

Shire of Lake Grace

Local Emergency Management
Committee

Minutes

31 August 2021

Meeting Commencing at 1:00 pm



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CONTENTS

1.0	DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS	4
2.0	DISCLAIMER.....	4
3.0	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	5
3.1	PRESENT / APOLOGIES / OBSERVERS / VISITORS	5
4.0	CONFIRMATION OF MINUTES – 24 FEBRUARY 2021	5
5.0	BUINESS ARISING FROM THE PREVIOUS MINUTES.....	6
6.0	STANDING ITEMS	6
7.0	POST INCIDENT REPORTS	6
8.0	AGENCY REPORTS	6
8.1	SHIRE OF LAKE GRACE	6
8.2	WA POLICE	6
8.3	BUSHFIRE BRIGADES – CHIEF BUSH FIRE CONTROL OFFICER	6
8.4	LAKE GRACE VOLUNTEER FIRE AND RESCUE.....	6
8.5	ST JOHN AMBULANCE	6
8.6	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	7
8.7	LAKE GRACE DISTRICT HEALTH SERVICES.....	7
8.8	EDUCATION DEPARTMENT.....	7
8.9	DEPARTMENT OF COMMUNITIES.....	7
8.10	WATER CORPORATION.....	7
8.11	MAIN ROADS WA.....	7
8.12	WESTERN POWER	7
8.13	CBH GROUP LAKE GRACE	8
8.14	PARKS AND WILDLIFE SERVICE	8
8.15	DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT	8
8.16	OTHER GROUPS / MEMBERS.....	8

9.0	GENERAL BUSINESS	8
9.1	FUNDING NOMINATIONS AND APPLICATIONS	8
9.2	INCIDENT SUPPORT GROUP (ISG) ACTIVATIONS	8
10.	DATE OF NEXT MEETING – 25 NOVEMBER 2021	8
11.0	CLOSURE	8
12.0	CERTIFICATION	9

SHIRE OF LAKE GRACE

Minutes of the Local Emergency Management Committee meeting held at Council Chambers, 1 Bishop Street, Lake Grace on Tuesday 31 August 2021.

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

The Shire President opened the meeting at 1:00pm.

(Note: under the Terms of Reference, the Local Emergency Coordinator (OIC Lake Grace Police) is the Deputy Chair, if not available, the Committee is to appoint a member to preside at the meeting).

2.0 DISCLAIMER

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Acknowledgement of Country to be read by the Chair of the Committee

In the spirit of reconciliation, the Shire of Lake Grace acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today"

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 PRESENT / APOLOGIES / OBSERVERS / VISITORS

PRESENT

Cr Len Armstrong	President – Shire of Lake Grace
Cr Ross Chappell	Deputy Shire President – Shire of Lake Grace
Cr Debrah Clarke	Councillor – Shire of Lake Grace
Mr Alan George	Chief Executive Officer – Shire of Lake Grace
Mr Chris Paget	Deputy Chief Executive Officer – Shire of Lake Grace
Mr Craig Elefsen	Manager Infrastructure Services
Mr Matt Castaldini	CESM Shire of Lake Grace
Mr Scott Tapper	Lake Grace District High School
Ms Sarah Pellant	WA Country Health Services Manager
Ms Fiona Main	WA Police
Mr Scott Oatridge	WA Police

Via Zoom

Ms Jo Spadaccini	Department of Communities
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APOLOGIES

Ms Alison Lacey	Dept of Primary Industries and Regional Development
Ms Judith Garlick	Newdegate Primary School
Ms Naomi Cornwall	
Ms Kaye Brownley	Lake King Primary School
Ms Shelly Johnstone	St John Ambulance – Lake Grace
Mr Nev Blackburn	Dept of Communities Emergency Coordinator
Ms Kylie Jason Sugg	St John Ambulance – Lake King
Mr Gary Guelfi	St John Ambulance - Newdegate
Mr Tony Peplow	Main Roads WA
Mr Paul Blechynden	A/District Officer – DFES
Mr Adam Smith	District Emergency Management Advisor - DFES

4.0 CONFIRMATION OF MINUTES – 24 FEBRUARY 2021

RESOLUTION

Moved: Cr Chappell
Seconded: Mr George

That the Minutes of the Local Emergency Management Committee (LEMC) meeting held on 24 February 2021 be confirmed as a true and accurate record.

CARRIED: 11/0

5.0 BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

6.0 STANDING ITEMS

Nil

7.0 POST INCIDENT REPORTS

Nil

8.0 AGENCY REPORTS

8.1 SHIRE OF LAKE GRACE

- Matt Castaldini –
 - New Community Emergency Services Manager (CESM) commenced on 19 July 2021, been active on catching up on LEMC matters
 - Tanker was picked up today from Newdegate, been parked in the vicinity for a while until it was discovered that the tanker is needed somewhere else
 - Discussion regarding the new fire facility in Lake Grace is still underway and hoping for a resolution sooner.

8.2 WA POLICE

- Scott Oatridge and Fiona Main –
 - Still waiting for the outcome of the recruitment process of the officer in charge at Lake Grace, no further notification received so far but hopefully within the next two weeks the matter will be resolved

8.3 BUSHFIRE BRIGADES – CHIEF BUSH FIRE CONTROL OFFICER

Nil

8.4 LAKE GRACE VOLUNTEER FIRE AND RESCUE

Nil

8.5 ST JOHN AMBULANCE

- Cr Ross Chappell –
 - Air strip lights upgrade has been completed and the team is very pleased with the outcome of the upgrade
 - Submission was made to the State Government to provide funding for a new machine to be used for taking blood pressure, pulse etc., training will be required in order to use this machine

8.6 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)

Nil

8.7 LAKE GRACE DISTRICT HEALTH SERVICES

- Ms Sarah Pellant –
 - The hospital encountered a major problem transporting one of its bariatric patients to the hospital. They required the coordination from police, ambulance, fire and hospital staff. There was no adequate transportation available that could accommodate the patient's needs and had to resort to another method of transport. This scenario is becoming a major problem as the ambulance is not fully equipped to handle such events. There are only two (2) ambulance vehicle in the State and they are both in Perth, none in the regional areas.
 - Question arises if hospital staff can use emergency telehealth services but uncertain how dependable this service would be
 - Are there any guidelines / advise that hospital staff can use to solve this problem?

8.8 EDUCATION DEPARTMENT

- Mr Scott Tapper - Lake Grace District High School (LGDHS)
 - Fire Evacuation Plan for the LGDHS has been completed and DFES conducted an inspection at the school six weeks ago.
 - The school organised a tree contractor to do a clean-up/pruning of trees but not to chop them down. So far, the job has been very well organised and no disruption to the works and there were no complaints received.
- Newdegate Primary School – Nil
- Lake King Primary School - Nil

8.9 DEPARTMENT OF COMMUNITIES

- Ms Jo Spadaccini –
 - Thank you to Matt Castaldini for attending the exercises conducted in Katanning – this was an event that brought local governments within the region together.

8.10 WATER CORPORATION

Nil

8.11 MAIN ROADS WA

Nil

8.12 WESTERN POWER

Nil

8.13 CBH GROUP LAKE GRACE

Nil

8.14 PARKS AND WILDLIFE SERVICE

Nil

8.15 DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT

Nil

8.16 OTHER GROUPS / MEMBERS

Nil

9.0 GENERAL BUSINESS**9.1 FUNDING NOMINATIONS AND APPLICATIONS**

- Mr Craig Elefsen – UPDATE - Drought Communities Programme (DCP)
 - Solar panels currently being installed around the shire – Lake Grace/Newdegate/Varley/Lake King and is for completion by 30 August 2021, battery storage to be installed with solar panels
 - Clearing of Lake Grace Water Corp has been completed
 - Burngup railway dam clean-up has been completed
- Mr Chris Paget – UPDATE - Animal Welfare in Emergencies Grant Program
 - The shire being a farming community have plenty of animals that need saving in times of emergencies. An Animal Welfare in Emergencies Plan has been created by the Shire of Lake Grace along with Michelle Clarke, and the final draft for legislative compliance will be presented to the Ordinary Council Meeting of 29 September for approval. The draft shall be circulated to the member of LEMC for comments/feedback and if we can please have comments by 20 September 2021 so that a final report can be made for submission to the Council.

9.2 INCIDENT SUPPORT GROUP (ISG) ACTIVATIONS

Nil

10. DATE OF NEXT MEETING – 25 NOVEMBER 2021

The next Local Emergency Management Committee (LEMC) meeting is scheduled to take place on Thursday 25 November 2021 commencing at 1:00pm at the Council Chambers, 1 Bishop Street, Lake Grace.

11.0 CLOSURE

There being no further business to discuss, the Shire President closed the meeting at 1:40pm.

12.0 CERTIFICATION

I, Leonard William Armstrong certify that the Minutes of Meeting held on 31 August 2021 as shown were confirmed as a true record of that meeting.

Signature

Date