

Shire of Lake Grace

Newdegate Library Resource and  
Community Resource Centre  
Management Committee

# Minutes

Thursday 23<sup>rd</sup> November, 2023

Meeting Commencing at 10.30 am

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## **Acknowledgement of Country to be read by the Chairperson**

I begin today by acknowledging the Ballardong people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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## **SHIRE OF LAKE GRACE**

Minutes of the Newdegate Community Library and Community Resource Centre Management Committee Meeting held at the Newdegate Community Library, Mitchell St, Newdegate on 23 November 2023.

### **1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson opened the Meeting at 10:28 am.

### **2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**Present:**

Judy Garlick	Principal - DoE Representative
Naomi Barrett-Lennard	Librarian - DoE Representative
Stephanie Clarke-Lloyd	Chairperson - CRC Representative
Claire Ness	Librarian - CRC Representative
Cr Roz Lloyd	Shire Councillor Representative
CEO Alan George	Shire Representative
Nicole Kennedy	Community Representative

**Apologies:** Nil

**Observers/Visitors:** Nil

### **3.0 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

### **4.0 NOTATIONS OF INTEREST**

Nil

### **4.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A**

Nil

### **4.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B**

Nil

### **4.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS 1996 SECTION 34C**

Nil

### **5.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **6.0 CONFIRMATION OF MINUTES**

### **6.1 NEWDEGATE COMMUNITY LIBRARY & COMMUNITY RESOURCE CENTRE MANAGEMENT COMMITTEE MEETING – 10<sup>th</sup> April, 2019**

#### **Recommendation**

Moved: Roz Lloyd  
Seconded: Nicole Kennedy

That the minutes of the Newdegate Community Library & Community Resource Centre Management Committee Meeting held on Wednesday 10<sup>th</sup> April, 2019 be confirmed as a true and accurate record.

**CARRIED 7 / 0**

## **7.0 MEMBERS REPORTS**

### **7.1 NEWDEGATE LIBRARY REPORT**

Librarian Report

### **7.2 NEWDEGATE COMMUNITY RESOURCE CENTRE REPORT**

Weekly Reports to Committee from Co-ordinator and Trainee (see attached)  
Chairperson Report – 2 new Committee members  
Change from MYOB to Xero  
Outsource finances for 12 months  
Change banks  
Co-ordinator very good with grants – lots of different workshops  
Trainee finishes at end of November – will continue with some work at the CRC and the Daycare

### **7.3 NEWDEGATE PRIMARY SCHOOL REPORT**

Principal Report:  
The School continues to have opportunities to work with the Library and the CRC through our Assemblies, School Development Days – providing PL for other schools, Incursions such as the NAIDOC Cultural Awareness for staff & community, Circus Challenge, P & C Meetings, School Council Meetings and the 'Beyond the Generations' Seniors Luncheon.

## **8.0 MATTERS FOR CONSIDERATION**

Furniture replacement – is all from 1998 – Librarian bench and tables and chairs to be considered for replacement (new Community Development Officer available at the Shire of Lake Grace who will support Newdegate in grant application – Allan George).

Original furniture – 80% DoE and 20% CRC

Movable furniture replacement listed as 20% DoE and 80% CRC, fixed furniture replacement listed as 20% DoE, 10% Shire of Lake Grace and 70% CRCentre

## **9.0 OTHER BUSINESS**

Nil

## **10.0 DATE OF THE NEXT MEETING**

### **10.1 NEWDEGATE LIBRARY RESOURCE AND COMMUNITY RESOURCE CENTRE MANAGEMENT COMMITTEE MEETING**

The next Newdegate Library Resource and Community Resource Centre Management Committee Meeting is scheduled to take place on 7<sup>th</sup> March 2024, commencing at 9:30am at the Newdegate Community Resource Centre, Mitchell St, Newdegate.

## **11.0 CLOSURE**

There being no further business, the Chairperson closed the meeting at 10:55am.

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## **Newdegate Library & CRC Management Committee Meeting 23.11.23**

### **Attachments**

#### Newdegate Library Report 2023

- Liberty library software working well ( new internet service helps !)
- Reduced Shire postage due to changes to the LISWA Interlibrary loans.
- We have continued to help readers with Libby / overdrive for E resources
- Recently been offered donation from Esperance Library 25 books.
- Shire funded new releases have been very popular .
- We have passed on better beginnings resources to Newdegate Primary School
- Jade is now competent in all areas of the library.
- Lucy has been in contact with Janet Deegan regarding Library grant for printer
- The Library area continues to be used by the community for a variety of meetings/ bookclubs/ crc workshops / courses and used by Newdegate Primary School.
- Would be nice to upgrade front desk (1998) and /or Library furniture / comfy chairs

Claire Ness

Newdegate Library Statistics

Issued  
and  
Renewals

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2005	12	45	37	21	46	33	4	16	6	15	15	14
2006	21	21	27	7	21	22	14	34	27	6	20	15
2007	17	16	24	3	24	32	15	39	25	19	19	4
2008	9	30	15	14	33	14	6	16	9	20	17	8
2009	2	23	20	15	25	28	12	15	10	17	15	8
2010	3	13	16	14	13	23	28	26	27	26	35	27
2011	5	37	52	27	77	54	22	42	35	76	72	38
2012	10	69	33	27	50	20	49	18	26	54	59	31
2013	8	34	30	20	30	21	36	28	18	27	36	29
2014	39	50	35	33	53	36	61	29	24	61	32	47
2015	23	50	52	58	62	53	42	59	45	38	88	38
2016	17	77	29	45	42	15	53	39	43	43	65	42
2017	26	55	40	43	29	29	40	13	29	39	29	28
2018	9	37	15	30	19	36	33	18	51	30	66	48
2019	31	26	54	34	33	39	29	34	7	43	35	33
2020	6	33	42	2	12	23	27	24	39	54	21	16
2021	17	36	51	53	22	32	25	31	38	33	20	27
2022	5	23	27	8	31	13	19	32	8	42	8	17
2023	13	9	14	10	26	29	9	28	21	37		