



SHIRE OF LAKE GRACE

ENROLMENT ELIGIBILITY CLAIM

Form 2

ENROLMENT ELIGIBILITY CLAIM

***Incorporating Notice of Nomination of co-owners or co-occupiers (if required by CEO)**

***delete if not required by the CEO**

Local Government Act 1995, s. 4.32 (2)

PLEASE RETURN TO: Shire of Lake Grace, PO Box 50, Lake Grace WA 6353

Facsimile: (08) 9890 2500

Email: shire@lakegrace.wa.gov.au

See accompanying form for notes on when¹ and how to complete this form. All sections must be completed for the Shire of Lake Grace to consider the claim. For any assistance please call us on (08) 9890 2500

Person making claim²	Family name:		(Mr/Mrs/Ms/Miss):
	Other names:		Date of birth:
	Postal Address: ⁴	No.:	Street name:
		Suburb:	Postcode:
	Phone numbers	(H):	(W): (M):
	Fax number:	Email:	
	Business name (if applicable):		
	Rateable property on which claim is Based ^{4,5}	No:	Street name:
Suburb:		Postcode:	
Lot/Location No.:			

Electorate	Local government district:
	Ward ⁶ :

Entitlement to be enrolled [Tick one box]	I am <input type="checkbox"/> on the State or Commonwealth electoral roll in respect of a residence outside the electorate. My address shown on that roll is:
	or <input type="checkbox"/> not on the State or Commonwealth electoral roll but I am qualified as an elector under clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i> ⁷ .

Detail of ownership or occupation³ [Tick one box]	In relation to the rateable property described above, I am:	
	<input type="checkbox"/> the sole owner of that property; or	<input type="checkbox"/> the sole occupier* of that property
	<input type="checkbox"/> one of 2 co-owners of that property; or	<input type="checkbox"/> one of 2 co-occupiers* of that property
	<input type="checkbox"/> one of 3 or more co-owners of that property; or	
	<input type="checkbox"/> one of 3 or more co-occupiers* of that property	

For occupiers³ only (tick one box)	I <input type="checkbox"/> do or <input type="checkbox"/> do not have a right, under a lease, tenancy agreement or other legal instrument, to be in a continuous occupation of the property for at least the next 3 months.
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Claim and Declaration (Making a false declaration is an offence)	I claim eligibility to have my name included on any owners and occupiers roll prepared for an election in the electorate. I declare that all of the details set out above are true and correct.	
	Signature:	Date:

NOTES AND ADDITIONAL INFO ON COMPLETING THE FORM

1. When to use this form	You may make a claim for eligibility using this form at any time. However, if you want to be on the roll for a particular election you must give your claim form to the local government more than 50 days before the election date.
2. Who should use this form	<p>You should fill in this form if you:</p> <ul style="list-style-type: none"> own or occupy³ rateable property in a district or ward but are not on the residents roll in that district or ward; or qualify under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i>⁷, <p>and want to be able to vote at local government elections for that district.</p>
3. Who is an Occupier	<p>To qualify as an occupier a person must have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months.</p> <p>When the Chief Executive Officer of the local government is considering your claim, he or she may ask you for a copy of your lease or tenancy agreement to support your claim. You do not need to provide a copy unless asked.</p>
4. Silent address	If having your address on the register or on the roll would put your safety, or that of your family, at risk you may ask the Chief Executive Officer not to show your address on the register or on the roll. To do this you must give to the Chief Executive Officer a statutory declaration setting out the reasons why you do not want your address shown on the register or on the roll.
5. Rateable Property	If the body corporate owns or occupies more than one property in the electorate, give details of them all.
6. Which ward	<p>If the property in respect of which this claim is made is partly in one ward and partly in another you may choose which of those wards you want your claim to apply to. If you leave this box blank the Chief Executive Officer of the local government will decide which ward the claim is to apply to.</p> <p>In this form the ward, or if no ward is applicable the district, is referred to as "the electorate".</p>
7. Qualification under clause 12	<p>To qualify under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i> you must:</p> <ul style="list-style-type: none"> own or occupy rateable property in the electorate; have been on the last electoral roll prepared under the <i>Local Government Act 1960</i> for that electorate; and have owned or occupied rateable property in the electorate continuously since that roll was prepared.
8. Nominations	<p>A nomination must be made in writing and be signed by all or a majority of the owners or occupiers of the property (or if the owner or occupier is a body corporate, be signed by an officer of the body corporate) in accordance with the <i>Local Government (Elections) Regulations 1997</i>.</p> <p>If you are a nominee, you must give the nomination to the local government with this form (unless the CEO requires the written notice of the nomination to be incorporated into this form.) Delete if not required ie. using revised form 2A and 2B.</p> <p>If a body corporate or group of people owns or occupies more than one property in a district, a nomination applies to all those properties.</p>
Duration of enrolment of occupiers	If you are an occupier and your enrolment eligibility claim is accepted, it will expire in accordance with section 4.33 of the <i>Local Government Act 1995</i> (this will usually be 6 months after the holding of the second ordinary election after your claim was accepted). If you are an occupier and you wish to continue to qualify as an elector after that, you will need to make another enrolment of occupiers' eligibility claim.
Confidentiality	Your date of birth, and phone and fax numbers and email address supplied in this form will be kept confidential and will be used only by the local government and the Western Australian Electoral Commission for the purpose of preparing local government electoral rolls.
Where to send your form	When you have completed and signed this form, send it to the Chief Executive Officer of your local government. You may send it by post, by fax or by other electronic means so long as it is capable of being printed in its entirety, including a signature. If you send it by fax or electronically you should check that it has been received.
Change of Address/Details	Do not complete this form to advise of change of address or any other enrolment details. Simply advise the local government in writing of the amended details in the enrolment.