

Shire of Lake Grace

Lake Grace Library Resource &  
Community Resource Centre  
Management Committee

# Minutes

17 May 2022

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## **SHIRE OF LAKE GRACE**

Minutes for the Lake Grace Community Library & Community Resource Centre Management Committee Meeting held at the Lake Grace Community Library, School Place, Lake Grace WA on Tuesday 17 May 2022.

### **1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson opened the meeting at 11:05 am.

### **2.0 ELECTION OF CHAIRPERSON**

Deputy Chief Executive Office, Chris Paget, took the chair and asked for nominations for Chairperson.

Ollie Farrelly nominated John O'Neill, who accepted.

No other nominations.

John O'Neill was duly elected.

### **3.0 RECORD OF ATTENDANCE / APOLOGIES**

#### **3.1 PRESENT**

John O'Neill	Chairperson, Lake Grace CRC Representative
Darren Simpson	Principal, Lake Grace District High School
Michelle Lay	School Administrator, Lake Grace District High School
Chris Paget	Deputy Chief Executive Officer, Shire of Lake Grace
Ollie Farrelly	Community Representative
Suzanne Reeves	Manager, Lake Grace Community Resource Centre
Lois Dickins	Library Co-ordinator

#### **In Attendance**

#### **3.2 APOLOGIES**

Cr Debrah Clarke                      Councillor, Shire of Lake Grace, Council Representative

### **4.0 CONFIRMATION OF PREVIOUS MEETINGS**

#### **4.1 LAKE GRACE LIBRARY RESOURCE AND COMMUNITY RESOURCE CENTRE MANAGEMENT COMMITTEE MEETING**

#### Recommendation / Resolution

That the minutes of the Lake Grace Library Resource Centre and Community Resource Centre Management Committee Meeting held on 23 October 2021 be confirmed as a true and accurate record.

**RESOLUTION 20222**

Moved: Ollie Farrelly

Seconded: Chris Paget

That the minutes of the Lake Grace Library Resource and Community Resource Centre Management Committee Meeting held on 9 March 2022 be confirmed as a true and accurate record.

**CARRIED 5/0**

**5.0 MEMBERS REPORTS**

**5.1 LAKE GRACE LIBRARY REPORT**

Book exchange and VDX are all up to date. Accessioning is ongoing at the moment.

What a month I've had. The library system, Amlib, went down on the first Wednesday of the school holidays (of course) and three weeks later, with the big help of Principal Darren Simpson, I was connected. I then had the big task of returning all the returned books onto the system then shelving them, but the biggest job was entering all the issued books that had been written down.

I am still on trial with our new library system, Oliverv5. I am hoping to be connected to the new system on the 31 May 2022. Darren has contacted Softlink and IT Solutions. Softlink have agreed to extend our subscription to February 2023.

Mrs Lisa O'Neill brings the year 7/8/9 and 10 to the library once a week. She has got many of the non-readers enjoying the Graphic novels. Borrow Box Audiobooks is proving popular again, with three people joining in the last three days.

I have purchased 30 fiction books for the library using shire budget money. They are still to be accessioned.

Statistics since the last meeting:

March 2022	Issues & Renewals	515	Borrower Visits	297
April 2022	Issues & Renewals	91	“ “	40
(N.B: No Library system for most of April and school holidays)				
MAY 2022	Issues & Renewals	504	(To Date)	190

## 5.2 LAKE GRACE COMMUNITY RESOURCE CENTRE REPORT

It remains busy at the CRC. The Lakes Link is going well with good support from the winter sports for notes. We do need more articles but unfortunately unless the material or information is given to us there's little we can do.

Our truck training and accreditation went well with 15 taking part. We received funding through RSL to manage the ANZAC Day breakfast, not a huge attendance as it was a long weekend though those who do go prefer the early morning service. Crochet has restarted and we've been having a good attendance and the CRC have organized an Art for Seniors morning each fortnight to try and make up for the loss of services to the seniors with COVID.

The Driver Reviver was out for Easter, with 120 stopping to use the service. The Men's Shed have received another \$7,000 in grant funding for their shed extension and have also put a small application in to the Shire as part of the community funding.

The outdoor exercise equipment has been ordered and will be delivered in July.

We seem to be on track for our Bushcare project, tree guards will be delivered within the week and the trees will be picked up in early June. The busy bees for tree planting have been set for June 12<sup>th</sup> and 19<sup>th</sup>. We definitely need more people to help out.

We have just taken delivery of a new photocopier.

The CRC is handing out RATs, we have limited to one pack per single and two packs per family to try and keep the stocks lasting a few weeks. We also have a huge stock of masks.

The CRC is well ahead with their statistics and is looking forward to another five years of state funding.

## 5.3 LAKE GRACE COMMUNITY RESOURCE CENTRE SEMINAR ROOM

### *Financial Report* 9/03/2022—17/05/2022

#### **Seminar Room Hire Account Reconciliation:**

Balance of Seminar Room Account 9/03/2022		\$2,326.63
27/04/22	Venue Hire (Jan-March)	\$47.73
		<b><u>\$2,374.36</u></b>

#### **Seminar Room Bank Account Statement Reconciliation:**

Balance of April 29th Bank Statement		\$2,374.36
Less Unpresented payments	\$0	\$2,374.36
Plus Unrecorded deposits	\$0	<b><u>\$2,374.36</u></b>

## **6.0 MATTERS FOR CONSIDERATION**

## **7.0 OTHER BUSINESS**

Car Park potholes to be patched by the shire.

Shire to put blue metal around water tank.

School to enquire about solar panels.

Principal Darren commented that the high school students would be interested in getting involved in some of CRC courses i.e.: cooking etc

## **8.0 DATE OF THE NEXT MEETING**

### **8.1 LAKE GRACE LIBRARY RESOURCE AND COMMUNITY RESOURCE COMMITTEE MEETING**

The next Lake Grace Library Resource and Community Resource Centre Management Committee Meeting is on Tuesday 2 August 2022, commencing at 11.00am at the Lake Grace Community Library, School Place, Lake Grace WA.

## **9.0 CLOSURE**

There being no further business to discuss, the Chairperson closed the meeting at 11:30am.