



Waste Avoidance and Resource Recovery Act 2007

## Request for New or Replacement Bins

Only properties within and between towns can apply for new bin services or request bin replacements. Requests involving recycling bins can only be processed for the towns of Lake Grace and Newdegate.

Bin deliveries may be delayed depending on Shire's stock.

When carrying out a bin request, we will remove any excess bins we find that are not paid for on your rates.

APPLICANT DETAILS			
Full Name			
Street Address <i>(Bin delivered here)</i>			
Phone Number		Mobile Number	
Email Address			
REPLACEMENT BIN REQUEST <i>(only complete this section if required)</i>			
# of Replacement Wheel Pairs & Axles		# of Replacement Lid Hinge Pin Pairs	
# of Replacement Green Bin Lid		# of Replacement Yellow Bin Lid	
# of Replacement Entire Rubbish Bin		# of Replacement Entire Recycling Bin	
Additional Instructions or Notes			
Replacement Bin Information	Bins and bin parts are replaced free of charge. Please leave your bin in a visible location so that our workers can retrieve or repair them when visiting your property.		

### Privacy Collection Notice

The Shire of Lake Grace collects personal information for the purpose of carrying out its functions, delivering services and meeting legislative obligations. Information provided may be used and disclosed to government agencies, contractors, service providers or other authorised organisations where required or permitted by law. The Shire manages personal information in accordance with applicable legislation and information governance requirements.

Further information is available in the Shire's Privacy Collection Notice available on the Shire website or by contacting the Shire Administration Office



**NEW BIN SERVICE REQUEST** (only complete this section if required)

# of New Rubbish Bin Services		# of New Recycling Bin Services	
<b>Signature</b>			
Statutory Declaration	I, the Applicant, declare that I am the owner of the property, or can act in their authority for the addition of charges on to their property.		
New Bin Service Terms	<p>New bin services added to your property will be placed as additional charges on your rates, with the cost being prorated to the remaining days left in the financial year. Annual bin service costs are taken from the current Fees &amp; Charges.</p> <p>If you are a pensioner, your rubbish bin pickup service will be at a discounted rate per the current Fees &amp; Charges for your primary property.</p> <p>An interim rates notice will be issued after placing the additional bin service/s, with the due date being the next instalment that is not within 35 days of the bin delivery date, or 35 days after the bin delivery date otherwise.</p>		

**OFFICE USE ONLY**

Date Request Received (dd/mm/yyyy)		Property Assessment #	
# of Original Rubbish Bin Services		# of Original Recycling Bin Services	
# of Rubbish Bins Found at Property		# of Recycling Bins Found at Property	
Date of Bin Delivery (dd/mm/yyyy)			

Once new bins have been delivered and date of bin delivery filled out, pass form to Rates Officer for applying new bin service charges to property.

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