0417 088 000	Fax:	E-mail: mark@saqconsulting.com.au
Contact person for correspondence: Mark Baade		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: <i>M. Baade</i>	Date: 01-11-2021	

Property Details – Details must match those shown on the Certificate/s of Title		
Lot No: 3007	House/Street No:	Location No:
Diagram or Plan No: 214431	Certificate of Title Volume No: 2660	Folio No: 913
Title encumbrances (e.g. easements, restrictive covenants): Memorial. Soil and Land Conservation Act 1945 Mortgage to Westpac		
Street name: Tarco Road	Suburb: East Newdegate	
Nearest street intersection: Tuck Road		
Proposed Development:		
Nature of development: <input type="checkbox"/> Works (New construction works with no change of land use) <input type="checkbox"/> Use (Change of use of land with no construction works) <input checked="" type="checkbox"/> Works and Use		
<i>NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form must be completed and submitted with this application.</i>		
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		
Description of proposed works and/or land use: Telecommunications Facility		
Description of exemption claimed (if relevant): N/A		
Nature of any existing buildings and/or land use: Rural		
Approximate cost of proposed development: \$300,000		Updated cost is \$360,000 due to addition of solar panels, per email received 30/11/2022 - Jason Lip
Estimated time of completion: TBA		
OFFICE USE ONLY		
Acceptance Officer's initials:		Date received:
Local government reference no:		

WESTERN



AUSTRALIA

REGISTER NUMBER 3007/DP214431	
DUPLICATE EDITION 3	DATE DUPLICATE ISSUED 27/8/2007

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 2660 FOLIO 913

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 3007 ON DEPOSITED PLAN 214431

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

DEAN PERCIVAL SINCLAIR OF RMB 205 HOLT ROCK SOUTH ROAD, NEWDEGATE
ROSINA MARY SINCLAIR OF 1998 HOLT ROCK SOUTH ROAD, VARLEY
AS JOINT TENANTS IN 9/10 SHARE
BRYCE PERCIVAL SINCLAIR OF 1998 HOLT ROCK SOUTH ROAD, VARLEY
IN 1/10 SHARE
AS TENANTS IN COMMON

(T K299275) REGISTERED 8/8/2007

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. *G528869 MEMORIAL. SOIL AND LAND CONSERVATION ACT 1945. AS TO PORTION ONLY. LODGED 11/7/1997.
2. *G647187 MEMORIAL. SOIL AND LAND CONSERVATION ACT 1945. AS TO PORTION ONLY. LODGED 27/11/1997.
3. *G995733 MEMORIAL. SOIL AND LAND CONSERVATION ACT 1945 EXPIRING 01.09.2021 AS TO PORTION ONLY. LODGED 7/1/1999.
4. *H568205 MEMORIAL. SOIL AND LAND CONSERVATION ACT 1945 EXPIRING 01.09.2030 AS TO PORTION ONLY. LODGED 6/10/2000.
5. *L024109 MORTGAGE TO WESTPAC BANKING CORPORATION REGISTERED 30/7/2009.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP214431
PREVIOUS TITLE: LR3066-261

END OF PAGE 1 - CONTINUED OVER

REGISTER NUMBER: 3007/DP214431

VOLUME/FOLIO: 2660-913

PAGE 2

PROPERTY STREET ADDRESS:

NO STREET ADDRESS INFORMATION AVAILABLE.

LOCAL GOVERNMENT AUTHORITY:

SHIRE OF LAKE GRACE



29 November 2022

Shire Lake Grace
P O Box 50
LAKE GRACE WA 6353

Email: shire@lakegrace.wa.gov.au

SAQ Consulting Pty Ltd

ABN 76 864 757 592

P O Box 50

Clayfield QLD 4011

To whom it may concern:

**RE: Proposed telecommunications facility
Lot 3007 Tarco Road, East Newdegate**

As Council is aware, **SAQ Consulting Pty Ltd** acts on behalf of Optus Mobile Pty Ltd ('Optus') in respect of this application. The proposal by Optus is to establish a telecommunications facility, in the form of a mobile telephone base station, on land at Lot 3007 Tarco Road, East Newdegate.

The proposed facility, which consists of a 100-metre tall guyed mast, antennas, transmission dish, equipment shelter, solar panels and fencing, forms part of a Government-funded 'blackspot' programme, which aims to bring new and improved telecommunications to the East Newdegate area.

The subject land is located within the *General Agriculture Zone* pursuant to the Shire of Lake Grace Local Planning Scheme No. 4. The proposed use is properly defined as '*telecommunications infrastructure*' by the scheme.

The details of the application were originally sent to Council in November 2021. On 22 November 2022 an email was received from Council requesting additional information prior to the formal lodgement of the application.

One of the key components of the additional information requested stated:

If the development requires the clearing of any native vegetation, a flora and fauna report by a suitably qualified environmental consultant must be prepared and submitted in support of the development application to confirm the significance of the vegetation and any fauna habitats within and the suitability of the vegetation clearing in the context of current State Government policies and objectives given there is a general presumption against the further clearing of native vegetation.

As some clearance of vegetation would be required (although the precise extent was unknown) this council request resulted in further investigation, including taking advice from a qualified environmental consultant.



After further deliberation it was decided that, despite the originally selected location being preferred by the landowner as it minimised interference with cropping land, a more suitable location in an already cleared area should be proposed.

The landowner ultimately agreed, acknowledging that the benefit the proposed facility would bring to the surrounding area outweighed any other issues.

As such, a new location is now proposed in a cleared area to the west of the existing buildings on the land. A revised set of proposal plans are attached along with a survey plan of the facility overlaid on an aerial photo, which confirms there is no need for vegetation clearance to either access, construct, operate or maintain the proposed facility.

Based on those new plans, this letter constitutes a detailed planning statement as to the merits of the proposal to assist Council in determining the application.

The Subject Land

The subject land is part of a larger agricultural landholding at the corner of Tarco Road and Tuck Road at East Newdegate. The subject land's formal description is Lot 3007 on Plan 214431 and is approximately 1967 hectares in size. The subject land is located within the *General Agriculture Zone* pursuant to the Shire's planning scheme.

The land is divided into a number of cleared paddocks, with vegetation generally confined to fence and drainage lines, although there are larger stands of vegetation along the Tarco Road frontage.

There are also a number of farm buildings in a large, cleared area about 700 metres south of Tuck Road and 2.5 kilometres west of Tarco Road. The proposed facility is located approximately 530 metres to the south-west of the farm buildings, as shown in Figure 1 below. Access to the facility is via existing access and then over cleared land.

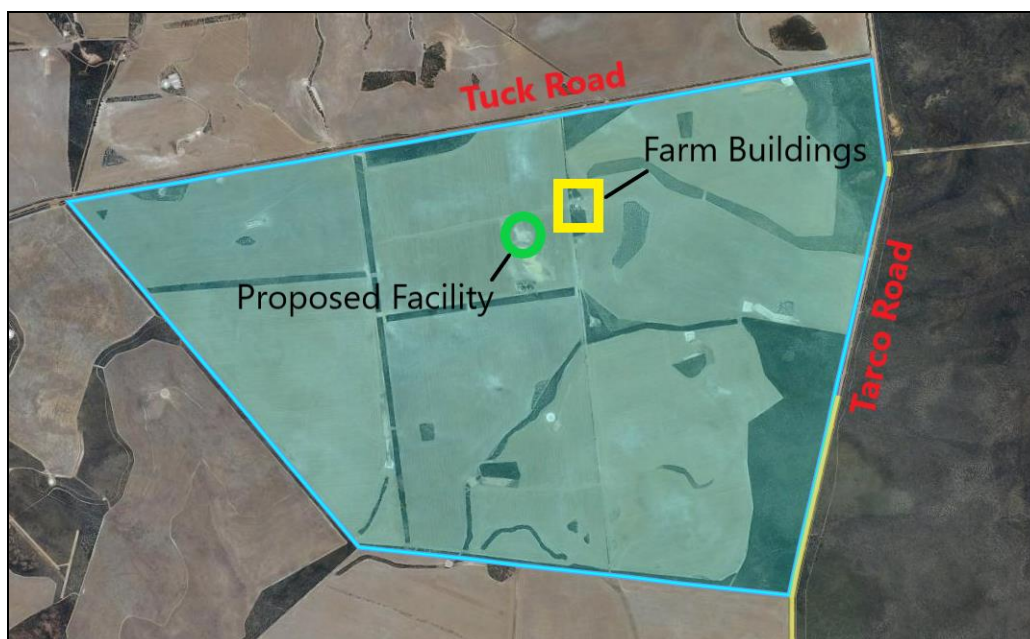


Figure 1: Subject Land and proposed location



The Locality

The locality is a vast agricultural and rural area south of the Newdegate-Ravensthorpe Road, with the subject land situated about 30 kilometres from both the townships of Newdegate and Lake King. There are very few dwellings or existing buildings of any kind in the surrounding area.

The nearest existing mobile telecommunications facility is located over 20 kilometres to the south-west at Magenta, whilst others are located at Newdegate and Lake King.

The selected location will enable the new facility to provide new and improved network coverage and capacity to the locality, including the Newdegate-Ravensthorpe Road.

The Proposal

The proposal is to establish a telecommunications facility on the land. The proposed facility is part of a 'black spot' government-funded program of facilities across Western Australia.

The proposal will accommodate Optus's requirements for 3G and 4G (and future 5G) in this area. The installation will improve access to the full suite of services from the Optus network, including improved voice call quality, high speed broadband internet access, video calling and other data services.

More particularly, the proposal consists of the following elements:

- a 100-metre tall guyed lattice mast located within a compound area of roughly 25m x 26m compound (which allows for future collocation on the tower and the solar array);
- three (3) panel antennas, each 2.69m in length mounted to a new headframe on the guyed mast at a height of 50m;
- four (4) remote radio units (RRUs) mounted on the proposed headframe;
- a 1800mm diameter parabolic transmission antenna mounted at the top of the guyed mast (at a height of 100m) for the purposes of connection to the existing Optus network;
- Two banks of solar panels located to the north of the guyed mast;
- A ground-based equipment shelter to house the necessary base-station equipment, located under the solar panels nearest the guyed mast;
- A cable tray connecting the equipment shelter to the guyed mast;
- Diesel generator and fuel tank (for back-up power purposes) adjacent the equipment shelter; and
- Compound security fencing with access gates.

Whilst not a relevant planning issue, it is worthy of note that the maximum levels of electromagnetic energy from the proposed facility is estimated at **0.33%** of the exposure



limits mandated by the Commonwealth Government. A standard form EME report is attached for Council's information.

The proposed infrastructure will be in compliance with the ACMA EME regulatory arrangements. The facility will also comply with Australian government regulations in relation to emission of electromagnetic energy (EME), this specifically being Australian Standard Radiation Protection Series S-1 Standard for Limiting Exposure to Radiofrequency Fields – 100 kHz to 300 GHz published by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) in 2021.

In selecting a suitable location for a new facility, Optus has had regard to the 'precautionary principle' as set out in Appendix A of the Industry Code C564:2020 for mobile phone base station deployment.

Assessment against the Planning Scheme

The proposed facility will provide new and improved coverage to the surrounding area as part of the WA blackspot programme. Such an outcome is broadly consistent with the *Aims of the Scheme* set out at 1.6.

As noted above, the subject land and proposal is located in the *General Agriculture Zone* pursuant to the Shire's planning scheme.

According to the scheme's zoning table, a telecommunications facility is a discretionary (D) use within the *General Agriculture Zone*, requiring Council to grant approval. It is noted the 'D' designator does not require Council to give notice of the application in accordance with clause 64 of the deemed provisions. Given the remote location of the proposed facility and the large setbacks from the subject land boundaries, it is unlikely any person or third party would be prejudiced if the application were not publicly notified.

The *General Agriculture Zone* (nor the planning scheme more generally) does not deal specifically with telecommunications facilities in a policy sense, but this type of infrastructure has traditionally been encouraged into rural zones generally and as such the zoning is appropriate.

The impact of the proposed facility is limited only to that of visual impact, which given the remoteness of the location is unlikely to be of any nuisance. The proposal will not create appreciable noise, smoke, smell dust or other nuisance nor will it generate heavy traffic. There is also no impact on vegetation nor any material impact on the primary production capacity of the land. Further, given the large setbacks from the property boundaries and the remote location, there is unlikely to be any materially adverse impacts on the locality.

The proposed facility, which will be located in a compound occupying around 700 square metres, has been sited on an unused and already cleared part of the subject land. The location will utilise the existing access track into the property and then cross already-cleared cropping land. The large compound will allow for collocation of additional equipment (by others) in the future if needed and also allows for expansion of the solar array.

In terms of the zone objectives for the *General Agriculture Zone*, the following is noted with respect to the proposed facility:



- The proposed facility does not materially impact on the continuing broad-acre farming use of the subject land, but does support that land use in the locality through improved communications;
- The setback of the proposed facility is such that it generally preserves the landscape and character of the rural area;
- The proposal is clearly a non-rural use that will be of benefit to the District and not have any detrimental impacts on natural resources or the environment; and
- A location has been selected which does not require the removal of vegetation.

As such, the proposed facility's design and siting is compatible with and easily accommodated by the *General Agriculture Zone*.

General Development Requirements

The general requirements for development are at Part 4 of the planning scheme, with 4.11 dealing with the *General Agriculture Zone*. The following comments are made with respect to those provisions:

- The minimum setback of 20m is met;
- The proposal does not interfere with the primary production capacity or use of the subject land;
- The proposal does not cause any detrimental impact on environmental values, nor increase environmental risk;
- The proposal does not create any land use conflicts and does not interfere with any adjoining approved uses; and
- No subdivision is required.

Other Relevant Planning Considerations

In more general terms the following general planning considerations are noteworthy with respect to the proposed facility and further demonstrate the design and siting is appropriate:

- The proposed development is already provided with suitable vehicle access from a public road;
- No vegetation clearance is required;
- The proposal will not generate significant runoff or cause an erosion hazard;
- The proposed facility will be well set back from public roads in the area, will have a minimal impact on the surrounds and balances the need for the service and the structure's impact on local amenity;
- The siting of the proposed facility has no impact on the adjacent land uses; and
- No collocation options are available for use and a new facility is required in this instance.



It is also noteworthy that the location is not within a bushfire prone area, as shown in Figure 2 below.



Figure 2: Proposed location and bushfire prone areas

With respect to alternate locations for the proposed facility, the ‘blackspot’ coverage requirements for the new facility are quite fixed meaning the area in which the facility can be placed is limited. Further, given the generally homogenous nature of the locality it is unlikely any other location would be markedly different or better than the one selected.

The benefits of the location selected include:

- A willing landowner
- Achieves the technical and ‘blackspot’ outcomes
- Well set back from existing public roads
- No requirement to clear native vegetation

State Planning Policy 5.2 – Telecommunications Infrastructure

The background to SPP 5.2 states:

Adequate and reliable telecommunications are essential for all aspects of contemporary community life, from supporting the State’s economy to creating and maintaining connected and cohesive social networks. Contact between emergency services and the community increasingly relies on the telecommunications networks.



The importance of telecommunications services in Western Australia is recognised in the Western Australian Planning Commission's (WAPC's) State Planning Strategy 2050 (2014), which advocates for the provision of an effective state-wide telecommunications network. This network includes both above and below ground infrastructure to support both fixed line and wireless telecommunications.

(emphasis added)

The proposal and its rationale set out above is consistent with the policy principles set out in the SPP, which seeks to minimise the visual impact of such facilities through siting and design and facilitate improved telecommunications services to the community.

Specifically, for the reasons stated above the proposal clearly meets the intent of the key policy measure which states:

5.1.1 The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area.

In this instance, this outcome has been achieved.

It is noted the Shire of Lake Grace does not have a local planning policy specific to telecommunications.



Conclusion

The proposed facility at Lot 3007 Tarco Road, East Newdegate will introduce new and significantly improved coverage and capacity for the Optus mobile telecommunications services to the surrounding area. As noted above, the area has been identified as a coverage 'blackspot' and forms part of a Government-funded 'blackspot' programme of works. The provision of a reliable service through this area is important for those living and working in the area and those passing along the key transport corridors.

Having regard to the requirements of the existing network and the applicable policies within the Shire's planning scheme, it is considered the proposal is appropriately located within the *General Agriculture Zone*, which is a type of zone traditionally recognised as a 'preferred' zone for such infrastructure.

The facility has been designed and sited to achieve the desired network objectives whilst minimising the visual impact as much as can reasonably be achieved through siting, design and setback. Due to transmission requirements to connect the facility to the Optus network, the proposed structure requires a communications antenna at 100 metres, whilst the mobile phone base station component of the facility requires a height of 50 metres. However, given the remote location large boundary setbacks the impact of the 100m-tall guyed mast is not likely to be material to the wider locality.

Importantly, its location and design will not have any material impact on the continuing use of the subject land or any other adjoining land within the locality or the achievement of the objectives as set out for the *General Agriculture Zone*, or the planning scheme more generally.

Accordingly, the proposal represents an orderly placement and development of what is now an essential piece of modern infrastructure and I consider the subject proposal warrants planning consent.

Should you have any questions, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Mark Baade', with a stylized flourish at the end.

MARK BAADE

B. Plan (Hons)

M: 0417 088 000

mark@sagconsulting.com.au

Attached:

Updated proposal plans

Aerial photo

EME report

Environmental EME Report

Location	Lot 3007 DP214432, off Truck Road, EAST NEWDEGATE WA 6355		
Date	04/08/2022	RFNSA No.	6355014

How does this report work?

This report provides a summary of levels of radiofrequency (RF) electromagnetic energy (EME) around the wireless base station at Lot 3007 DP214432, off Truck Road, EAST NEWDEGATE WA 6355. These levels have been calculated by Lend Lease using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).

A document describing how to interpret this report is available at ARPANSA's website:

[A Guide to the Environmental Report.](#)


A snapshot of calculated EME levels at this site

There are currently no existing radio systems for this site.

The maximum EME level calculated for the **proposed** changes at this site is

0.33%

out of 100% of the public exposure limit, 345 m from the location.



EME levels with the proposed changes	
Distance from the site	Percentage of the public exposure limit
0-50 m	0.17%
50-100 m	0.18%
100-200 m	0.08%
200-300 m	0.31%
300-400 m	0.33%
400-500 m	0.29%

For additional information please refer to the EME ARPANSA Report annexure for this site which can be found at <http://www.rfnsa.com.au/6355014>.

Radio systems at the site

This base station currently has equipment for transmitting the services listed under the existing configuration. The proposal would modify the base station to include all the services listed under the proposed configuration.

Carrier	Existing		Proposed	
	Systems	Configuration	Systems	Configuration
Optus			3G, 4G, 5G	LTE700 (proposed), WCDMA900 (proposed), LTE900 (proposed), NR/LTE2100 (proposed)

An in-depth look at calculated EME levels at this site

This table provides calculations of RF EME at different distances from the base station for emissions from existing equipment alone and for emissions from existing equipment and proposed equipment combined. All EME levels are relative to 1.5 m above ground and all distances from the site are in 360° circular bands.

Distance from the site	Existing configuration			Proposed configuration		
	Electric field (V/m)	Power density (mW/m ²)	Percentage of the public exposure limit	Electric field (V/m)	Power density (mW/m ²)	Percentage of the public exposure limit
0-50m				1.86	9.22	0.17%
50-100m				2.00	10.56	0.18%
100-200m				1.29	4.41	0.08%
200-300m				2.38	15.00	0.31%
300-400m				2.50	16.58	0.33%
400-500m				2.36	14.79	0.29%

Calculated EME levels at other areas of interest

This table contains calculations of the maximum EME levels at selected areas of interest, identified through consultation requirements of the [Communications Alliance Ltd Deployment Code C564:2020](#) or other means. Calculations are performed over the indicated height range and include all existing and any proposed radio systems for this site.

Maximum cumulative EME level for the proposed configuration

Location	Height range	Electric field (V/m)	Power density (mW/m ²)	Percentage of the public exposure limit
No locations identified				



LOCATION PLAN

BASE MAP SOURCED FROM BING MAPS
COPYRIGHT © 2022 Microsoft Corporation

Areas		
Mark	Area (m ²)	Comment
Area 1	1491	Compound and crane setup area
Area 2	39	Anchor blocks and guy wires
Area 3	47	Anchor blocks and guy wires
Area4	36	Anchor blocks and guy wires

Rev	Date	Revision Details	SSMC	CM	CM	SY	WL
			Consultant	CAD	Designer	Verifier	Approver
01	19.10.22	ISSUED FOR APPROVAL					



Client:
OPTUS

Project:
MOBILE NETWORK AUSTRALIA
SITE No: P1100
EAST NEWDEGATE
LOT 3007 TUCK ROAD, EAST NEWDEGATE

Drawing Title:
AERIAL VIEW OF PROPOSAL

Drawing Status:
FOR APPROVAL

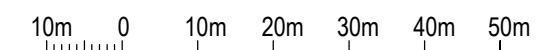
Drawing No.
P1100-P4

Revision
02



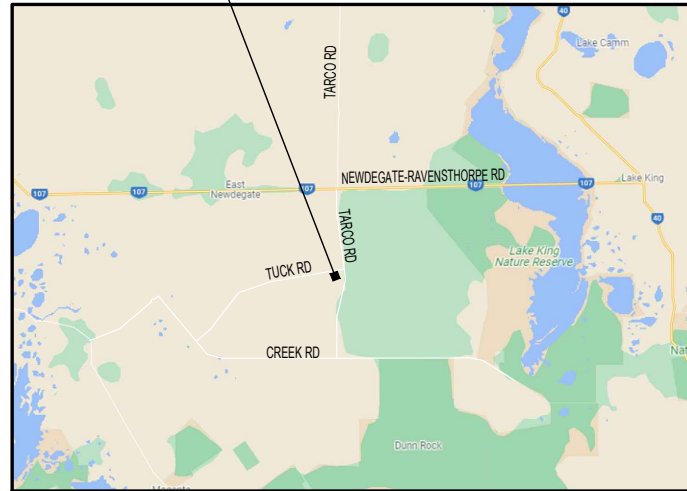
ENLARGEMENT "A"

SCALE 1:1000

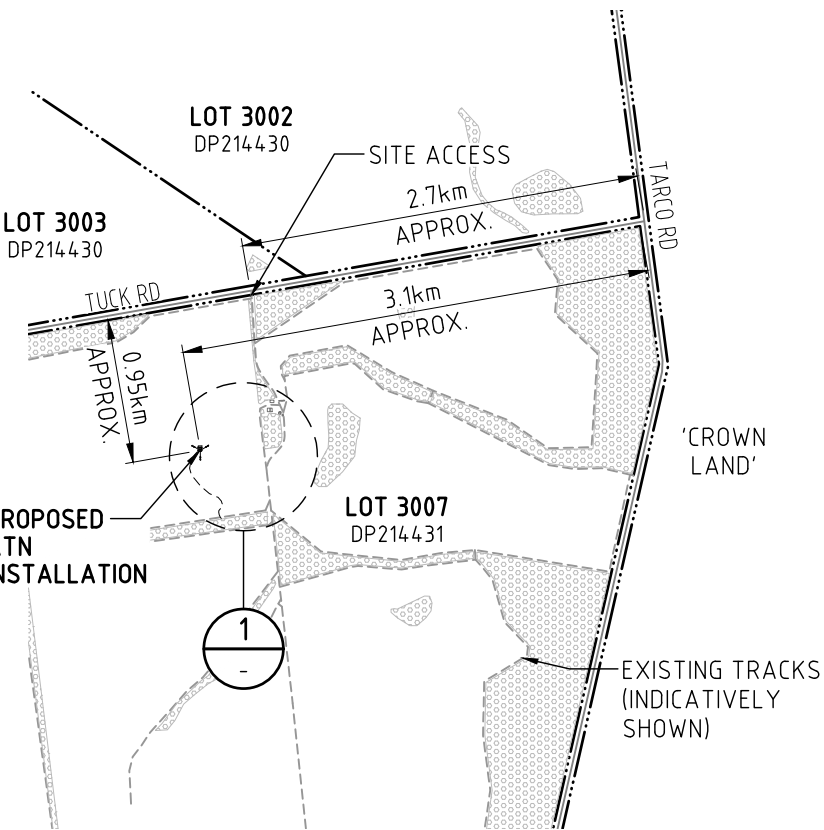




PROPOSED OPTUS
BASE STATION
(RFNSA No: 6355014)



LOCALITY MAP
COPYRIGHT © GOOGLE MAPS



OVERALL SITE PLAN
NOT TO SCALE

PROPOSED GUY ANCHORS WITH STOCK FENCE AROUND (INDICATIVELY SHOWN. SETOUT DETAILS TO BE CONFIRMED BY GUYED MAST MANUFACTURER, TBC AT DETAILED DESIGN)

PROPOSED ATN COMPOUND. REFER TO DRG. P1100-P2 FOR DETAILS

PROPOSED CRANE/EWP SETUP AREA (TBC BY CONSTRUCTION CONTRACTOR)

PROPOSED GUY WIRE (TYP)

SANDY GROUND SURFACE (INDICATIVELY SHOWN)

PROPOSED ATN ACCESS ROUTE

EXISTING DIRT TRACK

EXISTING PROPERTY METER PANEL

EXISTING WESTERN POWER STAND-ALONE POWER SYSTEM & SOLAR PANELS IN FENCED COMPOUND

'CROPS'

EXISTING SHED (TYP)

EXISTING VEGETATION (TYP)

'CROPS'

'CROWN LAND'

EXISTING TRACKS (INDICATIVELY SHOWN)

NOTE:
THIS DRAWING IS DIAGRAMMATIC ONLY AND SHOULD NOT BE SCALED. DIMENSIONS, COORDINATES, AND LEVELS SHOWN ARE NOMINAL AND SUBJECT TO CONFIRMATION AT DETAILED DESIGN STAGE.

SITE ADDRESS:
LOT 3007 ON DP 214431,
TUCK ROAD, EAST NEWDEGATE, WA 6355

- NOTES:**
1. **BASIS OF DESIGN**
 - > SITE INSPECTION 25/05/2022
 2. **PANEL ANTENNAS**
 - > 1-OFF PER SECTOR (EACH 2.68 LONG) AT EL 50m & 3-OFF FUTURE PER SECTOR
 - > SECTOR 1 - 60°, SECTOR 2 - 180°, SECTOR 3 - 300°
 - > MOUNTED ON TRIANGULAR HEADFRAME
 3. **TRANSMISSION**
 - > SITE TO BE LINKED TO THE NETWORK VIA $\phi 1800\text{mm}$ PARABOLIC ANTENNA
 - > TO BE CONFIRMED BY OPTUS
 4. **SHELTER**
 - > PROPOSED OPTUS NON-STANDARD SHELTER (3mx2m) BELOW SOLAR PANELS, COLOURED "PALE EUCALYPT" SUPPORTED ON CONCRETE SLAB
 5. **ATN TOWER**
 - > PROPOSED ATN 100m HIGH GUYED MAST WITH OPTUS HEADFRAME
 6. **FEEDER CABLES/ HYBRID TRUNK CABLES**
 - > 3-OFF 9/18 (10mm²) MLEH TRUNK CABLES (1-OFF PER SECTOR)
 - > LENGTH: 60m ALL SECTORS
 - > CABLES TO RUN ALONG A FACE OF GUYED MAST
 7. **SITE ACCESS**
 - > ACCESS TO SITE VIA EXISTING DIRT TRACKS AND ACCESS ROUTE (600m LONG) TO COMPOUND.
 - > 4WD VEHICLE RECOMMENDED.
 8. **ANTENNA ACCESS**
 - > ACCESS VIA CLIMBING LADDER BY QUALIFIED PERSONNEL ONLY
 9. **POWER SUPPLY**
 - > PROPOSED OPTUS SUPPLY TO BE PROVIDED FROM PROPOSED ATN SOLAR ARRAY AND PROPOSED ATN GENERATOR.
 - > DETAILS TO BE CONFIRMED AT DETAILED DESIGN
 10. **OTHER**
 - > N/A

DETAIL 1
SCALE 1:5000

Rev	Date	Revision Details	Consultant	CAD	Designer	Verifier	Approver
03	26.07.22	ISSUED FOR APPROVAL (LOCATION AND POWER REVISED)	SSMC	CM	SY	WL	KF
02	29.10.21	ISSUED FOR APPROVAL (LOCATION & STRUCTURE CHANGED)	SSMC	CM	SY	WL	KF
01	23.11.20	ISSUED FOR APPROVAL	SSMC	SH	LC	XX	SK



Client:
OPTUS

Project:
MOBILE NETWORK AUSTRALIA
SITE No: P1100
EAST NEWDEGATE
LOT 3007 TUCK ROAD, EAST NEWDEGATE

Drawing Title:
DRAFT SITE LAYOUT

Drawing Status:
FOR APPROVAL

Drawing No.
P1100-P1

Revision
03



LEGEND

- PROPOSED ATN LEASE BOUNDARY
- EXISTING PROPERTY BOUNDARY
- PROPOSED ATN COMPOUND FENCE
- PROPOSED OPTUS U/G SERVICE MAINS
- EXISTING OVERHEAD POWER ROUTE
- EXISTING LEVEL
- EXISTING CONTOUR

NOTE:
THIS DRAWING IS DIAGRAMMATIC ONLY AND SHOULD NOT BE SCALED. DIMENSIONS, COORDINATES, AND LEVELS SHOWN ARE NOMINAL AND SUBJECT TO CONFIRMATION AT DETAILED DESIGN STAGE.

PROPOSED ADDITIONAL 3m WIDE DOUBLE ACCESS GATES FOR SOLAR PANELS MAINTENANCE ACCESS

PROPOSED ATN SOLAR PANELS (TYP) (80-OFF TOTAL, INDICATIVELY SHOWN)

PROPOSED OPTUS 150W ELEVATED CABLE LADDER ON SUPPORT POSTS FOR ELECTRICAL CONDUITS

PROPOSED GRAVEL GROUND COVER (TYP)

PROPOSED OPTUS SHELTER BELOW SOLAR PANELS ON CONCRETE FOOTING

PROPOSED OPTUS DISTRIBUTION BOARD

PROPOSED ATN 150W ELEVATED CABLE LADDER ON SUPPORT POSTS FOR ELECTRICAL CONDUITS

PROPOSED ATN GENERATOR ON CONCRETE FOOTING (INDICATIVELY SHOWN)

PROPOSED ATN 2.4m HIGH SECURITY FENCE WITH 3m WIDE DOUBLE ACCESS GATES

PROPOSED ATN ACCESS ROUTE

PROPOSED ATN LEASE AREA

PROPOSED ATN COMPOUND AREA 35000

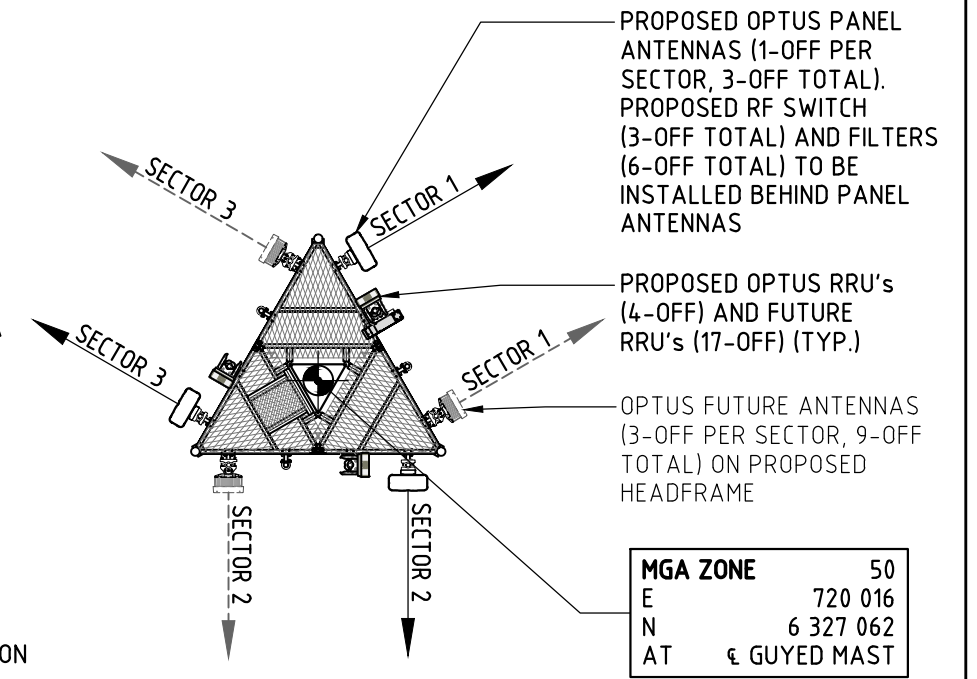
PROPOSED OPTUS GPS ANTENNA UNIT FIXED TO CABLE LADDER

PROPOSED OPTUS 300 WIDE ELEVATED CABLE LADDER & SUPPORT POSTS

PROPOSED ATN 100m HIGH GUYED MAST WITH PROPOSED OPTUS HEADFRAME

PROPOSED ATN MAST FOUNDATION (SHOWN INDICATIVELY)

PROPOSED GUY WIRE (TYP, INDICATIVELY SHOWN)



HEADFRAME PLAN

SCALE 1:100

MGA ZONE	50
E	720 016
N	6 327 062
AT	€ GUYED MAST

SETOUT PLAN

SCALE 1:200

Rev	Date	Revision Details	Consultant	CAD	Designer	Verifier	Approver
04	18.11.22	ISSUED FOR APPROVAL (SURVEY ADDED)	SSMC	DK	SY	WL	KF
03	26.07.22	ISSUED FOR APPROVAL (LOCATION AND POWER REVISED)	SSMC	CM	SY	WL	KF
02	29.10.21	ISSUED FOR APPROVAL (LOCATION & STRUCTURE CHANGED)	SSMC	CM	SY	WL	KF
01	23.11.20	ISSUED FOR APPROVAL	SSMC	SH	LC	XX	SK



Client:



Project:

MOBILE NETWORK AUSTRALIA
SITE No: P1100
EAST NEWDEGATE
LOT 3007 TUCK ROAD, EAST NEWDEGATE

Drawing Title:

DRAFT SITE SETOUT

Drawing Status:

FOR APPROVAL

Drawing No.

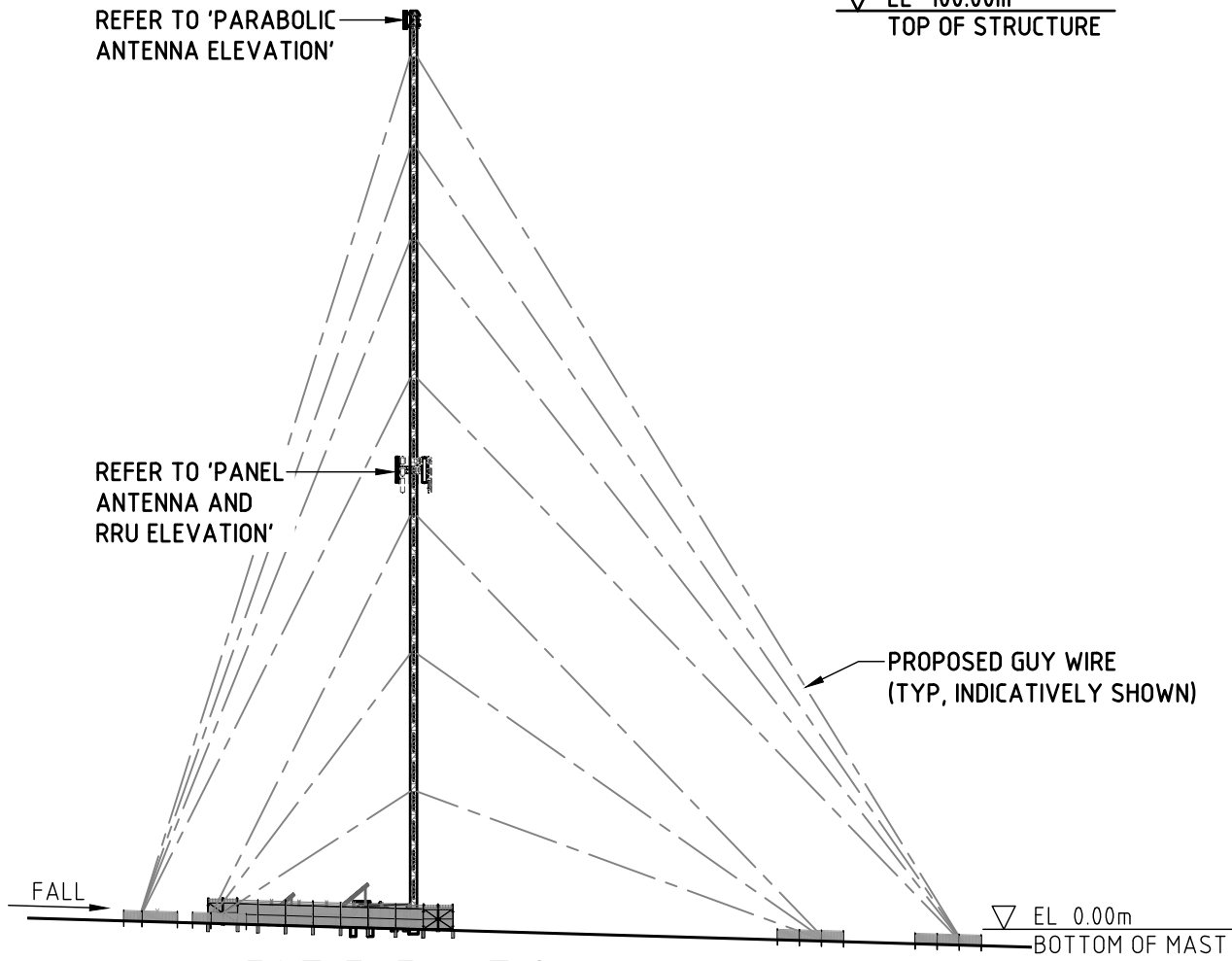
P1100-P2

Revision

04

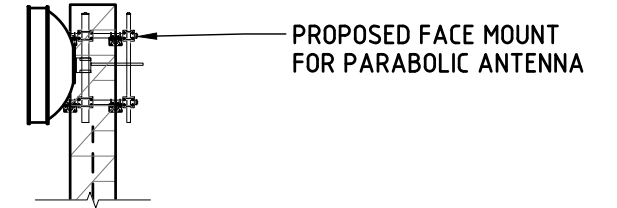
REFER TO 'PARABOLIC
ANTENNA ELEVATION'

▽ EL 100.00m
TOP OF STRUCTURE



WEST ELEVATION
(GUY WIRES INDICATIVELY SHOWN)
SCALE 1:800

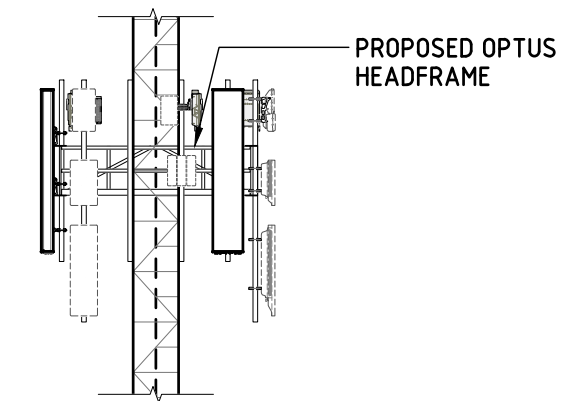
▽ EL 100.00m
TOP OF STRUCTURE
▽ EL 99.00m
€ PROPOSED OPTUS Ø1800 PARABOLIC ANTENNA (1-OFF)



PARABOLIC ANTENNA ELEVATION

SCALE 1:125

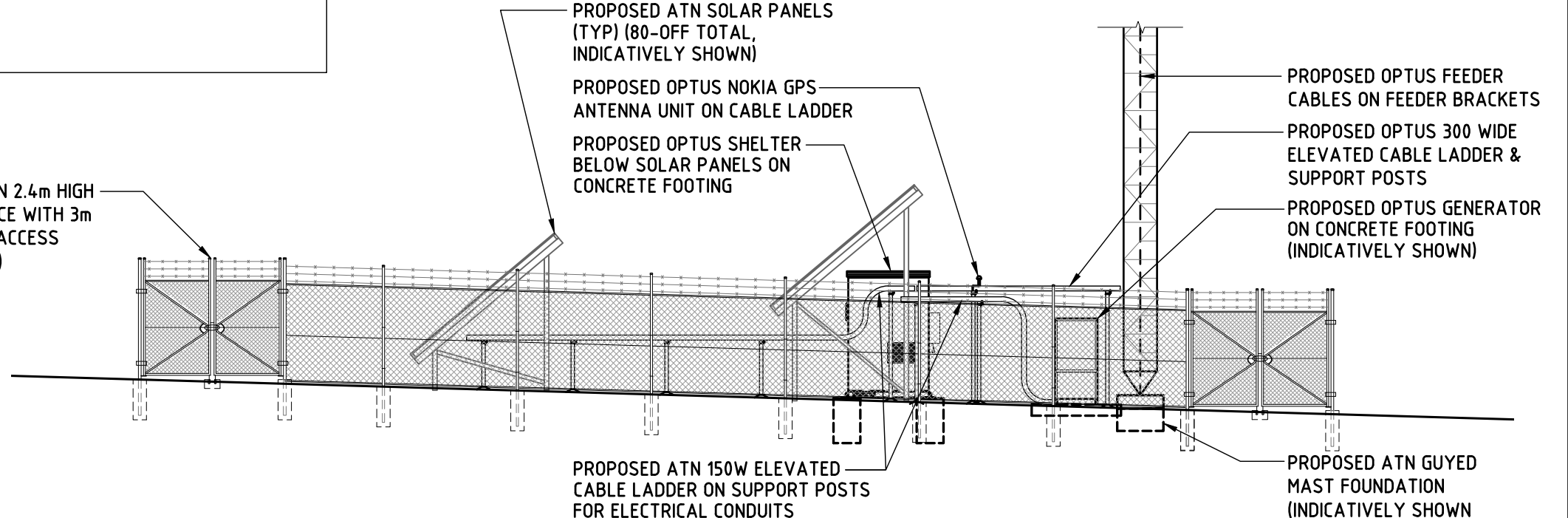
▽ EL 51.00m
€ PROPOSED OPTUS RRU (4-OFF)
€ FUTURE OPTUS AAU (3-OFF)
€ FUTURE OPTUS RRU (8-OFF)
▽ EL 50.00m
€ PROPOSED OPTUS PANEL ANTENNAS (3-OFF)
€ PROPOSED OPTUS RF SWITCH (3-OFF)
€ PROPOSED OPTUS FILTERS (6-OFF)
▽ EL 49.80m
€ FUTURE OPTUS AAU (3-OFF)
€ FUTURE OPTUS RRU (9-OFF)
▽ EL 48.35m
€ FUTURE OPTUS AAU (3-OFF)



PANEL ANTENNA AND RRU ELEVATION

SCALE 1:125

PROPOSED ATN 2.4m HIGH
SECURITY FENCE WITH 3m
WIDE DOUBLE ACCESS
GATES (2-OFF)



COMPOUND ELEVATION

SCALE 1:125

NOTE:
THIS DRAWING IS DIAGRAMMATIC ONLY
AND SHOULD NOT BE SCALED.

Rev	Date	Revision Details	Consultant	CAD	Designer	Verifier	Approver
03	26.07.22	ISSUED FOR APPROVAL (LOCATION AND POWER REVISED)	SSMC	CM	SY	WL	KF
02	29.10.21	ISSUED FOR APPROVAL (LOCATION & STRUCTURE CHANGED)	SSMC	CM	SY	WL	KF
01	23.11.20	ISSUED FOR APPROVAL	SSMC	SH	LC	XX	SK



Client:
OPTUS

Project:
**MOBILE NETWORK
AUSTRALIA
SITE No:P1100
EAST NEWDEGATE**
LOT 3007 TUCK ROAD, EAST NEWDEGATE

Drawing Title:
DRAFT SITE ELEVATION

Drawing Status:
FOR APPROVAL

Drawing No.
P1100-P3

Revision
03

From: [Alan George](#)
To: [Racelis Rose](#)
Subject: FW: ICR1618 - Proposed renewal of lease over Lot 279 on DP 173485 and freehold of Lots 279, 280 and 281 on DP 173485, Shire of Lake Grace
Date: Wednesday, 18 January 2023 3:47:05 PM
Attachments: [image070449.png](#)
[image667732.png](#)
[image994232.png](#)
[image550142.png](#)
[image002.png](#)
[image328353.png](#)
[image389883.png](#)
[image794752.png](#)
[image326377.png](#)
[image991739.png](#)
[20230110 Aerial Photographv for Lots 279, 280 and 281.pdf](#)
[RE IE5905 - Request for Lease Renewal over Lot 280 on Deposited Plan 173485 within the Shire of Lake Grace - Case 160250 .msg](#)

Racelis

Upon reflection I would suggest that you just do up a letter much the same as last time.

Kind Regards,

Alan George

Chief Executive Officer



Shire of Lake Grace

Address: 1 Bishop Street, Lake Grace WA 6353
Postal Address: PO Box 50, Lake Grace WA 6353
Phone: (08) 9890 2500
Fax: (08) 9890 2599
Website: www.lakegrace.wa.gov.au
Facebook: www.facebook.com/ShireofLakeGrace

Disclaimer by the Shire of Lake Grace

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From: Shire of Lake Grace <shire@lakegrace.wa.gov.au>
Sent: Wednesday, 18 January 2023 1:24 PM
To: Alan George <ceo@lakegrace.wa.gov.au>; Racelis Rose <ea@lakegrace.wa.gov.au>
Cc: Shire of Lake Grace <shire@lakegrace.wa.gov.au>
Subject: FW: ICR1618 - Proposed renewal of lease over Lot 279 on DP 173485 and freehold of Lots 279, 280 and 281 on DP 173485, Shire of Lake Grace

This has been laying in the Shire inbox for some time now, apologies.

Amber.

Kind Regards,

Front Reception

Main Receiving Inbox



Shire of Lake Grace

Address: 1 Bishop Street, Lake Grace WA 6353
Postal Address: PO Box 50, Lake Grace WA 6353
Phone: (08) 9890 2500
Fax: (08) 9890 2599
Website: www.lakegrace.wa.gov.au
Facebook: www.facebook.com/ShireofLakeGrace

Disclaimer by the Shire of Lake Grace

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From: Lily Sutomo <Lily.Sutomo@dplh.wa.gov.au>
Sent: Tuesday, 10 January 2023 2:48 PM
To: Shire of Lake Grace <shire@lakegrace.wa.gov.au>
Subject: ICR1618 - Proposed renewal of lease over Lot 279 on DP 173485 and freehold of Lots 279, 280 and 281 on DP 173485, Shire of Lake Grace

Our ref: 02481-1992, 00763-1993 and 00764-1996
Case No. 163223

Good afternoon,

- **Request for Lease Renewal over Lot 279 on Deposited Plan 173485, within the Shire of Lake Grace**
- **Request to freehold Lots 279, 280 and 281 on Deposited Plan 173485, within the Shire of Lake Grace**

The Department of Planning, Lands and Heritage is considering the request to renew Lease M350142 over Lot 279 on Deposited Plan 173485,

located at 15 Mason Street, Lake Grace within the Shire of Lake Grace.

The Lease is currently leased to Mr David Stanley Fyfe, for the purpose of "Light Industry". Mr Fyfe is also leased Lots 280 and 281 on DP 173485 and the new leases are currently being renewed. The Shire has no objections to the renewal of the two leases – see attached email.

Can the Shire please provide comments on the proposed lease renewal? Additionally, can the Shire provide comments on the proposed freehold of Lots 279, 280 and 281?

Please find the attached Aerial Photography and Tenure Map outlining the necessary information.

If you have any queries, please do not hesitate to get in contact with me.

Kind regards,

Lily Sutomo

Senior State Land Officer | Land Management Central

Department of Planning, Lands and Heritage

140 William Street, Perth WA 6000

wa.gov.au/dplh | 6552 4616



The Department is responsible for planning and managing land and heritage for all Western Australians – **now and into the future**

The Department acknowledges the Aboriginal people of Western Australia as the traditional custodians of this land, and we pay our respects to their Elders, past and present.

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- Legend**
- Land Districts
 - Localities
 - Local Government Area
 - Townsites
 - Cadastre (View 1)
- Roads**
- Minor



Notes:

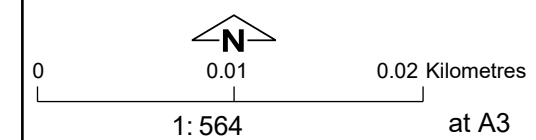
* The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

* This map is not intended to be used for measurement purposes.

Map was produced using DPLH's InQuery.

InQuery Map

DPLH BUSINESS USE ONLY



Projection: WGS 1984 Web Mercator Auxiliary Sphere
Graticules (if visible): GDA 1994 Latitude/Longitude

32864
317
87 m²

P170887
235
6006 m²

P173485
287
1507 m²

P173485
286
1507 m²

P173485
285
1507 m²

P173485
284
1517 m²

L GE L12540
P173485
283
1517 m²

32864
316
87 m²

P173485
305
666 m²

L GE H335469
P173485
281
1506 m²

L GE I134626
P173485
280
1506 m²

L GE M350142
P173485
279
1506 m²

P173485
278
1517 m²

L GE L12540
P173485
277
1517 m²

MASON ST

UCL
P173485

UCL
P173485

L GE N244202
P173485

L GE N244203
P173485

P173485

P173485

Local Government MoU

This Memorandum of Understanding is made on the (insert date)

Parties to the Agreement

Shire of Beverley
Shire of Brookton
Shire of Corrigin
Shire of Cuballing
Shire of Dumbleyung
Shire of Kulin
Shire of Lake Grace
Shire of Narrogin
Shire of Pingelly
Shire of Quairading
Shire of Wagin
Shire of Wandering
Shire of West Arthur
Shire of Wickepin
Shire of Williams

Hereinafter called the 'partnering LGs' parties' or 'partners'.

Aim

This Memorandum of Understanding (MoU) sets out a basic framework for cooperation between the Local Governments (LGs) named, to promote cooperation in a disaster event which affects one or more of the partnering LGs.

The guiding principle of this MoU is that any support given to a partnering LG in a particular emergency event shall be voluntary and of a level that will not unduly compromise the operability of the partnering LG providing the support.

Purpose

To facilitate the provision of mutual aid between partnering LGs during emergencies and post incident recovery.

To enhance the capacity of our communities to cope in times of difficulty.

To demonstrate the capacity and willingness of participating LGs to work co-operatively and share resources within the region.

Partnering Objectives

Partners to this MoU, in times of community distress due to an emergency incident, agree where possible to:

1. Provide whatever resources may reasonably be available within the capacity of that LG to respond to the emergency incident if requested.
2. Provide at its absolute discretion, whatever resources may be available within the means of that LG to assist with post incident recovery in the community.

Allocation of Resources

1. This MoU acknowledges that the allocation of a partnering LG's personnel and plant resources is an operational issue, and as such is the responsibility of the Chief Executive Officer (CEO) of the LG seeking to offer aid.
2. This MoU seeks to demonstrate that the CEO's commitment to supporting other LGs in need is supported by the Elected Members of each participating Council.
3. Acknowledges and accepts that each participating Local Government commits to make available at a minimum and if required the following resources (if they have available and or not otherwise committed or needed) at no cost for up to thirty (30) days during and immediately following an event. There after CEO discretion on allocation of these resources and cost recovery may apply:
 - Community Emergency Services Manager (CESM)
 - Local Recovery Coordinator (LRC)
 - Administration Officer
 - Plant Operator
 - Evacuation Centre Building
 - Animal Welfare Equipment
 - Community Bus (excludes fuel)
 - Emergency Generator (excludes fuel)

Cost Recovery

The Disaster Recovery Funding Arrangements, Western Australia (DRFAWA) guidelines provide for the reimbursement of expenditure incurred by partnering LGs during a disaster event. Each partnering LG is responsible for maintaining an accurate record of its expenditure during an event.

In the event the emergency is declared a Disaster, State and Commonwealth funding assistance will be sought in compliance with relevant State and Commonwealth Policies. The affected partnering LG area will claim these costs accordingly under the DRFAWA guidelines.

In the event a partnering LG's resources and/or equipment are required to assist another partnering LG, these costs may not be claimable via DRFAWA. Therefore, any intended claim for reimbursement is a matter between partnering LGs.

Responsibilities

The partners to this MoU recognise their responsibilities to have adequate arrangements in place in order to be in a position to respond to non-natural and natural disasters.

This MoU recognises that each LG will have its own LEMPs in place in accordance with the *Emergency Management Act 2005*. However, the intention of this MoU is to improve the efficiency of joint response to a disaster, share experiences, enhance cooperation between partnering LGs and improve regional resilience to disaster events.

The parties acknowledge that the provisions of this document are not intended to create binding legal obligations between them.

The parties acknowledge that:

1. nothing in this document authorises a party to incur costs or expenses on behalf of the other party; and
2. a party has no authority to act for, or to create or assume any responsibility obligation or liability on behalf of, the other party.

Partnering Expectations

1. To provide where possible both physical and human resources to assist with the immediate response and recovery. Ongoing protracted assistance may be needed, this may be subject to further negotiation and agreement in writing between the partners concerned.
2. Where possible, and if appropriate, the affected LG must utilise internal resources and local contractors before requesting assistance from another LG. This will ensure LGs are not seen to be competing with local businesses or offers of assistance.
3. All requests for support will be made through the Incident Controller (IC) of the designated Hazard Management Agency (HMA) for the incident, in consultation with the designated Local Recovery Coordinator (LRC) and the Local Emergency Coordinator (LEC).
4. All equipment provided must be covered by the partners own insurance, each LG is responsible for ensuring insurance policies allow for the provision of mutual aid.
5. Each individual Council will be responsible for continued salary and any workers compensation insurance for their own staff regardless of where they are operating during the disaster event.
6. Each LG will be responsible for any loss, damage or cost associated with the provision of support unless otherwise agreed in writing.
7. The LG requesting support will be responsible for all incidental costs associated with the provider's personnel and equipment such as catering, accommodation, OHS issues, transport, fuel, and storage.

Duration and Amendment

The MoU will come into effect at the date which all parties have signed the agreement.

This MoU can be reviewed at any time but cannot be amended except with the written consent of all partners.

Term

Unless mutually extended, terminated or parties withdraw, this MoU will expire on 30 June 2028.

Withdrawal

Any partner may withdraw from this MoU by giving 90 days written notice to the partnering LG's and the State Emergency Management Committee.

Notices

Communications in relation to this MoU should be addressed to:
The Executive Officer, Central Country Zone of WALGA.

TRUST FUND

Chq/EFT	Date	Description	Amount	Amount
1542	12/12/2022	SensOre Ltd		-\$51.00
	12/12/2022	Standpipe Bond Refund - Card #2924075	\$51.00	
TOTAL TRUST FUND				-\$51.00

MUNICIPAL FUND

Chq/EFT	Date	Description	Amount	Amount
EFT24409	13/12/2022	Truck Centre WA		-\$697,620.00
	12/12/2022	Supply 1 x Volvo FM13 500HP Prime Mover	\$348,810.00	
	12/12/2022	Supply 1 x Volvo FM13 500HP Prime Mover	\$348,810.00	
EFT24410	16/12/2022	4 Rivers Plumbing Gas & Civil Contracting		-\$2,178.00
	28/11/2022	Travel to Lake King, Pump out 10,000L of waste from Lake King Public Toilet Biomax System	\$2,178.00	
EFT24411	16/12/2022	AFGRI Equipment Australia		-\$533.01
	01/12/2022	1 x Auger - 120mm/5 inch x 695mm - BT 131	\$533.01	
EFT24412	16/12/2022	APV VALUERS AND ASSET MANAGEMENT		-\$1,980.00
	01/12/2022	Market Value of Vacant Land - Lot A on DP57312	\$1,980.00	
EFT24413	16/12/2022	Activ8me		-\$321.58
	18/08/2022	Newdegate Medical Centre - Satellite Internet - 17/08/2022 - 31/08/2022	\$181.78	
	01/09/2022	Newdegate Medical Centre - Satellite Internet - September 2022	\$34.95	
	01/10/2022	Newdegate Medical Centre - Satellite Internet - October 2022	\$34.95	
	01/11/2022	Newdegate Medical Centre - Satellite Internet - November 2022	\$34.95	
	01/12/2022	Newdegate Medical Centre - Satellite Internet - December 2022	\$34.95	
EFT24414	16/12/2022	Alan Brian George		-\$650.00
	14/11/2022	Stainless Steel Benches for Newdegate Hall & Newdegate Country Club	\$650.00	
EFT24415	16/12/2022	Anna Scheepers		-\$200.00
	03/12/2022	Contract - Cleaning of Varley Hall 21/11, 25/11, 28/11 & 02/12/2022	\$200.00	
EFT24416	16/12/2022	Australia Post		-\$176.09
	03/12/2022	Postage - November 2022	\$176.09	
EFT24417	16/12/2022	BGC Cement		-\$6,162.75
	30/11/2022	15 x 1T Bulker Bags of GP Cement	\$6,162.75	
EFT24418	16/12/2022	BGL Solutions		-\$5,652.90
	29/11/2022	Turf Renovations - Lake Grace Football Oval	\$5,652.90	
EFT24419	16/12/2022	BOC Gases Australia Limited		-\$12.53
	28/11/2022	Container Service: LG Pool - R400C oxygen medical C size	\$12.53	
EFT24420	16/12/2022	Burgess Rawson Pty Ltd		-\$272.98
	09/12/2022	Reimbursement Of Water - Ngt Public Toilets.	\$272.98	
EFT24421	16/12/2022	CCL Hardware		-\$3,812.17
	30/11/2022	Hardware Supplies - November 2022	\$3,812.17	
EFT24422	16/12/2022	CHILD SUPPORT AGENCY		-\$163.17
	08/12/2022	Payroll Deductions/Contributions	\$163.17	
EFT24423	16/12/2022	Cheryl Chappell (Staff Member)		-\$59.99
	05/12/2022	Reimbursement - Christmas Tree for Shire Office	\$59.99	
EFT24424	16/12/2022	Cloud Collections Pty Ltd		-\$7,369.14
	01/12/2022	Debt Collection Services - November 2022	\$7,369.14	
EFT24425	16/12/2022	Cr Anton Joseph Kuchling		-\$633.34
	30/11/2022	Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24426	16/12/2022	Cr Benjamin John Hyde		-\$633.34
	30/11/2022	Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24427	16/12/2022	Cr Debrah Susan Clarke		-\$633.34
	30/11/2022	Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24428	16/12/2022	Cr Jeffrey Vincent McKenzie		-\$633.34
	30/11/2022	Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24429	16/12/2022	Cr Leonard William Armstrong		-\$2,688.75
	30/11/2022	President's Meeting Fees & IT Allowance	\$2,688.75	
EFT24430	16/12/2022	Cr Rosalind Alice Lloyd		-\$748.94

	30/11/2022 Councillor's Meeting Fees, Travel & IT Allowance	\$748.94	
EFT24431	16/12/2022 Cr Ross Chappell		-\$1,051.33
	30/11/2022 Deputy President's Meeting Fees & IT Allowances	\$1,051.33	
EFT24432	16/12/2022 Cr Stephen Gordon Hunt		-\$633.34
	30/11/2022 Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24433	16/12/2022 D4 Data Pty Ltd		-\$201.74
	05/12/2022 Service Palintest Test Equipment	\$201.74	
EFT24434	16/12/2022 Department of Primary Industries and Regional Development		-\$314.68
	07/12/2022 Recoups - NGT Research Facility - Water A/c	\$314.68	
EFT24435	16/12/2022 Donna Virginia Scott		-\$27.00
	10/12/2022 Consignments - November 2022	\$27.00	
EFT24436	16/12/2022 Emu Essence Distributors Pty Ltd		-\$44.20
	10/12/2022 Consignments - November 2022	\$44.20	
EFT24437	16/12/2022 Exurban Pty Ltd		-\$1,033.61
	03/12/2022 Town Planner Services - November 2022	\$1,033.61	
EFT24438	16/12/2022 Fyfe Transport		-\$42,507.96
	30/11/2022 Supply & Delivery of Basalt - Various Projects	\$42,507.96	
EFT24439	16/12/2022 GS Mobile Mechanical Services		-\$13,736.51
	02/12/2022 Check & Rectify Lights Not Working - 2008 Mitsubishi Fuso Rosa Bus - LG.1444	\$150.37	
	02/12/2022 Mower Repair Tyre - 2022 Kawasaki Mower 1HPD680 - Toro Z Master 4000	\$46.20	
	03/12/2022 Service - 2020 Toyota Landcruiser DSL WGN - LG001	\$659.69	
	07/12/2022 2 x Tyres - Fitting, Balance & Tubeless Valves - 2021 Ford Ranger dual cab CC XL LG049	\$666.60	
	14/12/2022 Service - 2017 Mitsubishi Fuso Canter Crew-cab - LG.3362	\$1,159.68	
	14/12/2022 Fuel System Overhaul - 2017 Mitsubishi Fuso Canter Crew-cab - LG.3362	\$8,737.37	
	14/12/2022 Tyre x 4 Including Fitting - 2017 Mitsubishi Fuso Canter Crew-cab - LG.336	\$1,809.50	
	14/12/2022 Hydraulic Hoses - 2014 Tri-axle Water Tanker - 1TPD.327	\$507.10	
EFT24440	16/12/2022 Great Southern Fuel Supplies		-\$5,273.49
	30/11/2022 Fuel Card Purchases - Lakes Local Action Group	\$838.17	
	30/11/2022 Fuel Card Purchases - November 2022	\$4,435.32	
EFT24441	16/12/2022 IT Vision Pty Ltd		-\$4,262.50
	30/11/2022 BPMS Rates Services - November 2022	\$4,262.50	
EFT24442	16/12/2022 Integrated ICT		-\$2,596.66
	24/11/2022 IT Support November 22	\$1,958.55	
	27/11/2022 Exclaimer for Office 365 (up to 50 Licences) - November 2022	\$85.25	
	29/11/2022 Microsoft 365 Licences - November 2022	\$371.05	
	30/11/2022 Veeam Cloud Connect & Cloud Storage (Archive - Tier 4) - November 2022	\$181.81	
EFT24443	16/12/2022 Ipec Pty Ltd		-\$47.12
	04/12/2022 Freight	\$47.12	
EFT24444	16/12/2022 Kleenheat Gas Pty Ltd		-\$871.53
	07/12/2022 Gas - Newdegate Pavilion	\$871.53	
EFT24445	16/12/2022 Lake Grace Cricket Club		-\$5,000.00
	21/11/2022 Infrastructure Grant	\$5,000.00	
EFT24446	16/12/2022 Lake Grace Plaza		-\$92.18
	28/11/2022 Items for Pioneer Park, Newdegate	\$33.58	
	30/11/2022 Newspapers Subscription - November 2022	\$58.60	
EFT24447	16/12/2022 Lake Grace Rural Supplies		-\$10,242.10
	01/12/2022 Honda Utility Pump - Orange Pumps	\$1,056.00	
	01/12/2022 Fencing Materials - Industrial Land	\$9,186.10	
EFT24448	16/12/2022 Lake Grace Saltbush Inn		-\$110.00
	13/09/2022 Accommodation - Mary Caunt (Face Painter) - 8/12/2022	\$110.00	
EFT24449	16/12/2022 Lake Grace Sportsman's Club Inc		-\$100.00
	30/11/2022 Business Sponsored Christmas Drinks 2022	\$100.00	
EFT24450	16/12/2022 Lake Grace Transport		-\$123.31
	30/11/2022 Freight - Pool Chemicals	\$123.31	
EFT24451	16/12/2022 Lake King Agencies		-\$33.00
	09/11/2022 Cleaning Supplies - Lake King Hall	\$33.00	
EFT24452	16/12/2022 Lake King Primary School		-\$530.00

	05/12/2022	Reimbursement for Oliver Support and Maintenance for 2022 for the Lake King Library - 1/2 Share Payment	\$530.00	
EFT24453	16/12/2022	Lakes Plumbing & Gas		-\$12,499.12
	05/12/2022	Various Small Plumbing Jobs	\$3,319.92	
	07/12/2022	Various Plumbing Work	\$9,179.20	
EFT24454	16/12/2022	Landgate		-\$68.00
	28/11/2022	Mining Tenement Chargeable - M2022/10	\$68.00	
EFT24455	16/12/2022	Lillys Garden		-\$147.50
	06/12/2022	Consignment - November 2022	\$147.50	
EFT24456	16/12/2022	Marketforce Productions		-\$807.19
	24/11/2022	Tender Advertisement in West Australian- 05/11/2022 & 09/11/2022	\$807.19	
EFT24457	16/12/2022	McKenzie Concrete Co		-\$83,237.00
	01/12/2022	Footpaths on Witham & May Street, Newdegate - 50% Deposit	\$83,237.00	
EFT24458	16/12/2022	Mrs G's Catering		-\$441.00
	30/11/2022	Catering for OCM 23 November 2022	\$441.00	
EFT24459	16/12/2022	Newdegate Community Resource Centre		-\$100.00
	23/11/2022	Bond Refund: Newdegate Rec Centre Hire 23/11/2022	\$100.00	
EFT24460	16/12/2022	Newdegate Historical Society		-\$80.00
	27/11/2022	Refreshments for Council Chambers	\$80.00	
EFT24461	16/12/2022	Newdegate Primary School P&C Association		-\$3,255.00
	10/10/2022	Advert - School Yearbook	\$55.00	
	04/12/2022	Community Funding Request 2022/2023 - Newdegate Swimming Pool Sun Shade	\$3,200.00	
EFT24462	16/12/2022	OzWashRoom		-\$398.00
	23/11/2022	2 x Twin Jumbo Toilet Roll Dispenser - Lake King Public Toilets	\$398.00	
EFT24463	16/12/2022	Pauley & Co		-\$827.31
	09/12/2022	Install Day/Night Switch - Lake King Playground	\$827.31	
EFT24464	16/12/2022	Peter Hudson's Tyre & Mechanical Services Pty Ltd		-\$3,387.00
	03/11/2022	Repair Puncture & Wheel Balance - LLAG Vehicle	\$63.00	
	03/11/2022	2 x Tyres - Fitting, Balancing & Disposal of Old Tyres - LLAG Vehicle	\$888.00	
	30/11/2022	Supply & Fit - 17.5 R25 Bridgestone V Steel K-Traction on 2020 CATERPILLAR 140 Motor Grader - LG393	\$2,288.00	
	07/12/2022	Jacking & Unbolting Rim, Assembly & Rotating - 2020 CATERPILLAR 140 Motor Grader - LG393	\$148.00	
EFT24465	16/12/2022	Phyllis Dunham		-\$20.00
	24/11/2022	Consignments - November 2022	\$20.00	
EFT24466	16/12/2022	Premium Publishers		-\$2,024.00
	28/11/2022	2023 Road Trip Holiday Planner - Shire Editorial	\$2,024.00	
EFT24467	16/12/2022	RingCentral Australia		-\$620.40
	04/12/2022	Monthly cost of Avaya Cloud Telephony Solution - November 2022	\$620.40	
EFT24468	16/12/2022	Ross Ramm		-\$115.00
	02/11/2022	Consignment - October 2022	\$50.00	
	05/12/2022	Consignment - November 2022	\$65.00	
EFT24469	16/12/2022	Royal Life Saving Society WA		-\$172.40
	28/11/2022	Speed Blocks Head Immobiliser for Newdegate Pool	\$172.40	
EFT24470	16/12/2022	S & L Trevenen		-\$1,875.50
	13/12/2022	15.5 Hours Roller Hire - Oakey Road	\$1,875.50	
EFT24471	16/12/2022	Shire Of Merredin		-\$1,435.00
	29/11/2022	Central Wheatbelt Advertising - Eastern Wheatbelt Visitors Guide Edition 7	\$1,435.00	
EFT24472	16/12/2022	Shire of Narrogin		-\$115.63
	28/11/2022	Building Surveyor 1.25hrs - November 2022	\$115.63	
EFT24473	16/12/2022	Sigma Chemicals		-\$2,052.60
	01/12/2022	Pool Chemicals - Lake Grace Pool	\$2,052.60	
EFT24474	16/12/2022	Skytrust Intelligence Systems		-\$493.90
	04/12/2022	December 2022 - Access to SKYTRUST	\$493.90	
EFT24475	16/12/2022	Stagecraft Pty Ltd		-\$7,641.70
	15/11/2022	To Supply & Install - Red Velvet House Curtain for the Varley Hall	\$7,641.70	
EFT24476	16/12/2022	Sue-Anne Naughton		-\$100.00
	04/11/2022	Bond Refund: Lake King Hall 04/11/2022	\$100.00	
EFT24477	16/12/2022	THINKWATER BUNBURY		-\$3,177.57

	25/11/2022	1 x Pump SX Star1 - Lake Grace Rec Ground	\$3,177.57	
EFT24478	16/12/2022	Telstra Corporation Limited		-\$1,171.22
	04/12/2022	Mobile Phone Charges 0407034641-Sewerage-Fail Safe	\$15.04	
		0407148677 - DFES I-Pad	\$14.98	
		0407225086-Sewerage-Fail Safe	\$14.98	
		0407384735-Sewerage-Fail Safe	\$14.98	
		0408411920-Sewerage-Fail Safe	\$30.99	
		0417621708-CEO Mobile	\$30.99	
		0418326588-LG Pool Manager	\$14.98	
		0427651127 Supervisor Mobile	\$30.99	
		0428651109-Leading Hand Mobile	\$30.99	
		0428711190-Newdegate Fire Truck	\$30.99	
		0429571975-Sewerage	\$20.48	
		0429651112-Parks & Gardens Mobile	\$14.98	
		0436668242-CESM Mobile	\$30.99	
		0448089092-MIS Mobile	\$30.99	
		0475898471-Councillors WI-FI	\$14.98	
		0476806205-Councillors Air Card	\$14.98	
		0455915715-IPad for OSH	\$14.98	
		0457999713 - Trail Camera	\$14.98	
		0458004636 - Trail Camera	\$14.98	
		0487193712 - NGT Rec Centre Solar backup battery storage	\$14.98	
		0487223282 - LG Sports Pav Solar backup battery storage	\$14.98	
		0487225597 - Vrly Sports Pav Solar backup battery storage	\$14.98	
		0487234395 - LG Medical Centre Solar backup battery storage	\$14.98	
		0408320854 - MIS Ipad	\$14.98	
		0457564350 - OSH Ipad (ISO)	\$14.98	
	10/12/2022	SMS Service - Emergency Services	\$679.09	
EFT24479	16/12/2022	Varley Ag Solutions		-\$129.89
	17/11/2022	Fuel for Fogger & Various Items for Varley Parks & Gardens	\$129.89	
EFT24480	16/12/2022	WA Contract Ranger Services		-\$1,045.00
	03/12/2022	Contract Ranger Services - 15/11/2022 & 29/11/2022	\$1,045.00	
EFT24481	16/12/2022	Walkers Hill Vineyard		-\$450.00
	08/12/2022	LG Visitor Centre Annual Christmas Lunch for Staff & Volunteers	\$450.00	
EFT24482	16/12/2022	Warren Blackwood Waste		-\$10,447.06
	07/12/2022	Recycling Pickups - November 2022	\$5,254.56	
	07/12/2022	Residential & Street Bins Pick Ups - November 2022	\$5,192.50	
EFT24483	16/12/2022	Wazzas Complete Sheep Management		-\$4,455.00
	09/12/2022	Contract - NGT Town Maintenance And Gardening 28/11/2022 - 09/12/2022	\$4,455.00	
EFT24484	16/12/2022	William Andrew Trevenen		-\$120.00
	09/12/2022	Consignments - November 2022	\$120.00	
EFT24485	21/12/2022	AMD Audit & Assurance Pty Ltd		-\$1,166.00
	30/11/2022	Acquittal Audit for Regional Airport Development Scheme (RADS)	\$1,166.00	
EFT24486	21/12/2022	Anna Scheepers		-\$200.00
	17/12/2022	Contract - Cleaning of Varley Hall 05/12,09/12,12/12 & 16/12/2022	\$200.00	
EFT24487	21/12/2022	Best Office Systems		-\$378.62
	16/12/2022	Photocopier Charges Dec 22	\$378.62	
EFT24488	21/12/2022	CB Traffic Solutions Pty Ltd		-\$5,101.25
	11/12/2022	Supply 7 Traffic Controllers for 13.25hrs - Lake Grace Harvest Festival on 08/12/2022	\$5,101.25	
EFT24489	21/12/2022	Charlene Vivienne		-\$213.00
	24/11/2022	Stock Purchases - Lake Grace Visitor Centre	\$213.00	
EFT24490	21/12/2022	Enviro Pipes		-\$12,963.50
	19/12/2022	Corrugated Pipes	\$12,963.50	
EFT24491	21/12/2022	Fiona Palmer		-\$58.50
	15/12/2022	Consignments - September 2022	\$58.50	
EFT24492	21/12/2022	Ipec Pty Ltd		-\$15.69
	18/12/2022	Freight - Water Samples	\$15.69	
EFT24493	21/12/2022	Ironstone Fabrications Pty Ltd		-\$1,818.35
	08/12/2022	Labour to Repair Lake King Mower	\$620.00	

	08/12/2022	Repairs - 2015 Coastmac Skid Steer Loader Trailer - 1TTI.944	\$367.25	
	08/12/2022	Weld Shade Sail Brackets to Post at Lake Grace Daycare	\$331.10	
	19/12/2022	Treasurer payment for Lake Grace Visitor Centre Committee. Work Done During Financial Transfer to the Shire	\$500.00	
EFT24494	21/12/2022	Jason Signmakers		-\$1,631.46
	19/12/2022	Various Signage	\$1,631.46	
EFT24495	21/12/2022	Joanne Marie Morgan (Staff Member)		-\$60.00
	02/12/2022	Reimbursement - Purchase of Visitor Centre Volunteer Thankyou Gifts	\$60.00	
EFT24496	21/12/2022	LGIS Risk Management		-\$5,054.21
	13/12/2022	Regional Risk Co-ordinator Fee - December 2022	\$5,054.21	
EFT24497	21/12/2022	Lake Grace CWA		-\$126.00
	14/12/2022	7 x CWA Cookbooks - Lake Grace Visitor Centre	\$126.00	
EFT24498	21/12/2022	Lake Grace Community Resource Centre		-\$196.30
	30/11/2022	Secretary Duties - Roadwise Meeting 24/11/2022	\$196.30	
EFT24499	21/12/2022	Lake Grace Leading Appliances		-\$269.00
	07/12/2022	Cordless Phone - Lake Grace Swimming Pool	\$269.00	
EFT24500	21/12/2022	Lake King Agencies		-\$294.58
	24/11/2022	Various Cleaning Supplies - Lake King Public Toilets	\$281.08	
	15/12/2022	Cleaning Supplies - Lake King Hall	\$13.50	
EFT24501	21/12/2022	M & L Australasia PTY LTD		-\$12.21
	15/12/2022	Name Badge & Engraving - CST	\$12.21	
EFT24502	21/12/2022	Neu-Tech Auto Electrics		-\$235.03
	18/11/2022	New Amber Beacon LED Pole Mount - 2020 Multipac 114H-2 Single Steel Drum Roller LG893	\$235.03	
EFT24503	21/12/2022	Newdegate Grocer And Cafe		-\$576.64
	16/12/2022	Cleaning Supplies & Toilet Paper for Newdegate	\$576.64	
EFT24504	21/12/2022	Officeworks		-\$585.96
	16/12/2022	Various Stationary Items for Shire Office.	\$585.96	
EFT24505	21/12/2022	Outback TV		-\$1,219.90
	19/12/2022	Oval Dam Pump Replacement	\$789.80	
	19/12/2022	Outside Light Repairs to Newdegate Toilet Block	\$430.10	
EFT24506	21/12/2022	S & L Trevenen		-\$129,239.00
	13/12/2022	Contract Maintenance Grading - Newdegate 14/11/2022 - 30/11/2022	\$28,484.50	
	13/12/2022	Contract Maintenance Grading - Lake King & Varley 16/11/2022 - 30/11/2022	\$13,288.00	
	20/12/2022	Newdegate Carpark- Prep for Bitumen	\$39,699.00	
	20/12/2022	Lake Grace Carpark - Bitumen Prep Work	\$44,467.50	
	20/12/2022	Cart Water for Bitumen Crew - 2 Days	\$3,300.00	
EFT24507	21/12/2022	Safe Roads WA		-\$100,835.08
	06/12/2022	Road widening North Lake Grace-Karlgarin Rd 19.70-25.73	\$98,870.20	
	17/12/2022	1/2 Day Patching Mallee Hill Road	\$1,964.88	
EFT24508	21/12/2022	Shire of Corrigin		-\$3,319.80
	13/12/2022	Roe Regional Environmental Health Services - November 2022	\$3,319.80	
EFT24509	21/12/2022	Sigma Chemicals		-\$347.60
	06/12/2022	Vac Head - Lake Grace Swimming Pool	\$347.60	
EFT24510	21/12/2022	Synergy Electricity Generation and Retail Corp		-\$10,535.66
	12/12/2022	118869830 Park Lot 186U Pump Hetherington Way, LK	\$317.69	
		156576110 NGT Oval Lot 149 Waddell St NGT	\$980.85	
		455735630 LK Golf Pavilion Lot 161 Hyden-Lake King Rd	\$322.15	
		076250900 LK TV Transmitter Lot 158 Church Ave LK	\$133.62	
		867084910 LK Hall Loc 20321 Ravensthorpe Rd LK	\$1,029.69	
		624795400 Emergency Services Lot215 The Crossing LK	\$331.46	
		546144710 LK Recreation Grnd Loc 20321 U Pump Ravensthorpe Rd LK	\$845.57	
		968110430 Town Clock Stubbs St LG	\$130.61	
		893222990 LG Swimming Pool Lot 75 Stubbs St LG	\$1,019.45	
		336652990 Street Lighting LG 67.2%	\$3,014.70	
		336652990 Street Lighting NGT 23.1%	\$1,036.30	
		336652990 Street Lighting LK 5.9%	\$264.68	
		336652990 Street Lighting Vrl 3.8%	\$170.48	
		463275870 LG Sports Pavilion Bishop St LG	\$618.28	

		510645320 Dunn Rock Community Dam 4383 Mallee Rd Magenta (Lot 3019 U A Koornong Rd Ravensthorpe)	\$320.13	
EFT24511	21/12/2022	Telstra Corporation Limited		-\$2,788.60
	12/12/2022	Landline Charges Depot - 9865 1067	\$69.90	
		Lake Grace Pool - 9865 1144	\$69.90	
		Lake Grace Library - 9865 1185	\$194.68	
		Lake Grace Medical Centre - 9865 1208	\$201.63	
		Lake Grace Medical Centre Fax - 9865 1362	\$91.30	
		Lake Grace Medical Centre - 9865 1388	\$89.03	
		Depot - 9865 1493	\$69.90	
		AIM - 9865 1646	\$70.05	
		Lake Grace Airstrip - 9865 1656	\$69.90	
		338 Memorial Drive - 9865 1978	\$110.00	
		Depot - 9865 1985	\$69.90	
		Depot - 9865 1986	\$69.90	
		Lake Grace Visitor Centre - 9865 2140	\$79.19	
		Lake Grace Visitor Centre Fax - 9865 2141	\$69.90	
		Licensing Office - 9865 2275	\$69.90	
		Newdegate Medical Centre - 9871 1105	\$73.34	
		Newdegate Medical Centre - 9871 1341	\$69.90	
		Newdegate Medical Centre - 9871 1528	\$127.62	
		Lake King Library - 9874 4147	\$69.90	
		Lake King Fire Station - 9874 4196	\$69.90	
		Lake King Fire Station Fax - 9874 4201	\$69.90	
		Lake King Library Internet - 9874 4234	\$69.90	
		Fire Ban Hotline - 9487 7191	\$12.00	
		Administration Office - 9880 2500	\$707.87	
		Lake Grace Medical Centre Internet - N9502816R	\$119.98	
		Newdegate Medical Centre Internet - N9502816R	\$100.00	
		Newdegate Fire Station - 9781 1228	\$69.90	
		Group Plan Discount	-\$166.48	
		Rounding	-\$0.21	
EFT24512	21/12/2022	Truck Centre WA		-\$586.80
	19/12/2022	Licencing Costs for Volvo FM13 500HP Prime Mover 1	\$293.40	
	19/12/2022	Licencing Costs for Volvo FM13 500HP Prime Mover 2	\$293.40	
EFT24513	21/12/2022	WA Contract Ranger Services		-\$522.50
	18/12/2022	Contract Ranger Services - 15/12/2022	\$522.50	
EFT24514	21/12/2022	WESTRAC PTY LTD		-\$2,933.55
	05/12/2022	Seals - 2020 CATERPILLAR 140 Motor Grader - LG393	\$20.75	
	07/12/2022	Freight - Grader Parts	\$33.00	
	11/12/2022	Hose - 2020 CATERPILLAR 140 Motor Grader - LG393	\$380.58	
	15/12/2022	1500hr Service - LG393 Cat 140 Grader	\$2,499.22	
EFT24515	21/12/2022	Wazzas Complete Sheep Management		-\$4,653.00
	19/12/2022	Contract - NGT Town Maintenance & Gardening 12/12/2022 - 23/12/2022	\$4,455.00	
	19/12/2022	Mower for Road Verge North Newdegate Road & Vacant Block on Collier Street Newdegate	\$198.00	
EFT24516	22/12/2022	Bitutek Pty Ltd		-\$58,343.95
	15/12/2022	2 x Coat Primerseal using 95/5 cutback Bitumen + C170 Bitumen -Lake Grace & Newdegate Sports Ground Carparks	\$58,343.95	
EFT24517	22/12/2022	Elders Real Estate (WA) Pty Ltd		-\$11,000.00
	17/11/2022	Commission on the Sale or Lease of Lot 101 Stubbs Street, Lake Grace	\$11,000.00	
		TOTAL EFT		-\$1,322,158.35
37041	06/12/2022	Water Corporation		-\$7,917.55
	01/12/2022	Water Usage - Maley St NGT - Newdegate Skate Park	\$97.90	
	01/12/2022	Water Usage - Lot 60 Collier St NGT - Hainsworth Building	\$76.70	
	01/12/2022	Water Usage - Lot Res 20321 - Lake King Hall	\$100.69	
	01/12/2022	Water Usage - Lot 22 Seward Av Vrl (south)-Public Toilets	\$97.90	
	01/12/2022	Water Usage - Park at 15 Maley St NGT	\$184.60	
	01/12/2022	Water Usage - Lot 338 Res 45958 - LG Medical Centre 11 Memorial Drive	\$131.46	
	01/12/2022	Water Usage - LG Railway Station 33 Stubbs St (Public Toilets)	\$802.74	

	01/12/2022	Water Usage - Garden at Stubbs St LG - Median Strip Garden	\$388.78	
	01/12/2022	Water Usage - Boulton St Lake Grace Lot 9000 - Standpipe - Truck Wash-down Bay	\$454.53	
	01/12/2022	Water Usage - Bishop St Lot 75 - LG Swimming Pool	\$3,012.37	
	01/12/2022	Water Usage - Garden at Stubbs St Lake Grace Lot 91	\$307.67	
	01/12/2022	Water Usage - Standpipe #13 at Boulton St Lake Grace	\$613.95	
	01/12/2022	Water Usage - Hall at 23 May St NGT Lot 195 Res 19136	\$746.21	
	01/12/2022	Water Usage - Standpipe at Maley St Newdegate Lot 198 Res 17616	\$902.05	
37042	20/12/2022	Pivotel Satellite Pty Limited		-\$93.00
	15/12/2022	Satellite Tracking and SOS Devices - 3 x Isolated Worker Safety Solution - December 2022	\$93.00	
37043	20/12/2022	Royal Flying Doctor Service Of Australia (Western Australian Section)		-\$100.00
	08/12/2022	Number Plate Donation - 005LG	\$100.00	
37044	20/12/2022	Shire of West Arthur		-\$734.05
	16/11/2022	Shire of West Arthur Annual 4WDL Dinner - 02 October 2022 (12 Attendees)	\$734.05	
37045	20/12/2022	Water Corporation		-\$13,764.63
	06/12/2022	Water Usage - Standpipe #2 Mallee Hill Rd	\$60.15	
	06/12/2022	Water Usage - Standpipe #8 Jarring South Rd	\$309.08	
	06/12/2022	Water Usage - Standpipe #11 Newman Rd	\$82.52	
	06/12/2022	Water Usage - Standpipe #1 North Lake Grace	\$244.75	
	06/12/2022	Water Usage - Kulin-Lake Grace Rd Katanning - Sale Yard	\$159.60	
	07/12/2022	Water Usage - Garden at Maley St NGT Lot Median Strip	\$44.75	
	07/12/2022	Water Usage - Hall at 23 May St NGT Lot 195 Res 19136	\$831.12	
	07/12/2022	Water Usage - Standpipe at Maley St Newdegate Lot 198 Res 17616	\$1,214.89	
	07/12/2022	Water Usage - Maley St NGT - Newdegate Skate Park	\$218.17	
	07/12/2022	Water Usage - Dillon St Newdegate Lot 149 (29080) - Public Toilets	\$8.39	
	07/12/2022	Water Usage - Lot 196 Res 42416 - NGT Fire Station 28 May St	\$101.56	
	07/12/2022	Water Usage - Lot Res 20321 - Lake King Hall	\$318.86	
	07/12/2022	Water Usage - Hetherington Wy Lot 186-Fountain LK	\$167.82	
	07/12/2022	Water Usage - Lot 3120 Res 42011-Varley Cemetery	\$47.55	
	07/12/2022	Water Usage - Lot 7-8 - Varley Public Hall	\$55.94	
	07/12/2022	Water Usage - Lot 22 Seward Av Vrl (south)-Public Toilets	\$173.41	
	08/12/2022	Water Usage - Absolon St LG Lot 252 Res 28516 - Shire Depot	\$50.35	
	08/12/2022	Water Usage - LG Railway Station 33 Stubbs St (Public Toilets)	\$650.18	
	08/12/2022	Water Usage - Garden Lot 362 Res 46768, 29 Stubbs St LG	\$237.75	
	08/12/2022	Water Usage - Stubbs St Lake Grace - Median Strip Garden	\$584.57	
	08/12/2022	Water Usage - Garden at Stubbs St LG - Median Strip Garden	\$336.17	
	08/12/2022	Water Usage - Garden at Stubbs St Lake Grace Lot Median Strip	\$265.72	
	08/12/2022	Water Usage - Lot 361 Res 46768 (Station Master)-19 Stubbs St Visitor Centre Toilets	\$67.04	
	08/12/2022	Water Usage - Boulton St Lake Grace Lot 9000 - Standpipe - Truck Wash-down Bay	\$268.22	
	08/12/2022	Water Usage - Standpipe #13 at Boulton St Lake Grace	\$1,147.85	
	08/12/2022	Water Usage - Lot 60 Collier St NGT - Hainsworth Building	\$71.11	
	08/12/2022	Water Usage - 6 Banksia Pl Lake Grace Lot 75 - Staff Housing	\$93.71	
	08/12/2022	Water Usage - 5 Banksia Pl LG Lot 80 - Staff Housing	\$143.24	
	08/12/2022	Water Usage - 8 Wattle Dr LG Lot 30 - Staff Housing	\$67.04	
	08/12/2022	Water Usage - 10A Gumtree Dr LG Lot 60 - Staff Housing	\$51.80	
	08/12/2022	Water Usage - Stubbs St LG - Median Strip Garden	\$327.25	
	08/12/2022	Water Usage - Garden at Stubbs St Lake Grace Lot 91	\$248.77	

08/12/2022	Water Usage - 14 Blackbutt Dr LG-Shire Housing	\$92.16
08/12/2022	Water Usage - 54A Bennett St LG Lot 340-Staff Housing	\$95.61
08/12/2022	Water Usage - 54B Bennett St LG Lot 340-Staff Housing	\$110.85
08/12/2022	Water Usage - LK Lot 214 Res 46461-Fire Station (4 the Crossing)	\$54.55
09/12/2022	Water Usage - 36 Bennett St LG Lot 42-Staff Housing	\$67.04
09/12/2022	Water Usage - 23 Absolon St LG Lot 61-Staff Housing	\$61.32
09/12/2022	Water Usage - LG Lot 233-234 Res 27864 - Kindergarten 1 Griffiths St	\$81.11
09/12/2022	Water Usage - Admin Office at Stubbs St LG Lot 75	\$109.08
09/12/2022	Water Usage - Bishop St Lot 75 - LG Swimming Pool	\$3,723.42
09/12/2022	Water Usage - RSL Hall Stubbs St LG Lot 4 Res 17442	\$83.91
09/12/2022	Water Usage - Bishop St LG Lot 75, Sporting Grounds	\$53.14
09/12/2022	Water Usage - 3 Clark Av LG Lot 241 - Staff Housing	\$265.16
09/12/2022	Water Usage - Park at 75 Stubbs St LG Lot 75	\$13.98
09/12/2022	Water Usage - Unit 1-7/2 Bennett St LG Lot 500-Lakes Village Gardens	\$143.24
12/12/2022	Water Usage - Standpipe #4 Biddy-Camm/Mission Rd	\$97.92
12/12/2022	Water Usage - Standpipe #5 Newdegate North	\$48.96
13/12/2022	Water Usage - 37 Bennett St LG Lot 22 - Old Doctor's Surgery	\$5.53
13/12/2022	Water Usage - Lot 124 Bennett St LG - Lakes Village Hall	\$8.32
	TOTAL CHEQUES	-\$22,609.23

DD10304.1	08/12/2022 Australian Super Administration		-\$1,553.99
	07/12/2022 Super Contributions for Pay Ending - 07/12/2022	\$1,553.99	
DD10304.2	08/12/2022 The SD & LM Carruthers Superannuation Fund		-\$252.00
	07/12/2022 Super Contributions for Pay Ending - 07/12/2022	\$252.00	
DD10304.3	08/12/2022 Aware Super		-\$8,246.85
	07/12/2022 Super Contributions for Pay Ending - 07/12/2022	\$8,246.85	
DD10304.4	08/12/2022 COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		-\$606.90
	07/12/2022 Super Contributions for Pay Ending - 07/12/2022	\$606.90	
DD10304.5	08/12/2022 Hostplus		-\$199.61
	07/12/2022 Super Contributions for Pay Ending - 07/12/2022	\$199.61	
DD10304.6	08/12/2022 North Personal Superannuation		-\$148.96
	07/12/2022 Super Contributions for Pay Ending - 07/12/2022	\$148.96	
DD10304.7	08/12/2022 Panorama Super		-\$139.88
	07/12/2022 Super Contributions for Pay Ending - 07/12/2022	\$139.88	
DD10304.8	08/12/2022 Prime Super		-\$259.53
	07/12/2022 Super Contributions for Pay Ending - 07/12/2022	\$259.53	
DD10304.9	08/12/2022 Q Super		-\$54.05
	07/12/2022 Super Contributions for Pay Ending - 07/12/2022	\$54.05	
DD10310.1	01/12/2022 Exetel Pty Ltd		-\$1,375.00
	01/12/2022 Corporate Internet - Monthly Charge On Plan TMLL100 R2 Unlimited 1375	\$1,375.00	
DD10310.2	01/12/2022 Westnet Pty Ltd		-\$224.85
	01/12/2022 Internet Charges	\$224.85	
DD10329.1	21/12/2022 Shire of Lake Grace Credit Card		-\$1,321.85
	21/12/2022 19/10/22 Zoom Subscription from Nov 19, 2022-Dec 18, 2022 for Council Zoom Video ZOOM Receipt #INV176309568	\$23.09	
	19/10/22 Foreign transaction fee ZOOM Receipt #N/A	\$0.68	
	04/11/22 Chef Gas oven for 6 Banksia Place Cap Narrogin Betta Home Receipt #25710067983	\$799.00	
	22/11/22 Change plate number for PLVU47 Shire of Lake Grace Receipt #131757083	\$30.50	
	22/11/22 CESM satellite device for internet access and communication outside of mobile reception to support incident management Starlink Internet Receipt #INV-AUS-466578-95230-88	\$450.00	
	22/11/22 Foreign transaction fee - CESM satellite device	\$13.28	
	25/11/22 Duplicate copy of licence for new DCEO vehicle Shire of Lake Grace Receipt #128886905	\$5.30	
DD10333.1	22/12/2022 Australian Super Administration		-\$1,577.04
	21/12/2022 Super Contributions for Pay Ending 21/12/2022	\$1,577.04	

DD10333.2	22/12/2022	Aware Super		-\$9,002.47
	21/12/2022	Super Contributions for Pay Ending 21/12/2022	\$9,002.47	
DD10333.3	22/12/2022	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		-\$606.90
	21/12/2022	Super Contributions for Pay Ending 21/12/2022	\$606.90	
DD10333.4	22/12/2022	North Personal Superannuation		-\$230.89
	21/12/2022	Super Contributions for Pay Ending 21/12/2022	\$230.89	
DD10333.5	22/12/2022	Panorama Super		-\$130.34
	21/12/2022	Super Contributions for Pay Ending 21/12/2022	\$130.34	
DD10333.6	22/12/2022	Prime Super		-\$243.36
	21/12/2022	Super Contributions for Pay Ending 21/12/2022	\$243.36	
DD10333.7	22/12/2022	Q Super		-\$214.59
	21/12/2022	Super Contributions for Pay Ending 21/12/2022	\$214.59	
DD10333.8	22/12/2022	REST Superannuation		-\$935.69
	21/12/2022	Super Contributions for Pay Ending 21/12/2022	\$935.69	
DD10333.9	22/12/2022	The SD & LM Carruthers Superannuation Fund		-\$252.00
	21/12/2022	Super Contributions for Pay Ending 21/12/2022	\$252.00	
DD10304.10	08/12/2022	REST Superannuation		-\$758.40
	07/12/2022	Super Contributions for Pay Ending - 07/12/2022	\$758.40	
TOTAL DIRECT DEBITS				-\$28,335.15
TOTAL MUNICIPAL FUND				<u>-\$1,373,102.73</u>

MUNICIPAL FUND

Chq/EFT	Date	Description	Amount	Amount
EFT24518	13/01/2023	ABA Security and Electrical		-\$155.86
	03/01/2023	LLG Medical Centre - Alarm Monitoring from January 2023 to March 2023	\$155.86	
EFT24519	13/01/2023	ARTISTRALIA		-\$1,320.00
	04/01/2023	Copyright for 3 screenings to be held at Lake Grace Visitor Centre	\$1,320.00	
EFT24520	13/01/2023	Anna Scheepers		-\$200.00
	31/12/2022	Cleaning of Varley Hall - 19/12, 23/12, 27/12 & 30/12/2022	\$200.00	
EFT24521	13/01/2023	Australia Day Council Of West Australia		-\$50.00
	03/01/2023	Australia Day Award Certificates	\$50.00	
EFT24522	13/01/2023	Australia Post		-\$219.55
	03/01/2023	Postage & Freight - December 2022	\$219.55	
EFT24523	13/01/2023	BOC Gases Australia Limited		-\$12.95
	29/12/2022	Container Service: LG Pool - R400C Oxygen Medical C Size	\$12.95	
EFT24524	13/01/2023	Building and Energy Division Department of Mines, Industry Regulation and Safety		-\$113.30
	12/12/2022	BSL LG-B2223-09 - C & L Trevenen, 42 Bennett Street, Lake Grace	\$56.65	
	14/12/2022	BSL LG-B2223-02 - Perth Patio Magic ,3 Wright Place, Lake Grace	\$56.65	
EFT24525	13/01/2023	CCL Hardware		-\$1,374.06
	30/12/2022	Hardware Supplies - December 2022	\$1,374.06	
EFT24526	13/01/2023	CHILD SUPPORT AGENCY		-\$319.44
	22/12/2022	Payroll Deductions/Contributions	\$159.72	
	05/01/2023	Payroll Deductions/Contributions	\$159.72	
EFT24527	13/01/2023	CJD Equipment Pty Ltd		-\$375.19
	30/12/2022	Replacement Door Handle Parts - 2019 Volvo L90F Wheel Loader - 1HAK120	\$375.19	
EFT24528	13/01/2023	Cloud Collections Pty Ltd		-\$269.50
	23/12/2022	Debt Collection Services - December 2022	\$269.50	
EFT24529	13/01/2023	Cr Anton Joseph Kuchling		-\$633.34
	31/12/2022	Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24530	13/01/2023	Cr Benjamin John Hyde		-\$633.34
	31/12/2022	Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24531	13/01/2023	Cr Debrah Susan Clarke		-\$633.34
	31/12/2022	Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24532	13/01/2023	Cr Jeffrey Vincent McKenzie		-\$633.34
	31/12/2022	Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24533	13/01/2023	Cr Leonard William Armstrong		-\$2,688.75
	31/12/2022	President's Meeting Fees & IT Allowance	\$2,688.75	
EFT24534	13/01/2023	Cr Rosalind Alice Lloyd		-\$633.34
	31/12/2022	Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24535	13/01/2023	Cr Ross Chappell		-\$1,146.87
	31/12/2022	Deputy President's Meeting Fees, Travel & IT Allowances	\$1,146.87	
EFT24536	13/01/2023	Cr Stephen Gordon Hunt		-\$633.34
	31/12/2022	Councillor's Meeting Fees & IT Allowance	\$633.34	
EFT24537	13/01/2023	Department of Planning, Lands & Heritage		-\$275.00
	01/01/2023	Agreement No. K799794 Agreement Type S13: Lease Over Reserve -Hall Site, Medical Centre and Seniors Housing	\$275.00	
EFT24538	13/01/2023	Esperance Communications		-\$1,535.95
	23/12/2022	Supply & Fit GME XRS-330C Connect Super Compact UHF CB Radio - 2022 Tatra Fire Truck LK2000	\$1,535.95	
EFT24539	13/01/2023	Exurban Pty Ltd		-\$2,157.45
	05/01/2023	Town Planner Services - December 2022	\$2,157.45	
EFT24540	13/01/2023	Frances Rose Cuff		-\$150.00
	15/12/2022	Bond Refund: Newdegate Hall Hire 15/12/2022	\$150.00	
EFT24541	13/01/2023	Great Southern Fuel Supplies		-\$28,060.81
	30/09/2022	Duplicate invoices entered	-\$352.26	
	02/12/2022	DIESEL for Depot Tank - 10,000 Litres	\$20,148.81	
	31/12/2022	Fuel Card Purchases - Lakes Local Action Group	\$811.60	
	31/12/2022	Fuel Card Purchases - December 2022	\$7,452.66	
EFT24542	13/01/2023	IT Vision Pty Ltd		-\$6,132.50
	30/12/2022	BPMS Rates Services - December 2022	\$4,262.50	

	30/12/2022	Online Training - Altus Payroll Award Changes (Half Day) 15/12/2022 for FO	\$495.00	
	30/12/2022	Online Training - Altus Payroll Essentials 2 Days - FO	\$1,375.00	
EFT24543	13/01/2023	Integrated ICT		-\$2,597.01
	19/12/2022	Exclaimer for Office 365 (up to 50 Licences) - Dec 22	\$85.25	
	21/12/2022	Microsoft 365 Licences - Dec 22	\$371.05	
	30/12/2022	IT Support Dec 2022	\$1,958.55	
	30/12/2022	Veeam Cloud Connect x 4 & Cloud Storage Archive (Tier 4) - Dec 22	\$182.16	
EFT24544	13/01/2023	Ipec Pty Ltd		-\$186.92
	25/12/2022	Freight	\$186.92	
EFT24545	13/01/2023	Lake Grace Community Resource Centre		-\$270.00
	31/12/2022	Advertising - Full Page Australia Day 2023	\$50.00	
	11/01/2023	Subscriptions for Cr Armstrong and Cr Lloyd to Lakes Link for 2023	\$220.00	
EFT24546	13/01/2023	Lake Grace Engineering		-\$181.50
	15/12/2022	Supply 10 x Hydraulic Fittings - 2022 Triaxle Semi Water Tanker AAA - 1TYI379	\$181.50	
EFT24547	13/01/2023	Lake Grace Plaza		-\$186.23
	23/12/2022	Cleaning Vinegar - NGT Pioneer Park	\$4.48	
	31/12/2022	Newspapers Subscription - December 2022	\$61.50	
	05/01/2023	Various items for the Councillor Fridge & Council Meetings	\$120.25	
EFT24548	13/01/2023	Lake Grace Sportsman's Club Inc		-\$239.00
	05/01/2023	Drinks - Council Fridge	\$239.00	
EFT24549	13/01/2023	Lake Grace Transport		-\$3,941.36
	21/12/2022	Freight - Pool Chemicals	\$114.84	
	21/12/2022	Freight	\$1,715.86	
	21/12/2022	Freight	\$1,627.74	
	23/12/2022	Freight	\$482.92	
EFT24550	13/01/2023	Lake King Agencies		-\$754.71
	21/12/2022	Cleaning Supplies - Lake King Hall	\$754.71	
EFT24551	13/01/2023	Landgate		-\$43.47
	19/12/2022	Valuations Chargeable - Schedule R2022/07	\$43.47	
EFT24552	13/01/2023	Lions Club of Lake Grace		-\$160.00
	15/12/2022	Advertising on Lions Calendar -Visitor Centre	\$80.00	
	15/12/2022	Advertising on Lions Business Calendar for 2022 - 2023	\$80.00	
EFT24553	13/01/2023	Moore Australia (WA) Pty Ltd		-\$1,045.00
	17/10/2022	1 x 2022 Nuts and Bolts Workshop - 25 November Livestream Attendance - AST	\$1,045.00	
EFT24554	13/01/2023	Neu-Tech Auto Electrics		-\$1,430.58
	20/12/2022	Supply & Install Trailer Brake Unit & Anderson Plug Power Supply - 2022 Isuzu MU-X 4x4 SUV LG004	\$1,430.58	
EFT24555	13/01/2023	Newdegate Grocer And Cafe		-\$7.83
	21/11/2022	Cleaning Supplies - Newdegate Pool	\$7.83	
EFT24556	13/01/2023	Newdegate Stock & Trading		-\$1,434.63
	02/11/2022	Hardware Supplies - Newdegate Parks & Gardens	\$106.26	
	07/11/2022	Fuel - Fogger	\$649.84	
	07/11/2022	Fuel - Newdegate Fogger and Oval Mowers	\$430.49	
	05/12/2022	Various Hardware for Newdegate Rec Grounds	\$38.50	
	13/12/2022	Fuel for 2012 Hustler Slasher - Newdegate Oval Ride-on Mower	\$126.93	
	21/12/2022	Various Hardware Items - Newdegate Rec Grounds	\$82.61	
EFT24557	13/01/2023	Peter Hudson's Tyre & Mechanical Services Pty Ltd		-\$300.00
	30/12/2022	Repairs to the Air Con on Ford Ranger 1GIZ610	\$300.00	
EFT24558	13/01/2023	Prompt Safety Solutions		-\$6,600.00
	10/11/2022	WHS Contractor Management System	\$6,600.00	
EFT24559	13/01/2023	RingCentral Australia		-\$620.40
	04/01/2023	Monthly cost of Avaya Cloud Telephony Solution, - January 2023	\$620.40	
EFT24560	13/01/2023	Shire of Kulin		-\$129.50
	30/10/2022	Lakes Local Action Group AGM - Half Day Hire & Refreshments at Freebairn Recreation Centre, Kulin 21/10/2022	\$129.50	
EFT24561	13/01/2023	Skytrust Intelligence Systems		-\$493.90
	04/01/2023	Access to SKYTRUST - January 2023	\$493.90	
EFT24562	13/01/2023	Telford Industries		-\$1,116.05
	16/12/2022	Pool Chemicals & Test Strips - Newdegate Pool	\$1,116.05	

EFT24563	13/01/2023	Telstra Corporation Limited		-\$442.00
	20/12/2022	Satellite phones BFB	\$270.00	
	27/12/2022	Bus Mobile Broadband - Lakes Local Action Group	\$172.00	
EFT24564	13/01/2023	Telstra Limited		-\$1,268.93
	04/01/2023	Mobile Phone Charges 0407034641-Sewerage-Fail Safe	\$14.98	
		0407148677 - DFES I-Pad	\$14.98	
		0407225086-Sewerage-Fail Safe	\$14.98	
		0407384735-Sewerage-Fail Safe	\$14.98	
		0408411920-Sewerage-Fail Safe	\$30.99	
		0417621708-CEO Mobile	\$30.99	
		0418326588-LG Pool Manager	\$14.98	
		0427651127 Supervisor Mobile	\$30.99	
		0428651109-Leading Hand Mobile	\$30.99	
		0428711190-Newdegate Fire Truck	\$30.99	
		0429571975-Sewerage	\$20.48	
		0429651112-Parks & Gardens Mobile	\$15.10	
		0436668242-CESM Mobile	\$30.99	
		0448089092-MIS Mobile	\$30.99	
		0475898471-Councillors WI-FI	\$14.98	
		0476806205-Councillors Air Card	\$14.98	
		0455915715-IPad for OSH	\$14.98	
		0457999713 - Trail Camera	\$14.98	
		0458004636 - Trail Camera	\$14.98	
		0487193712 - NGT Rec Centre Solar backup battery storage	\$14.98	
		0487223282 - LG Sports Pav Solar backup battery storage	\$14.98	
		0487225597 - Vrlly Sports Pav Solar backup battery storage	\$14.98	
		0487234395 - LG Medical Centre Solar backup battery storage	\$14.98	
		0408320854 - MIS Ipad	\$14.98	
		0457564350 - OSH Ipad (ISO)	\$14.98	
	10/01/2023	SMS Service - Emergency Services	\$776.74	
EFT24565	13/01/2023	Truck Centre WA		-\$1,087.81
	21/12/2022	Parts for 2021 Mack Truck Prime Mover - LG970	\$1,087.81	
EFT24566	13/01/2023	Varley Ag Solutions		-\$2,587.52
	08/12/2022	Thermal Fogging 20Lt & Freight	\$2,477.06	
	08/12/2022	Cleaning Supplies - Varley Hall	\$16.72	
	23/12/2022	Hardware Items & Fuel for Varley Parks & Gardens	\$56.76	
	28/12/2022	Items to Repair Fire Truck Lid - 2010 Isuzu Fire Truck - FSS550 - 1DMV.703 - Varley BFB	\$36.98	
EFT24567	13/01/2023	WA Contract Ranger Services		-\$470.25
	24/12/2022	Contract Ranger Services - 20/12 & 23/12/2022	\$470.25	
EFT24568	13/01/2023	Walkers Hill Vineyard		-\$4,442.00
	22/12/2022	Staff, Councillors & Families Christmas Dinner held 21/12/2022	\$4,442.00	
EFT24569	13/01/2023	Warren Blackwood Waste		-\$8,853.20
	03/01/2023	Recycling Pickups - December 2022	\$4,699.20	
	03/01/2023	Residential & Street Bins Pick Ups - December 2022	\$4,154.00	
EFT24570	13/01/2023	Wazzas Complete Sheep Management		-\$4,455.00
	06/01/2023	Contract - NGT Town Maintenance And Gardening 26/12/2022 - 06/01/2023	\$4,455.00	
EFT24571	18/01/2023	Anna Scheepers		-\$1,254.00
	14/01/2023	Contract - Cleaning of Varley Hall 02/01, 06/01, 09/01 & 13/01/2023	\$200.00	
	16/01/2023	Relief Cleaning - Lake King Toilets 18 Hours plus Travel	\$1,054.00	
EFT24572	18/01/2023	Construct Engraving		-\$85.80
	16/01/2023	Australia Day Plaques - 2023	\$85.80	
EFT24573	18/01/2023	Great Southern Pool Service		-\$24.32
	17/01/2023	Refund - Overpayment of Building Permit LG-B2223-11	\$24.32	
EFT24574	18/01/2023	Ipec Pty Ltd		-\$15.69
	15/01/2023	Freight - Water Samples	\$15.69	
EFT24575	18/01/2023	Lake Grace Communications & Computers		-\$870.95
	13/01/2023	Repairs to Newdegate Country Club TV Reception	\$870.95	
EFT24576	18/01/2023	Lake Grace Engineering		-\$148.50
	15/12/2022	Supply Hydraulic Fittings - 2022 Triaxle Semi Water Tanker AAA - 1TYI379	\$148.50	

EFT24577	18/01/2023	Lake Grace Rural Supplies		-\$869.90
	15/12/2022	Joiner 3G Metric 32x32 for Lake Grace Industrial Land	\$14.37	
	21/12/2022	Plastic Plate x 6 - Lake Grace Depot	\$834.24	
	03/01/2023	Hardware Items - Lake Grace Depot	\$21.29	
EFT24578	18/01/2023	Lifeworks.com Pty Ltd		-\$2,750.00
	20/12/2022	Employee Assistance Program 01/01/2023 to 31/12/2023	\$2,750.00	
EFT24579	18/01/2023	McKenzie Concrete Co		-\$770.00
	22/12/2022	Supply Cement for Footings - Lake Grace Playground	\$770.00	
EFT24580	18/01/2023	Newdegate Community Resource Centre		-\$150.00
	31/12/2022	Bond Refund: Newdegate Hall 31/12/2022	\$150.00	
EFT24581	18/01/2023	Newdegate Cricket Club		-\$100.00
	17/01/2023	Bond Refund: Newdegate Rec Centre 17/12/2022	\$100.00	
EFT24582	18/01/2023	Pennant House		-\$605.00
	13/01/2023	2 x Shire of Lake Grace Flags	\$605.00	
EFT24583	18/01/2023	Protector Fire Services Pty Ltd		-\$7,266.60
	30/11/2022	6 Monthly Routine Maintenance to Portable Fire Equipment	\$7,266.60	
EFT24584	18/01/2023	Synergy Electricity Generation and Retail Corp		-\$16,250.40
	12/01/2023	127078400 Medical Centre Lot 116 Memorial Dr LG	\$1,028.67	
		129110870 Kindergarten Lot 233 Absolon St LG	\$166.72	
		134311810 Railway Station Lot 362 Stubbs St LG	\$350.67	
		138007430 Day Care Centre 2 Griffiths St LG	\$133.40	
		387878630 Staff Housing 6 Banksia Pl, LG	\$88.88	
		355686650 Staff Housing 1 Quondong Crt LG	\$121.45	
		373461490 Staff Housing 3 Clarke Ave LG	\$114.03	
		156576110 NGT Oval Lot 149 Waddell St NGT	\$1,161.39	
		250352580 RSL Hall - 24 Stubbs St LG	\$120.78	
		697266750 Lakes Village Hall 2 Bennett St LG	\$220.18	
		732925950 NGT TV Transmitter Lot149 Waddell St NGT	\$237.33	
		995371470 Lake Grace Oval Lot 1 South Rd LG	\$111.58	
		935556670 Information Bay Stubbs St LG	\$111.58	
		129094750 Vrl Rec Grnd/Oval LOC 1166 UA Carstairs Rd	\$152.78	
		201879730 Public Toilets Lot 2699 Maley St NGT	\$213.97	
		912435390 Lake Grace Hall McMahon St LG	\$222.02	
		237378050 Hainsworth Building Lot 60 Collier St NGT	\$107.45	
		797296030 NGT Fire Station Lot 196 May St NGT	\$401.96	
		343939530 LG Oval retic Mason St LG	\$754.44	
		837171710 Ping Sports Pav-n Loc 2266 Pingaring-Vrl Rd	\$124.93	
		595320510 LG Pumping Station Lot 275 Mason St LG	\$397.03	
		450222670 Old Doctor's Surgery 31 Bennett St LG	\$173.81	
		327733870 LG Oval-Basketball Court Lot 75 Bishop St	\$121.21	
		632457350 LG TV Tower Lot 359 Dewar St LG	\$211.16	
		491541070 LG sewerage Stubbs St LG	\$728.48	
		901681390 Public Toilets Lot 59 Seward Ave Vrl	\$236.60	
		946946910 LG Airstrip LOC 19914 Dumbleyung-LG Rd	\$131.52	
		968110430 Town Clock Stubbs St LG	\$126.40	
		893222990 LG Swimming Pool Lot 75 Stubbs St LG	\$889.90	
		791802670 Vrlly Pavilion Loc 1166 Carstairs Rd Vrl	\$251.27	
		365354210 Staff Housing Lot 2016 Blackbutt Way LG	\$403.92	
		608222350 Station Masters House Visitor Cntr-Stubbs St	\$205.71	
		794657310 NGT Oval Lot 149P Waddell St NGT	\$217.57	
		693350310 Lakes Village Grnds Retic U2 Bennett St LG	\$200.42	
		511332320 Shire Office Lot 75 Stubbs St LG	\$458.39	
		336652990 Street Lighting LG 67.2%	\$2,917.45	
		336652990 Street Lighting NGT 23.1%	\$1,002.87	
		336652990 Street Lighting LK 5.9%	\$256.15	
		336652990 Street Lighting Vrl 3.8%	\$164.97	
		839490030 Shire Depot Lot 252 Absolon St LG	\$242.94	
		463275870 LG Sports Pavilion Bishop St LG	\$597.95	
		720436540 Park Lot 9 Maley St, NGT	\$126.56	
		587508750 LG Oval - Loc 12722 Elliott Rd, South LG	\$123.13	
		783748990 LG Oval Lot 75 Bishop St LG	\$549.34	
		163376940 Medical Centre UA Lot 33 Maley St NGT	\$177.45	
		253091930 NGT Public Hall Lot 33 Maley St NGT	\$198.11	
		264043790 Varley Hall Lot 8 Pitt St	\$140.50	
		360158570 Staff Housing 33A Absolon Street LG	\$78.90	
	12/01/2023	Adjustments due to Replacement Readings		-\$1,023.52

EFT24585	18/01/2023	Telstra Limited		-\$1,390.79
	12/01/2023	Landline Charges Depot - 9865 1067	\$34.95	
		Lake Grace Pool - 9865 1144	\$35.10	
		Lake Grace Library - 9865 1185	\$96.38	
		Lake Grace Medical Centre - 9865 1208	\$102.09	
		Lake Grace Medical Centre Fax - 9865 1362	\$44.67	
		Lake Grace Medical Centre - 9865 1388	\$44.14	
		Depot - 9865 1493	\$34.95	
		AIM - 9865 1646	\$35.10	
		Lake Grace Airstrip - 9865 1656	\$34.95	
		338 Memorial Drive - 9865 1978	\$55.00	
		Depot - 9865 1985	\$34.95	
		Depot - 9865 1986	\$34.95	
		Lake Grace Visitor Centre - 9865 2140	\$38.54	
		Lake Grace Visitor Centre Fax - 9865 2141	\$34.95	
		Licensing Office - 9865 2275	\$34.95	
		Newdegate Medical Centre - 9871 1105	\$36.45	
		Newdegate Medical Centre - 9871 1341	\$35.70	
		Newdegate Medical Centre - 9871 1528	\$62.84	
		Lake King Library - 9874 4147	\$34.95	
		Lake King Fire Station - 9874 4196	\$34.95	
		Lake King Fire Station Fax - 9874 4201	\$34.95	
		Lake King Library Internet - 9874 4234	\$34.95	
		Fire Ban Hotline - 9487 7191	\$6.00	
		Administration Office - 9880 2500	\$350.78	
		Lake Grace Medical Centre Internet - N9502816R	\$59.99	
		Newdegate Medical Centre Internet - N9502816R	\$50.00	
		Newdegate Fire Station - 9781 1228	\$34.95	
		Group Plan Discount	-\$81.31	
		Rounding	-\$0.08	
EFT24586	18/01/2023	Wazzas Complete Sheep Management		-\$4,455.00
	16/01/2023	Contract - NGT Town Maintenance And Gardening 09/01/2023 - 20/01/2023	\$4,455.00	
		TOTAL EFT		-\$132,708.97
37046	13/01/2023	Department of Transport		-\$19.40
	03/01/2023	Vehicle Licence Transfer Fee - Water Tanker 1TYI379	\$19.40	
37047	13/01/2023	Shire of Lake Grace (Petty Cash)		-\$154.05
	10/01/2023	Petty Cash Recoup - November & December 2022	\$154.05	
37048	13/01/2023	Water Corporation		-\$989.15
	19/12/2022	Licence Reserve 38214 Lake King	\$550.00	
	05/01/2023	Water Usage - Standpipe #6 Burngup Sth Rd	\$186.01	
	05/01/2023	Water Usage - Standpipe #9 Biddy/Rodger Rd	\$253.14	
37049	18/01/2023	Pivotel Satellite Pty Limited		-\$93.00
	15/01/2023	Satellite Tracking and SOS Devices - 3 x Isolated Worker Safety Solution - January 2023	\$93.00	
		TOTAL CHEQUES		-\$1,255.60
DD10335.1	05/01/2023	Australian Super Administration		-\$1,665.23
	04/01/2023	Super Contributions for Pay Ending 04/01/2023	\$1,665.23	
DD10335.2	05/01/2023	The SD & LM Carruthers Superannuation Fund		-\$252.00
	04/01/2023	Super Contributions for Pay Ending 04/01/2023	\$252.00	
DD10335.3	05/01/2023	Aware Super		-\$7,428.91
	04/01/2023	Super Contributions for Pay Ending 04/01/2023	\$7,428.91	
DD10335.4	05/01/2023	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		-\$621.77
	04/01/2023	Super Contributions for Pay Ending 04/01/2023	\$621.77	
DD10335.5	05/01/2023	Hostplus		-\$69.19
	04/01/2023	Super Contributions for Pay Ending 04/01/2023	\$69.19	
DD10335.6	05/01/2023	North Personal Superannuation		-\$225.30
	04/01/2023	Super Contributions for Pay Ending 04/01/2023	\$225.30	
DD10335.7	05/01/2023	Panorama Super		-\$83.21
	04/01/2023	Super Contributions for Pay Ending 04/01/2023	\$83.21	
DD10335.8	05/01/2023	Prime Super		-\$189.92
	04/01/2023	Super Contributions for Pay Ending 04/01/2023	\$189.92	
DD10335.9	05/01/2023	Q Super		-\$246.92

	04/01/2023	Super Contributions for Pay Ending 04/01/2023	\$246.92	
DD10346.1	03/01/2023	Exetel Pty Ltd		-\$1,375.00
	01/01/2023	Corporate Internet - Monthly Charge On Plan TMLL100 R2 Unlimited 1375	\$1,375.00	
DD10346.2	03/01/2023	Westnet Pty Ltd		-\$224.85
	03/01/2023	Internet Charges	\$224.85	
DD10346.3	03/01/2023	WA Treasury Corporation		-\$8,594.73
	03/01/2023	Loan 189 - Lake Grace Residential Land	\$8,594.73	
DD10360.1	19/01/2023	Australian Super Administration		-\$1,610.24
	18/01/2023	Super Contributions for Pay Ending 18/01/2023	\$1,610.24	
DD10360.2	19/01/2023	Aware Super		-\$8,569.87
	18/01/2023	Super Contributions for Pay Ending 18/01/2023	\$8,569.87	
DD10360.3	19/01/2023	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER		-\$616.86
	18/01/2023	Super Contributions for Pay Ending 18/01/2023	\$616.86	
DD10360.4	19/01/2023	North Personal Superannuation		-\$161.38
	18/01/2023	Super Contributions for Pay Ending 18/01/2023	\$161.38	
DD10360.5	19/01/2023	Panorama Super		-\$95.37
	18/01/2023	Super Contributions for Pay Ending 18/01/2023	\$95.37	
DD10360.6	19/01/2023	Prime Super		-\$170.50
	18/01/2023	Super Contributions for Pay Ending 18/01/2023	\$170.50	
DD10360.7	19/01/2023	Q Super		-\$214.59
	18/01/2023	Super Contributions for Pay Ending 18/01/2023	\$214.59	
DD10360.8	19/01/2023	REST Superannuation		-\$760.47
	18/01/2023	Super Contributions for Pay Ending 18/01/2023	\$760.47	
DD10360.9	19/01/2023	The SD & LM Carruthers Superannuation Fund		-\$252.00
	18/01/2023	Super Contributions for Pay Ending 18/01/2023	\$252.00	
DD10362.1	23/01/2023	Shire of Lake Grace Credit Card		-\$1,842.43
	23/01/2023	19/12/22 Zoom Subscription from Dec 19, 2022-Jan 18, 2023 for Council Zoom Video ZOOM Receipt #INV180604559	\$23.09	
		19/12/22 Foreign transaction fee ZOOM Receipt #N/A	\$0.68	
		24/12/22 Subscriptions - adverting and posters for events Canva Receipt #03644-1418116	\$164.99	
		01/12/22 Change plate number for PLVU54 Shire of Lake Grace Receipt #131992543	\$18.50	
		08/12/22 Quote on a new electrical connection for a new caravan park proposal Western Power Receipt #B0639797	\$498.91	
		09/12/22 Change plate number for PTCK18 Shire of Lake Grace Receipt #132190940	\$30.50	
		09/12/22 Change plate number for PTCK17 Shire of Lake Grace Receipt #132190939	\$30.50	
		09/12/22 Plate remake for PTCK18 Shire of Lake Grace Receipt #132190985	\$44.50	
		09/12/22 Plate remake for PTCK17 Shire of Lake Grace Receipt #132190984	\$44.50	
		10/12/22 Subscription - RV Starlink (Dec 10, 2022 - Jan 09, 2023) - CESM Starlink Internet Receipt #NV-AUS-497692-30274-86	\$174.00	
		10/12/22 Foreign transaction fee Starlink Internet Receipt #N/A	\$5.13	
		14/12/22 Flat mount for the Starlink dish SP Star Mount Systems Receipt #INV-AUS-497692-30274-86	\$784.00	
		14/12/22 Foreign transaction fee SP Star Mount Systems Receipt #N/A	\$23.13	
DD10365.1	23/01/2023	WA Treasury Corporation		-\$5,178.34
	23/01/2023	Interest Loan 204 - CEO Residence MUN	\$1,460.31	
		Interest Loan 173 - Lake Grace Pool MUN	\$40.73	
		Interest Loan 181 - Office Renovations MUN	\$765.49	
		Interest Loan 182 - Lake Grace Sporting Precinct MUN	\$385.17	
		Interest Loan 189 - LG Residential Land MUN	\$385.99	
		Interest Loan 196 - Transport And Roads MUN	\$269.75	
		Interest Loan 198 - LG Precinct MUN	\$193.92	
		Interest Loan 203 - Industrial Land Purchase & Development MUN	\$1,676.98	
DD10335.10	05/01/2023	REST Superannuation		-\$792.32

04/01/2023	Super Contributions for Pay Ending 04/01/2023	\$792.32	
	TOTAL DIRECT DEBITS		-\$41,241.40
	TOTAL MUNICIPAL FUND		-\$175,205.97

SHIRE OF LAKE GRACE

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 December 2022

*LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

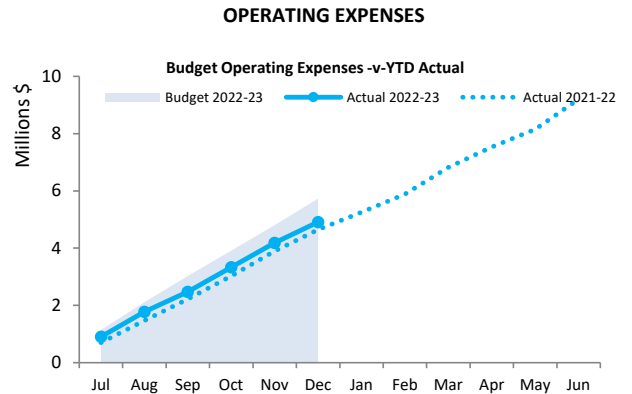
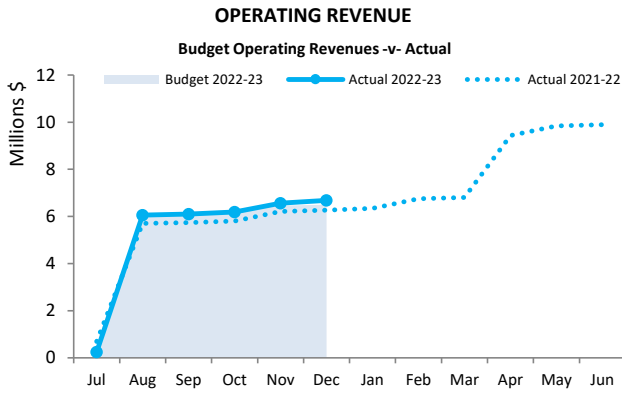
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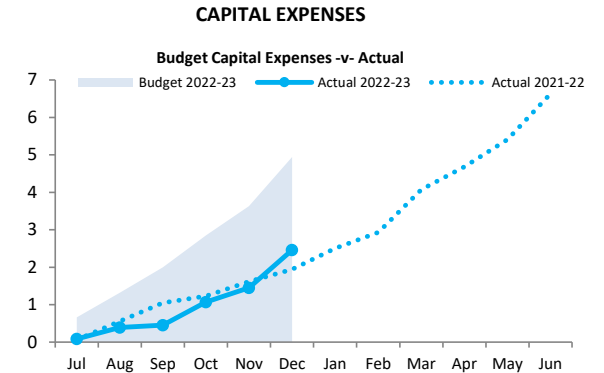
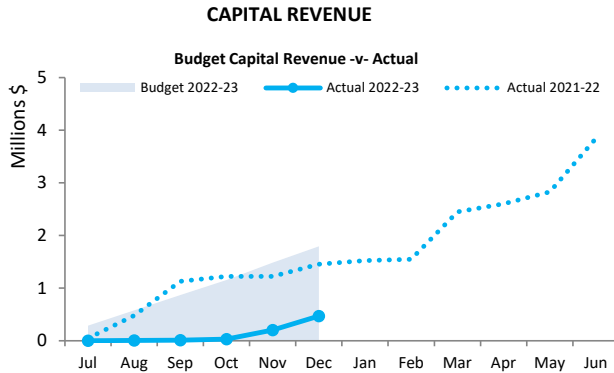
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2022**

SUMMARY INFORMATION - GRAPHS

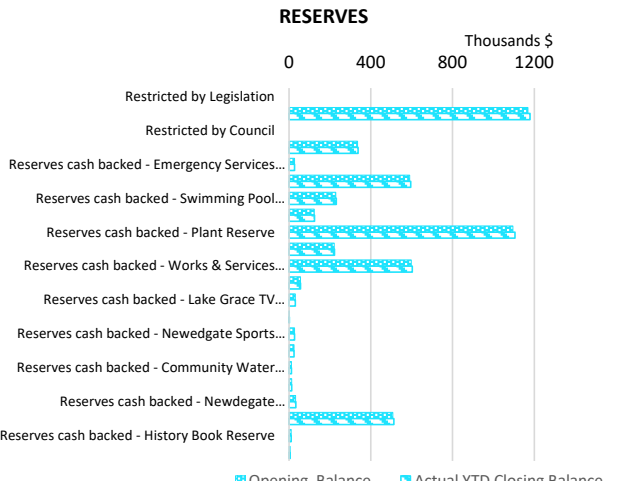
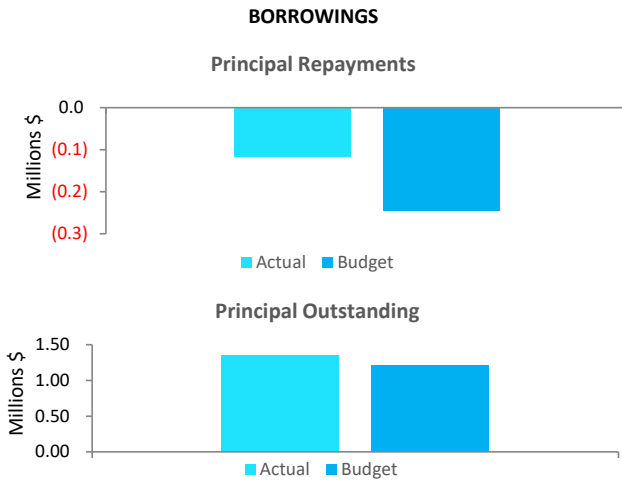
OPERATING ACTIVITIES



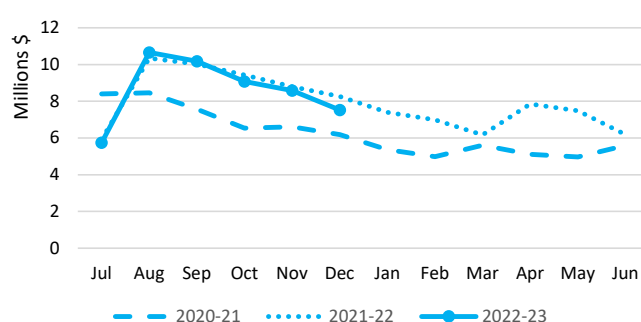
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2022**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$6.05 M	\$6.05 M	\$6.19 M	\$0.14 M
Closing	\$0.00 M	\$5.00 M	\$7.53 M	\$2.53 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$12.76 M	% of total
Unrestricted Cash	\$0.11 M	0.8%
Restricted Cash	\$12.66 M	99.2%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.15 M	% Outstanding
Trade Payables	\$0.09 M	
0 to 30 Days		90.1%
Over 30 Days		9.9%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$0.13 M	% Collected
Rates Receivable	\$0.40 M	92%
Trade Receivable	\$0.13 M	% Outstanding
Over 30 Days		35.6%
Over 90 Days		0%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.02 M)	\$2.26 M	\$3.48 M	\$1.22 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$4.99 M	% Variance
YTD Budget	\$4.99 M	0.1%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	\$1.07 M	% Variance
YTD Budget	\$1.04 M	2.9%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.28 M	% Variance
YTD Budget	\$0.25 M	12.5%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.28 M)	(\$3.15 M)	(\$1.97 M)	\$1.17 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.06 M	%
Adopted Budget	\$0.53 M	(88.2%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$2.45 M	% Spent
Adopted Budget	\$9.27 M	(73.6%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.41 M	% Received
Adopted Budget	\$3.46 M	(88.2%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.24 M	(\$0.16 M)	(\$0.16 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.12 M
Interest expense	\$0.01 M
Principal due	\$1.34 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$5.15 M
Interest earned	\$0.05 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 DECEMBER 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

BY NATURE OR TYPE

Ref	Adopted Budget	YTD Budget	YTD Actual	Forecast 30 June 2023 Closing	Variance \$	Variance %	Var.
Note	(a)	(b)	(c)	(a)-(b)+(c)	(c) - (b)	((c) - (b))/(b)	
	\$	\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	6,049,390	6,049,390	6,190,254	6,190,254	140,864	2.33%
Revenue from operating activities							
Rates		4,781,678	4,781,678	4,784,914	4,784,914	3,236	0.07%
Rates (excluding general rate)		206,827	206,827	209,494	209,494	2,667	1.29%
Operating grants, subsidies and contributions	11	1,519,044	1,038,391	1,068,762	1,549,415	30,371	2.92%
Fees and charges		367,680	245,388	276,180	398,472	30,792	12.55% ▲
Interest earnings		168,955	84,468	105,187	189,674	20,719	24.53% ▲
Other revenue		277,050	136,496	233,767	374,321	97,271	71.26% ▲
Profit on disposal of assets	6	80,864	2,024	3,129	81,969	1,105	54.59%
		7,402,098	6,495,272	6,681,433	7,588,259	186,161	2.87%
Expenditure from operating activities							
Employee costs		(2,599,381)	(1,267,392)	(1,136,984)	(2,468,973)	130,408	10.29% ▲
Materials and contracts		(4,951,535)	(2,511,764)	(1,574,188)	(4,013,959)	937,576	37.33% ▲
Utility charges		(259,682)	(129,628)	(128,881)	(258,935)	747	0.58%
Depreciation on non-current assets		(3,003,905)	(1,501,858)	(1,720,247)	(3,222,294)	(218,389)	(14.54%) ▼
Interest expenses		(51,478)	(18,903)	(13,990)	(46,565)	4,913	25.99%
Insurance expenses		(241,256)	(241,226)	(281,508)	(281,538)	(40,282)	(16.70%) ▼
Other expenditure		(233,790)	(61,470)	(64,252)	(236,572)	(2,782)	(4.53%) ▼
Loss on disposal of assets	6	(49,856)	0	(6,276)	(56,132)	(6,276)	0.00% ▼
		(11,390,883)	(5,732,241)	(4,926,326)	(10,584,968)	805,915	(14.06%)
Non-cash amounts excluded from operating activities	1(a)	2,972,897	1,499,834	1,723,394	3,196,457	223,560	14.91% ▲
Amount attributable to operating activities		(1,015,888)	2,262,865	3,478,501	199,748	1,215,636	53.72%
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	3,464,518	1,732,230	408,214	2,140,502	(1,324,016)	(76.43%) ▼
Proceeds from disposal of assets	6	526,954	62,038	62,038	526,954	0	0.00%
Payments for property, plant and equipment and infrastructure	7	(9,269,537)	(4,943,236)	(2,445,075)	(6,771,376)	2,498,161	50.54% ▲
Amount attributable to investing activities		(5,278,065)	(3,148,968)	(1,974,823)	(4,103,920)	1,174,145	(37.29%)
Financing Activities							
Transfer from reserves	9	782,986	0	0	782,986	0	0.00%
Repayment of debentures	8	(246,468)	(116,882)	(116,882)	(246,468)	0	0.00%
Transfer to reserves	9	(291,955)	(46,049)	(46,049)	(291,955)	0	0.00%
Amount attributable to financing activities		244,563	(162,931)	(162,931)	244,563	0	0.00%
Closing funding surplus / (deficit)	1(c)	0	5,000,356	7,531,001	2,530,645	2,530,645	(50.61%) ▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 00 January 1900

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2023 Closing
		\$	\$	\$	
Non-cash items excluded from operating activities					
Adjustments to operating activities					
Less: Profit on asset disposals	6	(80,864)	(2,024)	(3,129)	(81,969)
Movement in inventory (non-current)				0	0
Add: Loss on asset disposals	6	49,856	0	6,276	56,132
Add: Depreciation on assets		3,003,905	1,501,858	1,720,247	3,222,294
Total non-cash items excluded from operating activities		2,972,897	1,499,834	1,723,394	3,196,457

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 31 December 2022
Adjustments to net current assets			
Less: Reserves - restricted cash	9	(4,617,690)	(5,108,720)
Less: Municipal restricted cash			(50,072)
Less: Movement in provisions		(90,634)	(90,638)
Less: Trust restricted cash			(10,475)
Less: Other Provisions			(152,536)
Add: Borrowings	8	0	246,468
Add: Provisions employee related provisions	10	262,528	338,653
Total adjustments to net current assets		(4,445,796)	(4,674,784)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	6,299,878	12,900,849	12,762,518.0
Rates receivables	3		42,951	404,615.0
Receivables	3	269,604	226,652	127,441.0
Other current assets	4	19,008	19,008	17,830.0
Less: Current liabilities				
Payables	5	(1,225,633)	(1,270,993)	(148,287.0)
Borrowings	8		(246,468)	(129,586.0)
Contract liabilities	10	(654,533)	(416,885)	(279,313.0)
Provisions	10	(262,528)	(390,076)	(386,503.0)
Less: Total adjustments to net current assets	1(b)		(4,674,784)	(4,837,714.0)
Closing funding surplus / (deficit)		4,445,796	6,190,254	7,531,001.0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank account	Cash and cash equivalents	106,241		106,241		Bankwest		N/A
Term deposit - Municipal Bank account	Cash and cash equivalents	0	3,011,984	3,011,984		Commonwealth	3.56%	18/01/2023
Term deposit - Municipal Bank account	Cash and cash equivalents	0	2,010,056	2,010,056		Commonwealth	3.30%	20/01/2023
WATC Overnight Deposit Municipal	Cash and cash equivalents	0	2,418,017	2,418,017		WATC	3.05%	N/A
Petty Cash and Floats	Cash and cash equivalents	700		700		Cash on Hand		N/A
Reserve Bank Account	Cash and cash equivalents	0	112,387	112,387		Bankwest		N/A
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	5,042,382	5,042,382		Commonwealth	3.62%	20/02/2023
Restricted LOGCHOP Housing	Cash and cash equivalents	0	44,669	44,669		Bankwest		N/A
Rural Town Salinity Program	Cash and cash equivalents	0	5,403	5,403		Bankwest		N/A
Trust Fund Cash at Bank	Cash and cash equivalents	0	10,679	10,679	10,679	Bankwest		N/A
Total		106,941	12,655,577	12,762,518	10,679			
Comprising								
Cash and cash equivalents		106,941	12,655,577	12,762,518	10,679			
		106,941	12,655,577	12,762,518	10,679			

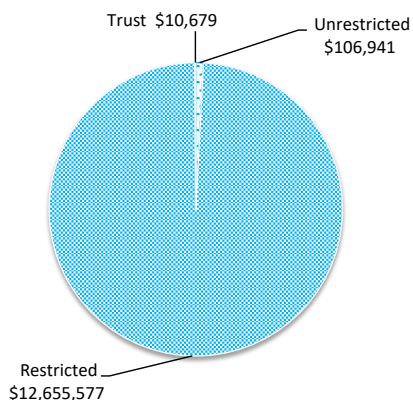
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

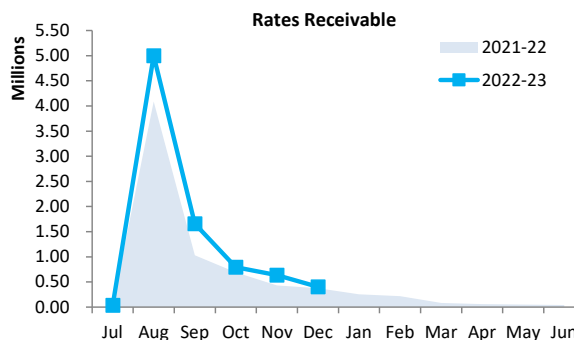
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 Jun 2022	31 Dec 2022
	\$	\$
Opening arrears previous years	42,951	42,951
Levied this year	4,557,800	4,994,408
Less - collections to date	(4,557,800)	(4,632,744)
Gross rates collectable	42,951	404,615
Net rates collectable	42,951	404,615
% Collected	99.1%	92%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(387)	76,879	38,990	3,298	27	118,806
Percentage	(0.3%)	64.7%	32.8%	2.8%	0%	
Balance per trial balance						
Sundry receivable	(387)	76,879	38,990	3,298	27	118,806
ESL Control		8,635				8,635
Total receivables general outstanding						127,441

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

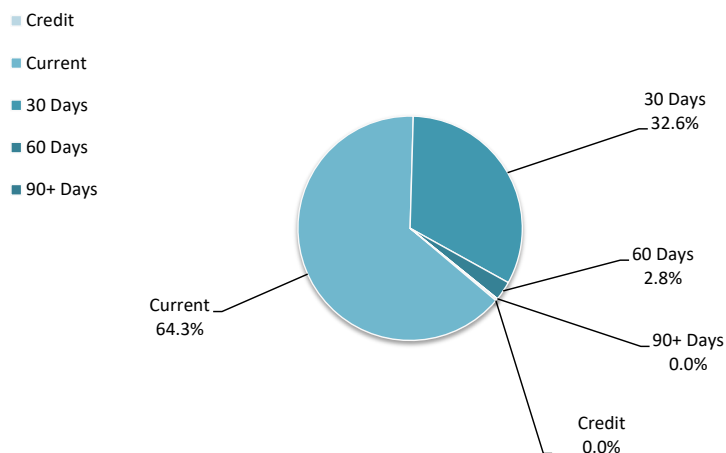
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 December 2022
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock on Hand - Fuel	19,008		(1,178)	17,830
Total other current assets	19,008	0	(1,178)	17,830
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

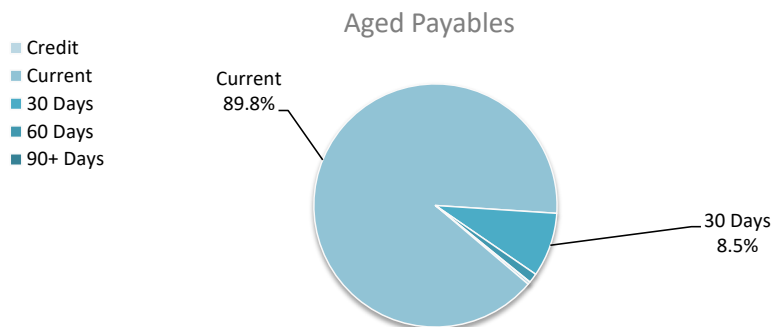
**OPERATING ACTIVITIES
NOTE 5
PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(352)	84,082	8,003	1,175	0	92,908
Percentage	-0.4%	90.5%	8.6%	1.3%	0%	
Balance per trial balance						
Sundry creditors	(352)	82,889	8,003	1,175	0	91,715
ESL Levied & Prepaid rates		38,300				38,300
Liabilities held for Others - Prepaid Rates		7,593				7,593
Trust Fund Liability		10,679				10,679
Total payables general outstanding						148,287

Amounts shown above include GST (where applicable)

KEY INFORMATION

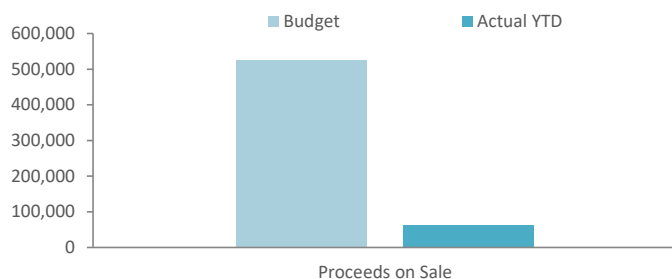
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
Plant and equipment									
Governance									
166	CEO Toyota Landcruiser - PLVU50	83,927	90,909	6,982	0	0	0	0	0
182	MIS Toyota Prado - PLVU51	57,897	54,545	0	(3,352)	0	0	0	0
169	DCEO Ford Everest - PLVU47	46,976	47,000	24	0	47,185	40,909	0	(6,276)
174	MCS Ford Everest Trend - PLVU49	47,563	47,000	0	(563)	0	0	0	0
Health									
1449	Mitsubishi Pajero Sport Doctor - PLVU38	18,000	20,000	2,000	0	18,000	21,129	3,129	0
Transport									
1437	Road Mnt - Mack Truck - PTCK17	64,071	100,000	35,929	0	0	0	0	0
1438	Road Mnt - Mack Truck - PTCK18	64,071	100,000	35,929	0	0	0	0	0
1392	Construction - Bomag Road Roller - PROLC	82,923	50,000	0	(32,923)	0	0	0	0
1408	LG Depot - Volvo Loader - PLOD06	26,757	15,000	0	(11,757)	0	0	0	0
1409	LG Depot - Coastmac Loader Trailer PTRAS	3,761	2,500	0	(1,261)	0	0	0	0
		495,946	526,954	80,864	(49,856)	65,185	62,038	3,129	(6,276)



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	Forecast 30 June Closing	YTD Actual Variance
	Budget	YTD Budget			
	\$	\$	\$		\$
Land	392,554	196,274	26,429	222,709	(169,845)
Buildings - non-specialised	177,747	88,842	0	88,905	(88,842)
Buildings - specialised	986,837	493,310	273,860	767,387	(219,450)
Plant and equipment	1,482,181	1,050,000	977,923	1,410,104	(72,077)
Infrastructure - roads	4,166,073	2,082,864	722,926	2,806,135	(1,359,938)
Infrastructure - parks, gardens, recreation facilities	1,390,206	695,026	263,122	958,302	(431,904)
Infrastructure - sewerage	8,185	4,088	29,645	33,742	25,557
Infrastructure - urban infrastructure	665,754	332,832	151,170	484,092	(181,662)
Payments for Capital Acquisitions	9,269,537	4,943,236	2,445,075	6,771,376	(2,498,161)
Capital Acquisitions Funded By:					
	\$	\$	\$		\$
Capital grants and contributions	3,464,518	1,732,230	408,214	2,140,502	(1,324,016)
Other (disposals & C/Fwd)	526,954	62,038	62,038	526,954	0
Cash backed reserves					
Reserves cash backed - Plant Reserve	(500,000)		0	(500,000)	0
Reserves cash backed - Works & Services Reserve	(250,000)		0	(250,000)	0
Reserves cash backed - Newdegate Centenary Reserve	(32,986)		0	(32,986)	0
Contribution - operations	6,061,051	3,148,968	1,974,823	4,886,906	(1,174,145)
Capital funding total	9,269,537	4,943,236	2,445,075	6,771,376	(2,498,161)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

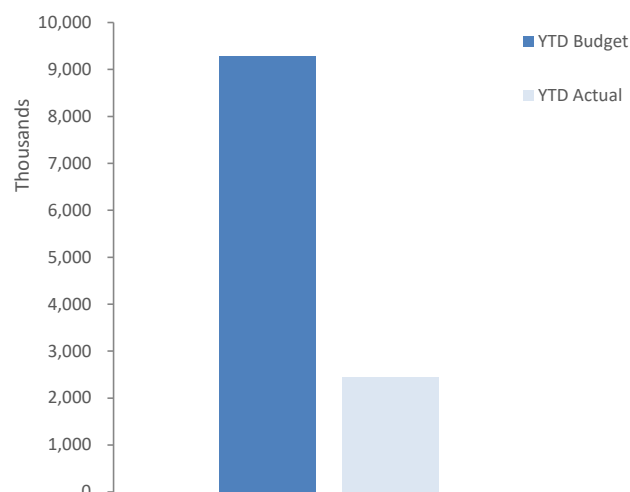
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between

mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

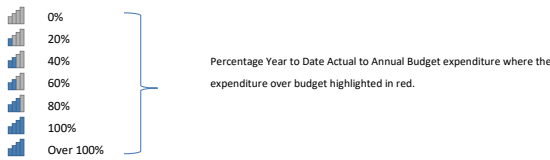


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			Variance
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
Land					
E137350	Lake Grace Industrial Land	392,554	196,274	26,429	-169844.89
Buildings - Non Specialised					
E091960 (7750034)	6 Blackbutt Way (Doctor) - Cap Exp	7,500	3,746	0	-3746
E091960 (9196034)	5 Banksia Pl Capital	84,997	42,488	0	-42488
E091960 (9196044)	6 Banksia Pl Capital	17,500	8,746	0	-8746
E091960 (9196114)	3 Clark Ave Capital	18,750	9,370	0	-9370
E091970 (9197094)	65A Bennett St Capital	15,000	7,498	0	-7498
E091910	CEO House Patio Extensions	34,000	16,994	0	-16994
Buildings - Specialised					
E042549 (4205024)	Admin Office Building - Cap Exp	10,000	4,994	0	-4994
E083101 (8300101)	Lake Grace Daycare Centre Building Upgrade Cap Exp	16,200	8,092	3,963	-4128.76
E107102 (1071024)	Varley Public Toilets - Cap Exp	66,982	33,474	0	-33474
E107102 (1071034)	Lake Grace Public Toilets - Cap Exp	37,000	18,498	0	-18498
E111007 (LGPHCAP)	Lake Grace Public Hall	38,379	19,174	0	-19174
E111007 (LGVHCAP)	Lake Grace Lakes Village Hall	25,000	12,498	0	-12498
E111007 (LKPHCAP)	Lake King Hall Capital	5,513	2,754	0	-2754
E111007 (NGPHCAP)	Newdegate Public Hall	35,312	17,654	19,140	1485.89
E111007 (VLPHCAP)	Varley Hall - Cap Exp	20,000	10,000	6,947	-3053
E113152 (1130007)	Varley Sports Pavilion Cap Exp	45,000	22,498	0	-22498
E113152 (113014)	Lake King Sports Pavilion Cap Exp	107,323	53,646	0	-53646
E113152 (113042)	Unisex Toilets At Sporting Precincts Cap Exp	7,979	3,986	0	-3986
E113152 (CA06)	Newdegate Country Club	219,000	109,496	207,086	97590.02
E113154 (1131541)	Lg Sportsman Club Roof Replacement Cap Exp	100,000	50,000	0	-50000
E113154 (1131542)	Newdegate Hockey Shed Replacement Cap Exp	20,000	10,000	0	-10000
E115420 (LIBLKCA)	Lake King Library	25,000	12,498	0	-12498
E116103 (LKT1)	Lake King Toilet	5,805	2,900	16,830	13930.45
E117041 (1170014)	Aim Building Capital	60,507	30,246	51	-30195.04
E117042 (1170084)	Rsl Hall Capex	80,000	40,000	0	-40000
E121502 (121304)	Lake Grace Depot - Cap Exp	29,837	14,910	3,293	-11617.45
E126206 (1260061)	Lake Grace Airstrip Building Upgrade Cap Exp	15,000	7,498	16,550	9052
E132500 (1325014)	Visitor Centre Improvements Cap Exp	17,000	8,494	0	-8494
Furniture & Equipment					
N/A					
Plant & Equipment					
E042550 (LG001CA)	Ceo Vehicle	114,545	0	0	0
E042550 (LG139CA)	Dceo Vehicle	57,000	57,000	51,252	-5748.46
E042550 (LG74CAP)	Mcs Vehicle	57,000	0	0	0
E042550 (LG75CAP)	Mis Vehicle	63,636	0	0	0
E123059 (PL24CAP)	Mack Primemover 1	330,000	330,000	317,100	-12900
E123059 (PL25CAP)	Mack Primemover 2	330,000	330,000	317,100	-12900
E123059 (PL26CAP)	Multi Roller	198,000	198,000	171,351	-26648.66
E123059 (PL27CAP)	Skid Steer	125,000	0	0	0
E123059 (PL28CAP)	Skid Steer Plant Trailer	60,000	0	0	0
E123059 (PL30CAP)	Spray Unit	12,000	0	0	0
E123059 (PL31CAP)	Mower For Ovals	20,000	20,000	21,670	1670
E123059 (PL32CAP)	Water Tanker	115,000	115,000	99,450	-15550
Infrastructure - Roads					
E121200	Roadworks Capital Renewal 21/22	3,981,077	1,990,362	722,926	-1267435.73
E121314	Town Street (Boulton St)	185,000	92,502	0	-92502
Parks, Gardens, Recreation Facilities					
E113175 (113035)	Lighting For Lake Grace Hockey Field Cap Exp	40,621	20,306	0	-20306
E113175 (113036)	Lighting For Newdegate Hockey Field Cap Exp	22,491	11,242	0	-11242
E113175 (113037)	Lake Grace Football Field Lighting Upgrade Cap Exp	35,544	17,768	0	-17768
E113175 (113046)	Newdegate Jumping Pillow Cap Exp	19,050	9,520	0	-9520
E113175 (113053)	Lake King Walk Trail Upgrade Cap Exp	46,734	23,362	0	-23362
E113175 (113055)	Jam Patch New Bbq & Picnic Shelters Cap Exp	0	0	702	702.49
E113175 (113063)	Lg Sports Pavilion Carpark Sealing Cap Exp	180,000	90,000	79,335	-10665.02
E113175 (113064)	Ngt Recreation Centre Carpark Sealing Cap Exp	230,000	115,000	78,587	-36412.92
E113175 (113066)	Visitors Centre Park	101,817	50,890	5,622	-45268.35
E113175 (113067)	Newdegate Street Bin Upgrade	30,000	15,000	0	-15000
E113175 (113068)	Lake Grace Oval Reticulation Upgrade	46,461	23,214	0	-23214
E113175 (113069)	Lg Rec Ground Path Shelter	7,500	3,746	0	-3746
E113175 (113070)	Lighting Install Lg & Lk Pg	67,200	33,596	0	-33596
E113175 (113071)	Padley Park Stormwater Capture (Cwsp)	112,950	56,472	98,763	42290.6
E113175 (113072)	Lg Bowling Club Lights	45,000	22,498	0	-22498
E113293 (113201)	Construction Lg Community All Abilities Playground Cap Exp	354,383	177,190	0	-177190
E113293 (113202)	Lg All Ages Playground Fence Cap Exp	45,000	22,498	0	-22498
E132503 (DRU1)	Driver Reviver Upgrade	5,455	2,724	113	-2611.16
Sewerage					
E103163 (1012011)	Sewerage Reuse Lake Grace	8,185	4,088	29,645	25557.12
Urban Infrastructure					
E101043 (1010431)	Lake Grace & Newdegate Recycling Stations	10,000	4,984	1,058	-3926
E104501 (1040501)	Urban Stormwater Drainage Renewal Cap Exp	40,000	20,000	0	-20000
E104501 (1040502)	Drainage Upgrades Dykes Road	46,259	23,116	0	-23116
E121312 (121303)	Newdegate Footpath Cap Exp	262,225	131,110	75,844	-55265.91
E121704 (1217041)	Lg Depot - New Fuel Storage	120,000	60,000	0	-60000
E136501 (136007)	Buniche Dam Revitalisation (Cwsp)	91,234	45,608	21,696	-23912.33
E136501 (136008)	Dempster Rock Dam Revitalisation (Cwsp)	96,036	48,014	52,573	4558.72
		9,269,537	4,943,236	2,445,076	(2,498,160)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

FINANCING ACTIVITIES

NOTE 8

BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Governance										
Office Refurbishment	L181	216,614			(9,344)	(18,957)	207,270	197,657	(2,890)	(13,796)
Loan 204 Staff Housing & CEO's Residence	L204	427,810			(24,279)	(48,666)	403,531	379,144	(2,779)	(6,634)
Recreation and culture										
Lake Grace Pool	L173	16,239			(8,005)	(16,241)	8,233	-2	(256)	(798)
LG Sports Pavillion	L182	104,832			(9,075)	(18,438)	95,757	86,394	(1,523)	(7,139)
Newdegate Bowling Club	L193	0			0	0	0	0	(3)	(3)
LG Precinct	L198	47,384			(11,455)	(23,167)	35,929	24,217	(1,101)	(2,284)
LK Court Resurfacing	L202	0			0	0	0	0	(14)	(14)
Transport										
Roadworks & Plant	L196	52,429			(25,967)	(52,429)	26,462	0	(1,166)	(2,114)
Economic services										
LG Residential Land	L189	107,794			0	(10,840)	107,794	96,954	(377)	(7,131)
Purchase & Develop Industrial Land	L203	487,109			(28,757)	(57,732)	458,352	429,378	(3,880)	(10,565)
Total		1,460,212	0	0	-116,882	-246,468	1,343,330	1,213,744	(13,990)	(50,478)
Current borrowings		246,468					129,586			
Non-current borrowings		<u>1,213,744</u>					<u>1,213,744</u>			
		1,460,212					1,343,330			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

OPERATING ACTIVITIES

NOTE 9

RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation									
Reserves cash backed - Lake Grace Sewerage Res	1,168,225	21,028	10,530	100,000				1,289,254	1,178,755
Restricted by Council									
Reserves cash backed - Leave Reserve	334,771	6,026	3,018					340,797	337,789
Reserves cash backed - Emergency Services Reser	27,363	493	247					27,856	27,610
Reserves cash backed - Housing Reserve	590,462	10,628	5,322	50,000				651,090	595,784
Reserves cash backed - Swimming Pool Reserve	228,666	4,116	2,061	50,000				282,782	230,727
Reserves cash backed - Land Development Reser	123,802	2,228	1,116					126,030	124,918
Reserves cash backed - Plant Reserve	1,095,153	19,713	9,871			(500,000)		614,866	1,105,024
Reserves cash backed - Recreation Reserve	220,525	3,969	1,988					224,494	222,513
Reserves cash backed - Works & Services Reserve	597,553	10,756	5,386			(250,000)		358,309	602,939
Reserves cash backed - Newedgate Hall Reserve	56,193	1,011	506					57,204	56,699
Reserves cash backed - Lake Grace TV Reserve	30,349	546	274					30,895	30,623
Reserves cash backed - Varley Sullage Reserve	1,679	30	15					1,709	1,694
Reserves cash backed - Newedgate Sports Dam R	26,963	485	243					27,448	27,206
Reserves cash backed - Newdegate Stadium Floo	24,327	438	219					24,765	24,546
Reserves cash backed - Community Water Suppli	12,074	217	109					12,291	12,183
Reserves cash backed - Office Furniture & Equipn	13,414	241	121					13,655	13,535
Reserves cash backed - Newdegate Centenary Re	32,403	583	292			(32,986)		0	32,695
Reserves cash backed - Essential Medical Reserve	508,389	9,151	4,582					517,540	512,971
Reserves cash backed - History Book Reserve	10,543	190	95					10,733	10,638
Reserves cash backed - AIM Hospital Museum Re	5,866	106	53					5,972	5,919
	5,108,720	91,955	46,049	200,000	0	(782,986)	0	4,617,690	5,154,769

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 December 2022
		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		416,885	0	216,102	(353,674)	279,313
Total other liabilities		416,885	0	216,102	(353,674)	279,313
Employee Related Provisions						
Annual leave		219,293	0	0	(3,573)	215,720
Long service leave		170,783	0	0	0	170,783
Total Employee Related Provisions		390,076	0	0	(3,573)	386,503
Total other current assets		806,961	0	216,102	(357,247)	665,816
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 11
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2022	Current Liability 31 Dec 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	
Operating grants and subsidies									
General purpose funding									
Grants Commission - General				0	0	449,107	224,552	295,025	519,580
Grants Commission - Roads				0	0	391,849	195,924	163,160	359,085
Law, order, public safety									
Grant - DFES LGGS Operating				0	0	75,953	33,752	33,546	75,747
Grant - DFES Op Exp				0	0	0	0	16,220	16,220
Education and welfare									
Grants - Senior Activities				0	0	1,000	498	0	502
Grants - Youth Activities				0	0	1,000	498	0	502
Transport									
Direct Grant - MRWA				0	0	361,235	361,235	368,935	368,935
Economic services									
Skeleton Weed Programm Grant				0	0	205,000	205,000	185,000	185,000
	0	0	0	0	0	1,485,144	1,021,459	1,061,885	1,525,570
Operating contributions									
General purpose funding									
ESL Administration Fee				0	0	4,000	1,998	4,000	6,002
Recreation and culture									
Lake Grace Rec Council Affiliation Fees				0	0	13,000	6,496	2,200	8,704
Contributions - Other Culture				0	0	1,000	498	0	502
Lake King Pavilion / Oval - Hire Fees				0	0	500	246	0	254
Transport									
Contributions - Street Lighting				0	0	10,000	5,000	0	5,000
Economic services									
AIM Contributions				0	0	1,400	696	676	1,380
Other Contributions				0	0	4,000	1,998	0	2,002
	0	0	0	0	0	33,900	16,932	6,877	23,845
TOTALS	0	0	0	0	0	1,519,044	1,038,391	1,068,762	1,549,415

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 12
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue			
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing
	1 July 2022			31 Dec 2022	31 Dec 2022				
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies									
Community amenities									
Drought & Community	11,382	0	(7,268)	4,114	4,114	8,185	4,088	7,268	11,365
Recreation and culture									
Drought & Community	0	0	0	0	0	116,050	58,020	0	58,030
Local Roads & Community Program	168,703	0	(160,625)	8,079	8,079	1,132,291	566,142	160,625	726,774
Transport									
Roads to Recovery	95,787	0	(95,787)	0	0	823,753	411,874	95,787	507,666
Regional Road Group	0	216,102	(89,882)	126,220	126,220	540,255	270,126	89,882	360,011
Local Roads & Community Program	135,804	0	0	135,804	135,804	612,529	306,260	0	306,269
Economic services									
Driver Reviver Upgrade Grant	5,209	0	(113)	5,096	5,096	5,455	2,724	113	2,844
Drought & Community Program	0	0	0	0	0	196,000	97,996	19,657	117,661
	416,885	216,102	(353,674)	279,313	279,313	3,434,518	1,717,230	373,331	2,090,619
Non-operating contributions									
Recreation and culture									
Newdegate Community Contribution	0	0	0	0	0	30,000	15,000	34,883	49,883
	0	0	0	0	0	30,000	15,000	34,883	49,883
TOTALS	416,885	216,102	(353,674)	279,313	279,313	3,464,518	1,732,230	408,214	2,140,502

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 13
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 31 Dec 2022
	\$	\$	\$	\$
Standpipe bonds	10,475	255	(51)	10,679
	10,475	255	(51)	10,679

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
1210507	Holt Rock Rd Resheet SLK 25.37-29.46	Resolution 13630	Capital Expenses			(30,600)	(30,600)
1210501	Mallee Hill Rd Seal 0.00-4.66	Resolution 13630	Capital Expenses		30,600		0
1213155	Boulton Street	Resolution 13657	Capital Expenses		115,000		115,000
PL32CAP	Water Tanker	Resolution 13657	Capital Expenses			(115,000)	0
				0	145,600	(145,600)	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Fees and charges	30,792	12.55%	▲	\$26,458 Rent Industrial Land not budgeted for		
Interest earnings	20,719	24.53%	▲	Interest received on Term Deposits is higher than budgeted		
Other revenue	97,271	71.26%	▲	Insurance Repayment of DWER Fine		
Expenditure from operating activities						
Employee costs	130,408	10.29%	▲	Salaries & Wages below budget		
Materials and contracts	937,576	37.33%	▲	Below budget due to delay in operating and capital jobs		
Depreciation on non-current assets	(218,389)	(14.54%)	▼		Underbudgeted	
Insurance expenses	(40,282)	(16.70%)	▼		Workers Compensation Insurance over the budget	
Loss on disposal of assets	(6,276)	0.00%	▼	Loss on trade-in of DCEO vehicle		
Non-cash amounts excluded from operating activities	223,560	14.91%	▲	Depreciation on assets over budget		
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(1,324,016)	(76.43%)	▼		Bulk of "Local Roads & Community" and "Drought & Community" projects are not yet initiated/finalised, funds will be recognised later in financial year	
Payments for property, plant and equipment and infrastructure	2,498,161	50.54%	▲	Majority of Capital projects have not been initiated as yet (58%) or in early stage of completion		
Closing funding surplus / (deficit)	2,530,645	(50.61%)	▲			

SHIRE OF LAKE GRACE

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2022

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

TABLE OF CONTENTS

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Note	Budget v Actual		Predicted			
	Adopted Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)	
	\$	\$	\$	\$	\$	
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)	4.5.2	6,049,390	6,190,254	140,864		6,190,254 ▲
Revenue from operating activities (excluding rates)						
Rates (excluding general rate)	4.1.1	206,827	209,494	0		206,827 ▲
Operating grants, subsidies and contributions	4.1.2	1,519,044	1,068,762	91,632		1,610,676 ▲
Fees and charges	4.1.3	367,680	276,180	35,000		402,680 ▲
Interest earnings	4.1.6	168,955	105,187	144,615		313,570 ▲
Other revenue	4.1.7	277,050	233,767	112,829		389,879 ▲
Profit on asset disposals	4.1.8	80,864	3,129	0		80,864 ▲
		2,620,420	1,896,519	384,076	0	3,004,496
Expenditure from operating activities						
Employee costs	4.2.1	(2,599,381)	(1,136,985)	0		(2,599,381) ▲
Materials and contracts	4.2.2	(4,951,535)	(1,560,244)	(168,300)		(5,119,835) ▲
Utility charges	4.2.3	(259,682)	(128,881)			(259,682) ▲
Depreciation on non-current assets	4.2.4	(3,003,905)	(1,720,247)	(449,585)		(3,453,490) ▲
Interest expenses	4.2.5	(50,478)	(13,990)			(50,478) ▲
Insurance expenses	4.2.6	(241,256)	(281,508)	(40,000)		(281,256) ▲
Other expenditure	4.2.7	(234,790)	(64,252)	(30,164)		(264,954) ▲
Loss on asset disposals	4.2.8	(49,856)	(6,276)			(49,856) ▲
		(11,390,883)	(4,912,383)	(688,050)	0	(12,078,933)
Non-cash amounts excluded from operating activities		2,972,897	1,723,394	449,585		3,422,482 ▲
Amount attributable to operating activities		251,824	4,897,784	286,475	0	538,299
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	4.3.1	3,464,518	408,214	57,383		3,521,901 ▲
Purchase land held for resale	4.4.1	(392,554)	0			(392,554) ▲
Purchase land and buildings	4.4.2	(1,164,584)	(314,234)	210,061		(954,523) ▼
Purchase plant and equipment	4.4.3	(1,367,181)	(977,923)	(7,500)		(1,374,681) ▲
Purchase and construction of infrastructure-roads	4.4.5	(4,731,077)	(722,926)	185,000		(4,546,077) ▼
Purchase and construction of infrastructure-other	4.4.6	(1,614,145)	(443,937)	(150,520)		(1,764,665) ▲
Proceeds from disposal of assets	4.3.2	526,954	62,038			526,954 ▲
		(5,278,069)	(1,988,768)	294,424	0	(4,983,645)
Non-cash amounts excluded from investing activities		0	0			0
Amount attributable to investing activities		(5,278,069)	(1,988,768)	294,424	0	(4,983,645)
FINANCING ACTIVITIES						
Repayment of debentures	4.4.8	(246,468)	(116,882)			(246,468) ▲
Transfers to cash backed reserves (restricted assets)	4.5.10	(291,955)	(46,049)	(580,000)		(871,955) ▲
Transfers from cash backed reserves (restricted assets)	4.5.11	782,986				782,986
Amount attributable to financing activities		244,563	(162,931)	(580,000)	0	(335,437)
Budget deficiency before general rates		(4,781,678)	2,746,085	900	0	(4,780,778)
Estimated amount to be raised from general rates	4.5.1	4,781,678	4,784,914			4,781,678
Closing funding surplus/(deficit)	3 (c)	0	7,530,999	900	0	900 ▲

1. BASIS OF PREPARATION

The budget review comprises financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Local Government (Financial Management) Regulations 1996 prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16* which would have required the Shire of Lake Grace to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for rate setting information, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget review or required by legislation.

The local government reporting entity

All funds through which the Shire of Lake Grace controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

All monies held in the Trust Fund are excluded from the financial statements.

Rounding off figures

All figures shown in this budget review are rounded to the nearest dollar.

2022-23 actual balances

Balances shown in this budget review report as YTD Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget review relate to the original budget estimate for the relevant item of disclosure.

Judgements, estimates and assumptions

The preparation of the annual budget review in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

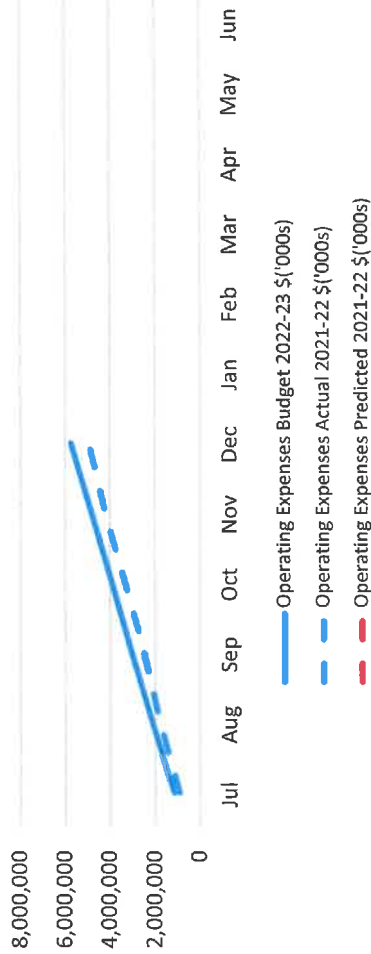
The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

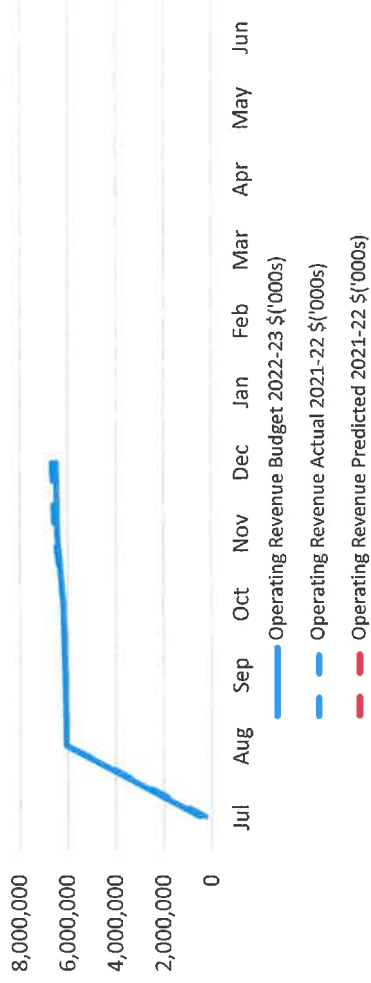
**SHIRE OF LAKE GRACE
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED 31 DECEMBER 2022**

2. SUMMARY GRAPHS - BUDGET REVIEW

Operating Expenses



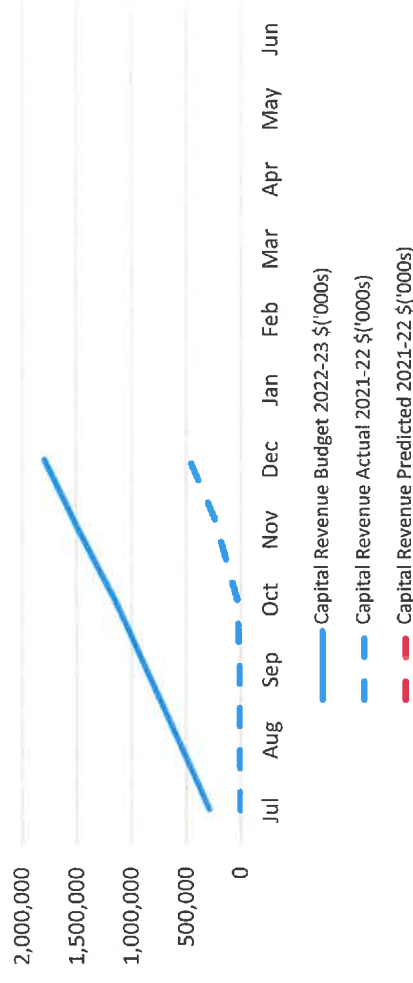
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

3 NET CURRENT FUNDING POSITION

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(a) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

	Actual - Used for Budget 30 June 2022	Audited Actual 30 June 2022	Budget 30 June 2023	Actual 31 December 2022
Adjustments to operating activities			\$	\$
Less: Profit on asset disposals	(1,586)	(1,586)	(80,864)	(3,129)
Less: Movement in liabilities associated with restricted cash		(36,067)		
Add: Loss on asset disposals	35,014	35,014	49,856	6,276
Add: Change in accounting policies		3,238		
Add: Depreciation on non-current assets	3,239,498	3,237,114	3,003,905	1,720,247
Non-cash amounts excluded from operating activities	3,272,926	3,237,713	2,972,897	1,723,394

(b) Investing activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities

Add: Property, plant and equipment received in-kind

Non cash amounts excluded from investing activities

		4,995		
	0	4,995	0	0

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

Adjustments to net current assets

Less: Restricted cash

Less : Current assets not expected to be received at end of year

Add: Long term borrowings

Add: Provisions - employee

Less: Municipal restricted cash

Less: Movement in provisions

Total adjustments to net current assets

	(5,108,720)	(5,169,267)		(5,154,769)
	(90,638)			
	246,468	246,468	0	129,586
	262,528	248,014	0	386,503
				(50,072)
				(148,964)
Total adjustments to net current assets	(4,690,362)	(4,674,785)	0	(4,837,716)

(d) Composition of estimated net current assets

Current assets

Cash unrestricted

Cash restricted

Receivables - rates and rubbish

Receivables - other

Other current assets

Inventories

	7,077,049	7,792,129		106,941
	5,763,253	5,108,720		12,655,577
				404,615
	269,604	269,603		127,441
				17,830
	19,008	19,008		
	13,128,914	13,189,460	0	13,312,404

Less: current liabilities

Payables

Contract liabilities

Unspent contribution provision

Long term borrowings

Provisions

	(1,225,633)	(1,270,993)		(148,287)
	(654,533)	(416,885)		(279,313)
		(142,061)		
	(246,468)	(246,468)		(129,586)
	(262,528)	(248,014)		(386,503)
	(2,389,162)	(2,324,421)	0	(943,689)

Net current assets

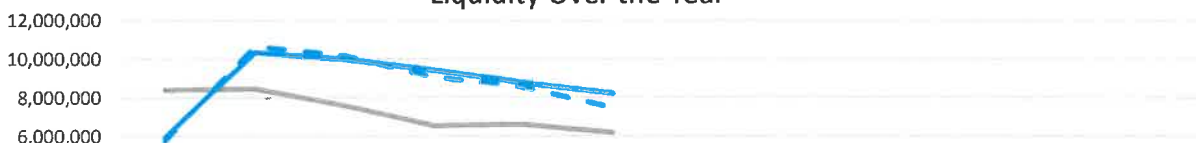
	10,739,752	10,865,039	0	12,368,715
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Less: Total adjustments to net current assets

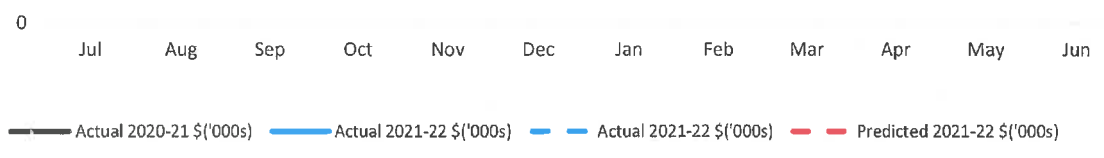
Closing funding surplus / (deficit)

	(4,690,362)	(4,674,785)	0	(4,837,716)
	6,049,390	6,190,254	0	7,530,999

Liquidity Over the Year



4,000,000
2,000,000



3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST

The Shire of Lake Grace classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Lake Grace applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Lake Grace's operational cycle. In the case of liabilities where the Shire of Lake Grace does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Lake Grace's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Lake Grace prior to the end of the financial year that are unpaid and arise when the Shire of Lake Grace becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Lake Grace recognises revenue for the prepaid rates that have not been refunded.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Lake Grace's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Lake Grace's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Lake Grace's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the Shire of Lake Grace has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire of Lake Grace are recognised as a liability until such time as the Shire of Lake Grace satisfies its obligations under the agreement.

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.1 OPERATING REVENUE (EXCLUDING RATES)		
4.1.1 SPECIFIED AREA RATES		
4.1.2 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Increase in FAGS General Purpose Grant	140,942	
Decrease in FAGs Local Roads Grant	(65,530)	
DFES Grant for Emergency Management Training	16,220	
4.1.3 FEES AND CHARGES		
Increase Revenue for Lease Lot 101 Stubbs Street LG	35,000	
4.1.4 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS		
4.1.5 SERVICE CHARGES		
4.1.6 INTEREST EARNINGS		
Interest On Investment - General Fund	74,504	
Interest On Investment - Reserve Funds	70,111	
4.1.7 OTHER REVENUE		
Insurance Recoup Damaged LG Sports Oval Water Tank	21,541	
Recoup for Photocopy Purchase for LG CRC	15,500	
Recoup from LGIS Insurance for Fines incurred from DWER	75,788	
4.1.8 PROFIT ON ASSET DISPOSAL		
Predicted Variances Carried Forward	384,076	0

4. PREDICTED VARIANCES

Comments/Reason for Variance

	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	384,076	0
4.2 OPERATING EXPENSES		
4.2.1 EMPLOYEE COSTS		
4.2.2 MATERIAL AND CONTRACTS		
Purchase of Photocopy for LG CRC	(15,500)	
Increase Hygiene costs due to increase cost pressures	(1,000)	
Interpretation Plan for AIM Hospital Museum	(21,800)	
Consultancy work for Lake King Sports Pavillion	(50,000)	
Increase expenditure on drainage program	(40,000)	
Newdegate Parks & Gardens increase expenditure	(20,000)	
Increase Consultancy for Housing project	(20,000)	
4.2.3 UTILITY CHARGES		
4.2.4 DEPRECIATION (NON CURRENT ASSETS)		
Depreciation	(449,585)	
4.2.5 INTEREST EXPENSES		
4.2.6 INSURANCE EXPENSES		
Workers Compensation Insurance	(20,000)	
Insurances	(20,000)	
4.2.7 OTHER EXPENDITURE		
DFES Emergency Management Training	(16,220)	
LG Sportsman Club - Air-Conditioners reimbursement	(13,944)	
4.2.8 LOSS ON ASSET DISPOSAL		
Predicted Variances Carried Forward	(303,974)	0

4. PREDICTED VARIANCES

Comments/Reason for Variance

	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	(303,974)	0
4.3 CAPITAL REVENUE		
4.3.1 NON OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS		
DFES Capital Grant for Three Fast Fill Trailers	22,500	
Recoup for additional Work Newdegate Country Club	34,883	
4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS		
4.3.3 PROCEEDS FROM NEW DEBENTURES		
4.3.4 PROCEEDS FROM SALE OF INVESTMENT		
4.3.5 PROCEEDS FROM ADVANCES		
4.3.6 SELF-SUPPORTING LOAN PRINCIPAL		
4.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
Predicted Variances Carried Forward	(246,591)	0

4. PREDICTED VARIANCES

Comments/Reason for Variance

	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	(246,591)	0
4.4 CAPITAL EXPENSES		
4.4.1 LAND HELD FOR RESALE		
4.4.2 LAND AND BUILDINGS		
Payment for Additional work at Newdegate Country Club	(34,883)	
Lake Grace Industrial Land - Decrease Expenditure	200,000	
Purchase of Security CCTV & Council recording assets	(40,000)	
Reduce Expenditure Program LG Daycare Building	6,000	
Savings in works trsf to reserve Newdegate Public Hall	15,000	
Savings in works Varley Hall	13,000	
Lake King Sports Pavillion - Consultancy Work Required	50,000	
Additional works for Lake King Toilet	(11,000)	
Additional works for Lake Grace Airstrip Building Upgrade	(2,000)	
To reallocate reimbursement to Air-Conditioners	13,944	
4.4.3 PLANT AND EQUIPMENT		
Purchase of three fast fill trailers for fire prevention	(22,500)	
Multi Roller under Budget	26,000	
Skid Steer Price increase	(26,000)	
Water Tanker under Budget	15,000	
4.4.4 FURNITURE AND EQUIPMENT		
4.4.5 INFRASTRUCTURE ASSETS - ROADS		
Boulton Street Upgrade not proceeding	185,000	
4.4.6 INFRASTRUCTURE ASSETS - OTHER		
Replacement of Damaged Sports Oval Water Tank	(21,541)	
Lake Grace Football Field Lighting Increase	(61,000)	
Lake King Walk Trail completed under budget	40,000	
Jam Patch upgrade works continuing	(46,000)	
LG Sports Pavillion Carpark Sealing under Budget	100,000	
Newdegate Recreation Carpark sealing under budget	135,000	
Increase budget for LG All abilities Palyground	(175,979)	
Increase budget for Sewerage Reuse Lake Grace	(21,000)	
Lake Grace RV Park	(100,000)	
4.4.7 PURCHASES OF INVESTMENT		
4.4.8 REPAYMENT OF DEBENTURES		
4.4.9 ADVANCES TO COMMUNITY GROUPS		
Predicted Variances Carried Forward	(9,549)	0

4. PREDICTED VARIANCES

Comments/Reason for Variance

	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	(9,549)	0
4.5 OTHER ITEMS		
4.5.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)	(580,000)	
4.5.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
4.5.1 RATE REVENUE		
4.5.2 OPENING FUNDING SURPLUS(DEFICIT)		
Budgeted - Net current assets at start of financial year surplus/(deficit)	6,049,390	
Adjustment to year end surplus (after audit)	140,864	
4.5.3 NON-CASH WRITE BACK OF PROFIT (LOSS)		
Total Predicted Variances as per Annual Budget Review	5,600,705	0

SHIRE OF LAKE GRACE
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2022

6. BUDGET AMENDMENTS
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
				\$	\$	\$	\$	
	Budget Adoption		Opening Surplus(Deficit)					
I030301	Adjustment to year end surplus (after audit)						6,049,390	
I030302	Increase in FAGS General Purpose Grant		Operating Revenue	140,864			6,190,254	
I051440	Decrease in FAGS Local Roads Grant		Operating Revenue	140,942			6,331,196	
511733	DFES Capital Grant for Three Fast Fill Trailers		Capital Revenue		(65,530)		6,265,666	
I051450	Purchase of three fast fill trailers for fire prevention		Capital Expenses	22,500			6,288,166	
512013	DFES Grant for Emergency Management Training		Operating Revenue	16,220			6,265,666	
1111412	DFES Emergency Management Training		Operating Expenses		(16,220)		6,281,886	
113073	Insurance Recoup Damaged LG Sports Oval Water Tank		Operating Revenue	21,541			6,265,666	
I042371	Replacement of Damaged Sports Oval Water Tank		Capital Expenses			(21,541)	6,287,207	Asset 137 - Parks, Gardens, Recreation Facility
E042140	Recoup for Photocopy Purchase for LG CRC		Operating Expenses	15,500			6,281,166	
1113183	Purchase of Photocopy for LG CRC		Capital Expenses			(15,500)	6,265,666	
CA06	Recoup for additional work Newdegate Country Club		Capital Revenue	34,883			6,300,549	
I137909	Payment for Additional work at Newdegate Country Club		Capital Expenses			(34,883)	6,265,666	Buildings - Specialised
E142050	Increase Revenue for Lease Lot 101 Stubbs Street LG		Operating Revenue	35,000			6,300,666	
E042029	Increase Hygiene costs due to increase cost pressures		Operating Expenses		(1,000)		6,299,666	
I042371	Interpretation Plan for AIM Hospital Museum		Operating Expenses		(21,800)		6,277,866	
E137350	Recoup from LGIS Insurance for Fines incurred from DWER		Operating Revenue	75,788			6,353,654	
4205024	Lake Grace Industrial Land - Decrease Expenditure		Capital Expenses	200,000			6,553,654	Land - Freehold
8300101	Purchase of Security CCTV & Council recording assets		Capital Expenses			(40,000)	6,513,654	Buildings - Non-Specialised
NGPHCAP	Reduce Expenditure Program LG Daycare Building		Capital Expenses	6,000			6,519,654	Buildings - Specialised
VLPHCAP	Savings in works trsf to reserve Newdegate Public Hall		Capital Expenses	15,000			6,534,654	Buildings - Specialised
113014	Lake King Sports Pavilion - Consultancy Work Required		Capital Expenses	13,000			6,547,654	Buildings - Specialised
E042029	Additional works for Lake King Sports Pavilion		Operating Expenses	50,000			6,597,654	Buildings - Specialised
LKT1	Consultancy work for Lake King Toilet		Capital Expenses			(50,000)	6,547,654	Maybe add another \$1000 Buildings - Specialise
1260061	Additional works for Lake King Toilet		Capital Expenses			(11,000)	6,536,654	Buildings - Specialised
PL26CAP	Multi Roller under Budget		Capital Expenses	26,000		(2,000)	6,560,654	Buildings - Specialised
PL27CAP	Skid Steer Price Increase		Capital Expenses			(26,000)	6,534,654	Plant & Equipment
PL32CAP	Water Tanker under Budget		Capital Expenses	15,000			6,549,654	Plant & Equipment
1213155	Boulton Street Upgrade not proceeding		Capital Expenses	185,000			6,734,654	Roads
113037	Lake Grace Football Field Lighting Increase		Capital Expenses			(61,000)	6,673,654	Parks, Gardens, Recreation Facilities
113053	Lake King Walk Trail completed under budget		Capital Expenses	40,000			6,713,654	Parks, Gardens, Recreation Facilities
113055	Jam Patch upgrade works continuing		Capital Expenses			(46,000)	6,667,654	Parks, Gardens, Recreation Facilities
113063	LG Sports Pavilion Carpark Sealing under Budget		Capital Expenses	100,000			6,767,654	Parks, Gardens, Recreation Facilities
113064	Newdegate Recreation Carpark Sealing under budget		Capital Expenses	135,000			6,902,654	Parks, Gardens, Recreation Facilities
113201	Increase budget for LG All abilities Polyground		Capital Expenses			(175,979)	6,726,675	Parks, Gardens, Recreation Facilities
1012011	Increase budget for Sewerage Reuse Lake Grace		Capital Expenses			(21,000)	6,705,675	Parks, Gardens, Recreation Facilities
1161140	Lake Grace RV Park		Capital Expenses			(100,000)	6,605,675	Sewerage
E113990	Depreciation Of Assets		Operating Expenses			(89,589)	6,516,086	Parks, Gardens, Recreation Facilities
E121990	Depreciation		Operating Expenses			(241,366)	6,274,721	
E144990	Depreciation - Sundry Equip		Operating Expenses			(118,631)	6,156,090	
I160210	Interest On Investment - General Fund		Operating Revenue	74,504			6,230,594	
I160215	Interest On Investment - Reserve Funds		Operating Revenue	70,111			6,300,705	
1113155	LG Sportsman Club - Air-Conditioners reimbursement		Operating Revenue				6,286,760	
1131541	To reallocate reimbursement to Air-Conditioners		Capital Expenses	13,944			6,300,705	
E143060	Workers Compensation Insurance		Operating Expenses			(20,000)	6,280,705	
E042245	Insurances		Operating Expenses			(20,000)	6,260,705	

122505	Increase expenditure on drainage program				6,220,705
113011	Newdegate Parks & Gardens increase expenditure			(40,000)	6,200,705
E042029	Increase Consultancy for Housing project			(20,000)	6,180,705
	Transfer to Housing Reserve			(100,000)	6,080,705
	Transfer to Swimming Pool Reserve Reserve			(200,000)	5,880,705
	Transfer to Plant Reserve			(100,000)	5,780,705
	Transfer to Sewerage Reserve			(100,000)	5,680,705
	Transfer to Works & Services Reserve			(30,000)	5,650,705
	Transfer to Essential Medical Reserve			(50,000)	5,600,705
	Amended Budget Cash Position as per Council Resolution	0	1,446,797	(1,895,483)	