

Shire of Lake Grace

Annual General Meeting of Electors



## NOTICE PAPER

### To the Electors

In accordance with the provisions of Section 5.29 of the Local Government Act 1995, you are hereby notified that an Annual General Meeting of Electors has been convened:

**Date:** Wednesday 4 February 2026

**At:** Shire of Lake Grace Council Chambers  
1 Bishop Street  
Lake Grace, WA

**Commencing:** 6.00pm

To discuss the items of business in the agenda as set out on the following pages.

A handwritten signature in black ink, appearing to read "Alan George".

Alan George

06 January 2026

**Chief Executive Officer**

**Date**

Shire of Lake Grace

Annual Meeting of Electors

# Agenda

4 February 2026

Meeting Commencing at 6.00 pm



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#### **Disclaimer**

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

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## SHIRE OF LAKE GRACE

Agenda for the Shire of Lake Grace Annual General Meeting of Electors to be held at Shire of Lake Grace Council Chambers, 1 Bishop Street Lake Grace, WA on Wednesday 4 February 2026.

### **1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

The Shire President opened the meeting at \_\_\_\_ pm

### **2.0 RECORD OF ATTENDANCE / APOLOGIES**

#### **Present**

Cr LW Armstrong	Shire President
Cr SG Hunt	Deputy Shire President
Cr J Roche	
Cr RA Lloyd	
Cr BJ Hyde	
Cr A Kuchling	
Cr DS Clarke	

#### **In Attendance**

Mr A George	Chief Executive Officer
Mr A Wooldridge	Deputy Chief Executive Officer
Mrs T Hall	Manager Corporate Services
Mr P Burgess	Manager Infrastructure Services

#### **Apologies**

### **3.0 MINUTES OF PREVIOUS ANNUAL MEETING OF ELECTORS 12 FEBRUARY 2025**

The Minutes of the Annual Meeting of Electors held on 12 February 2025 were confirmed at the Ordinary Meeting of Council on 26 March 2025 as follows:

#### ***RESOLUTION 14016***

**Moved:** *Cr Lloyd*  
**Seconded:** *Cr Chappell*

*That the Minutes of the Annual Meeting of Electors held on Wednesday 12 February 2025 be confirmed as a true and accurate record of the meeting.*

**CARRIED:** *7/0*

**For:** *Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Hyde, Cr Kuchling, Cr Clarke*  
**Against:** *Nil*

**4.0 2024/2025 ANNUAL REPORT – PRESIDENTS REPORT 30 JUNE 2025**

Shire President Cr Leonard William Armstrong is to present the President's Report.

**RESOLUTION 044**

**Moved:**

**Seconded:**

That the President's Report for the year ended 30 June 2025 as presented be received.

**CARRIED**

**5.0 2024/2025 ANNUAL REPORT – CHIEF EXECUTIVE OFFICER'S REPORT 30 JUNE 2025**

The Chief Executive Officer Mr Alan George is to present the Chief Executive Officer's Report.

**RESOLUTION 045**

**Moved:**

**Seconded:**

That the Chief Executive Officer's Report for the year ended 30 June 2025 as presented be received.

**CARRIED**

**6.0 2024/2025 ANNUAL REPORT – FINANCIAL STATEMENTS 30 JUNE 2025**

**RESOLUTION 046**

**Moved:**

**Seconded:**

That the Shire of Lake Grace Annual Financial Statements for the year ended 30 June 2025 as presented be received.

**CARRIED**

**7.0 2024/2025 ANNUAL REPORT – AUDITOR'S REPORT 30 JUNE 2025**

**RESOLUTION 047**

**Moved:**

**Seconded:**

That the Shire of Lake Grace Auditors Report for the year ended 30 June 2025 be received and accepted.

**CARRIED**

**8.0 OTHER INFORMATION AND QUESTION TIME**

**9.0 GENERAL BUSINESS**

**10.0 CLOSURE**

There being no further business, the Shire President closed the meeting at \_\_\_\_ pm.

**11.0 CERTIFICATION**

I, Leonard William Armstrong, certify that the minutes of the meeting held on the 4 February 2026 as shown were confirmed as a true record of the meeting.

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Signature

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Date