



Cemeteries Act 1986 / Shire of Lake Grace Cemeteries Local Law 2017

Application for Monumental Works Permit

APPLICANT DETAILS			
Full Name/Company Name			
Address 1 <i>(Unit #, street # & name)</i>			
<i>(Suburb, state, post code)</i>			
Phone Number		Mobile Number	
Email Address			
MASON DETAILS			
<input type="radio"/> Same as Applicant <i>(skip to Deceased Details section)</i>			
<input type="radio"/> Different to Applicant <i>(fill out this section)</i>			
Full Name/Company Name			
Address <i>(Unit #, street # & name)</i>			
<i>(Suburb, state, post code)</i>			
Phone Number		Mobile Number	
Email Address			
DECEASED DETAILS			
Surname			
First and Middle Name			

Privacy Collection Notice

The Shire of Lake Grace collects personal information for the purpose of carrying out its functions, delivering services and meeting legislative obligations. Information provided may be used and disclosed to government agencies, contractors, service providers or other authorised organisations where required or permitted by law. The Shire manages personal information in accordance with applicable legislation and information governance requirements. Further information is available in the Shire's Privacy Collection Notice available on the Shire website or by contacting the Shire Administration Office.



GRAVE & MONUMENT DETAILS	
Cemetery	<input type="radio"/> Lake Grace <input type="radio"/> Newdegate <input type="radio"/> Lake King <input type="radio"/> Varley
Cemetery Section	<input type="radio"/> Roman Catholic <input type="radio"/> Church of England <input type="radio"/> All Denominations <input type="radio"/> Other
Plot Number	Grant #
Type of Work	<input type="radio"/> Install Monument (<i>foundation, base, headstone</i>) <input type="radio"/> Install Full Monument (<i>foundation, base, headstone, kerbing, cover/infill</i>) <input type="radio"/> Upgrade Monument to Full Monument <input type="radio"/> Relocate Monument to a Lake Grace Shire Cemetery <input type="radio"/> Monument Repair or Additional Inscription
Information Supplied (All required)	<input type="checkbox"/> Drawings of the monument with measurements <input type="checkbox"/> Material composition of the monument <input type="checkbox"/> Inscription wording and styling
Maximum Size of Monument	Monuments must conform to the following dimensions: <ul style="list-style-type: none"> • Overall height of base and headstone above original surface of the grave to be less than 1.50 metres. • Height of base above original surface of the grave to be between 150mm and 450mm. • Length of base and width of kerbing to be less than 1.20 metres. • Width of base to be less than 300mm. • Overall length of kerbing plus width of base to be less than 2.50 metres.
Duration of Validity	This Permit is valid for one year, starting on the date of payment, to carry out the type of work/s selected on the specified grave plot.

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Applications for Monumental Works can only be accepted when supplied with a valid Grant of Right of Burial grant number. If you do not have a valid grant you may submit an application for one along with this form.

Grant of Right of Burials remain with the Grantee even after the completion of monumental works.

Applicant's Signature

Date

By signing the above, I, the Applicant, hereby certify that I am the Grantee/authorised by the Grantee to use the Grant for Monumental Works, and can act as the Grantee/their representative for all other matters in regards to the erection and maintenance of the monument.

Authorised by

Date

OFFICE USE ONLY

Date of Payment (dd/mm/yyyy)		Fee Amount	
Officer's Name		Receipt Number	

How to return this form:

- Attach completed PDF to an email and send to shire@lakegrace.wa.gov.au
- Post to PO Box 50, Lake Grace WA 6353
- Hand in to the Shire Front Reception on 1 Bishop St, Lake Grace

