



Administrative Form

## Application for Standpipe SwipeCard

APPLICANT DETAILS			
Full Name			
Business Name (If applicable)			
Contact Address 1 (Unit #, street # & name)			
Contact Address 2 (Suburb, post code)			
Phone Number		Mobile Number	
Email Address			
Terms & Conditions	<ul style="list-style-type: none"><li>• Issue of a swipeCard upon the payment of a \$51.00 refundable bond, and a \$35.50 non-refundable administration fee.</li><li>• Invoices will be sent monthly to your email address for any standpipe water usage through your swipeCard. You are liable for all standpipe usage if it is used by other people.</li><li>• If your swipeCard is lost or damaged, a replacement can be issued upon payment of an \$86.50 non-refundable replacement card fee. The original bond will be transferred to the replacement.</li><li>• The \$51.00 bond is refunded upon return of a swipeCard.</li></ul>		

OFFICE USE ONLY			
SwipeCard Number		Trust Number	
Date of Payment		Debtor Code	
Authorisation Signature Chief Executive Officer			

How to return this form:

- Attach completed PDF to an email and send to [shire@lakegrace.wa.gov.au](mailto:shire@lakegrace.wa.gov.au)
- Post to PO Box 50, Lake Grace WA 6353
- Hand in to the Shire Front Reception on 1 Bishop St, Lake Grace

